# LOGAN COUNTY, OHIO

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**General Purpose Financial Statements** 

December 31, 2000

with

Independent Auditors' Report

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STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

35 North Fourth Street, 1<sup>st</sup> Floor Columbus, Ohio 43215 Telephone 614-466-4514 800-282-0370 Facsimile 614-728-7398

Board of County Commissioners Logan County, Ohio

We have reviewed the Independent Auditor's Report of Logan County prepared by Clark, Schaefer, Hackett & Co. for the audit period January 1, 2000 to December 31, 2000. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Logan County is responsible for compliance with these laws and regulations.

JIM PETRO Auditor of State

July 18, 2001

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## LOGAN COUNTY, OHIO

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## Independent Auditor's Report

Board of County Commissioners Logan County, Ohio

We have audited the accompanying general purpose financial statements of Logan County, Ohio, as of and for the year ended December 31, 2000, as listed in the table of contents. The general purpose financial statements are the responsibility of Logan County, Ohio's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Logan County, Ohio as of December 31, 2000, and the results of its operations and the cash flows of its proprietary fund types and non-expendable trust funds for the year then ended, in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 18, 2001 on our consideration of the Logan County, Ohio's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of Logan County, Ohio, taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and its not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as whole.

Unk, Schalefer, Huckett D.

Springfield, Ohio May 18, 2001

See accompanying notes to the general purpose financial statements.

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							Fiduciary			10141		
		Covernments	Governmental Fund Tynes		Proprietary Fund Types	und Types	Fund Types	Account Groups	houps	Primary		Totai
		COVERIMENT						General	General	Government		Reporting Entity
	, mean	Consid	Debt	Canital		Internat	Trust and	Fixed	Long-Tenn	(Memorandum	Component	(Memorandum
	Fund	Revenue	Service	Projects	Enterprise	Service	Agency	Assets	Obligations	Only)	Units	Oaly)
LIABILITIES, EQUITY <u>AND OTHER CREDITS</u>												
LIABILITIES:					010 00					1 534 669	ı	1.534,669
Accounts payable	\$ 296,872	585,028	ı	543,790	108,979		•		,	075 011 1	6 373	1.117.222
Accrued wages and benefits	295,294	520,318	ſ	•	294,695	542	•			1,110,047		1 034 563
Corrensated absences payable	32,871	63,332			157,344	•	•		781,016	1,034,940	•	LUC. + LU, 1
Due to other funds	1			١		•	•	ı	•		I	- 000 000
Due to other community	,			•			2,899,903		·	2,899,903		202,222
Juc to outer governments	,	,	•	,	32,926		375,576		,	408,502	ı	408,302
Deposits neld and due to others		I			•		60,135			60,135	ı	60,135
Claims and judgement payables			1 756		694 310	,	34,943,679	•		39,716,466	ſ	39,716,466
Deferred revenue	1,545,187	45K75C7	ac/1			1		ſ	,	5.200,000		5,200,000
Notes payable	•	,	•	**non*non	1,000		,	•	ı	•		•
Arrount to be paid to claimants	•	•	•	ı	• • • •	•	•			34 169	1	34.169
Accrued interest payable	•	•	ı	•	34,169		•	•	•			
Special assessment debt with					000 000			1		010.000	ı	930,000
governmental commitment	•	•	·	•	000,056	•	•			275 275		275.575
Advances from other funds	ı	175,000	•	100,575	•	•	·	•	ı			1 543 001
OWDA loans payable	•		•	•	1,543,991	•	•	•	•	144,040,1	•	
Revenue honds navable	•	•	•		3,325,000	•	•	•	1	000,42,6,6	•	000,026,0
General obligation bonds payable		-	•	-	•	1	-		1,085,000	1,00,280,1	•	0010001
Total liabilities	2,168,824	3,876,612	1,756	4,644,365	8,321,414	542	38,279,293	I	1,866,016	59,158,822	6,373	59,165,195
EQUITY AND OTHER CREDITS:								009 CLY 18	•	31.612.699	26.218	31,638,917
Investment in general fixed assets	•	•	•	•		•	•	100-710-11C				UUV E
Contributed capital	•			•	3,400		•		ı	004.5		5
Retained earnings:					241 662		1			622.146	•	622,146
Reserved for debt service	•		•	•	041,220	- 010 010	•	ı		10 839 255	•	10.839.255
Unreserved		·	•	•	CB4,CD1,Y	212,610,1	,	I				
Fund balances:		001 300					ı			431,698	•	431,698
Reserved for supplies inventory	40,089	901,000 01 01		I	. 1			ſ		184,109	ı	184,109
Reserved for prepayments	000,611	404'N		•						56.499		56,499
Reserved for debt service	•	ſ	56,499	•		•	, tat or	•	. 1	787.07		70.787
Reserved for principal endowment	•	•	,	•	•		101 01	•	•	10101		775 575
Reserved for advances	275,575	•	•	•	•	•		•		c/c*c/7	•	
Reserved for encumbrances	327,840	588,606	•	331,340		,	•	•	•	1,24/,/80		12 514 472
Unreserved, undesignated	7,217,249	8,603,018		(2,774,290)	F	-	35,865	•	•	15,081,842	434,02	17 t'hIC'CI
Total equity and other credits	8,040,903	9,587,192	56,499	(2,442,950)	10,391,529	1,073,272	106,652	31,612,699	•	58,425,796	458,853	58,884,649
مائلهميم معطيات أتسم يتشيبهم المتشائلات	10 200 727	13.463.804	58.255	2.201.415	18,712,943	1,073,814	38,385,945	31,612,699	1,866,016	117,584,618	465,226	118,049,844
Lotal Habilities, equity and other credits		100000000										

See accompanying notes to the general purpose financial statements.

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#### LOGAN COUNTY, OHIO COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES/ ALL GOVERNMENTAL FUND TYPES, EXPENDABLE TRUST FUND AND SIMILAR DISCRETELY PRESENTED COMPONENT UNITS FOR THE YEAR ENDED DECEMBER 31, 2000

			Governmental	Fund Types		Fiduciary Fund Type	Total Primary		Total
		General	Special	Debt	Capital	Expendable	Government (Memorandum	Component	Reporting Entity (Memorandum
_		Fund	Revenue	Service	Projects	Trust	Only)	Units	Only)
Revenues:	\$	8,615,507	4,953,453	_	_	-	13,568,960		13,568,960
Taxes	Φ	1,273,311	4,953,455		_		2,840,539	349,989	3,190,528
Charges for services		137,933	1,597,472		-		1,735,405		1,735,405
Licenses and permits		87,229	89,281	_	_	-	176,510		176,510
Fines and forfeitures		1,263,948	8,406,381	_	2,578,503	-	12,248,832		12,248,832
Intergovernmental		1,203,948	51,695	23,829	564	-	76,088		76,088
Special assessments		2 104 065	43,187		199,250	4,486	2,351,888	37,238	2,389,126
Investment income		2,104,965	43,167	-	111,00		69,781		69,781
Rental income		69,781	-	•	77,768	-	491,559		491,559
Other	-	148,224	265,567		11,100				
Total revenue		13,700,898	16,974,264	23,829	2,856,085	4,486	33,559,562	387,227	33,946,789
Expenditures:									
Current:									
General government:									
Legislative and executive		1,099,956	\$55,668	-	-	-	1,655,624	•	1,655,624
Judicial		3,004,867	461,109	-	-	-	3,465,976	-	3,465,976
Public safety		3,576,467	884,845	-	-	-	4,461,312	-	4,461,312
Public works		2,127,319	4,025,635	-	-	-	6,152,954	-	6,152,954
Health		518,901	484,871	-	-	-	1,003,772	-	1,003,772
Human services		158,084	9,545,859	-		-	9,703,943	315,394	10,019,337
Conservation and Recreation		10,000	-	-	-	-	10,000	-	10,000
Economic development		-	269,866	-	-	-	269,866	-	269,866
Urban development and housing		-	16,710	-	-	-	16,710	-	16,710
Other		728,006		-	-	-	728,006	42,666	770,672
		125,000	-	-	6,823,089	-	6,823,089	-	6,823,089
Capital outlay		_			-,,-		•		
Debt service:			_	50,000	-	-	50,000	-	50,000
Principal retirement		-		68,045	211,178	-	279,223	-	279,223
Interest and fiscal charges		<u> </u>		00,045	2111110				
Total expenditures		11,223,600	16,244,563	118,045	7,034,267	<b>·</b>	34,620,475	358,060	34,978,535
Excess (deficiency) of revenues									
over (under) expenditures		2,477,298	729,701	(94,216)	(4,178,182)	4,486	(1,060,913)	29,167	(1,031,746)
Other financing sources (uses):									1 225 053
Operating transfers in		-	273,812	118,045	946,000	•	1,337,857	-	1,337,857
Operating transfers out		(1,008,732)	(392,488)	<b>•</b>	<u> </u>		(1,401,220)	<u> </u>	(1,401,220)
Total other financing sources (uses)		(1,008,732)	(118,676)	118,045	946,000		(63,363)		(63,363)
Excess (deficiency) of revenues and									
other financing sources over (under)									
expenditures and other uses		1,468,566	611,025	23,829	(3,232,182)	4,486	(1,124,276)	29,167	(1,095,109)
Fund Indance, January 1, as restated		6,539,058	8,917,167	26,626	795,276	31,379	16,309,506	429,686	16,739,192
Residual equity transfers		•	-	6,044	(6,044)	-			
Increase (decrease) in reserve for inventory		33,279	59,000				92,279		92,279
	e			56,499	(2,442,950)	35,865	15,277,509	458,853	15,736,362
Fund balance, December 31	\$	8,040,903	9,587,192	20,499	(2,***2,730)	00,00	200711000		

#### LOGAN COUNTY, OHIO Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budgetary Basis) All Governmental Fund Types For the Year Ended December 31, 2000

