

**FRANKLIN COUNTY  
MUNICIPAL COURT**

Financial Statements

December 31, 2000

(With Independent Auditors' Report Thereon)





STATE OF OHIO  
OFFICE OF THE AUDITOR  

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JIM PETRO, AUDITOR OF STATE

88 East Broad Street  
P.O. Box 1140  
Columbus, Ohio 43216-1140  
Telephone 614-466-4514  
800-282-0370  
Facsimile 614-466-4490  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

Paul Herbert, Clerk of Court  
Franklin County Municipal Court  
Columbus, Ohio

We have reviewed the independent auditor's report of the Franklin County Municipal Court, Franklin County, prepared by KPMG LLP, for the audit period January 1, 2000 through December 31, 2000. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Franklin County Municipal Court is responsible for compliance with these laws and regulations.

JIM PETRO  
Auditor of State

June 25, 2001

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# FRANKLIN COUNTY MUNICIPAL COURT

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# FRANKLIN COUNTY MUNICIPAL COURT

## ELECTED OFFICIALS

As of December 31, 2000

<u>ELECTED OFFICIAL</u>	<u>TITLE</u>	<u>TERM OF OFFICE</u>
Charles A. Schneider	Administrative Judge	01/05/98 to 01/04/04
Michael T. Brandt	Judge	01/03/00 to 01/02/06
James J. Fais	Judge	01/02/98 to 01/01/04
Mark S. Froehlick	Judge	01/09/98 to 01/08/04
James E. Green	Judge	01/03/96 to 01/02/02
Janet A. Grubb	Judge	01/03/98 to 01/02/04
Steven B. Hayes	Judge	01/02/96 to 01/01/02
Bruce Jenkins	Judge	01/07/98 to 01/06/04
Teresa L. Liston	Judge	01/01/00 to 12/31/05
W. Dwayne Maynard	Judge	01/02/00 to 01/01/06
Richard C. Pfeiffer, Jr.	Judge	01/08/98 to 01/07/04
H. William Pollitt, Jr.	Judge	01/01/98 to 12/31/03
Marvin S. Romanoff	Judge	01/04/98 to 01/03/04
Anne Taylor	Judge	01/06/98 to 01/05/04
Scott D. VanDerKarr	Judge	01/01/96 to 12/31/01
Paul M. Herbert	Clerk of Court	01/01/00 to 12/31/05

# FRANKLIN COUNTY MUNICIPAL COURT

## KEY ADMINISTRATIVE PERSONNEL

As of December 31, 2000

<u>NAME</u>	<u>TITLE</u>
Mike Pirik	Chief Deputy Clerk
Charles Lausch	Director—Office of Information Services
Randy Tarrier	Project Manager/System Administrator
Mary Tippett	Manager—Accounting/Finance Division
Crystal Ross	Administrative Analyst
Jeanne Blair	Office Manager/Payroll Administrator
Clyde Huffman	Purchasing Administrator



Two Nationwide Plaza  
Columbus, OH 43215-2577

Telephone 614 249 2300  
Fax 614 249 2348

## **Independent Auditors' Report**

Paul Herbert, Clerk of Court  
Franklin County Municipal Court  
Columbus, Ohio:

We have audited the combined total information in the accompanying combining financial statements of the Franklin County Municipal Court (the Court) as of and for the year ended December 31, 2000, as listed in the accompanying Table of Contents. These combining financial statements are the responsibility of the Court's management. Our responsibility is to express an opinion on the combined total information in these combining financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined total information in the combining financial statements is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the combined total information in the combining financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1(b), these combining financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the combined total information in the combining financial statements referred to above present fairly, in all material respects, the undisbursed cash balances of the Court as of December 31, 2000, and the cash receipts and disbursements for the year then ended, on the basis of accounting described in note 1(b).

Our audit was made for the purpose of forming an opinion on the combined total information in the combining financial statements taken as a whole. The combining information is presented for purposes of additional analysis of the combined total information in the combining financial statements. The combining information has been subjected to the auditing procedures applied in the audit of the combined total information in the combining financial statements and in our opinion, is fairly stated in all material respects in relation to the combined total information in the combining financial statements taken as a whole.

In accordance with Government Auditing Standards, we have also issued our report dated May 30, 2001 on our consideration of the Court's internal control over financial reporting and on our tests of certain provisions of its compliance with laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

**KPMG, LLP**

May 25, 2001

# FRANKLIN COUNTY MUNICIPAL COURT

## Combining Statement of Undisbursed Cash Balances

December 31, 2000

Criminal Division	\$ 111,333
Bail Division	1,286,390
Civil Division	340,143
Trusteeship Division	20
Rent Escrow Division	<u>65,972</u>
Combined Total	<u>\$ 1,803,858</u>

See accompanying note to the combining financial statements.

