

V I L L A G E O F C R I D E R S V I L L E
A U G L A I Z E C O U N T Y

AUDIT REPORT

January 1, 1999 through December 31, 2000



STATE OF OHIO
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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Village Council
Village of Cridersville
100 W. Main Street
Cridersville, Ohio 45806

We have reviewed the Independent Auditor's Report of the Village of Cridersville, Auglaize County, prepared by LaVallee & Company CPAs, for the audit period January 1, 1999 through December 31, 2000. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Village of Cridersville is responsible for compliance with these laws and regulations.

JIM PETRO
Auditor of State

July 17, 2001

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VILLAGE OF CRIDERSVILLE
Auglaize County

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VILLAGE OF CRIDERSVILLE
Auglaize County

ELECTED OFFICIALS
December 31, 2000 and 1999

<u>OFFICIAL</u>	<u>TERM OF OFFICE</u>	<u>SURETY</u>	<u>AMOUNT</u>	<u>PERIOD</u>
Mayor: Robert Conner	01/01/00-12/31/03	(A)	\$10,000	01/01/96-12/31/03
Council President: Doug Johnson	01/01/00-12/31/04			
Council Members: Pamela Kleman	01/01/98-12/31/01			
Dorance Thompson	01/01/98-12/31/01			
Michael Rushau	01/01/98-12/31/01			
Beverly Woods	01/01/98-12/31/01			
Jeff Bassitt	01/01/00-12/31/04			
Clerk/Treasurer: Kristie Lucas	01/01/96-06/21/99	(A)	\$10,000	08/01/95-08/31/99
Susan Bassitt	06/22/99-03/01/00			03/19/97-03/19/01
Candace Stevely	03/01/00-03/01/04			03/01/00-03/01/04
<u>Legal Counsel</u> Solicitor: James L. Hearn	04/13/98-12/31/00			

* Appointed to fill the unexpired term of Kristie Lucas.

(A) The Cincinnati Insurance Company

ADMINISTRATIVE PERSONNEL

<u>OFFICIAL</u>	<u>TERM OF OFFICE</u>
Village Administrator John McDonald	02/01/92 - Indefinite

VILLAGE OF CRIDERSVILLE
Auglaize County

INDEX OF FUNDS
December 31, 2000 and 1999

GOVERNMENTAL FUND TYPES:

General Fund Type:
General Fund

Special Revenue Fund Types:
Street Construction, Maintenance and Repair Fund
Fire and Rescue Fund
Municipal Permissive Fund
Drug Law Enforcement Fund

Debt Service Fund Type:
Waterworks System Improvement Note Fund
Special Assessments Bond Retirement Fund
Street Paving Bond Retirement Fund

Capital Projects Fund
Issue II Fund

PROPRIETARY FUND TYPE:

Enterprise Fund Types:
Water Revenue Fund
Sanitary Sewer Revenue Fund
Utilities Deposit Fund
Sewer Repair and Improvement Fund
First Mortgage Sewer Bond Retirement Fund
Sewer Non Metallic Collector Fund

FIDUCIARY FUND TYPE:

Trust Fund Type:
Expendable Trust Fund:
Unclaimed Money Fund

LaVallee & Company

Certified Public Accountants
The CPA. Never under estimate The Value.SM

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Lima, Ohio 45805
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Alan L. LaVallee, CPA
Neil J. Reichenbach, CPA

June 12, 2001

Members of Council
Village of Cridersville
110 W. Main Street
Cridersville, Ohio 45806

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of the Village of Cridersville as of and for the years ended December 31, 2000 and December 31, 1999, as listed in the table of contents. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates, if any, made by management, as well as evaluating the overall financial statements presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Village prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the fund balances of the Village as of December 31, 2000 and December 31, 1999, and its combined cash receipts and disbursements and its combined budgeted and actual receipts and budgeted and actual disbursements and encumbrances for the year then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued a report dated June 12, 2001 on our consideration of the Village's internal control structure and a report dated June 12, 2001 on its compliance with laws and regulations.

This report is intended solely for the information and use of the officials authorized to receive this report under Section 117.26 Ohio Revised Code. However, this report is a public record, and is available upon specific request.

LaVallee & Company, CPAs

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VILLAGE OF CRIDERSVILLE
Auglaize County

COMBINED STATEMENT OF CASH, INVESTMENTS AND FUND
CASH BALANCES - ALL FUND TYPES
December 31, 2000 and 1999

	<u>December 31, 2000</u>	<u>December 31, 1999</u>
Cash	\$334,044	\$375,414
Investments:		
Cash equivalents	<u>100,000</u>	<u>100,000</u>
Total	<u>\$434,044</u>	<u>\$475,414</u>

POOLED CASH AND INVESTMENT BALANCES BY FUND TYPES

Governmental Funds:		
General fund	\$ 81,027	\$ 66,576
Special revenue funds	123,971	138,327
Debt service funds	2,648	-
Capital Projects Fund	13,720	14,944
Proprietary Funds:		
Enterprise funds	211,850	254,739
Fiduciary Funds:		
Expendable trust funds	<u>828</u>	<u>828</u>
Total	<u>\$434,044</u>	<u>\$475,414</u>

The accompanying notes are an integral part of the
financial statements.

