#### CITY OF MAPLE HEIGHTS, OHIO

#### SINGLE AUDIT REPORT

**DECEMBER 31, 2001** 



88 East Broad Street Columbus, Ohio 43215

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Honorable Mayor, Finance Director, and Members of City Council City of Maple Heights 5353 Lee Road Maple Heights, Ohio 44137

We have reviewed the Independent Auditor's Report of the City of Maple Heights, Cuyahoga County, prepared by James G. Zupka, CPA, Inc., for the audit period January 1, 2001 through December 31, 2001. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Maple Heights is responsible for compliance with these laws and regulations.

JIM PETRO Auditor of State

July 16, 2002



#### CITY OF MAPLE HEIGHTS, OHIO AUDIT REPORT FOR THE YEAR ENDED DECEMBER 31, 2001

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#### JAMES G. ZUPKA, C.P.A., INC.

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Ohio Society of Certified Public Accountants

#### REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor, Finance Director, and Members of City Council City of Maple Heights, Ohio

We have audited the general purpose financial statements of the City of Maple Heights, Ohio (the City), as of and for the year ended December 31, 2001, and have issued our report thereon dated April 17, 2002. The City adopted Governmental Accounting Standards Board Statements Number 33 and 36 for the year ended December 31, 2001, as described in Note 2 of the general purpose financial statements. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the City's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of noncompliance which we have reported to the management of the City of Maple Heights, Ohio in a separate letter dated April 17, 2002.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

However, we noted other matters involving the internal control over financial reporting which we have reported to the management of the City of Maple Heights in a separate letter dated April 17, 2002.

This report is intended for the information and use of the audit committee, management, members of City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

James G. Zupka Certified Public Accountant

April 17, 2002

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# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Honorable Mayor, Finance Director, and Members of City Council City of Maple Heights, Ohio

#### **Compliance**

We have audited the compliance of the City of Maple Heights, Ohio, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended December 31, 2001. The City of Maple Heights, Ohio's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City of Maple Heights, Ohio's management. Our responsibility is to express an opinion on the City of Maple Heights, Ohio's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Maple Heights, Ohio's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City of Maple Heights, Ohio's compliance with those requirements.

In our opinion, the City of Maple Heights, Ohio, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2001. However, the results of our auditing procedures disclosed immaterial instances of noncompliance with those requirements that we have reported to the management of the City in a separate letter dated April 17, 2002.

#### **Internal Control Over Compliance**

The management of the City of Maple Heights, Ohio, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City of Maple Heights, Ohio's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

#### **Schedule of Expenditures of Federal Awards**

We have audited the general purpose financial statements of the City of Maple Heights, Ohio, as of and for the year ended December 31, 2001, and have issued our report thereon dated April 17, 2002. Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the general purpose financial statements of the City of Maple Heights, Ohio. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

This report is intended solely for the information and use of members of the audit committee, management, City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

James G. Zupka
Certified Public Accountant

April 17, 2002

#### CITY OF MAPLE HEIGHTS, OHIO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2001

Federal Grantor/	Federal	<b>Pass-Through</b>	1
Pass Through Grantor/Expenditures/	<b>CFDA</b>	Identifying	<b>Federal</b>
Program Title	Number	Number	<b>Expenditures</b>
United States Department of Transportation  Passed through the Ohio Department of Transportation  Highway Planning and Construction  Total United States Department of Transportation	20.205	N/A	\$1,622,311 1,622,311
United States Department of Housing and Urban Development CDBG Entitlement Grant Total United States Department of Housing and Urban Development	14.218	N/A	285,863 285,863
United States Department of Justice COPS Fast Grant Total United States Department of Justice	16.726	N/A	27,060 27,060
United States Department of Health and Human Services Special Programs for the Aging - Title III - Part C - Nutrition Services	93.045	N/A	42,670
Total United States Department of Health and Human Services			42,670
<b>Total Expenditures of Federal Awards</b>			\$1,977,904 ======

See accompanying notes to the Schedule of Expenditures of Federal Awards.

#### CITY OF MAPLE HEIGHTS, OHIO NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2001

#### NOTE 1: SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Expenditures of Federal Awards is a summary of the activity of the City's federal award program. The schedule has been prepared on the cash basis of accounting.

#### CITY OF MAPLE HEIGHTS SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 & .505 DECEMBER 31, 2001

#### 1. SUMMARY OF AUDITOR'S RESULTS

2001(i)	Type of Financial Statement Opinion	Unqualified
2001(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
2001(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
2001(iii)	Was there any reported noncompliance at the financial statement level (GAGAS)?	No
2001(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
2001(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
2001(v)	Type of Major Programs' Compliance Opinions	Unqualified
2001(vi)	Are there any reportable findings under .510?	No
2001(vii)	Major Programs (list):	U.S. Department of Transportation Highway Planning and Construction
2001(viii)	Dollar Threshold: A/B Programs	Type A: \$300,000 Type B: All Others
2001(ix)	Low Risk Auditee?	Yes

#### CITY OF MAPLE HEIGHTS SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 & .505 DECEMBER 31, 2001

2.	<b>FINDINGS</b>	RELATED	TO THI	E FINANCIAL	<b>STATEMENTS</b>	REQUIRED	TO	BE
	REPORTEI	D IN ACCOL	RDANCE	WITH GAGA	S			

None.

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None.

#### CITY OF MAPLE HEIGHTS, OHIO STATUS OF PRIOR CITATIONS AND RECOMMENDATIONS FOR THE YEAR ENDED DECEMBER 31, 2001

There were no prior audit findings or questioned costs for federal awards reported in 2000.

### CITY OF MAPLE HEIGHTS, OHIO



#### COMPREHENSIVE ANNUAL FINANCIAL REPORT

For the year ended December 31, 2001

PREPARED BY THE DEPARTMENT OF FINANCE

Keith D. Schuster, CPA Director

Gary S. Vargo Assistant Director

# INRODUCTORY SECTION

#### CITY OF MAPLE HEIGHTS, OHIO

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#### HONORABLE MAYOR SANTO T. INCORVAIA AND MEMBERS OF CITY COUNCIL CITY OF MAPLE HEIGHTS, OHIO

We are pleased to submit the Comprehensive Annual Financial Report of the City of Maple Heights, Ohio for the year ended December 31, 2001. This report contains complete disclosure of the City's financial position and results of operations for the year. The CAFR consists of three sections: the Introductory Section which contains the table of contents, this letter of transmittal, a list of principal City officials, and organizational charts of the City; the Financial Section with the opinion letter of the City's independent auditor, the General Purpose Financial Statements and the accompanying Notes to the Financial Statements, the combining financial statements by fund type, and other schedules which provide detailed information for the 2001 fiscal year; and the Statistical Section which details selected financial, economic, and demographic information about the City for the past ten years.

#### MANAGEMENT REPRESENTATION

The City, and more specifically the Finance Department, assumes the responsibility for the accuracy, completeness, fairness of presentation, and all disclosures contained within this report and believes that the data included is accurate in all material respects. Further, it is our intention to present it in a manner that would fairly set forth the financial position of the City and results of operations as measured by its various activities.

#### **REPORTING ENTITY**

For financial reporting purposes, in conformity with the standards of the Governmental Accounting Standards Board, this report includes all funds and account groups that are controlled by or are dependent on the City's governing board. Other governmental type entities within the City have substantial autonomy and separate governmental characteristics include the Maple Heights Board of Education, Cuyahoga County Regional Library, Public Employees Retirement Systems, and all utilities servicing the City. These organizations are administered by boards separate from or independent of the City Council. These entities are not funded by the City nor is the City obligated to finance any deficits they might incur and the City does not guarantee their indebtedness. They have not met the established criteria for inclusion in the reporting entity, and accordingly are excluded from this report.

#### CITY BACKGROUND

The City of Maple Heights is located in Cuyahoga County in Northeastern Ohio, immediately southeast of the City of Cleveland. The City was incorporated as a village in 1915 and become a city in 1932. It is in the former Cleveland Standard Metropolitan Statistical Area (SMSA) which in 1990 was the 19th largest SMSA of 323 in the United States.

The City is in the Cleveland-Lorain-Elyria-Primary Metropolitan Statistical Area (PMSA), comprised since 1994 of Ashtabula, Cuyahoga, Geauga, Lorain and Medina counties. The City is also in the Cleveland-Akron-Lorain Consolidated Metropolitan Statistical Area (CMSA), the 13th most populous of 20 in the United States.

According to Fortune Magazine, in 2001 nine of the 500 largest corporations in the United States, based on sales, are headquartered within the PMSA.

The City's 2000 population of 26,156 placed it as the 12th largest city in the urbanized County.

The City's area is 5.5 square miles, broken down by land use of that area as follows:

Residential		68%
Commercial/Industrial		23
Governmental (including parks) and Other Tax Exempt (a)		7
Undeveloped	V	2

(a) Exempt from property taxation.

The City is served by diversified transportation facilities. Immediate access is to three state and U.S. highways and to Interstate Highways I-480 and I-271. The City is adjacent to areas served by Norfolk-Southern and Amtrak and is served by nearby Cleveland Hopkins International, Burke Lakefront, and Cuyahoga County airports.

The City is provided with banking and financial services by major local commercial banks and savings and loan associations, including local offices of such institutions having principal offices elsewhere.

One daily newspaper and two weekly newspapers serve the City. The City is within the broadcast area of 10 television stations and approximately 30 AM and FM radio stations. Cable TV service is provided by Adelphia and Wide-Open West.

Public elementary and secondary education is provided by the four elementary schools, one middle school, and one high school operated by the Maple Heights City School District. A large regional branch of the Cuyahoga County Public Library is located in the City.

Within commuting distance are several public and private two-year and four-year colleges and universities, including Cleveland State University, Kent State University, Case Western Reserve University, Baldwin-Wallace College, John Carroll University and Cuyahoga Community College.

#### **CITY SERVICES**

Among City-owned facilities, all with an aggregate estimated value (for insurance purposes) of \$13,343,000, are a city hall, police station, jail detention center and two fire stations.

The Library/Civic Center, financed with voted City bonds, houses the facilities of the City's regional library and the civic center activities operated by the Recreation Department and Office on Aging. Among those activities is the Senior Citizen Program, which includes a nutrition program, recreational and medical services staffed by volunteer professionals, and social and transportation services. The Library, part of the Cuyahoga County Library District, houses 281,000 volumes and serves as the regional library for the Library District's business-related materials.

The Maple Heights Police Department is committed to being a caring and sensitive organization. It is staffed by men and women dedicated to serving the community in a selfless manner. Security of persons and property is foremost on the minds of these devoted officers.

The Maple Heights Fire Department, in addition to providing exemplary services to the residents of the community will, in partnership with the Village of Oakwood, provide fire and EMS services to the neighboring Village of Walton Hills.

The City provides an extensive recreational program, including a 130-acre public park system that consists of two parks, each with a swimming pool, lighted tennis courts and baseball fields. These parks are situated so that no City resident lives more than a mile from a park. In addition, the City provides residents with seven neighborhood parks and playgrounds.

Located within the City are three major shopping centers, the largest being Southgate USA, a non-enclosed retail shopping center covering a four block area and reported to be one of the largest outdoor shopping centers in the country. It houses approximately 104 tenants, including a professional medical arts building, three branch banking facilities, one major furniture store, and numerous entertainment and restaurant facilities, as well as various other service and retail operations.

Thirty-three acute-care hospitals with a total bed capacity in excess of 15,000 serve the PMSA. City residents are served primarily by nearby Marymount Hospital (279 beds), Meridia South Pointe (169 beds), Bedford Medical Center (University Hospital Health System 110 beds).

#### **CITY GOVERNMENT**

The City operates under and is governed by its Charter, first adopted by the voters in 1931 and which has been and may be amended by the voters from time to time. The City is also subject to some general laws applicable to all cities. Under the Ohio Constitution, the City may exercise all powers of local self-government and police powers to the extent not in conflict with applicable general laws. The Charter provides for a Mayor-Council form of government.

Legislative authority is vested in an eight-member Council. The President of Council is elected at-large, and seven members are elected from districts, all for two-year terms. The Council fixes compensation of City officials and employees and enacts ordinances and resolutions relating to the City services, tax levies, appropriating and borrowing money, licensing and regulating businesses and trades, and other municipal purposes. The Charter establishes certain administrative departments; the Council may establish divisions of those departments and additional departments.

The City's chief executive and administrative officer is the Mayor who is elected by the voters specifically to that office for a four-year term. The Mayor is also the Safety Director and presides over the Mayor's Court.

The Mayor appoints, subject to the approval of Council, the directors of the City's departments, including the Director of Finance. The Mayor also appoints members to a number of boards and commissions and appoints and removes, in accordance with applicable civil service requirements, most appointed officers and employees. The Mayor may veto any legislation passed by the Council. A veto may be overridden by a two-thirds vote of all members of the Council.

#### ECONOMIC CONDITIONS AND OUTLOOK

The City has a long history of managing its finances in a prudent manner. It has done so despite the significant challenges involved in managing a mature, primarily residential community with a changing local economy and transitional workforce.

During 2001, the local economy reflected the significant changes that occurred on the national level. For example, companies in the steel industry faced bankruptcy and restructuring. Metal Processing Corp. filed for bankruptcy protection in October 2001. Bluff City Steel purchased the assets of Metal Processing Corp. in December 2001.

The Norfolk-Southern Railroad opened an intermodal facility in June 2001. According to the Greater Cleveland Growth Association, the facility has been described as a "regional economic development tool".

The City expects to be a participant in the Cuyahoga County Brownfield Redevelopment Program. This program will address the redevelopment of the former Cook United building, which has been vacant since 1984. This program is earmarked for sites in the County that cannot be redeveloped without substantial environmental remediation. It is anticipated that this site may be available for redevelopment during 2002.

During 2001, the City moved forward with the replacement of all of its traffic signals. The project involves installing new high-tech signals and equipment to replace all 206 traffic signals. The system, which uses microcomputers, loop detectors and moderns to make on-the-spot timing adjustments, is designed to alleviate traffic congestion and reduce air pollution. This \$3 million dollar project is 100% federally funded. The project should be completed by June 2002.

The City was awarded a grant and loan from the State of Ohio Issue II program for the year 2001. This project will include the complete reconstruction and widening of Northfield Road, from I-480 to Rockside Road. This work will be a joint effort for the cities of Maple Heights, Bedford, and Bedford Heights, as well as the Cleveland Division of Water. The \$3 million dollar project cost will be funded with a grant of \$1.6 million and a 20 year no interest loan of \$1.4 million. Construction is expected to be begin in September 2002.

In 1989, the City entered into an agreement with the neighboring Village of Valley View to operate a joint enterprise zone, named the "Southport Business Center." Since its inception, the Southport Business Center has created more than 700 jobs. Under the joint enterprise zone agreement, 10% of all tax revenues generated by the existence of the enterprise zone will be turned over to the City during the term of the tax abatement, but in no case for fewer than 10 years. This agreement expired in 1999. For 2001 and 2000 the amounts paid to the City were \$47,184 and \$61,261, respectively.

#### **Community Development**

The City has initiated a variety of programs to assist property owners in improving their properties. All of these programs and improvements have been implemented to the extent possible by leveraging local City funds with available State and Federal funds. For example, the City has created a tool lending program, a senior assistance program which includes free driveway snow plowing, and a federally funded home exterior maintenance program, which offers grants to homeowners to correct housing violations through linkages with the Cuyahoga County Department of Development (CDBG). Numerous Community Development projects were in progress in 2001. These projects include:

- **Broadway Streetscape** During 2001, the City completed Phase I and Phase II of the beautification of Broadway Avenue. The City received \$300,000 in Community Development Block Grant (CDBG) funds to assist with the project. The City also contributed \$400,000 for this project. In addition, the City has been awarded an additional \$150,000 from CDBG monies in 2002 for Phase III, which will consist of renovations to Library Lane and additional curb work along Broadway Avenue.
- Home Exterior Maintenance Program This program administered by the City, provides financial assistance to low to moderate homeowners to repair their house. Assistance is provided to those in violation of the housing code or those in need of maintenance. In 2001, the City received a \$50,000 grant from Community Development Block Grant funds that assisted 25 homeowners.
- Sidewalk Improvement Program The City has operated a Sidewalk Improvement Program since 1991. The program boasts a 50/50 (or the City will pay 75% of cost for Homestead Exemption homeowners) sharing of repair/replacement cost between residents and the City, to replace damaged and unsafe sidewalks throughout the City. In 2001, the City of Maple Heights provided financial assistance totaling \$69,640.
- Cuyahoga County Link-Deposit Program In 2001, the Cuyahoga County Treasurers Office offered this program to Maple Heights residents. The program offers participants a 3% interest rate reduction on any property improvement loan. During 2001, 94 applications were received for a total of \$711,605 with an average loan amount of \$7,570.
- Cuyahoga County Home Loan Rehabilitation Program In 2001, The Cuyahoga County Office of Development offered these to Maple Heights residents. The program offers reduced interest rates to those who qualify. During 2001,14 loans valued at \$336,000 were granted for an average loan amount of \$24,000.

#### **Proprietary Functions**

The City began operating the Maple Heights Transit System in 1935. In 1975 the City contracted with the Greater Cleveland Regional Transit Authority (GCRTA) (which provides public transportation services throughout the County), establishing a uniform fare structure and mutual transfer privileges as part of an effort to coordinate transit service within the County. The Authority reimburses the City for costs of transportation services provided and furnishes some equipment as required. In 1999, the City renegotiated a new five-year operating agreement with GCRTA that expires on December 31, 2004. The City's transit system currently provides service, to residents of and employees in the City, between the City and nearby communities and downtown Cleveland. It has 43 employees, operates 21 buses, and maintains a bus storage and maintenance garage.

During 2001, the City continued operating a "Community Circulator" route utilizing buses much smaller than the standard 50 passenger coaches. The intent of the "circulator" is to provide neighborhood bus service to major shopping areas and as a connector with major cross-town and downtown destinations.

#### **Department Highlights**

The Maple Heights Mayor's Court was established in 1979 and processes an average of 11,000 cases per year for violations relating to housing codes, traffic, and misdemeanor offenses in Maple Heights. By law, mayor's courts can only hear guilty pleas. All other pleas are transferred to Garfield Heights Municipal Court.

During 2001, Mayor's Court collected \$400,000 in fines and court costs. Operating costs for mayor's court were \$340,000 and included court costs due to the State of Ohio and Garfield Heights Municipal Court.

#### **Debt Administration**

The City's outstanding note liability at December 31, 2001 is \$970,000. General Obligation Notes were issued for Street Improvements and Turney Road reconstruction. The long-term debt balance payable at the end of 2001 was \$12,009,819.

#### FINANCIAL INFORMATION

#### **Discussion of Controls**

The accounting system of the City of Maple Heights is organized and operated on the basis of funds and account groups. Each fund is an independent accounting entity with a self-balancing set of accounts which report the financial position and results of that fund.

The City of Maple Heights adopted the modified accrual/accrual basis of accounting in 1985 in accordance with the provisions of the Governmental Accounting Standards Board. This method accounts for the Governmental and Fiduciary Fund Types on the modified accrual basis and the Proprietary Funds on the accrual basis. Under the modified accrual basis, governmental fund revenues and receivables are recognized when measurable and available. Expenditures are recognized when the obligation is incurred, except for principal and interest on long-term obligations which are recorded when they become due. Proprietary Funds are accounted for on the accrual basis, where revenues are recognized when earned and expenses are recognized when incurred. Each year the City adopts a preliminary budget, based on estimated resources prior to July 15. During the fourth quarter a temporary budget, based on the preliminary budget, is adopted for the first three months of the following year. A final budget for the fiscal year is passed prior to March 31. Budget amendments require the resolution of City Council.

Internal controls have been developed to provide reasonable assurance regarding the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefit it provides and the evaluation of costs and benefits requires judgments by management.

#### **General Government Functions**

The following summary schedule compares revenues and other sources for general governmental functions which include the General, Special Revenue, Debt Service, and Capital Projects Funds and includes a discussion of material differences from 2000 to 2001.

			Increase	
			(Decrease)	Percent
	2001	2000	From 2000	of Total
Revenues				
Property Taxes	\$ 5,127,262	\$ 5,496,972	\$ (369,710)	14.55%
Municipal Income Taxes	6,825,211	6,476,684	348,527	19.37
Intergovernmental	7,867,114	4,761,761	3,105,353	22.32
Charges for Services	1,176,976	1,110,077	66,899	3.34
Fees, Licenses, Permits	908,732	1,039,265	(130,533)	2.58
Fines and Forfeitures	529,972	557,865	(27,893)	1.50
Special Assessments	67,229	145,187	(77,958)	.19
Interest Income	345,194	502,028	(156,834)	.98
Workers Compensation				
Settlements and Refunds	85,500	21,253	64,247	.24
Miscellaneous Income	329,712	285,824	43,888	.94
Other Sources				
Proceeds from Sale of Debt	2,995,000	2,995,000		8.50
Proceeds from Sale of	, .			
Fixed Assets	4,784	1,587	3,197	.01
Operating Transfers-In	8,977,531	7,993,720	983,811	<u>25.48</u>
Total	\$ <u>35,240,217</u>	\$ <u>31,387,223</u>	\$ <u>3,852,994</u>	<u>100.00</u> %

#### Revenue Changes

The decrease in Property Taxes of \$369,710 was due to an increase in delinquent taxes receivable for 2001.

The increase in Intergovernmental Revenues of \$3,105,353 was the result of increased receipts of prisoner recovery, receipts associated with the Industrial Avenue project, and receipts associated with the Traffic Signalization program.

The increase in Municipal Income Taxes of \$348,527 was due to an increase in revenues collected from payroll taxes.

The following summary schedule compares expenditures and other uses for general governmental functions which include the General, Special Revenue, Debt Service, and Capital Projects Funds and includes a discussion of material differences from 2000 to 2001.

	2001	2000	Increase (Decrease) From 2000	Percent of Total
Expenditures				<del></del>
Security of Persons and				
Property	\$ 9,194,355	\$ 8,559,103	\$ 635,252	24.81%
Public Health and				
Welfare	79,913	74,495	5,418	.22
Leisure Time Activities	1,579,849	1,451,390	128,459	4.26
Community Development	681,800	704,851	(23,051)	1.84
Basic Utility Services	1,421,388	1,379,139	42,249	3.84
Transportation	3,651,115	1,319,740	2,331,375	9.85
General Government	3,226,548	2,902,869	323,679	8.70
Capital Outlay	4,005,890	3,469,173	536,717	10.81
Debt Service:				
Principal Retirement	4,051,507	1,098,631	2,952,876	10.93
Interest and Fiscal				
Charges	575,391	562,041	13,350	1.55
Other Uses	1			
Operating Transfers-	0.504.606	<b>5 5</b> 40 000	1.045.016	22.10
Out	8,594,636	7,548,820	1,045,816	23.19
Total	\$ <u>37,062,392</u>	\$ <u>29,070,252</u>	\$ <u>7,992,140</u>	<u>100.00</u> %

#### **Expenditure Changes**

The increase in Security of Persons and Property of \$633,624 was due to increases in personnel costs and other related costs.