			General Fund		Sp	ecial Revenue Fu	
	-	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	Variance: Favorable (Unfavorable)
Revenues:	-			<u> </u>			
Taxes	\$	8,319,000	8,572,407	253,407	5,037,100	4,970,800	(66,300)
Charges for services		1,325,850	1,289,620	(36,230)	1,363,100	1,411,868	48,768
Licenses and permits		140,600	137,933	(2,667)	1,554,000	1,597,472	43,472
Fines and forfeitures		95,000	99,882	4,882	77,100	90,335	13,235
Intergovernmental		1,216,500	1,270,006	53,506	9,677,730	8,619,838	(1,057,892
Special assessments		-	-	*	59,197	51,695	(7,502
Investment income		1,378,600	1,688,235	309,635	26,500	43,187	16,687
Rental income		68,900	69,781	881	-	-	-
Other		165,550	171,533	5,983	395,412	305,582	(89,830
Total revenue		12,710,000	13,299,397	589,397	18,190,139	17,090,777	(1,099,362
Expenditures:							
Current:							
General government:							F04 405
Legislative and executive		1,860,918	1,406,930	453,988	1,095,452	571,317	524,135
Judicial		3,494,708	2,903,392	591,316	621,645	489,976	131,669
Public safety		3,587,389	3,395,045	192,344	1,754,456	908,541	845,915
Public works		2,350,862	2,079,576	271,286	4,487,388	3,882,899	604,489
Health		565,220	518,621	46,599	771,444	484,857	286,587
Human services		219,869	171,409	48,460	10,953,374	9,570,465	1,382,909
Conservation and recreation		10,000	10,000	-	-	-	-
Economic Development and Assistance		-	-	-	363,954	272,910	91,044
Urban redevelopment and assistance		-	-	-	25,260	16,710	8,550
Other		1,056,529	726,506	330,023	-	-	-
Capital outlay		-	-	-	-	-	-
Debt service:							
Principal retirement		-	-	-	-	-	-
Interest and fiscal charges			<u> </u>	-			
Total expenditures		13,145,495	11,211,479	1,934,016	20,072,973	16,197,675	3,875,298
Excess of revenues over (under) expenditures		(435,495)	2,087,918	2,523,413	(1,882,834)	893,102	2,775,936
Other financing sources (uses):							
Proceeds from Notes		-	-	-	-	-	-
Advance In		40,000	-	(40,000)	-	-	-
Advance Out			(100,575)	(100,575)	-	-	-
Operating transfers - in		-		-	277,888	243,812	(34,076
Operating transfers - out		(1,156,726)	(1,008,732)	147,994	(392,488)	(392,488)	-
Total other sources (uses)		(1,116,726)	(1,109,307)	7,419	(114,600)	(148,676)	(34,070
			<u></u>			_	
Excess of revenues and other financing sources over (under) expenditures and other financing uses		(1,552,221)	978,611	2,530,832	(1,997,434)	744,426	2,741,860
Fund balance (deficit) at beginning of year		5,281,543	5,281,543	-	9,080,977	9,080,977	-
Prior year encumbrances appropriated		520,230	520,230		1,085,927	1,085,927	
Fund balances at end of year	\$	4,249,552	6,780,384	2,530,832	8,169,470	10,911,330	2,741,860

See accompanying notes to the general purpose financial statements.

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Debi	t Service Funds		Cap	oital Projects Fu		Totals	(Memorandum	
Revised		Variance: Favorable	Revised		Variance: Favorable	Revised		Variance: Favorable
Budget	Actual	(Unfavorable)	Budget	Actual	(Unfavorable)	Budget	Actual	(Unfavorable)
-	-	-	-	-	-	13,356,100	13,543,207	187,107
-	-	-	-	-	-	2,688,950	2,701,488	12,538
-	-	-	-	-	-	1,694,600	1,735,405	40,805
-	-	-	-	-	-	172,100	190,217	18,117
-	-	-	4,487,500	3,262,451	(1,225,049)	15,381,730	13,152,295	(2,229,435)
9,050	23,829	14,779	564	564	-	68,811	76,088	7,277
-	-	-	-	199,250	199,250	1,405,100	1,930,672	525,572
-	-	-	-	-	-	68,900	69,781	881
-	-	-	1,000	74,768	73,768	561,962	551,883	(10,079)
9,050	23,829	14,779	4,489,064	3,537,033	(952,031)	35,398,253	33,951,036	(1,447,217)
_	-	-	-	-	-	2,956,370	1,978,247	978,123
-	-	-	-	-	-	4,116,353	3,393,368	722,985
_	-	-	-	-	-	5,341,845	4,303,586	1,038,259
-	-	-	-	-	-	6,838,250	5,962,475	875,775
-	-	-	-	-	-	1,336,664	1,003,478	333,186
-	-	-	-	-	-	11,173,243	9,741,874	1,431,369
-	-	-	-	-	-	10,000	10,000	-
-	-	•	•	-	-	363,954	272,910	91,044
-	-	-	-	-	-	25,260	16,710	8,550
-	-	-	-	-	-	1,056,529	726,506	330,023
-	-	-	9,308,824	7,297,200	2,011,624	9,308,824	7,297,200	2,011,624
91,093	50,000	41,093	-	5,200,000	(5,200,000)	91,093	5,250,000	(5,158,907)
68,045	68,045	-	-	211,178	(211,178)	68,045	279,223	(211,178
159,138	118,045	41,093	9,308,824	12,708,378	(3,399,554)	42,686,430	40,235,577	2,450,853
(150,088)	(94,216)	55,872	(4,819,760)	(9,171,345)	(4,351,585)	(7,288,177)	(6,284,541)	1,003,636
			4 000 000	4,003,000	3,000	4,000,000	4,003,000	3,000
-	-	-	4,000,000 100,575	4,003,000	5,000	140,575	100,575	(40,000
-	-	-	100,575	100,575	_	140,575	(100,575)	(100,575
-	- 118,045	(1,955)	467,000	946,000	479,000	864,888	1,307,857	442,969
120,000				,40,000		(1,549,214)	(1,401,220)	147,994
-								-
120,000	118,045	(1,955)	4,567,575	5,049,575	482,000	3,456,249	3,909,637	453,388
(30,088)	23,829	53,917	(252,185)	(4,121,770)	(3,869,585)	(3,831,928)	(2,374,904)	1,457,024
04 404	DC (D)		400.004	400 00£	_	14,879,152	14,879,152	-
26,626	26,626	-	490,006	490,006	-			
			5,839,223	5,839,223	••••••••••••••••••••••••••••••••••••••	7,445,380	7,445,380	
(3,462)	50,455	53,917	6,077,044	2,207,459	(3,869,585)	18,492,604	19,949,628	1,457,024

## LOGAN COUNTY, OHIO COMBINED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS/FUND EQUITY ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUND FOR THE YEAR ENDED DECEMBER 31, 2000

	_	Proprietary F	und Types	Fiduciary Fund Type	
	_	Enterprise	Internal Service	Nonexpendable Trust	Total (Memorandum Only)
Operating revenues:					
Charges for services	\$	3,415,083	63,559	-	3,478,642
Special Assessments		475,311	-	-	475,311
Other operating revenues		39,808			39,808
Total operating revenues		3,930,202	63,559		3,993,761
Operating expenses:					
Personal services		3,343,828	30,958	-	3,374,786
Contractual services		873,139	27,812	-	900,951
Materials and supplies		512,216	-	-	512,216
Depreciation		520,006	-	-	520,006
Other		164,718	2,881	*	167,599
Total operating expenses		5,413,907	61,651	*	5,475,558
Operating income (loss)		(1,483,705)	1,908	-	(1,481,797)
Nonoperating revenues (expenses):					
Intergovernmental revenues		2,103,745	-	-	2,103,745
Tap-in fees		41,610	-	-	41,610
Interest income		89,396	-	-	89,396
Loss on disposal of fixed assets		(9,479)	-	-	(9,479)
Interest and fiscal charges		(397,239)			(397,239)
Total nonoperating revenues (expenses)		1,828,033		-	1,828,033
Income (loss) before operating transfers		344,328	1,908	-	346,236
Operating transfers in		904,277	10,000	-	914,277
Operating transfers out		(850,914)	<del></del>	-	(850,914)
Net income (loss)		397,691	11,908	-	409,599
Depreciation on assets acquired by contributed capital		2,810	-	-	2,810
Retained earnings at January 1		9,987,628	1,061,364	70,787	11,119,779
Retained earnings at December 31		10,388,129	1,073,272	70,787	11,532,188
Contributed capital at December 31		3,400		<u> </u>	3,400
Fund Equity at December 31	\$	10,391,529	1,073,272	70,787	11,535,588

See accompanying notes to the general purpose financial statements.

