#### VINTON METROPOLITAN HOUSING AUTHORITY McARTHUR, OHIO

#### REPORT ON EXAMINATION OF FINANCIAL STATEMENTS AND SUPPLEMENTAL DATA FOR THE YEAR ENDED SEPTEMBER 30, 2001

J.E. Slaybaugh & Associates, Inc.

Certified Public Accountant 12 East Main Street Lexington, Ohio 44904



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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Board of Commissioners Vinton Metropolitan Housing Authority P.O. Box 487 McArthur, Ohio 45651

We have reviewed the Independent Auditor's Report of the Vinton Metropolitan Housing Authority, Vinton County, prepared by J. E. Slaybaugh & Associates, Inc., for the audit period October 1, 2000 through September 30, 2001. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Vinton Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

JIM PETRO Auditor of State

April 12, 2002

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# VINTON METROPOLITAN HOUSING AUTHORITY MC ARTHUR, OHIO

# FOR THE YEAR ENDED SEPTEMBER 30, 2001

#### TABLE OF CONTENTS

	Page
Independent Auditors' Report	1
Balance Sheet, September 30, 2001	2
Statement of Revenues, Expenses and Changes in Equity	3
Statement of Cash Flows	4
Notes to Financial Statements	5-9
Schedule of Expenditures of Federal Awards	10
Supplemental Financial Data	
Balance Sheet	11
Statement of Revenue and Expense	12
Schedule of Activity	13
Independent Auditors' report on Compliance on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	14
Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over	
Compliance in Accordance with OMB Circular A-133	15-16
Schedule of Findings and Questioned Costs	17

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Member AICPA Member 0SCPA John E. Slaybaugh 111 Certified Public Accountant

#### INDEPENDENT AUDITOR'S REPORT

Board of Commissioners Vinton Metropolitan Housing Authority McArthur, Ohio

We have audited the accompanying balance sheet of the Vinton Metropolitan Housing Authority, McArthur, Ohio, as of and for the year ended September 30, 2001, and the related statements of revenues, expenses, equity, and cash flows for the year then ended. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Vinton Metropolitan Housing Authority as of September 30, 2001, and the results of its operations and the cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated March 21, 2002, on our consideration of Vinton Metropolitan Housing Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplemental financial data schedules accompanying the financial statements are not necessary for fair presentation of the financial position, results of operations, and cash flows of the Authority in conformity with accounting principles generally accepted in the United States of America. The supplemental schedules listed in the table of contents are presented only for purposes of additional analysis and are not a required part of the financial statements. Such schedules have been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, are fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Our audit was made for the purpose of forming an opinion on the financial statements of Vinton Metropolitan Housing Authority, taken as a whole. The accompanying schedule of expenditures of federal awards, as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, and is not a required part of the financial statements. The information in that Schedule has been subjected to the auditing procedures applied in the audit of the financial statements, and in our opinion, is stated fairly, in all material respects, in relation to the financial statements taken as a whole.

J & Slayburg & aros, Im. J.E. Slaybaugh & Associates, Inc.

J.E. Slaybaugh & Associates March 21, 2002

# VINTON METROPOLITAN HOUSING AUTHORITY MC ARTHUR, OHIO BALANCE SHEET FOR THE YEAR ENDED SEPTEMBER 30, 2001

#### ASSETS

ASELS	
Current Assets	<b>* (2.11</b> )
Cash and Cash Equivalents	\$ 62,446
Accounts Receivable-HUD	32,674
Prepaid Expenses	1,344
Tatal Current Aparts	96,464
Total Current Assets	90,404
Property and Equipment - Net of \$ 19,854 Accumulated Depreciation	12,060
Total Assets	<u>\$ 108,524</u>
LIABILITIES AND EQUITY Current Liabilities	
Accounts Payable	\$ 54
Accrued Wages and Payroll Taxes	1,007
Total Current Liabilities	1,061
Noncurrent Liabilities	
Accrued Compensated Absences	4,557
Other Noncurrent Liabilities	12,089
Total Noncurrent Liabilities	16,646
Total Liabilities	17,707
Equity	
Contributed Capital	601
Retained Earnings	90,216
<u> </u>	, <u> </u>
Total Equity	90,817
Total Liabilities and Equity	<u>\$ 108,524</u>

The accompanying notes are an integral part of these financial statements.