VILLAGE OF CRIDERSVILLE
Auglaize County

COMBINED STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - ALL GOVERNMENTAL FUND TYPES
AND SIMILAR FIDUCIARY FUNDS

For the Year Ended December 31, 2000

	<u>Governmental Fund Type</u>	
	<u>General</u>	<u>Special Revenue</u>
REVENUE RECEIPTS:		
Local taxes	\$117,402	\$ 37,575
Intergovernmental revenues	236,100	55,447
Special assessments	-	-
Charges for services	-	43,598
Fines, licenses, and permits	26,314	1,116
Miscellaneous	<u>48,207</u>	<u>8,491</u>
Total Revenue Receipts	<u>428,023</u>	<u>146,227</u>
EXPENDITURE DISBURSEMENTS:		
Current:		
Security of persons and property	187,115	36,068
Leisure time activities	11,621	-
Community environment	14,593	-
Basic utility services	568	-
Transportation	-	103,263
General government	79,755	46,039
Capital Outlay	14,801	60,213
Debt Service	<u>-</u>	<u>-</u>
Total Expenditure Disbursements	<u>308,453</u>	<u>245,583</u>
Total Revenue Receipts Over (Under) Expenditures Disbursements	119,570	(99,356)
OTHER FINANCING SOURCES (USES):		
Operating transfers-in	21,000	85,000
Advances-in	-	20,000
Operating transfers-out	(126,119)	-
Advances-out	<u>-</u>	<u>(20,000)</u>
Total Other Financing Sources (Uses)	<u>(105,119)</u>	<u>85,000</u>
Excess of Receipts and Other Sources Over/(Under) Disbursements and Other Uses	14,451	(14,356)
Fund Cash Balance - January 1, 2000	<u>66,576</u>	<u>138,327</u>
Fund Cash Balance - December 31, 2000	<u>\$ 81,027</u>	<u>\$123,971</u>

The accompanying notes are an integral part of the
financial statements.

<u>Governmental Fund Type</u>		<u>Fiduciary Fund Type</u>		
<u>Debt Service</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>		<u>Totals (Memorandum Only)</u>
\$ -	\$ -	\$ -		\$154,977
-	-	-		291,547
3,246	-	-		3,246
-	-	-		43,598
-	-	-		27,430
<u>-</u>	<u>76</u>	<u>-</u>		<u>56,774</u>
<u>3,246</u>	<u>76</u>	<u>-</u>		<u>577,572</u>
-	-	-		223,183
-	-	-		11,621
-	-	-		14,593
-	-	-		568
-	-	-		103,263
-	-	-		125,794
-	28,090	-		103,104
<u>6,138</u>	<u>-</u>	<u>-</u>		<u>6,138</u>
<u>6,138</u>	<u>28,090</u>	<u>-</u>		<u>588,264</u>
(2,892)	(28,014)	-		(10,692)
5,540	26,790	-		138,330
-	-	-		20,000
-	-	-		(126,119)
<u>-</u>	<u>-</u>	<u>-</u>		<u>(20,000)</u>
<u>5,540</u>	<u>26,790</u>	<u>-</u>		<u>12,211</u>
2,648	(1,224)	-		1,519
<u>-</u>	<u>14,944</u>	<u>828</u>		<u>220,675</u>
<u>\$ 2,648</u>	<u>\$ 13,720</u>	<u>\$ 828</u>		<u>\$222,194</u>

VILLAGE OF CRIDERSVILLE
Auglaize County

COMBINED STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - ALL GOVERNMENTAL FUND TYPES
AND SIMILAR FIDUCIARY FUNDS

For the Year Ended December 31, 1999

	<u>Governmental Fund Type</u>	
	<u>General</u>	<u>Special Revenue</u>
REVENUE RECEIPTS:		
Local taxes	\$117,925	\$ 27,078
Intergovernmental revenues	201,194	51,963
Special assessments	-	-
Charges for services	-	50,833
Fines, licenses, and permits	16,773	407
Miscellaneous	<u>54,253</u>	<u>4,131</u>
Total Revenue Receipts	<u>390,145</u>	<u>134,412</u>
EXPENDITURE DISBURSEMENTS:		
Current:		
Security of persons and property	174,063	29,647
Public health and welfare	1,849	-
Leisure time activities	14,544	-
Community environment	24,666	-
Basic utility services	624	-
Transportation	-	57,991
General government	169,502	-
Capital Outlay	77,756	9,758
Debt Service	<u>-</u>	<u>-</u>
Total Expenditure Disbursements	<u>463,004</u>	<u>97,396</u>
Total Revenue Receipts Over (Under) Expenditures Disbursements	(72,859)	37,016
OTHER FINANCING SOURCES (USES):		
Proceeds from sale of public debt	-	-
Proceeds on sale of notes	-	-
Operating transfers-in	9,450	30,000
Operating transfers-out	(182,490)	-
Other uses	<u>-</u>	<u>(13,189)</u>
Total Other Financing Sources (Uses)	<u>(173,040)</u>	<u>16,811</u>
Excess of Receipts and Other Sources Over/(Under) Disbursements and Other Uses	(245,899)	53,827
Fund Cash Balance as restated - January 1, 1999	<u>312,475</u>	<u>84,500</u>
Fund Cash Balance - December 31, 1999	<u>\$ 66,576</u>	<u>\$138,327</u>

The accompanying notes are an integral part of the
financial statements.

