

**ALEXANDER LOCAL SCHOOL DISTRICT  
ATHENS COUNTY**

**SINGLE AUDIT**

**FOR THE YEAR ENDING JUNE 30, 1999**

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STATE OF OHIO  
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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**REPORT OF INDEPENDENT ACCOUNTANTS**

Alexander Local School District  
Athens County  
6091 Ayers Road  
Albany, Ohio 45710

To the Board of Education:

We have audited the accompanying general purpose financial statements of the Alexander Local School District, Athens County, Ohio, (the District) as of and for the year ended June 30, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Alexander Local School District, Athens County, as of June 30, 1999, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 21, 1999, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the District, taken as a whole. The accompanying Schedule of Federal Awards Receipts and Expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.



**JIM PETRO**  
Auditor of State

December 21, 1999

**Alexander Local School District**



**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Combined Balance Sheet**  
**All Fund Types and Account Groups**  
**June 30, 1999**

	<b>GOVERNMENTAL FUND TYPES</b>			
	General	Special Revenue	Debt Service	Capital Projects
<b><i>Assets and Other Debits:</i></b>				
<b><i>Assets:</i></b>				
Cash and Cash Equivalents	\$905,768	\$429,299	\$0	\$26,869
<b><i>Receivables:</i></b>				
Taxes	2,427,199	0	0	0
Accounts	1,126	0	0	0
Intergovernmental	950	2,173	0	0
Interfund	30,000	0	0	0
Prepaid Items	14,469	0	0	0
Inventory Held for Resale	0	0	0	0
Materials and Supplies Inventory	70,692	1,674	0	0
<b><i>Restricted Assets:</i></b>				
Cash and Cash Equivalents	65,052	0	0	0
Fixed Assets (Net of Accumulated Depreciation)	0	0	0	0
<b><i>Other Debits:</i></b>				
Amount to be Provided from				
General Government Resources	0	0	0	0
<b><i>Total Assets and Other Debits</i></b>	<b><u>\$3,515,256</u></b>	<b><u>\$433,146</u></b>	<b><u>\$0</u></b>	<b><u>\$26,869</u></b>
<b><i>Liabilities, Fund Equity, and Other Credits:</i></b>				
<b><i>Liabilities:</i></b>				
Accounts Payable	\$14,963	\$974	\$0	\$0
Accrued Wages and Benefits Payable	742,942	111,988	0	0
Compensated Absences Payable	0	0	0	0
Intergovernmental Payable	123,226	23,592	0	0
Interfund Payable	0	5,000	0	0
Deferred Revenue	2,343,642	0	0	0
Due to Students	0	0	0	0
Property Tax Refund Payable	0	0	0	0
Energy Conservation Loan Payable	0	0	0	0
Asbestos Removal Loan Payable	0	0	0	0
Early Retirement Incentive Payable	0	0	0	0
<b><i>Total Liabilities</i></b>	<b><u>3,224,773</u></b>	<b><u>141,554</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b><i>Fund Equity and Other Credits:</i></b>				
Investment in General Fixed Assets	0	0	0	0
Retained Earnings:				
Unreserved	0	0	0	0
Fund Balance:				
Reserved for Encumbrances	260,525	29,276	0	1,462
Reserved for Inventory	70,692	1,674	0	0
Reserved for Property Taxes	83,557	0	0	0
Reserved for Statutory Set-Asides	65,052	0	0	0
Unreserved:				
Undesignated	(189,343)	260,642	0	25,407
<b><i>Total Fund Equity and Other Credits</i></b>	<b><u>290,483</u></b>	<b><u>291,592</u></b>	<b><u>0</u></b>	<b><u>26,869</u></b>
<b><i>Total Liabilities, Fund Equity and Other Credits</i></b>	<b><u>\$3,515,256</u></b>	<b><u>\$433,146</u></b>	<b><u>\$0</u></b>	<b><u>\$26,869</u></b>

See accompanying notes to the general purpose financial statements.

<i>PROPRIETARY FUND TYPE</i>	<i>FIDUCIARY FUND TYPE</i>	<i>ACCOUNT GROUPS</i>		Totals (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Agency			
\$34,951	\$38,345	\$0	\$0	\$1,435,232
0	0	0	0	2,427,199
2,148	0	0	0	3,274
8,384	0	0	0	11,507
0	0	0	0	30,000
0	0	0	0	14,469
13,281	0	0	0	13,281
1,254	0	0	0	73,620
0	0	0	0	65,052
95,189	0	3,983,191	0	4,078,380
0	0	0	2,069,319	2,069,319
<u>\$155,207</u>	<u>\$38,345</u>	<u>\$3,983,191</u>	<u>\$2,069,319</u>	<u>\$10,221,333</u>
\$181	\$0	\$0	\$0	\$16,118
23,627	0	0	0	878,557
11,731	0	0	412,455	424,186
16,997	0	0	72,430	236,245
25,000	0	0	0	30,000
5,726	0	0	0	2,349,368
0	38,345	0	0	38,345
0	0	0	616,884	616,884
0	0	0	685,000	685,000
0	0	0	121,836	121,836
0	0	0	160,714	160,714
<u>83,262</u>	<u>38,345</u>	<u>0</u>	<u>2,069,319</u>	<u>5,557,253</u>
0	0	3,983,191	0	3,983,191
71,945	0	0	0	71,945
0	0	0	0	291,263
0	0	0	0	72,366
0	0	0	0	83,557
0	0	0	0	65,052
0	0	0	0	96,706
<u>71,945</u>	<u>0</u>	<u>3,983,191</u>	<u>0</u>	<u>4,664,080</u>
<u>\$155,207</u>	<u>\$38,345</u>	<u>\$3,983,191</u>	<u>\$2,069,319</u>	<u>\$10,221,333</u>

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Combined Statement of Revenues, Expenditures**  
**and Changes in Fund Balances**  
**All Governmental Fund Types**  
**For the Fiscal Year Ended June 30, 1999**

	General	Special Revenue	Debt Service	Capital Projects	Totals (Memorandum Only)
<b>Revenues:</b>					
Taxes	\$2,310,292	\$0	\$0	\$0	\$2,310,292
Intergovernmental	5,741,083	1,203,264	0	22,374	6,966,721
Interest	42,031	0	0	0	42,031
Tuition and Fees	155	0	0	0	155
Rent	255	0	0	0	255
Extracurricular Activities	0	75,790	0	0	75,790
Gifts and Donations	36,000	9,193	0	0	45,193
Miscellaneous	7,799	35,602	0	0	43,401
<b>Total Revenues</b>	<b>8,137,615</b>	<b>1,323,849</b>	<b>0</b>	<b>22,374</b>	<b>9,483,838</b>
<b>Expenditures:</b>					
<i>Current:</i>					
<i>Instruction:</i>					
Regular	3,356,522	377,321	0	0	3,733,843
Special	705,341	424,983	0	0	1,130,324
Vocational	234,611	0	0	0	234,611
Other	51,183	0	0	0	51,183
<i>Support Services:</i>					
Pupils	521,957	8,713	0	0	530,670
Instructional Staff	186,929	161,604	0	0	348,533
Board of Education	31,512	0	0	0	31,512
Administration	574,101	103,146	0	0	677,247
Fiscal	209,742	800	0	0	210,542
Operation and Maintenance of Plant	618,427	0	0	0	618,427
Pupil Transportation	895,118	0	0	0	895,118
Central	1,000	0	0	0	1,000
Extracurricular Activities	122,959	56,336	0	0	179,295
Capital Outlay	0	29,868	0	402,253	432,121
<i>Debt Service:</i>					
Principal Retirement	0	0	123,029	0	123,029
Interest and Fiscal Charges	0	0	40,070	0	40,070
<b>Total Expenditures</b>	<b>7,509,402</b>	<b>1,162,771</b>	<b>163,099</b>	<b>402,253</b>	<b>9,237,525</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>628,213</b>	<b>161,078</b>	<b>(163,099)</b>	<b>(379,879)</b>	<b>246,313</b>
<b>Other Financing Sources (Uses):</b>					
Operating Transfers In	0	0	163,099	0	163,099
Proceeds from Sale of Fixed Assets	10,000	0	0	0	10,000
Operating Transfers Out	(163,099)	0	0	0	(163,099)
<b>Total Other Financing Sources (Uses)</b>	<b>(153,099)</b>	<b>0</b>	<b>163,099</b>	<b>0</b>	<b>10,000</b>
<b>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</b>	<b>475,114</b>	<b>161,078</b>	<b>0</b>	<b>(379,879)</b>	<b>256,313</b>
Fund Balance (Deficit) at Beginning of Year	(181,321)	130,782	0	406,748	356,209
Increase (Decrease) in Reserve for Inventory	(3,310)	(268)	0	0	(3,578)
<b>Fund Balance (Deficit) at End of Year</b>	<b>\$290,483</b>	<b>\$291,592</b>	<b>\$0</b>	<b>\$26,869</b>	<b>\$608,944</b>

