



## DELAWARE COUNTY DEMOCRATIC PARTY DELAWARE COUNTY

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#### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Democratic Executive Committee Delaware County P.O. Box 872 Delaware, Ohio 43015

We have performed the procedures enumerated below, which were agreed to by the Democratic Executive Committee, solely to assist the Committee in evaluating its compliance with Sections 3517.17 and 3517.18 of the Ohio Revised Code for the year ended December 31, 2002. Management is responsible for the Committee's compliance with those requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Executive Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

#### **Cash Receipts**

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed them to amounts shown on the Ohio Campaign Finance Report. We found no exceptions.

#### **Cash Reconciliation**

- 1. We compared the sum of the cash balances recorded on the Committee's Ohio Campaign Finance Report with the cash balances reconciled by the Treasurer as of December 31, 2002. The sums agreed.
- 2. We recomputed the mathematical accuracy of the reconciliation. We found no computational errors.
- 3. We agreed bank balances on the reconciliation with month end bank statements. The balances agreed.
- 4. We agreed reconciling items on that reconciliation to subsequent bank statements. We determined that the dates on those documents support that those items were proper reconciling items at December 31, 2002.

#### **Cash Disbursements**

- 1. We footed the cash disbursements for the fiscal year and compared the listing totals to the disbursement totals on the Ohio Campaign Finance Report. The amounts agreed.
- 2. We selected all disbursement transactions during 2002 and traced the payee and amount to source documentation such as copies of the canceled checks, and the bank statements. The payees and amounts recorded in the statement of expenditures for the fiscal year agreed to the payees and amounts on the canceled checks.
- 3. We compared the purpose for the disbursement with the allowable uses described in Section 3517.18 of the Ohio Revised Code. We found no exceptions.

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We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on compliance of Ohio Campaign Finance Report which is attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Executive Committee and is not intended to be and should not be used by anyone else.

**BETTY MONTGOMERY** 

Betty Montgomery

Auditor of State

February 22, 2003

## DEMOCRATIC POLITICAL PARTY DELAWARE COUNTY

# OHIO CAMPAIGN FINANCE REPORT FOR THE YEAR ENDED DECEMBER 31, 2002 (UNAUDITED)

BEGINNING BALANCE, JANUARY	\$ 1,726	
RECEIPTS: STATE DISTRIBUTION OTHER TOTAL RECEIPTS	1,133 18_	<u>\$1,151</u>
DISBURSEMENTS: STATE PARTY UTILITIES OTHER TOTAL DISBURSEMENTS	1,000 612 <u>955</u>	<u>\$2,567</u>
ENDING BALANCE, DECEMBER 37	1, 2002	\$ <u>310</u>

(See Independent Accountant's Report)



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# DELAWARE COUNTY DELAWARE COUNTY

## **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED MARCH 20, 2003