## BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BUTLER COUNTY

## SINGLE AUDIT

FOR THE FISCAL YEAR ENDED JUNE 30, 2000



JIM PETRO AUDITOR OF STATE

STATE OF OHIO

## BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BUTLER COUNTY

#### TABLE OF CONTENTS

TITLE	PAGE
Report of Independent Accountants	Under Separate Cover
Comprehensive Annual Financial Report	Under Separate Cover
Schedule of Federal Awards Expenditures	1
Report of Independent Accountants on Compliance and on Internal Control Required by <i>Government Auditing Standards</i>	3
Report of Independent Accountants on Compliance with Requirements Applicable to the Major Federal Program and Internal Control Over Compliance in Accordance with OMB Circular A-133	5
Schedule of Findings	

This page intentionally left blank.

#### BUTLER COUNTY VOCATIONAL SCHOOL DISTRICT BUTLER COUNTY

#### SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2000

FEDERAL GRANTOR Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Disbursements
U.S. DEPARTMENT OF LABOR Passed Through Ohio Department of Education: Employment Services and Job Training Total Department of Labor	WKBE	17.249	\$0 0	\$5,000 5,000
U.S. DEPARTMENT OF EDUCATION				0,000
Pell Grant	None	84.063	184,579	184,579
Passed Through Ohio Department of Education:				
Vocational Education Basic Grant	20-C1/C2-99/00	84.048	583,763	616,263
Eisenhower Professional Development Grant	MS-S1-00	84.281	4,312	624
Total Department of Education			772,654	801,466
TOTAL FEDERAL ASSISTANCE			\$772,654	\$806,466

Note to the Schedule of Federal Awards Expenditures:

#### **NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Schedule of Federal Awards Expenditures (the Schedule) summarizes activity of the Government's federal award programs. The Schedule has been prepared on the cash basis of accounting.

This page intentionally left blank.



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

250 West Court Street Suite 150 E Cincinnati, Ohio 45202 Telephone 513-361-8550 800-368-7419 Facsimile 513-361-8577 www.auditor.state.oh.us

## REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Butler County Joint Vocational School District Butler County 3603 Hamilton-Middletown Road Hamilton, Ohio 45011

To the Board of Education:

We have audited the financial statements of Butler County Joint Vocational School District, Butler County, Ohio (the District), as of and for the fiscal year ended June 30, 2000, and have issued our report thereon dated December 1, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

However, we noted other immaterial instances of noncompliance that we have reported to management of the District in a separate letter dated December 1, 2000.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting that might be material would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report that we have reported to management of the District in a separate letter dated December 1, 2000.

Butler County Joint Vocational School District Butler County Report of Independent Accountants on Compliance and on Internal Control Required by *Government Auditing Standards* Page 2

This report is intended for the information and use of management, Board of Education, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

ð

Jim Petro Auditor of State

December 1, 2000



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

250 West Court Street Suite 150 E Cincinnati, Ohio 45202 Telephone 513-361-8550 800-368-7419 Facsimile 513-361-8577 www.auditor.state.oh.us

#### REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Butler County Joint Vocational School District Butler County 3603 Hamilton-Middletown Road Hamilton, Ohio 45011

To The Board of Education:

#### Compliance

We have audited the compliance of Butler County Joint Vocational School District, Butler County, Ohio (the District), with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal program for the fiscal year ended June 30, 2000. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the fiscal year ended June 30, 2000.

#### Internal Control Over Compliance

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a

Butler County Joint Vocational School District Butler County Report of Independent Accountants on Compliance with Requirements Applicable to Each Major Federal Program and Internal Control Over Compliance in Accordance with OMB Circular A-133 Page 2

timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

#### Schedule of Federal Awards Expenditures

We have audited the general purpose financial statements of the Butler County Joint Vocational School District as of and for the fiscal year ended June 30, 2000, and have issued our report thereon dates December 1, 2000. Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

This report is intended for the information and use of management, Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro Auditor of State

December 1, 2000

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BUTLER COUNTY

#### SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 JUNE 30, 2000

#### **1. SUMMARY OF AUDITOR'S RESULTS**

(d)(1)(l)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported non- compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Vocational Education - Basic Grants to State - CFDA #84.048
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: >\$300,000 Type B: all other programs
(d)(1)(ix)	Low Risk Auditee?	Yes

## 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

#### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

## COMPREHENSIVE ANNUAL FINANCIAL REPORT

BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BUTLER COUNTY, OHIO

Year Ended June 30, 2000

# BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BUTLER COUNTY, OHIO

COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2000

> Prepared by: Office of the Treasurer

Wayne D. Bethel

## BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMPREHENSIVE ANNUAL FINANCIAL REPORT Year Ended June 30, 2000

## **TABLE OF CONTENTS**

P	'A	G	E

## **INTRODUCTORY SECTION**

Letter of Transmittal	1
List of Principal Officials	14
Certificate of Achievement for Excellence Financial Reporting	15
Organization Chart	16
FINANCIAL SECTION	
Report of Independent Accountants	17
General Purpose Financial Statements:	
Combined Balance Sheet – All Fund Types and Account Groups	20
Combined Statement of Revenues, Expenditures, and Changes in	
Fund Balances – All Governmental Fund Types and	
Similar Trust Funds	23
Combined Statement of Revenues, Expenditures, and Changes in	
Fund Balances Budget and Actual (Budget Basis) – All Governmental	
Fund Types and Similar Trust Fund	24
Combined Statement of Revenues, Expenses and Changes in	
Retained Earnings – Proprietary Fund Type	26
Combined Statement of Cash Flows – Proprietary Fund Type	27
Notes to the General Purpose Financial Statements	28
Combining Financial Statements and Schedules:	
General Fund:	
General Fund Description	52
Special Revenue Funds:	
Description of Funds	53
Combining Balance Sheet	56
Combining Statement of Revenues, Expenditures and Changes	
In Fund Balance	58
Schedules of Revenues, Expenditures and Changes in Fund	
Balances Budget and Actual (Budget Basis):	
Public School Support Fund	60
Other Grant Fund	61
Career Development Fund	62

## BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMPREHENSIVE ANNUAL FINANCIAL REPORT Year Ended June 30, 2000

## **TABLE OF CONTENTS**

PA	GE

Post Secondary Vocational Education Fund	63
Teacher Development Fund	64
Ohio Industrial Training Grant	65
Management Information Systems Fund	66
Schoolnet Professional Development Grant	67
Miscellaneous State Grants Fund	68
Telecomm (E-Rate) Fund	69
Education for Economic Security Act Fund	70
Vocational Education Fund	71
Chapter 2 Fund	72
Miscellaneous Federal Grant Fund	73
Debt Service Fund:	
Description of Fund	74
Capital Projects Fund:	
Description of Funds	75
Combining Balance Sheet	76
Combining Statement of Revenues, Expenditures and Changes	
In Fund Balance	77
Schedules of Revenues, Expenditures and Changes in Fund	
Balances Budget and Actual (Budget Basis):	
Permanent Improvement Fund	78
Building Fund	79
Interactive Video Learning Fund	80
Enterprise Funds:	
Description of Funds	81
Combining Balance Sheet	82
Combining Statement of Revenues, Expenses and Changes	
In Retained Earnings	83
Combining Statement of Cash Flows	84
Fiduciary Funds:	
Description of Funds	85
Combining Balance Sheet	86
Combining Statement of Changes in Assets and Liabilities	87

## BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMPREHENSIVE ANNUAL FINANCIAL REPORT Year Ended June 30, 2000

## **TABLE OF CONTENTS**

PAGE

General Fixed Assets Account Group	
Schedule of General Fixed Assets by Source	89
Schedule of General Fixed Assets by Function and Activity	90
Schedule of Changes in General Fixed Assets by Function	91

## STATISTICAL SECTION

General Fund Expenditures by Function	93
General Fund Revenues by Source	94
Property Tax Levies and Collections – Real and Public Utility Property	95
Assessed and Estimated Actual Value of Taxable Property	96
Property Tax Rates	97
Ratio of Net General Bonded Debt to Assessed Value and Net General	
Obligation Bonded Debt Per Capita	99
Computation of Overlapping Debt	100
Computation of Legal Debt Margin	101
Ratio of Annual Debt Service Expenditures for General Obligation	
Bonded Debt to Total General Fund Expenditures	102
Construction, Bank Deposits and Property Values	103
Principal Taxpayers – Real and Tangible Personal Property	104
Demographic Statistics	105

Butler County Joint Vocational School District, Ohio

# **INTRODUCTORY SECTION**



**Butler County Joint Vocational School District** 

3603 Hamilton-Middletown Road Hamilton, OH 45011 Phone (513) 868-1911 Fax (513) 868-9348 ] www.butlercountyjvs.com

Joseph L. Lupo Superintendent Wayne D. Bethel Treasurer

December 1, 2000

## TO THE CITIZENS AND BOARD OF EDUCATION OF THE BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT:

We are pleased to present the Comprehensive Annual Financial Report (CAFR) of the Butler County Joint Vocational School District (District) for the year ended June 30, 2000. The report contains financial statements, supplemental statements, and other financial and statistical information to provide complete and full disclosure of all material financial aspects of the District for the 2000 fiscal year.

Responsibility for the accuracy, completeness and fairness of this report rests with the District and more specifically, the Office of the Treasurer. To the best of our knowledge and belief, this report and the enclosed data are accurate in all material aspects and are reported in a manner designed to present fairly the financial position, results of operations, and cash flows of the various funds and account groups of the District.

This report was prepared in accordance with generally accepted accounting principles as set forth by the Governmental Accounting Standards Board (GASB) and is representative of the District's continuing commitment to provide meaningful financial information to the citizens of the District.

This report has been divided into three sections:

<u>The Introductory Section</u> includes a table of contents, this transmittal letter, a list of principal officials and the District's organizational chart.

<u>The Financial Section</u> includes the unqualified opinion of our independent auditors, Jim Petro, Auditor of State of Ohio, the general purpose financial statements, and the combining and individual fund and account group financial statements and schedules.

<u>The Statistical Section</u> includes selective financial, economic, and demographic information generally presented on a multi-year basis for comparative purposes.

This report includes all funds and account groups of the District.

## **DESCRIPTION OF THE DISTRICT**

As a joint vocational school (JVS) district organized under Section 3311.18 of the Ohio Revised Code, the Vocational Education Planning District (VEPD) provides vocational education programs to eight member school districts. Member school districts are Edgewood, Fairfield, Lakota, Madison, Middletown, Monroe, New Miami, Ross, and Talawanda.

The District is comprised of three major vocational divisions: secondary education, adult education, and the Workforce Development Center.

D. Russel Lee Career~Technology Center (formerly D. Russel Lee Career Center), Manchester Technical Center, and satellite programs offer a variety of training programs designed to give high school students the technical skills needed in today's global economy. Programs provide quality career training for the students of Butler County by incorporating the latest technology with exemplary classroom instruction.

As part of their programs, students are involved in vocational student organizations that allow students to participate in both skill events and leadership activities.

In addition to middle school and high school programs, the District offers a wide variety of parttime and full-time training programs to adults. Over 4,000 adults enroll in these programs yearly.

As a state designated Adult Education Full Service Center, Adult Education offers both full-time and part-time options, including Public Safety Service and Law Enforcement Training. Full-time programs include applied academics and basic skills enhancement as well as employability skills updates.

Part-time programs provide adult students with opportunities to receive training in specific skill areas in a brief 4-6 week period. These courses can be used to enhance current skills or generate new skills that are useful in the workplace.

Located in the Educational Resource Center, the Workforce Development Center focuses on customized training for business and industry and is comprised of five programs which deliver a variety of workforce training solutions, including: Customized Office Skills Training, Diversified Industrial Training, State Tested Nurse Aide Training, ISO/QS 9000, and Safety and Compliance Training.

During the 1999-2000 year, Workforce Development Center programs served a total of 140 businesses in the Butler County area and trained a total of 821 students in classes customized to meet needs of individual businesses.

The mission of the Workforce Development Center is to assess the workforce training needs of a company; create customized, cost-effective training programs to address those needs; and then deliver the training at the company's location or at the state-of-the-art the District's training facilities.

## FISCAL AGENT ACTIVITIES

The District serves as fiscal agent for the agencies listed below. While these agencies' funds are included in the District's financial statements as an agency fund, the District is not financially accountable.

## **Employment Services**

A supportive program providing job training and education to persons with disabilities and their employers. This program is funded and operated by the Butler County MRDD and Miami Valley Industries.

The District also acts as fiscal agent for the Southwest Ohio Computer Association. Therefore, this fiduciary responsibility is included in the reporting entity as an agency fund. Because of its independent nature, this organization's financial statements are not included in this report.

### Southwest Ohio Computer Association (SWOCA)

SWOCA is responsible for the provision of comprehensive educational computer services to participating school districts located in Butler, Hamilton, Preble, and Warren County areas. The Association serves as a link between the school districts and the Ohio Department of Education, enabling the districts to meet the requirements of the Uniform School Accounting System and other administrative mandates.

## **COMMUNITY INVOLVEMENT**

The District endeavors to foster cooperative relationships with business and industry, professional organizations, associate school districts, and other interested, concerned groups and organizations to consider, plan, and implement educational programs designed to meet the common needs and interests of students.

## **BUSINESS-SCHOOL PARTNERSHIPS**

The business-school partnerships are formal, voluntary relationships between the District and businesses. This partnership brings together businesses and the District in order to address specific educational goals and objectives. Partnerships also give the District insight into the educational and training needs of business and industry.

One way in which the District involves the business community is through program advisory committees. These committees are comprised of individuals who agree to serve as advisors for one or more vocational programs. Membership may include former students; parents of current students; and representatives of business, industry, labor, and community agencies. These members can provide valuable advice, guidance, and assistance in providing opportunities for students to understand and learn the basic skills necessary to succeed.

## **ECONOMIC CONDITION AND OUTLOOK**

The District is located in Butler County. Established in 1803, Butler County is located in Southwestern Ohio between Hamilton and Montgomery Counties, and shares boundaries with Preble County to the north, Warren County to the east, and the State of Indiana to the west.

The economic outlook for Butler County continues to be optimistic and favorable. Through its Enterprise Zone program, Butler County initiated tax incentives to a number of companies that are expanding within or relocating to Butler County.

Economic development efforts have substantially increased real estate and personal property investments and employment opportunities. The average unemployment rate in Butler County is 3.5 percent.

As one of the fastest growing counties in Ohio, Butler County has experienced an expanding residential population which requires more housing and services. The number of residents has increased over the past twenty years by an estimated 38%. Housing starts within unincorporated parts of the County have escalated, including areas such as Union, Liberty and Fairfield Townships. This growth is largely attributable to a combination of available land for development, new housing, and a favorable per capita income growth.

The completion of the new Interstate 75 interchange and the Butler County Regional Highway will help Butler County to continue to attract new business and industry. It will also eliminate the unique situation of the City of Hamilton being the largest city in the United States to not have direct access to an interstate highway. Real and personal property investment, as well as new employment opportunities, are expected to grow at an incredible pace as a direct result of roadway infrastructure improvements.

The favorable economic outlook for Butler County will increase the stability and retention of long standing Butler County companies, including but not limited to AK Steel, Cincinnati Financial Corporation and the Ohio Casualty Insurance Company, which employ 4,250, 2,000 and 1,500 people respectively. Financial services, paper manufacturing, retail stores, and medical companies complete the list of top employers. All of these larger companies create the need for a variety of smaller businesses to service their corporate and employee needs.

As a result of Butler County's economic growth, the District's total assessed property values for the 2000 collection year rose \$352,948,580 to a total of \$4,930,309,789 for a 7.7 percent increase. As a result of increasing property values and financial accountability initiatives begun on January 1, 1996, the District continues to operate on its original voted millage of 1.43, approved in 1972, and .50 millage, approved in 1977, for a total millage of 1.93.

## **ORGANIZATION OF THE DISTRICT**

The District is governed by a nine (9) member board of directors representing the eight participating Butler County school districts. Each of the nine (9) member school districts has direct representation through board members (elected to their local school district board) and appointed to serve on the JVS board for a two-year term.

The JVS Board holds power and authority for the management and control of the joint vocational school district (Section 3311.19(A) of the Ohio Revised Code). Section 3311.19 (D) vests in the joint vocational school district board of education the same powers, duties, and authorities as granted by law to a board of education of a city school district and all provisions of law that apply to a city school district (excluding jurisdiction by a city civil service commission). The Board serves as the taxing authority, contracting body and policy initiator for the operation of the District and is also responsible for the tax budget and the annual operating budget. The Board has only those powers and authority conferred upon it by the Ohio Revised Code.

