

**CLARK COUNTY - SPRINGFIELD
TRANSPORTATION COORDINATING COMMITTEE**

Financial Statements

Year Ended June 30, 2002

with

Independent Auditors' Report



**Auditor of State
Betty Montgomery**

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Members and Board of Directors
Clark County-Springfield Transportation Coordinating Committee

We have reviewed the Independent Auditor's Report of the Clark County-Springfield Transportation Coordinating Committee, Clark County, prepared by Clark, Schaefer, Hackett & Co. for the audit period July 1, 2001 through June 30, 2002. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Clark County-Springfield Transportation Coordinating Committee is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Betty Montgomery".

BETTY MONTGOMERY
Auditor of State

January 22, 2003

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CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Table of Contents

	<u>Page</u>
Independent Auditors' Report	1
General Purpose Financial Statements:	
Combined Balance Sheet - All Governmental Fund Types and Account Groups	2
Combined Statement of Revenues, Expenditures and Changes in Fund Balances – All Governmental Fund Types	3
Combined Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – All Governmental Fund Types	4
Notes to the General Purpose Financial Statements	5-11
Supplemental Schedules for the Year Ended June 30, 2002:	
Supporting Schedule of Revenue and Expenses	12
Indirect Cost Rate	13
Board of Directors	14
Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	15-16

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Clark, Schaefer, Hackett & Co.
CERTIFIED PUBLIC ACCOUNTANTS
BUSINESS CONSULTANTS

Independent Auditors' Report

To the Members and Board of Directors
Clark County - Springfield Transportation Coordinating Committee
Springfield, Ohio

We have audited the accompanying general purpose financial statement of Clark County - Springfield Transportation Coordinating Committee, as of and for the year ended June 30, 2002, as listed in the table of contents. The general purpose financial statements are the responsibility of Clark County - Springfield Transportation Coordinating Committee's management. Our responsibility is to express an opinion on the general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statement referred to above present fairly, in all material respects, the financial position of the Clark County - Springfield Transportation Coordinating Committee, as of June 30, 2002, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2002 on our consideration of the Clark County - Springfield Transportation Coordinating Committee's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Clark County - Springfield Transportation Coordinating Committee, taken as a whole. The accompanying information listed as supplemental schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

Clark, Schaefer, Hackett & Co.
Springfield, Ohio
November 1, 2002

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
 Combined Balance Sheet - All Governmental Fund Types and Account Groups
 June 30, 2002

	Governmental Fund Types		Account Groups		Total
	General Fund	Special Revenue Fund	General Fixed Assets	General Long-Term Obligations	(Memorandum Only)
<u>Assets and Other Debits:</u>					
Cash	\$ 86,362	-	-	-	86,362
Grants receivable	1,120	97,502	-	-	98,622
Inventory	2,877	-	-	-	2,877
Property, plant and equipment	-	-	129,364	-	129,364
Other Debits:					
Amount to be provided from general government resources	-	-	-	44,105	44,105
Total assets and other debits	\$ 90,359	97,502	129,364	44,105	361,330
<u>Liabilities:</u>					
Accounts payable	\$ -	10,025	-	-	10,025
Accrued personnel costs	517	6,775	-	44,105	51,397
Deferred revenues	27,967	80,702	-	-	108,669
Total liabilities	28,484	97,502	-	44,105	170,091
<u>Fund Equity and Other Credits:</u>					
Investment in general fixed assets	-	-	129,364	-	129,364
Fund Balance:					
Reserved for inventory	2,877	-	-	-	2,877
Unreserved	58,998	-	-	-	58,998
Total fund balance and other credits	61,875	-	129,364	-	191,239
Total liabilities, fund equity and other credits	\$ 90,359	97,502	129,364	44,105	361,330

See notes to the general purpose financial statements.

