# NORTHRIDGE LOCAL SCHOOL DISTRICT MONTGOMERY COUNTY

# SINGLE AUDIT

FOR THE YEAR ENDED JUNE 30, 1999



JIM PETRO AUDITOR OF STATE

STATE OF OHIO

13

38

39

41

43

45

TITLE	PAGE
Report of Independent Accountants	1
Combined Balance Sheet - All Fund Types and Account Groups As of June 30, 1999	4
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - All Governmental Fund Types	6
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual - All Governmental Fund Types	8
Statement of Revenues, Expenses and Changes in Retained Earnings - Proprietary Fund Type - June 30, 1999	10
Statement of Revenues, Expenses and Changes in Fund Equity - Budget (Non-GAAP Basis) and Actual - Proprietary Fund Type - June 30, 1999	11
Statement of Cash Flows - Proprietary Fund Type - For the Fiscal Year Ended June 30, 1999	12

Notes to the Financial Statements
Schedule of Federal Awards Expenditures for The Year Ended June 30, 1999
Notes to Schedule of Federal Awards Expenditures
Report of Independent Accountants on Compliance and on Internal Control Required by Government Auditing Standards
Report of Independent Accountants on Compliance with Requirements Applicable to Each Major Federal Program and Internal Control over Compliance in Accordance with OMB Circular A-133

Schedule of Findings

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### **REPORT OF INDEPENDENT ACCOUNTANTS**

Northridge Local School District Montgomery County 2011 Timber Lane Dayton, Ohio 45414-4528

To the Board of Education:

We have audited the accompanying general-purpose financial statements of Northridge Local School District, Montgomery County, (the District), as of and for the year ended June 30, 1999, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Northridge Local School District, Montgomery County, as of June 30, 1999, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 1999, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of the District, taken as a whole. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Jim Petro Auditor of State

December 10, 1999

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### COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 1999

	GOVERNMENTAL FUND TYPES			
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	
Assets and Other Debits				
Assets:				
Equity in Pooled Cash and Cash Equivalents	\$8,891,534	\$432,804	\$82,329	
Cash and Cash Equivalents	ψ0,091,004	ψ <del>1</del> 32,004	ψ02,525	
In Segregated Accounts	0	2,000	0	
Receivables:	Ũ	2,000	Ū.	
Property and Other Taxes	9,953,752	0	0	
Accounts	14,056	5,893	0	
Intergovernmental	175,298	80,032	0	
Accrued Interest	55,282	0	0	
Prepaid Items	11,006	0	0	
Restricted Assets:				
Equity in Pooled Cash and Cash Equivalents	233,871	0	0	
Inventory Held for Resale	0	0	0	
Inventory of Supplies and Materials	8,902	0	0	
Fixed Assets (Net, where applicable,				
of Accumulated Depreciation)	0	0	0	
Other Debits:				
Amount to be Provided for Retirement				
of General Long-Term Obligations	0	0	0	
Total Assets and Other Debits	\$19,343,701	\$520,729	\$82,329	
Liabilities, Fund Equity and Other Credits				
Liabilities:				
Accounts Payable	\$34,722	\$14,049	\$0	
Contracts Payable	33,155	0	0	
Retainage Payable	3,166	0	0	
Accrued Wages and Benefits Payable	99,797	8,661	0	
Compensated Absences Payable	208,105	0	0	
Intergovernmental Payable	334,578	120,159	0	
Deferred Revenue	9,856,328	0	0	
Due to Students	0	0	0	
Capital Leases Payable	0	0	0	
Energy Conservation Loan Payable	0	0	0	
Early Retirement Incentive Payable	0	0	0	
Total Liabilities	10,569,851	142,869	0	
Fund Equity and Other Credits:				
Investment in General Fixed Assets	0	0	0	
Retained Earnings:				
Unreserved	0	0	0	
Fund Balance:				
Reserved for Encumbrances	362,280	20,669	0	
Reserved for Inventory of Supplies and Materials	8,902	0	0	
Reserved for Property Taxes	164,482	0	0	
Reserved for Budget Stabilization	55,740	0	0	
Reserved for Bus Purchase	33,792	0	0	
Reserved for Textbooks	1,165	0	0	
Reserved for Capital Acquisition Unreserved:	143,174	0	0	
Undesignated	8,004,315	357,191	82,329	
Total Fund Equity and Other Credits	8,773,850	377,860	82,329	
Total Liabilities, Fund Equity and Other Credits	\$19,343,701	\$520,729	\$82,329	

PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE	ACCOUNT		
ENTERPRISE	AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM OBLIGATIONS	TOTAL (MEMORANDUM ONLY)
\$332,151	\$33,044	\$0	\$0	\$9,771,862
0	0	0	0	2,000
0	0	0	0	9,953,752
1,381	0	0	0	21,330
61,036	0	0	0	316,366
0	0	0	0	55,282
0	0	0	0	11,006
0 17,480	0 0	0 0	0 0	233,871 17,480
1,973	0	0	0	10,875
61,337	0	9,749,224	0	9,810,561
0	0	0	2,165,807	2,165,807
\$475,358	\$33,044	\$9,749,224	\$2,165,807	\$32,370,192
\$483	\$1,856	\$0	\$0	\$51,110
0	0	0	0	33,155
0	0	0	0	3,166
6,550	0	0	0	115,008
21,094	0 137	0 0	1,387,400	1,616,599
46,279	0		123,315	624,468
15,290 0	31,051	0 0	0 0	9,871,618 31,051
0	31,051 0	0	79,892	79,892
0	0	0	230,000	230,000
0	0	0	345,200	345,200
89,696	33,044	0	2,165,807	13,001,267
		ī		
0	0	9,749,224	0	9,749,224
385,662	0	0	0	385,662
0	0	0	0	382,949
0	0	0	0	8,902
0	0	0	0	164,482
0	0	0	0	55,740
0	0	0	0	33,792
0	0	0	0	1,165
0	0	0	0	143,174
0	0	0	0	8,443,835
385,662	0	9,749,224	0	19,368,925
\$475,358	\$33,044	\$9,749,224	\$2,165,807	\$32,370,192

#### COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES JUNE 30, 1999

	GOVE			
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TOTAL (MEMORANDUN ONLY)
Revenues:				
Property and Other Taxes	\$9,123,903	\$0	\$0	\$9,123,903
Tuition and Fees	103,893	101,372	0	205,265
Interest	549,192	0	0	549,192
Intergovernmental	4,676,390	2,326,307	82,329	7,085,026
Rent	112,928	0	0	112,928
Extracurricular Activities	16,699	117,112	0	133,811
Miscellaneous	15,338	16,639	0	31,977
Total Revenues	14,598,343	2,561,430	82,329	17,242,102
Expenditures: Current:				
Instruction:	0.005.400	000 011	0	0.004.470
Regular	6,205,168	696,011	0	6,901,179
Special Vocational	1,523,270	760,244	0 0	2,283,514
Support Services:	306,147	0	0	306,147
Pupils	677,866	288,023	0	965,889
Instructional Staff	349,472	200,023	0	641,473
Board of Education	10,846	232,001	0	10,846
Administration	1,345,300	87,013	0	1,432,313
Fiscal	289,960	0,010	0	289,960
Business	51,952	0	0	51,952
Operation and Maintenance of Plant	1,273,995	66,047	0	1,340,042
Pupil Transportation	482,267	47,491	0	529,758
Central	42,911	0	0	42,911
Operation of Non-Instructional Services	825	4,591	0	5,416
Extracurricular Activities	240,416	93,504	0	333,920
Capital Outlay	75,587	0	0	75,587
Debt Service:				
Principal Retirement	193,491	0		193,491
Interest and Fiscal Charges	15,901	0	0	15,901
Total Expenditures	13,085,374	2,334,925	0	15,420,299
Excess of Revenues Over Expenditures	1,512,969	226,505	82,329	1,821,803
Other Financing Sources (Uses):				
Operating Transfers In	0	309	0	309
Proceeds from Sale of Fixed Assets	888	0	0	888
Operating Transfers Out	0	(309)	0	(309)
Total Other Financing Sources (Uses)	888	0	0	888
Excess of Revenues and Other Financing Sources				
Over Expenditures and Other Financing Uses	1,513,857	226,505	82,329	1,822,691
Fund Balances at Beginning of Year - (Restated Note 3)	7,260,275	151,355	0	7,411,630
Decrease in Reserve for Inventory	(282)	0	0	(282)
Fund Balances at End of Year	\$8,773,850	\$377,860	\$82,329	\$9,234,039

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#### COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET (NON-GAAP BASIS) AND ACTUAL ALL GOVERNMENTAL FUND TYPES JUNE 30, 1999

	GENERAL FUND		SPECIAL REVENUE FUNDS			
	REVISED BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	REVISED BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Revenues:						
Property and Other Taxes	\$9,210,671	\$9,210,671	\$0	\$0	\$0	\$0
Tuition and Fees	119,897	119,897	0	100,547	100,547	0
Interest	560,667	560,667	0	0	0	0
Intergovernmental	4,730,492	4,730,492	0	2,268,079	2,268,079	0
Rent	112,928	112,928	0	0	0	0
Extracurricular Activities	16,614	16,614	0	116,977	116,977	0
Miscellaneous	2,505	2,505	0	15,324	15,324	0
Total Revenues	14,753,774	14,753,774	0	2,500,927	2,500,927	0
Expenditures: Current: Instruction:						
	6,333,366	6,333,366	0	690,679	690,679	0
Regular Special	6,333,366 1,643,420	0,333,300 1,643,420	0	690,679 655,522	690,679 655,522	0
Vocational	290,359	290,359	0	055,522		0
Other	290,359 115,452	115,452	0	0	0	0
Support Services:	115,452	115,452	0	0	0	0
Pupils	671,585	671,585	0	295,718	295,718	0
Instructional Staff	395,685	395,685	0	295,718	296,552	0
Board of Education	11,576	11,576	0	290,552	290,552	0
Administration	1,343,823	1,343,823	0	90,999	90,999	0
Fiscal	293,617	293,617	0	90,999 0	90,999 0	0
Business	51,786	51,786	0	0	0	0
Operation and Maintenance of Plant	1,414,572	1,414,572	0	82,639	82,639	0
Pupil Transportation	586,862	586,862	0	48,479	48,479	0
Central	45,048	45,048	0	40,479	40,479	0
Operation of Non-Instructional Services	825	825	0	4,591	4,591	0
Extracurricular Activities	238,345	238,345	0	106,643	106,643	0
Capital Outlay	123,583	123,583	ů 0	00,040	0	0
Debt Service:	120,000	120,000	0	0	0	Ŭ
Principal Retirement	50,000	50,000	0	0	0	0
Interest and Fiscal Charges	13,860	13,860	Ő	0 0	0	0
Total Expenditures	13,623,764	13,623,764	0	2,271,822	2,271,822	0
Excess of Revenues Over Expenditures	1,130,010	1,130,010	0	229,105	229,105	0
Other Financing Sources (Uses):						
Operating Transfers In	0	0	0	309	309	0
Proceeds from Sale of Fixed Assets	888	888	0	0	0	0
Operating Transfers Out	0	0	0	(309)	(309)	0
Refund of Prior Year Expenditures	43,440	43,440	0	780	780	0
Refund of Prior Year Receipts	(346)	(346)	0	0	0	0
Total Other Financing Sources (Uses)	43,982	43,982	0	780	780	0
Excess of Revenues and OtherFinancing Sources						
Over Expenditures and Other Financing Uses	1,173,992	1,173,992	0	229,885	229,885	0
Fund Balances at Beginning of Year	7,077,539	7,077,539	0	91,536	91,536	0
Prior Year Encumbrances Appropriated	409,529	409,529	0	79,542	79,542	0
Fund Balances at End of Year	\$8,661,060	\$8,661,060	\$0	\$400,963	\$400,963	\$0
			· · · · · ·			

CAPITAL PROJECTS FUNDS				
REVISED BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)		
\$0 0 82,329 0 0 0 82,329	\$0 0 82,329 0 0 0 82,329	\$0 0 0 0 0 0 0		
0 0 0 0	0 0 0 0	0 0 0		
0 0 0	0 0 0	0 0 0		

0 0	0 0	0
0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
0 0 0	0 0 0	0 0 0
82,329	82,329	0
0 0 0 0 0	0 0 0 0 0	0 0 0 0 0
82,329	82,329	0
0 0 \$82,329	0 0 \$82,329	0 0 \$0

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS PROPRIETARY FUND TYPE JUNE 30, 1999

	ENTERPRISE
	FUND
Operating Revenues:	
Sales	\$266,119
Total Operating Revenues	266,119
Operating Expenses:	
Salaries	234,511
Fringe Benefits	104,625
Purchased Services	23,558
Materials and Supplies	18,136
Cost of Sales	315,701
Depreciation	13,735
Total Operating Expenses	710,266
Operating Loss	(444,147)
Non-Operating Revenues:	
Interest	2,292
Federal and State Subsidies	436,751
Federal Donated Commodities	59,965
Total Non-Operating Revenues	499,008
Net Income	54,861
Retained Earnings at Beginning of Year	330,801
Retained Earnings at End of Year	\$385,662

