Financial Statements (Audited)

For The Year Ended December 31, 2001

### SHARON PINNICK, CLERK/TREASURER



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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Members of Council and Mayor Village of Farmersville 44 Maple Street Farmersville, Ohio 45325

We have reviewed the Independent Auditor's Report of the Village of Farmersville, Montgomery County, prepared by Trimble, Julian & Grube, Inc., for the audit period January 1, 2001 through December 31, 2001. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Village of Farmersville is responsible for compliance with these laws and regulations.

JIM PETRO Auditor of State

April 30, 2002

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### TABLE OF CONTENTS

### PAGE

Independent Auditor's Report	1
Combined Statement of Cash Fund Balances - All Fund Types - December 31, 2001	2
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Cash Fund Balances - All Governmental Fund Types - For The Year Ended December 31, 2001	3
Statement of Cash Receipts, Cash Disbursements, and Changes in Cash Fund Balances - Proprietary Fund Type - For The Year Ended December 31, 2001	4
Combined Statement of Cash Receipts, Cash Disbursements, and Encumbrances Compared with Expenditure Authority - Budget and Actual - For The Year Ended December 31, 2001	5
Notes to the Financial Statements	6 - 14
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	15 - 16
Schedule of Prior Audit Findings	17

# TRIMBLE, JULIAN & GRUBE, INC.

"SERVING OHIO LOCAL GOVERNMENTS"

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### **Independent Auditor's Report**

Members of Council and Mayor Village of Farmersville 44 Maple Street Farmersville, OH 45325

We have audited the accompanying financial statements of the Village of Farmersville, Montgomery County, Ohio, as of and for the year ended December 31, 2001. These financial statements are the responsibility of the Village of Farmersville's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 2, the Village of Farmersville prepares its financial statements on the basis of accounting prescribed or permitted by Auditor of State, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined cash balances and fund balances of the Village of Farmersville, as of December 31, 2001, and its combined cash receipts and disbursements, combined budgeted and actual receipts and budgeted and actual disbursements for the year then ended on the basis of accounting described in Note 2.

In accordance with *Government Auditing Standards*, we have also issued a report dated February 15, 2002, on our consideration of the Village of Farmersville's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended solely for the information and use of the Village of Farmersville's management and other officials authorized to receive this report under section 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

Trimble, Julian & Grube, Inc. February 15, 2002

### COMBINED STATEMENT OF CASH FUND BALANCES - ALL FUND TYPES -DECEMBER 31, 2001

Cash and Cash Equivalents	2001
Cash and Cash Equivalents	\$ 266,816
Total Cash and Cash Equivalents	\$ 266,816
Fund Balances	
<u>Governmental Fund Types:</u> General Fund Special Revenue Funds Capital Projects Fund	\$ 129,435 30,715 1,411
Total Governmental Fund Types	161,561
Proprietary Fund Type: Enterprise Funds	105,255
Total Fund Balances	\$ 266,816

### COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH FUND BALANCES - ALL GOVERNMENTAL FUND TYPES -FOR THE YEAR ENDED DECEMBER 31, 2001

	Go	es			
	General	Special Revenue	Capital Projects	Total (Memorandum Only)	
Cash receipts:					
Local taxes	\$ 118,127	\$ 36,870	\$ -	\$ 154,997	
Intergovernmental	52,767	37,732	-	90,499	
Special assessments	-	18,147	-	18,147	
Charges for services	3,242	-	-	3,242	
Fines, licenses, and permits	325	-	-	325	
Interest	4,376	171	-	4,547	
Miscellaneous	2,425	-	-	2,425	
Total cash receipts	181,262	92,920	-	274,182	
Cash disbursements: Current:					
Security of persons and property	83,100	31,920		115,020	
Community environment	1,491	-	-	1,491	
-	1,491	- 43,341	-	43,341	
Transportation	-		-		
General government	82,214	1,410	-	83,624	
Capital outlay	42,531	6,622	-	49,153	
Debt service:		1.0.62		1.0.02	
Principal retirement	-	1,963	-	1,963	
Interest charges	-	9,509	-	9,509	
Total cash disbursements	209,336	94,765		304,101	
Total cash receipts (under) cash disbursements	(28,074)	(1,845)	-	(29,919)	
Cash fund balances, January 1, 2001	157,509	32,560	1,411	191,480	
Cash fund balances, December 31, 2001	\$ 129,435	\$ 30,715	\$ 1,411	\$ 161,561	

### STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH FUND BALANCES - PROPRIETARY FUND TYPE -FOR THE YEAR ENDED DECEMBER 31, 2001

	Proprietary Fund Type	
	Er	nterprise
Operating cash receipts: Charges for services	\$	296,236
Operating cash disbursements:		
Personal services		68,134
Employee fringe benefits		26,291
Contractual services		101,494
Supplies and material		43,726
Capital outlay		245,031
Total operating cash disbursements		484,676
Operating (loss)		(188,440)
Nonoperating cash receipts/(disbursements):		
Intergovernmental receipts		250,906
Debt service:		
Principal		(32,923)
Interest		(10,774)
Total nonoperating cash receipts/(disbursements)		207,209
Net income		18,769
Cash fund balances, January 1, 2001		86,486
Cash fund balances, December 31, 2001	\$	105,255

# COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND ENCUMBRANCES COMPARED WITH EXPENDITURE AUTHORITY - BUDGET AND ACTUAL -FOR THE YEAR ENDED DECEMBER 31, 2001

	V ariance Favorable (Unfavorable)	\$ 53,969	0,1/8	14,944	\$ 75,091
	Total	\$ 209,336		528,373	\$ 832,474
	Encumbrances Outstanding at 12/31/01	ج			۰ ا
Disbursements	Actual 2001 Disbursements	\$ 209,336		528,373	\$ 832,474
I	Total	\$ 263,305		543,317	\$ 907,565
	2001 Appropriations	\$ 263,305		543,317	\$ 907,565
	Prior Year Carryover Appropriations				
	Variance Favorable (Unfavorable) A	\$ (11,906) \$ ° ° ° ° °		8,239	\$ 5,155 \$
	Actual 2001 Receipts	\$ 181,262 00.000	-	547,142	\$ 821,324
Receipts	Total Estimated Resources	\$ 356,419	1,411	634,540	\$ 1,094,134
	Budget	\$ 193,168		538,903	\$ 816,169
	County Certified Unencumbered Cash	\$ 163,251	1,,000 1,411	95,637	\$ 277,965
	Fund Types	Governmental: General	Special Revenue Capital Projects	Proprietary: Enterprise	Total (Memorandum Only)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2001

### NOTE 1 - DESCRIPTION OF THE ENTITY

The Village of Farmersville, Montgomery County, Ohio (the "Village") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The Village operates under a council-mayor form of government and provides the following services: water and sewer utilities, refuse services, street maintenance and repair, park operations, emergency medical services, fire protection and police services, as well as other general government services. The Village contracts with the Jackson Township police department to provide security of persons and property.

The Village is a participant in the Farmersville/Jackson Township Joint Park Board. The Park Levy proceeds are received by the Township and expenditures are approved and processed by the Township.

Management believes the financial statements included in this report represent all of the funds of the Village over which the Village officials have direct operating control.

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The most significant of the Village's accounting policies are described below.

### A. BASIS OF PRESENTATION - FUND ACCOUNTING

The accounts of the Village are maintained on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts. The following fund types are used by the Village:

### General Fund

The general fund is used to account for all activities of the Village not required to be included in another fund. The general fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

### Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2001

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

The Village had the following significant special revenue fund:

*Street Construction, Maintenance, & Repair Fund* - This fund receives semi-annual tax settlements from the County Auditor and rollback and homestead reimbursements for reductions in property taxes. This fund is used to maintain and repair roads, road equipment and machinery.

### Capital Projects Funds

This fund is used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise funds). The Village had no significant capital projects funds during 2001.

### **Enterprise Funds**

These funds account for operations that are similar to private business enterprises where management intends that the significant costs of providing certain goods or services will be recovered through user charges. The Village had the following significant enterprise funds:

*Water Fund* - This fund receives charges for services from residents to cover the costs of providing the citizens of the Village with water services.

*Sewer Fund* - This fund receives charges for services from residents to cover the costs of providing the citizens of the Village with sewer services.

### B. BASIS OF ACCOUNTING

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2001

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

### C. BUDGETARY PROCESS

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds are legally required to be budgeted and appropriated. The primary level of budgetary control is at the item level within each fund. Any budgetary modifications at this level may only be made by resolution of the Village's Council.

