

**LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.**

**AUDITED FINANCIAL STATEMENTS**

**JUNE 30, 2004**





**Auditor of State  
Betty Montgomery**

Board of Directors  
Lorain County Community College Foundation  
1005 Abbe Road N.  
Elyria, Ohio 44035-1691

We have reviewed the Independent Auditor's Report of the Lorain County Community College Foundation, prepared by Barnes Wendling CPAs, Inc., for the audit period July 1, 2003 through June 30, 2004. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Lorain County Community College Foundation is responsible for compliance with these laws and regulations.

*Betty Montgomery*

BETTY MONTGOMERY  
Auditor of State

December 13, 2004

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# **LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.**

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**INDEPENDENT AUDITORS' REPORT**

September 23, 2004

The Board of Directors  
Lorain County Community College Foundation, Inc.  
Elyria, Ohio

We have audited the accompanying statement of financial position of Lorain County Community College Foundation, Inc. (an Ohio non-profit organization) as of June 30, 2004 and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit. The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2003, from which the summarized information is derived.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lorain County Community College Foundation, Inc. as of June 30, 2004, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated September 23, 2004, on our consideration of Lorain County Community College Foundation, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

*Barnes Wendling CPAs Inc.*

# **LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.**

## **Statements of Financial Position**

	June 30,	
	2004	2003
<b>ASSETS</b>		
Cash and cash equivalents	\$ 117,179	\$ 198,942
Accounts receivable	160	-0-
Unconditional promises to give	1,691,026	1,992,790
Investments	15,180,146	13,352,113
Deferred expenses	7,227	-0-
Equipment, net	22,766	17,459
Other asset	48,000	48,000
<b>TOTAL ASSETS</b>	<b>\$ 17,066,504</b>	<b>\$ 15,609,304</b>
<b>LIABILITIES</b>		
Accounts payable	\$ 54,359	\$ 53,634
Deferred revenue	-0-	24,428
Annuity obligation	7,408	7,039
Refundable advance	25,000	-0-
Engineering building support payable	742,574	926,384
<b>TOTAL LIABILITIES</b>	<b>829,341</b>	<b>1,011,485</b>
<b>NET ASSETS</b>		
Unrestricted	771,001	691,493
Temporarily restricted	1,737,140	1,922,240
Permanently restricted	13,729,022	11,984,086
<b>TOTAL NET ASSETS</b>	<b>16,237,163</b>	<b>14,597,819</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 17,066,504</b>	<b>\$ 15,609,304</b>

See Notes to Financial Statements

# LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.

## Statements of Activities

	2004			2003	
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Total
Revenue and support					
Contributions	\$ 278,610	\$ 82,897	\$ 463,151	\$ 824,658	\$ 1,280,649
Investment income	383,338	399,457	1,241,394	2,024,189	332,491
Special event	78,059	-0-	40,391	118,450	106,265
Other income	43	-0-	-0-	43	-0-
Total revenues and support	<u>740,050</u>	<u>482,354</u>	<u>1,744,936</u>	<u>2,967,340</u>	<u>1,719,405</u>
Net assets released from restrictions	667,454	( 667,454)	-0-	-0-	-0-
	<u>1,407,504</u>	<u>( 185,100)</u>	<u>1,744,936</u>	<u>2,967,340</u>	<u>1,719,405</u>
Expenses					
Scholarships	557,834	-0-	-0-	557,834	545,792
Support for Lorain County Community College	370,640	-0-	-0-	370,640	433,881
Management and general	221,068	-0-	-0-	221,068	254,462
Fundraising	178,454	-0-	-0-	178,454	226,526
Total expenses	<u>1,327,996</u>	<u>-0-</u>	<u>-0-</u>	<u>1,327,996</u>	<u>1,460,661</u>
Change in net assets	79,508	( 185,100)	1,744,936	1,639,344	258,744
Net assets, beginning of year	<u>691,493</u>	<u>1,922,240</u>	<u>11,984,086</u>	<u>14,597,819</u>	<u>14,339,075</u>
<b>NET ASSETS, end of year</b>	<b><u>\$ 771,001</u></b>	<b><u>\$ 1,737,140</u></b>	<b><u>\$ 13,729,022</u></b>	<b><u>\$ 16,237,163</u></b>	<b><u>\$ 14,597,819</u></b>

