# City of Lakewood, Ohio



## **Comprehensive Annual Financial Report**

For the Year Ended December 31, 2003

Issued by:

City of Lakewood Department of Finance

Jennifer L. Demmerle, CPA Acting Director of Finance



Members of the City Council City of Lakewood 12650 Detroit Avenue Lakewood, Ohio 44107

We have reviewed the Independent Auditor's Report of the City of Lakewood, Cuyahoga County, prepared by Ciuni & Panichi, Inc., for the audit period January 1, 2003 to December 31, 2003. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

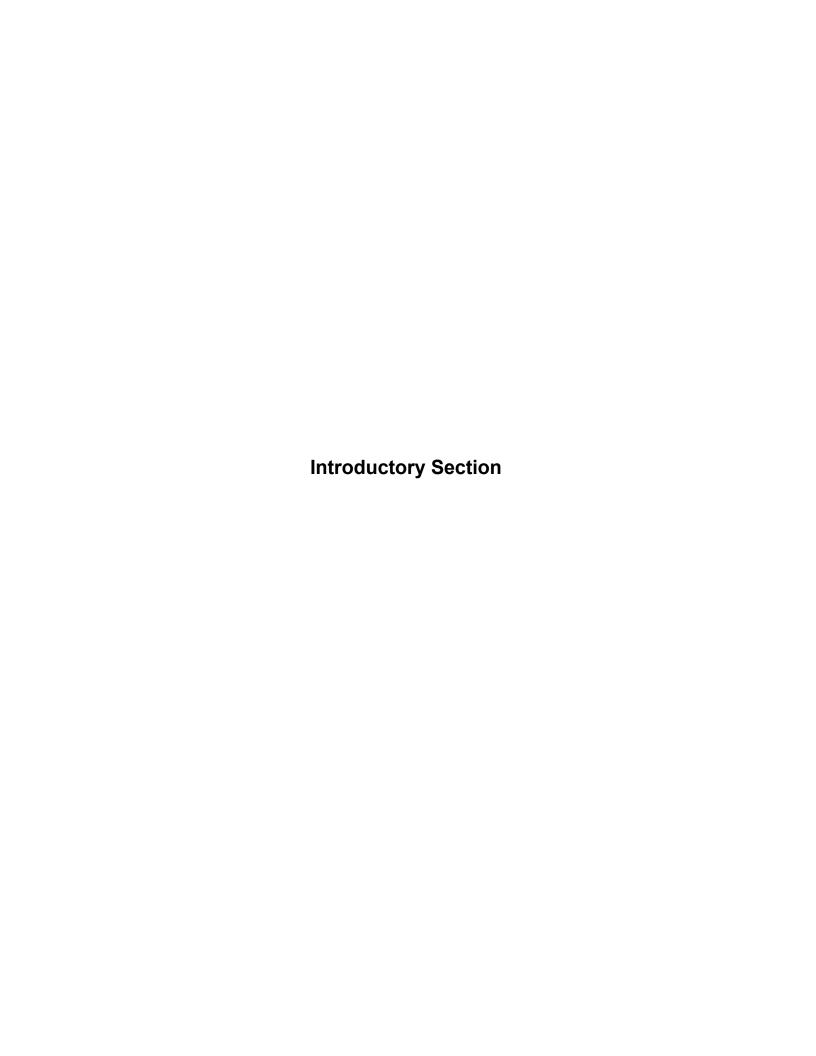
Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Lakewood is responsible for compliance with these laws and regulations.

Betty Montgomery

BETTY MONTGOMERY Auditor of State

July 27, 2004







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Vic J. Nogalo Director of Finance

June 2, 2004

To the Honorable Mayor, Members of the Governing Council, and Citizens of the City of Lakewood:

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with accounting principles generally accepted in the United States of America (U.S.GAAP) and audited in accordance with auditing standards generally accepted by the United States of Amercia by a firm of licensed certified public accountants. Pursuant to that requirement, we hereby issue the comprehensive annual financial report of the City of Lakewood for the year ended December 31, 2003.

This report consists of management's representations concerning the finances of the City of Lakewood. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the City of Lakewood has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Lakewood's financial statements in conformity with U.S. GAAP. Because of the cost of internal controls should not outweigh their benefits, the City of Lakewood's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The CAFR is divided into three sections: the Introductory Section, the Financial Section, and the Statistical Section.

- 1. The Introductory Section includes the table of contents, this transmittal letter, the Certificate of Achievement for Excellence in Financial Reporting, a list of elected officials, a list of appointed officials, and the organizational chart of the County.
- 2. The Financial Section includes the Independent Auditor's Report, Management's Discussion and Analysis, the Basic Financial Statements and Notes that provide an overview

of the city's financial position and operating results, the Combining Statements of nonmajor funds and other schedules that provide detailed information relative to the Basic Financial Statements.

3. The Statistical Section presents various tables reflecting social and economic information, financial trends, and fiscal capacity of the City.

The City of Lakewood's financial statements have been audited by Ciuni and Panichi, Inc., a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Lakewood for the year December 31, 2003 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that the City of Lakewood's financial statements for the year ended December 31, 2003, are fairly presented in conformity with U.S. GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the City of Lakewood was part of a broader, federally mandated "Single Audit" designed to meet the special needs of federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards. These reports are available in the City of Lakewood's separately issued Single Audit Report. U.S. GAAP require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City of Lakewood's MD&A can be found immediately following the Independent Auditor's Report.

## **Reporting Entity**

The City has reviewed its reporting entity definition in order insure compliance conformance with the Governmental Accounting Standards Board Statement No. 14, "The Financial Reporting Entity." For financial reporting purposes, management has considered all funds that comprise the primary government and all agencies, boards, and organizations for which the City is financially accountable and its potential component units. The City financially accountable for an organization if the organization is fiscally dependent on the City or if the City appoints a majority of the organization's governing board and (1) is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefits or impose specific financial burdens on the City. The ability to impose its will on the organization exists if the City can either remove members of the governing board at will, modify or approve the organization's governing body, or appoint, hire, reassign or dismiss persons

responsible for management of the organization's day-to-day activities. A financial benefit exists if the City is legally entitled to or can otherwise access the organization's assets. A financial burden exists if the City is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization, or if the City is obligated in some manner for the debt of the organization. The following entities are affiliated organizations of the City of Lakewood; however the City is not financially accountable for these entities. Therefore, these entities have been excluded from the financial reporting entity.

- Lakewood Hospital, a full service, short-term, acute care general hospital, is located in the center of the City. Lakewood Hospital employs approximately 1,410 people making it the largest employer within the City.
- The Board of Education of the Lakewood City School District is a separate political subdivision of the State, the territorial boundaries of which are conterminous with the City limits. The Lakewood Board of Education provides public education for grades 1 through 12 and is the second largest employer within the City employing approximately 1,301 employees.

The City is associated with one jointly governed organization, the West Shore Council of Governments.

## **Profile of the Government**

The City of Lakewood is located along the shores of Lake Erie, five miles west of downtown Cleveland and enjoys close proximity to major cultural, educational and medical facilities in Northeastern Ohio. In addition to the City of Lakewood's superior recreational facilities which includes fourteen parks, playgrounds, pools and the world renowned indoor ice arena, residents are able to embrace facilities such as the Cleveland waterfront area including the recreational/entertainment area known as the "Flats", the Rock & Roll Hall of Fame and Museum, the Great Lakes Science Museum and the Cleveland Browns Stadium. The City also abuts the Cuyahoga County Metroparks-Rocky River Reservation, which provides even more recreational facilities including horseback riding, walking, hiking and biking trails. This close proximity to Cleveland also provides close access to the University Circle area of Cleveland. University Circle is the home to major cultural, educational and medical facilities including Severance Hall, the home of the world renown Cleveland Orchestra, the Cleveland Museum of Art, Case Western Reserve University, University Hospitals of Cleveland and the Cleveland Clinic, both world renowned medical research, teaching and treatment facilities.

The City operates under a City Charter that provides for a Mayor/Council form of government. Legislative authority is vested in a seven member council (three at-large and one for each of the four wards in the City). Council members are elected for a four-year term. The Council sets compensation of City officials and employees, and enacts ordinances and resolutions relating to City services, tax levies, appropriations and indebtedness, licensing of regulated trades, and other municipal purposes. The City's Chief Executive Officer is the Mayor, who is elected by the voters for a four-year term.

The City of Lakewood provides a full range of services, including police and fire protection; the construction and maintenance of streets and other infrastructure; recreational facilities; refuse collection; and water and sewer services.

## **Factors Affecting Financial Condition**

This information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Lakewood operates.

## **Local Economy**

In 2003, though challenging, clearly reflects the significant effort made to maintain the fiscal integrity of the City. The income tax revenue stream remains stagnant due to the flat economy. Fortunately, the City's top three employers (Lakewood Hospital, Lakewood Board of Education, and the City of Lakewood) are considered recession proof and comprise 25 percent of the City's total withholding income tax. On an annual budget basis municipal income tax collections totaled:

Year	Collections
1999	\$15,230,142
2000	\$15,618,585
2001	\$16,826,108
2002	\$16,824,669
2003	\$16,585,743

Likewise, the value of real property in Lakewood has steadily risen. The County Auditor reappraised properties in Lakewood in 2003 as part of a sexennnial reappraisal mandated by the State of Ohio. This 15 percent increase will be seen in 2004. The current levy, which will be collected in 2004, is based on a total assessed valuation of \$907,188,349.

Another key indicator of Lakewood's continuing economic strength is the investment activity in its residential and commercial construction, as measured by the construction value of building permits issued. The following table illustrates the number of building permits issued by the City during the period from 1997 through 2003 and the estimated cost of new construction, alterations, and repairs authorized:

<u>Year</u>	Number of	Estimated
	Permits Issued	Construction Value
1997	3,622	\$12,507,996
1998	3,807	\$18,734,237

1999	3,266	\$17,017,253
2000	3,333	\$18,536,173
2001	3,449	\$24,495,279
2002	3,401	\$19,146,896
2003	3,305	\$19,708,966

The 2003 building permit data indicates that \$10.2 million in private dollars were directly invested in the maintenance and improvement of residential properties. This reflects a consistent trend by property owners to re-invest in their homes. Overall, business owners invested \$9.5 million in the year 2003 in new construction and alterations to commercial properties.

In mature first ring suburbs like Lakewood, it is essential that City government play a major role in development activities and forge important public-private partnerships to encourage and facilitate continued private investment in our community. The City's business philosophy is based around the concept of "partnership and leveraging" that is, the City should do its best to partner with the business community and all levels of government to leverage the public resources available to us with the private investment in our community. The City was very successful in partnership and leveraging in 2003 as demonstrated by the following:

• Commercial Property Revitalization Program: Provides commercial property owners and tenants with architectural and financial assistance for façade design, signage and streetscape improvements. Overall, for every dollar of public assistance provided through the CPR Program, the 2003 CPR renovation projects generated over \$8 dollars of private investment that resulted in over \$600,000 in façade, code and accessibility improvements in 2003. The CPR program included the following projects:

First Federal Savings and Loan of Lakewood-\$1.2 million investment North Coast Health Ministry Panini's at the Riveria Winking Lizard-\$516,000 investment

• Economic Development Fund: Provides loans to businesses for a number of activities, including, but not limited to, building acquisition or expansion. One of the main priorities of the EDF is to "upgrade the industrial and commercial building stock in Lakewood". Overall for every \$1 dollar in public assistance provided through the EDF program, over \$9 dollars of private investment was generated. The following projects were completed in 2003:

International House of Pancakes (IHOP)-\$560,000 investment
Virginia Marti College of Fashion and Art -\$800,000 investment
Hinkley Lighting-\$2.5 million investment
SBC Ohio
Phil Vedda and Sons Printing Company-\$1 million investment

The City is currently implementing the following projects:

• Rockport Square Residential/Commercial Project.

This project is a \$25 million investment through a partnership of two Developers and the City. Features of this proposed mixed-use development include the redevelopment of 4.5 acres of land in the eastern end of the City of Lakewood with construction of over one hundred market-rate townhouse units and approximately 25,000 square feet of commercial space.

## **Major Initiatives**

The City's focus is on providing high quality services to residents and businesses. We have numerous programs that enhance the safety of the City's neighborhoods and strengthen the community. The major components of the City's Capital Improvement Plan include major investments in our neighborhoods with over \$4 million in street reconstruction and deep grind and overlay and \$2.6 million in water and sewer improvements. The capital improvement plan consists of acquisition of vehicles and equipment for various departments, improvements to various buildings, and park and playground improvements.

The City has aggressively and successfully captured over \$11 million in State of Ohio Issue II infrastructure grants and zero-interest loans since 1997 as indicated below:

Madison Avenue	\$650,000
Water Main	704,000
West 117 <sup>th</sup>	220,000
Debt Support for 1995 Water System	133,650
Forest Road and Clifton Rd Reconstr	616,000
1997 Water Main Replacement	1,349,700
1998 Water Main Replacement	695,809
1998 Water Main Replacement	2,108,906
W Clifton Storm Sewer Rehab	115,101
Loan Asst. Belle Ave	57,000
Edgewater Dr Sewer Separation	654,057
2000 Water Main Replacement	1,193,831
Loan Asst. for Narragansette	58,375
Lakewood Hts Blvd Reconstruction	232,560
Loan Asst. for Street Reconstruction	62,059
2001 Water Main Replacement	1,800,000
2003 Belle Ave Improvements	600,000
Total	<u>\$11,251,048</u>

The Division of Fire is dedicated to protect and safeguard life and property from fire or hazardous conditions and to provide emergency medical treatment to those in need. The Division accomplishes this through a rapid response of well-trained and equipped personnel from its three fire stations strategically located throughout the City. The Division of Fire continues oversight and training of on-site personnel for the Lakewood-Start-A-Heart Automatic External Defibrillation (AED) program. This is one of the first community accessible AED programs, in which AED's are deployed at 11 public sites throughout the community for rapid response to heart attack victims. The year 2003 marked the fourth full year of City-operated

emergency medical service which was previously operated by Lakewood Hospital. Prior to October 1999, the City reimbursed the Hospital for emergency medical services. The total of this reimbursement was approximately \$400,000 to \$550,000. In October of 1999, the City of Lakewood Division of Fire absorbed the Lakewood Hospital EMS program, added an additional advance life support EMS squad and doubled the number of trained emergency medical responders.

The City continues to use Community Development Block Grant (CDBG) funds to benefit the diverse community of Lakewood. In 2003 CDBG funds were used to continue the Project Pride and Operation Paintbrush programs. Project pride funds the inspection of all one family, two family, three family and retail/mercantile occupancies located in the improvement target areas and low/moderate income areas. The Operation Paintbrush program provides free paint and labor to paint the exterior of very low income, owner occupied Lakewood residences. These two programs, as well as many other initiatives to serve the needs of the entire community from early childhood programs to programs provided through the Division of Aging, improve the quality of life of Lakewood residents.

The City has been awarded several additional grants from various sources to offset the costs of other endeavors benefiting the community. In 2003, the City was awarded the "Recycle Ohio" grant to implement solid waste reduction, recycling, recycling market development and litter prevention programs. The receipt of these grant funds resulted in the City achieving an "A" by Cuyahoga County for a reduction of solid waste by 25 percent. Grant funds received from the Local Law Enforcement Block Grant were used to purchase equipment for the Police Department.

In addition to grant funded programs, the City's operating budget included funding for other projects that improve the quality of life of our citizens. The Department of Human Services has developed the H2O (Help-to-Others) initiative, a community-based youth volunteer program which encourages the participation of Lakewood's youth in addressing community needs. The participants assist in recycling activities, meal distribution programs, visiting senior citizens and planning numerous events.

## **Financial Information**

Internal Controls: In developing the City's accounting system, much consideration was given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding (1) the safeguarding of assets against loss from unauthorized use or disposition and (2) the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance is based on the assumption that the cost of internal accounting controls should not exceed the benefits expected to be derived from their implementation.

The City utilizes a fully automated accounting system as well as automated system of control for fixed assets and payroll. These systems, coupled with the manual auditing of each voucher prior to payment by the finance department of the City, increases assurance that the financial information generated is both accurate and reliable.

Budgetary Control: The annual budget serves as the foundation for the City of Lakewood's financial planning and control. Detailed provision for the City's budget, tax levies, and appropriations are set forth in the Ohio Revised Code and the City Charter. On or before the fifteenth day of November in each year, the Mayor, Director of Public Works, and Director of Finance shall submit an appropriation budget to Council. The Council is required to hold three public hearings on the proposed budget and to adopt a permanent appropriation measure for the year by April 1. Additionally, the Cuyahoga County Auditor must certify that the City's appropriation measure does not exceed the amounts set forth in the Cuyahoga Budget Commission's Certificate of Estimated Resources. The City's budget is legally adopted and controlled on a budget basis. The City maintains budgetary control on a non-GAAP basis at the fund level. Estimated expenditure amounts are encumbered prior to the release of a purchase order to vendors or the finalization of other contracts. Encumbrances that would exceed available fund budget levels are not approved until the City Council approves additional appropriations. Any encumbrances that remain open at the end of the year are reported as a reserve of fund balance. Unencumbered appropriations lapse at year-end and revert back to the fund balance. Budget-to-actual comparisons are provided in this report for each individual governmental and proprietary fund for which an appropriated annual budget has been adopted.

In addition to the budgetary controls noted above, City ordinances require that all professional service contracts in excess of \$5,000 be authorized by City Council. All contracts in excess of \$7,500 must be authorized by Council and approved by the Board of Control comprised of the Mayor, and the Directors of the Law Department, the Finance Department, and the Public Works Department.

**Financial Condition:** This is the first year the City has prepared financial statements following GASB Statement 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments." GASB 34 creates new basic financial statements for reporting on the City's financial activities as follows:

Government-wide financial statements These statements are prepared on an accrual basis of accounting, which is similar to the basis of accounting followed by many businesses. The government-wide statements distinguish between those activities of the City that are governmental and those that are considered business-type activities.

**Fund financial statements** These statements present information for individual major funds rather than by fund type. Nonmajor funds are presented in total in one column. Governmental funds use the modified accrual basis of accounting and include reconciliation to the governmental activities accrual information presented in the government-wide financial statements. Proprietary and fiduciary funds use the accrual basis of accounting.

**Statements of budgetary comparisons** These statements present comparisons of actual information to the legally adopted budget. The budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances.

As part of this new reporting model, management is responsible for preparing a Discussion and Analysis of the City. This discussion follows the independent accountants' report, providing an assessment of the City finances for 2003.

## Cash Management

The City of Lakewood's investment policy includes minimizing credit and market risks, while maintaining a competitive yield on its portfolio. Accordingly, deposits were either insured by federal depository insurance or surety bonds, collateralized, or secured by pledged assets consisting of eligible securities with an aggregate market value equal to 105 percent of the excess of all public deposits that are not insured by the Federal Deposit Insurance Corporation or any other agency or instrumentality of the Federal Government. All collateral on deposits was held by an agent of the financial institution's trust department in the City of Lakewood's name.

The City's investment policy includes the following obligations as eligible investments: obligations of the U.S. government (including bills and notes); obligations of instrumentality's of the U.S. government; investment in the Ohio State Treasurer's Asset Reserve Fund (STAR Ohio); certificates of deposits with eligible institutions; bonds and other obligations of the State of Ohio; and repurchase agreements with eligible institutions.

## Risk Management

The City insures all risk, with the exception of health insurance, through private insurance carriers, and workers compensation insurance through the Ohio Bureau of Workers Compensation. Property valuations are revised annually to provide insurance companies and the City with an accurate inventory of insurable property and replacement cost values.

## Independent Audit

State statutes require an annual audit by the State Auditors Office or by a designated independent certified public accounting firm. This year's audit was completed by Ciuni and Panichi, Inc., along with Watson, Rice and Company. The City of Lakewood has received an unqualified opinion from Ciuni and Panichi, Inc. for 2003 and the opinion is contained herein.

## Awards and Acknowledgements

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Lakewood for its comprehensive annual financial report (CAFR) for the year ended December 31, 2002. This was the 21<sup>st</sup> consecutive year that the government has received this prestigious award. In order to be awarded a Certificate of Achievement, the government published an easily readable and efficiently organized CAFR. This report satisfied both U.S. GAAP and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues

## Awards and Acknowledgements

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Lakewood for its comprehensive annual financial report (CAFR) for the year ended December 31, 2002. This was the 21<sup>st</sup> consecutive year that the government has received this prestigious award. In order to be awarded a Certificate of Achievement, the government published an easily readable and efficiently organized CAFR. This report satisfied both U.S. GAAP and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The City was presented with its 27<sup>th</sup> consecutive Tree City USA award in 2003. Lakewood has received this award more than any other city in Ohio.

The preparation of this report would not have been possible without the efficient and dedicated service of the entire staff of the finance department. We would like to express our appreciation to all staff members who have assisted and contributed in its preparations.

In addition, I would like to express gratitude to Ciuni and Panichi, Inc., along with Watson, Rice and Company, for their efforts and professional conduct through the audit engagement.

Finally, I would like to acknowledge the invaluable contributions made by Auditor of State Betty Montgomery's Local Government Services.

Respectfully Submitted,

Jennifer L. Demmerle **Acting Finance Director** 

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

# City of Lakewood, Ohio

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 2002

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

UNITED STATES

VENUE OF THE

UNITED STATES

CORPORATION

SEE ALL

OF THE

OF T

President

**Executive Director** 

# CITY OF LAKEWOOD, OHIO 2003 Elected Officials

Mayor	Madeline A. Cain
Municipal Court Judge	Patrick Carroll
City Council At Large	Edward FitzGerald
City Council At Large	Denis D. Dunn
City Council At Large	Michael Dever
City Council by Wards:	
Ward 1	Brian T. Corrigan
Ward 2	Thomas J. George
Ward 3	Robert M. Seelie, Council President
Ward 4	Nancy J. Roth

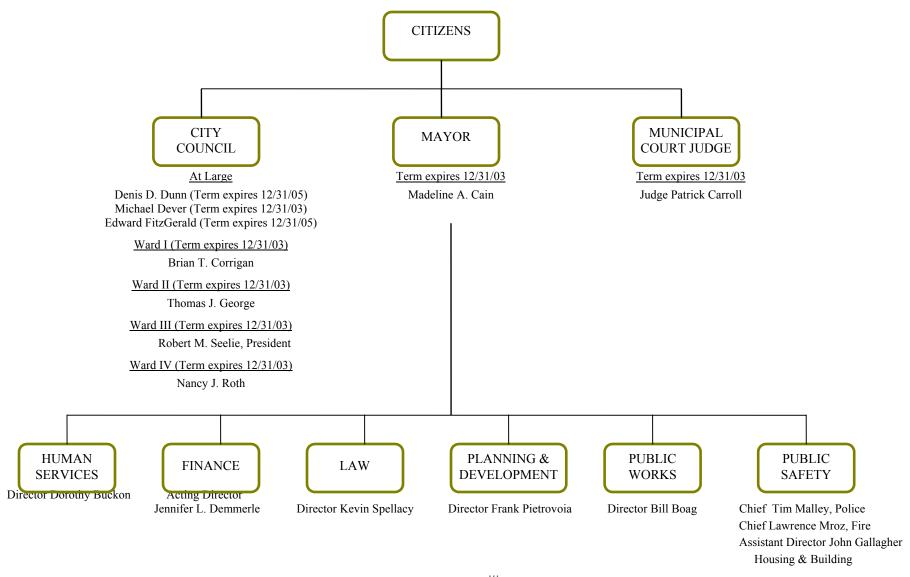
# CITY OF LAKEWOOD, OHIO 2003 Appointed Officials

Office of the Mayor
Executive Assistant to the Mayor Keith Benjamin
Office of Council
Clerk of CouncilMary Hagan
Municipal Court
Clerk of Courts
Department of Law
Director of Law Kevin Spellacy
Department of Finance
Acting Director of FinanceJennifer L. Demmerle*
Department of Public Works
Director of Public WorksBill Boag
Department of Public Safety
Assistant Director of Housing and Building
Department of Human Services
Director of Human Services
Department of Planning and Community Development
Director of Planning and DevelopmentFrank Pietravoia

\* Vic J. Nogalo became Finance Director on January 5, 2004

## CITY OF LAKEWOOD, OHIO

Organizational Chart as of December 31, 2003









## **Independent Auditor's Report**

Members of the City Council of the City of Lakewood, Ohio

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Lakewood, Ohio, as of and for the year ended December 31, 2003, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Lakewood's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Lakewood, as of December 31, 2003, and the respective changes in financial position and cash flows, where applicable, and the respective budgetary comparison for the General Fund, Streets and Highways, Police and Fire Pensions, Community Development Block Grant, Office on Aging and Lakewood Hospital Special Revenue Funds thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 3 to the financial statements, the City has implemented a new reporting model, as required by the provisions of GASB Statement No. 34 *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, as of December 31, 2003.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 2, 2004, on our consideration of the City of Lakewood's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.



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City of Lakewood Lakewood, Ohio

The management's discussion and analysis are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However; we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical tables are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Cleveland, Ohio June 2, 2004

Cimi & Panichi Inc.

## City of Lakewood, Ohio

Management's Discussion and Analysis For the Year Ended December 31, 2003 Unaudited

The discussion and analysis of the City of Lakewood's (the City) financial performance provides and overall review of the City's financial activities for the year ended December 31, 2003. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers should also review the transmittal letter and the basic financial statements to enhance their understanding of the City's financial performance.

## **Financial Highlights**

Key financial highlights for 2003 are as follows:

- The assets of the City of Lakewood exceeded its liabilities at the close of the most recent year by \$78,741,375(net assets). Of this amount, \$18,421,403 (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors.
- Total Net Assets decreased \$1,438,542 1.8 percent increase over 2002.
- Total Assets of the City decreased \$1,562,363 which represents a .96 percent decrease from 2002.
- Total Capital Assets increased by \$5,520,307 or 5.4 percent over 2002.
- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$16,092,567 an increase of \$2,573,515 in comparison with the prior year.
- Total outstanding Long-term liabilities were \$61,236,158. This was a 1.5 percent increase from the balance at the end of 2002.

## **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to private-sector businesses. The statement of net assets and statement of activities provides information about the activities of the whole city, presenting both an aggregate view of the City's finances and a longer-term view of those assets. Major fund financial statements provide the next level of detail.

For governmental funds, these statements tell how services were financed in the short term as well as what dollars remain for future spending. The fund financial statements also look at the City's most significant funds will all other nonmajor funds presented in total in one column.

The statement of net assets presents information on all of the City's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

The governmental activities of the City include general government, security of persons and property, public health services, transportation, community environment, transportation, basic utility services, and leisure time activities. The City's business-type activities include Water, Sewer, the Parking Facilities, Winterhurst Ice Rink, and Congregate Living. The City also has hospitalization, workers' compensation, and general liability insurance internal service funds.

The government-wide financial statements can be found starting on page 17 of this report.

**Fund Financial Statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Lakewood, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds Governmental Funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental funds financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near term financing requirements.

Because the focus of governmental funds is narrower that that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements.

By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Lakewood maintains thirty-two individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances, for the General Fund, Streets and Highways Fund, Police and Fire Pensions Fund, Community Development Block Grant Fund, Office on Aging Fund, Lakewood Hospital Fund, Debt Service Fund, and Permanent Capital Improvement Funds; all of which are considered to be major funds. Data from the other twenty-four non major governmental funds are combined into a single fund, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The City adopts an annual appropriated budget for each of its governmental funds. A budgetary comparison statement (non-GAAP basis) has been provided for each major and nonmajor fund to demonstrate budgetary compliance.

**Proprietary Funds** The City of Lakewood maintains eight proprietary funds. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City of Lakewood uses enterprise funds to account for its Water, Sewer, Parking Facilities, Winterhurst Ice Rink, and Congregate Living. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City of Lakewood's various functions. The City of Lakewood uses internal service funds to account for its Hospitalization, Workers' Compensation, and General Liability Insurance. Because these services predominately benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water and Sewer funds, both of which are considered to be major funds of the City of Lakewood. Data from the other 3 nonmajor proprietary funds are combined into a single fund, aggregated presentation. Individual fund data for each of these nonmajor proprietary funds is provided in the form of combining statements elsewhere in this report.

The basic proprietary fund financial statements can be found on pages 30-33 of this report.

**Fiduciary Funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because of the resources of those funds are not available to support the City of Lakewood's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on pages 34 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 35-70 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain other information that the City believes readers will find useful. After the notes to the financial statements, the combining statements referred to earlier in connection with nonmajor governmental and proprietary funds are presented, as well as individual detailed budgetary comparisons for nonmajor funds. This information can be found on pages 71-148 of the report.

## **Government-Wide Financial Analysis**

While this document contains information about the funds used by the City to provide services to our citizens, the view of the City as a whole looks at all financial transactions and asks the question "How did we do financially during 2003?" The Statement of Net Assets and the Statement of Activities answers this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by the private sector. The basis of this accounting takes into account all of the current year's revenues and expenses regardless of when the cash is received or paid.

These two statements report the City's net assets and the changes in those assets. The change in assets is important because it tells the reader whether, for the City as a whole, the financial position of the City has improved or diminished. However, in evaluating the overall position of the City, non-financial information such as changes in the City's tax base and the condition of the City's capital assets will also need to be evaluated.

The Statement of Net Assets and the Statement of Activities are divided into the following categories:

- Assets
- Liabilities
- Net Assets (Assets minus Liabilities)
- Program Revenues and Expenses
- General Revenues
- Net Assets Beginning of Year and Year End

## The City of Lakewood as a Whole

Recall that the Statement of Net Assets looks at the City as a whole. The following provides a summary of the City's net assets for 2003 compared to 2002.

Table 1 Net Assets

	Governmental Activities		Business-Type Activities		Total	
	2003	2002	2003	2002	2003	2002
Assets	2000	2002	2000	2002	200	2002
Ourrent and Other Assets	\$43,591,102	\$45,427,329	\$10,996,872	\$16,242,315	\$54,587,974	\$61,669,644
Capital Assets, Net	51,800,686	49,523,405	55,257,621	52,015,595	107,058,307	101,539,000
Total Assets	95,391,788	94,950,734	66,254,493	68,257,910	161,646,281	163,208,644
	,,	- ,,,			,	,,
Liabilities						
Current Liabilities	18,947,255	17,018,024	2,721,493	5,660,290	21,668,748	22,678,314
Long TermLiabilities		, ,				
Due within One Year	2,871,740	8,754,307	1,552,198	5,314,947	4,423,938	14,069,254
Due in More than one Year	34,208,107	27,492,260	22,604,113	18,788,899	56,812,220	46,281,159
Total Liabilities	56,027,102	53,264,591	26,877,804	29,764,136	82,904,906	83,028,727
Net Assets						
Invested in Capital Assets, Net of Related Debt	18,165,717	17,092,119	31,156,117	27,947,433	49,321,834	45,039,552
Restricted for:						
Capital Projects	2,912,382	2,835,127	503,933	0	3,416,315	2,835,127
Debt Service	1,630,679	1,317,357	0	0	1,630,679	1,317,357
Streets and Highways	950,671	1,308,648	0	0	950,671	1,308,648
Police and Fire Pensions	446,933	1,356,545	0	0	446,933	1,356,545
Lakewood Hospital	919,106	1,090,834	0	0	919,106	1,090,834
Grants	3,062,146	3,179,502	0	0	3,062,146	3,179,502
Other Purposes	358,426	333,102	0	0	358,426	333,102
Unrestricted	10,918,626	13,172,909	7,716,639	10,546,341	18,635,265	23,719,250
Total Net Assets	\$39,364,686	\$41,686,143	\$39,376,689	\$38,493,774	\$78,741,375	\$80,179,917
·						

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For the City of Lakewood, assets exceeded liabilities by \$78,741,375 at the close of the most recent fiscal year.

The largest portion of the City's net assets (63 percent) reflects investments in capital assets (e.g. land, buildings, infrastructure, machinery and equipment), less any related debt to acquire those assets that is still outstanding. The City uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Total assets decreased by \$1,562,363 from 2003 to 2002, while the City's total liabilities decreased by \$123,821. The most significant change was a decrease in Equity in Pooled Cash and Cash Equivalents, where there was a decrease of \$2,418,983 during the year. The decrease in liabilities was mainly due to the retirement of notes payable and bonded debt.

Total net assets decreased \$1,438,542 with governmental net assets comprising (\$2,321,457) and business-type activities comprising \$882,915 of that amount.

In order to further understand what makes up the changes in net assets for the current year, the following table gives readers further details regarding the results of activities for the current year. However, since this is the first year the City has prepared financial statements following capital GASB Statement 34, revenue and expense comparison to 2002 are not available. In future years, a comparative analysis of government-wide data will be presented.

Table 2 Cha	ges in l	Net A	Assets
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•	Governmental Activities	Business Type Activities	
	2003	2003	Total
Revenues			
Program Revenues:			
Charges for Services	\$6,214,065	\$12,764,168	\$18,978,233
Operating Grants and Contributions	9,394,210	294,659	9,688,869
Capital Grants and Contributions	243,000	0	243,000
Total Program Revenues	15,851,275	13,058,827	28,910,102
General Revenues:			
Property Taxes	10,490,540	1,441,091	11,931,631
Income Taxes	15,412,865	0	15,412,865
Grants and Entitlements	2,540,663	0	2,540,663
Investment Income	483,266	47,433	530,699
Miscellaneous	408,462	3,802	412,264
Total General Revenues	29,335,796	1,492,326	30,828,122
Total Revenues	45,187,071	14,551,153	59,738,224
Expenses			
General Government	8,348,643	0	8,348,643
Security of Persons and Property			
Police	10,663,939	0	10,663,939
Fire	8,353,682	0	8,353,682
Public Health Services	3,455,966	0	3,455,966
Transportation	2,698,191	0	2,698,191
Community Environment	5,736,330	0	5,736,330
Basic Utility Services	4,428,339	0	4,428,339
Leisure Time Activities	2,049,816	0	2,049,816
Interest and Fiscal Charges	1,573,622	0	1,573,622
Water	0	7,658,226	7,658,226
Sewer	0	4,812,015	4,812,015
Parking Facilities	0	308,401	308,401
Winterhurst Ice Rink	0	1,080,250	1,080,250
Congregate Living	0	9,346	9,346
Total Expenses	47,308,528	13,868,238	61,176,766
Increase (Decrease) in Net Assets before Transfers	(2,121,457)	682,915	(1,438,542)
Transfers	(200,000)	200,000	0
Increase(Decrease) in Net Assets	(\$2,321,457)	\$882,915	(\$1,438,542)

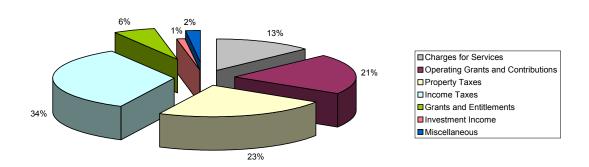
## **Governmental Activities**

Several types of revenues fund our governmental activities, with the City income tax being the biggest contributor. The income tax rate was 1.5 percent for 2003. Both residents and non-residents who work inside the City are subject to the income tax.

However, if residents work in a locality that has a municipal income tax, the City provides .50 percent credit those who pay income tax to another city. The income tax revenue for 2003 was \$15,412,865. Of the \$45,187,071 in total revenues, income tax accounts for 34 percent of that total. Property taxes of \$10,490,540 account for 23 percent of total revenues, operating grants, capital grants, contributions, and general revenues from grants and entitlements account for 27 percent of total revenues, and charges for services and other revenue make up the remaining 16 percent.

