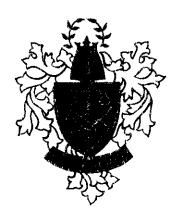
REPORT ON AUDIT OF FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION

FOR THE YEAR ENDED JUNE 30, 1999

REPORT ON AUDIT OF FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION

FOR THE YEAR ENDED JUNE 30, 1999



MALCOLM JOHNSON & COMPANY, P.A.

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Board of Commissioners Cincinnati Metropolitan Housing Authority Cincinnati, Ohio

We have reviewed the Independent Auditor's Report of the Cincinnati Metropolitan Housing Authority, Hamilton County, prepared by Malcolm Johnson & Company, P.A., for the audit period July 1, 1998 to June 30, 1999. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Cincinnati Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

JIM RETRO

December 20, 1999

### MALCOLM JOHNSON & COMPANY, P.A.

#### CERTIFIED PUBLIC ACCOUNTANTS

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#### INDEPENDENT AUDITORS' REPORT

Board of Commissioners Cincinnati Metropolitan Housing Authority Cincinnati, Ohio HUD, Cincinnati Area Office Public Housing Division, Suite 700 525 Vine Street Cincinnati, Ohio 45202

We have audited the financial statements of the Cincinnati Metropolitan Housing Authority as of and for the year ended June 30, 1999 as listed in the table of contents. These financial statements are the responsibility of the Housing Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and government auditing standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note A to the Financial Statements, the Housing Authority's policy is to prepare its financial statements on the basis of accounting practices described or permitted by the various governing bodies. These practices differ in some respects from generally accepted accounting principles. Accordingly, the aforementioned financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles. This report is intended solely for filing with cognizant federal, state and local agencies and is not intended for any other purpose.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Cincinnati Metropolitan Housing Authority as of June 30, 1999 and the results of its operations and the changes in its surplus for the year then ended, on the basis of accounting described in Note A to the Financial Statements.

In accordance with Government Auditing Standards, we have also issued in the Single Audit Section of our report dated July 28, 1999, reports on our consideration of the Cincinnati Metropolitan Housing Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying schedule of expenditures of federal awards in the Single Audit Section of our report is presented for purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying supplemental information as listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the financial statements. The information in these schedules has been subjected to the auditing procedures applied in the audit of the financial statements, and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Certified Public Accountants

DeBary, Florida July 28, 1999

### BALANCE SHEET JUNE 30, 1999

### Annual Contributions Contract C-984

	Low-Income Public Housing	Comprehensive Grant Program
<u>ASSETS</u>		
Cash	\$ 982,661.14	\$ -
Accounts receivable	3,753,940.57	-
Investments	7,990,597.84	-
Debt amortization funds	1,457,422.94	-
Deferred charges	1,711,404.00	-
Land, structure and equipment	306,188,111.40	27,292,298.78
TOTAL ASSETS	<u>\$ 322,084,137.89</u>	<u>\$ 27,292,298.78</u>
LIABILITIES AND SURPLUS		
Accounts payable	\$ 2,123,802.86	\$ 2,988,065.63
Notes payable	22,342,590.67	-
Accrued liabilities	43,734,918.32	-
Deferred credits	116,945.96	-
Fixed liabilities	74,709,295.15	
TOTAL LIABILITIES	143,027,552.96	2,988,065.63
Surplus - see Statement of Analysis of Surplus	179,056,584.93	24,304,233.15
TOTAL LIABILITIES AND SURPLUS	\$ 322,084,137.89	\$ 27,292,298.78

# 

<u>5,995,970.91</u>

\$6,047,191.46

### STATEMENT OF ANALYSIS OF SURPLUS FOR THE YEAR ENDED JUNE 30, 1999

### Annual Contributions Contract C-984

	Low-Income Public Housing	Comprehensive Grant Program	Other HUD Programs
UNRESERVED SURPLUS: Balance at June 30, 1998	\$(341,256,453.11)	\$ -	\$ -
PHA adjustment to prior year balance	( 1,273,007.91)		
Balance per general ledger at June 30, 1998 Net loss for the year ended:	(342,529,461.02)	-	-
June 30, 1999 Provision for operating	( 20,934,686.97)	-	-
reserve for the year ended: June 30, 1999	( 1,986,993.41)		
BALANCE AT JUNE 30, 1999	(365,451,141.40)		-
RESERVED SURPLUS - OPERATING RESERVE: Balance at June 30, 1998 Provision for operating	7,898,817.38	-	-
reserve for the year ended: June 30, 1999	1,986,993.41	-	
BALANCE AT JUNE 30, 1999	9,885,810.79		-
CUMULATIVE CONTRIBUTIONS: Balance at June 30, 1998 Accruing annual contribution	408,961,010.69	-	-
for the year ended: June 30, 1999 Operating subsidy	1,352,794.90	-	-
for the year ended: June 30, 1999	22,855,262.00	<u> </u>	
	443,169,067,59		<u> </u>

### STATEMENT OF ANALYSIS OF SURPLUS FOR THE YEAR ENDED JUNE 30, 1999

### Annual Contributions Contract C-984 (Continued)

	Low-Income <u>Public Housing</u>	Comprehensive Grant Program	Other HUD Programs
CUMULATIVE HUD GRANTS: Balance at June 30, 1998	94,170,211.00	5,356,070.99	
HUD adjustments grants in prior year Comprehensive grants	-	1,022,041.86	-
received for the year ended:			
June 30, 1999		17,926,120,30	2,516,515.62
BALANCE AT JUNE 30, 1999	94,170,211.00	24,304,233.15	5,995,970.91
BOOK VALUE OF ASSETS CONVEYED BY HUD:			
Balance at June 30, 1998	4,857,144.65		
BALANCE AT JUNE 30, 1999	4,857,144,65		
CUMULATIVE DONATIONS: Balance at June 30, 1998	2,425,492.30		<u> </u>
BALANCE AT JUNE 30, 1999	2,425,492.30		
TOTAL SURPLUS	\$ 179,056,584.93	\$24,304,233.15	\$5,995,970.91

### STATEMENT OF INCOME AND EXPENSES - LOW-INCOME PUBLIC HOUSING FOR THE YEAR ENDED JUNE 30, 1999

#### Annual Contributions Contract C-984

OPERATING INCOME:	
Total rental income	\$ 13,868,211.57
Interest on General Fund investments	417,375.36
Other income	542,921.36
TOTAL OPERATING INCOME	14,828,508.29
OPERATING EXPENSES:	
Administrative	6,802,463.00
Tenant services	382,219.55
Utilities	10,413,017.75
Ordinary maintenance and operation	11,892,158.96
Protective services	133,777.57
General expense	4,533,125.49
Nonroutine maintenance	<u>547,463.73</u>
TOTAL OPERATING EXPENSES	34,704,226.05
NET OPERATING LOSS	(19,875,717,76)
OTHER (CHARGES) AND CREDITS:	
Interest earned on debt service fund investments	( 5,768.30)
Interest on notes and bonds payable	( 297,931.63)
Prior year adjustments:	
Affecting residual receipts	( 722,346.53)
Not affecting residual receipts	( 32,922.75)
TOTAL OTHER (CHARGES) AND CREDITS	( 1,058,969.21)
NET LOSS	<u>\$(20,934,686,97</u> )

### BALANCE SHEET - SECTION EIGHT PROGRAMS JUNE 30, 1999

#### Annual Contributions Contract C-5034

#### **ASSETS**

Cash	\$	90,384.97	
Accounts receivable		691,640.86	
Investments		329,908.01	
Deferred charges		755.00	
Land, structures and equipment		304,795.35	
TOTAL ASSETS	\$ 1	<u>,417,484.19</u>	
<u>LIABILITIES AND SURPLUS</u>			
Accounts payable	\$	252,488.12	
Accrued liabilities		36,210.65	
Trust and Deposit liabilities		349,594.96	
TOTAL LIABILITIES		638,293.73	
Surplus - see Statement of Analysis of Surplus		779,190.46	
TOTAL LIABILITIES AND SURPLUS	<u>\$ 1</u>	,417,484.19	

### STATEMENTS OF ANALYSIS OF SURPLUS - SECTION EIGHT PROGRAMS FOR THE YEAR ENDED JUNE 30, 1999

#### Annual Contributions Contract C-5034

UNRESERVED SURPLUS:	
Balance at June 30, 1998	\$(206,728,733.15)
HUD adjustments to prior	Ÿ(200,720,733. <b>1</b> 3)
settlements	( 281,160.00)
Adjusted balance at	
June 30, 1998	(207,009,893.15)
Net loss for the year ended:	(===,===,
June 30, 1999	( 20,253,576.58)
Provision for operating	, , ,
reserve for the year ended:	
June 30, 1999	( 551,269.92)
Provision for project	· · · ·
account for the year ended:	
June 30, 1999	1,852,176.00
BALANCE AT JUNE 30, 1999	(225,962,563,65)
RESERVED SURPLUS -	
OPERATING RESERVE:	( 22 722 24)
Balance at June 30, 1998	( 38,729.81)
HUD adjustments to reserve	_( 3.00)
Adjusted balance at	4
June 30, 1998	( 38,732.81)
Cash transfers for	
the year ended:	
June 30, 1999	( 38,142.00)
Provision for operating	
reserve for the year ended:	
June 30, 1999	<u> 551,269.92</u>
DALANCE AT TIME 20 1000	/7/ 205 11
BALANCE AT JUNE 30, 1999	<u>474,395.11</u>
PROJECT ACCOUNT - UNFUNDED:	
Balance at June 30, 1998	13,411,862.00
HUD prior year adjustments	281,160.00
Adjusted balance	201,100.00
for the year ended:	
June 30, 1998	13,693,022.00
Provision for project	13,003,022.00
account for the year ended;	
June 30, 1999	( 1,852,176.00
-,	
BALANCE AT JUNE 30, 1999	11,840,846,00

### STATEMENTS OF ANALYSIS OF SURPLUS - SECTION EIGHT PROGRAMS FOR THE YEAR ENDED JUNE 30, 1999

### Annual Contributions Contract C-5034 (Continued)

#### CUMULATIVE CONTRIBUTIONS -

**DEBT SERVICE:** 

Balance at June 30, 1998 Annual contributions for the year ended: June 30, 1999 193,619,683.00