<u>Governmental Fund Type</u>		<u>Fiduciary Fund Type</u>		
<u>Debt Service</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>		<u>Totals (Memorandum Only)</u>
\$ -	\$ -	\$ -		\$145,003
-	-	-		253,157
-	-	-		-
-	-	-		50,833
-	-	-		17,180
<u>-</u>	<u>112,317</u>	<u>-</u>		<u>170,701</u>
<u>-</u>	<u>112,317</u>	<u>-</u>		<u>636,874</u>
-	-	-		203,710
-	-	-		1,849
-	-	-		14,544
-	-	-		24,666
-	-	-		624
-	-	-		57,991
-	-	-		169,502
-	403,530	-		491,044
<u>1,251</u>	<u>-</u>	<u>-</u>		<u>1,251</u>
<u>1,251</u>	<u>403,530</u>	<u>-</u>		<u>965,181</u>
(1,251)	(291,213)	-		(328,307)
-	37,443	-		37,443
-	200,000	-		200,000
19,053	68,714	-		127,217
-	-	-		(182,490)
<u>-</u>	<u>-</u>	<u>-</u>		<u>(13,189)</u>
<u>19,053</u>	<u>306,157</u>	<u>-</u>		<u>168,981</u>
17,802	14,944	-		(159,326)
<u>(17,802)</u>	<u>-</u>	<u>828</u>		<u>380,001</u>
<u>\$ -</u>	<u>\$ 14,944</u>	<u>\$ 828</u>		<u>\$220,675</u>

VILLAGE OF CRIDERSVILLE
Auglaize County

COMBINED STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - ALL PROPRIETARY FUND TYPES
For the Year Ended December 31, 2000

	<u>Proprietary Fund Type</u>
	<u>Enterprise</u>
OPERATING REVENUES:	
Charges for services	\$425,857
Miscellaneous	<u> -</u>
Total Operating Revenues	<u>425,857</u>
OPERATING DISBURSEMENTS:	
Personal services	159,297
Contractual services	79,130
Material and supplies	51,076
Capital outlay	<u>416,154</u>
Total Operating Disbursements	<u>705,657</u>
Excess of Cash Operating Receipts Over/(Under) Operating Disbursements	(279,800)
NON-OPERATING RECEIPTS (DISBURSEMENTS):	
Sale of bonds	2,771
Proceeds from loan	322,713
Debt Service	<u>(76,362)</u>
Total Non-Operating Receipts (Disbursements):	<u>249,122</u>
Excess of Cash Receipts Over/(Under) Disbursements Before Interfund Transfers	(30,678)
Operating Transfers-In	78,991
Operating Transfers-Out	<u>(91,202)</u>
Net Excess of Cash Receipts Over/(Under) Disbursements	(42,889)
Fund Cash Balance - January 1, 2000	<u>254,739</u>
Fund Cash Balance - December 31, 2000	<u><u>\$211,850</u></u>

The accompanying notes are an integral part of the
financial statements.

VILLAGE OF CRIDERSVILLE
Auglaize County

COMBINED STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - ALL PROPRIETARY FUND TYPES
For the Year Ended December 31, 1999

	<u>Proprietary Fund Type</u>
	<u>Enterprise</u>
OPERATING REVENUES:	
Charges for services	\$423,488
Miscellaneous	<u> -</u>
Total Operating Revenues	<u>423,488</u>
OPERATING DISBURSEMENTS:	
Personal services	113,369
Travel Transportation	6,396
Contractual services	63,987
Material and supplies	55,664
Capital outlay	<u>38,670</u>
Total Operating Disbursements	<u>278,086</u>
Excess of Cash Operating Receipts Over/(Under) Operating Disbursements	145,402
NON-OPERATING RECEIPTS (DISBURSEMENTS):	
Sale of bonds	3,829
Debt Service	<u>(101,303)</u>
Total Non-Operating Receipts (Disbursements)	<u>(97,474)</u>
Excess of Cash Receipts Over/(Under) Disbursements Before Interfund Transfers	47,928
Operating Transfers-In	69,673
Operating Transfers-Out	<u>(14,400)</u>
Net Excess of Cash Receipts Over/(Under) Disbursements	103,201
Fund Cash Balance - January 1, 1999	<u>151,538</u>
Fund Cash Balance - December 31, 1999	<u>\$254,739</u>

The accompanying notes are an integral part of the
financial statements.

VILLAGE OF CRIDERSVILLE
Auglaize County

COMBINED STATEMENT OF RECEIPTS - BUDGET AND ACTUAL
For the Year Ended December 31, 2000

<u>Fund Types/Funds</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
GOVERNMENTAL:			
General	\$ 340,110	\$ 449,023	\$108,913
Special revenue	262,589	251,227	(11,362)
Debt service	25,315	8,786	(16,529)
Capital projects	122,000	26,866	(95,134)
PROPRIETARY:			
Enterprise	<u>647,736</u>	<u>827,561</u>	<u>179,825</u>
Total (Memorandum Only)	<u>\$1,397,750</u>	<u>\$1,563,463</u>	<u>\$165,713</u>

The accompanying notes are an integral part of the financial statements.

VILLAGE OF CRIDERSVILLE
Auglaize County

COMBINED STATEMENT OF RECEIPTS - BUDGET AND ACTUAL
For the Year Ended December 31, 1999

<u>Fund Types/Funds</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
GOVERNMENTAL:			
General	\$ 194,900	\$ 399,595	\$204,695
Special revenue	213,267	164,412	(48,855)
Debt service	25,315	19,053	(6,262)
Capital projects	112,000	418,474	306,474
 PROPRIETARY:			
Enterprise	<u>526,873</u>	<u>493,161</u>	<u>(33,712)</u>
Total (Memorandum Only)	<u>\$1,072,355</u>	<u>\$1,494,695</u>	<u>\$422,340</u>

The accompanying notes are an integral part of the financial statements.