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#### LOGAN COUNTY, OHIO COMBINED STATEMENT OF CASH FLOWS ALL PROPRIETARY FUNDS AND NONEXPENDABLE TRUST FUND FOR THE YEAR ENDED DECEMBER 31, 2000

		Proprietary I	Fund Types	Fiduciary Fund Type	
		Enterprise Fund	Internal Service Funds	Nonexpendable Trust	Total (Memorandum Only)
Cash flows from operating activities:	_		(2)(47)		2 721 621
Cash received for services	\$	3,667,984	63,647	•	3,731,631 (3,404,882)
Cash paid to employees		(3,370,192) (1,525,414)	(34,690) (33,573)	-	(1,558,987)
Cash paid for goods and services		(1,323,414) (23,409)	-	-	(23,409)
Net change in deposits Net cash provided (used) by operating activities	-	(1,251,031)	(4,616)		(1,255,647)
Net cash provided (used) by operating activities	-	(1,251,051)			
Cash flows from investing activities:					00.007
Cash received from investments	-	89,396			89,396
Cash flows from capital and related financing activities:					
Proceeds of notes		1,200,900	•	-	1,200,900
Principal payments		(1,888,885)	-	-	(1,888,885)
Interest paid		(423,191)	•	+	(423,191) (551,614)
Purchase of fixed assets	-	(551,614)			(551,014)
Net cash provided (used) by capital and related financing activities	-	(1,662,790)		<u></u>	(1,662,790)
Cash flows from non-capital financing activities:					
Intergovernmental revenues		2,233,109	-	-	2,233,109
Tap-in fees		41,610	-	-	41,610
Operating transfer - in		904,277	10,000	-	914,277
Operating transfer - out		(850,914)		-	(850,914)
Net cash provided by non-capital financing activities		2,328,082	10,000		2,338,082
Net increase (decrease) in cash		(496,343)	5,384	-	(490,959)
Cash, beginning of year		5,723,272	1,065,700	70,787	6,859,759
Cash, end of year	\$	5,226,929	1,071,084	70,787	6,368,800
Cash per combined balance sheet:					
Equity with county treasurer in pooled cash					
and investments	\$	4,571,357	1,071,084	3,065,271	8,707,712
Cash with fiscal agent		33,426	-	-	33,426
Cash with escrow agent		622,146	-	375,576	997,722
Agency fund cash and cash with fiscal agent		-		(3,370,060)	(3,370,060)
	\$	5,226,929	1,071,084	70,787	6,368,800
Reconciliation of net income to net cash provided by					
operating activities:					(1.101.505)
Operating income	\$	(1,483,705)	1,908	-	(1,481,797)
Adjustments to reconcile net income to net cash from					
operating activities:		620.006			520,006
Depreciation expense		520,006	- 88	-	(106,085)
Net (increase) decrease in accounts receivable		(106,173) (156,045)			(156,045)
(Increase) decrease in due from other governments		(130,043) (2,101)	-	-	(2,101)
(Increase) decrease in inventories		24,366	_	-	24,366
(Increase) decrease in special assessments receivable (Increase) decrease in prepaid items		1,179	-	-	1,179
Increase (decrease) in accounts payable		(6,685)	(2,880)	-	(9,565)
Increase (decrease) in accounts payable Increase (decrease in accrued wages and benefits		(46,816)	(3,732)	-	(50,548)
Increase (decrease in accided wages and concisis Increase (decrease) in compensated absences payable		20,464	-	-	20,464
Fixed assets purchased through accounts payable		32,254	-	-	32,254
Increase (decrease) in deposits held		(23,409)	-	-	(23,409)
Increase (decrease) in deferred revenue		(24,366)	·		(24,366)
Total adjustments		232,674	(6,524)	•	226,150
Net cash provided by operating activities	\$	(1,251,031)	(4,616)	-	(1,255,647)
See accompanying notes to the general purpose financial statement					

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#### NOTE 1 - REPORTING ENTITY

The County's reporting entity has been defined in accordance with Governmental Accounting Standards Board (GASB) Statement No. 14, The Financial Reporting Entity, effective for financial statements for periods beginning after December 15, 1992. The general purpose financial statements (GPFS) include all funds, account groups, agencies, boards, commissions, and component units for which Logan County and the County Commissioners are "accountable". Accountability as defined in GASB Statement No. 14 was evaluated based on financial accountability, the nature and significance of the potential component unit's (PCU) relationship with the County and whether exclusion would cause the County's general purpose financial statements to be misleading or incomplete. Among the factors considered were separate legal standing; appointment of a voting majority of PCU's board; fiscal dependency and whether a benefit or burden relationship exists; imposition of will; and the nature and significance of the PCU's relationship with the County. Responsibility was evaluated on the basis of financial dependence and the manifestations of oversight exercised by the Commissioners. Among the factors considered were budget adoption, taxing authority, outstanding debt secured by revenues or general obligations of the County, obligation of the County to finance any deficits that may occur, reliance of the organization on continuing subsidies from the County, selection of governing authority, and designation of management.

Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. Each discretely presented component unit, on the other hand, is reported in a separate column in the combined financial statements to emphasize it is legally separate from the government. Each blended and discretely presented component unit has a December 31 year end. Logan County has no blended component units at December 31, 2000.

Based on the foregoing criteria, the financial activities of the following PCUs have been reflected in the accompanying general purpose financial statements as follows:

### DISCRETELY PRESENTED COMPONENT UNIT

#### RTC Industries, Inc.

RTC Industries, Inc. (the Workshop) is a legally separate, nonprofit corporation, served by a self-appointing board of trustees. The Workshop, under a contractual agreement with the Logan County Board of Retardation and Developmental Disabilities, provides sheltered employment for adults with mental retardation or developmental disabilities in Logan County. The Logan County Board of MRDD provides the Workshop staff, salaries, transportation, equipment (except that used directly in the production of goods or rendering of services), staff to administer and supervise training programs, and other funds as necessary for the operation of the Workshop. Based on the significant services and resources provided by the County to the Workshop and the Workshop's sole purpose of providing assistance to mentally retarded or developmentally disabled adults of Logan County, the Workshop is reflected as a component unit of the County. It is reported separately to emphasize that it is legally separate from the County. The Workshop is presented as a governmental fund type in the Component Units column of the financial statements. Complete financial statements for RTC Industries, Inc. may be obtained from the administrative offices at 36 County Road 32, Bellefontaine, Ohio 43311.

## JOINTLY GOVERNED ORGANIZATIONS

<u>County Risk Sharing Authority, Inc. (CORSA)</u> - CORSA is jointly governed by forty-one counties in Ohio. CORSA was formed as an Ohio nonprofit corporation for the purpose of establishing the CORSA Insurance/Self-Insurance Program, a group primary and excess insurance/self-insurance and risk management program. Member counties agree to jointly participate in coverage of losses and pay all contributions necessary for the specified insurance coverages provided by CORSA. These coverages include comprehensive general liability, automobile liability, certain property insurance and public officials' errors and omissions liability insurance.

Each member has one vote on all matters requiring a vote, to be cast by a designated representative. The affairs of the CORSA are managed by an elected board of not more than nine trustees. Only county commissioners of member counties are eligible to serve on the board. No county may have more than one representative on the board at any time. Each member county's control over the budgeting and financing of CORSA is limited to its voting authority and any representation it may have on the Board of Trustees.

## **RELATED ORGANIZATIONS**

<u>Knowlton Public Library</u> - The County is not involved in the budgeting process or operational management of the Library, nor does it subsidize or finance its operations. The County acts as the Library's debt-servicing agent only to comply with statutory requirements.

## EXCLUDED POTENTIAL COMPONENT UNITS

As counties are structured in Ohio, the County Auditor and County Treasurer, respectively, serve as fiscal officer and custodian of funds for various agencies, boards, and commissions. As fiscal officer, the Auditor certifies the availability of cash and appropriations prior to the processing of payments and purchases. As the custodian of all public funds, the Treasurer invests public monies held on deposit in the County Treasury.

In the case of the separate agencies, boards, and commissions listed below, the County serves as fiscal agent and custodian, but does not exercise primary oversight responsibility; accordingly the following have been excluded from the County's financial statements:

<u>Logan County Board of Health</u> - The six member Board of Health is appointed by the District Advisory Council, which is comprised of Township Trustee Chairmen, Clerks and Mayors of participating municipalities. The Board adopts its own budget and operates autonomously from the County.

<u>Soil and Water Conservation District</u> - The five members of the District are independently elected officials. They adopt their own budget and control their separate operations.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies and reporting practices of Logan County conform to generally accepted accounting principles as applicable to governmental entities. The following is a summary of its significant accounting policies:

#### A. BASIS OF PRESENTATION - FUND ACCOUNTING

The accounts of the County are maintained on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. The following fund types and account groups are used by the County:

#### **GOVERNMENTAL FUNDS:**

<u>General Fund</u> - The general fund is used to account for all activities of the County not required to be included in another fund.

<u>Special Revenue Funds</u> - The special revenue funds are used to account for proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

<u>Debt Service Funds</u> - The debt service funds are used to account for the accumulation of financial resources for, and the payment of, general obligation long-term debt principal, interest and related costs.

<u>Capital Projects Funds</u> - The capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by the proprietary funds).

#### **PROPRIETARY FUNDS:**

<u>Enterprise Funds</u> - The enterprise funds are used to account for operations financed and operated in a manner similar to private business enterprises. The intent of the County is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

<u>Internal Service Funds</u> - The internal service funds are used to account for the financing on a cost-reimbursement basis of goods or services provided by one County department or agency to other departments, agencies, or political subdivisions. Charges to the users are intended to recover total cost.

## FIDUCIARY FUNDS:

<u>Trust and Agency Funds</u> - These funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. These include Expendable Trust, Non-Expendable Trust and Agency Funds. Agency Funds generally are used to account for assets that the government holds on behalf of others as their agent.

## ACCOUNT GROUPS:

<u>General Fixed Assets Account Group</u> - The General Fixed Assets Account Group is used to account for all general fixed assets of the County, other than those fixed assets accounted for in the proprietary funds.

<u>General Long-Term Obligations Account Group</u> - The General Long-Term Obligations Account Group is used to account for all long-term obligations of the County, except those accounted for in the proprietary funds.

## **COMPONENT UNITS:**

<u>Component Units</u> - Component units are either legally separate organizations for which the elected officials of the County are not financially accountable, or legally separate organizations for which the nature and significance of its relationship with the County is such that exclusion would not cause the County's financial statement to be misleading or incomplete.

## B. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary and non-expendable trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

The agency funds, being custodial in nature, are merely "assets equal liabilities" and, thus, do not involve the measurement of results of operations. Agency funds are accounted for using the modified accrual basis of accounting.

The modified accrual basis of accounting is followed for governmental and expendable trust funds. Under the modified accrual basis of accounting, revenues are recognized in the period when measurable and available to meet obligations incurred during the year.

The County defines available as meaning collectible within 60 days of year-end. Revenues which are accrued include earnings on investments; delinquent real and personal property taxes; sales taxes; federal and state grants and subventions; and charges for current services.

Deferred revenues, as reported on the combined balance sheet, arise when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Special assessments are recorded as deferred revenue because they do not meet the availability criteria. Property taxes that are measurable as of December 31, 2000, but are intended to finance 2001 operations, and delinquent property taxes, whose availability is indeterminate, have been recorded as deferred revenue.

