## WARREN LOCAL SCHOOL DISTRICT ANNUAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2000



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Board of Education Warren Local School District Vincent, Ohio 45784

We have reviewed the Independent Auditor's Report of the Warren Local School District, Washington County, prepared by Wolfe, Wilson & Phillips, Inc., for the audit period July 1, 1999 through June 30, 2000. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Warren Local School District is responsible for compliance with these laws and regulations.

JIM PETRO Auditor of State

December 27, 2000

#### **TABLE OF CONTENTS**

<u>Title</u>	Page
Elected Officials	(i)
Administrative Personnel	(ii)
Index of Funds	(iii)
Independent Auditors' Report	1
Combined Balance Sheet All Fund Types and Account Groups	2-5
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types	6-7
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) - All Governmental Fund Types	8-11
Combined Statement of Revenues, Expenses, and Changes in Fund Equity - All Proprietary Fund Types	12
Combined Statement of Revenues, Expenses, and Changes in Fund Equity - Budget and Actual(Budget Basis) - All Proprietary Fund Types	13-15
Combined Statement of Cash Flows - All Proprietary Fund Types	16
Notes to the General Purpose Financial Statements	17-46
Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	47
Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133	48-49
Schedule of Findings and Questioned Costs	50
Schedule of Federal Awards Expenditures	51
Notes to Schedule of Federal Awards Expenditures	52
Status of Prior Audit Findings	53

### ELECTED OFFICIALS AS OF JUNE 30, 2000

<b>Board of Education</b>	<u>Title</u>	<b>Term of Office</b>
Dave Barrett	President	1/1/00-12/31/03
Willie Holbert	Vice President	1/1/98-12/31/01
John Rauch	Member	1/1/00-12/31/03
Neil Wynn	Member	2/21/00-12/31/01
Matt Clancy	Member	7/20/99-12/31/01

#### **Statutory Legal Counsel**

Michael G. Spahr, Prosecuting Attorney Washington County Courthouse 205 Putnam Street Marietta, Ohio 45750

#### **Official Address**

Warren Local School District Route 1 Vincent, Ohio 45784

## ADMINISTRATIVE PERSONNEL AS OF JUNE 30, 2000

<b>Name</b>	Title	Contract Period	Surety	Amount	Period
Sydney Brackenridge	Treasurer	9/13/99-6/30/01	(A)	\$ 20,000	1/1/00 to 1/1/01
Robert Grueser	Superintendent	8/1/98-7/31/02	(B)	\$ 20,000	1/1/00 to 1/1/01

<sup>(</sup>A) Ohio Casualty Insurance Co.

<sup>(</sup>B) Nationwide Mutual Insurance Co.

#### INDEX OF FUNDS

#### **GOVERNMENTAL FUND TYPES:**

#### **General Fund Type:**

· General Fund

#### **Special Revenue Fund Type:**

- · Emergency Levy Fund
- . Principals Fund
- · Marietta Foundation Grant Fund
- . District Managed Accounts Fund
- · Educational Television Fund
- . Post Secondary Vocational Education Fund
- . Teacher Development Fund
- · Education Management Information Systems Fund
- · Disadvantaged Pupil Impact Aid Fund
- · Ohio School Net Fund
- . Textbook Subsidy Fund
- . Ohio Reads Grant Fund
- . Miscellaneous Grant Fund
- · Title VI-B Fund Special Education: Assistance to States for Handicapped Children
- · Title I Fund Special Education Needs of Disadvantaged Children
- · Title VI Fund Consolidation of Federal Programs for Elementary and Secondary Education
- . Eisenhower Professional Development State Grant Fund
- · Drug Free School Fund
- . Title VI-R Class Size Reduction Fund
- . School to Work Fund
- . Temporary Assistance for Needy Families Fund
- . Goals 2000 Fund

#### **Debt Service Fund Type:**

. Bond Retirement Fund

#### **Capital Projects Fund Type:**

- · Permanent Improvement Fund
- · Vocational Education Equipment Fund
- . Schoolnet Plus Fund
- . Power Up Grant Fund

#### **PROPRIETARY FUND TYPES:**

#### **Enterprise Fund Type:**

- · Food Service Fund
- · Uniform School Supplies Fund

#### **Internal Service Fund Type:**

· Self-Insurance Fund

#### FIDUCIARY FUND TYPES:

#### **Trust Fund Type:**

Special Trust Fund

#### **Agency Fund Type:**

· Student Managed Activity Fund

#### WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

#### INDEPENDENT AUDITORS' REPORT

Board of Education Warren Local School District Vincent, Ohio

We have audited the accompanying general-purpose financial statements of the Warren Local School District as of and for the year ended June 30, 2000, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates, if any, made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Warren Local School District as of June 30, 2000, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued a report dated December 7, 2000, on our consideration of Warren Local School District's internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grants. That report is an integral part of an audit in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Warren Local School District, taken as a whole. The accompanying schedule of expenditures of federal awards expenditures is presented for purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Wolfe, Wilson, & Phillips, Inc. Zanesville, Ohio December 7, 2000

#### Warren Local School District, Ohio Combined Balance Sheet All Fund Types and Account Groups June 30, 2000

	Governmental Fund Types			
Access and Other Debitor	General	Special Revenue	Debt Service	Capital Projects
Assets and Other Debits: Assets:				
Equity in Pooled Cash				
and Cash Equivalents	\$2,128,749	\$198,540	\$409	\$207,928
Cash and Cash Equivalents	_			_
in Segregated Accounts	0	659	0	0
Cash with Fiscal	0	0	CEC	0
and Escrow Agents Receivables:	0	0	656	0
Taxes	7,506,903	0	0	0
Accounts	1,431	671	0	0
Intergovernmental	64	5,432	0	0
Interfund	17,677	0	0	0
Prepaid Items	13,096	0	0	0
Inventory Held for Resale	0	0	0	0
Materials and Supplies				
Inventory	115,218	0	0	0
Restricted Assets:				
Equity in Pooled Cash and				_
Cash Equivalents	295,656	0	0	0
Fixed Assets (Net,				
where applicable, of	0	0	0	0
Accumulated Depreciation)	U	0	0	0
Other Debits:				
Amount to be Provided from				
General Government Resources	0	0	0	0
Total Assets and Other Debits	\$10,078,794	\$205,302	\$1,065	\$207,928

Proprietary Fund Types		Fiduciary Fund Types	Account (		
Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long-Term Obligations	Totals (Memorandum Only)
\$0	\$85,349	\$16,820	\$0	\$0	\$2,637,795
0		0	0	0	659
0	0	0	0	0	656
0 497 23,951 0 0 10,701	0 0 0 0 0	0 0 0 0 0	0 0 0 0 0	0 0 0 0 0	7,506,903 2,599 29,447 17,677 13,096 10,701
11,019	0	0	0	0	126,237
0	0	0	0	0	295,656
55,525	0	0	14,150,467	0	14,205,992
0	0	0	0	1,576,417	1,576,417
\$101,693	\$85,349	\$16,820	\$14,150,467	\$1,576,417	\$26,423,835

(continued)

#### Warren Local School District, Ohio Combined Balance Sheet All Fund Types and Account Groups (Continued) June 30, 2000

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
Liabilities, Fund Equity	Conordi	revende	CCIVIOC	1 10,000
and Other Credits:				
<u>Liabilities:</u>				
Accounts Payable	\$47,708	\$13,107	\$0	\$9,645
Accrued Wages				
and Benefits Payable	1,233,180	57,489	0	0
Compensated Absences Payable	14,103	0	0	0
Interfund Payable	0	17,402	0	0
Intergovernmental Payable	326,663	62,452	0	32
Deferred Revenue	7,147,482	0	0	0
Due to Students	0	0	0	0
Claims Payable  Matured Interest Payable	0 0	0 0	0 656	0 0
Accrued Interest Payable	806	0	0	0
Energy Conservation Notes Payable	205,000	0	0	0
Bus Bonds Payable	0	0	0	0
Tax Refund Payable	0	0	0	0
Tax Troiding Fayable				
Total Liabilities	8,974,942	150,450	656	9,677
Fund Equity and Other Credits:				
Investment in General Fixed Assets	0	0	0	0
Contributed Capital	0	0	0	0
Retained Earnings:	· ·	ŭ	· ·	ŭ
Unreserved (Deficit)	0	0	0	0
Fund Balance:				_
Reserved for Encumbrances	126,508	45,943	0	6,811
Reserved for Inventory	115,218	0	0	0
Reserved for School Bus Purchases	75,058	0	0	0
Reserved for Property Taxes	288,253	0	0	0
Reserved for Budget Stabilization	220,598	0	0	0
Unreserved:				
Undesignated	278,217	8,909	409	191,440
Total Fund Equity				
and Other Credits	1,103,852	54,852	409	198,251
Total Liabilities, Fund				
Equity and Other Credits	\$10,078,794	\$205,302	\$1,065	\$207,928

