

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

AUDIT REPORT

JANUARY 1, 2007 – DECEMBER 31, 2008

**Wolfe, Wilson, & Phillips, Inc.
37 South Seventh Street
Zanesville, Ohio 43701**



Mary Taylor, CPA
Auditor of State

Board of Trustees
Clearcreek Township
10474 Dozer Road
Stoutsville, Ohio 43154

We have reviewed the *Independent Auditors' Report* of Clearcreek Township, Fairfield County, prepared by Wolfe, Wilson & Phillips, Inc., for the audit period January 1, 2007 through December 31, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Clearcreek Township is responsible for compliance with these laws and regulations.

Mary Taylor

Mary Taylor, CPA
Auditor of State

June 3, 2009

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**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

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WOLFE, WILSON, & PHILLIPS, INC.
37 SOUTH SEVENTH STREET
ZANESVILLE, OHIO 43701

INDEPENDENT AUDITORS' REPORT

Clearcreek Township
Fairfield County
10474 Dozer Road
Stoutsville, Ohio 43154

We have audited the accompanying financial statements of the governmental activities, major funds and aggregate remaining fund information of Clearcreek Township, Fairfield County as of and for the years ended December 31, 2008 and 2007, which collectively comprised the Township's basic financial statements. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 2, the Township has prepared these financial statements and notes using the cash basis of accounting. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position-cash basis of the governmental activities, major funds and the aggregate remaining fund information of Clearcreek Township, Fairfield County, as of December 31, 2008 and 2007, and the respective changes in financial position-cash basis and the respective budgetary comparison for the General Fund, Gasoline Tax Fund, Road and Bridge Fund, Fire District Fund, and EMS Fund thereof for the years then ended in conformity with the basis of accounting Note 2 describes.

In accordance with *Government Auditing Standards*, we have also issued a report dated March 27, 2009, on our consideration of Clearcreek Township's internal control structure over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Government Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

Wolfe, Wilson, & Phillips, Inc.
Zanesville, Ohio
March 27, 2009

**CLEARCREEK TOWNSHIP, FAIRFIELD COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2007
UNAUDITED**

This discussion and analysis of the Clearcreek Township's financial performance provides an overall review of the Township's financial activities for the years ended December 31, 2008 and 2007, within the limitations of the Township's cash basis accounting. The intent of this discussion and analysis is to look at the Township's financial performance as a whole; readers should also review the financial statements and notes to the basic financial statements to enhance their understanding of the Township's financial performance.

Highlights

Key highlights for 2008 and 2007 are as follows:

The Township's general receipts are primarily Real Estate and property taxes for governmental activities for the year. Tax receipts for 2008 and 2007 changed very little compared to 2006 as development within the Township has stayed about the same.

In 2007, the Township leased a Truck and a Fire Truck. They are both five year leases with a combined total cost of \$233,286.

Using the Basic Financial Statements

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Township's cash basis of accounting.

Report Components

The statement of net assets and statement of activities provide information about the cash activities of the Township as a whole. The statement of cash basis assets and fund balances, and the statement of cash receipts, disbursements and changes in fund cash balances, present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the basic financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

Basis of Accounting

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Township has elected to present on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Township's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

**CLEARCREEK TOWNSHIP, FAIRFIELD COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2007
UNAUDITED**

Reporting the Government as a Whole

The statements of net assets and statements of activities for 2008 and 2007 reflect how the Township did financially within the limitations of the cash basis of accounting. The statement of net assets present the cash balances of the governmental activities of the Township at year end. The statement of activities compares cash disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the programs services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General cash receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the Township's general receipts.

These statements report the Township's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Township's financial health. Over time, increases or decreases in the Township's cash position is one indicator of whether the Township's financial health is improving or deteriorating. When evaluating the Township's financial condition, you should also consider other nonfinancial factors as well such as the Township's tax base, the extent of the Township's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property and real estate taxes.

In the statement of net assets and the statement of activities, we divide the government into governmental activities. All of the Township's basic services are reported here, including road maintenance. Real estate and property taxes finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

Reporting the Government's Most Significant Funds

Fund financial statements provide detailed information about the Township's major funds – not the Township as a whole. The Township establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose.

Governmental Funds - All of the Township's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Township's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Township's programs. The Township's significant governmental funds are presented on the financial statements in separate columns. The information for nonmajor funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Township's major governmental funds for 2008 and 2007 are the General Fund, Gasoline Tax Fund, Road and Bridge Fund, Fire District Fund and EMS Fund. The programs reported in governmental funds are related to those reported in the governmental activities section of the entity-wide statements. There are no reconciliations between the two reports as the township reports on the cash basis.

**CLEARCREEK TOWNSHIP, FAIRFIELD COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2007
UNAUDITED**

The Government as a Whole

Table 1 provides a summary of the Township's net assets for 2008 and 2007 with no comparison to 2006 as this is the first period reported under this method.

Table 1
NET ASSETS

	Governmental Activities	
	2008	2007
Assets		
Cash	\$ 972,144	\$ 960,663
Total Assets	972,144	960,663
Net Assets		
Restricted for:		
Capital Projects	50,000	25,000
Permanent Fund:		
Nonexpendable	60,042	58,544
Other Purposes	561,317	508,595
Unrestricted	300,785	368,524
Total Net Assets	\$ 972,144	\$ 960,663

**CLEARCREEK TOWNSHIP, FAIRFIELD COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2007
UNAUDITED**

Table 2 reflects the changes in net assets in 2008 and 2007 with no comparison to 2006 as this is the first period under this method.

Table 2
CHANGES IN NET ASSETS

	Governmental Activities	
	2008	2007
Receipts:		
Program Receipts:		
Operating Grants	\$ 103,080	\$ 103,049
Charges for Services	86,378	77,442
Total Program Receipts	<u>189,458</u>	<u>180,491</u>
General Receipts;		
Property and Other Tax	356,534	353,307
Grants and Entitlements		
not Restricted	136,210	152,455
Interest	6,304	9,266
Debt Proceeds	-	233,286
Sale of Assets	3,451	-
Miscellaneous	21,911	20,614
Total General Receipts	<u>524,410</u>	<u>768,928</u>
Total Receipts	<u>713,868</u>	<u>949,419</u>
Disbursements:		
General Government	141,530	94,273
Public Safety	54,495	75,781
Public Works	350,820	255,351
Health	37,138	34,213
Other	1,603	1,531
Capital Outlay	63,552	403,353
Debt Service-Principal	45,346	37,080
Interest	7,903	3,759
Total Disbursements	<u>702,387</u>	<u>905,341</u>
Increase/(Decrease)		
In Net Assets	<u>11,481</u>	<u>44,078</u>
Net Assets, January 1	<u>960,663</u>	<u>916,585</u>
Net Assets, December 31	<u>\$ 972,144</u>	<u>\$ 960,663</u>

Program receipts represent 27% and 19% of total receipts for 2008 and 2007, respectively. They are primarily comprised of restricted intergovernmental receipts such as motor vehicle license and gas tax money.

