

**BROOKFIELD LOCAL SCHOOL DISTRICT
TRUMBULL COUNTY**

SINGLE AUDIT

FOR THE YEAR ENDED JUNE 30, 1999

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REPORT OF INDEPENDENT ACCOUNTANTS

Brookfield Local School District
Trumbull County
7000 Grove Street
Brookfield, Ohio 44403

To the Board of Education:

We have audited the accompanying general-purpose financial statements of the Brookfield Local School District, Trumbull County, (the District) as of and for the year ended June 30, 1999, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Brookfield Local School District, Trumbull County, as of June 30, 1999, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 22, 2000 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of the District, taken as a whole. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Districts, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.


Jim Petro
Auditor of State

February 22, 2000

Brookfield Local School District
Combined Balance Sheet
All Fund Types and Account Groups
June 30, 1999

	Governmental Fund Types			Proprietary Fund Type		Fiduciary Fund Types		Account Groups		Totals 1999 (Memorandum) (Only)
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency		General Fixed Assets	Long-Term		
					General	Long-Term				
Assets and Other Debits:										
Equity in Pooled Cash and Investments	\$ 404,411	122,017	135,473	59,239	147,145	0	0	0	\$ 868,285	
Restricted Assets	44,375	0	0	0	0	0	0	0	44,375	
Taxes Receivables	3,039,763	0	88,707	0	0	0	0	0	3,128,470	
Interfund Receivables	116,710	0	0	0	0	0	0	0	116,710	
Due from Other Funds	0	0	0	0	152,217	0	0	0	152,217	
Intergovernmental Receivables	3,843	47,500	0	0	0	0	0	0	51,343	
Accounts Receivable	906	266	0	0	0	0	0	0	1,172	
Inventory	12,469	0	0	621	0	0	0	0	13,090	
Inventory for Resale	0	0	0	6,320	0	0	0	0	6,320	
Property, Plant, and Equipment	0	0	0	170,217	0	7,874,309	0	0	8,044,526	
Accumulated Depreciation, Where Applicable	0	0	0	(131,352)	0	0	0	0	(131,352)	
Amount to be Provided for Retirement of General Long-Term Debt	0	0	0	0	0	0	0	0	0	
Total Assets and Other Debits	\$ 3,622,477	169,783	224,180	105,045	299,362	7,874,309	922,498	\$ 13,217,654		

(Continued)

**Brookfield Local School District
Combined Balance Sheet
All Fund Types and Account Groups, Continued**

June 30, 1999

	Governmental Fund Types				Proprietary Fund Type		Fiduciary Fund Types		Account Groups		Totals
	General	Special Revenue	Capital Projects		Enterprise	Trust and Agency	General	Fixed Assets	Long-Term	(Memorandum)	1999 (Only)
			General	Long-Term							
Liabilities:											
Interfund Payables	\$ 0	0	116,710	0	0	0	0	0	0	\$ 0	116,710
Due to Other Funds	133,502	6,448	0	12,267	0	0	0	0	0	0	152,217
Intergovernmental Payables	2,580	411	0	114	265,144	0	45,178	0	0	0	313,427
Accounts Payable	24,902	3,440	6,891	595	0	0	0	0	0	0	35,828
Accrued Salaries and Benefits	609,555	39,408	0	22,768	0	0	0	0	0	0	671,731
Deferred Revenue	3,029,939	0	88,707	5,180	0	0	0	0	0	0	3,123,826
Capital Leases Payable	0	0	0	0	0	0	57,458	0	0	0	57,458
Due to Others	0	0	0	0	34,218	0	0	0	0	0	34,218
Compensated Absences Payable	22,128	0	0	21,607	0	0	819,862	0	0	0	863,597
Total Liabilities	3,822,606	49,707	212,308	62,531	299,362	0	922,498	0	0	0	5,369,012
Fund Equity and Other Credits:											
Investment in General Fixed Assets	0	0	0	0	0	0	7,874,309	0	0	0	7,874,309
Retained Earnings	0	0	0	42,514	0	0	0	0	0	0	42,514
Fund Balances:											
Reserved for Supply Inventory	12,469	0	0	0	0	0	0	0	0	0	12,469
Reserved for Encumbrances	83,038	6,065	95,452	0	0	0	0	0	0	0	184,555
Reserved for HB 412	44,375	0	0	0	0	0	0	0	0	0	44,375
Reserved for Future Appropriation	9,823	0	0	0	0	0	0	0	0	0	9,823
Unreserved Fund Balance (Deficit)	(349,834)	114,011	(83,580)	0	0	0	0	0	0	0	(319,403)
Total Fund Balances	(200,129)	120,076	11,872	0	0	0	0	0	0	0	(68,181)
Total Fund Balances (Deficit)/Retained Earnings and Other	(200,129)	120,076	11,872	42,514	0	0	7,874,309	0	0	0	7,848,642
Total Liabilities, Fund Equity, and Other Credits	\$ 3,622,477	169,783	224,180	105,045	299,362	0	7,874,309	922,498	\$ 0	\$ 0	13,217,654

See Accompanying Notes to the General Purpose Financial Statements.

Brookfield Local School District
Combined Statement of Revenue, Expenditures, and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
Year Ended June 30, 1999

	Governmental Fund Types			Fiduciary	Totals
	General	Special Revenue	Capital Projects	Fund Types Expendable Trust	(Memorandum) (Only)
REVENUES:					
Revenue from Local Sources					
Taxes	\$ 3,281,737	0	86,415	0	\$ 3,368,152
Transportation Fees	5,649	0	0	0	5,649
Earnings on Investments	67,332	103	0	130	67,565
Extracurricular Activities	360	163,290	0	0	163,650
Classroom Materials & Fees	4,985	0	0	0	4,985
Miscellaneous	63,617	7,319	0	1,300	72,236
Revenue from Intermediate Sources					
Restricted Grants-in-Aid	652	0	0	0	652
Revenue from State Sources					
Unrestricted Grants-in-Aid	4,988,292	0	8,571	0	4,996,863
Restricted Grants-in-Aid	0	81,288	405,804	0	487,092
Revenue for/on Behalf of District	28,939	0	0	0	28,939
Revenue from Federal Sources					
Restricted Grants-in-Aid	0	406,090	0	0	406,090
Revenue for/on Behalf of District	28,121	0	0	0	28,121
Total Revenue	8,469,684	658,090	500,790	1,430	9,629,994
EXPENDITURES:					
Instruction					
Regular Instruction	3,907,346	114,682	82,388	3,904	4,108,320
Special Instruction	1,072,258	235,525	0	0	1,307,783
Vocational Instruction	117,070	0	0	0	117,070
Supporting Services					
Supporting Services-Pupils	407,679	18,744	0	0	426,423
Supporting Services-Instructional Staff	219,451	106,531	0	0	325,982
Supporting Services-Board of Education	10,921	0	0	0	10,921
Supporting Services-Administration	837,538	31,974	0	0	869,512
Fiscal Services	259,546	0	1,575	0	261,121
Supporting Services-Business	28,149	0	0	0	28,149
Operation & Maintenance-Plant	1,026,357	4,162	193,082	0	1,223,601
Supporting Services-Pupil Transportation	407,252	0	0	0	407,252
Supporting Services-Central	0	225	0	0	225
Extracurricular Activities					
Academic & Subject Oriented	17,739	45	0	0	17,784
Occupation Oriented Activities	701	0	0	0	701
Sports Oriented	154,679	77,294	0	0	231,973
Co-Curricular Activities	12,247	0	0	0	12,247
Capital Outlay					
Site Improvement	2,212	0	130,896	0	133,108
Architecture & Engineering	942	0	123,279	0	124,221
Building Improvement	62,660	0	118,376	0	181,036
Other Facility Acquisition & Construction	13,526	0	23,000	0	36,526
Total Expenditures	8,558,273	589,182	672,596	3,904	9,823,955
Excess (Deficiency) of Revenues Over (Under) Expenditures	(88,589)	68,908	(171,806)	(2,474)	(193,961)
Other Financing Sources and (Uses):					
Other Financing Sources					
Sale & Loss of Assets	20,911	0	0	0	20,911
Transfer-In	44,375	0	0	0	44,375
Refund of Prior Years Expenditures	1,921	0	0	0	1,921
Transfer-Out	(44,375)	0	0	0	(44,375)
Refund of Prior Years Receipts	(6,458)	0	0	0	(6,458)
Net Other Financing Sources and Uses	16,374	0	0	0	16,374
Excess (Deficiency) of Revenue Receipts and Other Sources Over (Under) Expenditure Disbursement and Other Uses	(72,215)	68,908	(171,806)	(2,474)	(177,587)
Increase Inventory	1,739	0	0	0	1,739
Beginning Fund Balance	(129,653)	51,168	183,678	2,474	107,667
Ending Fund Balance	\$ (200,129)	120,076	11,872	0	\$ (68,181)