·

20,806,830,00

BALANCE AT JUNE 30, 1999

214,426,513.00

TOTAL SURPLUS

\$ 779,190.46

### STATEMENT OF INCOME AND EXPENSES - SECTION EIGHT PROGRAMS FOR THE YEAR ENDED JUNE 30, 1999

#### Annual Contributions Contract C-5034

OPERATING INCOME:	<u>Certificates</u>	Vouchers	002
Interest on operating fund investments	\$ 14,751.05	\$ -	\$ -
Interest on General Fund investments Other income	65,117.32 49.84	<u>-</u>	-
TOTAL OPERATING INCOME	79.918.21		
OPERATING EXPENSES: Administrative General expense Housing assistance payments	953,988.12 223,916.25 12.204,220.46	394,558.90 92,609.28 5,047,530.33	16,263.69 3,817.35 208,058.95
TOTAL OPERATING EXPENSES		5,534,698,51	228,139.99
NET OPERATING LOSS	(13,302,206.62)	(5,534,698,51)	( 228,139,99)
OTHER (CHARGES) AND CREDITS: Prior year adjustment affecting residual receipts	132,395,44		
TOTAL OTHER (CHARGES) AND CREDITS	132,395,44		
NET LOSS	\$(13,169,811.18)	<u>\$(5,534,698.51</u> )	\$( 228,139,99)

		<u> Moderate Rel</u>	nabi	<u>litation</u>		
_	004	005		006	013	Total
\$	-	\$ -	\$	-	\$ - <u>.</u>	\$ 14,751.05
	-	-		<u>-</u>		65,117.32 49.84
	<del></del>	<del></del>			<u> </u>	79,918.21
	36,862.64 8,652.25 471,577.88	5,202.28 1,221.06 66,551.97		47,293.47 11,100.53 605,017.95	4,808.16 1,128.55 61,510.16	1,458,977.26 342,445.27 18,664,467.70
	517,092.77	72,975,31		663,411,95	67,446.87	20,465,890.23
	517,092,77)	_(_72,975,31)	_(	663,411,95)	( 67,446.87)	( 20,385,972.02)
	<del></del>			<del></del>	<del></del>	132,395.44
	<del>-</del>			<del></del>		132,395.44
<u>\$(</u>	517,092.77)	<u>\$(72,975,31)</u>	\$(	663,411,95)	\$( 67,446.87)	\$( 20,253,576,58)

## BALANCE SHEET - PHA LOCAL INITIATIVES PROGRAM JUNE 30, 1999

#### **ASSETS**

Cash	\$ 20,864.56
Accounts receivable	94,160.00
Land, structures and equipment	1,000.00
TOTAL ASSETS	\$116,024.56
LIABILITIES AND SURPLUS	
Accounts payable	\$ 12,030.81
TOTAL LIABILITIES	12,030.81
Surplus - see Statement of Analysis of Surplus	103,993.75
TOTAL LIABILITIES AND SURPLUS	\$116,024.56

## STATEMENT OF ANALYSIS OF SURPLUS - PHA LOCAL INITIATIVES PROGRAM FOR THE YEAR ENDED JUNE 30, 1999

UNRESERVED SURPLUS: Balance at June 30, 1998	\$ 5,387.27
Net income for the year ended: June 30, 1999	6.48
BALANCE AT JUNE 30, 1999	5,393.75
CUMULATIVE DONATIONS:  Balance at June 30, 1998  Donations received for the year ended:	98,600.00
June 30, 1999	
BALANCE AT JUNE 30, 1999	98,600.00
TOTAL SURPLUS	\$103,993.75

### STATEMENT OF INCOME AND EXPENSES - PHA LOCAL INITIATIVES PROGRAM FOR THE YEAR ENDED JUNE 30, 1999

OPERATING INCOME:	
Interest on General Fund investments	<u>\$ 133.08</u>
TOTAL OPERATING INCOME	133.08
OPERATING EXPENSES: Administrative	126.60
TOTAL OPERATING EXPENSES	126.60
NET INCOME	<u>\$6.48</u>

### BALANCE SHEET - HAMILTON COUNTY AFFORDABLE HOUSING PROGRAM DECEMBER 31, 1998

#### Annual Contributions Contract A-4224

#### <u>ASSETS</u>

Cash	\$ 564,209.30
Accounts receivable	11,902.97
Land, structures and equipment	3,796,712.60
TOTAL ASSETS	\$4,372,824.87
LIABILITIES AND SURPLUS	
Accounts payable	\$ 172,773.31
Notes payable	4,111,807.24
TOTAL LIABILITIES	4,284,580.55
Surplus - see Statement of Analysis of Surplus	88,244.32
TOTAL LIABILITIES AND SURPLUS	\$4,372,824.8 <u>7</u>

### STATEMENT OF ANALYSIS OF SURPLUS - HAMILTON COUNTY AFFORDABLE HOUSING PROGRAM FOR THE YEAR ENDED DECEMBER 31, 1998

#### UNRESERVED SURPLUS:

Balance at June 30, 1998 \$ 39,705.22 Net loss for the year ended:

December 31, 1999 <u>48,539.10</u>

BALANCE AT JUNE 30, 1999 \$ 88,244,32

### STATEMENT OF INCOME AND EXPENSES - HAMILTON COUNTY AFFORDABLE HOUSING PROGRAM FOR THE YEAR ENDED DECEMBER 31, 1998

OPERATING INCOME:	
Total rental income	\$ 144,630.07
Other income	4,022.35
TOTAL OPERATING INCOME	148,652.42
OPERATING EXPENSES:	
Administrative	7,157.94
Utilities	11,291.78
Ordinary maintenance and operations	<u>69,194,10</u>
TOTAL OPERATING EXPENSES	87,643.82
NET OPERATING LOSS	61,008.60
OTHER (CHARGES) AND CREDITS:	
Interest on notes and bonds payable	( 12,469.50)
TOTAL OTHER (CHARGES) AND CREDITS	( 12,469,50)
NET INCOME	\$ 48,539.10

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999

#### NOTE A - Summary of Significant Accounting Policies and Organizations:

Organization - The Cincinnati Metropolitan Housing Authority ("The Authority") is a public body corporate and politic pursuant to article 44A, which was organized under the laws of the State of Ohio to provide low rent housing for qualified individuals in accordance with the rules and regulations prescribed by the Department of Housing and Urban Development and other Federal Agencies.

#### 2. Reporting Entity

In determining how to define the reporting entity, management has considered all potential component units. The decision to include a component unit in the reporting entity was made by applying the criteria set forth in Section 2100 and 2600 of the <u>Codification of Governmental Accounting and Financial Reporting Standards</u> and <u>Statement No.14 of the Governmental Accounting Standards Board. The Financial Reporting Entity</u>. These criteria include manifestation of oversight responsibility: including financial accountability; appointment of a voting majority; imposition of will; financial benefit to or burden on a primary organization; potential for dual inclusion; and organizations included in the reporting entity although the primary organization is not financially accountable.

Based upon the application of these criteria, the reporting entity is composed of the following programs which includes all, if any, component units:

#### CINCINNATI METROPOLITAN HOUSING AUTHORITY

The financial statements of the Cincinnati Metropolitan Housing Authority include the Low-Income Public Housing under Annual Contributions Contract C-984, Section Eight Housing Assistance Payments Program under Annual Contributions Contract C-5034, a PHA Local Initiatives Program, and the Hamilton County Affordable Housing Program.

The financial statements are prepared on the basis of accounting prescribed or permitted by the Department of Housing & Urban Development and other Federal agencies, since the majority of its assets are aided by these programs. Under this basis of accounting, the public housing operations are not considered to be a self-sustaining activity.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

### NOTE A - <u>Summary of Significant Accounting Policies and Organization</u>: (Continued)

- 3. Buildings and equipment are recorded at cost and no provision for depreciation of these facilities is provided. Donated assets are recorded at fair market value at the date of donation.
- 4. Major repair expenditures funded out of operations, such as painting, roofing and plumbing, are charged against income.
- 5. Collection losses on accounts receivable are charged against income on the specific write-off method.
- 6. The Authority is a public body corporate and politic pursuant to Laws of the State of Ohio which is subsidized by the Federal Government. The Authority is not subject to Federal or State income taxes, nor is it required to file Federal and State income tax returns.
- 7. Subsidies received from the Department of Housing and Urban Development or other grantor agencies, whether for capital expenditure or operations purposes, are recorded as a contribution to surplus.
- 8. Investments are comprised of certificates of deposits and are stated at cost. Investment securities are normally held to mature at par value and adjustments are made to the investment portfolio to reflect increases/(decreases) in gains made.
- 9. Inventories of materials are valued at lower of cost or market, cost being determined on a first-in, first-out basis.
- 10. The costs of accumulated unpaid vacation and sick leave are reported in the period paid rather than in the period earned.
- 11. Interest expense on notes and bonds and interest on the related debt proceeds are capitalized during the project development period through the date of full availability in accordance with regulations from the Department of Housing and Urban Development.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

#### NOTE B - Accounts Receivable:

Accounts receivable at June 30, 1999 consists of the following:

Tenants Others			Low-Income Public Housing \$ 377,594.42 3,376,346.15 \$ 3,753,940.57
Hamilton County	Section <u>Eigh</u> t	Local Initiatives	Hamilton County Affordable Housing
Affordable Housing HUD Others	\$ - 640,875.00 50,765.86	\$ - 94,160.00	\$ - 11,902.97
	\$691,640.86	\$ 94,160.00	<u>\$ 11,902.97</u>

#### NOTE C - CASH AND INVESTMENTS:

#### Legal Requirements

Statutes require the classification of monies held by the Authority into three categories.

Category 1 consists of "active" monies required to be kept in a "cash" or "near-cash" status for immediate use by the Authority. Such monies must be maintained either as cash in the treasury or in depository accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts.

Category 2 consists of "inactive" monies, that are not required for use within the current two year period of designation of depositories. Inactive monies may be deposited or invested only as certificates of deposit maturing not later than the end of the current period of depository.

Category 3 consists of "interim" monies, which are not needed for immediate use but which will be needed before the end of the current period of depository.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

#### NOTE C - Cash and Investments: (Continued)

Statutes authorize CMHA to invest in the following securities:

- a. Bonds, notes, or other obligations of or guaranteed by the United States, or those for which the faith of the United States is pledged for the payment of principal and interest;
- Bonds, notes, debentures, or other obligations or securities issued by any federal government agency, or the Export - Import Bank of Washington;
- c. Repurchase agreements in the securities enumerated above;
- d. Bonds and other obligations of the State of Ohio; and
- e. The State Treasurer's investment pool.