The current Board members, their terms, and years on the Board as of June 30, 2000 are:

Board Member	Term	Years on Board
Alberta Derrough	1/1/98 - 12/31/01	9.5
Mike Oler	1/1/97 - 12/31/00	7.5
Sharon Anderson	1/1/97 - 12/31/00	3.5
Sue Price	1/1/97 - 12/31/00	3.5
Richard Emery	1/1/98 - 12/31/01	2.5
Dr. Donald Barnhart	1/12/00-12/31/01	.5
Katie McNeil	1/12/00-12/31/00	.5
Daniel Warncke	1/12/00-12/31/01	.5
Jeffrey Jones	1/12/00-12/31/00	.5

The Superintendent is the chief executive officer of the District and is responsible directly to the Board for all educational and support operations of the District. Mr. Joseph L. Lupo was initially employed by the Board as Superintendent effective November 27, 1995 and received a three-year and eight month contract through July 31, 1999. The Board approved a new three-year contract on February 18, 1998 effective August 1, 1999 through July 31, 2002. Mr. Lupo has been in the education profession for 33 years; 13 years as a teacher, 4 years as a central office district director, and 15 as a vocational superintendent of schools. Mr. Lupo holds a B.S. Degree from Miami University of Ohio and a M.Ed. Degree from Youngstown State University. He has completed post-masters work at Kent State University, Walsh University and Youngstown State University.

The Treasurer is the chief financial officer of the District and is responsible directly to the Board for all financial operations, investments, custody of all District funds and serves as Secretary to the Board. Mr. Wayne D. Bethel was initially hired by the District as interim Treasurer effective December 1, 1997 through December 31, 1997 and appointed as Treasurer January 1, 1998. Mr. Bethel was awarded a four year contract as Treasurer that will expire at the Board's Organizational meeting in January 2004. Mr. Bethel has served as a school Treasurer since 1975 and holds a B.B.A. from Wheeling Jesuit College, an associates degree in accounting from Belmont Technical College, and is recognized by the Ohio Association of School Business Officials as a registered School Business Fiscal Officer.

All other District employees are responsible to the Superintendent and are employed by the Board upon the recommendation of the Superintendent.

## THE DISTRICT'S FACILITIES

The District serves an area of approximately 450 square miles, encompassing a geographic area consistent with the boundaries of its eight member school districts.

The District provides vocational education for eight school districts serving an eligible student population of approximately 4,800 middle school and high school students at the D. Russel Lee Career~Technology Center, Manchester Technical Center, and seventy-two satellite vocational training programs located in twenty-two school buildings of its member districts.

The District also operates a central administration building (Educational Resource Center) and fire training facilities located on the campus of D. Russel Lee CTC.

## **EMPLOYEE RELATIONS**

The District has approximately 183 full-time and 55 part-time teachers and support service staff as recognized by the collective bargaining agreement and who are represented by the Butler Vocational Education Association (BVEA). This number represents a decrease from January 1, 1996-January 2000 based on the right-sizing (reorganizing) of District operations on an ongoing basis to more effectively and efficiently utilize available human and fiscal resources.

The District has a three-year agreement with its bargaining unit members which expires June 30, 2001.

The District also employs central office leadership staff; central office exempted employees; and part-time, casual, and seasonal employees who are not represented by the bargaining unit.

## **DEPARTMENT FOCUS**

Management Council of the Ohio Education Computer Network (MCOECN) Board of Trustees Mr. Lupo was elected to serve a two-year term on the Board of Trustees by the MCOECN Southwest Ohio region membership and served two one-year terms as vice-chair. MCOECN is the recognized entity for providing leadership for technology in the K-12 education community in Ohio.

The MCOECN serves as the oversight committee the Ohio Education Computer Network (OECN). The OECN consists of 23 Data Acquisition Sites (computer consortia) which provide on-line computerized services to the member school districts in their region and serve as Designated Data Acquisition Sites (DDAS) to collect and aggregate EMIS report data for the districts in their region.

Although all Data Acquisition Sites offer a menu of basic services (i.e. fiscal & student support applications, career guidance, etc), additional services are provided as determined locally by each consortium's governing board.

Utilizing gateways to established regional and worldwide networks, capabilities exist for administrators, teachers and students in participating OECN districts to communicate with their counterparts across the state, nation, and the world.

## Professional Representation

Many of the District's instructors serve as members and officers on state level educational committees and professional education associations. The Board of Education encourages and supports their professional participation.

## **MAJOR INITIATIVES**

## Academic Courses

In response to state legislation (Senate Bill 55), associate school district graduation requirements, apprenticeship council standards, and post-secondary institution entrance qualifications, the District continues to implement educational pathways that include a wide variety of academic offerings. This allows students to be scheduled in academic classes according to their ability and their specific program. This change has provided program completers with flexibility regarding future job and educational opportunities. As a result of this improvement of academic programming offered to students, the district received a \$100,000 Continuous Improvement Incentive Grant from the Ohio Department of Education.

#### New Vocational Programs

In order to provide a career training programs which meet the needs of all students, the Butler County Joint Vocational School District institute two new secondary programs at the D. Russel Lee Career~Technology Center.

The Commercial Arts program develops skills in various applications of design, layout and production principles. Computers are an important part of this industry, and you will be qualified for a promising career by completing this program.

## Renovation/Addition to D. Russel Lee Career~Technology Center

The Butler County Joint Vocational School District is currently completing renovations of the D. Russel Lee Career~Technology Center and the construction of a new 60,000 square foot addition for the facility. The renovation of the building is now 75% complete.

The construction phase of the project, which will house classrooms and labs for the district's public safety services department, including the Police Basic Training Academy, Paramedic Training, Practical Nursing, and Firefighter Training programs, is scheduled for completion in January 2001.

The State Department of Education approved the project and authorized the District to issue unvoted bonds in the amount of \$4,500,000. Bond anticipation notes in the amount of \$4,500,000 were issued on July 1, 1999 at 3.5% and retired at their six month maturity with the proceeds from the sale of \$4,500,000 of bond anticipation notes maturing in one year.

The State Controlling Board, in conjunction with the State Department of Education, has also approved \$3.1 million in interest free loans from the Division of Career-Technical and Adult Education Building/Equipment Assistance fund.

The new addition include offices for the Adult Education department; state-of-the-art high school science labs; two computer labs; an auditorium; and a lab for SEMAA, NASA's Science Engineering Math Aerospace Academy.

## Courses of Study Updates

During the 1999-2000 school year, the District continued to update the courses of study for both career center and satellite programs. Included in this year's updates was Work and Family Life course of study.

### Interactive Video Distance Learning Grant

The District has received \$57,000 in funds through an Interactive Video Distance Learning (IVDL) Grant. This grant allows JVS students to access a variety of academic courses which have not been traditionally available and will provide expanded remediation opportunities.

## Confined Space Training Simulator

The Workforce Development Center began training to individuals who work in confined spaces through its new Confined Space Training Simulator located on the D. Russel Career~Technology Center campus.

The purpose of the simulator is to train individuals in the safety techniques necessary to avoid potentially dangerous situations while working in "confined space." Examples of "confined spaces" include sewers, vats, vessels, boilers, silos, and shafts, which often pose as hazardous and dangerous to the individual working in such a space.

The program covers safe entry, supervision of entry, explosive potential of the space, atmospheric testing for dangerous and hazardous gasses and necessary paperwork to perform confined space entry. Rescue training is an integral part of the program and will be available to those who are assigned to rescue teams in their workplace.

Upon completion, students will receive certification from OSHA (Occupational Safety and Health Administration). Individuals are also able to take 10 and 30 hour OSHA certified courses.

Over 40 area firms, contractors, labor unions, the Butler County Safety Director and the school donated approximately \$100,000 in materials and labor to build this state-of-the-art facility.

## Accounting Procedures

Each year a five-year plan is developed and presented to the Board with the permanent appropriations. This plan documented that since January 1996, salaries and benefits dropped from eighty-two per cent of the total annual operating budget to sixty-seven per cent. By following the five-year spending plan, the District can develop a strategic plan supported by a spending plan to meet future needs of the District. Although the District is not in financial difficulty, the five-year plan will serve as a guide in providing the financial data and documentation in making decisions affecting the annual budget and future financial integrity of the District.

House Bill 282 that went into effect on July 1, 1999 changed the funding of vocational education from unit reimbursement to ADM funding. This change in funding aligns vocational school funding with that of a comprehensive school.

The new funding method will now allow us to change our budget process to correspond with the new funding method. All General Fund programs budgets will be based upon the number of approved FTE's that are in each program as of the October EMIS count. Each budget is calculated based upon a predetermined cost per program times the number of approved FTE's in the program. At the start of the school year the prior years FTE's are used to compute the budget, and modified up or down once we receive the final FTE count from the State.

## FINANCIAL INFORMATION

The District's accounting system is organized on a "fund" basis. Each fund and account group is a distinct, self-balancing entity. Records for general governmental operations are maintained on a cash basis system of accounting as prescribed by the Ohio Auditor of State. Cash basis differs from generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB). GAAP, as more fully described in the notes to the financial statements, provides for a modified accrual basis of accounting for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, Expendable Trust Fund, and Agency Funds and for full accrual basis of accounting for all other funds. The District began a conversion to GAAP for financial reporting for the fiscal year ended June 30, 1992.

## Internal Controls

The management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived from its implementation; and (2) the valuation of cost and benefits requires estimates and judgments by management.

## **Budgetary Controls**

The District maintains its accounts, appropriations and other financial records in accordance with the procedures established and prescribed by the Ohio Auditor of State. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriation resolution approved by the Board of Education. Activities of all funds are included in the annual appropriation resolution. The level of budgetary control (the level at which expenditures cannot legally exceed the appropriated amount) is established at the fund level. The District also maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Encumbered amounts at year-end are carried forward to succeeding years and are not reappropriated. As demonstrated by the statements and schedules included in the financial section of this report, the District continues to meet its responsibility of sound financial management.

### General Fund

The following schedule presents a summary of revenues for the fiscal year ended June 30, 2000 and the amount and percentage of increases and decreases in relation to the 1999 fiscal year:

Revenues by Source	2000 Amount	Percent of Total	Increase (Decrease)	Percent of Increase (Decrease)
Taxes	\$ 6,833,243	43.30%	\$ (2,141,648)	(23.86)%
Tuition	5,177	0.04%	5,177	
Earnings on investments	653,760	4.14%	99,204	17.89%
Other local revenue	105,553	0.67%	(52,721)	(33.31)%
Intergovernmental - state	8,181,814	<u>51.85%</u>	899,558	12.35%
Total	<u>\$ 15,779,547</u>	<u>100.00%</u>	<u>\$ (1,190,430)</u>	<u>(7.01)%</u>

- The District is eligible to receive an advance on property tax collections as of June 30. The amount available for advance was lower at June 30, 2000 than at June 30, 1999 which contributed significantly to the decrease in tax revenue.
- Rising interest rates and higher cash balances as well as improved cash management resulted in the nearly 18% increase in earnings on investments.
- The District received an increase in its state funding through the state foundation program.

The following schedule presents a summary of expenditures for the General Fund for the fiscal year ended June 30, 2000 and the amount and percentage of increases or decreases in relation to the 1999 fiscal year:

				Percent of
	2000	Percent	Increase	Increase
Expenditures by function	Amount	of Total	(Decrease)	(Decrease)
Instruction:				
Regular	\$-	0.00%	\$ (17,123)	~100.00%
Vocational education	7,232,685	64.00%	(1,259,119)	-14.83%
Support services:				
Pupil	297,108	2.63%	(74,755)	-20.10%
Instructional staff	392,463	3.47%	(86,478)	-18.06%
General administration	42,005	0.37%	(38,264)	-47.67%
School administration	667,857	5.91%	(109,290)	-14.06%
Fiscal	484,017	4.28%	(40,835)	-7.78%
Business	74,954	0.66%	9,092	13.80%
Operations and maintenance	983,044	8.56%	31,247	3.28%
Pupil transportation	17,173	0.15%	(16,149)	-48.46%
Central	205,148	1.82%	4,063	2.02%
Extracurricular activities	17,373	0.15%	(4,130)	-19.21%
Community services	36,046	0.32%	36,046	-
Facilities acquisition and construction	783,037	7.07%	(252,350)	-24.37%
Debt Service:				
Principal	56,074	0.50%	4,221	8.14%
Interest	12,760	<u>0.11%</u>	(4,221)	-33.08%
Total	\$ 11,301,744	100.00%	\$ (1,818,045)	-13.86%

The District major expenditure is for wages and benefits. Due to the District's "right-sizing" and reorganization, numerous employee positions were eliminated resulting in the nearly 14% decrease in overall spending.

## Special Revenue Funds

Special Revenue Funds account for certain revenues restricted by law or other formal actions to be expended for a specific purpose. The sources are primarily grants and entitlements. All Special Revenue Funds on a combined basis operated with \$2,099,562 in revenues and \$2,307,923 in expenditures in 2000.

## Capital Projects Funds

The Permanent Improvement Fund was used to fund improvements to facilities. \$1,500,000 was transferred to this fund from the General Fund to pay for various facility improvements. In addition, the Building Fund was used to account for construction of a new building on the District's campus. The District's Capital Projects Fund ended the 2000 fiscal year with a balance of \$2,627,137.

## Fiduciary Funds

Trust and Agency Funds require a fiduciary relationship in their management by the District. The Trust Fund currently carried on the records of the District is an Expendable Trust which may be used for scholarships and other student incentives. Agency funds utilized by the District include a Student Activities Fund and the Southwest Ohio Computer Association Fund. Agency fund liabilities totaled \$1,201,560.

## **Enterprise Funds**

The District's enterprise funds are the Uniform School Supplies Fund, Rotary Fund, and Adult Education Fund. These funds are similar in nature to profit making activities found in the private sector and are managed accordingly. District Enterprise Funds operated in 2000 with \$3,133,727 in revenues and recorded a net loss of \$131,657.

## **Debt** Administration

District debt is maintained at realistic levels in relation to the overall financial condition and to the projected needs for public facilities and improvements. During the fiscal year ended June 30, 1999, the District issued bonds totaling \$995,000 and borrowed nearly \$2.6 million from the State of Ohio. During the year ended June 30, 2000, the District also issued \$4.5 million in bond anticipation notes. All debt proceeds will be used for the renovation of existing facilities as well as new construction of a building.

## Cash Management

The District's cash management program addresses the issues of safety, liquidity and yield while maximizing returns. The District utilizes U.S. Treasury notes, certificates of deposit, commercial paper and repurchase agreements for long-term investments for cash which is not readily needed. Interest earned for all funds during the fiscal year was \$1,147,710.

## **Risk Management**

The District continues to protect its assets through its participation with other school districts in Butler County in the Butler County Health Plan (BCHP), a public entity risk pool currently operating as a common risk management and insurance program. The School District pays an annual premium to the pool for its general insurance coverage. The risk of loss transfers entirely from the School District to BCHP. The Agreement for Formation of BCHP provides that BCHP will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of \$125,000 pooling level each year.

## Independent Audit

The general purpose financial statements of the District were audited by the Auditor of State's (Ohio) Office in compliance with State statutes. The auditors' unqualified opinion rendered on the District general purpose financial statements, and their report on the combining and individual fund statements and schedules, is included in the financial section of this Comprehensive Annual Financial Report.

## Awards

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Butler County Joint Vocational School District for its comprehensive annual financial report for the fiscal year ended June 30, 1999. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. The District has received a Certificate of Achievement for the last two years (1998 and 1999). We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

## Acknowledgments

The preparation of this report was made possible by the dedicated service of the entire Treasurer's staff and Central Office Leadership staff.

Finally, a word of thanks is necessary to recognize the commitment to excellence in financial management and reporting by all the members of the Butler County Joint Vocational School District Board of Education.