See Accompanying Notes to the General Purpose Financial Statements.

Brookfield Local School District
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances
Budget (Non-GAAP Basis) and Actual
All Governmental Fund Types
Year Ended June 30, 1999

	General Fund			Special Revenue Funds		
	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:						
Taxes	\$ 3,340,088	3,340,088	0	0	0	\$ 0
Transportation Fees	5,980	5,980	0	0	0	0
Earnings on Investment	63,091	67,411	4,320	103	103	0
Extracurricular Activities	360	360	0	162,660	163,024	364
Classroom Materials & Fees	4,983	4,983	0	0	0	0
Miscellaneous	64,600	64,600	0	7,302	7,319	17
Intermediate Restricted Grants-in-Aid	652	652	0	0	0	0
State Unrestricted Grants-in-Aid	4,907,841	4,987,842	80,001	0	0	0
State Restricted Grants-in-Aid	0	0	0	72,434	81,288	8,854
State Revenue for/on Behalf of District	28,939	28,939	0	0	0	0
Federal Unrestricted Grants-in-Aid	805	805	0	358,590	358,590	0
Federal Revenue for/on Behalf of District	24,728	24,728	0	0	0	0
Total Revenue	8,442,067	8,526,388	84,321	601,089	610,324	9,235
Expenditures:						
Regular Instruction	3,887,466	3,869,949	17,517	165,734	119,358	46,376
Special Instruction	1,067,607	1,064,222	3,385	258,560	236,671	21,889
Vocational Instruction	118,547	116,439	2,108	0	0	0
Support Services-Pupils	407,490	401,980	5,510	18,744	18,744	0
Support Services-Instructional Staff	219,119	215,067	4,052	107,216	103,132	4,084
Support Services-Board of Education	13,350	10,945	2,405	0	0	0
Support Services-Administration	840,525	808,722	31,803	38,601	32,263	6,338
Fiscal Services	288,982	279,459	9,523	0	0	0
Support Services-Business	45,710	44,776	934	0	0	0
Operation & Maintenance-Plant	1,065,871	1,037,927	27,944	4,162	4,162	0
Support Services-Transportation	417,582	409,184	8,398	0	0	0
Support Services-Central	0	0	0	225	225	0
Academic & Subject Oriented	20,494	17,739	2,755	1,309	45	1,264
Occupation Oriented Activities	701	701	0	0	0	0
Sports Oriented	160,071	155,113	4,958	84,422	77,294	7,128
Co-Curricular Activities	14,764	12,247	2,517	0	0	0
Site Improvement	3,258	3,258	0	0	0	0
Architecture & Engineering	942	942	0	0	0	0
Building Improvement	62,660	62,660	0	0	0	0
Other Facility Acquisition & Construction	12,690	12,690	0	0	0	0
Total Expenditures	8,647,829	8,524,020	123,809	678,973	591,894	87,079
Excess of Revenue Over (Under) Expenditures	(205,762)	2,368	208,130	(77,884)	18,430	96,314
Other Financing Sources (Uses):						
Sale & Loss of Assets	20,911	20,911	0	0	0	0
Transfers-In	0	44,375	44,375	0	0	0
Advances-In	79,201	79,201	0	0	0	0
Refund of Prior Years Expense	1,921	1,921	0	0	0	0
Transfers-Out	(44,375)	(44,375)	0	0	0	0
Advances-Out	(116,710)	(116,710)	0	0	0	0
Refund of Prior Years Receipts	(7,000)	(6,458)	542	0	0	0
Total Other Sources (Uses)	(66,052)	(21,135)	44,917	0	0	0
Excess of Revenues & Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(271,814)	(18,767)	253,047	(77,884)	18,430	96,314
Beginning Fund Balance	301,075	301,075	--	93,041	93,041	--
Prior Year Carry Over Encumbrances	65,915	65,915	--	1,805	1,805	--
Ending Fund (Deficit) Balance	\$ 95,176	348,223	253,047	16,962	113,276	\$ 96,314

(Continued)

Brookfield Local School District
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances
Budget (Non-GAAP Basis) and Actual
All Governmental Fund Types - Continued
Year Ended June 30, 1999

	Capital Projects Funds			Expendable Trust Fund		
	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:						
Taxes	88,240	88,240	\$ 0	\$ 0	0	0
Transportation Fees	0	0	0	0	0	0
Earnings on Investment	0	0	0	130	130	0
Extracurricular Activities	0	0	0	0	0	0
Classroom Materials & Fees	0	0	0	0	0	0
Miscellaneous	0	0	0	1,300	1,300	0
Intermediate Restricted Grants-in-Aid	0	0	0	0	0	0
State Unrestricted Grants-in-Aid	8,571	8,571	0	0	0	0
State Restricted Grants-in-Aid	405,804	405,804	0	0	0	0
State Revenue for/on Behalf of District	0	0	0	0	0	0
Federal Unrestricted Grants-in-Aid	0	0	0	0	0	0
Federal Revenue for/on Behalf of District	0	0	0	0	0	0
Total Revenue	502,615	502,615	0	1,430	1,430	0
Expenditures:						
Regular Instruction	161,506	139,110	22,396	3,904	3,904	0
Special Instruction	0	0	0	0	0	0
Vocational Instruction	0	0	0	0	0	0
Support Services-Pupils	0	0	0	0	0	0
Support Services-Instructional Staff	0	0	0	0	0	0
Support Services-Board of Education	0	0	0	0	0	0
Support Services-Administration	0	0	0	0	0	0
Fiscal Services	1,575	1,575	0	0	0	0
Support Services-Business	0	0	0	0	0	0
Operation & Maintenance-Plant	193,082	193,082	0	0	0	0
Support Services-Transportation	0	0	0	0	0	0
Support Services-Central	0	0	0	0	0	0
Academic & Subject Oriented	0	0	0	0	0	0
Occupation Oriented Activities	0	0	0	0	0	0
Sports Oriented	0	0	0	0	0	0
Co-Curricular Activities	0	0	0	0	0	0
Site Improvement	130,896	130,896	0	0	0	0
Architecture & Engineering	116,388	116,388	0	0	0	0
Building Improvement	174,731	157,106	17,625	0	0	0
Other Facility Acquisition & Construction	23,000	23,000	0	0	0	0
Total Expenditures	801,178	761,157	40,021	3,904	3,904	0
Excess of Revenue Over (Under) Expenditures	(298,563)	(258,542)	40,021	(2,474)	(2,474)	0
Other Financing Sources (Uses):						
Sale & Loss of Assets	0	0	0	0	0	0
Transfers-In	0	0	0	0	0	0
Advances-In	116,710	116,710	0	0	0	0
Refund of Prior Years Expense	0	0	0	0	0	0
Transfers-Out	0	0	0	0	0	0
Advances-Out	0	(79,201)	(79,201)	0	0	0
Refund of Prior Years Receipts	0	0	0	0	0	0
Total Other Sources (Uses)	116,710	37,509	(79,201)	0	0	0
Excess of Revenues & Other Financing Sources Over (Under) Expenditures and Other Financing Uses						
Beginning Fund Balance	(181,853)	(221,033)	(39,180)	(2,474)	(2,474)	0
Prior Year Carry Over Encumbrances	154,393	154,393	-	2,474	2,474	-
Ending Fund (Deficit) Balance	106,661	106,661	-	0	0	-
Ending Fund (Deficit) Balance	79,201	40,021	\$ (39,180)	\$ 0	0	0