# VINTON METROPOLITAN HOUSING AUTHORITY MC ARTHUR, OHIO STATEMENT OF REVENUES, EXPENSES AND CHANGES IN EQUITY FOR THE YEAR ENDED SEPTEMBER 30, 2001

Revenue HUD Grants Investment Income-Unrestricted	\$	560,496 1,021
Total Revenue		561,517
Expenses (before depreciation)		400 704
Housing Assistance Payments Administrative Salaries		482,704
Employee Benefits		27,607 8,480
Other Administrative Expense		8,480 14,197
Material and Labor-Maintenance		4,353
Utilities		1,367
General Expenses		2,356
Total Expenses		541,064
Income (Loss) before Depreciation & Other Costs		20,453
Depreciation		1,883
Operating Income (Loss)		18,570
Retained Earnings - Beginning of Year		71,646
Retained Earnings - End of Year		90,216
Contributed Capital - Beginning of Year		601
Contributed Capital - End of Year	<u> </u>	601
Total Equity - End of Year	\$	90,817

The accompanying notes are an integral part of these financial statements.

# VINTON METROPOLITAN HOUSING AUTHORITY MC ARTHUR, OHIO STATEMENT OF CASH FLOWS FOR THE YEAR ENDED SEPTEMBER 30, 2001

<u>Cash Flows from Operating Activities</u> Operating Income (Loss)	\$	18,570
Adjustments to reconcile Net Income(Loss) to Net Cash		
Provided By Operating Activities:		
Depreciation		1,883
Changes in Operating Assets and Liabilities that		
Increase (Decrease) Cash Flows:		
Accounts Receivable - HUD		11,954
Prepaid Expenses		(551)
Accounts Payable		(881)
Accrued Wages and Payroll		(532)
Deferred Revenues		(1,578)
Accrued Compensated Absences		457
Other Noncurrent Liabilities		(2,369)
Total Adjustments		8,383
Net Cash Provided (Used) By Operating Activities		26,953
Cash Flows from Investing Activities		
Change in Property and Equipment		(5,284)
Net Cash Provided (Used) By Investing Activities		(5,284)
Increase (Decrease) In Cash and Cash Equivalents		21,669
-		
Cash and Cash Equivalents - Beginning of Year		40,777
Cash and Cash Equivalents - End of Year	<u>\$</u>	62,446

The accompanying notes are an integral part of these financial statements.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Reporting Entity

The Vinton Metropolitan Housing Authority (VMHA or Authority) was created under the Ohio Revised Code Section 3735.27 to engage in the acquisition, development, leasing and administration of a low-rent housing program. An Annual Contributions Contract (ACC) was signed by the Vinton Metropolitan Housing Authority and the U.S. Department of Housing and Urban Development (HUD), under the provisions of the United States Housing Act of 1937 (42 U.S.C. 1437) Section 1.1. The Authority was also created in accordance with state law to eliminate housing conditions which are detrimental to the public peace, health, safety, morals, or welfare by purchasing, acquiring constructing, maintaining, operating, improving, extending, and repairing housing facilities. The nucleus of the financial reporting entity as defined by the Governmental Accounting Standards Board (GASB) Statement No. 14 is the "primary government." A fundamental characteristic of a primary government is that it is fiscally independent entity. In evaluating how to define the financial reporting entity, management has considered all potential component units. A component unit is a legally separate entity for which the primary government to impose its will upon the potential component unit.

These criteria were considered in determining the reporting entity.

#### Basis of Accounting

The accompanying combined financial statements have been prepared on the accrual basis of accounting, whereby revenues and expenses are recognized in the period earned or incurred. All transactions are accounted for in a single enterprise fund.

Pursuant to GASB Statement No. 20, Accounting and Financial Reporting for Propriety Funds and and Other Governmental Entities That Use Proprietary Fund Accounting, the Authority follows GASB guidance as applicable to proprietary funds and Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins issued on or before November 30, 1989 that do not conflict with or contradict GASB pronouncements.

#### Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements, and the reported amounts of revenues expenses during the reporting period. Actual results could differ from those estimates.

