# City of Hamilton! Ohio --Wastewater System

Financial Statements for the Years Ended December 31, 2001 and 2000 and Independent Auditors' Report



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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Members of City Council City of Hamilton

We have reviewed the Independent Auditor's Report of the City of Hamilton – Wastewater System, Butler County, prepared by Deloitte & Touche LLP for the audit period January 1, 2001 through December 31, 2001. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Hamilton is responsible for compliance with these laws and regulations.

JIM PETRO Auditor of State

July 10, 2002

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# Deloitte & Touche

# **INDEPENDENT AUDITORS' REPORT**

Honorable City Council City of Hamilton! Ohio and Jim Petro, Auditor of the State of Ohio

We have audited the accompanying balance sheets of the City of Hamilton! Ohio -- Wastewater System (Wastewater System) as of December 31, 2001 and 2000, and the related statements of operations and changes in retained earnings, and of cash flows for the years then ended. These financial statements are the responsibility of the City of Hamilton's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note 1, the financial statements referred to above present only the City of Hamilton! Ohio -- Wastewater System and are not intended to present the financial position and results of operations and the cash flows of the proprietary fund types of the City of Hamilton! in accordance with accounting principles generally accepted in the United States of America.

In our opinion, such financial statements present fairly, in all material respects, the financial position of the Wastewater System at December 31, 2001 and 2000, and the results of that funds operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Deloitte & Touche LLP

May 29, 2002

DECEMBER 31, 2001 AND 2000				i	
ASSETS	2001	2000	LIABILITIES AND FUND BALANCES	2001	2000
CURRENT ASSETS: Cash and cash equivalents	\$ 1,558,578	\$ 1,142,302	CURRENT LIABILITIES: Long-term debt due within one year	\$ 1,242,035	\$ 1,243,845
Current portion of restricted assets -	9,192,819	0,003,020	Accounts payable	815,573	1,161,859
Investments	1,476,962	1,954,181	Accrued interest Accrued pavroll	81,499	73,457
Accounts receivable (less allowance for doubtful accounts of (\$833, 990 in 2001			Other accrued liabilities	73,823	301,862
and \$711,072 in 2000)	1,658,282	1,813,169	Total current liabilities	2,894,892	3,491,359
Prepaid expenses and other assets Total current assets	81,371 14,568,072	48,139 11,620,816	LONG-TERM DEBT	35,701,586	36,928,787
RESTRICTED ASSETS:			OTHER LONG-TERM OBLIGATIONS -	KAK 112	020 203
Cash and Cash Equivalents	1,774,815	889,187	Accrued sick leave	010,010	610,100
Investments	2,025,708	5,838,310	FUND BALANCES:		
	3,800,523	6,/2/,49/	Contributed capital	11,396,475	11,965,756
WASTEWATER UTILITY PLANT AND FOUTDATENT.			Retained earnings Total	18,109,626 29,506,101	17,131,854 29,097,610
	6 080 342	6 080 317			
Building and improvements	53,071,696	52.236.119			
Machinery and equipment	24,875,066	24,910,992			
Accumulated depreciation	(34,752,104)	(32,476,760)			
	49,275,000	50,750,693			
Construction in progress	812,938	711,806			
Net wastewater utility plant and					
equipment	50,087,939	51,462,499			
BOND ISSUANCE COSTS, NET	292,159	314,023			
TOTAL	\$68,748,692	\$70,124,835	TOTAL	\$68,748,692	\$70,124.835
See notes to financial statements.					

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# STATEMENTS OF OPERATIONS AND CHANGES IN RETAINED EARNINGS FOR THE YEARS ENDED DECEMBER 31, 2001 AND 2000

	2001	2000
OPERATING REVENUES	\$11,682,515	\$11,975,014
OPERATING EXPENSES:		
Personal services	2,217,982	2,272,624
Contractual services	1,241,597	1,594,997
Materials and supplies	452,421	486,715
Depreciation	2,286,365	2,009,979
Other operating expenses	3,769,869	1,220,464
Total operating expenses	9,968,234	7,584,779
OPERATING INCOME	1,714,281	4,390,235
NONOPERATING REVENUES (EXPENSES): Interest income	011 822	1 000 040
Change in unrealized gains on investments	911,833 36,416	1,082,840
Interest expense	(2,273,117)	199,160 (2,312,911)
Gain (loss) on disposal of fixed assets	19,078	(237,874)
Total nonoperating expenses	(1,305,790)	(1,268,785)
NET INCOME	408,491	3,121,450
ADD: DEPRECIATION ON FIXED ASSETS, DONATED OR ACQUIRED BY USE OF GRANT FUNDS, INCLUDED IN CONTRIBUTED CAPITAL	569,281	569,281
RETAINED EARNINGS, Beginning of year	17,131,854	13,441,123
RETAINED EARNINGS, End of year	\$18,109,626	\$17,131,854

See notes to financial statements.

# STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2001 AND 2000

	2001	2000
CASH FLOWS FROM OPERATING ACTIVITIES:		
Operating income Other nonoperating revenue	\$ 1,714,281	\$ 4,390,235
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation Changes in assets and liabilities:	2,286,365	2,009,979
Accounts receivable	148,267	(26,434)
Prepaid expenses and other assets	(33,231)	9,444
Accounts payable and other accrued liabilities	155,609	(24,851)
Accrued payroll	(690,900)	13,889
Accrued sick leave	8,042	99,521
Net cash provided by operating activities	3,588,433	6,471,783
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of investments	(13,334,981)	(87,318)
Sale of investments	14,446,161	3,432,516
Interest received	1,003,656	1,120,775
Net cash provided by investing activities	2,114,836	4,465,973
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Proceeds on issuance of debt	10.070	
Principal payments on debt	19,078	(1, 100, 2, (7))
Interest on debt	(1,243,846)	(1,182,367)
Additions to wastewater utility plant	(2,264,793) (911,804)	(2,301,198) (6,866,894)
Net cash used in capital and related financing	()11,004)	(0,800,894)
activities	(4,401,365)	(10,350,459)
INCREASE IN CASH AND CASH EQUIVALENTS	1,301,904	587,297
CASH AND CASH EQUIVALENTS, Beginning of year	2,031,489	1,444,192
CASH AND CASH EQUIVALENTS, End of year	\$ 3,333,393	\$ 2,031,489
SCHEDULE OF NONCASH INVESTING, CAPITAL AND		

FINANCING ACTIVITIES:

At December 31, 2001 and 2000, Wastewater System had outstanding liabilities of \$204,775 and \$978,922, respectively, included in accounts payable for the purchase of certain capital assets.

See notes to financial statements.

### NOTES TO FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2001 AND 2000

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

*Financial Reporting Entity* - The City of Hamilton! Ohio -- Wastewater System (Wastewater System) is a utility operating as a separate enterprise fund of the City of Hamilton! Ohio (City). The Wastewater System is controlled by and is dependent on the City's executive and legislative branches. Control by or dependence on the City is determined on the basis of outstanding debt secured by revenues or general obligations of the City, obligation of the City to finance any deficits that may occur, or receipt of subsidies from the City.

*Wastewater Utility Plant* - Expenditures which increase values or extend the useful life of the respective assets are capitalized while the costs of maintenance and repairs are charged to operating expenses. Depreciation is calculated on a straight-line basis over the estimated useful life of the various classes of assets.

*Cash and Cash Equivalents* - The Wastewater System considers all highly liquid investments with a maturity of three months or less when purchased are considered to be cash and cash equivalents.

*Cash and Investments* - Certain Wastewater System cash and investments are held in the City Treasury and pooled for investment management purposes. The portion of these pooled funds owned by the Wastewater System is reported as either cash and cash equivalents or investments, as appropriate. The Wastewater System's investments are stated at fair value. Interest earned on funds invested is distributed on the basis of the relationship of the average monthly balance of all funds, including the Wastewater System. The City Treasury includes \$190,000 (2001) and \$666,815 (2000) of securities issued by the City. Based on the percentage of Wastewater System's ownership of these funds, the Wastewater System owns approximately \$45,000 and \$119,000 of City securities at December 31, 2001 and 2000.

*Bond Discounts and Issuance Costs* - Unamortized bond discounts and issuance costs are amortized on the interest method over the term of the related bonds. Amortization of bond discount and issuance costs amounted to \$14,834 and \$21,864, respectively, in 2001 and \$15,135 and \$22,295, respectively, for 2000.

*Income Taxes* - The Wastewater System, which is owned and operated by the City, is exempt from income taxes since it is a division of a municipality.

*Contributed Capital* - Contributed capital consists of fixed assets donated or acquired from restricted grants and is recorded at fair market value at the date received. Depreciation on contributed fixed assets resulting from grants or donated items is charged to contributed capital. Effective January 1, 2001, the recording of contributed capital was changed in accordance with GASB No. 33.

