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**MIAMI COUNTY COMMUNITY  
ACTION COUNCIL**

**SINGLE AUDIT REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2000**

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 **DAVID G. FALATOK Co., Inc.**  
**CERTIFIED PUBLIC ACCOUNTANT**





**STATE OF OHIO**  
**OFFICE OF THE AUDITOR**  

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**JIM PETRO, AUDITOR OF STATE**

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To the Board of Commissioners  
Miami County Community Action Council  
Troy, Ohio

We have reviewed the Independent Auditor's Report of the Miami County Community Action Council, Miami County, prepared by David Falatok Co., Inc., for the audit period January 1, 2000 to December 31, 2000. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Miami County Community Action Council is responsible for compliance with these laws and regulations.

**JIM PETRO**  
Auditor of State

August 16, 2001

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MIAMI COUNTY COMMUNITY ACTION COUNCIL  
TROY, OHIO  
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**DAVID G. FALATOK C O., Inc.**  
CERTIFIED PUBLIC ACCOUNTANT

**INDEPENDENT AUDITOR'S REPORT**

To the Board of Commissioners  
Miami County Community Action Council  
Troy, Ohio

I have audited the accompanying financial statements of the Miami County Community Action Council, as listed in the Table of Contents, as of and for the year ended December 31, 2000. These financial statements are the responsibility of the Miami County Community Action Council's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as in evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

Generally accepted accounting principles require that property and equipment be depreciated. It is Miami County Community Action Council's policy to expense these costs in accordance with guidelines provided by their various funding sources. The effect of this departure from generally accepted accounting principles is not readily determinable. In addition, Miami County Community Action Council did not record a liability for compensated absences in accordance with generally accepted accounting principles. The effect of this departure is the increase (decrease) in net assets is overstated by approximately \$10,000 and net assets unrestricted are overstated by approximately \$94,000 for the year ended December 31, 2000.

In my opinion, except for the matter discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the Miami County Community Action Council as of December 31, 2000, and the results of its changes in net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued a report dated July 20, 2001 on my consideration of the Miami County Community Action Council's internal control over financial reporting and my tests of compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

My audit was performed for the purpose of forming an opinion on the basic financial statement of the Miami County Community Action Council taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements. The information in this Schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

David G. Falatok  
Certified Public Accountant

July 20, 2001

MIAMI COUNTY COMMUNITY ACTION COUNCIL  
Statement of Financial Position  
December 31, 2000

**ASSETS:**

Current Assets:	
Cash and Cash Equivalents	\$38,359
Accounts Receivable	134,255
Prepaid Expenses	<u>37,386</u>
Total Current Assets	210,000
Fixed Assets:	
Property and Equipment	412,833
Other Assets:	
403 ( b) Pension Assets	250,568
Other Assets	2,858
Workers Comp Deposit	<u>1,000</u>
Total Other Assets	254,426
Total Assets	<u><u>\$877,259</u></u>

**LIABILITES AND NET ASSETS:**

Current Liabilities:	
Accounts Payable	\$129,296
Total Current Liabilities	<u>129,296</u>
Long Term Liabilities:	
403 ( b) Pension Liability	250,568
Total Liabilities	<u>379,864</u>
Net Assets:	
Unrestricted	456,181
Temporarily restricted	41,214
Total Net Assets	<u>497,395</u>
Total Liabilities and Net Assets	<u><u>\$877,259</u></u>

The notes to the financial statements are an integral part of the financial statements



MIAMI COUNTY COMMUNITY ACTION COUNCIL  
Statement of Activities  
Year ended December 31, 2000

CHANGES IN UNRESTRICTED NET ASSETS:

UNRESTRICTED SUPPORT AND REVENUE:

Transportation Revenue	\$166,636	
Local Cash Reimbursement	87,926	
Interest	164	
Management Services	491,749	
		<u>\$746,475</u>

NET ASSETS RELEASED FROM RESRICTIONS:

Satisfaction of Program Restrictions:

State Grant Revenue	199,024	
Federal Grant Revenue	932,873	
		<u>\$1,131,897</u>
		1,878,372

UNRESTRICTED EXPENSES:

PROGRAM EXPENSES:

TRANSIT	709,647	
HWAP	174,026	
HEAP	106,369	
CSBG	108,991	
JTPA	266,424	
		<u>\$1,365,457</u>

MANAGEMENT, GENERAL AND ADMINISTRATIVE EXPENSES	<u>\$473,058</u>	1,838,515
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CAPITAL ADDITIONS (DISPOSALS)		<u>\$6,000</u>
		1,832,515

INCREASE (DECREASE) IN UNRESTRICTED ASSETS		<u>\$45,857</u>
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CHANGES IN TEMPORARILY RESTRICTED NET ASSETS:

State Grant Revenue	199,024	
Federal Grant Revenue	932,873	
Grant Revenue Released From Restrictions	(1,131,897)	

INCREASE (DECREASE) IN NET ASSETS		<u>45,857</u>
NET ASSETS AT BEGINNING OF YEAR		<u>451,538</u>
NET ASSETS AT END OF YEAR		<u><u>\$497,395</u></u>