#### Cash and Cash Equivalents

The Authority considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

7 Years 5 Years

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

#### Property and Equipment

Property and Equipment is recorded at cost. Costs that materially add to the productive capacity or extend the life of an asset are capitalized while maintenance and repair costs are expensed as incurred.

Useful Lifes Equipment Autos

Depreciation is recorded on the straight-line method.

#### Capitalization of Interest

The Authority's policy is not to capitalize interest in the construction or purchase of fixed assets.

NOTE 2 - CASH

<u>Cash</u>

State statutes classify monies held by the Authority into three categories.

Active deposits are public deposits necessary to meet demands on the treasury. Such monies must be maintained either as cash in the Authority's Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Authority has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of Authority's deposits is provided by the Federal Deposit Insurance Corporation (FDIC) by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

#### NOTE 2 - CASH, continued

The Authority's deposits are categorized to give an indication of the level of risk assumed by the entity at year end. Category 1 includes deposits that are insured or collateralized with securities held by the Authority or its safekeeping agent in the Authority's name. Category 2 includes uninsured deposits collateralize with securities held by the pledging financial institution's trust department or safekceping agent in the Authority's name. Category 3 includes uninsured and uncollateralized with securities held by the pledging institution, or by its trust department or safekeeping agent, but not in the Authority's name.

The following show the Authority's deposits (bank balances) in each category:

Category 1. . \$ 69,524 was covered by federal depository insurance. Category 2. none

Book Balance at September 30, 2001, is \$ 62,446

#### NOTE 3 - PROPERTY AND EQUIPMENT

A summary of property and equipment at September 30, 2001, by class is as follows:

Furniture, Equipment- Administrative	<u>\$ 31,914</u>
Total	31,914
Less Accumulated Depreciation	(19,854)
Net Property and Equipment	<u>\$ 12,060</u>

#### NOTE 4 - ADMINISTRATIVE FEE

The Authority receives an "administrative fee" as part of the annual contribution from HUD to cover the costs (including overhead) of administering the Section 8 Housing Assistance Payments (HAP) Programs. The fee is a percentage of a HUD determined base rate for each unit per month under HAP contracts. The rates are as follows:

B. Vouchers

Units per month x \$ 39.25/unit

#### NOTE 5 - RETIREMENT AND OTHER BENEFIT PLANS

The employees of the Authority arc covered by the Public Employees Retirement System of Ohio (PERS), a statewide cost-sharing multiple-employer deferred benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, death benefits to plan members and beneficiaries. The authority to establish and amend benefits is provided by the state statute per Chapter 145 of the Ohio Revised Code. PERS issues a publicly available financial report. Interested parties may obtain a copy by making a written request to 277 E. Town Street, Columbus, OH 43215-4642 or by calling (614) 466-2085.

The Ohio Revised Code provides statutory authority for employee and employer contributions. The employee contribution rate is 8.50% of qualifying gross wages for all employees. The total 2001 employer contribution rate was 13.55% of covered payroll. Required employer contributions are equal to 100% of the dollar amount billed to each employer and must be extracted from the employer's records. The Authority's contributions to PERS. for the years ending September 30 were as follows:

	Coi	ntribution	%
9/30/01	\$	3,665	13,55%
9/30/00	\$	3,520	13.55%
9/30/99	\$	3,624	13.55%

All required contributions were made prior to each of those fiscal year ends.

PERS of Ohio provides post-retirement health care coverage to age and service retirants with 10 or more years of qualifying Ohio service credit and to primary survivor recipients of such retirants. Health care coverage for disability recipients is available. The health care coverage provided by the retirement system is considered an Other Post-employment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to PERS is set aside for the funding of post retirement health care The Ohio Revised Code provides statutory authority for employee and employer contributions. The 2001 employer contribution rate for state employers was 10.84 % of covered payroll: 4.3 % was the portion that was used to fund health care for the year, under the new calculation methodology effective January 1, 1998. Under the prior method, which was actuarially based, accrued liabilities and normal cost rates were computed to determine the amount of employer contributions necessary to fund OPEB. OPEB is financed through employer contributions and investment earnings and is expected to be sufficient to sustain the program indefinitely. The number of benefit recipients eligible for OPEB at September 30, 2001, was 401,339.