*Change in Accounting Principles* - For fiscal year 2001, the System implemented GASB Statement No. 33, "Accounting and Financial Reporting for Non-exchange Transactions," and GASB Statement No. 36, "Recipient Reporting for Certain Shared Non-exchange Revenues," an amendment of GASB No. 33, which changes how the System reports certain types of revenues. With the effect of GASB

Statement No. 33, contributed capital will be reported as a non-operating revenue instead of as a direct increase in the fund balance. For the year ended December 31, 2001, no additions to contributed capital were recorded.

*Measurement Focus, Basis of Accounting and Basis of Presentation* - The financial statements are prepared in accordance with standards promulgated by the Governmental Accounting Standards Board (GASB). These standards include the effective pronouncements of the National Council on Governmental Accounting and the American Institute of Certified Public Accountants which are considered to be "accounting principles generally accepted in the United States of America" for state and local entities, until they are altered, amended, supplemented, revoked or superseded by a subsequent GASB pronouncement. The Wastewater System has elected to apply only Financial Accounting Standards Board (FASB) pronouncements issued on or before November 30, 1989, that do not conflict with or contradict GASB pronouncements.

*Use of Estimates* - The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### 2. ACCOUNTS RECEIVABLE

	December 31,	
	2001	2000
Earned and unbilled consumer accounts Earned and billed consumer accounts Other Less allowance for uncollectible accounts	\$ 414,956 1,877,759 204,557 (838,990)	\$ 461,613 1,853,857 208,699 (711,000)
Total	\$1,658,282	\$1,813,169

### 3. CASH AND INVESTMENTS

The Wastewater System follows the practice of pooling cash and investments with the City Treasurer. Pooled cash and investments totaled \$11,351,457 at December 31, 2001 and consisted of demand deposits, money market funds and government securities.

**Deposits** - The carrying amount of the Wastewater System's deposits at December 31, 2001 was \$1,887,918 and the corresponding depository balance was \$1,915,649. The difference between the carrying amount and the depository balance is due to outstanding checks and deposits in transit. Of the deposit balance, collateralization was as follows: \$31,992 by Federal depository insurance and the remaining \$1,883,658 was uninsured and uncollateralized as defined by the *Governmental Accounting Standards Board*. The uncollateralized deposits were, however, covered by a pledged collateral pool not held in the City's name, as permitted under Ohio law.

*Investments* - The State of Ohio statutes, Wastewater Revenue Bond indentures and the City Charter authorize the City to invest in obligations of the U.S. Treasury, agencies, instrumentalities, and repurchase agreements.

The Wastewater System's investments are categorized as either (1) insured or registered, or securities held by the City or its agent in the City's name: or (2) uninsured and unregistered, with securities held by the counterparty's trust department or agent in the City's name; or (3) uninsured and unregistered with securities held by the counterparty or its trust department or agent but not in the City's name.

	Categories		Total	
Investments:	1	2	– Fair Value	
Categorized investments:				
Pooled investments held by City Treasurer	\$ 9,792,879	N/A	\$ 9,792,879	
Investment held in Trust: U.S. Government Securities	N/A	\$ 2 502 670	2 502 (70	
		\$ 3,502,670	3,502,670	
Total categorized investments	9,792,879	3,502,670	13,295,549	
Non-Categorized investments -				
STAR Ohio pooled, held by City Treasurer	N/A	N/A	1,445,475	
Total investments	<u>\$ 9,792,879</u>	\$ 3,502,670	<u>\$14,741,024</u>	

**Reconciliation of Cash, Cash Equivalents and Investments -** The classification of cash, cash equivalents and investments on the financial statements is based on criteria set forth in GASB Statement No. 9. Repurchase agreements and STAR Ohio are treated as cash equivalents. The classification of cash and cash equivalents (deposits) for purposes of this note are based on criteria set forth in GASB Statement No. 3.

A reconciliation between classifications of cash and cash equivalents and investments on the financial statements and the classifications used in this note are as follows:

	Cash and Cash Equivalents	Investments
Per Balance Sheet Investments:	\$3,333,393	\$13,295,549
STAR Ohio	(1,445,475)	1,445,475
Per GASB Statement No. 3	\$1,887,918	\$14,741,024

### 4. RESTRICTED ASSETS

Restricted assets consist of Wastewater System assets whose use has been restricted by bond indenture, City Charter or City Council ordinance for debt service or capital improvements or wastewater rate stabilization. Restrictions and related assets are as follows:

	December 31,	
	2001	2000
Debt service Construction of capital improvements Reserve for debt service Rate stabilization	\$ 383,756 593,034 2,309,942 1,990,753	\$ 384,459 3,955,775 2,342,686 1,998,758
Total	\$5,277,485	\$8,681,678

Outstanding commitments for construction of capital improvements, some of which will be financed by use of restricted assets, totaled approximately \$769,000 and \$1,284,000 at December 31, 2001 and 2000.