(Continued)

Brookfield Local School District
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual (Non-GAAP Basis)
All Governmental Fund Types - Continued
Year Ended June 30, 1999
 Totals (Memorandum Only)

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Taxes	3,428,328	3,428,328	\$ 0
Transportation Fees	5,980	5,980	0
Earnings on Investment	63,324	67,644	4,320
Extracurricular Activities	163,020	163,384	364
Classroom Materials & Fees	4,983	4,983	0
Miscellaneous	73,202	73,219	17
Intermediate Restricted Grants-in-Aid	652	652	0
State Unrestricted Grants-in-Aid	4,916,412	4,996,413	80,001
State Restricted Grants-in-Aid	478,238	487,092	8,854
State Revenue for/on Behalf of District	28,939	28,939	0
Federal Unrestricted Grants-in-Aid	359,395	359,395	0
Federal Revenue for/on Behalf of District	24,728	24,728	0
Total Revenue	9,547,201	9,640,757	93,556
Expenditures:			
Regular Instruction	4,218,610	4,132,321	86,289
Special Instruction	1,326,167	1,300,893	25,274
Vocational Instruction	118,547	116,439	2,108
Support Services-Pupils	426,234	420,724	5,510
Support Services-Instructional Staff	326,335	318,199	8,136
Support Services-Board of Education	13,350	10,945	2,405
Support Services-Administration	879,126	840,985	38,141
Fiscal Services	290,557	281,034	9,523
Support Services-Business	45,710	44,776	934
Operation & Maintenance-Plant	1,263,115	1,235,171	27,944
Support Services-Transportation	417,582	409,184	8,398
Support Services-Central	225	225	0
Academic & Subject Oriented	21,803	17,784	4,019
Occupation Oriented Activities	701	701	0
Sports Oriented	244,493	232,407	12,086
Co-Curricular Activities	14,764	12,247	2,517
Site Improvement	134,154	134,154	0
Architecture & Engineering	117,330	117,330	0
Building Improvement	237,391	219,766	17,625
Other Facility Acquisition & Construction	35,690	35,690	0
Total Expenditures	10,131,884	9,880,975	250,909
Excess of Revenue Over (Under) Expenditures	(584,683)	(240,218)	344,465
Other Financing Sources (Uses):			
Sale & Loss of Assets	20,911	20,911	0
Transfers-In	0	44,375	44,375
Advances-In	195,911	195,911	0
Refund of Prior Years Expense	1,921	1,921	0
Transfers-Out	(44,375)	(44,375)	0
Advances-Out	(116,710)	(195,911)	(79,201)
Refund of Prior Years Receipts	(7,000)	(6,458)	542
Total Other Sources (Uses)	50,658	16,374	(34,284)
Excess of Revenues & Other Financing Sources Over (Under) Expenditures and Other Financing Uses			
Beginning Fund (Deficit) Balance	(534,025)	(223,844)	310,181
Prior Year Carry Over Encumbrances	174,381	174,381	-
Ending Fund (Deficit) Balance	191,339	501,520	\$ 310,181

See Accompanying Notes to the General Purpose Financial Statements

Brookfield Local School District
Combined Statement of Revenues, Expenses, and Changes in Retained Earnings
All Proprietary Fund Types
Year Ended June 30, 1999

	<u>Enterprise Funds</u>
Operating Revenues:	
Food Service	\$ 218,874
Classroom Materials & Fees	<u>1,080</u>
Total Operating Revenue	219,954
Operating Expenses:	
Personal Services - Salary	147,460
Employee Benefits	74,316
Purchased Services	6,461
Supplies and Materials	174,524
Other Expenses	4,271
Depreciation	<u>3,677</u>
Total Operating Expenses	<u>410,709</u>
Operating (Loss)	(190,755)
Non-Operating Revenues:	
Earnings on Investment	881
State Unrestricted Grants-in-Aid	9,790
Federal Unrestricted Grants-in-Aid	135,863
Federal Restricted Grants-in-Aid	<u>25,114</u>
Total Non-Operating Revenue	<u>171,648</u>
Net (Loss)	(19,107)
Beginning Retained Earnings	<u>61,621</u>
Retained Earnings at End of Year	<u>\$ 42,514</u>

See Accompanying Notes to the General Purpose Financial Statements.

**Brookfield Local School District
 Combined Statement of Cash Flows
 All Proprietary Fund Types
 Year Ended June 30, 1999**

	<u>Enterprise Funds</u>
Cash Flows from Operating Activities	
Operating (Loss)	\$ (190,755)
Adjustments to Reconcile Operating (Loss) to Net Cash provided by Operating Activities:	
Depreciation	3,677
Net (Increase) Decrease in Assets:	
Inventory	(1,351)
Net Increase (Decrease) in Liabilities:	
Due to Other Funds	12,160
Intergovernmental Payable	(11,576)
Accounts Payable	335
Accrued Wages and Benefits	7,317
Deferred Revenue	840
Compensated Absences	(12,174)
Net Adjustments	(772)
Net Cash Used in Operating Activities	(191,527)
Cash Flows from Non-capital Financing Activities:	
Earnings on Investments	881
Operating Grants from State Sources	9,790
Operating Grants from Federal Sources	160,977
Net Cash Provided by Non-capital Financing Sources	171,648
Cash Flow from Capital Financing Sources:	
Acquisition of Capital Assets	(28,409)
Net Cash Provided by Capital Financing Sources	(28,409)
Net Increase in Cash & Cash Equivalents	(48,288)
Cash and Cash Equivalents at Beginning of Year	107,527
Cash and Cash Equivalents at End of Year	\$ 59,239

See Accompanying Notes to General Purpose Financial Statements.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies

The financial statements of the Brookfield Local School District (the District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The District is a local school district as defined by Section 3311.03 of the Ohio Revised Code. The District operates under an elected Board of Education (5 members) and is responsible for the provision of public education to residents of the District.

Average daily membership (ADM) as of October 1, 1998, was 1,581. The District employed 110 certified employees and 62 non-certificated employees. The District is supervised by the Trumbull County Educational Service Center, a separate entity.

