AUDITOR O

DEMOCRATIC POLITICAL PARTY MIAMI COUNTY

AGREED UPON PROCEDURES

JANUARY 1, 1999 - DECEMBER 31, 1999





One First National Plaza 130 West Second Street Suite 2040 Dayton, Ohio 45402

Telephone 937-285-6677 800-443-9274

Facsimile 937-285-6688 www.auditor.state.oh.us

REPORT OF INDEPENDENT ACCOUNTANTS

Miami County Democratic Executive Committee 1522 S Street Pigua, Ohio 45356

To Democratic Executive Committee:

We have performed the procedures enumerated below, which were agreed to by the Treasurer, solely to comply with the requirements of Section 3517.17 of the Ohio Revised Code. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Cash Receipts

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed to amounts shown on the Political Party Fund Finance Report.

We found no exceptions as a result of our procedures.

Cash Reconciliation

We compared the sum of the cash balances recorded on the Democrat's Political Party Fund Finance Report with cash balances recorded on the bank reconciliation for the Party as of December 31, 1999. We recomputed the mathematical accuracy of the reconciliation.

We also agreed reconciling items appearing on that reconciliation to canceled checks, deposit slips, or to other documentation. We determined that the dates on those documents support that those items were proper reconciling items at December 31, 1999.

We found no exceptions as a result of our procedures.

Democratic Executive Committee Miami County Report of Independent Accountants Page 2

Cash Disbursements

- 1. We confirmed the mathematical accuracy of the cash disbursement listing and compared the listing totals to the disbursement totals on the political party fund finance report.
- 2. We traced selected recorded disbursements to source documentation such as invoices and canceled checks. We also determined that the checks corresponded to the names on the invoices and that the checks were signed by authorized signatories and endorsed by the payee.
- 3. We vouched selected disbursement transactions for compliance with Section 3517.18 of the Ohio Revised Code.

We found no exception with Section 3517.18 of the Ohio Revised Code.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the political party fund finance report which is attached as Exhibit 1. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the specified users listed above and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purpose.

JIM PETRO

Auditor of State

March 1, 2000

POLITICAL PARTY PUBLIC FUNDS REPORT FOR THE YEAR ENDED DECEMBER 31, 1999 (UNAUDITED)

BEGINNING BALANCE, JANUARY 1, 1999 \$ 367

RECEIPTS:

STATE DISTRIBUTION 1,030

TOTAL RECEIPTS 1,030

DISBURSEMENTS:

OTHER <u>800</u>

TOTAL DISBURSEMENTS 800

ENDING BALANCE, DECEMBER 31, 1999 \$ 597

(See Report of Independent Accountants.)



88 East Broad Street P.O. Box 1140 Columbus, Ohio 43216-1140

Telephone 614-466-4514

800-282-0370

Facsimile 614-466-4490

DEMOCRATIC PARTY

MIAMI COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED APRIL 11, 2000