See accompanying notes to the general purpose financial statements.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
 Combined Statement of Revenues, Expenditures and  
 Changes in Fund Balances - Budget and Actual (Budget Basis)  
 All Governmental Fund Types  
 For the Fiscal Year Ended June 30, 1999

	<b>GENERAL FUND</b>		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>			
Taxes	\$2,380,467	\$2,380,467	\$0
Intergovernmental	5,784,953	5,741,082	(43,871)
Interest	40,000	42,031	2,031
Tuition and Fees	250	155	(95)
Rent	50	255	205
Extracurricular Activities	0	0	0
Gifts and Donations	4,000	36,000	32,000
Miscellaneous	1,700	1,346	(354)
<b>Total Revenues</b>	<b>8,211,420</b>	<b>8,201,336</b>	<b>(10,084)</b>
<b>Expenditures:</b>			
<b>Current:</b>			
<b>Instruction:</b>			
Regular	3,481,949	3,406,176	75,773
Special	805,865	748,781	57,084
Vocational	250,251	238,490	11,761
Other	51,200	51,183	17
<b>Support Services:</b>			
Pupils	534,817	518,708	16,109
Instructional Staff	206,783	193,494	13,289
Board of Education	35,110	34,108	1,002
Administration	625,977	585,038	40,939
Fiscal	219,376	212,304	7,072
Operation and Maintenance of Plant	719,048	658,357	60,691
Pupil Transportation	1,126,847	1,073,090	53,757
Central	1,800	1,547	253
Extracurricular Activities	124,415	122,712	1,703
Capital Outlay	0	0	0
<b>Debt Service:</b>			
Principal Retirement	0	0	0
Interest and Fiscal Charges	0	0	0
<b>Total Expenditures</b>	<b>8,183,438</b>	<b>7,843,988</b>	<b>339,450</b>
Excess of Revenues Over (Under) Expenditures	27,982	357,348	329,366
<b>Other Financing Sources (Uses):</b>			
Operating Transfers In	0	0	0
Proceeds from Sale of Fixed Assets	500	10,000	9,500
Refund of Prior Year Expenditures	0	5,452	5,452
Advances In	0	0	0
Other Financing Sources	650	709	59
Operating Transfers Out	(189,000)	(163,099)	25,901
Refund of Prior Year Receipts	0	0	0
Advances Out	0	(30,000)	(30,000)
<b>Total Other Financing Sources (Uses)</b>	<b>(187,850)</b>	<b>(176,938)</b>	<b>10,912</b>
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(159,868)	180,410	340,278
Fund Balances at Beginning of Year	366,042	366,042	0
Prior Year Encumbrances Appropriated	148,880	148,880	0
<b>Fund Balances at End of Year</b>	<b>\$355,054</b>	<b>\$695,332</b>	<b>\$340,278</b>

See accompanying notes to the general purpose financial statements.



**SPECIAL REVENUE FUNDS**

**DEBT SERVICE FUND**

Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
\$0	\$0	\$0	\$0	\$0	\$0
993,939	1,184,439	190,500	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
76,725	75,790	(935)	0	0	0
8,800	9,193	393	0	0	0
35,700	35,477	(223)	0	0	0
<u>1,115,164</u>	<u>1,304,899</u>	<u>189,735</u>	<u>0</u>	<u>0</u>	<u>0</u>
430,119	326,545	103,574	0	0	0
459,087	431,047	28,040	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
16,911	16,892	19	0	0	0
216,052	171,975	44,077	0	0	0
0	0	0	0	0	0
140,483	107,308	33,175	0	0	0
1,686	936	750	0	0	0
0	0	0	0	0	0
325	5	320	0	0	0
0	0	0	0	0	0
58,834	56,924	1,910	0	0	0
29,869	29,869	0	0	0	0
0	0	0	123,029	123,029	0
0	0	0	40,070	40,070	0
<u>1,353,366</u>	<u>1,141,501</u>	<u>211,865</u>	<u>163,099</u>	<u>163,099</u>	<u>0</u>
(238,202)	163,398	401,600	(163,099)	(163,099)	0
0	0	0	163,099	163,099	0
0	0	0	0	0	0
0	125	125	0	0	0
5,000	5,000	0	0	0	0
25,000	25,000	0	0	0	0
0	0	0	0	0	0
(2,706)	(6,182)	(3,476)	0	0	0
0	0	0	0	0	0
<u>27,294</u>	<u>23,943</u>	<u>(3,351)</u>	<u>163,099</u>	<u>163,099</u>	<u>0</u>
(210,908)	187,341	398,249	0	0	0
148,990	148,990	0	0	0	0
62,720	62,720	0	0	0	0
<u>\$802</u>	<u>\$399,051</u>	<u>\$398,249</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Combined Statement of Revenues, Expenditures and**  
**Changes in Fund Balances - Budget and Actual (Budget Basis)**  
**All Governmental Fund Types**  
**For the Fiscal Year Ended June 30, 1999**

<b>CAPITAL PROJECTS FUNDS</b>			
	Revised Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>			
Taxes	\$0	\$0	\$0
Intergovernmental	71,582	22,374	(49,208)
Interest	0	0	0
Tuition and Fees	0	0	0
Rent	0	0	0
Extracurricular Activities	0	0	0
Gifts and Donations	0	0	0
Miscellaneous	0	0	0
<b>Total Revenues</b>	<b>71,582</b>	<b>22,374</b>	<b>(49,208)</b>
<b>Expenditures:</b>			
<b>Current:</b>			
<b>Instruction:</b>			
Regular	0	0	0
Special	0	0	0
Vocational	0	0	0
Other	0	0	0
<b>Support Services:</b>			
Pupils	0	0	0
Instructional Staff	0	0	0
Board of Education	0	0	0
Administration	0	0	0
Fiscal	0	0	0
Operation and Maintenance of Plant	0	0	0
Pupil Transportation	0	0	0
Central	0	0	0
Extracurricular Activities	0	0	0
Capital Outlay	415,811	404,076	11,735
<b>Debt Service:</b>			
Principal Retirement	0	0	0
Interest and Fiscal Charges	0	0	0
<b>Total Expenditures</b>	<b>415,811</b>	<b>404,076</b>	<b>11,735</b>
Excess of Revenues Over (Under) Expenditures	(344,229)	(381,702)	(37,473)
<b>Other Financing Sources (Uses):</b>			
Operating Transfers In	0	0	0
Proceeds from Sale of Fixed Assets	0	0	0
Refund of Prior Year Expenditures	0	0	0
Advances In	0	0	0
Other Financing Sources	0	0	0
Operating Transfers Out	0	0	0
Refund of Prior Year Receipts	0	0	0
Advances Out	0	0	0
<b>Total Other Financing Sources (Uses)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(344,229)	(381,702)	(37,473)
Fund Balances at Beginning of Year	48,512	48,512	0
Prior Year Encumbrances Appropriated	358,597	358,597	0
<b>Fund Balances at End of Year</b>	<b>\$62,880</b>	<b>\$25,407</b>	<b>(\$37,473)</b>

See accompanying notes to the general purpose financial statements.