General revenues from grants and entitlements, such as local government funds, are also revenue generators. The City monitors its sources of revenues very closely for fluctuations, especially income tax.

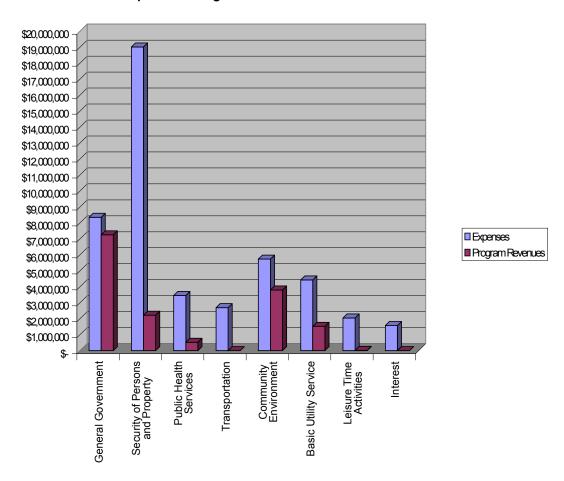
## Revenue by Source-Governmental Activities



Total Expenses of governmental activities for 2003 were \$47,308,528. The largest program function for the City relates to security of persons and property, which includes the police and fire departments. Security of Persons and Property accounted for program expenses of \$19,017,621, which is 40 percent of the program expenses for governmental

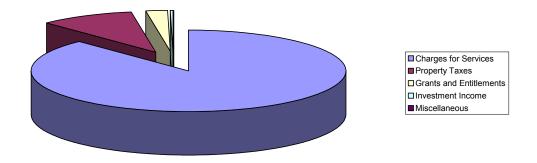
activities. General Government is the next largest program expense at 18 percent, followed by community environment expenses of 12 percent.

## Expenses and Program Revenues-Governmental Activities

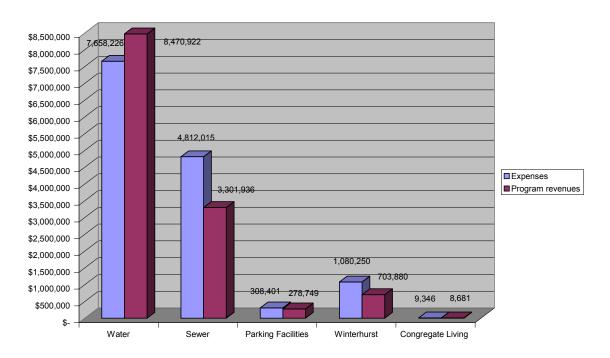


**Business-Type activities.** Business-type activities increased the City of Lakewood's net assets by \$882,915. The increase is due to the increase in Capital assets from \$52,015,595 in 2002 to \$55,257,621 in 2003; a 6.2 percent increase. Charges for Services decreased by \$512,495. Total Expenses of business-type activities were \$13,868,238, with the Water department comprising of 55 percent of that amount followed by Sewer Department at 35 percent.

#### Revenues by Source-Business-Type Activities



#### **Expenses and Program Revenues-Business-Type Activities**



#### Financial Analysis of the Government's Funds

As noted earlier, the City of Lakewood uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### Governmental Funds

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resource available for spending at the end of the fiscal year. Information about the City's governmental funds begins on page 20. These funds are accounted for by using the modified accrual basis of accounting.

As of December 31, 2003, the City's governmental funds reported combined ending fund balances of \$ 16,092,567. Of that amount, \$12,157,777 constitutes unreserved fund balances, which is available for spending at the government's discretion. The remainder of fund balance is reserved to indicate that it is not available for new spending because it has already been committed to liquidate contracts and purchases of the prior period (\$3,934,790).

The general fund had total revenues of \$32,481,026 and expenditures of \$33,649,823 leaving a deficit of \$1,168,797. This deficit was caused by general economic conditions. For instance, investment income decreased from \$734,965 in 2002 to only \$374,580 in 2003, a decrease of \$360,385.

The general fund is the chief operating fund of the City of Lakewood. At the end of the current fiscal year, unreserved fund balance of the general fund was \$5,880,178, while total fund balance reached \$5,982,373. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents approximately 17 percent of total general fund expenditures, while total fund balance represents almost 18 percent of that same amount.

#### **Proprietary Funds**

The City of Lakewood's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net assets of the Water and Sewer at the end of the year amounted to \$7,774,226, and those for the Winterhurst and other funds amounted to \$(57,587). Other factors concerning the finances of these funds have already been addressed in the discussion of the City of Lakewood's business-type activities.

#### **General Fund Budgetary Highlights**

The City's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General fund. During the course of 2003 the City amended its General fund budget on various occasions. All recommendations for budget changes come to the Finance Committee of City Council for review before going to the whole Council for Ordinance enactment on the change. The City does allow small interdepartmental budget changes that modify line items within departments within the same fund. The General Fund supports many of our major activities such as our Police and Fire Departments, Refuse Department as well as most legislative and executive activities. The General fund is monitored closely, looking for possible revenue shortfalls or overspending by individual departments.

For the General Fund, original budgeted revenues were \$32,359,185. The final budgeted revenues were \$32,526,092. The City's ending unencumbered cash balance in the General Fund was \$2,901,420 above the final budgeted amount.

#### **Capital Assets and Debt Administration**

#### **Capital Assets**

Table 3 Capital Assets (net of depreciation)

	Covern	mental	Busines	s-Type		
	Activit	ties	Activi	ties	Tata	al
	2003	2002	2003	2002	2003	2002
Land	\$6,028,271	\$6,028,271	\$78,160	\$78,160	\$6,106,431	\$6,106,431
Land Improvements	849,983	915,838	745,132	759,095	1,595,115	1,674,933
Buildings and Improvements	9,623,438	8,928,549	7,948,037	8,095,087	17,571,475	17,023,636
Vehicles	5,572,951	5,595,321	879,536	910,770	6,452,487	6,506,091
Furniture and Equipment	1,963,189	1,703,107	3,386,871	3,584,320	5,350,060	5,287,427
Infrastructure:					0	0
Roadways	20,829,802	20,871,770	0	0	20,829,802	20,871,770
Sidewalks	1,546,159	1,570,232	0	0	1,546,159	1,570,232
Traffic Signals	2,024,943	2,024,201	0	0	2,024,943	2,024,201
Water Mains	0	0	27,582,057	27,533,439	27,582,057	27,533,439
Ourbing	1,032,812	1,047,064	0	0	1,032,812	1,047,064
Sanitary Sewers	0	0	8,347,992	8,300,127	8,347,992	8,300,127
Construction in Progress	2,329,138	839,052	6,289,836	2,753,597	8,618,974	3,592,649
Total Capital Assets	\$51,800,686	\$49,523,405	\$55,257,621	\$52,014,595	\$107,058,307	\$101,538,000

The City of Lakewood's investment in Capital Assets for its governmental and business type activities as of December 31, 2003, amounts to \$107,058,307 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, vehicles, furniture and equipment, roads, sidewalks, traffic signals, water lines, curbing, and sewer lines. The total increase in the City's investment in capital assets for the current fiscal year was 5.4 percent (a 4.6 percent increase for governmental activities and a 6.2 percent increase for business-type activities). The most significant increase in capital assets came in the area of Construction in Progress of \$3,536,239 in

business-type activities. This was due to the large projects beginning in 2003 for the replacement of water and sewer lines.

See Note 8 of the Basic Financial Statements for additional information on the City's capital assets.

#### Debt

As of December 31, 2003, the City had \$61,236,158 in bonds, notes, loans, capital leases, and compensated absences outstanding with \$4,423,938 due within one year.

Table 4 Long Term Liabilities

	Governmental Activities		Business Activit	71	Total			
•	2003	2002	2003	2002	2003	2002		
General Obligation Notes	\$3,555,500	\$5,961,000	\$1,155,000	\$3,945,000	\$4,710,500	\$9,906,000		
General Obligation Bonds	28,975,273	25,186,500	10,337,311	7,269,381	39,312,584	32,455,881		
Revenue Bonds	0	0	5,943,360	6,443,780	5,943,360	6,443,780		
OPWC Loans	611,504	675,526	6,160,171	5,848,354	6,771,675	6,523,880		
OWDALoans	0	0	258,691	280,325	258,691	280,325		
Special Assessment Bonds	90,000	155,000	0	0	90,000	155,000		
Capital Leases	295,761	453,260	0	19,282	295,761	472,542		
Compensated Absences	3,551,809	3,815,281	301,778	297,724	3,853,587	4,113,005		
Total	\$37,079,847	\$36,246,567	\$24,156,311	\$24,103,846	\$61,236,158	\$60,350,413		

General Obligation Notes represent unvoted general obligation bond anticipation notes payable from ad valorem property taxes.

The General Obligation Bonds outstanding are comprised of unvoted general obligation bonds of the City payable from ad valorem property taxes and special obligation bonds.

Revenue Bonds outstanding are payable from the revenues derived from the Water Fund.

The special assessment bonds outstanding consist of two bonds; \$30,000 for Belle Avenue and \$60,000 for Niagra and Narragansett streets. The principal and interest for these bonds are retired with assessments levied against property owners and/or general levies of the City based on the improvements/benefit to the respective parties. Assessments are collected by the Cuyahoga County Auditor and will be received over periods ranging from five to ten years, with interest equal to the interest on the bonds and notes issued to finance the improvements.

The Ohio Public Works Commission Loans are paid semi-annually from the Water, Sewer and Bond Retirement Funds.

The Ohio Water Development Authority Loan is paid semi-annually from the Wastewater Fund and will be paid in full in the year 2013.

The City's overall legal debt margin was \$45,695,682 at December 31, 2003.

See Note 10 of the Basic Financial Statements for additional information on the City's debt.

#### **Current Financial Related Activities**

Over the past eight years the City has enjoyed strong growth in revenues as a result of new industrial, commercial and residential development. The City is ideally located near the shores of Lake Erie, five miles west of downtown Cleveland and enjoys close proximity to major cultural, educational and medical facilities in Northeastern Ohio.

The City has adopted a master plan for the development, growth, and expansion of the City. A Master Sewer Plan is in place. The City has hired Metcalf and Eddy to design the master sewer plan.

The City has begun to work with Ryser Foods Inc. to develop the east-end of the City, known as the Rockport Square development. This development will provide a combination of location, quality, and price. It will consist of an affordable mix of newly constructed 1-3 bedroom Townhomes and Live/Work Lofts. It will also offer street-level retail space for residents and visitors to enjoy day and night.

The City has hired Middough Consulting Inc. to develop the conceptual designs of Lakewood Park. The City has received a Coastal Management Assistance Grant, a NatureWorks Grant from the Ohio Department of Natural Resources, and Issue II grant from the Ohio Public Works Commission. These grants will be used to develop the lakefront at Lakewood Park. The project includes the acquisition of approximately one acre of beach area on Lake Erie that lies immediately west of Lakewood Park. The beach area will be added to Lakewood Park, and an ADA compliant hillside ramp. It will consist of creating an access for the public to this area via stairs. It will also help to develop the area with landscaping to restore the natural elements of the open space and lakefront and to prevent erosion.

The Finance Director, Mayor and City Council work extremely hard to live within our means and plan ahead knowing that responsible leadership commands we observe the budget and expend less than the revenues we receive. We have kept the size of our work force to a level where we believe we meet the needs to our residents.

The City of Lakewood has committed itself to financial excellence and is proven by the bond rating Aa2 by Moody's Investor Service. Lakewood remains one of the few suburbs in Ohio to have been awarded the Aa2 rating. The City also has a history of proving their commitment to financial excellence by receiving the Government Finance Officers Award (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 21 years.

## **Contacting the City's Finance Department**

This financial report is designed to provide our citizens, taxpayers, creditors and investors with a general overview of the city's finances and show the City's accountability for all money it receives, spends, or invests. If you have any questions about this report or need financial information contact Acting Director of Finance, Jennifer L. Demmerle, City of Lakewood, 12650 Detroit Ave., Lakewood, Ohio 44107, telephone (216) 529-6092.

Statement of Net Assets December 31, 2003

	G	Sovernmental		ness - Type		
Accepta		Activities		Activities		Total
Assets Equity in Pooled Cach and Cach Equivalents	\$	12 007 062	\$	6 402 E04	\$	20,470,657
Equity in Pooled Cash and Cash Equivalents	Þ	13,987,063	Þ	6,483,594 222,026	Þ	
Cash and Cash Equivalents with Fiscal Agents Accrued Interest Receivable		136,085		,		358,111
		70,340		9,417		79,757
Restricted Cash		0		503,933		503,933
Accounts Receivable		825,885		1,617,698		2,443,583
Allowance for Doubtful Accounts		0		(38,764)		(38,764)
Intergovernmental Receivable		4,015,653		108,278		4,123,931
Materials and Supplies Inventory		211,419		338,133		549,552
Prepaid Items		333,941		0		333,941
Income Taxes Receivable		7,923,535		0		7,923,535
Property Taxes Receivable		12,934,104		1,679,724		14,613,828
Loans Receivable		2,753,127		0		2,753,127
Special Assessments Receivable		118,881		0		118,881
Deferred Charges		106,931		246,971		353,902
Internal Balances		174,138		(174,138)		0
Nondepreciable Capital Assets		8,357,409		6,367,996		14,725,405
Depreciable Capital Assets, Net		43,443,277		48,889,625		92,332,902
Total Assets		95,391,788		66,254,493		161,646,281
Liabilities						
Accounts Payable		1,101,926		743,108		1,845,034
Accrued Wages and Benefits		1,440,993		126,786		1,567,779
Intergovernmental Payable		2,049,104		164,273		2,213,377
Deferred Revenue		12,222,394		1,589,360		13,811,754
Retainage Payable		0		23,009		23,009
Accrued Interest Payable		142,050		74,957		217,007
Claims Payable		1,990,788		0		1,990,788
Long-Term Liabilities:						
Due Within One Year		2,871,740		1,552,198		4,423,938
Due in More than One Year		34,208,107		22,604,113		56,812,220
Total Liabilities		56,027,102		26,877,804		82,904,906
Net Assets						
Invested in Capital Assets, Net of Related Debt		18,165,717		31,156,117		49,321,834
Restricted for:						
Capital Projects		2,912,382		503,933		3,416,315
Debt Service		1,630,679		, 0		1,630,679
Streets and Highways		950,671		0		950,671
Police and Fire Pensions		446,933		0		446,933
Lakewood Hospital		919,106		0		919,106
Grants		3,062,146		0		3,062,146
Other Purposes		358,426		0		358,426
Unrestricted		10,918,626		7,716,639		18,635,265
Total Net Assets	\$	39,364,686	\$	39,376,689	\$	78,741,375

Statement of Activities

For the Year Ended December 31, 2003

		Program Revenues						
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions				
Governmental Activities								
General Government	\$ 8,348,643	\$ 3,024,746	\$ 4,228,805	\$ 0				
Security of Persons and Property								
Police	10,663,939	297,746	17,478	0				
Fire	8,353,682	2,162,227	0	0				
Public Health Services	3,455,966	55,906	470,837	0				
Transportation	2,698,191	0	1,526,475	0				
Community Environment	5,736,330	646,650	3,150,615	243,000				
Basic Utility Services	4,428,339	20,127	0	0				
Leisure Time Activities	2,049,816	6,663	0	0				
Interest and Fiscal Charges	1,573,622	0	0	0				
Total Governmental Activities	47,308,528	6,214,065	9,394,210	243,000				
Business-Type Activities								
Water	7,658,226	8,470,922	0	0				
Sewer	4,812,015	3,301,936	294,659	0				
Parking Facilities	308,401	278,749	0	0				
Winterhurst Ice Rink	1,080,250	703,880	0	0				
Congregate Living	9,346	8,681	0	0				
Total Business-Type Activities	13,868,238	12,764,168	294,659	0				
Totals	\$ 61,176,766	\$ 18,978,233	\$ 9,688,869	\$ 243,000				

#### **General Revenues**

Property and Other Local Taxes Levied for:

General Purposes

Police and Fire Pensions

Debt Service

**Sewer Operations** 

Municipal Income Taxes Levied for

General Purposes

Grants and Entitlements not Restricted to

Specific Programs

Investment Earnings

Miscellaneous

Total General Revenues

Transfers

Total General Revenues and Transfers

Change in Net Assets

Net Assets Beginning of Year , Restated(See Note 3)

Net Assets End of Year

Net (Expense) Revenue and Changes in Net Assets

Governmental Activities	Business-Type Activities	: Total
\$ (1,095,092)	\$ 0	\$ (1,095,092)
(10,348,715)		0 (10,348,715)
(6,191,455)		0 (6,191,455)
(2,929,223)		0 (2,929,223)
(1,171,716)		0 (1,171,716)
(1,696,065)		0 (1,696,065)
(4,408,212)		0 (4,408,212)
(2,043,153)		0 (2,043,153)
(1,573,622)		0 (1,573,622)
		(31.457.253)
(31,457,253)		(31,457,253)
0	812,696	812,696
0	(1,215,420	) (1,215,420)
0	(29,652	2) (29,652)
0	(376,370	) (376,370)
0	(665	(665)
0	(809,411	.) (809,411)
(31,457,253)	(809,411	(32,266,664)
5.050.533		
5,863,577	(	, ,
2,247,896	(	, ,
2,379,067	(	//
0	1,441,091	1,441,091
15,412,865	(	15,412,865
2,540,663	(	2,540,663
483,266	47,433	
408,462	3,802	
29,335,796	1,492,326	
(200,000)	200,000	0
29,135,796	1,692,326	30,828,122
(2,321,457)	882,915	(1,438,542)
41,686,143	38,493,774	80,179,917
\$ 39,364,686	\$ 39,376,689	\$ 78,741,375

Balance Sheet Governmental Funds December 31, 2003

Assets	General Fund	Streets an		Police and Fire Pensions Fund		Community Development Block Grant Fund		Office on Aging Fund		Lakewood Hospital Fund	
Equity in Pooled Cash and Cash											
Equivalents	\$ 3,858,176	\$	513,727	\$	708,726	\$	0	\$	154,746	\$	1,003,392
Cash and Cash Equivalents with	4 3/030/170	Ψ.	515,7.2.	Ψ.	, 55,, 25	Ψ.	· ·	Ψ.	20 .,, .0	Ψ.	1,000,002
Fiscal Agents	0		0		0		80,007		0		0
Accrued Interest Receivable	65,512		0		0		0		0		0
Accounts Receivable	646,412		0		0		21,326		20,667		126,834
Intergovernmental Receivable	3,012,163		586,580		184,577		4,445		21,037		0
Materials and Supplies Inventory	113,507		97,912		0		., 0		0		0
Prepaid Items	314,630		0		0		2,588		0		16,723
Income Taxes Receivable	7,923,535		0		0		0		0		0
Property Taxes Receivable	7,264,928		0		2,754,817		0		0		0
Loans Receivable	0		0		0		2,753,127		0		0
Special Assessments Receivable	0		0		0		0		0		0
Interfund Receivable	203,162		0		0		0		0		0
Total Assets	\$ 23,402,025	\$	1,198,219	\$	3,648,120	\$	2,861,493	\$	196,450	\$	1,146,949
							<u> </u>				· ·
Liabilities and Fund Balances											
Liabilities											
Accounts Payable	\$ 716,526	\$	52,682	\$	0	\$	37,440	\$	7,578	\$	5,489
Accrued Wages and Benefits	1,222,158		56,156		0		21,465		63,747		74,481
Intergovernmental Payable	499,480		20,294		0		8,211		28,375		25,414
Deferred Revenue	14,647,184		393,986		2,939,394		0		0		0
Interfund Payable	334,304		17,765		0	_	52,477		31,492		16,957
Total Liabilities	17,419,652		540,883		2,939,394		119,593		131,192		122,341
Fund Balances											
Reserved for Encumbrances	102,195		202,623		0		68,078		78		71,717
Reserved for Loans	102/133		0		0		2,753,127		0		0
Undesignated (Deficit), Reported In:			U		Ü		_,, 55,127		O		Ü
General Fund	5,880,178		0		0		0		0		0
Special Revenue Funds	0,000,170		454,713		708,726		(79,305)		65,180		952,891
Debt Service Funds	0		0		0		0		03,100		0
Capital Projects Funds	0		0		0		0		0		0
Total Fund Balances (Deficit)	5,982,373		657,336		708,726		2,741,900		65,258		1,024,608
Total Liabilities and Fund Balances	\$ 23,402,025	\$	1,198,219	\$	3,648,120	\$	2,861,493	\$	196,450	\$	1,146,949

Reconciliation of Total Governmental Fund Balances to Net Assets of Gevernmental Activities December 31, 2003

\$ 16,092,567	Total Governmental Fund Balances	Total	Other	ermanent Capital	Р		
		Governmental	Governmental	provement	Im	ebt Service	De
	Amounts reported for governmental activities in	Funds	Funds	Fund		Fund	
	statement of net assets are different because						
	Capital assets used in governmental activities are	\$ 11,273,321	1,012,324	2,863,480	\$	1,158,750	\$
	not financial resources and therefore are not						
51,800,686	reported in the funds.	136,085	0	56,078		0	
		69,703	0	0		4,191	
	Other long-term assets are not available to pay for	825,885	10,646	0		0	
	current-period expenditures and therefore are	4,015,653	30,431	0		176,420	
F47 766	deferred in the funds.	211,419	0	0		0	
547,766	Property and Other Taxes	333,941	0	0		0	
5,348,507	Municipal Income Taxes	7,923,535	0	0		0	
2,937,058	Intergovernmental	12,934,104	0	0		2,914,359 0	
134,500 8,967,831	Special Assessments Total	2,753,127 118,881	0	0		118,881	
8,907,831	Total	203,162	0	0		110,001	
					_		_
	An internal service fund is used by management to	\$ 40,798,816	1,053,401	2,919,558	\$	4,372,601	\$
	charge the costs of insurance to individual funds.						
	The assets and liabilities of the internal service						
770.072	funds are included in governmental activities in the	¢ 1,000,367	31.056	166.606		0	
778,073	statement of net assets.	\$ 1,008,367 1,440,993	21,956 2,986	166,696 0	\$	0	\$
	Intergovernmental payable includes contractually	582,212	438	0		0	
	required pension contributions not expected to be	21,190,225	436	0		3,209,661	
	paid with expendable available financial resources	484,452	31,457	0		0	
(1,159,505)	and therefore are not reported in the funds.	24,706,249	56,837	166,696	_	3,209,661	
	In the statement of activities, interest is accrued on						
	outstanding bonds, whereas in governmental funds,	1,181,663	20,962	716,010		0	
(142,050)	an interest expenditure is reported when due.	2,753,127	0	0		0	
	Bond Issuance costs will be amortized over the life of the	5,880,178	0	0		0	
106,931	bonds on the statement of net assets.	2,918,287	816,082	0		0	
		1,162,940	0	0		1,162,940	
	Long-term liabilities, including bonds payable and compensated abscences payable, are not due and payable	2,196,372	159,520	2,036,852		0	
	in the current period and therefore are not reported	16,092,567	996,564	2,752,862		1,162,940	
	in the funds.	\$ 40,798,816	1,053,401		\$	4,372,601	\$
(3,555,500)	Notes Payable						
(28,975,273)	General Obligation Bonds						
(90,000)	Special Assessment Bonds						
(611,504)	OPWC Loans						
(3,551,809)	Compensated Absences Payable						
(295,761)	Capital Leases Payable						
(37,079,847)	Total						
\$ 39,364,686	Net Assets of Governmental Activities						

City of Lakewood, Ohio Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended December 31, 2003

Revenues	General Fund	Streets and Highways Fund	Police and Fire Pensions Fund	Community Development Block Grant Fund	Office on Aging Fund	Lakewood Hospital Fund
Property and Other Local Taxes	\$ 5,775,011	\$ 0	\$ 2,214,209	\$ 0	\$ 0	\$ 0
Municipal Income Taxes	16,626,831	ψ 0 0	\$ 2,214,203 0	φ 0 0	0	φ 0
Charges for Services	1,675,960	0	0	0	3,000	2,075,961
Licenses, Permits and Fees	631,958	0	0	0	3,000	86,189
Fines and Forfeitures	1,196,106	0	0	0	0	77
Intergovernmental	6,122,997	1,520,835	305,665	2,612,799	429,421	41,416
			0	2,012,799		,
Special Assessments Interest	1,429 374,580	0	0	78,270	0	0
	,	-		,	-	
Miscellaneous	76,154	72,738	0	0	223,222	930
Total Revenues	32,481,026	1,593,573	2,519,874	2,691,069	655,643	2,204,573
Expenditures Current:						
General Government	8,150,675	0	0	0	0	0
Security of Persons and Property:						
Police	8,930,101	0	1,038,667	0	0	0
Fire	6,545,357	0	1,275,262	0	0	1,573,759
Public Health Services	760,203	0	0	0	1,929,254	842,736
Transportation	0	2,337,498	0	0	0	0
Community Environment	2,653,060	, ,	0	2,871,130	0	0
Basic Utility Services	4,340,840	0	0	0	0	0
Leisure Time Activities	1,930,211	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Debt Service:						
Principal Retirement	331,490	0	0	0	0	0
Interest and Fiscal Charges	7,886	0	0	0	0	0
Bond Issuance Costs	0	0	0	0	0	0
Total Expenditures	33,649,823	2,337,498	2,313,929	2,871,130	1,929,254	2,416,495
Excess of Revenues Over						
(Under) Expenditures	(1,168,797)	(743,925)	205,945	(180,061)	(1,273,611)	(211,922)
Other Financing Sources (Uses)						
Bonds Issued	0	0	0	0	0	0
Notes Issued	0	0	0	0	0	0
Premium on Bonds	0	0	0	0	0	0
Inception of Capital Leases	173,991	0	0	0	0	0
Transfers In	5,000	350,000	0	0	1,180,000	0
Transfers Out	(1,735,000)	0	(582,700)	0	0	0
Total Other Financing Sources (Uses)	(1,556,009)	350,000	(582,700)	0	1,180,000	0
Net Change in Fund Balances	(2,724,806)	(393,925)	(376,755)	(180,061)	(93,611)	(211,922)
Fund Balances (Deficit) Beginning of Year, Restated See Note 3)	8,707,179	1,051,261	1,085,481	2,921,961	158,869	1,236,530
Fund Balances End of Year	\$ 5,982,373	\$ 657,336	\$ 708,726	\$ 2,741,900	\$ 65,258	\$ 1,024,608

City of Lakewood, Ohio

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2003

Capital   Chemistry   Commental Funds   Chemistry   Commental Funds   Chemistry   Chemis									
\$ 2,343,516 \$ 0 \$ 0 \$ 10,332,736   Covernmental funds report capital outlays as expenditures. However, in the state-of activities the cost of those assets is allocated over their estimated useful lives coefficiently and activities. However, in the state-of activities the cost of those assets is allocated over their estimated useful lives coefficiently and activities. However, in the state-of activities the cost of those assets is allocated over their estimated useful lives coefficiently and activities. However, in the state-of activities the cost of those assets is allocated over their estimated useful lives coefficiently activities. However, in the state-of activities the cost of those assets is allocated over their estimated useful lives coefficiently activities. However, in the state-of activities the cost of those assets is allocated over their estimated useful lives coefficiently accepted activities the cost of those assets is allocated over their estimated useful lives coefficiently accepted activities the cost of those assets is allocated over their estimated useful lives coefficiently accepted activities the cost of those assets is allocated over their estimated useful lives coefficiently accepted activities the cost of those assets is allocated over their estimated useful lives accepted activities in the statement of activities. However, in the statement of activities, and an acceptance in the statement of activities, and accepted the statement of activities, and accepted the statement of activities, interest severemental funds, an interest expenditure is reported when due.  2,247,281  2,247,	Debt Service	Capital				-		\$	2,573,515
0 0 0 16,625,631 of activities the cost of those assets is allocated over their estimated useful lives a depreciation region. The statement of activities that do not provide current financial resources are no reported as revenues in the statement of activities that do not provide current financial resources are no reported as revenues in the statement of activities. The statement of activities that do not provide current financial resources are no reported as revenues.  157,804  40,729 0 144,004 8,335,608  40,729 0 144,004 8,335,608  0 0 0 199,723 10,118,491  1 0 0 0 0 19,723 10,118,491  1 0 0 0 0 0 3,352,133 10,333,133,133,133,133,134,134,133 10,332,134 10,333,134,134,133 10,332,134 10,333,134,134,134 10,333,136,642 10,332,134 10,333,134,134,134 10,333,136,642 10,334,134,134,134 10,334,134,134,134 10,334,134,134 10,334,134,134 10,334,134,134 10,334,134,1	Fund	Fund	Fun	ds	Funds	different because			
Presources are no reported as revenues.   157,804	0 0 0 0 348,922 99,619 30,416	0 0 0 0 243,000 50,908	3	0 21,733 0 98,593 55,294 44,604 0	16,626,831 3,776,654 718,147 1,594,776 12,180,349 196,560 483,266	of activities the cost of those assets is allocated over their estimated useful lives lives as depreciation expense. This is the amount by which capital outlays exceeded depreciationin the current period.  Capital Asset Additions  Current Year Depreciation		<u>.</u>	2,277,281
Delinquent Property Taxes	2,826,007	293,908	1,0	52,108	46,317,781				
1,135,752	40,729	0	1	44,004	8,335,408	Delinquent Property Taxes Municipal Income Taxes Special Assessments	(1,213,966) (72,072)		
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.   1,675,822	0	0	1	49,723	10,118,491		(2,170)	_	(1,130,710)
1,635,822									
0 0 0 536,345 6,060,535	-	-							1 675 822
1,635,822			5			repayment reduces long term habilities in the statement of het assets.			1,075,022
1,635,822	-	-							
1,635,822						governmental funds, an interest expenditure is reported when due.			23,111
1,635,822	U	2,848,800		U	2,848,800	Some expenses reported in the statement of activities, such as compensated			
110,619	1,635,822	0		40,000	2,007,312				
3,114,403   3,108,642   872,172   52,613,346   Intergovernmental   101,747   365,219									
Solid Issuance Costs will be amortized over the life of the bonds on the statement of net assets   106,931	0	110,619		0	110,619	Compensated Absences	263,472		
Bond Issuance Costs will be amortized over the life of the bonds on the statement of net assets   106,931	3,114,403	3,108,642	8	72,172	52,613,346	Intergovernmental	101,747	_	
116,573	(288,396	) (2,814,734)	1	79,936	(6,295,565)				365,219 106,931
0 3,555,500 0 120,589 0 120,589									
120,589						of net assets.			(116,573
173,991   1831,490   182,700   182,700   173,991   182,127,437   182,1						Repayment of Capital Lease. Principal is an expenditure in the statement of			
0       0       (9,737)       (2,327,437)       Other financing sources in governmental funds that increase long-term liabilities in the statement of activities.         582,700       8,895,089       0       8,869,080       statement of net assets are not reported as revenues in statement of activities.         294,304       6,080,355       179,936       2,573,515       Bonds Issued       (5,219,000)         868,636       (3,327,493)       816,628       13,519,052       Notes Issued       (3,555,500)         \$ 1,162,940       \$ 2,752,862       \$ 996,564       \$ 16,092,567       Capital Leases       (173,991)         The internal service fund used by management to charge the costs of insurance to individual funds is not reported in entity-wide statement of activities. Governmental expenditures and related internal service fund revenues are elminated. The net revenue (expense) of the internal service fund is allocated among the governmental activities.       520,948		.,							331,490
582,700       8,895,089       0       8,869,080       statement of net assets are not reported as revenues in statement of activities.         294,304       6,080,355       179,936       2,573,515       Bonds Issued       (5,219,000)         868,636       (3,327,493)       816,628       13,519,052       Notes Issued       (3,555,500)         \$ 1,162,940       \$ 2,752,862       \$ 996,564       \$ 16,092,567       Capital Leases       (173,991)         The internal service fund used by management to charge the costs of insurance to individual funds is not reported in entity-wide statement of activities. Governmental expenditures and related internal service fund revenues are elminated. The net revenue (expense) of the internal service fund is allocated among the governmental activities.       520,948	582,700								
294,304   6,080,355   179,936   2,573,515   Bonds Issued   (5,219,000)     868,636   (3,327,493)   816,628   13,519,052   Notes Issued   (3,555,500)     \$ 1,162,940   \$ 2,752,862   \$ 996,564   \$ 16,092,567   Capital Leases   (173,991)     (8,948,491     The internal service fund used by management to charge the costs of insurance to individual funds is not reported in entity-wide statement of activities. Governmental expenditures and related internal service fund revenues are elminated. The net revenue (expense) of the internal service fund is allocated among the governmental activities.     520,948   10,000   10,0	U			<del></del>			e		
868,636 (3,327,493) 816,628 13,519,052 Notes Issued (3,555,500)  \$ 1,162,940 \$ 2,752,862 \$ 996,564 \$ 16,092,567 Capital Leases (173,991)  The internal service fund used by management to charge the costs of insurance to individual funds is not reported in entity-wide statement of activities. Governmental expenditures and related internal service fund revenues are elminated. The net revenue (expense) of the internal service fund is allocated among the governmental activities.						·	(5.240.000)		
\$ 1,162,940 \$ 2,752,862 \$ 996,564 \$ 16,092,567 Capital Leases (173,991)  (8,948,491)  The internal service fund used by management to charge the costs of insurance to individual funds is not reported in entity-wide statement of activities. Governmental expenditures and related internal service fund revenues are elminated. The net revenue (expense) of the internal service fund is allocated among the governmental activities.	•	, ,		,			.,,,,		
The internal service fund used by management to charge the costs of insurance to individual funds is not reported in entity-wide statement of activities. Governmental expenditures and related internal service fund revenues are elminated. The net revenue (expense) of the internal service fund is allocated among the governmental activities.  520,948	868,636	(3,327,493)	8	16,628	13,519,052	Notes Issued	(3,555,500)		
The internal service fund used by management to charge the costs of insurance to individual funds is not reported in entity-wide statement of activities. Governmental expenditures and related internal service fund revenues are elminated. The net revenue (expense) of the internal service fund is allocated among the governmental activities.  520,948	\$ 1,162,940	\$ 2,752,862	\$ 9	96,564	\$ 16,092,567	Capital Leases	(173,991)	<u>-</u>	(8 948 491
individual funds is not reported in entity-wide statement of activities. Governmental expenditures and related internal service fund revenues are elminated. The net revenue (expense) of the internal service fund is allocated among the governmental activities.  520,948									(3/3 10/131
mental activities						individual funds is not reported in entity-wide statement of activities. Govern- mental expenditures and related internal service fund revenues are elminated. The			
Change in Net Assets of Governmental Activities \$ (2,321,457						· · · · ·			520,948
$\frac{1}{2}$						Change in Net Assets of Governmental Activities		\$	(2,321,457)

Statement of Revenues, Expenditures and Changes in Fund Balance
Budget (Non-GAAP Basis) and Actual
General Fund
For the Year Ended December 31, 2003