The increase in Transportation of \$2,331,375 was due to an increase for the Industrial Avenue project.

The increase in Principal Retirement of \$2,952,876 was due to the repayment of notes in the amount of \$2,995,000.

#### **DEBT SERVICE**

The Debt Service Funds accumulate resources for the payments of principal and interest on long-term general obligations of the City and special assessments obligations with governmental commitment. The sources of revenue for the bond retirement funds include property taxes, restricted income tax, and special assessments. In December 2000, Moody's Investors Service reaffirmed the City's rating on general obligation bond issues as an A2 rating. Under state statutes, the City's debt limitation is 10.5 percent of the total assessed property valuation. As Of December 31, 2001, the City's net general obligation debt of \$7,843,526 was well below the legal limit of \$34,884,895, and net general obligation debt per capita equaled \$299.87.

Balance, December 31, 2001 General obligation bonds: 5.125% to 10.375% unvoted general	
obligation bonds due through 2004	\$ 532,978
3.75% to 4.95% unvoted general	4 052 400
obligation bonds due through 2017 8% unvoted general obligation bonds	4,052,480
due through 2013	975,000
4.70% to 5.25% unvoted general obligation	·
bonds due through 2020	2,910,000
Special assessment bonds:	8,470,458
5.125% to 10.375% special assessment	
obligation bonds due through 2004	104,022
Accrued employee benefits	2,353,384
Capital lease obligations	54,543
Loans payable	3,380,796
Notes payable	970,000
	<u>\$15,333,203</u>

#### **CASH MANAGEMENT**

Cash management is a vital component of the City's overall financial strategy. An aggressive cash management program is maintained by the Finance Director. Major considerations are cash flows necessary to pay City liabilities and available interest rates. As City funds become available, they are invested immediately in securities authorized by state statutes. Interest earnings are allocated to funds based on the requirements of the Ohio Constitution and state statutes. Interest earnings for 2001 totaled \$345,194 in the governmental funds. All investments are covered by pooled collateral with a face value equal to at least the market value of deposits.

#### RISK MANAGEMENT

In 2001, the City continued to participate in the Northern Ohio Risk Management Association (NORMA) municipal insurance pool. Originally formed in 1987, this pool is currently comprised of eleven member cities that pool resources for the purpose of gaining maximum general liability, property and casualty coverages at the least possible cost. Losses are paid in a three step process. Each member city has an individual self insurance limit (currently \$2,500). The overall pool has a retention limit (currently \$147,500) and various insurance coverages protect members of the pool to a maximum of up to \$11 million. In addition, the pool has implemented risk control techniques to minimize potential losses to member cities. The City also continued its coverage in the Ohio Rural Water Authority Workers' Compensation pool. Its participation in this pool further increases the premium credit which it receives from the State of Ohio.

#### OTHER INFORMATION

#### **Independent Audit**

The City of Maple Heights has engaged the independent accounting firm of James G. Zupka, C.P.A., Inc. to perform an annual audit. The City has received an unqualified opinion from James G. Zupka, C.P.A., Inc. and their report is included in the Financial Section of this report.

#### **AWARDS**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Maple Heights, Ohio for its Comprehensive Annual Financial Report (CAFR) for the year ended December 31, 2000. The Certificate of Achievement is the highest form of recognition in the area of governmental financial reporting and is awarded to governmental entities who publish an easily readable and efficiently organized CAFR. The report must conform to program standards established by the GFOA. These standards included generally accepted accounting principles and all applicable legal standards. The Certificate is valid for a one year period. The City of Maple Heights has received a Certificate of Achievement for the last 16 consecutive years (fiscal years ended 1985-2000). We believe the current report continues to conform to the Certificate of Achievement requirements, and we are submitting it to the GFOA to determine its eligibility for a succeeding certificate.

#### **ACKNOWLEDGMENTS**

The preparation of this report on a timely basis could not have been accomplished without the efficient and dedicated service of the entire staff of the Finance Department. We would like to express our appreciation to all staff members who have assisted and contributed to its preparation. We would also like to thank Mayor Santo T. Incorvaia, his cabinet and the members of City Council, for without their continued support, the Department of Finance could not have maintained the financial management practices required to ensure the financial integrity of the City. In addition, we thank the independent public accounting firm of James G. Zupka, C.P.A., Inc. for their efforts and professional conduct throughout the audit engagement.

Sincerely,

Keith D. Schuster, CPA Director of Finance

Gary S. Vargo

Assistant Director of Finance

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

#### City of Maple Heights, Ohio

For its Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2000

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



Ima Drewe

#### CITY OF MAPLE HEIGHTS, OHIO

#### PRINCIPAL CITY OFFICIALS DECEMBER 31, 2001

#### Title

#### Elected Officials

Mayor
Council President
Council Member - District One
Council Member - District Two
Council Member - District Three
Council Member - District Four
Council Member - District Five
Council Member - District Six
Council Member - District Seven

#### **Appointed Officials**

Building Commissioner
Chief of Fire
Mayor's Court Manager
Manager of Development
Director of Law
Director of Human Resources
Director of Service
Chief of Police
Director of Finance
Clerk of Council
City Engineer
Assistant Director of Finance
Director of Transit
Director of Human Services
Director of Administrative Services

#### Name

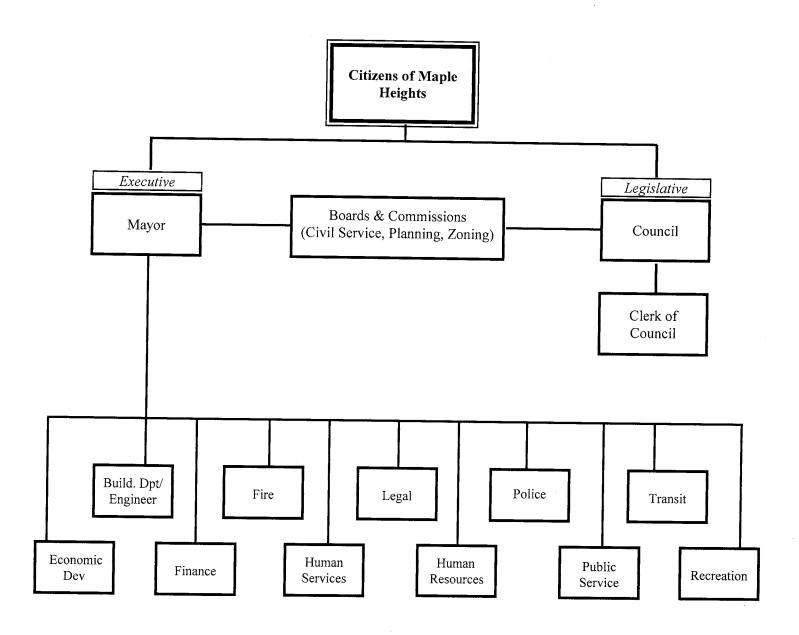
Santo T. Incorvaia
Jeffrey A. Lansky
Paul O. Priebe III
Theodore Lockmiller, Jr.
Frank C. Artino, Jr.
Michael A. White
Richard A. Taylor
Michelle R. Lowrey
B. Lee Miami

Walter Balester
James Castelucci
Leroy Colley
Martine M. Divito
Kenneth L. Fisher
Willa Hemmons
James Mahoney
Richard Maracz
Keith D. Schuster
Linda J. Sigado
Niten Timble
Gary S. Vargo
Kevin Vest

Robert A. Zienkowski

Linda Vopat

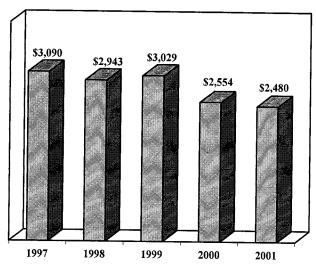
## CITY OF MAPLE HEIGHTS, OHIO ORGANIZATION CHART - DECEMBER 2001



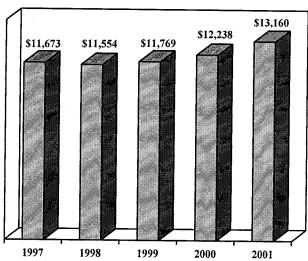
#### FINANCIAL HIGHLIGHTS

(in thousands of dollars)

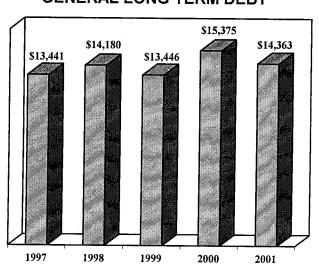
#### **GENERAL FUND - FUND BALANCE \*\***



#### **GENERAL FUND - REVENUES \***

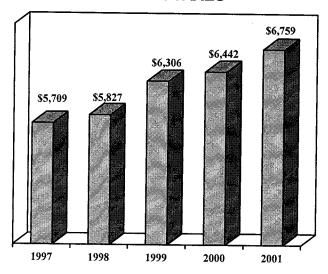


**GENERAL LONG TERM DEBT \*\*** 

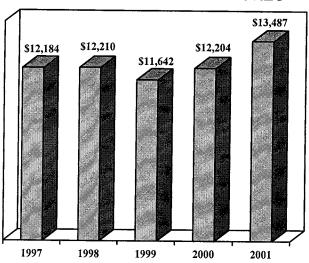


\* Budget Basis

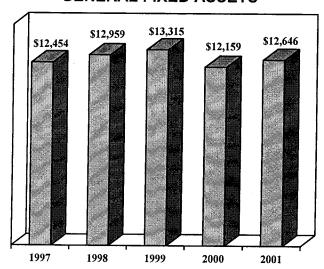
#### **INCOME TAXES \***



**GENERAL FUND - EXPENDITURES \*** 



**GENERAL FIXED ASSETS \*\*** 



<sup>\*\*</sup> GAAP Basis

#### CITY OF MAPLE HEIGHTS, OHIO

#### SCHEDULE OF STATISTICS-GENERAL FUND

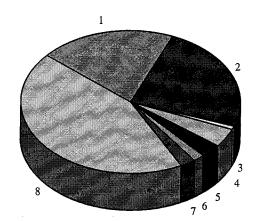
#### FOR THE YEAR ENDED DECEMBER 31, 2001

#### Operating Ratios-General Fund-Budget Basis For 2001

#### REVENUE DOLLAR BY SOURCE

Where the money came from

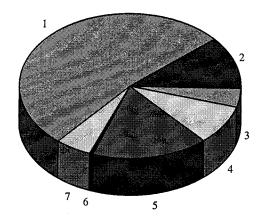
1.	Property Taxes	\$ 0.20
2.	Intergovernmental	0.24
	Charges for Services	0.01
	Fees, Licenses and Permits	0.04
5.	Fines and Forfeitures	0.03
6.	Interest Income	0.02
7.	Miscellaneous Income	0.02
8.	Operating Transfers In (Income Tax)	0.44
		\$ 1.00



#### EXPENDITURE DOLLAR BY FUNCTION

Where the money was spent

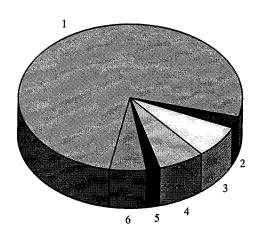
1.	Security of Persons & Property	\$ 0.52
2.	Leisure Time Activities	0.12
3.	Community Development	0.04
4.	Basic Utility Services	0.09
5.	General Government	0.17
6.	Public Health	0.01
7.	Operating Transfers Out	0.05
		\$ 1.00



#### EXPENDITURE DOLLAR BY OBJECT

What the money was spent on

1.	Salaries, Wages and Related Benefits	\$ 0.76
2.	Utilities	0.03
3.	Contractual Services	0.07
4.	Materials and Supplies	0.07
5.	Miscellaneous	0.02
6.	Operating Transfers Out	0.05
		\$ 1.00





## JAMES G. ZUPKA, C.P.A., INC.

Certified Public Accountants 5240 East 98th Street Garfield Heights, Ohio 44125

Member American Institute of Certified Public Accountants

(216) 475-6136

**Ohio Society of Certified Public Accountants** 

## INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members of City Council City of Maple Heights, Ohio The Honorable Jim Petro Auditor of State State of Ohio

We have audited the accompanying general purpose financial statements of the City of Maple Heights, Ohio, as of and for the year ended December 31, 2001, as listed in the accompanying Table of Contents. These general purpose financial statements are the responsibility of the City of Maple Heights, Ohio's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of Maple Heights, Ohio, as of December 31, 2001, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

As described in Note 18, during the year ended December 31, 2001, the City adopted Governmental Auditing Standards Board Statement 33 and 36.

In accordance with Government Auditing Standards, we have also issued a report dated April 17, 2002 on our consideration of the City of Maple Heights, Ohio's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the City of Maple Heights, Ohio, taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the accompanying Table of Contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the City of Maple Heights, Ohio. Such additional information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects when considered in relation to the general purpose financial statements taken as a whole.

We did not audit the statistical data included in the statistical section of this report and, therefore, express no opinion thereon.

James G. Zupka

Certified Public Accountant

April 17, 2002

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## GENERAL PURPOSE FINANCIAL STATEMENTS

The general purpose financial statements of the City include the basic combined financial statements, presented by fund type and account group, and notes to the financial statements that are essential to the fair presentation of financial position and results of operations and cash flows of its proprietary fund type.

## COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

DECEMBER 31, 2001

		Governmental Fund Types			
ASSETS AND OTHER DEBITS	General	Special Revenue	Debt Service	Capital Projects	
Assets					
Cash and Cash Equivalents	\$ 1,835,999	\$ 1,613,381	\$ 494,905	\$ 949,310	
Receivables:					
Taxes	3,293,553	4,815,673	1,039,327		
Accounts	1,309	143,539			
Accrued Interest	21,832	8,563	3,679	2,289	
Intergovernmental	1,145,576	444,204	65,672	722,456	
Interfund	600,000	578,900			
Special Assessments			297,961		
Materials and Supplies Inventory	104,196				
Prepaid Items	61,454				
Due from Other Governments		260,673			
Fixed Assets, (Net Where Applicable					
of Accumulated Depreciation)					
Other Debits					
Amount Available in Debt					
Service Fund					
Amount to be Provided for					
Retirement of General Long-Term					
Obligations					
Amount to be Provided for					
Retirement of Special					
Assessments					
Total Assets and Other Debits	\$ <u>7,063,919</u>	\$ <u>7,864,933</u>	\$ <u>1,901,544</u>	\$ <u>1,674,055</u>	

Proprietary Fund Type	Fiduciary Fund Type	A 0000	nt Groups	
Fund Type	rund Type	General	General	Totals
Enterprise		Fixed	Long-Term	(Memorandum
Funds	Agency	Assets	Obligations	Only)
<u> </u>	<u> </u>	110000	<u>oonganons</u>	<u> </u>
\$ 872,691	\$ 217,440			\$ 5,983,726
				9,148,553
519,776				664,624
6,485				42,848
,				2,377,908
				1,178,900
				297,961
				104,196
				61,454
				260,673
40,192		\$ 12,646,043		12,686,235
			\$ 626,932	626,932
			13,632,249	13,632,249
			104,022	104,022
\$ <u>1,439,144</u>	\$ <u>217,440</u>	\$ <u>12,646,043</u>	\$ <u>14,363,203</u>	\$ <u>47,170,281</u>
				Continued

# COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS (CONTINUED) DECEMBER 31, 2001

		Governmental Fund Types				
	General	Special Revenue	Debt Service	Capital Projects		
LIABILITIES, FUND EQUITY, AND OTHER C	REDITS					
Liabilities						
Accounts Payable	\$ 123,241	\$ 182,568		\$ 537,653		
Interfund Payable		868,900		310,000		
Accrued Wages and Benefits	183,620	32,935				
Accrued Compensated Absences	504,789	76,099				
Due to Other Governments	42,709	7,473				
Deferred Revenues	3,529,441	3,839,032	\$ 1,274,612			
Deposits	- / /	, ,	, ,			
Accrued Pension	200,184	361,022				
Notes Payable	200,10	001,0		970,000		
Loans Payable				3.0,000		
General Obligation Bonds						
•						
Payable Conital Lease Obligations						
Capital Lease Obligations						
Special Assessment Bonds						
Payable						
Total Liabilities	4,583,984	5,368,029	1,274,612	1,817,653		
Fund Equity and Other Credits				•		
Investment in General Fixed Assets						
Contributed Capital						
Retained Earnings						
Fund Balances						
Reserved for Debt Service			626,932			
Reserved for Encumbrances	87,733	32,236	•	2,700		
Reserved for Inventory	104,196	,		•		
Reserved for Prepaid Items	61,454					
<u>-</u>	01, 107					
Unreserved:	2,226,552	2,464,668		(146,298)		
Undesignated (Deficit)	2,220,332	2,404,000		(140,270)		
Total Fund Equity and Other Credits	2,479,935	2,496,904	626,932	(143,598)		
Total Liabilities, Fund						
Equity, and Other Credits	\$ <u>7,063,919</u>	\$ <u>7,864,933</u>	\$ <u>1,901,544</u>	\$ <u>1,674,055</u>		

Totals
(Memorandum
Only)
\$ 932,600
1,178,900
263,910
2,698,096
60,385 8,761,076
217,440
1,189,361
970,000
3,380,796
•,••,••
8,470,458
54,543
104,022
28,281,587
12,646,043
82,672
699,806
626,932
122,669
104,196
61,454
4,544,922
18,888,694
10,000,074
\$ 47,170,281
4

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2001

	_General_	Special Revenue
Revenues		
Property Taxes	\$ 2,734,292	\$ 1,558,514
Municipal Income Tax		6,825,211
Intergovernmental	2,994,060	936,513
Charges for Services	85,592	1,091,384
Fees, Licenses, Permits	554,763	353,969
Fines and Forfeitures	529,972	
Special Assessments		
Interest Income	201,375	65,079
Workers Compensation Settlement and Refunds	85,500	
Miscellaneous Income	185,858	124,624
Total Revenues	7,371,412	10,955,294
Expenditures		
Current Operations and Maintenance:		
Security of Persons and Property	6,991,728	2,202,109
Public Health and Welfare	79,913	
Leisure Time Activities	1,573,159	6,690
Community Development	564,399	
Basic Utility Services	1,149,637	271,751
Transportation		1,152,899
General Government	2,402,391	729,635
Capital Outlay	59,546	600,379
Debt Service:		
Principal Retirement		168,276
Interest and Fiscal Charges	A.A.	118,484
Total Expenditures	12,820,773	5,250,223
Excess of Revenues Over (Under) Expenditures	(5,449,361)	5,705,071

Debt Service	Capital Projects	Totals (Memorandum (Only)
\$ 834,456		\$ 5,127,262
		6,825,211
108,447	\$ 3,828,094	7,867,114
		1,176,976
		908,732
		529,972
67,229		67,229
54,520	24,220	345,194
		85,500
<del></del>	19,230	329,712
1,064,652	3,871,544	23,262,902
	518	9,194,355
		79,913
		1,579,849
	117,401	681,800
		1,421,388
	2,498,216	3,651,115
32,122	62,400	3,226,548
	3,345,965	4,005,890
3,883,231		4,051,507
456,907		575,391
4,372,260	6,024,500	28,467,756
(3,307,608)	(2,152,956)	(5,204,854)
		Continued

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2001

	_General_	Special Revenue
Other Financing Sources (Uses) Proceeds from Sale of Debt		995,000
Proceeds from Sale of Fixed Assets	4,784	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Operating Transfers-In	5,968,349	1,862,357
Operating Transfers-Out	<u>(710,750</u> )	(7,572,926)
Total Other Financing Sources (Uses)	5,262,383	(4,715,569)
Excess of Revenues and Other Financing Sources Over (Under)		
Expenditures and Other Financing Uses	(186,978)	989,502
Increase in Inventory Increase in Prepaid Items	51,881 7,969	
Fund Balance (Deficit) at Beginning of Year, as Restated	2,607,063	1,507,402
Fund Balance (Deficit) at End of Year	\$ <u>2,479,935</u>	\$ <u>2,496,904</u>

		Totals
	Capital	(Memorandum
Debt Service	Projects	(Only)
	2,000,000	2,995,000
	2,000,000	4,784
71,510	1,075,315	8,977,531
	(310,960)	(8,594,636)
71,510	2,764,355	3,382,679
(3,236,098)	611,399	(1,822,175)
		51,881
		7,969
3,863,030	(754,997)	7,222,498
\$ _626,932	\$ _ (143,598)	\$ _ 5,460,173

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL GOVERNMENTAL FUND TYPES-LEGAL APPROPRIATION LEVEL

FOR THE YEAR ENDED DECEMBER 31, 2001

			General Fund		
	-				Variance
		Revised			Favorable
		Budget	Actual	(Ur	ifavorable)
Revenues					
Property Taxes	\$	2,734,655	\$ 2,627,612	\$	(107,043)
Intergovernmental		2,785,784	3,083,229		297,445
Charges for Services		87,875	84,283		(3,592)
Fees, Licenses, Permits		546,150	554,763		8,613
Fines and Forfeitures		566,151	529,972		(36,179)
Interest Income		175,000	233,600		58,600
Workers Compensation Settlement and Refunds		90,000	85,500		(4,500)
Miscellaneous Income		196,250	188,014		(8,236)
Total Revenues	-	7,181,865	7,386,973	-	205,108
Expenditures					
Current Operations and Maintenance:					
Security of Persons and Property		7,015,025	6,966,565		48,460
Public Health and Welfare		79,913	79,913		
Leisure Time Activities		1,589,890	1,565,294		24,596
Community Development		558,490	550,442		8,048
Basic Utility Services		1,172,185	1,154,598		17,587
General Government		2,441,340	2,377,777		63,563
Capital Outlay		81,950	81,800		150
Total Expenditures	-	12,938,793	12,776,389	-	162,404
Excess of Revenues Over					
(Under) Expenditures	-	(5,756,928)	(5,389,416)	-	367,512
Other Financing Sources (Uses)					
Proceeds from Sale of Fixed Assets		3,000	4,784		1,784
Operating Transfers-In		5,775,000	5,768,349		(6,651)
Operating Transfers-Out		(717,000)	(710,750)	-	6,250
Total Other Financing Sources (Uses)	-	5,061,000	5,062,383	-	1,383
Excess of Revenues and Other					
Financing Sources Over (Under)					
Expenditures and Other Financing Uses		(695,928)	(327,033)		368,895
Decertification of Prior Year Encumbrances			43,787		43,787
Fund Balance at Beginning of Year	-	2,013,613	2,013,613	_	
Fund Balance at End of Year	\$	1,317,685	\$ 1,730,367	\$ =	412,682 Continued