**TOTALS (MEMORANDUM ONLY)**

Revised Budget	Actual	Variance Favorable (Unfavorable)
\$2,380,467	\$2,380,467	\$0
6,850,474	6,947,895	97,421
40,000	42,031	2,031
250	155	(95)
50	255	205
76,725	75,790	(935)
12,800	45,193	32,393
37,400	36,823	(577)
<u>9,398,166</u>	<u>9,528,609</u>	<u>130,443</u>
3,912,068	3,732,721	179,347
1,264,952	1,179,828	85,124
250,251	238,490	11,761
51,200	51,183	17
551,728	535,600	16,128
422,835	365,469	57,366
35,110	34,108	1,002
766,460	692,346	74,114
221,062	213,240	7,822
719,048	658,357	60,691
1,127,172	1,073,095	54,077
1,800	1,547	253
183,249	179,636	3,613
445,680	433,945	11,735
123,029	123,029	0
40,070	40,070	0
<u>10,115,714</u>	<u>9,552,664</u>	<u>563,050</u>
(717,548)	(24,055)	693,493
163,099	163,099	0
500	10,000	9,500
0	5,577	5,577
5,000	5,000	0
25,650	25,709	59
(189,000)	(163,099)	25,901
(2,706)	(6,182)	(3,476)
0	(30,000)	(30,000)
<u>2,543</u>	<u>10,104</u>	<u>7,561</u>
(715,005)	(13,951)	701,054
563,544	563,544	0
570,197	570,197	0
<u>\$418,736</u>	<u>\$1,119,790</u>	<u>\$701,054</u>

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Combined Statement of Revenues,**  
**Expenses and Changes in Retained Earnings**  
**Proprietary Fund Type**  
**For the Fiscal Year Ended June 30, 1999**

	Enterprise
<b><i>Operating Revenues:</i></b>	
Sales	\$242,116
<i>Total Operating Revenues</i>	242,116
<b><i>Operating Expenses:</i></b>	
Salaries	146,318
Fringe Benefits	58,469
Purchased Services	795
Material and Supplies	41,084
Cost of Sales	175,314
Depreciation	1,040
Other Operating Expenses	1,843
<i>Total Operating Expenses</i>	424,863
Operating Income (Loss)	(182,747)
<b><i>Nonoperating Revenues (Expenses):</i></b>	
Federal Donated Commodities	20,993
Federal and State Subsidies	137,843
Loss on Disposal of Fixed Assets	(396)
<i>Total Nonoperating Revenues (Expenses)</i>	158,440
Net Income (Loss)	(24,307)
Retained Earnings at Beginning of Year, As Restated	96,252
Retained Earnings at End of Year	\$71,945

See accompanying notes to the general purpose financial statements.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Combined Statement of Cash Flows**  
**Proprietary Fund Type**  
**For the Fiscal Year Ended June 30, 1999**

	Enterprise
<b><u>Increase (Decrease) in Cash and Cash Equivalents:</u></b>	
<b><u>Cash Flows from Operating Activities:</u></b>	
Cash Received from Sales	\$241,946
Cash Payments to Suppliers for Goods and Services	(196,477)
Cash Payments to Employees for Services	(148,809)
Cash Payments for Employee Benefits	(59,663)
Cash Payments for Other Operating Expenses	(1,843)
<b>Net Cash from Operating Activities</b>	<b>(164,846)</b>
<b><u>Cash Flows from Noncapital Financing Activities:</u></b>	
Operating Grants Received	146,802
Advances-In from Other Funds	25,000
<b>Net Cash from Noncapital Financing Activities</b>	<b>171,802</b>
<b><u>Cash Flows from Capital and Related Financing Activities:</u></b>	
Payments for Capital Acquisitions	(702)
<b>Net Cash from Capital and Related Financing Activities</b>	<b>(702)</b>
Net Increase (Decrease) in Cash and Cash Equivalents	6,254
Cash and Cash Equivalents at Beginning of Year	28,697
<b>Cash and Cash Equivalents at End of Year</b>	<b>\$34,951</b>
<b><u>Reconciliation of Operating Income (Loss)</u></b>	
<b><u>to Net Cash from Operating Activities:</u></b>	
Operating Income (Loss)	(\$182,747)
<b><u>Adjustments to Reconcile Operating Income (Loss)</u></b>	
<b><u>to Net Cash from Operating Activities:</u></b>	
Depreciation	1,040
Donated Commodities Used During Year	20,993
Changes in Assets and Liabilities:	
(Increase) Decrease in Accounts Receivable	(170)
(Increase) Decrease in Inventory Held for Resale	2,086
(Increase) Decrease in Materials and Supplies Inventory	(166)
Increase (Decrease) in Accounts Payable	181
Increase (Decrease) in Accrued Wages and Benefits Payable	(2,436)
Increase (Decrease) in Compensated Absences Payable	(55)
Increase (Decrease) in Intergovernmental Payable	(1,194)
Increase (Decrease) in Deferred Revenue	(2,378)
<b>Total Adjustments</b>	<b>17,901</b>
<b>Net Cash from Operating Activities</b>	<b>(\$164,846)</b>

See accompanying notes to the general purpose financial statements.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Notes to the General Purpose Financial Statements**  
**For the Fiscal Year Ended June 30, 1999**

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**NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY**

**Description of the School District**

Alexander Local School District (the "District") is organized under Article VI, Section 2 and 3 of the Constitution of the State of Ohio. The District provides educational services as authorized by State statute and/or federal guidelines. The District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The Board controls the District's four (4) instructional support facilities staffed by 75 non-certificated and 123 teaching personnel and administrative employees providing education to approximately 1,750 students.

The significant accounting policies followed in the preparation of these financial statements are summarized below. These policies conform to generally accepted accounting principles (GAAP) for local governmental units prescribed in the statements issued by the Governmental Accounting Standards Board and other recognized authoritative sources.

**Reporting Entity**

The reporting entity is comprised of the primary government, component units and other organizations that are included to insure that the financial statements of the District are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For Alexander Local School District, this includes general operations, food service and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. The District has no component units.

The Parent Teacher Organizations perform activities within the District's boundaries for the benefit of its residents but are excluded from the accompanying financial statements because the District is not financially accountable for them nor are they fiscally dependent on the District.

The District is associated with five organizations, three of which are defined as jointly governed organizations, one as an affiliated organization and one as a group purchasing pool. These organizations are the Southeastern Ohio Voluntary Education Cooperative, the Tri-County Joint Vocational School, the Athens County School Employees Health and Welfare Benefit Association, the Alexander Future Foundation and the Ohio School Boards Association Workers' Compensation Group Rating Plan. These organizations are presented in Notes 18, 19 and 20 to the general purpose financial statements.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Notes to the General Purpose Financial Statements**  
**For the Fiscal Year Ended June 30, 1999**

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Alexander Local School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the District's accounting policies are described below.

**Basis of Presentation - Fund-Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net expendable available resources.

For financial statement presentation purposes, the various funds of the District are grouped into the following generic fund types under the broad fund categories governmental, proprietary and fiduciary.