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - BUDGET (NON-GAAP BASIS) AND ACTUAL PROPRIETARY FUND TYPE JUNE 30, 1999

	ENTERPRISE FUND			
	REVISED BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	
Revenues:				
Sales Interest	\$264,739 2,292	\$264,739 2,292	\$0 0	
Federal and State Subsidies	375,715	375,715	0	
Total Revenues	642,746	642,746	0	
Expenses:	000 070	000 070		
Salaries	239,373	239,373	0	
Fringe Benefits Purchased Services	101,325	101,325	0	
Materials and Supplies	28,019 274,431	28,019 274,431	0 0	
Capital Outlay	30,439	30,439	0	
Total Expenses	673,587	673,587	0	
Excess of Revenues Under				
Expenses	(30,841)	(30,841)	0	
Fund Equity at Beginning of Year	311,444	311,444	0	
Prior Year Encumbrances Appropriated	32,148	32,148	0	
Fund Equity at End of Year	\$312,751	\$312,751	\$0	

#### STATEMENT OF CASH FLOWS PROPRIETARY FUND TYPE JUNE 30, 1999

	ENTERPRISE FUND
Increase (Decrease) in Cash and Cash Equivalents	
Cash Flows from Operating Activities:	
Cash Received from Customers	\$264,739
Cash Payments to Employees for Services	(339,195)
Cash Payments to Suppliers for Goods and Services Net Cash Used In Operating Activities	<u>(295,214)</u> (369,670)
Net Cash Osed in Operating Activities	(309,070)
Cash Flows from Noncapital Financing Activities:	
Federal and State Subsidies	375,715
Net Cash Provided By Noncapital Financing Activities	375,715
Cash Flows from Capital and Related Financing Activities:	
Acquisition of Capital Assets	(19,780)
Net Cash Used In Capital and Related Financing Activities	(19,780)
Cash Flows from Investing Activities:	
Interest	2,292
Net Cash Provided By Investing Activities	2,292
	<u> </u>
Net Decrease in Cash and Cash Equivalents	(11,443)
Cash and Cash Equivalents Beginning of Year	343,594
Cash and Cash Equivalents End of Year	\$332,151
Reconciliation of Operating Loss to Net Cash Used In Operating Activities: Operating Loss	(\$444,147)
Adjustments to Reconcile Operating Loss to	
Net Cash Used In Operating Activities:	
Depreciation	13,735
Donated Commodities Received During the Year	59,965
Changes in Assets and Liabilities:	(4.004)
Increase in Accounts Receivable	(1,381)
Decrease in Inventory Held for Resale	225 341
Decrease in Inventory of Supplies and Materials Increase in Accounts Payable	341
Increase in Accounts Payable Increase in Accrued Wages and Benefits Payable	3,142
Decrease in Compensated Absences Payable	(7,963)
Increase in Intergovernmental Payable	6,380
Net Cash Used In Operating Activities	(\$369,670)
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### NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS JUNE 30, 1999

# NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

Northridge Local School District (the "District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The District provides educational services as authorized by State statute and/or federal guidelines.

The District was established in 1931 through the consolidation of existing land areas and school districts. The District serves an area of approximately 7 square miles. It is located in Montgomery County, and includes Harrison Township. The District is the 268th largest in the State of Ohio (among 611 school districts) in terms of enrollment. It is staffed by 97 non-certificated employees, 150 certificated full-time teaching personnel and 15 administrative employees who provide services to 2,106 students and other community members. The District currently operates 5 instructional buildings and 1 garage.

### **Reporting Entity:**

A reporting entity is comprised of the primary government, component units, and other organizations that are included to insure that the financial statements of the District are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the District. For Northridge Local School District, this includes general operations, food service, and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt, or the levying of taxes. The District does not have any component units.

The District is associated with four organizations which are defined as jointly governed organizations. These organizations include the Metropolitan Dayton Educational Cooperative Association, the Southwestern Ohio Educational Purchasing Council, the Southwestern Ohio Instructional Technology Association, and the Miami Valley Career Technology Center. The District is also associated with the Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Plan, an insurance purchasing pool. These organizations are presented in Notes 16 and 17 to the general purpose financial statements.

The financial statements of the Northridge Local School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the District's accounting policies are described below.

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### A. Basis Of Presentation - Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net available expendable resources.

For financial statement presentation purposes, the various funds of the District are grouped into the following generic fund types under the broad fund categories governmental, proprietary, and fiduciary.

#### **Governmental Fund Types:**

Governmental funds are those through which most governmental functions of the District are financed. The acquisition, use, and balances of the District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The following are the District's governmental fund types:

**General Fund** - The general fund is the operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Special Revenue Funds** - Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditure for specified purposes.

**Capital Projects Funds** - The capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

#### **Proprietary Fund Type:**

Proprietary funds are used to account for the District's ongoing activities which are similar to those found in the private sector. The following is the District's proprietary fund type:

**Enterprise Fund** - The enterprise fund is used to account for District activities that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Fiduciary Fund Type:

Fiduciary funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The District's only fiduciary fund is an agency fund. The District's agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of results of operations.

#### Account Groups:

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

*General Fixed Assets Account Group* - This account group is established to account for all fixed assets of the District, other than those accounted for in the proprietary fund.

**General Long-Term Obligations Account Group** - This account group is established to account for all long-term obligations of the District except those accounted for in the proprietary fund.

#### B. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of this fund are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. The District has no contributed capital. The proprietary fund operating statement presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The modified accrual basis of accounting is followed for the governmental and agency funds. Under this basis, revenues are recognized in the accounting period when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period for the District is sixty days after fiscal year end.

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available: property taxes available as an advance, interest, tuition, student fees, and grants.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### B. Measurement Focus and Basis of Accounting (continued)

The District reports deferred revenues on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. In the subsequent period, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Property taxes measurable as of June 30, 1999, and delinquent property taxes, whose availability is indeterminable and which are intended to finance fiscal year 2000 operations, have been recorded as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

The accrual basis of accounting is utilized for reporting purposes by the proprietary fund type. Revenues are recognized in the accounting period in which they are earned, and expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported on the operating statement as an expense with a like amount reported as donated commodities revenue. Unused donated commodities are reported as deferred revenue.

#### C. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

The legal level of budgetary control is at the fund object level within each fund and function. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

#### **Tax Budget**

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates.

By no later than January 20, the Board-adopted budget is filed with the Montgomery County Budget Commission for rate determination.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### C. Budgetary Process (continued)

#### **Estimated Resources**

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 1999. Prior to year-end, the District requested and received an amended certificate of estimated resources that reflected actual revenue for the fiscal year. Prior to year-end, the District passed a supplemental appropriation that reflected actual expenditures for the fiscal year.