### Tax Budget:

A budget of estimated cash receipts and disbursements is submitted to the County Auditor, as secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year. All funds are legally required to be budgeted. The expressed purpose of the tax budget is to reflect the need for existing (or increased) tax rates.

### Estimated Resources:

The County Budget Commission determines if the budget substantiates a need to levy the full amount of authorized property tax rates and reviews receipt estimates. The County Budget Commission certifies its actions to the Village by September 1. As part of this certification, the Village receives the official certificate of estimated resources, which states the projected receipts of each fund. On or about January 1, the certificate is amended to include unencumbered fund balances at December 31 of the preceding year. Further amendments may be made during the year if the Village determines that receipts collected will be greater than or less than the prior estimates, and the Budget Commission finds the revised estimates to be reasonable. Prior to December 31, the Village must revise its budget so that the total contemplated expenditures from a fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriation measure.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2001

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

### Appropriations:

A temporary appropriation measure to control cash disbursements may be passed on or about January 1 of each year for the period January to March 31. An annual appropriation measure must be passed by April 1 of each year for the period January 1 to December 31. The appropriations measure may be amended or supplemented during the year as new information becomes available. Appropriations may not exceed estimated resources. The Village legally adopted several supplemental appropriations during the year ended December 31, 2001.

### Encumbrances:

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve the portion of the applicable appropriation.

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the succeeding fiscal year and need not be reappropriated. The Village had no outstanding encumbrances at December 31, 2001.

### D. CASH AND CASH EQUIVALENTS

For reporting purposes, the Village considers "Cash and Cash Equivalents" to be cash on hand, demand deposits, and all investments held by the Village with a maturity date less than or equal to three months from the date of purchase. Interest income earned and received by the Village totaled \$4,547 for the year ended December 31, 2001.

### E. PROPERTY, PLANT AND EQUIPMENT

Fixed assets are not capitalized in any of the Village's funds. Instead, capital acquisition and construction costs are reflected as expenditures in the fund in the year expended. The costs of normal maintenance and repairs are also expended, along with improvements. Depreciation is not recorded.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2001

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

### F. INTERGOVERNMENTAL REVENUES

Intergovernmental revenues, such as entitlements and grants awarded on a nonreimbursable basis are recorded when received in accordance with the Village's cash basis method of accounting.

### G. UNPAID VACATION AND SICK LEAVE

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the basis of accounting used by the Village.

### H. TOTAL COLUMNS ON FINANCIAL STATEMENTS

Total columns on the financial statements are captioned "Total (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Interfund-type eliminations have not been made in the aggregation of this data.

### NOTE 3 - EQUITY IN POOLED CASH AND CASH EQUIVALENTS

The Village maintains a cash and investment pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

Deposits: Demand deposits	\$215,135
Investments: STAR Ohio (the State Treasurer's Investment pool)	51,681
Total Deposits and Investments	<u>\$266,816</u>

*Deposits:* Deposits are either (1) insured by the Federal Depository Insurance Corporation or (2) collateralized by the financial institution's public entity deposit pool.

*Investments:* Investments in STAR Ohio are not endorsed by securities that exist in physical or book-entry from. Investments in STAR Ohio is valued at amounts reported by the State Treasurer. Investments are reported as assets. Accordingly, purchase of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements respectively.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2001

### **NOTE 4 - LOCAL INCOME TAX**

This locally levied tax of 1% applies to gross salaries, wages and other personal service compensation earned by residents both in and out of the Village and to earnings of nonresidents (except certain transients) earned in the Village. It also applies to the net income of business organizations located within the Village. Tax receipts are credited to the Village and amounted to \$59,548 in 2001.

### **NOTE 5 - DEBT OBLIGATIONS**

At December 31, 2001, debt obligations consisted of the following issuances:

Description	Balance at December 31, 2001
2000 Firstar bonds for various purposes due in annual installments of \$13,679 through 2019 bearing interest at 6.56%.	\$142,072
1998 Ohio Water Development Authority (OWDA) note for water improvements due in semi-annual installments of \$10,202 through 2014 bearing interest at 5.66%.	179,253
1998 Ohio Public Works Commission (OPWC) note for water improvements, due in semi-annual installments of \$7,368 through 2018, bearing no interest.	243,157
1992 OPWC note for sewer improvements, due in semi- annual installments of \$3,175, due in 2012, bearing no interest.	69,850
Total debt obligations at December 31, 2001	<u>\$634,332</u>