Respectfully,

Wayne D. Bethel Treasurer Joseph L. Lupo Superintendent

## BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT LIST OF PRINCIPAL OFFICIALS

## **JUNE 30, 2000**

## **BOARD OF EDUCATION**

President	Michael Oler	Fairfield City School District
Vice President	Alberta Derrough	Madison Local School District
Board Member	Sharon Anderson	Edgewood City School District
Board Member	Dr. Donald Barnhart	Talawanda City School District
Board Member	Daniel Warncke	Lakota Local School District
Board Member	Richard Emery	Ross Local School District
Board Member	Jeffrey Jones	Lakota Local School District
Board Member	Katie McNeil	Middletown/Monroe City Schools
Board Member	Sue Price	New Miami Local School District

## **ADMINISTRATIVE OFFICIALS**

Superintendent	Joseph L. Lupo
Treasurer	Wayne D. Bethel
Director, Secondary Education	Denise Kalmus
Acting Director, Adult Education	Melinda Kelly

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

## Butler County Joint Vocational School District, Ohio

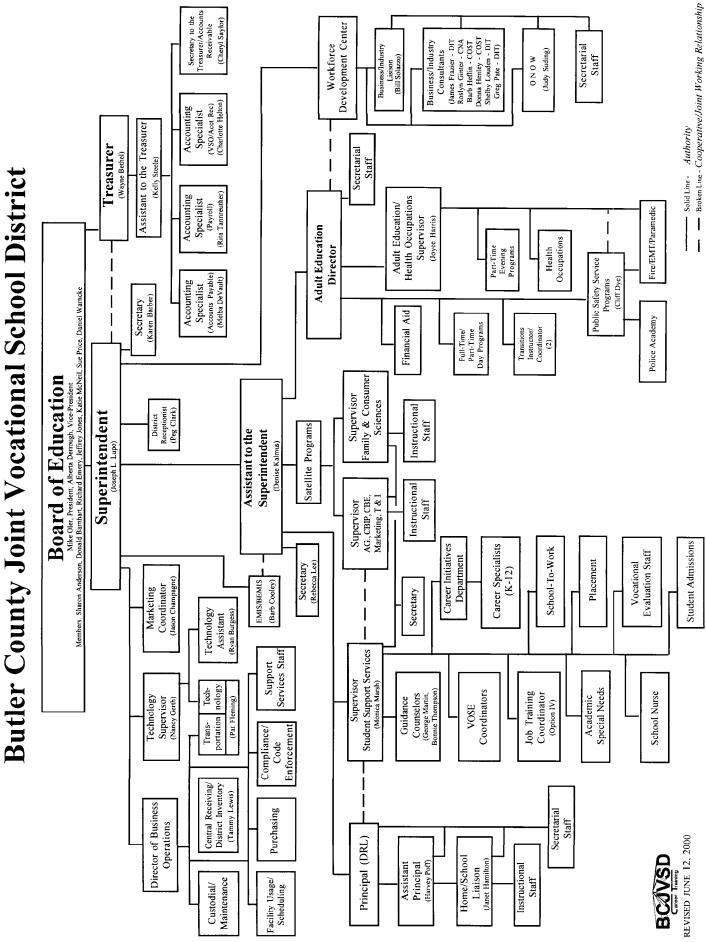
For its Comprehensive Annual **Financial Report** for the Fiscal Year Ended June 30, 1999

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



Anne Apray Kinney President

**Executive Director** 



-16-

Butler County Joint Vocational School District, Ohio

# **FINANCIAL SECTION**



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

250 West Court Street Suite 150 E Cincinnati, Ohio 45202 Telephone 513-361-8550 800-368-7419 Facsimile 513-361-8577 www.auditor.state.oh.us

#### **REPORT OF INDEPENDENT ACCOUNTANTS**

Butler County Joint Vocational School District Butler County 3603 Hamilton-Middletown Road Hamilton, Ohio 45011

To the Board of Education:

We have audited the accompanying general purpose financial statements of Butler County Joint Vocational School District, Butler County, Ohio (the District), as of and for the fiscal year ended June 30, 2000, as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Butler County Joint Vocational School District, Butler County, Ohio, as of June 30, 2000, and the results of its operations and the cash flows of its proprietary fund type for the fiscal year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2000, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the District taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the general purpose financial statements taken as a whole.

Butler County Joint Vocational School District Butler County Report of Independent Accountants Page 2

We did not audit the data included in the introductory and statistical section of this report and therefore express no opinion thereon.

Jim Petro Auditor of State

December 1, 2000

# (THIS PAGE INTENTIONALLY LEFT BLANK)

Combined Balance Sheet - All Fund Types and Account Groups

June 30, 2000

	Total	(Memorandum	Uniy)			13,015,206	9,412,147		8,268,426	37,140	76,457	18,166	65,541		467,953		23 167 465			4,109,834	58,638,335
Groups	General	Long-Term	Deor			•			,	t	,		ı		ı		,			4,109,834	4,109,834
Account Groups	-	General Eined A mut	LIXED ASSE			•			ı	ı	ı		1		ı		22.908.736			'	22,908,736
Fiduciary Fund Types	E	I rust &	Agency			1,295,739	•		ı	ı	I	204	ı		ı		ı				1,295,943
Proprietary Fund Type		Entomaioo				683,576	•		ı	32,069	ı	ı	,		•		258.729			'	974,374
		Decisets	LIUJOUS			8,265,043	ı		,	•	•	17,962	1		•		,				8,283,005
Fund Types	Ĺ	Correction	2017100			·	ľ		782,647	'	'	ı	'		'		,				782,647
Governmental Fund Types		Special Devenue	NUVUIUE			184,913	'			685	·		ı		I						185,598
		Ganaral	Quintai			2,585,935	9,412,147		7,485,779	4,386	76,457		65,541		467,953		•			1	20,098,198
						S															\$
			ASSETS AND OTHER DEBITS	ASSETS:	Equity in pooled cash and	cash equivalents	Investments	Net receivables:	Taxes	Accounts	Accrued interest	Due from other funds	Interfund loan receivable	Restricted assets:	Cash and cash equivalents	Property, plant and equipment (net	or accumutated depreciation where applicable)	OTHER DEBITS:	Amount to be provided for	retirction of general long-term doot	Total assets and other debits

0
IH
5
<u> </u>
TRICT
E
TR
SI
D
Ē
õ
SCH00
CH
S
7
AI
Ž
Ö
<b>TIONA</b>
-
Ũ
0
JOINT V
L
Z
5
F
E
S
Ξ
COUNTY
ER
3
Ξ
D
B

Combined Balance Sheet - All Fund Types and Account Groups

June 30, 2000

				June 3	June 30, 2000					
		·	Governmental Fund Types	Fund Types		Proprictary Fund Types	Fiduciary Fund Type	Account	Account Groups	
			Special	Debt	Capital		Trust &	General	General Long-Term	Total (Memorandum
	Ğ	General	Revenue	Service	Projects	Enterprise	Agency	Fixed Asset	Dcbt	Only)
LIABILITIES, EQUITY AND OTHER CREDITS										
LIABILITIES:										
Accounts payable	\$	336,288	11,833	•	80	88,285	ı	,	I	436,486
Contracts payable		,	ı	•	1,155,788	•	•	ı	·	1,155,788
Accrued wages and benefits	~	899,797	69,442	•	I	111,231	ı	ı	•	1,080,470
Interfund loans payable		ı	65,541	1	ı	ı	,	,	ı	65,541
Due to other funds		18,166	ı	ı	'	,	ı		,	18,166
Due to student groups		•	ı	•	'	,	84,440	•		84,440
Due to other governments		4	I	ı	,	ı	1,117,120	•	,	1,117,120
Deferred revenue	6,5	6,580,779	ł	782,647	'	١	ı			7,363,426
Capital leases payable		,	,	,	'	,	·		122,507	122,507
General obligation bonds payable		ı		•	I	,	ı	I	795,000	795,000
General obligation notes payable		,	ı	•	4,500,000	I	ŀ	•	2,414,431	6,914,431
Compensated absences payable		6,707	ŀ	1	'	120,034	•	•	777,896	904,637
Total liabilities	7,8	7,841,737	146,816	782,647	5,655,868	319,550	1,201,560	•	4,109,834	20,058,012
EQUITY AND OTHER CREDITS:										
Investments in general fixed assets		ı	,	,	ı	ı	ı	22,908,736	ı	22,908,736
Retained carnings: unreserved		•		•	ı	654,824	ı	ı	I	654,824
Fund balances:										
Encumbrances	-	762,719	53,528	I	4,213,691	I	,	'		5,029,938
Required budget set-asides	7	467,953	ı	ĩ	ı	ı	,			467,953
Property tax advances	01	905,000	I	I	I	•	ı			905,000
Unreserved - undesignated	10,1	10,120,789	(14,746)	•	(1,586,554)	-	94,383	5	•	8,613,872
Total equity and other credits	12,2	12,256,461	38,782	'   	2,627,137	654,824	94,383	22,908,736	-	38,580,323
Total liabilities, equity and other credits	s 20,0	20,098,198	185,598	782,647	8,283,005	974,374	1,295,943	22,908,736	4,109,834	58,638,335

# (THIS PAGE INTENTIONALLY LEFT BLANK)

#### Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - All Governmental Fund Types and Similar Trust Funds

#### Year Ended June 30, 2000

		GO	VERNMENTA	L FUND TYF	PES	FIDUCIARY FUND TYPE	TOTALS
		General	Special Revenue	Debt Service	Capital Projects	Expendable Trust	TOTALS (Memorandum Only)
Revenues:							
Taxes	\$	6,833,243	-	413,854	-	-	7,247,097
Tuition		5,177	351,692	-	-	-	356,869
Earnings on investments		653,760	-	-	491,518	2,432	1,147,710
Other local revenue		105,553	23,065	-	74,548	24,887	228,053
Intergovernmental - state		8,181,814	1,133,167	-	-	-	9,314,981
Intergovernmental - federal			591,638	-	-	-	591,638
Total revenues		15,779,547	2,099,562	413,854	566,066	27,319	18,886,348
Expenditures:							
Current:							
Instruction:							
Regular		-	100	-	11,959	-	12,059
Special		-	-	-	-	8,251	8,251
Vocational education		7,232,685	151,168	-	94,122	-	7,477,975
Other		-	466,648	-	-	-	466,648
Support services:							
Pupil		297,108	1,150,023	-	-	-	1,447,131
Instructional staff		392,463	96,683	-	-	-	489,146
General administration		42,005	-	-	-	-	42,005
School administration		667,857	184,005	-	-	-	851,862
Fiscal		484,017	16,180	-	-	-	500,197
Business		74,954	-	-	-	-	74,954
Operations and maintenance		983,044	-	-	-	-	983,044
Pupil transportation		17,173	-	-	-	-	17,173
Central		205,148	237,246	-	101,450	-	543,844
Community services		36,046	-	-	-	8,180	44,226
Extracurricular activities		17,373	5,870	-	-	-	23,243
Capital outlay:							
Facilities acquisition and construction		783,037	-	-	4,443,422	-	5,226,459
Debt service:							
Principal		56,074	-	272,460	-	-	328,534
Interest		12,760		36,394	105,000		154,154
Total expenditures		11,301,744	2,307,923	308,854	4,755,953	16,431	18,690,905
Excess (deficit) revenues							
over (under) expenditures		4,477,803	(208,361)	105,000	(4,189,887)	10,888	195,443
Other financing sources (uses):							
Sale/loss of assets		41,464	-	-	10,000	-	51,464
Operating transfers in		624	47,516	-	1,930,000	10,000	1,988,140
Operating transfers out		(1,949,755)	(624)	(105,000)			(2,055,379)
Total other financing sources (uses)		(1,907,667)	46,892	(105,000)	1,940,000	10,000	(15,775)
Excess (deficit) revenues and other sources							
over (under) expenditures and other (uses)		2,570,136	(161,469)		(2,249,887)	20,888	179,668
Fund balance, beginning of year		9,686,325	200,251	-	. ,		
	-				4,877,024	73,495	14,837,095
Fund balance, end of year	\$	12,256,461	38,782		2,627,137	94,383	15,016,763

#### Combined Statement of Revenues, Expenditures, and Changes in Fund Balances Budget-Actual (Budget Basis) - All Governmental Fund Types and Similar Trust Fund

#### Year Ended June 30, 2000

		General Fund		Special Revenue Fund			
	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)	
Revenues:	Dudget		(Cinavorable)	Dudget	Actual	(Omavorable)	
Taxes	\$ 7,953,243	7,953,243	-	-	-	-	
Tuition	5,177	5,177	-	379,643	378,893	(750)	
Earnings on investments	605,770	605,770	-	-	-	(756)	
Intergovernmental - state and local	8,528,659	8,215,096	(313,563)	1,360,572	1,203,626	(156,946)	
Intergovernmental - federal	-	-		690,984	593,078	(97,906)	
Other revenue	67,126	67,126	-	77,407	73,466	(3,941)	
Total revenues	17,159,975	16,846,412	(313,563)	2,508,606	2,249,063	(259,543)	
Expenditures:						, , , ,	
Current:							
Instruction:							
Regular	-	-	-	11,163	_	11,163	
Vocational	9,142,260	7,928,070	1,214,190	140,055	140,214	(159)	
Other	-	-	-,	454,695	423,099	31,596	
Support services:					,.,.	51,670	
Pupil	427,190	307,207	119,983	1,229,278	1,185,477	43,801	
Instructional staff	567,696	411,509	156,187	107,826	134,233	(26,407)	
General administration	85,860	56,553	29,307	-	-	(20,101)	
School administration	882,491	695,463	187,028	217,177	196,963	20,214	
Fiscal and business	596,811	566,039	30,772	16,180	16,180		
Operations and maintenance	1,439,472	1,193,612	245,860		-	-	
Pupil transportation	22,460	19,284	3,176	-	-	-	
Central	268,709	229,937	38,772	298,508	403,969	(105,461)	
Community services	69,672	37,534	32,138	-	-		
Extracurricular activities	33,274	20,053	13,221	12,868	6,326	6,542	
Capital outlay:					, i i i i i i i i i i i i i i i i i i i	,	
Facilities acquisition and construction	1,200,594	1,078,223	122,371	-	-	-	
Debt Service:							
Repayment of debt	-	-	-	-	-	-	
Total expenditures	14,736,489	12,543,484	2,193,005	2,487,750	2,506,461	(18,711)	
Excess (deficit) revenues							
over (under) expenditures	2,423,486	4,302,928	1,879,442	20,856	(257,398)	(278,254)	
Other financing sources (uses):						,	
Operating transfers in	624	624	-	59,606	59,606	-	
Operating transfers out	(1,949,754)	(1,949,754)	-	(25,219)	(25,219)	-	
Advances in	-	-	-	180,000	180,000	-	
Advances out	-	-	-	(180,000)		180,000	
Proceeds of notes	-	-	-	-	-		
Sale of assets	41,464	41,464	-	-	-	-	
Other financing uses	-	-	-	(90,849)	(90,849)	-	
Other financing sources	2,701	2,701	-	-	-	-	
Total other financing sources (uses)	(1,904,965)	(1,904,965)	-	(56,462)	123,538	180,000	
Excess (deficit) revenues and other sources							
over (under) expenditures and other (uses)	518,521	2,397,963	1,879,442	(35,606)	(133,860)	(98,254)	
Fund balance, beginning of year	8,171,690	8,171,690		102,415	102,415		
Prior year encumbrances appropriated	888,450	888,450		92,998	92,998		
Fund balance, end of year	\$ 9,578,661	11,458,103		159,807	61,553		

D	ebt Service Fu	nd	Cap	oital Projects Fu	nds	Expe	ndable Trust F	und
Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
413,854	413,854	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	497,000	489,450	(7,550)	3,035	2,466	(569)
-	-	-	-	-	-	-	-	-
<u> </u>	<u> </u>	<u> </u>	60,478	58,518	(1,960)	11,460	5,670	(5,790)
413,854	413,854		557,478	547,968	(9,510)	14,495	8,136	(6,359)
-	-	-	-	12,659	(12,659)	-	-	-
-	-	-	94,122	94,122	-	14,907	8,251	6,656
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	152	(848)	1,000
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	3,200	-	3,200	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	102,000	101,450	550	-	-	-
-	-	-	-	-	-	10,583	9,083	1,500
-	-	-	10,506,568	8,689,558	1,817,010	-	-	-
5,233,007	4,913,854	319,153	-	-	-	-	-	-
5,233,007	4,913,854	319,153	10,705,890	8,897,789	1,808,101	25,642	16,486	9,156
(4,819,153)	(4,500,000)	319,153	(10,148,412)	(8,349,821)	(1,817,611)	(11,147)	(8,350)	2,797
-	-	-	1,825,000	1,825,000	-	29,603	29,603	-
-	-	-	-	-	-	(386)	(386)	-
-	-	-	-		-	-	-	-
4,500,000	4,500,000	-	4,500,000	4,500,000	-	-	-	-
-	-	-	10,000	10,000	•	-	-	-
-	-	-	-	-	-	-	-	-
	4 500 000		16,030	16,030				
4,500,000	4,500,000		6,351,030	6,351,030		29,217	29,217	
(319,153)	-	319,153	(3,797,382)	(1,998,791)	1,798,591	18,070	20,867	2,797
-	-		3,748,397	3,748,397		72,865	72,865	
(210.152)			1,145,878	1,145,878		447	447	
(319,153)			1,096,893	2,895,484		91,382	94,179	