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
 Combined Statement of Revenues, Expenditures and Changes in
 Fund Balance - All Governmental Fund Types
 Year Ended June 30, 2002

	<u>Governmental Fund Types</u>		<u>Total</u>
	<u>General</u>	<u>Special Revenue</u>	<u>(Memorandum Only)</u>
Revenues:			
Grants - federal, state and local	\$ 106,479	372,643	479,122
Total revenues	<u>106,479</u>	<u>372,643</u>	<u>479,122</u>
Expenditures:			
Personnel	26,098	145,911	172,009
Other	2,592	98,768	101,360
Indirect costs	<u>29,630</u>	<u>165,657</u>	<u>195,287</u>
Total expenditures	<u>58,320</u>	<u>410,336</u>	<u>468,656</u>
Excess of revenues over(under) expenditures	48,159	(37,693)	10,466
Other financing sources (uses):			
Operating transfers in (out)	<u>(37,693)</u>	<u>37,693</u>	<u>-</u>
Total other financing sources (uses)	<u>(37,693)</u>	<u>37,693</u>	<u>-</u>
Excess of revenues and other sources under expenditures and other uses	10,466	-	10,466
Fund balance, July 1, 2001, restated	<u>51,409</u>	<u>-</u>	<u>51,409</u>
Fund balance, June 30, 2002	\$ <u>61,875</u>	<u>-</u>	<u>61,875</u>

See notes to the general purpose financial statements.

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Combined Statement of Revenues, Expenditures and Changes in Fund Balances -

Budget and Actual - All Governmental Fund Types

Year Ended June 30, 2002

	General Fund			Special Revenue Fund		
	Budget	Actual	Variance	Budget	Actual	Variance
			Favorable (Unfavorable)			Favorable (Unfavorable)
Revenues:						
Grants - federal, state and local	\$ 47,000	106,479	59,479	539,498	372,643	(166,855)
Total revenues	<u>47,000</u>	<u>106,479</u>	<u>59,479</u>	<u>539,498</u>	<u>372,643</u>	<u>(166,855)</u>
Expenditures:						
Personnel	17,400	26,098	(8,698)	197,600	145,911	51,689
Other	20,900	2,592	18,308	243,098	98,768	144,330
Indirect costs	8,700	29,630	(20,930)	98,800	165,657	(66,857)
Total expenditures	<u>47,000</u>	<u>58,320</u>	<u>(11,320)</u>	<u>539,498</u>	<u>410,336</u>	<u>129,162</u>
Revenues over (under) expenditures	-	48,159	48,159	-	(37,693)	(37,693)
Other financing sources (uses):						
Operating transfers-in	-	-	-	-	37,693	37,693
Operating transfers-out	-	(37,693)	(37,693)	-	-	-
Total other financing sources	<u>-</u>	<u>(37,693)</u>	<u>(37,693)</u>	<u>-</u>	<u>37,693</u>	<u>37,693</u>
Excess of revenues and other sources over expenditures and other uses	-	10,466	10,466	-	-	-
Fund balance, July 1, 2001, restated	51,409	51,409	-	-	-	-
Fund balance, June 30, 2002	<u>\$ 51,409</u>	<u>61,875</u>	<u>10,466</u>	<u>-</u>	<u>-</u>	<u>-</u>

See notes to the general purpose financial statements.

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Notes to the General Purpose Financial Statements

June 30, 2002

1. Summary of Significant Accounting Policies:

Reporting entity

The Clark County - Springfield Transportation Coordinating Committee (CCTCC) was organized in 1964 by a resolution of the Clark County Board of Commissioners to initiate and guide activities necessary for a comprehensive transportation plan in the Clark County - Springfield, Ohio metropolitan region. Effectively, the Transportation Coordinating Committee appointed a committee coordinator and staffed the Clark County - Springfield Transportation Coordinating Study. The Committee is the main policy making body which establishes all non-technical policies, reviews staff proposals and approves budgets and work programs.

Basis of presentation - fund accounting

The general purpose financial statements have been prepared on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized in the period when measurable and available to meet obligations incurred during the year. Measurable means the amount of the transaction can be determined and available means the resources will be collected within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. For CCTCC, available means expected to be received within sixty days of year-end.

Fund accounting is employed for financial reporting purposes. A description of the fund types and account groups follows:

General Fund - accounts for all revenues and expenditures except for those required to be accounted for in other funds.

Special Revenue Fund - accounts for grant and contract revenues that are legally restricted to expenditures for specified purposes.

General Fixed Assets Account Group - accounts for general fixed assets of CCTCC. Capital assets are treated as expenditures in the governmental funds and are recorded at cost in the General Fixed Asset account group. No depreciation is recorded for financial reporting purposes. This group is not a "fund" in the sense that it does not measure the results of operations, but rather serves as a custodial account for the assets of CCTCC.