General receipts represent 73%, and 81% of the Township's total receipts for 2008 and 2007, respectively. Local taxes represent 68%, and 46% of the general receipts. Grants and entitlements make up the balance of general receipts. Other receipts are insignificant and somewhat unpredictable receipt sources.

**CLEARCREEK TOWNSHIP, FAIRFIELD COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2007
UNAUDITED**

Disbursements for general government represent the overhead costs of running the Township and the support services provided for the other Township activities.

The Government's Funds

Total governmental funds had receipts of \$751,868 and \$949,419 for 2008 and 2007 and disbursements of \$740,387 and \$905,341 for 2008 and 2007, respectively.

Fund Budgeting Highlights

The Township's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts and disbursements. The most significant budgeted fund is the General Fund.

During 2008 and 2007, the Township made amendments to its appropriation budget and receipts budget to reflect changing circumstances. For 2008 actual receipts were less than budgeted receipts and in 2007 actual receipts were greater than budgeted receipts.

Final budgeted disbursements for 2008 and 2007 were \$272,731 and \$322,508, respectively. Actual disbursements for 2008 and 2007 were \$206,044 and \$147,377, respectively. The Township kept spending close to budgeted amounts.

Capital Assets and Debt Administration

Capital Assets

The Township does not currently keep track of its capital assets and infrastructure in the accompanying financial statements, but records payments for capital assets as disbursements.

Debt

As of December 31, 2008, the Township had outstanding leases in the amount of \$193,816 with \$45,323 due within one year. The leases are used for the acquisition and use of a Truck, Fire Truck and Excavator used for maintenance of township roads and fire protection. Payments are made annually.

Contacting the Government's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Township's finances and to reflect the Township's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Carolyn Holbrook, Fiscal Officer, 10474 Dozer Road, Stoutsville, Ohio 43154.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF NET ASSETS-CASH BASIS
December 31, 2008**

	<u>Governmental Activities</u>
ASSETS:	
Equity in Pooled Cash and Cash Equivalents	<u>\$ 972,144</u>
Total Assets	<u>\$ 972,144</u>
NET ASSETS:	
Restricted for:	
Capital Projects	50,000
Permanent Fund:	
Nonexpendable	60,042
Other Purposes	561,317
Unrestricted	<u>300,785</u>
Total Net Assets	<u><u>\$ 972,144</u></u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF ACTIVITIES-CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2008**

	Cash Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions	Net (Disbursements) Receipts and Changes in Net Assets
Governmental Activities:					
General Government	\$ 141,530	\$ 38,653	\$ -	\$ -	\$ (102,877)
Public Safety	54,495	47,725	-	-	(6,770)
Public Works	350,820	-	103,080	-	(247,740)
Health	37,138	-	-	-	(37,138)
Other	1,603	-	-	-	(1,603)
Debt Service:					
Principal	45,346	-	-	-	(45,346)
Interest and Fiscal Charges	7,903	-	-	-	(7,903)
Capital Outlay	63,552	-	-	-	(63,552)
Total Governmental Activities	\$ 702,387	\$ 86,378	\$ 103,080	\$ -	\$ (512,929)

General Receipts:

Property Taxes Levied for:	
General Purposes	356,534
Grants and Entitlements not	
Restricted to Specific Programs	136,210
Interest	6,304
Sale of Assets	3,451
Miscellaneous	21,911
Total General Receipts	524,410
Change in Net Assets	11,481
Net Assets Beginning of Year	960,663
Net Assets End of Year	\$ 972,144

See notes to the basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES
GOVERNMENTAL FUNDS
December 31, 2008**

	<u>General</u>	<u>Gas Tax</u>	<u>Road and Bridge</u>	<u>Fire District</u>	<u>EMS</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS:							
Equity in Pooled Cash and cash Equivalents	\$ 300,785	\$ 84,090	\$ 127,335	\$ 80,401	\$ 97,934	\$ 281,599	\$ 972,144
Total Assets	<u>\$ 300,785</u>	<u>\$ 84,090</u>	<u>\$ 127,335</u>	<u>\$ 80,401</u>	<u>\$ 97,934</u>	<u>\$ 281,599</u>	<u>\$ 972,144</u>
Fund Balances:							
Reserved:							
Reserved for Encumbrances	914	765	601	-	-	427	2,707
Unreserved:							
General Fund	299,871	-	-	-	-	-	299,871
Special Revenue Fund	-	83,325	126,734	80,401	97,934	171,130	559,524
Capital Projects Fund	-	-	-	-	-	50,000	50,000
Permanent Fund	-	-	-	-	-	60,042	60,042
Total Fund Balances	<u>\$ 300,785</u>	<u>\$ 84,090</u>	<u>\$ 127,335</u>	<u>\$ 80,401</u>	<u>\$ 97,934</u>	<u>\$ 281,599</u>	<u>\$ 972,144</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
GOVERNMENTAL FUNDS
December 31, 2008**