Cash and investments at June 30, 1999 consists of the following:

		Category	7
	1	2	3
Cash	\$1,658,119.97	\$ -	\$8,320,505.85
		Carrying Amount	Market Value
Cash	\$1,	658,119.97	\$1,658,119.97
Certificates of deposits, yielding 4.74%	_8,	320,505.85	8,320,505.85
	<u>\$9,</u>	978,625.82	\$9,978,625.82

Cash and investments are properly collateralized in accordance with HUD Financial Management Handbook 7475.1, Chapter 4 which requires 100% and continuously collateralized with HUD approval US Government Securities.

#### NOTE D - <u>Debt Amortization</u>:

Debt amortization funds represent amounts on hand with paying agents, the current contributions due from HUD for the payment of interest on and the retirement of bonds and notes issued to finance the projects, and investments of funds by paying agents plus interest earned thereon.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

#### NOTE D - Debt Amortization: (Continued)

Debt amortization funds at June 30, 1999 consist of the following:

	Low-income
	<u>Public Housing</u>
Funds held by fiscal agents for matured and past	
due interest on bonds	\$ 14,686.79
Accrued annual contribution from HUD	<u>1,442,736.15</u>
	\$ 1 457 422 94

#### NOTE E - Deferred Charges:

Deferred charges at June 30, 1999 consist of the following:

Prepaid insurance Inventory Other	Low-Income Public Housing \$ 328,357.22 1,203,658.18	Section Eight \$755.00
	<u>\$ 1,711,404.00</u>	<u>\$755.00</u>

#### NOTE F - Land, Structures and Equipment:

In accordance with the Low-Rent Housing Authority Handbook, the Authority capitalizes as land, structures and equipment the following costs: (1) site acquisition and improvement, (2) structures, (3) equipment and (4) indirect development costs. Indirect development costs include administration and interest-net, and initial operating deficits of the respective projects.

Development and modernization and land, structures and equipment costs incurred during the year ended June 30, 1999:

	Low-Income Public Housing	Comprehensive Grant Program
Balance at June 30, 1998 Additions to development, modernization and land, structures, and equipment	\$305,912,139.26	\$ 6,517,334.03
costs - net	275,972.14	20,774,964.75
Balance at June 30, 1999	\$306,188,111.40	<u>\$ 27,292,298.78</u>

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

### NOTE F - <u>Land</u>, <u>Structures</u> and <u>Equipment</u>: (Continued)

	Other HUD Grant Programs	Section Eight	Hamilton County Affordable Housing		Local itiatives Program
Balance at June 30, 1998	\$3,627,987.84	\$302,811.85	\$2,680,214.28	\$	1,000.00
Additions to development, modernization as land, structures and equipment					
costs-net	2,419,203.62	1.983.50	1,116,498.32		
Balance at June 30, 1999	\$6,047,191,46	\$304,795.35	\$3,796,712.60	<u>\$</u>	1,000.00

#### NOTE G - Accounts Payable:

Accounts payable at June 30, 1999 consists of the following:

Vendors, contractors and other Tenant security deposits	Low-Income Public Housing \$ 1,248,778.61 875,024.25 \$ 2,123,802.86	Comprehensive <u>Grant Program</u> \$2,988,065.63 
Vendors and Contractors	Other HUD  Grant Programs  \$ 51,220.55	Section
Vendors, contractors and others Tenant security deposits Interfund	Local <u>Initiatives</u> \$ 12,030.81  \$ 12,030.81	County Affordable Housing \$ 152,273.31 20,500.00 \$ 172,773.31

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

#### NOTE H - Notes Payable:

#### Annual Contributions Contract C-984

The Authority presently has \$22,342,590.67 on Annual Contributions Contract C-984 of Temporary Project Notes - HUD at June 30, 1998 at rates ranging from 6.625% to 8.00% per annum. The maturity is indefinite and determined by HUD. Historically, annual contributions have been made which paid the interest expense and reduced principal. However, due to provision of the Consolidated Omnibus Budget Reconciliation Act of 1985 all outstanding HUD held notes payable are eventually transferred to permanent notes which are to be forgiven on September 30, 1986 and on any subsequent September 30 (end of Federal Fiscal Year) any notes issued during that year would also be forgiven. HUD gives annual instructions to local PHA's regarding entries to post the effects of this forgiveness in the books of account, which has been recorded if any as of June 30, 1999.

#### Hamilton County Affordable Housing (Home Investment Partnership Program)

Hamilton County provided <u>HOME</u> funds for the development of the units subject to construction acquisition with rehabilitation. The funds will be loaned to Cincinnati Metropolitan Housing Authority at 2% per annum simple interest for a term of 20 years for new construction and 15 years for acquisition with rehabilitation. All interest and payment of principle on said loans will be deferred for the term of the loan then repaid on a ten year amortization schedule except that if the units are maintained for low income use, 10% of the accrued interest and principle will be forgiven for each full year that the units are preserved as low income housing. At December 31, 1998 the Total amount of HOME and bank notes provided was \$4,111,807.24. All units presently purchased and under lease to tenants are with income at the required low income housing level.

#### NOTE I - Accrued Liabilities:

Accrued liabilities at June 30, 1999 consists of the following:

	Low-Income Public Housing	
Accrued interest on bonds		
and notes payable	\$41,551,006.04	\$ -
Accrued PILOT, wages, and other	2,183,912.28	36,210,65
	\$43,734,918.32	\$36,210.65

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

#### NOTE J - Trust and Deposit Liabilities:

Trust and deposit liabilities at June 30, 1999 consists of the following:

FSS escrow deposits

Section Eight \$ 349,594.96

#### NOTE K - Deferred Credits:

Deferred credits at June 30, 1999 consists of the following:

Low-Income
Public Housing
\$ 116,945.96

Other

#### NOTE L - Fixed Liabilities:

Capital facilities are financed by debt which is guaranteed and subsidized by Federal Government Agencies. This debt consists of the following:

Permanent Notes Payable:

The Authority presently has \$64,417,734.77 on Annual Contributions Contract C-984 of Permanent Notes-HUD at June 30, 1999 at rates ranging from 5.25% to 8.00% per annum. The maturity is indefinite and determined by HUD. Historically, annual contributions have been made which paid the interest expense and reduced principal. However, due to provision of the Consolidated Omnibus Budget Reconciliation Act of 1985 all outstanding HUD held notes were to be forgiven on September 30, 1986 and on any subsequent September 30 (end of Federal Fiscal Year) any notes issued during that year would also be forgiven. HUD gives annual instructions to local PHA's regarding entries to post the effects of this forgiveness in the books of account, which has been recorded if any as of June 30, 1999.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

#### NOTE L - Fixed Liabilities:

Loans Payable to Federal Financing Bank:

The Authority sold project notes to the Federal Financing Bank. These notes are to be repaid on a long-term basis through subsidies by the Federal government with annual principal reduction contribution approximating \$20,000.00 over the next five years. At June 30, 1999 the Authority's loans payable to the Federal Financing Bank are as follows:

Final Maturity Date November 1, 2010

Amount \$329,826.02

The outstanding notes bear interest on 6.6% and are payable annually on November 1.

Bonds Payable:

Bonds payable of \$9,860,834.36 at June 30, 1999 for the Low-Income Public Housing Program consist of new Housing Authority bonds issued in the amount of \$54,571,731.00 during the prior audit periods and new Housing Authority bonds retired in the amount of \$44,710,896.64 with annual bond principal reduction contribution approximating \$1,500,000.00 over the next five years.

The outstanding bonds bear interest at a rate of 3.00% to 6.00% per year. Interest is payable semi-annually on January 1 and July 1.

In accordance with the terms of its Annual Contributions Contract with the Housing Authority, HUD is responsible for making the payments on the principal and interest due on the above outstanding bonds through HUD's annual contributions payments.

#### NOTE M - Annual Contributions by Federal Agencies:

Annual Contributions Contract C-984 - Pursuant to the Annual Contributions Contract, HUD makes annual debt service contributions to the Authority for each permanently financed project in an amount equal to the debt service on the bonds, plus, if necessary, an amount to fully amortize the Authority's indebtedness represented by permanent notes or project notes. Accrued HUD contributions for the year ended June 30, 1999 was \$1,352,794.90.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

#### NOTE M - Annual Contributions by Federal Agencies: (Continued)

Public Housing Program:

HUD also contributes an additional operating subsidy approved in the operating budget under the annual Contributions Contract. Additional operating subsidy contributions for the year ended June 30, 1998 were \$22,855,262.00.

HUD contributions for debt service and operating subsidy are not reflected as revenue in the Statement of Income and Expenses, but as additions to Surplus.

Annual Contributions Contract A-2989 - Annual Contributions Contract Section Eight programs provide for housing assistance payments to private owners of residential units on behalf of eligible low or very low income families. The program provides for such payments with respect to existing and moderately rehabilitated housing covering the difference between the maximum rental on a dwelling unit, and the amount of rent contribution by a participating family and related administrative expense. The Authority is also eligible to receive reimbursements for preliminary expenses prior to lease up.

HUD contributions for the year ended June 30, 1999 were as follows:

Section Eight Certificates	\$13,590,611.00
Section Eight Vouchers	5,641,722.00
Moderate Rehabilitation	1,574,497.00

\$20,806,830.00

HUD contributions are not reflected as revenue in the Statement of Income and Expenses, but as additions to Surplus.

#### NOTE N - Retirement Commitments:

Plan Description: The Authority contributes to the Public Employees' Retirement System of Ohio (PERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The authority to establish and amend benefits is provided by State Statute per Chapter 145 of the Ohio Revised Code. The Public Employees' Retirement System issues a standalone financial report. Interested parties may obtain a copy by making a written request to 277 East Town Street, Columbus, Ohio 43215-4642 or by calling 614-466-2085.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

#### NOTE N - Retirement Commitments: (Continued)

b. Funding Policy: The Ohio Revised Code provides statutory authority for employee and employer contributions. The employee contribution rate is 8.5% for employees other than law enforcement. The 1999 employer contribution rate for local government employer units was 13.55% of covered payroll. The Authority's total payroll and covered payroll for the year ended June 30, 1999 was \$13,390,315 and \$13,169,464 respectively. The Authority's contribution to PERS for the year ended June 30, 1999 was \$2,903,743, which consisted of \$1,119,364 from employees and \$1,784,379 from the Authority.

