Eastland Vocational School District Franklin County

Single Audit

July 1 , 2000 Through June 30, 2001

Fiscal Year Audited Under GAGAS: 2001

# BALESTRA & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS 528 South West Street, P.O. Box 687 Piketon, Ohio 45661

Telephone (740) 289-4131 Fax (740) 289-3639 E-Mail: mbalcpa@bright.net



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

35 North Fourth Street, 1<sup>st</sup> Floor Columbus, Ohio 43215

Telephone 614-466-4514 800-282-0370

Facsimile 614-728-7398

Board of Education Eastland Vocational School District

We have reviewed the Independent Auditor's Report of the Eastland Vocational School District, Franklin County, prepared by Balestra & Company for the audit period July 1, 2000 through June 30, 2001. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Eastland Vocational School District is responsible for compliance with these laws and regulations.

JIM PETRO Auditor of State

December 18, 2001

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### EASTLAND VOCATIONAL SCHOOL DISTRICT FRANKLIN COUNTY

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Member American Institute of Certified Public Accountants

Member Ohio Society of Certified Public Accountants

#### Independent Auditor's Report

Members of the Board Eastland Vocational School District 4300 Amalgamated Place, P.O. Box 419 Groveport, Ohio 43125-0419

We have audited the accompanying general-purpose financial statements of the Eastland Vocational School District, Franklin County, as of and for the year ended June 30, 2001, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Eastland Vocational School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Eastland Vocational School District as of June 30, 2001, and the results of its operations and the cash flows of its proprietary fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2001 on our consideration of the Eastland Vocational School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

As described in Note 3 to the general-purpose financial statements, the Eastland Vocational School District implemented Governmental Accounting Standards Board Statement No. 33, *Accounting and Financial Reporting for Non-exchange Transactions*, and Governmental Accounting Standards Board Statement No. 36, *Recipient Reporting for Certain Shared Non-exchange Revenues* (an amendment of GASB Statement No. 33).

Balestra & Company

Balestra & Company

November 30, 2001

### Combined Balance Sheet All Fund Types and Account Groups June 30, 2001

	GOVERNMENTAL FUND TYPES				
	General	Special Revenue	Capital Project		
Assets and Other Debits:					
<u>Assets:</u>					
Equity in Pooled Cash and					
Cash Equivalents	\$13,697,990	\$162,530	\$19,717		
Investements	1,496,844	0	0		
Receivables:					
Taxes	9,789,505	0	0		
Accounts	16,951	0	0		
Intergovernmental	0	10,556	0		
Interfund	313,694	0	0		
Prepaid Items	20,025	3,984	0		
Inventory Held for Resale	0	0	0		
Materials and Supplies Inventory	102,524	0	0		
Restricted Assets:					
Equity in Pooled Cash and Cash Equivalents Fixed Assets (Net, where applicable, of	147,626	0	0		
Accumulated Depreciation)	0	0	0		
<u>Other Debits:</u>					
Amount to be Provided from					
General Government Resources	0	0	0		
Total Assets and Other Debits	\$25,585,159	\$177,070	\$19,717		

See accompanying notes to the general purpose financial statements.

	ACCOUNT GROUPS		FIDUCIARY FUND TYPE		PROPRIE FUND TY
Totals (Memorandum Only)	General Long-Term Obligations	General Fixed Assets	Agency	Internal Service	Enterprise
\$15,068,401	\$0	\$0	\$64,387	\$132,314	\$991,463
1,496,844	0	0	0	0	0
9,789,505	0	0	0	0	0
261,153	0	0	0	0	244,202
10,556	0	0	0	0	0
313,694	0	0	0	0	0
36,789	0	0	0	0	12,780
10,573	0	0	0	0	10,573
105,739	0	0	0	0	3,215
147,626	0	0	0	0	0
16,951,809	0	16,777,095	0	0	174,714
2,031,258	2,031,258	0	0	0	0
\$46,223,947	\$2,031,258	\$16,777,095	\$64,387	\$132,314	\$1,436,947
(continued)					

### Combined Balance Sheet All Fund Types and Account Groups June 30, 2001

	GOVERNMENTAL FUND TYPES				
	General	Special Revenue	Capital Project		
Liabilities,					
Fund Equity and Other Credits:					
<u>Liabilities:</u>					
Accounts Payable	\$120,179	\$5,707	\$5,045		
Contracts Payable	38,708	0	0		
Accrued Wages and Benefits	655,101	5,851	0		
Compensated Absences Payable	19,053	948	0		
Interfund Payable	0	75,425	0		
Intergovernmental Payable	176,885	14,882	0		
Retainage Payable	3,214	0	0		
Deferred Revenue	8,758,353	0	0		
Undistributed Assets	0	0	0		
Loans Payable	0	0	0		
Claims Payable	0	0	0		
Capital Leases Payable	0	0	0		
Energy Conservation Note Payable	0	0	0		
Total Liabilities	9,771,493	102,813	5,045		
Fund Equity and Other Credits:					
Investment in General Fixed Assets	0	0	0		
Contributed Capital	0	0	0		
Retained Earnings:					
Unreserved (Deficit)	0	0	0		
Fund Balance:					
Reserved for Encumbrances	2,939,545	112,578	9,672		
Reserved for Inventory	102,524	0	0		
Reserved for Property Taxes	1,031,152	0	0		
Reserved for Textbooks	147,626	0	0		
Unreserved:					
Undesignated (Deficit)	11,592,819	(38,321)	5,000		
Total Fund Equity and Other Credits	15,813,666	74,257	14,672		
Total Liabilities, Fund Equity and Other Credits	\$25,585,159	\$177,070	\$19,717		
Total Liabilities, Fund Equity					

See accompanying notes to the general purpose financial statements.

	GROUPS	ACCOUNT	FIDUCIARY FUND TYPE	PROPRIETARY FUND TYPES				
Totals (Memorandum Only)	General Long-Term Obligations	General Fixed Assets	Agency	Internal Service	Enterprise			
\$159,732	\$0	\$0	\$661	\$0	\$28,140			
38,708	0	0	0	0	0			
694,486	0	0	0	0	33,534			
746,247	673,669	0	ů 0	0	52,577			
313,694	0	0	0	203,269	35,000			
337,336	68,487	0	0	0	77,082			
3,214	0	0	0	0	0			
8,766,668	0	0	0	0	8,315			
68,213	0	0	68,213	0	0			
807,153	807,153	0	0	0	0			
77,598	0	0	0	77,598	0			
1,949	1,949	0	0	0	0			
480,000	480,000	0	0	0	0			
12,494,998	2,031,258	0	68,874	280,867	234,648			
16,777,095	0	16,777,095	0	0	0			
305,006	0	0	0	0	305,006			
505,000	0	0	0	0	505,000			
748,740	0	0	0	(148,553)	897,293			
3,061,795	0	0	0	0	0			
102,524	0	0	0	0	0			
1,031,152	0	0	0	0				
147,626	0	0	0	0	0			
11,555,011	0	0	(4,487)	0	0			
33,728,949	0	16,777,095	(4,487)	(148,553)	1,202,299			
\$46,223,947	\$2,031,258	\$16,777,095	\$64,387	\$132,314	\$1,436,947			

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Combined Statement of Revenues, Expenditures and Changes in Fund Balances All Governmental Fund Types For the Fiscal Year Ended June 30, 2001