The notes to the financial statements are an integral part of the financial statements

MIAMI COUNTY COMMUNITY ACTION COUNCIL  
Statement of Cash Flows  
Year ended December 31, 2000

Cash flows from operating activities:

Change in net assets \$45,857

Adjustment to reconcile change in net assets to net cash provided by operating activities:

(Increase) Decrease:

Accounts Receivable	(28,752)
Prepaid Expenses	(5,274)
Other Assets	(2,858)

Increase (Decrease) in:

Accounts Payable	14,962
Deferred Revenue	(41,027)

Net cash provided by operating activities	<u>(17,092)</u>
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Cash flows from investing activities

Purchase of equipment	(6,000)
	<u>(6,000)</u>

Net increase in cash and cash equivalents	<u>(23,092)</u>
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Cash and cash equivalents at beginning of year	<u>61,451</u>
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Cash and cash equivalents at end of year	<u><u>\$38,359</u></u>
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The notes to the financial statements are an integral part of the financial statements

**Miami County Community Action Council  
Notes to the Financial Statement  
As of December 31, 2000**

**NOTE 1 - DESCRIPTION OF THE ENTITY**

The Miami County Community Action Council ("MCAC" or "Council") is a nonprofit organization exempt from federal income taxes under Section 501(c) (3) of the Internal Revenue Code. Its mission is to develop, coordinate, and operate programs designed to combat the causes and effects of poverty and enabling individuals and families to becoming self sufficient.

Oversight of the Miami County Community Action Council is provided by a fifteen member board called the Board of Trustees representing five appointees of the Public Sector, five appointees of the Client Sector, and five appointees of the Private Sector.

The Miami County Community Action Council received federal funds to administer the following programs:

1. **Transit Program** - This program also known as "Urban Mass Transportation" includes the Miami and Piqua County transportation assistance programs. These programs are available to the general public at a fare however certain individuals who meet income, elderly or disability requirements receive a reduced or free fare for transportation.
2. **Home Weatherization Assistance Programs (HWAP)** - This program is also referred to as "Weather Assistance for Low-Income Persons Grant". Under this program individuals and families who meet certain eligibility requirements receive assistance for weatherization of their homes.
3. **Home Energy Assistance Program (HEAP)** - This program also known as "Low-Income Home Energy Assistance Grant Program" provides energy assistance to individuals and families who meet certain eligibility requirements. Under this program payment for a portion of the energy bills received are paid to the supplier on behalf of applicant.
4. **Community Services Block Grant (CSBG)** - This program funded through the Department of Health and Human Services assists individuals and families with information referral and case management services for those meeting certain eligibility requirement. The Program can consist of many services depending upon the work program as defined by Miami County Community Action Council.
5. **Job Training Partnership Act (JTPA)** - This program is responsible for providing job training, education and related services. The following is the different funding arrangements under this program:

**II-A Adult** - This is a program designed to provide prescribed education and training activities to economically disadvantaged adults ranging in ages from 21 to 55.

**II-C Youth** - This is a program designed to provide prescribed education and training activities to economically disadvantaged youths ranging in ages from 14 to 21

**5% Older Worker** - This is a program designed to provide prescribed education and training activities to economically disadvantaged adults who are over the age of 55.

**Title III - EDWAA** - This is a program designed to provide prescribed education and training to eligible dislocated workers.

**Governor Reserve** - This program follows the same guidelines as II-A Adult Program.

**Miami County Community Action Council  
Notes to the Financial Statement  
As of December 31, 2000**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements are prepared on the accrual basis of fund accounting in accordance with generally accepted accounting principles except that furniture, equipment and vehicles purchased with restricted grant funds are recorded as fixed assets in the Plant Fund and there is no depreciation recorded for the assets on the financial statements.

Further, fund accounting requires that the financial statements reflect limitations and restrictions placed on the uses of available resources. In accordance with Financial Accounting Standards No. 117, resources and transactions to be classified by funds in accordance with specific activities or objectives as follows:

**Unrestricted**

The Unrestricted Fund accounts for all resources over which the Board officials have discretionary control to use in carrying on the operations of the Miami County Community Action Council. These unrestricted amounts are expensed in accordance with the limitations of its constitution and By Laws except for amounts invested in property and equipment, these funds are accounted for in the plant fund and recorded at the purchase price and expensed at the time they are received.

**Temporarily Restricted**

A grantor imposed restriction that permits the Miami County Community Action Council to use or expense the grant as specified and is satisfied by either the passage of time or by actions of the council or grantor.

**Permanently Restricted**

A grantor imposed restriction that stipulates that resources be maintained permanently but permits the organization to use up or expense part of all of the income derived from the assets. As of December 31, 2000 the MCAC had no permanently restricted assets.

Other significant accounting policies under which the financial statements have been prepared are as follows:

- a. **Cash and cash equivalents** are demand deposits in financial institutions and petty cash. Cash equivalents are carried at the lower of cost or market.
- b. **Furniture, equipment and vehicles** are recorded as fixed assets in the plant fund and expensed in the period incurred. As a result, no depreciation is recorded. Accordingly, the accompanying financial statements do not reflect provisions for depreciation in accordance with Generally Accepted Accounting Principles.
- c. **Compensated absences** - The liability for Compensated Absences balances are not accounted for by the Miami County Community Action Council.