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2001

### **NOTE 5 - DEBT OBLIGATIONS - (Continued)**

Transactions for the year ended December 31, 2001, are summarized as follows:

	Balance at January 1, 2001	Proceeds	Payments	Balance at December 31, 2001
Bonds - Firstar - 2000	\$146,162	\$	\$ 4,090	\$142,072
Note - OWDA - 1998	188,962		9,709	179,253
Note - OPWC - 1998	257,894		14,737	243,157
Note - OPWC - 1992	76,200		6,350	69,850
Total Notes	<u>\$669,218</u>	<u>\$</u>	<u>\$34,886</u>	<u>\$634,332</u>

The principal and interest requirements to retire the debt obligations outstanding at December 31, 2001, are as follows:

Year Ending	2000 Bonds - Fi	rstar	199 Note - C	-	1998 Note - OPWC	1992 Note - OPWC
December 31	Principal	Interest	Principal	Interest	Principal	Principal
2002	\$ 4,359 \$	9,320	\$ 10,258	\$10,146	\$ 7,368	\$ 3,175
2003	4,644	9,035	10,839	9,565	14,736	6,350
2004	4,949	8,730	11,452	8,952	14,736	6,350
2005	5,274	8,405	12,095	8,309	14,736	6,350
2006	5,620	8,059	12,786	7,618	14,736	6,350
2007-2011	34,116	34,279	75,635	26,385	73,680	31,750
2012-2016	46,900	21,495	46,188	4,826	73,680	9,525
2017-2020	36,210	4,827			29,485	<u> </u>
TOTALS	<u>\$142,072</u> <u>\$1</u>	04,150	<u>\$179,253</u>	<u>\$75,801</u>	<u>\$243,157</u>	<u>\$69,850</u>

### NOTE 6 - PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by the County. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State and are reflected in the accompanying financial statements as Intergovernmental Receipts. Real property taxes are payable annually or semiannually to the County. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20 of the following year. Under certain circumstances, state statute permits later payment dates to be established.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2001

### **NOTE 6 - PROPERTY TAX - (Continued)**

Public utilities are also taxed on personal and real property located within the Village.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

### NOTE 7 - RETIREMENT SYSTEM

All employees belong to the Public Employees Retirement System (PERS) of Ohio. PERS is a cost-sharing, multiple-employer plan. This plan provides retirement benefits, including post-retirement healthcare and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2001, PERS members contributed 8.5% of their gross salaries. The Village contributed an amount equal to 13.55% of participants' gross salaries. At December 31, 2001 the Village had no unpaid liability for PERS.

### **NOTE 8 - RISK MANAGEMENT**

In 2001, the Village obtained commercial insurance for the following risks:

- Buildings and contents
- Vehicles
- Inland marine
- Public official's liability

The Village also provides health insurance to full-time employees through a private carrier.

### **NOTE 9 - CONTINGENT LIABILITY**

### **LITIGATION**

The Village is currently not involved in any litigation that management or its legal counsel anticipates a loss.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2001

### NOTE 10 - SUBSEQUENT EVENT

On January 1, 2002, the Village ended its contract with the City of Dayton and contracted with the Village of Germantown for its income tax collection and administration.

# TRIMBLE, JULIAN & GRUBE, INC.

"SERVING OHIO LOCAL GOVERNMENTS"

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### Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Members of Council and Mayor Village of Farmersville 44 Maple Street Farmersville, OH 45325

We have audited the financial statements of the Village of Farmersville as of and for the year ended December 31, 2001, and have issued our report thereon dated February 15, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the Village of Farmersville's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the Village of Farmersville in a separate letter dated February 15, 2002.

Members of Council and Mayor Village of Farmersville

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village of Farmersville's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting and its operation of ver financial reporting that we have reported to the management of the Village of Farmersville in a separate letter dated February 15, 2002.

This report is intended for the information of the Council of the Village of Farmersville and its management and is not intended to be and should not be used by anyone other than these specified parties.

Trimble, Julian & Grube, Inc. February 15, 2002

### SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2001

Finding <u>Number</u>	Finding <u>Summary</u>	Fully <u>Corrected</u> ?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i> :
2000-57405005- 001	Ohio Revised Code Section 5705.41 (B)	Yes	Finding no longer valid.



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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### VILLAGE OF FARMERSVILLE

### MONTGOMERY COUNTY

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED MAY 9, 2002