		Governmenta	l Fund Types		Totals
-	General	Special Revenue	Debt Service	Capital Project	(Memorandum Only)
<u>Revenues:</u>				<u> </u>	<u> </u>
Property Taxes	\$9,172,992	\$0	\$0	\$0	\$9,172,992
Intergovernmental	4,719,021	1,129,840	0	60,697	5,909,558
Interest	922,510	0	0	0	922,510
Tuition and Fees Customer Services	381,641	0 0	0 0	0 0	381,641
Miscellaneous	6,997 84,492	0	0	0	6,997 84,492
Total Revenues	15,287,653	1,129,840	0	60,697	16,478,190
<u>Expenditures:</u> Current:					
Instruction:					
Regular	1,875,203	18,228	0	0	1,893,431
Special	330,288	39,360	0	46,025	415,673
Vocational	3,650,279	403,489	0	0	4,053,768
Adult/Continuing	0	154,696	0	0	154,696
Other	0	186	0	0	186
Support Services:					
Pupils	270,161	412,216	0	0	682,377
Instructional Staff	94,524	10,720	0	0	105,244
Board of Education	14,613	0	0	0	14,613
Administration	1,463,324	17,451	0	0	1,480,775
Fiscal	501,648	12,656	0	0	514,304
Operation and Maintenance of Plant	1,252,130	4,202	0	0	1,256,332
Pupil Transportation Central	956	0	0 0	0 0	956
Operation of Non-Instructional	67,787	96,817	0	0	164,604
Services	0	891	0	0	891
Extracurricular Activities	14,008	0	0	0	14,008
Capital Outlay	1,324,096	0	0	0	1,324,096
Debt Service:	1,524,070	0	0	0	1,524,070
Principal Retirement	170,128	0	120,000	0	290,128
Interest and Fiscal Charges	554	0	37,050	0	37,604
Total Expenditures	11,029,699	1,170,912	157,050	46,025	12,403,686
Excess of Revenues Over					
(Under) Expenditures	4,257,954	(41,072)	(157,050)	14,672	4,074,504
<b>Other Financing Sources (Uses):</b>					
Proceeds from Sale of Fixed Assets	576	0	0	0	576
Operating Transfers - In	0	4,672	157,050	0	161,722
Operating Transfers - Out	(159,897)	0	0	0	(159,897)
Total Other Financing Sources (Uses)	(159,321)	4,672	157,050	0	2,401
Excess of Revenues and Other					
Financing Sources Over (Under) Expenditures					
and Other Financing Uses	4,098,633	(36,400)	0	14,672	4,076,905
Fund Balances at Beginning of Year as Restated in Note 3	11,682,077	110,657	0	0	11,792,734
Increase in Reserve for Inventory	32,956	0	0	0	32,956
Fund Balances at End of Year	\$15,813,666	\$74,257	\$0	\$14,672	\$15,902,595

See accompanying notes to the general purpose financial statements.

**EASTLAND VOCATIONAL SCHOOL DISTRICT** Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) All Governmental Fund Types For the Fiscal Year Ended June 30, 2001

	(	GENERAL FUND		SPECIAL REVENUE FUNDS		
	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues:</u>	£0.000.24C	\$9.004.254	¢16.000		£0.	¢o
Property Taxes	\$8,888,346	\$8,904,354	\$16,008	\$0	\$0	\$0
Intergovernmental	4,507,299	4,719,054	211,755	1,283,123	1,184,174	(98,949)
Interest	903,000	934,001	31,001	0	0	0
Tuition and Fees	320,900	375,950	55,050	0	0	0
Total Revenues	14,619,545	14,933,359	313,814	1,283,123	1,184,174	(98,949)
Expenditures:						
Current:						
Instruction:						
Regular	1,955,635	1,868,279	87,356	21,804	21,804	0
Special	315,616	290,460	25,156	86,920	75,583	11,337
Vocational	4,114,701	3,764,708	349,993	392,944	428,809	(35,865)
Adult/Continuing	0	0	0	178,859	178,858	1
Support Services:						
Pupils	334,371	280,280	54,091	367,701	424,836	(57,135)
Instructional Staff	131,077	111,029	20,048	68,508	11,075	57,433
Board of Education	23,150	14,570	8,580	12,504	24,108	(11,604)
Administration	1,776,415	1,526,004	250,411	121,960	107,439	14,521
Fiscal	853,698	539,969	313,729	12,173	12,656	(483)
Operation and Maintenance of Plant	1,769,718	1,409,016	360,702	3,883	5,066	(1,183)
Pupil Transportation	0	0	0	5,100	160	4,940
Central	105,948	74,018	31,930	237	891	(654)
Operation of Non-Instructional		,	,			(00.0)
Services	0	1,400	(1,400)	0	0	0
Extracurricular Activities	21,061	14,460	6,601	Ő	0	ů 0
Capital Outlay	3,954,482	3,913,515	40,967	0	Ő	0
Debt Service:	5,551,102	5,715,515	10,507	0	0	Ū
Principal Retirement	165,854	165,854	0	0	0	0
Interest and Fiscal Charges	0	0	0	0	0	0
-						
Total Expenditures	15,521,726	13,973,562	1,548,164	1,272,593	1,291,285	(18,692)
Excess of Revenues Over					<i></i>	
(Under) Expenditures	(902,181)	959,797	1,861,978	10,530	(107,111)	(117,641)
Other Financing Sources (Uses):						
Proceeds from Sale of Fixed Assets	5,000	576	(4,424)	0	0	0
Refund of Prior Year Receipts	95,000	87,624	(7,376)	(186)	(186)	0
Advances - In	0	284,783	284,783	0	66,175	66,175
Advances - Out	0	(304,443)	(304,443)	0	(159,284)	(159,284)
Operating Transfers - In	0	0	0	0	4,672	4,672
Operating Transfers - Out	(207,050)	(159,897)	47,153	0	0	0
Total Other Financing Sources (Uses)	(107,050)	(91,357)	15,693	(186)	(88,623)	(88,437)
Excess of Revenues and Other						
Financing Sources Over (Under)						
Expenditures and Other Financing Uses	(1,009,231)	868,440	1,877,671	10,344	(195,734)	(206,078)
Fund Balances at Beginning of Year	9,817,256	9,817,256	0	41,883	41,883	0
Fund Balances at End of Year	\$8,808,025	\$10,685,696	\$1,877,671	\$52,227	(\$153,851)	(\$206,078)

See accompanying notes to the general purpose financial statements.

	DEB	T SERVICE FUN	ND	CAPITAL PROJECTS FUNDS		
_	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
	\$0	\$0	\$0	\$0	\$0	\$0
	0	0	0	60,697	60,697	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	60,697	60,697	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	55,697	55,697	0
	0	0	0	0	0	0
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	0	0	0	0	0	0
	0	0	0	0	0	0
	0 0	0 0	0 0	0 0	0 0	0 0
	120,000	120,000	0	0	0	0
	37,050	37,050	0	0	0	0
	157,050	157,050	0	55,697	55,697	0
	(157,050)	(157,050)	0	5,000	5,000	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	157,050 0	157,050 0	0 0	0 0	0 0	0 0
	157,050	157,050	0	0	0	0
	0	0	0	5,000	5,000	0
	0	0	0	0	0	0

Combined Statement of Revenues, Expenses and Changes in Fund Equity All Proprietary Fund Types For the Fiscal Year Ended June 30, 2001