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL GOVERNMENTAL FUND TYPES-LEGAL APPROPRIATION LEVEL (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2001

		Special Revenue Funds			
		Revised Budget	Actual	Variance Favorable (Unfavorable)	
Revenues	_			<b></b>	
Property Taxes	\$	1,537,100	\$ 1,492,432	\$ (44,668)	
Municipal Income Taxes		6,688,000	6,758,820	70,820	
Intergovernmental		861,906	870,159	8,253	
Charges for Services		940,000	1,042,485	102,485	
Fees, Licenses, Permits		328,000	342,040	14,040	
Interest Income		63,231	62,695	(536)	
Miscellaneous Income		147,500	<u> 181,101</u>	33,601	
Total Revenues		10,565,737	10,749,732	183,995	
Expenditures					
Current Operations and Maintenance:					
Security of Persons and Property		2,322,020	2,221,640	100,380	
Leisure Time Activities		14,000	6,690	7,310	
Basic Utility Services		280,000	243,307	36,693	
Transportation		1,197,625	1,114,169	83,456	
General Government		748,600	728,208	20,392	
Capital Outlay		606,100	551,658	54,442	
Debt Service:					
Principal Retirement		168,500	168,276	224	
Interest and Fiscal Charges		118,500	118,484	16	
Total Expenditures		5,455,345	5,152,432	302,913	
Excess of Revenues Over					
(Under) Expenditures		5,110,392	5,597,300	486,908	
Other Financing Sources (Uses)					
Operating Transfers-In		1,644,604	1,567,016	(77,588)	
Operating Transfers-Out		<u>(7,912,550)</u>	(7,387,587)	524,963	
Total Other Financing Sources (Uses)		(6,267,946)	(5,820,571)	447,375	
Excess of Revenues and Other					
Financing Sources Over (Under)					
Expenditures and Other Financing Uses		(1,157,554)	(223,271)	934,283	
Decertification of Prior Years Encumbrances			45,780	45,780	
Fund Balance at Beginning of Year		1,751,582	1,751,582		
Fund Balance at End of Year	\$	594,028	\$ <u>1,574,091</u>	\$980,063	
			T	Continued	

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL GOVERNMENTAL FUND TYPES-LEGAL APPROPRIATION LEVEL (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2001

		Debt Service Fund			
	Revised		Variance Favorable		
	Budget	Actual	(Unfavorable)		
Revenues		<u></u>			
Property Taxes	\$ 792,870	\$ 795,198	\$ 2,328		
Intergovernmental	131,344	108,447	(22,897)		
Special Assessments	51,000	67,229	16,229		
Interest Income	42,315	63,909	21,594		
Total Revenues	1,017,529	1,034,783	<u>17,254</u>		
Expenditures					
Current Operations and Maintenance:					
General Government	61,000	32,122	28,878		
Debt Service:					
Principal Retirement	3,896,000	3,883,231	12,769		
Interest and Fiscal Charges	465,000	456,907	8,093		
Total Expenditures	4,422,000	4,372,260	49,740		
Excess of Revenues Over					
(Under) Expenditures	(3,404,471)	(3,337,477)	66,994		
Other Financing Sources (Uses)					
Operating Transfers-In	70,550	71,510	960		
Excess of Revenues and Other					
Financing Sources Over (Under)					
Expenditures and Other Financing Uses	(3,333,921)	(3,265,967)	67,954		
Fund Balance at Beginning of Year	3,760,871	3,760,871	-		
Fund Balance at End of Year	\$ <u>426,950</u>	\$ 494,904	\$67,954		
			Continued		

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL GOVERNMENTAL FUND TYPES-LEGAL APPROPRIATION LEVEL (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2001

		Capital Project Fund	ds
	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Intergovernmental	\$ 5,648,902	\$ 3,414,448	\$ (2,234,454)
Interest Income	18,668	29,676	11,008
Miscellaneous Income	30,000	19,230	(10,770)
Total Revenues	5,697,570	3,463,354	(2,234,216)
Expenditures			
Current Operations and Maintenance:			• • •
Security of Persons and Property	31,000	30,750	250
Community Development	175,000	117,592	57,408
Transportation	476,400	455,671	20,729
General Government	100,000	58,500	41,500
Capital Outlay	7,083,545	5,120,965	1,962,580
Total Expenditures	7,865,945	5,783,478	2,082,467
Excess of Revenues Over			
(Under) Expenditures	(2,168,375)	(2,320,124)	(151,749)
Other Financing Sources (Uses)			
Proceeds from Sale of Debt	970,000	970,000	
Operating Transfers-In	920,000	1,075,315	155,315
Operating Transfers-Out	(25,960)	(960)	25,000
Total Other Financing Sources (Uses)	1,864,040	2,044,355	180,315
Excess of Revenues and Other Financing Sources Over (Under)			
Expenditures and Other Financing Uses	(304,335)	(275,769)	28,566
Decertification of Prior Year Encumbrances		11,637	11,637
Fund Balance at Beginning of Year	1,207,941	1,207,941	
Fund Balance at End of Year	\$903,606	\$ <u>943,809</u>	\$40,203

# COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - ALL ENTERPRISE FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2001

	Enterprise Funds
Operating Revenues Charges for Services	\$_4,266,704
Operating Expenses	
Personnel	2,652,223
Contractual Services	1,018,880 114,902
Materials and Supplies Repairs and Maintenance	46,101
Other	86,225
Depreciation	8,630
Total Operating Expenses	3,926,961
Operating Income	339,743
Non-Operating Revenues (Expenses)	
Interest Income	45,291
Income Before Operating Transfers	385,034
Operating Transfers-In	50,000
Operating Transfers-Out	(432,894)
Net Income	2,140
Retained Earnings at Beginning of Year	697,666
Retained Earnings at End of Year	699,806
Contributed Capital at End of Year	82,672
Fund Equity at End of Year	\$

COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL ENTERPRISE FUND TYPES LEGAL APPROPRIATION LEVEL

FOR THE YEAR ENDED DECEMBER 31, 2001

		Enterprise Funds			
	Revised Budget	Actual	Variance Favorable (Unfavorable)		
Revenues Charges for Saminas	\$ 4,288,000	\$ 4,187,676	\$ (100,324)		
Charges for Services Interest Income	26,200	52,755	26,555		
Miscellaneous Income	8,000	10,590	2,590		
Wiscendicous meone					
Total Revenues	4,322,200	4,251,021	(71,179)		
Expenses					
Current Operations and Maintenance: Personnel	2,888,100	2,587,955	300,145		
Other	1,412,525	1,295,792	116,733		
Other	1,412,323	1,233,772			
Total Expenses	4,300,625	3,883,747	416,878		
Excess of Revenues Over					
(Under) Expenses	21,575	367,274	345,699		
Other Financing Sources (Uses)	400.000	<b>5</b> 0.000	(50,000)		
Operating Transfers - In	100,000	50,000	(50,000)		
Operating Transfer - Out	(525,000)	(432,894)	92,106		
Total Other Financing Sources (Uses)	(425,000)	(382,894)	42,106		
Excess of Revenues and Other Financing Sources Over (Under) Expenses and Other Financing					
Uses	(403,425)	(15,620)	387,805		
Decertification of Prior Year Encumbrances Fund Balance at Beginning of Year	860,964	6,252 860,964	6,252		
Fund Balance at End of Year	\$ <u>457,539</u>	\$ <u>851,596</u>	\$394,057		

## COMBINED STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUND TYPES

## FOR THE YEAR ENDED DECEMBER 31, 2001

Increase (Decrease) in Cash and Cash Equivalents	Enterprise Funds
Cash Flows From Operating Activities Cash Received from Customers Other Operating Revenue Cash Payments to Employees for Services Cash Payments to Suppliers for Goods or Services	\$ 4,187,676 10,590 (2,587,954) (1,292,494)
Net Cash Provided by Operating Activities	317,818
Cash Flows From Non-Capital Financing Activities Cash Transfers to Other Funds Cash Transfers from Other Funds Net Cash Used in Non-Capital Financing Activities	(432,894) 50,000 (382,894)
Cash Flows From Investing Activities Interest Earned on Investments	52,756
Net Decrease in Cash and Cash Equivalents	(12,320)
Cash and Cash Equivalents at Beginning at Year	885,011
Cash and Cash Equivalents at End of Year	\$ 872,691
	Continued

# COMBINED STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUND TYPES (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2001

	Ent	erprise Funds
Reconciliation of Operating Income to Net  Cash From Operating Activities  Operating Income	\$	339,743
Adjustments to Reconcile Operating Income to		
Net Cash From Operating Activities:		
Depreciation		8,630
Changes in Assets and Liabilities:		
Decrease in Receivable		8,165
Decrease in Accounts Payable		(107,476)
Decrease in Accrued Wages and Benefits		(12,387)
Increase in Accrued Compensated Absences		75,329
Increase in Accrued Pension		26,806
Increase in Deferred Revenue		4,487
Decrease in Due to Other Governments	-	(25,479)
Total Adjustments	-	(21,925)
Net Cash Provided by Operating Activities	\$	317,818

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

DECEMBER 31, 2001

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Maple Heights have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

## A. THE REPORTING ENTITY

The City of Maple Heights, Ohio (City) was organized under the present system of government effective January 1, 1932, and was incorporated as a home rule municipal corporation under the laws of the State of Ohio. The City operates under a Mayor-Council form of government and provides the following services: public safety (police and fire), highway and streets, public transit, parks and recreation, public improvements, community development (planning and zoning), sanitation, public health and general administrative services.

In evaluating how to define the governmental reporting entity, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth by GAAP. In June 1991, the Governmental Accounting Standards Board (GASB) issued Statement No. 14, "The Financial Reporting Entity", which is effective for fiscal years beginning after December 15, 1992 and defines the financial reporting entity of a governmental unit. These principles provide that the reporting entity is comprised of the primary government, organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the general purpose financial statements to be misleading or incomplete. The City does not have any component units.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## B. BASIS OF PRESENTATION - FUND ACCOUNTING

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures (expenses). Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are summarized by type in the combined financial statements. The following fund types and account groups are used by the City:

#### **GOVERNMENTAL FUNDS**

Governmental funds are those through which most governmental functions typically are financed. The acquisition, use, and balances of the City's expendable financial resources and the related current liabilities (except those accounted for in the proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of financial position and changes in financial position. The following are the City's governmental fund types:

#### **GENERAL FUND**

The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

## SPECIAL REVENUE FUNDS

The special revenue funds are used to account for receipts derived from specific taxes, grants or other restricted revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted or designated to expenditures for specified purposes.

## **DEBT SERVICE FUND**

The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## B. BASIS OF PRESENTATION - FUND ACCOUNTING (CONTINUED)

### CAPITAL PROJECT FUNDS

Capital project funds are used to account for financial resources used for the acquisition or construction of major capital facilities.

#### PROPRIETARY FUNDS

The proprietary funds are used to account for the City's ongoing organizations and activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position, and changes in financial position. The following are the City's proprietary fund types:

## **ENTERPRISE FUNDS**

The enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

## FIDUCIARY FUNDS

## **AGENCY FUNDS**

Agency funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and other funds. The City has no trust funds. Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## B. BASIS OF PRESENTATION - FUND ACCOUNTING (CONTINUED)

#### **ACCOUNT GROUPS**

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

## GENERAL FIXED ASSETS ACCOUNT GROUP

The general fixed assets account group is used to account for fixed assets other than those accounted for in the proprietary funds. These assets do not represent financial resources available for expenditure.

### GENERAL LONG-TERM OBLIGATIONS ACCOUNT GROUP

The general long-term obligations account group is used to account for all unmatured long-term obligations of the City that are not a specific liability of the proprietary funds.

#### TOTAL COLUMNS IN COMBINED FINANCIAL STATEMENTS

The total columns in the combined financial statements are captioned Memorandum Only to indicate that they are presented only to facilitate analysis. No consolidating or other eliminations were made in arriving at the totals; thus, they do not present consolidated information.

## C. BASIS OF ACCOUNTING

Basis of accounting represents the methodology utilized in the recognition of revenues and expenditures or expenses reported in the financial statements. The accounting and reporting treatment applied to a fund is determined by its measurement focus.

The modified accrual basis of accounting is followed by the governmental funds and agency funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. The term "available" means collectible within the current period, which for the City is 60 days after year end. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt which is recognized when due.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. Revenue from income taxes is recognized in the period in which the income is earned and is available. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied and the revenue is available. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. Revenues considered susceptible to accrual at year end include income taxes withheld by employers, interest on investments, special assessment, and state levied locally shared taxes (including motor vehicle license fees, and local

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## C. BASIS OF ACCOUNTING (CONTINUED)

government assistance). Other revenues, including licenses, permits, certain charges for services, income taxes other than those withheld by employers and miscellaneous revenues, are recorded as revenues when received in cash because generally these revenues are not measurable until actually received.

Special assessment installments which are measurable, but not available at December 31, are recorded as deferred revenue. Property taxes measurable as of December 31, 2001, but which are not intended to finance 2001 operations ad delinquent property taxes, whose availability is indeterminate, are recorded as deferred revenue as further described in Note 18.

The accrual basis of accounting is utilized for reporting purposes for proprietary funds. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

## D. CHANGE IN ACCOUNTING PRINCIPLE

For December 31, 2001, The City has adopted GASB Statement No. 33, Accounting and Financial Reporting for Nonexchange Transactions and GASB Statement No. 36, Recipient Reporting for Certain Shared Nonexchange Revenues. GASB Statement No. 36 modified the provisions of GASB Statement No. 33 for certain specific nonexchange revenues.

GASB Statement No. 33 and GASB Statement No. 36 were required for the current year. These statements clarified the timing requirements for recognizing assets, liabilities, revenues, and expenditures/expenses associated with nonexchange transactions. For additional information refer to Note 18.

#### E. BUDGETARY DATA

Prior to July 15, the Mayor submits a preliminary budget, based on estimated resources, to Council for the forthcoming year. Council reviews the Mayor's recommendations and adopts the preliminary budget.

During the fourth quarter of each year, the Mayor prepares and Council adopts a temporary budget (based on the preliminary budget) for the first three months of the forthcoming year.

During the first quarter of each year, the Mayor submits a final budget to Council for the current fiscal year. Council reviews the Mayor's recommendations and adopts the final budget prior to March 31.

Additional revenue sources were derived throughout 2001 allowing budgeted revenue estimates representing original appropriations to be modified by Council.

Supplemental appropriations may be adopted by Council action. Amounts shown in the financial statements represent the appropriated budgeted amounts and all supplemental appropriations. During 2001, several supplemental appropriations were necessary but were not considered material in nature. Budgeted expenditure amounts represent the current year's original appropriations adjusted by budget transfers and appropriate amendments.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

### E. BUDGETARY DATA (CONTINUED)

The City's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP basis). The major difference between the budget basis and the GAAP basis is that financial transactions are recorded on a cash and encumbrance basis as opposed to when susceptible to accrual (GAAP).

Actual results included in the Combined Statement of Revenues and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis) - All Governmental Fund Types are presented in accordance with the City's budgetary process (budget basis) to provide a meaningful comparison of actual results with the budget for those funds for which annual budgets are prepared. Annual budgets are prepared for all funds. Council appropriations are made to personnel costs, (including benefits) other costs, capital outlay, debt service, and transfer accounts for each department. The legal level of budgetary control is at the character level (i.e. personnel costs) whereby the City maintains this control by not permitting expenditures to exceed appropriations for departments of the City without the approval of City Council. Adjustments to the budget can only be made within a department and then within each category. Further legislation is needed in order to move budget authority from "personnel costs" to "other costs" or vice versa, or between departments. Unencumbered appropriations for all governmental and proprietary fund types lapse at year end.

Encumbrance accounting is employed for all governmental fund types. Purchase orders and requisitions, contracts, and other commitments for expenditures are recorded as encumbrances to reserve the applicable portion of the appropriation. Encumbrances outstanding at year end are reported as a reservation of fund balances since they do not constitute expenditures or liabilities because the commitments will be reappropriated and honored during the subsequent year.

## F. POOLED CASH AND INVESTMENTS

Cash resources of the individual funds are combined to form a pool of cash and investments. Investments in the Pooled Cash Account consist of certificates of deposit, repurchase agreements, and time deposits and are reported at fair value.

## CASH AND CASH EQUIVALENTS

Cash and cash equivalents are defined as highly liquid investments with a maturity of three months or less when purchased.

#### G. FIXED ASSETS

Fixed assets include land, buildings, improvements and equipment owned by the City. When purchased, such assets are recorded as expenditures in the Governmental Funds and accounted for in the General Fixed Assets Account Group. Infrastructure fixed assets such as streets, sidewalks, curbs, gutters, sewers, and drainage systems are not capitalized. Fixed assets recorded in the Proprietary Funds are capitalized when purchased.

All fixed assets are valued at their historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair market value on the date donated.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## G. FIXED ASSETS (CONTINUED)

Interest is capitalized on proprietary fund assets acquired with tax - exempt debt. The City's policy is to capitalize net interest on construction projects until substantial completion of the project. The amount of capitalized interest equals the difference between the interest cost associated with the tax-exempt borrowing used to finance the project and the interest earned from temporary investment of the debt proceeds. Capitalized interest is amortized on the straight-line basis over the estimated useful life of the asset. For 2001, net interest costs incurred on construction projects were not material.

Depreciation is not provided in the General Fixed Assets Account Group. Depreciation for the Enterprise Fund is determined by allocating the cost of the fixed assets over the estimated useful lives of the assets on the straight-line basis.

Estimated useful lives of the various classes of fixed assets are as follows:

Buildings
Machinery and Equipment

30 years 3-5 years

#### H. INVENTORY OF SUPPLIES

Inventory is valued at cost on a first-in, first-out basis. The costs of governmental fund type inventories are recorded as expenditures in the fund when purchased. The reserve for inventory indicates that a portion of the fund balances is not available for future expenditures. For proprietary funds, inventory is expended when consumed.

## I. PREPAID ITEMS

Prepaid items primarily consist of prepaid insurance and are recognized as expenditures over the term of the related insurance policies.

#### J. COMPENSATED ABSENCES

City employees earn vacation leave at graduated rates based on length of service. The City accrues the vacation leave benefits as earned.

City employees earn sick leave, which if not taken, accumulates until retirement. Upon retirement, an employee is paid up to 40% of accumulated sick leave, subject to certain limitations, calculated at current wage rates. The estimated earned benefit to be paid at retirement for the governmental funds has been recorded in the General Long-Term Obligations Account Group representing the City's commitment to fund such costs from future operations. A breakdown of the long and short-term portions of compensated absences as of December 31, 2001 is included in Footnote 8.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

#### K. LONG-TERM OBLIGATIONS

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term obligations account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Under Ohio law, a debt retirement fund must be created and used for the payment of all debt principal and interest. Generally accepted accounting principles require the allocation of the debt liability among the capital projects funds and the general long-term obligations account group, with principal and interest payments on matured general obligation long-term debt being reported in the debt service fund. To comply with GAAP reporting requirements, the City's debt liability has been split among the appropriate funds and account group. Debt service fund resources used to pay both principal and interest have also been allocated accordingly.

## L. CONTRIBUTED CAPITAL

Contributed capital represents donations by developers, contributions made by the City and assets whose construction was financed by grants or special assessments. These assets are recorded at their fair market value on the date contributed and are not subject to repayment.

### M. RESERVES OF FUND EQUITY

Reserves of fund equity in governmental funds indicate that a portion of the fund balance is not available for expenditure or is legally segregated for a specific future use. Fund balances are reserved for encumbrances and inventory of supplies and materials.

#### N. INTERFUND TRANSACTIONS

During the course of normal operations, the City has numerous transactions between funds, most of which are in the form of transfers of resources to provide services, construct assets and service debt. The accompanying financial statements generally reflect such transactions as operating transfers. Operating subsidies are also recorded as operating transfers. These transfers may reflect both operating subsidies and GAAP basis operating subsidies.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## N. INTERFUND TRANSACTIONS (CONTINUED)

Nonrecurring and nonroutine transfers of equity between funds, capital contributions to the enterprise funds, the subsequent return of all or part of such contributions, and the transfer of residual balances of discontinued funds or projects to the general fund, capital projects funds, or debt service funds (when financed with debt proceeds) are classified as residual equity transfers.

Transactions that constitute reimbursements for expenditures or expenses initially made from a fund that are properly allocable to another fund are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditures and expenses in the fund that is reimbursed.

### O. INTERGOVERNMENTAL REVENUES

In governmental funds, federal grants awarded on a non-reimbursement basis and federal entitlements are recorded as intergovernmental receivables and revenues when measurable and available. Federal reimbursable-type grants are recorded as intergovernmental receivables and revenues when the related liabilities are incurred.

#### P. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts, thefts of, damage to, or destruction of assets; errors or omissions; injuries to employees; or acts of God. In 1993, the City joined together with other neighboring cities to form the Northern Ohio Risk Management Agency (NORMA), a not-for-profit corporation, for the purpose of obtaining property and liability insurance and providing for a formalized, jointly administered self-insurance fund. The City pays an annual premium to NORMA for its insurance coverage. The agreement for formation of NORMA provides that NORMA will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of the limits described in the agreement.

The City continues to carry health, dental and eye insurance through QualChoice, Delta Dental and Spectera respectively. The City pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

#### NOTE 2 - DEPOSITS AND INVESTMENTS

The City's Charter specifies that investments of the City will adhere to state statutes. Under these statutes, the Finance Director is responsible for selecting depositories and investing funds. The City, by statute, is to limit deposits and investments of City funds to insured demand deposit accounts, certificates of deposit, United States treasury bills, or obligations of other United States governmental agencies for which the principal and interest is guaranteed by the United States government, and repurchase agreements.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

Protection of the City's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer of the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

At year end, the carrying amount of the City's deposits was \$1,972,746 and the bank balance was \$2,226,339. Of the bank balance, \$321,138 was covered by the federal depository insurance. \$1,805,201 was uninsured and uncollateralized. Although all state statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the City to a successful claim by the FDIC.