#### **Appropriations**

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution is legally enacted by the Board of Education at the fund, function, and object level of expenditures, which are the legal levels of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation, or alter total function appropriations within a fund, or alter object appropriations within functions, must be approved by the Board of Education.

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, one supplemental appropriation was legally enacted; however, the amendment was not significant.

The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds other than the agency fund, consistent with statutory provisions. Prior to year-end, the District passed a supplemental appropriation that reflected actual expenditures for the fiscal year.

#### Encumbrances

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### C. Budgetary Process (continued)

#### Lapsing of Appropriations

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

#### D. Cash and Investments

To improve cash management, all cash received by the District is pooled in a central bank account. Monies for all funds, including the proprietary fund, are maintained in this pool. Individual fund integrity is maintained through District records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the combined balance sheet.

During fiscal year 1999, the District invested in repurchase agreements, money market mutual funds, U.S. Treasury Notes, Commercial Paper, Federal Home Loan Bank Bonds, Federal National Mortgage Association Notes and STAR Ohio. All investments of the District had a maturity of two years or less.

Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Nonparticipating investment contracts such as repurchase agreements are reported at cost.

The District has invested funds in the State Treasury Assets Reserve of Ohio (STAR Ohio) during fiscal year 1999. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 1999.

The Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 1999 amounted to \$549,192, which includes \$43,544 assigned from other District funds. The enterprise fund also received \$2,292 in interest during fiscal year 1999.

The District has segregated bank accounts for monies held separate from the District's central bank account. These interest bearing depository accounts are presented on the combined balance sheet as "cash and cash equivalents in segregated accounts" since they are not required to be deposited into the District Treasury.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the District are considered to be cash equivalents.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### E. Restricted Assets

Restricted assets in the general fund are cash and cash equivalents whose use is limited by legal requirements. Restricted assets represent resources restricted for the purchase of buses, and amounts required by statute to be set-aside by the District for the purchase of textbooks and instructional materials, for the acquisition or construction of capital assets and to create a reserve for budget stabilization. See Note 19 for the calculations of the year-end restricted asset balances and the corresponding fund balance reserves.

### F. Inventory

Inventories of governmental funds are stated at cost while inventories of the proprietary fund is stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased.

Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds which indicates that it does not constitute available expendable resources even though it is a component of net current assets. Inventories of the proprietary fund consist of donated food, purchased food, and non-food supplies and are expensed when used.

#### G. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 1999, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure is reported in the year in which services are consumed.

#### H. Fixed Assets and Depreciation

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The District maintains a capitalization threshold of two hundred fifty dollars. The District does not have any infrastructure.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Improvements are capitalized. Interest incurred during the construction of general fixed assets is also not capitalized.

Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment in the enterprise funds is computed using the straight-line method over an estimated useful life of eight to twenty years. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### I. Intergovernmental Revenues

For governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursement basis, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants and entitlements for proprietary fund operations are recognized as non-operating revenues in the accounting period in which they are earned and become measurable.

The District currently participates in several State and Federal programs, categorized as follows:

Entitlements General Fund State Foundation Program State Property Tax Relief School Bus Purchase Program **Non-Reimbursable Grants** Special Revenue Funds Education Management Information Systems Career Development **Carl Perkins Grant** Preschool Disabilities Public School Preschool Textbook/Instructional Material Subsidy School Conflict Management Grant **Eisenhower Grant Disadvantaged Pupil Impact Aid** Title I Title VI Title VI-B **Drug-Free Schools** Professional Development Block Grant School to Work Grant School Net Training Grant **Capital Projects Funds** School Net School Net Plus Interactive Video Distance Learning **Reimbursable Grants** General Fund Driver Education Special Revenue Fund E-rate **Proprietary Fund** National School Lunch Program National School Breakfast Program **Government Donated Commodities** 

Grants and entitlements amounted to approximately 41 percent of the District's governmental revenue during the 1999 fiscal year.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### J. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the District will compensate the employees for the benefits through paid time off or some other means. The District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the District's termination policy.

The District records a liability for accumulated unused sick leave for all employees after five years of current service with the District. The current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In the proprietary fund, the entire amount of compensated absences is reported as a fund liability.

### K. Accrued Liabilities and Long-Term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, compensated absences, early retirement incentive, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. Payments made more than sixty days after year-end are considered not to have been paid using current available financial resources. Capital leases and long-term loans are reported as a liability of the general long-term obligations account group until due. Long-term obligations financed by the proprietary fund are reported as liabilities in the proprietary fund.

### L. Interfund Transactions

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### M. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### N. Fund Balance Reserves

The District records reservations for portions of fund equity which are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for encumbrances, inventory of supplies and materials, property taxes, budget stabilization, school bus purchases, textbooks, and capital acquisition. The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriations under State statute. The reserve for budget stabilization represents money required to be set-aside by statute to protect against cyclical changes in revenues and expenditures.

### O. Total Columns on General Purpose Financial Statements

Total columns on the general purpose financial statements are captioned "Total - (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

# **NOTE 3 - RESTATEMENT OF FUND BALANCE**

Fund balance in the general fund decreased \$1,793 due to an overstatement of cash in the prior year. Fund balance decreased from \$7,262,068 to \$7,260,275 as of June 30, 1998.

# NOTE 4 - ACCOUNTABILITY AND COMPLIANCE

At June 30, 1999, the disadvantaged pupil impact aide special revenue fund had a deficit fund balance of \$6,512, which was created by the application of generally accepted accounting principles. The general fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

# **NOTE 5 - BUDGETARY BASIS OF ACCOUNTING**

While the District is reporting financial position, results of operations, and changes in fund balances/retained earnings on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual - All Governmental Fund Types and the Statement of Revenues, Expenses and Changes in Fund Equity - Budget (Non-GAAP Basis) and Actual - Proprietary Fund Type are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).

### NOTE 5 - BUDGETARY BASIS OF ACCOUNTING (continued)

- 2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types and as note disclosure in the proprietary fund type (GAAP basis).
- 4. For the proprietary fund, the acquisition and construction of capital assets are reported on the operating statement (budget basis) rather than as balance sheet transactions (GAAP basis).

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type.