The only revenue sources not susceptible to accrual include dog and vendor licenses, donations, and some fines and forfeitures.

Expenditures are recognized when the related liability is expected to be liquidated with expendable available financial resources with the following exceptions: general long term obligation principal and interest is reported only when paid, and the costs of accumulated unpaid vacation and sick leave are reported in the period due and payable rather than in the period earned by employees.

The proprietary and non-expendable trust funds are accounted for on the accrual basis of accounting. Revenues are recognized in the period earned and expenses are recognized in the period incurred. Unbilled service charges receivable are recognized as revenue at year-end.

#### C. BUDGETARY DATA

Outlined below are the procedures followed by the County to establish the annual operating budget and budgetary data reported in the combined statement of revenues, expenditures and changes in fund balance - budget and actual:

- 1. Following submission of requests by various offices and departments, the Board of County Commissioners holds budget hearings during the Fall with respective officeholders and department heads.
- 2. Shortly after the beginning of the fiscal year, the County Commissioners pass an Appropriation Resolution which legally authorizes the expenditure of funds for respective officeholders and department heads.
- 3. The County is accorded discretion in its method of appropriating federal funds. Appropriations are provided in the amounts of approved grants by the Board of County Commissioners.

- 4. The revised budget figures reflected in the combined financial statements include the prior year appropriations carried over for liquidations against prior year encumbrances, and any amendments to the original Appropriation Resolution.
- 5. The Commissioners appropriate at the major account level within a division and fund. The appropriation level accounts for the County include personal services, fringe benefits, county share of the Public Employees Retirement System, unemployment compensation, materials and supplies, services and charges, grants, capital outlays, debt service, interfund transfers, and other expenses. For funds which are directly appropriated by the Commissioners, transfers of appropriations at the major account level or between appropriation level require a resolution signed by at least two Commissioners.
- 6. Supplemental appropriations are made when needed, subject to approval by at least two Commissioners. Supplemental appropriations were made during 2000.
- 7. Unencumbered appropriations lapse at year end. Contracts and purchase-type encumbrances outstanding at year-end carry their appropriations with them into the next year. Contracts and purchase-type encumbrances outstanding at year-end are recorded as expenditures on the budget basis of accounting.
- 8. The budgetary procedures described herein apply to all funds except the trust and agency funds.

## D. ENCUMBRANCES

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary control in the appropriated governmental and proprietary funds. Encumbrances outstanding at year-end are reported as reservations of fund balance for subsequent year expenditures on the modified accrual basis of accounting, compared to encumbrances outstanding at yearend reported as expenditures on the budget basis of accounting.

## E. CASH AND INVESTMENTS

For GASB 9 reporting purposes the County considers "Equity with County Treasurer" to be cash on hand, demand deposits, and all short-term investments (maturity less than 90 days) held by the County Treasurer; and "Cash with Fiscal and Escrow Agents" to be all cash, deposits, and investments not held by the County Treasurer or in the County's investment pool. The County Treasurer, by statute, invests all short-term cash surpluses. The residual investments are reported on the combined balance sheet as "Equity with County Treasurer". Interest income earned in 2000 totaled \$2,478,522. Investments are reported at fair value (see footnote 4C). All coupon bearing instruments include the cost of accrued interest paid until such time as the first coupon comes due. Premiums paid for coupon bearing investments are amortized using the straight line method; discounts are not amortized. An analysis of the Treasurer's investment account at year-end is provided in Note 4.

## F. HEALTH CARE

The Comprehensive Omnibus Budget Reconciliation Act (COBRA) of 1986 required the County to offer to provide terminated or retired employees continued participation in the County's employee health care benefits program, provided that the employees pay the rate established by the plan administrator. In 2000, the County incurred expenditures of \$30,693 in providing these services, and recognized revenues of \$35,951 for premiums received from these previous employees.

## G. INVENTORIES OF MATERIALS AND SUPPLIES

Inventories are valued at cost using the first in, first out method. The costs of inventory items are recognized as expenditures in governmental funds when purchased and as expenses in the proprietary funds when used. The total of inventories at year end is reported as a reservation of fund balance in the governmental funds because it does not represent available, spendable resources.

## H. PROPERTY, PLANT, EQUIPMENT, AND DEPRECIATION

#### 1. General Fixed Assets Account Group

General fixed assets are capitalized at cost (or estimated historical cost) and updated for the cost of additions and retirements during the year in the General Fixed Assets Account Group. Contributed fixed assets are recorded at their fair market values as of the date donated. The County follows the policy of not capitalizing infrastructure, which is defined as assets that are immovable and of value only to the County (i.e. roads, bridges, etc.); ornamental artifacts; and assets with a cost of less than \$500. No depreciation is recognized for assets in the account group. Interest on debt issued to construct general fixed assets is not capitalized in the account group.

#### 2. Enterprise Funds

Property, plant, and equipment reflected in the enterprise funds are stated at cost (or estimated historical cost) and updated for the cost of additions and retirements during the year. Contributed fixed assets are recorded at their fair market values as of the date donated. Depreciation and amortization have been provided on a straight-line basis over the following estimated useful lives:

Description	Estimated Life
Autos and trucks	5
Machinery, equipment, furniture and fixtures	5-15
Building improvements	15
Sewer and water treatment plants and buildings	20
Other buildings	25-50
Sewer and water mains	70

The County also capitalizes the cost of major renovations which extend the useful life of an asset or which enable it to perform new or more valuable services. Interest on debt issued to construct enterprise fund fixed assets is capitalized, net of interest earned on the proceeds of such debt.

#### I. COMPENSATED ABSENCES

Compensated absences of the County consist of vacation leave and sick leave to the extent that payment to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the County and the employee.

Vacation leave accumulated by employees is accrued as a liability as the benefits are earned when both of these conditions are met:

- 1. The employees' rights to receive compensation are attributable to services already rendered.
- 2. It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

A liability for sick leave is accrued based on guidelines set forth in GASB Statement No. 16 "Accounting for Compensated Absences". The vesting method was implemented and states that the County will estimate its liability based on sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments as specified by the retirement system as well as other employees who are expected to become eligible in the future to receive such payments.

For governmental funds, the County provides a liability for accumulated, unpaid vacation time and sick leave for eligible employees in the period in which the employee becomes eligible to receive payment. The current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. This amount is recorded as a fund liability, while the balance of the liability is recorded in the general long-term obligations account group.

In proprietary funds, compensated absences are expensed when earned. The amount of unpaid compensated absences for vacation leave benefit is reported as a fund liability. All sick leave benefits are paid by the General Fund.

#### J. INTERGOVERNMENTAL REVENUES

Unrestricted intergovernmental revenues received on the basis of entitlement are recorded as receivables and revenues when the entitlement occurs. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred.

### K. LONG-TERM OBLIGATIONS

Long-term obligations for general obligation bonds, vested sick and vacation leave, capital lease obligations, and any claims or judgments that are expected to be paid from the governmental funds are shown in the General Long-Term Obligations Account Group, while those expected to be paid from proprietary funds are shown as a liability of those funds.

#### L. INTERFUND TRANSACTIONS

During the course of normal operations, the County has numerous transactions between funds. The most significant include:

- 1. Transfers of resources from one fund to another fund through which resources are to be expended are recorded as operating transfers, with the exception of agency funds, which do not show transfers of resources as operating transfers.
- 2. Reimbursements from one fund to another are treated as expenditures/expenses in the reimbursing fund and a reduction in expenditures/expense in the reimbursed fund.
- 3. Short-term interfund loans, accrued interfund reimbursements, and accrued operating transfers are reflected as due to and from other funds.
- 4. Long-term interfund loans that will not be repaid within the next year are termed "advances" and are shown as reservations of fund balances on the combined balance sheets for those fund groups that report advances to other funds as assets because they are not spendable, available resources.

An analysis of interfund transactions is presented in Note 5.

## M. FUND BALANCE RESERVES

Reserved fund balances indicate that portion of fund equity which is not available for current appropriation or use. The unreserved portions of fund equity reflected in the governmental funds are available for use within the specific purposes of the funds.

Logan County reports amounts representing material and supply inventories, available debt service equity, prepaid items, and long-term interfund advances as reservations of fund balance in the governmental funds and the principal amount of the non-expendable trust endowments as a reservation of fund balance in the fiduciary funds.

#### N. BOND DISCOUNTS, PREMIUMS AND ISSUANCE COSTS

When the proceeds from general obligation bonded debt are placed in a governmental type fund, any bond issuance costs are shown as capital outlay expenditures. Any premium or discount is included in "Other Financing Sources - Bond Proceeds" on the Statement of Revenues, Expenditures and Changes in Fund Balance. The long-term debt that appears in the General Long-Term Obligations Account Group would always be reported at the bond's face value.

When the proceeds from general obligation bonded debt are placed in a proprietary type fund, and the debt will be serviced from revenues generated by that fund, then any material issuance costs will be reported as a deferred charge and amortized over the life of the bond using the interest method. Any material discounts or premiums are shown as additions to or deductions from the account of the bond liability, are amortized using the interest method, and are reflected as interest income or expense in the Statement of Revenues, Expenses, and Changes in Retained Earnings.

#### O. PREPAIDS AND DEFERRALS

Prepayments and deferrals for governmental funds represent cash disbursements which have occurred and are therefore not current expendable resources. These items are reported as fund assets on the balance sheet using the allocation method, which amortizes their cost over the periods benefiting from the advance payment. At period end, because prepayment and deferrals are not available to finance future governmental fund expenditures the fund balance is reserved by an amount equal to the carry value of the asset.

#### P. STATEMENT OF CASH FLOWS

In September 1989, the Governmental Accounting Standards Board (GASB) issued Statement No. 9, "Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting." The County has presented a statement of cash flows for its enterprise funds, internal service funds and nonexpendable trust funds. For purposes of the statement of cash flows, the County considers cash and cash equivalents to include "Equity with County Treasurer", "Investments", "Cash with Fiscal and Escrow Agents" (restricted in Enterprise Funds) and "Cash Restricted for Retainage Payable".