#### NOTE 6 - COMPENSATED ABSENCES

Vacation and sick leave policies are established by the Board of Commissioners based on local and state laws.

All permanent employees will earn 4.6 hours sick leave per (90) hours of service. Unused sick leave may be accumulated without limit. At the time of separation, employees shall be paid the value of (30) days of unused sick leave.

All permanent employees will earn vacation hours accumulated based on length of service. All vacation time accumulated will paid upon separation.

At September 30, 2001, \$4,557 was accrued by the Authority for unused vacation and sick time.

#### NOTE 7 - INSURANCE

The Housing Authority maintains comprehensive insurance coverage with private carriers for health real property, building contents and vehicles. Vehicle policies include liability coverage for bodily injury and property damage. There was no significant reduction in coverages and no settlements exceeded insurance coverage during the past three years.

#### **NOTE 8 - CONTINGENCIES**

#### Litigation and Claims

In the normal course of operations, the Authority may be subject to litigation and claims. At September 30, 2001 the Authority was involved in no matters management believes will will have a material effect on the financial statements.

# VINTON METROPOLITAN HOUSING AUTHORITY MC ARTHUR, OHIO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED SEPTEMBER 30, 2001

Federal Grantor/Program Title	Federal CFDA Number	Expenditures For The Year Ended
U.S. Department of Housing and Urban Development		
Direct Programs:		
Section 8 Tenant Based :		
Section 8 Housing Voucher Program	14.871	560,496

**Total Federal Assistance** 

\$ 560,496

NOTE: This schedule has been prepared on the accrual basis of accounting.

See Independent Auditors' Report

Page 10

#### VINTON METROPOLITAN HOUSING AUTHORITY

#### Supplemental Financial Data Schedule

#### Balance Sheet

As of September 30, 2001

ASSETS	Section 8 Housing <u>Vouchers</u> <u>14.871</u>	<u>TOTAL</u>
Current Assets		
Cash-unrestricted	\$ 62,446	\$ 62,446
Total cash	62,446	<u> 62,446</u>
		01,110
Accounts and notes receivables		
Accounts receivable-HUD other projects	32,674	32,674
Total receivables, net of allowances for		
uncollectibles	32,674	32,674
Prepaid expense	1,344	1,344
Total current assets	96,464	96,464
Noncurrent assets		
Furniture, equipment and machinery-admin.	31,914	31,9 <b>14</b>
Accumulated depreciation	(19,854)	(19,854)
Total fixed assets, net of accum. depreciation	12,060	12,060
Total non-current assets	12,060	12 060
Total assets		12,060
i olai ussels	<u>\$ 108,524</u>	<u>\$ 108,524</u>
LIABILITIES AND EQUITY		
Current liabilities		
Accounts payable< 90 days	\$ 54	\$ 54
Accrued wages/payroll taxes payable	1,007	1,007
Other current liabilities	12,089	12,089
Total current liabilities	13,150	13,150
Non-current liabilities		
Non-current liabilities-other	4,557	4,557
Total non-current liabilities	4,557	4,557
Total Liabilities	17,707	17,707
Equity		
Net HUD PHA contributions	601	601
Undesignated fund balance/retained earnings	90,216	90,216
Total equity	90,817	90,817
Total liabilities & equity	\$ 108,524	\$ 108,524
	<u> </u>	<u>× 100,027</u>

See Independent Accountants' Report

# VINTON METROPOLITAN HOUSING AUTHORITY MC ARTHUR, OHIO SCHEDULE OF REVENUE AND EXPENSE BY PROGRAM FOR THE YEAR ENDED SEPTEMBER 30, 2001

	Section 8 Housing Voucher	
	Program	Total
HUD Grants	\$ 560,496	\$ 560,496
Investment Income-Unrestricted	1,021	1,021
Total Revenue	561,517	561,517
EXPENSES		
Housing Assistance Payments	482,704	482,704
Administrative Salaries	27,607	27,607
Employee Benefits	8,480	8,480
Other Administrative Expense	14,197	14,197
Material and Labor-Maintenance	4,353	4,353
Utilities	1,367	1,367
General Expenses	2,356	2,356
Total Expenses	541,064	541,064
Income (Loss) before		
Depreciation & Other Costs	20,453	20,453
Depreciation	1,883	1,883
<b>Operating Income (Loss)</b>	<u>\$ 18,570</u>	<u>\$ 18,570</u>

See Independent Auditors' Report

# VINTON METROPOLITAN HOUSING AUTHORITY MC ARTHUR, OHIO SCHEDULE OF ACTIVITY FOR THE YEAR ENDED SEPTEMBER 30, 2001

The PHA had 157 units under management.

