

**BUCKEYE HILLS-HOCKING VALLEY  
REGIONAL DEVELOPMENT DISTRICT**

**MARIETTA, OHIO**

**GENERAL PURPOSE FINANCIAL STATEMENTS**

**WITH INDEPENDENT AUDITOR'S REPORT**

**JUNE 30, 2002**





STATE OF OHIO  
OFFICE OF THE AUDITOR

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Board of Directors  
Buckeye Hills – Hocking Valley Regional Development District  
Marietta, Ohio

We have reviewed the Independent Auditor's Report of the Buckeye Hills – Hocking Valley Regional Development District, Washington County, prepared by S.R. Snodgrass, A.C., for the audit period July 1, 2001 through June 30, 2002. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Buckeye Hills – Hocking Valley Regional Development District is responsible for compliance with these laws and regulations.

A handwritten signature in black ink, appearing to read "Jim Petro".

JIM PETRO  
Auditor of State

December 30, 2002

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**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
JUNE 30, 2002**

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**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
JUNE 30, 2002**

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# SNODGRASS

Certified Public Accountants and Consultants

## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Buckeye Hills-Hocking Valley Regional Development District  
Marietta, Ohio

We have audited the accompanying general purpose financial statements of Buckeye Hills-Hocking Valley Regional Development District, as of and for the year ended June 30, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the Buckeye Hills-Hocking Valley Regional Development District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Buckeye Hills-Hocking Valley Regional Development District, as of June 30, 2002, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2002, on our consideration of Buckeye Hills-Hocking Valley Regional Development District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of Buckeye Hills-Hocking Valley Regional Development District, taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

*S. R. Snodgrass, A.C.*

Wheeling, West Virginia  
November 1, 2002

**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
JUNE 30, 2002**

	GOVERNMENTAL FUND TYPES		ACCOUNT GROUPS		TOTAL
	General Fund	Special Revenue Funds	General Fixed Assets	General Long-Term Obligations	(Memorandum Only)
<b>ASSETS</b>					
Cash in Banks	\$ 593,197	\$ 1,234,178	\$ -	\$ -	\$ 1,827,375
Petty Cash	200	-	-	-	200
Certificate of Deposit	-	108,054	-	-	108,054
Prepaid Items	-	4,330	-	-	4,330
Loans Receivable, Net	-	1,614,290	-	-	1,614,290
Grants Receivable	-	604,792	-	-	604,792
Land	-	-	8,000	-	8,000
Office and Computer Equipment	-	-	425,890	-	425,890
Accumulated Depreciation	-	-	(248,911)	-	(248,911)
Amount to be Provided from General Resources	-	-	-	221,393	221,393
<b>Total Assets</b>	<b>\$ 593,397</b>	<b>\$ 3,565,644</b>	<b>\$ 184,979</b>	<b>\$ 221,393</b>	<b>\$ 4,565,413</b>
<b>LIABILITIES, FUND EQUITY, AND OTHER CREDITS</b>					
<b>LIABILITIES</b>					
Accounts Payable	\$ -	\$ 973,290	\$ -	\$ -	973,290
Accrued Payroll	-	76,645	-	-	76,645
Accrued Audit Costs	-	27,968	-	-	27,968
Deferred Revenue	-	320,038	-	-	320,038
Retirement Plan Obligation	-	-	-	67,997	67,997
Compensated Absences Payable	-	12,702	-	153,396	166,098
<b>Total Liabilities</b>	<b>-</b>	<b>1,410,643</b>	<b>-</b>	<b>221,393</b>	<b>1,632,036</b>
<b>FUND EQUITY AND OTHER CREDITS</b>					
Investment in General Fixed Assets	-	-	184,979	-	184,979
Fund Balances Designated for:					
Reserved for Loans	-	1,614,290	-	-	1,614,290
Future Year's Operation	593,397	540,711	-	-	1,134,108
<b>Total Fund Equity and Other Credits</b>	<b>593,397</b>	<b>2,155,001</b>	<b>184,979</b>	<b>-</b>	<b>2,933,377</b>
<b>Total Liabilities, Fund Equity, and Other Credits</b>	<b>\$ 593,397</b>	<b>\$ 3,565,644</b>	<b>\$ 184,979</b>	<b>\$ 221,393</b>	<b>\$ 4,565,413</b>

The accompanying notes are an integral part of the general purpose financial statements.



**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 ALL GOVERNMENTAL FUND TYPES  
 FOR THE YEAR ENDED JUNE 30, 2002**

	General Fund	Special Revenue Funds	Total (Memorandum Only)
<b>REVENUES</b>			
Federal Grants	\$ -	\$ 6,473,626	\$ 6,473,626
State Grants	11,452	2,495,583	2,507,035
In-Kind Revenue	-	1,190	1,190
CDBG Administration	44,357	-	44,357
Local Funds	30,500	37,555	68,055
Interest Income	13,115	88,731	101,846
Miscellaneous Income	14,077	56,873	70,950
<b>Total Revenues</b>	<b>113,501</b>	<b>9,153,558</b>	<b>9,267,059</b>
<b>EXPENDITURES</b>			
Area Agency Payments to Service Providers	-	6,449,945	6,449,945
Personnel	-	1,228,413	1,228,413
Employee Benefits	-	549,727	549,727
Travel	93	120,884	120,977
Contractual	-	46,696	46,696
In-Kind Expenses	-	1,190	1,190
Equipment Purchases	-	76,856	76,856
Supplies	399	37,084	37,483
Space	11,452	32,971	44,423
Other Direct Costs	14,758	143,908	158,666
Indirect Costs	-	352,120	352,120
Local Cash Applied	39,932	-	39,932
<b>Total Expenditures</b>	<b>66,634</b>	<b>9,039,794</b>	<b>9,106,428</b>
<b>Excess of Revenues Over Expenditures</b>	<b>46,867</b>	<b>113,764</b>	<b>160,631</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers In	-	2,099,267	2,099,267
Transfers Out	-	(2,099,267)	(2,099,267)
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess of Revenues and Other Sources Over Expenditures and Other Uses</b>	<b>46,867</b>	<b>113,764</b>	<b>160,631</b>
<b>FUND BALANCES AT JULY 1, 2001</b>	<b>546,530</b>	<b>2,041,237</b>	<b>2,587,767</b>
<b>FUND BALANCES AT JUNE 30, 2002</b>	<b>\$ 593,397</b>	<b>\$ 2,155,001</b>	<b>\$ 2,748,398</b>

The accompanying notes are an integral part of the general purpose financial statements.