	Budget	ed Amounts		Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Property and Other Local Taxes	\$ 6,137,327		\$ 6,157,511	\$ 10,184
Municipal Income Taxes	16,700,000	16,700,000	16,585,743	(114,257)
Charges for Services	1,141,321	1,141,321	1,248,265	106 <b>,</b> 944
Licenses, Permits and Fees	607,920	607,920	631,958	24,038
Fines and Forfeitures	1,046,500	1,046,500	1,184,041	137,541
Intergovernmental	6,255,417	6,412,324	6,115,867	(296,457)
Interest	430,000	430,000	342,275	(87,725)
Miscellaneous	40,700	40,700	184,864	144,164
Total Revenues	32,359,185	32,526,092	32,450,524	(75,568)
Expenditures				
Current:				
General Government	8,489,919	8,643,409	7,758,764	884,645
Security of Persons and Property:			, N.	
Police	9,626,318	9,589,065	8,865,519	723,546
Fire	6,975,410	6,948,132	6,814,075	134,057
Public Health Services	762,312	763,379	724,594	38,785
Community Environment	2,841,323	3,270,104	2,655,406	614,698
Basic Utility Services	4,570,358	4,556,628	4,388,454	168,174
Leisure Time Activities	2,261,676	2,254,321	1,988,076	266,245
Total Expenditures	35,527,316	36,025,038	33,194,888	2,830,150
Excess of Revenues				
Under Expenditures	(3,168,131	(3,498,946)	(744,364)	2,754,582
Other Financing Sources (Uses)				
Transfers In	5,000	•	5,000	0
Transfers Out	(2,085,000)	(2,085,000)	(1,735,000)	350,000
Advances Out	0	0	(203,162)	(203,162)
Total Other Financing Sources (Uses)	(2,080,000)	(2,080,000)	(1,933,162)	146,838
Net Change in Fund Balances	(5,248,131)	(5,578,946)	(2,677,526)	2,901,420
Fund Balances Beginning of Year	6,295,582	6,295,582	6,295,582	, 0
Unexpended Prior Year Encumbrances	24,087	24,087	24,087	0
Fund Balances End of Year	\$ 1,071,538	\$ 740,723	\$ 3,642,143	\$ 2,901,420

Statement of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Streets and Highways Fund For the Year Ended December 31, 2003

		Budgeted	l Amou	unts			riance with nal Budget
		Original		Final	Actual	Positive (Negative)	
Revenues Intergovernmental Miscellaneous	\$	2,033,000 5,000	\$	1,633,000 5,000	\$ 1,534,494 72,738	\$	(98,506) 67,738
Total Revenues	<del></del>	2,038,000		1,638,000	 1,607,232		(30,768)
Expenditures Current:							
Transportation	Control of the Contro	2,383,607		2,533,607	 2,360,866		172,741
Total Expenditures	Endoprocegodo	2,383,607		2,533,607	2,360,866		172,741
Excess of Revenues Under Expenditures		(345,607)		(895,607)	(753,634)		141,973
Other Financing Sources Transfers In		350,000		350,000	 350,000		0
Total Other Financing Sources	·	350,000		350,000	350,000		. 0
Net Change in Fund Balances		4,393		(545,607)	(403,634)		141,973
Fund Balances Beginning of Year		618,072		618,072	618,072		0
Unexpended Prior Year Encumbrances		63,898		63,898	 63,898		00
Fund Balances End of Year	<u>_</u> \$_	686,363	\$	136,363	\$ 278,336	\$	141,973

Statement of Revenues, Expenditures and Changes in Fund Balance
Budget (Non-GAAP Basis) and Actual
Police and Fire Pensions Fund
For the Year Ended December 31, 2003

		Budgeted	Amou	ints			Fir	iance with al Budget
		Original	Final		Actual		Positive (Negative)	
Revenues Property and Other Local Taxes Intergovernmental	\$	2,318,379 316,143	\$	2,327,218 312,848	\$	2,331,121 305,665	\$	3,903 (7,183)
Total Revenues		2,634,522		2,640,066		2,636,786		(3,280)
Expenditures Current: Security of Persons and Property Police Fire		1,167,235 1,245,011		1,167,235 1,245,011		1,050,661 1,171,165		116,574 73,846
Total Expenditures		2,412,246		2,412,246		2,221,826		190,420
Excess of Revenues Over Expenditures	· ·	222,276	. ———	227,820		414,960		187,140
Other Financing Uses Transfers Out		(582,700)		(582,700)		(582,700)		0
Total Other Financing Uses		(582,700)		(582,700)		(582,700)		0
Net Change in Fund Balances		(360,424)		(354,880)		(167,740)		187,140
Fund Balances Beginning of Year		366,180		366,180		366,180		0
Fund Balances End of Year	<u> </u>	5,756	_\$	11,300	\$	198,440	\$	187,140

Statement of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Community Development Block Grant Fund For the Year Ended December 31, 2003

	Budgeted Original	d Amounts Final	Actual	Variance with Final Budget Positive (Negative)
Revenues			Actual	(Negative)
Intergovernmental	\$ 4,466,100	\$ 5,175,977	\$ 3,139,558	\$ (2,036,419)
Total Revenues	4,466,100	5,175,977	3,139,558	(2,036,419)
Expenditures Current:				
Community Environment:  Community Development Block Grant	5,175,977	5,175,977	3,285,810	1,890,167
Total Expenditures	5,175,977	5,175,977	3,285,810	1,890,167
Excess of Revenues Under Expenditures	(709,877)	0	(146,252)	(146,252)
Other Financing Sources				
Advances In	0	0	47,632	47,632
Total Other Financing Sources	0	0	47,632	47,632
Net Change in Fund Balances	(709,877)	0	(98,620)	(98,620)
Fund Balances Beginning of Year	15,583	15,583	15,583	0
Fund Balances (Deficit) End of Year	\$ (694,294)	\$ 15,583	\$ (83,037)	\$ (98,620)

Statement of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Office on Aging Fund For the Year Ended December 31, 2003

		Budgeted	i Amoı	ints		Fin	ance with
	•	Original		Final	Actual	Positive (Negative)	
Revenues							
Intergovernmental Miscellaneous	\$	465,854 220,383	\$	395,854 220,383	\$ 432,477 219,319	\$	36,623 (1,064)
Total Revenues		686,237		616,237	651,796		35,559
Expenditures Current:							
Public Health Services		1,958,711		1,958,711	 1,900,267		58,444
Total Expenditures	Management	1,958,711		1,958,711	1,900,267		58,444
Excess of Revenues Under Expenditures		(1,272,474)		(1,342,474)	(1,248,471)		94,003
Other Financing Sources							
Transfers In		1,180,000		1,180,000	 1,180,000		0
Total Other Financing Sources	-	1,180,000		1,180,000	1,180,000		0
Net Change in Fund Balances		(92,474)		(162,474)	(68,471)		94,003
Fund Balances Beginning of Year		222,835		222,835	222,835		0
Unexpended Prior Year Encumbrances	<del>Q.C., deler</del>	304		304	 304		0
Fund Balances End of Year	_\$_	130,665	\$	60,665	\$ 154,668	\$	94,003

Statement of Revenues, Expenditures and Changes in Fund Balance
Budget (Non-GAAP Basis) and Actual
Lakewood Hospital Fund
For the Year Ended December 31, 2003

		Budgeted		Variance with Final Budget				
		Original	Final		Actual		Positive (Negative)	
Revenues	Special Control				-	, 100001		(cgulive)
Charges for Services	\$	1,961,535	\$	1,961,535	\$	2,074,321	\$	112,786
Licenses, Permits and Fees		79,440		79 <b>,44</b> 0	ı	86,189		6 <b>,</b> 749
Intergovernmental		17,000		17,000		41,416		24,416
Miscellaneous		0		00		1,019	-	1,019
Total Revenues		2,057,975		2,057,975		2,202,945		144,970
Expenditures Current: Security of Persons and Property:								
Fire		1,727,611		1,727,013		1,538,270		188,743
Public Health Services	-	952,021		952,619		832,602		120,017
Total Expenditures		2,679,632		2,679,632		2,370,872		308,760
Net Change in Fund Balances		(621,657)		(621,657)		(167,927)		453,730
Fund Balances Beginning of Year		1,092,944		1,092,944		1,092,944		0
Unexpended Prior Year Encumbrances		2,106		2,106		2,106		0_
Fund Balances End of Year	_\$_	473,393	\$	473,393	\$	927,123	\$	453,730

City of Lakewood, Ohio Statement of Fund Net Assets Proprietary Funds December 31, 2003

	В	usiness Type Activiti		Governmental	
		Enterprise Funds			Activities - Internal Service
	Water	Sewer	Non Major	Total	Funds
Assets					
Current Assets					
Equity in Pooled Cash and					
Cash Equivalents	\$ 3,132,480	\$ 3,264,118	\$ 86,996	\$ 6,483,594	\$ 2,713,742
Cash and Cash Equivalents with Fiscal Agents	36,738	185,288	0	222,026	0
Accrued Interest Receivable	9,417	0	0	9,417	637
Accounts Receivable	1,118,996	457,151	41,551	1,617,698	0
Less: Allowance for Doubtful Accounts	(27,521)	(11,243)	0	(38,764)	0
Interfund Receivable	0	100.370	0	100.370	455,428
Intergovernmental Receivable	0 99,311	108,278	0 91,808	108,278	0
Materials and Supplies Inventory Property Taxes Receivable	99,311	147,014 1,679,724	91,808	338,133 1,679,724	0
Total Current Assets	4,369,421	5,830,330	220,355	10,420,106	3,169,807
Total Current Assets	4,309,421	3,630,330	220,333	10,420,100	3,109,607
Noncurrent Accets					
Noncurrent Assets Restricted Assets:					
Cash Equivalents Held in Trustee	503,933	0	0	503,933	0
Deferred Bonds Issue Costs	171,354	63,210	12,407	246,971	0
Nondepreciable Capital Assets	2,611,333	3,679,513	77,150	6,367,996	0
Depreciable Capital Assets, Net	28,953,797	18,093,238	1,842,590	48,889,625	0
Total Noncurrent Assets	32,240,417	21,835,961	1,932,147	56,008,525	0
Total Assets	36,609,838	27,666,291	2,152,502	66,428,631	3,169,807
Liabilities Current Liabilities					
Accounts Payable	509,880	156,876	76,352	743,108	93,559
Accrued Wages and Benefits	35,471	69,185	22,130	126,786	0
Intergovernmental Payable	44,670	92,781	26,822	164,273	307,387
Interfund Payable	16,151	29,877	128,110	174,138	0
Deferred Revenue	. 0	1,589,360	. 0	1,589,360	0
Retainage Payable	23,009	0	0	23,009	0
Claims Payable	0	0	0	0	1,990,788
Accrued Interest	20,982	48,720	5,255	74,957	0
Compensated Absences Payable	6,016	23,538	30,861	60,415	0
Bonds Payable	490,000	610,711	23,200	1,123,911	0
OPWC Loans Payable	310,813	34,486	0	345,299	0
OWDA Loans Payable	0	22,573	0	22,573	0
Total Current Liabilities	1,456,992	2,678,107	312,730	4,447,829	2,391,734
Long-Term Liabilities					
Notes Payable	0	1,155,000	0	1,155,000	0
Compensated Absences Payable	91.167	136,970	13,226	241,363	0
Bonds Payable	5,453,360	8,461,200	1,242,200	15,156,760	0
OPWC Loans Payable	5,237,158	577,714	0	5,814,872	0
OWDA Loan Payable	0	236,118	0	236,118	0
Total Long-Term Liabilities	10,781,685	10,567,002	1,255,426	22,604,113	0
Total Liabilities	12,238,677	13,245,109	1,568,156	27,051,942	2,391,734
<b>Net Assets</b> Invested in Capital Assets, Net of Related Debt	19,902,445	10,611,739	641,933	31,156,117	0
Restricted for Capital Projects	503,933	10,011,759	041,933	503,933	0
Unrestricted (Deficit)	3,964,783	3,809,443	(57,587)	7,716,639	778,073
Total Net Assets	\$ 24,371,161	\$ 14,421,182	\$ 584,346	\$ 39,376,689	\$ 778,073
	· /- /	· , , ,			

Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds For the Year Ended December 31, 2003

	E	Business Type Activit		Governmental Activities -	
	Water	Sewer	Non Major	Total	Internal Service Fund
Operating Revenues	± 7.002.102	h 2 201 140	÷ 001.210	± 11.004.FF2	4 200 212
Charges for Services	\$ 7,692,102 776,383	\$ 3,301,140 0	\$ 991,310 0	\$ 11,984,552 776,383	\$ 4,280,312 0
Water Charges Pledged as Security for Revenue Bonds Special Assessments	2,437	796	0	3,233	0
Miscellaneous	1,862	790	1,940	3,802	165,080
Priscellarieous	1,002		1,340	3,002	103,000
Total Operating Revenues	8,472,784	3,301,936	993,250	12,767,970	4,445,392
Operating Expenses					
Personal Services	1,095,737	2,383,782	626,794	4,106,313	0
Contractual Services	190,140	159,572	284,931	634,643	69,137
Materials and Supplies	86,768	500,241	74,455	661,464	0
Utilities	5,712,583	647,472	273,251	6,633,306	0
Depreciation	425,595	472,207	73,138	970,940	0
Workers Compensation Premium	0	0	0	0	306,665
Claims	0	0	0	0	3,551,973
Total Operating Expenses	7,510,823	4,163,274	1,332,569	13,006,666	3,927,775
Operating Income (Loss)	961,961	(861,338)	(339,319)	(238,696)	517,617
Non Operating Revenue (Expenses)					
Interest	47,433	0	0	47,433	3,331
Interest and Fiscal Charges	(147,403)	(648,741)	(65,428)	(861,572)	0
Property Tax Revenue	0	1,441,091	0	1,441,091	0
Intergovernmental	0	294,659	0	294,659	0
Total Non Operating Revenues (Expenses)	(99,970)	1,087,009	(65,428)	921,611	3,331
Net Income (Loss) before Transfers	861,991	225,671	(404,747)	682,915	520,948
Transfers In	0	0	200,000	200,000	0
Change in Net Assets	861,991	225,671	(204,747)	882,915	520,948
Net Assets Beginning of Year, Restated (See Note 3)	23,509,170	14,195,511	789,093	38,493,774	257,125
Net Assets End of Year	\$ 24,371,161	\$ 14,421,182	\$ 584,346	\$ 39,376,689	\$ 778,073

City of Lakewood, Ohio Statement of Cash Flows Proprietary Funds For the Year Ended December 31, 2003

	R	usiness Type Activition		Governmental		
	Dadwiddd Type Fleditiadd				Activities -	
	Motor	Course	Non Maior	Tatal	Internal Service	
Increase (Decrease) in Cash and	Water	Sewer	Non Major	Total	Fund	
Cash Equivalents						
Cash Flows from Operating						
Activities						
Cash Received from Customers	\$ 8,452,971	\$ 3,333,530	\$ 990,661	\$ 12,777,162	\$ 0	
Cash Received from Transactions with						
Other Funds	0	0	0	0	4,377,889	
Cash Received from Other Operating						
Sources	4,399	796	5,770	10,965	175,870	
Cash Payments to Suppliers for Goods						
and Services	(6,186,722)	(1,263,579)	(633,412)	(8,083,713)	(59,443)	
Cash Payments for Claims	0	0	0	0	(3,803,117)	
Cash Payments for Premium	0	0	0	0	(216,609)	
Cash Payments for Employee Services						
and Benefits	(1,074,277)	(2,319,156)	(614,176)	(4,007,609)	0	
Net Cash Provided by (Used for)						
Operating Activities	1,196,371	(248,409)	(251,157)	696,805	474,590	
Cash Flows from Noncapital						
Financing Activities						
Intergovernmental Revenue	0	186,381	0	186,381	0	
Tax Revenue	0	1,422,015	0	1,422,015	0	
Transfer In	0	0	200,000	200,000	0	
Advances In	0	0	124,073	124,073	0	
Net Cash Provided by Non-Capital						
Financing Activities	0	1,608,396	324,073	1,932,469	0	
Cash Flows from Capital and						
Related Financing Activities						
Acquisition of Capital Assets	(1,285,423)	(2,890,928)	(26,220)	(4,202,571)	0	
Bonds Issued	0	3,559,836	0	3,559,836	0	
Notes Issued	0	1,155,000	0	1,155,000	0	
Loans Issued	570,612	0	0	570,612	0	
Principal paid on Bonds	(530,000)	(495,000)	(23,200)	(1,048,200)	0	
Principal paid on Notes	0	(3,945,000)	0	(3,945,000)	0	
Principal paid on Loans	(224,309)	(56,120)	0	(280,429)	0	
Interest and Fiscal Charges Paid on Bonds	(210,501)	(481,709)	(64,036)	(756,246)	0	
Interest and Fiscal Charges Paid on Notes	0	(90,496)	0	(90,496)	0	
Interest and Fiscal Charges Paid on Loans	0	(11,824)	0	(11,824)	0	
Net Cash used for Capital and Related						
Financing Activities	(1,679,621)	(3,256,241)	(113,456)	(5,049,318)	0	
Cash Flows from Investing Activities						
Interest	52,662	0	0	52,662	3,344	
Net Cash Provided by Investing Activities	52,662	0	0	52,662	3,344	
Net Increase (Decrease) in Cash and Cash Equivalents	(430,588)	(1,896,254)	(40,540)	(2,367,382)	477,934	
Cash and Cash Equivalents Beginning of						
Year	4,103,739	5,345,660	127,536	9,576,935	2,235,808	
	\$ 3,673,151					

See accompanying notes to the basic financial statements

(continued)

Statement of Cash Flows Proprietary Funds (continued) For the Year Ended December 31, 2003

	 В	usines	s Type Activiti	es			А	vernmental activities -
	Water		Sewer	Ν	Ion Major	Total	Inte	ernal Service Fund
Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used for) Operating Activities								
Operating Income (Loss)	\$ 961,961	\$	(861,338)	\$	(339,319)	\$ (238,696)	\$	517,617
Adjustments:								
Depreciation	425,595		472,207		73,138	970,940		0
Increase (Decrease) in Allowance for D/A	(1,808)		(1,041)		0	(2,849)		0
(Increase) Decrease in Assets:								
Accounts Receivable	(15,514)		5,003		2,536	(7,975)		0
Accrued Interest	0		27,388		646	28,034		10,790
Interfund Receivable	0		0		0	0		97,577
Materials and Supplies Inventory	5,195		22,633		7,271	35,099		0
Increase (Decrease) in Liabilities:								
Accounts Payable	(200,518)		22,114		(6,615)	(185,019)		(194,974)
Accrued Wages	(14,228)		(24,932)		(5,296)	(44,456)		0
Compensated Absences	(8,911)		6,925		6,040	4,054		0
Interfund Payable	(71)		(10,149)		(1,612)	(11,832)		0
Intergovernmental Payable	44,670		92,781		12,054	149,505		307,387
Claims Payable	 0		0		0	 0		(263,807)
Net Cash Provided by (Used for )								
Operating Activities	\$ 1,196,371	\$	(248,409)	\$	(251,157)	\$ 696,805	\$	474,590

# Statement of Fiduciary Assets and Liabilities Agency Funds December 31, 2003

A	 Agency
Assets Equity in Pooled Cash and Cash	
Equivalents	\$ 1,012,395
Cash and Investments in	205.667
Segregated Accounts	 205,667
Total Assets	\$ 1,218,062
Liabilities Undistributed Monies Deposits Held and Due to Others	\$ 205,667 1,012,395
Total Liabilities	\$ 1,218,062

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

## **Note 1 - Description of the City and Reporting Entity**

The City of Lakewood (the "City") was incorporated and chartered in 1911. The City operates under an elected Mayor/Council administrative/legislative form of government and provides the following services as authorized by its charter: public safety (police and fire protection), sanitation, planning and zoning, public improvements, culture and recreation, municipal court and general administration services. In addition the City owns and operates several business-type activities, including a water system, a local sewer system, an ice rink facility, congregate living facility and parking facilities.

#### Reporting Entity

The reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the City.

Component units are legally separate organizations for which the City is financially accountable. The City is financially accountable for an organization if the City appoints a voting majority of the organization's governing board and 1) the City is able to significantly influence the programs or services performed or provided by the organization; or 2) the City is legally entitled to or can otherwise access the organization's resources; the City is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the City is obligated for the debt of the organization. Component units may also include organizations for which the City authorizes the issuance of debt or levying of taxes, or determining the budget. The City has no component units.

The City is associated with the West Shore Council of Governments, a jointly governed organization. Additional information is included in Note 18.

The following entities, which are associated with the City, are excluded from the accompanying financial statements: Lakewood City School District, Lakewood Public Library and Lakewood Hospital Association.

#### **Note 2 - Summary of Significant Accounting Policies**

The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The City also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental and business-type activities and to its proprietary funds provided they do not conflict with or contradict GASB pronouncements. The most significant of the City's accounting policies are described below.

#### A. Basis of Presentation

The City 's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

#### **Note 2 - Summary of Significant Accounting Policies (Continued)**

Government-wide Financial Statements The statement of net assets and the statement of activities display information about the City as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activity of the internal service fund is eliminated to avoid "doubling up" revenues and expenses. The statements distinguish between those activities of the City that are governmental and those that are considered business-type.

The statement of net assets presents the financial condition of the governmental and business-type activities of the City at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the City's governmental activities and for the single business-type activity of the City. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues identifies the extent to which each governmental program or business activity is self-financing or draws from the general revenues of the City.

**Fund Financial Statements** During the year, the City segregates transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level. The focus of the governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements. Fiduciary funds are reported by type.

#### B. Fund Accounting

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. The City reports three categories of funds: governmental, proprietary and fiduciary.

Governmental Fund Governmental funds are those through which most governmental functions are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the City's major governmental funds:

**General Fund** The General fund accounts for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Streets and Highways Special Revenue Fund** The Streets and Highways fund accounts for State gasoline tax and motor vehicle registration fees designated for maintenance of streets within the City as required by the Ohio Revised Code.

**Police and Fire Pensions Special Revenue Fund** The Police and Fire Pensions fund accounts for the revenue from property taxes levied for the partial payments of the current and accrued liability for police and firemen disability and pension.

Notes to the Basic Financial Statements For the Year Ended December. 31, 2003

#### **Note 2 - Summary of Significant Accounting Policies (Continued)**

**Community Development Block Grant Special Revenue Fund** The Community Development Block Grant fund accounts for the revenues received from the federal government and expenditures as prescribed under the Community Development Block Grant program.

*Office on Aging Special Revenue Fund* The Office On Aging fund accounts for the revenues received from Ohio Department of Natural Resources and expenditures relative to this program.

*Lakewood Hospital Special Revenue Fund* The Lakewood Hospital fund accounts for revenue and expenditures related to providing emergency medical services and other health and safety services.

**Debt Service Fund** The Debt Service fund accounts for thee accumulation of resources for and payment of, general longterm obligations principal and interest.

**Permanent Capital Improvement Fund** The Permanent Capital Improvement fund accounts financial resources to be used for acquisition of equipment and the construction of general fixed assets of the City (other than those financed by proprietary funds).

The other governmental funds of the City account for grants and other resources whose use is restricted to a particular purpose.

**Proprietary Funds** Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. Proprietary funds are classified as either enterprise or internal service.

**Enterprise Funds** Enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The City has two major enterprise funds.

*Water Fund* The Water fund accounts for the provision of water distribution to the residential and commercial users in the City.

**Sewer Fund** The Sewer fund accounts for the sanitary sewer services to the residential and commercial users of the City.

Internal Service Funds Internal Service funds account for the financing of services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. The City's three internal service funds account for funds reserved to finance potential losses on property and liability cases, workers' compensation costs and a self insurance program for hospitalization benefits.

**Fiduciary Funds** Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary funds are comprised of only the agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The purpose of the agency funds are for municipal court and deposits.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

#### **Note 2 - Summary of Significant Accounting Policies (Continued)**

#### C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of the City are included on the Statement of Net Assets. The Statement of Activities presents increases (i.e. revenues) and decreases (i.e. expenses) in total net assets.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statement for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of fund net assets. The statement of revenues, expenses and changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in total net assets. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

#### D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting; proprietary and fiduciary funds also use the accrual basis of accounting. Government funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

**Revenues** – **Exchange and Non-exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the City, available means expected to be received within sixty days of year-end.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. On an accrual basis, revenue from income taxes is recognized in the period in which the income is earned. Revenue from property taxes is recognized in the year for which the taxes are levied. (See Note 7) Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

#### **Note 2 - Summary of Significant Accounting Policies (Continued)**

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: income tax, state-levied locally shared taxes (including gasoline tax and motor vehicle license fees), interest, fines and forfeitures, grants and fees.

**Deferred Revenue** Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of December 31, 2003, but which were levied to finance year 2004 operations, have been recorded as deferred revenue. Grants and entitlements received before eligibility requirements are met are also recorded as deferred revenue.

On the governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

*Expenses/Expenditures* On the accrual basis of accounting, expenses are recognized when they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

#### E. Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount Council may appropriate. The appropriations ordinance is Council's authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by Council. The legal level of budgetary control has been established by City Council at the fund level for all funds. Budgetary modifications may only be made by resolution of the City Council at the legal level of control. The Finance Director has been authorized to allocate appropriations to the department and object level within each fund. Budgetary statements are presented beyond the legal level of control for informational purposes only.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Finance Director. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the final amended official certificate of estimated resources issued during 2003.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts on the budgetary statements reflect the first appropriations ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by Council during the year.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

#### **Note 2 - Summary of Significant Accounting Policies (Continued)**

#### F. Cash and Cash Equivalents

To improve cash management, cash received by the City is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through City records. Interest in the pool is presented as "equity in pooled cash and cash equivalents".

The City has segregated bank accounts for monies held separate from the City's central bank account. These interest bearing depository accounts are presented as "cash and cash equivalents in segregated accounts" since they are not required to be deposited into the City treasury.

Investments are reported at fair value which is based on quoted market prices, with the exception of nonparticipating repurchase agreements, which are reported at cost.

During 2003, investments were limited to overnight repurchase agreements, Federal Home Loan Mortgage Bank (FHLMB) Notes, Federal Home Loan Mortgage Corporation (FHLMC) Notes, Federal National Mortgage Association (FNMA) Notes, Repurchase Agreements, Mutual Funds, and State Treasury Asset Reserve of Ohio (STAROhio).

STAROhio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on December 31, 2003.

Investment procedures are restricted by the provisions of the Ohio Revised Code. Interest revenue is distributed to the general fund, debt service fund, water fund, and general liabilities self-insurance funds. Interest revenue credited to the general fund during 2003 amounted to \$374,580, which includes \$74,523 assigned from other City funds.

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the City are presented on the financial statements as cash equivalents.

#### G. Restricted Assets

Proceeds of the City's Enterprise Fund Revenue Bonds are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants.

#### H. Inventory

Inventories are presented at cost on a first-in, first-out basis and are expended/expensed when used. Inventory consists of expendable supplies.

#### I. Capital Assets

General capital assets are capital assets which are associated with and generally arise from governmental activities. They generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net assets and in the respective funds.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

#### **Note 2 - Summary of Significant Accounting Policies (Continued)**

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are valued at their fair market values as of the date received. The City maintains a capitalization threshold of five thousand dollars. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of an asset or materially extend an asset's life are not.

All reported capital assets are depreciated except for land and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the City's historical records of necessary improvements and replacements. Depreciation for governmental and business-type capital assets is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Land	N/A
Building and Improvements	75 years
Equipment, Machinery	
and Furniture	10 - 20 years
Vehicles	15 years
Infrastructure	40 - 100 years

The City's infrastructure consists of roads, traffic lights, sidewalks, curbing, storm sewers and water lines. In addition, the City has recorded construction in progress for City road projects initiated in 2003.

#### J. Interfund Balances

On the fund financial statements, outstanding interfund loans and unpaid amounts for interfund services are reported as "interfund receivables/payables". Interfund balance amounts are eliminated in the statement of net assets, except for any net residual amounts due between governmental and business-type activities, which are presented as internal balances.

#### K. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the City will compensate the employees for the benefits through paid time off or some other means. The City records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the City has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at year end, taking into consideration any limits specified in the City's termination policy.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

#### **Note 2 - Summary of Significant Accounting Policies (Continued)**

#### L. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims, compensated absences and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds and long-term loans are recognized as a liability on the governmental fund financial statements when due.

#### M. Fund Balance Reserves

The City reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent expendable resources and therefore are not available for appropriation or expenditure. Fund balance reserves have been established for encumbrances and loans receivable.

#### N. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the City, these revenues are charges for services for water services, wastewater treatment, parking services, ice rink, living facility and self insurance programs. Operating expenses are necessary costs incurred to provide the service for the primary activity of the fund. Revenues and expenses not meeting these definitions are reported as nonoperating.

#### O. Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues. Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

#### P. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through constitutional provisions or enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets restricted for other purposes include the city's minature golf course and special fees and fines from the court. The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net asset are available.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

#### **Note 2 - Summary of Significant Accounting Policies (Continued)**

#### Q. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the City Administration and that are either unusual in nature or infrequent in occurrence.

#### R. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### Note 3 – Changes in Accounting Principles and Restatement of Prior Year Fund Equity

#### A. Changes in Accounting Principles

For 2003, the City has implemented GASB Statement No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments", GASB Statement No. 37, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments: Omnibus", GASB Statement No. 38, "Certain Financial Statement Note Disclosures", and GASB Interpretation No. 6, "Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements."

GASB Statement No. 34 creates new basic financial statements for reporting on the City's financial activities. The financial statements now include government-wide financial statements prepared on an accrual basis of accounting and fund financial statements which present information for individual major funds rather than by fund type. Nonmajor funds are presented in total in one column.

The government-wide financial statements split the City's programs between business-type and governmental activities. Except as explained below, the beginning net asset amount for the business-type activities equals fund equity of the enterprise funds from last year. The beginning net asset amount for governmental activities reflects the change in fund balance for governmental funds at December 31, 2003, caused by the elimination of the internal service fund and the conversion to the accrual basis of accounting.

GASB Statement No. 37 clarifies certain provisions of Statement No. 34, including the required content of the MD&A, the classification of program revenues and the criteria for determining major funds. GASB Statement No. 38 modifies, establishes and rescinds certain financial statement note disclosures.

GASB Interpretation No. 6 clarifies the application of standards for modified accrual recognition of certain liabilities and expenditures in areas where differences have arisen, or potentially could arise, in interpretation and practice.

The City has also implemented a new capital asset policy increasing the capitalization threshold for capital assets from \$100 to \$5,000.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# Note 3 – Changes in Accounting Principles and Restatement of Prior Year Fund Equity (Continued)

#### B. Restatement of Fund Balance

The implementation of these changes, along with cash adjustments, had the following effects on fund balance of the major and nonmajor funds of the City as they were previously reported. The transition from governmental fund balance to net assets of the governmental activities is also presented.

#### **Governmental Activities:**

Fund Balances, December 31, 2002 Cash Adjustments Adjusted Fund Balance December 31, 2002	General \$ 8,702,237 4,942 \$ 8,707,179	Streets and Highways \$ 1,051,261	Police and Fire Pensions \$ 1,089,178 (3,697) \$ 1,085,481	Community Development Block Grant \$ 2,921,961  \$ 2,921,961	Office On Aging \$ 158,719 150 \$ 158,869
			Permanent		
	Lakewood	Debt	Capital		
	Hospital	Service	Improvement	Nonmajor	Total
Fund Balances, December 31, 2002	\$ 1,236,380	\$ 868,636	\$ (3,327,493)	\$ 820,458	\$ 13,521,337
Cash Adjustments	150	0	0	(3,830)	(2,285)
Adjusted Fund Balance					
December 31, 2002	\$ 1,236,530	\$ 868,636	\$ (3,327,493)	\$ 816,628	\$ 13,519,052
GASB 34 Adjustments: Capital Assets Long-Term (deferred) Assets Long-Term Liabilities: Compensated Absences Payable Intergovernmental Payable Accrued Interest Payable Capital Leases					\$ 49,523,405 10,098,541 (3,815,281) (1,261,252) (165,161) (453,260)
Internal Service Funds					257,125
Debt					(26,017,026)
Governmental Activities Net Assets,					\$ 41,686,143
December 31, 2002					

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

## Note 3 – Changes in Accounting Principles and Restatement of Prior Year Fund Equity (Continued)

The implementation of these changes had no effect on net assets for business type activities at December 31, 2002; however, an overstatement in capital assets, and understatements in compensated absences payable, overstatements in OPWC and OWDA loans payable, had the following effect on net assets at December 31, 2002:

#### **Business Type Activities:**

	Water	Sewer	Nonmajor	Total
Fund Equity, December 31, 2002,				
as Previously Reported	\$15,177,862	\$22,288,265	\$3,490,758	\$40,956,885
Cash Adjustments	300	(6,941)	(123)	(6,764)
Capital Assets	8,106,883	(8,318,759)	(2,687,687)	(2,899,563)
Compensated Absences Payable	(47,062)	(83,994)	(13,855)	(144,911)
OPWC Loans Payable	4,967	17,245	-	22,212
OWDA Loans Payable	-	10,476	-	10,476
Bonds Payable	266,220	289,219		555,439
Business Type Activities Net Assets,				
December 31, 2002	\$ 23,509,170	\$ 14,195,511	\$ 789,093	\$38,493,774

#### **NOTE 4- Fund Deficits and Legal Compliance**

#### A. Fund Deficits

The Lead Based Paint Hazard Control Program and Family Day Care Program Special Revenue Funds had deficit fund balances of \$4,885 and \$3,982, respectively. The deficit fund balances are due to the recognition of accrued liabilities. The General Fund is liable for any deficit in these funds and provides operating transfers when cash is required, not when accruals occur.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

#### **NOTE 4- Fund Deficits and Legal Compliance (Continued)**

#### B. Legal Compliance

Contrary to Section 5705.39 Ohio Revised Code, the following funds had original appropriations in excess of original estimated revenue available for expenditures.

	Certificate of Estimate			Original	
		Resources	Ap	propriations	Excess
Special Revenue Funds:				_	
Community Development Block Grant Fund	\$	4,481,683	\$	5,175,977	\$694,294
Court Probation Services Fund		43,054		50,000	6,946
Emergency Shelter Grant Fund		128,541		130,371	1,830
HOME Investment Program Fund		462,500		602,500	140,000
Help-to-Others Fund		38,545		47,994	9,449
Capital Projects Fund:					
Permanent Capital Improvement Fund		3,273,187		3,380,130	106,943
Enterprise Fund:					
Winterhurst Ice Rink Fund		815,179		1,112,760	97,581
Internal Service Fund:					
Hospitalization Fund		3,609,965		4,105,307	495,342

The amended certificate of estimated resources was revised and all funds had sufficient revenue and fund balance to support the final appropriations at year end.

#### **Note 5 - Budgetary Basis of Accounting**

While the City is reporting financial position, results of operations, and changes in fund balance/retained earnings on the basis of generally accepted accounting principles (GAAP basis), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual presented for the General and major special revenue funds is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are as follows:

- 1. Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP).
- 2. Expenditures are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP).
- 3. Encumbrances are treated as expenditures (budget) rather than as a reservation of fund balance (GAAP).

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 5 - Budgetary Basis of Accounting (Continued)**

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the general fund and for the major special revenue funds.

#### Net Change in Fund Balance

	General	Streets and Highways	Police and Fire Pensions
GAAP Basis	(\$2,724,806)	(\$393,925)	(\$376,755)
Net Adjustment for Revenue Accruals	(204,493)	13,659	116,912
Net Adjustment for Expenditure Accruals	670,968	212,023	602,389
Advances Out	(203,162)	0	0
Adjustments for Encumbrances	(216,033)	(235,391)	(510,286)
Budget Basis	(\$2,677,526)	(\$403,634)	(\$167,740)
	Community Development Block Grant	Office on Aging	Lakewood Hospital
GAAP Basis	(\$180,061)	(\$93,611)	(\$211,922)
Net Adjustment for Revenue Accruals	448,489	(3,847)	(1,628)
Advances In	47,632	0	0
Net Adjustment for Expenditure Accruals	(331,643)	29,065	121,892
Adjustments for Encumbrances	(83,037)	(78)	(76,269)
Budget Basis	(\$98,620)	(\$68,471)	(\$167,927)

#### **Note 6 - Deposits and Investments**

State statutes classify monies held by the City into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the City treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that Council has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 6 - Deposits and Investments (Continued)**

Protection of the City's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the finance director by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
- 6. The State Treasurer's investment pool (STAROhio).