Management		Units
Section 8 Housing Vouchers Program		157
	TOTAL	157

# REPORT ON PRIOR YEAR AUDIT FINDINGS

# THERE WERE NO PRIOR YEAR AUDIT FINDINGS

See Independent Auditors' Report

J. E. Slaybaugh & Associates, Inc. 12 East Main Street

12 East Main Street Lexington, Ohio 44904

Member AICPA Member 0SCPA John E. Slaybaugh 111 Certified Public Accountant

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Vinton Metropolitan Housing Authority McArthur, Ohio

We have audited the financial statements of Vinton Metropolitan Housing Authority, McArthur, Ohio, as of and for the year ended September 30, 2001, and have issued our report thereon dated March 21, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Vinton Metropolitan Housing Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Vinton Metropolitan Housing Authority's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information and use of management and the Department of Housing and Urban Development and is not intended to be and should not be used by anyone other than these specified parties.

J.E. Slaybaugh & Associates, Ikc.

J.E. Slaybaugh & Associates, Il March 21, 2002

J. E. Slaybaugh & Associates, Inc. 12 East Main Street

Lexinaton. Ohio 44904

Member AICPA Member OSCPA John E. Slaybaugh 111 Pertified Public Accountant

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Commissioners Vinton Metropolitan Housing Authority McArthur, Ohio

#### Compliance

We have audited the compliance of Vinton Metropolitan Housing Authority with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended Scptember 30, 2001. Vinton Metropolitan Housing Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations contracts and grants applicable to each of its major federal programs is the responsibility of the Authority's management. Our responsibility is to express an opinion on Vinton Metropolitan Housing Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and the provisions of the Public and Indian Housing Compliance Supplement, PIH Notice 97-30. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Vinton Metropolitan Housing Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Vinton Metropolitan Housing Authority's compliance with those requirements.

In our opinion, Vinton Metropolitan Housing Authority complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2001.

#### Internal Control Over Compliance

The management of Vinton Metropolitan Housing Authority is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Authority's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Report on Compliance and Internal Control Page 2

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of management and the Department of Housing and Urban Development and is not intended to be and should not be used by anyone other than these specified parties.

J 2 Jack + associates, Inc.

March 21, 2002

# VINTON METROPOLITAN HOUSING AUTHORITY MC ARTHUR, OHIO

#### SCHEDULE OF FINDINGS

#### September 30, 2001

#### PART I - SUMMARY OF AUDITOR'S RESULTS

- 1. The auditor has issued an unqualified opinion on the financial statements of Vinton Metropolitan Housing Authority.
- 2. There were no reportable conditions in internal control disclosed by the audit of the financial statements.
- 3. There was no noncompliance material to the financial statements disclosed by the audit.
- 4. There were no reportable conditions in the internal control over major programs disclosed by the audit.
- 5. The auditor has issued an unqualified opinion on compliance for major programs for Vinton Metropolitan Housing Authority.
- 6. The audit disclosed no audit findings.
- 7. The major programs are:

Tenant Based Section 8 Housing Vouchers Program

- 8. The dollar threshold used to distinguish between Type A and Type B programs was \$ 300,000.
- 9. The auditor determined that Vinton Metropolitan Housing Authority qualified as a low-risk auditee.

# PART II - FINDINGS RELATED TO THE FINANCIAL STATEMENTS WHICH ARE REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

1. None

#### PART III - FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS INCLUDING AUDIT FINDINGS

I. None



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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# VINTON METROPOLITAN HOUSING AUTHORITY

VINTON COUNTY

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED APRIL 18, 2002