**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET AND ACTUAL - ALL GOVERNMENTAL FUND TYPES**  
**FOR THE YEAR ENDED JUNE 30, 2002**

	General Fund			Special Revenue Funds		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>						
Federal Grants	\$ -	\$ -	\$ -	\$ 2,825,996	\$ 6,473,626	\$ 3,647,630
State Grants	-	11,452	11,452	1,389,289	2,495,583	1,106,294
In-Kind Revenue	-	-	-	-	1,190	1,190
CDBG Administration	-	44,357	44,357	-	-	-
Local Funds	-	30,500	30,500	212,434	37,555	(174,879)
Interest Income	-	13,115	13,115	-	88,731	88,731
Miscellaneous Income	-	14,077	14,077	11,000	56,873	45,873
<b>Total Revenues</b>	<b>-</b>	<b>113,501</b>	<b>113,501</b>	<b>4,438,719</b>	<b>9,153,558</b>	<b>4,714,839</b>
<b>EXPENDITURES</b>						
Area Agency Payments to Service Providers	-	-	-	816,550	6,449,945	(5,633,395)
Personnel	-	-	-	1,328,211	1,228,413	99,798
Employee Benefits	-	-	-	547,388	549,727	(2,339)
Travel	-	93	(93)	144,976	120,884	24,092
Contractual	-	-	-	47,426	46,696	730
In-Kind Expenses	-	-	-	3,500	1,190	2,310
Equipment Purchases	-	-	-	43,723	76,856	(33,133)
Supplies	-	399	(399)	21,875	37,084	(15,209)
Space	-	11,452	(11,452)	35,000	32,971	2,029
Other Direct Costs	-	14,758	(14,758)	164,375	143,908	20,467
Indirect Costs	-	-	-	348,795	352,120	(3,325)
Local Cash Applied	-	39,932	(39,932)	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>66,634</b>	<b>(66,634)</b>	<b>3,501,819</b>	<b>9,039,794</b>	<b>(5,537,975)</b>
Excess of Revenues Over Expenditures	-	46,867	46,867	936,900	113,764	(823,136)
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers In	-	-	-	2,184,555	2,099,267	(85,288)
Transfers Out	-	-	-	(2,184,555)	(2,099,267)	85,288
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	46,867	\$ 46,867	\$ 936,900	113,764	\$ (823,136)
<b>FUND BALANCES AT JULY 1, 2001</b>		<u>546,530</u>			<u>2,041,237</u>	
<b>FUND BALANCES AT JUNE 30, 2002</b>		<u>\$ 593,397</u>			<u>\$ 2,155,001</u>	

The accompanying notes are an integral part of the general purpose financial statements.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies followed in the preparation of these financial statements are summarized below. These policies conform to accounting principles generally accepted in the United States of America for local governmental units.

Reporting Entity

The Buckeye Hills-Hocking Valley Regional Development District, hereinafter referred to as BH-HVRDD, was created as an agency established by agreement among its members pursuant to Section 167.01-08 of the Ohio Revised Code. BH-HVRDD is organized as a voluntary organization of local government political subdivisions in Athens, Hocking, Meigs, Monroe, Morgan, Noble, Perry, and Washington Counties to foster a cooperative effort in regional planning, programming, and implementing regional plans and programs. BH-HVRDD is also organized as a forum for the discussion and study of common problems of a regional nature, and for the development of policy and action recommendations relating thereto.

The functions of BH-HVRDD are:

1. To foster, develop, and review plans for regional growth, development, and conservation; and to aid in coordinating plans among local governments.
2. To perform planning directly by personnel of BH-HVRDD, or under contracts between BH-HVRDD and other public and private planning agencies; to undertake studies, collect data, develop regional plans and programs, and engage in such other activities as BH-HVRDD finds necessary or desirable for the solution of regional problems. Said planning and studies shall include, but will not be limited to, those relating to land use, transportation, housing, environmental controls, health, economic development, and community and public facilities.
3. To serve, upon the request of the local government, as a representative of such government in such matters as may affect the region as a whole.
4. To provide a continuing practical structural mechanism to promote communication and cooperation among area governmental units and agencies.
5. To review, evaluate, comment upon, and make recommendations relating to the planning and programming, and the location, financing, and scheduling of programs in the region through the A-95 program review process.

BH-HVRDD may perform common functions and services characteristic of its individual political subdivisions as described in ORC 167.03.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Reporting Entity (Continued)

BH-HVRDD may enter into special purpose contracts or agreements with one or more local government units or private non-profit organizations within the District to act on their behalf in applying for, administering, and coordinating grants and contracts available for programs authorized by State and Federal laws for physical, economic, and human resources planning and development.

The authority granted to BH-HVRDD shall not displace any existing municipal, county, or regional planning commission in the exercise of its statutory powers.

Eligibility

All cities, counties, and county seats within the counties of Athens, Hocking, Meigs, Monroe, Morgan, Noble, Perry, and Washington are eligible for membership in BH-HVRDD. Membership may be extended to other local political subdivisions, government agencies, and quasi-governmental agencies located both within and outside the eight-county area if said membership is conducive to facilitating federal, state, or regional planning objectives. Also, temporary associate membership may be extended for a special project lying partially outside the boundaries of the eight-county area. The latter membership's authorization shall be made upon majority approval of the General Policy Council's total membership.

Fund Accounting

The accounts of the District are organized on the basis of funds or groups of accounts, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund balances, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped in the financial statements in this report into generic fund types under the following broad fund categories:

Governmental Funds

**General Fund:** The General Fund is the general operating fund of BH-HVRDD. It is used to account for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds:** Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Fund Accounting (Continued)

Account Groups

To make clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

General Fixed Assets Account Group - This account group is established to account for all fixed assets of BH-HVRDD.

General Long-Term Obligations Account Group - This account group is established to account for all long-term obligations of BH-HVRDD.

Basis of Accounting

BH-HVRDD uses the modified accrual basis of accounting for governmental fund types. The modified accrual basis of accounting recognizes revenues when both "measurable and available". Measurable means the amount can be determined. Available means collectable within the current period or soon enough thereafter to pay current liabilities. Also, under the modified accrual basis of accounting, expenditures are recorded when the related fund liability is incurred. The available period for BH-HVRDD is 60 days.

Funding Sources

1. Appalachian Regional Commission under Section 302 of the Appalachian Regional Development Act of 1965, as amended, for administrative expenses.
2. Ohio Department of Aging:
  - a. Under Title XIX of the Social Security Act, as amended, for operation of the Pre-Admission Screening System Providing Options and Resources Today (PASSPORT).
  - b. Under Title III of the Older Americans Act, for operation of the Area Agency on Aging.
  - c. Under Eldercare Options for the operation of a state funded rural demonstration program.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Funding Sources (Continued)

3. U.S. Department of Commerce, Economic Development Administration - Under Section 301(b) of the Public Works and Economic Development Act of 1965, for administrative expenses.
4. Ohio Department of Development, Governor's Office of Appalachia, Local Development District Grant Assistance Program for administrative expenses in connection with the work program.