The City may also invest any monies not required to be used for a period of six months or more in the following:

- 1. Bonds of the State of Ohio;
- 2. Bonds of any municipal corporation, village, county, township, or other political subdivision of this State, as to which there is no default of principal, interest or coupons; and
- 3. Obligations of the City.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. Historically, the City has not purchased these types of investments or issued these types of notes. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the City, and must be purchased with the expectation that it will be held to maturity.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 6 - Deposits and Investments (Continued)**

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**Cash on Hand** At year end, the City had \$9,695 in petty cash on hand which is included on the financial statements of the City as part of "equity in pooled cash and cash equivalents" and "cash and cash equivalents in segregated accounts."

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements."

**Deposits** At year end, the carrying amount of the City's deposits was \$3,928,207 and the bank balance was \$4,316,766. Of the bank balance:

- 1. \$500,000 was covered by federal depository insurance;
- 2. \$3,816,766 was insured by surety bonds in the City's name.

*Investments* The City's investments are required to be categorized to give an indication of the level of risk assumed by the City at year end. Category 1 includes investments that are insured or registered or are held by the City or its agent in the City's name. Category 2 includes uninsured and unregistered investments which are held by the counterparty's trust department or agent in the City's name. Category 3 includes uninsured and unregistered investments which are held by the counterparty, or by its trust department or agent but not in the City's name. Mutual Funds and STAROhio are unclassified investments since they are not evidenced by securities that exist in physical or book entry form.

	Category	Carrying	Fair
	2	Amount	Value
Federal Home Loan Mortgage Bank Notes	\$2,998,075	\$2,998,075	\$2,998,075
Federal Home Loan Mortgage Corporation Notes	504,517	504,517	504,517
Federal National Mortgage Association Notes	5,481,605	5,481,605	5,481,605
Repurchase Agreements	9,468,493	9,468,493	9,468,493
Investment in Mutual Funds	0	155,866	155,866
State Treasurer Assets Reverve			
Fund (STAR Ohio)	0	4,305	4,305
Total Investments	\$18,452,690	\$18,612,861	\$18,612,861

The classification of cash and cash equivalents, and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9. Cash and cash equivalents are defined as investments with an original maturity of three months or less. Reconciliation between the classification of cash and investments on the basic financial statements and the classifications per GASB Statement No. 3, is as follows:

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 6 - Deposits and Investments (Continued)**

	Cash and Cash Equivalents/	
	Deposits	Investments
GASB Statement No. 9	\$22,550,763	\$0
Cash on Hand	(9,695)	
Investments:		
Federal Home Loan Mortgage Bank Notes	(2,998,075)	2,998,075
Federal Home Loan Mortgage Corporation Notes	(504,517)	504,517
Federal National Mortgage Association Notes	(5,481,605)	5,481,605
Repurchase Agreement	(9,468,493)	9,468,493
Investment in Mutual Funds	(155,866)	155,866
STAROhio	(4,305)	4,305
GASB Statement No. 3	\$3,928,207	\$18,612,861

#### Note 7 - Receivables

Receivables at December 31, 2003, consisted primarily of municipal income taxes, property and other taxes, special assessments, intergovernmental receivables arising from grants, entitlements and shared revenues, interest, interfunds, advances, loans (community development block grant monies loaned to local businesses), and accounts (billings for user charged services).

Allowance for doubtful accounts has been recorded at \$27,521 in the water fund and \$11,243 in the sewer fund.

Special assessments expected to be collected in more than one year amount to \$58,881 in the bond retirement fund. The amount of delinquent special assessments outstanding at December 31, 2003 is \$10,933.

#### A. Property Taxes

Property taxes include amounts levied against all real, public utility, and tangible personal property located in the City. Property tax revenue received during 2003 for real and public utility property taxes represents collections of 2002 taxes. Property tax payments received during 2003 for tangible personal property (other than public utility property) are for 2003 taxes.

2003 real property taxes are levied after October 1, 2003, on the assessed value as of January 1, 2003, the lien date. Assessed values are established by State law at 35 percent of appraised market value. 2003 real property taxes are collected in and intended to finance 2004.

Public utility real and tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2003 public utility property taxes became a lien December 31, 2002, are levied after October 1, 2003, and are collected in 2004 with real property taxes.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 7 - Receivables (Continued)**

2003 tangible personal property taxes are levied after October 1, 2002, on the value as of December 31, 2002. Collections are made in 2003. Tangible personal property assessments are 25 percent of true value for capital assets and 23 percent for inventories.

The full tax rate for all City operations for the year ended December 31, 2003, was \$17.40 per \$1,000 of assessed value. The assessed values of real and tangible personal property upon which 2003 property tax collections were based are as follows:

	Assessed Value
Real Estate Public Utility Property	\$760,550,790 16,001,560
Tangible Personal	28,345,579
Total Assessed Value	\$804,897,929

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable at September 20.

The Cuyahoga County Treasurer collects property taxes on behalf of all taxing districts in the County, including the City of Lakewood. The County Auditor periodically remits to the City its portion of the taxes. Property taxes receivable represents real and tangible personal property taxes, public utility taxes and outstanding delinquencies which are measurable as of December 31, 2003 and for which there is an enforceable legal claim. In the governmental funds, the entire receivable has been offset by deferred revenue since current taxes were not levied to finance 2003 operations and the collection of delinquent taxes during the available period is not subject to reasonable estimation. On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and a revenue while on the modified accrual basis the revenue is deferred.

#### B. Income Tax

The City levies a municipal income tax at a rate of 1.50 percent. The City's income tax is levied upon the net income of corporations and other business entities and on wages, salaries, and other personal service compensation earned by residents of the City and non-residents working within the City. Residents of the City are granted a .50 percent credit for income taxes paid to other municipalities. Employers within the City are required to withhold income tax on employee compensation and remit the tax to an intermediary collection agency (Regional Income Tax Agency) at least quarterly. Corporations and other self-employed individual taxpayers are required to pay their estimated tax quarterly and file a declaration annually with the collection agency. The collection agency remits tax collected for the City each month, net of a fee for their service. Collection fees for 2003 were \$634,563.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 7 - Receivables (Continued)**

# C. Intergovernmental Receivables

A summary of the governmental activities principal items of intergovernmental receivables follows:

	Amounts
Local Government	\$2,319,308
Gasoline Tax	407,443
Permissive Motor Vehicle License Tax	22,491
Grants	48,482
Motor Vehicle License Registration	156,646
Homestead and Rollback	829,446
Hotel Tax	580
Estate Tax	231,257
Total	\$4,015,653

City of Lakewood, Ohio
Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

**Note 8 - Capital Assets** 

Capital asset activity for the year ended December 31, 2003, was as follows:

	Balance 12/31/02	Additions	Deletions	Balance 12/31/03
<b>Governmental Activities</b>	12/31/02	raditions	Defetions	12/31/03
Capital Assets, not being Depreciated:				
Land	\$6,028,271	\$0	\$0	\$6,028,271
Construction in Progress	839,052	3,201,587	(1,711,501)	2,329,138
Total Capital Assets, not being Depreciated	6,867,323	3,201,587	(1,711,501)	8,357,409
Capital Assets, being depreciated:				
Land Improvements	2,286,341	13,950	0	2,300,291
Buildings and Improvements	11,827,053	873,947	0	12,701,000
Equipment, Machinery and Furniture	2,852,291	429,955	0	3,282,246
Vehicles	9,506,374	540,285	0	10,046,659
Infrastructure				
Roads	26,462,180	485,739	0	26,947,919
Traffic Lights	3,526,138	89,081	0	3,615,219
Sidewalks	2,408,564	0	0	2,408,564
Curbing	1,425,964	0	0	1,425,964
Total Capital Assets, being Depreciated	60,294,905	2,432,957	0	62,727,862
Less Accumulated Depreciation:				
Land Improvements	(1,370,503)	(79,805)	0	(1,450,308)
Buildings and Improvements	(2,898,504)	(179,058)	0	(3,077,562)
Equipment, Machinery and Furniture	(1,149,184)	(169,873)	0	(1,319,057)
Vechiles	(3,911,053)	(562,655)	0	(4,473,708)
Infrastructure				
Roads	(5,590,410)	(527,707)	0	(6,118,117)
Traffic Lights	(1,501,937)	(88,339)	0	(1,590,276)
Sidewalk	(838,332)	(24,073)	0	(862,405)
Curbing	(378,900)	(14,252)	0	(393,152)
Total Accumulation Depreciation	(17,638,823)	(1,645,762)	0	(19,284,585)
Total Capital Assets being Depreciated, Net	42,656,082	787,195	0	43,443,277
Governmental Activities Capital Assets, Net	\$49,523,405	\$3,988,782	(\$1,711,501)	\$51,800,686

City of Lakewood, Ohio
Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

**Note 8 - Capital Assets (Continued)** 

	Balance			Balance
	12/31/02	Additions	Deletions	12/31/03
<b>Business-Type Activities</b>				
Capital Assets, not being Depreciated:				
Land	\$78,160	\$0	\$0	\$78,160
Construction in Progress	2,753,597	4,108,558	(572,319)	6,289,836
Total Capital Assets, not being Depreciated	2,831,757	4,108,558	(572,319)	6,367,996
Capital Assets, being depreciated:				
Land Improvements	1,104,630	0	0	1,104,630
Building and Improvements	12,079,070	0	0	12,079,070
Furniture and Equipment	6,917,968	11,369	0	6,929,337
Vehicles	1,496,392	64,695	0	1,561,087
Infrastructure:				
Water Lines	37,461,650	421,094	0	37,882,744
Sewer Lines	13,359,388	180,569	0	13,539,957
Total Capital Assets, being Depreciated	72,419,098	677,727	0	73,096,825
Less Accumulated Depreciation:				
Land Improvements	(345,535)	(13,960)	0	(359,495)
Buildings and Improvements	(3,983,983)	(147,050)	0	(4,131,033)
Furniture and Equipment	(3,333,648)	(208,818)	0	(3,542,466)
Vehicles	(585,622)	(95,932)	0	(681,554)
Infrastructure				
Water Lines	(9,928,211)	(372,476)	0	(10,300,687)
Sewer Lines	(5,059,261)	(132,704)	0	(5,191,965)
Total Accumulation Depreciation	(23,236,260)	(970,940)	0	(24,207,200)
Total Capital Assets, being Depreciated	49,182,838	(293,213)	0	48,889,625
Business - Type Activities Assets	\$52,014,595	\$3,815,345	(\$572,319)	\$55,257,621

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 8 - Capital Assets (Continued)**

\* Depreciation expense was charged to governmental functions as follows:

General Government	\$171,066
Security of Persons and Property-Police	91,610
Security of Persons and Property-Fire	154,445
Transportation	787,890
Community Environment	32,649
Sanitation	203,043
Public Health Services	39,326
Leisure Time Activities	165,733
Total Depreciation Expense	\$1,645,762

Depreciation Expense was charged to nonmajor proprietary funds as follows:

Parking Facilities Fund	\$24,498
Winterhurst Ice Rink Fund	47,844
Congregate Living Fund	<u>796</u>
Total Depreciation Expense	<u>\$73,138</u>

### **Note 9 - Contingencies**

#### A. Grants

The City received financial assistance from federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the City at December 31, 2003.

#### B. Litigation

Several claims and lawsuits are pending against the City. The amount of the liability, if any, cannot be reasonably estimated at this time. However, in the opinion of management, any such claims and lawsuits will not have a material adverse effect on the overall financial position of the City at December 31, 2003.

City of Lakewood, Ohio
Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

**Note 10 - Long-Term Obligations** 

The original issue date, interest rate, original issuance and maturity date for each of the City's bonds follows:

Governmental Activities	Original Issue Date	Interest Rate	Original Issue Amount	Date of Maturity
Notes				
Various Purpose	2002	2.50%	\$5,961,000	June 2, 2003
Various Purpose	2002	1.25%	3,175,500	June 3, 2004
Capital Projects	2003	1.40%	380,000	June 3, 2004
General Obligation Bonds				
Various Purpose	1995	4.40-6.60%	8,665,000	December 1, 2015
Various Purpose	1998	3.60-5.125%	3,596,700	December 1, 2017
1992 Various Purpose Refunding	1998	3.60-5.125%	7,625,000	December 1, 2012
Various Purpose	2001	3.45-5.875%	8,085,000	December 1, 2021
Various Purpose	2003	3.55-5.00%	5,219,000	December 1, 2023
Special Assessment Bonds				
Lakeshore Breakwall	1995	4.40-5.25%	40,000	December 1, 2003
Belle Avenue	2001	3.45-4.05%	100,000	December 1, 2006
Niagra and Narragansett Avenue	2001	3.45-4.05%	120,000	December 1, 2006
OPWC Loan				
Forest and Clifton Road	1999	0%	616,000	December 1, 2019
Lakewood Heights Boulevard	2002	0%	232,560	July 1, 2008
Business-Type Activities				
Notes				
Storm Sewer Replacement	2002	1.75%	696,000	June 2, 2003
Storm Sewer Replacement	2002	2.50%	3,249,000	June 2, 2003
Storm Sewer Replacement	2003	1.25%	1,155,000	June 3, 2004
Revenue Bonds				
Water Main Improvements	1995	4.40-6.60%	2,850,000	December 1, 2020
Water System Refunding	2002	2.00-3.65%	4,025,000	December 1, 2011
General Obligation Bonds				
Sewer and Wastewater Fund				
Sewer Construction	1995	4.40-6.60%	2,520,000	December 1, 2015
Sewer Construction Refunding	1998	3.60-5.125%	4,680,000	December 1, 2011
Sewer Construction	2003	3.55-5.00%	3,481,000	December 1, 2023
Winterhurst Ice Rink				
Recreational Facility	1998	3.60-5.125%	1,292,200	December 1, 2017
OPWC Loans				
Water Fund				
Water Main Replacements	1999	0%	1,248,464	December 1, 2019
Water Main Replacements	2001	0%	1,944,012	December 1, 2021
Water Main Replacements	2003	0%	994,614	July 1, 2023
Water Main Replacements	2003	0%	1,592,840	July 1, 2023
Belle Avenue Improvements	2003	0%	436,444	December 1, 2023
Sewer and Wastewater Fund				
West Clifton Storm Sewer Rehab.	2000	0%	85,461	December 1, 2020
Edgewater Drive-Sewer Separation	2002	0%	604,258	December 1, 2022
OWDA Loan				
Sewer and Wastewater Fund				
Lakewood Avenue	2002	4.30%	311,097	July 1, 2013

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 10 - Long-Term Obligations (Continued)**

A schedule of changes in bonds and other long-term obligations of the City during 2003 follows:

	Balance January 1, 2003	Additions	Deletions	Balance December 31, 2003	Amount Due in One Year
Governmental Activities					
Notes Payable	Φ 5061,000	00	Φ.7.061.000	фо	фо
Various Purpose	\$ 5,961,000	\$0	\$5,961,000	\$0	\$0
Various Purpose	0	3,175,500	0	3,175,500	0
Capital Projects	0	380,000	0	380,000	0
Total Notes Payable	5,961,000	3,555,500	5,961,000	3,555,500	0
General Obligation Bonds					
Various Purpose	\$7,760,000	\$0	\$490,000	\$7,270,000	\$535,000
Various Purpose	3,206,500	0	186,800	3,019,700	201,800
1992 Various Purpose Refunding	6,435,000	0	555,000	5,880,000	570,000
Various Purpose	7,785,000	0	315,000	7,470,000	320,000
Various Purpose	0	5,219,000	0	5,219,000	194,289
Unamortized Premium	0	120,589	4,016	116,573	0
Total General Obligation Bonds	25,186,500	5,339,589	1,550,816	28,975,273	1,821,089
Special Assessment Bonds					
Lakeshore Breakwall	40,000	0	40,000	0	0
Belle Avenue	35,000	0	5,000	30,000	10,000
Niagra and Narragansett Streets	80,000	0	20,000	60,000	20,000
Total Special Assessment Bonds	155,000	0	65,000	90,000	30,000
OPWC Loans					
Forest and Clifton Road	492,800	0	30,800	462,000	30,800
Lakewood Heights Boulevard	182,726	0	33,222	149,504	33,222
Total OPWC Loans	675,526	0	64,022	611,504	64,022
Compensated Absences Payable	3,815,281	148,367	411,839	3,551,809	774,661
Capital Lease Payable	453,260	173,991	331,490	295,761	181,968
Total Governmental Activities	\$36,246,567	\$9,217,447	\$8,384,167	\$37,079,847	\$2,871,740

City of Lakewood, Ohio
Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 10 - Long-Term Obligations (Continued)**

	Balance			Balance	Amount
	January 1,			December 31,	Due in
	2003	Additions	Deletions	2003	One Year
Business-Type Activities					
Notes Payable					
Sewer Fund					
Storm Sewer Replacement	\$ 696,000	\$0	\$ 696,000	\$0	\$0
Storm Sewer Replacement	3,249,000	0	3,249,000	0	0
Storm Sewer Replacement	0	1,155,000	0	1,155,000	0
Total Notes Payable	3,945,000	1,155,000	3,945,000	1,155,000	0
Revenue Bonds					
Water Fund					
Water Main Improvements	2,685,000	0	90,000	2,595,000	90,000
Water System Refunding	4,025,000	0	440,000	3,585,000	400,000
Unamortized Accounting Loss	(266,220)	0	(29,580)	(236,640)	0
Total Revenue Bonds	6,443,780	0	500,420	5,943,360	490,000
General Obligation Bonds					
Sewer Fund					
Sewer Construction	2,295,000	0	125,000	2,170,000	130,000
Sewer Construction Refunding	3,975,000	0	370,000	3,605,000	385,000
Unamortzied Accounting Loss	(289,219)	0	(28,922)	(260,297)	0
Sewer Construction	0	3,481,000	0	3,481,000	95,711
Unamortized Premium	0	78,836	2,628	76,208	0
Total Sewer Fund	5,980,781	3,559,836	468,706	9,071,911	610,711
Winterhurst Ice Rink					
Recreational Facility	1,288,600	0	23,200	1,265,400	23,200
Total General Obligation Bonds	7,269,381	3,559,836	491,906	10,337,311	633,911
_	,,20,,501	3,000,000	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	10,557,511	000,711
OPWC Loans					
Water Fund	000 770	0	62.424	026.246	62.424
Water Main Replacements	998,770	0	62,424	936,346	62,424
Water Main Replacements	1,749,612	0	97,200	1,652,412	97,200
Water Main Replacements	994,614	124 169	24,865	969,749	49,730
Water Main Replacements	1,458,672 0	134,168	39,820 0	1,553,020	79,642
Belle Avenue Improvements  Total Water Fund	5,201,668	436,444 570,612	224,309	<u>436,444</u> 5,547,971	21,817 310,813
Total water Fund	3,201,008	370,012	224,309	3,347,971	310,813
Sewer Fund					
West Clifton Storm Sewer Rehabilitation	72,641	0	4,274	68,367	4,274
Edgewater Drive-Sewer Separation	574,045	0	30,212	543,833	30,212
Total Sewer Fund	646,686	0	34,486	612,200	34,486
Total OPWC Loans	5,848,354	570,612	258,795	6,160,171	345,299
OWDA Loan					
Sewer Fund					
Lakewood Avenue	280,325	0	21,634	258,691	22,573
Compensated Absences Payable	297,724	48,683	44,629	301,778	60,415
Capital Lease Payable	19,282	0	19,282	0	0
Total Business-Type Activities	\$24,103,846	\$5,334,131	\$5,281,666	\$24,156,311	\$1,552,198

Notes to the Basic Financial Statements For the Year Ended December. 31, 2003

### **Note 10 - Long-Term Obligations (Continued)**

General Obligation Bonds will be retired from the general obligation debt service fund, using general property tax revenue. The special assessment bonds will be paid from the proceeds of special assessments levied against benefited property owners. In the event that a property owner would fail to pay the assessment, payment would be made by the City. The OPWC loan will be paid from general property tax revenue. Compensated absences will be paid from the general fund, streets and highway, community development block grant, office on aging, and lakewood hospital special revenue funds, and the water, sewer, parking facilities, and winterhurst ice rink enterprise funds. The revenue bonds, general obligation bonds, OPWC loans and the OWDA loans reported in the enterprise funds will be paid from revenues derived by the City from water, sewer and ice rink user charges.

The 1998 advance refunding of the 1992 Sanitary Sewer System special obligation bonds resulted in a difference between the reacquisition price and the net carrying amount of the old debt. The refunded debt was called on December 1, 2001 and has been paid off. The unamortized balance of the deferral totaled \$260,297 at December 31, 2003. This difference, reported in the accompanying financial statements as a deduction from bonds payable, is being charged to operations through the year 2011 using the straight-line method.

On March 1, 1998, the City issued \$5,695,000 in general obligation bonds to advance refund \$5,195,000 of outstanding 1992 Sanitary Sewer System special obligation bonds. The net proceeds of \$5,631,000 (after payment of issuance costs) were used to purchase direct obligations of the U.S. government. Those securities were deposited in an irrevocable trust with an escrow agent. The securities and fixed earning from the securities are sufficient to provide for all future debt service payment on the 1992 bonds. As a result are considered to be defeased and the liability for those bonds has been removed from the Sewer and Wastewater Fund. As of December 31, 2003, \$3,605,000 of the defeased debt remained outstanding.

On March 1, 1998, the City issued \$9,060,000 in general obligation bonds to advance refund \$8,170,000 of outstanding 1992 various purpose general obligation bonds. The net proceeds of \$8,960,000 (after payment of issuance costs) were used to purchase direct obligations of the U.S. government. Those securities were deposited in an irrevocable trust and an escrow agent. The securities and fixed earnings from the securities are sufficient to provide for all future debt service payments on the 1992 bonds. As a result, the 1992 bonds are considered to be defeased and the liability for those bonds has been removed from the General Long-Term Obligation Account Group. As of December 31, 2003, \$5,880,000 of the defeased debt remained outstanding.

In 1995, the City issued \$2,850,000 in Water Main Improvement Revenue Bonds with interest rates varying from 4.40 percent to 6.60 percent. Proceeds were used to improve the City's water mains. The revenue bonds included serial bonds. The redemption price is equal to 100 percent of the principal plus accrued interest at the redemption date. Restricted assets relating to the water main improvement revenue bonds at December 31, 2003, were as follows:

Restricted Assets Held by City:

Replacement and Improvements \$328,177

On December 12, 2002 the City issued \$4,025,000 in water revenue refunding bonds to advance refund and defease the series 1991 water revenue bonds of \$2,845,000 and advance refund a portion (\$880,000) of the series 2002 bond anticipation notes. The net proceeds were used to purchase direct obligations of the U.S. government. Those securities were deposited in an irrevocable trust with an escrow agent. The securities

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 10 - Long-Term Obligations (Continued)**

and fixed earnings from the securities are sufficient to provide for all future debt service payments on the series 1991 water revenue bonds and respective portion of the series 2002 bond anticipation notes. As a result, the 1991 water revenue bonds and the respective portion of the series 2002 bond anticipation notes are considered to be defeased. As of December 31 2003, \$3,585,000 of the defeased debt remained outstanding. The advance refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt. This difference, reported in the accompanying financial statement as a deduction from due in more than one year, is being charged to operations through the year 2011 using the straight-line method. The unamortized balance of the deferral totaled \$236,640 at December 31, 2003. The bonds maturing on or after July 1, 2001 are subject to redemption, at the sole option of the City, either in whole on any date or in part on any interest payment date, on or after July 1, 2001, in multiples of \$5,000, at 100 percent of the redemption price plus accrued interest as of July 1, 2003 and thereafter. Restricted assets relating to the refunding water revenue bonds at December 31, 2003 were as follows:

Restricted Assets Held by City:

Replacement and Improvement \$175,756

Legal Debt Margin: Under the Uniform Bond Act of the Ohio Revised Code, the City at December 31, 2003 had the capacity to issue \$5,450,786 of additional unvoted general obligation debt. The City's overall debt margin was \$45,695,682 at December 31, 2003. Principal and interest requirements to retire long-term obligations outstanding at December 31, 2003, are as follows:

		Governm	ental Activities	
	General Obli	igation Bonds	Special Asse	ssment Bonds
	Principal	Interest	Principal	Interest
2004	\$ 1,821,089	\$ 1,456,124	\$ 30,000	\$ 2,415
2005	1,878,218	1,377,502	30,000	1,215
2006	1,876,154	1,286,747	30,000	1,215
2007	1,951,004	1,195,814	0	0
2008	1,976,540	1,095,087	0	0
2009-2013	10,274,317	3,815,821	0	0
2014-2018	6,059,084	1,555,185	0	0
2019-2023	3,022,294	540,402	0	0
	\$ 28,858,700	\$ 12,322,682	\$ 90,000	\$ 4,845
	O P W C	C Loans	Тс	o ta l
	Principal Principal	Interest	Principal	Interest
		•		
2004	\$ 64,022	\$ 0	\$ 1,915,111	\$ 1,458,539
2005	64,023	0	1,972,241	1,378,717
2006	64,023	0	1,970,177	1,287,962
2007	64,023	0	2,015,027	1,195,814
2008	47,413	0	2,023,953	1,095,087
2009-2013	154,000	0	10,428,317	3,815,821
2014-2018	154,000	0	6,213,084	1,555,185
2019-2023	0	0	3,022,194	540,402
	\$ 611,504	\$ 0	\$ 29,560,104	\$ 12,327,527

City of Lakewood, Ohio
Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

**Note 10 - Long-Term Obligations (Continued)** 

# **Business Type Activities**

		Revenu	ıo Do	business 1	ype A	GO I	Dand	g
	_	Principal	ic De	Interest		Principal	30Hu	Interest
		i inicipai		microst		Ппстрат	-	Interest
2004	\$	490,000	\$	251,785	\$	633,911	\$	506,915
2005		510,000		239,016		661,782		420,240
2006		530,000		225,466		693,846		443,917
2007		545,000		209,760		718,996		414,281
2008-2012		565,000		192,015		818,461		378,629
2013-2017		2,150,000		636,301		3,640,683		1,216,234
2018-2022		930,000		304,201		1,965,914		564,479
2023-2027		460,000		40,658		1,387,807		194,169
	\$	6 190 000	\$	2,099,202	\$	10 521 400	\$	1 120 061
	Ф	6,180,000	_		Þ	10,521,400	_	4,138,864
		OPW(	) Lo	_		OWD/	A Loa	
		Principal		Interest		Principal	-	Interest
2004	\$	345,304		\$0	\$	22,573	\$	10,884
2005	7	345,303		0	7	23,555	_	9,903
2006		345,303		0		24,579		8,879
2007		345,303		0		25,647		7,811
2008-2012		345,303		0		145,955		21,322
2013-2017		1,726,525		0		16,382		346
2018-2022		1,726,524		0		-		-
2023-2027		980,606		0		-		-
	\$	6,160,171		\$0	\$	258,691	\$	59,145
		To	otal					
		Principal		Interest				
2004	Φ.	1 401 500	Φ.	<b>5</b> 60.504				
2004	\$	1,491,788	\$	769,584				
2005		1,540,640		669,159				
2006		1,593,728		678,262				
2007		1,634,946		631,852				
2008-2012		1,874,719		591,966				
2013-2017		7,533,590		1,852,881				
2018-2022		4,622,438		868,680				
2023-2027		2,828,413		234,827				
	\$	23,120,262	\$	6,297,211				

Notes to the Basic Financial Statements For the Year Ended December. 31, 2003

# **Note 11 – Conduit Debt Obligations**

From time to time, the City has issued Industrial Revenue Bonds to provide financial assistance to private-sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Upon repayment of the bonds, ownership of the acquired facilities transfers to the private-sector entity served by the bond issuance. Neither the City, the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements.

In 1983 and 1989 the City issued Hospital Improvement Revenue Bonds for the purpose of providing funds to pay the cost of Lakewood Hospital Facility improvements. In 1989, the City also issued Hospital Improvement Refunding Bonds to advance refund the Hospital Improvement Bonds, Series 1983. On November 13, 2003, the City issued \$27,570,000 Hospital Revenue Bonds, Series 2003 to advance refund the 1989 Series. As of December 31, 2003, the aggregate principal amount of conduit debt obligation outstanding for Lakewood Hospital was \$26,250,000. On October 23, 2000, the City issued Educational Facilities Revenue Bonds for the purpose of providing funds to pay costs of acquiring and constructing additional facilities for St. Edward High School. The aggregate principal amount of conduit debt obligations for St. Edward High School was \$10,800,000. This amount will not be paid down until 2005. These bonds do not constitute a debt or pledge of the full faith and credit of the City and, therefore, are not reported in the financial statements.

#### Note 12 – Capital Leases

#### A. Capital Leases

The City leases police vehicles and copier equipment through capital leasing arrangements. The assets of such agreements are recorded in the Government-Wide Statement of Net Assets. The lease contracts contain annual one-year renewal options that can be exercised by the City if sufficient funds are appropriated by City Council. The vehicles and equipment have been capitalized in the amounts of \$551,601 and \$92,656 respectively. The book values are \$496,334 and \$71,853 as of December 31, 2003. The following is a schedule of the future minimum lease payments for capital leases and the present value of net minimum lease payments as of December 31, 2003

	_	<u>Totals</u>
2004	\$	186,090
2005		76,621
2006		21,874
2007		15,120
2008	_	743
Total minimum lease payments		300,448
Less: amount representing interest		(4,687)
Total	\$ _	295,761

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

### **Note 12 – Capital Leases (Continued)**

# **B.** Operating Leases

In 1997, the City renegotiated its lease agreement with the Lakewood Hospital Association (LHA) for its use of real and personal property owned by the City for the purpose of operating a hospital. The cost of leased assets and accumulated depreciation totaled \$170,650,000 and \$112,242,000, respectively, as of December 31, 2002 (the most recent information available). Under the terms of the lease, the City will receive amounts ranging from \$1 million to \$1.225 million commencing in 1997 and continuing through 2026. Upon expiration of the lease term or the termination of this lease, LHA will surrender the leased property to the City.

### Note 13 - Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The City has insurance coverage with Federal Insurance Company who provides the boiler coverage. The City's coverage for general liability, bodily injury and property damage to others, with Arch Insurance Company, is limited to \$1,000,000 per occurrence and has a \$3,000,000 aggregate limit per year with no deductible. In addition, there is an excess umbrella coverage of \$10,000,000 per occurrence for all liability coverage with no deductible.

Errors and omissions for public officials and police professional liability are \$1,000,000 per occurrence, no aggregate with an \$5,000 deductible. Vehicles are covered for \$1,000,000 per each occurrence, no aggregate, with a \$250 deductible for comprehensive, \$1,000 deductible for collision.

The boiler and machinery is covered at \$50,000,000 with a \$5,000 deductible and municipal pools are covered at \$5,000,000 per occurrence and \$5,000,000 aggregate with a zero deductible.

Coverage for the City's buildings, furniture, fixtures, and contents has a limit of \$93,624,617 with a \$1,000 deductible. Inland marine coverage for all City property that moves has a coverage of \$6,220,982 with a \$1,000 deductible and EDP equipment are covered at \$2,571,887 with a \$1,000 deductible.

Medical Professional are \$1,000,000 per occurrence and \$3,000,000 aggregate with \$2,500 deductible per occurrence. Medical Professional (health department) are \$1,000,000 per occurrence and \$3,000,000 aggregate with a \$2,500 deductible.

Pollution (lead abatement policy) are \$1,000,000 per occurrence with a \$2,500 deductible and earthquake and flood are \$5,000,000 per occurrence with a \$50,000 deductible.

Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

The City of Lakewood maintains the Hospitalization Internal Service Fund to finance the cost of employee hospitalization and medical insurance on a cost reimbursement basis. The City offer two plans to its employees. One of the insurance plans is funded through a minimum premium agreement. Under this plan the plan administrator pays claims on behalf of the employee and bills the City for the amount of actual claim paid plus administrative costs. The City is liable for claims up to a maximum premium.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 13 - Risk Management (Continued)**

At December 31,2003, \$455,428 has been accrued for hospitalization claims representing an estimate of the amount to be paid for claims that have been incurred but not reported based on the requirements of GASB Statement No. 30 which requires a liability for unpaid claims costs, including estimates of costs relating to incurred but not reported claims, be reported if information prior to the issuance of the financial statements and the amount of the loss can be reasonably estimated. The estimate was not affected by incremental claims adjustment expenses and does not include other allocated or unallocated claim adjustment expenses. Changes in the balances of claims liabilities during the past two fiscal years follows:

	 2003	2002
Estimated claims payable January 1	\$ 553,005	\$ 428,045
Plus: Current year claims	3,511,186	3,584,796
Less: Claim payments	(3,608,763)	(3,459,836)
Estimated claims payable December 31	\$ 455,428	\$ 553,005

The State of Ohio has the exclusive authority to provide employers with workers' compensation insurance. Historically, under the Ohio Workers' Compensations System for public employer taxing districts, there have been types of rating plans: base rating and experience rating. Ohio laws was subsequently amended to included an additional plan call retrospective rating, which is offered to Ohio employers who meet the eligibility standards. Under the terms of the State of Ohio's retrospective rating plan, an employer initially pays a fraction of the premium (the minimum premium) it would pay as an experience-rated risk. As costs for the employer's injured workers' claims are incurred, the employer must reimburse the State for those costs, subject to the plans indivdual claim cost limitation and the employer's premium limitation.

During 1991, the City applied for and was accepted into the State of Ohio's Retrospective Rating Plan. The City has established a Workers Compensation Self-Insurance Fund(an Internal Service Fund) to account for and pay workers' compensation claims from accumulated assets of the fund. The City's retrospective rating plan provides for an aggregate stop loss limit on premiums of 200% of the employer's normal premium in the year in which the claim occurred and a \$300,000 limit per individual claim.

At December 31, 2003, \$1,512,360 has been accrued for workers' compensation claims representing estimates of amounts to be paid for reported claims and incurred but not reported claims calculated using trends in actual claims experience based on the requirements of GASB Statement No. 30 which requires a liability for unpaid claims costs, including estimates of costs relating to incurred but not reported claims, be reported if information prior to the issuance of the financial statements and the amount of the loss can be reasonably estimated. The estimate was not affected by incremental claims adjustment expenses and does not include other allocated or unallocated claim adjustment expenses. Changes in the balance of claims liabilities during the past two fiscal years are as follows:

		2003	-	2002
Estimated Claims payable January 1	\$	1,678,590	\$	2,224,944
Plus: Current year claims		40,596		(470,511)
Less: Claim payments	_	(206,826)	_	(75,843)
Estimated Claims payable December 31	\$ _	1,512,360	\$ _	1,678,590

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 13 - Risk Management (Continued)**

In accordance with GASB Statement No. 10, claims liabilities, arising from uninsured risks, are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. Liabilities included an amount for claims incurred but not reported. Changes to the estimated claims payable recorded in the General Insurance Fund and during the years ended December 31, 2003 and 2002 were as follows:

	_	2003	_	2002
Estimated claims payable January 1	\$	23,000	\$	23,000
Plus: Current year claims		191		6,244
Less: Claim payments		(191)		(6,244)
Estimated claims payable December 31	\$	23,000	\$	23,000

#### **Note 14 - Defined Benefit Pension Plans**

#### A. Ohio Public Employees Retirement System

The City participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the member directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 E. Town St., Columbus, OH 43215-4642 or by calling (614) 222-6705.