Miami County Community Action Council employees are covered for absences by Annual Leave and Sick Leave as defined in the Personnel Policies adopted by the Miami County Community Action Council as follows:

1. Sick Leave - Regular employees accrue sick leave at the rate of one and one-fourth days per month. Accrual is unlimited and not a claim against the Agency; except an employee may be granted severance pay after one year of service based on accumulated sick leave with a four week maximum liability.

**Miami County Community Action Council  
Notes to the Financial Statement  
As of December 31, 2000**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

- 2. Annual Leave - Regular employees accrue annual leave at the rate of: one through five years of service equals ten days of earned vacation a year; six through ten years of service equals fifteen days of earned vacation a year; eleven years of service and over equals twenty-one days of earned vacation a year. Annual leave may be carried over for up to one year.
- d. **Interprogram Receivables/Payables** - During the course of operations, numerous short-term interprogram loans are made primarily to cover payroll and interprogram cost allocations. These transactions are not eliminated in the combined statement of financial position as of December 31, 2000.
- e. **Revenue and expenditures recognition** - Revenue from restricted grants from governmental agencies is recognized when the Miami County Community Action Council has incurred expenditures in compliance with the specific restriction. Grant revenues in excess of grant expenditures incurred are reported as deferred revenue. All contributions are considered to be available for unrestricted use unless specifically restricted by the grantor.

If applicable, unspent funds in closed programs are to be returned to the grantor and are shown as a liability "due to grantor" in the statement on financial position and therefore, are not included as support in the statement of activities.

Expenditures are recognized when incurred in accordance with generally accepted accounting principles except for fixed assets which are expensed rather than capitalized and depreciated. Prepaid expense arise when disbursements are made in advance of the period to be charged with the expense and are recorded as an asset until the charge can be properly recognized. Direct cost are charged to the program when incurred indirect cost are allocated to the various programs in accordance with a cost allocation plan.

- f. **Income Taxes** - The Miami County Community Action Council is exempt from income taxes under 501(c)(3) of the Internal Revenue Code. Therefore no assets, liabilities, or expenses related to federal income tax are recorded.

**NOTE 3 - DEFICIT CASH AND NET ASSET BALANCES**

Various programs of the Miami County Community Action Council had a deficit net asset balance due to grant monies which have been expended but not yet received as of December 31, 2000. The negative cash balances of the various grant programs are a result of expenditures being made prior to reimbursement from the grant agency. These deficit cash balances are covered by unrestricted interprogram loans and are recorded as accounts payable.

The net asset deficit balances resulted from adjustments for accrued liabilities. The program is liable for any deficit in these funds and provides operating transfers when cash is required, not when accruals occur.

**NOTE 4 – TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets are available for the following purposes:

HWAP – for expenditures for the Home Weatherization Program	26,483
HEAP – for payment of Energy Assistance in the year 2000	<u>14,731</u>
	<u>41,214</u>

**Miami County Community Action Council  
Notes to the Financial Statement  
As of December 31, 2000**

**NOTE 5 - HOME WEATHERIZATION ASSISTANCE PROGRAM (HWAP)**

The following is an analysis of income received from the Ohio Department of Development for the HWAP program:

Date	Voucher #	Stripper No	CFDA # 81.042	CFDA #93.568	Total
03/08/00	KO9274	\$ -	\$ 18,121	\$ 4,849	\$ 22,970
04/03/00	KO2228	2,145	27,082	882	30,109
05/16/00	K11823	495	1	1,883	2,379
05/25/00	K12537	5,326	21,707	7,658	34,691
06/22/00	K13430	1,605	5,104	3,643	10,352
07/14/00	100197	7,273	-	-	7,273
08/07/00	100994	5,049	27,154	6,209	38,412
09/05/00	102522	2,064	3,124	7,121	12,309
10/23/00	104215	2,090	7,136	4,274	13,500
11/29/00	105581	-	2,300	423	2,723
12/04/00	105935	<u>2,089</u>	<u>5,608</u>	<u>2,300</u>	<u>9,997</u>
	SubTotal	<u>\$28,136</u>	<u>\$117,337</u>	<u>\$39,242</u>	<u>\$184,715</u>
<u>Accounts Receivable:</u>					
02/03/2000	107161	2,090	18,904	13,738	34,732
02/06/01	108380	6,630	1,253	583	8,466
Refunds:					
05/10/99	Ck # 41673	<u>-</u>	<u>(18,376)</u>	<u>-</u>	<u>(18,376)</u>
	Grand Total	<u>\$36,856</u>	<u>\$119,118</u>	<u>\$53,563</u>	<u>\$209,537</u>

**NOTE 6 – ACCOUNTS RECEIVABLE**

Accounts Receivable (A/R) as of December 31, 2000 consist of the following:

Accounts	General	Transit	HWAP	HEAP	CSBG	TOTAL
A/R Trade	\$ 7,248	\$10,396	\$ -	\$ -	\$ -	\$ 17,644
A/R Federal	-	-	43,198	12,382	27,439	83,019
A/R State	-	1,722	-	-	-	1,722
A/R Local	-	10,499	-	-	-	10,499
A/R Interprog.	<u>21,371</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,371</u>
Total A/R	<u>\$28,619</u>	<u>\$22,617</u>	<u>\$43,198</u>	<u>\$12,382</u>	<u>\$ 27,439</u>	<u>\$134,255</u>

Of the accounts receivable from federal funds, the following is a list of contract with amounts receivable as of December 31, 2000:

<u>Program</u>	<u>Contract Number</u>	<u>Amount</u>
HWAP	00-134	43,198
HEAP	01-HA-151	12,382
CSBG	00-939	<u>27,439</u>
	Total	<u>\$83,019</u>

**Miami County Community Action Council  
Notes to the Financial Statement  
As of December 31, 2000**

**NOTE 7 – FIXED ASSETS AND PLANT FUND**

The fixed assets of the Council are reported in the Plant Fund. Fixed assets are valued on the basis of historical cost. The council capitalizes all equipment with a purchase price over \$500. Fixed assets are not depreciated, due to the fact the grant agreements require that the Council expense items when purchased. The building and land in use by the Council are owned and reported by Miami County. The Ohio Department of Transportation has a secured party agreement on two vehicles purchased on behalf of the Community Action Council, the following is a break down of the Plant Fund by Fund:

	1/1/00	Additions	Transfers Deletions	12/31/00
Unrestricted	\$ 91,870	\$ 6,000	\$ -	\$ 97,870
Transit	226,600	-	-	226,609
CSBG	1,408	-	-	1,408
HEAP	<u>86,946</u>	<u>-</u>	<u>-</u>	<u>86,946</u>
Total Plant Fund	<u>\$408,669</u>	<u>\$ 6,000</u>	<u>\$ -</u>	<u>\$412,833</u>

**NOTE 8 - EMPLOYEES RETIREMENT SYSTEM**

The Miami County Community Action Council contributes 6.2% of gross salary to Social Security Insurance. Social Security Insurance requires member to contribute an additional 6.2% of their gross salary. Amounts contributed by both the council and its employees amounted to \$69,148 each for the year ended December 31, 2000. Further the Council has a Tax Deferred Savings Plan (403B) for its employees who are eligible after one (1) full year of service and employees are fully vested after five (5) years of service. The council contributes five (5) percent of the employees gross salary to the plan with the employees entitled to contribute additional amounts up to the maximum allowed by law. During the year ended December 31, 2000, the council contributed \$37,643 and the employees contributed an additional amount of \$35,405. The value of the plan at December 31, 2000 was \$250,568.

**NOTE 9 - RISK MANAGEMENT**

The Miami County Community Action Council is exposed to various risks of loss related to torts; theft of, damage to, and destruct of assets; errors and omissions; injuries to employees; and natural disasters. To reduce risk, The Miami County Community Action Council had the following business policies;

1. Bonding - Fidelity Bonding is through the Ohio Casualty Insurance Company and consists of a blanket bond for all employees and Board officers in the amount of \$100,000 per person.
2. General Liability - This is a Comprehensive Business policy under Buckeye Union Insurance Company, which includes:
  - a. Property - Loss or damage coverage, \$100 deductible.
  - b. Vehicle - Liability coverage \$1,000,000; uninsured motorist \$500,000; Physical damage/Collision and Medical \$2,000; deductible \$250.
  - c. General Liability Coverage: \$150,000.
3. Workers Compensation - Employee accident coverage through the Bureau of Workers' Compensation, utilizing group rating plan based on position and accident history.

**Miami County Community Action Council  
Notes to the Financial Statement  
As of December 31, 2000**

**NOTE 9 - RISK MANAGEMENT – cont.**

4. Health Insurance - Comprehensive medical insurance is under Central Summit Insurance Company. Deductible: individual, \$150, family, \$300; co-insurance: 80/20 up to \$650 individual, \$1,300 family, maximum benefit; \$1,000,000. The agency pays the entire premium.

Settlement claims for these risks have not exceeded coverage for the past two years. Further there has been no reduction in premiums or insurance coverage.

**NOTE 10 - RELATED PARTY TRANSACTION**

The Miami County Community Action Council has a management agent contract with Miami Metropolitan Housing Authority in which a contract is signed to provide services as determined by the Housing Authority. The Miami Metropolitan Housing Authority has a separate audit per the Department of Housing and Urban Development Guidelines. In addition, the Miami County Community Action Council makes certain interfund loans between programs with no payment terms associated with these advances. As of December 31, 2000 the council was due \$21,371 from other programs the council administers.

**NOTE 11 - STATUS OF PRIOR AUDIT FINDINGS**

There were no findings reported for the previous year ended December 31, 1999.

**NOTE 12 - SUPPLEMENTARY INFORMATION**

For the JTPA Program the analysis of cost limitations and budget to actual in addition to the schedule of stand-in-costs is not presented because of the grant year ending on June 30, 2001. Had these schedules been prepared as of December 31, 2000 they would not provide the reader with relevant information, however, this information is included in the SDA III (service delivery area) reports as of the end of each of its grant years.