The City's investments are categorized to give an indication of the level of risk assumed by the entity at year-end. Category 1 includes investments that are insured or registered or for which the securities are held by the City or its agent in the City's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the City's name. Category 3 includes uninsured or unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the City's name.

#### Summary of Investments

<u>Description</u>	Risk Category 3	Carrying Amount	Fair Value
U.S. Government Securities	\$ <u>2,009,297</u>	\$ 2,009,297	\$ 2,009,297
Investment in State Treasurer's Investment Pool (STAR OHIO)		1,848,090	1,848,090
Total Investments		\$ <u>3,857,387</u>	\$ <u>3,857,387</u>

The City of Maple Heights has invested funds in the State Treasury Asset Reserve of Ohio (STAROhio) during fiscal year 2001. STAROhio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on December 31, 2001. The amounts invested with STAROhio are not classified by risk categories because they are not evidenced by securities that exist in physical or book entry form as defined by GASB Statement No. 3.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

#### NOTE 3 - INCOME TAXES

The residents of the City are required to pay City income taxes on income they earn outside the City. Prior to January 1, 1990, 100% credit was allowed for all income taxes paid to other municipalities. Effective January 1, 1990, the credit against a person's City income tax liability for municipal income taxes paid at a rate of 2% on the same income to another municipal corporation was reduced from 100% to 75%. Effective January 1, 1995 the credit was increased from 75% to 80%.

Employers within the City are required to withhold income tax on employee compensation and remit this tax to an intermediary collection agency (Regional Income Tax Agency) at least quarterly. Corporations and self-employed individual taxpayers are required to pay their estimated tax quarterly and file a declaration annually with the collection agency. The collection agency remits taxes collected to the City each month.

## **NOTE 4 - PROPERTY TAXES**

Property taxes include amounts levied against all real, public utility, and tangible personal property located in the City. Taxes collected on real property (other than public utility) in one calendar year are levied in the preceding calendar year on assessed values as of January 1 of that preceding year, the lien date. Assessed values are established by state statute at 35 percent of appraised market value. All property is required to be revalued every six years. The latest revaluation was completed in 2000 and was reflected with collections in 2001. Real property taxes are payable annually or semiannually. The first payment is due January 20, with the remainder payable by June 20.

Taxes collected on tangible personal property (other than public utility) in one calendar year are levied in the prior calendar year on assessed values during and at the close of the most recent fiscal year of the taxpayer that ended on or before March 31 of that calendar year, and at the tax rates determined in the preceding year. Tangible personal property used in business (except for public utilities) is being assessed for ad valorem taxation purposes at 25 percent of its true value. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30; with the remainder payable by September 20.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Certain public utility tangible personal property currently is assessed at 100 percent of its true value. Public utility property taxes are payable on the same dates as real property taxes described previously.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## NOTE 4 - PROPERTY TAXES (CONTINUED)

The County Treasurer collects property taxes on behalf of all taxing districts in the county, including the City of Maple Heights. The County Auditor periodically remits to the City its portion of the taxes collected.

The full tax rate for all City operations for the year ended December 31, 2001, was \$15.00 per \$1,000 of assessed value. The assessed values of real and tangible personal property upon which 2001 property tax receipts were based are as follows:

Category	Assessed Value
Real Estate	\$ 350,726,520
Tangible Personal	34,492,662
Public Utility	17,619,890
·	
Total	\$ <u>402,839,072</u>

#### NOTE 5 - FIXED ASSETS

A summary of changes in the General Fixed Assets Account Group follows:

	Balance			Balance
	December 31,			December 31,
	2000	Additions	Retirements	2001
Land	\$ 157,702		<del>.</del>	\$ 157,702
Buildings	4,898,548			4,898,548
Machinery and Equipment	7,102,630	\$534,721	\$ (47,558)	7,589,793
	\$ <u>12,158,880</u>	\$534,721	\$ <u>(47,558)</u>	\$ <u>12,646,043</u>

A summary of the Enterprise Funds fixed assets and accumulated depreciation at December 31, 2001 follows:

	Balance December 31, 2000	Additions	Retirements	Balance December 31, 2001
Building Machinery and Equipment	\$ 225,338 217,880 443,218	\$0	\$ <u>0</u>	\$ 225,338 217,880 443,218
Less Accumulated Depreciation	(394,396) \$48,822			(403,026) \$ 40,192

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

#### NOTE 6 - DEFINED BENEFIT PENSION PLANS

#### A. PUBLIC EMPLOYEES RETIREMENT SYSTEM

The City of Maple Heights contributes to the Public Employees Retirement System of Ohio ("System"), a cost-sharing multiple-employer defined benefit pension plan. The System provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 145 of the Ohio Revised Code. The System issues a stand alone financial report. That report may be obtained by writing to the Public Employees Retirement system, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 466-2085 or 1-800-222-PERS (7377).

Plan members, other than those engaged in law enforcement, are required to contribute 8.5 percent of their annual covered salary to fund pension obligations. The 2001 employer contribution rate was 13.55% of covered payroll for local governments. Contributions are authorized by state statute. The contribution rates are determined actuarially. The City's contributions to the System for the years ended December 31, 2001, 2000, 1999 were \$575,298, \$418,933, \$573,299, respectively, equal to the required contributions for each year.

#### B. OHIO POLICE AND FIRE PENSION FUND

The City of Maple Heights contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164.

Plan members are required to contribute 10 percent of their annual covered salary, while employers are required to contribute 19.5 percent and 24 percent, respectively for police officers and firefighters. The City of Maple Heights contributions to OP&F for the years ending December 31, 2001, 2000, and 1999, were \$1,004,374, \$960,212, and \$893,591, respectively, equal required contributions for each year.

In addition to the current contribution, the City also pays installments on the accrued liability incurred when the State of Ohio established the statewide pension system for Police and Firemen in 1967. As of December 31, 2001, the liability of the City was \$405,599, payable in semi-annual payments through the year 2035. This is an accounting liability of the City which will not vary. The liability is reported in the general long-term obligations account group. The current portion is not included as a current liability in either the Police Pension Fund or the Fire Pension Fund because it is not material in amount.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

#### NOTE 7 - POSTEMPLOYMENT BENEFITS

#### A. PUBLIC EMPLOYEES RETIREMENT SYSTEM

The Public Employees Retirement System (PERS) of Ohio provides postretirement health care coverage to age and service retirants with ten or more years of qualifying Ohio service credits. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the Retirement System is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to PERS is set aside for the funding of postretirement health care based on the authority granted by State statute. The employer contribution rate for the year 2001 for local governments is 13.55 percent of covered payroll: 4.3 percent was used to fund health care in 2001. The City of Maple Heights' actual contributions for 2001 which were used to fund postemployment benefits were \$258,467 in 2001.

The post-retirement health care coverage is advance-funded on an actuarially determined basis. The following assumptions and calculations were based on PERS's latest actuarial review performed as of December 31, 2000: an entry age normal actuarial cost method of valuation is used in determining the present value of benefit liabilities; the difference between assumed and actual experience is part of the unfunded actuarial accrued liability; the investment assumption rate for 2000 was 7.75 percent; all investments are carried at market value; for actuarial valuation purposes, a smoothed market approach is used meaning that assets are adjusted annually to reflect 25 percent of unrealized market appreciation or depreciation on investment assets; individual pay increases are assumed to increase 4.75 percent compunded annually, with no change in the number of active employees; annual pay increases over and above the 4.75 percent base increase were assumed to range from 0.54 percent to 5.1 percent; and health care costs are assumed to increase 4.75 percent annually. The actuarially accrued post-retirement health care liability for PERS as of December 31, 2000 was \$14,364,600,000. The net assets were \$11,735,700,000, leaving an unfunded actuarial accrued liability of \$2,628,700,000. The number of active contributing participants is 401,339.

#### B. OHIO POLICE AND FIRE PENSION FUND

The Ohio Police and Fire Pension Fund provides postretirement health care coverage to any person who receives or is eligible to receive a monthly benefit check or is a spouse or eligible dependent child of such person. An eligible dependent child is any child under the age of eighteen whether or not the child is attending school or under the age of twenty-two if attending school full-time or on a two thirds basis. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. The Ohio Revised Code provides that health care cost paid from the funds of OP&F shall be included in the employer's contribution plan. The total Police employer contribution rate is 19.50 percent of covered payroll and the total firefighter employer contribution rate is 24 percent of covered payroll.

The Ohio Revised Code provides the statutory authority allowing OP&F's Board of Trustees to provide health care coverage to all eligible individuals.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## B. OHIO POLICE AND FIRE PENSION FUND (CONTINUED)

Health care funding and accounting is on a pay-as-you go basis. A percentage of covered payroll, as defined by the Board, is used to pay retiree health care expenses. The Board defined allocation was 7.25 percent and 7.5 percent of covered payroll in 2000 and 2001, respectively. The allocation is 7.75 percent in 2002. In addition, since July 1, 1992 most retirees have been required to contribute a portion of the cost of their health care coverage through a deduction from their monthly benefit payment.

The number of participants eligible to receive health care benefits as of December 31, 2000 the last date of the last actuarial valuation available, are 12,853 for Police and 10,037 for Firefighters. The City's actual contributions for 2001 that were used to fund postemployment benefits were \$190,831 for police and \$150,656 for firemen. OP&F's total health care expense for the year ending December 31, 2000, the date of the last actuarial valuation available, was \$106,160,054, which was the net of member contributions of \$5,657,431.

#### NOTE 8 - OTHER EMPLOYEE BENEFITS

#### **COMPENSATED ABSENCES**

Vacation leave is earned at rates which vary depending upon length of service and standard work week. Accumulated vacation leave must be taken by each year end or be forfeited unless approved by the Mayor or Council by motion. City employees are paid for earned, unused vacation leave at the time of termination of employment.

Each department earns sick leave at rates which vary depending upon length of service and standard work week. Each employee with the City is paid a portion of the employee's earned unused sick leave, with a maximum number of hours per department specifications, upon retirement from the City with 5 years of service.

At December 31, 2001 the current amounts of unpaid compensated absences in the governmental fund types and the balance of the liability in the General Long-Term Obligations Account Group were \$580,888 and \$1,820,136 respectively. The liability for compensated absences in the proprietary fund at December 31, 2001 was \$297,072.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

## **NOTE 9 - DEBT OBLIGATIONS**

## Note Debt

Note debt activity for the year ended December 31, 2001, consisted of the following:

	Balance 12/31/00	Issued	(Retired)	Balance 12/31/01
General Obligation Notes  5.57% Capital Purpose Notes, Series 2000B  3.00% G.O. Various Imp. Notes, Series 2001	\$ 2,995,000	\$ 970,000	\$(2,995,000)	\$ 970,000
Total General Obligation Notes	\$ <u>2,995,000</u>	\$ <u>970,000</u>	\$ <u>(2,995,000</u> )	\$970,000

By Ohio Law, notes can be issued in anticipation of bond proceeds, special assessment bond proceeds and levies, or for up to 50% of anticipated revenue collections. There are also limitations on the number of times notes can be renewed.

## Bonded Debt and Other Long-Term Obligations

Bonded debt and other long-term obligations outstanding at December 31, 2001 consisted of the following:

	Balance 12/31/00	Issued	(Retired)	Balance 12/31/01
General Obligation Bonds				
5.125% to 10.375% Unvoted General Obligations Bonds due Through 2004	\$ 704,303		\$ (171,325)	\$ 532,978
3.75% to 4.95% Unvoted General Obligation Bonds due Through 2017	4,547,480		(495,000)	4,052,480
8.00% Unvoted General Obligation Bonds due through 2013	1,030,000		(55,000)	975,000
4.70% to 5.25% Unvoted General Obligation Bonds due Through 2020	2,995,000		(85,000)	2,910,000
Total General Obligation Bonds	$$\overline{9,276,783}$		\$ (806,325)	\$ 8,470,458
Special Assessment Bonds 5.125% to 10.375% Special				
Assessment Obligation Bonds due Through 2004	138,697		(34,675)	104,022
Bollds due Through 2001				
Total Bonded Debt	\$ <u>9,415,480</u>	\$ <u> </u>	\$ <u>(841,000</u> )	\$ <u>8,574,480</u>

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

## NOTE 9 - DEBT OBLIGATIONS (CONTINUED)

Other Long-Term Obligations	Balance 12/31/00	Issued	(Retired)	Balance 12/31/01
Accrued Employee Benefits: Accrued Sick Leave Accrued Pension	\$ 1,779,745 533,299	\$ 40,391	\$ (51)	\$ 1,820,136 533,248
Capital Lease Obligations	88,517		(33,974)	54,543
Loans Payable: Ohio Public Works Commission Ohio Water Development Authority	704,072 2,854,282	1,695	(43,627) (135,626)	660,445 2,720,351
Total Loans Payable	3,558,354	1,695	(179,253)	3,380,796
Total Other Long-Term Obligations	\$ <u>5,959,915</u>	\$42,086	\$ (213,278)	\$ _5,788,723
Total of All Long-Term Obligations	\$ <u>15,375,395</u>	\$ <u>42,086</u>	\$ <u>(1,054,278</u> )	\$ <u>14,363,203</u>

The City's future debt service requirements at December 31, 2001 are:

					Onto Fublic	
	General Ob	ligation Bonds	Special As	sessment Bonds	Works Loan	
	Principal	Interest	Principal	Interest	Principal	Total
2002	\$ 727,325	\$ 344,794	\$ 34,675	\$ 10,792	\$ 43,627	\$ 1,161,213
2003	764,325	306,409	34,675	7,195	43,627	1,156,231
2004	791,325	265,762	34,672	3,597	43,627	1,138,983
2005	650,000	223,432			43,627	917,059
2006	528,150	355,737			43,627	927,514
2007-2011	2,544,330	1,869,432			218,138	4,631,900
2012-2016	1,505,000	471,562			200,963	2,177,525
2017-2020	960,003	120,501			23,208	1,103,712
Totals	\$ <u>8,470,458</u>	\$ <u>3,957,629</u>	\$ <u>104,022</u>	\$ <u>21,584</u>	\$ <u>660,444</u>	\$ <u>13,214,137</u>
1 otals	\$ <u>8,470,458</u>	\$ <u>3,957,629</u>	\$ <u>104,022</u>	\$ <u>21,384</u>	\$ <u>000,444</u>	Ф <u>13,21</u>

Ohio Public

As of December 31, 2001, the City's legal debt margin (the ability to issue additional principal amounts of general obligation bonded debt) was \$34,884,895.

All bonds outstanding are backed by the full faith and credit of the City. It is the City's policy to pay debt service of the Special Assessment bonds from the revenues of those funds.

No reserves or sinking funds exist to cover defaults by property owners related to special assessments bonds; however, property values in excess of amounts owed by the City guarantee payment by property owners.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

#### NOTE 9 - DEBT OBLIGATIONS (CONTINUED)

The capital lease obligations are agreements entered into by the City for certain leased equipment. Such agreements are treated as lease purchases (capital leases) and are classified as long-term obligations in the financial statements. Upon satisfaction of the lease obligations, title to the equipment will pass to the City. Future minimum lease payments under capital leases as of December 31, 2001 are \$37,948 in 2002 and \$18,974 in 2003. Of these amounts, \$2,379 represents interest resulting in a capital lease obligation outstanding of \$54,543 at December 31, 2001.

The loan payable, from the Ohio Public Works Commission, represents a 20 year interest free loan, with principal only payments, which began July 1, 1996.

The City obtained loans from the Ohio Water Development Authority to be repaid in semi-annual installments. A summary of the future debt service requirements as of December 31, 2001 follows:

		Ohio Water De	evelopment Auth	nority	
	Principal	Interest		Principal	Interest
2002	\$ 139,613	112,778	2006	\$ 164,857	\$ 87,534
2003	\$ 145,536	\$ 106,854	2007-2011	\$ 935,336	\$ 326,618
2004	\$ 151,710	\$ 100,680	2012-2016	\$ 1,025,152	\$ 110,608
2005	\$ 158,147	\$ 94,244	Totals	\$ <u>2,720,351</u>	\$ <u>939,316</u>

In 1998, the City defeased a general obligation bond issue by placing proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. For financial reporting purposes, the debt has been considered defeased and therefore removed as a liability from the City's General Long-Term Debt Account Group. As of December 31, 2001 the amount of defeased debt outstanding amounted to \$2,865,000.

On December 1, 2000, the City issued \$2,995,000 of General Obligation (Limited Tax) Capital Purposes Bonds, Series 2000. The proceeds were used to refund Capital Purpose Notes Series 2000 and pay costs of issuance.

#### NOTE 10 - RISK MANAGEMENT

The Northern Ohio Risk Management Association (NORMA) is jointly owned and operated by the Cities of Maple Heights, Bedford Heights, Chagrin Falls, Eastlake, Highland Heights, Mayfield Heights, Richmond Heights, Solon, and South Euclid and the Village of Hudson for the purpose of enabling its members to obtain the maximum exposure protection at the least possible cost. The pool has a complete package of coverage, including property, general liability, automobile liability, employee dishonesty, boiler and machinery, and other coverages, supplemented by an umbrella liability policy. The members formed a not-for-profit corporation known as NORMA, Inc. to administer the pool. NORMA is governed by a board of trustees that consists of one representative from each of the participating members. Each entity must commit to the Association for terms of three years.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

#### NOTE 10 - RISK MANAGEMENT (CONTINUED)

Each member provides operating resources to NORMA based on actuarially determined rates and shares in NORMA's equity based on the City's percentage of contributions. In the event of losses, the first \$2,500 of any valid claim will be paid by the member. The next payment, up to an additional \$147,500 will be paid from the self-insurance pool. Any additional payment is made from the stop loss coverage carried by the pool. As of December 31, 2001 NORMA had an aggregate stop loss of \$750,000 per policy year. Any losses over these amounts would be the obligation of the excess insurance carriers. If the aggregate claims paid by the pool exceed the available resources, the pool may require the members to make additional supplementary payments up to a maximum of the regular annual payment. (This has not been necessary throughout the fourteen-year history of the pool.)

There were no reductions in insurance coverage from the previous year, nor have settlements exceeded insurance coverage in any of the prior three fiscal years.

#### NOTE 11 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS

Segment information for the Enterprise Funds is summarized as follows:

For the Year Ended	Solid Waste		Recreation		
December 31, 2001:	Collection	<u>Transit</u>	Banner	Total	
Total Operating Revenues	\$ 1,039,892	\$ 3,225,112	\$ 1,700	\$ 4,266,704	
Operating Income (Loss)					
Before Depreciation	(29,722)	376,640	1,455	348,373	
Depreciation		8,630		8,630	
Income (Loss) Before Operating					
Transfers	(28,076)	411,087	2,023	385,034	
Operating Transfers-In	50,000			50,000	
Operating Transfers-Out		(432,894)		(432,894)	
Net Income (Loss)	21,924	(21,807)	2,023	2,140	
As of December 31, 2001:					
Cash (Used in) Provided by					
Operating Activities	(52,523)	368,886	1,455	317,818	
Total Assets	319,727	1,107,850	11,567	1,439,144	
Net Working Capital	112,781	617,938	11,567	742,286	
Total Fund Equity	112,781	658,130	11,567	782,478	

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

#### NOTE 12 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The Combined Statements of Revenue, Expenditures, and Changes in Fund Balance - Budget and Actual - All Governmental Fund Types and the Statement of Revenues, Expenses, and Changes in Fund Balance - Budget and Actual - All Enterprise Fund Types are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are identified as follows:

- (a) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures/Expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, encumbrances are recorded as the equivalent of an expenditure (budget basis) as opposed to a reservation of fund balance for governmental funds, and note disclosure for enterprise funds (GAAP basis).
- (d) Short-term note proceeds and note principal retirement for governmental funds are operating transactions (budget) as opposed to balance sheet transaction (GAAP).

The adjustments necessary to convert the results of operations for the year on the GAAP basis to the budget basis for the governmental funds and enterprise funds are as follows:

# Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses

		Special	Debt	Capital
	_General_	Revenue	Service	<u>Projects</u>
GAAP Basis	\$ (186,978)	\$ 989,502	\$ (3,236,098)	\$ 611,399
Increase (Decrease) Due to:				
Revenue accruals	(184,439)	(1,495,904)	(29,869)	1,438,191
Expenditure accruals	75,072	232,900		543,604
Net impact of Encumbrances	(30,687)	50,231		7,419
Budget Basis	\$ <u>(327,033)</u>	\$ (223,271)	\$ <u>(3,265,967)</u>	\$ (275,769)

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

#### NOTE 12 - BUDGETARY BASIS OF ACCOUNTING (CONTINUED)

Excess Revenues Over (Under) Expenses, Advances and Transfers/Net Income (Loss)

		orietary Fund Enterprise
Net Income	\$	2,140
Increase (Decrease) Due To: Revenue accruals Expense accruals Depreciation expense Encumbrances	_	20,115 (43,207) 8,630 (3,298)
Budget Basis	\$	(15,620)

#### NOTE 13 - TRANSIT FUND

The City owns, operates and maintains a public transportation system for its residents, under an agreement with the Regional Transit Authority (RTA). The terms of the agreement with RTA specify that the City will be reimbursed for all costs, including an administration fee, incurred in connection with the system.

#### NOTE 14 - ACCOUNTING AND FINANCIAL REPORTING FOR PROPRIETARY FUNDS

Under the guidelines of GASB Statement No. 20, "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that use Proprietary Fund Accounting", the City has elected not to apply Financial Accounting Standards Board Statements and Interpretations issued after November 30, 1989, to its proprietary activities. The adoption of this approach to accounting for proprietary activities by the City required no change from prior years.