	<u>General</u>	<u>Gasoline Tax</u>	<u>Road and Bridge</u>	<u>Fire District</u>	<u>EMS</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
CASH RECEIPTS							
Property and Other Local Taxes	\$ 54,881	\$ -	\$ 208,587	\$ 39,321	\$ 37,448	\$ 16,297	\$ 356,534
Charges for Services	-	-	-	29,000	18,725	-	47,725
Licenses, Permits, and Fees	28,342	-	-	-	-	10,311	38,653
Intergovernmental	49,928	89,806	33,262	6,277	5,978	54,039	239,290
Interest	4,240	438	-	-	-	1,626	6,304
Other	-	-	-	8,988	9,609	3,314	21,911
Total Receipts	<u>137,391</u>	<u>90,244</u>	<u>241,849</u>	<u>83,586</u>	<u>71,760</u>	<u>85,587</u>	<u>710,417</u>
CASH DISBURSEMENTS:							
Current:							
General Government	141,530	-	-	-	-	-	141,530
Public Safety	-	-	-	30,089	24,406	-	54,495
Public Works	-	89,391	210,697	-	-	50,732	350,820
Health	10,521	-	-	-	-	26,617	37,138
Other	1,603	-	-	-	-	-	1,603
Debt Service:							
Principal	5,399	-	16,943	-	23,004	-	45,346
Interest and Fiscal Charges	581	-	3,509	-	3,813	-	7,903
Capital Outlay	32,496	-	-	29,347	830	879	63,552
Total Disbursements	<u>192,130</u>	<u>89,391</u>	<u>231,149</u>	<u>59,436</u>	<u>52,053</u>	<u>78,228</u>	<u>702,387</u>
Excess of Receipts Over/(Under) Disbursements	(54,739)	853	10,700	24,150	19,707	7,359	8,030
Other Financing Sources:							
Sale of Assets	-	-	1,576	1,875	-	-	3,451
Transfers In	-	-	-	-	-	38,000	38,000
Transfers Out	(13,000)	-	-	(25,000)	-	-	(38,000)
Total Other Financing Sources	<u>(13,000)</u>	<u>-</u>	<u>1,576</u>	<u>(23,125)</u>	<u>-</u>	<u>38,000</u>	<u>3,451</u>
Net Change in Cash Fund Balance	(67,739)	853	12,276	1,025	19,707	45,359	11,481
Cash Fund Balances Beginning of Year	<u>368,524</u>	<u>83,237</u>	<u>115,059</u>	<u>79,376</u>	<u>78,227</u>	<u>236,240</u>	<u>960,663</u>
Cash Fund Balances End of Year	<u>\$ 300,785</u>	<u>\$ 84,090</u>	<u>\$ 127,335</u>	<u>\$ 80,401</u>	<u>\$ 97,934</u>	<u>\$ 281,599</u>	<u>\$ 972,144</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		<u>Actual</u>
CASH RECEIPTS				
Property and Other Local Taxes	\$ 48,600	\$ 48,600	\$ 54,881	\$ 6,281
Charges for Services	-	-	-	-
Licenses, Permits and Fines	30,000	30,000	28,342	(1,658)
Intergovernmental	52,951	52,951	49,928	(3,023)
Interest	5,500	5,500	4,240	(1,260)
Other	14,486	14,486	-	(14,486)
Total Receipts	<u>151,537</u>	<u>151,537</u>	<u>137,391</u>	<u>(14,146)</u>
CASH DISBURSEMENTS:				
Current:				
General Government	202,410	199,410	142,444	56,966
Health	10,521	10,521	10,521	-
Other	1,800	1,800	1,603	197
Debt Service:				
Principal	-	5,399	5,399	-
Interest	-	581	581	-
Capital Outlay	48,000	42,020	32,496	9,524
Total Disbursements	<u>262,731</u>	<u>259,731</u>	<u>193,044</u>	<u>66,687</u>
Excess of Receipts Over/(Under) Disbursements	(111,194)	(108,194)	(55,653)	52,541
Other Financing (Uses):				
Transfers Out	(10,000)	(13,000)	(13,000)	-
Total Other Financing (Uses)	<u>(10,000)</u>	<u>(13,000)</u>	<u>(13,000)</u>	<u>-</u>
Net Change in Cash Fund Balance	(121,194)	(121,194)	(68,653)	52,541
Cash Fund Balances Beginning of Year	386,524	368,524	368,524	-
Cash Fund Balances End of Year	<u>\$ 265,330</u>	<u>\$ 247,330</u>	<u>\$ 299,871</u>	<u>\$ 52,541</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
GASOLINE TAX FUND
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		<u>Actual</u>
CASH RECEIPTS				
Intergovernmental	\$ 90,000	\$ 90,000	\$ 89,806	\$ (194)
Interest	800	800	438	(362)
Total Receipts	<u>90,800</u>	<u>90,800</u>	<u>90,244</u>	<u>(556)</u>
CASH DISBURSEMENTS:				
Current:				
Public Works	105,400	145,400	90,156	55,244
Total Disbursements	<u>105,400</u>	<u>145,400</u>	<u>90,156</u>	<u>55,244</u>
Net Change in Cash Fund Balance	(14,600)	(54,600)	88	54,688
Cash Fund Balances Beginning of Year	83,237	83,237	83,237	-
Cash Fund Balances End of Year	<u>\$ 68,637</u>	<u>\$ 28,637</u>	<u>\$ 83,325</u>	<u>\$ 54,688</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
ROAD AND BRIDGE FUND
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
CASH RECEIPTS				
Property and Other Local Taxes	\$ 195,730	\$ 195,730	\$ 208,587	\$ 12,857
Intergovernmental	25,500	25,500	33,262	7,762
Other	<u>7,770</u>	<u>7,770</u>	<u>-</u>	<u>(7,770)</u>
Total Receipts	<u>229,000</u>	<u>229,000</u>	<u>241,849</u>	<u>12,849</u>
CASH DISBURSEMENTS:				
Current:				
General Government	1,000	1,000	-	1,000
Public Works	224,300	273,848	211,298	62,550
Debt Service:				
Principal	-	16,943	16,943	-
Interest	<u>-</u>	<u>3,509</u>	<u>3,509</u>	<u>-</u>
Total Disbursements	<u>225,300</u>	<u>295,300</u>	<u>231,750</u>	<u>63,550</u>
Excess of Receipts Over/(Under) Disbursements	3,700	(66,300)	10,099	76,399
Other Financing Sources:				
Sale of Assets	<u>-</u>	<u>-</u>	<u>1,576</u>	<u>1,576</u>
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>1,576</u>	<u>1,576</u>
Net Change in Cash Fund Balances	3,700	(66,300)	11,675	77,975
Cash Fund Balances Beginning of Year	115,059	115,059	115,059	-
Cash Fund Balances End of Year	<u>\$ 118,759</u>	<u>\$ 48,759</u>	<u>\$ 126,734</u>	<u>\$ 77,975</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
FIRE DISTRICT FUND
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>(Negative)</u>
CASH RECEIPTS				
Property and Other Local Taxes	\$ 37,900	\$ 37,900	\$ 39,321	\$ 1,421
Charges for Services	32,000	32,000	29,000	(3,000)
Intergovernmental	10,300	10,300	6,277	(4,023)
Other	300	300	8,988	8,688
Total Receipts	<u>80,500</u>	<u>80,500</u>	<u>83,586</u>	<u>3,086</u>
CASH DISBURSEMENTS:				
Current:				
Public Safety	40,600	45,600	30,089	15,511
Capital Outlay	40,000	35,000	29,347	5,653
Total Disbursements	<u>80,600</u>	<u>80,600</u>	<u>59,436</u>	<u>21,164</u>
Excess of Receipts Over/(Under) Disbursements	(100)	(100)	24,150	24,250
Other Financing Sources:				
Transfers Out	-	(25,000)	(25,000)	-
Sale of Assets	-	-	1,875	1,875
Total Other Financing Sources	<u>-</u>	<u>(25,000)</u>	<u>(23,125)</u>	<u>1,875</u>
Net Change in Cash Fund Balances	(100)	(25,100)	1,025	26,125
Cash Fund Balances Beginning of Year	79,376	79,376	79,376	-
Cash Fund Balances End of Year	<u>\$ 79,276</u>	<u>\$ 54,276</u>	<u>\$ 80,401</u>	<u>\$ 26,125</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
EMS FUND
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
CASH RECEIPTS				
Property and Other Local Taxes	\$ 40,400	\$ 35,900	\$ 37,448	\$ 1,548
Charges for Services	18,000	18,000	18,725	725
Intergovernmental	13,300	13,300	5,978	(7,322)
Other	5,800	5,800	9,609	3,809
Total Receipts	<u>77,500</u>	<u>73,000</u>	<u>71,760</u>	<u>(1,240)</u>
CASH DISBURSEMENTS:				
Current:				
Public Safety	51,400	37,583	24,406	13,177
Debt Service:				
Principal	-	23,004	23,004	-
Interest	-	3,813	3,813	-
Capital Outlay	30,000	25,000	830	24,170
Total Disbursements	<u>81,400</u>	<u>89,400</u>	<u>52,053</u>	<u>37,347</u>
Net Change in Cash Fund Balance	(3,900)	(16,400)	19,707	36,107
Cash Fund Balances Beginning of Year	78,227	78,227	78,227	-
Cash Fund Balances End of Year	<u>\$ 74,327</u>	<u>\$ 61,827</u>	<u>\$ 97,934</u>	<u>\$ 36,107</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF NET ASSETS-CASH BASIS
December 31, 2007**