Combined Statement of Revenues, Expenses and Changes in Retained Earnings Proprietary Fund Type

Year Ended June 30, 2000

	Enterprise
Operating revenues:	
Tuition and fees	\$ 1,314,703
Other operating revenues	994,186
Total operating revenues	2,308,889
Operating expenses:	
Personnel services	1,865,731
Contractual services	677,159
Materials and supplies	455,184
Depreciation	32,087
Other expenses	302,462
Total operating expenses	3,332,623
Operating loss	(1,023,734)
Non-operating revenues:	
Operating grants	824,838
Total non-operating revenues	824,838
Net income before operating transfers	(198,896)
Operating transfers in	67,239
Net loss	(131,657)
Retained earnings, beginning of year	786,481
Retained earnings, end of year	\$ 654,824

Combined Statement of Cash Flows - Proprietary Fund Type

Year Ended June 30, 2000

	Enterprise
Cash flows from operating activities:	
Cash received from tuition and fees	\$ 1,542,492
Cash received from other operations	773,907
Cash payments for personal services	(1,845,228)
Cash payments for contract services	(677,152)
Cash payments for supplies and materials	(395,293)
Cash payments for other expenses	(302,478)
Net cash used by operating activities	(903,752)
Cash flows from noncapital financing activities:	
Transfers from other funds	67,239
Cash received from operating grants	828,156
Net cash provided by noncapital financing activities	895,395
Cash flows from capital and related financing activities:	
Acquisition of capital assets	(140,691)
Net cash used by capital and related financing activities	(140,691)
Net decrease in cash	(149,048)
Cash, beginning of year	832,624
Cash, end of year	683,576
Reconciliation of operating loss to net cash used by operating activities:	
Operating loss	(1,023,734)
Adjustments to reconcile operating loss to net cash used by operating activities:	(1,025,754)
Depreciation	32,087
Changes in assets and liabilities:	52,007
Decrease in accounts receivable	7,597
Increase in accounts payable	59,796
Decrease in accrued wages and benefits	(15,738)
Increase in compensated absences payable	36,240
	······································
Net cash used by operating activities	\$ (903,752)

# Butler County Joint Vocational School District, Ohio Notes to the General Purpose Financial Statements Year Ended June 30, 2000

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# A. Reporting Entity

The Butler County Joint Vocational School District (the "School District") is a joint vocational school district organized under Section 3311.18 of the Ohio Revised Code. The School District provides vocational education for nine school districts serving an eligible student population of approximately 4,800 throughout southwestern Ohio. The District fosters cooperative relationships with business and industry, professional organizations, participating school districts, and other interested, concerned groups and organizations to consider, plan and implement educational programs designed to meet the common needs and interests of students.

The reporting entity is comprised of the primary government. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the School District. Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

The School District serves as fiscal agent for legally separate Southwest Ohio Computer Association (SWOCA) but is not financially accountable. Therefore, SWOCA has been included in the School District's financial statements as an agency fund. See Note 15 for additional discussion.

# B. Measurement Focus, Basis of Accounting and Basis of Presentation

The financial statements of the Butler County Joint Vocational School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

# **Basis Of Presentation - Fund Accounting**

The School District uses funds and account groups to report on its financial position and the results of its operations. Fund Accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net available expendable resources.

For financial statement presentation purposes, the various funds of the School District are grouped into the following generic fund types under the broad fund categories: governmental, proprietary, and fiduciary.

# Governmental Fund Types:

Governmental funds are those through which most governmental functions of the School District are financed. The acquisition, use, and balances of the School District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The following are the School District's governmental fund types:

*General Fund* - The General Fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

*Special Revenue Funds* - Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

*Debt Service Fund* - The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term obligation principal, interest, and related costs.

*Capital Projects Fund* - The capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds or trust funds).

# Proprietary Fund Type:

Proprietary funds are used to account for the School District's ongoing activities, which are similar to those found in the private sector. The following is the School District's proprietary fund type:

*Enterprise Funds* - The enterprise funds are used to account for School District activities that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

# Fiduciary Fund Types:

Fiduciary funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The School District's fiduciary funds include expendable trust and agency funds. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

# Account Groups:

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

*General Fixed Assets Account Group* - This account group is established to account for all fixed assets of the School District, other than those accounted for in the proprietary or trust funds.

*General Long-Term Obligations Account Group* - This account group is established to account for all long-term obligations of the School District except those accounted for in the proprietary or trust funds.

# **Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types and expendable trust funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The modified accrual basis of accounting is followed for the governmental, expendable trust, and agency funds. Under this basis, revenues are recognized in the accounting period when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period for the School District is sixty days after fiscal year end.

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available: property taxes available for advance, interest, tuition, student fees, and grants.

The School District reports deferred revenues on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the measurable and available criteria recognition in the current period. In the subsequent period, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Property taxes measurable as of June 30, 2000 which are intended to finance fiscal year 2001 operations, and delinquent property taxes whose availability is indeterminable, been recorded as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

The proprietary fund types utilize the accrual basis of accounting for reporting purposes. Revenues are recognized in the accounting period in which they are earned, and expenses are recognized at the time they are incurred.

# **Budgetary Process**

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the fund level within each function. Any budgetary modifications at this level may only be made by resolution of the Board of Education. However, for the purpose of additional analysis, the budgetary financial statements have been presented at the function level.

# Tax Budget:

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates. By no later than January 20, the Board-adopted budget is filed with the Butler County Budget Commission for rate determination.

#### Estimated Resources:

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the Commission's certificate of estimated resources, which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2000.

# Appropriations:

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution must be legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriate resolutions, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at the level of control. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. The budget figures, which appear in the statements of budgetary comparisons, represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds other than agency funds, consistent with statutory provisions. The Board passed supplemental appropriations during the fiscal year.

#### Encumbrances:

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain

legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

# Lapsing of Appropriations:

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

# **Cash and Cash Equivalents**

To improve cash management, all cash received by the School District is pooled in a central bank account. Monies for all funds, including proprietary funds, are maintained in this account or temporarily used to purchase short-term investments. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the balance sheet. During fiscal year 2000, investments were limited to commercial paper notes, repurchase agreements, mutual funds and federal agency securities.

The Governmental Accounting Standards Board Statement No. 31 (GASB 31), "Accounting and Financial Reporting for Certain Investments and for External Investment Pools", requires that investments, with certain exceptions, be recorded at their fair value and that changes in the fair value be reported in the operating statement. The School District recorded investments, other than repurchase agreements, held at June 30, 2000 at the fair value. Repurchase agreements are reported at cost.

Under existing Ohio statutes, all investment earnings accrue to the general fund except those specifically related to agency funds, certain trust funds, and those other funds individually authorized by Board resolution. Interest earnings are allocated to these funds based on average monthly cash balance.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents.

# **Fixed Assets and Depreciation**

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Improvements are capitalized and improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

Assets in the general fixed assets account group are not depreciated. Depreciation of equipment in the enterprise funds is computed using the straight-line method over an estimated useful life of ten years.

#### **Intergovernmental Revenues**

For governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursement basis, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Grants and entitlements for proprietary fund operations are recognized as non-operating revenues in the accounting period in which they are earned and become measurable.

Grants and entitlements amounted to approximately fifty percent of the School District's revenue during the 2000 fiscal year.

# **Compensated Absences**

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy.

For governmental funds, the School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service. For purposes of establishing a liability for this future severance eligibility, all employees at least fifty years of age, with at least ten years of services, or twenty years of service at any age were included. The current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

# Accrued Liabilities and Long-Term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, compensated absences that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. Payments made more than sixty days after fiscal year-end are considered not to have used current available financial resources.

Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

#### **Interfund Transactions**

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

Short-term interfund loans are reflected as interfund loans payable/receivable, while long-term interfund loans (greater than one year in length) are recorded as advances to/from other funds.

#### **Restricted Assets**

Restricted assets in the general fund represent cash and cash equivalents set aside to establish a budget stabilization reserve. This reserve is required by State statute. The Board may, with a 2/3 vote of its members appropriate from this budget reserve if it experiences a deficit unreserved fund balance caused by specific conditions which are defined by State statute and files an acceptable schedule to replenish the set-aside balance with the State Superintendent of Public Instruction. A corresponding fund balance reserve has also been established.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that effect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### Fund Balance Reserves

The School District records reservations for portions of fund equity that are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balances indicates that portion of fund equity that is available for appropriation in future periods. Fund equity reserves are established for encumbrances, property taxes, and budget reserve set-asides. The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriations under State statutes. The reserve for budget stabilization represents money required to be set-aside by statute to protect against cyclical changes in revenues and expenditures.

# **Total Columns on General Purpose Financial Statements**

Total columns on the general purpose financial statements are captioned "Total - (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

# 2. ACCOUNTABILITY

# Fund balance deficits

At June 30, 2000, the Other Grant, Career Development, Vocational Education special revenue funds and the Building capital projects fund had deficit fund balances of \$4,078, \$44,173, \$86,002 and \$53,588 respectively, which were created by the application of generally accepted accounting principles. The General Fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

# **3. BUDGETARY BASIS OF ACCOUNTING**

While the School District is reporting financial position, results of operations, and changes in fund balances on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) - All Governmental Fund Types and Similar Trust Fund are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types (GAAP basis).
- 4. Proceeds from and principal payments on bond anticipation notes are reported on the operating statement (budget basis) rather than as balance sheet transactions (GAAP basis).
- 5. The School District repays short-term note debt from the debt service fund (budget basis) as opposed to the fund that receives the proceeds (GAAP basis). Debt service fund resources used to pay both principal and interest have been allocated accordingly.

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type.

	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust
GAAP Basis	\$ 2,570,136	(161,469)	-	(2,249,887)	20,888
Revenue Accruals	1,066,865	149,501	-	(18,098)	(19,183)
Expenditure Accruals	(147,727)	39,274	-	1,227,723	(55)
Other Sources	2,702	76,646	-	(88,970)	19,217
Proceeds of notes	-	-	-	4,500,000	-
Encumbrances	(1,094,013)	(237,812)		(5,369,559)	
Budget Basis	\$ 2,397,963	(133,860)		(1,998,791)	20,867

# Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses All Governmental Fund Types and Expendable Trust Funds

# 4. **DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the Treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current two-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies that are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including pass book accounts.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury notes, bills, bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal or interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by the federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAR Ohio);
- 7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement 3, "Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements".

<u>Deposits</u>: At year-end, the carrying amount of the School District's deposits was \$(237,360) and the bank balance was \$126,414. Of the bank balance, \$100,000 was covered by federal depository insurance and \$26,414 was uninsured and uncollaterialized as defined by GASB. Although State statutory requirements for the deposit of money had been followed, non-compliance with federal requirements could potentially subject the School District to a successful claim by the Federal Deposit Insurance Corporation.

<u>Investments</u>: The School District's investments are categorized below to give an indication of the level of risk assumed by the School District at year-end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments, which are held by the counter party's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counter party, or by its trust department or agent but not in the School District's name. The School District's investment in a mutual fund is unclassified because it is not evidenced by securities that exist in physical or book entry form.

	Category 2	Category 3	Fair Value
Commercial Paper	\$ 3,925,743	-	3,925,743
Repurchase Agreement	-	10,954,328	10,954,328
Mutual fund	-	-	54,886
U.S. Government Securities	8,197,709		8,197,709
	\$ 12,123,452	10,954,328	23,132,666

The classification of cash and cash equivalents and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9. A reconciliation between the classifications of cash and investments on the combined financial statements and the classification per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents/ Deposits	Investments
	····	
GASB Statement No. 9	\$ 13,483,159	9,412,147
Investments:		
Repurchase Agreement	(10,954,328)	10,954,328
Mutual fund	(54,886)	54,886
Commercial Paper	(2,711,305)	2,711,305
GASB Statement No. 3	\$ (237,360)	23,132,666

#### 5. **PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis. Second half distributions occur in a new fiscal year. Property taxes include amounts levied against all real, public utility, and tangible personal (used in business) property located in the School District. Real property taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Public utility property taxes attached as a lien on December 31 of the prior year, were levied April 1 and are collected with real property taxes. Assessed values for real property taxes are established by State law at 35 percent of appraised market value. All property is required to be revalued every six years.

Public utility property taxes are assessed on tangible personal property at 88 percent of true value (with certain exceptions) and on real property at 35 percent of true value. Tangible personal property taxes are levied after April 1 on the value listed as of December 31 of the current year. Tangible personal property assessments are 25 percent of true value.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20.

The School District receives property taxes from Butler County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2000, are available to finance fiscal year 2000 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes that became measurable as of June 30, 2000. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30 is an advance at June 30, 2000, was \$905,000 in the General Fund.

The assessed values upon which fiscal year 2000 taxes were collected are:

	1999 Secor Half Collect		2000 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$ 3,658,755,860	79.93%	4,009,741,600	81.33%
Public Utility	1,058,740	.02%	1,038,670	.01%
Tangible Personal Property	917,546,609	20.05%	919,529,519	18.66%
Total Assessed Value	\$ 4,577,361,209	100.00%	4,930,309,789	100.00%
Tax rate per \$1,000 of assessed valuation	\$ 1.93		\$ 1.93	

# 6. FIXED ASSETS

A summary of the enterprise funds' fixed assets at June 30, 2000, follows:

Furniture and Equipment	\$ 445,723
Less Accumulated Depreciation	(186,994)
Net Fixed Assets	\$ 258,729

A summary of the changes in general fixed assets during fiscal year 2000 follows:

Asset Category	Balance at	Additions	Deletions	Balance at 6/30/00
Land and Improvements	\$ 182,936	307,744	-	490,680
Buildings	11,024,918	1,042,894	-	12,067,812
Furniture and equipment	6,703,423	543,565	-	7,246,988
Vehicles	186,237	123,355		309,592
Construction in progress		2,793,664		2,793,664
Total General Fixed Assets	\$15,736,270	4,811,222		22,908,736

# 7. INTERFUND TRANSACTIONS

Interfund balances at June 30, 2000, consist of interfund loans of \$26,147 and \$39,394 due to the General Fund from the Career Development and Vocational Education funds, respectively.

In addition, the School District has interfund assets/liabilities related to interest owed to other funds from the General Fund which consist of the following due to/from other funds:

	_ <u>D</u>	ue From	Due to
General Fund	\$	18,166	-
Capital Projects Funds:			
Permanent Improvement		-	5,805
Building			12,157
Total Capital Projects Funds		-	17,962
Expendable Trust Fund			204
Total	\$	18,166	18,166

Operating transfers during the year ended June 30, 2000 consisted of the following:

	Operating Operation		Operating
		Transfers In	Transfers Out
General Fund	\$	624	(1,949,755)
Special Revenue Funds:			
Career Development Fund		26,146	-
Post Secondary Vocational Ed. Fund		10,500	-
EESA Fund		-	(624)
Vocational Education Fund		10,870	-
Debt Service Fund		-	(105,000)
Capital Projects Fund:			
Permanent Improvement Fund		1,500,000	-
Building Fund		430,000	-
Enterprise Funds:			
Rotary Fund		67,239	-
Expendable Trust Fund		10,000	
	\$	2,055,379	(2,055,379)

# 8. **RISK MANAGEMENT**

The School District is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. In August 1985, the School District joined together with ten other school districts in Butler County to form the Butler County Health Plan (BCHP), a public entity risk pool currently operating as a common risk management and insurance program. The School District pays an annual premium to the pool for its general insurance coverage. The risk of loss transfers entirely from the School District to BCHP. The Agreement for Formation of BCHP provides that BCHP will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of \$125,000 pooling level each year. Settled claims have not exceeded this commercial coverage in any of the past three years.

For fiscal year 2000, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

For fiscal year 2000, the School District participated in the Butler County Health Trust (the Trust), a group insurance purchasing pool, in order to provide dental, life, medical, and disability benefits to employees, their dependents and designated beneficiaries and to set aside funds for such purposes. The Trustee provides insurance policies in whole or in part through one or more group insurance policies.

# 9. **DEFINED BENEFIT PENSION PLANS**

# School Employees Retirement System

The Butler County Joint Vocational School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit retirement system administered by the School Employees Retirement Board. SERS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information for SERS. The report may be obtained by writing to the School Employees Retirement System, 45 North Fourth Street, Columbus, Ohio 43215-3634.