Allowance for Loan Losses

The allowance for loan losses is based upon management's assessment of current and historical loss experience, loan portfolio trends, prevailing economic and business conditions, specific loan review, and other relevant factors. Specific allowances are established for any impaired loan for which the recorded investment in the loan exceeds the measured value of the loan. In management's opinion, the provision is sufficient to maintain the allowance for loan losses at a level that adequately provides for potential losses.

Compensated Absences

The following policies of BH-HVRDD regarding leave accrual were followed:

1. Vacation

Full-time employees earn vacation annually, on their hire date, on the following basis: 1 through 5 years of employment, 15 working days; 6 through 10 years of employment, 20 working days; 11 through 20 years, 25 working days; 21 years and over, 30 working days.

If an employee has a balance of vacation leave at the end of their annual period, they may carry over up to 35 hours with any hours above the 35 being lost.

After 6 months of employment, all employees may take an advance of up to 35 hours of vacation leave that is charged to their 1st year accrual of vacation leave.

2. Sick Leave

Full-time employees, from the date of employment, shall earn leave at the rate of one and one-fourth days for each month worked, to a maximum of 132 days.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Compensated Absences (Continued)

3. Holidays

BH-HVRDD has ten official holidays per year. Full-time employees are paid for these holidays; part-time employees are not paid.

Payment of Compensated Absences

1. Vacation

All employees are entitled to full payment of any unused vacation pay upon separation from BH-HVRDD.

All employees who exercise the option of taking an advance of vacation against their first year accrual are liable for repayment to BH-HVRDD if they separate from service with BH-HVRDD prior to one full year of employment.

Employees with 21 years and over of service have the option of receiving 5 days of pay and a reduction of vacation leave available by 5 days.

2. Sick Leave

All employees who accumulate sick leave hours in excess of 132 days will receive pay for accumulated leave on a ratio of one-half of accumulated leave in excess of 132 days and will be calculated at the employee's current rate of pay at the end of each fiscal year.

Upon retirement within the PERS system and with at least 10 years of service to BH-HVRDD, an employee may elect to be paid in cash for one-fourth of the value of their accrued sick leave credit to a maximum of 33 days. Such payment shall be based on the employee's rate of pay at the time of retirement. Payment of sick leave on this basis shall be considered to eliminate all sick leave credit accrued by the employee at that time and such payment may be made only once to any employee. The maximum payment which may be made under this shall be one-fourth of 132 days.

In the event of the death of an employee who has at least 10 years of service, payment of unused sick leave will be made to the employee's spouse or estate in the same manner as a retiring individual.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

General Long-Term Obligations

At June 30, 2002, management estimates that \$61,276 in vacation leave, \$36,825 in sick pay, and \$-0- in personal leave have been accumulated by the employees of BH-HVRDD. All leave will either be absorbed by time off from work or, within certain limitations, be paid to employees. The full amount of this liability has been recorded in the General Long-Term Obligations Account Group.

Sick pay has been calculated according to the termination payment method established by *Governmental Auditing Standards Board 16*. Under the termination method, BH-HVRDD estimates its sick pay liability based on past history, adjusted for relevant factors.

The General Long-Term Obligations Account Group is not a "Fund". It is concerned only with the measurement of financial position, not with the measurement of results of operations.

General Fixed Assets

The accounting and reporting treatment applied to the fixed assets associated with a fund are determined by its measurement focus. All Governmental Funds and Expendable Trust Funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included in their balance sheets. Their reported fund balance is considered a measure of "available spending resources". Governmental Fund operating statements present increases and decreases in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Fixed assets used in Governmental Fund type operations are accounted for in the General Fixed Asset Account Group, rather than in Governmental Funds, and no depreciation expense has been provided on general fixed assets.

All fixed assets are valued at historical cost.

The General Fixed Asset Account Group is not a "Fund". It is concerned only with the measurement of financial position, not with measurement of results of operations. Accumulated depreciation is reported on the General Fixed Asset Account Group and has been provided over the estimated useful lives using the straight-line method. The estimated useful lives of all assets is 5 years.



**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Budgetary Process

BH-HVRDD's annual budget is a management tool that assists its users in analyzing financial activity for its fiscal year ended June 30.

BH-HVRDD's primary funding source is federal and state grants which have grant periods that may or may not coincide with BH-HVRDD's fiscal year. These grants normally are for a twelve-month period; however, they can be awarded for periods shorter or longer than twelve months.

Because of BH-HVRDD's dependency on federal and state budgetary decisions, revenue estimates are based upon the best available information as to potential sources of funding. BH-HVRDD's annual budget differs from that of most local governments in two respects: (1) the uncertain nature of grant awards from other entities and (2) conversion of grant budgets to a fiscal year basis.

The resultant annual budget is subject to constant change within the fiscal year due to:

- Increases/decreases in actual grant awards from those estimated;
- Changes in grant periods;
- Unanticipated grant awards not included in the budget; and
- Expected grant awards that fail to materialize.

The Board formally approves the annual budget, but greater emphasis is placed on complying with the grant budget and terms and conditions on a grant-by-grant basis. These terms and conditions usually specify the period during which costs may be incurred and outline budget restrictions or allowances.

Although the annual budget for the Special Revenue Funds is reviewed and approved by the Board, it is not a legally adopted budget.

Total Columns on Combined Financial Statements

Total columns on combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not indicate financial position and results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Risk Management

BH-HVRDD is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. BH-HVRDD maintains commercial insurance covering each of the above risks of loss. Management believes that the coverage is adequate to preclude any significant uninsured risk exposure to BH-HVRDD.

**NOTE 2. ALLOCATION OF COSTS**

Office of Management and Budget Circular A-87 provides for the establishment of cost pools which are to be distributed over the benefitting activity in some rational and equitable manner. The concept of indirect costs is introduced and defined as follows in Circular A-87: "Indirect costs are those (a) incurred for a common or joint purpose benefitting more than one cost objective, and (b) not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved."

OMB Circular A-87 also provides the following basis options for the allocation of indirect costs accumulated in an indirect cost pool: (1) direct salary costs or (2) total direct costs, excluding items like large consulting contracts and capital expenditures.

BH-HVRDD chose the direct salary cost method because it felt that the more salary costs a grant has, the more indirect costs that grant would have. Management and administrative salaries and indirect costs are allocated to the various programs using the actual rate as determined by the method shown in BH-HVRDD's cost allocation plan.

**NOTE 3. DEPOSITS**

At June 30, 2002, the carrying amount of BH-HVRDD's deposits was \$1,935,429, and the bank balance was \$2,477,092.

BH-HVRDD's deposits are categorized to give an indication of the level of risk assumed by BH-HVRDD at June 30, 2002. The categories are described as follows:

Category 1 - Insured or collateralized with securities held by the entity or by its agency in the entity's name.

Category 2 - Collateralized with securities held by the pledging financial institution's trust department or agency in the entity's name.