\$0 \$2,716,637   0 284,133   5,678 627,836   0 5,256       5,678 3,633,862       0 1,886,153   0 454,096   9,926 539,215
0 284,133   5,678 627,836   0 5,256       5,678 3,633,862       0 1,886,153   0 454,096   9,926 539,215
5,678 627,836   0 5,256   5,678 3,633,862   0 1,886,153   0 454,096   9,926 539,215
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0 1,886,153   0 454,096   9,926 539,215
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0 95,440
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9,350 869,350
0 4,135
9,276 4,289,707
2,598) (655,845)
0 13,298
0 548,820
0 (23,449)
0 538,669
2,598) (117,176)
0 (1,825)
2,598) (119,001)
4,045 867,741
8,553) 748,740
0 305,006
8,553) \$1,053,746

See accompanying notes to the general purpose financial statements

Combined Statement of Revenues, Expenses and Changes in Fund Equity All Proprietary Fund Types For the Fiscal Year Ended June 30, 2001

\$0 \$2,716,637   0 284,133   5,678 627,836   0 5,256       5,678 3,633,862       0 1,886,153   0 454,096   9,926 539,215
0 284,133   5,678 627,836   0 5,256       5,678 3,633,862       0 1,886,153   0 454,096   9,926 539,215
5,678 627,836   0 5,256   5,678 3,633,862   0 1,886,153   0 454,096   9,926 539,215
0 5,256 5,678 3,633,862 0 1,886,153 0 454,096 9,926 539,215
0 1,886,153   0 454,096   9,926 539,215
5,678 3,633,862   0 1,886,153   0 454,096   9,926 539,215
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0 4,135
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0 13,298
0 548,820
0 (23,449)
0 538,669
2,598) (117,176)
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2,598) (119,001)
4,045 867,741
8,553) 748,740
0 305,006
8,553) \$1,053,746

See accompanying notes to the general purpose financial statements

Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget and Actual (Budget Basis) All Proprietary Fund Types For the Fiscal Year Ended June 30, 2001

	EN	TERPRISE FU	NDS	INTERNAL SERVICE FUND		
	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues:</u>	<b>#5 010 071</b>	<b>**</b>	(\$2,242,274)	<b>\$</b> 0	<b>\$</b> 0	¢0
Tuition	\$5,918,071	\$2,575,697	(\$3,342,374)	\$0	\$0	\$0
Sales	551,510	284,793	(266,717)	0	0	0
Charges for Services	73,933	31,158	(42,775)	886,000	664,293	(221,707)
Other Revenues	0	6,186	6,186	0	0	0
Federal and State Subsidies	0	578,592	578,592	0	0	0
Total Revenues	6,543,514	3,476,426	(3,067,088)	886,000	664,293	(221,707)
<u>Expenses:</u>						
Salaries	2,969,848	1,969,963	999,885	0	0	0
Fringe Benefits	714,079	396,019	318,060	118,430	117,106	1,324
Purchased Services	1,012,591	476,732	535,859	792,570	735,108	57,462
Materials and Supplies	1,416,643	549,535	867,108	0	0	0
Capital Outlay	803,354	172,199	631,155	0	0	0
Refund of Prior Year Expenditures	930	930	0	0	0	0
Total Expenses	6,917,445	3,565,378	3,352,067	911,000	852,214	58,786
Excess of Revenues Under Expenses	(373,931)	(88,952)	(284,979)	(25,000)	(187,921)	(162,921)
Advances - In	0	35,000	35,000	0	203,269	203,269
Advances - Out	0	(75,000)	(75,000)	0	(50,500)	(50,500)
Transfers - Out	(1,824)	(1,825)	(1)	0	0	0
Excess of Revenues Over (Under)		(120,777)	244.070	(25.000)	(25.152)	(10.152)
Expenses, Advances and Transfers	(375,755)	(130,777)	244,978	(25,000)	(35,152)	(10,152)
Fund Equity at Beginning of Year	580,295	583,743	3,448	167,466	167,466	0
Fund Equity at End of Year	\$204,540	\$452,966	\$248,426	\$142,466	\$132,314	(\$10,152)

See accompanying notes to the general purpose financial statements

#### EASTLAND VOCATIONAL SCHOOL DISTRICT Combined Statement of Cash Flows

All Proprietary Fund Types

For the Fiscal Year Ended June 30, 2001

		Internal	Totals (Memorandum
	Enterprise	Service	Only)
Increase (Decrease) in Cash and Cash Equivalents:			
Cash Flows from Operating Activities:			
Cash Received from Customers	\$315,951	\$0	\$315,951
Cash Received from Tuition Payments	2,575,697	0	2,575,697
Cash Received from Quasi-External Transactions			
with Other Funds	0	664,293	664,293
Cash Received from Other Operating Sources	6,186	0	6,186
Cash Payments to Suppliers for Goods and Services	(1,004,829)	0	(1,004,829)
Cash Payments to Employees for Services	(1,969,963)	0	(1,969,963)
Cash Payments for Employee Benefits	(396,019)	(117,106)	(513,125)
Cash Payments for Claims	0	(735,108)	(735,108)
Cash Payments for Other Operating Expenses	(335)	0	(335)
Net Cash Used for Operating Activities	(473,312)	(187,921)	(661,233)
Cash Flows from Noncapital Financing Activities:			
Operating Grants Received	578,592	0	578,592
Transfers Out	(1,825)	0	(1,825)
Advances In	35,000	203,269	238,269
Advances Out	(75,000)	(50,500)	(125,500)
Net Cash Provided by Noncapital Financing Activities	536,767	152,769	689,536
Cash Flows from Capital and Related Financing Activities:			
Payments for Capital Acquisitions	(13,124)	0	(13,124)
Net Increase (Decrease) in Cash and Cash Equivalents	50,331	(35,152)	15,179
Cash and Cash Equivalents at Beginning of Year	941,132	167,466	1,108,598
Cash and Cash Equivalents at End of Year	\$991,463	\$132,314	\$1,123,777
Reconciliation of Operating Loss to Net			
Cash Used for Operating Activities:			
Operating Loss	(\$363,247)	(\$292,598)	(\$655,845)
operating 2000	(\$303,217)	(\$2)2,3)0)	
Adjustments to Reconcile Operating Loss to			
<u>Net Cash Used for Operating Activities:</u>			
Depreciation	33,669	0	33,669
Donated Commodities Used During Year	13,298	0	13,298
Changes in Assets and Liabilities:			
(Increase) Decrease in Accounts Receivable	(140,280)	67,615	(72,665)
(Increase) in Prepaid Items	(12,635)	0	(12,635)
Decrease in Materials and Supplies Inventory	4,854	0	4,854
Decrease in Inventory Held for Resale	2,827	0	2,827
(Decrease) in Accounts Payable	(83,121)	0	(83,121)
(Decrease) in Accrued Wages and Benefits	(5,838)	0	(5,838)
Increase in Compensated Absences	28,466	0	28,466
Increase in Intergovernmental Payable	51,232	0	51,232
(Decrease) in Deferred Revenue	(2,537)	0	(2,537)
Increase in Claims Payable	0	37,062	37,062
Total Adjustments	(110,065)	104,677	(5,388)
Net Cash Used for Operating Activities	(\$473,312)	(\$187,921)	(\$661,233)

See accompanying notes to the general purpose financial statements.

#### NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT

The Eastland Vocational School District (the School District) is a joint vocational school district organized under section 3311.18 of the Ohio Revised Code. The School District provides vocational education for 16 (15 statute and one contracted) school districts serving an eligible student population of 2,071 throughout 786 square miles of central Ohio, including Franklin, Fairfield, Pickaway, Licking, Hocking and Perry counties. A nine-member Board of Education governs the School District, which is supported by a 1.20 mill continuing operating levy passed in 1971 assessed for over 3.4 billion dollartaxduplicate, a 0.8 mill permanent operating levy passed in 1998 and by funds from the State of Ohio Joint Vocational School Foundation Program. The School District fosters cooperative relationships with business and industry, professional organizations, participating school districts, and other interested, concerned groups and organizations to consider, plan, and implement educational programs designed to meet the common needs and interest of students.

#### **Reporting Entity**

The School District is a jointly governed organization, legally separate from other organizations. The Board of Education of the School District consists of nine appointed members as follows: two from the Franklin County Educational Service Center, three from the Fairfield County Educational Service Center, and one each from the Teays Valley Local School District, Whitehall City School District, Gahanna-Jefferson City School District, and Reynoldsburg City School District. Each two-year term, Fairfield and Franklin counties switch the 3-2 split of the five members. No school district appoints a voting majority of the Board. None of the school districts that appoint Board Members are financially accountable for the School District.

The reporting entity consists of all funds, departments, boards and agencies that are not legally separate from the School District. For Eastland Joint Vocational School, this includes general operations, food service, adult continuing education and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

Entities which perform activities within the School District's boundaries for the benefit of its residents are excluded from the accompanying financial statements because the School District is not financially accountable for these entities nor are they fiscally dependent on the School District. These entities include the City of Groveport and participating local and city school districts.

The School District is associated with an organization which is defined as an insurance purchasing pool. This organization is the Ohio School Boards Association Worker's Compensation Group Rating Plan. This organization is presented in Note 18 to the general-purpose financial statements.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

#### A. Basis Of Presentation - Fund Accounting

The School District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net available expendable resources.

For financial statement presentation purposes, the various funds of the School District are grouped into the following generic fund types under the broad fund categories governmental, proprietary and fiduciary.

#### Governmental Fund Types:

Governmental funds are those through which most governmental functions of the School District are financed. The acquisition, use and balances of the School District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds.

<u>General Fund</u> - The general fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Special Revenue Funds</u> - Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditure for specified purposes.

<u>Debt Service Fund</u> - The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term obligation principal, interest, and related costs.

#### Proprietary Fund Types:

Proprietary funds are used to account for the School District's ongoing activities which are similar to those found in the private sector. The following are the School District's proprietary fund types:

<u>Enterprise Funds</u> - Enterprise funds are used to account for School District activities that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

<u>Internal Service Fund</u> - The internal service fund accounts for the financing of services provided by one department or agency to other departments or agencies of the School District on a cost reimbursement basis.

#### A. Basis Of Presentation - Fund Accounting (Continued)

#### Fiduciary Fund Types:

Fiduciary funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. The School District's only fiduciary funds are agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### Account Groups:

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

<u>GeneralFixed Assets Account Group</u> - This account group is established to account for all fixed assets of the School District, other than those accounted for in the proprietary finds.

<u>GeneralLong-Term Obligations Account Group</u> - This account group is established to account for all long-term obligations of the School District except those accounted for in the proprietary funds.

#### **B.** Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types and expendable trust funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds and non-expendable trustfunds are accounted foron a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting related to the timing of the measurements made.

**Revenues-Exchange and Non-exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. Revenue from property taxes is recognized in the fiscal year for which taxes are levied. (See Note 7.) Revenue from grants is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, interest, tuition, grants, student fee and rentals.

*Deferred Revenue* Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2001, but which were levied to finance fiscal year 2002 operations, have been recorded as deferred revenue.

Under the modified accrual basis of accounting, receivables that will not be collected within the available period have also been reported as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

The accrual basis of accounting is utilized for reporting purposes by the proprietary fund types and the non-expendable trust fund. Revenues are recognized in the accounting period which they are earned, and expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported in the operating statement as an expense with a like amount reported as donated commodities revenue. Unused donated commodities are reported as deferred revenue.

#### C. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Education. Budgetary allocations at the function and object level within all funds are made by the School District Treasurer.

#### Tax Budget:

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates.

By no later than January 20, the Board-adopted budget is filed with the Franklin County Budget Commission for rate determination.

#### Estimated Resources:

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure.

#### C. Budgetary Process (Continued)

#### Estimated Resources: (Continued)

On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2001.

#### Appropriations:

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and taxrates or a certificate saying no new certificate is necessary, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditure, which is the legal level of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, several supplemental appropriations were legally enacted; however, none of these amendments were significant.

The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds other than agency funds, consistent with statutory provisions.

#### Encumbrances:

As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal yearend are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

#### Lapsing of Appropriations:

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

#### D. Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through School District records. Each fund's interest in the pool presented as "equity in pooled cash and cash equivalents" on the combined balance sheet.

#### D. Cash and Cash Equivalents (Continued)

During fiscal year 2001, investments were limited to U. S. Government Securities, repurchase agreements, and STAR Ohio. Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Nonparticipating investment contracts such as repurchase agreements are reported at cost.

The School District has invested funds in the State Treasury Asset Reserve of Ohio (STAR Ohio) during fiscal year2001. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 2001.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 2001 amounted to \$922,510.

For purposes of the combined statement of cash flows and for presentation of the combined balance sheet, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the School District are considered to be cash equivalents.

#### E. Inventory

Inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased. Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds which indicates that it does not constitute available expendable resources even though it is a component of net current assets. Inventories of proprietary funds consist of donated food, purchased food, non-food supplies, and school supplies held for resale, and expensed when used.

#### F. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2001, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expenditure/expense is recorded in the year in which services are consumed.

#### **G.** Fixed Assets and Depreciation

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the fund. All fixed assets are capitalized at cost (orestimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of five hundred dollars. The School District does not have any infrastructure.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Improvements are capitalized. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets. Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment in the proprietary fund types is computed using the straight-line method over an estimated useful life of ten to twenty-five years.

#### H. Interfund Assets/Liabilities

Short-term interfund loans are classified as "interfund receivables" and "interfund payables".

#### I. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy.

For governmental funds, the School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service. The School District records a liability for accumulated unused sick leave for all employees after ten years of current service with the School District. The current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

#### J. Accrued Liabilities and Long-term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, compensated absences and contractually required pension contributions that will be paid from the governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. Payments made more than sixty days after year end are considered not to have used current financial resources. Capital leases, long term notes payable, and loans payable are reported as a liability of the General Long-Term Obligations Account Group until due.

Long-term obligations financed by proprietary funds are reported as liabilities in the appropriate funds.

#### K. Interfund Transactions

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### L. Restricted Assets

Restricted assets in the General Fund represent cash and cash equivalents whose use is limited by legal requirements. Restricted assets include amounts required by statute to be set-aside by the School District for the purchase of textbooks. See Note 20 for additional information regarding set-asides.

#### M. Fund Balance Reserves

The School District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, inventories of supplies and materials, property taxes, and textbooks.

The reserve for property taxes represents taxes recognized as revenue under accounting principles generally accepted in the United States of America but not available for appropriation under State statute.

#### N. Contributed Capital

Contributed capital represents resources from other funds, other governments, and private resources provided to proprietary funds that is not subject to repayment. These assets are recorded at their fair market value on the date donated. Depreciation on those assets acquired or constructed with contributed resources is expensed and closed to unreserved retained earnings at year end.