**Governmental Fund Types:**

Governmental funds are those through which most governmental functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds and trust funds) are accounted for through governmental funds. The following are the District's governmental fund types:

**General Fund** - This fund is the operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund's balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Special Revenue Funds** - These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

**Debt Service Fund** - This fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

**Capital Projects Funds** - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds or trust funds).

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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***NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES*** - (Continued)

***Proprietary Fund Type:***

Proprietary funds are used to account for the District's ongoing activities which are similar to those found in the private sector. The following is the District's only proprietary fund type:

***Enterprise Funds*** - These funds are used to account for the District activities that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

***Fiduciary Fund Type:***

Fiduciary funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. The only fiduciary funds of the District are agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

***Account Groups:***

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

***General Fixed Assets Account Group*** - This account group is established to account for all fixed assets of the District, other than those accounted for in the proprietary funds.

***General Long-Term Obligations Account Group*** - This account group is established to account for all long-term obligations of the District except those accounted for in the proprietary funds.

***Measurement Focus and Basis of Accounting***

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary funds' operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.



**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Notes to the General Purpose Financial Statements**  
**For the Fiscal Year Ended June 30, 1999**

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** - (Continued)

The modified accrual basis of accounting is followed for the governmental agency funds. Under this basis, revenues are recognized in the accounting period when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period for the District is sixty days after year end.

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available: property taxes available as an advance, tuition, student fees and grants.

The District reports deferred revenues on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. In the subsequent period, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Property taxes measurable as of June 30, 1999 and delinquent property taxes, whose availability is indeterminable and which are intended to finance fiscal year 2000 operations, have been recorded as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year, and the costs of accumulated unpaid vacation and sick leave are reported as fund liabilities in the period in which they will be liquidated with available financial resources rather than in the period earned by employees. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

The accrual basis of accounting is utilized for reporting purposes by the proprietary funds. Revenues are recognized when they are earned and become measurable, and expenses are recognized when they are incurred, if measurable. There were no unbilled service charges receivable at year end. The fair value of donated commodities used during the year is reported in the operating statement as an expense with a like amount reported as donated commodities revenue. Unused donated commodities are reported as deferred revenue.

**Budgetary Data**

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the object level within each function. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

**Tax Budget:** Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates. By no later than January 20, the Board-adopted budget is filed with the Athens County Budget Commission for rate determination.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

***Estimated Resources:*** Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's certificate of estimated resources which state the projected revenue of each fund. Prior to June 30, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 1999.

***Appropriations:*** Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution must be legally enacted by the Board of Education at the fund, function, and object level of expenditures, which are the legal levels of budgetary control. Prior to the passage of the annual appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation or alter total function appropriations within a fund, or alter objective appropriations within functions, must be approved by the Board of Education. The Board may pass supplemental fund appropriations so long as the total appropriations by fund does not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, six supplemental appropriations were legally enacted. The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds, other than agency funds, consistent with statutory provisions.

***Encumbrances:*** As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the budget basis (non-GAAP) in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds.

***Lapsing of Appropriations:*** At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

***Cash and Cash Equivalents***

To improve cash management, all cash received by the District is pooled in a central bank account. Monies for all funds, including proprietary funds are maintained in this account or temporarily used to purchase short-term investments. Individual fund integrity is maintained through District records. Each fund's interest in the pool is presented as "Cash and Cash Equivalents" on the combined balance sheet. Interest earnings are allocated by State statute.

Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Nonparticipating investment contracts such as repurchase agreements and nonnegotiable certificates of deposit are reported at cost. During fiscal year 1999, the District held no investments.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Notes to the General Purpose Financial Statements**  
**For the Fiscal Year Ended June 30, 1999**

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** - (Continued)

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of a cash management pool and investments with a maturity of three months or less at the time they are purchased by the District would be considered to be cash equivalents.

**Inventory**

Inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased. Reported material and supplies inventory is equally offset by a fund balance reserved in the governmental funds which indicates that it does not constitute available spendable resources even though it is a component of net current assets. Inventories of proprietary funds consist of donated food, purchased food, lunchroom supplies, and school supplies held for resale and are expended when used.

**Prepaid Items**

Payments made to vendors for services that will benefit periods beyond June 30, 1999 are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

**Restricted Assets**

Restricted assets in the General Fund represent cash and cash equivalents set aside to establish textbook, capital improvement, and budget stabilization reserves. The textbook and capital improvement reserves are required by State statute and can only be used for expenditures designated by the State statute. The budget stabilization reserve is required by State statute and can be used only after receiving approval from the State Superintendent of Public Instruction. A fund balance reserve has also been established.

**Fixed Assets and Depreciation**

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and related assets are reported in the General Fixed Assets Account Group. Fixed assets utilized in the proprietary funds are capitalized in the respective funds. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair values as of the date received. The District maintains a capitalization threshold of two hundred and fifty dollars. The District does not possess any infrastructure.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extended an asset's life are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets.

Assets in the General Fixed Assets Account Group are depreciated using the straight-line method over an estimated useful life of 50 years for buildings, 20 years for improvements other than buildings, 6 to 15 years for furniture, equipment and fixtures, and 5 to 10 years for vehicles. Depreciation of furniture and equipment, the only proprietary fund type fixed asset classification, is computed using the straight-line method over an estimated useful life of 15 years.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** - (Continued)

***Intergovernmental Revenues***

For governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursement basis are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants and entitlements for proprietary fund operations are recognized as nonoperating revenues in the accounting period in which they are earned and become measurable.

The District currently participates in several State and Federal programs, categorized as follows:

***Entitlements***

***General Fund***

State Foundation Program

***Non-Reimbursable Grants***

***Special Revenue Funds***

Disadvantaged Pupil Impact Aid  
Education Management Information Systems  
Public School Preschool  
Dwight D. Eisenhower Professional Development  
Title I  
Title VI  
Title VI-B  
Drug Free Schools Program  
Professional Development  
Textbook/Materials Subsidy  
Schoolnet Professional Development  
Ohio Schoolnet "Raising the Bar"  
Performance Incentive  
Wellness  
School to Work

***Capital Projects Funds***

School Net  
Technology Equity  
Schoolnet Powerup  
Emergency Building Repair

***Reimbursable Grants***

***General Fund***

School Bus Purchase Reimbursement  
Driver Education Reimbursement

***Proprietary Fund***

National School Lunch Program  
National School Breakfast Program  
Government Donated Commodities

Grant and entitlements amounted to approximately seventy-two percent of the District's revenue during the 1999 fiscal year.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Notes to the General Purpose Financial Statements**  
**For the Fiscal Year Ended June 30, 1999**

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**Interfund Assets/Liabilities**

Receivables and payables resulting from transactions between funds for services provided or goods received are classified as "due from other funds" or "due to other funds" on the combined balance sheet. Short-term interfund loans are classified as "interfund receivables" and "interfund payables".

**Compensated Absences**

Vacation benefits are accrued as a liability as the benefits are earned if the employee's rights to receive compensation are attributed to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability is based on the sick leave accumulated at June 30 by those employees who are eligible to receive termination payments and by those employees for whom it is probable will become eligible to receive termination benefits in the future. The amount is based on accumulated sick leave and employees' wage rates at year end, taking into consideration any limits specified in the District's termination policy.

For governmental funds, the current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the General Long-Term Obligations Account Group. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

**Accrued Liabilities and Long-Term Obligations**

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, compensated absences and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the General Long-Term Obligations Account Group to the extent that they will not be paid with current expendable available financial resources. Payments made more than sixty days after year end are considered not to have used current available financial resources. Long-term loans, certain intergovernmental obligations, property tax refunds, and early retirement incentives are reported as a liability of the General Long-Term Obligations Account Group until due.

Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

**Interfund Transactions**

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Notes to the General Purpose Financial Statements**  
**For the Fiscal Year Ended June 30, 1999**

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**Fund Balance Reserves**

The District records reservations for portions of fund equity which are legally segregated for specific future use or which do not represent available spendable resources and therefore are not available for appropriations for expenditures. Unreserved fund balance indicates that a portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for encumbrances, inventories of supplies and materials, property taxes, and statutory set-asides. The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriations under State statute. The reserve for statutory set-asides represents the amounts that have been set aside to meet the requirements of House Bill No. 412.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Total Columns on General Purpose Financial Statements**

Total columns on the general purpose financial statements are captioned "Totals - (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consideration. Interfund eliminations have not been made in the aggregation of this data.