Plan members are required to contribute 9% of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current rate is 14% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts by the SERS's Retirement Board. The School District's required contributions to SERS for the fiscal years ended June 30, 2000, 1999, and 1998 were \$286,703, \$271,351, and \$270,006 respectively. 100% of the required contributions have been made for all three years.

# **State Teachers Retirement System**

The Butler Joint Vocational School District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer defined benefit retirement system administered by the State Teachers Retirement Board. STRS provides basis retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issued a publicly available financial report that includes financial statements and required supplementary information for STRS. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

Plan members are required to contribute 9.3% of their annual covered salary and the School District is required to contribute 14%. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. The School District's required contributions to STRS for the fiscal years ended June 30, 2000, 1999, and 1998 were \$1,191,186, \$1,313,758, and \$1,327,140 respectively. 100% of the required contributions have been made for all three years.

# **Social Security System**

All employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2000, some members of the Board of Education have elected Social Security. The Board's liability is 6.2% of wages paid.

# **10. POSTEMPLOYMENT BENEFITS**

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs, and reimbursement of Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by state statute and are funded on a pay-as-you-go basis.

STRS has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14% of covered payroll. For the year ended June 30, 2000, the board allocated employer contributions equal to 8% of covered payroll to the Health Care Reserve

Fund. For the School District, this amount equaled \$680,678 during fiscal year 2000. STRS pays health care benefits from the Health Care Reserve Fund. The balance in the fund was \$2,783 million at June 30, 1999. For the year ended June 30, 1999, net health care costs paid by STRS were \$249,929,000 and STRS had 95,796 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, disability, and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75% of the premium. For this fiscal year, employer contributions to fund health care benefits were 6.30% of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14% of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2000, the minimum pay has been established at \$12,400. The surcharge rate added to the unallocated portion of the 14% employer contribution rate provides for maintenance of the asset target level for the health care fund.

The target level for the health care reserve is 150% of annual health care expenses. Expenses for health care for the year ended June 30, 1999 were \$126.4 million and the target level was \$189.6 million. At June 30, 1999, SERS' net assets available for payment of health care benefits was \$188 million. SERS has approximately 51,000 participants currently receiving health care benefits. For the School District, this amount to fund health care benefits, including the surcharge, equaled \$130,172 during the 2000 fiscal year.

# 11. EMPLOYEE BENEFITS

# **Compensated Absences**

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time. Teachers, administrators, and classified employees earn sick leave at the rate of one and one fourth days per month. Sick leave may be accumulated up to maximum of 240 days for teachers, 225 days for classified staff and unlimited days for administrators. Upon retirement, payment is made for 25% of the employee's accumulated sick leave up to a maximum of 60 days for teachers and administrators, and 45 for classified employees.

# 12. SHORT-TERM OBLIGATIONS

At June 30, 2000, the School District had outstanding bond anticipation notes in the amount of \$4,500,000 maturing on March 1, 2001 and paying interest at 4.5%. During fiscal year 2000, the School District issued \$4,500,000 of bond anticipation notes, which matured after six months on March 1, 2000 and were retired with proceeds from a second issuance of bond anticipation notes in the amount of \$4,500,000.

# 13. LONG-TERM OBLIGATIONS

	Principal Outstanding 6/30/99	Additions	Deletions	Principal Outstanding 6/30/00
Capital Leases	\$ 178,581	-	56,074	122,507
Serial Bonds 1998 4.34%	895,000	-	100,000	795,000
Notes Payable	2,586,891	-	172,460	2,414,431
Compensated Absences	841,642		63,746	777,896
Total General Long-Term Obligations	\$ 4,502,114	-	392,280	4,109,834

The changes in the School District's long-term obligations during fiscal year 2000 were as follows:

*Energy Conservation Bonds Payable* - In August of 1998, the School District issued unvoted bonds in the amount of \$995,000 at an interest rate of 4.34% and a maturity of December 1, 2007. The proceeds of the bonds were used to implement building, equipment repair and improvements that provide energy savings. This project was approved by the Ohio Department of Education in accordance with House Bill 264.

*Notes Payable* – The School District borrowed \$2,586,891 from the Ohio Department of Education Division of Vocational Education for construction and renovation of facilities. The interest-free loan will be repaid in thirty equal semi-annual payments of \$86,230 with a maturity of January 1, 2014.

The School District's voted legal debt margin was \$443,727,881 with an unvoted debt margin of \$4,930,310 at June 30, 2000.

Principal and interest requirements to retire the Energy Conservation Bonds outstanding at June 30, 2000, are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2001	\$ 100,000	34,325	134,325
2002	100,000	30,225	130,225
2003	100,000	26,025	126,025
2004	100,000	21,775	121,775
2005	100,000	17,475	117,475
2006-2008	295,000	26,125	321,125
Total	\$ 795,000	155,950	950,950

Fiscal Year Ending June 30,	Principal	Interest	Total
2001	\$ 172,460	-	172,460
2002	172,460	-	172,460
2003	172,460	-	172,460
2004	172,460	-	172,460
2005	172,460	-	172,460
2006-2010	862,300	-	862,300
2011-2014	689,831		689,831
Total	\$ 2,414,431		2,414,431

Principal and interest requirements to retire the long-term notes payable outstanding at June 30, 2000, are as follows:

# 14. CAPITALIZED LEASES

The School District is obligated under certain leases accounted for as capital leases. The leased assets and related obligations are accounted for in the General Fixed Asset Account Group and the General Long-Term Debt Account Group, respectively. Equipment under capital leases totaled \$283,230 at June 30, 2000. The following is a schedule of future minimum lease payments under capital leases, with the net present value of the minimum lease payments as of June 30, 2000.

	Year Ending	
	June 30	
	2001	\$ 68,834
	2002	45,230
	2003	20,988
Minimum leas	e payments	135,052
Less:	Amount representing interest	(12,545)
Present value of	of minimum lease payments	\$ 122,507

# 15. JOINTLY GOVERNED ORGANIZATION

#### Southwestern Ohio Computer Association

The Southwestern Ohio Computer Association (SWOCA), a jointly governed organization, was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member districts. Each of the member schools of the three county consortium supports SWOCA based upon per pupil charge dependent upon the software package utilized. SWOCA is governed by a board of directors consisting of the superintendents and treasurers of member school districts. The degree of control exercised by any participating School District is limited to its representation on the Board. To obtain financial information, write to the Southwestern Ohio Computer Association, at 3603 Hamilton-Middletown, Hamilton, Ohio 45011.

#### 16. SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The School District maintains three enterprise funds to account for the operations of uniform school supplies, rotary and adult education. The table below reflects in a summarized format the more significant financial data relating to the enterprise funds of the School District as of and for the fiscal year ended June 30, 2000.

	School		Adult	
	Supplies	Rotary	Education	Total
Operating revenues \$	5 53,270	298,956	1,956,663	2,308,889
Operating expenses				
before depreciation	40,177	214,174	3,046,185	3,300,536
Depreciation	-	7,880	24,207	32,087
Operating income (loss)	13,093	76,902	(1,113,729)	(1,023,734)
Operating grants	-	-	824,838	824,838
Operating transfers in	-	67,239	-	67,239
Net income (loss)	13,093	144,141	(288,891)	(131,657)
Net working capital	50,699	133,817	211,579	396,095
Total assets	51,174	227,559	695,641	974,374
Total equity	50,699	212,309	391,816	654,824
Fixed asset additions	-	74,387	66,304	140,691
Encumbrances at June 30, 2000 \$	1,007	8,460	30,099	39,566

# **17. CONTINGENCIES**

# Grants

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor

agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2000.

# Litigation

The School District is party to legal proceedings. The School District is of the opinion that the ultimate disposition of claims will not have a material effect, if any, on the financial condition of the School District.

# **18. REQUIRED SET-ASIDES**

The School District is required by State Statute to annually set aside in the general fund an amount based on the statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years. The School District is also required to set aside money for budget stabilization.

The following cash basis information describes the change in the year-end set aside amounts for textbooks, capital acquisition, and budget stabilization. Disclosure of this information is required by State statute.

		Capital	Budget	
	Textbooks	Improvements	Stabilization	Totals
Set-aside cash balance as of June 30, 1999 \$	25,865	46,501	325,988	398,354
Current year set-aside requirement	425,894	425,894	141,965	993,753
Less qualifying disbursements	950,556	3,719,670		4,670,226
Total	(498,797)	(3,247,275)	467,953	
Cash balance carried forward to FY 2001	·	-	467,953	
Amount restricted for budget stabilization				467,953
Total restricted assets			\$	467,953

Since the School District had offsets and qualifying disbursements during the year that reduced the set aside amount for textbooks and instructional materials to below zero, these extra amounts may be used to reduce the set aside requirements of future years. However, the excess qualifying disbursements of the capital improvement set-aside may not be used to reduce the capital improvement set aside requirements of future years.

# **19.** SCHOOL FUNDING DECISION

On March 24, 1997, the Ohio Supreme Court rendered a decision declaring certain portions of the Ohio school funding plan unconstitutional. The Court stayed the effect of its ruling for one year to allow the State's legislature to design a plan to remedy the perceived defects in the system. Declared unconstitutional was the State's "school foundation program", which provides significant amounts of monetary support to this School District. During the fiscal year ended June 30, 2000, the School District received \$7,186,813 of school foundation support for its general fund.

Since the Supreme Court ruling, the State General Assembly has passed numerous pieces of legislation in an attempt to address the issues identified by the Court. The Court of Common Pleas in Perry County has reviewed the new laws and, in a decision issued on February 26, 1999, determined they are not sufficiently responsive to the constitutional issues raised under the "thorough and efficient" clause of the Ohio Constitution. The State appealed the decision made by the Court of Common Pleas to the Ohio Supreme Court. On May 11, 2000, the Ohio Supreme Court rendered an opinion on this issue. The Court concluded, "…the mandate of the [Ohio] Constitution has not been fulfilled." The Court's majority recognized efforts by the State General Assembly taken in response to the Court's March 24, 1997 decision, however, it found seven "…major areas warrant further attention, study, and development by the General Assembly…" including the State's reliance on local property tax funding, the State's basic aid formula, the school foundation program, as discussed above, the mechanism for, and adequacy of, funding for school facilities, and the existence of the State's School Solvency Assistance Fund, which the Court found took the place of the unconstitutional emergency school loan assistance program.

The Court decided to maintain jurisdiction over these issues and continued the case at least until June 15, 2001.

As of the date of these financial statements, the School District is unable to determine what effect, if any, this ongoing litigation will have on its future State funding under this program and on its financial operations.

# 20. SIGNIFICANT CONTRACTUAL COMMITMENTS

As of June 30, 2000, the School District had entered into various construction contracts under which it had a remaining unperformed and unpaid total commitment of \$5,348,252.

# COMBINING AND INDIVIDUAL FUND

# AND ACCOUNT GROUP FINANCIAL

# STATEMENTS AND SCHEDULES

# Butler County Joint Vocational School District, Ohio

# GENERAL FUND

The General Fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Since there is only one General Fund and the level of budgetary control is not greater than that presented in the combined financial statements, no additional financial statements are presented here.

# **Butler County Joint Vocational School District, Ohio**

# SPECIAL REVENUE FUNDS

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes. The following are descriptions of each Special Revenue Fund:

The <u>Public School Support Fund</u> accounts for specific local revenue sources (other than taxes) generated by the individual school buildings. Expenditures include field trips, materials, equipment and other items to supplement co-curricular and extra-curricular programs.

The Other Grant Fund accounts for various state and local grants.

The <u>Career Development Fund</u> accounts for state and federal grants which are provided to introduce various career opportunities to students.

The <u>Post Secondary Vocational Education Fund</u> accounts for revenue and expenditures incurred in providing opportunities for adults to acquire adequate employment skills.

The <u>**Teacher Development Fund</u>** accounts for state funded revenue and expenditures necessary for providing assistance to local school districts for the development of in-service programs.</u>

The **Ohio Industrial Training Grant Fund** accounts for state grants to address worker shortages in specific occupations such as nursing homes and long-term care facilities by defraying a portion of the tuition costs for students to attend state tested nurse aide training.

The <u>Management Information Systems Fund</u> accounts for state funds provided to assist the District in implementing a staff, student, and financial reporting system as mandated by the Omnibus Education Reform Act of 1989.

The <u>Miscellaneous State Grants Fund</u> accounts for various monies received from state agencies which are not classified elsewhere.

The <u>Schoolnet Professional Grant Fund</u> accounts for state grants for the provision of hardware, software, telecommunications services, and staff development to support educational uses of technology in the classroom.

The <u>Telecomm (E-Rate) Fund</u> accounts for federal funds received from the Telecommunications Act Grant.

The **Education for Economic Security Act (EESA) Fund** accounts for federal funds used for strengthening instruction in science, mathematics, modern foreign languages, English, the arts and computer learning.

The <u>Vocational Education Fund</u> accounts for federal funds used in the development of vocational education programs in the following categories: secondary, post-secondary, adult, disadvantaged and handicapped persons, cooperative education, advisory committees, and work-study projects.

The <u>Chapter 2 Fund</u> accounts for federal funds to be used in accordance with the educational needs and priorities of the District.

The <u>Miscellaneous Federal Grants Fund</u> accounts for various monies received through state agencies from the federal government or directly from the federal government which are not classified elsewhere.

# (THIS PAGE INTENTIONALLY LEFT BLANK)

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMBINING BALANCE SHEET ALL SPECIAL REVENUE FUNDS JUNE 30, 2000

ASSETS:	Public School Support	Other Grant	Career Develop- ment	Post Seconday Vocational Education	Teacher Develop- ment	Ohio Industrial Training
A35E15.						
Equity in pooled cash and cash equivalents Net receivables:	\$ 37,198	7,557	-	47,696	8,864	9,400
Accounts	685			<u></u>		
Total assets	37,883	7,557	-	47,696	8,864	9,400
LIABILITIES AND EQUITY:						
LIABILITIES:						
Accounts payable Accrued wages and benefits	-	7,210 4,425	- 18,026	1,227 383	-	-
Interfund loans payable	-		26,147	-		-
Total liabilities	-	11,635	44,173	1,610	-	-
EQUITY:						
Fund Balances Reserved for:						
Encumbrances	262	16,268	-	568	50	-
Unreserved-undesignated	37,621	(20,346)	(44,173)	45,518	8,814	9,400
Total equity	37,883	(4,078)	(44,173)	46,086	8,864	9,400
Total liabilities and equity	\$ 37,883	7,557	-	47,696	8,864	9,400

Management Information Systems	SchoolNet Professional Develop- ment	Misc. State Grants	E-Rate	EESA	Vocational Education	Misc. Federal Grants	TOTAL
18,856	1,000	50,031	-	4,311	-	-	184,913 685
18,856	1,000	50,031		4,311		-	185,598
_	_	3,396	_	_	_	_	11,833
-	- - -		- - -	-	46,608 39,394	-	69,442 65,541
-	-	3,396	-	-	86,002	-	146,816
- 18,856	1,000	36,380 10,255	-	4,311	(86,002)		53,528 (14,746)
18,856	1,000	46,635		4,311	(86,002)		38,782
18,856	1,000	50,031		4,311		-	185,598

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL SPECIAL REVENUE FUNDS YEAR ENDED JUNE 30, 2000

				Post	
	Public		Career	Seconday	Teacher
	School	Other	Develop-	Vocational	Develop-
	Support	Grant	ment	Education	ment
Revenues:		· <u>·</u> ····			
Tuition	\$ -	-	-	351,692	-
Other local revenues	21,790	392	-	883	-
Intergovernmental - state	-	801,860	172,876	56,540	11,194
Intergovernmental - federal	-	-	-	-	-
Total revenues	21,790	802,252	172,876	409,115	11,194
	21,790	002,252	172,070	+07,115	11,194
Expenditures:					
Current:					
Instruction:					
Regular	-	-	-	-	-
Vocational Education	-	421	-	-	-
Other	-	-	-	398,467	-
Support services					
Pupil	-	594,571	258,548	-	-
Instructional staff	-	83,982	-	-	4,334
School administration	-	159,535	-	-	-
Fiscal	-	16,180	-	-	-
Central	-	16,415	-	42,374	-
Extracurricular activities	5,870			-	-
Total expenditures	5,870	871,104	258,548	440,841	4,334
Excess of revenues over					
(under) expenditures	15,920	(68,852)	(85,672)	(31,726)	6,860
Other financing sources (uses)					
Operating transfers in	-	-	26,146	10,500	-
Operating transfers out	-				
Total other financing sources (uses)	-	-	26,146	10,500	-
Excess of revenues and other sources over					
(under) expenditures and other uses	15,920	(68,852)	(59,526)	(21,226)	6,860
Fund balance, beginning of year	21,963	64,774	15,353	67,312	2,004
Fund balance, end of year	\$ 37,883	(4,078)	(44,173)	46,086	8,864
-				<u> </u>	