See accompanying notes to the general purpose financial statements

Proprietary F	Fund Types	Fiduciary Fund Types	Account Groups		
Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long-Term Obligations	Totals (Memorandum Only)
\$6,238	\$0	\$0	\$0	\$0	\$76,698
48,777	0	0	0	0	1,339,446
6,551	0	0	0	901,134	921,788
275	0	0	0	0	17,677
29,319	0	0	0	125,240	543,706
5,840	0	0	0	0	7,153,322
0	0	16,628	0	0	16,628
0	55,000	0	0	0	55,000
0	0	0	0	0	656
0	0	0	0	0	806
0	0	0	0	0	205,000
0	0	0	0	495,000	495,000
0	0	0	0	55,043	55,043
97,000	55,000	16,628	0	1,576,417	10,880,770
0	0	0	44450407	0	44450407
0	0	0	14,150,467	0	14,150,467
296,305	0	0	0	0	296,305
(291,612)	30,349	0	0	0	(261,263)
0	0	0	0	0	179,262
0	0	0	0	0	115,218
0	0	0	0	0	75,058
0	0	0	0	0	288,253
0	0	0	0	0	220,598
0	0	192	0	0	479,167
4,693	30,349	192	14,150,467	0	15,543,065
\$101,693	\$85,349	\$16,820	\$14,150,467	\$1,576,417	\$26,423,835

#### Warren Local School District, Ohio Combined Statement of Revenues, Expenditures and Changes in Fund Balances All Governmental Fund Types and Similar Trust Funds For the Fiscal Year Ended June 30, 2000

	Governmenta	
	General	Special Revenue
Revenues: Taxes Intergovernmental Interest Tuition and Fees Extracurricular Activities Gifts and Donations Miscellaneous	\$7,476,662 7,047,741 8,837 29,819 0 0 24,007	\$0 706,965 712 0 173,644 0 43,205
Total Revenues	14,587,066	924,526
Expenditures: Current: Instruction: Regular Special Vocational Adult/Continuing Other	7,359,106 956,442 353,412 0 202,974	242,166 407,926 0 12,279
Support Services: Pupils Instructional Staff Board of Education Administration Fiscal Operation and Maintenance of Plant Pupil Transportation Operation of Non-Instructional Services Extracurricular Activities Refund of Property Taxes Capital Outlay Debt Service:	481,469 304,598 60,728 1,125,298 656,922 1,176,960 1,234,133 2,787 234,039 22,284	28,029 32,586 0 97,175 1,342 7,099 1,986 7,294 148,999 0 525
Interest and Fiscal Charges	12,882	0
Total Expenditures	14,184,034	987,406
Excess of Revenues Over (Under) Expenditures	403,032	(62,880)
Other Financing Sources (Uses): Proceeds from Sale of Fixed Assets Proceeds from Bus Bonds Operating Transfers In Operating Transfers Out	1,365 495,000 3,767 (23,378)	0 0 0 (3,767)
Total Other Financing Sources (Uses)	476,754	(3,767)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	879,786	(66,647)
Fund Balances at Beginning of Year	171,870	121,499
Increase in Reserve for Inventory	52,196	0
Fund Balances at End of Year	\$1,103,852	\$54,852

See accompanying notes to the general purpose financial statements

Fund Types		Fiduciary Fund Type	
Debt Service	Capital Projects	Expendable Trust	Totals (Memorandum Only)
\$0 0 0 0 0 0	\$0 0 152,768 0 0 0	\$0 0 0 0 0 1,500	\$7,476,662 7,754,706 162,317 29,819 173,644 1,500 67,212
0	152,768	1,500	15,665,860
0 0 0 0	0 0 0 0	0 0 0 0 0	7,601,272 1,364,368 353,412 12,279 202,974
0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 207,841	1,500 0 0 0 0 0 0 0 0	510,998 337,184 60,728 1,222,473 658,264 1,184,059 1,236,119 10,081 383,038 22,284 208,366
0	0	0	12,882
0	207,841	1,500	15,380,781
0	(55,073)	0	285,079
0 0 0 0	0 0 0 0	0 0 0 0	1,365 495,000 3,767 (27,145)
0	0	0	472,987
0 409	(55,073) 253,324	0 192	758,066 547,294
<u> </u>	<u>0</u>	<u>0</u>	52,196
\$409	\$198,251	\$192	\$1,357,556

# Warren Local School District, Ohio Combined Statement of Revenues, Expenditures and Changes In Fund Balances - Budget and Actual (Budget Basis) All Governmental Fund Types and Similar Trust Funds For the Fiscal Year Ended June 30, 2000

	General Fund		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues: Taxes Intergovernmental Interest Tuition and Fees Extracurricular Activities Gifts and Donations	\$7,875,690 6,707,686 3,177 18,752 0	\$7,108,376 7,047,844 8,805 29,924 0	(\$767,314) 340,158 5,628 11,172 0
Miscellaneous	27,119	26,143	(976)
Total Revenues	14,632,424	14,221,092	(411,332)
Expenditures: Current: Instruction: Regular Special Vocational Adult/Continuing Other Support Services: Pupils Instructional Staff Board of Education Administration Fiscal Operation and Maintenance of Plant Pupil Transportation Operation of Non-Instructional Services Extracurricular Activities Capital Outlay Debt Service: Principal Retirement Interest and Fiscal Charges  Total Expenditures	7,230,386 1,199,307 436,097 0 1,000  464,266 446,828 70,408 1,085,176 247,715 2,175,434 1,295,531 3,002 208,129 0 0 14,863,279	7,178,121 1,129,561 363,633 0 203,184  471,214 312,688 78,167 1,125,463 666,319 1,398,558 1,221,873 2,787 232,999 0 0 14,384,567	52,265 69,746 72,464 0 (202,184) (6,948) 134,140 (7,759) (40,287) (418,604) 776,876 73,658 215 (24,870) 0
Excess of Revenues Over (Under) Expenditures	(230,855)	(163,475)	67,380
Other Financing Sources (Uses): Refund of Prior Year Receipts Refund of Prior Year Expenditures Proceeds from Sale of Fixed Assets Proceeds from Bus Bonds Advances In Advances Out Operating Transfers In Operating Transfers Out	0 481 3,847 495,000 0 0 48,401 (350,000)	(22,284) 19,252 1,365 495,000 5,000 (17,000) 3,767 (23,378)	(22,284) 18,771 (2,482) 0 5,000 (17,000) (44,634) 326,622
Total Other Financing Sources (Uses)	197,729	461,722	263,993
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(33,126)	298,247	331,373
Fund Balances at Beginning of Year	1,175,227	1,175,227	0
Prior Year Encumbrances Appropriated	783,296	783,296	0
Fund Balances (Deficits) at End of Year	\$1,925,397	\$2,256,770	\$331,373

Spe	Special Revenue Funds		Debt Service Fund		
Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
\$0 755,981 1,105 0 200,076 0 34,077	\$0 691,533 712 0 173,460 0 44,252	\$0 (64,448) (393) 0 (26,616) 0 10,175	\$73,118 0 0 0 0 0 0	\$73,118 0 0 0 0 0 0	\$0 0 0 0 0 0
991,239	909,957	(81,282)	73,118	73,118	0
391,239	909,931	(01,202)	73,110	73,110	
315,637 421,992 0 16,166 0	233,919 359,180 0 16,166 0	81,718 62,812 0 0	0 0 0 0	0 0 0 0	0 0 0 0
35,414 69,550 0 109,258 2,371	28,923 32,613 0 97,291 1,300	6,491 36,937 0 11,967 1,071	0 0 0 0	0 0 0 0	0 0 0 0
10,252 3,840 12,105 237,916 1,600	7,099 1,986 7,294 195,459 525	3,153 1,854 4,811 42,457 (1,075)	0 0 0 0	0 0 0 0	0 0 0 0
0 	0	0 0	60,000 13,118	60,000 13,118	0 0
1,236,101	981,755	252,196	73,118	73,118	0
(244,862)	(71,798)	173,064	0	0	0
0 10,000 0 0 (5,000) 7,500 (3,767)	0 10,000 0 0 17,000 (5,000) 0 (3,767)	0 0 0 0 17,000 0 (7,500)	0 0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0
8,733	18,233	9,500	0	0	0
(236,129)	(53,565)	182,564	0	0	0
148,503	148,503	0	409	409	0
44,300	44,300	0	0	0	0
(\$43,326)	\$139,238	\$182,564	\$409	\$409	\$0