#### **O. Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### P. Total Columns on General-Purpose Financial Statements

Total columns on the general purpose financial statements are captioned "Totals - (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### NOTE 3 -CHANGES IN ACCOUNTING PRINCIPLES AND RESTATEMENT OF FUND BALANCES

For the fiscal year 2001, the School District has implemented GASB Statement No. 33, Accounting and Financial Reporting for Nonexchange Transactions, and GASB Statement No. 36, Recipient Reporting for Certain Shared Nonexchanged Revenues. This implementation of GASB Statements No. 33 and 36 had the following effect on fund balance at June 30, 2000.

	Special Revenue Fund
Fund Balance at June 30, 2000	\$55,017
Implementation of GASB 33	55,640
Adjusted Fund Balance at July 1, 2000	\$110,657

#### **NOTE 3 -CHANGE IN ACCOUNTING PRINCIPLES AND RESTATEMENT OF FUND BALANCES** (Continued)

Due to a correction of an accounting error, the following fund balance and generallong term debt account group liability were restated.

	Amount at June 30, 2000	Restated Amount
General Fund	\$11,686,813	\$11,682,077
General Long Term Debt Account Group Capital Leases Payable	36,166	6,223

#### NOTE 4 - ACCOUNTABILITY

Fund balances/retained earnings at June 30, 2001, included the following individual fund deficit balances:

Special Revenue Funds	Amounts
Career Education	(\$13,700)
Adult Vocational Education	(309)
Subsidy Grant	(11,651)
Enterprise Fund	
Uniform School Supplies	(26,996)
Internal Service Fund	
Employee Benefits	(148,553)

The deficits in these funds are due to adjustments for accrued liabilities, and the timing of grant awards. The general fund is liable for these deficits and provides operating transfers when cash is required, not when accruals occur.

#### **NOTE 5 - BUDGETARY BASIS OF ACCOUNTING**

While the School District is reporting financial position, results of operations and changes in fund balance/retained earnings on the basis of accounting principles generally accepted in the United States of America (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis)-All Governmental Fund Types and the Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget and Actual (Budget Basis) - All Proprietary Fund Types are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (Budget Basis) as opposed to when susceptible to accrual (GAAP Basis).
- 2. Expenditures/expenses are recorded when paid in cash (Budget Basis) as opposed to when the liability is incurred (GAAP Basis).
- 3. Encumbrances are treated as expenditures/expenses for all funds (Budget Basis) rather than as a reservation of fund balance for governmental fund types and as note disclosures in the proprietary fund types (GAAP basis).

#### NOTE 5 - BUDGETARY BASIS OF ACCOUNTING (Continued)

**Expenditure Accruals** 

Advances

Encumbrances

- 4. For proprietary funds, the acquisition and construction of capital assets are reported on the operating statement (Budget Basis) rather than as balance sheet transactions (GAAP Basis).
- 5. Advances-In and Advances-Out are operating transactions (Budget Basis) as opposed to balance sheet transactions (GAAP Basis).

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type:

Over Expenditures and Other Financing Uses All Governmental Fund Types						
	General	Special Revenue	Capital Projects			
GAAP Basis	\$4,098,633	(\$36,400)	\$14,672			
Adjustments:						
Revenue Accruals	(266,670)	54,334	0			

115,860

(19,660)

(3,059,723)

0

5,043

(14,715)

(2,276)

(93,109)

(118,283)

# Excess of Revenues and Other Financing Sources

<b>Budget Basis</b>			\$	868,440	)	(\$19	95,734)	 \$5,000	

No adjustments were required for the Debt Service Fund as the budget basis and the GAAP basis were the same.

#### Net Loss/Excess of Revenues Over (Under) Expenses, Advances and Transfers All Proprietary Fund Types

	Enterprise	Internal Service
GAAP Basis:	\$173,597	(\$292,598)
Adjustments:		
Revenue Accruals	439,242	67,615
Expense Accruals	(146,839)	37,062
Proceeds of Notes	(548,820)	0
Donated Commodities	(13,298)	0
Loss on Disposal of Fixed Assets	23,449	0
Advances	(40,000)	152,769
Encumbrances	(18,108)	0
Budget Basis	(\$130,777)	(\$35,152)

#### NOTE 6 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demand on the treasury. Such monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts including passbook accounts.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

- 1. United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bond and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAR Ohio);
- 7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred eighty days from the date of purchase in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and
- 8. Under limited circumstances, debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

#### NOTE 6 - DEPOSITS AND INVESTMENTS (Continued)

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

*Cash on Hand* At yearend, the School District had \$650 in undeposited cash on hand which is included on the balance sheet of the School District as part of "equity in pooled cash and cash equivalents."

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits With Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements."

**Deposits** At fiscal year end the carrying amount of the School District's deposits was (\$272,243) and the bank balance was \$145,470. Of the bank balance \$100,000 was covered by federal depository insurance and \$45,470 was uninsured and uncollateralized. Although the securities serving as collateral were held by the pledging financial institution's trust department in the School District's name and all State statutory requirements for the deposit of money had been followed, non-compliance with federal requirements could potentially subject the School District to a successful claim by the Federal Deposit Insurance Corporation.

*Investments* The School District's investments are required to be categorized to give an indication of the level of risk assumed by the School District at fiscal yearend. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments which are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name. STAR Ohio is an unclassified investment since it is not evidenced by securities that exist in physical or book entry form.

	Category 1	Category 3	Carrying/Fair Value
Repurchase Agreement	\$0	\$3,832,322	\$3,832,322
STAR Ohio	0	0	11,655,298
U.S. Government Securities	1,496,844	0	1,496,844
Total	\$1,496,844	\$3,832,322	\$16,984,464

The classification of cash and cash equivalents, and investments on the combined financial statements is based on criteria set forth in GASB Statement No.9, *Reporting Cash Flows of Proprietary and Non-Expendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting*.

#### NOTE 6 - DEPOSITS AND INVESTMENTS (Continued)

A reconciliation between the classifications of cash and cash equivalents and investments on the combined financial statements and the classifications of deposits and investments presented above per GASB Statement No.3 is as follows:

	Cash and Cash Equivalents/ Deposits	Investments
GASB Statement No. 9	\$15,216,027	\$1,496,844
Cash on Hand	(650)	0
Investments:		
Repurchase Agreement	(3,832,322)	3,832,322
STAR Ohio	(11,655,298)	11,655,298
GASB Statement No. 3	(\$272,243)	\$16,984,464

#### NOTE 7 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the School District fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property located in the School District. Property tax revenue received during calendar 2001 for real and public utility property taxes represents collections of calendar 2000 taxes. Property tax payments received during calendar 2001 for tangible personal property (other than public utility property) are for calendar 2001 taxes.

2001 real property taxes are levied after April 1, 2001, on the assessed value as of January 1, 2001, the lien date. Assessed values are established by State law at thirty-five percent of appraised market value. First half 2001 real property taxes are collected in and intended to finance fiscal year 2002.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at thirty-five percent of true value. 2001 public utility property taxes became a lien December 31, 2000, are levied after April 1, 2001 and are collected in 2002 with real property taxes.

2001 tangible personal property taxes are levied after April 1, 2000, on the value as of December 31,2000. Collections are made in 2001. Tangible personal property assessments are twenty-five percent of true value.

Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

#### NOTE 7 - PROPERTY TAXES (Continued)

The assessed values upon which fiscal year 2001 taxes were collected are:

	2000 Second- Half Collections		2001 First- Half Collection	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$4,132,663,930	86.01%	\$4,332,456,090	86.07%
Public Utility	269,497,700	5.61%	260,723,480	5.18%
Tangible Personal Property	402,885,343	8.38%	440,358,133	8.75%
Total Assessed Value	\$4,805,046,973	100.00%	\$5,033,537,703	100.00%
Tax rate per \$1,000 of assessed valuation	\$2.00		\$2.00	

The School District receives property taxes from Franklin and Fairfield Counties. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2001 are available to finance fiscal year 2001 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes which became measurable as of June 30, 2001. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 2001, was \$1,031,152 in the General Fund.