**NOTE 13 - SCHEDULE OF EXPENDITURES OF FEDERAL AWARD**

The accompanying Schedule of Expenditures of Federal Awards has been prepared on the basis of accounting as described in Note 2.

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**DAVID G. FALATOK C O., Inc.**  
CERTIFIED PUBLIC ACCOUNTANT

**INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTAL DATA**

To The Board of Commissioners  
Miami County Community Action Council  
Troy, Ohio

My report on my audit of the basic financial statements of the Miami County Community Action Council, as listed in the Table of Contents under Supplemental Data, as of and for the year ended December 31, 2000, appears on Page 1. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to audits contained in Government Auditing Standards issued by the Comptroller General of the United States. The purpose of my audit was to form an opinion on the basic financial statements taken as a whole. The information included in the accompanying Supplemental Data (pages 13-17) is presented for purposes of additional analysis only and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

David G. Falatok  
Certified Public Accountant

July 20, 2001

MIAMI COUNTY COMMUNITY ACTION COUNCIL  
 SUPPLEMENTAL COMBINING SCHEDULE OF FINANCIAL POSITION - BY PROGRAM  
 DECEMBER 31, 2000

	TRANSIT	HWAP	HEAP	CSBG	JTPA	MG & A	TOTAL
<b>ASSETS:</b>							
Current Assets:							
Cash and Cash Equival	8,392		\$7,027			\$22,940	\$38,359
Accounts Receivable	22,617	43,198	12,382	27,439		28,619	\$134,255
Prepaid Expenses						37,386	\$37,386
Total Current Assets	<u>31,009</u>	<u>43,198</u>	<u>19,409</u>	<u>27,439</u>		<u>88,945</u>	<u>210,000</u>
Fixed Assets:							
Property and Equipment						412,833	412,833
Other Assets:							
403(b) Pension Assets	-	-	-	-	-	250,568	\$250,568
Other Assets						2,858	\$2,858
Workers' Comp Deposit	-	-	-	-	-	1,000	\$1,000
Total Non Current Asset	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>254,426</u>	<u>254,426</u>
Total Assets	<u>\$31,009</u>	<u>\$43,198</u>	<u>\$19,409</u>	<u>\$27,439</u>		<u>\$756,204</u>	<u>\$877,259</u>
<b>LIABILITES AND NET ASSETS</b>							
Current Liabilities:							
Accounts Payable	\$31,009	\$16,715	4,678	\$27,439	-	49,455	\$129,296
Total Current Liabilit:	<u>31,009</u>	<u>16,715</u>	<u>4,678</u>	<u>27,439</u>	<u>-</u>	<u>49,455</u>	<u>129,296</u>
Long Term Liabilities:							
Deferred Compensator	-	-	-	-	-	250,568	250,568
Net Assets:							
Unrestricted	-	-	-	-	-	456,181	\$456,181
Temporarily Restrictes	-	26,483	14,731	-	-	-	\$41,214
	<u>-</u>	<u>26,483</u>	<u>14,731</u>	<u>-</u>	<u>-</u>	<u>456,181</u>	<u>497,395</u>
Total Liabilities and l	<u>\$31,009</u>	<u>\$43,198</u>	<u>\$19,409</u>	<u>\$27,439</u>		<u>\$756,204</u>	<u>\$877,259</u>

The following abbreviations were used for the grants shown above:

- TRANSIT - Urban Mass Transportation Program
- HWAP - Weather Assistance for Low- Income Persons Grant Program
- HEAP - Low Income Home Energy Assistance Grant Program
- CSBG - Community Services Block Grant Program
- JTPA - Job Training Partnership Act Program
- MG & A - Management General and Administrative

See Independent Auditor's Report On Supplemental Data

**MIAMI COUNTY COMMUNITY ACTION COUNCIL**  
**SUPPLEMENTAL COMBINING SCHEDULE OF ACTIVITIES - BY PROGRAM**  
For the Twelve Months ended December 31, 2000