(continued)

# Warren Local School District, Ohio Combined Statement of Revenues, Expenditures and Changes In Fund Balances - Budget and Actual (Budget Basis) All Governmental Fund Types and Similar Trust Funds (Continued) For the Fiscal Year Ended June 30, 2000

	Capital Projects Funds			
<b>D</b>	Revised Budget	Actual	Variance Favorable (Unfavorable)	
Revenues: Taxes Intergovernmental Interest Tuition and Fees Extracurricular Activities Gifts and Donations Miscellaneous	\$0 103,721 135,000 0 0 125,314	\$0 0 152,768 0 0 0 32,249	\$0 (103,721) 17,768 0 0 0 (93,065)	
Total Revenues	364,035	185,017	(179,018)	
Expenditures: Current: Instruction: Regular Special Vocational Adult/Continuing Other	0 0 0 0	0 0 0 0	0 0 0 0	
Support Services: Pupils Instructional Staff Board of Education Administration Fiscal Operation and Maintenance of Plant Pupil Transportation Operation of Non-Instructional Services Extracurricular Activities Capital Outlay Debt Service:	0 177,494 0 0 0 200,000 0 0 247,691	0 90,265 0 0 0 0 0 0 121,856	0 87,229 0 0 0 200,000 0 0 0 125,835	
Principal Retirement Interest and Fiscal Charges	0	0	0 0	
Total Expenditures	625,185	212,121	413,064	
Excess of Revenues Over (Under) Expenditures	(261,150)	(27,104)	234,046	
Other Financing Sources (Uses): Refund of Prior Year Receipts Refund of Prior Year Expenditures Proceeds from Sale of Fixed Assets Proceeds from Bus Bonds Advances In Advances Out Operating Transfers In Operating Transfers Out	0 0 0 0 0 0	(74,385) 0 0 0 0 0 0 0	(74,385) 0 0 0 0 0 0 0	
Total Other Financing Sources (Uses)	0	(74,385)	(74,385)	
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(261,150)	(101,489)	159,661	
Fund Balances at Beginning of Year	184,615	184,615	0	
Prior Year Encumbrances Appropriated	108,346	108,346	0	
Fund Balances (Deficits) at End of Year	\$31,811	\$191,472	\$159,661	

See accompanying notes to the general purpose financial statements

Expendable Trust Funds		Totals (Memorandum Only)			
Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
\$0	\$0	\$0	\$7,948,808	\$7,181,494	(\$767,314)
0	Ő	0	7,567,388	7,739,377	171,989
0	Ö	0	139,282	162,285	23,003
0	0	0	18,752	29,924	11,172
0	0	0	200,076	173,460	(26,616)
1,500	1,500	0	1,500	1,500	) O
0	0	0	186,510	102,644	(83,866)
1,500	1,500	0	16,062,316	15,390,684	(671,632)
0	0	0	7,546,023	7,412,040	133,983
0	0	0	1,621,299	1,488,741	132,558
0	0	0	436,097	363,633	72,464
0	0	0	16,166	16,166	0
0	0	0	1,000	203,184	(202,184)
3,000	1,500	1,500	502,680	501,637	1,043
0	0	0	693,872	435,566	258,306
0	0	0	70,408	78,167	(7,759)
0	0	0	1,194,434	1,222,754	(28,320)
0	0	0	250,086	667,619	(417,533)
0	0	0	2,385,686	1,405,657	980,029
0	0	0	1,299,371	1,223,859	75,512
0	0	0	15,107	10,081	5,026
0	0	0	446,045	428,458	17,587
0	0	0	249,291	122,381	124,760
0	0	0	60,000	60,000	0
0	0	0	13,118	13,118	0
3,000	1,500	1,500	16,800,683	15,653,061	1,145,472
(1,500)	0	1,500	(738,367)	(262,377)	475,990
0	0	0	0	(96,669)	(96,669)
0 0	0 0	0	10,481	29,252	18,771
0	0	0	3,847	1,365	(2,482)
ő	Ő	Ő	495,000	495,000	0
Ö	Ő	Ö	433,000	22,000	22,000
Ö	Õ	Ö	(5,000)	(22,000)	(17,000)
Ö	Ö	Ö	55,901	3,767	(52,134)
0	0	0	(353,767)	(27,145)	326,622
0	0	0	206,462	405,570	199,108
(1,500)	0	1,500	(531,905)	143,193	675,098
192	192	0	1,508,946	1,508,946	0
0	0	0	935,942	935,942	0
(\$1,308)	\$192	\$1,500	\$1,912,983	\$2,588,081	\$675,098

#### Warren Local School District, Ohio Combined Statement of Revenues, Expenses and Changes in Retained Earnings All Proprietary Fund Types For the Fiscal Year Ended June 30, 2000

	Enterprise	Internal Service	Totals (Memorandum Only)
Operating Revenues: Sales Charges for Services	\$549,532 0	\$0 488,840	\$549,532 488,840
Total Operating Revenues	549,532	488,840	1,038,372
Operating Expenses: Salaries Fringe Benefits Purchased Services Materials and Supplies Cost of Sales Depreciation Claims	255,124 110,185 9,771 128,971 324,025 9,154 0	0 0 7,996 0 0 0 495,155	255,124 110,185 17,767 128,971 324,025 9,154 495,155
Total Operating Expenses	837,230	503,151	1,340,381
Operating Loss	(287,698)	(14,311)	(302,009)
Non-Operating Revenues: Federal Donated Commodities Operating Grants	59,752 183,490	0	59,752 183,490
Total Non-Operating Revenues	243,242	0	243,242
Loss before Operating Transfers	(44,456)	(14,311)	(58,767)
Operating Transfers In	23,378	0	23,378
Net Loss	(21,078)	(14,311)	(35,389)
Retained Earnings (Deficit) at Beginning of Year	(270,534)	44,660	(225,874)
Retained Earnings (Deficit) at End of Year	(\$291,612)	\$30,349	(\$261,263)

See accompanying notes to the general purpose financial statements

# Warren Local School District, Ohio Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget and Actual (Budget Basis) All Proprietary Fund Types For the Fiscal Year Ended June 30, 2000

		Enterprise Fund	ds
	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:	Budget	Actual	(Uniavorable)
Sales	\$543,750	\$549,154	\$5,404
Charges for Services	0	0	0
Operating Grants	177,000	183,625	6,625
, ,	·	<u> </u>	
Total Revenues	720,750	732,779	12,029
Expenses:			( <u>)</u>
Salaries	250,000	252,475	(2,475)
Fringe Benefits	107,550	105,812	1,738
Purchased Services	14,040	10,644	3,396
Materials and Supplies	421,439	390,166	31,273
Capital Outlay	20,000	8,711	11,289
Total Expenses	813,029	767,808	45,221
Evenes of Devenues Over (Under) Eveneses			
Excess of Revenues Over (Under) Expenses before Operating Transfers	(92,279)	(25,020)	57,250
before Operating Transfers	(92,279)	(35,029)	57,250
Operating Transfers In	40,000	23,378	(16,622)
Fundament Devices and October (Mandam) Fundament			
Excess of Revenues Over (Under) Expenses	(FO 070)	(11 GE1)	40.600
and Operating Transfers In	(52,279)	(11,651)	40,628
Fund Equity at Beginning of Year	5,521	5,521	0
, , , ,	•	ŕ	
Prior Year Encumbrances Appropriated	779	779	0
Fund Equity (Deficits) at End of Year	(\$45,979)	(\$5,351)	\$40,628
. s.i.s Equity (Bollotto) at Elia of Total	(ψ 10,010)	(ψο,οοι)	ψ το,ο20
			( ti 1)

(continued)

#### Warren Local School District, Ohio Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget and Actual (Budget Basis) All Proprietary Fund Types (Continued) For the Fiscal Year Ended June 30, 2000