### 5. LONG-TERM DEBT

	Dece	mber 31,
	2001	2000
Wastewater System Mortgage Revenue Bonds, 1998 Series, due serially through 2023, with interest from 3.7% to 5.2% net of unamortized discount of \$107,475 in 2001 and \$115,431 in 2000	\$20,527,525	\$21,054,569
Wastewater System Mortgage Revenue Bonds, 1996 Series, due serially through 2021, with interest from 4.1% to 6.1% net of unamortized discount of \$83,387 in 2001 and		+,,eo,
\$90,265 in 2000 Ohio Water Development Authority Notes:	8,256,613	8,474,735
1988 Note, due serially through 2013 with interest rate at 8.48% 1996 Note, due serially through 2001 with interest rate at 6.3%	8,159,483	<b>8,</b> 571,573 71,755
Total	36,943,621	38,172,632
Less current portion	(1,242,035)	(1,243,845)
Total	\$35,701,586	\$36,928,787

All property and revenue of the Wastewater System facilities have been pledged as collateral on the indebtness.

Under the terms of the revenue bond indenture, the City has agreed to certain covenants including, among other things, maintaining revenue levels and providing for operating expenses and debt service. The Mortgage Revenue Bonds are insured under a municipal bond insurance policy. Under the terms of the policy, the payments of principal and interest are guaranteed by the insurer.

Maturities of long-term debt at December 31, 2001 are as follows:

		OWDA Loans		
Years	Principa	Interest	Total Debt Service	
2002	\$ 447,0	35 \$ 691,924	\$ 1,138,959	
2003	484,9	43 654,015		
2004	526,0	,		
2005	570,6		1,138,959	
2006	619,0		1,138,959	
2007 - 2011	3,977,7			
2012 - 2016 2017 - 2021	1,533,98	33 174,457	1,708,440	
	\$ 8,159,48	33 \$ 4,938,548	\$ 13,098,031	
		Wastewater Revenue	Bonds	
Years			Total	
rears	Principal	Interest	Debt Service	
2002	\$ 795,00	0 \$ 1,500,965	\$ 2,295,965	
2003	830,00		2,296,255	
2004	865,00		2,294,145	
2005	905,00		2,294,610	
2006	950,00		2,297,315	
2007 - 2011	5,480,00		11,479,718	
2012 - 2016	7,055,00	, , , -	11,488,510	
2017 - 2021	9,170,00		11,476,903	
2022 - 2025	2,925,00	0 230,100	3,155,100	
	\$ 28,975,00	0 \$ 20,103,521	\$ 49,078,521	

# 6. DEFINED BENEFIT PENSION PLANS AND OTHER POSTEMPLOYMENT BENEFITS

All of the City's full-time employees participate in one of two separate retirement systems which are cost-sharing multiple employer defined benefit pension plans. The following information was provided by the Public Employees Retirement System of Ohio (the "PERS") to assist the City in complying with GASB Statement No. 27, "Accounting for Pensions by State and Local Governmental Employers."

All employees of the City, except full-time uniformed police officers and full-time firefighters, participate in the PERS, a cost-sharing multiple employer defined benefit pension plan. The PERS provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. Chapter 145 of the Ohio Revised Code provides statutory authority to establish and amend benefits. PERS issues a stand-alone financial report that includes financial statements and required supplementary information for the PERS. Interested parties may obtain a copy by making a written request to 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 466-2085 or 1-800-222-7377.

The Ohio Revised Code provides statutory authority for employee and employer contributions. Employees contribute 8.5% of their annual compensation. The PERS Retirement Board instituted a temporary employer contribution rate rollback for calendar year 2001. The rate rollback was 20% for state and local divisions. The employer contribution rate for 2001 was 13.55% of covered payroll; 9.25% was the portion used to fund pension obligations and 4.30% was used to fund health care for 2001. The 2000 and 1999 employer contribution rates were 10.84% and 13.55%, respectively. The contribution requirements of plan members and the City are established and may be amended by the Public Employees Retirement Board. The Wastewater System's contributions to PERS for the years ending December 31, 2001, 2000, and 1999, were \$206,000, \$128,000 and \$132,000, respectively, equal to the required contributions for each year.