	TRANSIT	HWAP	HEAP	CSBG	JTPA	MG & A	TOTAL
<b>REVENUE:</b>							
Transportation Revenue	\$166,636	-	-	-	-	-	\$166,636
Local Cash Reimbursement	95,499	-	-	-	-	(7,573)	87,926
State Grant	199,024	-	-	-	-	-	199,024
Federal Grant	248,488	209,537	110,245	108,991	255,612	-	932,873
Interest	-	-	-	-	-	164	164
Management Services	-	-	-	-	-	491,749	491,749
<b>Total Revenue</b>	<b>709,647</b>	<b>209,537</b>	<b>110,245</b>	<b>108,991</b>	<b>255,612</b>	<b>484,340</b>	<b>1,878,372</b>
<b>EXPENSES:</b>							
Wages and Benefits	509,650	133,892	40,753	103,793	43,495	363,085	1,194,668
Services	66,472	-	15,785	300	-	28,971	111,527
Materials and Supplies	76,345	9,692	-	-	790	24,274	111,101
Casualty and Liability Costs	29,041	-	-	-	-	-	29,041
Vehicle Licenses and Usage	768	9,676	-	-	-	-	10,444
Emergency HEAP Payments	-	-	49,271	4,898	-	-	54,169
Transportation	-	4,381	-	-	-	4,900	9,281
Equipment and Tool Expense	-	1,898	-	-	-	15,917	17,815
Training (MCAC)	1,394	693	-	-	-	13,318	15,405
Training (JTPA)	-	-	-	-	218,983	-	218,983
Health and Safety	-	7,305	-	-	-	-	7,305
Other	25,977	6,489	560	-	3,156	22,593	58,775
<b>Total Expenses</b>	<b>709,647</b>	<b>174,026</b>	<b>106,369</b>	<b>108,991</b>	<b>266,424</b>	<b>473,058</b>	<b>1,838,515</b>
<b>Capital Additions:</b>							
Acquisition of Property and Equipment	-	-	-	-	-	6,000	6,000
Disposal of Property and Equipment	-	-	-	-	-	-	0
<b>Capital Additions Net of Disposals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>6,000</b>
<b>Change in Net Assets</b>	<b>-</b>	<b>35,511</b>	<b>3,876</b>	<b>-</b>	<b>(10,812)</b>	<b>17,282</b>	<b>45,857</b>
<b>Net Assets at Beginning of the Year</b>	<b>-</b>	<b>(9,028)</b>	<b>10,855</b>	<b>-</b>	<b>10,812</b>	<b>438,899</b>	<b>451,538</b>
<b>Net Assets at End of the Year</b>	<b>-</b>	<b>\$26,483</b>	<b>\$14,731</b>	<b>-</b>	<b>-</b>	<b>\$456,181</b>	<b>\$497,395</b>

The Following abbreviations were used for the grants shown above:

- TRANSIT - Urban Mass Transportation Program
- HWAP - Weather Assistance for Low-Income Persons Grant Program
- HEAP - Low Income Home Energy Assistance Grant Program
- CSBG-Community Services Block Grant Program
- JTPA- Job Training Partnership Act Program
- MG & A - Management General and Administrative

MIAMI COUNTY COMMUNITY ACTION COUNCIL  
 SUPPLEMENTAL COMBINING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS  
 Job Training Partnership Act (JTPA)  
 Twelve months ended December 31, 2000

	II - A ADULT	II - C YOUTH	5% - OLDER WORKER	III EDWAA	GOVERNORS RESERVE	TOTAL
<b>REVENUE:</b>						
Federal Grant	\$86,111	\$49,759	\$1,407	\$29,937	\$88,398	\$255,612
Total Revenue	86,111	49,759	1,407	29,937	88,398	\$255,612
<b>EXPENSES:</b>						
Wages and Benefits	5,640	2,709	930	14,095	20,121	\$43,495
Materials and Supplies					790	\$790
Training (JTPA)	81,681	45,982	972	25,202	65,146	\$218,983
Other	361			454	2,341	\$3,156
Total Operating Expenses	87,682	48,691	1,902	39,751	88,398	266,424
<b>Change in Net Assets</b>	(1,571)	1,068	(495)	(9,814)		(\$10,812)
<b>Net Assets at Beginning of the</b>	1,571	(1,068)	495	9,814		\$10,812
<b>Net Assets at End of the Year</b>	\$0	\$0	\$0	\$0		

See Independent Auditor's Report on Supplemental Data  
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**MAIMI COUNTY COMMUNITY ACTION COUNCIL**  
**Job Training Partnership Act (JTPA)**  
**Supplemental Schedules**  
**Twelve months ended December 31, 2000**

SCHEDULE OF VARIANCES

<u>Title &amp; PY</u>	<u>Miami CAC</u>	<u>Audit Report</u>	<u>Variance</u>
II-A 0-P9-03-00-00	87,681	87,681	-
II-C Y-P9-03-00-00	48,691	48,691	-
5% 1-P9-03-00-00	1,903	1,903	-
Total CFDA # 17.250	<u>138,275</u>	<u>138,275</u>	<u>-</u>
Gov Res B-P9-03-00	88,398	88,398	-
EDWAA A-P9-03-00-00	39,751	39,751	-
Total CFDA #17.246	<u>128,149</u>	<u>128,149</u>	<u>-</u>
Grant Total	<u>266,424</u>	<u>266,424</u>	<u>-</u>

See Independent Auditor's Report on Supplemental Data

MIAMI COUNTY COMMUNITY ACTION COUNCIL  
 Supplemental Schedule of Support, Grants, Revenues, Expenditures  
 and Changes in Net Assets - Home Energy Assistance Program (HEAP)  
 Twelve months ended December 31, 2000