The District provides regular, vocational and special instruction. The District also provides support services for the pupils, instructional staff, general and school administration, business and fiscal services, facilities acquisitions and construction services, operation and maintenance of plant, student transportation, food services, extracurricular activities and non-programmed services.

The accompanying general purpose financial statements comply with the provisions of Governmental Accounting Standards Board (GASB) Statement 14, *The Financial Reporting Entity*, in that the financial statements include all organizations, activities and functions for which the district is financially accountable. This report includes all activities considered by management to be part of the school by virtue of Section 2100 of the Codification of Governmental Accounting and Financial Reporting Standards.

Section 2100 indicates that the reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organization. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or (c) is obligated in some manner for the debt of the organization.

Management believes the financial statements included in this report represent all of the funds of the District over which the Board of Education is financially accountable.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental funds are those through which most governmental functions typically are financed. Governmental Fund Types are accounted for on a flow of current financial resources measurement focus. Only current assets and current liabilities are generally included on their balance sheets. Their operating statements present sources (revenues and other financing sources) and uses (expenditures and other financing uses) of "available spendable resources" during the period.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

General Fund - This fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the District for any purpose provided it is expended or transferred according to the bylaws of the District and the laws of the State of Ohio.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources (other than amounts relating to expendable trusts or for major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital assets or facilities (other than those financed by proprietary and trust funds).

Proprietary Fund Types

Proprietary funds are used to account for the District's ongoing activities which are similar to those found in the private sector. The following are the proprietary fund types:

Enterprise Funds - These funds are used to account for the operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - These funds account for the financing of services provided by one department or agency to other departments or agencies of the District on a cost reimbursement basis.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governments, or other funds. The following are the fiduciary fund types:

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

Expendable Trust Funds - These funds account for resources, including both principal and earnings, which must be expended according to the provision of a trust agreement. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

Nonexpendable Trust Funds - These funds account for trust principal which may not be expended. Only interest earned on the principal may be used for trust operations. Nonexpendable trust funds are accounted for in essentially the same manner as proprietary funds.

Agency Funds - These funds are purely custodial and thus do not involve measurement of results of operations.

Account Groups

Account Groups are financial reporting devices to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not affect expendable available financial resources. The following are the account groups:

General Fixed Assets Account Group - This account group is used to account for all of the District's fixed assets other than those accounted for in the Proprietary funds.

General Long-Term Debt Account Group - This account group is used to account for all of the District's long-term obligations other than those accounted for in the Proprietary Funds.

C. Measurement Focus/Basis of Accounting

The modified accrual basis of accounting is followed for Governmental and Expendable Trust Funds. The measurement focus is upon determination of financial position and changes in financial position (sources, uses and balances of financial resources) rather than upon net income determination. Under the basis of accounting:

- 1) Only current assets and current liabilities are generally included on their balance sheets.
- 2) Operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.
- 3) Revenues are recognized when they become both measurable and available to finance expenditures for the current period, which for the District is 60 days after year end.
 - a) Revenue accrued at the end of the year may include book fines, fees, interest and tuition.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

- b) Property taxes measurable as of June 30, 1999 and delinquent property taxes, whose availability is indeterminate, and are intended to finance fiscal year 2000 operations, have been recorded as deferred revenues.

- 4) Expenditures are recognized in the period in which the fund liability is incurred with the following exceptions: general long-term obligation principal and interest are reported only when due; the current costs of accumulated unpaid vacation and sick leave are reported in the period in which they will be liquidated with available financial resources rather than in the period earned by employees.

The Proprietary Funds are accounted for on the accrual basis of accounting. Revenues are recognized in the period earned and expenses are recognized in the period incurred. Pursuant to GASB Statement No. 20 "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting" the District follows GASB guidance as applicable to proprietary funds and FASB Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins issued on or before November 30, 1989 that do not conflict with or contradict GASB pronouncements.

Agency fund assets and liabilities are recognized on the modified accrual basis of accounting.

D. Budget and Budgetary Accounting

All governmental and proprietary fund types are subject to annual expenditures budgets. The Board follows the procedures outlined below in establishing the expenditure budget data reported in the general purpose financial statements:

- 1) A Tax Budget of estimated cash receipts and disbursements is submitted to the County Auditor, as secretary of the County Budget Commission, by January 20 of each year, for the fiscal year commencing the following July 1st. The Board of Education normally adopts the Tax Budget at its regular board meeting in January.

- 2) The County Budget Commission certifies its actions to the District by March 1st. As part of this certification, the District receives the official certificate of estimated resources which states the projected receipts of each fund. During the month of July, this certificate is amended to include any unencumbered balances from the preceding fiscal year.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

- 3) An annual appropriation measure must be passed by the Board of Education by October 1st of each year for the period July 1st to June 30th. Unencumbered appropriations lapse at year-end and the encumbered appropriation balance is carried forward to the succeeding fiscal year and need not be reappropriated. The Board of Education usually adopts temporary appropriations at its regular board meeting in June. The Annual Appropriation Resolution is usually adopted at the January regular board meeting. The appropriation measure may be amended or supplemented during the year as new information becomes available. Individual buildings may transfer funds within their budgets upon review and approval of the Treasurer, Superintendent, and the Board of Education. Appropriations may not exceed estimated resources and expenditures may not exceed appropriations in any fund at the object level.
- 4) The District prepares its budget on a basis of accounting that differs from generally accepted accounting principles (GAAP). The actual results of operations are presented in the "Combined Statement of Revenues, Expenditures, and Changes in Fund Balances--Budget (Non-GAAP Basis) and Actual--All Governmental Fund Types" (and also a separate "Combined Statement...for All Proprietary Fund Types") in accordance with the budget basis of accounting.

The major differences between the budgetary basis of accounting and GAAP are that:

- a) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- b) Expenditures are recorded when encumbered (budget basis) as opposed to when the liability is incurred (GAAP basis);
- c) Encumbrances are recorded as the equivalent of expenditures (budget basis) as opposed to a reservation of fund balance for governmental fund types and as note disclosures in the proprietary fund types (GAAP basis); and
- d) For proprietary funds, the acquisition and construction of capital assets are reported on the operating statement (budget basis) rather than as balance sheet transactions (GAAP).

Encumbrances - As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of funds are recorded as the equivalent of expenditures on the budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at year end are reported as a reservation of fund balance for subsequent year expenditures for governmental funds.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

E. Cash and Investments

Cash received by the District is pooled in a central bank account with individual fund balance integrity maintained throughout. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Investments." During the fiscal year all investments were limited to STAR Ohio, the State Treasurer's Asset Reserve.

STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 1999.

Under existing Ohio statutes all investment earnings are assigned to the General Fund unless statutorily required to be credited to a specific fund.

For the District, all investment earnings accrue to the General Fund, Food Service Fund and Trust Funds as authorized by board resolution. Interest income earned in fiscal year 1999 totaled \$68,446; interest revenue credited to the General Fund during the fiscal year amounted to \$67,332.

F. Taxes Receivable

The financial statements reflect taxes receivable as of June 30, 1999. GAAP permits the recognition of revenue from any property tax assessment in the fiscal period levied, provided the funds are "available." "Available" means then due, or past due and receivable within the current period or expected to be collected soon thereafter. While these taxes have been assessed, the majority are not due at June 30, 1999 and accordingly have been recorded as deferred revenue in the accompanying financial statements. Taxes that become delinquent remain recorded in deferred revenue until they are determined to be uncollectible.