Category 3 - Uncollateralized.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 3. DEPOSITS (CONTINUED)**

Category 1	\$ 152,583
Category 2	2,324,509
Category 3	<u>-</u>
Total	<u>\$ 2,477,092</u>

**NOTE 4. CONCENTRATIONS OF CREDIT**

BH-HVRDD maintains significant cash balances on deposit with a federally insured financial institution. At June 30, 2002, the aggregate balance of cash on deposit, in excess of the amount covered by federal deposit insurance, was approximately \$2,324,509. BH-HVRDD has collateralized these deposits with separate pledges of bank securities.

The majority of BH-HVRDD's funding is through federal and state grants. Under the terms of federal and state grants, periodic audits are required and certain costs may be questioned as inappropriate expenditures. Such audits could lead to reimbursement to the grantor agency. Management of BH-HVRDD believes disallowances, if any, will be immaterial.

**NOTE 5. OPERATING LEASES**

BH-HVRDD leases buildings and office equipment under operating leases with terms ranging from 12 to 24 months. Lease payments during fiscal year 2002 were approximately \$67,776. The future minimum payments required under operating leases that have remaining non-cancelable terms in excess of one year are as follows:

<u>Year</u>	<u>Amount</u>
2003	\$ 64,584

**NOTE 6. RELATED PARTY TRANSACTIONS**

BH-HVRDD rents office space from the Appalachian Development Corporation. Most board members of Appalachian Development Corporation are also on the board of Buckeye Hills. These rent payments totaled approximately \$32,784 for the fiscal year.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 7. DEFINED BENEFIT PENSION PLANS - PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)**

All Buckeye Hills-Hocking Valley Regional Development District employees participate in the Public Employees Retirement System (PERS), a cost-sharing, multiple-employer, public employee retirement system administered by the Public Employees Retirement Board. PERS provides basic retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 145 of the Ohio Revised Code. PERS issues a stand-alone financial report which may be obtained by writing to the Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4562.

Plan members are required to contribute 8.5 percent of their annual covered salary to fund pension obligations and the Agency was required to contribute 9.35 percent for the fiscal year ended June 30, 2002. Contributions are authorized by state statute. BH-HVRDD's contribution for pension obligations to PERS for the year ended June 30, 2002, 2001, and 2000, were \$153,145, \$94,785, and \$118,727, respectively. 92 percent has been contributed for the fiscal year 2002 while 87 percent has been contributed for 2001 and the full amount in 2000. For fiscal year 2002, \$11,983 represents the unpaid contribution and is recorded as a liability within the respective funds.

**NOTE 8. POST-EMPLOYMENT BENEFITS - PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)**

The Public Employees Retirement System of Ohio provides post retirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the retirement system is considered an Other Post Employment Benefit (OPEB) as described in GASB Statement No. 12, A portion of each employer's contribution to PERS is set aside for the funding of post retirement health care based on authority granted by State Statute. The employer contribution rate used to fund health care benefits was 4.2 percent for the fiscal year ended June 30, 2002.

Benefits are advance-funded using the entry age normal cost method. Significant actuarial assumptions, based on PERS's latest actuarial review performed as of December 31, 2000, include a rate of return on investments of 7.75 percent, an annual increase in active employee total payroll of 4.75 percent compounded annually (assuming no change in the number of active employees) and an additional increase in total payroll of between 0.54 percent and 5.1 percent based on additional annual pay increases. Health care premiums were assumed to increase 4.75 percent annually.

All investments are carried at market. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 8. POST-EMPLOYMENT BENEFITS - PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) (CONTINUED)**

There were approximately 400,000 active contributing participants. BH-HVRDD's actual contributions for the fiscal year ended June 30, 2002, which were used to fund post-employment benefits were \$62,509. The actual contribution and the actuarially required contribution amounts are the same. PERS's net assets available for payment of benefits at December 31, 2000, (the latest information available) were \$11,735.9 million. The actuarially accrued liability and the unfunded actuarial accrued liability were \$14,364.6 million and \$2,628.7 million, respectively.

**NOTE 9. ECONOMIC DEVELOPMENT ADMINISTRATION - REVOLVING LOAN FUND**

Fund balance is unobligated and consists of the following:

	<u>Federal</u>	<u>Grantee</u>	<u>Total</u>
Outstanding Loan Balances	\$ 338,384	\$ 107,471	\$ 445,855
Cash in Bank	<u>92,724</u>	<u>58,926</u>	<u>151,650</u>
Total Fund Balances	<u>\$ 431,108</u>	<u>\$ 166,397</u>	<u>\$ 597,505</u>

**NOTE 10. APPALACHIAN REGIONAL COMMISSION - REVOLVING LOAN FUND**

	<u>Federal</u>	<u>Grantee</u>	<u>Total</u>
Outstanding Loan Balances	\$ 1,068,418	\$ -	\$ 1,068,418
Allowance for Loan Losses	(30,000)	-	(30,000)
Cash in Bank	<u>293,510</u>	<u>-</u>	<u>293,510</u>
Total Fund Balance	<u>\$ 1,331,928</u>	<u>\$ -</u>	<u>\$ 1,331,928</u>

**NOTE 11. UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT - REVOLVING LOAN FUND**

	<u>Federal</u>	<u>Grantee</u>	<u>Total</u>
Outstanding Loan Balances	\$ 130,017	\$ -	\$ 130,017
Cash in Bank	<u>95,550</u>	<u>-</u>	<u>95,550</u>
Total Fund Balance	<u>\$ 225,567</u>	<u>\$ -</u>	<u>\$ 225,567</u>

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 12. GENERAL FIXED ASSETS**

Fixed assets were recorded and accumulated depreciation provided as follows:

	<u>Computer Equipment</u>	<u>Furniture</u>	<u>Land</u>	<u>Total</u>
Cost	\$ 251,458	\$ 174,432	\$ 8,000	\$ 433,890
Accumulated Depreciation	<u>142,939</u>	<u>105,972</u>	<u>-</u>	<u>248,911</u>
Net Book Value	<u>\$ 108,519</u>	<u>\$ 68,460</u>	<u>\$ 8,000</u>	<u>\$ 184,979</u>

The summary of changes in general fixed assets account group follows:

	<u>June 30, 2001</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2002</u>
Furniture and fixtures	\$ 147,713	\$ 35,097	\$ 8,378	\$ 174,432
Computer equipment	215,265	37,343	1,150	251,458
Land	<u>8,000</u>	<u>-</u>	<u>-</u>	<u>8,000</u>
Total	<u>\$ 370,978</u>	<u>\$ 72,440</u>	<u>\$ 9,528</u>	<u>\$ 433,890</u>

**NOTE 13. CONTINGENCIES**

A. Grants

BH-HVRDD received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of BH-HVRDD at June 30, 2002.