**NOTE 3 - RESTATEMENT OF FUND EQUITY**

During fiscal year 1998, the District reported a proprietary fund liability in the General Long-Term Obligations Account Group. The effects of this adjustment on account balances/retained earnings as previously reported for the year ended June 30, 1998 are as follows:

	<u>Enterprise</u>
Retained Earnings as Previously Reported	\$109,182
Understatement of Intergovernmental Payable	<u>(12,930)</u>
Restated Retained Earnings as of July 1, 1998	<u>\$96,252</u>
	 <u>General Long- Term Obligations Account Group</u>
Account Balance as Previously Reported	\$2,320,014
Overstatement of Intergovernmental Payable	<u>(12,930)</u>
Account Balance as of July 1, 1998	<u>\$2,307,084</u>

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Notes to the General Purpose Financial Statements**  
**For the Fiscal Year Ended June 30, 1999**

***NOTE 4 - BUDGETARY BASIS OF ACCOUNTING***

***Budgetary Basis of Accounting***

While the District is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law and described above is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis), All Governmental Fund Types is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference of \$25,000 between advances in and advances out on this budget basis statement is due to an advance to the Food Service (Enterprise) Fund. The major differences between the budget basis and GAAP basis are that:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types.

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type.

Excess of Revenues and Other Financing Sources  
Over/(Under) Expenditures and Other Financing Sources  
All Governmental Fund Types

	General	Special Revenue	Capital Projects
GAAP Basis	\$475,114	\$161,078	(\$379,879)
<i>Adjustments:</i>			
Revenue Accruals	63,721	(18,950)	0
Expenditure Accruals	(334,586)	21,270	(1,823)
Other Financing Sources/Uses	(23,839)	23,943	0
Budget Basis	<u>\$180,410</u>	<u>\$187,341</u>	<u>(\$381,702)</u>

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 5 - ACCOUNTABILITY**

***Fund Deficits***

Fund balances at June 30, 1999 included the following individual fund deficits:

*Special Revenue Funds:*

Local Professional Development	\$100
Title VI	18

The deficits in these funds are the result of the application of generally accepted accounting principles and the requirement to accrue liabilities when incurred. The General Fund is liable for any deficit in these funds and provides operating transfers when cash is required, not when accruals occur. These deficits do not exist on the cash basis.

**NOTE 6 - CASH AND CASH EQUIVALENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must be either evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim moneys. Interim moneys are those moneys which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public money deposited with the institution.

Interim monies may be deposited or invested in the following securities:

- (1) United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal or interest by the United States;
- (2) Bonds, notes, debentures, or any other obligations or securities issued by any federal government or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;



**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 6 - CASH AND CASH EQUIVALENTS - (Continued)**

- (3) Written repurchase agreements in the securities listed above, provided that the fair value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to fair value daily, and that the term of the agreement must not exceed thirty days;
- (4) Bonds and other obligations of the State of Ohio;
- (5) No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section, and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- (6) The State Treasurer's investment pool (STAR Ohio);
- (7) Certain banker's acceptances and commercial paper notes for a period not to exceed one hundred eighty days from the date of purchase in an amount not to exceed twenty-five percent of interim monies available for investment at any time; and

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investment may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits by categories of risk as defined in GASB Statement No. 3, "Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements".

**Deposits:** At year-end, the carrying amount of the District's deposits was \$1,500,284, and the bank balance was \$2,979,374. Of the bank balance, \$100,000 was covered by federal depository insurance. The remaining amounts were uninsured and uncollateralized as defined by the GASB. Although the securities serving as collateral were held by the pledging financial institutions' trust department in the District's name and all State statutory requirements for the investments of money had been followed, noncompliance with federal requirements would potentially subject the money to a successful claim by the Federal Deposit Insurance Corporation.

The classification of cash and cash equivalent on the combined balance sheet is based on criteria set forth in GASB Statement No. 9, "Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting". For the District, there are no differences between the classification of cash and cash equivalents on the combined balance sheet and the classification of deposits in GASB Statement No. 3.

**'ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

**NOTE 7 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis. Second half distributions occur in a new fiscal year. Property taxes include amounts levied against all real, public utility and tangible personal (used in business) property located in the District. Real property taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Public utility property taxes attached as a lien on December 31, of the prior year, were levied April 1 and are collected with real property taxes. Assessed values for real property is required to be revalued every six years. Public utility property taxes are assessed on tangible personal property at 88 percent of true value (with certain exceptions) and on real property at 35 percent of true value. Tangible personal property taxes are levied after April 1 on the value listed as of December 31. Tangible personal property assessments are 25 percent of true value.

Real property taxes are paid by taxpayers annually or semi-annually. If paid annually, payment is due December 31, unless extended; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20, unless extended. Under certain circumstances, State statute permits earlier or later payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20.

The District receives property taxes from Athens, Meigs and Vinton Counties. The County Auditors periodically advance to the District their portion of the taxes collected. Second-half real property tax payments collected by each county by June 30, 1999 are available to finance fiscal year 1999 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represent delinquent taxes outstanding and real property, personal property and public utility taxes which became measurable as of June 30, 1999. Although total property tax collections for the fiscal year are measurable, only the amount available as an advance at June 30, 1999 is intended to finance current year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 1999 was \$83,557 for the General Fund.

The assessed values upon which the fiscal year 1999 taxes were collected are:

	1998 Second- Half Collections		1999 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$70,325,550	67.75%	\$72,637,960	71.60%
Public Utility Personal	28,436,310	27.40%	23,407,380	23.07%
Tangible Personal Property	5,036,655	4.85%	5,412,082	5.33%
Total Assessed Value	<u>\$103,798,515</u>	<u>100.00%</u>	<u>\$101,457,422</u>	<u>100.00%</u>
Tax rate per \$1,000 of assessed valuation		\$37.00		\$37.00

**'ALEXANDER LOCAL SCHOOL DISTRICT**  
**Notes to the General Purpose Financial Statements**  
**For the Fiscal Year Ended June 30, 1999**

**NOTE 8 - RECEIVABLES**

Receivables at June 30, 1999 consisted of taxes, accounts (rent and student fees) and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds.

A summary of the principal items of intergovernmental receivables follows:

	Amounts
<i>General Fund:</i>	
Driver Education Reimbursement	\$950
<i>Special Revenue Funds:</i>	
Schoolnet Professional Development	2,173
<i>Enterprise Funds:</i>	
Federal Subsidies - Lunchroom	8,384
Total Intergovernmental Receivables	\$11,507

**NOTE 9 - FIXED ASSETS**

A summary of the Enterprise Funds' fixed assets at June 30, 1999 follows:

Furniture and Equipment	\$200,648
Less: Accumulated Depreciation	(105,459)
Net Fixed Assets	\$95,189

A summary of the changes in general fixed assets during fiscal year 1999 follows:

Asset Category	Balance at July 1, 1998	Transfer/ Additions	Transfer/ Deletions	Balance at June 30, 1999
Land	\$91,425	\$0	\$7,000	\$84,425
Buildings and Improvements	3,217,790	0	0	3,217,790
Improvements Other than Buildings	480,081	0	0	480,081
Furniture and Equipment	1,806,854	41,480	31,003	1,817,331
Vehicles	1,236,289	170,714	0	1,407,003
Sewage Plant Facility	16,640	0	0	16,640
Totals	\$6,849,079	\$212,194	\$38,003	7,023,270
Less: Accumulated Depreciation				(3,040,079)
Net Fixed Assets				\$3,983,191

There was no significant construction in progress at June 30, 1999.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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***NOTE 10 - RISK MANAGEMENT***

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year 1999, the District contracted with various commercial carriers for property and fleet insurance, liability insurance, inland marine coverage, and public official bonds. Coverages provided are as follows:

Building and Contents - replacement cost (\$500 deductible)	\$18,832,212
Inland Marine Coverage (\$100 deductible)	39,860
Musical Instruments (\$100 deductible)	131,214
Automobile Liability (\$100 deductible):	
Per Person	300,000
Per Accident	500,000
Uninsured Motorists (\$100 deductible):	
Per Person	300,000
Per Accident	500,000
General Liability:	
Per Occurrence	1,000,000
Total Per Year	3,000,000
Public Official Bonds:	
Treasurer	20,000
Superintendent/Board President (each)	20,000

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant change in coverage from last year.