For the year ended December 31, 2003, the members of all three plans, except those in law enforcement or public safety participating in the traditional plan, were required to contribute 8.5 percent of their annual covered salaries. Members participating in the traditional plan who were in law enforcement contributed 10.1 percent of their annual covered salary; members in public safety contributed 9 percent. The City's contribution rate for pension benefits for 2003 was 8.55 percent, except for those plan members in law enforcement or public safety. For those classifications, the City's pension contributions were 11.7 percent of covered payroll. The Ohio Revised Code provides statutory authority for member and employer contributions.

Notes to the Basic Financial Statements For the Year Ended December. 31, 2003

# **Note 14 - Defined Benefit Pension Plans (Continued)**

The City's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2003, 2002, and 2001 were \$ 2,499,328, \$ 2,493,532, and \$ 2,388,054 respectively; 73 percent has been contributed for 2003 and 100 percent for 2002 and 2001. Contributions to the member-directed plan for 2003 were \$8,001 made by the City and \$5,019 made by the plan members.

#### B. Ohio Police And Fire Pension Fund

The City contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Plan members are required to contribute 10 percent of their annual covered salary to fund pension obligations while the City is required to contribute 11.75 percent for police officers and 16.25 percent for firefighters. Contributions are authorized by State statute. The City 's contributions to the Fund for the years ended December 31, 2003, 2002, and 2001 were \$2,226,927, \$2,192,960, and \$1,919,806 respectively, equal to the required contributions for each year. The full amount has been contributed for 2002 and 2001. 74 percent has been contributed for 2003 with the remainder being reported as a liability.

#### **Note 15 - Post Employment Benefits**

#### A. Ohio Public Employee Retirement System

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the traditional or combined plans. Health care coverage for disability recipients and primary survivor recipients is available. Members of the member-directed plan do not qualify for postretirement health care coverage. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit as described in *GASB Statement No. 12*. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postretirement health care based on authority granted by State statute. The 2003 local government employer contribution rate was 13.55 percent of covered payroll (16.7 percent for public safety and law enforcement); 5.00 percent of covered payroll was the portion that was used to fund health care.

Benefits are advance-funded using the entry age normal actuarial cost method. Significant actuarial assumptions, based on OPERS's latest actuarial review performed as of December 31, 2002, include a rate of return on investments of 8.00 percent, an annual increase in active employee total payroll of 4.00 percent compounded annually (assuming no change in the number of active employees) and an additional increase in total payroll of between .50 percent and 6.3 percent based on additional annual pay increases. Health care premiums were assumed to increase 4.00 percent annually.

All investments are carried at market. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

### **Note 15 - Post Employment Benefits (Continued)**

The number of active contributing participants in the traditional and combined plans was 364,881. Actual employer contributions for 2003 which were used to fund postemployment benefits were \$922,761. The actual contribution and the actuarially required contribution amounts are the same. OPERS's net assets available for payment of benefits at December 31, 2002, (the latest information available) were \$10.0 billion. The actuarially accrued liability and the unfunded actuarial accrued liability were \$18.7 billion and \$8.7 billion, respectively.

In December 2001, the Board adopted the Health Care "Choices" Plan. The Choices Plan will be offered to all persons newly hired in an OPERS covered position after January 1, 2003, with no prior service credit accumulated toward health care coverage. Choices will incorporate a cafeteria approach, offering a broader range of health care options. The Plan uses a graded scale from ten to thirty years to calculate a monthly health care benefit. This is in contrast to the ten-year "cliff" eligibility standard for the present Plan.

The benefit recipient will be free to select the option that best meets their needs. Recipients will fund health care costs in excess of their monthly health care benefit. The Plan will also offer a spending account feature, enabling the benefit recipient to apply their allowance toward specific medical expenses, much like a Medical Spending Account.

### B. Ohio Police And Fire Pension Fund

The Ohio Police and Fire Pension Fund (OP&F) provides postretirement health care coverage to any person who receives or is eligible to receive a monthly service, disability or survivor benefit check or is a spouse or eligible dependent child of such person. An eligible dependent child is any child under the age of 18 whether or not the child is attending school, or under the age of 22 if attending school full-time or on a 2/3 basis.

The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in *GASB Statement No. 12*. The Ohio Revised Code provides the authority allowing the Ohio Police and Fire Pension Fund's board of trustees to provide health care coverage and states that health care costs paid from the funds of OP&F shall be included in the employer's contribution rate. Health care funding and accounting is on a pay-as-you-go basis. The total police employer contribution rate is 19.5 percent of covered payroll and the total firefighter employer contribution rate is 24 percent of covered payroll, of which 7.75 percent of covered payroll was applied to the postemployment health care program during 2003. In addition, since July 1, 1992, most retirees have been required to contribute a portion of the cost of their health care coverage through a deduction from their monthly benefit payment. Beginning in 2001, all retirees and survivors have monthly health care contributions.

The City's actual contributions for 2003 that were used to fund postemployment benefits were \$417,976 for police and \$379,506 for firefighters. The OP&F's total health care expense for the year ended December 31, 2002, (the latest information available) was \$141,028,006, which was net of member contributions of \$12,623,875. The number of OP&F participants eligible to receive health care benefits as of December 31, 2002, was 13,527 for police and 10,396 for firefighters.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 16 - Other Employee Benefits**

#### A. Compensated Absences

City employees generally earn vacation and sick leave ranging from two to five weeks and 14 to 30 days per year, respectively, based on length of service. Vacation and sick leave accumulate on a monthly basis and are fully vested when earned. Accumulated vacation leave and accumulated sick days cannot exceed 50 or 120 days, respectively, at the end of any year. However, employees convert to cash, on a three-to-one basis, sick days accumulated in excess of 120 days. Twenty-five percent of unused sick leave plus any accumulated vacation leave is paid at termination, retirement or death.

In addition, employees of the City accumulate deferred compensation for a portion of overtime hours worked based upon time and a half for police and fire department employees and straight time for other employees. Employees are entitled to receive payments for their accumulated hours upon retirement or other termination from the City's payroll. Police and fire department employees can receive, on a yearly basis, payments for portions of overtime accumulated upon written request to the respective department Chief.

Fire Department personnel required to work a holiday shall be granted, at a later time, an eight or twenty-four hour off-duty period. Members hired after January 1, 1989 must take holiday time off during the year in which it is earned. Members hired before January 1, 1989 may accumulate up to fourteen 24-hour holidays which would be paid at their hourly rate at the time of retirement or termination. Members have the option of up to 144 holiday hours in lieu of time off. Payment for these hours is received in January of the following year.

#### B. Health and Life Insurance

The City provides health insurance through Medical Mutual and life insurance and accidental death and dismemberment insurance to its employees through Kansas City Life Insurance. The options to select an HMO from Kaiser Permanente and SuperMed HMO is provided to the employees and premiums are paid by the City and partly by the employee.

#### **Note 17 - Interfund Transfers and Balances**

#### A. Transfers

The general fund transfers to the major and nonmajor governmental funds and the Winterhurst Ice Rink enterprise fund were made to provide additional resources for current operations. The transfers from police and fire pension special revenue funds and permanent capital improvement fund were to cover debt payments. The transfer from the law and drug enforcement special revenue to the bureau of justice special revenue fund was made to fund the program. The transfer from the political subdivision special revenue to the general fund is for a portion of court costs to be transferred back to the general fund where court costs are originally paid.

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

**Note 17 - Interfund Transfers and Balances (Continued)** 

	Transfer From								
		Police and	Law and Drug	Political					
Transfer To	General	Fire Pension	Enforcement	Subdivision	Total				
Governmental Activities									
Major Funds									
General	\$0	\$0	\$0	\$5,000	\$5,000				
Streets and Highways	350,000	0	0	0	350,000				
Office on Aging	1,180,000	0	0	0	1,180,000				
GO Bond Retirement	0	582,700	0	0	582,700				
Nonmajor Funds									
Bureau of Justice	0	0	4,737	0	4,737				
Community Festival	5,000	0	0	0	5,000				
Total Governmental Activities	1,535,000	582,700	4,737	5,000	2,127,437				
<b>Business-Type Activities</b> Winterhurst	200,000	0	0	0	200,000				
Total	\$1,735,000	\$582,700	\$4,737	\$5,000	\$2,327,437				

#### B. Balances

Interfund receivables and payables are due to the timing of the receipt of grant monies by the major and nonmajor funds. It is also to cover the cash flow in the Winterhurst Enterprise Fund as well as those funds that owe the Hospitalization Fund for claims incurred. All interfund balances will be repaid within one year. Interfund balances at December 31, 2003, consist of the following:

	Interfu		
Interfund Payable	General	Hospitalization	Total
Governmental Activities			
Major Funds:			
General	\$0	\$334,304	\$334,304
Special Revenue Funds:			
Streets and Highways	0	17,765	17,765
Community Development Block Grant	47,632	4,845	52,477
Office on Aging	0	31,492	31,492
Lakewood Hospital	0	16,957	16,957
Enterprise Funds:			
Water	0	16,151	16,151
Sewer	0	29,877	29,877
Nonmajor Funds			
Special Revenue Funds:			
Litter Control	825	0	825
Lead Based Paint	27,885	0	27,885
Family Day Care	2,747	0	2,747
Enterprise Funds:			
Parking Facilities	0	2,422	2,422
Winterhurst Ice Rink	124,073	1,615	125,688
	\$203,162	\$455,428	\$658,590

Notes to the Basic Financial Statements For the Year Ended December, 31, 2003

# **Note 18 - Jointly Governed Organization**

#### A. West Shore Council of Governments

The West Shore Council of Governments helps foster cooperation between municipalities in areas affecting health, safety, welfare, education, economic conditions and regional development. The board is comprised of one member from each of the six participating entities. The board exercises total control over the operation of the Council including budgeting, appropriating, contracting and designating management. Budgets are adopted by the board. Each City's degree of control is limited to its representation on the board. In 2003, the City contributed \$28,600 which represented 12.41 percent of total contributions.

### **Note 19 - Subsequent Event**

On June 2, 2004, the City issued \$10,913,300 in various purpose bond anticipation notes. Of that amount \$4,035,000 was rolled over from prior year. The notes had a 1.82 percent interest rate and mature in one year.

# **Combining Statements-Nonmajor Governmental Funds**

# Fund Descriptions

# Nonmajor Special Revenue Funds

To account for the proceeds of specific revenue sources (other than amounts relating to major capital projects) that are legally restricted to expenditures for specific purposes.

Litter Control Grant Fund To account for the revenues received from Ohio Department

of Natural Resources and expenditures relative to this

program.

Community Festival Fund To account for the revenues and expenditures relating to

various community activities held during the year.

Law and Drug Enforcement Trust

Fund

To account for confiscated property and forfeited bonds. Monies are designated for specific law enforcement purposes

and activities

Bureau of Justice Grant Fund

To account for grant proceeds from the federal government

and the expenditures relative to this program.

Federal Forfeiture Fund To account for proceeds received from the profits derived

from illegal enterprises. These are the result of joint investigations between the Lakewood Police Department and Federal Agencies. The revenues in this fund may only be used per specific requirements of the federal code to support law enforcement investigations, technology, equipment and

training.

Indigent Drivers Alcohol Treatment

Fund

To account for the revenue from fines imposed by the

persons convicted of "Driving while under the influence of

alcohol (D.U.I.)"

Enforcement and Education Fund To account for the revenue from fines imposed by the Courts

which are used for programs aimed at further education in

enforcement of D.U.I. laws.

Political Subdivision Fund To account for the revenue from fines imposed by the Courts

which is distributed to the political subdivision responsible

for housing the D.U.I. offender to offset related costs.

Computer Research and Maintenance

Fund

To account for the revenue from fines imposed by the Courts which is used to provide for computerized research services

and maintenance of the Court's computer system.

Court Special Projects Fund To account for the revenue from fines imposed by the Courts which is used for payment of special project costs of the Lakewood Municipal Court. Court Probation Services Fund To account for the revenue from fines imposed by the Courts which is used for the efficient operations of the Probation Department of the Lakewood Municipal Court. **Emergency Shelter Grant Fund** To account for grants issued to the City of the United States Department of Housing and Urban Development (HUD) to fund the renovation, rehabilitation or conversion of buildings for use as emergency shelters for the homeless. To account for the revenues received to help first-time homebuyer with low and moderate income to purchase a **HOME Investment Program Fund** new home. To account for grant funds to families with low to moderate Lead-Based Paint Hazard Control income and who have children under the age of six who are at risk for lead paint poisoning. Fund To account for the revenue received from the Governor's Children's Trust Grant Fund Office of Criminal Justice Services which are used to implement a comprehensive community awareness and prevention program for Lakewood's youth. To account for the revenues and expenditures to maintain the Little Links Fund City's miniature golf course. To account for grant proceeds from the County used to Cuyahoga County Violence Prevention provide case management services to children who witness Fund violence. To account for grant proceeds from the State used to decrease the number of juveniles entering the court system. Juvenile Accountability Incentive **Block Grant Fund** To account for grant proceeds from the State used to expand the community safety outreach program. Byrne Memorial Grant Fund To account for camp registrations and donations used to fund Help-to-Others Fund a youth program that promotes volunteerism. To account for grant proceeds received from the State of Ohio USDA to provide reimbursements to home daycare Child and Adult Day Care Program providers for food and snacks served to eligible children in Fund their care.

# Non Major Capital Projects Funds

Capital projects funds are established to account for financial resources to be used for the construction or acquisition of major capital facilities (other than those financed by proprietary funds).

Lakehouse Breakwall Fund To account for the construction of a permanent breakwall

to protect the property of the citizens of the City.

Land Acquisition Fund To account for the acquisition of properties purchased by

> the City to be developed for recreation, economic or other purposes as deemed appropriate by City Council and the

Mayor.

To account for the purpose of accumulating resources for City Park Improvement Fund the acquisition, construction, or improvement of the City

Park.

City of Lakewood, Ohio Combining Balance Sheet Nonmajor Governmental Funds December 31, 2003

	Nonmajor Special Revenue Funds		Nonmajor Capital Projects Funds		Total Nonmajor Governmental Funds	
Assets Equity in Pooled Cash and Cash Equivalents Accounts Receivable Intergovernmental Receivable	\$ 852,804 10,646 30,431	\$	159,520 0 0	\$	1,012,324 10,646 30,431	
Total Assets	\$ 893,881	\$	159,520	\$	1,053,401	
Liabilities and Fund Balance Liabilities Accounts Payable Accrued Wages and Benefits Intergovernmental Payable Interfund Payable Total Liabilities	\$ 21,956 2,986 438 31,457 56,837	\$	0 0 0 0	\$	21,956 2,986 438 31,457 56,837	
Fund Balances Reserved for Encumbrances Undesignated, Reported In: Special Revenue Funds Capital Projects Funds	20,962 816,082 0		0 0 159,520		20,962 816,082 159,520	
Total Fund Balances	 837,044		159,520		996,564	
Total Liabilities and Fund Balances	\$ 893,881	\$	159,520	\$	1,053,401	

City of Lakewood, Ohio

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Nonmajor Governmental Funds For the Year Ended December 31, 2003

	Nonmajor Special Revenue Funds			Nonmajor Capital Projects Funds		al Nonmajor vernmental Funds
Revenues Charges for Services Fines and Forfeitures Intergovernmental Special Assessments Miscellaneous	\$	21,733 398,593 555,294 0 31,884	\$	0 0 0 44,604 0	\$	21,733 398,593 555,294 44,604 31,884
Total Revenues		1,007,504		44,604		1,052,108
Expenditures Current:						
General Government Security of Persons and Property: Police		144,004 149,723		0		144,004 149,723
Community Environment  Debt Service:  Principal Retirement		536,345		40,000		536,345 40,000
Interest and Fiscal Charges  Total Expenditures		830,072		2,100 42,100		2,100 872,172
Excess of Revenues Over Expenditures		177,432		2,504		179,936
Other Financing Sources (Uses) Transfers In Transfers Out		9,737 (9,737)		0 0		9,737 (9,737)
Total Other Financing Sources (Uses)		0		0		0
Net Change in Fund Balances		177,432		2,504		179,936
Fund Balances Beginning of Year		659,612		157,016		816,628
Fund Balances End of Year	\$	837,044	\$	159,520	\$	996,564

Combining Balance Sheet Nonmajor Special Revenue Funds December 31, 2003

Assets	er Control ant Fund	· · · · · · · · · · · · · · · · · · ·			Drug Enforcement rust Fund	Bureau of Justice Grant Fund		
Equity in Pooled Cash and Cash Equivalents Accounts Receivable Intergovernmental Receivable	\$ 0 0 7,431	\$	6,641 0 0	\$	268,074 838 0	\$	36,454 0 0	
Total Assets	\$ 7,431	\$	6,641	\$	268,912	\$	36,454	
Liabilities and Fund Balance Liabilities Accounts Payable Accrued Wages and Benefits Intergovernmental Payable Interfund Payable	\$ 0 636 86 825	\$	0 0 0 0	\$	6,233 0 0 0	\$	0 0 0 0	
Total Liabilities	1,547		0	-	6,233		0	
Fund Balances Reserved for Encumbrances Unreserved, Undesignated(Deficit)  Total Fund Balances (Deficit)	 0 5,884 5,884	_	0 6,641 6,641		7,392 255,287 262,679		13,570 22,884 36,454	
Total Liabilities and Fund Balances	\$ 7,431	\$	6,641	\$	268,912	\$	36,454	

	ederal eiture Fund	gent Drivers Alcohol tment Fund	rcement and cation Fund	olitical vision Fund	uter Research ntenance Fund	ırt Special jects Fund
\$	35,597 0 0	\$ 122,751 628 0	\$ 170,515 587 0	\$ 1,338 655 0	\$ 65,109 1,873 0	\$ 17,590 3,350 0
\$	35,597	\$ 123,379	\$ 171,102	\$ 1,993	\$ 66,982	\$ 20,940
\$	4,071 0 0 0 0 4,071	\$ 0 0 0 0	\$ 5,640 0 0 0 0 5,640	\$ 0 0 0 0	\$ 6,012 0 0 0 0	\$ 0 1,276 191 0
	0	0	0	0	0	0
	31,526	 123,379	 165,462	1,993	60,970	 19,473
,	31,526	 123,379	 165,462	 1,993	 60,970	 19,473
\$	35,597	\$ 123,379	\$ 171,102	\$ 1,993	\$ 66,982	\$ 20,940

continued

City of Lakewood, Ohio Combining Balance Sheet Nonmajor Special Revenue Funds(continued) December 31, 2003

<b>Assets</b> Equity in Pooled Cash and Cash	Court Probation Services Fund		Emergency Shelter Grant Fund		HOME Investment Program Fund		Lead-Based Paint Hazard Control Fund		Children's Trust Grant Fund	
Equivalents	\$	48,636	\$	2,486	\$	67,500	\$	0	\$	324
Accounts Receivable		2,715		0		0		0		0
Intergovernmental Receivable		0		0		0		23,000		0
Total Assets	\$	51,351	\$	2,486	\$	67,500	\$	23,000	\$	324
Liabilities and Fund Balance Liabilities										
Accounts Payable	\$	0	\$	0	\$	0	\$	0	\$	0
Accrued Wages and Benefits		0		0		0		0		0
Intergovernmental Payable		0		0		0		0		0
Interfund Payable		0		0		0		27,885		0
Total Liabilities		0		0		0		27,885		0
Fund Balances										
Reserved for Encumbrances		0		0		0		0		0
Unreserved, Undesignated(Deficit)		51,351		2,486		67,500		(4,885)		324
Total Fund Balances (Deficit)		51,351		2,486		67,500		(4,885)		324
Total Liabilities and Fund Balances	\$	51,351	\$	2,486	\$	67,500	\$	23,000	\$	324

Juvenile Accountability Little Links Incentive Block Fund Grant Fund		Byrne Memorial Grant Fund		Help-to-Others Fund		nd Adult Day ogram Fund	Total Nonmajor Special Revenue Funds		
\$ 6,096 0 0	\$	340 0 0	\$	1,908 0 0	\$	1,445 0 0	\$ 0 0 0	\$	852,804 10,646 30,431
\$ 6,096	\$	340	\$	1,908	\$	1,445	\$ 0	\$	893,881
\$ 0 0 0 0	\$	0 0 0 0	\$	0 0 0 0	\$	0 0 0 0	\$ 0 1,074 161 2,747 3,982	\$	21,956 2,986 438 31,457 56,837
0 6,096		0 340		0 1,908		0 1,445	 0 (3,982)		20,962 816,082
 6,096		340		1,908		1,445	 (3,982)		837,044
\$ 6,096	\$	340	\$	1,908	\$	1,445	\$ 0	\$	893,881

Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Special Revenue Funds
For the Year Ended December 31, 2003

_	Litter Control Grant Fund			munity val Fund	Law and Drug Enforcemen Trust Fund		Bureau of Justice Grant Fund	
Revenues	<b>.</b>	0	_	0	<b>.</b>	0	_	0
Charges for Services Fines and Forfeitures	\$	0	\$	0	\$	140.466	\$	0
		0 57,430		0 0		148,466 0		0 17.470
Intergovernmental Miscellaneous		300		3,000		6,605		17,478 0
Miscellatieous		300	1	3,000		0,003		
Total Revenues		57,730		3,000		155,071		17,478
Expenditures								
Current:								
General Government		0		8,259		0		0
Security of Persons and Property:								
Police		0		0		94,285		43,734
Community Environment		67,057		0		0		0
Total Expenditures		67,057		8,259		94,285		43,734
Excess of Revenues Over								
(Under) Expenditures		(9,327)		(5,259)		60,786		(26,256)
Other Financing Sources (Uses)								
Transfers In		0		5,000		0		4,737
Transfers Out		0		0		(4,737)		0
Total Other Financing Sources (Uses)		0		5,000		(4,737)		4,737
Net Change in Fund Balances		(9,327)		(259)		56,049		(21,519)
Fund Balances (Deficit) Beginning of Year		15,211		6,900		206,630		57,973
Fund Balances (Deficit) End of Year	\$	5,884	\$	6,641	\$	262,679	\$	36,454

Indigent Drivers Federal Alcohol Forfeiture Fund Treatment Fund		Enforcement and Education Fund		Political Subdivision Fund		Computer Research and Maintenance Fund		Court Special Projects Fund		
\$ 0 8,082 0 0	\$	0 15,020 0 0	\$	0 126,178 0 0	\$	0 5,067 0 0	\$	0 23,878 0 0	\$	0 37,454 0 0
8,082		15,020		126,178		5,067		23,878		37,454
0		30,750		0		0		70,445		33,399
 4,071 0		0 0		7,632 0		0 0		0 0		0 0
 4,071		30,750		7,632		0		70,445		33,399
4,011		(15,730)		118,546		5,067		(46,567)		4,055
0 0		0 0		0		0 (5,000)		0 0		0
 0		0		0		(5,000)		0		0
4,011		(15,730)		118,546		67		(46,567)		4,055
27,515		139,109		46,916		1,926		107,537		15,418
\$ 31,526	\$	123,379	\$	165,462	\$	1,993	\$	60,970	\$	19,473

continued

Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Special Revenue Funds (continued) For the Year Ended December 31, 2003

Revenues	Court Probation Services Fund	Emergency Shelter Grant Fund	HOME Investment Program Fund	Lead-Based Paint Hazard Control Fund	Children's Trust Grant Fund	
Charges for Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
Fines and Forfeitures	34,448	φ 0 0	ъ О О	ъ О О	0	
Intergovernmental	0	90,254	275,000	87,243	0	
Miscellaneous	0	0	0	0	0	
r nocenarieous						
Total Revenues	34,448	90,254	275,000	87,243	0	
Expenditures						
Current:						
General Government	1,151	0	0	0	0	
Security of Persons and Property:						
Police	0	0	0	0	0	
Community Environment	0	78,522	220,000	92,128	0	
Total Expenditures	1,151	78,522	220,000	92,128	0	
Excess of Revenues Over						
(Under) Expenditures	33,297	11,732	55,000	(4,885)	0	
Other Financing Sources (Uses)						
Transfers In	0	0	0	0	0	
Transfers Out	0	0	0	0	0	
Total Other Financing Sources (Uses)	0	0	0	0	0	
Net Change in Fund Balances	33,297	11,732	55,000	(4,885)	0	
Fund Balances (Deficit) Beginning of Year	18,054	(9,246)	12,500	0	324	
Fund Balances (Deficit) End of Year	\$ 51,351	\$ 2,486	\$ 67,500	\$ (4,885)	\$ 324	

tle Links Fund	Cuyahoga County Violence Prevention Fund		Juvenile Accountability Incentive Block Grant Fund		Byrne Memorial Grant Fund		Help-to-Others Fund		nd Adult Day ogram Fund	Total Nonmajor Special Revenue Funds	
\$ 15,871	\$	0	\$	0	\$	0	\$	5,862	\$ 0	\$	21,733
0		0		0		0		0	0		398,593
0		0		14,494		1,908		0	11,487		555,294
 292		0		0		0		21,687	 0		31,884
16,163		0		14,494		1,908		27,549	11,487		1,007,504
 0 0 15,149		0 1 0		0 0 20,471		0 0 0		0 0 27,549	0 0 15,469		144,004 149,723 536,345
 15,149		1		20,471		0		27,549	 15,469		830,072
 1,014		(1)		(5,977)		1,908		0	 (3,982)		177,432
0		0		0		0		0	0		9,737
0		0		0		0		0	0		(9,737)
 0		0		0		0		0	0		0
1,014		(1)		(5,977)		1,908		0	(3,982)		177,432
5,082		1		6,317		0		1,445	0		659,612
\$ 6,096	\$	0	\$	340	\$	1,908	\$	1,445	\$ (3,982)	\$	837,044

City of Lakewood, Ohio Combining Balance Sheet Nonmajor Capital Projects Funds December 31, 2003

Assets	Lakehouse Breakwall Fund			Acquisition Fund	Impro	Park vement und	Total Nonmajor Capital Projects Funds		
Equity in Pooled Cash and Cash Equivalents	\$	9,510	\$	150,000	\$	10	\$	159,520	
Total Assets	\$	9,510	\$	150,000	\$	10	\$	159,520	
Liabilities and Fund Balance Liabilities									
Total Liabilities	\$	0	\$	0	\$	0	\$	0	
<b>Fund Balances</b> Reserved for Encumbrances Unreserved, Undesignated		9,510		150,000		10		0 159,520	
Total Fund Balances	9,510			150,000		10		159,520	
Total Liabilities and Fund Balances	\$	9,510	\$	150,000	\$	10	\$	159,520	

# City of Lakewood, Ohio Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Capital Projects Funds For the Year Ended December 31, 2003

	kehouse kwall Fund	Land	Acquisition Fund	Impro	Park vement ind	Total Nonmajor Capital Projects Funds		
Revenues Special Assessments	\$ 44,604	\$	0_	\$	0_	\$	44,604	
Total Revenues	44,604		0		0		44,604	
Expenditures Debt Service:								
Principal Retirement Interest and Fiscal Charges	 40,000 2,100		0 0		0 0		40,000 2,100	
Total Expenditures	 42,100		0		0		42,100	
Change in Fund Balances	2,504		0		0		2,504	
Fund Balances Beginning of Year	 7,006		150,000		10		157,016	
Fund Balances End of Year	\$ 9,510	\$	150,000	\$	10	\$	159,520	

## **Combining Statements-Nonmajor Proprietary Funds**

### Fund Descriptions

### Nonmajor Enterprise Funds

Enterprise Funds are established to account for operations that are financed and operated by user charges for goods or services provided primarily to the general public.

Parking Facilities Fund

To account for the off-street parking services provided by

the City.

Winterhurst Ice Rink Fund

To account for the revenues and costs of operating the

Municipal ice rink facility.

Congregate Living Facility Fund To account for residential accommodations for senior

citizens provided by the City.

#### Internal Service Funds

Internal Service Funds are established to account for the financing of significant goods or services provided by one department or agency to other departments or agencies of the City, or other governments on a cost reimbursement basis.

Hospitalization Fund To account for the premiums charged to City funds and the

payments incurred for hospitalization insurance provided

as an employee benefit.

Workers' Compensation Fund

To account for workers' compensation costs incurred under

the State's retrospectively rated workers' compensation

program.

General Liability Insurance Fund To account for the funds reserved to finance potential

losses on property and liability cases.

**City of Lakewood, Ohio** *Combining Statement of Fund Net Assets* Nonmajor Enterprise Funds December 31, 2003

				C	Congregate	Tot	al Nonmajor
	Parking		Winterhurst		ving Facility		nterprise
	Facilities Fu	und	Ice Rink Fund		Fund		Funds
Assets							
Current Assets:							
Equity in Pooled Cash and Cash							
Equivalents	\$ 84,3	379	\$0	) \$	2,617	\$	86,996
Accounts Receivable		0	41,551	l	0		41,551
Materials and Supplies Inventory		722	39,086	_	0		91,808
Total Current Assets	137,	101	80,637	<u> </u>	2,617		220,355
NonCurrent Assets:							
Deferred Bond Issuance Costs		0	12,407	7	0		12,407
Nondepreciable Capital Assets	77,	130	10	)	10		77,150
Depreciable Capital Assets, Net	173,	039	1,625,840	)	43,711		1,842,590
Total Noncurrent Assets	250,	169	1,638,257	7	43,721		1,932,147
Total Assets	387,2	270	1,718,894	1	46,338		2,152,502
1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -							
Liabilities Current Liabilities:							
Accounts Payable	E1 /	635	19,494	1	5,223		76,352
Accounts Payable Accrued Wages and Benefits	-	820	16,310		5,225 0		22,130
Intergovernmental Payable	,	098	19,724		0		26,822
Interfund Payable	-	422	125,688		0		128,110
Accrued Interest Payable	۷,	0	5,255		0		5,255
Compensated Absences Payable		649	30,212		0		30,861
Bonds Payable		0	23,200		0		23,200
Total Current Liabilities	67.0	624	239,883	_	5,223		312,730
	,		,		,		,
Long Term Liabilities:							
Compensated Absences Payable	6,8	891	6,335		0		13,226
Bonds Payable		0	1,242,200		0		1,242,200
Total Long-Term Liabilities	6,8	891	1,248,535	<u> </u>	0		1,255,426
Total Liabilities	74,	515	1,488,418	<u> </u>	5,223		1,568,156
Net Assets							
Invested in Capital Assets, Net of Related Debt	250,		348,043		43,721		641,933
Unrestricted (Deficit)	62,	586	(117,567	7)	(2,606)		(57,587)
Total Net Assets	\$ 312,	755	\$ 230,476	5 \$	41,115	\$	584,346

# City of Lakewood, Ohio Combining Statement of Revenues, Expenses and Changes in Fund Net Assets Nonmajor Enterprise Funds For the Year Ended December 31, 2003

	Parking Facilities Fund			interhurst Rink Fund	Livir	ngregate ng Facility Fund	Total Nonmajor Enterprise Funds		
Operating Revenues Charges for Services	\$ 278,749			\$ 703,880		8,681	\$	991,310	
Miscellaneous	Ψ	1,805	Ψ	135	\$	0,001	Ψ	1,940	
Total Operating Revenues	280,554			704,015		8,681		993,250	
Operating Expenses									
Personal Services		163,724		463,070		0		626,794	
Contractual Services		119,754		159,738		5,439		284,931	
Materials and Supplies		425		73,316		714		74,455	
Utilities		0		270,854		2,397		273,251	
Depreciation		24,498		47,844		796		73,138	
Total Operating Expenses		308,401		1,014,822		9,346		1,332,569	
Operating Loss		(27,847)		(310,807)		(665)		(339,319)	
Nonoperating Expenses						_			
Interest and Fiscal Charges		0		(65,428)		0		(65,428)	
Total Nonoperating Expenses		0		(65,428)		0		(65,428)	
Net Loss Before Transfers		(27,847)		(376,235)		(665)		(404,747)	
Transfers In		0		200,000		0		200,000	
Change in Net Assets	(27,847)			(176,235)	(665			(204,747)	
Net Assets Beginning of Year	340,602			406,711		41,780	789,093		
Net Assets at End of Year	\$ 312,755			230,476	\$	41,115	\$	584,346	

City of Lakewood, Ohio
Combining Statement of Cash Flows NonMajor Enterprise Funds For the Year Ended December 31, 2003

		Ві				
		Parking Facilities	 interhurst Ice Rink		ngregate ng Facility	Total
Increase (Decrease) in Cash and Cash Equivalents			 			
Cash Flows from Operating Activities						
Cash Received from Customers Cash Received from Other Operating	\$	278,749	\$ 703,212	\$	8,700	\$ 990,661
Sources Cash Payments to Suppliers for Goods		2,258	3,512		0	5,770
and Services Cash Payments for Employee Services		(106,923)	(516,702)		(9,787)	(633,412)
and Benefits		(172,127)	 (442,049)		0	 (614,176)
Net Cash Provided by (Used for) Operating Activities		1,957	 (252,027)		(1,087)	 (251,157)
Cash Flows from Noncapital Financing Activities						
Transfer In		0	200,000		0	200,000
Advances In		0	124,073		0	 124,073
Net Cash Provided by Non- capital Financing Activities		0	324,073		0	324,073
Cash Flows from Capital and Related Financing Activities						
Acquisition of Capital Assets		(6,351)	(19,869)		0	(26,220)
Principal paid on Bonds		0	(23,200)		0	(23,200)
Interest and Fiscal Charges Paid on Bonds		0	(64,036)		0	 (64,036)
Net Cash Used for Capital and Related		(5.55.)	(10= 10=)			(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Financing Activities		(6,351)	 (107,105)		0	 (113,456)
Net Decrease in Cash and Cash Equivalents	,	(4,394)	(35,059)		(1,087)	(40,540)
Cash and Cash Equivalents Beginning of Year		88,773	35,059	3,704		127,536
Cash and Cash Equivalents End of Year	\$	84,379	\$ 0	\$ 2,617		\$ 86,996

(continued)

City of Lakewood, Ohio
Combining Statement of Cash Flows Nonmajor Enterprise Funds (continued) For the Year Ended December 31, 2003

		Ві					
		Parking Facilities		interhurst Ice Rink		ngregate Living	Total
Reconciliation of Operating Loss to Net Cash Provided by (Used for) Operating Activities							
Operating Loss	\$	(27,847)	\$	(310,807)	\$	(665)	\$ (339,319)
Adjustments:							
Depreciation		24,498		47,844		796	73,138
(Increase) Decrease in Assets:				2 526		0	2 526
Accounts Receivable Accrued Interest		0 454		2,536	0		2,536 646
Materials and Supplies Inventory		45 <del>4</del> 9,637	173 (2,366)		19 0		7,271
Increase (Decrease) in Liabilities:							
Accounts Payable		3,618		(10,428)		195	(6,615)
Accounts Fayable Accrued Wages		(2,360)		(2,936)		0	(5,296)
Compensated Absences		(230)		6,270		0	6,040
Interfund Payable		425		(2,037)		0	(1,612)
Intergovernmental Payable		(6,238)		19,724		(1,432)	12,054
Net Cash Provided by (Used for) Operating Activities	\$	1,957	\$	(252,027)	\$	(1,087)	\$ (251,157)

# **City of Lakewood, Ohio** *Combining Statement of Fund Net Assets* Internal Service Funds December 31, 2003

<b>Assets</b> Equity in Pooled Cash and Cash	Hospitalization		Workers ' Compensation		General Liability Insurance		Inte	Total ernal Service Funds
Equivalents	\$	708,187	\$	1,875,392	\$	130,163	\$	2,713,742
Accrued Interest Receivable		0		0		637		637
Interfund Receivable		455,428		0		0		455,428
Total Assets	1,163,615		1,875,392		130,800			3,169,807
Liabilities								
Accounts Payable		81,482		0		12,077		93,559
Intergovernmental Payable		0		307,387		0		307,387
Claims Payable		455,428		1,512,360		23,000		1,990,788
Total Liabilities		536,910		1,819,747		35,077		2,391,734
Net Assets								
Unrestricted		626,705		55,645		95,723		778,073
Total Net Assets	\$	626,705	\$	55,645	\$	95,723	\$	778,073

# City of Lakewood, Ohio Statement of Revenues, Expenses and Changes in Fund Net Assets Internal Service Funds For the Year Ended December 31, 2003

	Hospitalization	Workers ' Compensation	General Liability Insurance	Total Internal Service Funds
<b>Operating Revenues</b> Charges for Services	\$ 4,035,842	\$ 244,470	\$ 0	\$ 4,280,312
Miscellaneous	145,216	19,864	0	165,080
Total Operating Revenues	4,181,058	264,334	0	4,445,392
Operating Expenses				
Contractual Services	32,493	26,500	10,144	69,137
Workers Comp Premium	0	306,665	0	306,665
Claims	3,511,186	40,596	191	3,551,973
Total Operating Expenses	3,543,679	373,761	10,335	3,927,775
Operating Income (Loss)	637,379	(109,427)	(10,335)	517,617
Nonoperating Revenue				
Interest	0	0	3,331	3,331
Total Nonoperating Revenue	0	0	3,331	3,331
Change in Net Assets	637,379	(109,427)	(7,004)	520,948
Net Assets Beginning of Year, Restated	(10,674)	165,072	102,727	257,125
Net Assets at End of Year	\$ 626,705	\$ 55,645	\$ 95,723	\$ 778,073

City of Lakewood, Ohio Combining Statement of Cash Flows Internal Service Funds For the Year Ended December 31, 2003

Increase (Decrease) in Cash and Cash Equivalents	<u>Ho</u>	ospitalization		Workers' mpensation	ral Liability surance	 Total
Cash Flows from Operating Activities						
Cash Received from Transactions with Other Funds Cash Received from Other Operating	\$	4,133,419	\$	244,470	\$0	\$ 4,377,889
Sources Cash Payments to Suppliers for Goods		145,514		30,356	0	175,870
and Services		(32,943)		(26,500)	0	(59,443)
Cash Payments for Claims		(3,596,100)		(206,826)	(191)	(3,803,117)
Cash Payments for Workers Compensation Premium		0		(216,609)	 0	 (216,609)
Net Cash Provided by (Used for)						
Operating Activities		649,890		(175,109)	 (191)	 474,590
Cash Flows from Investing Activities Interest		0		0	3,344	3,344
					<u> </u>	 · ·
Net Cash Provided by Investing Activities		0_	-	0	 3,344	 3,344
Net Increase (Decrease )in Cash and Cash Equivalents	5	649,890		(175,109)	3,153	477,934
Cash and Cash Equivalents Beginning of Year		58,297		2,050,501	127,010	 2,235,808
Cash and Cash Equivalents End of Year	\$	708,187	\$	1,875,392	\$ 130,163	\$ 2,713,742

(continued)

City of Lakewood, Ohio Combining Statement of Cash Flows Internal Service Funds (continued) For the Year Ended December 31, 2003

Reconciliation of Operating Income (Loss) to Net Cash Used for Operating Activities	Hos	pitalization_	-	Workers ' mpensation	eral Liability nsurance	Total
Operating Income (Loss)	\$	637,379	\$	(109,427)	\$ (10,335)	\$ 517,617
Adjustments: (Increase) Decrease in Assets: Accrued Interest Interfund Receivable		298 97,577		10,492 0	0 0	10,790 97,577
Increase (Decrease) in Liabilities: Accounts Payable Intergovernmental Payable Claims Payable		12,213 0 (97,577)		(217,331) 307,387 (166,230)	10,144 0 0	(194,974) 307,387 (263,807)
Net Cash Provided by (Used for ) Operating Activities	\$	649,890	\$	(175,109)	\$ (191)	\$ 474,590

## CITY OF LAKEWOOD, OHIO

### Agency Funds

Agency Funds are established to account for assets received and held by the City acting in the capacity of an agent or custodian.