## FRANKLIN COUNTY MUNICIPAL COURT

### Combining Statement of Receipts, Disbursements and Undisbursed Cash Balances

For the year ended December 31, 2000

	<u>Criminal</u>	<u>Bail</u>	<u>Civil</u>	<u>Trusteeship</u>	<u>Rent Escrow</u>	<u>Combined Total</u>
Cash receipts	\$ 13,362,342	2,978,664	10,687,027	79,125	183,030	27,290,188
Cash disbursements	<u>13,391,493</u>	<u>2,849,632</u>	<u>10,711,287</u>	<u>79,163</u>	<u>153,926</u>	<u>27,185,501</u>
Total cash receipts over (under) cash disbursements	(29,151)	129,032	(24,260)	(38)	29,104	104,687
Undisbursed cash balance at January 1, 2000	<u>140,484</u>	<u>1,157,358</u>	<u>364,403</u>	<u>58</u>	<u>36,868</u>	<u>1,699,171</u>
Undisbursed cash balance at December 31, 2000	<u>\$ 111,333</u>	<u>1,286,390</u>	<u>340,143</u>	<u>20</u>	<u>65,972</u>	<u>1,803,858</u>

See accompanying note to the combining financial statements.

# FRANKLIN COUNTY MUNICIPAL COURT

## Note to Combining Financial Statements

December 31, 2000

### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### (a) *Financial Reporting Entity*

The Municipal Court (the Court) was created by and operates under the authority of Section 1901.01, of the Ohio Revised Code. Under the present law, the Court operates with 15 elected Judges and an elected Clerk of Court, each of whom serves a 6-year term. The Court has been granted jurisdiction for the entire area of Franklin County.

For financial reporting purposes, the Court is an agency fund group which consists of the agency funds of the five divisions of the Court: criminal; bail; civil; trusteeship; and rent escrow. The operating expenses of the Court are funded by the City of Columbus and Franklin County and are not, therefore part of the reporting entity included in this report.

#### (b) *Basis of Accounting*

The Court prepares its combining financial statements on the basis of cash receipts and disbursements. Under this accounting method, revenues are recognized when received in cash and disbursements are recognized when paid. This accounting method is not intended to be in conformity with accounting principles generally accepted in the United States of America.

#### (c) *Cash and Investments*

The Court maintains separate cash accounts for four of the five divisions, as the Criminal/Traffic and Bail divisions are combined into one account.

The provisions of the Ohio Revised Code govern the investment and deposit of monies held by the Court. In accordance with these statutes, only banks located in Ohio and domestic building and loan associations are eligible to hold public deposits. The statutes also permit the Court to invest monies in certificates of deposit and savings accounts.

Public depositories must give security for all public funds on deposit. These institutions may either specifically collateralize individual accounts in addition to amounts insured by the Federal Deposit Insurance Corporation (FDIC), or may pledge a pool of government securities valued at least 100% of the total value of public monies on deposit at the institution. These securities must be obligations of or guaranteed by the United States and mature or be redeemable within 5 years of the date of the related repurchase agreement. State law does not require security for public deposits and investments to be maintained in the Court's name.

## FRANKLIN COUNTY MUNICIPAL COURT

### Note to Combining Financial Statements, Continued

**Deposits.** At year-end, the carrying amount of the Court's deposits was \$1,603,386 and the bank balance was \$2,255,055. As required by criteria described in Governmental Accounting Standards Board (GASB) Statement No. 3, *Deposits With Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements*, \$100,000 of the bank balance was covered by FDIC insurance; and \$2,155,055 was held in a single financial institution collateral pool with securities being held by the pledging financial institution's agents in the pool's name. In addition, the Court had \$200,472 of cash on hand.

**Investments.** Investments of the monies held by the Court are categorized in accordance with criteria established by GASB Statement No. 3 to give an indication of the level of custodial risk assumed as of December 31, 2000. Category 1 includes investments that are insured or registered or for which the securities are held by the Court or its agent in the Court's name. Category 2 includes investments that are uninsured and unregistered for which the securities are held by the broker's or dealer's trust department or agent in the Court's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker and dealer or by its trust department but not in the Court's name. As of December 31, 2000 and 1999, the Court held no investments.



Two Nationwide Plaza  
Columbus, OH 43215-2577

Telephone 614 249 2300  
Fax 614 249 2348

**Independent Auditors' Report on Compliance and on Internal  
Control Over Financial Reporting Based on an Audit of  
Financial Statements Performed in Accordance With  
*Government Auditing Standards***

The Honorable Jim Petro  
Auditor of State of Ohio

and

Paul Herbert  
Clerk of Court  
Franklin County Municipal Court

We have audited the combined total information in the combining financial statements of the Franklin County Municipal Court (the Court), as of and for the year ended December 31, 2000, prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America, and have issued our report thereon dated May 25, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Court's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Court's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of the Courts in a separate letter dated May 25, 2001.

This report is intended for the information of the Court's management and the Ohio Auditor of State and is not intended to be and should not be used by anyone other than those specified parties.

**KPMG, LLP**

May 25, 2001





STATE OF OHIO  
OFFICE OF THE AUDITOR  

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800-282-0370  
Facsimile 614-466-4490

**FRANKLIN COUNTY MUNICIPAL COURT**

**FRANKLIN COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JULY 3, 2001**