	Internal Service Fund		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues:	<b>#</b> 0	Φ0	Φ0
Sales Charges for Services	\$0 565,711	\$0 488,840	\$0 (76,871)
Operating Grants	000,711	400,040	(70,871)
Operating Grants			
Total Revenues	565,711	488,840	(76,871)
Expenses:			
Salaries	0	0	0
Fringe Benefits	0	0	0
Purchased Services	0	486,889	(486,889)
Materials and Supplies	0	0	0
Capital Outlay	0	0	0
Total Expenses	0	486,889	(486,889)
Excess of Revenues Over (Under) Expenses			
before Operating Transfers	565,711	1,951	(563,760)
3	,	,	(,
Operating Transfers In	0	0	0
Excess of Revenues Over (Under) Expenses			
and Operating Transfers In	565,711	1,951	(563,760)
	•	•	, ,
Fund Equity at Beginning of Year	69,660	69,660	0
Prior Year Encumbrances Appropriated	0	0	0
Fund Equity (Deficits) at End of Year	\$635,371	\$71,611	(\$563,760)

See accompanying notes to the general purpose financial statements

Totals (Memorandum Only)			
		Variance	
Revised		Favorable	
Budget	Actual	(Unfavorable)	
\$543,750	\$549,154	\$5,404	
565,711	488,840	(76,871)	
177,000	183,625	6,625	
		(- ( - (-)	
1,286,461	1,221,619	(64,842)	
250,000	252,475	(2,475)	
107,550	105,812	1,738	
14,040	497,533	(483,493)	
421,439	390,166	31,273	
20,000	8,711	11,289	
040.000	4.054.007	(444,000)	
813,029	1,254,697	(441,668)	
473,432	(33,078)	(506,510)	
40.000	00.070	(40,000)	
40,000	23,378	(16,622)	
513,432	(9,700)	(523,132)	
75.404	75.40		
75,181	75,181	0	
779	779	0	
¢500 202	¢66.260	(\$500 400)	
\$589,392	\$66,260	(\$523,132)	

#### Warren Local School District, Ohio Combined Statement of Cash Flows All Proprietary Fund Types For the Fiscal Year Ended June 30, 2000

	Enterprise	Internal Service	Totals (Memorandum Only)
Increase (Decrease) in Cash and Cash Equivalents: Cash Flows from Operating Activities: Cash Received from Customers Cash Received from Quasi-External	\$549,154	\$0	\$549,154
Transactions with Other Funds Cash Payments to Suppliers for Goods and Services Cash Payments for Employee Services Cash Payments for Employee Benefits Cash Payments for Claims	0 (395,834) (252,475) (105,712) 0	488,840 (7,996) 0 0 (465,155)	488,840 (403,830) (252,475) (105,712) (465,155)
Net Cash Provided by (Used for) Operating Activities	(204,867)	15,689	(189,178)
Cash Flows from Noncapital Financing Activities: Operating Transfers In Advances In Operating Grants Received	23,378 275 183,625	0 0 0	23,378 275 183,625
Net Cash Provided by Noncapital Financing Activities	207,278	0	207,278
Cash Flows from Capital and Related Financing Activities: Payments for Capital Acquisitions	(8,711)	0	(8,711)
Net Increase (Decrease) in Cash and Cash Equivalents	(6,300)	15,689	9,389
Cash and Cash Equivalents at Beginning of Year	6,300	69,660	75,960
Cash and Cash Equivalents at End of Year	\$0	\$85,349	\$85,349
Reconciliation of Operating Loss to Net Cash Provided by (Used for) Operating Activities: Operating Loss	(\$287,698)	(\$14,311)	(\$302,009)
Adjustments to Reconcile Operating Loss to Net Cash Provided by (Used for) Operating Activities: Depreciation Donated Commodities Used During Year	9,154 59,752	0	9,154 59,752
Changes in Assets and Liabilities: Increase in Accounts Receivable Decrease in Inventory Held for Resale Increase in Materials and Supplies Inventory Increase in Accounts Payable Increase in Accrued Wages and Benefits Payable Increase in Compensated Absences Payable Increase in Intergovernmental Payable Increase in Claims Payable	(497) 3,301 (2,103) 5,454 3,309 1,167 3,294	0 0 0 0 0 0 0 0 30,000	(497) 3,301 (2,103) 5,454 3,309 1,167 3,294 30,000
Total Adjustments	82,831	30,000	112,831
Net Cash Provided by (Used for) Operating Activities	(\$204,867)	\$15,689	(\$189,178)

See accompanying notes to the general purpose financial statements

#### NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

Warren Local School District is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The School District operates under a locally-elected five-member Board form of government and provides educational services as mandated by State and/or federal agencies. This Board of Education controls the School District's nine instructional/support facilities staffed by 98 classified employees and 173 certified teaching personnel, who provide services to 2,759 students and other community members.

The reporting entity is composed of the primary government, component units, and other organizations that are included to insure that the financial statements of the School District are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For Warren Local School District, this includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes for the organization. The School District has no component units.

The School District is associated with the Southeastern Ohio Voluntary Education Cooperative, the Washington County Joint Vocational School, and the Coalition of Rural and Appalachian Schools, which are defined as jointly governed organizations, and the Ohio School Boards Association Workers' Compensation Group Rating Plan, an insurance purchasing pool. These organizations are presented in Notes 16 and 17.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Warren Local School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

#### A. Basis of Presentation - Fund Accounting

The School District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net available expendable resources.

For financial statement presentation purposes, the various funds of the School District are grouped into the following generic fund types under the broad fund categories governmental, proprietary, and fiduciary.

#### Governmental Fund Types:

Governmental funds are those through which most governmental functions of the School District are financed. The acquisition, use, and balances of the School District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The following are the School District's governmental fund types:

General Fund - The General Fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term obligation principal, interest, and related costs.

Capital Projects Funds - The capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

#### Proprietary Fund Types:

Proprietary funds are used to account for the School District's ongoing activities which are similar to those found in the private sector. The following are the School District's proprietary fund types:

Enterprise Funds - Enterprise funds are used to account for School District activities that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Service Fund - The internal service fund accounts for the financing of services provided by one department or agency to other departments or agencies of the School District on a cost reimbursement basis.

#### Fiduciary Fund Types:

Fiduciary funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The School District's fiduciary funds are classified as expendable trust funds and agency funds. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### Account Groups:

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

General Fixed Assets Account Group - This account group is established to account for all fixed assets of the School District, other than those accounted for in the proprietary funds.

General Long-Term Obligations Account Group - This account group is established to account for all long-term obligations of the School District except those accounted for in the proprietary funds.

#### B. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types and expendable trust funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The modified accrual basis of accounting is followed for the governmental, expendable trust, and agency funds. Under this basis, revenues are recognized in the accounting period when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period for the School District is sixty days after fiscal year end.

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available: interest, tuition, grants, and student fees.

The School District reports deferred revenues on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. In the subsequent period, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Property taxes measurable as of June 30, 2000, and delinquent property taxes, whose availability is indeterminable and which are intended to finance fiscal year 2001 operations, have been recorded as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

The accrual basis of accounting is utilized for reporting purposes by the proprietary fund types. Revenues are recognized in the accounting period in which they are earned, and expenses are recognized at the time they are incurred. The fair value of donated commodities used during the fiscal year is reported on the operating statement as an expense with a like amount reported as donated commodities revenue. Unused donated commodities are reported as deferred revenue.

#### C. Budgetary Data

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the fiscal year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

#### Tax Budget:

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates. By no later than January 20, the Board-adopted budget is filed with the Washington County Budget Commission for rate determination.

#### Estimated Resources:

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding fiscal year. The certificate may be further amended during the fiscal year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2000.

#### Appropriations:

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education. The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. The Board has delegated to the Treasurer the authority to allocate appropriations to the function and object levels. During the fiscal year, several supplemental appropriations were legally enacted; however, none of these amendments were significant. The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the fiscal year for all funds other than agency funds, consistent with statutory provisions.

#### Encumbrances:

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent fiscal year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

#### Lapsing of Appropriations:

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

#### D. Cash and Cash Equivalents

To improve cash management, cash received by the School District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through the School District's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the combined balance sheet.

During fiscal year 2000, investments were limited to STAR Ohio.

State Treasury Asset Reserve of Ohio (STAR Ohio) is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 2000.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2000 amounted to \$8,837, which includes \$3,210 assigned from other School District funds.

The School District has a segregated bank account for athletic monies held separate from the School District's central bank account. This non-interest bearing depository account is presented on the combined balance sheet as "cash and cash equivalents in segregated accounts" since it is not required to be deposited into the School District treasury.

The School District utilizes financial institutions to service bonded debt as principal and interest payments come due. The balances in these accounts are presented on the combined balance sheet as "cash with fiscal and escrow agents" and represent deposits.