G. Inventories

Inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventories are determined by physical count. Inventory in governmental funds consists of expendable supplies held for

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

consumption. The cost of the governmental fund type inventories are recorded as expenditures when purchased (purchase method) rather than when consumed. Reported inventories in these funds are equally offset by a fund balance reserve which indicates they are unavailable for appropriation. Inventories of proprietary funds consist of donated food, purchased food, and general supplies, and are expended when used.

H. Fixed Assets

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the respective fund. All purchased fixed assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated fixed assets are valued at their estimated fair market value on the date received.

The costs of normal maintenance and repairs, that do not add to the value of the asset or materially extend asset lives, are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable.

Assets in the general fixed assets account group are not depreciated. Depreciation of buildings, equipment and vehicles in the proprietary fund types is computed using the straight-line method over an estimated useful life of the assets.

I. Intergovernmental Revenues

For governmental funds, intergovernmental revenues, such as grants awarded on a non-reimbursement basis and entitlements, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants and entitlements for proprietary fund operations are recognized as non-operating revenues in the accounting period in which they are earned and become measurable.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

The District currently participates in several State and Federal programs, categorized as follows:

Entitlements:

General Fund

State Foundation Program

School Bus Funding

Special Revenue Funds

Educational Management Information Systems

Textbook/Instructional Material Subsidy

Telecommunications/E-Rate

Capital Project Funds

Emergency Repair Grant

Tech/Equity

Non-Reimbursable Grants:

Special Revenue Funds

DPIA

Professional Development Block Grant

Title I

Title VI

Title VI B

Reimbursable Grants:

General Fund

Driver Education Reimbursement

Tutor Reimbursement

Proprietary Funds

National School Lunch Program

Government Donated Commodities

Grants and entitlements amounted to approximately 50.3% of the District's operating revenue during the 1999 fiscal year.

J. Short-Term Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds." Short-term interfund loans are classified as "interfund receivables/payables." At June 30, 1999, the District had \$152,217 in "Due to Other Funds" and \$116,710 in "Interfund Receivables/Payables."

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

K. Advances to Other Funds

Non-current portions of long-term interfund loan receivables are reported as advances and are offset equally by a fund balance reserve account which indicated that they do not constitute expendable available financial resources and therefore are not available for appropriation. At June 30, 1999 the District had no long-term interfund loans.

L. Compensated Absences

The District accounts for compensated absences in accordance with GASB Statement No. 16. Sick leave and other compensated absences with similar characteristics are accrued as a liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments, as well as other employees who are expected to become eligible in the future to receive such payments. To calculate the liability, these accumulations are reduced to the maximum amount allowed as a termination payment. Accruals for those employees who are expected to become eligible in the future are based on assumptions concerning the probability that individual employees or class or group of employees will become eligible to receive termination payments. All employees with fifteen or more years of service were included in the calculation of the long-term compensated absences accrual amount.

Vacation leave and other compensated absences with similar characteristics are accrued as a liability as the benefits are earned by the employees if both of the following conditions are met: 1.) The employees' rights to receive compensation are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the employer and employee. 2.) It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

For governmental funds, the District records a liability for accumulated unused vacation and sick leave when earned. The current portion of these unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term debt account group. In proprietary funds, compensated absences are expensed when earned with the amount reported as a fund liability.

M. Contributed Capital

Contributed capital is recorded in proprietary funds that have received capital grants or contributions from developers, customers or other funds. The assets are recorded at their fair market value on the date

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

contributed. Depreciation on those assets acquired or constructed with contributed resources is expended and closed to unreserved retained earnings at year end. Reserves represent those portions of fund equity not appropriate for expenditure or legally segregated for a specific future use. Designated fund balances represent tentative plans for future use of financial resources.

N. Long-Term Obligations

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

O. Interfund Transactions

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Non-recurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

P. Fund Balance Reserves

Reserved Fund Balances indicate that portion of fund equity which is not available for current appropriation or is legally segregated for a specific use. Fund Balances are reserved for supplies inventory, encumbrances and future appropriation. The reserve for future appropriation represents the amount of the property taxes available for advance and recognized as revenue. The District is prohibited by law from appropriating the advance, since it was not received, for the current fiscal year. The unreserved portions of fund equity reflected for the Governmental Funds are available for use within the specific purposes of those funds.

Q. Restricted Assets

Restricted assets in the general fund represent cash and cash equivalents set aside to establish a budget stabilization reserve. This reserve is required by state law and can be used only after receiving approval

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 1. Summary of Significant Accounting Policies (continued)

from the State Superintendent of Public Instruction. A related fund balance reserve has also been established.

R. Memorandum Only - Total Columns

Total columns on the general purposes financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Note 2. Budgetary Basis of Accounting

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type:

**Excess of Revenues and Other Financing Sources
Over (Under) Expenditures and Other Financing Uses
Governmental Fund Types and Expendable Trust Funds**

	General Fund	Special Revenue	Capital Project	Expendable Trust
GAAP Basis	\$ (72,215)	68,908	(171,806)	\$ (2,474)
Increase (Decrease):				
Due to Revenues:				
Net Adjustments to Revenue Accruals	56,704	(47,766)	1,825	0
Due to Expenditures:				
Net Adjustments to Expenditure Accruals	34,253	(2,712)	(88,561)	0
Due to Other Sources/Uses	(37,509)	0	37,509	0
Budget Basis	<u>\$ (18,767)</u>	<u>18,430</u>	<u>(221,033)</u>	<u>\$ (2,474)</u>

Note 3. Accountability and Compliance

Pursuant to Section 117.11(A) of the Revised Code, the Auditor of State performed tests of compliance with various provisions of local, state and/or federal laws, as appropriate.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 4. Cash and Investments

State statutes classify monies held by the District into three categories. Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District Treasury, in commercial accounts payable or withdraw able on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including pass book accounts.

Protection of school district deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Moneys held by the District which are not considered active are classified as inactive. Inactive monies may be deposited or invested in the following securities:

1. United States Treasury notes, bills, bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any Federal Government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All Federal Agency securities shall be direct issuances of Federal Government Agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio or its political subdivisions, provided that such political subdivisions are located wholly or partly within the District;

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 4. Cash and Investments (continued)

5. Time certificates of deposit or savings or deposit accounts, including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio);
8. Securities lending agreements in which the District lends securities and the eligible institution agrees to exchange either securities described in division (1) or (2) or cash or both securities and cash, equal value for equal value; and
9. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days from the date of purchase in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Deposits At fiscal year end, the carrying amount of the District's deposits was \$35,620 and the bank balance was \$190,799. \$100,000 was covered by federal depository insurance; and \$90,799 was uninsured and uncollateralized. Although all state statutory requirements for the deposit of money had been followed, non-compliance with federal requirements could potentially subject the District to a successful claim by the FDIC.

Investments GASB Statement No. 3, entitled "Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements" requires the District's investments to be categorized to give an indication of the level of risk assumed by the District at fiscal year end. Category 1 includes investments that are insured or registered or for which the securities are held by the District or its agent in the District's name. Category 2 includes uninsured and unregistered investments for which are held by the counter party's trust department or agent in the District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counter party, or by its trust department or agent but not in the District's name. STAROhio is an unclassified investment since it is not evidenced by securities that exist in physical or book entry form.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 4. Cash and Investments (continued)

	Category			Carrying Value	Fair Value
	1	2	3		
STAR Ohio	\$ 0	0	877,040	877,040	\$ 877,040
Total Investments			<u>\$ 877,040</u>	<u>\$ 877,040</u>	<u>\$ 877,040</u>

The classification of cash and cash equivalents and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9 entitled "Reporting Cash Flows of Proprietary and Non-Expendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting."