Ohio Industrial Training	Management Information Systems	SchoolNet Professional Develop- ment	Misc. State Grants	E-Rate	EESA	Vocational Education	Misc. Federal Grants	TOTAL
-	-	-	-	-	-	-	-	351,692
-	-	-	-	-	-	-	-	23,065
9,400	5,000	1,000	62,228	-	-	13,069	-	1,133,167
-		-	<u> </u>	1,059	4,312	586,267		591,638
9,400	5,000	1,000	62,228	1,059	4,312	599,336	-	2,099,562
-	-	-	-	-	100	-	-	100
-	-	-	930	-	-	149,817	-	151,168
-	-	-	-	-	-	68,181	-	466,648
-	9,457	-	7,335	-	-	280,112	-	1,150,023
-	-	-	3,367	-	-	-	5,000	96,683
-	-	-	-	-	-	24,470	-	184,005
-	-	-	-	-	-	-	-	16,180
-	22,516	-	-	2,499	-	153,442	-	237,246
	-		-	-		-		5,870
-	31,973	-	11,632	2,499	100	676,022	5,000	2,307,923
9,400	(26,973)	1,000	50,596	(1,440)	4,212	(76,686)	(5,000)	(208,361)
-	-	-	-	-	-	10,870	-	47,516
-	-	-	-	-	(624)	-	-	(624)
-	-	-	-	_	(624)	10,870		46,892
9,400	(26,973)	1,000	50,596	(1,440)	3,588	(65,816)	(5,000)	(161,469)
-	45,829	-	(3,961)	1,440	723	(20,186)	5,000	200,251
9,400	18,856	1,000	46,635		4,311	(86,002)		38,782
			<u> </u>					

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) PUBLIC SCHOOL SUPPORT FUND YEAR ENDED JUNE 30, 2000

	Revised		Variance Favorable
	Budget	Actual	(Unfavorable)
Revenues:			
From local sources:			
Tuition	\$ 1,752	1,752	-
Other local revenues	19,626	19,626	_
Total revenues	21,378	21,378	-
Expenditures:			
Current:			
Extracurricular activities	12,868	6,326	6,542
Total expenditures	12,868	6,326	6,542
Excess of revenues			
over expenditures	8,510	15,052	6,542
Other financing sources:			
Operating transfers in	12,091	12,091	-
Operating transfers out	(11,899)	(11,899)	
Total other financing sources (uses)	192	192	
Excess of revenues and other sources			
over expenditures and other (uses)	8,702	15,244	6,542
Fund balance, beginning of year	21,255	21,255	
Prior year encumbrances appropriated	434	434	
Fund balance, end of year	\$ 30,391	36,933	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) OTHER GRANT FUND YEAR ENDED JUNE 30, 2000

			<b></b> .
	D 1		Variance
	Revised	A / 1	Favorable
	Budget	Actual	(Unfavorable)
Revenues:			
From local sources:			
Tuition	\$ 900	150	(750)
Other local revenues	4,097	242	(3,855)
Intergovernmental - state and local	949,409	872,318	(77,091)
Total revenues	954,406	872,710	(81,696)
Expenditures:			
Current:			
Instruction:			
Vocational	1,336	960	376
Support Services:			
Pupil	667,737	623,935	43,802
Instructional staff	85,628	85,146	482
School administration	192,707	172,494	20,213
Fiscal	16,180	16,180	-
Central	16,415	16,415	<u> </u>
Total expenditures	980,003	915,130	64,873
Excess of revenues over expenditures	(25,597)	(42,420)	(16,823)
Other financing (uses):			
Operating transfers (out)	(192)	(192)	-
Total other financing (uses)	(192)	(192)	_
Excess of revenues over			
expenditures and other (uses)	(25,789)	(42,612)	(16,823)
Fund balance, beginning of year	11,171	11,171	
Prior year encumbrances appropriated	15,518	15,518	
Fund balance, end of year	\$ 900	(15,923)	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) CAREER DEVELOPMENT FUND YEAR ENDED JUNE 30, 2000

Revenues:	¢	Revised Budget	Actual	Variance Favorable (Unfavorable)
Intergovernmental - state and local	\$	199,022	172,876	(26,146)
Total revenues		199,022	172,876	(26,146)
Expenditures: Current: Support services:				
Pupil		263,035	263,035	
Total expenditures		263,035	263,035	-
Excess of revenues				
over (under) expenditures		(64,013)	(90,159)	(26,146)
Other financing sources:		26.146		
Operating transfers in		26,146	26,146	-
Total other financing sources		26,146	26,146	
Excess of revenues and other sources				
over (under) expenditures		(37,867)	(64,013)	(26,146)
Fund balance, beginning of year		7,060	7,060	
Prior year encumbrances appropriated		30,807	30,807	
Fund balance, end of year	\$		(26,146)	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) POST SECONDARY VOCATIONAL EDUCATION FUND YEAR ENDED JUNE 30, 2000

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Tuition \$	376,990	376,990	-
Other local revenues	53,685	53,599	(86)
Intergovernmental - state and local	67,719	56,540	(11,179)
Total revenues	498,394	487,129	(11,265)
Expenditures:			
Current:			
Instruction:			
Adult/continuing education	380,321	348,725	31,596
Central	47,172	47,172	<u> </u>
Total expenditures	427,493	395,897	31,596
Excess of revenues			
over (under) expenditures	70,901	91,232	20,331
Other financing sources (uses):			
Operating transfers in	10,500	10,500	-
Other financing (uses)	(84,947)	(84,947)	-
Total other financing sources (uses)	(74,447)	(74,447)	
Excess of revenues and other sources			
over (under) expenditures and other (uses)	(3,546)	16,785	20,331
Fund balance, beginning of year	6,420	6,420	
Prior year encumbrances appropriated	22,765	22,765	
Fund balance, end of year \$	25,639	45,970	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) TEACHER DEVELOPMENT FUND YEAR ENDED JUNE 30, 2000

	- · ·		Variance
	Revised		Favorable
	Budget	Actual	(Unfavorable)
Revenues:			
Intergovernmental - state and local	11,194	11,194	-
Total revenues	11,194	11,194	-
Expenditures:			
Current:			
Support Services:			
Instructional staff	13,198	4,384	8,814
Total expenditures	13,198	4,384	8,814
Excess of revenues			
over (under) expenditures	(2,004)	6,810	8,814
Fund balance, beginning of year	2,004	2,004	
Prior year encumbrances appropriated		-	
Fund balance, end of year	\$ 	8,814	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) OHIO INDUSTRIAL TRAINING GRANT YEAR ENDED JUNE 30, 2000

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Intergovernmental - state and local	50,000	9,400	(40,600)
Total revenues	50,000	9,400	(40,600)
Excess of revenues over (under) expenditures	50,000	9,400	(40,600)
Fund balance, beginning of year Prior year encumbrances appropriated	-	- 	
Fund balance, end of year	\$ 50,000	9,400	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) MANAGEMENT INFORMATION SYSTEMS FUND YEAR ENDED JUNE 30, 2000

	D. 1.1		Variance
	Revised Budget	Actual	Favorable (Unfavorable)
Revenues:	0		()
Intergovernmental - state and local	\$ 5,000	5,000	
Total revenues	5,000	5,000	-
Expenditures:			
Current:			
Support services:			
Pupil	9,457	9,457	-
Central	40,122	22,516	17,606
Total expenditures	49,579	31,973	17,606
Excess of revenues			
over (under) expenditures	(44,579)	(26,973)	17,606
Fund balance, beginning of year	45,829	45,829	
Prior year encumbrances appropriated			
Fund balance, end of year	\$ 1,250	18,856	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) SCHOOLNET PROFESSIONAL DEVELOPMENT GRANT YEAR ENDED JUNE 30, 2000

			Variance
	Revised Budget	Actual	Favorable (Unfavorable)
Revenues:			
Intergovernmental - state and local	\$ 1,000	1,000	
Total revenues	1,000	1,000	-
Expenditures:			
Current:			
Support services:			
Central		-	
Total expenditures	-	<u> </u>	
Excess of revenues			
over (under) expenditures	1,000	1,000	<u> </u>
Fund balance, beginning of year Prior year encumbrances appropriated	- -	- -	
Fund balance, end of year	\$ 1,000	1,000	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) MISCELLANEOUS STATE GRANTS FUND YEAR ENDED JUNE 30, 2000

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Intergovernmental - state and local	\$ 62,228	62,228	-
Total revenues	62,228	62,228	-
Expenditures:			
Current:			
Instruction:			
Vocational	736	1,271	(535)
Support services:			
Pupil	7,335	7,335	-
Instructional staff		39,704	(39,704)
Total expenditures	8,071	48,310	(40,239)
Excess of revenues over (under) expenditures	54,157	13,918	(40,239)
Fund balance, beginning of year	(4,301)	(4,301)	
Prior year encumbrances appropriated	679	679	
Fund balance, end of year	\$ 50,535	10,296	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) TELECOM (E-RATE) FUND YEAR ENDED JUNE 30, 2000

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Intergovernmental - federal	\$ 2,499	2,499	
Total revenues	2,499	2,499	-
Expenditures:			
Current:			
Support services:			
Central	2,400	2,499	(99)
Total expenditures	2,400	2,499	(99)
Excess of revenues over (under) expenditures	99	-	(99)
Other financing (uses):			
Operating transfers (out)	(12,505)	(12,505)	-
Total other financing sources (uses)	(12,505)	(12,505)	<u> </u>
Excess of revenues and other sources			
over (under) expenditures and other (uses)	(12,406)	(12,505)	(99)
Fund balance, beginning of year	12,505	12,505	
Prior year encumbrances appropriated			
Fund balance, end of year	\$ 99	-	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) EDUCATION FOR ECONOMIC SECURITY ACT FUND YEAR ENDED JUNE 30, 2000

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			<u> </u>
Intergovernmental - federal	\$ 4,312	4,312	-
Total revenues	4,312	4,312	-
Expenditures:			
Current:			
Instruction:			
Regular	4,312		4,312
Total expenditures	4,312	-	4,312
Excess of revenues			
over (under) expenditures		4,312	4,312
Other financing (uses):			
Operating transfers (out)	(624)	(624)	-
Other financing (uses)	(100)	(100)	
Total other financing (uses)	(724)	(724)	-
Excess of revenues and other sources			
over (under) expenditures	(724)	3,588	4,312
Fund balance, beginning of year	724	724	
Prior year encumbrances appropriated		<b>-</b>	
Fund balance, end of year	\$ 	4,312	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, BUDGET AND ACTUAL (BUDGET BASIS) VOCATIONAL EDUCATION FUND YEAR ENDED JUNE 30, 2000

TEAR ENDED CONE 50, 2000			Variance
	Revised		Favorable
	Budget	Actual	(Unfavorable)
Revenues:		<u></u>	
Intergovernmental - state and local	15,000	13,069	(1,931)
Intergovernmental - federal	\$ 677,322	586,267	(91,055)
Total revenues	692,322	599,336	(92,986)
Expenditures:			
Current:			
Instruction:			
Vocational	137,983	137,983	-
Adult/continuing education	74,374	74,374	-
Support services:			
Pupil	281,714	281,714	-
Instructional staff	4,000	_	4,000
School administration	24,469	24,469	-
Central	192,399	142,806	49,593
Total expenditures	714,939	661,346	53,593
Excess of revenues over (under) expenditures	(22,617)	(62,010)	(39,393)
Other financing sources (uses):			
Operating transfers in	10,870	10,870	-
Operating financing uses	(5,801)	(5,801)	
Total other financing sources (uses)	5,069	5,069	-
Excess of revenues and other sources			
over (under) expenditures and other (uses)	(17,548)	(56,941)	(39,393)
Fund balance, beginning of year	(5,249)	(5,249)	
Prior year encumbrances appropriated	22,797	22,797	
Fund balance, end of year	\$ -	(39,393)	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) CHAPTER 2 FUND YEAR ENDED JUNE 30, 2000

	Revised		Variance Favorable
	Budget	Actual	(Unfavorable)
Revenues:			
Intergovernmental - federal	\$ 6,851		(6,851)
Total revenues	6,851	-	(6,851)
Expenditures:			
Current:			
Instruction:			
Regular	6,851		6,851
Total expenditures	6,851	-	6,851
Excess of revenues over (under) expenditures	-	-	-
Fund balance, beginning of year	-	-	
Prior year encumbrances appropriated	-		
Fund balance, end of year	\$ -		

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) MISCELLANEOUS FEDERAL GRANT FUND YEAR ENDED JUNE 30, 2000

			Variance
	Revised		Favorable
	Budget	Actual	(Unfavorable)
Revenues:			
Intergovernmental - federal	\$ 	-	
Total revenues	-	-	-
Expenditures:			
Current:			
Support Services:			
Instructional staff	5,000	5,000	-
Total expenditures	5,000	5,000	
Excess of revenues over (under) expenditures	(5,000)	(5,000)	-
Fund balance, beginning of year	5,000	5,000	
Prior year encumbrances appropriated	-		
Fund balance, end of year	\$ -		

# **Butler County Joint Vocational School District, Ohio**

# DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Since there is only one debt service fund and the level of budgetary control is not greater than that presented in the combined financial statements, no additional financial statements are presented here.

# Butler County Joint Vocational School District, Ohio

### CAPITAL PROJECTS FUNDS

The Capital Projects Funds are used to account for the financing and acquisition or construction of major capital facilities, such as new school buildings, additions to existing school buildings, or for major renovation projects, including equipment purchases:

The <u>**Permanent Improvement Fund**</u> accounts for all transactions related to the acquiring, constructing, or improving of the infrastructure of buildings and grounds through permanent improvements.

The **<u>Building Fund</u>** accounts for all transactions related to the construction of the new building.

The <u>Interactive Video Learning Fund</u> accounts for all transactions related to state grants for upgrading video learning technology.