At fiscal year end, the Other Miscellaneous Special Revenue Fund and the Lunchroom Enterprise Fund had deficit cash balances of \$402 and \$275, respectively. On a GAAP basis, the General Fund loaned the needed cash to these funds; therefore, the General Fund reflects an interfund receivable for \$677.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the School District are considered to be cash equivalents. Investments with an initial maturity of more than three months that are not purchased from the pool are reported as investments. During the fiscal year, the School District had no investments that met these criteria.

#### **E.** Restricted Assets

Restricted assets in the General Fund represent cash and cash equivalents whose use is limited by legal requirements. Restricted assets include unexpended revenues restricted for the purchase of buses and amounts required by statute to be set-aside by the School District to create a reserve for budget stabilization. See Note 19 for additional information regarding set-asides.

#### F. Inventory

Inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased. Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds which indicates that it does not constitute available expendable resources even though it is a component of net current assets. Inventories of proprietary funds consist of donated food, purchased food, and school supplies held for resale and are expensed when used.

#### G. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2000, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure is reported in the fiscal year in which services are consumed.

#### H. Fixed Assets and Depreciation

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the fiscal year. Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of two hundred and fifty dollars. The School District does not have any infrastructure. Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Interest incurred during the construction of general fixed assets is also not capitalized.

Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment in the enterprise funds is computed using the straight-line method over an estimated useful life of twenty years. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

#### I. Intergovernmental Revenues

For governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursement basis, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants and entitlements for proprietary fund operations are recognized as non-operating revenues in the accounting period in which they are earned and become measurable.

The School District currently participates in several State and federal programs, categorized as follows:

Entitlements

General Fund

State Foundation Program State Property Tax Relief School Bus Purchase

Special Revenue Funds
Disadvantaged Pupil Impact Aid
Accessing Education Grant
Conflict Management Grant
Instructional Materials Subsidy

Non-Reimbursable Grants
Special Revenue Funds

**Education Management Information Systems** 

Eisenhower Math and Science Grant

Martha Holden Jennings Grant

Title I

Title VI

Title VI-B

**Drug Free Schools** 

Professional Development Block Grant

School Age Child Care Grant

Career Development Grant

Capital Projects Funds
Schoolnet

Schoolnet Plus

Reimbursable Grants
Proprietary Funds

National School Lunch Program National School Breakfast Program Government Donated Commodities

Grants and entitlements received in governmental funds amounted to 50 percent of governmental fund revenue during the 2000 fiscal year.

#### J. Interfund Assets/Liabilities

Short-term interfund loans are classified as "interfund receivables" and "interfund payables".

#### K. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. The School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy. The School District records a liability for accumulated unused sick leave for all employees after twenty-five years of current service with the School District.

For governmental funds, the current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

#### L. Accrued Liabilities and Long-Term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, claims and judgements, compensated absences, contractually required pension contributions, and special termination benefits that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. In general, payments made more than sixty days after fiscal year end are considered not to have been paid using current available financial resources. The tax refund payable and bonds are reported as liabilities of the general long-term obligations account group until due.

Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

Under Ohio law, a debt service fund must be created and used for the payment of tax and revenue anticipation notes. Generally accepted accounting principles requires the reporting of the liability in the funds that received the proceeds. To comply with GAAP reporting requirements, the School District's debt service fund has been split among the appropriate funds. Debt service fund resources used to pay both principal and interest have also been allocated accordingly.

#### M. Interfund Transactions

Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. All interfund transfers are reported

as operating transfers.

#### N. Fund Balance Reserves

The School District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, inventories of materials and supplies, property taxes, school bus purchases, and budget stabilization.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriation under State statute. The reserve for budget stabilization represents money required to be set-aside by statute to protect against cyclical changes in revenues and expenditures.

#### O. Contributed Capital

Contributed capital represents resources from other funds provided to proprietary funds that is not subject to repayment. These assets are recorded at their fair market value on the date donated. Depreciation on those assets acquired or constructed with contributed resources is expensed and closed to unreserved retained earnings at fiscal year end.

Because the School District did not prepare financial statements in accordance with generally accepted accounting principles prior to fiscal year 1994, the exact amount of contributed capital cannot be determined. Consequently, only those amounts that have been specifically identified have been classified as contributed capital in the accompanying combined financial statements. All other fund equity amounts pertaining to proprietary funds have been classified as retained earnings. There was no change in contributed capital during fiscal year 2000.

#### P. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### Q. Total Columns on General Purpose Financial Statements

Total columns on the general purpose financial statements are captioned "Total - (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### NOTE 3 - ACCOUNTABILITY AND COMPLIANCE

#### A. Fund Deficits

At June 30, 2000, the Other Miscellaneous Grants, Disadvantaged Pupil Impact Aid, Ohio Reads, and Title I Special Revenue Funds had deficit fund balances of \$3,740, \$6,895, \$7,567, and \$41,910, respectively. The deficits were created by the application of generally accepted accounting principles. The General Fund provides transfers to cover deficit balances in the special revenue funds; however, this is done when cash is needed rather than when accruals occur.

The Lunchroom and Uniform School Supplies Enterprise Funds had deficit retained earnings of \$286,472 and \$5,140, respectively, at June 30, 2000. The deficits are the result of accumulated losses. The School District is analyzing fund operations to determine appropriate steps to alleviate the deficit.

#### B. Legal Compliance

The following funds had appropriations in excess of estimated resources plus available balances for the fiscal year ended June 30, 2000:

	Estimated		
Fund Type/Fund	Resources	Appropriations	Excess
Special Revenue Funds:			
Other Miscellaneous Grants	\$5,852	\$16,709	\$10,857
Athletic and Music	227,500	237,916	10,416
Professional Development	13,943	15,667	1,724
Schoolnet Professional Development	0	3,000	3,000
Ohio Reads	23,000	38,000	15,000
Title I	310,924	331,484	20,560
Title VI	13,887	19,002	5,115
Drug Free Schools	17,637	26,136	8,499
Other Federal Grants	180,821	194,410	13,589
Power Up Grant	100,000	200,000	100,000
Butterfield Educational Expendable			
Trust Fund	35	1,500	1,465
Lunchroom Enterprise Fund	675,802	723,229	47,427

#### **NOTE 4 - BUDGETARY BASIS OF ACCOUNTING**

While the School District is reporting financial position, results of operations, and changes in fund balances/retained earnings on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) - All Governmental Fund Types and Similar Trust Funds and the Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget and Actual (Budget Basis) - All Proprietary Fund Types are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and GAAP basis are:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types and as note disclosure in the proprietary fund type (GAAP basis).
- 4. For proprietary funds, the acquisition and construction of capital assets are reported on the operating statement (budget basis) rather than as balance sheet transactions (GAAP basis).
- 5. Proceeds from and principal payments on bond and revenue anticipation notes are reported on the operating statement (budget basis) rather than as balance sheet transactions (GAAP basis).
- The School District repays short-term note debt from the debt service fund (budget basis) as opposed to the fund that received the proceeds (GAAP basis).
   Debt service fund resources used to pay both principal and interest have been allocated accordingly.

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type.

# Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses All Governmental Fund Types

	General	Special Revenue	Debt Service	Capital Projects
GAAP Basis	\$879,786	(\$66,647)	\$0	(\$55,073)
Net Adjustment for Revenue Accruals	(273,604)	(4,569)	0	32,249
Advances In	5,000	17,000	0	0
Net Adjustment for Expenditure Accruals	(54,269)	64,551	0	(62,209)
Debt Service: Principal 0	0	(60,000)	0	
Interest	(236)	0	(13,118)	0
Advances Out	(17,000)	(5,000)	0	0
Revenue Allocation from Debt Service				
to General Fund	(73,118)	0	73,118	0
Encumbrances	(168,312)	(58,900)	0	(16,456)
Budget Basis	\$298,247	<u>(\$53,565)</u>	<u>\$0</u>	<u>(\$101,489)</u>

# Net Loss/Excess of Revenues Over (Under) Expenses All Proprietary Fund Types

GAAP Basis	Enterprise (\$21,078)	Internal <u>Service</u> (\$14,311)
Net Adjustment for Revenue Accruals	(243)	0
Net Adjustment for Expense Accruals	14,303	30,000
Depreciation Expense 9,154	0	
Capital Outlay	(8,711)	0
Encumbrances	(5,076)	(13,738)
Budget Basis	<u>(\$11,651)</u>	<u>\$1,951</u>

#### NOTE 5 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts, including passbook accounts.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public money deposited with the institution.