B. Subcontractors

For a majority of the expenditures in the Aging programs, BH-HVRDD contracts with local non-profit agencies and for profit companies to perform the specific services set forth in the grant agreements. BH-HVRDD disburses grant funds to the entities based on monthly performance reports received from each entity. Some of the non-profit Aging subcontractors are required to have an annual independent audit. Under OMB Circular A-133, BH-HVRDD requires each agency to submit a copy of the audit reports. If such audits disclose expenditures not in accordance with the terms of the grants, the grantor agency could disallow the costs and require reimbursement of the disallowed costs either from BH-HVRDD or the delegate agency. BH-HVRDD generally has the right of recovery from the subcontractors.

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 13. CONTINGENCIES (CONTINUED)**

B. Subcontractors (Continued)

For the year ended June 30, 2002, agency costs of various amounts were disbursed for which the audits have not been received. Based upon prior experience, management believes that BH-HVRDD will not incur significant losses from possible grant disallowances.

C. Other

BH-HVRDD adopted a Retirement Incentive Plan ("the Plan") on June 26, 2001. It allows for not more than 5 percent of the workforce to elect to participate if they are eligible to retire under the Public Employees Retirement System of Ohio plan. The Retirement Incentive Plan calls for BH-HVRDD to purchase service credits for the employees. BH-HVRDD will have an option to fund the purchase of such credits as a lump sum, or in installment payments. Two employees elected to participate in the Plan during the fiscal year ended June 30, 2002. BH-HVRDD elected to fund the employer's cost in 8 quarterly installments. As of June 30, 2002, the BH-HVRDD's remaining liability under the Plan was \$67,997.

**NOTE 14. FUND EQUITY AND OTHER CREDITS**

Fund equity and other credits consist of the following:

General Fund:

Local Cash Fund	\$	452,945	
Buckeye Hills-Hocking Valley Regional Development District Area Agency on Aging		140,452	\$ 593,397

Special Revenue Funds:

Revolving Loan Funds:			
Economic Development Administration		597,505	
Appalachian Regional Commission		1,221,865	
USDA-Rural Development		225,567	
RLF Administration		110,064	2,155,001

General Fixed Assets:

Investment in General Fixed Assets		184,979	
Total Fund Equity and Other Costs		\$ 2,933,377	

**BUCKEYE HILLS HOCKING-VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**NOTE 15. LONG-TERM OBLIGATIONS**

Changes in BH-HVRDD's general long-term obligations during fiscal year 2002 consist of the following:

	<u>Balance June 30, 2001</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2002</u>
Compensated absences	\$ 126,231	\$163,551	\$ 136,386	\$ 153,396
Retirement Plan	<u>-</u>	<u>92,779</u>	<u>24,782</u>	<u>67,997</u>
Total	<u>\$ 126,231</u>	<u>\$256,330</u>	<u>\$ 161,168</u>	<u>\$ 221,393</u>



**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2002**

<b>FEDERAL GRANTOR/GRANTOR/PASS THROUGH AGENCY</b> Program Title	<b>FEDERAL CFDA NUMBER</b>	<b>PASS-THROUGH GRANTOR'S NUMBER</b>	<b>EXPENDI- TURES</b>
<b>DEPARTMENT OF AGRICULTURE</b>			
Passed through the Ohio Department of Aging:			
Food Distribution Program: USDA Reimbursements	10.570	n/a	<u>\$ 110,749</u>
<b>DEPARTMENT OF COMMERCE</b>			
Direct from Economic Development Administration			
Support for Planning Organization	11.302	n/a	<u>55,000</u>
<b>APPALACHIAN REGIONAL COMMISSION</b>			
Direct from Appalachian Regional Commission			
Technical Assistance 302 (A)	23.011	n/a	59,201
Technical Assistance 302 (A)	23.011	n/a	114,579
Revolving Loan Program	23.011	n/a	149,833
Trade Readiness and Export Assistance	23.011	n/a	<u>14,414</u>
Total Appalachian Regional Commission			<u>338,027</u>
<b>DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>			
Passed through the Ohio Department of Aging:			
Special Programs for the Aging - Title III A	93.045	n/a	228,316
Special Programs for the Aging - Title III B	93.044	n/a	376,344
Special Programs for the Aging - Title III C	93.045	n/a	527,839
Special Programs for the Aging - Title III D	93.044	n/a	<u>25,583</u>
Aging Cluster Subtotal			1,158,082
Special Programs for the Aging - Title III E	93.052	n/a	64,881
Special Programs for the Aging - Title VII	93.041	n/a	17,722
Special Programs for the Aging - Home Energy Assistance Program	93.568	n/a	15,403
PASSPORT Program	93.778	n/a	<u>4,030,644</u>
Total Department of Health and Human Services			<u>5,286,732</u>
<b>TOTAL FEDERAL ASSISTANCE</b>			<u><u>\$ 5,790,508</u></u>

**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FISCAL YEAR ENDED JUNE 30, 2002**

**NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) summarizes activity of BH-HVRDD's federal award programs. The schedule has been prepared on the modified accrual basis of accounting.

**NOTE B - SUBRECIPIENTS**

BH-HVRDD passes-through certain Federal assistance received from the Ohio Department of Aging to other governments or not-for-profit agencies (subrecipients). BH-HVRDD records expenditures of Federal awards to subrecipients when services are provided by the subrecipients.

The subrecipient agencies have certain compliance responsibilities related to administering these Federal Programs. Under Federal Circular A-133, BH-HVRDD is responsible for monitoring subrecipients to help assure Federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of contracts grant agreements, and that performance goals are achieved.

**NOTE C - REVOLVING LOAN FUND**

BH-HVRDD has established a revolving loan program to provide low-interest loans to businesses to create jobs in the region. The Appalachian Regional Commission (ARC), Economic Development Administration (EDA), and the United States Department of Agriculture (USDA) have granted money for these loans to BH-HVRDD. The initial loan of this money is recorded as a disbursement on the accompanying Schedule. Loans repaid, including interest, are used to make additional loans. Such subsequent loans are subject to certain compliance requirements imposed by the grantors. Such ARC loans are included as disbursements on the Schedule.

Collateral for these loans is determined on a case-by-case basis, but includes mortgages on real estate and liens on business equipment and inventory. The gross amount of loans outstanding under these programs at June 30, 2002, is listed in Notes 9, 10, and 11 to the combined financial statements.

**NOTE D - MATCHING REQUIREMENTS**

Certain Federal programs require that BH-HVRDD contribute non-Federal funds (matching funds) to support the Federally funded programs. BH-HVRDD has complied with the matching requirements.

**NOTE E - GRANTOR'S IDENTIFICATION NUMBERS**

The Ohio Department of Aging does not issue grant identification numbers to funds passed through its agency. Therefore, there are no identification numbers to list on the Schedule of Expenditures of Federal Awards.

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## **INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Buckeye Hills-Hocking Valley Regional Development District  
Marietta, Ohio

We have audited the general purpose financial statements of Buckeye Hills-Hocking Valley Regional Development District as of and for the year ended June 30, 2002, and have issued our report thereon dated November 1, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Buckeye Hills-Hocking Valley Regional Development District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Buckeye Hills-Hocking Valley Regional Development District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

However, we noted certain matters involving the internal control over financial reporting that we have reported to management of Buckeye Hills-Hocking Valley Regional Development District in a separate letter dated November 1, 2002.