A reconciliation between the classifications of cash and investments on the combined financial statements and the classifications of deposits and investments presented above per GASB Statement No.3 is as follows:

	Cash and Cash Equivalents	Investments
GASB Statement No. 9	\$ 912,660	\$ 0
Investments:		
STAR Ohio	(877,040)	877,040
Total	<u>35,620</u>	<u>877,040</u>
Cash on Hand	0	0
GASB Statement No. 3	<u>\$ 35,620</u>	<u>\$ 877,040</u>

Note 5. Property Tax

Property taxes are levied, assessed and collected on a calendar year basis. They include amounts levied against all real, public utility, and tangible personal property located in the District. Taxes collected on real property (other than public utility) in one calendar year are levied in the preceding calendar year on assessed values as of January 1 of that preceding year, the lien date. Assessed values are established by the Trumbull County Auditor at 35% of appraised market value. All property is required to be revalued every six years. The last revaluation for the District was completed in 1993, an update was done in 1996. The next revaluation is scheduled for 1999. Real property taxes are payable annually or semi-annually.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 5. Property Tax (continued)

If paid annually, payment is due December 31. If paid semi-annually, the first payment is usually due February 14, with the remainder payable June 20.

Taxes collected from tangible personal property (other than public utility) in one calendar year are levied in the prior calendar year on assessed values during and at the close of the most recent fiscal year of the taxpayer that ended on or before December 31 of that calendar year. Tangible personal property used in business (except for public utilities) is currently assessed for taxation purposes at 25% of its true value. Amounts paid by multi-county taxpayers may pay annually or semi-annually, the first payment is due April 30, with the remainder payable by September 20.

Public utility real and public utility personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Real property is assessed at 35% of market value and personal property is assessed at 100% of market value. Public utility property taxes are payable on the same dates as real property taxes described previously.

The Trumbull County Treasurer collects property tax on behalf of the District. The Trumbull County Auditor remits to the District the taxes collected. Tax settlements are made each March and August for real property taxes and each June and October for personal property.

Taxes available for advance and recognized as revenue, but not received by the District prior to June 30, are reflected as a reservation of fund balance. The District is prohibited by law from appropriating the property taxes recognized as revenue in accordance with Ohio Revised Code Section 5705.35 since an advance of tax revenue was not received by the end of the fiscal year.

The full tax rate at the fiscal year ended June 30, 1999 for operations was \$45.10 per \$1,000 of assessed valuation and 1.0 per \$1,000 of assessed valuation for permanent improvements. The assessed values of real and tangible personal property on which the fiscal year 1999 taxes were collected were as follows:

Real Property-Commercial/Industrial	\$	15,405,320
Real Property-Residential/Agricultural		60,997,930
Real Property-Public Utility		44,400
Personal Property-General		16,270,971
Personal Property-Public Utilities		12,830,460
		12,830,460
Total Assessed Value	\$	105,549,081

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 6. Receivables

Receivables at June 30, 1999 consisted of taxes, accounts (miscellaneous), and intergovernmental grants and entitlements. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current guarantee of Federal funds.

A summary of the principal items of Intergovernmental Receivables follows:

General Fund:	
CAFS Funding	\$ 3,843
Total General Fund	<u>3,843</u>
Special Revenue Fund:	
Title VI-B Grant	19,773
Title I Grant	<u>27,727</u>
Total Special Revenue Fund	<u>47,500</u>
Grand Total	<u><u>\$ 51,343</u></u>

Note 7. Fixed Assets

The following is a summary of the proprietary funds property, plant and equipment at June 30, 1999:

Furniture and Equipment	\$ 170,217
Less Accumulated Depreciation	<u>(131,352)</u>
Net Fixed Assets	<u><u>\$ 38,865</u></u>

In proprietary funds, the following estimated useful lives are used to compute depreciation:

Equipment	8-20 years
Furniture	20 years
Vehicles	10 years

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 7. Fixed Assets (continued)

The following is a summary of changes in the General Fixed Assets Account Group during the fiscal year 1999:

	General Fixed Assets June 30, 1998	Additions	Deletions	General Fixed Assets June 30, 1999
Land and Improvements	\$ 609,600	0	0	\$ 609,600
Buildings	3,374,903	133,643	0	3,508,546
Improvements	346,643	232,942	0	579,585
Furniture and Equipment	2,147,283	116,649	0	2,263,932
Vehicles	916,812	55,351	59,517	912,646
Total General Fixed Assets	<u>\$ 7,395,241</u>	<u>538,585</u>	<u>59,517</u>	<u>\$ 7,874,309</u>

There was no significant construction in progress at June 30, 1999.

For the fiscal year ended June 30, 1998, the General Fixed Asset Account Group has been restated. Corrections and adjustments had a net effect of a change in the fixed assets of \$1,292,605 from \$6,043,119 to \$7,395,241.

Note 8. Defined Benefit Pension Plans

A. School Employees Retirement System

The District contributes to the School Employees retirement System of Ohio (SERS), a cost-sharing multiple employer public employee retirement system administered by the School Employees Retirement Board. SERS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information for SERS. The report may be obtained by writing to the School Employees Retirement System, 45 North Fourth Street, Columbus, Ohio 43215-3634.

Plan members are required to contribute 9 percent of their annual covered salary and the District is required to contribute an actuarially determined rate. The current District rate is 14 percent of covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 1999, 7.7 percent of annual covered salary was

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 8. Defined Benefit Pension Plans (continued)

the portion to fund pension obligations. For fiscal year 1998, 9.02 percent was used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS Retirement Board. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 1999, 1998 and 1997 were \$155,664, \$143,844, and \$126,792, respectively; 41 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997. \$94,149 representing the unpaid contribution for fiscal year 1999, is recorded as a liability within the respective funds and the general long-term obligations account group.

B. State Teachers Retirement System

The District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information for STRS. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

Plan members are required to contribute 9.3 percent of their annual covered salary and the District is required to contribute 14 percent; 6 percent was the portion to fund pension obligations. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 1999, 1998 and 1997 were: \$599,496, \$584,184, and \$553,680, respectively; 83 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997. \$99,916 representing the unpaid contribution for fiscal year 1999, is recorded as a liability within the respective funds.

C. Social Security

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System /State Teachers Retirement System. As of June 30, 1999, two members of the Board of Education has elected social security. The Board's liability is 6.2 percent of wages paid.

Note 9. Postemployment Benefits

The District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired classified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians'

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 9. Postemployment Benefits (continued)

fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State Statute. Both systems are funded on a pay as you go basis.

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 1999, the STRS Board allocated employer contributions equal to 8 percent of covered payroll to the Health Care Reserve Fund, an increase of 3.5 percent over fiscal year 1998. For the District this amount equaled \$149,874 for fiscal year 1999. STRS pays health care benefits from the Health Care Reserve Fund. The balance in the Health Care Reserve Fund was \$2.156 million at June 30, 1998 (the latest information available). For the year ended June 30, 1998, net health care costs paid by STRS were \$219,224,000 and STRS had 91,999 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, disability, and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

For the fiscal year ended June 30, 1999, employer contributions to fund health care benefits were 6.30 percent of covered payroll, an increase from 4.98 percent for fiscal year 1998. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 1999, the minimum pay has been established at \$12,400. The surcharge rate added to the unallocated portion of the 14 percent employer contribution rate provides for maintenance of the asset target level for the health care fund. For the District, this amount equaled \$77,036 during the 1999 fiscal year.