#### NOTE 8 - RECEIVABLES

Receivables at June 30, 2001, consisted of property taxes, accounts, interfund, intergovernmental grants, and charges for services. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds.

A summary of the principal items of intergovernmental receivables follows:

Amount

Special Revenue: Vocational Ed

<u>\$10,556</u>

#### NOTE 9 - FIXED ASSETS

A summary of the changes in general fixed assets during fiscal year 2001 follows:

Asset Category	Balance at June 30, 2000	Additions	Deletions	Balance at June 30, 2001
Land	\$449,800	\$0	\$0	\$449,800
Buildings and Improvements	12,365,428	0	0	12,365,428
Furniture, Fixtures and Equipment	3,717,417	292,663	370,681	3,639,399
Vehicles	215,996	0	0	215,996
Construction in Progress	64,550	41,922	0	106,472
Totals	\$16,813,191	\$334,585	\$370,681	\$16,777,095

A summary of the enterprise funds' fixed assets at June 30, 2001 follows:

Furniture and Equipment	\$700,185
Less: Accumulated Depreciation	(525,471)
Net Fixed Assets	\$174,714

#### **NOTE 10 - RISK MANAGEMENT**

The School District is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year 2001, the School District contracted with Nationwide Insurance Company for liability insurance and property insurance and with Auto-Owners Insurance Company for fleet insurance

Coverages provided by these companies are as follows:

Building and Contents (\$1,000 deductible)	\$34,697,901
Automobile Liability (\$1,000 deductible)	1,000,000
General Liability (\$1,000 deductible)	
Per occurrence	2,000,000
Aggregate	5,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant reduction of coverage from the prior year.

For fiscal year 2001, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 18). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP.

#### NOTE 10 - RISK MANAGEMENT (Continued)

A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

Medical/surgical and dental insurance is offered to employees through a self-insurance internal service fund. The program is administered by R. E. Harrington Company, which provides claims review and processing services. The School District has purchased specific stop-loss benefits covering cost above the \$25,000 individual retention mark to a maximum lifetime reimbursement of \$975,000.

The liability for unpaid claims costs of \$77,598 reported in the internal service fund at June 30, 2001 is based on the requirements of Governmental Accounting Standards Board Statements No. 10, which requires that a liability for claims be reported if information prior to issuance of the financial statements indicated and the amount of the loss can be reasonably estimated. Estimates were calculated by using the actual claims reports for a 90 day period following the balance sheet date. The estimate was not affected by incremental claim adjustment expenses and does not include other allocated or unallocated claims adjustment expenses. Changes in claims activity for the past three fiscal years are as follows:

	Balance at			
	Beginning of Year	Current Year Claims	Claims Payments	Balance at End of Year
1999	\$34,959	\$427,274	\$429,165	\$33,068
2000	33,068	768,456	760,988	40,536
2001	40,536	869,350	832,288	77,598

#### NOTE 11 - DEFINED BENEFIT PENSION PLANS

#### A. School Employees Retirement System

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 45 N. Fourth Street, Columbus, Ohio 43215-3634 or by calling (614) 222-5853.

Plan members are required to contribute 9 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current rate is 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2001, 2000, and 1999 were \$103,409, \$70,076, and \$99,795, respectively; 48 percent has been contributed for fiscal year 2001, and a 100 percent for fiscal years 2000 and 1999. \$53,478 representing the unpaid contribution for fiscal year 2000 is recorded as a liability within the respective funds and the general long-term obligations account group.

#### NOTE 11 - DEFINED BENEFIT PENSION PLANS (Continued)

#### **B. State Teachers Retirement System**

The School District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system. STRS provides retirement and disability benefits, annual cost-of-living adjustments, and death and survivor benefits to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information for STRS. That report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3371 or by calling (614) 227-4090.

Plan members are required to contribute 9.3 percent of their annual covered salaries. The School District was required to contribute 14 percent; 9.5 percent was the portion used to fund pension obligations. Contribution rates are established by STRS, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The School District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 2001, 2000, and 1999 were \$657,138, \$341,035, and \$365,046, respectively; 84 percent has been contributed for fiscal year 2001 and 100 percent for fiscal years 2000 and 1999. \$102,751 represents the unpaid contribution for fiscal year 2001 and is recorded as a liability within the respective funds.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2001, three members of the Board of Education have elected Social Security. The Board's liability is 6.2 percent of wages paid.

#### NOTE 12 - POSTEMPLOYMENT BENEFITS

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year 2001, and after, the STRS Board allocated employer contributions equal to 4.5 percent of covered payroll to the Health Care Reserve Fund. For the School District, this amount equaled \$292,028 for fiscal year 2001.

STRS pays health care benefits from the Health Care Reserve Fund. At June 30, 2000, (the latest information available) the balance in the Fund was \$3,419 million. For the year ended June 30, 2000, net health care costs paid by STRS were \$283,137,000 and STRS had 99,011 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

## **NOTE 12 - POSTEMPLOYMENT BENEFITS** (Continued)

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For this fiscal year, employer contributions to fund health care benefits were 8.45 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2000, the minimum pay was established at \$12,400. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. For the School District, the amount contributed to fund health care benefits, including the surcharge, during the 2001 fiscal year equaled \$159,880.

The target level for the health care reserve is 150 percent of the annual health care expenses. Expenses for health care for the fiscal year ended June 30, 2000 (the latest information available), were \$140,696,340 and the target level was \$211.0 million. At June 30, 2000, SERS had net assets available for payment of health care benefits of \$252.3 million. SERS has approximately 50,000 participants currently receiving health care benefits.

#### NOTE 13 - EMPLOYEE BENEFITS

#### A. Compensated Absences

The criteria for determining vested vacation and sick leave components are derived from negotiated agreements and State laws. Eligible classified employees earn ten to twenty days of vacation per year, depending upon length of service. Teachers do not earn vacation time. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment.

Teachers, administrators and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 255 days for all personnel. Upon retirement, payment is made for one-fourth of their accrued, but unused sick leave credit to a maximum of 60 days for all personnel.

#### **B.** Other Employee Benefits

The School District provides life insurance and accidental death and dismemberment insurance to most employees through various life insurance companies. Medical and dental insurance is provided by the School District to all employees through a self-insurance program.

#### NOTE 14 - CAPITAL LEASES

In prior years, the School District entered into a capitalized lease for copiers and equipment. The lease meets the criteria of a capital lease as defined by Statement of Financial Accounting Standards No. 13, *Accounting for Leases*, which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the combined financial statements for the governmental funds. These expenditures are reported as function expenditures on the budgetary statements.

General Fixed Assets consisting of copiers and equipment have been capitalized in the general fixed assets account group in the amount of \$50,260. This amount represents the present value of the minimum lease payments at the time of acquisition. A corresponding liability was recorded in the general long-term obligations account group. Principal payments in fiscal year 2001 totaled \$4,274 in the general fund.