	General	Special Revenue	Capital Projects		
GAAP Basis	\$1,513,857	\$226,505	\$82,329		
Revenue Accruals	198,871	(59,723)	0		
Expenditure Accruals	(81,107)	96,944	0		
Prepaids	(1,827)	0	0		
Encumbrances	(455,802)	(33,841)	0		
Budget Basis	\$1,173,992	\$229,885	\$82,329		

# Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses All Governmental Fund Types

### Net Income/Excess of Revenues Under Expenses Proprietary Fund Type

	Enterprise
GAAP Basis	\$54,861
Revenue Accruals	(62,416)
Expense Accruals	2,725
Materials and Supplies Inventory	(341)
Inventory Held for Resale	(225)
Encumbrances	(19,400)
Depreciation	13,735
Capital Outlay	(19,780)
Budget Basis	(\$30,841)

### **NOTE 6 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit, or by savings or deposit accounts including pass book accounts.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
- 6. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligation, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited.

### NOTE 6 - DEPOSITS AND INVESTMENTS (continued)

An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments as defined in GASB Statement 3 "Deposits with Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements".

**Deposits** At year end, the carrying amount of the District's deposits was (\$252,609) and the bank balance was \$63,763. The bank balance was covered by federal depository insurance.

**Investments** The District's investments are required to be categorized to give an indication of the level of risk assumed by the District at year end. Category 1 includes investments that are insured or registered or for which the securities are held by the District or its agent in the District's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the District's name. STAR Ohio and money market mutual funds are unclassified investment since they are not evidenced by securities that exist in physical or book entry form.

	Category	Category 2	Category 3	Unclassified	Market Value
	<u> </u>				
Repurchase Agreement	\$0	\$0	\$346,681	\$0	\$346,681
Money Market Mutual Funds	0	0	0	448,809	448,809
Commercial Paper	0	0	1,234,139	0	1,234,139
U.S. Treasury Notes	500,000	547,985	0	0	1,047,985
Federal Home Loan Bank Bonds (FHLB)	500,000	1,589,933	0	0	2,089,933
Federal National Mortgage	!				
Association Notes (FNMA)	0	1,218,921	0	0	1,218,921
STAR Ohio	0	0	0	3,873,874	3,873,874
Total	\$1,000,000	\$3,356,839	\$1,580,820	\$4,322,683	<u>\$10,260,342</u>

The classification of cash and cash equivalents, and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9, "Reporting Cash Flows of Proprietary and Non-Expendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting."

### NOTE 6 - DEPOSITS AND INVESTMENTS (continued)

A reconciliation between the classifications of cash and cash equivalents and investments on the combined financial statements and the classification per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents/Deposits	Investments
GASB Statement 9	\$10,007,733	\$0
Investments:		
Repurchase Agreement	(346,681)	346,681
Money Market Mutual Funds	(448,809)	448,809
Commercial Paper	(1,234,139)	1,234,139
U.S. Treasury Notes	(1,047,985)	1,047,985
Federal Home Loan Bank Bonds (FHLB)	(2,089,933)	2,089,933
Federal National Mortgage Association Notes (FNMA)	(1,218,921)	1,218,921
STAR Ohio	(3,873,874)	3,873,874
GASB Statement 3	(\$252,609)	\$10,260,342

# NOTE 7 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility, and tangible personal (used in business) property located in the District. Property tax revenue received during calendar 1999 for real and public utility property taxes represents collections of calendar 1998 taxes. Property tax payments received during calendar 1999 for tangible personal property (other than public utility property) is for calendar 1999 taxes.

1999 real property taxes are levied after April 1, 1999, on the assessed value listed as of January 1, 1999, the lien date. Assessed values are established by State law at thirty-five percent of appraised market value.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at thirty-five percent of true value. 1999 public utility property taxes became a lien on December 31, 1998, are levied after April 1, 1999, and are collected in 2000 with real property taxes.

1999 tangible personal property taxes are levied after April 1, 1998, on the value as of December 31, 1998. Collections are made in 1999. Tangible personal property assessments are twenty-five percent of true value.

Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

### NOTE 7 - PROPERTY TAXES (continued)

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes which became measurable as of June 30, 1999. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 1999 was \$164,482 in the general fund.

The assessed values upon which fiscal year 1999 taxes were collected are:

	1998 Second- Half Collections		1999 Fi Half Colle	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$136,420,730	60.27%	\$137,143,330	59.65%
Public Utility	9,467,920	4.18	9,734,270	4.23
Tangible Personal Property	80,454,504	35.55	83,039,491	36.12
Total Assessed Value	\$226,343,154	100.00%	\$229,917,091	100.00%
Tax rate per \$1,000 of assessed valuation	\$52.10		\$52.10	

#### **NOTE 8 - RECEIVABLES**

Receivables at June 30, 1999, consisted of property taxes, accounts (rent, billings for user charged services, interest, and student fees), and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds.

# NOTE 8 - RECEIVABLES (Continued)

A summary of the principal items of intergovernmental receivables follows:

General Fund	Amounts
T11 B Costs Reimbursement	\$165
SBH Costs Reimbursement	100,832
Special Education Costs	66,759
Workers' Compensation Pool Refund	884
Medicaid Reimbursement	6,658
Total General Fund	175,298
Special Revenue Fund	
Title VI B Reimbursement	80,032
Total Special Revenue Fund	80,032
Enterprise Fund	
May Lunchroom Reimbursement	61,036
Total Enterprise Fund	61,036
Total Intergovernmental Receivables	\$316,366

# **NOTE 9 - FIXED ASSETS**

A summary of the enterprise fund's fixed assets at June 30, 1999, follows:

Furniture and Equipment	\$243,104
Less Accumulated Depreciation	(181,767)
Net Fixed Assets	\$61,337

A summary of the changes in general fixed assets during fiscal year 1999 follows:

Asset Category	Balance at 6/30/98	Additions	Deletions	Balance at 6/30/99
Land and Improvements	\$407,020	\$0	\$0	\$407,020
Buildings and Improvements	2,024,461	0	0	2,024,461
Furniture, Fixtures and Equipment	6,392,295	247,630	39,506	6,600,419
Vehicles	696,511	20,813	0	717,324
Total General Fixed Assets	\$9,520,287	\$268,443	\$39,506	\$9,749,224

#### **NOTE 10 - RISK MANAGEMENT**

#### A. Property and Liability

The District is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 1999, the District contracted with Nationwide, Utica, Elkins, Olivia Meece, and Wausau Insurance for property and fleet insurance, liability insurance, and inland marine coverage. Coverages provided by these insurances are as follows:

Building and Contents-replacement cost	\$40,469,576
Boiler and Machinery	No limit
Crime Insurance	2,000
Automobile Liability (\$0 deductible)	1,000,000
Uninsured Motorists (\$0 deductible)	500.000
General Liability Per occurrence Total per year	2,000,000 5,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in insurance coverage from last year.