The target level for the health care reserve is 125% of annual health care expenses. Expenses for health care at June 30, 1998, were \$111,900,575 and the target level was \$139.9 million. At June 30, 1998, the Retirement System's net assets available for payment of health care benefits was \$160.3 million. The number of participants currently receiving health care benefits is approximately 50,000.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 10. Compensated Absences

The criteria for determining vested vacation and sick leave components are derived from negotiated agreements and State laws. Only administrative and support personnel who are under a full year contract (260 days) are eligible for vacation time. The Superintendent is granted twenty (20) days of vacation per year and the Treasurer is granted fifteen (15) days of vacation per year.

Classified employees earn five to twenty days of vacation per year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment.

The classified personnel accumulate vacation based on the following schedules:

Hired prior to July 1, 1995		Hired after July 1, 1995	
Years Service	Vacation Days	Years Service	Vacation Days
1-4	10	1	5
5-9	12	2	6
10-14	17	3	7
15 -beyond	20	4	8
		5-9	12
		10-14	17
		15-beyond	20

Each employee earns sick leave at the rate of one and one-fourth days per month. Sick leave shall accumulate during active employment on a continuous year-to-year basis. Maximum sick leave accumulation for classified employees is 220 days. Maximum sick leave accumulation for certified employees is 365 days.

Classified employees must have been employed under contract for ten or more years or be 60 years of age with five years of service in Brookfield Schools to receive severance pay. Severance is calculated according to the following schedule:

\$30.00/day	Up to 220 days	30 hours or more per week
\$20.00/day	Up to 220 days	Less than 30 hours per week

Certified employees receive severance pay in accordance with the following formula: salary divided by one hundred (183) times one-fourth (1/4) of accumulated unused sick leave to a maximum of fifty (50) days or the amount of thirty-one dollars (\$31.00) for each day of unused accumulated sick leave not to exceed two hundred eighty-five (285) days, whichever is greater.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 11. Risk Management

A. General Risk

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. The District has addressed these various types of risk by purchasing a comprehensive insurance policy through commercial carriers.

General liability insurance is maintained in the amount of \$1,000,000 for each occurrence and \$3,000,000 in the aggregate.

The District maintains fleet insurance in the amount of \$2,000,000 for any one accident or loss.

The District maintains replacement cost insurance on buildings and contents in the amount of \$32,515,437.

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the Ohio School Boards Association (OSBA). The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund." This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

B. Shared Risk Pool

Trumbull County Insurance Consortium - The District participates in the Trumbull County Insurance Consortium. This is a shared risk pool comprised of sixteen Trumbull County School Districts. The Consortium is governed by an assembly which consists of one representative from each participating school district (usually the superintendent or designee). The assembly elects officers for one year terms to serve as the Board of Directors. The assembly exercises control over the operation of the consortium. Consortium revenues are generated from charges for services.

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 12. Notes and Long-Term Debt

A summary of changes in long-term obligations for the year ended June 30, 1999, are as follows:

	Balance July 1, 1998	Additions	Deletions	Balance June 30, 1999
Intergovernmental Payable	\$ 51,154	0	5,976	\$ 45,178
Leases Payable	12,515	57,458	12,515	57,458
Compensated Absences Payable*	747,580	72,282	0	819,862
	<u>\$ 811,249</u>	<u>129,740</u>	<u>18,491</u>	<u>\$ 922,498</u>

*Additions and deletions of compensated absences are shown net since it is impracticable for the District to determine these amounts separately.

The Ohio Revised Code (ORC) provides that the net debt of a school district, whether or not approved by the people, shall not exceed 9.0% of the total value of all property in the District as listed and assessed for taxation. In addition, the unvoted net debt of a school district cannot exceed .1% of the total assessed value of property. The District has no unvoted debt, the District's unvoted debt margin is \$105,549. The voted debt margin at June 30, 1999 is \$9,499,417.

The District is making installment payments on photocopiers purchased with an original cost of \$57,458. This equipment has been capitalized in the general fixed assets account group. This obligation provides for interest at a rate of 8% with an outstanding balance of \$11,196 at June 30, 1999.

The following is a schedule of future minimum lease payments under capital leases, together with the net present value of the minimum lease payments as of June 30, 1999.

	Payment
FY 2000	\$ 15,256
FY 2001	15,256
FY 2002 & Thereafter	<u>38,142</u>
	<u>\$ 68,654</u>

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 13. Jointly Governed Organizations

NORTH EAST OHIO MANAGEMENT INFORMATION NETWORK- (NEOMIN) is a jointly governed organization among thirty school districts in Trumbull and Ashtabula Counties. The jointly governed organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member districts. Each of the districts support NEOMIN based upon a per pupil charge. The District contributed \$18,972 to NEOMIN for fiscal year 1999.

Superintendents of the participating school districts are eligible to be voting members of the Governing Board which consists of ten members: the Trumbull and Ashtabula County superintendents (permanent members), three superintendents from Ashtabula County school districts, three superintendents from Trumbull County districts, and two treasurers, one from each county. The District was not represented on the Governing Board during fiscal year 1999. The degree of control exercised by any participating school district is limited to its representation on the Governing Board. A complete set of separate financial statements may be obtained from the Trumbull County Educational Service Center, 347 North Park Avenue, Warren, Ohio, 44481.

Note 14. Contingencies

A. Grants

The District received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 1999.

B. Litigation

The District is a defendant in a legal proceeding pertaining to matters which are incidental to performing routine governmental and other functions. Based on the status of this legal proceeding, it is the opinion of management that the ultimate resolution of such will not have a material effect on the District's financial statements.

Note 15. School Funding Decision

On March 24, 1997, the Ohio Supreme Court rendered a decision declaring certain portions of the Ohio school funding plan unconstitutional. The Court stayed the effect of its ruling for one year to allow the State's legislature to design a plan to remedy the perceived defects in that system. Declared unconstitutional

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 15. School Funding Decision (continued)

was the State's "school foundation program," which provides significant amounts of monetary support to this District. During the fiscal year ended June 30, 1999, the District received \$4,996,666 of school foundation support for its general fund, and \$5,003,300 in total (all funds) support.

Since the Supreme Court ruling, numerous pieces of legislation have been passed by the State legislature in an attempt to address the issues identified by the Court. The Court of Common Pleas in Perry County has reviewed the new laws and, in a decision issued on February 26, 1999, determined they are not sufficiently responsive to the constitutional issues raised under the "thorough and efficient" clause of the Ohio Constitution. The State has appealed the decision made by the Court of Common Pleas to the Ohio Supreme Court. At this time, the Ohio Supreme Court has not rendered an opinion on this issue. The decision of the Court of Common Pleas in Perry County has been stayed by the Ohio Supreme Court, and, as such, school districts are still operating under the laws that the Common Pleas Court declared unconstitutional.

As of the date of these financial statements, the District is unable to determine what effect, if any, this ongoing litigation will have on its future state funding under this program and on its financial operations.