For fiscal year 1999, the District participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (the "Plan"), an insurance purchasing pool (Note 20). The intent of the Plan is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the Plan. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the Plan. Each participant pays its workers' compensation premium to the State based on the rate for the Plan rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the Plan. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the Plan. Participation in the Plan is limited to school districts that can meet the Plan's selection criteria. The firm Gates McDonald & Co. provides administrative, cost control and actuarial services to the Plan.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 11 - DEFINED BENEFIT PENSION PLANS**

**School Employees Retirement System**

The District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State statute, Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the School Employees Retirement System, 45 North Fourth Street, Columbus, Ohio 43215 or by calling (614) 222-5853.

Plan members are required to contribute 9 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current rate is 14 percent of annual covered payroll. For fiscal year 1999, 9.02 percent was the portion to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS Retirement Board. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 1999, 1998, and 1997 were \$179,799, \$183,324, and \$174,888, respectively; 50.01 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997. \$89,877 representing the unpaid contribution for fiscal year 1999, is recorded as a liability within the respective funds and the General Long-Term Obligations Account Group.

**State Teachers Retirement System**

The District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

Plan members are required to contribute 9.3 percent of their annual covered salary and the District is required to contribute 14 percent; 6 percent was the portion used to fund pension obligations. Prior to July 1, 1998, the portion used to fund pension obligations was 10.5 percent. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 1999, 1998, and 1997 were \$606,849, \$606,140, and \$581,390, respectively; 84.13 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997. \$96,313 representing the unpaid contribution for fiscal year 1999, is recorded as a liability within the respective funds.

**Social Security System**

Effective June 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 1999, three members of the Board of Education have elected Social Security. The Board's liability is 6.2 percent of wages paid.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 12 - POSTEMPLOYMENT BENEFITS**

The District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certificated employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both Systems are funded on a pay-as-you-go basis.

The State Teachers Retirement Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. Through June 30, 1998, the Board allocated employer contributions equal to 3.5 percent of covered payroll to the Health Care Reserve Fund. Beginning July 1, 1998 this allocation was increased to 8 percent. For the District, this amount equaled \$346,771 during fiscal year 1999.

STRS pays health care benefits from the Health Care Reserve Fund. The balance in the Fund was \$2,156 million at June 30, 1998. For the year ended June 30, 1998, net health care costs paid by STRS were \$219,224,000 and STRS had 91,999 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, and disability and survivor benefit recipients. Members returning on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

For fiscal year 1999, employer contributions to fund health care benefits were 4.98 percent of covered payroll, an increase from 4.21 for fiscal year 1998. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 1999, the minimum pay has been established at \$12,400. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund.

The target level for the health care reserve is 125 percent of annual health care expenses. Expenses for health care at June 30, 1998 were \$111,900,575 and the target level was \$139.9 million. At June 30, 1998, SERS had net assets available for payment of health care benefits of \$160.3 million. The number of participants currently receiving health care benefits is approximately 50,000. For the District, the amount to fund health care benefits, including the surcharge, equaled \$88,435 during the 1999 fiscal year.

**NOTE 13 - EMPLOYEE BENEFITS**

***Compensated Absences***

The criteria for determining vested vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees upon termination of employment. Teachers and administrators do not earn vacation time, with the exception of the Superintendent and Treasurer. Teachers, administrators and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 200 days. Upon retirement, payment is made for thirty-three percent of the employee's accumulated sick leave up to a maximum of seventy days.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 13 - EMPLOYEE BENEFITS** - (Continued)

The amount of accumulated vacation and sick leave of employees paid from governmental funds has been recorded in the appropriate governmental fund as a current liability to the extent that the amounts are expected to be paid using expendable available financial resources. The balance of the liability is recorded in the General Long-Term Obligations Account Group. Vacation and sick leave for employees paid from proprietary funds is recorded as an expense and liability of the fund.

For governmental funds, there is no current portion of unpaid compensated absences, the entire balance of \$412,455 is reported as a liability in the General Long-Term Obligations Account Group. The liability for compensated absences in the Enterprise Funds' is \$11,731 at June 30, 1999.

***Health Care Benefits***

The District has elected to provide employee medical/surgical benefits, dental and prescription drug benefits through the Athens County School Employee Health and Welfare Benefit Association. The employees share the cost of the monthly premium with the Board. The premium varies with employee depending on the terms of the union contract. See Note 18 for more information concerning the Athens County School Employee Health and Welfare Benefit Association.

***Early Retirement Incentives***

The District on August 15, 1997, approved an Early Retirement Incentive Program. Participation was open to STRS employees who were at least fifty years old, qualified for retirement with the years purchased by the Board, and agreed to retire within ninety days after notification that credit had been purchased. The credit could not exceed the lesser of one year or one-fifth of each member's total Ohio service. The Board limited the number of employees participating in the plan to six members of the bargaining unit. The Board had the option of paying the STRS early retirement buyout in its entirety or in installments. The Board elected to pay the retirement buyout as the invoices were received from STRS.

STRS members who chose to participate in the one-year early retirement buyout option and have or will have the required age and years of service, including the one year of purchased service required by STRS, had to retire within 90 days after notification that credit had been purchased.

STRS employees must inform the District ninety days prior to retirement. The retirement incentive program was only in effect from November 19, 1997 through November 18, 1998. The District no longer offers the retirement incentive program to its employees, but still has liabilities remaining to be paid in future years for those who participated in the program.

During fiscal year 1999, the District paid a total of \$126,335 in early retirement incentive obligations. As of June 30, 1999, \$160,714 in early retirement incentive obligations is reported in the General Long-Term Obligations Account Group.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
For the Fiscal Year Ended June 30, 1999

**NOTE 14 - LONG-TERM OBLIGATIONS**

Changes in the long-term obligations of the District during the 1999 fiscal year were as follows:

	Maturity Date	Interest Rate	Principal Outstanding at July 1, 1998	Additions	Deletions	Principal Outstanding at June 30, 1999
Compensated Absences	N/A	N/A	\$366,787	\$45,668	\$0	\$412,455
Intergovernmental Payable	N/A	N/A	68,570	3,860	0	72,430
Property Tax Refund Payable	2002	---	654,813	140,335	178,264	616,884
Energy Conservation Loan	9/1/02	4.90%	375,000	0	75,000	300,000
Energy Conservation Loan	12/1/06	6.00%	424,000	0	39,000	385,000
Asbestos Removal Loan	5/30/13	0.00%	130,865	0	9,029	121,836
Early Retirement Incentive	Various	Various	287,049	0	126,335	160,714
Total General Long-Term Obligations			<u>\$2,307,084</u>	<u>\$189,863</u>	<u>\$427,628</u>	<u>\$2,069,319</u>

Compensated absences, intergovernmental and early retirement incentives payable will be paid from the fund from which the person is paid. The property tax refund payable will be paid from the General Fund. All other long-term obligations will be paid from the Debt Service Fund.



**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
For the Fiscal Year Ended June 30, 1999

**NOTE 14 - LONG-TERM OBLIGATIONS** - (Continued)

The District's voted legal debt margin was \$7,546,734 with an unvoted debt margin of \$101,457 at June 30, 1999.

