



**SOUTHEASTERN OHIO JOINT SOLID WASTE  
MANAGEMENT DISTRICT  
NOBLE COUNTY**

**REGULAR AUDIT**

**FOR THE YEARS ENDED DECEMBER 31, 1999-1998**



**JIM PETRO**  
**AUDITOR OF STATE**  

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**STATE OF OHIO**



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## REPORT OF INDEPENDENT ACCOUNTANTS

Southeastern Ohio Joint Solid Waste Management District  
Noble County  
515 Main Street  
Caldwell, Ohio 43724

To the Board of Directors:

We have audited the accompanying financial statements of the Southeastern Ohio Joint Solid Waste Management District, Noble County, Ohio, (the District) as of and for the years ended December 31, 1999 and 1998. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the District prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of the District as of December 31, 1999 and 1998, and its cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 13, 2000, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

This report is intended solely for the information and use of the audit committee, management, the Board of Directors and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro".

**Jim Petro**  
Auditor of State

April 13, 2000



**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN CASH BALANCES -  
FOR THE YEAR ENDED DECEMBER 31, 1999**

**Cash Receipts:**

Intergovernmental	\$24,006
Charges for Services	416,176
Interest	54,299
Office Rent	500
Miscellaneous	<u>517</u>
 Total Cash Receipts	 <u>495,498</u>

**Cash Disbursements:**

Current:	
Salaries	73,919
Public Employee's Retirement	9,094
Insurance	9,283
Medicare	1,044
Travel	3,905
Supplies and Materials	2,605
Equipment	32,450
Vehicle Expense	1,225
Contracts - Repair	546
Contracts - Services	201,223
Professional Services	8,277
Rent	5,400
Advertising and Printing	30,688
Utilities	5,766
Indirect Services	4,688
Grant Refunds	15,006
Other	<u>2,192</u>
 Total Disbursements	 <u>407,311</u>

Total Receipts Over/(Under) Disbursements	<u>88,187</u>
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Fund Cash Balances, January 1	<u>981,715</u>
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<b>Fund Cash Balances, December 31</b>	<b><u><u>\$1,069,902</u></u></b>
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*The notes to the financial statements are an integral part of this statement.*

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN CASH BALANCES -  
FOR THE YEAR ENDED DECEMBER 31, 1998**

<b>Cash Receipts:</b>	
Intergovernmental	\$25,800
Charges for Services	424,726
Interest	44,126
Office Rent	1,200
Miscellaneous	<u>382</u>
 Total Cash Receipts	 <u>496,234</u>
<b>Cash Disbursements:</b>	
Current:	
Salaries	62,408
Public Employee's Retirement	8,083
Insurance	6,952
Medicare	882
Worker's Compensation	234
Travel	915
Supplies and Materials	1,124
Equipment	2,503
Vehicle Expense	975
Contracts - Services	173,461
Professional Services	7,452
Rent	5,400
Advertising and Printing	34,010
Utilities	6,724
Audits	2,884
Indirect Services	5,026
Grant Refunds	95,800
Other	<u>3,346</u>
 Total Disbursements	 <u>418,179</u>
 Total Receipts Over/(Under) Disbursements	 <u>78,055</u>
 Fund Cash Balances, January 1	 <u>903,660</u>
 <b>Fund Cash Balances, December 31</b>	 <b><u><u>\$981,715</u></u></b>

*The notes to the financial statements are an integral part of this statement.*



**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1999 AND 1998**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Description of the Entity**

The Southeastern Ohio Joint Solid Waste Management District, Noble County, (the District) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The District is directed by an eighteen member Board of Directors comprised of the three County Commissioners of Guernsey, Monroe, Morgan, Muskingum, Noble, and Washington Counties. The District provides for management strategies and local government funding on behalf of the participating counties regarding contractual arrangements with private solid waste disposal facilities, which would assure continued access to adequate disposal capacity for the District.

The District's management believes these financial statements present all activities for which the District is financially accountable.

**B. Basis of Accounting**

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred.

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

**C. Cash and Investments**

In accordance with Ohio Revised Code, the District's cash is held and invested by the Noble County Treasurer, who acts as custodian for District monies. The District's assets are held in the County's cash and investment pool, and are valued at the Treasurer's reported carrying amount. The District maintains no control over the investment of its funds. The disclosure of the County's deposits and investments at December 31, 1999 and 1998, is made in the County's Annual Financial Report for the years ended December 31, 1999 and 1998.

**D. Property, Plant and Equipment**

Acquisitions of property, plant and equipment are recorded as capital outlay disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

**E. Unpaid Vacation and Sick Leave**

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances, such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the basis of accounting used by the District.

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1999 AND 1998**

**2. RETIREMENT SYSTEMS**

The District's employees belong to the Public Employees Retirement System (PERS) of Ohio. PERS is a cost-sharing, multiple-employer plan. This plan provides retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 1999 and 1998, PERS members contributed 8.5% of their gross salaries. The District contributed an amount equal to 13.55% of participants' gross salaries. The District has paid all contributions required through December 31, 1999.

**3. RISK MANAGEMENT**

The District has obtained commercial insurance for the following risks:

- Comprehensive property and general liability
- Vehicles
- Errors and omissions

The District also provides health insurance to full-time employees through a private carrier.



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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON  
INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

Southeastern Ohio Joint Solid Waste Management District  
Noble County  
515 Main Street  
Caldwell, Ohio 43724

To the Board of Directors:

We have audited the accompanying financial statements of the Southeastern Ohio Joint Solid Waste Management District, Noble County, Ohio (the District), as of and for the years ended December 31, 1999 and 1998, and have issued our report thereon dated April 13, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the audit committee, management, and the Board of Directors, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro", with a large, stylized flourish at the end.

**Jim Petro**  
Auditor of State

April 13, 2000



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OFFICE OF THE AUDITOR

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**SOUTHEASTERN OHIO JOINT SOLID WASTE MANAGEMENT DISTRICT**

**NOBLE COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MAY 9, 2000**