General Long-Term Obligations Group - accounts for all unmatured long-term liabilities of CCTCC. This group consists solely of long-term liabilities for compensated absences.

Basis of reporting

The pyramid approach to governmental financial reporting is used. Under CCTCC's adaptation of this approach, combined overview financial statements are used to present data separately for the general fund, the special revenue fund, the general fixed asset account group and the general long-term obligations group. Supplemental information is also reported to provide grantor agencies with information necessary for them to determine compliance with the financial portions of the grant agreements.

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Notes to the General Purpose Financial Statements

June 30, 2002

Accounting System

CCTCC maintains its own set of accounting records. The Clark County Auditor acts as the fiscal agent for the agency. These financial statements were prepared from the accounts and financial records of CCTCC and, accordingly, these financial statements do not present the financial position or results of the operations of Clark County.

Inventories

Office supply inventories are carried at cost. Cost is determined on a first in, first out basis. The cost of inventory items is recorded as expenditures when purchased. Reported supplies inventory is equally offset by a fund balance reserve indicating that it does not constitute available expendable resources even though it is a component of net current assets.

Compensated Absences

A liability for employee leave benefits is accrued if the employees' right to receive compensation for future absences is attributable to services already rendered; the obligation relates to rights that vest or accumulate; payment of the compensation is probable; and the amount can be reasonably estimated.

CCTCC has recorded a liability for accumulated unused vacation time when earned for employees. A liability for accumulated unused sick leave has been recognized for employees who are likely to retire from the agency. Vacation leave taken in early fiscal year 2003, paid with available resources, was reported as a general fund liability in fiscal year 2002. The long-term portion of the vacation leave liability along with the sick leave liability is reported in the General Long-Term Obligations Account Group.

Depreciation

Prior to July 1, 1996, depreciation was computed using the straight-line method over five years. Beginning on July 1, 1997, CCTCC ceased recording depreciation due to converting to the governmental reporting model. All capital expenditures are recorded as capital outlays in the general fund as an asset, at cost, in the general fixed asset account group. Depreciation was calculated and included in the indirect cost pool for purposes of indirect cost reimbursement only.

Deferred revenue

Deferred revenue represents state and local matching funds received in advance. State and local matching funds are recognized as income in the period to which the grant applies.

Income taxes

As a governmental entity, CCTCC is not subject to federal, state or local income taxes.

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Notes to the General Purpose Financial Statements

June 30, 2002

Pooled Cash

As required by Ohio Revised Code, the Clark County Auditor acts as the fiscal agent for CCTCC's and the cash is held and invested by the Clark County Treasurer. The agency's assets are held in the County's cash and investment pool. At year-end, the reconciled carrying amount on the County Auditor's records for CCTCC's cash balance was \$86,362.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Total Columns on General Purpose Financial Statements

Total columns on the general purpose financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or cash flows in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

2. Restatement of Fund Balance/Change in Accounting Principles:

The beginning fund balance has been restated in the General Fund due to CCTCC posting unearned revenue from OPWC as revenue rather than deferred revenue, in prior years. If this amount had been properly reported in previous years, excess of revenues and other sources over expenditures and other uses, as well as reported fund balance would have been lower by \$8,105.

3. Grant Revenue:

CCTCC is under contract with various funding sources including the Federal Highway Administration, the Federal Transportation Administration (FTA) and the Ohio Department of Transportation (ODOT). The City of Springfield, Clark County Engineers and West Central Ohio Port Authority each contribute, annually, \$20,000, \$30,000 and \$5,000, respectively to provide local matching revenues for grant programs.

4. Indirect Costs:

Fringe benefits, payroll related and general and administrative indirect costs are invoiced at provisional rates. During the audit period the provisional rate was 110%. A schedule of indirect cost rate is included in this report.

5. Operating Lease:

The Committee, through Clark County, leases office space from the City of Springfield, under an operating lease expiring March 31, 2007, for the sum of \$11,229 per year subject to CPI adjustment annually. Lease expense for fiscal year 2002 was \$11,549.

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Notes to the General Purpose Financial Statements

June 30, 2002

Minimum future rental payments under the lease for fiscal years end June 30 are as follows:

2003	\$ 11,566
2004	11,913
2005	12,270
2006	12,639
2007	<u>9,764</u>
	\$ <u>58,152</u>

6. Compensated Absences:

Accumulated vested vacation pay is recorded as a liability on the balance sheet at the employee's current rate of pay. The total liability associated with accrued vacation leave for fiscal year 2002 is \$32,852; \$3,494 reported as a fund liability and \$29,358 reported in the General Long-Term Obligations Account Group.