Municipal Court Fund To account for assets received and disbursed by the Municipal

Court as agent or custodian relative to civil or criminal court

matters.

Deposits To hold in trust those funds held by the City and received from

a contractor, developer, or individual to insure compliance with

the ordinances of the City of Lakewood.

City of Lakewood, Ohio Combining Statement of Assets and Liabilities All Agency Funds December 31, 2003

	I	Municipal Court		Deposits	Total		
Assets							
Equity in Pooled Cash and Cash							
Equivalents	\$	0	\$	1,012,395	\$	1,012,395	
Cash and Investments in							
Segregated Accounts		205,667		0		205,667	
Total Assets	\$	205,667	\$	1,012,395	\$	1,218,062	
Liabilities							
Undistributed Monies	\$	205,667	\$	0	\$	205,667	
Deposits Held and Due to Others	7	0	Ψ.	1,012,395	7	1,012,395	
•						,	
Total Liabilities	<u>\$</u>	205,667	\$	1,012,395	\$	1,218,062	

# **City of Lakewood, Ohio** *Combining Statement of Changes in Assets and Liabilities* All Agency Funds For the Year Ended December 31, 2003

Municipal Court		Balance 12/31/02		Additions	F	Reductions		Balance 12/31/03
Assets		176 706	_	2 704 261	_	2 675 200		205.667
Cash and Cash Equivalents in Segregated Accounts	<u> </u>	176,796	\$	2,704,261	\$	2,675,390	\$	205,667
Liabilities								
Undistributed Monies	\$	176,796	\$	2,704,261	\$	2,675,390	\$	205,667
Deposits Assets								
Equity in Pooled Cash and Cash Equivalents	\$	1,336,189	\$	261,353	\$	585,147	\$	1,012,395
<b>Liabilities</b> Deposits Held and Due to Others	\$	1,336,189	\$	261,353	\$	585,147	\$	1,012,395
Totals - All Agency Funds Assets								
Equity in Pooled Cash and Cash Equivalents Cash and Cash Equivalents in Segregated Accounts	\$	1,336,189 176,796	\$	261,353 2,704,261	\$	585,147 2,675,390	\$	1,012,395 205,667
Total Assets	\$	1,512,985	\$	2,965,614	\$	3,260,537	\$	1,218,062
Liabilities								
Undistributed Monies	\$	176,796	\$	2,704,261	\$	2,675,390	\$	205,667
Deposits Held and Due to Others  Total Liabilities	\$	1,336,189 1,512,985	\$	261,353 2,965,614	\$	585,147 3,260,537	\$	1,012,395 1,218,062
		_,,		_,::3,02.		-,-: 3,00:		_,3,002



Individual Fund Schedules of Revenues, Expenditures/Expenses and Changes in Fund Balances/Equity – Budget (Non-GAAP Basis) and Actual

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund For the Year Ended December 31, 2003

	Budgete	ed Amounts		Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
Revenues	ф ( 127 227	¢ (147.227	¢ (157.511	¢ 10.104	
Property and Other Local Taxes	\$ 6,137,327	\$ 6,147,327	\$ 6,157,511	\$ 10,184	
Municipal Income Taxes Charges for Services	16,700,000 1,141,321	16,700,000 1,141,321	16,585,743 1,248,265	(114,257) 106,944	
Licenses, Permits and Fees	607,920	607,920	631,958	24,038	
Fines and Forfeitures	1,046,500	1,046,500	1,184,041	137,541	
Intergovernmental	6,255,417	6,412,324	6,115,867	(296,457)	
Interest	430,000	430,000	342,275	(87,725)	
Miscellaneous	40,700	40,700	184,864	144,164	
Miscellarieous	40,700	40,700	104,004	144,104	
Total Revenues	\$ 32,359,185	\$ 32,526,092	\$ 32,450,524	\$ (75,568)	
Expenditures					
Current:					
General Government:					
Council					
Salaries	\$ 133,416	\$ 133,416	\$ 131,401	\$ 2,015	
Fringe Benefits	86,129	85,347	77,256	8,091	
Travel and Transportation	9,850	5,700	3,488	2,212	
Professional Services	35,050	45,650	29,543	16,107	
Communications	3,425	3,125	2,646	479	
Materials and Supplies	2,795	2,770	2,179	591	
Capital Outlay	5,000	6,800	6,601	199	
Other	7,540	9,615	8,110	1,505	
Total Council	283,205	292,423	261,224	31,199	
Municipal Court					
Salaries	870,143	870,143	817,668	52,475	
Fringe Benefits	317,382	312,262	275,517	36,745	
Travel and Transportation	6,500	5,990	5,933	57	
Professional Services	39,800	39,800	38,144	1,656	
Communications	50,000	50,010	49,788	222	
Materials and Supplies	25,600	28,000	26,799	1,201	
Other	12,850	10,950	8,694	2,256	
Total Municipal Court	1,322,275	1,317,155	1,222,543	94,612	
Civil Service					
Salaries	61,400	61,400	55,549	5,851	
Fringe Benefits	16,951	16,598	15,212	1,386	
Professional Services	158,835	158,835	20,321	138,514	
Communications	1,200	1,200	648	552	
Materials and Supplies	1,700	1,700	259	1,441	
Other	1,600	1,600	729	871	
Total Civil Service	\$ 241,686	\$ 241,333	\$ 92,718	\$ 148,615	

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

	Budgeted Amounts			nts		 ance with
	(	Original		Final	Actual	ositive egative)
Mayor's Office						
Salaries	\$	175,888	\$	175,693	\$ 175,247	\$ 446
Fringe Benefits		52,874		51,848	48,154	3,694
Travel and Transportation		50		0	0	0
Professional Services		8,300		7,145	6,804	341
Communications		4,400		3,900	3,241	659
Materials and Supplies		1,400		3,000	2,538	462
Other		1,300		1,600	1,425	 175
Total Mayor's Office		244,212		243,186	237,409	 5,777
Human Resources						
Salaries		209,506		209,506	198,860	10,646
Fringe Benefits		66,468		65,243	59,178	6,065
Travel and Transportation		234		354	308	46
Professional Services		34,170		34,050	23,609	10,441
Communications		3,476		3,476	2,804	672
Materials and Supplies		5,890		5,890	3,350	2,540
Other		33,162		33,162	12,127	21,035
Total Human Resources		352,906		351,681	 300,236	51,445
Total Human Resources		332,300		331,001	 300,230	 31,773
Community Relations						
Salaries		99,529		99,529	95,442	4,087
Fringe Benefits		24,719		24,136	22,225	1,911
Professional Services		15,344		14,044	5,558	8,486
Communications		16,800		16,800	7,673	9,127
Contractual Services		10,000		10,000	4,500	5,500
Materials and Supplies		3,250		4,300	2,714	1,586
Other		50,650		49,600	18,331	 31,269
Total Community Relations		220,292		218,409	 156,443	61,966
Public Works Administration						
Salaries		156,239		156,239	154,448	1,791
Fringe Benefits		57,423		56,510	52,088	4,422
Travel and Transportation		100		100	25	75
Professional Services		160		160	69	91
Communications		3,800		3,800	2,662	1,138
Materials and Supplies		3,930		3,670	1,417	2,253
Other		4,100		4,360	1,899	2,233 2,461
Total Public Works Administration	\$	225,752	\$	224,839	\$ 212,608	\$ 12,231

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

		Budgeted Amounts						riance with
		Original		Final		Actual		Positive Negative)
Buildings and Facilities	-	Original		I IIIai		Actual		vegative)
Salaries	\$	360,849	\$	360,849	\$	342,959	\$	17,890
Fringe Benefits	7	71,119	7	68,954	7	63,237	7	5,717
Professional Services		675		675		42		633
Communications		9,075		9,075		8,838		237
Contractual Services		14,700		14,700		4,388		10,312
Materials and Supplies		26,600		26,600		12,273		14,327
Other		213,433		213,433		223,431		(9,998)
Total Buildings and Facilities		696,451		694,286		655,168		39,118
Fleet Management								
Salaries		596,652		596,652		589,917		6,735
Fringe Benefits		210,144		206,614		191,862		14,752
Professional Services		2,150		2,150		725		1,425
Communications		4,600		4,600		4,066		534
				•		•		263
Contractual Services		3,000		3,650		3,387		
Materials and Supplies Other		31,514		31,514		23,688		7,826
Other		37,528		36,878		41,832		(4,954)
Total Fleet Management		885,588		882,058		855,477		26,581
Engineering								
Salaries		315,903		315,903		248,173		67,730
Fringe Benefits		107,093		105,259		88,858		16,401
Travel and Transportation		200		200		, 64		136
Professional Services		16,500		15,700		9,360		6,340
Communications		5,500		6,290		4,521		1,769
Contractual Services		8,100		8,100		, 0		8,100
Materials and Supplies		8,100		8,100		3,659		4,441
Other		10,650		10,650		11,978		(1,328)
Total Engineering		472,046		470,202		366,613		103,589
Finance								
Salaries		562,905		554,146		508,062		46,084
Fringe Benefits		193,198		189,888		157,314		32,574
Travel and Transportation		50		915		878		37
Professional Services		139,500		91,310		76,509		14,801
Communications		15,100		15,100		17,000		(1,900)
Materials and Supplies		8,060		8,080		7,445		635
Capital Outlay		0		1,314		909		405
Other		605,200		675,191		656,533		18,658
Total Finance	\$	1,524,013	\$	1,535,944	\$	1,424,650	\$	111,294

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

	 Budgeted	Amo	unts		Variance with Final Budget	
	 Original		Final	Actual		Positive Negative)
Information Systems Salaries Fringe Benefits Travel and Transportation Professional Services Communications Materials and Supplies Other	\$ 271,093 84,445 25 8,400 5,460 3,650 261,400	\$	271,093 82,861 205 5,720 8,040 3,770 257,020	\$ 265,190 76,283 79 5,933 3,937 1,916 193,611	\$	5,903 6,578 126 (213) 4,103 1,854 63,409
Total Information Systems	 634,473		628,709	 546,949		81,760
General Administration Professional Services Communications Contractual Services Materials and Supplies Other  Total General Administration  Law Salaries Fringe Benefits Travel and Transportation Professional Services Communications Contractual Services Materials and Supplies Other	 100,000 9,000 20,000 17,477 680,623 827,100 358,290 100,305 150 80,000 5,500 250 11,750 3,675		216,000 9,000 20,000 17,477 656,623 919,100 358,290 98,205 150 148,014 5,500 0 10,500 3,425	 212,381 (10,077) 20,000 3,381 599,567 825,252 344,424 90,792 90 150,303 4,928 0 8,847 2,090		3,619 19,077 0 14,096 57,056 93,848 13,866 7,413 60 (2,289) 572 0 1,653 1,335
Total Law	 559,920		624,084	 601,474		22,610
Total General Government  Security of Persons and Property: Police Department Salaries	 5,937,830		5,937,830	7,758,764 5,626,542		311,288
Fringe Benefits Professional Services Communications Contractual Services Materials and Supplies Capital Outlay Other	1,031,959 24,850 37,300 70,290 105,484 150,000 203,198		1,001,015 18,650 37,300 70,290 106,834 151,010 207,038	863,871 11,449 43,425 70,037 104,692 59,893 201,832		137,144 7,201 (6,125) 253 2,142 91,117 5,206
Total Police Department	\$ 7,560,911	\$	7,529,967	\$ 6,981,741	\$	548,226

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

		Budgeted	l Amou	nts				iance with al Budget
		Original		Final		Actual		Positive legative)
Safety Administration Salaries	\$	78,186	\$	78,186	\$	77,724	\$	462
Fringe Benefits	Ψ	9,277	Ψ	8,878	Ψ	7,665	Ψ	1,213
Professional Services		160		160		150		1,213
Materials and Supplies		750		850		752		98
Other		1,350		1,250		0		1,250
Total Safety Administration		89,723		89,324		86,291		3,033
Police Communications								
Salaries		458,993		458,993		445,389		13,604
Fringe Benefits		166,453		163,761		148,600		15,161
Professional Services		2,300		2,300		70		2,230
Materials and Supplies		1,825		1,825		936		889
Other		66,850		66,850		58,029		8,821
Total Police Communications		696,421		693,729		653,024		40,705
Support of Prisoners								
Salaries		484,028		484,028		421,262		62,766
Fringe Benefits		53,826		51,250		45,156		6,094
Professional Services		75,200		47,500		38,890		8,610
Contractual Services		152,000		181,000		172,401		8,599
Materials and Supplies		57,810		55,010		52,097		2,913
Capital Outlay		0		2,200		464		1,736
Other		8,900		8,200		1,135		7,065
Total Support of Prisoners		831,764		829,188		731,405		97,783
School Guards								
Salaries		226,240		226,240		204,753		21,487
Fringe Benefits		33,936		33,936		30,294		3,642
Other		3,400		3,400		2,700		700
Total School Guards	\$	263,576	\$	263,576	\$	237,747	\$	25,829

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

	Budgeted	d Amounts		Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Animal Control				
Salaries	\$ 109,529	\$ 109,529	\$ 106,723	\$ 2,806
Fringe Benefits	50,153	49,511	45,218 0	4,293
Travel and Transportation Professional Services	50 3,300	50 2,309		50 183
Communications	1,500	2,309 1,850	2,126 1,801	163 49
Contractual Services	1,300	1,830	1,801	1
Materials and Supplies	3,735	3,761	2,952	809
Other	15,656	16,206	16,427	(221)
Total Animal Control	183,923	183,281	175,311	7,970
Total Police	9,626,318	9,589,065	8,865,519	723,546
Fire:				
Fire Department				
Salaries	5,304,190	5,304,190	5,324,003	(19,813)
Fringe Benefits	801,675	774,397	681,547	92,850
Travel and Transportation	0	0	111	(111)
Professional Services	3,055	6,235	6,124	111
Communications	15,500	15,500	14,689	811
Contractual Services	1,000	375	660	(285)
Materials and Supplies	68,200	57,550	39,120	18,430
Capital Outlay	30,390	30,610	25,900	4,710
Other	241,400	249,275	235,283	13,992
Total Fire Department	6,465,410	6,438,132	6,327,437	110,695
Fire Communications				
Materials and Supplies	6,000	6,000	3,311	2,689
Other	0	0	38_	(38)
Total Fire Communications	6,000	6,000	3,349	2,651
Street Lighting				
Other	504,000	504,000	483,289	20,711
Total Street Lighting	504,000	504,000	483,289	20,711
Total Fire	6,975,410	6,948,132	6,814,075	134,057
Total Security of Persons and Property	16,601,728	16,537,197	15,679,594	857,603
Public Health Services: Traffic Signs and Signals				
Salaries	304,106	304,106	292,754	11,352
Fringe Benefits	98,726	96,945	88,943	8,002
Travel and Transportation	200	200	0	200
Professional Services	1,300	800	357	443
Communications	2,210	2,210	1,776	434
Contractual Services	300	300	52	248
Materials and Supplies	26,550	26,700	23,756	2,944
Capital Outlay	0	3,100	2,988	112
Other	19,850	17,100	13,925	3,175
Total Traffic Signs and Signals	\$ 453,242	\$ 451,461	\$ 424,551	\$ 26,910

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

	 Budgeted	d Amou	unts		Variance with Final Budget		
	 Original		Final	 Actual		Positive (Negative)	
Human Services Administration							
Salaries	\$ 124,924	\$	124,924	\$ 127,445	\$	(2,521)	
Fringe Benefits	36,320		35,591	30,617		4,974	
Travel and Transportation	500		500	284		216	
Professional Services	600		612	294		318	
Communications	2,100		2,140	1,851		289	
Materials and Supplies	1,915		1,915	975		940	
Other	 4,105		4,053	 2,544		1,509	
Total Human Services Administration	 170,464		169,735	 164,010		5,725	
Communications							
Salaries	100,961		103,161	102,534		627	
Fringe Benefits	32,964		32,361	30,221		2,140	
Professional Services	400		324	104		220	
Communications	510		720	822		(102)	
Materials and Supplies	1,471		1,421	1,082		339	
Other	 2,300		4,196	 1,270		2,926	
Total Communications	 138,606		142,183	 136,033		6,150	
Total Public Health Services	 762,312		763,379	 724,594		38,785	
Community Environment:							
Housing and Building							
Salaries	887,192		887,192	832,469		54,723	
Fringe Benefits	338,921		333,724	301,788		31,936	
Travel and Transportation	11,000		12,025	11,883		142	
Professional Services	15,845		14,660	11,464		3,196	
Communications	13,600		13,600	14,835		(1,235)	
Materials and Supplies	6,550		8,490	5,779		2,711	
Capital Outlay	0		60	35		25	
Other	 19,350		17,510	 12,088		5,422	
Total Housing and Building	\$ 1,292,458	\$	1,287,261	\$ 1,190,341	\$	96,920	

#### Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

	Budgeted Amounts					riance with		
		Original		Final		Actual	1	ial Budget Positive Negative)
Forestry	_	207 220	_	207.220	_	200 270	_	6.044
Salaries	\$	297,320	\$	297,320	\$	290,379	\$	6,941
Fringe Benefits		111,218		109,448		99,913		9,535
Professional Services		1,100		1,100		671		429
Communications Contractual Services		650 6,200		650 6,200		344 5,500		306 700
Materials and Supplies		16,415		16,415		11,519		4,896
Capital Outlay		28,600		28,600		28,600		0 -090
Other		18,734		18,734		7,920		10,814
Total Forestry		480,237		478,467		444,846		33,621
Child Care								
Salaries		94,138		94,138		71,594		22,544
Fringe Benefits		23,910		23,358		18,619		4,739
Professional Services		170		170		207		(37)
Communications		2,300		2,300		2,318		(18)
Contractual Services		2,370		2,370		2,305		65
Materials and Supplies		400		400		71		329
Other		1,210		1,210		840		370
Total Child Care		124,498		123,946		95,954		27,992
Youth								
Salaries		401,060		407,060		402,734		4,326
Fringe Benefits		160,716		158,344		146,147		12,197
Travel and Transportation		800		833		829		4
Professional Services		0		32		32		0
Communications		7,716		7,574		6,933		641
Contractual Services		3,700		3,506		2,708		798
Materials and Supplies		4,250		3,791		3,796		(5)
Capital Outlay Other		0 54,881		900 48,711		860 47,278		40 1,433
Total Youth		633,123		630,751		611,317		19,434
Planning and Development		,		,		,		,
Salaries		120 100		120 210		126 447		1 772
		138,190		138,219		136,447		1,772
Fringe Benefits		38,959		38,150		35,544		2,606
Travel and Transportation Professional Services		200 101,653		131 44,387		130 29,388		1 14,999
Communications		4,250		6,350		6,139		211
Contractual Services		4,230		488,717		70,032		418,685
Materials and Supplies		13,050		9,184		8,570		614
Capital Outlay		13,030		12,114				0
Other		14,705		12,114		12,114 14,584		(2,157)
Total Planning and Development		311,007		749,679		312,948		436,731
Total Community Environment	\$	2,841,323	\$	3,270,104	\$	2,655,406	\$	614,698

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

	Budgeted	I Amounts		Variance with
	Original	Final	Actual	Final Budget Positive (Negative)
Basic Utility Services:				
Refuse and Recycling				
Salaries	\$ 2,292,911	\$ 2,292,911	\$ 2,250,311	\$ 42,600
Fringe Benefits	880,293	866,563	809,585	56,978
Travel and Transportation	0	0	3	(3)
Professional Services	860	860	776	84
Communications	6,735	6,735	5,525	1,210
Contractual Services	903,368	913,538	902,828	10,710
Materials and Supplies	116,134	123,195	112,572	10,623
Capital Outlay	111,800	111,800	111,743	57
Other	258,257	241,026	195,111	45,915
Total Basic Utility Services	4,570,358	4,556,628	4,388,454	168,174
Leisure Time Activities:				
Security				
Salaries	70,000	70,000	67,640	2,360
Fringe Benefits	10,500	10,500	10,146	354
Total Security	80,500	80,500	77,786	2,714
Parks				
Salaries	743,755	743,755	680,900	62,855
Fringe Benefits	341,284	333,954	294,403	39,551
Travel and Transportation	0	0	9	(9)
Professional Services	2,200	2,200	561	1,639
Communications	8,100	8,100	7,278	822
Contractual Services	22,750	22,750	11,166	11,584
Materials and Supplies	66,450	62,450	38,706	23,744
Capital Outlay	0	0	892	(892)
Other	164,121	168,121	127,666	40,455
Total Parks	1,348,660	1,341,330	1,161,581	179,749
Construction				
Salaries	415,719	415,719	410,200	5,519
Fringe Benefits	137,958	136,633	125,106	11,527
Total Construction	\$ 553,677	\$ 552,352	\$ 535,306	\$ 17,046

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

	Budgete	d Amounts		Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Swimming Pools	Original	Filidi	Actual	(Negative)
Professional Services	\$ 125	\$ 125	\$ 0	\$ 125
Communications	500	500	0	500
Contractual Services	0	1,500	740	760
Materials and Supplies	29,864	28,364	22,150	6,214
Other	118,583	118,583	86,410	32,173
Total Swimming Pools	149,072	149,072	109,300	39,772
Band Concerts				
Salaries	13,000	13,000	9,106	3,894
Fringe Benefits	1,950	1,950	1,327	623
Professional Services	11,000	11,000	10,997	3
Materials and Supplies	1,397	1,397	1,381	16
Other	4,500	4,500	6,033	(1,533)
Total Band Concerts	31,847	31,847	28,844	3,003
Museums				
Contractual Services	4,200	7,200	5,452	1,748
Materials and Supplies	3,750	750	0	750
Other	7,200	7,200	6,130	1,070
Total Museums	15,150	15,150	11,582	3,568
July 4th Festival				
Salaries	11,000	11,000	10,017	983
Fringe Benefits	1,650	1,650	1,435	215
Contractual Services	32,180	34,300	34,300	0
Materials and Supplies	3,000	2,180	595	1,585
Other	800	800	0	800
Total July 4th Festival	\$ 48,630	\$ 49,930	\$ 46,347	\$ 3,583

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual General Fund (continued) For the Year Ended December 31, 2003

	<u>Budgeted</u> Original	l Amounts Final	Variance with Final Budget Positive (Negative)	
Tennis Courts	+ 1.570			
Contractual Services  Materials and Supplies	\$ 1,570 6,970	\$ 1,570 6,970	\$ 0 2,525	\$ 1,570 4,445
Other	25,600	25,600	2,323 14,805	10,795
Total Tennis Courts	34,140	34,140	17,330	16,810
Total Leisure Time Activities	2,261,676	2,254,321	1,988,076	266,245
Total Expenditures	35,527,316	36,025,038	33,194,888	2,830,150
Excess of Revenues Under Expenditures	(3,168,131)	(3,498,946)	(744,364)	2,754,582
Other Financing Sources (Uses) Transfers In Transfers Out Advances Out	5,000 (2,085,000) 0	5,000 (2,085,000) 0	5,000 (1,735,000) (203,162)	0 350,000 (203,162)
Total Financing Other Sources (Uses)	(2,080,000)	(2,080,000)	(1,933,162)	146,838
Net Change in Fund Balance	(5,248,131)	(5,578,946)	(2,677,526)	2,901,420
Fund Balance Beginning of Year	6,295,582	6,295,582	6,295,582	0
Unexpended Prior Year Encumbrances	24,087	24,087	24,087	0
Fund Balance End of Year	\$ 1,071,538	\$ 740,723	\$ 3,642,143	\$ 2,901,420

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Streets and Highways Fund For the Year Ended December 31, 2003

	Budgeted Amounts					Variance with Final Budget Positive		
		Original	Final		Actual		(N	legative)
Revenues								
Intergovernmental	\$	2,033,000	\$	1,633,000	\$	1,534,494	\$	(98,506)
Miscellaneous		5,000		5,000		72,738		67,738
Total Revenues		2,038,000		1,638,000		1,607,232		(30,768)
Expenditures								
Current:								
Transportation:								
Salaries		1,105,847		1,105,847		1,062,570		43,277
Fringe Benefits Professional Services		375,405		375,405		365,558 810		9,847 485
Communications		1,100 4,825		1,295 4,825		810 4,492		485 333
Contractual Services		218,500		368,500		285,634		82,866
Materials and Supplies		321,280		320,510		339,370		(18,860)
Other		356,650		357,225		302,432		54,793
Total Expenditures		2,383,607		2,533,607		2,360,866		172,741
Excess of Revenues Under Expenditures		(345,607)		(895,607)		(753,634)		141,973
Other Financing Sources								
Transfers In		350,000		350,000		350,000		0
Total Other Financing Sources		350,000		350,000		350,000		0
Net Change in Fund Balance		4,393		(545,607)		(403,634)		141,973
Fund Balance Beginning of Year		618,072		618,072		618,072		0
Unexpended Prior Year Encumbrances		63,898		63,898		63,898		0
Fund Balance End of Year	\$	686,363	\$	136,363	\$	278,336	\$	141,973

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Police and Fire Pensions Fund For the Year Ended December 31, 2003

		Budgeted Amounts  Original Final Actual			Actual	Variance with Final Budget Positive (Negative)		
Revenues								
Property and Other Local Taxes	\$	2,318,379	\$	2,327,218	\$	2,331,121	\$	3,903
Intergovernmental		316,143		312,848		305,665		(7,183)
Total Revenues	_	2,634,522		2,640,066		2,636,786		(3,280)
Expenditures								
Current:								
Security of Persons and Property:								
Police								
Fringe Benefits		1,167,235		1,167,235		1,050,661		116,574
Fire								
Fringe Benefits		1,245,011		1,245,011		1,171,165		73,846
Total Expenditures		2,412,246		2,412,246		2,221,826		190,420
Excess of Revenues Over Expenditures		222,276		227,820		414,960		187,140
Other Financing Uses								
Transfers Out		(582,700)		(582,700)		(582,700)		0
Total Other Financing Uses		(582,700)		(582,700)		(582,700)		0
Net Change in Fund Balance		(360,424)		(354,880)		(167,740)		187,140
Fund Balance Beginning of Year		366,180		366,180		366,180		0
Fund Balance End of Year	\$	5,756	\$	11,300	\$	198,440	\$	187,140

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Community Development Block Grant Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Intergovernmental	\$ 4,466,100	\$ 5,175,977	\$ 3,139,558	\$ (2,036,419)
Total Revenues	4,466,100	5,175,977	3,139,558	(2,036,419)
Expenditures				
Current				
Community Environment: Community Development Block Grant:				
Salaries	833,341	833,341	730,056	103,285
Fringe Benefits	196,007	196,007	168,602	27,405
Travel and Transportation	9,049	8,349	6,359	1,990
Professional Services	65,182	65,182	41,194	23,988
Communications	7,950	8,100	7,513	587
Contractual Services	1,964,965	1,964,965	786,578	1,178,387
Materials and Supplies	9,510	10,560	8,439	2,121
Capital Outlay Other	1,934,440 155,533	1,934,440 155,033	1,416,472 120,597	517,968 34,436
Total Community Environment	5,175,977	5,175,977	3,285,810	1,890,167
,				
Total Expenditures	5,175,977	5,175,977	3,285,810	1,890,167
Excess of Revenues (Under) Expenditures	(709,877)	0	(146,252)	(146,252)
Other Financing Sources		_		(.=)
Advances In	0	0	47,632	(47,632)
Total Other Financing Sources	0	0	47,632	(47,632)
Net Change in Fund Balance	(709,877)	0	(98,620)	(98,620)
Fund Balance Beginning of Year	15,583	15,583	15,583	0
Fund Balance (Deficit) End of Year	\$ (694,294)	\$ 15,583	\$ (83,037)	\$ (98,620)

Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget (Non-GAAP Basis) and Actual
Office on Aging Fund
For the Year Ended December 31, 2003

	Budgeted Amounts				Fina	ance with	
	(	Original		Final	Actual		ositive egative)
Revenues							
Intergovernmental Miscellaneous	\$	465,854 220,383	\$	395,854 220,383	\$ 432,477 219,319	\$	36,623 (1,064)
Total Revenues		686,237		616,237	 651,796		35,559
Expenditures							
Current:							
Public Health Services: Salaries		1 222 760		1 222 760	1 200 200		22 400
Salaries Fringe Benefits		1,323,769 438,072		1,323,769 438,072	1,290,360 432,233		33,409 5,839
Travel and Transportation		7,000		7,100	7,136		(36)
Professional Services		7,469		3,969	2,301		1,668
Communications		17,800		17,800	19,748		(1,948)
Contractual Services		2,370		2,070	464		1,606
Materials and Supplies		61,253		61,833	58,301		3,532
Capital Outlay		, 0		120	112		. 8
Other		100,978		103,978	 89,612		14,366
Total Expenditures		1,958,711		1,958,711	 1,900,267		58,444
Excess of Revenues Under Expenditures		(1,272,474)		(1,342,474)	 (1,248,471)		94,003
Other Financing Sources							
Transfers In		1,180,000		1,180,000	1,180,000		0
Total Other Financing Sources		1,180,000		1,180,000	 1,180,000		0
Net Change in Fund Balance		(92,474)		(162,474)	(68,471)		94,003
Fund Balance Beginning of Year		222,835		222,835	222,835		0
Unexpended Prior Year Encumbrances		304		304	 304		0
Fund Balance End of Year	\$	130,665	\$	60,665	\$ 154,668	\$	94,003

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Lakewood Hospital Fund For the Year Ended December 31, 2003

	Budgeted	d Amounts		Variance with Final Budget Positive (Negative)	
Revenues	Original	Final	Actual		
Charges for Services	\$ 1,961,535	\$ 1,961,535	\$ 2,074,321	\$ 112,786	
Licenses, Permits and Fees	79,440	79,440	86,189	6,749	
Intergovernmental	17,000	17,000	41,416	24,416	
Miscellaneous	0	0	1,019	1,019	
Total Revenues	2,057,975	2,057,975	2,202,945	144,970	
Expenditures					
Security of Persons and Property:					
Fire					
Salaries	1,133,535	1,133,535	1,004,640	128,895	
Fringe Benefits	275,038	274,440	270,088	4,352	
Travel and Transportation	0	400	135	265	
Professional Services	87,100	86,700	85,915	785	
Communications	2,500	2,500	1,577	923	
Materials and Supplies	46,250	46,250	29,992	16,258	
Capital Outlay	115,000	115,000	107,772	7,228	
Other	68,188	68,188	38,151	30,037	
Total Security of Persons and Property	1,727,611	1,727,013	1,538,270	188,743	
Public Health Services:					
Health					
Salaries	657,252	657,252	590,008	67,244	
Fringe Benefits	168,639	169,237	157,382	11,855	
Travel and Transportation	3,775	4,815	4,669	146	
Professional Services	7,050	7,615	3,407	4,208	
Communications	9,050	9,050	7,432	1,618	
Contractual Services	35,000	32,780	4,133	28,647	
Materials and Supplies	33,175	33,020	30,100	2,920	
Capital Outlay	0	650	648	2	
Other	38,080	38,200	34,823	3,377	
Total Public Health Services	952,021	952,619	832,602	120,017	
Total Expenditures	2,679,632	2,679,632	2,370,872	308,760	
Net Change in Fund Balance	(621,657)	(621,657)	(167,927)	453,730	
Fund Balance Beginning of Year	1,092,944	1,092,944	1,092,944	0	
Unexpended Prior Year Encumbrances	2,106	2,106	2,106	0	
Fund Balance End of Year	\$ 473,393	\$ 473,393	\$ 927,123	\$ 453,730	