	<u>Governmental Activities</u>
ASSETS:	
Equity in Pooled Cash and Cash Equivalents	<u>\$ 960,663</u>
Total Assets	<u>\$ 960,663</u>
NET ASSETS:	
Restricted for:	
Capital Projects	25,000
Permanent Fund:	
Nonexpendable	58,544
Other Purposes	508,595
Unrestricted	<u>368,524</u>
Total Net Assets	<u><u>\$ 960,663</u></u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF ACTIVITIES-CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2007**

	Cash Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions	Net (Disbursements) Receipts and Changes in Net Assets
Governmental Activities:					
General Government	\$ 94,273	\$ 35,717	\$ -	\$ -	\$ (58,556)
Public Safety	75,781	41,725	-	-	(34,056)
Public Works	255,351	-	103,049	-	(152,302)
Health	34,213	-	-	-	(34,213)
Other	1,531	-	-	-	(1,531)
Debt Service:					
Principal	37,080	-	-	-	(37,080)
Interest and Fiscal Charges	3,759	-	-	-	(3,759)
Capital Outlay	403,353	-	-	-	(403,353)
Total Governmental Activities	\$ 905,341	\$ 77,442	\$ 103,049	\$ -	\$ (724,850)

General Receipts:

Property Taxes Levied for:	
General Purposes	353,307
Grants and Entitlements not	
Restricted to Specific Programs	152,455
Interest	9,266
Other Debt Proceeds	233,286
Miscellaneous	20,614
Total General Receipts	768,928
Change in Net Assets	44,078
Net Assets Beginning of Year	916,585
Net Assets End of Year	\$ 960,663

See notes to the basic financial statements.

CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY

STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES
GOVERNMENTAL FUNDS
December 31, 2007

	<u>General</u>	<u>Gas Tax</u>	<u>Road and Bridge</u>	<u>Fire District</u>	<u>EMS</u>	<u>Misc. Capital Projects</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS:								
Equity in Pooled Cash and cash Equivalents	\$ 368,524	\$ 83,237	\$ 115,059	\$ 79,376	\$ 78,227	\$ 25,000	\$ 211,240	\$ 960,663
Total Assets	<u>\$ 368,524</u>	<u>\$ 83,237</u>	<u>\$ 115,059</u>	<u>\$ 79,376</u>	<u>\$ 78,227</u>	<u>\$ 25,000</u>	<u>\$ 211,240</u>	<u>\$ 960,663</u>
Fund Balances:								
Unreserved:								
General Fund	368,524	-	-	-	-	-	-	368,524
Special Revenue Fund	-	83,237	115,059	79,376	78,227	-	152,696	508,595
Capital Projects Fund	-	-	-	-	-	25,000	-	25,000
Permanent Fund	-	-	-	-	-	-	58,544	58,544
Total Fund Balances	<u>\$ 368,524</u>	<u>\$ 83,237</u>	<u>\$ 115,059</u>	<u>\$ 79,376</u>	<u>\$ 78,227</u>	<u>\$ 25,000</u>	<u>\$ 211,240</u>	<u>\$ 960,663</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
GOVERNMENTAL FUNDS
December 31, 2007**