Interim monies may be deposited or invested in the following securities:

- United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bond and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAR Ohio);
- Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time; and
- 8. Under limited circumstances, corporate debt interest rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits With Financial Institutions, Investments (Including Repurchase Agreements), and Reverse Repurchase Agreements."

*Deposits:* At fiscal year end, the carrying amount of the School District's deposits was (\$118,255) and the bank balance was \$126,659. The entire bank balance was covered by federal depository insurance.

Investments: The School District's investments are required to be categorized to give an indication of the level of risk assumed by the School District at fiscal year end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name. STAR Ohio is not classified since it is not evidenced by securities that exist in physical or book entry form. The fair value of the investment in STAR Ohio at June 30, 2000, was \$3,053,021.

The classification of cash and cash equivalents, and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9, "Reporting Cash Flows of Proprietary and Non-Expendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting."

A reconciliation between the classifications of cash and cash equivalents and investments on the combined financial statements and the classifications of deposits and investments presented above per GASB Statement No. 3 is as follows:

GASB Statement 9	Cash and Cash Equivalents/Deposits \$2,934,766	Investments \$0
Investment in	. , ,	·
STAR Ohio GASB Statement 3	<u>(3,053,021)</u> (\$118,255)	3,053,021 \$3,053,021

### **NOTE 6 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the School District fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility, and tangible personal property located in the School District. Property tax revenue received during calendar 2000 for real and public utility property taxes represents collections of calendar 1999 taxes. Property tax payments received during calendar 2000 for tangible personal property (other than public utility property) is for calendar 2000 taxes.

2000 real property taxes are levied after April 1, 2000, on the assessed value as of January 1, 2000, the lien date. Assessed values are established by State law at thirty-five percent of appraised market value.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at thirty-five percent of true value. 2000 public utility property taxes became a lien December 31,1999, are levied after April 1, 2000 and are collected in 2001 with real property taxes.

2000 tangible personal property taxes are levied after April 1, 1999, on the value as of December 31, 1999. Collections are made in 2000. Tangible personal property assessments are twenty-five percent of true value.

Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

The assessed values upon which fiscal year 2000 taxes were collected in Washington County are:

<b>,</b>	1999 Second- Half Collections		2000 Firs Half Collect	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$132,841,350	55%	\$133,215,510	55%
Public Utility	36,944,810	15%	36,725,820	15%
Tangible Personal Property	70,977,220	30%	72,332,540	30%
Total Assessed Value	\$240,763,380	100%	\$242,273,870	<u>100%</u>
Tax Rate per \$1,000 of Assessed Valuation	\$36.10		\$36.10	

The School District receives property taxes from Washington and Athens counties. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2000, are available to finance fiscal year 2000 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes which became measurable as of June 30, 2000. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred

revenue for that portion not intended to finance current year operations. Also intended to finance current fiscal year operations is the June personal property tax settlement that was not received until July, 2000, in the amount of \$71,168 in the General Fund. The amount available as an advance at June 30, 2000, was \$288,253 and is recognized as revenue in the General Fund. The amount available as an advance at June 30, 1999, was \$64,253 in the General Fund.

#### **NOTE 7 - RECEIVABLES**

Receivables at June 30, 2000, consisted of property taxes, accounts (rent, billings for user charged services, tuition, and student fees), interfund, and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds. A summary of the principal items of intergovernmental receivables follows:

	<u>Amounts</u>
General Fund: Miscellaneous	\$64
Special Revenue Funds: Eisenhower Math and Science Schoolnet Professional Development	4,432 1,000
Total Special Revenue Funds	5,432
Enterprise Fund: National School Lunch Reimbursement	23,951
Total	\$29,447

# **NOTE 8 - FIXED ASSETS**

A summary of the enterprise fund's fixed assets at June 30, 2000, follows:

Furniture and Equipment	\$354,993
Less: Accumulated depreciation	(299,468)
Net Fixed Assets	<u>\$55,525</u>

A summary of the changes in general fixed assets during fiscal year 2000 follows:

Land	Balance at 06/30/99 \$1,432,706	Additions \$21,571	Reductions \$0	Balance at 06/30/00 \$1,454,277
Buildings	7,197,578	3,715	0	7,201,293
Furniture, Fixtures and Equipment	d 3,593,181	280,920	0	3,874,101
Vehicles	1,482,904	137,892	0	1,620,796
Total	<u>\$13,706,369</u>	\$444,098	<u>\$0</u>	\$14,150,467

# NOTE 9 - RISK MANAGEMENT A. Property and Liability

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2000, the School District contracted with Utica National Insurance Company for property insurance and boiler and machinery coverage. The policies include a \$500 deductible.

Professional and general liability is protected by the Nationwide Insurance Company with a \$1,000,000 single occurrence limit with a \$5,000,000 aggregate and no deductible. Property damage is on a replacement cost basis for a blanket amount of \$34,791,125 on buildings and contents. Vehicles are covered by Nationwide Insurance Company at original cost of \$2,198,237 and has a \$100 deductible for comprehensive and a \$500 deductible for collision. Automobile liability has a \$2,000,000 combined single limit of liability.

Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There have been no significant reductions in insurance coverage from last fiscal year.

# **B. Workers' Compensation**

For fiscal year 2000, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 17). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control, and actuarial services to the GRP.

#### C. Employee Benefits

Prescription drug insurance and dental insurance is offered to employees through a self-insurance internal service fund through American Benefits, Inc. A third party administrator reviews and processes the claims which the School District then pays. The self-insurance internal service fund allocates the cost of providing claims servicing and claims payments by charging a monthly premium, per individual, to the various funds of the School District. These premiums go into the self-insurance internal service fund. Claims and services are paid from the self-insurance internal service fund. The claims liability of \$50,000 reported in the internal service fund at June 30, 2000, is based on an estimate provided by the third party administrator and the requirements of Governmental Accounting Standards Board Statement No. 10 which requires that a liability for unpaid claim costs, including estimates of costs relating to incurred but not reported claims, be reported. The estimate was not affected by incremental claim adjustment expenses and does not include other allocated or unallocated claim adjustment expenses. Changes in claims activity for the past two fiscal years are as follows:

	Balance at	Current		
	Beginning	Year	Claim	Balance at
	of Year	<u>Claims</u>	Payments	End of Year
1999	\$25,400	\$383,054	\$383,454	\$25,000
2000	25,000	495,155	465,155	55,000

# **NOTE 10 - DEFINED BENEFIT PENSION PLANS**

#### A. State Teachers Retirement System

The School District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system. STRS provides retirement and disability benefits, annual cost-of-living adjustments, and death and survivor benefits to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information for STRS. That report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3371.

For the fiscal year ended June 30, 2000, plan members were required to contribute 9.3 percent of their annual covered salaries. The School District was required to contribute 14 percent; 6 percent was the portion used to fund pension obligations. Contribution rates are established by STRS, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The School District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 2000, 1999, and 1998, were \$129,923, \$344,749 and \$650,430, respectively; 34.71 percent has been contributed for fiscal year 2000 and 100 percent for fiscal years 1999 and 1998. \$84,822 represents the unpaid contribution for fiscal year 2000 and is recorded as a liability within the respective funds.

#### **B. School Employees Retirement System**

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 45 N. Fourth Street, Columbus, Ohio 43215-3634.

Plan members are required to contribute 9 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2000, 5.5 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 1999, 7.70 percent was used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2000, 1999, and 1998, were \$368,868, \$139,601 and \$163,792, respectively; 82.95 percent has been contributed for fiscal year 2000 and 100 percent for fiscal years 1999 and

1998. \$62,895 representing the unpaid contribution for fiscal year 2000, is recorded as a liability within the respective funds and the general long-term obligations account group.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2000, three members of the Board of Education have elected Social Security. The Board's liability is 6.2 percent of wages paid.

#### **NOTE 11 - POST-EMPLOYMENT BENEFITS**

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2000, the STRS Board allocated employer contributions equal to 8 percent of covered payroll to the Health Care Reserve Fund. For the School District, this amount equaled \$173,231 for fiscal year 2000.

STRS pays health care benefits from the Health Care Reserve Fund. At June 30, 1999, (the latest information available) the balance in the Fund was \$2,783 million. For the fiscal year ended June 30, 1999, net health care costs paid by STRS were \$249,929,000 and STRS had 95,796 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2000, employer contributions to fund health care benefits were 8.5 percent of covered payroll, an increase from 6.3 percent for fiscal year 1999. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2000, the minimum pay was established at \$12,400. For the School District, the amount contributed to fund health care benefits, including the surcharge, during the 2000 fiscal year equaled \$606,151.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of the annual health care expenses. Expenses for health care for the fiscal year ended June 30, 1999 (the latest information available), were \$126,380,984 and the target level was \$189.6 million. At June 30, 1999, SERS had net assets available for payment of health care benefits of \$188.0 million. SERS has approximately 51,000 participants currently receiving health care benefits.