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMBINING BALANCE SHEET ALL CAPITAL PROJECTS FUNDS JUNE 30, 2000

ASSETS:	Permanent Improve- ment	Building	Interactive Video Learning	TOTAL
Equity in pooled cash and cash equivalents Investments	\$ 2,672,339	5,590,043	2,661	8,265,043
Due from other funds	5,805	12,157	<del></del>	17,962
Total assets	2,678,144	5,602,200	2,661	8,283,005
LIABILITIES AND EQUITY:				
LIABILITIES:				
Accounts payable	-	-	80	80
Contracts payable General obligation notes payable	-	1,155,788 4,500,000	- -	1,155,788 4,500,000
Total liabilities	-	5,655,788	80	5,655,868
EQUITY:				
Fund Balances Reserved for:				
Encumbrances	26,144	4,186,847	700	4,213,691
Unreserved-undesignated	2,652,000	(4,240,435)	1,881	(1,586,554)
Total equity	2,678,144	(53,588)	2,581	2,627,137
Total liabilities and equity	\$ 2,678,144	5,602,200	2,661	8,283,005

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL CAPITAL PROJECTS FUNDS YEAR ENDED JUNE 30, 2000

		Permanent Improve- ment	Building	Interactive Video Learning	TOTAL
Revenues:					
Earnings on investments Other local revenues	\$	60,252 74,548	431,266	-	491,518 74,548
Total revenues		134,800	431,266	-	566,066
Expenditures:					
Current:					
Instruction:					
Regular		-	-	11,959	11,959
Vocational Education		94,122	-	-	94,122
Support services:					
Central		101,450	-	-	101,450
Capital outlay:					
Facilities acquisition and constructio	n	963,472	3,479,950	-	4,443,422
Debt service:					
Interest			105,000	-	105,000
Total expenditures		1,159,044	3,584,950	11,959	4,755,953
Excess of revenues over					
(under) expenditures		(1,024,244)	(3,153,684)	(11,959)	(4,189,887)
Other financing sources					
Operating transfers in		1,500,000	430,000	-	1,930,000
Sale of assets		10,000		-	10,000
Total other financing sources		1,510,000	430,000	-	1,940,000
Excess of revenues and other sources over					
(under) expenditures		485,756	(2,723,684)	(11,959)	(2,249,887)
Fund balance, beginning of year		2,192,388	2,670,096	14,540	4,877,024
Fund balance, end of year	\$	2,678,144	(53,588)	2,581	2,627,137

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) PERMANENT IMPROVEMENT FUND YEAR ENDED JUNE 30, 2000

	Revised		Variance Favorable
	Budget	Actual	(Unfavorable)
Revenues:			
From local sources:			
Earnings on investments	\$ 67,000	61,759	(5,241)
Other local revenues	60,478	58,518	(1,960)
Total revenues	127,478	120,277	(7,201)
Expenditures:			
Current:			
Instruction:			
Vocational	94,122	94,122	-
Support services:			
Operations and maintenance	3,200	-	3,200
Central	102,000	101,450	550
Facilities acquisition and construction	2,331,814	1,022,760	1,309,054
Total expenditures	2,531,136	1,218,332	1,312,804
Excess of revenues			
over expenditures	(2,403,658)	(1,098,055)	1,305,603
Other financing sources:			
Operating transfers in	1,500,000	1,500,000	-
Sale of assets	10,000	10,000	-
Refund of prior year expenditures	16,030	16,030	
Total financing sources	1,526,030	1,526,030	<b>*</b>
Excess of revenues and other sources			
over expenditures	(877,628)	427,975	1,305,603
Fund balance, beginning of year	1,130,206	1,130,206	
Prior year encumbrances appropriated	1,088,014	1,088,014	
Fund balance, end of year	\$ 1,340,592	2,646,195	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) BUILDING FUND YEAR ENDED JUNE 30, 2000

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
From local sources:			
Earnings on investments	\$ 430,000	427,691	(2,309)
Total revenues	430,000	427,691	(2,309)
Expenditures:			
Facilities acquisition and construction	8,174,754	7,666,797	507,957
Total expenditures	8,174,754	7,666,797	507,957
Excess of revenues			
over expenditures	(7,744,754)	(7,239,106)	505,648
Other financing sources:			
Operating transfers in	325,000	325,000	-
Proceeds from sale of notes	4,500,000	4,500,000	
Total financing sources	4,825,000	4,825,000	
Excess of revenues and other sources			
over expenditures	(2,919,754)	(2,414,106)	505,648
Fund balance, beginning of year	2,603,651	2,603,651	
Prior year encumbrances appropriated	57,863	57,863	
Fund balance, end of year	\$ (258,240)	247,408	

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL (BUDGET BASIS) INTERACTIVE VIDEO LEARNING FUND YEAR ENDED JUNE 30, 2000

			Variance
	Revised		Favorable
	Budget	Actual	(Unfavorable)
Revenues:			
Intergovernmental - state and local	\$ 		
Total revenues	-	-	-
Expenditures:			
Instruction:			
Regular		12,659	(12,659)
Total expenditures		12,659	(12,659)
Excess of revenues			
over expenditures		(12,659)	(12,659)
Fund balance, beginning of year	14,540	14,540	
Prior year encumbrances appropriated			
Fund balance, end of year	\$ 14,540	1,881	

# Butler County Joint Vocational School District, Ohio

### ENTERPRISE FUNDS

Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private sector business where the intent is that the expense (including depreciation) of providing goods or services primarily or solely to the general public be financed or recovered primarily through user charges. The following are descriptions of each of the District's Enterprise Funds:

The <u>Uniform School Supply Fund</u> accounts for the purchase and sale of school supplies as adopted by the Board of Education for use in the District.

The **Rotary Fund** accounts for income and expenses made in connection with goods and services provided by the District.

The <u>Vocational Adult Education Fund</u> accounts for revenue and expenditures involved in upgrading and retraining out-of-school youth and adults for the purpose of improving their skills and knowledge in their current or planned occupation.

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMBINING BALANCE SHEET ALL ENTERPRISE FUNDS JUNE 30, 2000

		Uniform School Supply	Rotary	Vocational Adult Education	TOTAL
ASSETS:	_				
Equity in pooled cash and cash equivalents \$ Net receivables:	\$	50,959	145,549	487,068	683,576
Accounts		215	3,518	28,336	32,069
Property, plant and equipment		-	87,557	280,219	367,776
Accumulated depreciation	-	÷	(9,065)	(99,982)	(109,047)
Total assets	:	51,174	227,559	695,641	974,374
LIABILITIES AND EQUITY: LIABILITIES:					
		475	0.1(1	70 ( 40	00.005
Accounts payable Accrued wages and benefits		475	8,161	79,649	88,285
Compensated absences payable		-	7,089	104,142 120,034	111,231 120,034
Compensated absolices payable	-			120,034	120,034
Total liabilities		475	15,250	303,825	319,550
EQUITY:					
Retained earnings:					
Unreserved	-	50,699	212,309	391,816	654,824
Total equity	-	50,699	212,309	391,816	654,824
Total liabilities and equity \$	\$_	51,174	227,559	695,641	974,374

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS ALL ENTERPRISE FUNDS YEAR ENDED JUNE 30, 2000

	Uniform School Supply	Rotary	Vocational Adult Education	TOTAL
Operating revenues:				
Tuition and fees	\$ 53,270	13,871	1,247,562	1,314,703
Other operating revenues		285,085	709,101	994,186
Total operating revenues	53,270	298,956	1,956,663	2,308,889
Operating expenses:				
Personnel services	-	54,272	1,811,459	1,865,731
Contractual services	-	92,790	584,369	677,159
Materials and supplies	40,177	66,840	348,167	455,184
Depreciation	-	7,880	24,207	32,087
Other operating expenses		272	302,190	302,462
Total operating expenses	40,177	222,054	3,070,392	3,332,623
Operating income (loss)	13,093	76,902	(1,113,729)	(1,023,734)
Nonoperating revenues				
Operating grants	-	-	824,838	824,838
Total nonoperating revenue	-	-	824,838	824,838
Net income before transfers	13,093	76,902	(288,891)	(198,896)
Operating transfers in		67,239		67,239
Net income (loss)	13,093	144,141	(288,891)	(131,657)
Retained earnings, beginning of year	37,606	68,168	680,707	786,481
Retained earnings, end of year	\$ 50,699	212,309	391,816	654,824

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMBINING STATEMENT OF CASH FLOWS ALL ENTERPRISE FUNDS YEAR ENDED JUNE 30, 2000

	Uniform School Supply	Rotary	Vocational Adult Education	TOTAL
Cash flows from operating activities:				
Cash received from tuition and fees	\$ 53,578	10,353	1,478,561	1,542,492
Cash received from other operations	(94)	285,754	488,247	773,907
Cash payments for personal services	-	(59,010)	(1,786,218)	(1,845,228)
Cash payments for contract services	-	(92,790)	(584,362)	(677,152)
Cash payments for supplies and materials	(43,529)	(64,044)	(287,720)	(395,293)
Cash payments for other expenses		(275)	(302,203)	(302,478)
Net cash provided (used) by operating activities	9,955	79,988	(993,695)	(903,752)
Cash flows from noncapital financing activities:				
Transfers from other funds	-	67,239	-	67,239
Cash received from operating grants Net cash provided by	-	-	828,156	828,156
noncapital financing activities	-	67,239	828,156	895,395
Cash flows from capital and related financing activities: Acquisition of capital assets		(74,387)	(66,304)	(140,691)
Net cash used by capital and related financing activities		(74,387)	(66,304)	(140,691)
Net increase (decrease) in cash	9,955	72,840	(231,843)	(149,048)
Cash, beginning of year	41,004	72,709	718,911	832,624
Cash, end of year	50,959	145,549	487,068	683,576
Reconciliation of operating income (loss) to net cash provided (used) by operating activities: Operating income (loss)	12.002	76.002	(1, 112, 720)	(1,022,724)
Adjustments to reconcile operating income (loss) to net cash used by operating activities:	13,093	76,902	(1,113,729)	(1,023,734)
Depreciation Changes in assets and liabilities:	-	7,880	24,207	32,087
(Increase) decrease in accounts receivable	308	(2,849)	10,138	7,597
Increase (decrease) in accounts payable	(3,446)	2,796	60,446	59,796
Increase (decrease) in accrued wages and benefits	-	(4,741)	(10,997)	(15,738)
Decrease in compensated absences payable	-	· -	36,240	36,240
Net cash provided (used) by operating activities	\$ 9,955	79,988	(993,695)	(903,752)

### Butler County Joint Vocational School District, Ohio

## FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These funds include the Expendable Trust Fund and Agency Funds. The following are descriptions of each of the District's Fiduciary Funds:

#### Expendable Trust Fund

The <u>Special Trust Fund</u> accounts for donations that are received to provide scholarships and awards to students. Since there is only one Expendable Trust Fund no additional statement of revenues, expenditures and changes in fund balance is presented here.

#### Agency Funds

The <u>Southwest Ohio Computer Association</u> accounts for the activity and resources of the Southwest Ohio Computer Association (SWOCA). The District serves as the fiscal agent for SWOCA.

The <u>Student Activities Funds</u> account for the resources that belong to various student groups in the District. The funds account for sales and other revenue generating activities by student groups which have students involved in the management of the program.

The **District Agency Fund** accounts for assets held by the District as an agent for individuals, private organizations, other governmental units, and/or other funds.

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMBINING BALANCE SHEET ALL FIDUCIARY FUND TYPES JUNE 30, 2000

	Expendable Trust Fund Special Trust	A	TOTAL		
ASSETS:			Activities	Agency	TOTAL
Equity in pooled cash and cash equivalents Due from other funds	\$ 94,179 204	1,106,211	84,440	10,909	1,295,739 204
Total assets	94,383	1,106,211	84,440	10,909	1,295,943
LIABILITIES AND EQUITY: LIABILITIES: Due to other governments Due to student groups Total liabilities		1,106,211  1,106,211	<u>84,440</u>	10,909  10,909	1,117,120 84,440 1,201,560
EQUITY:					
Fund Balances Reserved for: Unreserved-undesignated	94,383		<u> </u>	<u>-</u>	94,383
Total equity	94,383				94,383
Total liabilities and equity	\$ 94,383	1,106,211	84,440	10,909	1,295,943

### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES ALL AGENCY FUNDS YEAR ENDED JUNE 30, 2000

		Beginning Balance July 1, 1999	_Additions	Deductions	Ending Balance June 30, 2000
SWOCA:					
Assets: Equity in pooled cash and cash equivalents	\$	1,113,380	2,392,860	2,400,029	1,106,211
Liabilities:					
Due to other governments		1,113,380	2,392,860	2,400,029	1,106,211
STUDENT ACTIVITIES:		• <u>•</u>		<u> </u>	
Assets: Equity in pooled cash and cash equivalents		112,587	198,148	226,295	84,440
Equity in pooled cash and cash equivalents					
Liabilities:					
Due to student groups		112,587	198,148	226,295	84,440
DISTRICT AGENCY:					
Assets:		7.050	107 1 (0	104010	10.000
Equity in pooled cash and cash equivalents		7,950	187,169	184,210	10,909
Liabilities:					
Due to other governments		7,950	187,169	184,210	10,909
TOTAL:					
Assets:		1 000 017	<b>1</b> 770 177	0 010 50 A	1 201 570
Equity in pooled cash and cash equivalents		1,233,917	2,778,177	2,810,534	1,201,560
Liabilities:					
Due to other governments		1,121,330	2,580,029	2,584,239	1,117,120
Due to student groups	¢	112,587	198,148	226,295	84,440
	\$	1,233,917	2,778,177	2,810,534	1,201,560

# **Butler County Joint Vocational School District, Ohio**

### GENERAL FIXED ASSETS ACCOUNT GROUP

This account group is used to account for all sites, buildings, equipment and vehicles not used in the operations of the Proprietary Funds. The majority of the District's assets are reflected in the General Fixed Assets Account Group.

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF GENERAL FIXED ASSETS BY SOURCE JUNE 30, 2000

# GENERAL FIXED ASSETS:\$490,680Buildings12,067,812Furniture and equipment7,246,988Vehicles309,592Construction in progress2,793,664TOTAL GENERAL FIXED ASSETS22,908,736

#### INVESTMENT IN GENERAL FIXED ASSETS FROM:

General Fund	2,775,752
Special Revenue Funds	46,400
Capital Projects Funds	4,350,314
Acquired before July 1, 1998*	15,736,270
TOTAL INVESTMENT IN GENERAL FIXED ASSETS	\$ 22,908,736

\* Represents assets for which fund source cannot practically be obtained.

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF GENERAL FIXED ASSETS BY FUNCTION AND ACTIVITY JUNE 30, 2000

	Land and Improvements	Buildings	Furniture and Equipment	Vehicles	Construction in Progress	Total
Instruction:						
Vocational	\$ -	-	545,526	101,358	-	646,884
Support Services:						
Pupil	-	-	714	-	-	714
Instructional staff	-	-	18,169	-	-	18,169
School administration	-	-	61,639	-	-	61,639
Fiscal and business	-	-	72,187	-	-	72,187
Operations and maintenance	-	-	105,906	114,795	-	220,701
Central	-	-	83,862	-	-	83,862
Capital outlay	307,744	2,731,600	235,302	-	2,793,664	6,068,310
Other - pre July 1, 1998 items	182,936	9,336,212	6,123,683	93,439	-	15,736,270
	\$ 490,680	12,067,812	7,246,988	309,592	2,793,664	22,908,736

\* Represents assets for which fund source cannot practically be obtained.

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION YEAR ENDED JUNE 30, 2000

	Balance July 1, 1999	Additions	Deletions	Balance June 30. 2000
Instruction:				
Vocational	\$ 450,510	196,374	-	646,884
Support Services:				
Pupil	-	714	-	714
Instructional staff	-	18,169	-	18,169
School administration	7,580	54,059	-	61,639
Fiscal and business	18,945	53,242	-	72,187
Operations and maintenance	121,207	99,494	-	220,701
Central	74,296	9,566	-	83,862
Capital outlay	1,688,706	4,379,604	-	6,068,310
Other - pre July 1, 1998 items*	15,736,270			15,736,270
	\$ 18,097,514	4,811,222		22,908,736

\* Represents assets for which fund source cannot practically be obtained.

## (THIS PAGE INTENTIONALLY LEFT BLANK)

Butler County Joint Vocational School District, Ohio

# **STATISTICAL SECTION**

#### **BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO** GENERAL FUND EXPENDITURES BY FUNCTION LAST TEN YEARS (1)

			~ .	Extra-	Facilities		
Year	Instruction	Support Services	Community Services	Curricular Activities	and Capital Outlay	Debt Service	Total
Fiscal 2000	\$ 7,232,685	3,163,769	36,046	17,373	783,037	68,834	11,301,744
Fiscal 1999	8,508,927	3,485,138	-	21,503	1,035,387	68,834	13,119,789
Fiscal 1998	8,093,650	3,806,487	-	18,740	296,716	47,864	12,263,457
Fiscal 1997	8,549,132	3,949,107	-	14,912	165,452	23,586	12,702,189
Fiscal 1996	9,032,257	4,283,682	-	12,103	-	27,980	13,356,022
Fiscal 1995	5,672,205	3,085,606	-	9,207	-	287,980	9,054,998
Fiscal 1994	5,805,357	3,063,899	-	6,123	-	-	8,875,379
Fiscal 1993	5,022,445	2,548,010	-	2,795	-	51,900	7,625,150
Fiscal 1992	4,464,717	2,212,543	-	1,545	-	59,682	6,738,487
Fiscal 1991	3,495,406	2,220,357	-	-	-	194,344	5,910,107

Source: District records.

(1) Fiscal years 1992 through 2000 are reported on a GAAP basis. Fiscal year 1991 is reported on a cash basis.

#### **BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO** GENERAL FUND REVENUES BY SOURCE LAST TEN YEARS (1)

Earnings										
			on	Inter-						
Year	Taxes	Tuition	Investments	governmental	Other	Total				
Fiscal 2000 \$	6,833,243	5,177	653,760	8,181,814	105,553	15,779,547				
Fiscal 1999	8,974,891	-	554,556	7,282,256	158,274	16,969,977				
Fiscal 1998	7,778,542	-	450,532	7,477,698	273,309	15,980,081				
Fiscal 1997	6,910,796	1,535	245,026	6,943,825	137,805	14,238,987				
Fiscal 1996	6,105,779	17,139	213,916	6,961,086	184,480	13,482,400				
Fiscal 1995	4,830,344	7,304	182,078	4,486,736	103,272	9,609,734				
Fiscal 1994	4,404,024	46,315	155,773	4,305,068	74,802	8,985,982				
Fiscal 1993	3,972,826	11,527	166,052	3,981,460	26,286	8,158,151				
Fiscal 1992	3,820,974	26,254	238,794	3,807,854	36,284	7,930,160				
Fiscal 1991	3,447,905	37,600	286,352	3,359,608	96,726	7,228,191				

Source: District records.