#### NOTE 0 - Other Post-Employment Benefits:

Public Employees Retirement System of Ohio provided post-retirement health care coverage to age and service retirants with 10 or more years of qualifying Ohio service credit. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the survivor recipients is available. health care coverage provided by the retirement system is considered an Other Post-Employment Benefit (OPEB) as described in GASB Statement Number 12. A portion of each employer's contribution to PERS is set aside for the funding of post-retirement health care. The Ohio Revised Code provides statutory authority for employer contributions. The 1999 employer contribution rate for local government employers was 13.55% of covered payroll: 4.2% was the portion that was used to fund health care The Ohio Revised Code provides the statutory for the year 1998. authority requiring public employers to fund post-retirement health care through their contributions to PERS. The employer contributions actually made by the Authority to fund post-employment benefits during fiscal 1998 was \$553,117, based on the 1998 rate.

#### NOTE P - <u>Self-Funded Health Benefits</u>:

The Housing Authority is self-insured for employee dental and vision coverage and maintains a \$90,000 stop-loss policy. The Authority has contracted with a third party administrator to direct this program.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999 (Continued)

#### NOTE Q - Interfund Activity Schedule:

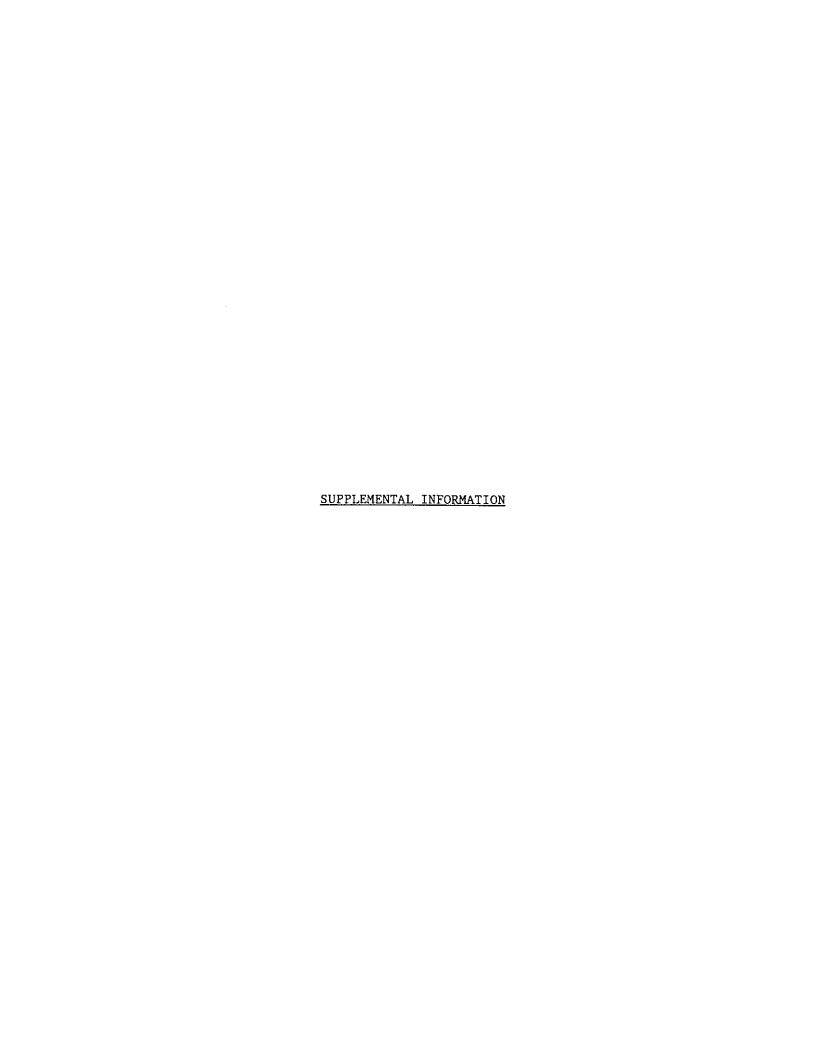
	Due to		
			Hamilton
			County
	Public		Affordable
Due From	<u> Housing</u>	Section Eight	Housinq
Public Housing	\$ -	\$( 156,845.68)	\$( 566.98)
Section Eight	156,845.68	_	( 49,126.11)
Hamilton County			
Affordable Housing	566.98	49,126.11	-
Local Initiative Fund	-	-	( 94,160.00)
Comprehensive Grant			
Programs	2,988,065.63	-	-
Other HUD Programs	51,220.55		
TOTALS	\$3,196,698.84	<u>\$( 107,719.57</u> )	<u>\$(143,853.09</u> )

Hamilton County Affordable Housing Interfund Balances also agree to all other Cincinnati Metropolitan Housing Authority general ledgers at December 31, 1998.

#### NOTE R - Contingent Liabilities:

- 1. The Authority is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the Authority's attorney that resolution of these matters will not have a material adverse effect on the financial condition of the Authority.
- 2. The Authority is subject to possible examinations made by Federal and State authorities who determine compliance with terms, conditions, laws and regulations governing other grants given to the Authority in the current and prior years. There were no such examinations for the year ended June 30, 1999.

Comprehensive Grant Program \$(2,988,065.63)	Other HUD Programs \$( 51,220.55)	Local Initiative Fund \$ -	Totals \$(3,196,698.84) 107,719.57
-	- -	94,160.00	143,853.09 ( 94,160.00)
	-	<del></del>	2,988,065.63 51,220.55
\$(2,988,065.63)	\$( 51,220.55)	\$ 94,160.00	\$



### COMPUTATION OF RESIDUAL RECEIPTS AND ACCRUING ANNUAL CONTRIBUTIONS FOR THE YEAR ENDED JUNE 30, 1999

#### Annual Contributions Contract C-984

#### Low-Income Public Housing

COMPUTATION OF RESIDUAL RECEIPTS:  Net operating loss Capital expenditures Prior year adjustments affecting residual receipts	\$(19,875,717.76) ( 275,972.14) ( 722,346.53)
Operating subsidy Provision for operating reserve	22,855,262.00 <u>( 1,986,993,41</u> )
RESIDUAL RECEIPTS - PER AUDIT	( 5,767.84)
Effect of audit adjustments on residual receipts	5,767.84
RESIDUAL RECEIPTS - PER PHA	\$
COMPUTATION OF ACCRUING ANNUAL CONTRIBUTIONS: Fixed annual contributions Adjustments per Part II of contract	\$ 1,352,794.90 
ACCRUING ANNUAL CONTRIBUTIONS	\$ 1,352,794.90

# COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND PROJECT ACCOUNT OPERATING RESERVE CHANGES - SECTION EIGHT PROGRAM FOR THE YEAR ENDED JUNE 30, 1999

	Exis	ting
	Certificates	Vouchers
MAXIMUM CONTRIBUTIONS AVAILABLE:		
Maximum annual contributions authorized	\$13,852,369.00	\$ 4,563,129.00
Prorata Maximum annual contributions		
applicable to a period in excess of		
twelve months	70,694.00	-
Project account balance at		
beginning of year	4,458,775.00	2,504,077.00
TOTAL ANNUAL CONTRIBUTIONS AVAILABLE	\$18,381,838.00	\$ 7,067,206.00
ANNUAL CONTRIBUTIONS REQUIRED:		
Housing assistance payments	\$12,204,220.00	\$ 5,047,530.00
Administrative fee	1,436,393.00	584,465.00
Hard-to-house fees	11,340.00	8,145.00
Actual independent public accountant	11,0 (0.00	0,210,00
audit costs	3,825.00	1,582.00
Actual preliminary and general expense	-	-
Total of Funds Required	13,655,778.00	5,641,722.00
Project receipts other than		• •
annual contributions	65,167,00	
TOTAL ANNUAL CONTRIBUTIONS REQUIRED	\$13,590,611.00	\$ 5,641,722.00
STATUS OF PROJECT ACCOUNT:		
Balance at beginning of period	\$ 4,458,775.00	\$ 2,504,077.00
Provision for project account	332,452.00	(1,078,593.00)
		/
BALANCE AT END OF PERIOD	\$ 4,791,227.00	<u>\$ 1,425,484.00</u>
ANNUAL YEAR-END SETTLEMENT:		
Total annual contributions due	\$13,590,611.00	\$ 5,641,722.00
Total partial payments received by PHA	13,923,063.00	4,563,129.00
room pareign payments rooming by rim	13,323,003.00	
UNDER/(OVER) PAYMENTS TO PHA	\$( 332,452.00)	\$ 1,078,593.00
ANNUAL CONTRIBUTIONS EARNED - Lesser of		
contributions available or contributions		
required	\$13,590,611.00	\$ 5,641,722.00

Moderate Rehabilitation						Total With
	02	04	05	06	13	Balance Sheet
\$	<del>-</del>	\$ 164,910.00	\$ 45,480.00	\$ 186,792.00	\$ 71,280.00	\$ 18,883,960.00
	-	-	-	-	-	70,694.00
	2,069,467,00	2.437.918.00	<u>744,981.00</u>	1.335,671.00	142,133,00	13,693,022.00
<u>\$</u> :	2,069,467.00	\$ 2,602,828.00	\$ 790,461.00	\$1,522,463.00	\$ 213,413,00	\$ 32,647,676.00
\$	208,059.00 24,061.00	\$ 471,578.00 54,583.00	\$ 66,552.00 7,704.00	\$ 605,018.00 69,999.00	\$ 61,510.00 4,990.00	\$ 18,664,467.00 2,182,195.00 19,485.00
	65.00	148.00	21.00	190.00	19.00	5,850.00
	232,185.00	526,309.00	74,277.00	675,207.00	66,519.00	20,871,997.00
						65,167,00
\$	232,185.00	\$ 526,309.00	\$ 74,277.00	\$ 675,207.00	\$ 66,519,00	\$ 20,806,830.00
۲.	2,069,467.00 232,185.00) 1,837,282.00	\$ 2,437,918.00 ( 361,399.00) \$ 2,076,519.00	\$ 744,981.00 ( 28,797.00) \$ 716,184.00	\$ 1,335,671.00 ( 488.415.00) \$ 847,256.00	\$ 142,133.00 4,761.00 \$ 146,894.00	\$ 13,693,022.00 ( 1,852,176,00) \$ 11,840,846.00
\$	232,185.00 256,632.00	\$ 526,309.00 588,676.00	\$ 74,277.00 91,732.00	\$ 675,207.00 	\$ 66,519.00 45,955.00	\$ 20,806,830.00 20,174,449.00
\$(	24,447.00)	\$( 62,367.00)	<u>\$( 17,455,00</u> )	\$( 30,055,00)	\$ 20,564.00	\$ 632,381.00
\$	232,185.00	\$ 526,309.00	<u>\$ 74,277.00</u>	\$ 675,207.00	\$ 66,519.00	\$ 20,806,830.00

# COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND PROJECT ACCOUNT - OPERATING RESERVE CHANGES - HOUSING ASSISTANCE PAYMENTS PROGRAM FOR THE YEAR ENDED JUNE 30, 1999 (Continued)

	Exis	sting
	Certificates	Vouchers
OPERATING RESERVE CHANGES:		
Operating income	\$ 79,918.21	\$ -
Annual contribution earned	<u>13,590,611.00</u>	<u>5,641,722.00</u>
Total Operating Receipts	13,670,529,21	5,641,722,00
Operating expense	13,382,124.83	5,534,698.51
Prior year adjustments affecting residual receipts Capital expenditures	( 132,395.44) 1,983,50	<u> </u>
Total Operating Expenditures	13,251,712,89	5,534,698,51
Net operating receipts/(expenditures) per audit	418,816.32	107,023.49
Effect of audit adjustments on operations	_	
Net operating receipts/(expenditures) per PHA	418,816.32	107,023.49
Reserve/(deficit) carry forward from prior year	( 160,934.81)	83,817.00
HUD adjustment to reserve	( 3.00)	-
Cash (withdrawal)/deposit during year	( 38,142,00)	
Reserve/(deficit) at end of current year	\$ 219,736,51	\$ 190,840.49

Moderate Rehabilitation						To	tal With				
	_02		04		05		06		13	<u>Bal</u>	ance Sheet
\$	232,185.00	\$	526,309.00	\$	- 74,277,00	\$	675,207,00	\$	- 66,519.00	\$ 20	79,918.21 0,806,830.00
	232,185.00		526,309.00		74,277.00	_	675,207.00	_	66,519.00	20	) <u>.886.748.21</u>
	228,139.99		517,092.77		72,975.31		663,411.95		67,446.87	20	,465,890.23
	<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>		<del>-</del>	<u> </u>	132,395,44) 1,963,50
	228,139,99		517,092.77	_	72,975,31		663,411.95	_	67,446.87	20	335,478.29
	4,045.01		9,216.23		1,301.69		11,795.05	(	927.87)		551,269.92
_				_				_		_	
	4,045.01		9,216.23		1,301.69		11,795.05	(	927.87)		551,269.92
	6,908.00		13,246.00		2,075.00		16,936.00	(	777.00)	(	38,729.81)
	-		-		-		-		-	(	3.00)
						_		_			38,142,00)
\$	10,953.01	\$	22,462,23	\$	3,376.69	\$	28,731.05	<u>\$(</u>	1,704,87)	\$	474,395.11)

# STATEMENT OF ACTUAL COMPREHENSIVE GRANT PROGRAM COSTS - UNCOMPLETED JUNE 30,1999

#### Annual Contributions Contract C-984

1. The Comprehensive Grant costs for Phases 706 and 707 are as follows:

Funds Approved Funds Expended	706 \$ 16,175,604.00 14,953,404.31	707 \$ 16,638,185.00 8,664,161.36
Excess of Funds Approved	<u>\$ 1,222,199.69</u>	\$ 7,974,023.64
Funds Advanced Funds Expended	\$ 14,571,453.87 14,953,404.32	\$ 7,990,737.42 8,664,161.36
Deficiency of Funds Advanced	\$( 381,950.4 <u>5</u> )	\$( 673,423.94)

2. Cost additions totaling \$201,451,422.43 were made during the current audit period and, accordingly, were audited by Malcolm Johnson & Company, P.A.

There were no additions to the maintenance reserve account.

# STATEMENT OF ACTUAL HOPE VI DEMOLITION PROGRAM COSTS JUNE 30,1999

#### Annual Contributions Contract C-984

1. The Hope VI (601) Demolition Program Costs are as follows:

Funds Approved	\$ 720,000.00
Funds Expended	
Excess/(deficiency) of Funds Approved	<u>\$</u>
Funds Advanced	\$ 720,000.00
Funds Expended	720,000.00
Excess/(deficiency) of Funds Advanced	\$

- 2. Cost additions totaling \$594,750.97 were made during the current audit period, and, accordingly, were audited by Malcolm Johnson & Company, P.A.
- 3. This is a U.S. Department of Housing and Urban Development Hope VI Action Demolition with CFDA Number 14.000.

# STATEMENT OF ACTUAL HOPE VI ACTION PROGRAM COSTS JUNE 30,1999

#### Annual Contributions Contract C-984

1. The Hope VI (602) Action Program Costs are as follows:

Funds Approved	\$
Funds Expended	1,908,565,81
Deficiency of Funds Approved	<u>\$(1,908,565.81</u> )
Funds Advanced	\$
Funds Expended	1,908,565.81
Deficiency of Funds Advanced	<u>\$(1,908,565.81</u> )

- Cost additions totaling \$1,908,565.81 were made during the current audit period, and, accordingly, were audited by Malcolm Johnson & Company, P.A.
- 3. This is a U.S. Department of Housing and Urban Development Hope VI Action Program with CFDA Number 14.000

# STATEMENT AND CERTIFICATION OF ACTUAL DRUG ELIMINATION GRANT PROGRAM COSTS JUNE 30,1999

#### Annual Contributions Contract C-984

OHIO DEPO040196

1. The final SF-269 for Family Investment Center Grant Program:

Federal Share of outlays	\$ 1,919,500.00
Total unliquidated obligations Recipient share of unliquidated obligations Federal share of unliquidated obligations	- - -
Total Federal Share	1,919,500.00
Total Federal Funds authorized for this funding period	1,919,500.00
Unobligated balance of Federal Funds	\$ -

- These balances are in agreement with the form SF-269A submitted to HUD by the Authority.
- 3. Cost additions totaling \$926,138.14 were made during the current audit period and, accordingly, were audited by Malcolm Johnson & Company, P.A.
- 4. All funds have been expended in accordance with program requirements.

# STATEMENT OF ACTUAL DRUG ELIMINATION GRANT PROGRAM COSTS JUNE 30, 1999

#### Annual Contributions Contract C-984

1. The Drug Elimination Grant Program costs are as follows:

	Grant Program		
	Drug #5	Drug #6	
Funds Approved Funds Expended	\$ 1,913,340.00 1,407,259.46	\$ 1,898,780.00 <u>177,199.62</u>	
Excess of Funds Approved	\$ 506,080.54	\$ 1,721,580.38	
Funds Advanced Funds Expended	\$ 1,365,366.48 1,407,259.46	\$ 168,306.35 177,199.62	
Deficiency of Funds Advanced	\$( 41,892.98)	<u>\$(8,893.27)</u>	

- 2. Cost additions totaling \$1,398,542.88 were made during the current audit period and, accordingly, were audited by Malcolm Johnson & Company, P.A.
- 3. This is a U.S. Department of Housing and Urban Development Drug Elimination Grant Program with CFDA Number 14.854.

# STATEMENT OF ACTUAL ELDERLY SERVICE COORDINATORS FOR PUBLIC HOUSING PROGRAM COSTS JUNE 30, 1999

#### Annual Contributions Contract C-984

1. The Service Coordinators for the Public Housing Program Costs are as follows:

Funds Approved	\$ 507,630.00
Funds Expended	375,773.08
Excess of Funds Approved	\$ 131,856.92
Funds Advanced	\$ 375,773.08
Funds Expended	375,773.08
Deficiency of Funds Advanced	<u>\$</u>

•

- 2. Cost additions totaling \$94,063.30 were made during the current audit period, and, accordingly, were audited by Malcolm Johnson & Company, P.A.
- 3. This is a U. S. Department of Housing and Urban Development Service Coordinators for Public Housing Program with CFDA number 14.167.

### STATEMENT OF ACTUAL CONGREGATE HOUSING SERVICE PROGRAM COSTS JUNE 30, 1999

#### Annual Contributions Contract C-984

1. The Congregate Housing Service Program Costs are as follows:

Funds Approved	\$ 735,828.00
Funds Expended	713,235.64
Excess of Funds Approved	\$ 22,592,36
Funds Advanced	\$ 735,807.46
Funds Expended	713,235.64
Excess of Funds Advanced	<u>\$ 22,571.82</u>

- 2. Cost additions totaling \$91,861.05 were made during the current audit period, and, accordingly, were audited by Malcolm Johnson & Company, P.A.
- 3. This is a U. S. Department of Housing and Urban Development Congregate Housing Service Program with CFDA number 14.170.

### STATEMENT OF ACTUAL GATEWAY GRANT COSTS JUNE 30, 1999

#### Project Number 118877-AB-53-97

1. The Gateway Grant Costs of Project Number 118877-AB-53-97 are as follows:

Funds Approved Funds Expended	\$ 52,624.00
Excess of Funds Approved	\$ 52,624.00
Funds Advanced - State of Ohio Funds Expended	\$ 52,624.00
Deficiency of Funds Advanced	\$ 52,624.00

- 2. There were no cost additions made during the current audit period.
- 3. This is a U.S. Department of Education Adult Basic and Literacy Education with CFDA Number 84.002.