#### **NOTE 12 - EMPLOYEE BENEFITS**

#### A. Compensated Absences

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees and administrators who are contracted to work 260 days per year earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers and administrators who work less than 260 days per year do not earn vacation time. Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to 215 days. Upon retirement, certificated employees receive payments for 43.75% of the total sick leave accumulated. Classified employees, upon retirement, receive payment for one-fourth of the total sick leave accumulation.

#### **B.** Insurance Benefits

The School District provides health and major medical insurance through Anthem Blue Cross/Blue Shield for all eligible employees. The School District pays monthly premiums of up to \$446.76 for family coverage and up to \$174.39 for individual coverage. Premiums are paid from the same funds that pay the employees' salaries.

The School District provides life insurance and accidental death and dismemberment insurance to most employees through Community National Assurance Company in the amount of \$30,000 for classified employees and \$25,000 for certified employees.

#### **NOTE 13 - LONG-TERM OBLIGATIONS**

The changes in the School District's long-term obligations during fiscal year 2000 were as follows:

	Outstanding 06/30/99	Additions	Reductions	Outstanding 06/30/00
General Long-Term Obligations: Compensated Absences	\$577,785	\$412,108	\$88,759	\$901,134
Bus Bonds - 5.55-6.1%	0	495,000	0	495,000
Tax Refund	77,327	0	22,284	55,043
Long-Term Pension Liability _	126,784	125,240	126,784	125,240
Total Long-Term Obligations	\$781,896	\$1,032,348	\$237,827	<u>\$1,576,417</u>

Compensated absences and long-term pension obligations will be paid from the fund which the employee's salaries are paid. The fund balance in the Debt Service Fund is not available for the retirement of long-term obligations. During fiscal year 2001, the School District will pass the necessary legislation to return this amount to the General Fund.

On June 1, 2000, the School District issued \$495,000 in school bus acquisition bonds for the purpose of acquiring school buses. The bonds were issued for a 5 year period with final maturity during fiscal year 2005. The debt will be repaid through tax revenue allocations from the General Fund to the Bond Retirement Debt Service Fund to meet current fiscal year obligations.

Based on the March 26, 1997 decision by the Ohio State Supreme Court, the School District is required to refund to Texas Eastern Transmission Corporation public utility property taxes collected for the 1991 through 1996 tax years. The liability will be paid from the General Fund through reductions in tax settlements. No interest will be charged on the liability for the 1992 through 1996 tax years.

The School District's overall legal debt margin was \$21,804,648, with an unvoted debt margin of \$242,274 at June 30, 2000.

Requirements to retire the Tax Refund obligation at June 30, 2000, are as follows:

Fiscal Year	
Ending June 30,	
2001	\$22,283
2002	22,285
2003	10,475
Total	<u>\$55,043</u>

Requirements to retire the Bus Bonds obligation at June 30, 2000, are as follows:

Principle \$90,000	Interest \$24,837	Total \$114,837
90,000	23,480	113,480
100,000	18,395	118,395
105,000	12,695	117,695
110,000	6,710	116,710
\$495,000	\$86,117	\$581,117
	\$90,000 90,000 100,000 105,000 110,000	\$90,000 \$24,837 90,000 23,480 100,000 18,395 105,000 12,695 110,000 6,710

#### **NOTE 14 - FUND OBLIGATION**

The changes in the School District's short-term obligations during fiscal year 2000 were as follows:

C	Outstanding			Outstanding
	06/30/99	Additions	Reductions	06/30/0Ŏ
Energy Conservation Notes - 4.95%	\$265,000	\$0	\$60,000	\$205,000

The Energy Conservation Notes will be paid from tax revenues in the General Fund. Principal and interest requirements to retire the Energy Conservation Notes outstanding at June 30, 2000, are as follows:

Fiscal Year Ending June 30, 2001 2002 2003	Principal	Interest	Total
	\$65,000	\$10,148	\$75,148
	70,000	6,930	76,930
	70,000	3,465	73,465
Total	\$205,000	\$20,543	\$225,543

### **NOTE 15 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS**

The School District maintains two enterprise funds to account for the operations of the lunchroom and uniform school supplies. The table below reflects the more significant financial data relating to the enterprise funds of the Warren Local School District as of and for the fiscal year ended June 30, 2000.

		Uniform School	
	Lunchroom	Supplies	Total
Operating Revenues	\$493,128	\$56,404	\$549,532
Depreciation Expense	9,154	0	9,154
Operating Loss	(256,683)	(31,015)	(287,698)
Federal Donated Commodities	<b>`</b> 59,752	Ó	59,752
Operating Grants	183,490	0	183,490
Operating Transfers In	0	23,378	23,378
Net Loss	(13,441)	(7,637)	(21,078)
Fixed Asset Additions	8,711	Ó	8,711
Net Working Capital	(39,141)	(5,140)	(44,281)
Total Assets	101,693	Ò	101,693
Long-Term Compensated			
Absences Payable	6,551	0	6,551
Total Equity (Deficit)	9,833	(5,140)	4,693
Encumbrances at June 30, 2000	358	` 4,718	5,076

### **NOTE 16 - JOINTLY GOVERNED ORGANIZATIONS**

Southeastern Ohio Voluntary Education Cooperatvie (SEOVEC) - SEOVEC was created as a regional council of governments pursuant to State statutes. SEOVEC is a computer consortium formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. SEOVEC has 38 participants consisting of 30 school districts and 8 educational service centers. SEOVEC is governed by a governing board which is selected by the member districts. SEOVEC possesses its own budgeting and taxing authority. To obtain financial information write to the Southeastern Ohio Voluntary Education Cooperative, Bobbi Weidner, Treasurer, at 221 North Columbus Road, Athens, Ohio 45701.

Washington County Joint Vocational School - The Washington County Joint Vocational School is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the six participating school districts' elected boards and one representative from the Washington County Educational Service Center's board. The Board possesses its own budgeting and taxing authority. To obtain financial information write to the Washington County Joint Vocational School, Mary Bee, Treasurer, at Route 2, Marietta, Ohio 45750.

Coalition of Rural and Appalachian Schools - The Coalition of Rural and Appalachian Schools consists of over one hundred school districts in southeastern Ohio. The Coalition is operated by a fourteen member Board which consists of one superintendent from each County elected by the school districts within that County. The Coalition provides various services for school district administrative personnel; gathers data regarding conditions of education in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Coalition is not dependent upon the continued participation of the School District and the School District does not maintain an equity interest in or a financial responsibility for the Coalition.

#### NOTE 17 - INSURANCE PURCHASING POOL

Ohio School Boards Association Workers' Compensation Group Rating Plan - The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of directors consisting of the President, the President-Elect, and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### **NOTE 18 - INTERFUND TRANSACTIONS**

As of June 30, 2000, the Ohio Reads, Math and Science, and Other Miscellaneous Grants Special Revenue Funds and the Lunchroom Enterprise Fund owed the General Fund \$15,000, \$2,000, \$402, and \$275, respectively, as an interfund payable.

### NOTE 19 - SET-ASIDE CALCULATIONS AND FUND RESERVES

The School District is required by State statute to annually set aside in the General Fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by fiscal year end or offset by similarly restricted resources received during the fiscal year must be held in cash at fiscal year end and carried forward to be used for the same purposes in future fiscal years. The School District is also required to set aside money for budget stabilization.

The following cash basis information describes the change in the fiscal year end set aside amounts for textbooks, capital acquisition, and budget stabilization. Disclosure of this information is required by State statute.

	Budget Stabilization Reserve	Capital Improvements Reserve	Textbooks/ Instructional Materials Reserve
Set-aside Reserve Balance as of June 30, 1999	\$176,581	\$0	\$0
Current Year Set-Aside Requirement	114,618	343,855	343,855
Current Year Offsets	(70,601)	0	0
Qualifying Disbursements	0	(915,754)	(351,294)
Set-aside Balance Carried Forward to Future Fiscal Years	\$220,598	(\$571,899)	(\$7,439)
Set-aside Reserve Balance as of June 30, 2000	\$220,598	\$0	<u>\$0</u>

The School District had qualifying disbursements during the fiscal year that reduced the textbook and capital improvements set-aside amounts below zero. These extra amounts may be used to reduce the set-aside requirements of future fiscal years. The total reserve balance for the three set-asides at the end of the fiscal year was \$220,598.