<u>Ohio Department of Development Grant</u>	Prior Fiscal Year	Current Fiscal Year	<u>Total</u>	<u>Budget</u>	<u>Variance</u>
<u>00 HA-151 and 01 HA-151</u>					
<b>Revenue:</b>					
Federal Grants	\$24,363	\$28,058	\$52,421	\$47,270	\$5,151
<b>Expenses:</b>					
Salaries	22,036	18,718	40,754	32,440	8,314
Fringe	8,575	7,047	15,622	13,599	2,023
Audit		300	300	750	
Reproduction		422	422	481	(59)
	<u>30,611</u>	<u>26,487</u>	<u>57,098</u>	<u>47,270</u>	<u>10,278</u>
<b>Government Grants Over (Under) Expenditures</b>	<u>(6,248)</u>	<u>1,571</u>	<u>(4,677)</u>		
<b>Beginning Net Assets</b>			<u>6,249</u>		
<b>Ending Net Assets</b>			<u>1,572</u>		
<u>00 HE-151 and 01 HE-151</u>					
<b>Revenue:</b>					
Federal Grants	26,894	26,000	52,894	62,000	(9,106)
<b>Expenses:</b>					
Emergency Payments	31,500	12,841	44,341	62,000	(17,659)
<b>Government Grants Over (Under) Expenditures</b>	<u>(4,606)</u>	<u>13,159</u>	<u>8,553</u>		<u>- 8,553</u>
<b>Beginning Net Assets</b>			<u>4,606</u>		
<b>Ending Net Assets</b>			<u>13,159</u>		
<u>00 HC-251</u>					
<b>Revenue:</b>					
Federal Grants		\$4,930	\$4,930	\$5,000	(\$70)
<b>Expenses:</b>					
Emergency Payments		4,930	4,930	5,000	(70)
<b>Government Grants Over (Under) Expenditures</b>		<u>4,930</u>	<u>4,930</u>	<u>5,000</u>	<u>(70)</u>
<b>Beginning Net Assets</b>				-	
<b>Ending Net Assets</b>				-	
<b>ENDING NET ASSETS - Home Energy Assistance Program</b>			<u>\$14,731</u>		

See Independent Auditor's Report on Supplemental Data

MIAMI COUNTY COMMUNITY ACTION COUNCIL  
 Supplemental Schedule of Support, Grants, Revenues, Expenditures  
 and Changes in Net Assets - Community Services Block Grant (CSBG)  
 Twelve months ended December 31, 2000

<u>Ohio Department of Development Grant</u>	Current Fiscal Year	Budget	Variance
<u>99-939</u>			
<b>Revenue:</b>			
Federal Grants	\$108,991	\$108,991	-
<b>Expenses:</b>			
Salaries	75,208	71,500	-
Fringe	28,584	32,121	-
Consultant	300	300	-
Emergency	4,899	5,070	-
	<u>108,991</u>	<u>108,991</u>	<u>-</u>
Government Grants Over (Under) Expenditures		<u>          </u>	<u>-</u>
Beginning Net Assets	-		
Ending Net Assets	<u>-</u>		

MIAMI COUNTY COMMUNITY ACTION COUNCIL  
TROY, OHIO  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
Twelve months ended December 31, 2000

PROGRAM	FEDERAL CFDA NUMBER	PROJECT NUMBER	GRANT YEAR		FUNDS RECEIVED	FUNDS EXPENDED
<b>U.S. DEPARTMENT OF TRANSPORTATION</b>						
(Passed through by the Ohio Department of Transportation)						
Miami Transit	20.509	RPT-0055-019-002	1/1/00 - 12/31/00	\$248,488		\$248,488
<b>Total U.S. Department of Transportation</b>					<b>248,488</b>	<b>248,488</b>
<b>U.S. DEPARTMENT OF ENERGY</b>						
(Passed through by the Ohio Department of Development)						
Stripper Program	(HWAP) 20.XXX	99-134	4/1/99 - 3/31/00	9,913	2,640	
	20.XXX	00-134	4/1/00 - 3/31/01	<u>26,943</u>	<u>23,707</u>	
Sub Total	20.XXX			36,856		26,347
Home Weatherization Assistance Progra	81.042	99-134	4/1/99 - 3/31/00	26,828	28,366	
	81.042	00-134	4/1/00 - 3/31/01	<u>92,290</u>	<u>70,583</u>	
Sub Total	81.042			<u>119,118</u>		<u>98,949</u>
<b>Total U.S. Department of Energy</b>					<b>155,974</b>	<b>125,296</b>
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>						
(Passed through by the Ohio Department of Development)						
Community Services Block Grant (CSBG)	93.569	00-939	1/1/00 - 12/31/00	108,991		108,991
Home Energy Assistance Program (HEAP)	93.568	00-HA-151	9/1/99 - 8/31/00	24,363	30,611	
		01-HA-151	9/1/00 - 8/31/01	28,058	26,486	
		00-HE-251	11/4/99 - 3/15/01	26,893	31,500	
		01-HE-251	11/3/00 - 3/31/01	26,000	12,841	
		00 HC-2	7/19/00 - 9/1	4,931	4,931	
Home Weatherization Assistance Program (HWAP)	99-134	3/31/99 - 4/01/0		7,614	4,321	
		00-134	4/1/00 - 3/31/01	<u>45,949</u>	<u>44,409</u>	
Sub - Total	93.568			<u>163,808</u>		<u>155,099</u>
<b>Total U.S. Department of Health and Human Services</b>					<b>272,799</b>	<b>264,090</b>
<b>U.S. DEPARTMENT OF LABOR</b>						
(Passed through by the Service Delivery Area III)						
JTPA - II-A-ADULT	17.250	II-A 0-P9-03-00-01/1/00 - 6/30/00		86,111	87,682	
JTPA - II-C-YOUTH	17.250	II-C Y-P9-03-00-01/1/00 - 6/30/00		49,759	48,691	
JTPA - 5% - OLDER WORKERS	17.250	5% 1-P9-03-00-00 1/1/00 - 6/30/00		<u>1,407</u>	<u>1,903</u>	
Subtotal	17.250 *			137,277		138,276
GOVERNORS RESERVE	17-246	B-P9-03-00	1/1/00 - 6/30/00	88,398	88,398	
JTPA - III - EDWAA	17.246	EDWAA A-P9-03-00-1/1/00 - 6/30/00		<u>29,937</u>	<u>39,751</u>	
Subtotal	17.246 *			<u>118,335</u>		<u>128,149</u>
<b>Total U.S. Department of Labor</b>					<b>255,612</b>	<b>266,425</b>
<b>TOTAL ALL PROGRAMS</b>					<b>932,873</b>	<b>904,299</b>