## Q. FINANCIAL REPORTING FOR PROPRIETARY AND SIMILAR FUND TYPES

The County's financial statements have been prepared in accordance with Governmental Accounting Standards Board (GASB) Statement 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting*. This Statement is effective for financial statements beginning after December 15, 1993. The County accounts for its proprietary activities in accordance with all applicable GASB pronouncements, as well as pronouncements of the Financial Accounting Standards Board (FASB) and its predecessors issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

#### R. ESTIMATES

The preparation of these financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements and reported amounts of revenues and expenditure/expenses during the reporting period. Actual results could differ from those estimates.

#### S. TOTAL COLUMNS ON FINANCIAL STATEMENTS

Total columns on the general purpose financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns **do not** present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund-type eliminations have not been made in the aggregation of this data.

#### NOTE 3 - OTHER REQUIRED FUND DISCLOSURES

A. The following are accruals for Agency fund types, which, in other fund types, would be recognized in the combined balance sheet:

Assets Real and Other Taxes Receivable Special Assessments Receivable	\$ 34,739,384 204,295
Liabilities Due to Other Governments	\$ 34,943,679

## NOTE 4 - EQUITY WITH COUNTY TREASURER

The County maintains a cash and investment pool used by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as Equity with County Treasurer in pooled cash and investments.

#### A. LEGAL REQUIREMENTS

Statutes require the classification of monies held by the County into two categories. The first category consists of "active" monies, those monies required to be kept in a "cash" or "near-cash" status for current demands upon the County Treasury. Such monies must be maintained either as cash in the County Treasury or in depository accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts.

The second category consists of "inactive" monies, those monies in excess of the amount determined to be "active" monies. Inactive monies may be deposited or invested in the following securities:

1. Bonds, notes or other obligations of or guaranteed by the United States government, or those for which the faith of the United States government is pledged for the payment of principal and interest;

- 2. Bonds, notes, debentures, or other obligations or securities issued by any federal government agency, including, but not limited to, Federal National Mortgage Association debentures and discount notes, or by the Export-Import Bank of Washington, whether or not they are guaranteed by the United States government;
- 3. Repurchase agreements in the securities enumerated above;
- 4. Time certificates of deposit, savings or deposit accounts;
- 5. Bonds and other obligations of the State of Ohio, its political subdivision, or other units or agencies of the state or its political subdivisions; and
- 6. The State Treasurer's investment pool (STAR Ohio).

#### B. <u>DEPOSITS</u>

At year-end, the carrying amount of the County's deposits, including non-negotiable certificates of deposit and the amount of deposits representing custodial funds described in Note 1, was \$19,092,646 and the bank balance, including non-negotiable certificates of deposit and the amount of deposits representing custodial funds described in Note 1 was \$19,271,269. Of the bank balance:

- 1. \$1,015,918 was covered by federal depository insurance; and
- 2. \$18,255,351 was covered by collateral held by third party trustee pursuant to Sections 135.18 and 135.181, Revised Code, in specific and collateralized pools securing all public funds on deposits with specific depository institutions.

Ohio Revised Code Chapter 135, Uniform Depository Act, authorizes pledging of pooled securities in lieu of pledging specific securities. Specifically, a designated public depository may pledge a single pool of eligible securities to secure the repayment of all public monies deposited in the financial institution, provided that at all times the total value of the securities so pledged is at least equal to 110% of the total amount of all public deposits secured by the pool, including the portion of such deposits covered by any federal deposit insurance.

## C. INVESTMENTS

Category 1 includes investments that are insured or registered or for which the securities are held by the County. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or agent in the County's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker or dealer or by its trust department but not in the County's name.

Amounts reported as other investments include stock and bond closed-end mutual funds maintained outside the county treasury by Ross Training Center (see Note 1).

· · · · · · · · · · · · · · · · · · ·	1		3	Fair Value
Repurchase Agreements	\$ -	-	1,440,000	1,440,000
U. S. Government Securities	-	-	7,233,881	7,233,881
Other investments Amounts Held in Escrow by Trustee for Refunding	-	-	328,067	328,067
Bond Issue		<u>622,146</u>	<u></u>	622,146
Total Investments	\$ <u> </u>	<u>622,146</u>	<u>9,001,948</u>	<u>9,624,094</u>

As of December 31, 2000, the County's investments were as follows:

A reconciliation between the classifications of pooled cash and cash equivalents and investments on the Combined Balance Sheet and the classifications of deposits and investments presented above per GASB Statement No. 3 is as follows:

	Equity with County Treasurer	Investments
Per Balance Sheet	\$ 28,716,740	-
Repurchase agreement OS Government Sec. Other investments Escrow investments	(1,440,000) (7,233,881) (328,067) (622,146)	1,440,000 7,233,881 328,067 <u>622,146</u>
Per GASB 3	\$ <u>19,092,646</u>	<u>9,624,094</u>

## NOTE 5 - INTERFUND TRANSACTIONS

A. The following is a summarized analysis of the County's operating transfers for 2000.

Fund	<u>Transfers In</u>	Transfers Out
General Fund	\$	<u>1,008,732</u>
Special Revenue Funds:		
Job & Family Services	138,106	-
Victim Witness Assistance	10,000	-
Litter Fund	66,488	-
Logan County Waste Disposal	-	66,488
FY 99 CDBG Grant	4,000	-
Law Enforcement	4,063	-
Emergency Management	21,155	-
MRDD Community Support	30,000	-
MRDD	<u> </u>	326,000
Total Special Revenue Funds	273,812	392,488

Fund	<u>Transfers In</u>	Transfers Out
Debt Service Funds:		
Engineer and Library Bond Retirement		
Fund	118,045	
Total Debt Service Funds	118,045	
Capital Projects Funds:		
MR/DD Capital Fund	296,000	-
Capital Improvement Buildings	75,000	-
South Fork Ditch Construction	75,000	-
Jail Construction	500,000	
Total Capital Projects Funds	946,000	
Enterprise Funds:		
County Water and Sewer Line Bond Retirement	57,363	-
Logan Acres	-	4,000
Indian Lake Replacement	633,056	-
Indian Lake WPC Bond Retirement	-	633,056
Indian Lake WPC Reserve	-	213,858
B/C Northfolk Construction	<u>213,858</u>	-
Total Enterprise Funds	904,277	850,914
Internal Service Funds:		
Cobra Insurance	10,000	<u> </u>
Total Internal Service Funds	10,000	<u> </u>
Totals	\$ <u>2,252,134</u>	<u>2,252,134</u>

B. Interfund balances at December 31, 2000 consist of the following due to and due from individual funds:

	Advances from Other Funds	Advances to Other Funds
General Fund	\$	<u>275,575</u>
Special Revenue Funds: One Stop Shop	<u>175,000</u>	
Capital Projects Funds: McClure 777 construction Laughlin 773 construction	57,143 <u>43,432</u> <u>100,575</u>	- 
	\$ <u>275,575</u>	<u>275,575</u>

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#### NOTE 6 - PROPERTY TAXES

Property taxes include amounts levied against all real, public utility and tangible (used in business) property located in the County. Real property taxes and public utility taxes are levied after October 1 on the assessed value listed as of the prior January 1, the lien date. Assessed values are established by state law at 35% of appraised market value. Public utility property taxes are assessed on tangible personal property, as well as land and improvements, at true value (normally 50% of cost). Tangible personal property taxes attach as a lien and are levied on January 1 of the current year. Tangible personal property assessments are currently 25% of true value. The assessed value upon which the 2000 taxes were collected was \$784,989,655. The full tax rate for all County operations applied to real property for fiscal year ended December 31, 2000 was \$9.45 per \$1,000 of assessed valuation.

Real property taxes for tax year 2000 are payable annually or semi-annually. If paid annually, payment is due February 10, 2000. If paid semi-annually, the first payment is due February 10, 1997 and the remainder payable by July 20, 2000. Under certain circumstances, state statute permits earlier or later payment dates to be established.

The County Treasurer collects property tax on behalf of all taxing districts within the County. The County Auditor periodically remits to the taxing districts their portions of the taxes collected. Collections of the taxes and remittance of them to the taxing districts are accounted for in various agency funds of the County.

Tangible personal property taxes for unincorporated and single county businesses are due semiannually, with the first payment due April 30 and the remainder payable by September 20. Due dates are normally extended an additional 30 days. The due date for the entire tax for intercounty businesses is September 20 or the extended date. The first \$10,000 of taxable value is exempt from taxation for each business by state law. The lien date is either December 31 or the end of their fiscal year (for incorporated businesses in operation more than one year). Since each business files a return to the County Auditor, the tangible personal taxes are not known until all the returns are received.

"Real and Other Taxes" receivable represents delinquent real and tangible personal property and public utility taxes outstanding as of the last settlement (net of allowances for estimated uncollectibles) and real and public utility taxes which were measurable as of the year end. Since the current levy is not intended to finance 2000 operations, the receivable is offset by a credit to "Deferred Revenue". The delinquent real, public utility and tangible personal property taxes that will become available to the County within the first 60 days of 2000 are shown as 2000 revenue; the remainder are shown as "Deferred Revenue".

The eventual collection of significantly all real and public utility property taxes (both current and delinquent) is reasonably assured due to the County's ability to force foreclosure of the properties on which the taxes are levied.