# ANALYSIS OF LAND, STRUCTURES AND EQUIPMENT FOR THE YEAR ENDED JUNE 30, 1999

Land, Structures and Equipment balance at June 30, 1999	\$ 306,188,111.40
Land, Structures and Equipment balance at June 30, 1998	305,912,139.26
Difference	275,972.14
Less: Replacement of nonexpendable equipment (account 7520)	( 275,972.14) ( 275,972.14)
Net Difference - See Schedule of Adjustments Made	\$

# ANALYSIS OF LAND, STRUCTURES AND EQUIPMENT - SECTION EIGHT PROGRAMS FOR THE YEAR ENDED JUNE 30, 1999

Land, Structures and Equipment balance at June 31, 1999	\$ 304,795.35
Land, Structures and Equipment balance at June 31, 1998	302,811.85
Difference	1,983.50
Less: Replacement of equipment (account 7520)	( 1,983.50)
Net Difference	<u>\$</u>

#### ANALYSIS OF GENERAL FUNDS CASH AUDITED BALANCES AT JUNE 30, 1999

CASH AND OTHER ASSETS: Cash Accounts receivable Investments Deferred charges	\$ 982,661.14 3,753,940.57 7,990,597.84 1,711,404.00
Total	\$14,438,603.55
LIABILITIES. RESERVES AND ADJUSTMENTS: Accounts payable Accrued liabilities Imbalance reported at prior audit period ended	\$ 2,123,802.86 2,183,912.28
June 30, 1995 Deferred credits Operating reserve Prior year adjustments affecting residual receipts	133,899.50 116,945.96 9,885,810.79 ( 5,767.84)
Total	\$14,438,603.55

#### ANALYSIS OF GENERAL FUND CASH COMPREHENSIVE GRANT PROGRAM AUDITED BALANCES JUNE 30, 1999

<u>PARTICULARS</u> :	
Modernization Grant advances	\$ 24,304,233.15
Modernization Grant costs	<u>27,292,298,78</u>
Deficiency of Advances	<b>\$</b> ( 2,988,065.63)
CASH AND OTHER ASSETS:	
Adjusted for deficiency of modernization advances	\$ 2,988,065,63
Total	\$ 2,988,065,63
LIABILITIES, RESERVES AND ADJUSTMENTS:	
Accounts payable	\$ 2,988,065,63
Total	\$ 2,988,065,63

#### ANALYSIS OF GENERAL FUNDS CASH-OTHER HUD PROGRAMS AUDITED BALANCES AT JUNE 30, 1999

PARTICULARS:	
Modernization Grant advances	\$ 5,995,970.91
Modernization Grant costs	6,047,191.46
Deficiency of Advances	<u>\$( 51,220.55</u> )
CASH AND OTHER ASSETS:	
Adjusted for deficiency of modernization advances	<u>\$ 51,220.55</u>
Total	<u>\$ 51,220.55</u>
LIABILITIES, RESERVES AND ADJUSTMENTS:	
Accounts payable	\$ 51,220.55
Total	\$ 51,220.55

# ANALYSIS OF GENERAL FUNDS CASH SECTION EIGHT PROGRAMS JUNE 30, 1999

CASH AND OTHER ASSETS:	
Cash	\$ 90,384.97
Accounts receivable	642,514.75
Interfund advances	49,126.11
Investments	329,908.01
Deferred charges	755.00
Total	\$ 1,112,688.84
LIABILITIES, RESERVES AND ADJUSTMENTS:	
Accounts payable	\$ 95,642.44
Interfund advances	156,845.68
Trust and deposit liabilities	349,594. <b>9</b> 6
Accrued liabilities	36,210.65
Operating reserve	474,395.11
Total	<u>\$ 1,112,688.84</u>

#### Y2K DISCLOSURE SUPPLEMENT

The Cincinnati Metropolitan Housing Authority is currently working to resolve the potential impact of the Year 2000 (Y2K) on the processing of date-dependent information by the computerized information systems being utilized in the Housing Authority. The Authority is in the remediation stage of compliance. While a Y2K compliance plan has been developed and is being implemented, there still remain components of the automated environments within those offices that are not Y2K compliant. The Y2K issue is the result of computer programs being written using two digits (rather than four) to define a year. This could result in miscalculations or system failures. The Authority has spent \$21,098.00 during the 1998-99 year to make their application software, operating systems, and computer hardware Y2K compliant. It is estimated that \$19,943.00 will be required to complete the Y2K conversion. These costs are not expected to have a material impact on the Housing Authority's financial operations. However, if the Housing Authority and/or their hardware and software vendors are unable to resolve the outstanding Y2K issues in a timely manner, the Y2K issue could result in a material financial risk. The Housing Authority plans to devote the necessary resources to resolve all remaining Y2K issues in a timely manner.

#### PIH Compliance Supplement

We have conducted our audit in accordance with Notice PIH 95-31 issued May 25, 1995 and updated through Notice PIH 96-32 and PIH 97-30. Our audit procedures revealed no findings or reportable conditions relating to the requirements of this notice except as may be communicated in accordance with generally accepted governmental auditing standards in the Findings and Questioned Costs section of this report or in a separately issued management letter.

Our review of the Authority's Public Housing Management Assessment Program (PHMAP) compliance encompassed an examination of the following documents:

Indicator	Component	<u>Description</u>	Housing Authority Document Resources
1	1	Vacancy Rate	Detail Vacancy Log
1	2	Unit Turnaround	Detail Vacancy Log
3		Rents Uncollected	Final General ledger Account Balances
4	1	Emergency Work Orders	Work Order Log
4	2	Non-emergency Work Orders	Work Order Log
5	1	Annual Inspection of Units	Tenant Files & Physical Inspection Checklist
5	2	Annual Inspection of Units	Inspection Log
6	1	Cash Reserves	Audited General Ledger Account Balances
7	1	Economic Unit	Inquiry of Administration, Board Minutes, Bulletin Board
7	2	Resident Organization	Inquiry of Administration, Board Minutes, Bulletin Board
7	3	Resident Involvement	Inquiry of Administration, Board Minutes, Bulletin Board
7	4	Resident Programs Management	Inquiry of Administration, Board Minutes, Bulletin Board

### PIH Compliance Supplement (Continued)

Our examination of the Authority's Section Eight Rental Assistance Programs Compliance encompassed the following documents:

Waiting Lists

Administrative Plan

Tenant Files Documentation

Utility Allowance Schedules and Documentation

Payment Standards

Fair Market Rents

Rent Reasonableness Form

Housing Assistance Payments (HAP) Register

Housing Quality Standards (HQS) Annual Inspection Reports

5% Reinspection Reports

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 1999

#### SECTION I - SUMMARY OF AUDITORS RESULTS

#### FINANCIAL STATEMENTS

Type of auditors' report issued:		Unc	<u>qualified</u>	
Internal control over financial re	porting:			
Material weakness(es) identifie	d?	yes	<u>X</u> no	
Reportable condition(s) identification not considered to be material w		yes	<u>X</u> none	reported
Noncompliance material to financia noted?	l statements	yes	<u> X</u> no	
FEDERAL AWARDS				
Internal control over major progra	ums:			
Material weakness(es) identifie	d?	yes	X_no	
Reportable condition(s) identification not considered to be material w		yes	<u>X</u> none	reported
Type of auditors' report issued on for major programs:	compliance	<u>Unc</u>	ualified	
Any audit findings disclosed that to be reported in accordance with of Circular A-133?		yes	<u>X</u> _no	
Identification of major programs:				
CFDA Number	Name of Federal	Program		
14.850	Low-Income Publ	ic Housing		
14.859	COMP Grant	<del></del>		
14.854	Drug Eliminatio	n Program		
14.185	HOPE VI			
14.857	Section Eight C	ertificate	Program	
14,855	Section Eight V	oucher Prog	gram	

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 1999 (Continued)

### SECTION I - SUMMARY OF AUDITORS RESULTS (Continued)

Dollar threshold used to distinguish between type A and type B programs: \$2,051,877

Auditee qualified as low-risk auditee? yes X no

#### SECTION II - FINANCIAL STATEMENT FINDINGS

There were no Financial Statement Findings during the current audit period.

#### SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

There were no Federal Award Findings and Questioned Costs during the current audit period.

#### SECTION IV - PRIOR AUDIT FINDINGS

There were not Prior Audit Findings for the current audit period.

#### ACTIVITIES OF THE HOUSING AUTHORITY

The Housing Authority had 12,430 units under management and was administering several modernization programs at June 30, 1999.

<u>Management</u> :	<u>Units</u>
Low-Income Public Housing	7,678
Section Eight Programs	4,752
	12,430

#### Modernization:

Comprehensive Grant Programs

# SCHEDULE OF ADJUSTMENTS MADE - PUBLIC HOUSING JUNE 30, 1999

#### Annual Contributions Contract C-984

Account <u>Number</u> 2311.00 6020	(1) Permanent Notes - HUD Prior Year Adjustments - Not Affecting Residual Receipts	Dr. 1,234,977.24	<u>Cr.</u> 1,234,977.24
	To correct Permanent Notes - HUD, to agree with HUD Security Ledger Trial Balance issued for June 30, 1999. (This entry should be made by the PHA.)		
1122 2240	Tenants Accounts Receivable Tenant Prepaid Rents	31,939.39	31,939.39
	To reclassify tenant rents paid in advance at June 30, 1999 per PHA's tenant ledger. For report purposes only. (This entry should be made by the PHA.)		
2840.00 2845.00	(3) Cumulative HUD Annual Contributions Cumulative HUD Grants	94,170,211.00	94,170,211.00

To reclassify HUD grants to the appropriate account, and separate these grants from annual contributions for operating subsidy, debt forgiveness legislation, and payment of accruing annual contributions as required in HUD accounting guide HM 7511.1. (This entry should be made by the PHA.)

# SCHEDULE OF ADJUSTMENTS MADE - PUBLIC HOUSING JUNE 30, 1999 (Continued)

Account <u>Number</u> 1129 1400.2	(4) Accounts Receivable - Other Development Costs	Dr. 2,988,065.63	<u>Cr.</u> 2,988,065.63
	To reclassify interfund receivables		
	recorded by the PHA in Development		
	Costs in error at June 30, 1999. (This entry should <u>not</u> be made by		
	the PHA.)		
	(5)		
6010	Prior Year Adjustment-Affecting		
	Residual Receipts	5,767.84	
6020	Prior Year Adjustment-Not		
	Affecting Residual Receipts		5, <b>7</b> 67.84
	To correct for PHA recording payments to		
	bond fund management in account 5230.1		
	instead of general expense for the year		
	ended June 30, 1999. (This entry		

should be made by the PHA.)

### SCHEDULE OF ADJUSTMENTS MADE - SECTION EIGHT PROGRAMS JUNE 30, 1999

Account <u>Number</u>	(1)	Dr.	Cr.
4715 2181.2	Housing Assistance Payments - FSS FSS Escrow	349,594.96	349,594.96
	To correct FSS Escrow to actual at June 30, 1999. The PHA failed to record FSS accruals during the year. The PHA should make this entry and any additional entry needed to bring the accounts up to date on the date of entry. Additionally, the PHA should revise its funding requisition as necessary to cover the cash obligation.		
	(2)		
6010	Prior Year Adjustments Affecting Residual Receipts	84,587.42	
2135.02	Compensated Absences		84,587.42

To accrue compensated absences as of June 30, 1999. This entry is necessary for conversion to GAAP. (This entry has not been made to the audited financial statements for the year ended June 30, 1999, but should be made to the general ledger.)