See Notes to Financial Statements

# LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.

## Statements of Cash Flows

	Years Ended June 30,	
	2004	2003
<b>Cash Flows From Operating Activities</b>		
Change in net assets	\$ 1,639,344	\$ 258,744
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	9,349	9,595
Net (gain) loss on investments	( 2,249,492)	10,046
(Increase) decrease in assets		
Receivables	( 160)	5,795
Unconditional promises to give	301,764	214,100
Prepaid expenses	-0-	1,200
Increase (decrease) in liabilities		
Change in accounts and support payable	( 183,085)	( 399,307)
Deferred revenue	( 31,655)	( 33,475)
Annuity obligation	369	( 1,221)
Refundable advance	25,000	-0-
Contributions restricted for permanent investment	-0-	( 815,793)
Net cash used in operating activities	( 488,566)	( 750,316)
<b>Cash Flows From Investing Activities</b>		
Purchase of other asset	-0-	( 48,000)
Payments for property and equipment	( 14,656)	( 2,000)
Proceeds from the sale of investments	1,305,381	4,745,818
Purchase of investments	( 1,347,073)	( 4,890,048)
Net cash used in investing activities	( 56,348)	( 194,230)
<b>Cash Flows From Financing Activities</b>		
Contributions restricted for permanent investment	463,151	815,793
Net increase (decrease) in cash	( 81,763)	( 128,753)
Cash and cash equivalents at beginning of year	198,942	327,695
<b>Cash and cash equivalents at end of year</b>	<b>\$ 117,179</b>	<b>\$ 198,942</b>

See Notes to Financial Statements

# **LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.**

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## **Notes to Financial Statements Year Ended June 30, 2004**

### **NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **Nature of Activities**

Lorain County Community College Foundation, Inc. (the Foundation), a Non-Governmental, Non-Profit organization established under the laws of the State of Ohio, was established to foster excellence in teaching and learning by encouraging philanthropic support for students, faculty, programs and facilities of Lorain County Community College (the College).

#### **Basis of Accounting**

The financial statements of the Foundation have been prepared utilizing the accrual basis of accounting and accordingly reflect all significant receivables, payables and other liabilities. Furthermore, the accounting policies adhered to by the Foundation are generally consistent with the *Audit and Accounting Guide for Not-For-Profit Organizations* issued by the American Institute of Certified Public Accountants.

#### **Basis of Presentation**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-For-Profit Organizations*. Under SFAS No. 117, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

#### **Cash and Cash Equivalents**

The Foundation classifies its checking and money market accounts as cash. Any cash or cash equivalents maintained in any professional managed account is classified as investments, due to the overall non-current investment strategy of their investment philosophy.

#### **Comparative Financial Information**

The financial statements include certain prior year summarized comparative financial information. Such information does not include sufficient detail to constitute a full financial statement presentation. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended June 30, 2003, from which the summarized information was derived.

#### **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

# **LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.**

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## **Notes to Financial Statements Year Ended June 30, 2004**

### **NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

#### **Equipment**

Equipment is recorded at historical cost or fair market value in case of donation. Depreciation is recorded on the straight-line method over the useful lives of the respective assets, which is generally five years. The Foundation capitalizes all long-lived assets that cost more than \$500 and have a useful life in excess of one year. Depreciation expense for the years ended June 30, 2004 and 2003 was \$9,349 and \$9,594, respectively. Accumulated depreciation at June 30, 2004 and 2003 was \$59,483 and \$50,134, respectively.

#### **Donated Services**

Donated services are recognized as contributions in accordance with SFAS No. 116, *Accounting for Contributions Received and Contributions Made*, if the services (a) create or enhance non-financial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Foundation.

#### **Unrestricted Net Assets**

Net assets not subject to donor-imposed stipulations. This category includes net assets designated by the Board.