A full-time employee accumulates one and one quarter days of sick pay per month. Twenty-five percent of the sick pay, up to a maximum of 30 days, will be paid upon retirement after 10 years of service. The liability accrued for sick leave at June 30, 2002 is \$14,747, all of which is reported in the General Long-Term Obligations Account Group.

7. Insurance:

CCTCC is exposed to various risks of loss related to torts, theft of or damage to, and destruction of assets, errors or omissions, injuries to employees and natural disasters. Clark County maintains comprehensive insurance coverage with County Risk Sharing Authority (CORSA) for liability, property and crime insurance that covers CCTCC. CORSA was formed as an Ohio non-profit corporation for the purpose of establishing a group primary and excess insurance/self insurance and risk management program. Member counties agree to jointly participate in coverage of losses and pay all contributions necessary for the specified insurance coverage provided by CORSA.

Settled claims have not exceeded this coverage in any of the past three years, and there has been no significant reduction in coverage from the prior fiscal year.

8. Contingency:

Under the terms of federal grants, periodic audits are required and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount or expenditures which may be disallowed by the grantor cannot be determined at this time, although CCTCC expects such amounts, if any, to be immaterial.

9. Cost Allocation Plan:

A cost allocation plan is prepared annually by CCTCC. The plan, which includes fringe benefit and indirect costs, is used for the purpose of determining provisional allocation rates and is prepared in accordance with the provisions of Federal Management Circular (FMC) A-87 and the U.S. Department of Health and Human Services' Circular OASC-10. The plan is submitted to the Federal Highway Administration through the Ohio Department of Transportation, for approval and authorization of

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Notes to the General Purpose Financial Statements

June 30, 2002

negotiated provisional rates, which are used for billing purposes during the fiscal year. These provisional rates are subject to audit at the end of each fiscal year. If the actual rates are less than the provisional rates, CCTCC must credit any over-billed amounts to the following year's cost pool. Conversely, CCTCC may recover under-billed amounts in the following year's cost pool. Adjustments as a result of a change in the rates are recognized for financial reporting purposes when determined.

Following are summaries of the accounting treatment and rate experience for fringe benefit and indirect cost for 2002:

Fringe Benefits - Fringe benefit costs are recorded in the general fund and allocated to the special revenue funds in accordance with the approved cost allocation plan, based upon a provisional rate approved by an oversight grantor agency. The 2002 fringe benefit costs were allocated at a provisional rate of 60% of the productive direct and indirect labor dollars. The actual fringe benefit cost rate was 72.12%.

Indirect Costs - Administrative costs are recorded in the general fund as indirect costs and allocated to the special revenue funds in accordance with the approved cost allocation plan, based upon a provisional rate approved by an oversight agency. The 2001 indirect costs were allocated at a provisional rate of 50% of direct labor dollars, including fringe benefits at the start of the year. The actual indirect cost rate was 41.41%.

Per the agreement with ODOT, the fringe benefit provisional rate and the indirect cost provisional rate will be adjusted in proportion to the actual rates in the following year's cost allocation plan. However, in fiscal year 2002 the actual rates exceeded the allowable rate by 3.23%. Those costs may be recovered.

10. Defined Benefit Pension Plans:

All of the CCTCC's full-time employees participate in a cost sharing, multiple employer defined benefit pension plan.

Public Employees Retirement System (the "PERS of Ohio")

The following information was provided by the PERS of Ohio to assist the Commission in complying with GASB Statement No. 27, "Accounting for Pensions by State and Local Government Employers."

All employees of CCTCC participate in the PERS of Ohio, a cost sharing, multiple employer defined benefit pension plan. The PERS of Ohio provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. Chapter 145 of the Ohio Revised Code provides statutory authority to establish and amend benefits. PERS issues a stand-alone financial report, which may be obtained by writing to the Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642.

The Ohio Revised Code provides statutory authority for employee and employer contributions. Plan members are required to contribute 8.5% of their annual covered salary and CCTCC's contribution rate for 2002 was 13.55% of covered payroll. The contribution requirements of plan members and the CCTCC are established and may be amended by the Public Employees Retirement Board. CCTCC's required contributions to PERS of Ohio for the years ending June 30,

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Notes to the General Purpose Financial Statements

June 30, 2002

2002, 2001, and 2000 were \$36,472, \$27,996, and \$34,453, respectively. All required contributions had been made at fiscal year end.