#### NOTE 15 - CONTINGENT LIABILITIES

The City is a defendant in a number of lawsuits pertaining to matters which are incidental to performing routine governmental and other functions. City officials, after consultation with the City's Law Director, are of the opinion that settlement of potential uninsured claims against the City would not have a material adverse effect on the financial position of the City.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2001** 

#### NOTE 16 - INTERFUND RECEIVABLES AND PAYABLES

At December 31, 2001 the interfund receivables and payables were as follows:

	Interfund Receivables	Interfund Payables
General Fund	\$ 600,000	
Special Revenue Funds: Municipal Income Tax Fund Police Pension Fire Pension	310,000 149,793 119,107 578,900	\$ 868,900 868,900
Capital Project Funds: Traffic Signalization	<u>\$ 1,178,900</u>	310,000 \$1,178,900

#### NOTE 17 - FUND EQUITY DEFICITS

At December 31, 2001 the following funds had a deficit fund balance:

	Deficit Fund Balance
Capital Projects:  Street Improvement	\$ 196,984
Turney Road Reconstruction Total Capital Projects	670,000 \$ <u>866,984</u>

The deficits were caused by the application of generally accepted accounting principles to these funds. Bond anticipation note proceeds used to finance the projects are not recognized as "Other Financing Sources", but rather as a fund liability. The deficits in these funds will be eliminated when the projects are near completion and the notes are bonded and/or resources are provided for the retirement of the notes.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

#### NOTE 18 - CHANGE IN ACCOUNTING PRINCIPLE

GASB Statement 33 and GASB Statement 36 were required for the current year. These statements clarified the timing requirements for recognizing assets, liabilities, revenues, and expenditures/expenses associated with nonexchange transactions. As a result of implementation of these statements, a restatement of prior year fund balances is necessary as described below.

Due to the implementation of GASB Statement 33, prior year fund balances were restated for the following funds:

General Fund	
Fund Balance as of December 31, 2000	\$3,319,851
Property Tax Revenue	(766,273)
General Governmental Expenditures	53,485
Restated Balance, December 31, 2000	\$2,607,063
Special Revenue Fund	
Street Lighting	<b>A. 220.</b> 0.42
Fund Balance as of December 31, 2000	\$ 239,062
Property Tax Revenue	(100,998)
Restated Balance, December 31, 2000	\$ 138,064
Police Services Levy	
Fund Balance as of December 31, 2000	\$217,363
Property Tax Revenue	(133,343)
Restated Balance, December 31, 2000	84,020
Fire Services Levy	
Fund Balance as of December 31, 2000	\$ 195,370
Property Tax Revenue	(133,343)
Restated Balance, December 31, 2000	\$ 62,027
Total Special Revenue Fund	<u>\$ 284,111</u>
Debt Service Fund	
Fund Balance as of December 31, 2000	\$4,095,332
Property Tax Revenue	(232,302)
Restated Balance, December 31, 2000	\$3,863,030

# FINANCIAL STATEMENTS AND SCHEDULES OF INDIVIDUAL FUNDS AND ACCOUNTS GROUPS

<b>GEN</b>	IFR	A I	FI	IN	D
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The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

#### GENERAL FUND

			Variance
	Revised		Favorable
_	Budget	Actual	(Unfavorable)
Revenues	<b></b>	<b>*</b> * -*	<b></b>
Property Taxes	\$ 2,734,655	\$ 2,627,612	\$ (107,043)
Intergovernmental	2,785,784	3,083,229	297,445
Charges for Services	87,875	84,283	(3,592)
Fees, Licenses, Permits	546,150	554,763	8,613
Fines and Forfeitures	566,151	529,972	(36,179)
Interest Income	175,000	233,600	58,600
Workers Compensation Settlement and Refunds	90,000	85,500	(4,500)
Miscellaneous Income	196,250	188,014	(8,236)
Total Revenues	7,181,865	7,386,973	205,108
Expenditures Current Operations and Maintenance:			
Security of Persons and Property			
Police Department			
Personnel	2,616,650	2,604,605	12,045
Other	338,200	333,438	4,762
Total Police Department	2,954,850	2,938,043	16,807
School Guards			
Personnel	<u>67,480</u>	66,569	911
Jail Administrator			
Personnel	680,325	678,074	2,251
Other	156,250	138,023	18,227
Total Jail Administrator	836,575	816,097	20,478
			Continued

#### GENERAL FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL (CONTINUED)

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Fire Department Personnel	\$ 2,163,250	\$ 2,159,407	\$ 3,843
Other	236,050	236,035	15
Total Fire Department	2,399,300	2,395,442	3,858
Auxiliary Police	117 (00	114 501	2.070
Personnel	117,600	114,521	3,079
Police Administration Personnel	639,220	635,893	3,327
Total Security of Persons and Property	7,015,025	6,966,565	48,460
Public Health and Welfare			
Public Health			
Other	79,913	79,913	
Leisure Time Activities Parks and Playgrounds			
Personnel	70,900	69,537	1,363
Other	78,800	78,178	622
Total Parks and Playgrounds	149,700	147,715	1,985
Recreation Centers			
Personnel	441,900	437,084	4,816
Other	244,150	243,012	1,138
Total Recreation Centers	686,050	680,096	5,954
			Continued

#### **GENERAL FUND**

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2001

·	Revised Budget	Actual	Variance Favorable (Unfavorable)
Human Services			
Personnel	\$ 474,200	\$ 468,682	\$ 5,518
Other	72,950	63,941	9,009
Total Human Services	547,150	532,623	14,527
Administration			
Personnel	190,490	189,171	1,319
Other	16,500	15,689	811
Total Administration	206,990	204,860	2,130
Total Leisure Time Activities	1,589,890	1,565,294	24,596
Community Development Community Planning			
Personnel	14,930	13,403	1,527
Other	540	395	145
Total Community Planning	15,470	13,798	1,672
Board of Zoning Appeals			
Personnel	11,000	9,775	1,225
Other	70	2	68
Total Board of Zoning Appeals	11,070	9,777	1,293
Duilding Commissioner			
Building Commissioner Personnel	500,500	499,588	912
Other	31,450	27,279	4,171
Total Building Commissioner	531,950	526,867	5,083
Total Community Development	558,490	550,442	8,048

Continued

#### **GENERAL FUND**

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL (CONTINUED)

	Revised Budget	_Actual_	Variance Favorable (Unfavorable)
Basic Utility Services Sewer Maintenance and Repair Personnel	\$ 564,900	\$ 559,637	\$ 5,263
Other	57,000	54,822	2,178
Total Sewer Maintenance and Repair	621,900	614,459	7,441
Mechanics			
Personnel	240,025	238,333	1,692
Other	143,800	140,635	3,165
Total Mechanics	383,825	378,968	4,857
Administration			
Personnel	156,360	153,641	2,719
Other	10,100	7,530	2,570
Total Administration	166,460	161,171	5,289
Total Basic Utility Services	1,172,185	1,154,598	17,587
			Continued

#### **GENERAL FUND**

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL-(CONTINUED)

	Revised Budget	_Actual_	Variance Favorable (Unfavorable)
General Government			
Mayor's Office			
Personnel	\$ 167,210	\$ 164,029	\$ 3,181
Other	8,970	8,715	255
Total Mayor's Office	176,180	172,744	3,436
Finance Department			
Personnel	255,720	255,445	275
Other	52,880	52,345	535
Total Finance Department	308,600	307,790	810
Legal Department			
Personnel	144,350	141,472	2,878
Other	106,650	99,067	7,583
Total Legal Department	251,000	240,539	10,461
Election Costs			
Other	3,000	2,903	<u> </u>
Engineering			
Personnel	14,635	13,476	1,159
Other	4,500	3,867	633
Total Engineering	19,135	17,343	1,792
Land and Buildings			
Personnel	134,200	132,977	1,223
Other	439,800	438,906	894
Total Land and Buildings	574,000	571,883	2,117
			Continued

#### **GENERAL FUND**

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL-(CONTINUED)

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Administrative			
Personnel	\$ 157,500	\$ 156,400	\$ 1,100
Other	115,475	109,242	6,233
Total Administrative	272,975	265,642	7,333
Civil Service Commission			
Personnel	6,800	6,342	458
Other	13,490	12,398	1,092
Total Civil Service Commission	20,290	18,740	1,550
Human Resources			
Personnel	92,880	87,466	5,414
Other	7,400	7,372	28
Total Human Resources	100,280	94,838	5,442
Economic Development			
Personnel	80,480	79,450	1,030
Other	21,550	6,557	14,993
Total Economic Development	102,030	86,007	16,023
Council			
Personnel	135,700	134,175	1,525
Other	27,250	25,450	1,800
Total Council	162,950	159,625	3,325
Clerk of Council			
Personnel	99,560	97,840	1,720
Other	2,250	1,745	505
Total Clerk of Council	101,810	99,585	2,225
			Continued

#### GENERAL FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL-(CONTINUED)

Mayor's Court	Revised Budget	Actual	Variance Favorable (Unfavorable)
Personnel Other	\$ 193,490 155,600	\$ 190,887 149,251	\$ 2,603 6,349
Total Mayor's Court	349,090	340,138	8,952
Total General Government	2,441,340	2,377,777	63,563
Capital Outlay	81,950	81,800	150
Total Expenditures	12,938,793	12,776,389	162,404
Excess of Revenues Over (Under) Expenditures	(5,756,928)	(5,389,416)	367,512
Other Financing Sources (Uses) Proceeds from Sale of Fixed Assets Operating Transfers - In Operating Transfers - Out	3,000 5,775,000 (717,000)	4,784 5,768,349 (710,750)	1,784 (6,651) 6,250
Total Other Financing Sources (Uses)	5,061,000	5,062,383	1,383
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(695,928)	(327,033)	368,895
Decertification of Prior Year Encumbrances		43,787	43,787
Fund Balance at Beginning of Year	2,013,613	2,013,613	
Fund Balance at End of Year	\$ <u>1,317,685</u>	\$ <u>1,730,367</u>	\$ 412,682

#### SPECIAL REVENUE FUND

#### Street Maintenance and Repair Fund

Required by the Ohio Revised Code to account for that portion of the motor vehicle registration fees and state gasoline tax designated for construction, maintenance and repairs of streets and highways.

#### State Highway Fund

To account for that portion of the motor vehicle registration fees and state gasoline tax designated for construction, maintenance and repairs of highways.

#### Municipal Income Tax Fund

To account for the receipt and transfer of income taxes levied by City Ordinance.

#### Police Pension Fund

To accumulate property taxes levied toward partial payment of the current liability for police disability and pension.

#### Fire Pension Fund

To accumulate property taxes levied toward partial payment of the current liability for fire disability and pension.

#### Cable Television Fund

To account for monies received from the Cable T.V. Franchise Contracts.

#### Water Use Charge Fund

To account for monies collected by the Cleveland Water Department under the ordinance levying water use charges to be used for financing the City's portion of major sewer repair projects.

#### Street Lighting Fund

To accumulate property taxes levied toward payment of the current liability for street lighting throughout the City.

#### Ambulance Billing Service Fund

To account for monies received from insurance and state agencies per usual customary rates established by such agencies for City's squad services.

Continued

#### SPECIAL REVENUE FUND (CONTINUED)

#### Municipal Motor Vehicle License Tax Fund

To account for monies received from the municipal motor vehicle license tax.

#### Drug Law Enforcement Fund

To account for monies received from confiscation during police action involving drugs. Expenditures are strictly enforced per Ohio Revised Code.

#### Computer Fee Fund

To account for monies received from court fines to fund the computerization of the Mayor's Court.

#### COPS Fast Grant Fund

To account for the proceeds and disbursements for a federal grant used for community police programs.

#### Police Services Levy Fund

To accumulate property taxes levied toward payment of the current liability for police services throughout the City.

#### Fire Services Levy Fund

To accumulate property taxes levied toward payment of the current liability for fire services throughout the City.

#### Inmate Commissary Fund

To account for monies from inmates to purchase items through the jail commissary.

#### DARE Fund

To account for monies received for the Drug Awareness Resistance Education Fund.

#### Office on Aging

To account for monies received through home delivered meals and transportation services.

#### Enterprise Park Fund

To account for monies received from the Village of Valley View in conjunction with an Enterprize Zone Income Tax sharing agreement.

#### COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS

DECEMBER 31, 2001

Assets	Street Maintenance Repair	& State Highway	Municipal Income Tax	Police Pension
Cash and Cash Equivalents	\$ 82,631	\$ 72,251	\$ 511,112	\$ 1,526
Receivables:	Ψ 02,031	Ψ /2,231	•	
Taxes			2,928,537	131,748
Accounts	614	537		
Interest Intergovernmental	212,357	16,417		6,368
Interfund	212,557	10,417	310,000	149,793
Due from Other Governments				
Total Assets	\$295,602	\$89,205	\$ _3,749,649	\$ 289,435
Liabilities				
Accounts Payable	\$ 3,763	\$ 190	\$ 14,806	
Interfund Payable			868,900	
Accrued Wages and Benefits	13,246	1,194		
Accrued Compensated Absences	29,180			
Due to Other Governments	2,925	196	1,924,046	\$ 122,082
Deferred Revenues Accrued Pension	150,404 22,715	11,394 213	1,924,040	167,353
Accided Felision		213		107,333
Total Liabilities	222,233	13,187	2,807,752	289,435
Fund Equity				
Fund Balances:				
Reserved for Encumbrances	25,768	2,774		
Unreserved:	.=	<b>50.044</b>	0.41.007	
Undesignated	47,601	73,244	941,897	
Total Fund Equity	73,369	76,018	941,897	0
Total Liabilities and				
Fund Equity	\$ 295,602	\$ 89,205	\$ 3,749,649	\$ 289,435

Fire Pension	Cable Television	Water Use Charge	Street <u>Lighting</u>	Ambulance Billing Service	Municipal Motor Vehicle License Tax
\$ 18,345	\$ 183,574	\$ 168,677	\$ 112,966	\$ 181,651	\$ 10,659
131,748	49,384 1,364	1,254	439,210 840	94,155 2,607	79
6,368 119,107	1,504	1,254	21,226	2,007	9,995
<u> </u>		260,673			
\$ 275,568	\$ 234,322	\$ 430,604	\$574,242	\$278,413	\$20,733
		\$ 128,416	\$ 29,769	\$ 3,996	
				1,505 3,092 324	
\$ 122,082 153,486			406,938	2,785	
275,568	\$0	128,416	436,707	11,702	\$0
				3,694	
	234,322	302,188	137,535	263,017	20,733
0	234,322	302,188	137,535	266,711	20,733
\$ 275,568	\$ <u>234,322</u>	\$430,604	\$ <u>574,242</u>	\$278,413	\$20,733
					Continued

## COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS (CONTINUED)

#### DECEMBER 31, 2001

Assets		Drug Law nforcement	-	Computer Fee	,	COPS Fast Grant		Police Services Levy
Cash and Cash Equivalents	\$	10,913	\$	34,329			\$	47,806
Receivables: Taxes								592,215
Accounts Interest		81						355
Intergovernmental Interfund					\$	52,499		31,245
Due from Other Governments	_		_		_			
Total Assets	\$ _	10,994	\$ _	34,329	\$ _	52,499	\$_	671,621
Liabilities								
Accounts Payable Interfund Payable							<b>o</b>	0.420
Accrued Wages and Benefits Accrued Compensated Absences							\$	9,430 25,433
Due to Other Governments Deferred Revenues								2,160 551,043
Accrued Pension	-	<del></del>	-		_			6,871
Total Liabilities	\$_	0	\$_	0	\$_	0	\$_	594,937
Fund Equity								
Fund Balances: Reserved for Encumbrances Unreserved:								
Undesignated		10,994	_	34,329		52,499	_	76,684
Total Fund Equity	_	10,994	-	34,329	_	52,499	<del>-</del>	76,684
Total Liabilities and Fund Equity	\$ =	10,994	\$ =	34,329	\$ <sub></sub>	52,499	\$	671,621

Fire Services <u>Levy</u>		Inmate nmissary	-	DARE	Office Aging		Enterprise Park		Total
\$ 47,238	\$	2,968	\$	2,992	\$ 92,707	\$	31,036	\$	1,613,381
592,215 351 31,245				58	192		231 56,484		4,815,673 143,539 8,563 444,204 578,900 260,673
\$ 671,049	\$ <u></u>	2,968	\$_	3,050	\$ 92,899	\$ _	87,751	\$	7,864,933
\$ 7,560 18,394 1,868 551,043 7,599 586,464	\$  \$	1,628		<u>0</u>	 0	- \$ <sub>=</sub>	<u>0</u>	\$ \$_	182,568 868,900 32,935 76,099 7,473 3,839,032 361,022 5,368,029
									32,236
84,585	_	1,340	_	3,050	 92,899	_	87,751	<del>.</del>	2,464,668
84,585		1,340		3,050	 92,899	_	87,751	-	2,496,904
\$ 671,049	\$	2,968	\$_	3,050	\$ 92,899	\$ _	87,751	\$ _	7,864,933

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL SPECIAL REVENUE FUNDS

Davana	Street Maintenance & Repair	State Highway	Municipal Income Tax	Police Pension
Revenues Property Taxes				\$ 108,139
Municipal Income Taxes			\$ 6,825,211	Ψ 100,100
Intergovernmental	\$ 571,549	\$ 45,667		14,145
Charges for Services				
Fees, Licenses, Permits Interest Income	5,336	3,289		
Miscellaneous Income	45,288	3,269		
Total Revenues	622,173	48,956	6,825,211	122,284
Expenditures				
Current Operations and Maintenance: Security of Persons and Property				529,839
Leisure Time Activities				
Basic Utility Services	4 400 070	<b>50.60</b> 6		
Transportation General Government	1,100,273	52,626	291,603	
Capital Outlay	175,132		291,003	
Debt Service:	170,102			
Principal Retirement				
Interest and Fiscal Charges			•	***************************************
Total Expenditures	1,275,405	52,626	291,603	529,839
Excess of Revenues Over				
(Under) Expenditures	(653,232)	(3,670)	6,533,608	(407,555)
Other Financing Sources (Uses) Proceeds from Sale of Debt				
Operating Transfers - In	545,000	50,000	310,000	407,555
Operating Transfers - Out	545,000	30,000	(6,946,376)	107,333
			<del></del>	
Total Other Financing	<b></b>	<b>7</b> 0.000	(6.606.006)	107 555
Sources (Uses)	545,000	50,000	(6,636,376)	407,555
Excess of Revenues and Other				
Financing Sources Over (Under)				
Expenditures and Other Financing Uses	(108,232)	46,330	(102,768)	
Fund Balances at				
Beginning of Year as Restated	181,601	29,688	1,044,665	
Fund Balances at End of Year	\$73,369	\$76,018	\$ 941,897	\$0

Fire Pension	Cable <u>Television</u>	Water Use Charge	Street Lighting	Ambulance Billing Service	Municipal Motor Vehicle <u>License Tax</u>
\$ 108,139			\$ 360,498		
14,145	\$ 198,091	\$ 615,763	47,151	\$ 449,438	\$ 155,878
	7,667	5,504	7,585	11,675	752
122,284	205,758	621,267	415,234	461,113	156,630
581,819				128,540	
		271,751		7	
		145,620	415,763	159,247	
581,819	0	168,276 118,484 704,131	415,763	287,787	0
(459,535)	205,758	(82,864)	(529)	173,326	156,630
459,535	(130,000)	995,000 64,545 (28,050)		_(142,500)	(155,000)
459,535	_(130,000)	1,031,495	0	(142,500)	(155,000)
	75,758	948,631	(529)	30,826	1,630
	158,564	(646,443)	138,064	235,885	19,103
\$0	\$234,322	\$302,188	\$137,535	\$ 266,711	$\begin{array}{c} \$ \ \underline{20,733} \\ \hline \text{Continued} \end{array}$

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL SPECIAL REVENUE FUNDS (CONTINUED)

	Drug Law Enforcement	Computer Fee	COPS Fast Grant	Police Services Levy
Revenues Proporty Toyog				\$ 490,869
Property Taxes Municipal Income Taxes				φ <del>4</del> 50,805
Intergovernmental			\$ 14,999	62,595
Charges for Services		\$ 26,183		
Fees, Licenses, Permits Interest Income	\$ 442			5,007
Miscellaneous Income	2,959			3,007
Total Revenues	3,401	26,183	14,999	558,471
Expenditures				
Current Operations and Maintenance:				400.006
Security of Persons and Property	99		19,380	480,806
Leisure Time Activities Basic Utility Services				
Transportation				
General Government		22,269		
Capital Outlay				
Debt Service:				
Principal Retirement				
Interest and Fiscal Charges Total Expenditures	99	22,269	19,380	480,806
Total Expenditures				
Excess of Revenues Over				
(Under) Expenditures	3,302	3,914	(4,381)	77,665
Other Financing Sources (Uses)				
Proceeds from Sale of Debt			25,722	
Operating Transfers - In Operating Transfers - Out			25,122	(85,000)
Operating Transfers Out	<del></del>	<del> </del>	A	
Total Other Financing				
Sources (Uses)	0	0	25,722	(85,000)
Excess of Revenues and Other				
Financing Sources Over (Under)				
Expenditures and Other Financing Uses	3,302	3,914	21,341	(7,335)
Fund Balances at				
Beginning of Year as Restated	7,692	30,415	31,158	84,019
Fund Balances at End of Year	\$10,994	\$ <u>34,329</u>	\$52,499	\$76,684

	Fire Services Levy	Inmate Commissary	DARE	Office on Aging	Enterprise Park	Total
\$	490,869				\$ 103,667	\$ 1,558,514 6,825,211 936,513
	. 02,000				4 100,00.	1,091,384 353,969
	4,100	\$ 8,177	\$ 195 4,966	\$ 1,608 71,411	3,742	65,079 124,624
-	557,564	8,177	5,161	73,019	107,409	10,955,294
	449,005	6,837	5,784	6,690		2,202,109 6,690 271,751 1,152,899
				42,013	78,367	729,635 600,379
-	449,005	6,837	5,784	48,703	78,367	$   \begin{array}{r}     168,276 \\     \underline{118,484} \\     5,250,223   \end{array} $
-	108,559	1,340	(623)	24,316	29,042	5,705,071
-	(86,000)					995,000 1,862,357 (7,572,926)
-	(86,000)					(4,715,569)
	22,559	1,340	(623)	24,316	29,042	989,502
	62,026		3,673	68,583	58,709	1,507,402
\$ .	84,585	\$ <u>1,340</u>	\$3,050	\$92,899	\$ 87,751	\$ <u>2,496,904</u>