#### NOTE 7 - FIXED ASSETS

A summary of the proprietary fund property, plant, and equipment at December 31, 2000 follows:

	Sewer	County <u>Home</u>	<u>Hazmat</u>	Total
Land and Buildings Vehicles	\$ 4,986,094 427,327	1,111,523 37,825	-	6,097,617 465,152
Machinery and Equipment Sewer	3,219,747 <u>11,257,903</u>	374,549	9,601	3,603,897 <u>11,257,903</u>
	\$ <u>19,891,071</u>	<u>1,523,897</u>	<u>9,601</u>	<u>21,424,569</u>
Accumulated Depreci	ation:			
Buildings Vehicles Machinery and	\$ 3,281,320 325,603	830,611 25,320	-	4,111,931 350,923
Equipment Sewer	2,865,985 <u>1,915,930</u>	169,806	4,747	3,040,538 <u>1,915,930</u>
	\$ <u>8,388,838</u>	<u>1,025,737</u>	<u>4,747</u>	<u>9,419,322</u>
Net property, plant an	d equipment			\$ <u>12,005,247</u>

A summary of changes in general fixed assets follows:

	Balance January 1, 2000	Additions	Disposals	Balance December 31, 2000
Land and Buildings Machinery and	\$ 12,323,995	8,086,997	-	20,410,992
Equipment	5,938,240	530,221	(2,593)	6,465,868
Vehicles	3,036,483	178,323	-	3,214,806
Construction in progres	s <u>3,645,755</u>	1,521,033	( <u>3,645,755</u> )	1,521,033
	\$ <u>24,944,473</u>	<u>10,316,574</u>	( <u>3,648,348</u> )	<u>31,612,699</u>

A summary of changes in component units fixed assets follows:

	Balance January 1, 2000	Additions	Disposals	Balance December 31, 2000
Machinery and equipment	\$ <u>20,629</u>	<u>5,589</u>		<u>26,218</u>
	\$ <u>20,629</u>	<u>5,589</u>		<u>26,218</u>

#### NOTE 8 - CONTRIBUTED CAPITAL

The County's 2000 activity related to contributed capital is summarized below:

Contributed Capital at January 1, 2000	\$ 6,210
Additions to Contributed Capital	-
Depreciation on Fixed Assets Acquired by Contributed Capital	( <u>2,810</u> )
Contributed Capital at December 31, 2000	\$ <u>3,400</u>

#### NOTE 9 - COMPENSATED ABSENCES

Vacation and sick leave accumulated by governmental fund type employees has been recorded in the General Long-Term Obligations Account Group, while overtime earned has been recorded as individual fund liabilities. Vacation, sick leave, and overtime in the proprietary funds is expensed when earned.

Upon termination of County service, a fully vested employee is entitled to 25% of their accumulated sick leave not to exceed 30 days, plus all accumulated vacation and overtime. At December 31, 2000 vested benefits for governmental fund type and proprietary fund type employees totaled \$96,203 and \$157,344, respectively. In accordance with GASB No. 16, a liability of \$781,016 was also accrued to record termination (severance) payments for employees expected to become eligible to retire in the future. The total liability for compensated absences for all governmental fund types, proprietary fund types, component units and General Long-Term Obligations Account Group is \$1,034,563.

#### NOTE 10 - DEBT OBLIGATIONS

The County's long-term debt at year end consisted of general obligation bonds, which are recorded in the General Long-Term Obligations Account Group, and special assessment and revenue bonds that are recorded as fund liabilities of the enterprise funds.

The County's long term debt transactions for the year ended December 31, 2000, are summarized below:

		General Long Term				
	I	Enterprise Fund		Debt A	Account Group	
	Special		Revenue	General		
	Assessment	OWDA Loan	Bonds	Obligation		
	Bonds	Supported By S	upported By	Bonds		
	Proprietary	Enterprise	Enterprise	Governmental	Compensated	
	Purposes	Revenues	Revenues	Purposes	Absences	<u>Totals</u>
Debt principal outstanding						
January 1, 2000	\$ 1,085,000	1,629,897	3,735,000	1,135,000	678,044	8,262,941
Debt principal issued in 2000	-	-	-	+	781,016	781,016
Debt principal retired in 2000	<u>(155,000</u> )	<u>(85,906</u> )	(410,000)	<u>(50,000</u> )	( <u>678,044</u> )	( <u>1,378,950</u> )
Debt principal outstanding						
December 31, 2000	\$ <u>930,000 </u>	<u>1,543,991</u>	<u>3,325,000</u>	<u>1,085,000</u>	<u>781,016</u>	<u>7,665,007</u>

B. The following is a description of the bonds that were outstanding as of December 31, 2000:

Description	Issue <u>Date</u>	Interest <u>Rate %</u>	Original <u>Amount</u>	Outstanding Amount	Maturity <u>Date</u>
General Long-Term Obligations Account Group					
Highway Garage General Obligation Bonds	6-94	4.5%	\$ 1,350,000	1,085,000	6-2014
Enterprise Fund Long-Term Debt					
Sanitary Sewer Special	6.06		2 1 60 000	030.000	10 0000
Assessment Bonds	6-86	7.75%	3,160,000	930,000	12-2006
Sanitary Sewer Revenue		2.55% to			
Refunding Bonds	8-92	5.75%	5,570,000	2,810,000	12-2006
Sewer and Water Revenue					
Bonds	6-94	3.9%	650,000	515,000	12-2006
OWDA Loan	7-92	5.2%	2,093,142	1,543,991	1-2013

On August 18, 1992, the County issued \$5,570,000 sanitary sewer system revenue refunding bonds for fourteen years with interest rates ranging from 2.55% to 5.75% to advance refund \$4,235,000 in sanitary sewer system revenue bonds and \$750,000 in sewer improvement general obligation notes. A portion of the net proceeds amounting to \$4,076,111 and the 1986 Series reserve and bond funds, amounting to \$682,609, were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments for the sewer system improvement general obligation bonds, respectively. As a result, the 1986 series sewer system revenue bonds are considered to be defeased and the liability for those bonds has been removed in 1992 from the sewer funds. At December 31, 2000, \$2,810,000 of the bonds outstanding are considered defeased.

The sewer system revenue refunding bonds pledge sewer fund income to pay debt service. The bond indenture has certain restrictive covenants which principally require that the bond reserve accounts be maintained and charges for services to customers be in sufficient amounts, as defined, to satisfy the obligations under the indenture. In addition, special provisions exist regarding covenant violations, redemptions of principal, and maintenance of properties.

In conjunction with the issuance of the sewer system revenue refunding bonds, the County entered into a trust agreement with a commercial bank. The trust agreement, along with the bond indenture, require that the County establish various accounts for the repayment of debt. The restricted assets in the sewer fund are held by the trustees in accordance with the trust agreements. Restricted assets relating to the sewer revenue bonds consisted of the following at December 31, 2000:

Restricted assets held by the trustee for	
Revenue Bond Future Debt Service	\$ 622,146

A portion of the bonds maturing on or after December 1, 2003, are subject to optional redemption at the direction of the County, either in whole or in part in integral multiples of \$5,000 on any June 1 or December 1, commencing December 1, 2002, at the redemption prices (expressed as percentages of the principal amount redeemed) set for below:

Redemption Dates (Dates Inclusive)	Redemption Prices
December 1, 2002 through November 30, 2003	102%
December 1, 2003 through November 30, 2004	101%
December 1, 2004 and thereafter	100%

C. The following is a summary of the County's future annual debt service requirements for long term debt:

	General	Special	Revenue		
	Obligation	Assessment	Bonds	OWDA Loan	
	Bonds	Bonds	Supported By	Supported By	
	Governmental	Proprietary	Enterprise	Enterprise	
	Purposes	_Purposes	Revenues	Revenues	<u>Totals</u>
2001	\$ 120,445	227,075	620,608	169,587	1,137,715
2001	117,530	215,063	617,963	169,586	1,120,142
2003	114,560	203,050	628,823	169,586	1,116,019
2004	116,535	191,038	622,103	169,586	1,099,262
2005	118,145	179,025	613,768	169,586	1,080,524
Thereafter	r <u>1,062,845</u>	167,012	<u>1,063,165</u>	<u>1,343,036</u>	<u>3,636,058</u>
Total Less Amount	1,650,060	1,182,263	4,166,430	2,190,967	9,189,720
Representing Interest	t <u>565,060</u>	252,263	841,430	646,976	<u>2,305,729</u>
Principal	\$ <u>1,085,000</u>	930,000	<u>3,325,000</u>	<u>1,543,991</u>	<u>6,883,991</u>

The County utilizes a trustee to service the sewer system revenue refunding bonds. Payments to the trustee are recorded as disbursements in the year deposited with the trustee. As of December 31, 2000, the trustee had accumulated \$622,146 toward the redemption of these bonds.

D. The following is a summary of note payable transactions of the County for the year ended December 31, 2000:

	Capital Projects	Enterprise Fund
Notes Payable at January 1, 2000	\$ 5,200,000	1,280,000
Debt Issued	4,000,000	1,200,000
Debt Retired	<u>5,200,000</u>	( <u>1,280,000</u> )
Notes Payable at December 31, 2000	\$ <u>4,000,000</u>	<u>1,200,000</u>

The notes bear interest rates at December 31, 2000 at 4.25% and are payable in full November 15, 2001.

E. The Ohio Revised Code provides that the net general obligation debt of the County, exclusive of certain exempt debt, issued without a vote of the electors shall never exceed one percent of the total assessed valuation of the County.

The Code further provides that the total voted and unvoted net debt of the County, less the same exempt debt, shall never exceed a sum equal to three percent of the first \$100,000,000, of the assessed valuation, plus one and one-half percent of such valuation in excess of \$100,000,000 and not in excess of \$300,000,000, plus two and one-half percent of such valuation in excess of \$300,000,000.