	<u>General</u>	<u>Gasoline Tax</u>	<u>Road and Bridge</u>	<u>Fire District</u>	<u>EMS</u>	<u>Misc. Capital Projects</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
CASH RECEIPTS								
Property and Other Local Taxes	\$ 51,269	\$ -	\$ 206,292	\$ 40,438	\$ 38,512	\$ -	\$ 16,796	\$ 353,307
Charges for Services	-	-	-	27,000	14,725	-	-	41,725
Licenses, Permits, and Fees	26,942	-	-	-	-	-	8,775	35,717
Intergovernmental	69,139	88,960	26,817	8,072	13,524	-	48,992	255,504
Interest	5,729	527	-	-	-	-	3,010	9,266
Other	715	-	5,377	188	389	-	13,945	20,614
Total Receipts	<u>153,794</u>	<u>89,487</u>	<u>238,486</u>	<u>75,698</u>	<u>67,150</u>	<u>-</u>	<u>91,518</u>	<u>716,133</u>
CASH DISBURSEMENTS:								
Current:								
General Government	94,273	-	-	-	-	-	-	94,273
Public Safety	-	-	-	27,647	48,134	-	-	75,781
Public Works	-	81,249	159,665	-	-	-	14,437	255,351
Health	10,061	-	-	-	-	-	24,152	34,213
Other	1,531	-	-	-	-	-	-	1,531
Debt Service:								
Principal	5,151	-	14,485	-	17,444	-	-	37,080
Interest and Fiscal Charges	821	-	2,432	-	506	-	-	3,759
Capital Outlay	35,540	-	90,625	142,861	9,327	125,000	-	403,353
Total Disbursements	<u>147,377</u>	<u>81,249</u>	<u>267,207</u>	<u>170,508</u>	<u>75,411</u>	<u>125,000</u>	<u>38,589</u>	<u>905,341</u>
Excess of Receipts Over/(Under) Disbursements	6,417	8,238	(28,721)	(94,810)	(8,261)	(125,000)	52,929	(189,208)
Other Financing Sources:								
Other Debt Proceeds	-	-	90,625	142,661	-	-	-	233,286
Total Other Financing Sources	-	-	90,625	142,661	-	-	-	233,286
Net Change in Cash Fund Balance	6,417	8,238	61,904	47,851	(8,261)	(125,000)	52,929	44,078
Cash Fund Balances Beginning of Year	<u>362,107</u>	<u>74,999</u>	<u>53,155</u>	<u>31,525</u>	<u>86,488</u>	<u>150,000</u>	<u>158,311</u>	<u>916,585</u>
Cash Fund Balances End of Year	<u>\$ 368,524</u>	<u>\$ 83,237</u>	<u>\$ 115,059</u>	<u>\$ 79,376</u>	<u>\$ 78,227</u>	<u>\$ 25,000</u>	<u>\$ 211,240</u>	<u>\$ 960,663</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2007**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
CASH RECEIPTS				
Property and Other Local Taxes	\$ 47,600	\$ 47,600	\$ 51,269	\$ 3,669
Charges for Services	-	-	-	-
Licenses, Permits and Fines	35,500	35,500	26,942	(8,558)
Intergovernmental	53,651	53,651	69,139	15,488
Interest	5,000	5,000	5,729	729
Other	1,000	1,000	715	(285)
Total Receipts	<u>142,751</u>	<u>142,751</u>	<u>153,794</u>	<u>11,043</u>
CASH DISBURSEMENTS:				
Current:				
General Government	270,847	221,852	94,273	127,579
Health	10,061	10,061	10,061	-
Other	1,600	1,600	1,531	69
Debt Service:				
Principal	-	5,151	5,151	-
Interest	-	821	821	-
Capital Outlay	40,000	83,023	35,540	47,483
Total Disbursements	<u>322,508</u>	<u>322,508</u>	<u>147,377</u>	<u>175,131</u>
Net Change in Cash Fund Balance	(179,757)	(179,757)	6,417	186,174
Cash Fund Balances Beginning of Year	361,651	361,651	361,651	-
Prior Year Encumbrances Appropriated	<u>456</u>	<u>456</u>	<u>456</u>	<u>-</u>
Cash Fund Balances End of Year	<u>\$ 182,350</u>	<u>\$ 182,350</u>	<u>\$ 368,524</u>	<u>\$ 186,174</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
GASOLINE TAX FUND
FOR THE YEAR ENDED DECEMBER 31, 2007**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		<u>(Negative)</u>
CASH RECEIPTS				
Intergovernmental	\$ 82,000	\$ 82,000	\$ 88,960	\$ 6,960
Interest	750	750	527	(223)
Total Receipts	<u>82,750</u>	<u>82,750</u>	<u>89,487</u>	<u>6,737</u>
CASH DISBURSEMENTS:				
Current:				
Public Works	104,700	104,700	81,249	23,451
Total Disbursements	<u>104,700</u>	<u>104,700</u>	<u>81,249</u>	<u>23,451</u>
Net Change in Cash Fund Balance	(21,950)	(21,950)	8,238	30,188
Cash Fund Balances Beginning of Year	74,196	74,196	74,196	-
Prior Year Encumbrances Appropriated	<u>803</u>	<u>803</u>	<u>803</u>	<u>-</u>
Cash Fund Balances End of Year	<u>\$ 53,049</u>	<u>\$ 53,049</u>	<u>\$ 83,237</u>	<u>\$ 30,188</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
ROAD AND BRIDGE FUND
FOR THE YEAR ENDED DECEMBER 31, 2007**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
CASH RECEIPTS				
Property and Other Local Taxes	\$ 190,730	\$ 190,730	\$ 206,292	\$ 15,562
Intergovernmental	25,070	25,070	26,817	1,747
Other	5,300	5,300	5,377	77
Total Receipts	<u>221,100</u>	<u>221,100</u>	<u>238,486</u>	<u>17,386</u>
CASH DISBURSEMENTS:				
Current:				
General Government	1,500	445	-	445
Public Works	201,200	185,338	159,665	25,673
Debt Service:				
Principal	-	14,485	14,485	-
Interest	-	2,432	2,432	-
Capital Outlay	-	-	90,625	(90,625)
Total Disbursements	<u>202,700</u>	<u>202,700</u>	<u>267,207</u>	<u>(64,507)</u>
Excess of Receipts Over/(Under) Disbursements	18,400	18,400	(28,721)	(47,121)
Other Financing Sources:				
Other Debt Proceeds	-	-	90,625	90,625
Total Other Financing Sources	-	-	90,625	90,625
Net Change in Cash Fund Balances	18,400	18,400	61,904	43,504
Cash Fund Balances Beginning of Year	52,299	52,299	52,299	-
Prior Year Encumbrances Appropriated	<u>856</u>	<u>856</u>	<u>856</u>	<u>-</u>
Cash Fund Balances End of Year	<u>\$ 71,555</u>	<u>\$ 71,555</u>	<u>\$ 115,059</u>	<u>\$ 43,504</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
FIRE DISTRICT FUND
FOR THE YEAR ENDED DECEMBER 31, 2007**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
CASH RECEIPTS				
Property and Other Local Taxes	\$ 37,929	\$ 37,929	\$ 40,438	\$ 2,509
Charges for Services	28,000	28,000	27,000	(1,000)
Intergovernmental	7,971	7,971	8,072	101
Other	52,400	52,400	188	(52,212)
Total Receipts	<u>126,300</u>	<u>126,300</u>	<u>75,698</u>	<u>(50,602)</u>
CASH DISBURSEMENTS:				
Current:				
Public Safety	46,550	46,550	27,647	18,903
Capital Outlay	8,000	8,000	142,861	(134,861)
Total Disbursements	<u>54,550</u>	<u>54,550</u>	<u>170,508</u>	<u>(115,958)</u>
Excess of Receipts Over/(Under) Disbursements	71,750	71,750	(94,810)	(166,560)
Other Financing Sources:				
Transfers Out	(50,000)	(50,000)	-	50,000
Other Debt Proceeds	-	-	142,661	142,661
Total Other Financing Sources	<u>(50,000)</u>	<u>(50,000)</u>	<u>142,661</u>	<u>192,661</u>
Net Change in Cash Fund Balances	21,750	21,750	47,851	26,101
Cash Fund Balances Beginning of Year	31,525	31,525	31,525	-
Cash Fund Balances End of Year	<u>\$ 53,275</u>	<u>\$ 53,275</u>	<u>\$ 79,376</u>	<u>\$ 26,101</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES
BUDGET AND ACTUAL - BUDGET BASIS
EMS FUND
FOR THE YEAR ENDED DECEMBER 31, 2007**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
CASH RECEIPTS				
Property and Other Local Taxes	\$ 35,910	\$ 35,910	\$ 38,512	\$ 2,602
Charges for Services	18,000	18,000	14,725	(3,275)
Intergovernmental	9,800	9,800	13,524	3,724
Other	2,090	2,090	389	(1,701)
Total Receipts	<u>65,800</u>	<u>65,800</u>	<u>67,150</u>	<u>1,350</u>
CASH DISBURSEMENTS:				
Current:				
Public Safety	59,730	59,730	48,134	11,596
Debt Service:				
Principal	37,120	17,444	17,444	-
Interest	-	506	506	-
Capital Outlay	-	19,170	9,327	9,843
Total Disbursements	<u>96,850</u>	<u>96,850</u>	<u>75,411</u>	<u>21,439</u>
Net Change in Cash Fund Balance	(31,050)	(31,050)	(8,261)	22,789
Cash Fund Balances Beginning of Year	86,488	86,488	86,488	-
Cash Fund Balances End of Year	<u>\$ 55,438</u>	<u>\$ 55,438</u>	<u>\$ 78,227</u>	<u>\$ 22,789</u>

See notes to basic financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

1. DESCRIPTION OF THE REPORTING ENTITY

Reporting Entity

The Township of Clearcreek, Fairfield County, is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly-elected three member Board of Trustees and a publicly elected Fiscal Officer.