#### B. Workers' Compensation

For fiscal year 1999, the District participated in the Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 17). The plan is intended to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rater than its individual rate. Total savings are then calculated and each participant's individual performance is compared to overall savings percent of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund." This "equity pooling fund" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Comp Management, Inc. provides administrative, cost control, and actuarial services to the GRP.

#### **NOTE 11 - DEFINED BENEFIT PENSION PLANS**

#### A. School Employees Retirement System

The Northridge School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 45 North Fourth Street, Columbus, Ohio 43215-3634.

### NOTE 11 - DEFINED BENEFIT PENSION PLANS (continued)

Plan members are required to contribute 9 percent of their annual covered salary and the Northridge School District is required to contribute at an actuarially determined rate. The current rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 1999, 7.7 percent was the portion to fund pension obligations. For fiscal year 1998, 9.02 percent was used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS Retirement Board. The District's contributions for pension obligations to SERS for the fiscal years ended June 30, 1999, 1998, and 1997 were \$148,354, \$219,033, and \$232,316, respectively; 46.73 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997. \$79,028 representing the unpaid contribution for fiscal year 1999, is recorded as a liability within the respective funds and the general long-term obligations account group.

### B. State Teachers Retirement System

The Northridge School District participates in the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

For fiscal year ended June 30, 1999, plan members are required to contribute 9.3 percent of their annual covered salary and the Northridge School District is required to contribute 14 percent; 6 percent was the portion used to fund pension obligations. For fiscal year 1998, the portion used to fund pension obligations was 10.5 percent. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 1999, 1998, and 1997 were \$422,659, \$781,554, and \$863,172, respectively; 80.95 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997. \$80,518 representing the unpaid contribution for fiscal year 1999, is recorded as a liability within the respective funds.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 1999, four members of the Board of Education have elected social security. The Board's liability is 6.2 percent of wages paid.

# **NOTE 12 - POSTEMPLOYMENT BENEFITS**

The District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs, and reimbursement of monthly medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

#### NOTE 12 - POSTEMPLOYMENT BENEFITS (continued)

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 1999, the STRS Board allocated employer contributions equal to 8 percent of covered payroll to the Health Care Reserve Fund, an increase from 3.5 percent for fiscal year 1998. For the District, this amount equaled \$563,546 for fiscal year 1999.

STRS pays health care benefits from the Health Care Reserve Fund. At June 30, 1998, (the latest information available) the balance in the Fund was \$2,156 million. For the year ended June 30, 1998, net health care costs paid by STRS were \$219,224,000 and STRS had 91,999 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, disability, and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For this fiscal year ended June 30, 1999, employer contributions to fund health care benefits were 6.30 percent of covered payroll, an increase from 4.98 percent for fiscal year 1998. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 1999, the minimum pay has been established at \$12,400. For the District, the amount contributed to fund health care benefits, including surcharge, during the 1999 fiscal year equaled \$160,394.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 125 percent of annual health care expenses. Expenses for health care at June 30, 1998 (the latest information available), were \$111,900,575 and the target level was \$139.9 million. At June 30, 1999, SERS had net assets available for payment of health care benefits of \$160.3 million. SERS has approximately 50,000 participants currently receiving health care benefits.

# **NOTE 13 - EMPLOYEE BENEFITS**

#### A. Compensated Absences

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 360 days for all personnel. Upon retirement, payment is made for one-fourth of accrued, but unused sick leave credit to a maximum of 90 days for all employees.

#### NOTE 13 - EMPLOYEE BENEFITS (continued)

#### B. Medical, Dental, and Life Insurance

The District provides medical insurance through United Health Care and provides dental and life insurance to most employees through CoreSource.

#### C. Early Retirement Incentive

For the past three years Northridge Local School District has offered an early retirement incentive to classified and certified employees. That contract ended July 31, 1999. The new contract, which runs from August 1, 1999, to July 31, 2002, offers a retirement bonus. The bonus is \$20,000, payable the year after retirement, during the month of January. It was applied to anyone who planned to retire under the early retirement incentive. It was applied retroactively. Individuals must meet the STRS retirement guidelines to receive the bonus. The amount payable at June 30, 1999 was \$345,200.

### NOTE 14 - CAPITAL LEASES - LESSEE DISCLOSURE

The District has entered into capitalized leases for two copiers and musical equipment. Each lease meets the criteria of a capital lease as defined by Statement of Financial Accounting Standards No. 13, "Accounting for Leases," which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the combined financial statements for the governmental funds. These expenditures are reported as function expenditures on the budgetary statements.

General fixed assets consisting of two copiers and musical equipment have been capitalized in the general fixed assets account group in the amount of \$414,414. This amount represents the present value of the minimum lease payments at the time of acquisition. A corresponding liability was recorded in the general long-term obligations account group. Principal payments in fiscal year 1999 totaled \$143,491 in the general fund.

The following is a schedule of the future long-term minimum lease payments required under the capital leases and the present value of the minimum lease payments as of June 30, 1999.

Fiscal Year Ending June 30,	GLTOAG
2000	\$73,721
2001	6,480
2002	2,700
Total	82,901
Less: Amount Representing Interest	(3,009)
Present Value of Net Minimum Lease Payments	\$79,892

## **NOTE 15 - LONG-TERM OBLIGATIONS**

	Amount Outstanding 6/30/98	Additions	Deductions	Amount Outstanding 6/30/99
Energy Conservation Loan of 1993	\$280,000	\$0	\$50,000	\$230,000
Capital Leases	223,383	0	143,491	79,892
Intergovernmental Payable	112,229	123,315	112,229	123,315
Early Retirement Incentive	0	345,200	0	345,200
Compensated Absences	1,502,694	0	115,294	1,387,400
Total General Long-Term Obligations	\$2,118,306	\$468,515	\$421,014	\$2,165,807

The changes in the District's long-term obligations during fiscal year 1999 were as follows:

**Energy Conservation Loan** - On June 15, 1993, Northridge School District issued \$500,000 in an unvoted general obligation loan for the purpose of providing energy conservation measures for the District, under the authority of Ohio Revised Code sections 133.06(G) and 3313.372. The loan was issued for a ten year period with final maturity during fiscal year 2003. The loan will be retired from the general fund.

Capital leases will be paid from the general fund. The intergovernmental payable represents the contractually required pension contribution and the underfunding of STRS and SERS and will be paid from the fund from which the employees' salaries are paid. The early retirement incentive and compensated absences will be paid from the fund from which the employees' salaries are paid.

The District's overall legal debt margin was \$20,692,538, the energy conservation loan debt margin was \$1,839,254, and the unvoted debt margin of \$229,917 at June 30, 1999.