11. Other Post-Employment Benefits (OPEB):

In addition to the pension benefits described previously, PERS provides post-retirement health care coverage commonly referred to as OPEB (other post-employment benefits). For this system, the Ohio Revised Code provides the authority for public employers to fund post-retirement health care through their contributions.

The PERS of Ohio provides postemployment health care benefits to age and service retirees with ten or more years of qualifying Ohio service credit and to primary survivor recipients of such retirees. Health care coverage for disability recipients is also available. A portion of each employer's contribution to the PERS of Ohio is set aside for the funding of post retirement health care. The Ohio Revised Code provides statutory authority for employer contributions. The 2001 contribution rate for local government employer units was 13.55% of covered payroll; 4.30% was the portion that was used to fund health care for the year.

The Ohio Revised Code provides the statutory authority requiring public employers to fund postretirement health care through their contributions to PERS.

Actuarial Review: The following assumptions and calculations were based on the System's latest Actuarial Review as of December 31, 2000.

Funding Method: An entry age normal actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actual gains and losses) becomes part of the unfunded actuarial accrued liability.

Assets Valuation Method: All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Under this approach, assets are adjusted annually to reflect 25% of unrealized market appreciation or depreciation on investment assets.

Investment Return: The investment assumption rate for 2000 was 7.75%

Active Employee Total Payroll: An annual increase of 4.75% compounded annually, is the base portion of the individual pay increase assumption. This assumes no change in the number of active employees. Additionally, annual pay increases, over and above the 4.75% base increase, were assumed to range from 0.54% to 5.1%.

Health Care: Health care costs were assumed to increase 4.75% annually.

The OPEB's are advance-funded on an actuarially determined basis. The number of active contributing participants was 411,076. The portion of Organization's contributions that were used to fund postemployment benefits was \$11,512; \$11,735.9 million represents the actuarial value of the Retirement System's net assets available for OPEB at December 31, 2000. The actuarially accrued liability and the unfunded actuarial accrued liability, based on the actuarial cost method used, were \$14,364.6 million and \$2,628.7 million, respectively.

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Notes to the General Purpose Financial Statements

June 30, 2002

12. Fixed Assets:

A summary of changes in the General Fixed Asset Account Group is as follows:

	Balance at <u>July 1, 2001</u>	<u>Additions</u>	<u>Deletions</u>	Balance at <u>June 30, 2002</u>
Furniture and Equipment	\$ 146,582	16,302	-	162,884
Less:				
Accumulated Depreciation	<u>33,520</u>	<u>-</u>	<u>-</u>	<u>33,520</u>
Total Assets	\$ <u>113,062</u>	<u>16,302</u>	<u>-</u>	<u>129,364</u>

See Note 1 for a discussion on the accumulated depreciation reported by CCTCC.

13. Grants Receivable:

Grants are funded on a reimbursement basis. Grants receivable are considered to be fully collectible due to the stable condition of State programs and current fiscal year guarantee of federal funds.

A summary of the grants receivable is as follows:

WESTCO (General Fund)	\$ <u>1,120</u>
Federal Transit Administration	11,514
Federal Highway Administration	80,092
Ohio Public Works Commission	<u>5,896</u>
Total Special Revenue Fund	<u>97,502</u>
	\$ <u>98,622</u>

SUPPLEMENTARY SCHEDULES

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Supporting Schedule of Revenue and Expenses
Year Ended June 30, 2002