This report is intended solely for the information of the Board of Directors, management, others within the organization, and the federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

*S. H. Sordy, A.C.*

Wheeling, West Virginia  
November 1, 2002



## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors  
Buckeye Hills-Hocking Valley Regional Development District  
Marietta, Ohio

### Compliance

We have audited the compliance of Buckeye Hills-Hocking Valley Regional Development District with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2002. Buckeye Hills-Hocking Valley Regional Development District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Buckeye Hills-Hocking Valley Regional Development District's management. Our responsibility is to express an opinion on Buckeye Hills-Hocking Valley Regional Development District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Buckeye Hills-Hocking Valley Regional Development District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Buckeye Hills-Hocking Valley Regional Development District's compliance with those requirements.

In our opinion, Buckeye Hills-Hocking Valley Regional Development District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2002. However, we noted certain immaterial instances of noncompliance, which we have reported to the management of the Organization in a separate letter dated November 1, 2002.

### Internal Control Over Compliance

The management of Buckeye Hills-Hocking Valley Regional Development District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Buckeye Hills-Hocking Valley Regional Development District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over compliance, which we have reported to the management of the organization in a separate letter dated November 1, 2002.

This report is intended solely for the information of the Board of Directors, management, others within the organization, and the federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

*S. N. Sudgum, A.C.*

Wheeling, West Virginia  
November 1, 2002

**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
SCHEDULE OF FINDINGS AND  
SUMMARY OF AUDITORS' RESULTS  
FOR THE YEAR ENDED JUNE 30, 2002**

**SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements**

Type of auditor's report issued:

A unqualified opinion has been issued on the financial statements of Buckeye Hills-Hocking Valley Regional Development District as of and for the year ended June 30, 2002, dated November 1, 2002.

Internal control over financial reporting:

Material weakness(es) identified?  Yes  No

Reportable condition(s) identified not considered to be material weaknesses?  Yes  No

Noncompliance material to financial statements noted?  Yes  No

**Federal Awards**

Internal control over major programs:

Material weakness(es) identified?  Yes  No

Reportable condition(s) identified not considered to be material weaknesses?  Yes  No

An unqualified opinion has been issued on the compliance for major programs of Buckeye Hills-Hocking Valley Regional Development District as of and for the year ended June 30, 2002, dated November 1, 2002.

Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section 510(a)?  Yes  No

Identification of major programs:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
93.778	U.S. Department of Health & Human Services - Title XIX - Medical Assistance Program

The dollar threshold used to determine major programs was \$300,000.

Buckeye Hills-Hocking Valley Regional Development District did not qualify as a low-risk auditee for the year ended June 30, 2002.

**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
SCHEDULE OF FINDINGS AND  
SUMMARY OF AUDITORS' RESULTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2002**

**FINDINGS**

**Financial Statement Findings in Accordance with GAGAS**

We noted no findings related to the financial statements which are required to be reported in accordance with GAGAS.

**Findings and Questioned Costs for Federal Awards**

We noted no findings or questioned or likely questioned costs for federal awards for the fiscal year ended June 30, 2002.



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## BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT ADDITIONAL FINANCIAL INFORMATION JUNE 30, 2002

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The Supplemental Statements of Indirect Costs and Statements of Revenue, Expenditures, and Changes in Fund Balance for the various funds contained on pages 31 through 54 are presented for the purpose of additional analyses and are not a required part of the basic financial statements. This information is the responsibility of the BH-HVRDD's management. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*S. R. Snodgrass, A.C.*

Wheeling, West Virginia  
November 1, 2002

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF INDIRECT COSTS  
FOR THE YEAR ENDED JUNE 30, 2002**

	<u>ACTUAL</u>
Salaries	\$ 169,905
Fringe Benefits	78,819
Total Salaries and Fringe Benefits	248,724
Data Processing	2,626
Travel	18,188
Equipment Lease	3,977
Other Costs	526
Contractual Services	2,955
Equipment Maintenance	6,714
Communications	11,013
Insurance and Bonding	4,061
Organizational Dues	3,960
Subscriptions	628
Audit Costs	8,000
Legal Costs	189
Space	17,000
Supplies	12,916
Postage	5,961
Governing Board Expense	4,682
Total Other Indirect Costs	103,396
Total Indirect Costs	\$ 352,120

	<u>Pool</u>	<u>Adjustment</u>	<u>Base</u>	<u>Rate</u>
Salaries and Fringe Benefits	\$248,724	\$ 26,858	\$ 1,228,412	22.4340%
Other Indirect Costs	\$103,397	\$ (26,858)	\$ 484,181	15.8079%
				38.2419%

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED JUNE 30, 2002**

**AGING ADMINISTRATION GRANT - 207A - CY 2002**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>	<u>\$ -</u>	<u>\$ -</u>
<b>EXPENDITURES</b>		
Personnel	76,300	55,214
Employee Benefits	35,747	24,880
Travel	12,075	5,671
Equipment	15,500	21,794
Supplies	1,413	1,514
Contractual	1,000	-
Other Direct Costs	17,650	14,811
Indirect Costs	<u>26,311</u>	<u>20,979</u>
Total Expenditures	<u>185,996</u>	<u>144,863</u>
Deficiency of Revenues over Expenditures	(185,996)	(144,863)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	<u>185,996</u>	<u>144,863</u>
Excess of Revenues and Other Sources Over Expenditures and Other Uses	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

**AGING ADMINISTRATION GRANT - 207A - CY 2001**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>	<u>\$ -</u>	<u>\$ -</u>
<b>EXPENDITURES</b>		
Personnel	83,249	66,879
Employee Benefits	23,702	31,791
Travel	7,500	11,476
Equipment	5,000	19,689
Supplies	1,000	8,318
Other Direct Costs	9,537	12,773
Indirect Costs	<u>29,685</u>	<u>25,711</u>
Total Expenditures	<u>159,673</u>	<u>176,637</u>
Deficiency of Revenues over Expenditures	(159,673)	(176,637)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	<u>159,673</u>	<u>176,637</u>
Excess of Revenues and Other Sources Over Expenditures and Other Uses	<u>\$ -</u>	<u>\$ -</u>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED JUNE 30, 2002**

**ARC 302 (A) CY 2002  
GRANT NO. OH-0707B-02-C31-302**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>		
Federal Grants	\$ 89,178	\$ 59,201
State Grants	83,677	79,996
Local Funds	<u>5,500</u>	<u>33,292</u>
Total Revenues	<u>178,355</u>	<u>172,489</u>
<b>EXPENDITURES</b>		
Personnel	94,564	84,221
Employee Benefits	38,156	41,073
Travel	10,000	10,394
Supplies	1,000	2,521
Other Direct Costs	303	2,274
Indirect Costs	<u>34,332</u>	<u>32,006</u>
Total Expenditures	<u>178,355</u>	<u>172,489</u>
Excess of Revenues over Expenditures	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