(1) Fiscal years 1992 through 2000 are reported on a GAAP basis. Fiscal year 1991 is reported on a cash basis.

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO PROPERTY TAX LEVIES AND COLLECTIONS - REAL AND PUBLIC UTILITY PROPERTY LAST TEN COLLECTION (CALENDAR) YEARS

	The second se		<b>D</b>		<b>T</b> ( ) <b>T</b>	Percent of Total	Oustanding	-
Year	Tax Levied (1)	Current Collection (2)	Percent Collected	Delinquent Collection	Total Tax Collection	Collections to Levy	Delinquent Taxes (3)	Taxes to Tax Levied
<u> </u>	Levieu (1)		Concella		Concetion	to Levy	1 axes (5)	
1999	\$ 7,593,136	7,327,219	96.50%	208,671	7,535,890	99.25%	400,578	5.28%
1998	7,233,754	7,032,333	97.22%	164,771	7,197,104	99.49%	343,332	4.75%
1997	7,324,499	7,129,780	97.34%	171,723	7,301,503	99.69%	306,682	4.19%
1996	7,277,902	7,083,440	97.33%	180,013	7,263,453	99.80%	269,112	3.70%
1995	5,374,193	5,208,595	96.92%	131,498	5,340,093	99.37%	228,613	4.25%
1994	5,158,512	4,983,497	96.61%	116,257	5,099,754	98.86%	194,513	3.77%
1993	4,586,094	4,446,893	96.96%	135,135	4,582,028	99.91%	129,744	2.83%
1992	4,170,642	4,044,544	96.98%	116,458	4,161,002	99.77%	125,678	3.01%
1991	3,714,415	3,625,856	97.62%	82,594	3,708,450	99.84%	116,038	3.12%
1990	3,402,915	3,300,128	96.98%	68,952	3,369,080	99.01%	139,413	4.10%

- (1) Taxes levied and collected are presented on a cash basis.
- (2) State reimbursements of rollback and homestead exemptions are included.
- (3) Penalties and interest are included, since by Ohio law they become part of the tax obligation as assessment occurs.

#### **BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO** ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY LAST TEN CALENDAR YEARS (1)

Year	Agricultural and Residential Real Estate	Other Real Estate	Public Utility Personal	Tangible Personal	Total Assessed Value	Estimated Actual Value	Ratio
2000	\$ 3,101,386,920	909,393,350	355,947,900	563,581,619	4,930,309,789	14,118,184,926	34.92%
1999	2,770,306,620	889,507,980	354,744,010	562,802,599	4,577,361,209	13,110,941,732	34.91%
1998	2,731,088,120	800,522,700	349,975,010	559,330,743	4,440,916,573	12,725,338,476	34.90%
1997	2,666,270,800	812,857,680	345,421,730	559,517,525	4,384,067,735	12,570,961,879	34.87%
1996	2,561,278,490	788,158,160	350,233,540	505,719,158	4,205,389,348	11,990,688,291	35.07%
1995	2,261,437,670	680,148,017	346,051,253	435,912,213	3,723,549,153	10,541,419,447	35.32%
1994	1,797,541,600	451,187,630	266,518,400	218,303,116	2,733,550,746	7,601,014,939	35.96%
1993	1,704,082,190	457,439,260	246,340,060	199,395,607	2,607,257,117	7,253,289,886	35.95%
1992	1,502,441,740	419,773,410	183,296,820	197,474,582	2,302,986,552	6,459,852,750	35.65%
1991	1,392,723,340	415,617,490	184,401,450	146,306,860	2,139,049,140	5,918,112,447	36.14%

- (1) Butler County Auditor property tax records are maintained on a calendar year basis.
- (2) Middletown City School District became a member of the District in 1996.

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO PROPERTY TAX RATES (PER \$1,000 OF ASSESSED VALUATION) DIRECT AND OVERLAPPING GOVERNMENTS LAST TEN COLLECTION (CALENDAR YEARS)

	1999	1998	1997	1996	1995	1994	1993	1992	1991	1990
BCJVSD	1.93	1.93	1.93	1.93	1.93	1.93	1.94	1.97	1.97	1.97
<b>Butler County</b>	8.45	8.44	8.45	8.44	7.44	7.45	7.44	7.45	7.45	7.45
<b><u>Cities and Villages:</u></b>										
Fairfield	4.54	4.54	4.54	4.54	4.54	4.54	4.25	4.25	4.25	4.25
Millville	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30
Monroe	7.85	7.85	7.85	7.85	7.85	7.85	7.85	7.85	7.85	7.85
Somerville	3.09	3.09	3.09	3.09	3.09	3.09	3.09	3.09	3.09	3.09
Oxford	3.65	3.65	3.65	3.65	3.65	3.65	3.65	3.65	3.65	3.65
New Miami	4.30	4.30	4.30	4.30	4.30	4.30	4.30	3.30	2.30	2.30
Sevenmile	8.82	8.82	7.32	9.22	7.92	8.42	8.42	8.42	8.32	5.42
Hamilton										
Talawanda LSD	5.06	5.06	5.06	5.06	5.11	5.11	5.11	5.11	5.11	5.11
Ross LSD	3.97	3.97	3.97	3.97	4.02	4.02	4.02	4.02	4.02	4.02
Fairfield CSD	2.54	2.54	2.54	2.54	2.59	2.59	2.59	2.59	2.59	2.59
New Miami LSD	4.06	4.06	4.06	4.06	4.11	4.11	4.11	4.11	4.11	4.11
Edgewood CSD	4.49	4.49	4.49	5.06	3.24	-	-	-	-	-
Middletown	6.36	6.36	6.31	6.31	6.38	-	-	-	-	-
Trenton	4.99	4.99	4.99	4.99	4.99	4.99	3.24	3.24	3.24	3.24
Indian Springs	-	-	-	7.19	7.19	7.19	-	-	-	-
School Districts:										
Edgewood City Schools	37.55	37.55	33.61	34.11	34.61	35.36	35.61	37.61	37.61	31.46
Fairfield City Schools	54.16	54.16	53.56	55.16	55.16	55.16	50.76	50.76	45.86	45.96
Lakota Local Schools	56.14	56.14	56.14	56.24	50.14	51.74	48.14	49.24	47.84	42.99
Madison Local Schools	30.94	30.94	30.94	31.09	31.84	31.94	32.14	32.64	32.84	32.94
Middletown City Schools	36.56	36.56	36.63	37.03	38.20	-	-	-	-	-
New Miami Local Schools	25.09	25.09	25.09	25.09	25.09	25.84	25.84	25.84	25.84	25.89
Ross Local Schools	45.73	45.73	45.73	45.84	46.43	47.73	42.18	42.18	42.18	42.18
Talawanda Local Schools	43.80	43.80	43.80	46.30	51.80	51.80	51.80	51.80	51.80	51.80

Source: Butler County Auditor

(1) Middletown City Schools became a member of the District in 1996.

(2) Fairfield Township was incorporated as Indian Springs in 1993 but reverted back to a township in 1997.

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO PROPERTY TAX RATES (PER \$1,000 OF ASSESSED VALUATION) DIRECT AND OVERLAPPING GOVERNMENTS LAST TEN COLLECTION (CALENDAR YEARS)

	1999	1998	1997	1996	1995	1994	1993	1992	1991	1990
Townships:										
Fairfield Township	7.19	7.19	7.19	-	-	-	7.19	7.19	7.19	7.19
Fairfield F.D.	5.00	5.00	5.00	-	-	-	5.00	5.00	5.00	3.00
Fairfield Corp.	-	-	-	-	-	-	0.29	0.29	0.29	0.29
Hanover Township	2.72	2.72	2.72	2.72	2.72	2.72	2.72	2.72	2.72	2.72
Millville Corp.	0.42	0.42	0.42	0.42	0.42	0.42	0.42	0.42	0.42	0.42
Lemon Township	-	-	-	-	2.92	-	-	-	-	-
Monroe Corp.	-	-	-	-	0.60	-	-	-	-	-
Liberty Township	7.59	7.59	7.59	5.59	5.59	4.92	4.09	3.09	3.09	3.09
Monroe Corp.	0.59	0.59	0.59	0.59	0.59	0.59	2.09	2.09	2.09	2.09
Madison Township	2.26	2.26	2.26	2.26	2.26	2.26	2.26	2.26	2.26	2.26
Milford Township	5.74	5.74	5.74	5.74	5.74	5.74	5.74	5.74	5.74	5.74
Somerville Corp.	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Morgan Township	6.22	6.22	5.22	5.22	5.22	5.22	5.22	5.22	5.22	4.22
Oxford Township	7.84	7.84	7.84	7.84	5.84	5.84	5.84	5.84	5.84	5.84
Oxford Corp.	0.24	0.24	0.24	0.24	0.24	0.24	0.24	0.24	0.24	0.24
Reily Township	7.39	7.39	5.39	5.39	5.39	5.39	5.39	5.39	5.39	5.39
Ross Township	5.72	5.72	5.72	5.72	3.72	5.72	4.72	4.72	4.72	4.72
Millville Corp.	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
St. Clair Township	4.47	4.47	4.47	4.47	4.47	4.47	4.47	4.47	4.47	4.47
New Miami Corp.	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01
Seven Mile Corp.	0.51	0.51	0.51	0.51	0.51	0.51	0.51	1.01	1.01	1.01
Union Township	9.59	9.59	9.59	9.59	9.59	9.59	9.59	9.59	9.59	9.59
Fairfield Corp.	-	-	-	-	-	-	0.59	0.59	0.59	0.59
Wayne Township	3.58	3.58	4.58	4.58	4.58	3.58	5.08	5.08	5.08	5.08
Seven Mile Corp.	0.51	0.51	0.51	0.51	0.51	0.51	0.51	0.51	0.51	0.51

- (1) Middletown City Schools became a member of the District in 1996.
- (2) Fairfield Township was incorporated as Indian Springs in 1993. to a township in 1997.

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET GENERAL OBLIGATION BONDED DEBT PER CAPITA LAST TEN CALENDAR YEARS (1)

Year	Net General Bonded Debt	Assessed Value	Population	Ratio of Debt to Assessed Value	Net Debt Per Capita
1 cai	 Debt	V aluc		value	Capita
2000	\$ 795,000	4,930,309,789	335,560	0.02%	2.37
1999	895,000	4,577,361,209	332,623	0.02%	2.69
1998	-	4,440,916,573	330,411	0.00%	-
1997	-	4,384,067,735	326,749	0.00%	-
1996	140,000	4,205,389,348	323,358	0.00%	0.43
1995	350,000	3,723,549,153	319,458	0.01%	1.10
1994	200,000	2,733,550,746	315,763	0.01%	0.63
1993	300,000	2,607,257,117	311,776	0.01%	0.96
1992	400,000	2,302,986,552	305,631	0.02%	1.31
1991	500,000	1,392,723,340	299,773	0.04%	1.67

Source: Butler County Auditor and District records.

#### **BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO** COMPUTATION OF OVERLAPPING DEBT JUNE 30, 2000

Governmental Unit		General Obligation Debt Outstanding	Percent Applicable to District	Amount Applicable to District
Butler County	\$	16,445,000	100.00%	16,445,000
City of Middletown	Ψ	16,480,000	100.00%	16,480,000
City of Fairfield		49,139,814	100.00%	49,139,814
City of Oxford		3,915,000	100.00%	3,915,000
City of Trenton		1,641,902	100.00%	1,641,902
Fairfield City School District		3,023,000	100.00%	3,023,000
Total Overlapping Debt	\$	90,644,716		90,644,716

#### **BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO** COMPUTATION OF LEGAL DEBT MARGIN JUNE 30, 2000

Assessed valuation of District	\$ 4,930,309,789
Voted Debt Limit - 9% of Assessed Value	443,727,881
Amount of Debt Applicable to Debt Limit:	
Net Bonded Debt	<b></b>
Voted Debt Margin	443,727,881
Unvoted Debt Limit1% of Assessed Value	4,930,310
Amount of Debt Applicable to Debt Limit:	
Unvoted Debt Margin	\$ 4,930,310

Source: County Auditor and School District Records

Note: Ohio Bond Law sets a limit of 9% for voted debt and 0.1% for unvoted debt.

Note: Bonds issued for Energy Conservation Projects are excludable when calculating legal debt margin.

#### BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL OBLIGATION BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES LAST TEN YEARS (1)

Year	 Principal	Interest	Total Debt Service	Total General Fund Expenditures	Ratio of Debt Service to General Fund Expenditures
2000	\$ 100,000	36,325	136,325	11,301,744	1.21%
1999	100,000	31,566	131,566	13,119,789	1.00%
1998	-	-	-	12,207,807	0.00%
1997	140,000	5,436	145,436	12,702,189	1.14%
1996	120,000	10,355	130,355	13,356,022	0.98%
1995	120,000	15,070	135,070	9,054,998	1.49%
1994	100,000	9,500	109,500	8,875,379	1.23%
1993	100,000	14,250	114,250	7,625,150	1.50%
1992	100,000	19,000	119,000	6,738,487	1.77%
1991	100,000	23,750	123,750	5,910,107	2.09%

Source: School District Records.

(1) Fiscal years 1992 through 2000 are reported on a GAAP basis. Fiscal year 1991 is reported on a cash basis.

#### **BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO** CONSTRUCTION, BANK DEPOSITS AND PROPERTY VALUES LAST TEN YEARS

Year	 Property Values (1)	Construction Values (2)	Bank Deposits (3)
2000	\$ 4,930,309,789	125,091,420	923,585,000
1999	4,577,361,209	123,319,530	864,105,000
1998	4,440,916,573	120,230,050	815,435,000
1997	4,384,067,735	126,282,560	783,398,000
1996	4,205,389,348	116,248,200	800,556,000
1995	3,723,549,153	118,963,340	737,683,000
1994	2,733,550,746	84,376,290	711,686,000
1993	2,607,257,117	76,694,870	724,213,000
1992	2,302,986,552	45,740,462	904,381,000
1991	1,392,723,340	44,658,744	2,104,239,000

- (1) Middletown City School District was added to the Tax Values effective January 1, 1996. Source: Butler County Auditor.
- (2) Source: Butler County Auditor.
- (3) Includes all Butler County deposits. Source: Department of Data Service, Federal Reserve Bank of Cleveland.

#### **BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO** PRINCIPAL TAXPAYERS - REAL AND TANGIBLE PERSONAL PROPRTY JUNE 30, 2000

Name of Taxpayer	 Assessed Value	Percent of Assessed Value
Cincinnati Gas & Electric	\$ 330,955,310	6.71%
AK Steel	124,712,300	2.53%
Miller Brewing Company	67,621,612	1.37%
Cincinnati Bell Telephone	47,230,870	0.96%
CFC Investments	18,843,090	0.38%
Ohio Bell Telephone	15,156,370	0.31%
Duke Realty	32,722,960	0.66%
Southwest Ohio Steel	13,118,720	0.27%
Security Capital	12,215,346	0.25%
McKesson Corp.	8,961,812	0.18%

#### **BUTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, OHIO** DEMOGRAPHIC STATISTICS LAST TEN YEARS

		Per		Annual Average Unemployment Percentage	
Year	Population	Capita Income	School Enrollment	Butler County	State of Ohio
2000	335,560	\$ 27,916	4,234	3.10%	4.11%
1999	332,623	24,896	4,457	3.30%	4.30%
1998	330,411	23,876	4,571	3.40%	4.40%
1997	326,749	23,093	4,685	3.50%	4.60%
1996	323,358	22,310	4,368	4.10%	4.90%
1995	319,458	21,527	2,443	4.00%	4.80%
1994	315,763	20,377	2,802	5.30%	5.50%
1993	311,776	19,679	2,457	6.60%	6.50%
1992	305,631	19,117	905	6.70%	7.30%
1991	299,773	18,062	835	5.90%	6.40%

Source: Ohio State University Extension Office, Ohio Bureau of Employment Services

(1) In 1993, satellite operations were assumed from Fairfield and Edgewood City Schools

(2) In 1996, Middletown City School District became a member of the District.

## (THIS PAGE INTENTIONALLY LEFT BLANK)



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

88 East Broad Street P.O. Box 1140 Columbus, Ohio 43216-1140

Telephone 614-466-4514 800-282-0370

Facsimile 614-466-4490

#### BUTTLER COUNTY JOINT VOCATIONAL SCHOOL DISTRICT

#### **BUTTLER COUNTY**

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED DECEMBER 26, 2000