## NOTE 11 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The County maintains three Enterprise Funds. One fund is used to account for the operations of the County's sewer system, one is used to account for the operations of the County Home and the other is used to account for hazardous material treatment. Segment information for the year ended December 31, 2000 follows:

	Sewer Operations Fund	County Home Fund	Hazmat Team Fund	Total
Operating Revenue \$	1,973,599	1,956,603	-	3,930,202
Operating Expenses before Depreciation	867,182	4,019,181	7,538	4,893,901
Depreciation Expense	471,657	47,389	960	520,006
Operating Income (Loss)	634,760	(2,109,967)	(8,498)	(1,483,705)
Non-operating revenues (expenses)	(266,233)	2,094,266	-	1,828,033
Net Income (Loss) before Operating Transfers	368,527	(15,701)	(8,498)	344,328
Operating Transfers In	904,277	-	-	904,277
Operating Transfers Out	(846,914)	(4,000)	-	(850,914)
Net Income (Loss)	425,890	(19,701)	(8,498)	397,691
Net Working Capital	2,256,294	1,294,645	12,188	3,563,127
Property, Plant and Equipment (addition)	444,273	75,087	~	519,360

	Sewer Operations Fund	County Home Fund	Hazmat Team Fund	Total
Property, Plant and Equipment				
(Net of Accumulated Depreciation)	11,502,233	498,161	4,853	12,005,247
Long Term Debt	5,798,991	-	-	5,798,991
Total Assets	16,425,455	2,270,396	17,092	18,712,943
Total Equity	8,581,682	1,792,806	17,041	10,391,529

#### NOTE 12- DEFINED PENSION PLANS

#### A. <u>Public Employees Retirement System (PERS)</u>

All Logan County full time employees, other than teachers, participate in the Public Employees Retirement System of Ohio (PERS), a cost-sharing multiple-employer public employee retirement system created by the State of Ohio. (PERS) provides basic retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 145 of the Ohio Revised Code. PERS issues a stand-alone financial report which may be obtained by writing the Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642.

The Ohio Revised Code provides statutory authority for employee and employer contributions. The employee contribution rates effective for 2000 were 8.5% for employees other than law enforcement. Law enforcement employees contribute 9.0% of covered salary. The employer contribution rate was 13.55% for January 1, 2000 through June 30, 2000, while the rolled back rate for July 1, 2000 through December 31, 2000 was 8.13% of covered payroll, 9.35% was the portion used to fund pension obligations for 2000. The law enforcement employer rate was 16.70% of covered payroll and 12.50% was the portion used to fund pension obligations for 2000. The County's contributions for pension obligations to PERS for the years ended December 31, 2000, 1999 and 1998 were \$1,353,182, \$1,873,162 and \$1,790,935, respectively; 92.8% has been contributed for 2000 and 100% for 1999 and 1998. \$104,898, representing the unpaid contribution for 2000 is recorded as a liability within the respective funds.

#### B. STATE TEACHERS RETIREMENT SYSTEM (STRS)

Certified teachers employed by the school for the Mentally Retarded/ Developmentally Disabled (MRDD) participate in the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information for STRS.

That report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

Plan members are required to contribute 9.3 percent of their annual covered salary and the County is required to contribute 14%; 12% was the portion used to fund pension obligations. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. The county's contributions for pension obligations to STRS for the years ended December 31, 2000, 1999 and 1998 were \$99,379, \$90,225, and \$83,962, respectively; 91.1% has been contributed for 2000 and 100% for the years 1999 and 1998. \$5,846 representing the unpaid contribution for 2000 is recorded as a liability within the respective funds.

#### C. POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS

#### PERS:

- A. Public Employees Retirement system of Ohio provides postretirement health care coverage to age and service retirees with 10 or more years of qualifying Ohio service credit. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to PERS is set aside for the funding of postretirement health care. The Ohio Revised Code provides statutory authority for employer contributions. The employer contribution rate was rolled back for the year 2000. For state employers the rate was 10.65% of covered payroll; 4.30% was the portion that was used to fund health care for the year. For local government employer units the rate was 10.84% of covered payroll; 4.30% was the portion that was used to fund health care for the year. The law enforcement employer rate was 15.70% and 4.30% was used to fund health care for the year.
- B. The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care through their contributions to PERS.

OPEB are financed through employer contributions and investment earnings thereon. The contributions allocated to retire health care, along with investment income on allocated assets and periodic adjustments in health care provisions are expected to be sufficient to sustain the program indefinitely.

As of December 31, 2000, the unaudited estimated net assets available for future OPEB payments were \$10,805,5000. The number of active contributing participants for OPEB at December 31, 2000 was \$401,339.

The Retirement Board enacted a temporary employer contribution rate rollback for calendar year 2000. The decision to rollback rates was based on the December 31, 1998 actuarial study, which indicated that actuarial assets exceeded actuarial liabilities. The temporary rate rollback was 20% for both the state and local government divisions and 6% for law enforcement divisions. The Board reallocated employer contributions from 4.20% to 4.30% at the beginning of the year to improve health care financing. The proportion of contributions dedicated to funding OPEB increased during the year for those reasons.

#### STRS:

The County provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. All benefit recipients and sponsored dependents are eligible for health care coverage. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

For STRS, all benefit recipients are required to pay a portion of the health care cost in the form of a monthly premium. By Ohio law, the cost of the coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. The board currently allocates employer contributions equal to two percent of covered payroll to the Health Care Reserve Fund from which payments for health care benefits are paid. However, for the fiscal year ended June 30, 2000, the board allocated employer contributions equal to 8% of covered payroll to the Health Care Reserve Fund. The balance in the Health Care Reserve Fund was \$3.419 billion on June 30, 2000. The Health Care Reserve Fund allocation for the year ended June 30, 2001 and after will be 4.5% of covered payroll. As of June 30, 2000, eligible benefit recipients totaled 99,011. For the fiscal year ended June 30, 2000, net health care costs paid by STRS were \$283,137,000.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium. After the allocation for basic benefits, the remainder of the employer's 14% contribution is allocated to providing health care benefits. At June 30, 2000, the allocation rate is 8.45%. In addition, SERS levies a surcharge to fund health care benefits equal to 14% of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal 2000, the minimum pay has been established as \$12,400. The surcharge, added to the unallocated portion of the 14% employer contribution rate, provides for maintenance of the asset target level for the health care fund. Health care benefits are financed on a pay-as-you-go basis. The target level for the health care reserve is 150% of annual health care expenses. Expenses for health care at June 30, 2000 were \$140,696,340 and the target level was \$211.0 million. At June 30, 2000, the Retirement System's net assets available for payment of health

care benefits was \$252.3 million. The number of benefit recipients currently receiving health care benefits is approximately 50,000.

### NOTE 13 - BUDGETARY BASIS OF ACCOUNTING

The County's budgetary process is based upon accounting for transactions on the cash (budget) basis. The differences between the cash basis (budget basis) and the modified accrual basis (GAAP basis) are that revenues are recorded when actually received (budget) as opposed to when susceptible to accrual (GAAP) and expenditures are recorded when paid (budget) as opposed to when incurred (GAAP). Additionally, the County reflects outstanding encumbrances as expenditures on the budgetary basis of accounting. Adjustments necessary to convert the results of operations at the end of the year on the budget basis to the GAAP basis are as follows:

### EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES

	General	Special <u>Revenue</u>	Debt Service	Capital Projects
Budget Basis	\$ 978,611	744,426	23,829	(4,121,770)
Net Adjustments Revenue and Other Sources	401,197	86,513	-	(784,523)
Net Adjustment for Expenditures and Other Uses Encumbrances	(533,553) <u>622,311</u>	(1,273,296) <u>1,053,382</u>	-	798,981 <u>875,130</u>
GAAP Basis	\$ <u>1,468,566</u>	611,025	<u>23,829</u>	<u>(3,232,182</u> )

### NOTE 14 - DEFERRED COMPENSATION PLAN

Logan County employees and elected officials participate in a state-wide deferred compensation plan created in accordance with Internal Revenue Code Section 457. Participation is on a voluntary payroll deduction basis. The plan permits deferral of compensation until future years. According to the plan, the deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

### NOTE 15 - CONTINGENT LIABILITIES

### A. <u>GRANTS</u>

The County receives significant financial assistance from numerous federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the County at December 31, 2000.

### B. LITIGATION

The County is involved in no material litigation as either plaintiff or defendant.

### NOTE 16 - RISK MANAGEMENT

The County is exposed to various risks of loss related to torts, theft, damage to or destruction of assets, errors and omissions, employee injuries, and natural disasters.

The County is a member of County Risk Sharing Authority, Inc. (CORSA) which is a shared risk pool of forty-one counties in Ohio. CORSA was formed as an Ohio nonprofit corporation for the purpose of establishing the CORSA Insurance/Self-Insurance Program, a group primary and excess insurance/self-insurance and risk management program. Member counties agree to jointly participate in coverage of losses and pay all contributions necessary for the specified insurance coverages provided by CORSA. These coverages include comprehensive general liability, automobile liability, certain property insurance and public officials' errors and omissions liability insurance.

Management has elected, under GASB 10, to designate retained earnings in the selfinsurance fund to offset the risk of future catastrophic losses.

The County continues to carry commercial insurance for all other risks of loss, including workers' compensation and employee health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years, nor has significant reduction in coverage occurred.

### NOTE 17 - COMPONENT UNIT'S CONDENSED FINANCIAL STATEMENTS

	Ross Training <u>Center</u>
Revenues Expenditures	\$ 387,227 ( <u>358,060</u> )
Excess deficiency) of revenue over expenditures	29,167
Transfer In Transfer Out	-
Excess of revenues and other financing sources over (under) expenditures and other uses	\$ <u>_29,167</u>

### NOTE 18 - SIGNIFICANT CONTRACTUAL OBLIGATIONS

The County has several continuing with construction contractors. Of the total amounts authorized by the Commissioners, the following amounts remain unspent from the Capital Projects Fund, for construction of County Jail, as of December 31, 2000:

Vendor	Original <u>Contract</u>	Expended to Date	Balance <u>Remaining</u>
Construction of Jail			
Peterson Construction Vaughn Industries Central Fire Protection Noll Fisher Inc. Total – Construction of Jail	\$ 4,323,636 2,278,179 221,257 <u>603,917</u> 7,426,989	4,317,636 2,234,164 215,817 <u>587,798</u> <u>7,355,415</u>	6,000 44,015 5,440 <u>16,119</u> <u>71,574</u>
LCBMR/DD – ECFC Project			
Studio Techne Moulton Gas	54,267 4,400	48,867 673	5,400 _ <u>3,727</u>
Total – LCBMR/DD – ECFC	58,667	49,540	<u>9,127</u>
	<u>7,485,656</u>	<u>7,404,955</u>	<u>80,701</u>

### NOTE 19 - COMPLIANCE AND ACCOUNTABILITY

#### Fund Deficits and Deficits in Retained Earnings:

The following individual funds had deficit fund balances/retained earnings at December 31, 2000:

Fund	Deficit
Capital projects	\$ 2,442,950

The capital projects fund deficit resulted from the County's policy to utilize short-term bond anticipation notes. The County has obtained reduced interest expense and additional flexibility through the use of short-term debt. However, fund deficits have resulted since short-term debt is reported within the associated fund rather than in the general long-term debt account group.