**ARC 302 (A) CY 2001  
GRANT NO. OH-0707B-01-C30-302**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>		
Federal Grants	\$ 89,000	\$ 114,579
State Grants	81,000	68,507
In-Kind Revenue	2,500	1,190
Local Funds	<u>5,500</u>	<u>4,263</u>
Total Revenues	<u>178,000</u>	<u>188,539</u>
<b>EXPENDITURES</b>		
Personnel	92,112	99,728
Employee Benefits	35,346	38,924
Travel	10,644	6,265
Supplies	250	139
Contractual	1,000	887
In-Kind Expenses	3,500	1,190
Other Direct Costs	3,146	3,066
Indirect Costs	<u>32,002</u>	<u>38,340</u>
Total Expenditures	<u>178,000</u>	<u>188,539</u>
Excess of Revenues over Expenditures	<u>\$ -</u>	<u>\$ -</u>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED JUNE 30, 2002**

**LONG TERM CARE OMBUDSMAN PROGRAM - CY 2002**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Personnel	25,211	22,971
Employee Benefits	10,000	11,666
Travel	3,675	3,200
Supplies	750	367
Other Direct Costs	2,196	922
Indirect Costs	9,153	8,738
Total Expenditures	50,985	47,864
Deficiency of Revenues over Expenditures	(50,985)	(47,864)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	50,985	47,864
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

**LONG TERM CARE OMBUDSMAN PROGRAM - CY 2001**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Personnel	20,672	22,890
Employee Benefits	6,992	6,080
Travel	3,750	3,174
Equipment	1,023	-
Supplies	750	2,563
Other Direct Costs	2,794	1,520
Indirect Costs	7,257	8,800
Total Expenditures	43,238	45,027
Deficiency of Revenues over Expenditures	(43,238)	(45,027)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	43,238	45,027
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -



**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED JUNE 30, 2002**

**ODA HOUSING GRANT - CY 2002**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Personnel	15,490	14,314
Employee Benefits	9,280	5,946
Travel	2,000	2,392
Indirect Costs	5,609	5,444
Total Expenditures	32,379	28,096
Deficiency of Revenues over Expenditures	(32,379)	(28,096)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	32,379	28,096
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

**ODA HOUSING GRANT - CY 2001**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Personnel	15,562	14,536
Employee Benefits	7,223	7,670
Travel	3,528	2,453
Supplies	500	-
Other Direct Costs	1,100	41
Indirect Costs	2,666	5,588
Total Expenditures	30,579	30,288
Deficiency of Revenues over Expenditures	(30,579)	(30,288)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	30,579	30,288
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE YEAR ENDED 2002**

**ECOMONIC DEVELOPMENT ADMINISTRATION  
GRANT NO. 06-83-04564**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>		
Federal Grants	\$ 55,000	\$ 55,000
State Grants	<u>18,333</u>	<u>19,810</u>
Total Revenues	<u>73,333</u>	<u>74,810</u>
<b>EXPENDITURES</b>		
Personnel	30,765	28,784
Employee Benefits	10,983	11,600
Travel	5,500	5,214
Equipment	8,700	11,601
Supplies	2,500	2,623
Other Direct Costs	3,716	3,981
Indirect Costs	<u>11,169</u>	<u>11,007</u>
Total Expenditures	<u>73,333</u>	<u>74,810</u>
Excess of Revenues over Expenditures	<u>\$ -</u>	<u>\$ -</u>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE YEAR ENDED JUNE 30, 2002**

**REVOLVING LOAN FUND PROGRAM**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Travel	5,637	5,637
Supplies	12	12
Other Direct Costs	1,213	1,213
Total Expenditures	6,862	6,862
Deficiency of Revenues over Expenditures	(6,862)	(6,862)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	6,862	6,862
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE YEAR ENDED JUNE 30, 2002**

**ODA - NUTRITION PROGRAM**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Personnel	37,940	37,441
Employee Benefits	14,600	14,598
Travel	4,251	4,209
Supplies	450	447
Other Direct Costs	79	79
Indirect Costs	13,774	14,318
Total Expenditures	71,094	71,092
Deficiency of Revenues over Expenditures	(71,094)	(71,092)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	71,094	71,092
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE YEAR ENDED JUNE 30, 2002**

**ARC EXPORT ASSISTANCE & TRADE READINESS  
CONTRACT NO. OH-12967-C1**

	BUDGET	ACTUAL
<b>REVENUES</b>		
Federal Grants	\$ 16,250	\$ 14,414
State Grants	13,050	11,793
Total Revenues	29,300	26,207
<b>EXPENDITURES</b>		
Contractual	29,300	26,207
Excess of Revenues over Expenditures	\$ -	\$ -

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE YEAR ENDED JUNE 20, 2002**

**MCCONNELSVILLE DOWNTOWN REVITALIZATION**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>		
State Grants	\$ 20,000	\$ 3,740
<b>EXPENDITURES</b>		
Personnel	12,000	2,107
Employee Benefits	1,500	354
Travel	1,660	473
Other Direct Costs	1,000	-
Indirect Costs	<u>3,840</u>	<u>806</u>
Total Expenditures	<u>20,000</u>	<u>3,740</u>
Excess of Revenues over Expenditures	<u>\$ -</u>	<u>\$ -</u>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE YEAR ENDED JUNE 30, 2002**

**PASSPORT PROGRAM**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>	<u>\$ -</u>	<u>\$ -</u>
<b>EXPENDITURES</b>		
Personnel	765,624	744,231
Employee Benefits	326,948	338,788
Travel	65,000	55,240
Equipment	7,000	19,173
Supplies	12,000	12,607
Contractual	5,000	-
Space	35,000	32,971
Other Direct Costs	106,279	92,122
Indirect Costs	<u>153,662</u>	<u>166,962</u>
Total Expenditures	<u>1,476,513</u>	<u>1,462,094</u>
Deficiency of Revenues over Expenditures	(1,476,513)	(1,462,094)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	<u>1,476,513</u>	<u>1,462,094</u>
Excess of Revenues and Other Sources Over Expenditures and Other Uses	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>



**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE YEAR ENDED JUNE 30, 2002**

**RESIDENTIAL STATE SUBSIDY GRANT**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Personnel	18,112	13,089
Employee Benefits	7,464	5,969
Travel	2,500	2,809
Equipment	3,500	2,133
Other Direct Costs	886	2,782
Indirect Costs	3,635	5,005
Total Expenditures	36,097	31,787
Deficiency of Revenues over Expenditures	(36,097)	(31,787)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	36,097	31,787
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED JUNE 30, 2002**