#### STREET MAINTENANCE AND REPAIR SPECIAL REVENUE FUND

FOR THE TEAR ENDED DECEMBER 31, 2001			<b>T</b> 7 •
	Revised Budget	_Actual_	Variance Favorable (Unfavorable)
Revenues	ф <i>575</i> 000	e 574.400	¢ (501)
Intergovernmental	\$ 575,000	\$ 574,409	\$ (591) 4,918
Interest Income	2,000	6,918 92,589	12,589
Miscellaneous Income	80,000	92,369	12,369
Total Revenues	657,000	673,916	16,916
Expenditures Current Operations and Maintenance: Transportation			
Maintenance and Repair	720 125	734,759	3,366
Personnel	738,125	,	•
Other	174,000	172,638	1,362
Total Maintenance and Repair	912,125	907,397	4,728
Snow Removal			
Personnel	26,000	21,389	4,611
Other	160,000	<u>124,346</u>	35,654
Total Snow Removal	186,000	145,735	40,265
Total Transportation	1,098,125	1,053,132	44,993
Capital Outlay	176,900	<u>175,132</u>	1,768
Total Expenditures	1,275,025	1,228,264	46,761
Excess of Revenues Over	(619.035)	(554 249)	63,677
(Under) Expenditures	(618,025)	(554,348)	03,077
Other Financing Sources (Uses) Operating Transfers - In	570,000	545,000	(25,000)
operating transfers in			
Excess of Revenues and Other			
Financing Sources Over (Under)			
Expenditures and Other Financing Uses	(48,025)	(9,348)	38,677
Tiperiones and a man a montained and	(12,127)	ζ- ,- ·-/	,
Decertification of Prior Year Encumbrances		6,619	6,619
Fund Balance at Beginning of Year	57,300	57,300	
Fund Balance at End of Year	\$9,275	\$54,571	\$45,296

#### STATE HIGHWAY SPECIAL REVENUE FUND

FOR THE YEAR ENDED DECEMBER 31, 2001			Variance
	Revised Budget	Actual	Favorable (Unfavorable)
Revenues			<b>.</b>
Intergovernmental	\$ 44,000	\$ 45,899	\$ 1,899
Interest Income	1,000	3,296	2,296
Total Revenues	45,000	49,195	4,195
Expenditures			
Current Operations and Maintenance:			
Transportation			
Maintenance and Repair			
Personnel	12,000	4,183	7,817
Other	10,500	9,914	<u>586</u>
Total Maintenance and Repair	22,500	14,097	8,403
Snow Removal			
Personnel	60,000	33,315	26,685
Other	17,000	13,625	3,375
Total Snow Removal	77,000	46,940	30,060
Total Expenditures	99,500	61,037	38,463
Excess of Revenues Over (Under) Expenditures	(54,500)	(11,842)	46,279
Other Financing Sources (Uses) Operating Transfers - In	50,000	50,000	<del></del>
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(4,500)	38,158	42,658
Decertification of Prior Year Encumbrances		349	349
Fund Balance at Beginning of Year	30,827	30,827	
Fund Balance at End of Year	\$26,327	\$69,334	\$43,007

#### MUNICIPAL INCOME TAX SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues  Municipal Income Taxes	\$ 6,688,000	\$ 6,758,820	\$ 70,820
Expenditures Current Operations and Maintenance: General Government			
Other	300,000	<u>290,491</u>	9,509
Excess of Revenues Over (Under) Expenditures	6,388,000	6,468,329	80,329
Other Financing Sources (Uses) Operating Transfers - In Operating Transfers - Out	25,000 (7,216,000)	(6,761,037)	(25,000) 454,963
Total Other Financing Sources (Uses)	(7,191,000)	(6,761,037)	429,963
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(803,000)	(292,708)	510,292
Fund Balance at Beginning of Year	803,820	803,820	
Fund Balance at End of Year	\$820	\$511,112	\$ <u>510,292</u>

#### POLICE PENSION SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Property Toylor	\$ 107,813	¢ 102.722	¢ (4.001)
Property Taxes	, ,	\$ 103,722	\$ (4,091) 1,408
Intergovernmental	12,737	14,145	1,400
Total Revenues	120,550	117,867	(2,683)
Expenditures Current Operations and Maintenance: Security of Persons and Property			
Personnel	545,000	523,356	21,644
Excess of Revenues Over (Under) Expenditures	(424,450)	(405,489)	18,961
Other Financing Sources (Uses) Operating Transfers - In	425,302	399,500	(25,802)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	852	(5,989)	(6,841)
Fund Balance at Beginning of Year	7,515	7,515	
Fund Balance at End of Year	\$8,367	\$1,526	\$(6,841)

#### FIRE PENSION SPECIAL REVENUE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Property Taxes Intergovernmental	\$ 107,813 12,737	\$ 103,722 14,145	\$ (4,091) 1,408
Total Revenues	120,550	117,867	(2,683)
Expenditures Current Operations and Maintenance: Security of Persons and Property Personnel	600,000	583,922	16,078
Excess of Revenues Over (Under) Expenditures	(479,450)	(466,055)	13,395
Other Financing Sources (Uses) Operating Transfers - In	480,302	482,250	1,948
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	852	16,195	15,343
Fund Balance at Beginning of Year	2,150	2,150	
Fund Balance at End of Year	\$3,002	\$18,345	\$15,343

#### CABLE TELEVISION SPECIAL REVENUE FUND

D	Revised Budget	Actual	Variance Favorable (Unfavorable)
Fees, Licenses, Permits Interest Income	\$ 175,000 8,000	\$ 186,468 8,177	\$ 11,468 177
Total Revenues	183,000	194,645	11,645
Excess of Revenues Over (Under) Expenditures	183,000	194,645	11,645
Other Financing Sources (Uses) Operating Transfers - Out	(200,000)	(130,000)	70,000
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	(17,000)	64,645	81,645
Fund Balance at Beginning of Year	118,929	118,929	
Fund Balance at End of Year	\$ <u>101,929</u>	\$183,574	\$ <u>81,645</u>

#### WATER USE CHARGE SPECIAL REVENUE FUND

FOR THE YEAR ENDED DECEMBER 31, 2001	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Charges for Services	\$ 550,000	\$ 585,037	\$ 35,037
Interest Income	20,000	7,014	(12,986)
Total Revenues	570,000	592,051	22,051
Expenditures Current Operations and Maintenance: Basic Utility Services			
Other	280,000	243,307	36,693
Capital Outlay	145,000	103,609	41,391
Debt Service: Principal Retirement	168,500	168,276	224
Interest and Fiscal Charges	118,500	118,484	16
Total Debt Service	287,000	286,760	240
Total Expenditures	712,000	633,676	78,324
Excess of Revenues Over (Under) Expenditures	(142,000)	(41,625)	100,375
Other Financing Sources (Uses) Operating Transfers - In Operating Transfers - Out	64,000 (28,050)	64,545 (28,050)	545
Total Other Financing Sources (Uses)	35,950	36,495	545
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(106,050)	(5,130)	100,920
Decertification of Prior Year Encumbrances		5,610	5,610
Fund Balance at Beginning of Year	168,197	168,197	
Fund Balance at End of Year	\$62,147	\$ <u>168,677</u>	\$ <u>106,530</u>

#### STREET LIGHTING SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Property Taxes Intergovernmental Interest Income	\$ 359,380 42,452	\$ 345,738 47,151	\$ (13,642) 4,699
Total Revenues	6,007 407,839	8,744 401,633	(6,206)
Expenditures Current Operations and Maintenance: General Government Other	420,000	415,448	4,552
Excess of Revenues Over (Under) Expenditures	(12,161)	(13,815)	(1,654)
Decertification of Prior Year Encumbrances		1,200	1,200
Fund Balance at Beginning of Year	125,582	125,582	
Fund Balance at End of Year	\$ <u>113,421</u>	\$ <u>112,967</u>	\$(454)

#### AMBULANCE BILLING SERVICE SPECIAL REVENUE FUND

TOR THE TERM ENDED DECEMBER 31, 2001		Revised Budget	<del>,</del> ,,	Actual	Variand Favorab (Unfavo	ole
Revenues Charges for Services	\$	370,000	\$	431,265	\$ 61,2	265
Intergovernmental	Ψ	270,000	Ψ	2,037		)37
Interest Income		7,500		11,692		192
Miscellaneous Income	-		-	1,000	1,0	000
Total Revenues	-	377,500	-	445,994	68,4	<u> 194</u>
Expenditures						
Current Operations and Maintenance:						
Security of Persons and Property		92.220		01 055	2.4	065
Personnel Other		83,320 61,000		81,055 53,743		265 257
Other	-	01,000	-	33,743	/,,	<u> 23 1</u>
Total Security of Persons and Property	_	144,320	-	134,798	9,5	522
Capital Outlay	-	157,200	-	153,341	3,8	<u>859</u>
Total Expenditures	_	301,520	-	288,139	13,3	381
Excess of Revenues Over						
(Under) Expenditures		75,980		157,855	81,8	375
Other Financing Sources (Uses)						
Operating Transfers - Out	-	(142,500)	-	(142,500)		
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing						
Uses		(66,520)		15,355	81,	375
Decertification of Prior Year Encumbrances				2,269	2,3	269
Fund Balance at Beginning of Year	_	156,409		156,409		
Fund Balance at End of Year	\$ _	89,889	\$	174,033	\$84,	<u>144</u>

#### MUNICIPAL MOTOR VEHICLE LICENSE TAX SPECIAL REVENUE FUND

TOR THE TERM BRODE DECEMBER 31, 2001	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Fees, Licenses, Permits Interest Income	\$ 153,000 500	\$ 155,572 819	\$ 2,572 319
Total Revenues	153,500	156,391	2,891
Excess of Revenues Over (Under) Expenditures	153,500	156,391	2,891
Other Financing Sources (Uses) Operating Transfers - Out	_(155,000)	(155,000)	
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(1,500)	1,391	2,891
Fund Balance at Beginning of Year	9,268	9,268	
Fund Balance at End of Year	\$7,768	\$10,659	\$2,891

#### DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)-LEGAL APPROPRIATION LEVEL

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Interest Income	\$ 500	\$ 480	\$ (20)
Miscellaneous Income	3,000	2,959	(41)
Total Revenues	3,500	3,439	(61)
Expenditures Current Operations and Maintenance: Security of Persons & Property Other	8,000	99	7,901
Excess of Revenues Over (Under) Expenditures	(4,500)	3,340	7,840
Fund Balance at Beginning of Year	7,573	7,573	
Fund Balance at End of Year	\$3,073	\$10,913	\$

#### COMPUTER FEE SPECIAL REVENUE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL(NON-GAAP BUDGETARY BASIS)-LEGAL APPROPRIATION LEVEL

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Charges for Services	\$20,000	\$26,183	\$6,183
Expenditures Current Operations and Maintenance: General Government Other	28,600	22,269	6,331
Excess of Revenues Over (Under) Expenditures	(8,600)	3,914	12,514
Fund Balance at Beginning of Year	30,415	30,415	
Fund Balance at End of Year	\$21,815	\$34,329	\$12,514

#### COPS FAST GRANT SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)	
Expenditures Current Operations and Maintenance: Security of Persons and Property Personnel	\$28,900	\$27,060	\$1,840	
Excess of Revenues Over (Under) Expenditures	(28,900)	(27,060)	1,840	
Other Financing Sources (Uses) Operating Transfers - In	30,000	25,721	(4,279)	
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	1,100	(1,339)	(2,439)	
Fund Balance at Beginning of Year	1,339	1,339		
Fund Balance at End of Year	\$	\$	\$(2,439)	

#### POLICE SERVICES LEVY SPECIAL REVENUE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL

		Revised Budget		Actual		Variance Favorable (Unfavorable)
Revenues Property Taxes Intergovernmental Interest Income	\$	481,047 62,490 7,362	\$	469,625 62,595 5,923	\$	(11,422) 105 (1,439)
Total Revenues	_	550,899		538,143	-	(12,756)
Expenditures Current Operations and Maintenance: Security of Persons and Property Personnel	_	492,700	-	485,980		6,720
Excess of Revenues Over (Under) Expenditures		58,199		52,163		(6,036)
Other Financing Sources (Uses) Operating Transfers - Out	_	(85,000)		(85,000)		
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses		(26,801)		(32,837)		(6,036)
Fund Balance at Beginning of Year	_	80,643	_	80,643		
Fund Balance at End of Year	\$ _	53,842	\$ _	47,806	\$	(6,036)

#### FIRE SERVICES LEVY SPECIAL REVENUE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL

		Revised Budget		Actual		Variance Favorable Unfavorable)
Revenues Property Taxes Intergovernmental Interest Income	\$	481,047 62,490 6,362	\$	469,625 62,595 4,567	\$	(11,422) 105 (1,795)
Total Revenues	_	549,899	_	536,787	_	(13,112)
Expenditures Current Operations and Maintenance: Security of Persons and Property Personnel	-	491,200	-	455,432	_	35,768
Excess of Revenues Over (Under) Expenditures		58,699		81,355		22,656
Other Financing Sources (Uses) Operating Transfers - Out	-	(86,000)	_	(86,000)	_	
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses		(27,301)		(4,645)		22,656
Fund Balance at Beginning of Year	_	51,883	_	51,883	-	<del></del>
Fund Balance at End of Year	\$ _	24,582	\$ _	47,238	\$ _	22,656

#### INMATE COMMISSARY SPECIAL REVENUE FUND

	Revised Budget	_Actual	Variance Favorable (Unfavorable)
Revenues Miscellaneous Income	\$6,000	\$8,177	\$
Expenditures Current Operations and Maintenance: Security of Persons and Property Other	6,000	5,209	791
Excess of Revenues Over (Under) Expenditures	-0-	2,968	2,968
Fund Balance at Beginning of Year	-0-	-0-	
Fund Balance at End of Year	\$	\$	\$2,968

#### D.A.R.E. SPECIAL REVENUE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL

TOR THE TERM ENDED DECEMBER ST, 2001	Revised Budget	Variance Favorable (Unfavorable)	
Revenues	¢ 500	¢ 120	\$ (362)
Interest Income Miscellaneous Income	\$ 500 2,000	\$ 138 4,965	\$ (362) 2,965
Total Revenues	2,500	5,103	2,603
Expenditures Current Operations and Maintenance: Security of Persons and Property Other	5,900	5,784	116
Excess of Revenues Over (Under) Expenditures	(3,400)	(681)	2,719
Fund Balance at Beginning of Year	3,673	3,673	
Fund Balance at End of Year	\$ <u>273</u>	\$2,992	\$2,719

#### OFFICE ON AGING SPECIAL REVENUE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Interest Income	\$ 500	\$ 1,416	\$ 916
Miscellaneous Income	56,500	71,411	14,911
Total Revenues	57,000	72,827	15,827
Expenditures Current Operations and Maintenance: Leisure Time Activities			
Other	14,000	6,690	7,310
Capital Outlay	47,000	42,013	4,987
Total Expenditures	61,000	48,703	12,297
Excess of Revenues Over (Under) Expenditures	(4,000)	24,124	28,124
Fund Balance at Beginning of Year	68,583	68,583	
Fund Balance at End of Year	\$64,583	\$92,707	\$28,124

#### ENTERPRISE PARK SPECIAL REVENUE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Intergovernmental Interest Income	\$ 50,000 3,000	\$ 47,183 3,511	\$ (2,817) 511
Total Revenues	53,000	50,694	(2,306)
Expenditures			
Capital Outlay	80,000	77,563	2,437
Excess of Revenues Over (Under) Expenditures	(27,000)	(26,869)	131
Decertification of Prior Year Encumbrances		29,733	29,733
Fund Balance at Beginning of Year	27,476	27,476	<del></del>
Fund Balance at End of Year	\$ <u>476</u>	\$30,340	\$29,864

#### TOTAL SPECIAL REVENUE FUNDS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL

FOR THE YEAR ENDED DECEMBER 31, 2001	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues	<b>A. 1. 50 5.</b> 100	<b>A.</b> 1. 102. 122	Φ (44.660)
Property Taxes	\$ 1,537,100	\$ 1,492,432	\$ (44,668)
Municipal Income Taxes	6,688,000	6,758,820	70,820
Intergovernmental	861,906	870,159	8,253
Charges for Services	940,000	1,042,485	102,485
Fees, Licenses, Permits	328,000	342,040	14,040
Interest Income	63,231	62,695	(536)
Miscellaneous Income	147,500	<u> 181,101</u>	33,601
Total Revenues	10,565,737	10,749,732	183,995
Expenditures			
Current Operations and Maintenance:			
Security of Persons and Property			
Personnel	2,241,120	2,156,805	84,315
Other	80,900	64,835	16,065
Total Security of Persons and Property	2,322,020	2,221,640	100,380
Leisure Time Activities			
Other	14,000	6,690	7,310
Basic Utility Services			
Other	280,000	243,307	36,693
Transportation  Maintenance and Repair			
Personnel	750,125	738,942	11,183
Other	184,500	182,552	1,948
			12.121
Total Maintenance and Repair	934,625	921,494	13,131
Snow Removal			
Personnel	86,000	54,704	31,296
Other	<u>177,000</u>	<u>137,971</u>	39,029
Total Snow Removal	263,000	192,675	70,325
Total Transportation	1,197,625	1,114,169	83,456
<del>-</del>			

#### TOTAL SPECIAL REVENUE FUNDS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL (CONTINUED)

	Revised Budget	Actual	Variance Favorable (Unfavorable)
General Government			
Other	748,600	728,208	20,392
Capital Outlay Debt Service:	606,100	551,658	54,442
Principal Retirement	168,500	168,276	224
Interest and Fiscal Charges	118,500	118,484	16
Total Expenditures	5,455,345	5,152,432	302,913
Excess of Revenues Over			
(Under) Expenditures	5,110,392	5,597,300	686,908
Other Financing Sources (Uses)			
Operating Transfers - In	1,644,604	1,567,016	(77,588)
Operating Transfers - Out	<u>(7,912,550)</u>	<u>(7,387,587)</u>	524,963
Total Other Financing Sources			
(Uses)	(6,267,946)	(5,820,571)	447,375
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	(1,157,554)	(223,271)	934,283
Decertification of Prior Years Encumbrances		45,780	45,780
Fund Balance at Beginning of Year	1,751,582	1,751,582	
Fund Balance at End of Year	\$ <u>594,028</u>	\$ <u>1,574,091</u>	\$ 980,063

#### CAPITAL PROJECT FUNDS

#### City Hall Improvement Fund

To account for improvements to the City Hall building and parking lot.

#### Street Improvement Fund

To account for the financing and construction of street improvements.

#### Other Capital Project Funds

The nature of the operations of the other funds presented are self-explanatory based on the program name.

#### COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS

#### DECEMBER 31, 2001

	City Hall Improvement	Street Improvement	Lee Road Improvement	Fire Truck Rehabilitation	Community Development Block Grants
Assets					
Cash and Cash Equivalents Receivables:	\$ 155,511	\$ 156,894	\$ 400,250	\$ 137,753	\$ 42,904
Interest		1,166		1,024	
Intergovernmental		<del></del>		<del></del>	_49,880
Total Assets	\$ <u>155,511</u>	\$158,060	\$ <u>400,250</u>	\$ <u>138,777</u>	\$ <u>92,784</u>
Liabilities					
Accounts Payable	\$ 3,900	\$ 55,044		\$ 73,803	\$ 23,202
Interfund Payable					
Notes Payable		_ 300,000	<del></del>		
Total Liabilities	3,900	355,044	\$0	73,803	23,202
Fund Equity					
Fund Balances:					
Reserved for Encumbrances					350
Unreserved:	151 611	(106.094)	400.250	64.074	60.222
Undesignated (Deficit)	<u>151,611</u>	(196,984)	400,250	64,974	69,232
Total Fund Equity (Deficit)	151,611	(196,984)	400,250	64,974	69,582
Total Liabilities and	<b>4.55.51</b>	<b>4.150.053</b>	ф. 400 <b>д</b> 70	ф. 120 <b>д</b> да	ф. 00 <b>7</b> 04
Fund Equity	\$ <u>155,511</u>	\$ <u>158,060</u>	\$ <u>400,250</u>	\$ <u>138,777</u>	\$ <u>92,784</u>

Safety Facilities Building Improvements	Sidewalk Improvement	Turney Road Reconstruction	Traffic Signalization	Industrial Ave.  East 141 <sup>st</sup> . Imp.	Total
	\$ 13,357		\$ 5,192	\$ 37,449	\$ 949,310
	99		521,541	151,035	2,289 722,456
\$0	\$13,456	\$0	\$526,733	\$188,484	\$ <u>1,674,055</u>
	\$ 160	\$ <u>670,000</u>	\$ 213,633 310,000	\$ 167,911	\$ 537,653 310,000 970,000
\$0	\$160	670,000	523,633	167,911	1,817,653
			2,350		2,700
<del></del>	13,296	(670,000)	750	20,573	(146,298)
0	13,296	(670,000)	3,100	20,573	(143,598)
\$0	\$13,456	\$0	\$ <u>526,733</u>	\$ <u>188,484</u>	\$ <u>1,674,055</u>

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL CAPITAL PROJECT FUNDS FOR THE YEAR ENDED DECEMBER 31, 2001

	City Hall Improvement	Street Improvement	Lee Road Improvement	Fire Truck Rehabilitation	Community Development Block Grants
Revenues					<b>A. 212.007</b>
Intergovernmental		A 10.070		Φ 0.025	\$ 213,987
Interest Income		\$ 13,870		\$ 8,025	
Miscellaneous Income					
Total Revenues	\$0	13,870	\$0	8,025	213,987
Expenditures					
Current Operations and Maintenance	e:				
Security of Persons and Property	y				
Community Development					96,525
Transportation		180,801			
General Government	62,400				
Capital Outlay		590,987		202,096	<u>291,088</u>
Total Expenditures	_62,400	771,788	0	202,096	<u>387,613</u>
Excess of Revenues					
Over (Under) Expenditures	(62,400)	(757,918)	0	(194,071)	(173,626)
Other Firencina Service (Head)					
Other Financing Sources (Uses) Proceeds from Sale of Debt		500,000			
		355,000	150,000	100,000	210,565
Operating Transfers - In		333,000	150,000	100,000	210,303
Operating Transfers - Out	<del></del>			<del> </del>	<del></del>
Total Other Financing					
Sources (Uses)	0	855,000	150,000	100,000	210,565
Sources (Uses)		_855,000	150,000	_100,000	210,505
Excess of Revenues and					
Other Financing Sources Over					
(Under) Expenditures and					
Other Financing Uses	(62,400)	97,082	150,000	(94,071)	36,939
Other I maneing Coos	(02, 100)	37,002	150,000	(> 1,0 / 2)	
Fund Balances (Deficit) at					
Beginning of Year	214,011	(294,066)	250,250	159,045	32,643
<i>3 6</i>				<del></del>	
Fund Balances (Deficit) at					
End of Year	\$ <u>151,611</u>	\$ <u>(196,984)</u>	\$ <u>400,250</u>	\$ <u>64,974</u>	\$ <u>69,582</u>