Principal and interest requirements to retire the energy conservation loans, asbestos removal loan and early retirement incentive obligations at June 30, 1999 are as follows:

Year Ending June 30	Energy Conservation Loan	Energy Conservation Loan	Asbestos Removal Loan	Early Retirement Incentive
2000	\$90,750	\$57,885	\$9,029	\$103,806
2001	86,250	57,876	9,029	77,813
2002	81,750	58,745	9,029	9,701
2003	77,250	58,491	9,029	0
2004	0	46,468	9,029	0
2005-2009	0	185,870	44,231	0
2010-2013	0	0	32,460	0
Total Principal & Interest	336,000	465,335	121,836	191,320
Less: Interest	36,000	80,335	0	30,606
Total Principal	<u>\$300,000</u>	<u>\$385,000</u>	<u>\$121,836</u>	<u>\$160,714</u>

Principal and interest requirements to retire property tax refund obligations at June 30, 1999 are as follows:

Year Ending June 30	Property Tax Refund
2000	\$178,266
2001	178,266
2002	178,266
2003	89,133
Total Principal & Interest	623,931
Less: Interest	7,047
Total Principal	<u>\$616,884</u>

**ALEXANDER LOCAL SCHOOL DISTRICT**  
**Notes to the General Purpose Financial Statements**  
**For the Fiscal Year Ended June 30, 1999**

**NOTE 15 - INTERFUND ACTIVITY**

As of June 30, 1999, receivables and payables that resulted from various interfund transactions were as follows:

Fund	Interfund Receivables	Interfund Payables
<i>General Fund</i>	\$30,000	\$0
<i>Special Revenue Funds:</i>		
Miscellaneous State Grants	0	5,000
<i>Enterprise Funds:</i>		
Food Service	0	25,000
Total	<u>\$30,000</u>	<u>\$30,000</u>

**NOTE 16 - STATUTORY SET-ASIDES**

The following changes occurred in the District's set-aside reserve accounts during fiscal year 1999:

	Textbooks	Capital Improvements	Budget Stabilization	Totals
Set-Aside Cash Balance as of July 1, 1998	\$0	\$0	\$49,586	\$49,586
Current Year Set-Aside Requirement	109,220	109,220	0	218,440
Current Year Offset	(23,678)	0	0	(23,678)
Qualifying Disbursements	(84,593)	(94,703)	0	(179,296)
Total	<u>949</u>	<u>14,517</u>	<u>49,586</u>	<u>65,052</u>
Cash Balance Carried Forward to FY 2000	<u>\$949</u>	<u>\$14,517</u>	<u>\$49,586</u>	
Total Restricted Assets				<u>\$65,052</u>

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
For the Fiscal Year Ended June 30, 1999

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**NOTE 17 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS**

The District maintains two enterprise funds to account for operations of food service sales and uniform school supply sales. The table below reflects in a summarized format the more significant financial data relating to the enterprise funds as of and for the fiscal year ended June 30, 1999.

	Food Service	Uniform School Supplies	Total Enterprise
Operating Revenues	\$208,388	\$33,728	\$242,116
Operating Expenses			
Less Depreciation	393,470	30,353	423,823
Depreciation Expense	1,040	0	1,040
Operating Loss	(186,122)	3,375	(182,747)
Donated Commodities	20,933	0	20,933
Operating Grants	137,843	0	137,843
Loss on Disposal of Assets	(396)	0	(396)
Net Income (Loss)	(27,682)	3,375	(24,307)
Net Working Capital	(35,837)	37,593	1,756
Total Assets	117,433	37,774	155,207
Total Liabilities	83,081	181	83,262
Total Equity	34,352	37,593	71,945

**NOTE 18 - JOINTLY GOVERNED ORGANIZATIONS**

**Southeastern Ohio Voluntary Education Cooperative**

Southeast Ohio Voluntary Education Consortium, is a jointly governed organization created as a regional council of governments pursuant to State statutes. SEOVEC has 35 participants consisting of 26 school districts and 9 county boards of education. SEOVEC provides financial accounting services, educational management information, and cooperative purchasing services to member districts. Each member district pays a fee annually for services provided by SEOVEC. SEOVEC is governed by a governing board which is selected by the member districts. Each district has one vote in all matters, and each member of the district's control over budgeting and financing of SEOVEC is limited to its voting authority and any representation it may have on the governing board. SEOVEC operates with its own Treasurer. The continued existence of SEOVEC is not dependent on the District's continued participation and no equity interest exists. SEOVEC has no outstanding debt. Financial statements for SEOVEC can be obtained from the Southeast Ohio Voluntary Educational Consortium, 221 North Columbus Road, Athens, Ohio 45701. The District paid SEOVEC \$11,992 in fiscal year 1999.

**ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 18 - JOINTLY GOVERNED ORGANIZATIONS** - (Continued)

**Tri-County Joint Vocational School District**

The Tri-County Joint Vocational School District is a jointly governed organization providing vocational services to its eight member districts. The Joint Vocational School is governed by a board of education comprised of eleven members appointed by the participating districts. The board controls the financial activity of the Joint Vocational School and reports to the Ohio Department of Education and the Auditor of State of Ohio. The continued existence of the Joint Vocational School is not dependent on the District's continued participation and no equity interest exists. During fiscal year 1999, the District made no contributions to the Joint Vocational School. Financial information can be obtained from the Tri-County Joint Vocational School, 15676 State Route 691, Nelsonville, Ohio 45764.

**Athens County School Employee Health and Welfare Benefit Association**

The District is a participant in a consortium of seven districts to operate the Athens County School Employee Health and Welfare Benefit Association. The Association was created to provide health care and dental benefits for the employees and eligible dependents of employees of participating districts. The Association has contracted with Anthem Insurance Company to be the health care provider for medical benefits as well as to provide aggregate and specific stop loss insurance coverage, and Coresource to provide administration for its dental benefits. The Association is governed by a board of directors consisting of one representative from each of the participating districts. Financial information for the Association can be obtained from the administrators at Combs & Associates, P.O. Box 735, Kenton, OH 43326.

**NOTE 19 - AFFILIATED ORGANIZATION**

**Alexander Future Foundation**

The District is affiliated with the Alexander Future Foundation to provide educational support to students of the Alexander Local School District. The Foundation is a non-profit organization that is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. The Foundation is governed by a board of trustees which consists of not more than twenty nor less than twelve members. The District's Superintendent and Treasurer and the PTO representative are continuous members of the Board, however, the other members must be elected. One is elected from the faculty or staff members of the District and the remainder are elected from members of the District's Community.

**NOTE 20 - GROUP PURCHASING POOL**

**Ohio School Boards Association Worker's Compensation Group Rating Plan**

The District participates in a group rating plan for worker's compensation as established under Section 4123.29 of the Ohio Revised Code. The Ohio School Boards Association Worker's Compensation Group Rating Plan (the "Plan") was established through the Ohio School Boards Association (OSBA) as a group purchasing pool.

The Plan's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay a enrollment fee to the Plan to cover the costs of administering the program.

**'ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 21 - SCHOOL FUNDING COURT DECISION**

On March 24, 1997, the Ohio Supreme Court rendered a decision declaring certain portions of the Ohio school funding plan unconstitutional. The Court stayed the effect of its ruling for one year to allow the State's legislature to design a plan to remedy the perceived defects in that system. Declared unconstitutional was the State's "school foundation program" which provides significant amounts of monetary support to the District. For the fiscal year ended June 30, 1999, the District received \$5,035,102 in school foundation support for its General Fund.

Since the Supreme Court ruling, numerous pieces of legislation have been passed by the State legislature in an attempt to address the issues identified by the Court. The Court of Common Pleas in Perry County has reviewed the new laws and, in a decision issued on February 26, 1999, determined they are not sufficiently responsive to the constitutional issues raised under the "thorough and efficient" clause of the Ohio Constitution. The decision made by the Court of Common Pleas is likely to be appealed.