#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 1999

	FUR THE TEAR ENDED JUN	E 30, 19:		
ANNUAL			PASS	
CONTRIBUTIONS		CFDA	THRU	PROGRAM
CONTRACT NO.	PROGRAM AND ASSISTANCE TYPE	<u>NUMBER</u>	<u>NUMBER</u>	AMOUNT
<u>FEDERAL G</u>	RANTOR: U.S. DEPARTMENT OF HO	<u>OUSING AN</u>	D URBAN I	<u>DEVELOPMENT</u>
0.007	Public and Indian Housing	1/ 050	37.74	A 1 250 70/ 00
C-984	Accruing Annual Contribution	14.850	N/A	\$ 1,352,794.90
	Operating Subsidy	14.850	N/A	22,855,262.00
				_ 24,208,056.90
C-984	Comprehensive Improvement			
5 70 ,	Assistance Programs			
	CGP Funds	14.859	N/A	32,813,789.00
	oor rands	141007	-1,7	
C-984	Other Public Housing			
•	Programs			
	Drug #4	14.854	N/A	1,919,500.00
	Drug #5	14.854	N/A	1,913,340.00
	Drug #6	14.854	N/A	1,898,779.00
		, ,	/	
				5,731,619.00
	Elderly Services Coordinator	14.167	N/A	507,630,00
	Eldelly belvices cooldinator	14.107	11/11	
	Congregate Housing Services	14.170	N/A	725,828.00
			,	
	Hope VI (Demolition)	14.185	N/A	36,320,000.00
			*	
	Section Eight Programs:			
C-5034	Section Eight Rental			
	Certificate Program			
	Annual Contributions Earned	14.857	N/A	13,852,369.00
C-5034	Section Eight Rental Voucher			
	Program			
	Annual Contributions Earned	14.855	N/A	4,563,129.00
0.5007				
C-5034	Section Eight Moderate			
	Rehabilitation Program	00.		
	Annual Contributions Earned	14.856	N/A	468,462.00
				18,883,960.00

BALANCE BEGINNING OF YEAR	SUBSIDIES CONTRIBUTIONS/ ADVANCES	EXPENDITURES	OTHER ADDITIONS/ (DEDUCTIONS)	BALANCE END OF YEAR
\$ 1,352,794.90 	\$ 1,352,794.90 22,855,262.00 24,208,056,90	\$ 1,352,794.90 22,855,262.00 24,208,056.90	\$ - 	\$ 1,352,794.90 
( 313,389.03)	17,206,120,30	17,948,105.65		(1,055,374,38)
( 62,152.45) ( 78,417.29) 	1,257,867.57 168,306,35 2,414,464.51 102,051.11 51,069.55	926,138.14 1,221,343.26 177,199.62 2,324,681.02 94,063.30 91,861.05 2,503,316.78	-	( 41,892.98) ( 8,893.27) ( 50,786.25) ————————————————————————————————————
-	1,359,611.00	13,599,611.00	-	-
-	5,641,722.00	5,641,722.00	-	-
	1,574,497.00	1,574,497.00		
	8,575,830.00	8,575,830.00		

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 1999 (Continued)

ANNUAL CONTRIBUTIONS CONTRACT NO.	PROGRAM AND ASSISTANCE TYPE	CFDA <u>NUMBER</u>	PASS THRU <u>NUMBER</u>	PROGRAM AMOUNT
FEDERAL	GRANTOR: U.S. DEPARTMENT OF	HOUSING A	ND URBAN	DEVELOPMENT
N/A	Affordable Housing Programs Home Partnership	14.239	N/A	418,765.00
	U.S. DEPARTMENT OF HOUSING AN VELOPMENT	D URBAN		119,609,647.90
	FEDERAL GRANTOR: U. S. DEPA	ARTMENT OF	<u>EDUCATIO</u>	<u>NC</u>
C-984	Other Public Housing Program Gateway (Audit Basic and Literacy Education)	84.002	N/A	69,992.00
	TOTAL U.S. DEPARTMENT OF EDU	CATION		69,992.00
	TOTAL FEDERAL AWARDS EX	PENDITURES	S	\$119,679,639.90

Note - The above schedule of expenditures of federal awards includes the federal grant activity of the Housing Authority and is presented on the modified accrual basis of accounting. The information in this sheedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the basic financial statements.

-	BALANCE BEGINNING OF YEAR	SUBSIDIES CONTRIBUTIONS/ ADVANCES	EXPENDITURES	OTHER ADDITIONS/ (DEDUCTIONS)	BALANCE END OF YEAR
		418,000.00	418,000.00		
<del></del> -	828,820.61	65,927,592.37	68,395,914.70		(1,639,501.72)
	<u>17,367.00</u> )	52,624.00			35,257.00
	17,367.00)	52,624.00			35,257.00
\$	811,453.61	\$65,980,216.37	\$ 68,395,914.70	ş -	\$(1,604,244.72)

#### MALCOLM JOHNSON & COMPANY, P.A.

#### CERTIFIED PUBLIC ACCOUNTANTS

609 N. Highway 17-92, Suite 102E P.O. Box 1065 DeBary, Florida 32713

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# REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Cincinnati Metropolitan Housing Authority Cincinnati, Ohio HUD, Cincinnati Area Office Public Housing Division, Suite 700 525 Vine Street Cincinnati, Ohio 45202

We have audited the financial statements of the Cincinnati Metropolitan Housing Authority as of and for the year ended June 30, 1999, and have issued our report thereon dated July 28, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

As described in Note A to the Financial Statements, the Housing Authority's policy is to prepare its financial statements on the basis of accounting practices described or permitted by the various governing bodies. These practices differ in some respects from generally accepted accounting principles. Accordingly, the aforementioned financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles. This report is intended solely for filing with cognizant federal, state and local agencies and is not intended for any other purpose.

#### Compliance

As part of obtaining reasonable assurance about whether the Cincinnati Metropolitan Housing Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provision of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

However, we noted certain instances of immaterial noncompliance that we have reported to management/Board of Commissioners of the Cincinnati Metropolitan Housing Authority in a separate letter dated July 28, 1999.

#### Internal Control Over Financial Reporting.

In planning and performing our audit, we considered the Cincinnati Metropolitan Housing Authority's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

However, we noted other matters involving the internal control over financial reporting that we have reported to management/Board of Commissioners of the Cincinnati Metropolitan Housing Authority in a separate letter dated July 28, 1999.

This report is intended for the information and use of the Audit Committee, if any, Housing Authority's management and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Certified Public Accountants

DeBary, Florida July 28, 1999

#### MALCOLM JOHNSON & COMPANY, P.A.

#### CERTIFIED PUBLIC ACCOUNTANTS

609 N. Highway 17-92, Suite 102E P.O. Box 1065 DeBary, Florida 32713

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#### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Commissioners Cincinnati Metropolitan Housing Authority Cincinnati, Ohio HUD, Cincinnati Area Office Public Housing Division, Suite 700 525 Vine Street Cincinnati, Ohio 45202

#### Compliance

We have audited the compliance of the Cincinnati Metropolitan Housing Authority with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB)</u> Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 1999. The Housing Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Housing Authority's management. Our responsibility is to express an opinion on the Housing Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Housing Authority's compliance with those requirements.

As described in Note A to the Financial Statements, the Housing Authority's policy is to prepare its financial statements on the basis of accounting practices described or permitted by the various governing bodies. These practices differ in some respects from generally accepted accounting principles. Accordingly, the aforementioned financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles. This report is intended solely for filing with cognizant federal, state and local agencies and is not intended for any other purpose.

In our opinion, the Cincinnati Metropolitan Housing Authority, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1999.

#### Internal Control Over Compliance

The management of the Housing Authority is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit we considered the Authority's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the Audit Committee, if any, Housing Authority's management and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Certified Public Accountants

DeBary, Florida July 28, 1999

#### MALCOLM JOHNSON & COMPANY, P.A.

#### CERTIFIED PUBLIC ACCOUNTANTS

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# REPORT ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO EACH MAJOR HUD PROGRAM IN ACCORDANCE WITH PUBLIC AND INDIAN HOUSING (PIH) COMPLIANCE SUPPLEMENT 97-30

Board of Commissioners Cincinnati Metropolitan Housing Authority Cincinnati, Ohio HUD, Cincinnati Area Office Public Housing Division, Suite 700 525 Vine Street Cincinnati, Ohio 45202

We have audited the compliance of the Cincinnati Metropolitan Housing Authority with the specific types of compliance requirements described in the Public and Indian Housing (PIH) Compliance Supplement 97-30 governing Modernization and Development Programs; Procurement; Performance Funding System; Public Housing Management Assessment Program (PHMAP); Occupancy; Family Self Sufficiency and Section 8 Rental Assistance that are applicable to each of its major federal programs for the year ended June 30, 1999. The Housing Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Housing Authority's management. Our responsibility is to express an opinion on the Housing Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Housing Authority's compliance with those requirements.

As described in Note A to the Financial Statements, the Housing Authority's policy is to prepare its financial statements on the basis of accounting practices described or permitted by the various governing bodies. These practices differ in some respects from generally accepted accounting principles. Accordingly, the aforementioned financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles. This report is intended solely for filing with cognizant federal, state and local agencies and is not intended for any other purpose.

In our opinion, the Cincinnati Metropolitan Housing Authority complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1999.

This report is intended for the information and use of the Audit Committee, if any, Housing Authority's management and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Certified Public Accountants

DeBary, Florida July 28, 1999

U.S. DEPARTMENT OF COMMERCE, BUREAU OF THE CENSUS ACTING AS THE COLLECTION AGENT FOR OFFICE OF MANAGEMENT AND BUDGET

### Data Collection Form for Reporting on AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS

	AUDITS OF STATES, LOCAL GOVERNMEN	NTS	S, AND NON-PR	ROFI	T ORGAN	IIZATI	ONS		
,	Complete this form, as required by OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations"		RETURN TO	ฏ	Single A 1201 E. 1 Jeffersor	0 <sup>th</sup> Str	eet		е
	PART I GENERAL INFORMATION (To be completed	by	y auditee, except f	for Ite	em 7)				· · ·
1	. Fiscal year ending date for this submission	2.	. Type of Circu	lar A	\-133 audi	t			-
	Month Day Year								
Ļ	6 30 99	1	x Single audi	it	2	Progra	am-spe	cific a	udit
3	. Audit period covered	1	EDERAL OVERNMENT	4.	Date reco		y Fede	ral	
L	1 x Annual 3 Other- Months		SE ONLY		olcaringi	10036			
Ļ	2 Biennial								
5	. Employer Identification Number (EIN)								
	a. Auditee EIN 3 1 6 0 0 0 1 8 8 b.Are mul	ltipl	e EINs covered	in th	is report?	1	Yes	2 >	x No
6	. AUDITEE INFORMATION	7.	. AUDITOR INF auditor)	OR	MATION (	To be	comple	ted t	ру
	a. Auditee name		a. Auditor na	me	· · ·				
	Cincinnati Metropolitan Housing Authority		Malcolm Johns	son a	& Compan	y, P.A.			
	b. Auditee address (Number and street)		b. Auditor ad	dres	S (Number a	nd street	)		
	16 W. Central Parkway		609 N. Highwa PO Box 1065	y 17	'-92, Suite	102 E			
	City		City						
	Cincinnati		DeBary						
	State ZIP Code		State				ZIF	Code	
	Ohio 45202		Florida				3	2713	;
	c. Auditee contact		c. Auditor co	ntact	<u> </u>				
	Name		Name '						
	John Scheidler		Malcolm P.	Johr	nson				
	Title		Title						
	Director of Finance		Certified Pu	blic .	Accountar	t/Pres	ident		
	d. Auditee contact telephone		d. Auditor con	tact	telephone				
	(513) 977 -5650		(904 ) 851	- 00	82	77.			
_	e Auditee contact FAX (Optional)		e Auditor cont	act F	AX (Optio	nal)			
	(513 ) 977 -5616		(904 ) 851	-00	84				
	f. Auditee contact E-mail (Optional)		f. Auditor cor	ntact	E-mail (O	ptiona	l)		