The reporting entity is comprised of the primary government, component units and other organizations that were included to ensure that the financial statements are not misleading.

Primary Government

The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Township. The Township provides road and bridge maintenance, cemetery maintenance, and fire protection and emergency medical services.

Component Units

Component units are legally separate organizations for which the Township is financially accountable. The Township is financially accountable for an organization if the Township appoints a voting majority of the organization's governing board and (1) the Township is able to significantly influence the programs or services performed or provided by the organization; or (2) the Township is legally entitled to or can otherwise access the organization's resources; the Township is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide support to, the organization; or the Township is obligated for the debt of the organization. The Township is also financially accountable for any organizations that are fiscally dependent on the Township in that the Township approves their budget, the issuance of their debt or the levying of their taxes. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the Township, are accessible to the Township and are significant in amount to the Township.

Clearcreek Township has no component units.

Joint Ventures, Jointly Governed Organizations and Public Entity Risk Pools

A joint venture is a legal entity or other organization that results from a contractual arrangement and that is owned, operated, or governed by two or more participants as a separate and specific activity subject to joint control, in which the participants retain (a) an ongoing financial interest or (b) an ongoing financial responsibility. Under the cash basis of accounting, the Township does not report assets for equity interest in joint ventures.

The Township participates in a public entity risk pool. Note 6 to the financial statements provide additional information for this entity. This organization is: Public Entity Risk Pool: Ohio Township Association Risk Management Authority (OTARMA). OTARMA provides property, casualty and liability coverage.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the cash basis of accounting, unless those pronouncements, in which case GASB prevails. Following are more of the Township's accounting policies.

Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information

Government-Wide Financial Statements

The statement of net assets and the statement of activities display information about the Township as a whole. These statements include the financial activities of the primary government. The statements distinguish between those activities or the Township that are governmental and those that are considered business-type. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or service. The Township has no business-type activities.

The statement of net assets present the cash balance of the governmental activities of the Township at year end. The statement of activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the programs goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

Fund Financial Statements

During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Township are divided into one category: governmental.

Governmental Funds

The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other nonexchange transactions as governmental funds. The Township's major governmental funds for 2008 and 2007 are the General Fund, Gasoline Tax Fund, Road and Bridge Fund, Fire District Fund and EMS Fund. The General Fund is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio. The Gasoline Tax Fund is used for the maintenance and upkeep of roads. The Road and Bridge Fund is used for the maintenance and up keep of roads. The Fire District Fund collects monies used for fire protection. The EMS Fund collects monies to be used for emergency medical services. The other governmental funds of the Township account for grants and other resources whose use is restricted to a particular purpose.

Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Township are described in the appropriate section in this note. There were no modifications having substantial support.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue billed or provided services not yet collected) and certain liabilities (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Budgetary Process

All funds are legally required to be budgeted and appropriated (except certain agency funds). The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the township may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and set limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the fund, department, and object level for all funds.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported in the original budget on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2008 and 2007, the Township invested in certificates of deposits. The certificates of deposits are reported at cost.

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. In 2008 and 2007, interest credited to the General Fund was \$4,240 and \$5,729, respectively.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Restricted Assets

Cash and cash equivalents are reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. Amounts restricted for other purposes represents special revenue funds restricted to a specific use.

Inventory and Prepaid Items

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for their employer contributions to cost-sharing pension plans when they are paid. As described in Note 7, the employer contributions include portions for pension benefits and for postretirement health care benefits.

Long-Term Obligations

The Township's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither a other financing source nor a capital outlay expenditure are reported at inception. Lease payments are reported when paid.

Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes include gasoline tax receipts used for the upkeep of Township roads and bridges, real estate tax used for fire protection and cemetery operations, permissive tax used for upkeep of roads.

Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

Fund Balance Reserve

The Township may reserve any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. The Township has no reserves as of December 31, 2008 and 2007. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting.

Interfund Transactions

Exchange transactions between funds are reported as cash receipts in the seller funds and as cash disbursements in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular cash disbursements to the funds that initially paid for them are not presented on the financial statements. In the government-wide statements, transfers within governmental activities are eliminated.

3. CHANGE IN BASIS OF ACCOUNTING AND RESTATEMENT OF FUND EQUITY

Last audit period the Township reported fund financial statements by fund type using the regulatory basis of accounting as prescribed by the State Auditor's Office. This audit period the Township has implemented the cash basis of accounting. The fund financial statements now present each major fund in a separate column with nonmajor funds aggregated and presented in a single column, rather than a column for each fund type. There was no restatement of fund equity due to this change.

4. BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance-Budget and Actual-Budgetary Basis presented for the General Fund is prepared on the budgetary basis to provide a meaningful comparisons of actual results with the budget. The differences between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis). There were outstanding encumbrances at year-end for 2008 in the amount of \$2,707 and no outstanding encumbrances at year-end for 2007.

5. DEPOSITS

Monies held by the Township are classified by State into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Township treasury. Active monies must be maintained either as cash in the Township treasury, including negotiable order of withdrawal (NOW) accounts.

Inactive deposits are public deposits that the Township has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

5. DEPOSITS (Continued)

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Township can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuance of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
4. Bonds and other obligation of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligation described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

Protection of the Township's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by collateral pledged to the Township by the financial institution, or by a collateral pool established by the financial institution, to secure the repayment of all public monies deposited with the institution. Peoples Bancorp is the financial institution for Clearcreek Township.

The Township did not have any undeposited cash on hand for 2008 and 2007.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

5. DEPOSITS (Continued)

Deposits:

Custodial credit risk is the risk that in the event of bank failure, the Township will not be able to recover deposits or collateral securities that are the possession of an outside party. At year ended December 31, 2008, \$877,469 of the Township's bank balance of \$977,469 was exposed to custodial credit risk because those deposits were uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the Township's name. At year ended December 31, 2007, \$869,214 of the Township's bank balance of \$969,214 was exposed to custodial credit risk because those deposits were uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the Township's name.