Safety Facilities Building Improvements	Sidewalk Improvement	Turney Road Reconstruction	Traffic Signalization	Industrial Ave. E.141 <sup>St</sup> . Imp.	Total
\$ 1,157	\$ 1,168 19,230		\$ 1,649,127	1,964,980	3,828,094 24,220 
1,157	20,398	\$	1,649,127	\$ <u>1,964,980</u>	3,871,544
518	20,876		183,582	2,133,833	518 117,401 2,498,216
75,484	48,925	669,040	1,468,345	***************************************	62,400 3,345,965
76,002	69,801	669,040	1,651,927	2,133,833	6,024,500
(74,845)	(49,403)	(669,040)	_(2,800)	(168,853)	(2,152,956)
1,500,000	35,000	(960)	224,750 (310,000)		2,000,000 1,075,315 (310,960)
1,500,000	35,000	(960)	(85,250)		2,764,355
1,425,155	(14,403)	(670,000)	(88,050)	(168,853)	611,399
(1,425,155)	27,699	0	91,150	189,426	(754,997)
\$0	\$13,296	\$ <u>(670,000)</u>	\$ <u>3,100</u>	\$20,573	\$ (143,598)

#### CITY HALL IMPROVEMENT CAPITAL PROJECTS FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Expenditures Current Operations and Maintenance: General Government Other	\$100,000	\$58,500	\$41,500
Excess of Revenues Over (Under) Expenditures	(100,000)	(58,500)	41,500
Fund Balance at Beginning of Year	214,011	214,011	***************************************
Fund Balance at End of Year	\$114,011	\$ <u>155,511</u>	\$ 41,500

#### STREET IMPROVEMENT CAPITAL PROJECTS FUND

Revenues Interest Income	Revised Budget  \$_5,000	<u>Actual</u> \$15,914	Variance Favorable (Unfavorable)  \$ 10,914
Expenditures Current Operations and Maintenance: Transportation			
Other	190,000	175,997	14,003
Capital Outlay	630,000	541,736	82,264
Total Expenditures	820,000	717,733	102,267
Excess of Revenues Over (Under) Expenditures	(815,000)	(701,819)	113,181
Other Financing Sources (Uses) Proceeds From Sale of Debt Operating Transfers - In	300,000 355,000	300,000 355,000	
Total Other Financing Sources (Uses)	655,000	655,000	
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(160,000)	(46,819)	113,181
Decertification of Prior Years Encumbrances		1,110	1,110
Fund Balance at Beginning of Year	202,603	202,603	
Fund Balance at End of Year	\$42,603	\$ <u>156,894</u>	\$ <u>114,291</u>

#### LEE ROAD IMPROVEMENT CAPITAL PROJECTS FUND

		evised Sudget	_ <u>A</u>	ctual	Fav	riance orable favorable)
Excess of Revenues Over (Under) Expenditures	\$	0	\$	0	\$	0
Other Financing Sources (Uses) Operating Transfers – In	<u>1</u>	50,000	<u>1</u> :	50,000		····
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	1	.50,000	1.	50,000		
Fund Balance at Beginning of Year		250,250		50,250		
Fund Balance at End of Year	\$4	100,250	\$ <u>4</u>	00,250	\$	0

#### FIRE TRUCK REHABILITATION CAPITAL PROJECTS FUND

D.	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Interest Income	\$1,000	\$9,470	\$8,470
Expenditures Capital Outlay	150,000	128,294	21,706
Excess of Revenues Over (Under) Expenditures	(149,000)	(118,824)	30,176
Other Financing Sources (Uses) Operating Transfers - In	100,000	100,000	
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	(49,000)	(18,824)	30,176
Fund Balance at Beginning of Year	156,577	156,577	
Fund Balance at End of Year	\$ <u>107,577</u>	\$ <u>137,753</u>	\$30,176

#### COMMUNITY DEVELOPMENT BLOCK GRANT CAPITAL PROJECTS FUND

Devenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Intergovernmental	\$266,000	\$197,779	\$(68,221)
Expenditures Current Operations and Maintenance: Community Development			
Other	140,000	96,876	43,124
Capital Outlay	355,000	341,567	13,433
Total Expenditures	495,000	438,443	56,557
Excess of Revenues Over (Under) Expenditures	(229,000)	(240,664)	(11,664)
Other Financing Sources (Uses) Operating Transfers – In Operating Transfers – Out	210,000 (25,000)	210,565	565 25,000
Total Other Financing Sources (Uses)	185,000	210,565	25,565
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(44,000)	(30,099)	13,901
Decertification of Prior Year Encumbrances		9,580	9,580
Fund Balance at Beginning of Year	63,073	63,073	
Fund Balance at End of Year	\$19,073	\$ <u>42,554</u>	\$23,481

#### SAFETY FACILITY BUILDING IMPROVEMENT CAPITAL PROJECTS FUND

Revenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Interest Income	\$12,168	\$	\$(9,375)
Expenditures Current Operations and Maintenance: Security of Persons and Property			
Other	31,000	30,750	250
Capital Outlay	83,000	74,823	8,177
Total Expenditures	114,000	105,573	8,427
Excess of Revenues Over (Under) Expenditures	(101,832)	(102,780)	(948)
Decertification of Prior Year Encumbrances		947	947
Fund Balance at Beginning of Year	101,833	101,833	
Fund Balance at End of Year	\$ <u> </u>	\$	\$(1)

#### TURNEY ROAD RECONSTRUCTION CAPITAL PROJECTS FUND

Expenditures	Revised Budget	Actual	Variance Favorable (Unfavorable)
Capital Outlay	\$669,040	\$ 669,040	\$
Excess of Revenues Over (Under) Expenditures	(669,040)	(669,040)	
Other Financing Sources (Uses) Proceeds from Sale of Debt Operating Transfers – Out	670,000 (960)	670,000 (960)	
Total Other Financing Sources (Uses)	669,040	669,040	
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	-	-	
Fund Balance at Beginning of Year		-	<del></del>
Fund Balance at End of Year	\$0	\$0	\$

#### SIDEWALK IMPROVEMENT CAPITAL PROJECTS FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues	\$ 500	\$ 1,499	\$ 999
Interest Income Miscellaneous Income	30,000	19,230	(10,770)
Wisconditions means			
Total Revenues	30,500	20,729	(9,771)
Expenditures Current Operations and Maintenance: Community Development			
Other	35,000	20,716	14,284
Capital Outlay	100,000	48,925	51,075
Total Expenditures	135,000	69,641	65,359
Excess of Revenues Over (Under) Expenditures	(104,500)	(48,912)	55,588
Other Financing Sources (Uses) Operating Transfers - In	105,000	35,000	(70,000)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	500	(13,912)	(14,412)
Fund Balance at Beginning of Year	27,269	27,269	
Fund Balance at End of Year	\$27,769	\$13,357	\$14,412

#### TRAFFIC SIGNALIZATION CAPITAL PROJECTS FUND

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues Intergovernmental	\$ 2,221,000	\$ <u>1,402,724</u>	\$ (818,276)
Expenditures Current Operations and Maintenance: Transportation			
Other	175,000	168,499	6,501
Capital Outlay	2,046,000	1,458,962	587,038
Total Expenditures	2,221,000	1,627,461	593,539
Excess of Revenues Over (Under) Expenditures		(224,737)	(224,737)
Other Financing Sources (Uses) Operating Transfers - In		224,750	224,750
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			12
Uses		13	13
Fund Balance at Beginning of Year	28	28	
Fund Balance at End of Year	\$28	\$41	\$13

## INDUSTRIAL AVENUE/E 141<sup>ST</sup>.IMPROVEMENT CAPITAL PROJECTS FUND

Revenues Intergovernmental	Revised Budget  \$ 3,161,902	<u>Actual</u> \$ <u>1,813,945</u>	Variance Favorable (Unfavorable) \$ (1,347,957)
Expenditures Current Operations and Maintenance: Transportation Other	111,400	111,175	225
Other		111,1/3	
Capital Outlay	3,050,505	1,857,618	1,192,887
Total Expenditures	3,161,905	1,968,793	1,193,112
Excess of Revenues Over (Under) Expenditures	(3)	(154,848)	(154,845)
Fund Balance at Beginning of Year	192,297	192,297	
Fund Balance at End of Year	\$ <u>192,294</u>	\$37,449	\$(154,845)

#### TOTAL CAPITAL PROJECTS FUNDS

Davis	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues	<b>.</b>	<b>A A 111 110</b>	A (A AA ( (# ))
Intergovernmental	\$ 5,648,902	\$ 3,414,448	\$ (2,234,454)
Interest Income	18,668	29,676	11,008
Miscellaneous Income	30,000	19,230	(10,770)
		<del></del>	
Total Revenues	5,697,570	3,463,354	(2,234,216)
Expenditures			
Current Operations and Maintenance:			
Security of Persons and Property	21 000	20.750	250
Other	31,000	30,750	250
Community Development			
Other	175,000	117,592	57,408
Transportation		<del></del>	
Other	476,400	455,671	20,729
General Government	470,400		
	100.000	50.500	41.500
Other	100,000	58,500	41,500
0.3410.4	7,002,545	5 100 OCE	1.062.500
Capital Outlay	7,083,545	5,120,965	1,962,580
Tracel Francis Planning	7.065.045	5 702 470	2 002 467
Total Expenditures	7,865,945	5,783,478	2,082,467
Evenes of Bossesson Over			
Excess of Revenues Over	(2.160.255)	(2.220.124)	(151 510)
(Under) Expenditures	<u>(2,168,375</u> )	(2,320,124)	(151,749)
Other Financing Sources (Uses)			
Proceeds from Sale of Debt	970,000	970,000	
Operating Transfers - In	920,000	1,075,315	155,315
Operating Transfers – Out	(25,960)	(960)	25,000
operating transiers out			
Total Other Financing Sources (Uses)	1,864,040	2,044,355	180,315
Total Other Thanking Sources (Oses)	1,004,040	2,011,555	100,515
Two as of Dovanues and Other			
Excess of Revenues and Other			
Financing Sources Over (Under)			
Expenditures and Other Financing			
Uses	(304,335)	(275,769)	28,566
Decertification of Prior Year Encumbrances		11,637	11,637
_ TITITION OF FIRST FOR MANORANCE			,
Fund Balance at Beginning of Year	1,207,941	1,207,941	
rund balance at beginning of Tear	_1,207,741	1,201,941	
Fund Balance at End of Year	\$ 903,606	\$943,809	\$40,203
rung dalance at Eng of I cal	φ <u>903,000</u>	φ <u> </u>	φ <del>1</del> 0, <u>203</u>

#### **ENTERPRISE FUNDS**

#### Solid Waste Collection

To account for the operations of the refuse pick-up and hauling system provided by the City.

#### Transit Fund

To account for the operations of the Maple Heights Transit System.

#### Recreation Banner

To account for revenues from sales of advertising banners at the recreation park.

#### COMBINING BALANCE SHEET - ALL ENTERPRISE FUNDS

#### DECEMBER 31, 2001

	Solid Waste Collection	Transit	Recreation Banner	Total
Assets Cash and Cash Equivalents	\$ 61,166	\$ 800,043	\$ 11,482	\$ 872,691
Receivables:	Ψ 01,100	Ψ 000,015	Ψ 11,102	ψ 0, <b>2</b> ,0,1
Accounts	258,107	261,669		519,776
Accrued Interest	454	5,946	85	6,485
Fixed Assets, (Net Where Applicable				10.100
of Accumulated Depreciation)		40,192		40,192
Total Assets	\$ <u>319,727</u>	\$ <u>1,107,850</u>	\$ <u>11,567</u>	\$ <u>1,439,144</u>
Liabilities				
Accounts Payable	\$ 81,600	\$ 7,538		\$ 89,138
Accrued Wages and Benefits	763	46,592		47,355
Accrued Compensated Absences	4,960	292,112		297,072
Due to Other Governments	167	10,036		10,203
Deferred Revenue	117,991	00.440		117,991
Accrued Pension	1,465	93,442		94,907
Total Liabilities	206,946	449,720	\$0	656,666
Fund Equity				
Contributed Capital	55,579	27,093		82,672
Retained Earnings	57,202	631,037	11,567	699,806
C				
Total Fund Equity	112,781	658,130	11,567	782,478
Total Liabilities and Fund				
Equity	\$ <u>319,727</u>	\$ <u>1,107,850</u>	\$ <u>11,567</u>	\$ <u>1,439,144</u>

# COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - ALL ENTERPRISE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2001

	Solid Waste Collection	_Transit	Recreation Banner	Total	
Operating Revenues Charges for Services	\$ <u>1,039,892</u>	\$ 3,225,112	\$1,700	\$ <u>4,266,704</u>	
Operating Expenses Personnel Contractual Services Materials and Supplies Repairs and Maintenance Other Depreciation	42,558 1,014,570 12,486	2,609,665 4,310 102,416 45,856 86,225 8,630	245	2,652,223 1,018,880 114,902 46,101 86,225 8,630	
Total Operating Expenses	1,069,614	2,857,102	245	3,926,961	
Operating Income (Loss)	(29,722)	368,010	1,455	339,743	
Non-Operating Revenues (Expenses) Interest Income	1,646	43,077	568	45,291	
Income (Loss) Before Operating Transfers	(28,076)	411,087	2,023	385,034	
Operating Transfers - In Operating Transfers - Out	50,000	(432,894)		50,000 (432,894)	
Net Income (Loss)	21,924	(21,807)	2,023	2,140	
Retained Earnings at Beginning of Year	35,278	652,844	9,544	697,666	
Retained Earnings at End of Year	57,202	631,037	11,567	699,806	
Contributed Capital at End of Year	55,579	27,093	******	82,672	
Fund Equity at End of Year	\$ <u>112,781</u>	\$ <u>658,130</u>	\$ <u>11,567</u>	\$ <u>782,478</u>	

#### SOLID WASTE COLLECTION ENTERPRISE FUND

D	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Charges for Services	\$ 1,011,000	\$ 1,010,655	\$ (345)
Interest Income	1,000	2,161	1,161
Miscellaneous Income	8,000	10,545	2,545
Total Revenues	_1,020,000	1,023,361	3,361
Expenses Current Operations and Maintenance:			
Personnel	42,600	41,883	717
Other	1,111,500	1,031,061	80,439
Total Expenses	_1,154,100	1,072,944	81,156
Excess of Revenues Over (Under) Expenses	(134,100)	(49,583)	84,517
Other Financing Sources (Uses) Operating Transfers - In	100,000	50,000	(50,000)
Excess of Revenues and Other Financing Sources Over (Under) Expenses and Other Financing			
Uses	(34,100)	417	34,517
Fund Balance at Beginning of Year	59,400	59,400	
Fund Balance at End of Year	\$25,300	\$59,817	\$34,517

#### TRANSIT ENTERPRISE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues	e 2 276 000	e 2 175 201	\$ (100,679)
Charges for Services	\$ 3,276,000 25,000	\$ 3,175,321 49,963	\$ (100,679) 24,963
Interest Income Miscellaneous Income	25,000	49,903	45
Miscenaneous income			
Total Revenues	3,301,000	3,225,329	(75,671)
Expenses			
Current Operations and Maintenance:			
Personnel	2,845,500	2,546,072	299,428
Other	299,025	264,486	34,539
Total Expenses	3,144,525	2,810,558	333,967
•			
Excess of Revenues Over			
(Under) Expenses	156,475	414,771	258,296
Other Financing Sources (Uses)	(# <b>0</b> # 000)	(100,004)	02.106
Operating Transfers - Out	(525,000)	(432,894)	92,106
Excess of Revenues and Other Financing Sources Over (Under) Expenses and Other Financing			
Uses	(368,525)	(18, 123)	350,402
Decertification of Prior Year Encumbrances		6,252	6,252
Fund Balance at Beginning of Year	792,168	792,168	
	h 400 (40	e 700 207	ф 256 654
Fund Balance at End of Year	\$ <u>423,643</u>	\$ <u>780,297</u>	\$356,654

#### RECREATION BANNER ENTERPRISE FUND

D	Revised Budget	Variance Favorable (Unfavorable)		
Revenues Charges for Services	\$ 1,000	\$ 1,700	\$ 700	
Interest Income	200	631	431	
Total Revenues	1,200	2,331	1,131	
Expenses Current Operations and Maintenance: Other	2,000	245	1,755	
Excess of Revenues Over (Under) Expenses	(800)	2,086	2,886	
Fund Balance at Beginning of Year	9,396	9,396		
Fund Balance at End of Year	\$8,596	\$11,482	\$2,886	

#### TOTAL ENTERPRISE FUNDS

Revenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Charges for Services Interest Income	\$ 4,288,000 26,200	\$ 4,187,676 52,755	\$ (100,324) 26,555
Miscellaneous Income	8,000	10,590	2,590
Total Revenues	4,322,200	4,251,021	(71,179)
Expenses Current Operations and Maintenance:			
Personnel Other	2,888,100 1,412,525	2,587,955 1,295,792	300,145 116,733
	<del></del>		
Total Expenses	4,300,625	3,883,747	416,878
Excess of Revenues Over (Under) Expenses	21,575	367,274	345,699
· · · · ·		301,214	343,097
Other Financing Sources (Uses) Operating Transfers - In	100,000	50,000	(50,000)
Operating Transfer - Out	(525,000)	(432,894)	92,106
Total Other Financing Sources (Uses)	(425,000)	(382,894)	42,106
Excess of Revenues and Other Financing Sources Over (Under) Expenses and Other Financing			
Uses	(403,425)	(15,620)	387,805
Decertification of Prior Year Encumbrances		6,252	6,252
Fund Balance at Beginning of Year	860,964	860,964	
Fund Balance at End of Year	\$ <u>457,539</u>	\$ 851,596	\$394,057

## COMBINING STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUNDS

	Solid Waste Collection	Transit	Recreation Banner	Total
Increase (Decrease) in Cash and Cash Equivalents				
Cash Flows From Operating Activities Cash Received from Customers Other Operating Revenue Cash Payments to Employees for Services	\$ 1,010,655 10,545 (41,882)	\$ 3,175,321 45 (2,546,072)	\$ 1,700	\$ 4,187,676 10,590 (2,587,954)
Cash Payments to Suppliers for Goods or Services	(1,031,841)	(260,408)	(245)	(1,292,494)
Net Cash Provided by (Used in) Operating Activities  Cash Flows From Non-Capital Financing	(52,523)	368,886	1,455	317,818
Activities Cash Transfers to Other Funds Cash Transfers from Other Funds	50,000	(432,894)		(432,894) 50,000
Net Cash Provided by (Used in) Non-Capital Financing Activities	50,000	(432,894)	0	(382,894)
Cash Flows From Investing Activities Interest Earned on Investments	2,161	49,964	631	52,756
Net Increase (Decrease) in Cash and Cash Equivalents	(362)	(14,044)	2,086	12,320
Cash and Cash Equivalents at Beginning of Year	61,528	814,087	9,396	885,011
Cash and Cash Equivalents at End of Year	\$ <u>61,166</u>	\$800,043	\$11,482	\$ 872,691
				Continued

## COMBINING STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUNDS (CONTINUED)

	9	Solid Waste Collection		Transit	R —	ecreation Banner	_ ,	Total
Reconciliation of Operating Income (Loss) to Net								
Cash From Operating Activities		(20 -20)			Φ.	4 455	Φ.	220 5142
Operating Income (Loss)	\$	(29,722)	\$	368,010	\$	1,455	\$	339,743
Adjustments to Reconcile Operating								
Income (Loss) to Net Cash From								
Operating Activities:								
Depreciation				8,630				8,630
Changes in Assets and Liabilities:								
(Increase) Decrease in Receivables		(23,179)		31,344				8,165
Increase (Decrease) in Accounts Payable		(4,785)		(102,691)				(107,476)
Increase (Decrease) in Accrued Wages		( ), - , ,		, , ,				, , ,
and Benefits		148		(12,535)				(12,387)
Increase (Decrease) in Accrued		2.0		(;)				` , ,
Compensated Absences		497		74,832				75,329
Increase (Decrease) in Accrued		.,,		,				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Pension		455		26,351				26,806
Increase in Deferred Revenue		4,487		20,521				4,487
Increase (Decrease) in Due to Other		1,107						.,
Governments		(424)		(25,055)				(25,479)
Governments		(727)		(23,033)		<del> </del>		(25,115)
Total Adjustments		(22,801)	-	876		0		(21,925)
Net Cash Provided by (Used in)								
Operating Activities	\$	(52,523)	\$	368,886	\$_	1,455	\$	317,818
r r	•	/			-			

#### **AGENCY FUNDS**

#### Performance Permits

To account for contractors deposits received by the City and held until a specific performance has been completed in accordance with the building permit.

#### Street Openings

To account for deposits received by the City for the opening of a new street or subdivision.

#### Tree Deposits

To account for deposits received by the City for the planting of trees in connection with the construction of a new home or sublot.

#### Architect and Engineering Deposits

To account for deposits received by the City to cover architect and engineer fees for reviewing building and subdivision plans.

#### Final Inspection Deposits

To account for deposits received by the City to cover engineer fees for the final inspection for newly constructed homes.

#### 3%OBBS Fees

To account for monies collected on behalf of the State of Ohio for building permit fees.

### AGENCY FUNDS (CONTINUED)

### Payroll Agency

To account for payroll taxes and other related payroll deductions collected for other governmental units or funds.

### Mayor's Court Bond Account

To account for assets received and disbursed by Mayor's Court pursuant to the laws of the State.

### COMBINING BALANCE SHEET - AGENCY FUNDS

### DECEMBER 31, 2001

Assets	Performance Permits	Street Openings	Tree Deposits	Architect & Engineering Deposits	Final Inspection Deposits	
Cash and Cash Equivalents	\$0-	\$ _11,925	\$ _13,500	\$37,556	\$	
Total Assets	\$	\$ <u>11,925</u>	\$ <u>13,500</u>	\$37,556	\$	
<u>Liabilities</u> Deposits	\$0-	\$ _11,925	\$ 13,500	\$37,556	\$	
Total Liabilities	\$	\$ _11,925	\$ _13,500	\$ <u>37,556</u>	\$	

3% OBBS Fees	Payroll Agency	Mayor's Court Bond Account	Total
\$866	\$ 144,843	\$8,750	\$ 217,440
\$866	\$ <u>144,843</u>	\$8,750	217,440
\$866	\$ 144,843	\$8,750	\$ 217,440
\$866	\$ 144,843	\$ <u>8,750</u>	\$ 217,440

### COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2001

	Performance Permits	Street Openings	Tree Deposits	Architect & Engineering Deposits	Final Inspection Deposits
Cash and Offsetting Agent					
Liability Balances,					
December 31, 2000	\$ 18,582	\$ 9,925	\$ 11,500	\$ 45,479	\$ 1,515
Additions		2,000	2,000	15,497	
Deductions	(18,582)			(23,420)	(1,515)
Cash and Offsetting Agent					
Liability Balances,					
December 31, 2001	\$ <u>-0-</u>	\$ <u>11,925</u>	\$ <u>13,500</u>	\$ <u>37,556</u>	\$

OF	3% Payroll OBBS Fees Agency		B	Mayor's Court ond Account	Total		
\$ -	1,002 856 (992)		242,420 2,207,552 2,305,129)	\$ -	10,141 148,442 (149,833)		340,564 2,376,347 (2,499,471)
\$ _	<u>866</u>	\$	144,843	\$ _	8,750	<u>\$</u>	217,440

### GENERAL FIXED ASSETS ACCOUNT GROUP

Account group used to present the fixed assets of the City used in its general operations.