## NOTE 14 - CAPITAL LEASES (Continued)

The following is a schedule of the future long-term minimum lease payments required under the capital leases and the present value of the minimum lease payments as of June 30, 2001:

Fiscal Year Ending June 30	General Long-Term Debt Account Group
2002	<u>\$2,012</u>
Total	2,012
Less Amount Representing Interest	(63)
Present Value of Minimum Lease Payments	<u>\$1,949</u>

#### NOTE 15 - LONG-TERM OBLIGATIONS

The changes in the School District's long-term obligations during the fiscal year 2001 were as follows:

	Principal Outstanding 6/30/00	Additions	Deductions	Principal Outstanding 6/30/01
1987 Vocational Loan - 0%	\$669,563	\$0	\$133,914	\$535,649
1994 Construction Loan - 0%	303,444	0	31,940	271,504
Total Long Term Loans	973,007	0	165,854	807,153
1995 Energy Conservation Notes - 6.5%	600,000	0	120,000	480,000
Pension Obligation	67,826	68,487	67,826	68,487
Capital Leases	6,223	0	4,274	1,949
Compensated Absences	723,006	673,669	723,006	673,669
Total General Long-Term Obligations	\$2,370,062	\$742,156	\$1,080,960	\$2,031,258

In fiscal year 1995, the School District issued \$1,200,000 in unvoted general obligation notes for the purpose of providing energy conservation measures for the School District, under the authority of Ohio Revised Code Sections 133.06(G) and 3313.372. The notes were issued for a ten year period with a final maturity date in fiscal year 2005. These notes are paid from the debt service fund.

In fiscal year 1987, the School District received an interest free, 15 year loan in the amount of \$3,749,555, for the purpose of construction of school facilities. In fiscal year 1994, the School district received additional interest free loans in the amounts of \$479,120 and \$244,800, forbuilding construction and equipment, respectively. The equipment loan was retired during fiscal year 2000, while the construction loan will be retired in fiscal year 2010. These loans are paid from general fund revenues.

# NOTE 15 - LONG-TERM OBLIGATIONS(Continued)

Compensated absences and the intergovernmental payable will be paid from the fund from which the employees' salaries are paid. Capital leases are paid from the general fund.

The School District's overall legal debt margin was \$453,018,393 with an unvoted debt margin of \$5,033,538.

Principal and interest requirements to retire loans outstanding at June 30, 2000 are as follows:

	Principal	Interest	Total
2002	285,854	29,250	315,104
2003	285,854	21,450	307,304
2004	285,854	13,650	299,504
2005	285,854	5,850	291,704
2006-2010	143,737	0	143,737
Total	\$1,287,153	\$70,200	\$1,357,353

# NOTE 16 - INTERFUND ACTIVITY

As of June 30, 2001, receivables and payables that resulted from various interfund transactions were as follows:

Fund Type/Fund	Interfund Receivables	Interfund Payables
General Fund	\$313,694	\$0
Special Revenue Funds:		
Other Grant	0	13,050
Career Education	0	23,675
Vocational Education Special Needs	0	26,741
Adult Vocational Education	0	309
Subsidy Grant	0	11,650
Total Special Revenue Funds	0	75,425
Enterprise Fund:		
Uniform School Supplies	0	35,000
Internal Service Fund:		
Employee Benefit	0	203,269
Total All Funds	\$313,694	\$313,694

# NOTE 17 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The School District maintains four enterprise funds to account for the operations of food service, uniform school supplies, rotary and adult education. The table below reflects in a summarized format the more significant financial data relating to the enterprise funds of the Eastland Joint Vocational School as of and for the fiscal year ended June 30, 2001.

	Food Service	Uniform School Supplies	Rotary	Adult Education	Total Enterprise Funds
Operating Revenues	\$196,085	\$88,048	\$31,158	\$2,722,823	\$3,037,184
Depreciation Expense	21,643	0	0	12,026	33,669
Operating Income (Loss)	(83,901)	15,714	8,327	(302,457)	(363,247)
Donated Commodities	13,298	0	0	0	13,298
Federal and State Subsidies	18,696	0	0	530,124	548,820
Operating Transfers	(1,825)	0	0	0	(1,825)
Net Income (Loss)	(53,732)	14,784	8,327	204,218	173,597
Fixed Asset Additions	0	0	0	13,124	13,124
Net Working Capital	98,748	(26,996)	65,063	890,770	1,027,585
Total Assets	148,815	8,004	65,063	1,215,065	1,436,947
Total Equity	111,473	(26,996)	65,063	1,052,759	1,202,299
Encumbrances	12,555	5,904	952	161,697	181,108

#### **NOTE 18 - INSURANCE PURCHASING POOL**

The School District participates in The Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### **NOTE 19 - STATE SCHOOL FUNDING DECISION**

On September 6, 2001, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision identified aspects of the current plan that require modification if the plan is to be considered constitutional, including:

- , A change in the school districts that are used as the basis for determining the base cost support amount. Any change in the amount of funds distributed to school districts as a result of this change must be retroactive to July 1, 2001, although a time line for distribution is not specified.
- , Fully funding parity aid no later than the beginning of fiscal year 2004 rather than fiscal year 2006.

The Supreme Court relinquished jurisdiction over the case based on anticipated compliance with its order.

#### NOTE 19 - SCHOOL FUNDING COURT DECISION (Continued)

In general, it is expected that the decision would result in an increase in State funding for most Ohio school districts. However, as of October 12, 2001, the Ohio General Assembly is still analyzing the impact this Supreme Court decision will have on funding for individual school districts. Further, the State of Ohio, in a motion filed September 27, 2001, asked the Court to reconsider and clarify the parts of the decision changing the school district that are used as the basis for determining the base cost support amount and that requirement that changes be made retroactive to July 1, 2001.

On November 2, 2001, the Court granted this motion for reconsideration. The Court may re-examine and redetermine any issue upon such reconsideration.

As of the date of these financial statements, the School District is unable to determine what effect, if any, this decision and the reconsideration will have on its future State funding and on its financial operations.

#### NOTE 20 - SET-ASIDE CALCULATIONS AND FUND RESERVES

The School District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition or construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in restricted cash at year-end and carried forward to be used for the same purposes in future years. The requirement for the establishment of a Budget Stabilization Reserve set-aside has been eliminated by Senate Bill 345. A School District may still establish reserve balance accounts consistent with Section 5705.13 R.C., if it so chooses; however, the requirement is no longer mandatory. According to Senate Bill 345, any money on hand in a school district's budget reserve set aside as of April 10, 2001, may at the discretion of the board be returned to the district's general fund or may be left in the account and used by the board to offset any budget deficit the district may experience in future fiscal years. The statute also authorized the school district to use all or part of the funds formerly included in the budget reserve for the purpose of providing the district's portion of the basic project costs of any project undertaken in accordance with Chapter 3318, R.C., Classroom Facilities.

Senate Bill 345 places special conditions on any Bureau of Workers' Compensation (BWC) monies remaining in the budget reserve set aside as of April 10, 2001. Any portion of the budget reserve set-aside consisting of refunds or rebates from BWC that were previously required by law to be deposited into the budget reserve may be used solely for the following purposes:

- , To offset a budget deficit
- , For school facility construction, renovation or repair;
- , For textbooks or instructional materials, including science equipment or laboratories;
- , For the purchase of school buses; or
- , For professional development of teachers.

BWC refunds or rebates received after April 10, 2001 are not required to be deposited into the school district's budget reserve.

The School District has elected to eliminate the Budget Stabilization Reserve and return it to the General Fund. The BWC rebate monies received prior to April 10, 2001 will be used for one or more of the listed purposes. The School District is required to demonstrate compliance with the restrictions of Senate Bill 345 for monies in the Budget Stabilization Reserve which represents BWC refunds and rebates received prior to April 10, 2001. The balance of the Budget Stabilization Reserve which does not represent BWC rebates or refunds will be used at the discretion of the School District.