Note 16. Statutory Reserves

The District is required by State statute to annually set-aside an amount based on prior year revenues for the purchase of textbooks, and other instructional materials, and an additional amount for capital improvements. Amounts not spent by year end or offset by similarly restricted resources must be held in cash at year end and carried forward to be used for the same purposes in future years. Amounts are also to be set aside for budget stabilization if the district's base amount used for the yearly set-aside calculation increases three percent or more from the prior year. This amount is to be included in the budget stabilization reserve.

The following table shows the set-aside and changes for the fiscal year:

	Textbook Reserve	Capital Maintenance Reserve	Budget Stabilization Reserve
Set-aside Cash Balance as of June 30, 1998	\$ 0	\$ 0	\$ 44,375
Current Year Set-aside Requirement	123,462	123,462	0
Qualifying Disbursements	(123,462)	(123,462)	0
Cash Balance Carried Forward to FY2000	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 44,375</u>

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 17. Segments Information for Enterprise Funds

Key financial data for the District's Enterprise Funds for the year ended June 30, 1999, are as follows:

	Lunchroom Fund	Uniform School Supplies Fund	Total
Operating Revenues:	\$ 218,874	1,080	\$ 219,954
Operating Expenses:			
Depreciation	3,677	0	3,677
Other	405,207	1,825	407,032
Total Operating Expenses	<u>408,884</u>	<u>1,825</u>	<u>410,709</u>
Operating Income (Loss)	(190,010)	(745)	(190,755)
Non Operating Rev. and Exp.			
Operating Grants	881	0	881
Transfers-In	9,790	0	9,790
Transfers-Out	160,977	0	160,977
Net Income (Loss)	<u>\$ (18,362)</u>	<u>(745)</u>	<u>\$ (19,107)</u>
Net Working Capital	\$ 894	2,755	\$ 3,649
Total Assets	\$ 102,290	2,755	\$ 105,045
Total Fund Equity	\$ 39,759	2,755	\$ 42,514

Brookfield Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 1999

Note 18. Prior Period Adjustments

For the fiscal year ended June 30, 1998, the fixed assets of the Lunchroom Fund have been restated. Corrections and adjustments had a net effect of a change in the fixed assets of \$15,003, from \$29,029 to \$14,026.

The change in the fixed assets had the following effects on the Lunchroom Fund's retained earnings as they were previously reported as of June 30, 1998:

	Lunchroom Fund
Retained Earnings as previously reported	\$ 76,624
Restatement of fixed assets	<u>(15,003)</u>
Restated Retained earnings as of July 1, 1998	<u>\$ 61,621</u>

**SCHEDULE OF FEDERAL AWARDS EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 1999**

Federal Grantor/ Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
<u>U.S. DEPARTMENT OF AGRICULTURE</u>						
<i>Passed Through Ohio Department of Education:</i>						
Nutrition Cluster:						
Food Distribution Program	-	10.550		\$25,954		\$24,446
National School Lunch Program	03-PU-98	10.555	2,751		2,751	
	03-PU-99		18,042		18,042	
	04-PU-98		14,814		14,814	
	04-PU-99		100,256		100,256	
Total U.S. Department of Agriculture - Nutrition Cluster			<u>135,863</u>	<u>25,954</u>	<u>135,863</u>	<u>24,446</u>
<u>U.S. DEPARTMENT OF EDUCATION</u>						
<i>Passed Through Ohio Department of Education:</i>						
Grants to Local Educational Agencies (ESEA Title I)	C1-S1-98	84.010	45,187		45,187	
	C1-S1-98C		15,268		15,268	
	C1-S1-99		<u>249,552</u>		<u>226,359</u>	
Total Grants to Local Educational Agencies			310,007		286,814	
Special Education Grants to State	6B-SF-98	84.027			12,688	
	6B-SF-99		<u>51,331</u>		<u>51,331</u>	
Total Special Education Grants to State			51,331		64,019	
Innovative Educational Program Strategies	C2-S1-99	84.298	5,907		5,812	
<u>U.S. DEPARTMENT OF EDUCATION</u>						
E-Rate		84.XXX	6,338			
Total Department of Education			<u>322,252</u>		<u>356,645</u>	
Totals			<u>\$458,115</u>	<u>\$25,954</u>	<u>\$492,508</u>	<u>\$24,446</u>

The accompanying notes to this schedule are an integral part of this schedule.

**NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES
FISCAL YEAR ENDED JUNE 30, 1999**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Expenditures (the Schedule) summarizes activity of the District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

NOTE B - FOOD DISTRIBUTION

Non-monetary assistance, such as food received from the U.S. Department of Agriculture, is reported in the Schedule at the fair market value of the commodities received and consumed. Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first. At June 30, 1999, the District had no significant food commodities in inventory.



STATE OF OHIO
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON INTERNAL CONTROL
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Board of Education
Brookfield Local School District
Trumbull County
7000 Grove Street
Brookfield, Ohio 44403

We have audited the financial statements of Brookfield Local School District, Trumbull County, Ohio, (the District) as of and for the year ended June 30, 1999, and have issued our report thereon dated February 22, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

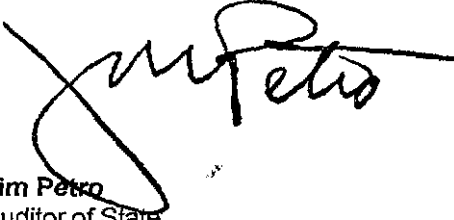
As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting, which we have reported to management of Brookfield Local School District in a separate letter dated February 22, 2000.

Brookfield Local School District
Report of Independent Accountants on Compliance
and on Internal Control Required by *Government Auditing Standards*
Page 2

This report is intended for the information and use of management, Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.



Jim Petro
Auditor of State

February 22, 2000



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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH
OMB CIRCULAR A-133**

Board of Education
Brookfield Local School District
Trumbull County
7000 Grove Street
Brookfield, Ohio 44403

Compliance

We have audited the compliance of Brookfield Local School District, Trumbull County, Ohio, (the District) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 1999. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of District's management. Our responsibility is to express an opinion on District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 1999.

Internal Control Over Compliance

The management of District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Brookfield Local School District
Trumbull County
Report of Independent Accountants on Compliance With Requirements
Applicable to Each Major Federal Program and Internal Control
Over Compliance In Accordance With OMB Circular A-133
Page 2

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of management, Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.



Jim Petro
Auditor of State

February 22, 2000

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 § .505**

JUNE 30, 1999

1. SUMMARY OF AUDITOR'S RESULTS		
<i>(d)(1)(i)</i>	Type of Financial Statement Opinion	Unqualified
<i>(d)(1)(ii)</i>	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(ii)</i>	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(iii)</i>	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
<i>(d)(1)(iv)</i>	Were there any material internal control weakness conditions reported for major federal programs?	No
<i>(d)(1)(iv)</i>	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
<i>(d)(1)(v)</i>	Type of Major Programs' Compliance Opinion	Unqualified
<i>(d)(1)(vi)</i>	Are there any reportable findings under §.510?	No
<i>(d)(1)(vii)</i>	Major Programs (list):	Title I-CFDA #84.010
<i>(d)(1)(viii)</i>	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
<i>(d)(1)(ix)</i>	Low Risk Auditee?	Yes

**SCHEDULE OF FINDINGS
OMB CIRCULAR A-133 § .505**

JUNE 30, 1999
(Continued)

2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

<i>Finding Number</i>	
N/A	None

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS
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<i>Finding Number</i>	
N/A	None



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BROOKFIELD LOCAL SCHOOL DISTRICT - TRUMBULL COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

By: Susan Babbitt
Clerk of the Bureau

Date: MAR 09 2000