### SCHEDULE OF GENERAL FIXED ASSETS BY PROGRAM AND DEPARTMENT

### AS OF DECEMBER 31, 2001

Program and Department	Land	Buildings	Machinery & Equipment	Total
Security of Persons and Property Police Fire	\$ 29,500 6,639	\$ 1,564,104 1,621,718	\$ 1,198,428 2,700,741	\$ 2,792,032 4,329,098
Total Security of Persons and Property	36,139	3,185,822	3,899,169	7,121,130
Leisure Time Activities Parks and Public Land Recreation Centers Maintenance Building	57,487 1,200	56,114 613,543 121,840	476,354 167,374 6,342	589,955 782,117 128,182
Total Leisure Time Activities	58,687	791,497	650,070	1,500,254
Community Development Senior Citizen Center Building Commission	100	385,368	132,183 81,042	517,651 81,042
Total Community Development	100	385,368	213,225	598,693
Basic Utility Services Service Director Mechanics			21,930 45,651	21,930 45,651
Total Basic Utility Services	0	0	67,581	67,581
Transportation Public Works	0	82,329	2,605,775	2,688,104
General Government City Hall Land and Building	62,776	290,113 163,419	123,555 30,418	413,668 256,613
Total General Government	62,776	453,532	153,973	670,281
Total General Fixed Assets	\$ <u>157,702</u>	\$ 4,898,548	\$ <u>7,589,793</u>	\$ <u>12,646,043</u>

### SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY PROGRAM AND DEPARTMENT

### FOR THE YEAR ENDED DECEMBER 31, 2001

PROGRAM AND DEPARTMENT	General Fixed Assets 12/31/00	Additions	Disposals	General Fixed Assets 12/31/01
Security of Persons and Property Police Fire	\$ 2,690,710 4,158,104	\$ 114,640 170,994	\$ (13,318)	\$ 2,792,032 4,329,098
Total Security of Persons and Property	6,848,814	_285,634	(13,318)	7,121,130
Leisure Time Activities Parks and Public Land Recreation Centers Maintenance Building	589,955 782,117 128,182			589,955 782,117 128,182
Total Leisure Time Activities	1,500,254	0	0	1,500,254
Community Development Senior Citizen Center Building Commission	476,988 51,262	42,013 34,960	(1,350) (5,180)	517,651 81,042
Total Community Development	528,250	76,973	(6,530)	598,693
Basic Utility Services Service Director Mechanics  Total Basic Utility Services	21,930 45,651 67,581	0	0	21,930 45,651 67,581
Transportation Public Works	2,540,990	172,114	(25,000)	2,688,104
General Government City Hall Land and Building	413,668 259,323		(2,710)	413,668 256,613
Total General Government	672,991	0	(2,710)	670,281
Total General Fixed Assets	\$ <u>12,158,880</u>	\$ <u>534,721</u>	\$ <u>(47,558)</u>	\$ <u>12,646,043</u>

### SCHEDULE OF GENERAL FIXED ASSETS BY SOURCES

### AS OF DECEMBER 31, 2001

<b>GENERAL</b>	FIXED	ASSETS
ODIVIDIO	TIALD	DOOLIO

Land Buildings Machinery and Equipment	\$ 157,702 4,898,548 7,589,793
Total General Fixed Assets	\$ <u>12,646,043</u>
INVESTMENTS IN GENERAL FIXED ASSETS	
General Fund Special Revenue Funds Capital Projects Funds General Obligation Bonds	\$ 392,430 7,922,378 768,763 3,562,472
Total Investment in General Fixed Assets	\$ <u>12,646,043</u>

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### STATISTICAL SECTION

CITY OF MAPLE HEIGHTS, OHIO

GENERAL FUND REVENUES BY SOURCE

TABLE 1

2001 (2)	2,994,060 85,592 554,763 529,972 201,375 85,500 185,858	21+,1/C,/
2000 (2) 2001 (2)	•,	31,727,402
1999 (2)	\$2,655,082 410 2,268,774 97,973 554,078 475,068 1,855 180,369 30,094 184,858	30,440,301
1998 (2)		\$7,140,223
1997 (2)	\$2,544,267 15,558 2,376,005 92,821 610,479 407,747 6,101 218,505	30,497,979
1996 (2)	\$2,716,501 22,140 2,004,702 533,008 406,177 131,105	\$6,034,233
1995 (2)	\$2,577,341 20,474 1,656,026 119,392 443,239 351,377 97,982	35,414,839
1994 (1)	\$2,367,680 18,132 2,457,004 137,543 219,299 364,005 77,730	
1993 (1)	\$2,265,444 \$2,232,012 \$2,367,680 161,634 17,669 18,132 1,828,136 1,963,298 2,457,004 115,814 151,903 137,543 173,818 213,882 219,299 411,970 378,392 364,005 73,835 87,285 77,730	\$5,241,109 \$5,357,973 \$5,901,798
1992 (1)	\$2,265,444 161,634 1,828,136 115,814 173,818 411,970 73,835	\$5,241,109
	Revenues: Property Taxes Other Local Taxes Intergovernmental Charges for Services Fees, Licenses and Permits Fines and Forfeitures Special Assessments Interest Income Workers Compensation Settlement and Refunds Miscellaneous Income	Total Revenues

<sup>(1)</sup> Table based on the Budget Basis Accounting.

Source: City of Maple Heights, Finance Department.

<sup>(2)</sup> Presented on a GAAP basis.

CITY OF MAPLE HEIGHTS, OHIO

GENERAL FUND EXPENDITURES BY FUNCTION

TABLE 2

2001 (2)	6,991,728 79,913 1,573,159 564,399 1,149,637 2,402,391	2,820,773
2000 (2)	6,095,593 \$ 6,991,728 74,495 79,913 1,451,390 1,573,159 548,596 564,399 1,131,350 1,149,637 2,225,451 2,402,391 84,879 59,546	11,611,754 \$1
1998 (2) 1999 (2)	\$4,527,191 \$4,870,629 \$5,181,465 \$5,408,631 \$5,690,687 \$6,024,695 \$6,493,366 \$5,621,150 \$6,095,593 \$6,991,728   62,468 60,138 60,138 66,097 66,097 69,090 69,890 74,495 74,495 79,913   988,572 1,176,294 1,203,636 1,338,281 1,256,388 1,455,285 1,552,711 1,444,961 1,451,390 1,573,159   243,532 336,704 421,664 319,020 378,941 443,621 341,668 430,717 548,596 564,399   915,027 921,436 1,044,082 1,056,315 1,054,848 1,043,528 997,813 1,064,941 1,131,350 1,149,637   4,461 5,408 1,776,431 1,673,263 2,022,159 2,175,938 2,146,652 2,007,645 2,249,905 2,225,451 2,402,391   150,155 186,679 140,855 119,159 48,944 29,925 64,492 25,570 84,879 59,546	\$8.588.052 $$9,333,719$ $$9,726,353$ $$10,330,392$ $$10,672,394$ $$11,212,796$ $$11,527,585$ $$10,911,739$ $$11,611,754$ $$12,820,773$
	\$ 6,493,366 \$ 69,890 1,552,711 341,668 997,813 2,007,645 64,492	11,527,585
1997 (2)	\$ 6,024,695 \$ 69,090 1,455,285 443,621 1,043,528 2,146,652 29,925	11,212,796
1996 (2)	\$5,690,687 \$ 66,097 1,256,388 378,941 1,054,848 551 2,175,938	\$10,672,394
1995 (1)	\$5,408,631 66,097 1,338,281 319,020 1,056,315 730 2,022,159 119,159	\$10,330,392
1994 (1)	\$5,181,465 60,138 1,203,636 421,664 1,044,082 1,573,263 140,855	\$9,726,353
1992 (1) 1993 (1)	1,527,191 \$4,870,629 62,468 60,138 988,572 1,176,294 243,532 336,704 915,027 921,436 4,461 5,408 1,696,646 1,776,431 150,155 186,679	\$9,333,719
1992 (1)	·	\$8,588,052
	Expenditures: Security of Persons and Property Public Health and Welfare Leisure Time Activities Community Development Basic Utility Services Transportation General Government Capital Outlay	Total Expenditures

<sup>(1)</sup> Table based on the Budget Basis Accounting.

Source: City of Maple Heights, Finance Department.

<sup>(2)</sup> Presented on GAAP basis.

CITY OF MAPLE HEIGHTS, OHIO

PROPERTY TAX LEVIES AND COLLECTIONS - REAL AND PUBLIC UTILITY

TABLE 3

LAST TEN FISCAL YEARS

Accumulated Delinquent Taxes	\$ 243,274 266,210	235,456	209,894	224,937	181,891	400,285	311,224	337,589	507,167
Total Collections As Percent Of Current Levy	98.3%	100.5	99.5	99.1	100.6	99.5	8.86	8.66	95.9
Total Collection Including Deficiencies	\$3,345,990	3,425,642	3,585,014	3,552,281	3,622,816	4,336,645	4,911,751	4,944,543	5,007,266
Current Levy Collected	97.2%	98.0	7.76	97.2	96.3	96.4	94.8	94.9	91.6
Current Collections	\$3,309,201	3,339,441	3,520,581	3,483,333	3,491,419	4,200,283	4,710,213	4,706,357	4,784,833
Current Levy	\$3,405,363	3,408,920	3,601,860	3,583,233	3,601,204	4,357,694	4,966,965	4,955,421	5,222,304
Tax Year/ Collection Year	1991/1992	1993/1994	1994/1995	1995/1996	1996/1997	1997/1998	1998/1999	1999/2000	2000/2001

Note - Table excludes "tangible personal tax".

ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY - REAL AND PUBLIC UTILITY

TABLE 4

LAST TEN FISCAL YEARS

Assessed Value 402,839,072 406,937,341 315,088,009 336,126,836 359,103,789 364,302,212 362,894,853 \$327,513,075 333,726,517 333,627,294 Total 20,972,810 19,612,920 17,619,230 \$23,802,360 23,207,580 24,244,590 21,708,390 20,040,070 17,619,890 14,313,680 Assessed Utilities Value **Public** 38,267,796 31,793,599 35,519,669 35,777,462 34,492,662 \$48,338,855 34,282,957 36,672,974 31,911,123 Personal Property Assessed Value Actual Value\* 895,327,143 \$729,633,886 732,459,315 786,282,772 786,416,943 791,103,514 877,914,628 882,605,229 ,003,830,828 ,002,075,771 Estimated Real Property 308,911,830 350,726,520 256,360,760 275,198,970 275,245,930 276,886,230 307,270,120 313,364,500 \$255,371,860 351,340,790 Assessed Value Collection Year Tax Year/ 1998/1999 1999/2000 1993/1994 1994/1995 1995/1996 1996/1997 1997/1998 2000/2001 2001/2002 1992/1993

<sup>\*</sup> Real property based on assessed value at 35% of estimated market value.

CITY OF MAPLE HEIGHTS, OHIO

PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS (PER \$1,000 OF ASSESSED VALUATION)

TABLE 5

87.00 86.80 86.30 86.30 87.80 88.30 88.30 \$78.60 87.20 Total \$17.80 17.80 18.20 18.00 18.00 16.70 16.70 17.60 17.60 Cuyahoga County \$48.60 57.20 56.70 56.70 56.80 56.30 56.10 56.60 55.90 Maple Heights School District 15.00 15.00 14.50 14.50 \$12.20 12.20 12.10 12.10 12.00 12.10 Total City of Maple Heights \$3.30 3.30 3.30 3.00 3.00 3.10 2.80 2.30 2.40 Service Funds Debt \$1.60 1.60 1.60 1.60 1.60 1.60 4.60 4.60 4.60 4.60 Special Revenue Funds \$7.30 7.30 7.50 7.50 7.50 7.60 7.60 7.60 General Fund Collection Year Tax Year/ 1999/2000 1994/1995 1995/1996 1996/1997 1997/1998 1998/1999 2000/2001 1992/1993 1993/1994 2001/2002

CITY OF MAPLE HEIGHTS, OHIO

SPECIAL ASSESSMENT COLLECTIONS

TABLE 6

Cumulative Delinquency	\$ 93,043 102,660 95,518 73,692 81,034 74,973 82,717 104,501 85,371 45,683	
Total Collections As Percent Of Current Billing	97.7% 98.2 102.4 102.5 99.3 103.5 99.5 85.7 105.0	
Total Collection Including Deficiencies	\$ 200,799 211,291 207,281 162,249 156,375 143,489 142,086 137,662 163,842 92,906	
Current Billing Collection	95.8% 95.8 96.7 96.3 96.0 95.8 82.7	
Current	\$ 196,920 206,143 193,890 153,105 151,576 138,525 136,900 132,936 132,834 60,818	
Current Billing	\$ 205,595 215,151 202,477 158,282 157,421 144,237 142,773 160,605 155,670 86,518	
Fiscal Year	1991/1992 1992/1993 1993/1994 1994/1995 1996/1996 1996/1998 1999/2000 2000/2001	

Source: Cuyahoga County Auditor's Office.

CITY OF MAPLE HEIGHTS, OHIO

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA

TABLE 7

Net Bonded Debt Per Capita	\$231.53	291.35	297.13	278.90	258.14	222.24	243.74	216.42	198.10	299.87
Ratio Of Net Bonded Debt To Assessed Value	1.92%	2.50	2.41	2.27	2.08	1.68	1.81	1.62	1.29	1.92
Net General Bonded Debt	\$6,271,958	7,892,486	8,048,955	7,555,109	6,992,695	6,020,393	6,602,561	5,862,554	5,181,451	7,843,526
Less Balance In Debt Service Fund	\$ 2,018,649	1,171,602	1,056,305	847,323	806,069	991,885	1,147,872	1,229,554	4,095,332	626,932
Gross General Bonded Debt	\$8,290,607	9,064,088	9,105,260	8,402,432	7,683,603	7,012,278	7,750,433	7,092,108	9,276,783	8,470,458
Assessed Value	\$327,513,075	315,088,009	333,726,517	332,784,474	336,126,836	359,103,789	364,302,212	362,894,853	402,839,072	406,937,341
Population	27,089	27,089	27,089	27,089	27,089	27,089	27,089	27,089	26,156	26,156
Year	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001

# PROPERTY VALUE, CONSTRUCTION AND BANK DEPOSITS

LAST TEN FISCAL YEARS

TABLE 8

Assessed Value (A)		Residential	↔				209,613,540					265,418,150
Assesse		Commercial	\$132,297,255	120,539,313	119,888,209	124,372,447	123,170,934	126,310,946	125,498,199	130,916,732	129,085,553	137,420,922
Cuyahoga County	Bank Deposits	(In Thousands) (B)	\$19,379,280	21,009,421	20,885,453	22,694,304	27,068,211	53,941,971	58,904,596	57,816,942	61,942,764	63,893,769
ction (A)		Value	\$3,960,596	6,909,019	3,461,892	8,296,208	15,190,380	16,600,345	6,473,052	10,323,920	12,562,099	7,474,488
New Construction (A)	Number Of	Permits	529	969	823	837	1,741	1,855	1,625	1,737	1,800	2,238
		Year	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001

(A) Source: City Records.

(B) Source: Federal Reserve Bank of Cleveland (total demand, time and savings deposits) for Cuyahoga County, Ohio Banks.

## COMPUTATION OF LEGAL DEBT MARGIN

DECEMBER 31, 2001	TABLE 9
Total of all City Debt Outstanding Less Special Assessment Debt Exempt from Calculation Total (Noted and I Invoted) Subject to	\$ 8,574,480
10.5% Limitation Less Debt Service Fund Balance	8,470,458
Net Indebtedness Subject to 10.5% Limitation	\$ 7,843,526
Assessed Valuation of City	\$ 406,937,341
10.5% of Valuation (Maximum Voted and Unvoted General Obligation Debt Allowed) Less Debt Outstanding Subject to 10.5% Limitation	\$ 42,728,421 (7,843,526)
Legal Debt Margin within 10.5% Limitation	\$ 34,884,895
5.5% of Valuation (Maximum of Unvoted General Obligation Debt Allowed) Less Debt Outstanding Subject to 5.5% Limitation	\$ 22,381,554 (7,843,526)
Legal Debt Margin within 5.5% Limitation	\$ 14,538,028

Source: City Records.

COMPUTATION OF DIRECT AND OVERLAPPING DEBT GENERAL OBLIGATION BONDED DEBT

**DECEMBER 31, 2001** 

TABLE 10

Amount Applicable To To City Of Maple Heights	\$ 7,843,526	4,475,000	3,053,279 1,747,202
Percentage Applicable To To City Of Maple Heights	100.00%	100.00%	1.41%
9			
Net Debt Outstanding	\$ 7,843,526	4,475,000	216,544,636 123,915,000
	Direct: City of Maple Heights	Overlapping: Maple Heights City School District	Cuyahoga County Greater Cleveland Regional Transit

\$ 17,119,007	
\$ 352,778,162	
tal	
Total	

9,275,481

344,934,636

Sub Total

Source: Cuyahoga County Auditor's Office.

(1) Net debt outstanding equals the amount of general obligation bonds outstanding minus the debt service fund balance available to pay non-special assessment general obligation debt.

RATIO OF ANNUAL DEBT SERVICE FOR GENERAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES

N FISCAL YEARS TABLE 11		
LAST TEN FISCAL YEA		

Katio Of Tax Supported Debt Service To General Fund Expenditure	5.20%	5.08	5.55	5.32 4.75	4.76	6.03	86.9	6.29
General Fund Expenditures (2)	\$8,588,052	9,333,719	10,330,392	10,6/2,394 11,212,796	11,527,585	10,911,739	11,611,754	12,820,773
Debt Service For General Bonded Debt (1)	\$446,519	406,519 493,828	572,828	588,829 532,325	548,325	658,325	810,325	806,326
Year	1992	1993 1994	1995	1996 1997	1998	1999	2000	2001

<sup>(1)</sup> Excluding debt service for short-term notes.

Source: City Records.

<sup>(2)</sup> Presented on GAAP basis.

PRINCIPAL TAXPAYERS

, 2001
31
<b>ABER</b>
DECEMBER.

DECEMBER 31, 2001		TABLE 12	LE 12
Taxpayer	Real Property Assessed Valuation	Percentage Of Total Real Property Assessed Valuation	
Southgate U.S.A.	\$ 11,667,620	3.32	
First National Supermarkets	6,281,040	1.79	
Crickm Maple Heights Trustee	4,383,930	1.25	
Oxyford Investments Partners, L.P.	3,609,970	1.03	
Q.R.S. 11-27 Inc.	2,279,910	0.65	
Commercial Lease Realty	2,168,010	0.62	
Turney Dunham Association	1,759,490	0.50	
Rockside Distribution	1,725,490	0.49	
Maple Care Center Limited Partnership	1,529,500	0.43	
Maple Retail LTD Partnership	1,493,280	0.42	
PFZ, Inc.	1,388,350	0.40	
Total	\$ 38,286,590	10.90%	
Total City Real Property Valuation Source: Cuyahoga County Auditor's Office.	\$ 351,340,790		

### DEMOGRAPHIC STATISTICS

DECEMBER 31, 2001	:		TABLE 13
Population	1990 27,089	2000 26,156	
Per capita income	\$ 12,792	\$ 18,676	
Number of dwelling units	10,791	10,935	
Persons per household	2.55	2.47	
% Owner-occupied dwelling units	84.98%	83.80%	
Median family income	\$ 29,568	\$ 40,414	
Median value owner-occupied housing units	\$ 57,900	\$ 85,000	
Household income distribution: Under \$25,000 \$25,000 - \$34,999 \$35,000 - \$49,999 \$50,000 +	4,254 2,064 2,419 1,827	2,822 1,547 2,259 3,865	
Household Units In: Structure 1 - Unit, Detached 1 - Unit, Attached 2 to 4 Units 5 to 9 Units 10 or More Units Other	9,254 181 219 326 750 61	9,336 221 288 325 752 13	
Persons 25 years and older by education: % High school graduates % With four years college Source:U.S. Census 1990, 2000	72.20%	82.20% 12.9%	

TEN LARGEST EMPLOYERS

**DECEMBER 31, 2001** 

TABLE 14

	Withholding Taxes
TAXPAYER	Reported
Tops Markets, Inc.	\$ 318,311
Maple Heights Board of Education	311,361
Cuyahoga County Auditor	203,515
United Staffing of America	184,862
Blue Coral-Slick 50 LTD	143,384
Beverage Management Co.	100,433
K-Mart	78,021
Home Depot	72,250
Eastside Multi-Care Inc.	53,808
Ameritech	42,247

Source: Regional Income Tax Agency.

### OTHER STATISTICS

DECEMBER 31, 2001	TABLE 15
Chartered Form of Government Area in Square Miles Miles of Streets Number of Street Lights	January 1, 1932 Mayor-Council 5.5 105 2,536
Fire Protection: Number of Stations Number of Firemen Officers Fire Hydrants	2 43 1,097
Police Protection: Number of Stations Number of Police Officers Number of Auxiliary Police Number of Dispatchers Traffic Lights	1 48 30 15 15
Sewer: Miles of Storm Sewers Miles of Sanitary Sewers	105
Building: Permits Issued in 2001 Dollar Valuation of Construction - 2001	2,238
Parks and Recreation: Number of Parks Number of Pools Number of Tennis Courts Number of Mall Diamonds Number of Wolleyball Courts Number of Wolleyball Courts	9 2 14 3 3



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800-282-0370

Facsimile 614-466-4490

### CITY OF MAPLE HEIGHTS

### **CUYAHOGA COUNTY**

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED AUGUST 6, 2002