VILLAGE OF CRIDERSVILLE
Auglaize County

COMBINED STATEMENT OF DISBURSEMENTS AND
ENCUMBRANCES COMPARED WITH EXPENDITURE AUTHORITY
For the Year Ended December 31, 2000

<u>Fund Types/Funds</u>	<u>Prior Year Carryover Appropriation</u>	<u>2000 Appropriation</u>	<u>Total</u>
GOVERNMENTAL:			
General	\$ -	\$ 400,030	\$ 400,030
Special revenue	-	252,395	252,395
Debt service	-	67,316	67,316
Capital projects	-	122,000	122,000
PROPRIETARY:			
Enterprise	-	542,800	542,800
Total (Memorandum Only)	<u>\$ -</u>	<u>\$1,384,541</u>	<u>\$1,384,541</u>

The accompanying notes are an integral part of the financial statements.

<u>Actual 2000 Disbursements</u>	<u>Encumbrances Outstanding At 12/31/00</u>	<u>Total</u>	<u>Variance Favorable (Unfavorable)</u>
\$ 434,572	\$ -	\$ 434,572	\$ (34,542)
265,583	-	265,583	(13,188)
6,138	-	6,138	61,178
28,090	-	28,090	93,910
<u>873,221</u>	<u>-</u>	<u>873,221</u>	<u>(330,421)</u>
<u>\$1,607,604</u>	<u>\$ -</u>	<u>\$1,607,604</u>	<u>\$(223,063)</u>

VILLAGE OF CRIDERSVILLE
Auglaize County

COMBINED STATEMENT OF DISBURSEMENTS AND
ENCUMBRANCES COMPARED WITH EXPENDITURE AUTHORITY
For the Year Ended December 31, 1999

<u>Fund Types/Funds</u>	<u>Prior Year Carryover Appropriation</u>	<u>1999 Appropriation</u>	<u>Total</u>
GOVERNMENTAL:			
General	\$ -	\$ 366,630	\$ 366,630
Special revenue	-	273,595	273,595
Debt service	-	34,316	34,316
Capital projects	-	122,000	122,000
PROPRIETARY:			
Enterprise	-	553,724	553,724
Total (Memorandum Only)	<u>\$ -</u>	<u>\$1,350,265</u>	<u>\$1,350,265</u>

The accompanying notes are an integral part of the
financial statements.

<u>Actual 1999 Disbursements</u>	<u>Encumbrances Outstanding At 12/31/99</u>	<u>Total</u>	<u>Variance Favorable (Unfavorable)</u>
\$ 645,494	\$ -	\$ 645,494	\$ (278,864)
110,585	-	110,585	163,010
1,251	-	1,251	33,065
403,530	-	403,530	(281,530)
<u>393,789</u>	<u>-</u>	<u>393,789</u>	<u>159,935</u>
<u>\$1,554,649</u>	<u>\$ -</u>	<u>\$1,554,649</u>	<u>\$ (204,384)</u>

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1999

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description Of The Entity

The Village of Cridersville is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The Village operates under a council-mayor form of government and provides the following services: public safety, public health, street maintenance and repair and water and sewer facilities.

Management believes the financial statements included in this report represent all of the funds of the Village over which the Village has the ability to exercise direct operating control.

B. Basis Of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

Certificates of deposit are valued at cost. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements, respectively.

D. Fund Accounting

The Village maintains its accounting records in accordance with the principles of "fund" accounting. Fund accounting is a concept developed to meet the needs of governmental entities in which legal or other restraints require the recording of specific receipts and disbursements. The transactions of each fund are reflected in a self-balancing group of accounts, an accounting entity which stands separate from the activities reported in other funds. The restrictions associated with each type of funds are as follows:

Governmental Funds

General Fund - The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required by law or contract to be accounted for in another fund.

Special Revenue Funds - To account for proceeds of specific revenue sources (other than capital projects and expendable trusts) that are legally restricted to disbursements for specified purposes.

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1997

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

Governmental Funds (Continued)

Debt Service Funds - To account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. According to governmental accounting principles, the debt service fund accounts for the payment of long-term debt for governmental funds only. Under Ohio law, the debt service fund might be used to account for the payment of the long-term debt of proprietary funds and the short-term debt of both governmental and proprietary funds. For purposes of this report, these funds have been classified into the proper groups, if practicable.

Capital Project Funds - To account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise or trust funds).

Proprietary Funds

Enterprise Funds - To account for the operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose.

Fiduciary Funds

Trust Funds - To account for assets held by a governmental unit in trustee capacity or as an agent for individuals, private organizations, other governmental units, and or other funds. This includes Expendable Trust Funds.

E. Budgetary Process

1. Budget

A budget of estimated cash receipts and disbursements is submitted to the County Auditor, as secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year.

2. Estimated Resources

The County Budget Commission certifies its actions to the Village by September 1. As part of this certification, the Village receives the official certificate of estimated resources which states the projected receipts of each fund. On or about January 1, this certificate is amended to include any unencumbered balances from the preceding year. Prior to December 31, the Village must revise its budget so that the total contemplated expenditures from a fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriation measure. Budget receipts as shown in the accompanying financial statements do not include January 1, 1998 unencumbered fund balances. However, those fund balances are available for appropriations.

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1999

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process (Continued)

3. Appropriations

A temporary appropriation measure to control cash disbursements may be passed on or about January 1 of each year for the period January to March. An annual appropriation measure must be passed by April 1 of each year for the period January 1 to December. The appropriation measure may be amended or supplemented during the year as new information becomes available. Appropriations may not exceed estimated resources.