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Debt Service Fund For the Year Ended December 31, 2003

	Budgeted Amounts					riance with	
		Original		Final		Actual	nal Budget Positive Negative)
Revenues Property and Other Local Taxes Intergovernmental Special Assessments Interest Miscellaneous	\$	2,452,675 334,456 44,753 12,000 0	\$	2,462,026 330,970 44,753 12,000 0	\$	2,467,200 348,922 99,619 26,225 3,534	\$ 5,174 17,952 54,866 14,225 3,534
Total Revenues		2,843,884		2,849,749		2,945,500	 95,751
Expenditures Current General Government:							
Other		55,000		55,000		40,729	 14,271
Total General Government		55,000		55,000		40,729	 14,271
Debt Service Principal Retirement Interest and Fiscal Charges Bond Issuance Costs		7,941,633 1,759,720 0		7,941,633 1,759,720 0		7,596,823 1,587,074 110,619	 344,810 172,646 (110,619)
Total Debt Service		9,701,353		9,701,353	_	9,294,516	 406,837
Total Expenditures		9,756,353	-	9,756,353		9,335,245	 421,108
Excess of Revenues Under Expenditures		(6,912,469)		(6,906,604)		(6,389,745)	 516,859
Other Financing Sources General Obligation Bonds Issued Premium on Bonds Premium on Notes Transfers In		5,219,000 0 0 1,324,700		5,219,000 0 0 1,673,890		5,219,000 115,445 5,144 1,323,890	0 115,445 5,144 (350,000)
Total Other Financing Sources		6,543,700		6,892,890		6,663,479	(229,411)
Net Change in Fund Balance		(368,769)		(13,714)		273,734	287,448
Fund Balance Beginning of Year		744,953		744,953		744,953	0
Fund Balance End of Year	\$	376,184	\$	731,239	\$	1,018,687	\$ 287,448

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Permanent Capital Improvement Fund For the Year Ended December 31, 2003

	Budgeted	d Amounts	Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)
Revenues		+ 4.664.522	± 242.000	+ (4.440.533)
Intergovernmental Special Assessments	\$ 0 0	\$ 1,661,533 0	\$ 243,000 102,052	\$ (1,418,533) 102,052
Total Revenues	0	1,661,533	345,052	(1,316,481)
Expenditures				
General Government				
Capital Outlay	573,791	232,611	270,086	(37,475)
Total General Government	573,791	232,611	270,086	(37,475)
Security of Persons and Property				
Capital Outlay	72,044	72,044	96,517	(24,473)
Total Security of Persons and Property	72,044	72,044	96,517	(24,473)
Public Health Services				
Capital Outlay	222,105	222,105	62,533	159,572
Total Public Health Services	222,105	222,105	62,533	159,572
Transportation				
Capital Outlay	1,643,519	1,643,519	1,404,365	239,154
Total Transportation	1,643,519	1,643,519	1,404,365	239,154
Community Environment				
Capital Outlay	78,219	78,219	114,627	(36,408)
Total Community Environment	78,219	78,219	114,627	(36,408)
Basic Utility Services				
Capital Outlay	275,081	275,081	108,025	167,056
Total Basic Utility Services	275,081	275,081	108,025	167,056
Lesiure Time Activities				
Capital Outlay	910,738	2,472,261	850,926	1,621,335
Total Leisure Time Activities	910,738	2,472,261	850,926	1,621,335
Total Expenditures	3,775,497	4,995,840	2,907,079	2,088,761
Excess of Revenues Under Expenditures	\$ (3,775,497)	\$ (3,334,307)	\$ (2,562,027)	\$ 772,280

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Permanent Capital Improvement Fund (continued) For the Year Ended December 31, 2003

	<u>Budgeted</u>	Amounts		Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Other Financing Sources (Uses) Notes Issued Transfers Out	1,800,000	3,343,500 (741,190)	3,555,500 (741,190)	212,000
Total Other Financing Sources (Uses)	1,800,000	2,602,310	2,814,310	212,000
Net Change in Fund Balance	(1,975,497)	(731,997)	252,283	984,280
Fund Balance Beginning of Year	1,473,187	1,473,187	1,473,187	0
Unexpended Prior Year Encumbrances	395,367	395,367	395,367	0
Fund Balance (Deficit) End of Year	\$ (106,943)	\$ 1,136,557	\$ 2,120,837	\$ 984,280

City of Lakewood, Ohio Schedule of Revenues, Expenses and Changes in Fund Equity Budget (Non-GAAP Basis) and Actual Water Fund For the Year Ended December 31, 2003

	Budgeted	d Amounts		Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Charges for Services	\$ 10,163,134	\$ 9,276,985	\$ 8,452,971	\$ (824,014)
Interest	8,000	8,000	52,662	44,662
Miscellaneous	3,175	3,175	4,298	1,123
OPWC Loans Issued	300,000	300,000	570,612	270,612
Total Revenues	10,474,309	9,588,160	9,080,543	(507,617)
Expenses				
Water Fund:				
Salaries	886,261	885,120	836,039	49,081
Fringe Benefits	282,015	282,015	273,719	8,296
Travel and Transportation	3,000	3,015	2,406	609
Professional Services	55,940	72,430	62,680	9,750
Communications	50,095	51,395	49,648	1,747
Contractual Services	38,495	46,865	45,373	1,492
Materials and Supplies	52,280	47,338	33,741	13,597
Capital Outlay	1,256,000	1,256,000	1,130,953	125,047
Other	6,440,480	6,420,388	5,892,510	527,878
Debt Service:				
Principal Retirement	794,315	794,315	754,309	40,006
Interest and Fiscal Charges	219,571	219,571	210,501	9,070
Bond Issuance Costs	24,050	24,050	0	24,050
Total Expenses	10,102,502	10,102,502	9,291,879	810,623
Excess of Revenues Over (Under) Expenses	371,807	(514,342)	(211,336)	303,006
Net Change in Fund Equity	371,807	(514,342)	(211,336)	303,006
Fund Equity Beginning of Year	3,642,754	3,642,754	3,642,754	0
Unexpended Prior Year Encumbrances	113,041	113,041	113,041	0
Fund Equity End of Year	\$ 4,127,602	\$ 3,241,453	\$ 3,544,459	\$ 303,006

City of Lakewood, Ohio Schedule of Revenues, Expenses and Changes in Fund Equity Budget (Non-GAAP Basis) and Actual Sewer Fund For the Year Ended December 31, 2003

	Budgeted	I Amounts		Variance with Final Budget
_	Original	Final	Actual	Positive (Negative)
Revenues				
Property and Other Local Taxes	\$ 1,415,654	\$ 1,419,035	\$ 1,422,015	\$ 2,980
Intergovernmental	190,761	190,761	186,381	(4,380)
Charges for Services	4,111,571	3,656,361	3,330,650	(325,711)
Special Assessments	993 0	993 0	796	(197)
Interest Notes Issued	1,155,000	1,155,000	2,880 1,155,000	2,880 0
General Obligations Bonds Issued		3,481,000	3,481,000	0
Premium on Bonds	3,481,000 0	3,461,000 0	3,481,000 77,000	77,000
Premium on Notes	0	0	1,836	1,836
Total Revenues	10,354,979	9,903,150	9,657,558	(245,592)
Expenses				
Sewer Fund:				
Salaries	1,785,001	1,785,001	1,719,650	65,351
Fringe Benefits	602,112	602,112	593,081	9,031
Travel and Transportation	100	113	134	(21)
Professional Services	62,500	61,087	37,972	23,115
Communications	7,350	7,200	7,997	(797)
Contractual Services	159,350	174,562	136,472	38,090
Materials and Supplies	202,150	199,825	143,793	56,032
Capital Outlay	1,631,608	1,631,608	1,362,103	269,505
Other	936,053	924,716	846,990	77,726
Debt Service: Principal Retirement	4,681,129	4,644,152	4,496,120	148,032
Interest and Fiscal Charges	563,714	600,691	510,193	90,498
Bond Issuance Costs	0	000,031	73,836	(73,836)
Total Expenses	10,631,067	10,631,067	9,928,341	702,726
Excess of Revenues Under Expenses	(276,088)	(727,917)	(270,783)	457,134
Net Change in Fund Equity	(276,088)	(727,917)	(270,783)	457,134
Fund Equity Beginning of Year	2,426,422	2,426,422	2,426,422	0
Unexpended Prior Year Encumbrances	228,327	228,327	228,327	0
Fund Equity End of Year	\$ 2,378,661	\$ 1,926,832	\$ 2,383,966	\$ 457,134

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Litter Control Grant Fund For the Year Ended December 31, 2003

		Budgeted	l Amoui	nts			Fin	iance with al Budget Positive
	(	Original		Final	Actual			legative)
Revenues								
Intergovernmental	_\$	56,600	\$	56,600	\$	50,299	\$	(6,301)
Total Revenues		56,600		56,600		50,299		(6,301)
Expenditures								
Current:								
Community Environment:  Refuse:								
Salaries		22,800		22,800		20,880		1,920
Fringe Benefits		3,668		3,668		3,132		536
Travel and Transportation		4,942		2,684		2,116		568
Professional Services		2,075		2,343		2,335		8
Materials and Supplies		11,217		11,217		10,949		268
Capital Outlay		12,735		14,935		14,716		219
Other		13,124		12,914		12,097		817
Total Expenditures		70,561		70,561		66,225		4,336
Excess of Revenues								
Under Expenditures		(13,961)	-	(13,961)		(15,926)		(1,965)
Other Financing Sources								
Advances In		0		0		825		(825)
Total Other Financing Sources		0		0		825		(825)
Net Change in Fund Balance		(13,961)		(13,961)		(15,101)		(1,140)
Fund Balance Beginning of Year		15,101		15,101		15,101		0
Fund Balance End of Year	\$	1,140	\$	1,140	\$	0	\$	(1,140)

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Community Festival Fund For the Year Ended December 31, 2003

		Budgeted	l Amou	nts			Fina	ance with al Budget ositive
	0	riginal	Final		Actual		(Negative)	
Revenues								
Miscellaneous	\$	0	\$	0	\$	3,000	\$	3,000
Total Revenues		0		0		3,000		3,000
Expenditures								
Current: General Government:								
Mayor's Office:								
Salaries		6,934		6,934		6,932		2
Fringe Benefits		1,732		1,732		1,327		405
Total Expenditures		8,666		8,666		8,259		407
Excess of Revenues								
Under Expenditures		(8,666)		(8,666)		(5,259)		3,407
Other Financing Sources								
Transfers In		5,000		5,000		5,000		0
Total Other Financing Sources		5,000		5,000		5,000		0
Net Change in Fund Balance		(3,666)		(3,666)		(259)		3,407
Fund Balance Beginning of Year		6,900		6,900		6,900		0
Fund Balance End of Year	\$	3,234	\$	3,234	\$	6,641	\$	3,407

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Law and Drug Enforcement Trust Fund For the Year Ended December 31, 2003

		Budgeted	Amou	ints				iance with
_		Original		Final		Actual	1	Positive legative)
Revenues Fines and Forfeitures	\$	5,000	\$	5,000	\$	148,814	\$	143,814
Miscellaneous	Þ	20,000	Þ	20,000	Þ	0	Ą	(20,000)
Total Revenues		25,000		25,000		148,814		123,814
Expenditures								
Current: Security of Persons and Property:								
Police:								
Salaries		9,000		9,000		0		9,000
Fringe Benefits		302		302		0		302
Travel and Transportation		20,000		20,000		2,487		17,513
Professional Services		19,000		19,000		15,141		3,859
Communications		1,500		1,500		1,856		(356)
Contractual Services		0		0		0		0
Materials and Supplies		48,000		48,000		12,510		35,490
Capital Outlay		32,000		32,000		6,786		25,214
Other		30,000		30,000		59,320		(29,320)
Total Expenditures		159,802		159,802		98,100		61,702
Excess of Revenues Over								
(Under) Expenditures		(134,802)		(134,802)		50,714		185,516
Other Financing Sources (Uses)								
Sale of Capital Assets		250		250		6,294		6,044
Transfers Out		(4,737)		(4,737)		(4,737)		0
Total Other Financing Sources (Uses)		(4,487)		(4,487)		1,557		6,044
Net Change in Fund Balance		(139,289)		(139,289)		52,271		191,560
Fund Balance Beginning of Year		201,735		201,735		201,735		0
Unexpended Prior Year Encumbrances		445		445		445		0
Fund Balance End of Year	\$	62,891	\$	62,891	\$	254,451	\$	191,560

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Bureau of Justice Grant Fund For the Year Ended December 31, 2003

	Budgete	ed Amounts		Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
Revenues					
Intergovernmental	\$ 18,813	\$ 18,813	\$ 18,144	\$ (669)	
Total Revenues	18,813	18,813	18,144	(669)	
Expenditures Current: Security of Persons and Property: Police:					
Materials and Supplies	3,550	3,550	0	3,550	
Capital Outlay	44,270	44,270	24,267	20,003	
Total Expenditures	47,820	47,820	24,267	23,553	
Excess of Revenues Under Expenditures	(29,007)	(29,007)	(6,123)	22,884	
<b>Other Financing Sources</b> Transfers In	4,737	4,737	4,737	0	
Total Other Financing Sources	4,737	4,737	4,737	0	
Net Change in Fund Balance	(24,270)	(24,270)	(1,386)	22,884	
Fund Balance Beginning of Year	24,270	24,270	24,270	0	
Fund Balance End of Year	\$ 0	\$ 0	\$ 22,884	\$ 22,884	

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Federal Forfeiture Fund For the Year Ended December 31, 2003

		Budgeted	Amoui	nts			Variance with Final Budget		
Personne	(	Original			Actual		Positive (Negative)		
<b>Revenues</b> Fines and Forfeitures	\$	0	\$	0	\$	8,082	\$	8,082	
Total Revenues		0		0		8,082		8,082	
Expenditures Current: Security of Persons and Property: Police:		27.544		27.544		4.074		22.442	
Capital Outlay  Total Expenditures		27,514 27,514		27,514 27,514		4,071 4,071		23,443	
Net Change in Fund Balance		(27,514)		(27,514)		4,011		31,525	
Fund Balance Beginning of Year		27,515		27,515		27,515		0	
Fund Balance End of Year	\$	1	\$	1	\$	31,526	\$	31,525	

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Indigent Drivers Alcohol Treatment Fund For the Year Ended December 31, 2003

	 Budgeted	Amou	nts			Variance with Final Budget		
Revenues	 Original	Final		Actual		Positive (Negative)		
Fines and Forfeitures	\$ 18,000	\$	18,000	\$	14,592	\$	(3,408)	
Total Revenues	 18,000		18,000		14,592		(3,408)	
Expenditures Current: General Government: Municipal Court: Contractual Services	 131,918		131,918		30,750		101,168	
Total Expenditures	 131,918		131,918		30,750		101,168	
Net Change in Fund Balance	(113,918)		(113,918)		(16,158)		97,760	
Fund Balance Beginning of Year	 138,909		138,909		138,909		0	
Fund Balance End of Year	\$ 24,991	\$	24,991	\$	122,751	\$	97,760	

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Enforcement and Education Fund For the Year Ended December 31, 2003

			iance with al Budget					
Revenues		Original	Final		Actual		Positive (Negative)	
Fines and Forfeitures	\$	7,500	\$	7,500	\$	125,918	\$	118,418
Total Revenues		7,500		7,500		125,918		118,418
Expenditures Current: Security of Persons and Property: Police: Materials and Supplies		50,000		50,000		7,632		42,368
Total Expenditures		50,000		50,000		7,632		42,368
Net Change in Fund Balance		(42,500)		(42,500)		118,286		160,786
Fund Balance Beginning of Year		46,589		46,589		46,589		0
Fund Balance End of Year	\$	4,089	\$	4,089	\$	164,875	\$	160,786

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Political Subdivision Fund For the Year Ended December 31, 2003

		Budgeted	Variance with Final Budget					
_		<u>Original</u>		Final		Actual	Positive (Negative)	
<b>Revenues</b> Fines and Forfeitures	<u></u> \$	5,000	\$	5,000	\$	4,457	\$	(543)
Total Revenues		5,000		5,000		4,457		(543)
Excess of Revenues Over Expenditures		5,000		5,000		4,457		(543)
<b>Other Financing Uses</b> Transfers Out		(5,000)		(5,000)		(5,000)		0
Total Other Financing Uses		(5,000)		(5,000)		(5,000)		0
Net Change in Fund Balance		0		0		(543)		(543)
Fund Balance Beginning of Year		1,881		1,881		1,881		0
Fund Balance End of Year	_\$	1,881	\$	1,881	\$	1,338	\$	(543)

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Computer Research and Maintenance Fund For the Year Ended December 31, 2003

			Variance with Final Budget					
	(	Original	Final		Actual		Positive (Negative)	
Revenues Fines and Forfeitures	<u></u>	20,000	<u>_</u>	20,000		22.756		2 756
rines and roneitures	\$	20,000	\$	20,000	\$	23,756	\$	3,756
Total Revenues		20,000		20,000		23,756		3,756
Expenditures Current: General Government: Municipal Court: Contractual Services Capital Outlay		76,500 30,000		78,500 28,000		50,329 22,939		28,171 5,061
Total Expenditures		106,500		106,500		73,268		33,232
Net Change in Fund Balance		(86,500)		(86,500)		(49,512)		36,988
Fund Balance Beginning of Year		114,622		114,622		114,622		0
Fund Balance End of Year	\$	28,122	\$	28,122	\$	65,110	\$	36,988

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Court Special Projects Fund For the Year Ended December 31, 2003

		Budgeted Amounts							
	C	Original			Actual		Positive (Negative)		
Revenues				Final				<u> </u>	
Fines and Forfeitures	\$	35,000	\$	35,000	\$	36,745	\$	1,745	
Total Revenues		35,000		35,000		36,745		1,745	
Expenditures									
Current:									
General Government:  Municipal Court:									
Salaries		26,208		27,243		26,896		347	
Fringe Benefits		3,792		3,792		4,035		(243)	
Contractual Services		15,000		13,965		1,002		12,963	
Total Expenditures		45,000		45,000		31,933		13,067	
Net Change in Fund Balance		(10,000)		(10,000)		4,812		14,812	
Fund Balance Beginning of Year		12,777		12,777		12,777		0	
Fund Balance End of Year	\$	2,777	\$	2,777	\$	17,589	\$	14,812	

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Court Probation Services Fund For the Year Ended December 31, 2003

		Budgeted	Amour				ance with	
	(	Original	Final		Actual			ositive egative)
Revenues		original		Tillai		Actual		egative)
Fines and Forfeitures	\$	25,000	\$	32,000	\$	31,733	\$	(267)
Total Revenues		25,000		32,000		31,733		(267)
Expenditures								
Current:								
General Government:								
Municipal Court:								
Salaries		30,000		30,000		0		30,000
Fringe Benefits		4,500		4,500		0		4,500
Contractual Services		15,500		13,050		0		13,050
Materials and Supplies		0		2,000		701		1,299
Other		0		450		450		0
Total Expenditures		50,000		50,000		1,151		48,849
Net Change in Fund Balance		(25,000)		(18,000)		30,582		48,582
Fund Balance Beginning of Year		18,054		18,054		18,054		0
Fund Balance(Deficit) End of Year	\$	(6,946)	\$	54	\$	48,636	\$	48,582

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Emergency Shelter Grant Fund For the Year Ended December 31, 2003

	_	Budgeted	Amou	nts			Fin	iance with al Budget
		Original			Actual		Positive (Negative)	
Revenues		120 544				00.254		(40.447)
Intergovernmental	_\$	128,541	\$	130,371	\$	90,254	\$	(40,117)
Total Revenues		128,541		130,371		90,254		(40,117)
Expenditures								
Current:								
Community Environment:								
Planning and Development: Salaries		22 500		22 500		22 400		2
Fringe Benefits		23,500 3,546		23,500 3,546		23,498 3,546		0
Contractual Services		103,325		103,325		60,725		42,600
Total Expenditures		130,371		130,371		87,769		42,602
Net Change in Fund Balance		(1,830)		0		2,485		2,485
Fund Balance Beginning of Year		0		0		0		0
Fund Balance (Deficit) End of Year	\$	(1,830)	\$	0	\$	2,485	\$	2,485

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual HOME Investment Program Fund For the Year Ended December 31, 2003

	Budgeted Amounts  Original Final					Actual	Variance with Final Budget Positive (Negative)		
Revenues Intergovernmental	\$	450,000	\$	575,000	\$	275,000	\$	(300,000)	
Intergovernmental	<u> </u>	430,000	<b>.</b>	3/3,000	<u> </u>	273,000	<u> </u>	(300,000)	
Total Revenues		450,000		575,000		275,000		(300,000)	
Expenditures Current: Community Environment: Planning and Development: Other		602,500		602,500		220,000		382,500	
Total Expenditures		602,500		602,500		220,000		382,500	
Net Change in Fund Balance		(152,500)		(27,500)		55,000		82,500	
Fund Balance Beginning of Year		12,500		12,500		12,500		0	
Fund Balance(Deficit) End of Year	\$	(140,000)	\$	(15,000)	\$	67,500	\$	82,500	

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Lead-Based Paint Hazard Control Fund For the Year Ended December 31, 2003

	Budge	Budgeted Amounts					
	Original	Final	Actual	Positive (Negative)			
Revenues							
Intergovernmental	\$ 250,000	\$ 250,000	\$ 64,243	\$ (185,757)			
Total Revenues	250,000	250,000	64,243	(185,757)			
Expenditures							
Current: Community Environment:							
Planning and Development:							
Other	250,000	250,000	92,128	157,872			
Total Expenditures	250,000	250,000	92,128	157,872			
Excess of Revenues							
Under Expenditures		0	(27,885)	(27,885)			
Other Financing Sources							
Advances In		0	27,885	(27,885)			
Total Other Financing Sources		0	27,885	(27,885)			
Net Change in Fund Balance	(	0	0	0			
Fund Balance Beginning of Year		0	0	0			
Fund Balance(Deficit) End of Year	\$ (	\$ 0	\$ 0	\$ 0			

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Children's Trust Grant Fund For the Year Ended December 31, 2003

		Budgeted			Variance with Final Budget Positive		
Revenues	Or	iginal	 Final	Ac	tual	(Nega	ative)
Total Revenues	\$	0	\$ 0	\$	0	\$	0
Expenditures							
Total Expenditures		0	0		0		0
Net Change in Fund Balance		0	0		0		0
Fund Balance Beginning of Year		324	 324		324		0
Fund Balance End of Year	\$	324	\$ 324	\$	324	\$	0

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Little Links Fund For the Year Ended December 31, 2003

	Bud	Budgeted Amounts							
_	Original		Final	Actual	Positive (Negative)				
<b>Revenues</b> Charges for Services Miscellaneous	\$ 23,0	53 \$ 00	23,053 500	\$ 15,871 292	\$ (7,182) (208)				
Total Revenues	23,5	53	23,553	16,163	(7,390)				
Expenditures Current: Community Environment: Youth Salaries Fringe Benefits Communications Materials and Supplies Other	15,/ 2,3 2 1,7 	13 20 50	15,550 2,313 220 1,742 3,728	9,044 1,356 0 1,462 3,287	6,506 957 220 280 441				
Total Expenditures	23,5	53	23,553	15,149	8,404				
Net Change in Fund Balance		0	0	1,014	1,014				
Fund Balance Beginning of Year	5,0	81	5,081	5,081	0				
Fund Balance End of Year	\$ 5,0	81 \$	5,081	\$ 6,095	\$ 1,014				

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Juvenile Accountability Incentive Block Grant Fund For the Year Ended December 31, 2003

		Budgeted Amounts  Original Final				Actual	Variance with Final Budget Positive (Negative)	
Revenues	_	25.000	_	25.000	_	20.704	_	(4.200)
Intergovernmental	_\$	25,000	\$	25,000	\$	20,701	\$	(4,299)
Total Revenues		25,000		25,000		20,701		(4,299)
Expenditures  Community Environment:  Youth  Salaries  Fringe Benefits  Travel and Transportation  Capital Outlay  Total Expenditures		19,860 2,979 363 1,800 25,002		19,860 2,979 363 1,800 25,002		17,834 2,637 0 0 20,471		2,026 342 363 1,800 4,531
Net Change in Fund Balance		(2)		(2)		230		232
Fund Balance Beginning of Year		111		111		111		0
Fund Balance End of Year	\$	109	\$	109	\$	341	\$	232

Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget (Non-GAAP Basis) and Actual
Byrne Memorial Grant Fund
For the Year Ended December 31, 2003

	Ori	Budgeted Amounts  Original Final					Variance with Final Budget Positive (Negative)		
Revenues Intergovernmental	<u></u> \$	0	\$	0	\$	1,908	\$	1,908	
Total Revenues		0		0		1,908		1,908	
Expenditures				•		•			
Total Expenditures		0	-	0		0		0	
Net Change in Fund Balance		0		0		1,908		1,908	
Fund Balance Beginning of Year		0		0		0		0	
Fund Balance End of Year	\$	0	\$	0	\$	1,908	\$	1,908	

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Help-to-Others Fund For the Year Ended December 31, 2003

	Budgeted Original	l Amounts Final	Actual	Variance with Final Budget Positive (Negative)
Revenues				
Charges for Services	\$ 5,000	\$ 5,000	\$ 5,862	\$ 862
Miscellaneous	32,100	41,990	21,687	(20,303)
Total Revenues	37,100	46,990	27,549	(19,441)
Expenditures				
Current:				
Community Environment:				
Youth				
Salaries	35,890	35,890	22,156	13,734
Fringe Benefits	5,384	5,384	3,323	2,061
Travel and Transportation	300	300	0	300
Professional Services	620	220	0	220
Communications	300	700	688	12
Materials and Supplies	4,600	4,600	1,269	3,331
Other	900	900	113	787
Total Expenditures	47,994	47,994	27,549	20,445
Net Change in Fund Balance	(10,894)	(1,004)	0	1,004
Fund Balance Beginning of Year	1,445	1,445	1,445	0
Fund Balance (Deficit) End of Year	\$ (9,449)	\$ 441	\$ 1,445	\$ 1,004

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Child and Adult Day Care Program Fund For the Year Ended December 31, 2003

	Budg	eted	Amou	nts		Va	riance with
							nal Budget Positive
	Original	Original			 Actual	(1	Negative)
Revenues							
Intergovernmental		0	\$	176,000	\$ 11,487	\$	(164,513)
Total Revenues		0		176,000	 11,487		(164,513)
Expenditures							
Current:							
Community Environment:							
Youth							
Salaries		0		26,633	4,396		22,237
Fringe Benefits		0		3,995	659		3,336
Professional Services		0		35	0		35
Communications		0		500	0		500
Contractual Services		0		144,287	9,089		135,198
Other		0		550	 90		460
Total Expenditures		0		176,000	 14,234		161,766
Excess of Revenues							
Under Expenditures		0		0	 (2,747)		(2,747)
Other Financing Sources							
Advances In		0		0	2,747		(2,747)
Total Other Financing Sources		0		0	2,747		(2,747)
Net Change in Fund Balance		0		0	0		0
Fund Balance Beginning of Year		0		0	0		0
Fund Balance End of Year	\$	0	\$	0	\$ 0	\$	0

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Lakehouse Breakwall Fund For the Year Ended December 31, 2003

	 Budgeted Original	nts Final	Actual	Variance with Final Budget Positive (Negative)		
Revenues Special Assessments	\$ 45,204	\$	45,204	\$ 44,604	\$	(600)
Total Revenues	 45,204		45,204	44,604		(600)
Expenditures  Debt Service:  Principal Retirement  Interest and Fiscal Charges	40,000 2,100		40,000 2,100	40,000 2,100		0
Total Expenditures	42,100		42,100	42,100		0
Net Change in Fund Balance	 3,104		3,104	2,504		(600)
Fund Balance Beginning of Year	 7,007		7,007	 7,007		0
Fund Balance End of Year	\$ 10,111	\$	10,111	\$ 9,511	\$	(600)

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual Land Acquisition Fund For the Year Ended December 31, 2003

	Budgeted Amounts  Original Final					Actual	Variance with Final Budget Positive (Negative)	
Revenues								
Total Revenues	\$	0	\$	0	\$	0	\$	0
Expenditures								
Total Expenditures		0		0		0		0
Net Change in Fund Balance		0		0		0		0
Fund Balance Beginning of Year		150,000		150,000		150,000		0
Fund Balance End of Year	\$	150,000	\$	150,000	\$	150,000	\$	0

City of Lakewood, Ohio Schedule of Revenues, Expenditures and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual City Park Improvement Fund For the Year Ended December 31, 2003

	 Budgeted Amounts									
_	 Original		Final		tual	Positive (Negative)				
<b>Revenues</b> Miscellaneous	\$ 15,000	\$	15,000	\$	0	\$	(15,000)			
Total Revenues	 15,000		15,000		0		(15,000)			
Expenditures Current: Leisure Time Activities: Parks										
Capital Outlay	 15,000		15,000		0		15,000			
Total Expenditures	 15,000		15,000		0		15,000			
Net Change in Fund Balance	0		0		0		0			
Fund Balance Beginning of Year	 10		10		10		0			
Fund Balance End of Year	\$ 10	\$	10	\$	10	\$	0			

City of Lakewood, Ohio Schedule of Revenues, Expenses and Changes in Fund Equity Budget (Non-GAAP Basis) and Actual Parking Facilities Fund For the Year Ended December 31, 2003

		Variance with Final Budget Positive					
		Original	Final	 Actual	(Negative)		
Revenues							
Charges for Services	\$	275,000	\$ 275,000	\$ 278,749	\$	3,749	
Miscellaneous		0	 0	 2,258		2,258	
Total Revenues		275,000	 275,000	 281,007		6,007	
Expenses							
Personal Services		172,542	172,542	171,226		1,316	
Contractual Services		127,435	127,835	107,659		20,176	
Materials and Supplies		5,250	4,850	2,135		2,715	
Capital Outlay		20,000	 20,000	 6,351		13,649	
Total Expenses		325,227	 325,227	287,371		37,856	
Net Change in Fund Equity		(50,227)	(50,227)	(6,364)		43,863	
Fund Equity Beginning of Year		88,348	 88,348	 88,348		0	
Fund Equity End of Year	\$	38,121	\$ 38,121	\$ 81,984	\$	43,863	

City of Lakewood, Ohio Schedule of Revenues, Expenses and Changes in Fund Equity Budget (Non-GAAP Basis) and Actual Winterhurst Ice Rink Fund For the Year Ended December 31, 2003

	Budgeted	d Amounts		Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues				
Charges for Services	\$ 787,400	\$ 887,400	\$ 703,212	\$ (184,188)
Miscellaneous Advances In	3,400 0	3,400 0	3,512 124,073	112 124,073
Advances in			124,073	124,073
Total Revenues	790,800	890,800	830,797	(60,003)
Expenses				
Personal Services	481,564	481,564	441,049	40,515
Contractual Services	26,386	25,816	23,371	2,445
Materials and Supplies	11,700	12,050	11,740	310
Capital Outlay	25,000	21,021	20,716	305
Utility	481,058	485,257	471,248	14,009
Debt Service:	22.200	22.200	22 200	0
Principal Retirement Interest and Fiscal Charges	23,200 64,036	23,200 64,036	23,200 64,036	0 0
Therest and Fiscal Charges	04,030	04,030	04,030	
Total Expenses	1,112,944	1,112,944	1,055,360	57,584
Excess of Revenues				
Under Expenses	(322,144)	(222,144)	(224,563)	(2,419)
Transfers In	200,000	200,000	200,000	0
Net Change in Fund Equity	(122,144)	(22,144)	(24,563)	(2,419)
Fund Equity Beginning of Year	24,379	24,379	24,379	0
Unexpended Prior Year Encumbrances	184	184	184	0
Fund Equity (Deficit) End of Year	\$ (97,581)	\$ 2,419	\$ 0	\$ (2,419)

City of Lakewood, Ohio Schedule of Revenues, Expenses and Changes in Fund Equity Budget (Non-GAAP Basis) and Actual Congregate Living Facility Fund For the Year Ended December 31, 2003

_	_	Budgeted Original	its Final	 Actual	Variance with Final Budget Positive (Negative)		
<b>Revenues</b> Charges for Services	\$	8,100	\$ 8,100	\$ 8,700	\$	600	
Total Revenues		8,100	 8,100	8,700		600	
<b>Expenses</b> Contractual Services Materials and Supplies		1,295 8,800	1,095 9,000	 531 9,256		564 (256)	
Total Expenses		10,095	 10,095	 9,787		308	
Net Change in Fund Equity		(1,995)	(1,995)	(1,087)		908	
Fund Equity Beginning of Year		3,704	 3,704	 3,704		0	
Fund Equity End of Year	\$	1,709	\$ 1,709	\$ 2,617	\$	908	

City of Lakewood, Ohio Schedule of Revenues, Expenses and Changes in Fund Equity Budget (Non-GAAP Basis) and Actual Hospitalization Fund For the Year Ended December 31, 2003

	Budgete Original	d Amounts Final	Actual	Variance with Final Budget Positive (Negative)		
Revenues	¢ 2.427.662	¢ 4.493.410	\$ 4.133.419	¢ (3E0 000)		
Charges for Services Miscellaneous	\$ 3,437,663 132,000	\$ 4,483,419 132,000	\$ 4,133,419 145,514	\$ (350,000) 13,514		
Total Revenues	3,569,663	4,615,419	4,278,933	(336,486)		
Expenses						
Claims	4,065,307	4,065,307	3,608,763	456,544		
Contractual Services	40,000	40,000	32,943	7,057		
Total Expenses	4,105,307	4,105,307	3,641,706	463,601		
Net Change in Fund Equity	(535,644)	510,112	637,227	127,115		
Fund Equity Beginning of Year	40,302	40,302	40,302	0		
Fund Equity (Deficit) End of Year	\$ (495,342)	\$ 550,414	\$ 677,529	\$ 127,115		