The Township has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Township or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

6. RISK MANAGEMENT

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio Townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty Coverage

For an occurrence prior to January 1, 2006, OTARMA retains casualty risks up to \$250,000 per occurrence, including claim adjustment expenses. OTARMA pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$10,000,000 in the aggregate per year. For an occurrence on or subsequent to January 1, 2006, the Pool retains casualty risk up to \$350,000 per occurrence, including loss adjustment expenses. Claims exceeding \$350,000 are reinsured with APEEP in an amount not to exceed \$2,650,000 for each claim and \$10,000,000 in the aggregate per year. Governments can elect up to \$10,000,000 in additional coverage with the General Reinsurance Corporation, through contracts with OTARMA.

Property Coverage

Through 2004, OTARMA retained property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsured losses exceeding \$100,000 up to \$500 million per occurrence.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

6. RISK MANAGEMENT(Continued)

Beginning in 2005, The Travelers Indemnity Company reinsures specific losses exceeding \$250,000 up to \$600 million per occurrence. APEEP reinsures members for specific losses exceeding \$100,000 up to \$250,000 per occurrence, subject to an annual aggregate loss payment. Travelers provides aggregate stop-loss coverage based upon the combined members total insurable value. If the stop-loss is reached by payment of losses between \$100,000 and \$250,000, Travelers will reinsure specific losses exceeding \$100,000 up to their \$600 million per occurrence limit. The aggregate stop-loss limit for 2006 was \$1,901,127.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective township.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2007 and 2006, the latest information available.

	2007	2006
Assets	\$ 43,210,703	\$ 42,042,275
Liabilities	(13,357,837)	(12,120,661)
Retained Earnings	\$ 29,852,866	\$ 29,921,614

At December 31, 2007 and 2006, respectively, liabilities noted above include approximately \$12.5 million and \$11.3 million of estimated incurred claims payable. The assets and retained earnings above also include approximately \$11.6 million and \$10.8 million of unpaid claims to be billed to approximately 950 member governments in the future, as of December 31, 2007 and 2006, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The Township's share of these unpaid claims collectible in future years is approximately \$40,242. This payable includes the subsequent year's contribution due if the Township terminates participation, as described in the last paragraph.

Based on discussion with OTARMA, the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership. The Townships contributions to OTARMA for the past three years are as follows:

Contributions to OTARMA	
2008	20,121
2007	18,790
2006	20,802

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

6. RISK MANAGEMENT(Continued)

After completing one year of membership, members may withdraw on each anniversary of the date they joined OTARMA provided they give written notice to OTARMA 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

The Township pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs. The System administers and pays all claims.

7. DEFINED BENEFIT PENSION PLAN

Ohio Public Employees Retirement System

The Township participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings.

The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-6705 or (800) 222-7377.

For the years ended December 31, 2008 and 2007, the members in the traditional plan, were required to contribute 10.0 and 9.5, percent, respectively, of their annual covered salaries. The Township's contribution rate for pension benefits for 2008 and 2007 was 14.00 percent and 13.85 percent, respectively. The Ohio Revised Code provides statutory authority for member and employer contributions.

The Township's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2008, 2007, and 2006 were \$19,499, \$18,624, and \$18,422, respectively. The full amount has been contributed for 2008, 2007 and 2006. Contributions to the member-directed plan for 2008 were \$19,499 made by the Township and \$14,091 made by the plan members.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

7. DEFINED BENEFIT PENSION PLAN (Continued)

Post Employment Benefits

Ohio Public Employees Retirement System

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the traditional or combined plans. Health care coverage for disability recipients and primary survivor recipients is available. Members of the member-directed plan do not qualify for postretirement health care coverage. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postretirement health care based on authority granted by State Statute. The portion of employer contributions in 2008, for all employees, allocated to health care was 7.0%.

Benefits are advance-funded using the entry age normal actuarial cost method. Significant actuarial assumptions, based on OPERS's latest actuarial review performed as December 31, 2007, include a rate of return on investments of 6.5 percent, an annual increase in active employee total payroll of 4 percent compounded annually (assuming no change in the number of active employees) and an additional increase in total payroll of between .5 percent and 6.3 percent based on additional annual pay increases. Health care premiums were assumed to increase between .50 percent and 4 percent annually for the next seven years and 4 percent annually after eight years.

All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually, not to exceed a 12 percent corridor.

The number of active contributing participants in the traditional and combined plans was 363,503. Actual employer contributions for 2008 and 2007 which were used to fund postemployment benefits was \$9,874 and \$7,396, respectively. The actual contribution and the actuarially required contribution amounts are the same. OPERS's net assets available for payment of benefits at December 31, 2007, (the latest information available) were \$12.8 billion. The actuarially accrued liability and the unfunded actuarial accrued liability were \$29.8 billion and \$17.0 billion, respectively.

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007 and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

8. PROPERTY TAXES

Property taxes include amounts levied against all real property, public utility property, and tangible personal property located in the Township. Real property tax receipts received in 2008 represent the collection of 2007 taxes. Real property taxes received in 2008 were levied after October 1, 2007, on the assessed values as of January 1, 2007, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstance, State statute permits alternate payment dates to be established.

Public utilities are also taxed on personal and real property located in the Township.

Tangible personal property tax is assessed by the property owners, who must be file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting and distributing all property taxes on behalf of the Township.

The full tax rate for all Township operations for the year ended December 31, 2008, was \$8.25 per \$1,000 of assessed value. The assessed values of real property, public utility property, and tangible personal property upon which 2008 property tax receipts were based are as follows:

Real Property	
Residential	\$ 50,253,150
Agriculture	11,523,730
Commercial/Industrial/Mineral	35,200
Public Utility Property	
Real	-
Personal	970,100
Tangible Personal Property	-
Total Assessed Value	<u>\$ 62,782,180</u>

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

9. DEBT

Long term debt of the Township, as of December 31, 2008 is as follows:

	Balance January 1 2007	Additions	Deductions	Balance December 31 2008	Amount Due Within One Year
Lease-Truck	\$ 6,379	\$ -	\$ 6,379	\$ -	\$ -
Lease-Ambulance	17,444	-	17,444	-	-
Lease-Excavator	19,133	-	10,550	8,583	5,651
Lease-Truck		90,625	25,049	65,576	17,710
Lease-Fire Truck		142,661	23,004	119,657	21,962
Total	\$ 42,956	\$ 233,286	\$ 82,426	\$ 193,816	\$ 45,323

On May 13, 2005, the Township entered into a lease-purchase agreement with OTAL to finance the purchase of a new excavator for the road and cemetery maintenance. Per the term of the lease, ownership of the excavator will transfer to the Township after five years. However, the Township has the option to cancel the lease.