4. Encumbrances

The Village is required to use the encumbrance method of accounting by virtue of Ohio law. Under this system, purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve the portion of the applicable appropriation. At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the succeeding fiscal year and need not be reappointed.

F. Property, Plant and Equipment

Fixed assets acquired or constructed for general governmental service are recorded as expenditures. Depreciation is not recorded for these fixed assets.

G. Accumulated Unpaid Sick Leave And Vacation

Accumulated unpaid sick leave and vacation are not accrued under the cash basis of accounting described in Note 1. At December 31, 2000, management estimates that \$74,561 in sick leave and \$-0- in vacation have been accumulated by the employees of the Village. All leave will either be absorbed by time off from work, or within certain limitations, be paid to employees. It is not practicable to determine the actuarial value of these benefits as of December 31, 2000.

H. Total Columns On Financial Statements

Total columns on the financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. This data is not comparable to a consolidation. Interfund-type eliminations have not been made in the aggregation of this data.

NOTE 2 - CHANGES IN BEGINNING FUND BALANCES

The beginning fund balance for the General Fund was restated due to a reclassification of expendable trust fund activity as of December 31, 1998 into the General Fund. The Expendable Trust Fund, Mayor's Court, should have been recorded in the General Fund. The adjustment increased the General Fund from \$311,200 to \$312,475. The receipts and disbursements activity was not significant to restate prior year statement of Combined Statement of Cash Receipts, Disbursements, and Changes in Fund Balances - All Governmental Funds.

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1999

NOTE 3 - EQUITY IN POOLED CASH AND INVESTMENTS

The Village maintains a cash and investment pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash at the years ended December 31 was as follows:

	<u>2000</u>	<u>1999</u>
Demand Deposits	\$334,044	\$375,414
Certificates of Deposit	<u>100,000</u>	<u>100,000</u>
Total Deposits	<u>\$434,044</u>	<u>\$475,414</u>

Deposits

Deposits are either (1) insured by the Federal Depository Insurance Corporation, or (2) collateralized by the financial institution's public entity deposit pool.

NOTE 4 - DEBT OBLIGATIONS

Debt outstanding at December 31, 2000, consisted of the following:

Ohio Public Works		
Commission Note CM506		
Principal Outstanding		\$ 21,900
Building Improvement Note		
Principal Outstanding		\$165,000
Interest Rates		5.25%
Special Assessment Bonds		
Principal Outstanding		\$ 12,000
Interest Rates		10%
Mortgage Revenue Bonds		
Principal Outstanding		\$332,000
Interest Rates		4.5 & 6.35%
Ohio Public Works		
Commission Note CM29A		
Principal Outstanding		\$ 46,960
Equipment Note		
Principal Outstanding		\$ 8,000
Interest Rates		4.81%
Ohio Public Works		
Commission Note CM210		
Principal Outstanding		\$ 88,725
Water Tower Note		
Principal Outstanding		\$114,945
Interest Rate		6.41%

The Village has three non-interest bearing loans, at December 31, 2000, obtained from the Ohio Public Works Commission. Proceeds from these loans were used to improve various streets in the Village.

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1999

NOTE 4 - DEBT OBLIGATIONS (Continued)

Another general obligation note, at December 31, 2000, had been issued for five years. Proceeds from this note were used to purchase a dump truck with a snow blade.

Another general obligation note, at December 31, 2000, had been issued for one year. Proceeds from this note were used for improving the Village Administration Building.

Outstanding special assessment bonds consist of water and sewer line extension projects which are payable from the proceeds of tax assessments against individual property owners.

Mortgage Revenue Bonds are for utility construction projects. Property and revenue of the utility facilities have been pledged to repay these debts.

As of December 31, 2000, the Village had drawn \$322,713 from a loan through the Ohio Water Development Authority. This loan was used to build a new water tower for the Village. The Village anticipates drawing up to \$660,000 to complete the water tower project.

The annual requirements to amortize all bonded debt outstanding as of December 31, 2000, including interest payments of \$ 65,075 are as follows:

<u>Year Ending</u> <u>December 31</u>	<u>Mortgage</u> <u>Revenue Bonds</u>	<u>Special</u> <u>Assessment</u> <u>Bonds</u>
2001	\$ 69,771	\$ 5,200
2002	67,754	4,800
2003	70,490	4,400
2004	68,955	-
2005	71,141	-
Thereafter	<u>46,564</u>	<u>-</u>
Total	<u>\$394,675</u>	<u>\$14,400</u>

The annual requirements to amortize all note debt and loans outstanding as of December 31, 2000, including interest payments of \$8,695 are as follows:

<u>Year Ending</u> <u>December 31</u>	<u>OPWC</u> <u>Street Paving</u> <u>Improvement</u> <u>Note-CM210</u>	<u>OPWC</u> <u>Street Paving</u> <u>Improvement</u> <u>Note-CM506</u>	<u>OPWC</u> <u>Street Paving</u> <u>Improvement</u> <u>Note-CM29A</u>	<u>Building</u> <u>Improvement</u> <u>Note</u>	<u>Equipment</u> <u>Note</u>
2001	\$ 4,550	\$ 1,752	\$ 2,762	\$173,663	\$ 8,032
2002	4,550	1,752	2,762	-	-
2003	4,550	1,752	2,762	-	-
2004	4,550	1,752	2,762	-	-
2005	4,550	1,752	2,762	-	-
Thereafter	<u>65,975</u>	<u>13,140</u>	<u>33,150</u>	<u>-</u>	<u>-</u>
Totals	<u>\$88,725</u>	<u>\$21,900</u>	<u>\$46,960</u>	<u>\$173,663</u>	<u>\$ 8,032</u>

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1999

NOTE 5 - PROPERTY TAX

Real property taxes are levied on assessed values which equal 35 percent of appraised value. The county auditor reappraises all real property every six years with a triennial update. The last update was completed for tax year 1999.