Principal and interest requirements to retire general obligation debt are as follows:

Fiscal year Ending June 30,	Principal	Interest	Total	
2000	\$55,000	\$11,385	\$66,385	
2001	55,000	8,663	63,663	
2002	60,000	5,940	65,940	
2003	60,000	2,970	62,970	
Total	\$230,000	\$28,958	\$258,958	

#### **NOTE 16 - JOINTLY GOVERNED ORGANIZATIONS**

**Metropolitan Dayton Educational Cooperative Association** - The District is a participant in the Metropolitan Dayton Educational Cooperative Association (MDECA) which is a computer consortium. MDECA is an association of public school districts within the boundaries of Montgomery, Miami and Darke Counties and the Cities of Dayton, Troy and Greenville. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment for administrative and instructional functions among member school districts.

The governing board of MDECA consists of seven Superintendents of member school districts, with six of the Superintendents elected by majority vote of all member school districts except Montgomery County Educational Service Center. The seventh Superintendent is from the Montgomery County Educational Service Center. The District paid MDECA \$51,168 for services provided during the year. Financial information can be obtained from Jerry Woodyard, who serves as director, at 201 Riverside Drive, Suite 1C, Dayton, Ohio 45405.

**Southwestern Ohio Educational Purchasing Council** -The Southwestern Ohio Educational Purchasing Council (SOEPC) is a purchasing cooperative made up of nearly 100 school districts in 12 counties. The Montgomery County Educational Service Center acts as the Fiscal Agent for the group. The purpose of the cooperative is to obtain prices for quality merchandise and services commonly used by schools. All member districts are obligated to pay all fees, charges, or other assessments as established by the SOEPC. Each member district has one voting representative. Title to any and all equipment, furniture and supplies purchased by the SOEPC is held in trust for the member districts by the Fiscal Agent. Any district withdrawing from the SOEPC shall forfeit its claim to any and all SOEPC assets. One year prior notice is necessary for withdrawal from the group.

During this time, the withdrawing member is liable for all member obligations. Payments to SOEPC are made from the general fund. During fiscal year 1999, the District paid \$6,487 to SOEPC. To obtain financial information, write to the Southwestern Ohio Educational Purchasing Council, Robert Brown, who serves as Director, at 1831 Harshman Road, Dayton, Ohio 45424.

**Southwestern Ohio Instructional Technology Association** - The Southwestern Ohio Instructional Technology Association (SOITA) is a not-for-profit corporation formed under section 1702.01 of the Ohio Revised Code. The purpose of the corporation is to serve the educational needs of the area through television programming for the advancement of educational programs.

The Board of Trustees is comprised of twenty-one representatives of SOITA member schools or institutions. Nineteen representatives are elected from within the counties by the qualified members within the counties, i.e. Auglaize, Butler, Champaign, Clark, Clinton, Darke, Fayette, Greene, Hamilton, Logan, Mercer, Miami, Montgomery, Preble, Shelby, and Warren. Montgomery, Greene and Butler Counties shall elect two representatives per area. All others shall elect one representative per area. All superintendents except for those from educational service centers vote on the representative shall be elected by the non-public school SOITA members as the State assigned SOITA service area. One at-large higher education representative shall be elected by higher education SOITA members from within the State assigned SOITA service area.

All member districts are obligated to pay all fees, charges, or other assessments as established by the SOITA. Upon dissolution, the net assets shall be distributed to the federal government, or to a state of local government, for a public purpose. Payments to SOITA are made from the General Fund. During fiscal year 1999, the District paid \$71,863 to SOITA. To obtain financial information, write to the Southwestern Ohio Instructional Television Association, Steve Strouse, who serves as Director, at 150 East Sixth Street, Franklin, Ohio 45005.

#### NOTE 16 - JOINTLY GOVERNED ORGANIZATIONS (continued)

*Miami Valley Career Technology Center* - The Miami Valley Career Technology Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the seven participating school districts' elected boards, which possesses its own budgeting and taxing authority. One member is appointed from the following city and/or exempted village school districts: Miamisburg, Milton-Union, Vandalia, Tipp City, and West Carrollton. Three members are appointed from the Montgomery County Educational Service Center and one is appointed from the Miami County Educational Service Center. The District did not contribute financially to this organization during fiscal year 1999. To obtain financial information, write to the Miami Valley Career Technology Center, Debbie Jessup, who serves as Treasurer, at 6800 Hoke Road, Clayton, Ohio 45315.

#### **NOTE 17 - INSURANCE PURCHASING POOL**

**Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Plan** - The District participates in the Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Plan (GRP). The GRP's business and affairs are conducted by a fourteen member committee consisting of various GRP representatives that are elected by the general assembly. Either the superintendent or treasurer from each participating school district serves on the general assembly. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

## **NOTE 18 - STATE SCHOOL FUNDING DECISION**

On March 24, 1997, the Ohio Supreme Court rendered a decision declaring certain portions of the Ohio school funding plan unconstitutional. The Court stayed the effect of its ruling for one year to allow the Ohio General Assembly to design a plan to remedy the perceived defects in the system. Declared unconstitutional was the State's "school foundation program" which provides significant amounts of monetary support to the District. During the fiscal year ended June 30, 1999, the District received \$3,864,334 of school foundation support for its general fund.

Since the Supreme Court ruling, numerous pieces of legislation have been passed by the Ohio General Assembly in an attempt to address the issues identified by the Court. The Court of Common Pleas in Perry County has reviewed the new laws, and in a decision issued on February 26, 1999, determined that they are not sufficiently responsive to the constitutional issued raised under the "thorough and efficient" clause of the Ohio Constitution. The State has appealed the decision made by the Court of Common Pleas to the Ohio Supreme Court. As of the date of this report, the Ohio Supreme Court has not rendered an opinion on this issue. The decision of the Court of Common Pleas in Perry County has been stayed by the Ohio Supreme Court, and, as such, school districts are still operating under the laws that the Common Pleas Court declared unconstitutional.

As of the date of these financial statements, the District is unable to determine what effect, if any, this decision will have on its future State foundation funding under this program and on its financial operations.

## **NOTE 19 - SET-ASIDE CALCULATIONS**

The District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources must be held in cash at year-end and carried forward to be used for the same purposes in future years. The District is also required to set aside money for budget stabilization.

The District also receives monies restricted for school bus purchases. This amount is shown as a reserve for bus purchases.

The following cash basis information describes the changes in the amounts set-aside for textbooks and instructional materials, capital improvements, and budget stabilization. Disclosure of this information is required by State statute.