**CAREGIVER/CARECOORDINATION - CY 2002**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>	<u>\$ -</u>	<u>\$ -</u>
<b>EXPENDITURES</b>		
Personnel	13,610	13,505
Employee Benefits	7,447	5,901
Travel	3,006	1,964
Supplies	500	317
Other Direct Costs	676	15
Indirect Costs	<u>4,941</u>	<u>5,147</u>
Total Expenditures	<u>30,180</u>	<u>26,849</u>
Deficiency of Revenues over Expenditures	(30,180)	(26,849)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	<u>30,180</u>	<u>26,849</u>
Excess of Revenues and Other Sources Over Expenditures and Other Uses	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

**CAREGIVER/CARE COORDINATION - CY 2001**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>	<u>\$ -</u>	<u>\$</u>
<b>EXPENDITURES</b>		
Personnel	27,000	8,503
Employee Benefits	12,000	4,487
Travel	4,250	313
Equipment	3,000	2,466
Supplies	750	5,656
Other Direct Costs	3,200	3,114
Indirect Costs	<u>10,759</u>	<u>3,269</u>
Total Expenditures	<u>60,959</u>	<u>27,808</u>
Deficiency of Revenues over Expenditures	(60,959)	(27,808)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	<u>60,959</u>	<u>27,808</u>
Excess of Revenues and Other Sources Over Expenditures and Other Uses	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2002**

**LOCAL CASH FUND**

	<u>ACTUAL</u>
<b>REVENUES</b>	
State Grants	\$ 11,452
CDBG Administration	44,357
Local Funds	30,500
Interest Income	3,787
Miscellaneous Income	8,302
Total Revenues	98,398
<b>EXPENDITURES</b>	
Travel	93
Supplies	399
Space	11,452
Other Direct Costs	13,117
Local Cash Applied	39,932
Total Expenditures	64,993
Excess of Revenues over Expenditures	33,405
<b>FUND BALANCE AT JUNE 30, 2001</b>	<b>419,540</b>
<b>FUND BALANCE AT JUNE 30, 2002</b>	<b>\$ 452,945</b>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE GRANT YEAR JANUARY 1, 2001 - DECEMBER 31, 2001**

**AGING ADMINISTRATION GRANT - 207A - CY 2001**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Personnel	166,498	123,135
Employee Benefits	52,354	52,307
Travel	15,000	18,025
Equipment	10,000	21,372
Supplies	2,000	8,824
Other Direct Costs	21,774	25,485
Indirect Costs	59,371	42,013
Total Expenditures	326,997	291,161
Deficiency of Revenues over Expenditures	(326,997)	(291,161)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	326,997	291,161
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE GRANT YEAR JANUARY 1, 2001 - DECEMBER 31, 2001**

**ARC 302 (A) CY 2001  
GRANT NO. OH-0707B-01-C30-302**

	<u>BUDGET</u>	<u>ACTUAL</u>
<b>REVENUES</b>		
Federal Grants	\$ 178,000	\$ 178,000
State Grants	162,000	149,318
In-Kind Revenue	5,000	5,790
Local Funds	<u>11,000</u>	<u>27,156</u>
Total Revenues	<u>356,000</u>	<u>360,264</u>
<b>EXPENDITURES</b>		
Personnel	189,424	194,606
Employee Benefits	71,192	72,490
Travel	16,500	15,905
Supplies	500	139
Contractual	1,000	887
In-Kind Expenses	6,000	5,790
Other Direct Costs	4,791	4,726
Indirect Costs	<u>66,593</u>	<u>65,721</u>
Total Expenditures	<u>356,000</u>	<u>360,264</u>
Excess of Revenues over Expenditures	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE GRANT YEAR JANUARY 1, 2001 - DECEMBER 31, 2001**

**LONG TERM CARE OMBUDSMAN PROGRAM - CY 2001**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Personnel	41,343	42,752
Employee Benefits	13,985	10,871
Travel	7,500	6,625
Equipment	2,046	1,683
Supplies	1,500	4,028
Other Direct Costs	5,589	2,024
Indirect Costs	14,514	14,451
Total Expenditures	86,477	82,434
Deficiency of Revenues over Expenditures	(86,477)	(82,434)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	86,477	82,434
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -

**BUCKEYE-HILLS HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - SPECIAL REVENUE FUND  
FOR THE GRANT YEAR JANUARY 1, 2001 - DECEMBER 31, 2001**

**ODA HOUSING GRANT - CY 2001**

	BUDGET	ACTUAL
<b>REVENUES</b>	\$ -	\$ -
<b>EXPENDITURES</b>		
Personnel	29,432	28,405
Employee Benefits	13,150	13,597
Travel	6,000	4,926
Supplies	500	-
Other Direct Costs	1,100	41
Indirect Costs	4,818	7,740
Total Expenditures	55,000	54,709
Deficiency of Revenues over Expenditures	(55,000)	(54,709)
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers In	55,000	54,709
Excess of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ -



**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT  
TITLE III, VII AND SENIOR COMMUNITY SERVICES BLOCK GRANT  
SUMMARY OF GRANT CARRYOVER  
FOR GRANTS ENDED DECEMBER 31, 2001  
FOR THE YEAR ENDED DECEMBER 31, 2001**

<u>Program</u>	<u>CFDA Number</u>	<u>Beginning Carryover</u>	<u>New Grant Award 2001</u>	<u>Grant Expenditures</u>	<u>Other Revenue Expendi- tures</u>	<u>Ending Carry- over</u>
III-A	93.045	\$ 21,339	\$ 208,184	\$ 193,687	\$ -	\$ 35,836
III-B	93.044	2,785	364,817	364,783	-	2,819
III-B Outreach	93.044	12,500	12,500	11,077	-	13,923
III C-1	93.045	24,304	245,907	268,638	-	1,573
III C-2	93.045	-	233,417	226,407	-	7,010
III D	93.043	2,582	31,711	21,038	-	13,255
III E-Admin	93.052	-	10,589	-	-	10,589
III E-Service	93.052	-	92,609	19,777	-	72,832
VII EAP	93.041	-	5,953	5,953	-	-
VII OMBUD	93.041	-	9,000	-	-	9,000
USDA-C1	10.570	-	39,672	30,915	-	8,757
USDA-C2	10.570	-	88,554	69,294	-	19,260
BG Admin	-	-	105,124	105,124	-	-
BG Serv	-	-	451,027	451,027	-	-
Bed Fees	-	8,161	7,707	11,825	-	4,043
Home Care	-	-	49,656	49,656	-	-
Totals		<u>\$ 71,671</u>	<u>\$ 1,956,427</u>	<u>\$ 1,829,201</u>	<u>\$ -</u>	<u>\$ 198,897</u>





STATE OF OHIO  
OFFICE OF THE AUDITOR  

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JIM PETRO, AUDITOR OF STATE

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**BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT**

**WASHINGTON COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JANUARY 9, 2003**