Real property taxes become a lien on all non-exempt real property located in the county on January 1. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20 of the following year. Under certain circumstances, state statute permits later payment dates to be established.

The full tax rate applied to real property for the calendar year ended December 31, 2000 was \$9.75 per \$1,000 of assessed valuation. After adjustment of the rate for inflationary increases in property values, the effective tax rate was \$7.498923 per \$1,000 of assessed valuation for real property classified as residential/agricultural and \$6.915756 per \$1,000 of assessed valuation for all other real property. Real property owners' tax bills are further reduced by homestead and rollback deductions, when applicable. The amount of these homestead and rollback reductions is reimbursed to the Village by the State of Ohio.

Owners of tangible personal property are required to file a list of such property including costs, by April 30, of each year. The property is assessed for tax purposes at varying statutory percentages of cost. The tax rate applied to tangible personal property for the calendar year ended December 31, 2000 was \$9.75 per \$1,000 of assessed valuation.

Real property - 1999 Valuation	
Residential/Agricultural	\$ 12,308,220
Commercial/Industrial	5,414,280
Public Utilities	5,140
Tangible Personal Property	
General - 2000 Valuation	1,310,050
Public Utilities - 1999 Valuation	<u>935,440</u>
Total Valuation	<u>\$ 19,973,130</u>

The Auglaize County Treasurer collects property tax on behalf of all taxing districts within the County. The Auglaize County Auditor periodically remits to the taxing districts their portions of the taxes collected.

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1999

NOTE 6 - RISK MANAGEMENT

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Village maintains comprehensive insurance coverage with the Ohio Government Risk Management Plan for real property, building contents and vehicles. Vehicle policies include liability coverage for bodily injury and property damage.

The Ohio Government Risk Management Plan (the "Plan") is a non-profit association of its members and an instrumentality for each member for the sole purpose of enabling members of the Plan to provide a formalized, jointly administered self-insurance program to maintain self-insurance protection, risk management programs and other administrative services. Members of the Plan are relatively small political subdivisions.

The Plan has chosen to adopt the forms and endorsements of conventional insurance and to reinsure these coverages 100%, rather than utilize a risk pool of member funds to pay individual and collective losses up to a given retention, and then have excess reinsurance coverage above the retention amount. Therefore, the individual members are only responsible for their self-insurance (deductible) amounts which vary from member to member.

The following schedule represents types of insurance, amount of coverage and the deductible amounts of the Village:

<u>Type of Coverage</u>	<u>Coverage</u>	<u>Deductible</u>
General Liability	\$3,000,000/5,000,000	\$ -
Law Enforcement Liability	3,000,000/4,000,000	1,000
Public Official Liability	3,000,000/5,000,000	1,000
Wrongful Acts	3,000,000/4,000,000	1,000
Automobile	3,000,000	250
Bond	25,000	-
Crime	2,000	-
Commercial Property Coverage including Boiler and Machinery and the East/West Lift Station	90% Coinsurance	500

All employees of the Village are covered by a blanket bond, while certain individuals in policy-making roles are covered by separate, higher limit bond coverage.

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1999

NOTE 7 - DEFINED BENEFIT PENSION PLANS

A. Public Employees Retirement System

The Village contributes to the Public Employees Retirement System of Ohio (PERS), a cost-sharing multiple employer defined benefit pension plan administered by the Public Employees Retirement Board. PERS provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 145 of the Ohio Revised Code. PERS issues a stand alone financial report that includes financial statements and required supplementary information for PERS. That report may be obtained by writing to the Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 466-2085 or 1-800-222-PERS (7377).

During 1999, plan members, other than those engaged in law enforcement, were required to contribute 8.5 percent of their annual covered salary to fund pension obligations and the Village was required to contribute 9.35 percent. During 2000, plan members were required to contribute 8.5 percent of their annual covered salary. Contributions were authorized by state statute and the contribution rates are determined actuarially. The Retirement Board instituted a temporary employer contribution rate rollback for calendar year 2000. The decision to rollback rates was based on the December 31, 1998 actuarial study, which indicated that actuarial assets exceeded actuarial liabilities. The rate rollback was 20 percent and the 2000 employer contribution rate was 10.84 percent of covered payroll, of which 4.3 percent was applied towards the health care program for retirants. The Village's contributions to the System for the years ended December 31, 2000, 1999 and 1998 were \$26,453, \$28,159 and \$27,681, respectively, equal to the required contributions for each year.

B. Ohio Police and Fire Pension Fund

The Village of Cridersville contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. The OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164.

Plan members are required to contribute 10 percent of their annual covered salary, while employers are required to contribute 19.5 percent for police officers. The Village of Cridersville's contributions to OP&F for the years ending December 31, 2000, 1999, and 1998 were \$13,193, \$11,775 and \$9,654 respectively, equal required contributions each year.

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1999

NOTE 8 - POSTEMPLOYMENT BENEFITS

A. Public Employees Retirement System (PERS)

PERS of Ohio provides postretirement health care coverage to age and service retirants with ten or more years of qualifying Ohio service credit. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the retirement system is considered an Other Post Employment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to PERS is set aside for the funding of postretirement health care. The Ohio Revised Code provides statutory authority for employer contributions and requires public employers to fund post-retirement health care through their contributions to PERS. During 1999, the employer contribution rate was 13.55 percent of covered of covered payroll and the portion used to fund health care was 4.2 percent. For 2000, the employer contribution rate was rolled-back. The employer contribution rate was 10.84 percent of covered payroll and the portion used to fund health care was 4.3 percent.