	Textbooks	Capital Acquisition	Budget Stabilization	Totals
Set-aside Cash Balance as of June 30, 1998	\$0	\$0	\$52,637	\$52,637
Current Year Set-aside Requirement	223,554	223,554	0	447,108
Workers' Compensation Refund	0	0	3,103	3,103
Current Year Offsets	(29,916)	0	0	(29,916)
Qualifying Disbursements	(192,473)	(80,380)	0	(272,853)
Cash Balance Carried forward to FY 2000	\$1,165	\$143,174	\$55,740	\$200,079
Amount restricted for bus purchases				33,792
Total Restricted Assets				\$233,871

#### **NOTE 20 - CONTINGENCIES**

## A. Grants

The District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 1999.

#### B. Litigation

The District is party to legal proceedings. The District is of the opinion that ultimate disposition of claims will not have a material effect, if any, on the financial condition of the District.

#### NOTE 21 - YEAR 2000 COMPLIANCE

In the past, there have been shortcomings in many electronic data processing systems and software due to the fact that they are not capable of correctly designating the new century at 12:00 01 a.m. on January 1, 2000. This may cause programs to process data inaccurately or to stop processing data altogether. In many cases, much time and expense is necessary to convert existing software to accommodate the year 2000 and subsequent years.

The District uses Ohio Education Computer Network (OECN) State Software for their budgetary, payroll, fixed asset inventory and education information system (EMIS) accounting services. These services are provided by the Metropolitan Dayton Educational Cooperative Association (MDECA - see Note 16). The State is responsible for remediating these systems and any associated costs.

Montgomery County collects property taxes for distribution to Northridge Local School District. Montgomery County is responsible for remediating the tax collection system and is solely responsible for any costs associated with the tax collection system project.

The State of Ohio distributes a substantial sum of money to the District in the form of "Foundation" payments. Further, the State processes a significant amount of financial and non-financial information about the District through the State's Education Management and Information System (EMIS). The State is responsible for remediating these systems and is solely responsible for any costs associated with the Foundation processing and EMIS systems.

Because of the unprecedented nature of the Year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the District is or will be Year 2000 ready, that the District's remediation efforts will be successful in whole or in part, or that parties with whom the District does business will be year 2000 ready.

#### SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR YEAR ENDED JUNE 30, 1999

Federal Grantor/ Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
U.S. DEPARTMENT OF AGRICULTURE (Passed through Ohio Department of Education) Nutrition Cluster:						
Food Distribution Program	N/A	10.550	\$0	\$57,095	\$0	\$59,965
School Breakfast Program	5-PU	10.553	67,018	0	67,018	0
National School Lunch Program	04-PU	10.555	284,673	0	284,673	0
Total U.S. Department of Agriculture - Nutrition Cluster			351,691	57,095	351,691	59,965
U.S. DEPARTMENT OF EDUCATION (Passed through Ohio Department of Education) Title I Grants to Local Educational Agencies	C1-S1	84.010	861,625	0	804,341	0
(Passed through Champaign Co. Educational Service Center) Title I Grants to Local Educational Agencies	C1-S1	84.010	8,140	0	8,140	0
Total Title I Grants to Local Educational Agencies			869,765	0	812,481	0
(Passed through Ohio Department of Education) Special Education Cluster:		84.007	24 200	0	10.262	0
Title VI-B Special Education Grants to States	6B-SF	84.027	34,300		10,363	0
Special Education Preschool Grant	PB-S1	84.173	4,056	0	4,056	0_
Total Special Education Cluster:			38,356	0	14,419	0
Innovative Education Program Strategies	C2-S1	84.298	11,571	0	11,571	0
Safe and Drug-Free Schools and Communties	DR-S1	84.186	26,312	0	26,312	0
Even Start Family Literacy	EV-S1	84.213	263,801	0	224,437	0
Eisenhower Professional Development State Grants	MS-S1	84.281	19,225	0	11,350	0
(Passed through Miami Valley CTC) Vocational Education Basic Grants to States	ICP	84.048	2,784	0	1,702	0
(Passed through Champaign Co. Educational Service Center) Goals 2000 State & Local Education Sys. Improvement	GS-S2	84.276	300	0	300	0
Total U.S. Department of Education			1,232,114	0	1,102,572	0
U.S. DEPARTMENT OF LABOR (Passed through Ohio Department of Education) Employment Services and Job Training Pilot	WK-BE	17.249	78,596	0	70,974	0
Total Federal Programs			\$1,662,401	\$57,095	\$1,525,237	\$59,965

## NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES JUNE 30, 1999

#### NOTE A--SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Expenditures (the Schedule) summarizes activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

## NOTE B--NUTRITION CLUSTER

Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and consumed. Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first. At June 30, 1999, the District had no significant food commodities in inventory.

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STATE OF OHIO OFFICE OF THE AUDITOR

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## REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY GOVERNMENT AUDITING STANDARDS

Northridge Local School District Montgomery County 2011 Timber Lane Dayton, Ohio 45414-4528

To the Board of Education:

We have audited the financial statements of Northridge Local School District, Montgomery County, (the District), as of and for the year ended June 30, 1999, and have issued our report thereon dated December 10, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the District in a separate letter dated December 10, 1999.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting that might be material would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the District in a separate letter dated December 10,1999.

Board of Education Northridge Local School District Report of Independent Accountants on Compliance and on Internal Control Required by *Government Auditing Standards* Page 2

This report is intended for the information and use of the management, Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro Auditor of State

December 10, 1999



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## REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Northridge Local School District Montgomery County 2011 Timber Lane Dayton, Ohio 45414-4528

To the Board of Education:

## Compliance

We have audited the compliance of Northridge Local School District, Montgomery County, (the District) with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 1999. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A -133, *Audits of States*, *Local Governments*, *and Non-Profit Organizations*. Those standards and OMB Circular A -133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, Northridge Local School District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 1999.

## Internal Control Over Compliance

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A -133.

Northridge Local School District Board of Education Report of Independent Accountants on Compliance with Requirements Applicable to each Major Federal Program and Internal Control over Compliance in Accordance with OMB Circular A -133 Page 2

#### Internal Control Over Compliance (Continued)

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the management, Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro Auditor of State

December 10, 1999

## SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 FOR THE YEAR ENDED JUNE 30, 1999

## 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Nutrition Cluster: National School Lunch Program CFDA #10.555: Food Distribution Program, CFDA # 10.550; School Breakfast Program, CFDA # 10.553
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: \$300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

## 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

No Findings required to be reported under GAGAS.

## 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

No Findings or Questioned Costs reported for federal awards.



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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# NORTHRIDGE LOCAL SCHOOL DISTRICT

# MONTGOMERY COUNTY

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED JANUARY 18, 2000