#### **NOTE 20 - CONTINGENCIES**

#### A. Grants

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2000.

### **B.** Litigation

The School District is currently not a party to any material legal proceedings.

#### **NOTE 21 - STATE SCHOOL FUNDING DECISION**

On March 24, 1997, the Ohio Supreme Court rendered a decision declaring certain portions of the Ohio school funding plan unconstitutional. The Court stayed the effect of its ruling for one year to allow the State's legislature to design a plan to remedy the perceived defects in that system. Declared unconstitutional was the State's "school foundation program", which provides significant amounts of monetary support to this School District. During the fiscal year ended June 30, 2000, the School District received \$6,444,015 of school foundation support for its General Fund.

Since the Supreme Court ruling, numerous pieces of legislation have been passed by the State General Assembly in an attempt to address the issues identified by the Court. The Court of Common Pleas in Perry County reviewed the new laws and, in a decision issued on February 26, 1999, determined they are not sufficiently responsive to the constitutional issues raised under the "thorough and efficient" clause of the Ohio Constitution. The State appealed the decision made by the Court of Common Pleas to the Ohio Supreme Court. On May 11, 2000, the Ohio Supreme Court rendered an opinion on this issue. The Court concluded, "...the mandate of the [Ohio] Constitution has not been fulfilled." The Court's majority recognized efforts by the Ohio General Assembly taken in response to the Court's March 24, 1997, decision, however, it found seven "...major areas warrant further attention, study, and development by the General Assembly...", including the State's reliance on local property tax funding, the state's basic aid formula, the school foundation program, as discussed above, the mechanism for, and adequacy of, funding for school facilities, and the existence of the State's School Solvency Assistance Fund, which the Court found took the place of the unconstitutional emergency school loan assistance program.

The Court decided to maintain jurisdiction over these issues and continued the case at least until June 15, 2001.

As of the date of these financial statements, the School District is unable to determine what effect, if any, this ongoing litigation will have on its future State funding under this program and on its financial operations.

#### WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE. OHIO 43701

# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Education Warren Local School District Vincent, Ohio

We have audited the general-purpose financial statements of Warren Local School District as of and for the year ended June 30, 2000, and have issued our report thereon dated December 7, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Compliance**

As part of obtaining reasonable assurance about whether Warren Local School District's general-purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance which we have reported to management of Warren Local School District in a separate letter dated December 7, 2000.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Warren Local School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we also noted other matters involving the internal control over financial reporting, which we have reported to management in a separate letter dated December 7, 2000.

This report is intended for the information of the District's Board of Education, management, Auditor of State, federal award agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Wolfe, Wilson, & Phillips, Inc. Zanesville, Ohio December 7, 2000

#### WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Education Warren Local School District Vincent, Ohio

#### **Compliance**

We have audited the compliance of Warren Local School District with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 2000. Warren Local School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Warren Local School District management. Our responsibility is to express an opinion on Warren Local School District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Warren Local School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Warren Local School District's compliance with those requirements.

In our opinion, the Warren Local School District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2000.

#### **Internal Control Over Compliance**

The management of Warren Local School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Warren Local School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with *OMB Circular A-133*.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

### Page 2

This report is intended for the information of the Board of Education, management, the Auditor of State, federal award agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Wolfe, Wilson, & Phillips, Inc. Zanesville, Ohio December 7, 2000

# WARREN LOCAL SCHOOL DISTRICT WASHINGTON COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 SECTION 505

### 1. Summary of Auditor's Results

(d)(1)(I)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	NO
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	NO
(d)(1)(iii)	Was there any reported non-compliance at the financial statement level (GAGAS)?	NO
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	NO
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	NO
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under section. 510?	NO
(d)(1)(vii)	Major Programs:	Title 1; CFDA #84.010
(d)(1)(viii)	Dollar Threshold: Type A\B Programs:	Type A: >\$300,000; Type B: All Others
(d)(1)(ix)	Low Risk Auditee?	Yes

# 2. Findings Related to the Financial Statements Required to be Reported in Accordance with GAGAS

**NONE** 

### 3. Findings and Questioned Costs for Federal Awards

**NONE** 

# WARREN LOCAL SCHOOL DISTRICT WASHINGTON COUNTY SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2000

Federal Grantor/ Sub-Grantor Program Title	Pass Through Entity Number		Re	ceipts	on-Cash eceipts	Disb	ursements	n-Cash ırsements
U.C. DEDARTMENT OF ACRICULTURE.								
U.S. DEPARTMENT OF AGRICULTURE: Pass through Ohio Department of Education								
Nutrition Cluster								
National School Breakfast Program	n/a	10.553		7,221	\$ -	\$	7,221	\$ -
National School Lunch Program  Total Nutrition Cluster	n/a	10.555		166,605 173.826	 		166,605 173.826	 
Total Nutrition Gluster				173,020	-		173,020	-
Food Distribution Program	n/a	10.550			58,372		-	 59,253
				-	58,372		-	59,253
Total U.S. Department of Agriculture				173,826	58,372		173,826	59,253
U.S. DEPARTMENT OF HEALTH AND HUMA	N SERVICES:							
Pass through Ohio Department of Education								
Temporary Assistance for Needy Families		93.558		113,974	 -		114,063	 
Tablica Barrella (U. M. and III.	0			440.074			444.000	
Total U.S. Department of Health and Huma	an Servoices			113,974	-		114,063	-
U.S. DEPARTMENT OF EDUCATION: Pass through Ohio Department of Education								
Title I Educationally Deprived Children	050500C1S100	84.010		262,482	-		258,944	-
, ,	050500C1S199			7,413	 -		39,837	 -
				269,895	-		298,781	-
Title VI-B Special Education Assistance	0505006BSF00P	84.027		147,074	_		77,422	_
for handicapped Children	0505006BSF99P	002.		-	-		23,199	-
				147,074	-		100,621	-
Drug Froe Schools Crent	050500DDC400	84.186		6,925	_		3,569	
Drug Free Schools Grant	050500DRS100 050500DRS100 050500DRS199	04.100		-	-		7,257	
				-	-		4,637	-
				6,925	 -		15,463	 -
Goals 2000 Performance Grant	050500G2S800 050500G2S899	84.276		_	_		8,783	
Goals 2000 Felloffiance Grant		04.270		5,000	-		2,222	-
			-	5,000	 -	-	11,005	 -
Figure Burgarian I Burgaria		04.004		0.500			5.000	
Eisenhower Professional Dev. Grant	050500MSS100 050500MSS100	84.281		3,563	-		5,063 8,058	-
	050500MSS100			-	_		1.403	
	050500MSS198				-		2,137	 
				3,563	-		16,661	-
Innovative Education Program Strategies	050500C2S100 050500C2S100 050500C2S199	84.298		13,368	_		13,368	_
imovativo Education i Togram Chatogras				1,747	-		1,747	-
				<u>-</u>	 -		3,887	 -
				15,115	-		19,002	-
Title VI-R Class Size Reduction	050500CRS100	84.340		48,483	-		39,046	-
				48,483	-		39,046	-
Total U.S. Department of Education				496,055	-		500,579	-
U.S. DEPARTMENT OF LABOR: Pass through Ohio Department of Labor								
School to Work	050500STW00	17.249		5,257	 -		5,257	 -
Total U.S. Department of Labor				5,257	 -		5,257	 -
Total Federal Awards Expenditures			\$	789,112	\$ 58,372	\$	793,725	\$ 59,253

# WARREN LOCAL SCHOOL DISTRICT NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

### NOTES A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures is a summary of the activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

#### NOTES B - FOOD DISTRIBUTION

Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed. Monies are commingled with the State Grants. It is assumed that federal monies are expended first.

# SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 SECTION .315(c)

# FINANCIAL CONDITION WARREN LOCAL SCHOOL DISTRICT JUNE 30, 2000

#### 1.) FINDING: NUMBER:

99-4

### 2.) FINDING SUMMARY

Beginning and Ending Inventory amounts on MR-30 reports relating to Donated and Purchased food did not always agree as they should.

#### 3.) FULLY CORRECTED

Yes, The Food Coordinator keeps a notebook of items received, where they are sent out to, and items transferred between schools. She will agree the ending for each school for each month to the next months beginning balance.

#### 4.) ACTION TAKEN

See #3.



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# WARREN LOCAL SCHOOL DISTRICT WASHINGTON COUNTY

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED JANUARY 16, 2001