On May 7, 2007, the Township entered into a lease-purchase agreement with OTAL to finance the purchase of a new truck for the road maintenance. Per the term of the lease, ownership of the excavator will transfer to the Township after five years. However, the Township has the option to cancel the lease.

On March 13, 2008, the Township entered into a lease-purchase agreement with OTAL to finance the purchase of a new fire truck for the use in fire protection. Per the term of the lease, ownership of the excavator will transfer to the Township after five years. However, the Township has the option to cancel the lease.

Amortization of the above debt is as follows:

	Excavator		2007 Truck		Fire Truck	
	Principal	Interest	Principal	Interest	Principal	Interest
2009	\$ 5,651	\$ 330	\$ 17,710	\$ 2,742	\$ 21,962	\$ 4,854
2010	2,932	67	18,513	1,939	22,905	3,911
2011	-	-	19,352	1,101	23,889	2,927
2012	-	-	10,001	224	24,916	1,902
2013	-	-	-	-	25,985	831
Total	\$ 8,583	\$ 397	\$ 65,576	\$ 6,006	\$ 119,657	\$ 14,425

10. COMPLIANCE AND ACCOUNTABILITY

Contrary to ORC 5705.36, the Township's MVL Fund in 2008 had appropriations greater than actual resources.

Contrary to ORC 5705.41(B), in 2007 the Road and Bridge Fund had expenditures greater than appropriations..

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

NOTES TO THE FINANCIAL STATEMENTS

11. TRANSFERS

Following is a summary of transfers in and out for all funds for 2008:

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
General Fund	\$ -	\$ 13,000
Fire District Fund	-	25,000
Other Governmental Fund	38,000	-
Totals	<u>\$ 38,000</u>	<u>\$ 38,000</u>

Transfers were made out of the Fire District Fund to the Capital Projects Fund to reimburse those funds for expenditures of capital outlays in 2007.

**WOLFE, WILSON, & PHILLIPS, INC.
37 SOUTH SEVENTH STREET
ZANESVILLE, OHIO 43701**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Clearcreek Township
Fairfield County
10474 Dozer Road
Stoutsville, Ohio 4315432

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Clearcreek Township, Fairfield County as of and for the years ended December 31, 2008 and 2007 and have issued our report thereon dated March 27, 2009, wherein we noted the Township followed the cash basis of accounting, a comprehensive accounting basis other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Clearcreek Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies and that we consider to be material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Township's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Township's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement. We consider the following deficiencies to be significant deficiencies in internal control.

Finding number 2008-01 and 2008-02 in the Schedule of Findings is considered to be significant deficiencies.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that a material misstatement of the financial statements will not be prevented by the Township's internal control. We believe that Finding 2008-01 and 2008-02 are material weaknesses.

We also noted other matters involving internal control over financial reporting, which we have reported to management of Clearcreek Township in a separate letter dated March 27, 2009

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Clearcreek Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standard*. However, we also noted certain immaterial instances of noncompliance that we have reported to the management of Clearcreek Township in a separate letter dated March 27, 2009.

Clearcreek Township's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. We did not audit Clearcreek Township's response and, accordingly, we express no opinion on it.

This report is intended for the information of the Township's management, fiscal officer, and Auditor of State, and is not intended to be and should not be used by anyone other than these specified parties.

Wolfe, Wilson, & Phillips, Inc.
Zanesville, Ohio
March 27, 2009

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2008**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2008-01

Material Weakness/Significant Deficiency – Posting Amended Budgets

The Township should have procedures in place to prevent or detect material misstatements of financial information.

Estimated receipt amounts recorded in the Township’s accounting records did not agree with estimated receipts approved by the Board of Trustees and County Budget Commission as follows:

<u>Year</u>	<u>Fund</u>	<u>Approved Amount</u>	<u>Amount In Accounting System</u>	<u>Variance</u>
2008	General Fund	\$ 151,537	\$ 138,051	\$ (13,486)
	MVL Fund	18,150	14,700	(3,450)
	Gasoline Tax Fund	90,800	90,750	(50)
	Road & Bridge Fund	229,000	221,530	(7,470)
	Cemetery Fund	40,000	43,000	3,000
	Fire Fund	80,500	80,600	100
	Road District Fund	17,800	18,000	200
	EMS Fund	73,000	72,400	(600)
	Permanent Fund	-	3,000	3,000
2007	Road & Bridge Fund	221,100	216,100	(5,000)
	Fire Fund	126,300	74,300	(52,000)
	EMS Fund	65,800	69,110	3,310

Failure to update budgets approved by the Trustees in the accounting system could result in inaccurate financial information from which Township operating decisions are made.

We recommend the Fiscal Officer accurately and timely post all estimated receipts approved by the Trustees and County Budget Commission in the accounting system.

The financial statements have been adjusted to reflect the approved estimated receipts.

Client Response: We agree with finding and will try to improve in the future.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2008**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2008-02

Material Weakness/Significant Deficiency – Posting OF Debt Proceeds and Payments

The Township has several capital leases for equipment. The Township should budget for and post proceeds of debt receipts and capital outlay expenditures when payment is made on the Township's behalf and the equipment is received. The Township should post lease payments as principal and interest payments based on the amortization schedule provided by the lender.

During 2007, the Township entered into lease-purchase agreements and received equipment in the amount of \$233,286. This activity was not included in the Township's estimated resources or appropriations and was not posted as proceeds of debt with related capital outlay.

In addition, during 2008 and 2007, the Township posted capital lease debt payments to capital outlay rather than debt principal and interest. The amounts misposted in 2008 were a total of \$7,903 in interest and \$45,346 in principal and in 2007 were a total of \$3,759 in interest and \$37,080 in principal.

The lack of posting debt proceeds and properly posting principal and interest allocations could lead to misstatements.

We recommend the Township ensure that proceeds and related capital outlay are recorded for capital leases. We also recommend the Fiscal Officer review the debt amortization schedule provided by the lender when making a debt payment to ensure accurate interest and principal postings.

The financial statements have been adjusted to properly reflect the proceeds of capital leases and related capital outlay in 2007 and to properly reflect principal and interest payments in both 2008 and 2007.

Client Response: We agree with finding and will try to improve in the future.

**CLEARCREEK TOWNSHIP
FAIRFIELD COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
December 31, 2008**

Finding Number	Finding Summary	Fully Corrected	Not Corrected, Partially Corrected Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain:
2006-001	Interest allocation	Yes	Finding No Longer Valid.
2006-002	Budgetary amounts	No	In current audit as Finding 2008-01
2006-003	Posting debt proceeds and payments	No	In current audit as Finding 2008-02
2006-004	Documentation of interest allocation	Yes	Finding No Longer Valid.



Mary Taylor, CPA
Auditor of State

CLEARCREEK TOWNSHIP

FAIRFIELD COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JUNE 16, 2009**