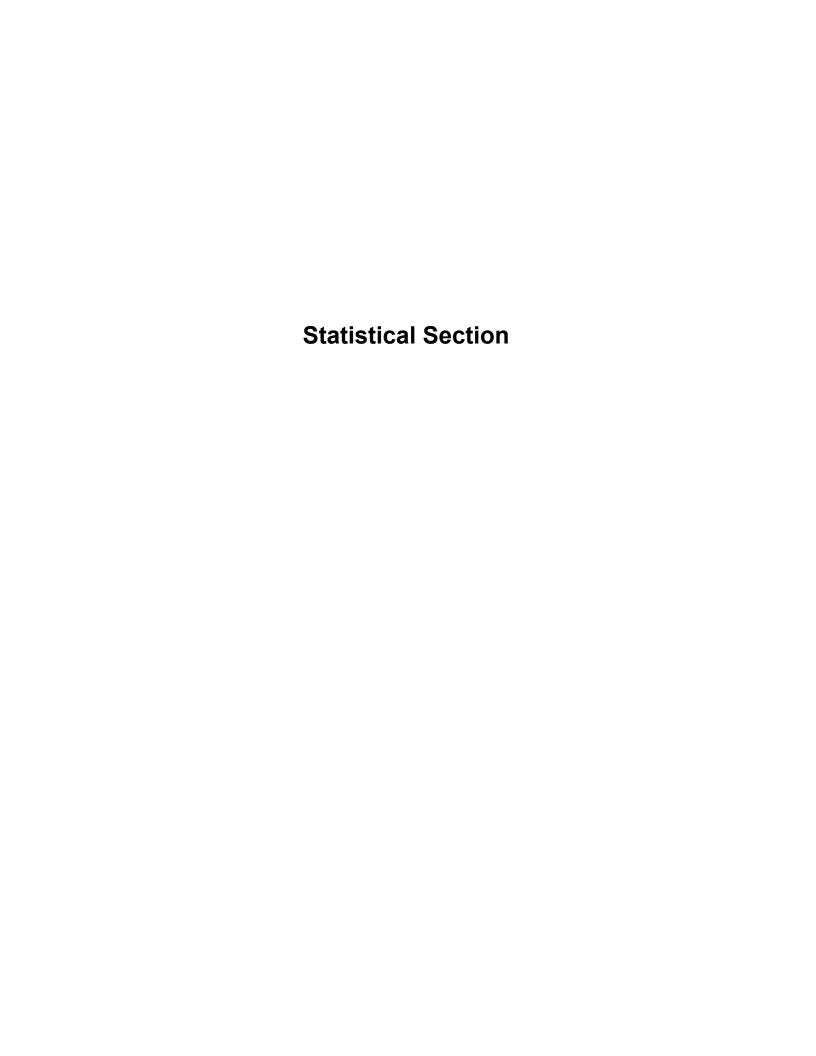
City of Lakewood, Ohio Schedule of Revenues, Expenses and Changes in Fund Equity Budget (Non-GAAP Basis) and Actual Workers' Compensation Fund For the Year Ended December 31, 2003

		Budgeted Amounts										
	,	Original		Final		Actual	Positive (Negative)					
Revenues		Jilgiriai		Tillai		Actual						
Charges for Services	\$	519,471	\$	494,470	\$	244,470	\$	(250,000)				
Miscellaneous	<u> </u>	0		0		30,356		30,356				
Total Revenues		519,471		494,470		274,826		(219,644)				
Expenses												
Claims		400,000		400,000		206,826		193,174				
Premium		225,000		223,500		216,609		6,891				
Contractual Services		25,000		26,500		26,500		0				
Total Expenses		650,000		650,000		449,935		200,065				
Net Change in Fund Equity		(130,529)		(155,530)		(175,109)		(19,579)				
Fund Equity Beginning of Year		2,050,501		2,050,501		2,050,501		0				
Fund Equity End of Year	\$	1,919,972	\$	1,894,971	\$	1,875,392	\$	(19,579)				

City of Lakewood, Ohio Schedule of Revenues, Expenses and Changes in Fund Equity Budget (Non-GAAP Basis) and Actual General Liability Insurance Fund For the Year Ended December 31, 2003

	 Budgeted Original	Fin F	Variance with Final Budget Positive (Negative)		
Revenues Interest	\$ 0	\$ 0	\$ 3,344	\$	3,344
Total Revenues	 0	0	 3,344		3,344
<b>Expenses</b> Claims	 50,000	50,000	 191		49,809
Total Expenses	50,000	50,000	191		49,809
Net Change in Fund Equity	(50,000)	(50,000)	3,153		53,153
Fund Equity Beginning of Year	127,010	127,010	127,010		0
Fund Equity End of Year	\$ 77,010	\$ 77,010	\$ 130,163	\$	53,153





### City of Lakewood

### General Governmental Revenues by Source and Expenditures by Function (1) Last Ten Years

	2003	2002	2001	2000	1999	1998	1997	1996	1995	1994
Revenues			•			•				
Taxes	\$ 26,959,567	\$ 27,936,619	\$ 29,200,745	\$ 26,402,731	\$ 26,034,232	\$ 25,490,469	\$ 23,902,222	\$ 23,567,526	\$ 23,640,358	\$ 21,848,436
Charges for Services	3,776,654	2,684,835	2,584,971	2,415,852	1,648,298	1,507,362	1,586,422	435,942	427,789	424,800
Licenses, Permits and Fees	718,147	698,661	765,485	632,935	631,768	676,407	630,359	524,842	494,786	497,104
Fines and Forfietures	1,594,776	1,235,195	1,163,004	1,180,221	1,237,830	1,366,319	1,335,419	1,258,374	1,102,146	1,198,849
Intergovernmental	12,180,349	12,821,281	11,344,560	10,538,724	11,658,560	11,115,956	8,893,521	9,139,319	9,232,199	8,957,267
Special Assessments	196,560	167,359	115,561	96,663	100,171	75,125	97,745	118,089	152,627	137,478
Interest	483,266	839,181	1,166,804	1,808,779	1,096,232	1,114,273	784,784	665,181	775,871	381,706
Miscellaneous	 408,462	1,137,725	325,033	1,228,711	1,315,096	1,396,790	1,441,451	1,666,400	1,564,646	2,484,437
Total	\$ 46,317,781	\$ 47,520,856	\$ 46,666,163	\$ 44,304,616	\$ 43,722,187	\$ 42,742,701	\$ 38,671,923	\$ 37,375,673	\$ 37,390,422	\$ 35,930,077
Expenditures										
General Government	\$ 8,335,408	\$ 7,132,996	\$ 6,137,933	\$ 6,231,767	\$ 6,133,239	\$ 5,674,800	\$ 5,678,394	\$ 5,348,489	\$ 5,688,446	\$ 5,115,010
Security of Persons and Property	-	17,408,734	21,757,271	16,041,238	14,915,340	14,065,155	13,766,277	13,926,743	12,425,334	12,972,604
Police	10,118,491	NA								
Fire	9,394,378	NA								
Public Health Services	3,532,193	3,137,717	3,074,905	3,667,836	3,475,385	3,515,540	3,363,386	3,335,468	3,400,716	3,251,198
Transportation	2,337,498	1,912,861	2,252,170	2,018,050	1,892,215	1,783,005	1,887,794	2,437,848	2,184,838	2,535,672
Community Environment	6,060,535	6,420,753	5,519,228	4,356,872	5,663,246	5,535,532	4,745,928	4,560,362	4,684,217	5,960,287
Basic Utility Services	4,340,840	4,172,822	3,840,908	4,000,709	4,004,465	3,478,201	3,478,512	3,404,363	3,549,232	3,236,134
Leisure Time Activities	1,930,211	1,904,606	1,869,277	1,801,349	1,628,933	1,599,116	1,676,056	2,281,561	2,256,905	1,511,121
Capital Outlay	2,848,800	3,510,525	3,810,178	3,087,475	3,021,957	2,783,019	755,171	877,016	1,852,111	1,854,365
Debt Service	3,714,992	3,371,003	5,724,977	2,699,299	2,451,751	6,238,617	5,471,169	4,864,305	13,780,132	8,522,637
Total	\$ 52,613,346	\$ 48,972,017	\$ 53,986,847	\$ 43,904,595	\$ 43,186,531	\$ 44,672,985	\$ 40,822,687	\$ 41,036,155	\$ 49,821,931	\$ 44,959,028

Source: City Financial Records

Information for governmental activities will be provided when enough years are available for comparison.

<sup>(1)</sup> Includes General, Speical Revenue, Debt Service, and Capital Projects Funds. Modified Accrual Basis.

City of Lakewood Real Property Taxes – Levies and Collections Last Ten Years

Collection <u>Year</u>	Total <u>Tax Levy</u>	Current Tax Collections	Percent of Levy Collected	Accumulated Outstanding Delinquent Taxes	Percent of Accumulated Delinquent Taxes to Total Tax Levy
1994	\$ 9,999,539	\$ 9,623,095	96.2%	\$ 306,196	3.1%
1995	11,418,201	11,022,758	96.5%	320,934	2.8%
1996	11,566,075	11,157,257	96.5%	382,558	3.3%
1997	11,594,830	10,903,108	94.0%	378,054	3.3%
1998	12,473,945	11,784,898	94.5%	457,346	3.7%
1999	12,587,879	11,630,669	92.4%	436,824	3.5%
2000	12,007,848	11,715,488	97.6%	420,589	3.5%
2001	14,025,782	13,088,922	93.3%	585,260	4.2%
2002	14,093,147	12,965,025	92.0%	608,167	4.3%
2003	14,158,214	13,011,236	91.8%	786,456	6.0%

Source: Cuyahoga County, Ohio; County Auditor

City of Lakewood

Assessed Valuations and Estimated True Values of Taxable Property

Last Ten Years

		Assessed '	Valuations		
C 11	D 1	Public	Tangible		Estimated
Collection <u>Year</u>	Real <u>Property</u>	Utility Property	Personal Property	Total	True Value <u>Taxable Property</u>
<u> </u>	<u> 110pcrty</u>	Troperty	Troperty	10ta1	Taxable Troperty
1994	\$ 536,580,590	\$ 28,451,190	\$ 28,638,909	\$ 593,670,689	\$ 1,671,688,240
1995	622,501,030	28,842,580	28,955,261	680,298,871	1,927,171,075
1996	619,624,830	26,532,660	28,143,010	674,300,500	1,913,079,447
1997	621,449,470	25,640,400	29,693,104	676,782,974	1,923,479,148
1998	674,651,070	24,653,550	28,969,777	728,274,397	2,071,468,991
1999	674,308,020	24,235,630	30,270,945	728,814,595	2,075,218,611
2000	672,238,960	22,218,700	29,495,988	723,953,648	2,063,915,218
2001	762,193,100	21,740,390	30,919,012	814,852,502	2,326,075,608
2002	762,148,140	16,758,320	31,518,033	810,424,493	2,322,681,791
2003	760,550,790	16,001,560	28,345,579	804,897,929	2,299,708,369

The current assessed valuation is computed at approximately the following percentages of estimated true value: real property – 35 percent; tangible personal property – 25 percent of true value for capital assets and 23 percent of true value for inventory; public utility tangible personal property 88 percent or 100 percent of the true value, depending on the nature of the public utility.

Source: Cuyahoga County, Ohio; County Auditor

City of Lakewood

Property Tax Rates – Direct and Overlapping Governments (Per \$1,000 of Assessed Valuation)

Last Ten Years

Tax Year/ Collection Year	City	Cuyahoga County (1)	Lakewood City School District	Special <u>Taxing Districts (2)</u>	<u>Total</u>
1994/1995	\$ 17.10	\$ 12.32	\$ 86.00	\$ 4.48	\$ 119.90
1995/1996	17.30	12.12	91.60	4.48	125.50
1996/1997	17.30	12.12	91.60	4.48	125.50
1997/1998	17.30	12.12	91.40	4.48	125.30
1998/1999	17.30	10.82	91.40	4.48	124.00
1999/2000	17.30	10.82	96.20	4.48	128.80
2000/2001	17.30	11.72	95.80	4.48	129.30
2001/2002	17.30	14.65	93.45	3.80	129.20
2002/2003	17.30	14.65	93.45	3.80	129.20
2003/2004	17.40	13.52	101.60	7.98	140.50

<sup>(1)</sup> Includes: Cuyahoga Community College; and Cleveland-Cuyahoga County Port Authority

Source: Cuyahoga County, Ohio; County Auditor

<sup>(2)</sup> Includes:Lakewood Public Library and Cleveland Metropolitan Park District

City of Lakewood

Special Assessment Billings and Collections

Last Ten Years

Collection	Billed	Collected	Percent
Year	Amount	Amount	Collected
1994	\$181,600	\$143,779	79.17%
1995	140,481	137,719	98.03%
1996	125,426	124,671	99.40%
1997	95,303	97,402	102.20%
1998	74,820	76,185	101.82%
1999	55,867	53,027	94.92%
2000	67,378	64,553	95.81%
2001	93,531	96,100	102.75%
2002	80,874	83,561	103.32%
2003	157,611	146,678	93.06%

All amounts reflect only special assessments certified to the Cuyahoga County Auditor and do not include amounts billed and collected directly by the City.

Source: Cuyahoga County, Ohio; County Auditor

City of Lakewood

Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt Per Capita

Last Ten Years

Fiscal <u>Year</u>	Population*	Assessed Value (1)	Gross Bonded Debt	Debt Service Monies <u>Available</u>	Bonded Debt Payable from Enterprise Revenues	Net Bonded <u>Debt</u>	Ratio of Net Bonded Debt to Assessed Valuation	Net Bonded Debt Per <u>Capita</u>
1994	59,718	\$ 593,670,689	\$ 23,295,000	\$ 862,899	\$ 12,556,500	\$ 9,875,601	1.66%	\$ 165.37
1995	59,718	680,298,871	38,010,000	-	17,715,000	20,295,000	2.98%	339.85
1996	59,718	674,300,500	36,055,000	1,255,410	16,299,000	18,500,590	2.74%	309.80
1997	59,718	676,782,974	34,120,000	1,465,329	15,398,000	17,256,671	2.55%	288.97
1998	59,718	728,274,397	38,805,000	1,099,474	16,242,800	21,462,726	2.95%	359.40
1999	59,718	728,814,595	36,810,000	1,978,231	15,445,000	19,386,769	2.66%	324.64
2000	56,646	723,953,648	34,680,000	2,023,608	14,612,200	18,044,192	2.49%	318.54
2001	56,646	814,852,502	40,880,000	784,864	13,865,400	26,229,736	3.21%	463.04
2002	56,646	810,424,493	39,610,000	868,636	14,268,600	24,472,764	3.02%	432.03
2003	56,646	804,897,929	45,560,100	1,162,940	16,701,400	27,695,760	3.44%	488.93

<sup>\*</sup> U. S. Bureau of Census, Census of Population

<sup>(1)</sup> Cuyahoga County, Ohio; County Auditor

# City of Lakewood Computation of Legal Debt Margin December 31, 2003

Gross Indebtedness			\$ 50,360,600
Less: Water Revenue Bonds Police & Fire Disability & Pension Fund Special Assessment Bonds/Notes Total Exempt Debt	\$ \$	6,180,000 4,910,000 452,000 11,542,000	
Net Indebtedness Subject to 10-1/2% Debt Limitation			\$ 38,818,600
Net Indebtedness Subject to 5-1/2% Debt Limitation			\$ 38,818,600
Assessed Valuation of City			\$ 804,897,929
10-1/2% of Valuation (Maximum Voted and Unvoted Nor General Obligation Bond Debt Allowed)	\$ 84,514,282		
Net Indebtedness Subject to 10-1/2% Debt Limitation			 38,818,600
Legal 10-1/2% Margin			\$ 45,695,682
5-1/2% of Valuation (Maximum Unvoted and Unvoted Nor General Obligation Bond Debt Allowed)	n-exempt		\$ 44,269,386
Net Indebtedness Subject to 5-1/2% Debt Limitation			 38,818,600
Legal 5-1/2% Margin			\$ 5,450,786

#### City of Lakewood

## Computation of Direct and Overlapping Debt December 31, 2003

<u>Jurisdiction</u>		Gross Indebtedness (Bonds & Bond Anticipation Notes)	Percentage Applicable to City*	_	Direct	Es	Overlapping timated Debt plicable to City	_	Total
City	\$	45,560,100	100.00%	\$	45,560,100	\$	-	\$	45,560,100
Lakewood School Distric	t	21,784,989	100.00%		-		21,784,989		21,784,989
Cuyahoga County		183,239,636	2.82%		-		5,167,358		5,167,358
Greater Cleveland Region Transit Authority	nal	136,310,000	2.82%	_	<u>-</u>	_	3,843,942		3,843,942
	\$	386,894,725		\$ _	45,560,100	\$	30,796,289	\$	76,356,389

<sup>\*</sup> The percentage of Gross Indebtedness of the City's overlapping political subdivisions was determined by dividing the overlapping subdivision's assessed valuation within the City by its total assessed valuation.

City of Lakewood

Ratio of Annual Debt Principal Expenditures for General Obligation Bonded Debt to

Total Governmental Fund Expenditures

Last Ten Years

Fiscal Year	Debt Principal Expenditures	Governmental Fund Expenditures	Ratio of Debt Principal to Total Governmental Fund Expenditures
1994	\$988,500	\$44,959,028	2.20%
1995	1,094,000	49,821,931	2.20%
1996	879,000	41,036,155	2.14%
1997	1,004,000	40,822,687	2.46%
1998	9,484,800	(1) 44,672,985	21.23%
1999	1,134,400	43,186,531	2.63%
2000	1,232,800	43,904,595	2.81%
2001	1,208,000	53,986,847	2.24%
2002	1,577,200	48,972,017	3.22%
2003	1,546,800	52,613,346	2.86%

<sup>•</sup> General obligations supported from Debt Service Fund, which excludes special assessments and enterprise obligations.

<sup>(1)</sup> Includes \$8,170,000 of advance refunded general obligation principal

#### City of Lakewood

Principal Real Property Taxpayers December 31, 2003

		2002 A	Assessed Valuation	
		(7.	Γax Duplicate)	Percentage of Total
	<u>Taxpayer</u>	For	Collection in 2003	Assessed Valuation
1.	Cleveland Electric Illuminating Company	\$	7,248,960	0.90%
2.	Ohio Bell Telephone Company		5,829,610	0.72%
3.	Lakewood Operating Associates		2,309,130	0.29%
4.	Lakewood Senior Citizens, Inc.		2,231,010	0.28%
5.	Marine Towers		2,096,990	0.26%
6.	Castlewood Association		1,994,760	0.25%
7.	Fame-Midamco Company		1,720,990	0.21%
8.	Lakewood Health Care		1,690,860	0.21%
9.	Lakewood Association		1,641,230	0.20%
10.	Lakeshore Associates		1,596,360	<u>0.20</u> %
		\$	28,359,900	<u>3.52</u> %
	Total Assessed Valuation	\$	804,897,929	

Assessed valuation is based upon a review of the 25 largest parcels in the City. The total valuation listed for each taxpayer does not include all parcels owned by the entity in the County.

Source: Cuyahoga County, Ohio; County Auditor

City of Lakewood Property Values, Construction and Bank Deposits
Last Ten Years

<u>Year</u>	Residential Construction Value	Commercial Construction Value	Bank Deposits in the County^ (in thousands)	Deposits of Financial Institutions Headquartered in the City * (in thousands)
1994	\$ 6,363,567	\$ 6,155,776	\$ 21,101,872	\$ 541,527
1995	6,148,509	6,557,742	22,694,304	615,975
1996	7,587,079	4,361,563	27,068,211	675,661
1997	6,921,499	3,427,818	53,941,971	722,417
1998	8,167,951	5,911,359	58,904,596	757,514
1999	6,613,136	5,928,044	57,816,942	796,092
2000	8,492,331	7,501,961	61,942,764	833,343
2001	10,814,661	13,680,618	63,893,769	882,031
2002	10,852,908	8,293,988	95,761,917	940,277
2003	10,184,576	9,524,390	97,238,973	948,764

Federal Reserve Bank of Cleveland (Total Demand, Time and Savings Deposits) for banks headquartered in Cuyahoga County, Ohio. First Federal Savings and Loan Association of Lakewood (headquartered in Lakewood, Ohio)

City of Lakewood

Revenue Bond Coverage – Water System Mortgage Revenue Bonds

Last Ten Years

<u>Year</u>	Gross Revenues (1)	Direct Operating Expenses (2)	Net Revenue Available for Debt Service	Annual Debt Service Requirements (3)	Coverage
1994	\$ 7,169,384	\$ 5,992,506	\$ 1,176,878	\$ 437,895	2.69
1995	7,976,981	6,035,217	1,941,764	426,270	4.56
1996	7,451,692	6,095,646	1,356,046	657,896	2.06
1997	7,857,587	6,250,920	1,606,667	635,645	2.53
1998	8,466,107	6,966,612	1,499,495	649,175	2.31
1999	8,780,617	6,994,242	1,786,375	650,788	2.74
2000	8,563,531	6,523,005	2,040,526	645,893	3.16
2001	8,651,628	7,084,088	1,567,540	645,442	4.12
2002	8,803,266	8,156,070	647,196	648,857	(10.02)
2003	8,520,217	7,085,228	1,434,989	740,501	5.16

<sup>(1)</sup> Gross revenues include operating revenues, intergovernmental revenues and interest income.

<sup>(2)</sup> Direct operating expenses include operating expenses less depreciation.

<sup>(3)</sup> Annual debt service requirements include principal and interest on revenue bonds issued in 1995.

City of Lakewood Insurance Summary December 31, 2003

Type of Coverage	Carrier	<b>Liability Limits</b>		<u>Deductible</u>	Effective Date
General Liability	Arch	\$ 1,000,000 3,000,000	per occurrence aggregate	\$ 0 0	10/01/03 09/30/04 10/01/03 09/30/04
Automobile	Arch	1,000,000	Liability Comprehensive Collision	0 250 1,000	10/01/03 09/30/04 10/01/03 09/30/04 10/01/03 09/30/04
Law Enforcement	Arch	1,000,000	Liability	5,000	10/01/03 09/30/04
Public Officials	Arch	1,000,000	Liability	5,000	10/01/03 09/30/04
Professional (Health Dept)	Admiral	1,000,000 3,000,000	per occurrence aggregate	2,500 0	10/01/03 09/30/04 10/01/03 09/30/04
Employee Bonds	Hartford Fire Brook Stafford Brook Stafford Arch	100,000 25,000 50,000 100,000	Director of Finance Court Employees Clerk of Courts Employee Dishonesty	0 0 0 250	01/03/04 01/03/05 09/01/02 09/01/05 09/01/02 09/01/05 10/01/03 09/30/04
Blanket Building & Contents	Arch	93,624,617		1,000	10/01/03 09/30/04
Inland Marine	Arch	6,220,982 2,571,887	EDP Equipment	1,000 1,000	10/01/03 09/30/04 10/01/03 09/30/04
Boiler & Machinery	Federal Insurance Co.	50,000,000		5,000	10/01/03 09/30/04
Umbrella	Arch	10,000,000	per occurence	0	10/01/03 09/30/04
Municipal Pools	Century Surety Co.	5,000,000 5,000,000	per occurrence aggregate	0 0	02/05/03 02/05/04
Medical Professional	Admiral Insurance Co.	1,000,000 3,000,000	per occurrence aggregate	2,500 0	10/01/03 10/01/04
Pollution (Lead Abatement Policy) Earthquake and Flood	Gulf Arch	1,000,000 5,000,000		2,500 50,000	10/01/03 10/01/04 10/01/03 10/01/04

# City of Lakewood Top Ten Largest Employers December 31, 2003

	Number Of Employees*
Lakewood Hospital	1,410
Lakewood Board of Education	1,301
City of Lakewood	658
New York Life Insurance Company	173
Lake Erie Screw Corporation	172
Aristocrat Lakewood	168
First Federal Saving & Loan Association of Lakewood	136
United Transportation Union	115
Bonne Bell Inc.	106
Graph-Tech, Inc.	105

includes part-time/seasonal employees

## City of Lakewood Miscellaneous Statistics December 31, 2003

Date of Incorporation Form of Government Area Miles of streets Number of street lights	Mayor - Council 5.66 square miles 93 3,554
Fire Protection  Number of fire stations  Number of firemen and officers	3 78
Police Protection  Number of police stations  Number of policemen and officers	1 87
Lakewood Hospital	400 beds
Education (K-5 only): Number of teachers Number of students	131 2,827
Education (6-8 only): Number of teachers Number of students	96 1,596
Education (9-12 only): Number of teachers Number of students	135 2,285
Municipal Water Department  Number of water accounts  Average daily consumption (cubic feet)  Miles of water mains	14,327 623,601 111
Sewers Sanitary sewers Storm sewers Combined Total Sewers	74.53 miles 65.91 miles 25.28 miles 165.72 miles
Building permits issued	3,305
Number of full-time employees	553
Number of part-time employees	105

## City of Lakewood

Demographic Statistics December 31, 2003

## **Population**

		Cuyahoga	
Census	City	County	State
1970	70,173	1,721,300	10,652,017
1980	61,963	1,498,400	10,797,630
1990	59,718	1,412,140	10,847,115
2000	56,646	1,393,978	11,353,140
	ŕ		

## **Age Distribution (Per 2000 Census)**

	Number	Percentage
Under 5 years	3,340	5.90%
5 – 9 years	3,202	5.60%
10 - 14 years	3,408	6.00%
15-19 years	3,327	5.90%
20 - 24 years	4,023	7.10%
25 – 34 years	11,728	20.70%
35 – 44 years	9,364	16.50%
45 – 54 years	7,378	13.00%
55 – 59 years	2,245	4.00%
60 – 64 years	1,743	3.10%
65 – 74 years	3,207	5.70%
75 – 84 years	2,584	4.60%
85 years and over	1,097	1.90%
Total	56,646	100.00%

Median Age = 34.2 years

## **Population by Gender**

Males	27,275
Females	29,371



**Single Audit Reports** 

**December 31, 2003** 

## For The Year Ended December 31, 2003

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#### Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Honorable Mayor Thomas George and Members of the City Council of the City of Lakewood, Ohio

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Lakewood, Ohio, as of and for the year ended December 31, 2003, which collectively comprise the city's basic financial statements and have issued our report thereon dated June 2, 2004, wherein we noted the City of Lakewood adopted *Government Accounting Standards Board Statement No. 34*. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the City of Lakewood's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings as item 03-1.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Lakewood's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of the City of Lakewood in a separate letter dated June 2, 2004.



Joel Strom Associates LLC
National Investor Services, Ltd.

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Honorable Mayor Thomas George and Members of the City Council of the City of Lakewood, Ohio

Ciuni & Banishi Inc.

This report is intended solely for the information and use of the Finance Committee, City Council, management, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Cleveland, Ohio

June 2, 2004



CPAs and Business Advisors

#### Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133

Honorable Mayor Thomas George and Members of the City Council of the City of Lakewood, Ohio

#### Compliance

We have audited the compliance of the City of Lakewood, Ohio, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2003. The City of Lakewood's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City of Lakewood's management. Our responsibility is to express an opinion on the City of Lakewood's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the City of Lakewood's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City of Lakewood's compliance with those requirements.

In our opinion, the City of Lakewood complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2003.



25201 Chagrin Boulevard Cleveland, Ohio 44122.5683 p. 216.831.7171 f. 216.831.3020 www.cp-advisors.com



Honorable Mayor Thomas George and Members of the City Council of the City of Lakewood, Ohio

#### Internal Control Over Compliance

The management of the City of Lakewood is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City of Lakewood's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

#### Schedule of Expenditures of Federal Awards

Ciuni & Barichi Inc.

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Lakewood as of and for the year ended December 31, 2003, which collectively comprise the City of Lakewood's basic financial statements and have issued our report there dated June 2, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the City of Lakewood's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Finance Committee, City Council, management, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Cleveland, Ohio June 2, 2004

Schedule of Expenditures of Federal Awards

## For The Year Ended December 31, 2003

Program Title Federal Grantor and/or Pass-Through Grantor U.S. Department of Agriculture Passed-Through the Western Reserve Area	Federal <u>CFDA No.</u>	Pass-Through Entity/Grant Number	Program or Award Amount	Receipts	Non-Cash Receipts	Expenditures	Non-Cash Expenditures
Agency on Aging Nutrition Program for the Elderly	10.570	N/A	\$ 32,591	\$	\$ 32,591	\$	\$ 32,591
U.S. Department of Housing and Urban Development Direct Program							
Community Development Block Grant	14.218	B-02-MC-39-007	2,615,000	1,847,072	_	1,703,922	-
Community Development Block Grant	14.218	B-03-MC-39-007	2,624,000	775,728		917,684	
Total Community Development Block Grant			5,239,000	2,622,800		<u>2,621,606</u>	
Emergency Shelter Grant	14.231	S-02-MC-39-0007	91,000	42,370	_	40,371	_
Emergency Shelter Grant	14.231	S-03-MC-39-0007	90,000	47,884	_	47,382	-
Total Emergency Shelter Grant			181,000	90,254		87,753	
Passed-Through Cuyahoga County Housing Consortium	14.220	M 01 D 000 (01 ( ) 0	267.276	175,000		220 000	
HOME Investment Partnerships Program Grant	14.239	M-01-DC396216-AC	367,276	<u>175,000</u>		220,000	
Total U.S. Department of Housing and Urban U.S. Department of Justice Direct Program	Development		5,787,276	2,888,054		2,929,359	
Local Law Enforcement Block Grant	16.592	02-LB-VX-2286	61,171	18,144		57,234	
U.S. Department of Health and Human Services Passed through the Western Reserve Area Agency on Aging							
Special Programs for the Aging – Title IIIB	93.044	N/A	158,946	158,946	-	158,946	-
Special Programs for the Aging – Title IIIC	93.045	N/A	86,436	50,739	35,697	50,739	35,697
Medical Assistance Program (Passport Services)	93.778	N/A	<u>86,976</u>	86,976		86,976	
Total U.S. Department of Health and Human Se	ervices		332,358	296,661	35,697	296,661	35,697
Total Expenditures of Federal Awards			\$ 6,213,396	\$ <u>3,202,859</u>	\$ 68,288	\$ <u>3,283,254</u>	\$ 68,288

The accompanying notes are an integral part of this schedule

Notes to the Schedule of Expenditures of Federal Awards

#### For The Year Ended December 31, 2003

#### **Note 1: Significant Accounting Policies**

The accompanying Schedule of Federal Awards Expenditures (the Schedule) summarizes activity of the City of Lakewood's (the City) federal award programs. The Schedule has been prepared on the cash basis of accounting.

#### **Note 2:** Subrecipients

The City passes-through certain Federal assistance received from the U.S. Department of Housing and Urban Development to other governments or not-for-profit agencies (subrecipients). As described in Note 1, the City records expenditures of Federal awards to subrecipients when paid in cash.

The subrecipient agencies have certain compliance responsibilities related to administering these Federal Programs. Under Federal Circular A-133, the City is responsible for monitoring subrecipients to help assure that Federal awards are used for authorized purposes in compliance with laws, regulations and provisions of contracts or grant agreements, and that performance goals are achieved.

#### **Note 3:** Matching Requirements

Certain Federal programs require that the City contribute non-Federal funds (matching funds) to support Federally funded programs. The City has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.

#### Note 4: U.S. Department of Housing and Urban Development and Home Program Grants

The City has established a revolving loan program to provide low-interest loans to persons from low to moderate income households to rehabilitate their homes. The Federal Department of Housing and Urban Development (HUD) grants money for these loans directly to the City. The initial loan of this money is recorded as a disbursement on the accompanying Schedule. Loans repaid, including interest, are used to make additional loans. Such subsequent loans are subject to certain compliance requirements imposed by HUD, but are not included as disbursements on this Schedule. These loans are collateralized by mortgages on the property. At December 31, 2003, the gross amount of loans outstanding under this program is \$2,037,571. The Emergency Shelter grant is directly received by the City. The U.S. Department of Housing and Urban Development HOME Program grant is passed through the Cuyahoga County Housing Authority Consortium.

#### Note 5: U.S. Department of Health and Human Services

The U.S. Department of Health and Human Services grants are passed through the Western Reserve Area Agency on Aging.

Notes to the Schedule of Expenditures of Federal Awards

#### For The Year Ended December 31, 2003

#### **Note 6: U.S. Department of Justice**

The U.S. Department of Justice grant is a direct grant.

#### **Note 7:** Food Distribution

Non-monetary assistance, such as meals received from the Western Reserve Area Office on Aging, is reported in the Schedule at the value of \$1.88 per meal served. Of the value of an individual meal served, the U.S. Department of Agriculture allocates \$.60 per meal and the U.S. Department of Health and Human Services allocates \$1.28 per meal. For the year ended December 31, 2003, the City served 27,888 and 26,430 meals through the City's Office on Aging congregate meal program and home delivered meal program; therefore, the U.S. Department of Agriculture allocation was \$32,591 and the U.S. Department of Health and Human Services allocation was \$35,697.

Schedule of Findings OMB Circular A-133, Section .505

## December 31, 2003

## 1. Summary of Auditor's Results

(d)(I)(I)	Type of Financial Statement Opinion	Unqualified
(d)(I)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(I)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(I)(iii)	Was there any material reported noncompliance at the financial statement level (GAGAS)?	Yes
(d)(I)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(I) (iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(I) (v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(I)(vi)	Are there any reportable findings under Section .510?	No
(d)(I)(vii)	Major Programs	Community Development Block Grant; CFDA # 14.218
(d)(I)(viii)	Dollar Threshold: Type A/B Programs	Type A: >\$300,000 Type B: All others
(d)(I)(ix)	Low Risk Auditee?	Yes

Schedule Of Findings OMB Circular A-133, Section .505 (Continued)

#### **December 31, 2003**

# 2. Findings Related to the Financial Statements Required to be Reported in Accordance With GAGAS

O3-1 Contrary to Section 5705.39 Ohio Revised Code, the following funds had original appropriations in excess of original estimated revenue available for expenditures.

	Certificate		
	of Estimate	Original	
	Resources	<b>Appropriations</b>	Excess
Special Revenue Funds:			
Community Development Block Grant Fund	\$ 4,481,683	\$ 5,175,977	\$ 694,294
Court Probation Services Fund	43,054	50,000	6,946
Emergency Shelter Grant Fund	128,541	130,371	1,830
HOME Investment Program Fund	462,500	602,500	140,000
Help-to-Others Fund	38,545	47,994	9,449
Capital Projects Fund:			
Permanent Capital Improvement Fund	3,273,187	3,380,130	106,943
Enterprise Fund:			
Winterhurst Ice Rink Fund	815,179	1,112,760	97,581
Internal Service Fund:			
Hospitalization Fund	3,609,965	4,105,307	495,342

#### 3. Findings for Federal Awards

None.

Schedule of Prior Audit Findings OMB Circular A-133, Section .315(B)

## **December 31, 2003**

Finding	Finding	Fully	
No.	Summary	Corrected	Explanation
02-1	Ohio Revised Code 5705.41B states that expenditures plus encumbrances should not exceed appropriations.  At December 31, 2002, expenditures plus encumbrances were in excess of appropriations in the following funds: Just Friends Grant, Juvenile Accountability Incentive Block Grant and Hospitalization.	Yes	The auditor noted no instances of noncompliance while testing O.R.C. 5705.41B during the audit of compliance.
02-2	Ohio Revised Code Section 5705.39 states that the total appropriations made during the fiscal year from any fund shall not exceed the amount set forth as available for expenditure from such fund in the official certificate of estimated resources, or any amendment thereof, certified prior to the making of the appropriation or supplemental appropriation.	No	The City had noncompliance in this area again in 2003.
	Appropriations exceeded the final certificate of estimated resources for the following funds: Emergency Shelter Grant, HOME Investment Program, Lead Paint Program, Little Links, Cuyahoga County Violence Prevention, Byrne Memorial Grant, Help to Others Special Revenue Funds, Permanent Capital Improvement, City Park Improvement Capital Projects Funds, and the Water and Winterhurst Ice Rink Enterprise Funds.		

## City Of Lakewood

#### 12650 Detroit Avenue Lakewood, Ohio 44107 (216) 529-6093

Response to Findings Associated with Audit Conducted in Accordance with *Government Auditing Standards* for the Year Ended December 31, 2003

	Planned	Anticipated	Responsible
<b>Finding</b>	Corrective	Completion	Contact
Number	Action	Date	Person
03-1	The City will monitor appropriations and estimated	Immediately	Vic Nogalo,
	resources and amend appropriations and estimated		Finance Director
	resources as needed.		



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#### **CITY OF LAKEWOOD**

#### **CUYAHOGA COUNTY**

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED AUGUST 5, 2004