The post-retirement health care coverage is advance-funded on an actuarially determined basis. The following assumptions and calculations were based on PERS' latest actuarial review performed as of December 31, 1999: an entry age normal actuarial cost method of valuation is used in determining the present actuarial accrued liability; the investment assumption rate for 1999 was 7.75 percent; all investments are carried at market value; for actuarial valuation purposes, a smoothed market approach is used - meaning that assets are adjusted annually to reflect 25 percent of unrealized market appreciation or depreciation on investment assets; individual pay increases are assumed to increase 4.75 percent compounded annually, with no change in the number of active employees; annual pay increases over and above the 4.75 percent base increase were assumed to range from 0.54 percent to 5.1 percent; and health care costs are assumed to increase 4.75 percent annually.

For 2000:

The number of active and contributing participants was 401,339. The Village's actual contributions for 2000, which were used to fund post-employment benefits, were \$10,494. The actuarial value of the Retirement System's net assets available for OPEB at December 31, 1999, the date of the latest actuarial review, was \$10,805,500,000. The actuarially accrued liability and the unfunded actuarial accrued liability, based on the actuarial cost method used, were \$12,473,600,000 and \$1,668,100,000, respectively.

For 1999:

The number of benefit recipients eligible to OPEB at December 31, 1999 was 118,062. The Village's actual contributions for 1999, which were used to fund post-employment benefits, were \$11,171. The actual contribution and the actuarially required contribution rate are the same. The PERS of Ohio's unaudited estimated net assets available for future OPEB payments at December 31, 1999 were \$9,870,285,641. Expenditures for OPEB during 1999 were \$523,599,349.

VILLAGE OF CRIDERSVILLE
Auglaize County

NOTES TO FINANCIAL STATEMENTS
December 31, 2000 and 1999

NOTE 8 - POSTEMPLOYMENT BENEFITS (Continued)

B. Ohio Police and Fire Pension Fund

OP&F provides post-retirement health care coverage to any person who received or is eligible to receive a monthly benefit check or is a spouse or eligible dependent child of such person. An eligible dependent child is any child under the age of eighteen whether or not the child is attending school or under the age of twenty-two if attending school full-time or on a two-thirds basis. The health care coverage provided by the retirement system is considered an Other Post-employment Benefit (OPEB) as described in GASB Statement No. 12. The Ohio Revised Code provides that health care costs paid from the funds of OP&F shall be included in the employer's contribution rate. The total police employer contribution rate is 19.5 percent of covered payroll. A percentage of covered payroll, as defined by the Board, is used to pay retiree health care expenses. The Board defined allocation was 7.25 percent and 7.0 percent for 2000 and 1999, respectively. The allocation is 7.5 percent in 2001. The Ohio Revised code provides the statutory authority allowing the OP&F's Board of Trustees to provide health care coverage to all eligible individuals. Health care funding and accounting is on a pay-as-you-go basis. Since July 1, 1992 most retirees have been required to contribute a portion of the cost of their health care coverage through a deduction from their monthly benefit payment.

For 2000:

The number of participants eligible to receive health care benefits as of December 31, 1999, the date of the last actuarial valuation available, was 12,467 for police. The Village's actual contributions for 2000 that were used to fund post-employment benefits were \$4,908 for police. The OP&F's total health care expenses for the year ending December 31, 1999, the date of the latest actuarial valuation available, was \$95,004,633, which was net of member contributions of \$15,518,098.

For 1999:

The number of participants eligible to receive health care benefits as of December 31, 1998, the date of the last actuarial valuation available, was 11,424 for police. The Village's actual contributions for 1999 that were used to fund post-employment benefits were \$4,380 for police. The OP&F's total health care expenses for the year ending December 31, 1998, the date of the latest actuarial valuation available, were \$78,596,790, which was net of member contributions of \$5,331,515.

NOTE 9 - LEGAL COMPLIANCE

Pursuant to Section 117.11(A) of the Revised Code, the Auditor performed tests of compliance with various provisions of local, state and/or federal laws, as appropriate. The Auditor's recommendations and citations are included in a separate part of this presentation.

NOTE 10 - LITIGATION

It is the opinion of the fiscal officer that any current or future claims will either result in a favorable outcome or be covered by current insurance policies so as not to materially affect the overall financial position of the Village of Cridersville.

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LaVallee & Company

Certified Public Accountants
The CPA. Never under estimate The Value.SM

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Alan L. LaVallee, CPA
Neil J. Reichenbach, CPA

June 12, 2001

Members of Council
Village of Cridersville
110 W. Main Street
Cridersville, Ohio 45806

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND INTERNAL
CONTROL BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the financial statements of the Village of Cridersville, Ohio as of and for the years ended December 31, 2000 and 1999 and have issued our report thereon dated June 12, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Village of Cridersville financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* which are described in the accompanying schedule of findings and questioned costs as findings 2000-001 through 2000-004. We also noted certain immaterial instances of noncompliance that we have noted to the management of the Village of Cridersville in a separate letter dated June 12, 2001.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village of Cridersville's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgement, could adversely affect the Village of Cridersville, Ohio ability to record process, summarize and report financial data consistent with the assertions of management in the financial statement. Reportable conditions are described in the accompanying schedule of findings and questioned costs as findings 2000-001 through 2000-004.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider all items, number 2000-001 through 2000-004 to be material weaknesses.