As of the date of these financial statements, the District is unable to determine what effect, if any, this ongoing litigation will have on the future State funding under these programs and on its financial operations.

**NOTE 22 - CONTINGENCIES**

**Grants**

The District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 1999.

**Litigation**

As of June 30, 1999, the District was not a party to any pending litigation or potential liabilities that would have a material effect on the financial statements.

**NOTE 23 - YEAR 2000 COMPLIANCE**

The year 2000 issue is the result of shortcomings in many electronic data processing systems and other equipment that may adversely affect the government's operations as early as fiscal 1999.

Alexander Local School District has completed an inventory of computer systems and other equipment necessary to conducting District operations and has identified such systems as being financial reporting, payroll and employee benefits, asset and equipment inventory, and educational statistics reporting (through the State's Education Management and Information System (EMIS)). The information described below is as of June 30, 1999.

The District uses the State of Ohio Uniform School Accounting System software for its financial reporting, the State of Ohio Uniform Staff Payroll System software for its payroll and employee benefits, and the State of Ohio School Asset Account System/Equipment Inventory Subsystem for keeping its fixed asset records. The State has tested and validated these systems for year 2000 compliance.

**'ALEXANDER LOCAL SCHOOL DISTRICT**  
*Notes to the General Purpose Financial Statements*  
*For the Fiscal Year Ended June 30, 1999*

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**NOTE 23 - YEAR 2000 COMPLIANCE** - (Continued)

The State of Ohio distributes a substantial sum of money to the District in the form of "Foundation" and federal and state grant payments. Further, the State processes a significant amount of financial and non-financial information about the District through EMIS. The State has also tested and validated these systems for year 2000 compliance.

The District has also attempted to solicit information from other entities such as vendors and service agents whose year 2000 compliance could effect the operations of the District. Although the District does not have full and complete knowledge, we have received no responses to date that would indicate problems with third-party year 2000 compliance that would have a materially negative impact on the District.

Because of the unprecedented nature of the year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the District is or will be year 2000 ready, that the District's remediation efforts will be successful in whole or in part, or that parties with whom the District does business will be year 2000 ready.

**SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 1999**

<b>FEDERAL GRANTOR Pass-Through Grantor Program Title</b>	<b>Federal CFDA Number</b>	<b>Pass-Through Entity's Number</b>	<b>Receipts</b>	<b>Noncash Receipts</b>	<b>Disbursements</b>	<b>Noncash Disbursements</b>
<b>United States Department of Agriculture</b>						
<i>Passed through the Ohio Department of Education</i>						
Food Distribution Program	10.550		- \$0	\$20,993	\$0	\$23,354
Child Nutrition Cluster						
School Breakfast Program	10.553	05-PU 98/99	\$ 19,428	0	\$ 19,428	0
National School Lunch Program	10.555	3/04-PU 98/99	116,862	0	116,862	0
<b>Total Child Nutrition Cluster</b>			<b>136,290</b>	<b>0</b>	<b>136,290</b>	<b>0</b>
<b>Total U.S. Department of Agriculture</b>			<b>136,290</b>	<b>20,993</b>	<b>136,290</b>	<b>23,354</b>
<b>United States Department of Education</b>						
<i>Passed through the Ohio Department of Education</i>						
Grants to Local Educational Agencies (ESEA Title I)						
Title I	84.010	C1-S1 98/99	389,297	0	396,554	0
Title I	84.010	C1-SD 98	245	0	15,046	0
<b>Total Grants to Local Educational Agencies</b>			<b>389,542</b>	<b>0</b>	<b>411,600</b>	<b>0</b>
Special Education Cluster						
Title VI-B Educational Handicapped Act	84.027	6B-SF 98	105,040	0	98,196	0
Special Education Preschool Grant	84.173	PG-S1 98	12,168	0	11,777	0
<b>Total Special Education Cluster</b>			<b>117,208</b>	<b>0</b>	<b>109,973</b>	<b>0</b>
Drug Free Schools Grant	84.186	DR-S1 99	9,095	0	8,931	0
Goals 2000	84.276	G2-S1 98/99	36,900	0	22,143	0
Eisenhower Professional Development Grant	84.281	MS-S1 98/99	10,745	0	7,280	0

**SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 1999  
(Continued)**

<b>FEDERAL GRANTOR Pass-Through Grantor Program Title</b>	<b>Federal CFDA Number</b>	<b>Pass-Through Entity's Number</b>	<b>Receipts</b>	<b>Noncash Receipts</b>	<b>Disbursements</b>	<b>Noncash Disbursements</b>
<b>United States Department of Education</b> <i>Passed Through Ohio Department of Education (Continued)</i>						
Innovative Programs - Title VI	84.298	C2-S1 99	6,458	0	6,458	0
Schoolnet Raising the Bar	84.318	TF-31 98	150,000	0	0	0
Total U.S. Department of Education			719,948	0	566,385	0
<b>Total Federal Awards Receipts and Expenditures</b>			<b>\$856,238</b>	<b>\$20,993</b>	<b>\$702,675</b>	<b>\$23,354</b>



**NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 1999**

**NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying schedule of federal awards receipts and expenditures is a summary of the District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

**NOTE B - FOOD DISTRIBUTION**

Nonmonetary assistance, such as food received from the U.S. Department of Agriculture, is reported in the schedule at the fair market value of the commodities received and consumed. Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first. At June 30, 1999, the District had no significant food commodities in inventory.

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STATE OF OHIO  
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

743 East State Street  
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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON  
INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

Alexander Local School District  
Athens County  
6091 Ayers Road  
Albany, Ohio 45710

To the Board of Education:

We have audited the general purpose financial statements of the Alexander Local School District, Athens County, Ohio, (the District) as of and for the year ended June 30, 1999, and have issued our report thereon dated December 21, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of general purpose financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the District in a separate letter dated December 21, 1999.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the District in a separate letter dated December 21, 1999.

Alexander Local School District  
Athens County  
Report of Independent Accountants  
on Compliance and on Internal Control  
Required by *Government Auditing Standards*  
Page 2

This report is intended for the information and use of management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.



**JIM PETRO**  
Auditor of State

December 21, 1999



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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Alexander Local School District  
Athens County  
6091 Ayers Road  
Albany, Ohio 45710

To the Board of Education:

**Compliance**

We have audited the compliance of the Alexander Local School District, Athens County, Ohio, (the District) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal programs for the year ended June 30, 1999. The District's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

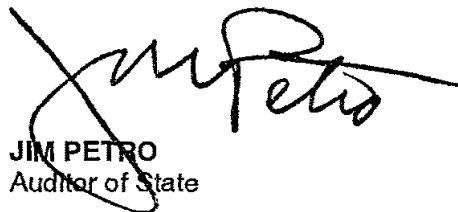
In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended June 30, 1999.

**Internal Control Over Compliance**

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.



**JIM PETRO**  
Auditor of State

December 21, 1999

**SCHEDULE OF FINDINGS  
OMB CIRCULAR A-133 §.505  
FOR THE YEAR ENDED JUNE 30, 1999**

**1. SUMMARY OF AUDITOR'S RESULTS**

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under §.510?	No
(d)(1)(vii)	Major Programs (list):	Child Nutrition Cluster-CFDA #'s 10.553&10.555 Special Education Cluster-CFDA #'s 84.027&84.173 GOALS 2000-CFDA # 84.276
(d)(1)(viii)	Dollar Threshold: Type A/B Programs	Type A: > \$300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

**3. FINDINGS FOR FEDERAL AWARDS**

None



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ALEXANDER LOCAL SCHOOL DISTRICT  
ATHENS COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

By: *Susan Babbitt*  
Clerk of the Bureau

Date: **JAN 13 2000**