#### **Temporarily Restricted Net Assets**

Net assets subject to donor-imposed stipulations that may or will be met by actions of the Board/Organization and/or the passage of time.

#### **Permanently Restricted Net Assets**

Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization.

#### **Administration Fee**

The Foundation allocates a 0.9% administration fee on temporarily and permanently restricted net assets, excluding unconditional promises to give, to provide for indirect program, management and general, and fundraising expenses. The total amount charged to net assets related to this fee was \$116,143 and \$112,992 for the years ended June 30, 2004 and 2003, respectively.

#### **Functional Allocation of Expenses**

The cost of providing various programs and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among programs and supporting services benefited.

#### **Reclassifications**

Certain amounts from 2003 have been reclassified to conform with the 2004 presentation.

# **LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.**

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## **Notes to Financial Statements Year Ended June 30, 2004**

### **NOTE B - TAXES**

The Foundation is exempt from income taxes under Section 501(c)(3) as a Non-Governmental, Non-Profit entity of the Internal Revenue Code. The Foundation has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(vi).

### **NOTE C - CHARITABLE REMAINDER UNITRUSTS**

The Foundation was named co-beneficiary of three charitable remainder unitrusts. Despite the fact the trusts are irrevocably funded, no amounts have been recorded in the accompanying financial statements, as the naming and changing of the charities in each trust are revocable by the trustees.

The Foundation has a charitable gift annuity agreement with a donor. The Foundation was named as trustee and beneficiary. At June 30, 2004 and 2003, the related asset is included in investments in the accompanying financial statements.

### **NOTE D - INVESTMENTS**

Investments consist of debt and equity securities and mutual funds. Investments are carried at fair value and are summarized as follows:

	<u>June 30, 2004</u>		<u>June 30, 2003</u>	
	<u>Cost</u>	<u>Fair Value</u>	<u>Cost</u>	<u>Fair Value</u>
Common equity securities	\$ 906,331	\$ 1,732,157	\$ 873,727	\$ 1,618,215
Mutual equity funds	8,095,256	9,433,703	7,983,518	7,620,591
Mutual bond funds	3,411,687	3,304,280	3,261,532	3,261,999
Cash and cash equivalents	<u>710,006</u>	<u>710,006</u>	<u>851,308</u>	<u>851,308</u>
	<u>\$13,123,280</u>	<u>\$15,180,146</u>	<u>\$12,970,085</u>	<u>\$13,352,113</u>

Investment income for the years ended June 30, 2004 and 2003 consisted of the following:

	<u>2004</u>	<u>2003</u>
Interest and dividends	\$ 296,732	\$ 389,236
Net gains (losses)	1,786,341	( 10,046)
Management fees	<u>( 58,884)</u>	<u>( 46,699)</u>
Total investment income (loss)	<u>\$2,024,189</u>	<u>\$ 332,491</u>

# LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.

## Notes to Financial Statements Year Ended June 30, 2004

### NOTE E - PROMISES TO GIVE

Unconditional promises to give at June 30, 2004 and 2003 are as follows:

	<u>2004</u>	<u>2003</u>
Receivable in less than one year	\$ 413,500	\$ 466,215
Receivable in one to five years	1,243,000	1,516,000
Receivable after five years	<u>50,000</u>	<u>50,000</u>
Total unconditional promises to give	1,706,500	2,032,215
Less discounts to present value	<u>( 15,474)</u>	<u>( 39,425)</u>
Net unconditional promises to give	<u>\$1,691,026</u>	<u>\$1,992,790</u>

The discount rate used on long-term promises to give was 0.50% and 0.95% at June 30, 2004 and 2003, respectively.