The following information describes the change in the year-end set-aside amounts for textbooks, capital acquisition, and budget stabilization. Disclosure of this information is required by State statute.

# NOTE 20 - SET-ASIDE CALCULATIONS AND FUND RESERVES (Continued)

	Textbooks	Capital Acquisition	Budget Stabilization	Totals
Set-aside Cash Balance as of June 30, 2000	\$95,854	\$0	\$267,070	\$362,924
Current year set-aside requirement	404,281	404,281	0	808,562
Qualifying disbursements	(352,509)	(1,994,895)	0	(2,347,404)
Reduction in Budget Stabilization based on Statutory Revisions	0	0	(267,070)	(267,070)
Set-aside Balance Carried Forward to Future Years	\$147,626	(\$1,590,614)	\$0	(\$1,442,988)
Set-aside Reserve Balance as of June 30, 2001	\$147,626	\$0	\$0	\$147,626

The School District had qualifying disbursements during the year that reduced the set-aside amounts below zero in the Capital Acquisition Set-aside. These extra amounts may be carried forward and used to reduce the set-aside requirements of future years.

#### NOTE 21 - CONTINGENCIES

#### Grants:

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2001.

#### NOTE 22 - SUBSEQUENT EVENT

Beginning July 1, 2001, The Eastland Vocational School District will be known as The Eastland-Fairfield Career & Technical Schools.

# NOTE 23 - CONTRACT COMMITMENTS

As of June 30, 2001, the School District had contractual purchase commitments for professional design and construction services for the construction of new school facilities as follows:

Contractor	Contract Amount	Amount Expended	Balance as of 06/30/01
Ampam Croson -Teepe	\$48,232	\$19,460	\$28,772
Deiwald & Pope	159,000	38,241	120,759
Denier Electric Co.	45,526	3,864	41,662
Franklin Fire Sprinkler	34,742	0	34,742
Inca Enterprises	146,200	15,384	130,816
J.A. Guy	267,300	8,019	259,281
Seifert Construction	1,627,600	190,998	1,436,602
Settle Muter Electric	300,735	36,825	263,910
Triad Architects	192,000	168,790	23,210
Totals	\$2,821,335	\$ 481,581	\$2,339,754

# Eastland Vocational School District Franklin County

# Schedule of Federal Awards Expenditures For the Year Ended June 30, 2001

Federal Grantor/ Pass Through Grantor/ Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	In-Kind Receipts	Disbursements	In-Kind Disbursements
United States Department of Agriculture						
Passed through the Ohio Department of Education						
Nutrition Cluster:						
Food Distribution Program	NA	10.550	\$0	\$10,760	\$0	\$14,254
National School Lunch Program	LL-P1 2001	10.555	18,147	0	18,147	0
Total United States Department of Agriculture - Nutrition Cluster			18,147	10,760	18,147	14,254
United States Department of Education						
Direct from the Federal Agency						
Student Financial Aid Cluster						
Federal Family Education Loans	NA	84.032	55,740	0	55,740	0
Pell Grants	NA	84.063	150,643	0	150,643	0
Total Student Financial Aid Cluster			206,383	0	206,383	0
Passed through Ohio Department of Education						
VOCED Basic Grant	20-C2 2001	84.048	633,480	0	566,191	0
Passed through Ohio Department of Education						
Adult and Community Education	AB-S1 2001	84.002	118,859	0	118,859	0
Eisenhower Professional Development	MS-S1 2001	84.281	2,206	0	2,206	0
Innovative Education Program Strategy	C2-S1 2001	84.298	4,598	0	4,598	0
Total United States Department of Education			965,526	0	898,237	0
United States Corporation for National & Community Service						
Passed through Ohio Department of Education						
Learn & Serve America - School & Community Based Program	SV-S4 2001	94.004	10,000	0	23,727	0
Total United States Corportation for National & Community Service		_	10,000	0	23,727	0
Total Federal Financial Assistance		=	\$993,673	\$10,760	\$940,111	\$14,254

NA = Not Available/Applicable

See accompanying notes to the Schedule of Federal Awards Expenditures

# EASTLAND VOCATIONAL SCHOOL DISTRICT FRANKLIN COUNTY JUNE 30, 2001

## NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

# NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures is a summary of the activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

# NOTE B- FOOD DISTRIBUTIONS

Non-monetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed. Monies are commingled with State grants. It is assumed federal monies are expended first. At June 30, 2001, the District had no significant food commodities in inventory.

## NOTE C- GUARANTEED STUDENT LOANS

Non-monetary assistance is reported in the schedule at the dollar amount of guaranteed student loans disbursed.

# **BALESTRA & COMPANY**

CERTIFIED PUBLIC ACCOUNTANTS 528 South West Street, P.O. Box 687 Piketon, Ohio 45661

Telephone (740) 289-4131 Fax (740) 289-3639 E-Mail: mbalcpa@bright.net

Member American Institute of Certified Public Accountants

Member Ohio Society of Certified Public Accountants

# Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Members of the Board Eastland Joint Vocational School District 4300 Amalgamated Place, P.O. Box 419 Groveport, Ohio 43125-0419

We have audited the financial statements of the Eastland Vocational School District, Franklin County, as of and for the year ended June 30, 2001, in which we indicated the District had changed its method of accounting for non-exchange transactions, and have issued our report thereon dated November 30, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Eastland Vocational School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Eastland Vocational School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. Members of the Board Eastland Joint Vocational School District Groveport, Ohio 43125-0419

Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards* Page 2

This report is intended solely for the information and use of the audit committee, management, members of the Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Balestra & Company

Balestra & Company

November 30, 2001

# BALESTRA & COMPANY

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# Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133

Members of the Board Eastland Joint Vocational School District 4300 Amalgamated Place, P.O. Box 419 Groveport, Ohio 43125-0419

#### Compliance

We have audited the compliance of the Eastland Vocational School District with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal program for the year ended June 30, 2001. Eastland Vocational School District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of Eastland Vocational School District's management. Our responsibility is to express an opinion on Eastland Vocational School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Eastland Vocational School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Eastland Vocational School District's compliance with those requirements.

In our opinion, Eastland Vocational School District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2001.

#### Internal Control Over Compliance

The management of Eastland Vocational School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Eastland Vocational School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Members of the Board Eastland Joint Vocational School District Groveport, Ohio 43125-0419

Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133 Page 2

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management, members of the Board, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Balestra & Company

Balestra & Company

November 30, 2001

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 SECTION .505

# EASTLAND VOCATIONAL SCHOOL DISTRICT FRANKLIN COUNTY JUNE 30, 2001

# 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Program's Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under section .510?	No
(d)(1)(vii)	Major Programs (list):	VOCED (Perkins) Grant CFDA #84.048
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 SECTION .505

# EASTLAND VOCATIONAL SCHOOL DISTRICT FRANKLIN COUNTY JUNE 30, 2001

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

Finding Number	None

# 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

Finding Number	None
CFDA Title and Number	
Federal Award Number/Year	
Federal Agency	
Pass-Through Agency	



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

88 East Broad Street P.O. Box 1140 Columbus, Ohio 43216-1140

Telephone 614-466-4514 800-282-0370

Facsimile 614-466-4490

# EASTLAND VOCATIONAL SCHOOL DISTRICT

# FRANKLIN COUNTY

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED DECEMBER 27, 2001