### NOTE 20 - PRIOR PERIOD ADJUSTMENT

The Board of Mental Retardation and Development Disabilities (MRDD Board) was reclassed from the component unit to special revenue fund as per the Auditor of State MAS Bulletin 97-007 resulting in the following restatements to the accounts and fund balances:

	Special <u>Revenue</u>	General Fixed <u>Assets</u>	General Long-term <u>Obligations</u>	Component <u>Units</u>
Fund balance as originally stated at December 31, 1999	\$ 6,944,797	-	-	6,896,259
Prior period adjustment: Investment in general fixed assets	-	4,443,459	-	(4,443,459)
Compensated absences payable	1 072 270	-	50,744	(50,744)
Unreserved, undesignated fund balance	<u>1,972,370</u>			<u>(1,972,370</u> )
Restated balance, January 1, 2000	\$ <u>8,917,167</u>			429,686

# LOGAN COUNTY, OHIO Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2000

Federal Grantor/ Pass Through Grantor <u>Program Title</u>	Pass Through Entity <u>Number</u>	Federal CFDA <u>Number</u>	<u>Receipts</u>	<u>Disbursements</u>
<u>U.S. Department of Housing and</u> <u>Urban Development (HUD)</u> : Passed through Ohio Deparatment of Development:				
Community Development Block Grant	(1)	14.228	\$ 159,371	116,761
Home Investment Partnership Program	(1)	14.239	246,200	213,575
Total HUD			405,571	330,336
<u>United States Department of</u> <u>Agriculture</u> : Passed through Ohio Deparatment of Education:				
Child and Adult Care Food Program	(1)	10.558	24,132	22,833
United States Department of Justice: Passed through the Ohio Attorney General's Office:				
Crime Victim Assistance	(1)	16.575	49,680	45,140
<u>United States Department of Labor</u> : Passed through the Darke County Private Industry Council: Employment and Training Assistance	(1)	17.246	87,405	93,623
<u>United States Department of Human</u> <u>Services</u> : Passed through the Ohio Depart- ment of MRDD: Social Services Block Grant	(1)	93.667	40,693	40,693
<u>United States Departmet of Transportation:</u> Passed through the Ohio Depart- ment of Transportation:		22.007	10,025	(0,000
State and Community Highway Safety	(1)	20.600	518,640	518,640
Federal Transit Formula Grant	(1)	20.507	109,002	109,002
Total Department of Transportation			627,642	627,642
<u>Federal Emergency Management (FEMA)</u> : Passed through the Ohio Department of Public Safety:				
Emergency Management Performance Grant	(1)	83.552	34,833	34,833
			\$ 1,269,956	1,195,100

(1) - Passthrough entity number not available.

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### <u>Note 1:</u>

The County uses the cash basis of accounting for the Schedule of Expenditures of Federal Awards

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# Clark, Schaefer, Hackett & Co.

### <u>Report on Compliance and on Internal Control over Financial Reporting Based on an</u> Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of County Commissioners Logan County, Ohio

We have audited the financial statements of Logan County, Ohio, as of and for the year ended December 31, 2000, and have issued our report thereon dated May 18, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Logan County, Ohio's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that are required to be reported under *Government Auditing Standards*, described in the accompanying schedule of findings and questioned costs as item number 2000-01.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Logan County, Ohio's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Logan County, Ohio's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying schedule of findings and questions costs as items 2000-2 through 2000-4.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider items 2000-2 and 2000-4 to be material weaknesses. We also noted other matters involving the internal control over financial reporting that we have reported to management of Logan County, Ohio in a separate letter dated May 18, 2001.

This report is intended for the information of the audit committee, management and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Clark, Schaeler, Hackett D.D. Springfield, Ohio May 18, 2001

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# Clark, Schaefer, Hackett & Co.

Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133

Board of County Commissioners Logan County, Ohio

### Compliance

We have audited the compliance of Logan County, Ohio with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2000. Logan County, Ohio's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Logan County, Ohio's management. Our responsibility is to express an opinion on Logan County, Ohio's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Logan County, Ohio's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Logan County, Ohio's compliance with those requirements.

In our opinion, Logan County, Ohio complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2000.

### Internal Control Over Compliance

The management of Logan County, Ohio is responsible for establishing and maintaining effective internal control over compliance with requirement of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Logan County, Ohio's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses. We noted a matter involving the internal control over fedeal compliance that does not require inclusion in this report that we have reported to management at Logan County, Ohio in a separate letter dated May 18, 2001.

This report is intended for the information of the audit committee, management and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Clink, Scharger, Hackett PCo-Springfield, Ohio

May 18, 2001

# LOGAN COUNTY, OHIO Schedule of Findings and Questioned Costs December 31, 2000

# 1. Summary of Auditors' Results

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	Yes
(d)(1)(ii)	Were there any other reportable weakness conditions reported at the financial statement level (GAGAS)?	Yes
(d)(1)(iii)	Was there any reported non-compliance at the financial statement level (GAGAS)?	Yes
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under §5 10?	No
(d)(1)(vii)	Major Programs	ProgramCFDA #Home InvestmentPartnership Program14.239State and CommunityHighway Safety20.600
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$300,000 Type B: All others
(d)(1)(ix)	Low Risk Auditee?	No

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# LOGAN COUNTY, OHIO Schedule of Findings and Questioned Costs December 31, 2000

2. Findings Related to the Financial Statements Required to be Reports in Accordance with GAGAS				
Finding Number: 20	00-1			
Compliance:				
Investment Advisory	Committee			
Condition:	We noted that the Investment Advisory Committee did not meet as required by ORC Section 135.341.			
Criteria:	ORC Section 135.341 requires that each Ohio county establish a county Investment Advisory Committee of at least 3 members, 2 County Commissioners and the county Treasurer to meet at least once every 3 months to review or revise its policies and to advise the Treasurer on County Investments.			
Recommendation:	We recommend that the Investment Advisory Committee review the ORC Section 135.341 requirements and keep record of the minutes from the Committee meetings.			
Internal Control Over	Financial Reporting:			
Finding Number: 20	000-2			
Treasurer's Office				
Condition:	We noted that at time cash is deposited and reconciled by the same person.			
Criteria:	Proper internal controls require segregation of duties to properly protect County assets.			
Recommendation:	We recommend the treasurer, or her designee, review monthly reports and insure proper segregation of duties exist in all treasury functions.			
Finding Number: 2	000-3			
Condition:	We noted that the operating account has not been reconciled in a timely manner.			
Criteria:	Proper bank reconciliations would enable the Treasurer to determine the actual cash position of the County.			
Recommendation:	We recommend the Treasurer, or her designee, establish procedures to ensure that bank reconciliations are completed in a timely manner.			

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# LOGAN COUNTY, OHIO Schedule of Findings and Questioned Costs December 31, 2000

Finding Number: 2000-4

<u>Auditor</u>

Condition:	We noted that the auditor does not maintain a fixed asset system. Proper control over County assets, require adequate management of fixed assets.
Criteria:	Accounting procedures over County fixed assets would properly track and safeguard assets.
Recommendation:	We recommend that a fixed asset system be developed.
3. Findings and Qu	estioned Costs for Federal Awards

- NONE -

# LOGAN COUNTY, OHIO Schedule of Prior Audit Findings and Questioned Costs December 31, 2000

Findings Reported Under OMB A-133:

- NONE -

Comment 1999-1:	<u>Treasurer</u> We noted that at times cash is deposited and reconciled by the same person.
Current Status:	Repeat comment.
Comment 1999-2:	<u>Auditor</u> We noted that the auditor does not maintain a fixed asset system. Proper control over County assets requires adequate management of fixed assets.
Current Status:	Repeat comment.
Comment 1999-3:	<u>Common Pleas Court</u> Reconciling differences on monthly bank reconciliation are not resolved due to the lack of understanding of basic accounting principles. The lack of basic accounting concepts leads to a reliance on software programs without the knowledge of what outcomes to expect.
Current Status:	Resolved in 2000.

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### LOGAN COUNTY, OHIO Elected Officials December 31, 2000

Name/Title	Term of Office
Commissioners: John F. Bayliss John Reser Russell Forsythe	01/02/01 - 01/01/05 01/03/01 - 01/02/05 01/01/99 - 01/01/03
Auditor: Michael Yoder	03/08/99 - 03/09/03
Treasurer: Joy King	09/01/97 - 09/02/01
Prosecuting Attorney: Gerald L. Heaton	12/31/00 – 12/31/04
Sheriff: Michael E. Henry	01/02/01 - 01/02/05
Engineer: James Cox	01/01/01 - 12/31/04
Recorder: Linda Hanson	01-01-01 - 01/01/05
Clerk of Courts: Dottie Tuttle	01/03/01 - 01/02/05
Coroner: Dr. Michael Failor	01/01/98 - 01/01/02
Probate/Juvenile Court Judge: Michael L. Brady	02/10/97 - 02/09/03
Common Pleas Court Judge: Mark S. O'Connor	01/01/99 - 12/31/04



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

88 East Broad Street P.O. Box 1140 Columbus, Ohio 43216-1140

Telephone 614-466-4514 800-282-0370

Facsimile 614-466-4490

# LOGAN COUNTY FINANCIAL CONDITION

# LOGAN COUNTY

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED AUGUST 9, 2001