### NOTE F - ENGINEERING BUILDING SUPPORT PAYABLE

The Foundation has committed to funding support for the College's engineering building. The following payments due under this commitment for the years ended June 30, 2004 and 2003 are as follows:

	<u>2004</u>	<u>2003</u>
Payable in less than one year	\$ 150,000	\$ 200,000
Payable in one to five years	600,000	600,000
Payable after five years	<u>0</u>	<u>150,000</u>
Total committed support payable	750,000	950,000
Less discounts to present value	<u>( 7,426)</u>	<u>( 23,616)</u>
Net engineering building support payable	<u>\$ 742,574</u>	<u>\$ 926,384</u>

The discount rate used on long-term support payable was 0.50% and 0.95% at June 30, 2004 and 2003, respectively.

# **LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.**

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## **Notes to Financial Statements Year Ended June 30, 2004**

### **NOTE G - TEMPORARILY RESTRICTED NET ASSETS**

Net assets as of June 30, 2004 and 2003 were temporarily restricted for the following purposes:

	<u>2004</u>	<u>2003</u>
Support of the College's faculty, programs, facilities and Foundation's operation	\$ 192,596	\$ 270,406
Scholarships	<u>1,544,544</u>	<u>1,651,834</u>
Total temporarily restricted net assets	<u>\$1,737,140</u>	<u>\$1,922,240</u>

Net assets released from donor restrictions by incurring expenses satisfying the restricted purposes for the years ended June 30, 2004 and 2003:

	<u>2004</u>	<u>2003</u>
Support of the College's faculty, programs, facilities and Foundation's operation	\$ 193,614	\$ 55,503
Scholarships	473,840	770,011
Collection of unrestricted promises to give	<u>0</u>	<u>80,000</u>
Total restrictions released	<u>\$ 667,454</u>	<u>\$ 905,314</u>

### **NOTE H - PERMANENTLY RESTRICTED NET ASSETS**

Net assets as of June 30, 2004 and 2003 were permanently restricted for the following purposes:

	<u>2004</u>	<u>2003</u>
Support of the College's faculty, programs, and facilities	\$ 1,638,815	\$ 1,820,119
Scholarships	9,093,098	7,383,407
Operations and general support	<u>2,997,109</u>	<u>2,780,560</u>
Total permanently restricted net assets	<u>\$13,729,022</u>	<u>\$11,984,086</u>

Permanently restricted net asset investment income available for expenditure is limited to 4.5% of the trailing three year average of the permanently restricted net asset balance, with any excess investment income added to permanently restricted net assets. The Foundation's intent is that the spending policy and the administrative fee will result in long-term preservation of permanently restricted net asset corpus.

# **LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION, INC.**

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## **Notes to Financial Statements Year Ended June 30, 2004**

### **NOTE I - CONCENTRATIONS**

The Foundation may, from time to time, maintain cash balances that exceed federal depository limits.

At June 30, 2004, one donor's promise represented approximately 50% of the unconditional promises to give balance.

### **NOTE J - RELATED PARTY**

As described in Note A, the Foundation is affiliated with the College. During the year ended June 30, 2004 and 2003, the College provided the Foundation with professional services valued at \$139,627 and \$194,425, respectively. The value of those services are included as contributions in the financial statement and expensed on a functional basis based on the type of service.

During the years ended June 30, 2004 and 2003, the Foundation provided scholarships and support to the College of \$1,175,410 and \$1,572,104, respectively.

At June 30, 2004 and 2003, amounts due to the College totaled \$759,706 and \$942,259, respectively.

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

September 23, 2004

The Board of Directors  
Lorain County Community College Foundation, Inc.  
Elyria, Ohio

We have audited the financial statements of Lorain County Community College Foundation, Inc. (an Ohio nonprofit organization) as of and for the year ended June 30, 2004, and have issued our report dated September 23, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits obtained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Lorain County Community College Foundation, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Lorain County Community College Foundation, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operations that we consider to be material weaknesses.

In addition, we noted other matters involving internal control and its operation that we have reported to management of Lorain County Community College Foundation in a separate letter dated September 23, 2004.

This report is intended solely for the information and use of the board of trustees, management, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

*Barnes Wendling CPAs Inc.*





**Auditor of State  
Betty Montgomery**

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**LORAIN COUNTY COMMUNITY COLLEGE FOUNDATION**

**LORAIN COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
DECEMBER 28, 2004**