\* INDICATES CLUSTER GROUP FOR JOBS TRAINING PARTNERSHIP ACT ( JTPA )  
See Note 12 - Schedule of Expenditures of Federal Awards



**DAVID G. FALATOK C O., Inc.**  
CERTIFIED PUBLIC ACCOUNTANT

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners  
Miami County Community Action Council  
Troy, Ohio

I have audited the financial statements of the Miami County Community Action Council as of and for the year ended December 31, 2000, and have issued my report thereon dated July 20, 2001. I conducted my audit in accordance with generally accepted auditing standard and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. In addition, the Miami County Community Action Council's policy is to expense property and equipment in accordance with guidelines provided by their various funding sources. Further, Miami County Community Action Council's policy is to not reflect an accrual for compensated absences in accordance with generally accepted accounting principles.

Compliance

As part of obtaining reasonable assurance about whether the Miami County Community Action Council's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Miami County Community Action Council's internal control over financial reporting in order to determine my auditing procedures of expressing my opinion on the financial statement and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended solely for the information and use of the Board of Commissioners, management and Federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

David G. Falatok  
Certified Public Accountant

July 20, 2001

**DAVID G. FALATOK CO., Inc.**  
CERTIFIED PUBLIC ACCOUNTANT

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
WITH REQUIREMENTS APPLICABLE TO EACH MAJOR  
FEDERAL PROGRAM AND INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the Board of Commissioners  
Miami County Community Action Council  
Troy, Ohio

Compliance

I have audited the compliance of the Miami County Community Action Council with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal program for the year ended December 31, 2000. The Miami County Community Action Council major federal program is identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Miami County Community Action Council's management. My responsibility is to express an opinion on the Miami County Community Action Council compliance based on my audit.

I conducted my audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Miami Metropolitan Housing Authority's compliance with those requirements and performing such other procedures as I considered necessary under the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the Miami County Community Action Council's compliance with those requirements.

In my opinion, the Miami County Community Action Council's complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2000.

Internal Control Over Compliance

The management of the Miami County Community Action Council is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the Miami County Community Action Council's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A- 133.

**DAVID G. FALATOK CO., Inc.**  
CERTIFIED PUBLIC ACCOUNTANT

**Miami County Community Action Council  
Troy, Ohio  
page 2**

My consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be material weaknesses.

This report is intended solely for the information and use of the Board of Commissioners, management and Federal awarding agencies and should not be used by anyone other than these specified parties.

David G. Falatok  
Certified Public Accountant

July 20, 2001

MIAMI COMMUNITY ACTION COUNCIL  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 DECEMBER 31, 2000

**I. SUMMARY OF AUDITOR'S RESULTS**

Type of Financial Statement Opinion	Qualified
Were there any material control weakness conditions reported at the financial statement level ( Generally Accepted Government Standards) ?	No
Were there any other reportable control weakness conditions reported at the financial statement level ( Generally Accepted Govern - ment Auditing Standards )	No
Was there any material reported noncompliance at the financial statement level ( Generally Accepted Government Auditing Standards) ?	No
Were there any other reportable internal control weakness conditions repoted for major federal programs ?	No
Type of Major Programs' Compliance Opinion	Unqualified
Are there any reportable findings under section 510 ?	No
Major Programs:	Transit CFDA # 20.509 Jobs Training Partnership Act CFDA # 17.250, 17.246
Dollar Threshold A/B Programs	Type A: \$ 300,000 and > Type B: \$ All Others
Low Risk Auditee?	Yes

**II. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GENERALLY ACCEPTED GOVERNMENT AUDITING STANDARDS**

NONE

**III. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS**

NONE



STATE OF OHIO  
OFFICE OF THE AUDITOR  

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JIM PETRO, AUDITOR OF STATE

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800-282-0370  
Facsimile 614-466-4490

**MIAMI COUNTY COMMUNITY ACTION COUNCIL**

**MIAMI COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
AUGUST 23, 2001**