However, we believe the reportable condition described above is a material weakness. We also noted other matters involving the internal control over financial reporting that we have reported to management of the Village of Cridersville in a separate letter dated June 12, 2001.

This report is intended solely for the information and use of the audit committee, management, others within the organization, and the federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

LaVallee & Company CPAs

VILLAGE OF CRIDERSVILLE
Auglaize County

SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
December 31, 2000 and 1999

Finding Number - 2000-001

Section 5705.39 requires that appropriations are to be certified by the county auditor that appropriations from each fund do not exceed the total official estimate or amended official estimate.

For the year ended December 31, 1999, this was not filed with the county auditor.

Finding Number - 2000-002

Section 5705.28 requires that an adoption of a tax budget take place on or before July 15th.

For the year ended December 31, 1999, the tax budget was adopted on August 9th.

Finding Number - 2000-003

Ohio Rev. Code 5705.41(D) states that no subdivision or taxing unit shall make any contract or order any expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the same has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances. Every such contract made without such a certificate shall be null and void and no warrant shall be issued in payment of any amount due thereon.

This section also provides the following exception to the above requirement:

Then and Now Certificate - If no certificate is furnished as required, upon receipt of the Clerk/Treasurer's certificate that a sufficient sum was appropriated and free of any previous encumbrances, the Village Council may authorize the issuance of a warrant in payment of the amount due upon such contract or order by resolution within 30 days from the receipt of such certificate, if such expenditure is otherwise valid. If the amount involved is less than one thousand dollars, the Clerk/Treasurer may authorize it to be paid without the affirmation of the Village Council.

During our testing of expenditures, out of sixty items tested, we noted that 17% of the time purchase orders were not issued.

VILLAGE OF CRIDERSVILLE
Auglaize County

SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS (Continued)
December 31, 2000 and 1999

Finding Number - 2000-004

Sections 5705.41(B) Revised Code, states that the village clerk shall not allow the amount set aside for any appropriations to be overdrawn and that no subdivision shall make any expenditure of money unless it has been lawfully appropriated. The following funds had expenditures that exceeded their appropriations:

<u>For 1999</u>	<u>Excess</u>
General Fund	\$278,864
Municipal Expansion Fund	364,816
Utility Deposit Fund	83

For 2000

General Fund	34,542
Fire and Rescue Fund	61,412
Municipal Expansion Fund	2,309
Sanitary Sewer Fund	21,364
Utility Deposit Fund	3,180
Sewer Replacement And Improvement Fund	3,550
Water Fund	318,023

Finding Number - 2000-005

To strengthen internal control and administrative controls, we recommend that a finance committee, comprised of members of Council, periodically review the records and monthly financial statements to determine that proper procedures are being followed and that the bank reconciliations, cashbook and ledgers support the statements submitted. To achieve this, the following should be performed:

1. Reconciliation of the bank statement and investments with the cashbook balance to ensure that the amounts correspond. Also, verify that the balance of the cashbook includes all active and invested money under the control of the Village.
2. Review of the following month's bank statement to verify that the prior month's reconciling items, such as deposits-in-transit and outstanding checks, were accurately stated.

In addition to performing such a review, the officials' signatures or initials should be affixed to the documents, or other evidence should be retained documenting such reviews were performed. Council should also prepare a policy and procedure manual which outlines the duties of each employee and the manner in which such duties are to be performed. Council may refer to the Ohio Administrative Code which outlines the manner in which the records are to be maintained and the Ohio Village handbook which provides instruction in Village accounting procedures.

VILLAGE OF CRIDERSVILLE
Auglaize County

STATUS OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS
December 31, 2000 and 1999

<u>Finding Number</u>	<u>Finding Summary</u>	<u>Status</u>	<u>Explanation</u>
1998-001	Sections 117.38	This law changed to only required notification that annual reports are available for the public review. Our testing found that this notification was done.	-
1998-002	Section 5705.28	Our testing found that the tax budget was not filed timely as listed at finding 2000-002.	Officials responded that they will continue to work toward compliance.
1998-003	Section 5705.36	Our testing found that the Village certified fund balances to the County Auditor in compliance with the law.	-
1998-004	Section 5705.38	Our testing found that the appropriation measure was still not documented in the minutes.	Officials responded that they will continue to work toward compliance.
1998-005	Section 117.38	Our testing found that year end reports that are required to be filed were filed timely.	-
1998-006	Section 5705.10	Our testing found no negative fund balances at year ends being audited.	-
1998-007	Section 5705.41(B)	Our testing found that expenditures exceeded appropriation in funds listed at finding number 2000-004.	Officials responded that they will continue to work toward compliance.

VILLAGE OF CRIDERSVILLE
Auglaize County

STATUS OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS (Continued)
December 31, 2000 and 1999

<u>Finding Number</u>	<u>Finding Summary</u>	<u>Status</u>	<u>Explanation</u>
1998-008		Our testing found the payroll bank account reconciliations were not completed on a monthly basis, as indicated in finding 2000-005.	Officials responded that they will continue to work toward compliance.
1998-009		Our testing found no problems with transactions missing on the computer system.	-
1998-010		Our testing found that the finance committee is not reviewing reports listed in 2000-005.	Officials responded that they will continue to work toward compliance.



STATE OF OHIO
OFFICE OF THE AUDITOR

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VILLAGE OF CRIDERSVILLE

AUGLAIZE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JULY 31, 2001**