- g. AUDITEE CERTIFICATION STATEMENT This is to certify that, to the best of my knowledge and belief, the auditee has: (1) Engaged an auditor to perform an audit in accordance with the provisions of OMB Circular A-133 for the period described in Part I, Items 1 and 3; (2) the auditor has completed such audit and presented a signed audit report which states that the audit was conducted in accordance with the provisions of the Circular; and, (3) the information included in Parts I, II, and III of this data collection form is accurate and complete. I declare that the foregoing is true and correct.
- AUDITOR STATEMENT The data elements and Information included in this form are limited to those prescribed by OMB Circular A-133. The information included in Parts II and III of the form, except for Part III, Items 5 and 6, was transferred from the auditor's report(s) for the period described in Part I, Items 1 and 3, and is not a substitute for such reports. The auditor has not performed any auditing procedures since the date of the auditor's report(s). A copy of the reporting package required by OMB Circular A-133, which includes the complete auditor's report(s), is available in its entirety from the auditee at the address provided in Part I of this form. As required by OMB Circular A-133, the information in Parts II and III of this form was entered in this form by the auditor based on information included in the reporting package. The auditor has not performed any additional auditing procedures in connection with the completion of this form.

Signature of cert	ifying official	Date
1	11 300	Mon

Month Day Year

Name/Title of certifying official

John C. Scheidler, Director of Finance

Signature of auditor

Date Month Day Year

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G	ENE	RAL INFORMATION - Con	inue	d d						<del></del>						L	1		<u> </u>	1	Щ.	L	<u> </u>	<u> </u>	<del>_</del>
8	Inc	dicate whether the auditee h	s eit	her a F	ede	ral cognizant or ove	ersig	ht a	ger	ncy for	audi	t. (	(Marl	(x)	one box)			_					_	_	
		<b>.</b>			_	1									·										
Ļ	1	x Cognizant agency		2	<u> </u>	Oversight agency																			
9	Nai	me of Federal cognizant or o	versi	ght ag	ency	for audit (Mark (x)	on-	e bo	X)			_													
	01	African Development Foundation		83		Federal Emergen Management Age		,		16			Justi	ce			O	8		P	eace	Col	rps		
	02	Agency for International Development		34		Federal Mediation Conciliation Servi		d		17			Labo	r			59	9		_	mall dmin				
	10	Agriculture		39		General Services Administration	•			43		1	and :	Spac	Aeronautics ce ration		96	6			ocial dmin				
	11	Commerce		93		Health and Huma Services	ın			89			Reco	ords	Archives and ration		19	9		S	State				
	94	Corporation for National and Community Service		14	x	Housing and Urb Development	an			05			Natio		Endowment ts		20	0		Tı	ransp	orta	ation	<del></del>	
	12	Defense		03		Institute for Muse Services	um	,		06			National Endowment for the Humanities				21	1		Τı	Treasury				
	84	Education		04		Inter-American Foundation				47			Natio Foun		Science on	ľ	82	2			nited form:			jenc	.у
	81	Energy		15		Interior				07	Office of National. Drug Control Policy					64	4		V	etera	ns A	Iffair	rs		
	66	Environmental Protection Agency											·			-				O	her -	Sp	ecif	,	
	PART	T II FINANCIAL STA	TEM	ENTS	(То	be completed by	aud	litor	)										<u> </u>				-		
1.	Тур	pe of audit report (Mark (x) by	one)	)										<del></del>				_		· <u></u>					_
	1	x Unqualified opinion	<u> </u>	2		Qualified opinion				3		1	Adve	rse o	ppinion		4	_			sclai		of		
2.		n "going concern" explanatory agraph included in the audit		17				1		Yes			2	x	No			-		L					-
3.	ls a	reportable condition disclos	ed?					1		Yes			2	x	No If "N	0,	·s	-K	IP to	Iten	n 5			_	Π
4.		ny reportable condition reportant	ted					1		Yes			2	×	No										
5.	ls a	material noncompliance dis	close	d?				1		Yes		Ì	2	x	No		•								$\exists$
Γ	PA	ART III FEDERAL PRO	GRA	MS (T	o b	e completed by au	ıdit	or)		<del></del>				L	<u></u>										٦
1.	Тур	e of audit report on major pr	gran	comp	olian	ce																*****			$\dashv$
	1 ;	x Unqualified opinion		2	T	Qualified opinion				3	A	dve	erse o	pini	on	4	T		Di	scla	imer	of o	pini		$\dashv$
2.	Wha	at is the dollar threshold to d	stinq	uish T	ype	A and Type B prog	ram	s §_		.520(b)	)?					-	٠	_	1				-		$\neg$
	\$2,0	051,877.00	T			77.00																			ㅓ
3.	Did 1	the auditee qualify as a low-	isk a	uditee	(§	530)?									· · · · · · · · · · · · · · · · · · ·										ㅓ
	1	Yes		2	x T	 No	-				···				<del></del>								-		$\dashv$

4.	Are t	here any audit findings required	l to b	е гер	orted under §510(a)?						
	1	Yes	2	x	No						
5.	Whic	ch Federal Agencies are require	d to	recei	ve the reporting package? (Mar	k (X) all tha	at a	pply)			
(	D1	African Development Foundation		83	Federal Emergency Management Agency	16		Justice	08		Peace Corps
[	02	Agency for International Development		34	Federal Mediation and Conciliation Service	17		Labor	59		Small Business Administration
	10	Agriculture		39	General Services Administration	43		National Aeronautics and Space Administration	96		Social Security Administration
	11	Commerce		93	Health and Human Services	89		National Archives and Records Administration	19		State
	94	Corporation for National and Community Services		14	Housing and Urban Development	05		National Endowment for the Arts	20		Transportation
	12	Defense		03	Institute for Museum Services	06		National Endowment for the Humanities	21		Treasury
	<del>,</del> 34	Education		04	Inter-American Foundation	47		National Science Foundation	82		United States Information Agency
[i	31	Energy		15	Interior	07		Office of National Drug Control Policy	64		Veterans Affairs
[	56	Environmental Protection Agency							oc	×	None
			_								Other - Specify
										-	

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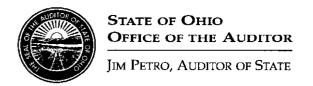
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PART III

**FEDERAL PROGRAMS - Continued** 

6. FEDERAL A	WARDS EXPENDED DURING FISCAL YEA	ıR		7.	Α	UDIT	FINDINGS AN	D QUESTIONE	D CC	OSTS	
CFDA number <sup>1</sup> (a)	Name of Federal program (b)		Amount expended (c)	I	Major program (a)		Type of compliance requirement <sup>2</sup> (b)	Amount of questioned costs (c)		Internal control findings <sup>3</sup> (d)	Audit finding reference number(s) (e)
14.850	Low Income Public Housing	\$	24,208,056.90	1 2	х	Yes No	0	\$N/A	1 2	A 3 X	N/A
14.859	Comprehensive Improvement Assistance Programs	\$	17,948,105.65	1 2	X	Yes No	О	\$N/A	2	A 3 X	N/A
14.854	Drug Elimination	\$	2,324,681.02	2	Х	Yes No	О	\$N/A	1 2	A 3 X	N/A
14.167	Elderly Services Coordinator	\$	94,063.30	1 2	X	Yes No	0	\$N/A	1 2	A 3 X	N/A
14.170	Congregate Housing Services	S	91,861.05	1 2	х	Yes No	0	\$N/A	1 2	A 3 X	N/A
14.185	HOPE VI	\$	2,503,316.78	1 2	х	Yes No	0	\$N/A	1 2	A 3 X	N/A
14.857	Section Eight Rental Certificates	\$	13,591,611.00	1 2	Х	Yes No	0	\$N/A	1 2	A 3 X	N/A
14.855	Section Eight Rental Vouchers	\$	5,641,722.00	1 2	Х	Yes No	О	\$N/A	2	A 3 X	N/A
14.856	Section Eight Moderate Rehabilitation Program	\$	1,574,497.00	1 2	X	Yes No	0	\$N/A	2	A 3 X	N/A
14.239	Home Partnership	s	418,000.00	2	х	Yes No	0	\$N/A	2	A 3 X	N/A
	TOTAL FEDERAL AWARDS EXPENDED \$	68,	395,914.70				AL LINES ARE NEE			TO THE INSTRU	CTIONS FOR OMB

<sup>1</sup> Or other identifying number when the Catalog of Federal Domestic Assistance (CFDA) number is not available.
<sup>2</sup> Type of compliance requirement (Enter the letter(s) of all that apply to audit findings and questioned costs reported for each Federal program.) G. Matching, level of effort, earmarking
 H. Period of availability of funds A. Activities allowed or unallowed L Reporting B. Allowable costs/cost principles M. Subrecipient monitoring C. Cash management 1. Procurement N. Special tests and provisions D. Davis - Bacon Act J. Program income O. None E. Eligibility K. Real property acquisition and F. Equipment and real property management relocation assistance <sup>3</sup> Type of internal control findings (Mark (X) all that apply) A. Material weaknesses B. Reportable conditions C. None reported



88 East Broad Street P.O. Box 1140 Columbus, Ohio 43216-1140

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Facsimile 614-466-4490

# CINCINNATI METROPOLITAN HOUSING AUTHORITY HAMILTON COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

By: Susan Babbitt

Date: JANUARY 6, 2000