	1	2	3	4	5	6	7	Total
	CPG/ODOT Grant	FTA 5307 Grant	OPWC	CMAQ	Westco	Clean Ohio	Local and Unallocated	
Grant revenue:								
Federal funds	\$ 225,127	45,242	-	28,121	-	-	-	298,490
State funds	28,141	5,655	35,356	-	-	-	-	69,152
Local funds	28,141	5,655	-	-	34,969	21,510	21,205	111,480
	<u>281,409</u>	<u>56,552</u>	<u>35,356</u>	<u>28,121</u>	<u>34,969</u>	<u>21,510</u>	<u>21,205</u>	<u>479,122</u>
Expenses, direct costs:								
Salaries	101,254	25,819	16,186	2,652	15,849	10,249	-	172,009
Travel	3,969	1,439	-	14	682	77	-	6,181
Special supplies and projects	59,104	-	-	22,510	-	-	-	81,614
Copies	957	402	676	29	625	14	-	2,703
Telephone and other	2,110	-	142	-	73	54	-	2,379
Outside printing	3,606	-	64	-	284	25	-	3,979
Miscellaneous	3,133	126	487	-	578	180	-	4,504
	<u>174,133</u>	<u>27,786</u>	<u>17,555</u>	<u>25,205</u>	<u>18,091</u>	<u>10,599</u>	<u>-</u>	<u>273,369</u>
Indirect costs (113.53 % of direct salaries)	<u>114,957</u>	<u>29,313</u>	<u>18,376</u>	<u>3,011</u>	<u>17,994</u>	<u>11,636</u>	<u>-</u>	<u>195,287</u>
Eligible expenses charged to grant	<u>289,090</u>	<u>57,099</u>	<u>35,931</u>	<u>28,216</u>	<u>36,085</u>	<u>22,235</u>	<u>-</u>	<u>468,656</u>
Excess (deficiency) revenue over expenses	\$ <u>(7,681)</u>	<u>(547)</u>	<u>(575)</u>	<u>(95)</u>	<u>(1,116)</u>	<u>(725)</u>	<u>21,205</u>	<u>10,466</u>

1. Federal Highway Administration/Ohio Department of Transportation Highway Funds.
2. Federal Transit Administration, Section 5307.
3. Ohio Public Works Commission, District 11 Public Works Integrating Committee.
4. Congestion Mitigation/Air Quality
5. West Central Ohio Port Authority

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Indirect Cost Rate

Year Ended June 30, 2002

Indirect salaries and wages:

Administrative	\$ 2,302
Technical	997
Clerical	23,639
Bookkeeping	16,693
Vacation	23,641
Holiday	10,597
Sick leave	12,927
Miscellaneous	<u>945</u>
	<u>91,741</u>

Other indirect costs:

Retirement	36,472
Hospitalization	35,372
Rent	11,549
Postage	4,578
Audit fees	6,068
Telephone	957
Printing	2,822
Copies	606
Supplies	292
Travel	130
Dues and subscriptions	296
Life insurance	160
Dental insurance	1,302
Medicare	1,720
CORSA insurance	922
Miscellaneous	<u>106</u>
	<u>103,352</u>

Indirect Cost Pool 195,093

Depreciation 194

Total Indirect Cost Pool \$ 195,287

Divided by Direct Labor \$ 172,009

Indirect Cost Rate 113.53%

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
Board of Directors
June 30, 2002

Toni Keller

John Sessler

Marjorie Travis

Sarah Wildman

Leonard Hartoog

Robert Warren

Sheriff Gene Kelly

James Caplinger

John Detrick

Tom Junk

Ron Lyons

Bob McKie

Bill George

John Klosterman

Tim Gothard

Herbert Greer

John Baird

Nancy Pence

James Sheehan

Tom Waddle

Elmer Beard

Martin Mahoney

Paul Wilson

Roger Tackett

Dan Martin

Bruce Smith

James Caplinger

William Harrison

Geoff Steele

Darryl Bauer

Nancy Brown

Jim Campbell

Randy Chevalley

David Locke

Clark, Schaefer, Hackett & Co.
CERTIFIED PUBLIC ACCOUNTANTS
BUSINESS CONSULTANTS

Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Directors and Members
Clark County - Springfield Transportation Coordinating Committee
Springfield, OH

We have audited the general purpose financial statements of the Clark County - Springfield Transportation Coordinating Committee as of and for the year ended June 30, 2002, and have issued our report thereon dated November 1, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Clark County - Springfield Transportation Coordinating Committee's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instance of noncompliance that is required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Clark County - Springfield Transportation Coordinating Committee's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of Clark County-Springfield Transportation Coordinating Committee in a separate letter dated November 1, 2002.

This report is intended solely for the information and use of the Board of Trustees, management, others within the organization, the Auditor of State of Ohio, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Clark Schaefer, Hackett & Co.

Springfield, Ohio

November 1, 2002



**Auditor of State
Betty Montgomery**

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CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

CLARK COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
FEBRUARY 6, 2003**