The PERS of Ohio provides postemployment health care benefits to age and service retirants with ten or more years of qualifying Ohio service credit and to primary survivor recipients of such retirants. Health care coverage for disability recipients is also available. The health care coverage provided by the PERS of Ohio is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to the PERS of Ohio is set aside for the funding of post retirement health care. The Ohio Revised Code provides statutory authority requiring public employers to fund postemployment health care through their contributions to the PERS of Ohio. The portion of the 2001 employer contribution rate (identified above) that was used to fund health care for the year 2001 was 4.3% of covered payroll which amounted to \$65,000.

The significant actuarial assumptions and calculations relating to postemployment health care benefits were based on the PERS of Ohio's latest actuarial review performed as of December 31, 2000. An entry age normal actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actuarial gains and losses) becomes part of unfunded actuarial accrued liability. All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Under this approach assets are adjusted annually to reflect 25% of unrealized market appreciation or depreciation on investment assets. The investment assumption rate for 2000 was 7.75%. An annual increase of 4.75% compounded annually, is the base portion of the individual pay increase assumption. This assumes no change in the number of active employees. Additionally, annual pay increases, over and above the 4.75% base increase, were assumed to range from 0.54% to 5.1%. Health care costs were assumed to increase 4.75% annually.

Benefits are advanced-funded on an actuarially determined basis. The number of active contributing participants was 411,076. The actuarial value of the PERS of Ohio net assets available for OPEB at December 31, 2000 is \$11,735.9 million. The actuarially accrued liability and the unfunded actuarial accrued liability, based on the actuarial cost method used, were \$14,364.6 million and \$2,628.7 million, respectively.

### 7. CONTINGENT LIABILITIES

Various claims and lawsuits are pending against the City involving the Wastewater System. With the possible exception described in the following paragraph, the City believes that the ultimate disposition of such claims and lawsuits will not have a material adverse effect on the financial position of the Wastewater System.

The City is party to certain litigations with Butler County over matters relating to the contract under which the City sells surplus water to the County. The County's claims include allegations of over billing, failures to perform and improper allocation of certain general and administrative charges of the City and expenses of the City's utility systems. Since that time, and on April 26, 2002 the legislative bodies of the City and the County directed the entering into of a settlement memorandum with the intent to resolve all issues currently in litigation. However, should this agreement be the subject of successful attack in a subsequent determination, it could be necessary for the City to increase taxes to pay any judgment against the City and such increase could be material.

### 8. RELATED PARTY TRANSACTIONS

The Wastewater System purchases electricity from the City's Electric System. Included in expenses are purchases from the Electric System of approximately \$460,000 in 2001 and \$487,000 in 2000.

The net amount owed to other City funds was \$\$326,000 and \$231,000 at December 31, 2001 and 2000, respectively.

The City allocates the cost of certain administrative services. In addition, the City has established internal service funds which provide services to various City departments. Charges to the Wastewater System for these services were \$1,950,000 in 2001 and \$2,743,000 in 2000 and are included in operating expenses.

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# Deloitte & Touche

Honorable City Council City of Hamilton! Ohio and Jim Petro, Auditor of State of Ohio

We have audited, in accordance with auditing standards generally accepted in the United States of America, the balance sheet of the City of Hamilton! Ohio - Wastewater System (Wastewater System) as of December 31, 2001, and the related statements of operations and changes in retained earnings and cash flows for the year then ended, and have issued our report thereon dated May 29, 2002.

In connection with our audit, nothing came to our attention that caused us to believe that the Wastewater System failed to comply with the terms, covenants, provisions or conditions of Sections 5.2, 5.5, 5.6, and 5.14 of the Indenture dated July 1, 1996 and Sections 5.2, 5.5, 5.6 and 5.14 of the Indenture dated January 15, 1998, with U.S. Bank (formerly Firstar Bank), trustee, insofar as they relate to financial and accounting matters. However, our audit was not directed primarily toward obtaining knowledge of noncompliance with such Sections.

This report is intended solely for the information and use of the City Council and management of the City of Hamilton! Ohio, Auditor of State of Ohio and U.S. Bank and is not intended to be and should not be used by anyone other than these specified parties.

)eloitte & Touche LLP

May 29, 2002



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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# **CITY OF HAMILTON-WASTEWATER SYSTEM**

# **BUTLER COUNTY**

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED AUGUST 6, 2002