



# FRANKLIN COUNTY REPUBLICAN PARTY FRANKLIN COUNTY

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### Independent Accountants' Report on Applying Agree Upon Procedures

Republican Executive Committee Franklin County 14 East Gay Street Columbus, Ohio 43215

We have performed the procedures enumerated below, which were agreed to by the Chairman and Treasurer of the Executive Committee, solely to comply with the requirements of Section 3517.17 and 3517.18 of the Ohio Revised Code. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

### **Cash Receipts**

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed to amounts shown on the Ohio Campaign Finance Report. We found no exceptions as a result of our procedures.

### **Cash Reconciliation**

- 1. We compared the sum of the cash balances recorded on the Ohio Campaign Finance Report with cash balances recorded on the bank statement for the Franklin County Republican Executive Committee as of December 31, 2003. There were no exceptions noted. However, we compared the beginning balances from the prior year report to the beginning balance on the bank statement and the Ohio Campaign Finance Report and noted a \$2.91 variance.
- 2. We recomputed the mathematical accuracy of the reconciliation. We found no computational errors. The reconciliation consisted of the completion of the Ohio Campaign Finance Report.
- 3. We agreed cash balances on the Ohio Campaign Finance Report with the December 31, 2003 bank statement.
- 4. There were no reconciling items noted during our review of the Ohio Campaign Finance Report, monthly bank statements and deposit slips.

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#### **Cash Disbursements**

- We confirmed the mathematical accuracy of the Statement of Expenditures and compared the listed totals to the disbursement totals on the Ohio Campaign Finance Report. We footed the cash disbursement listing Statement of Expenditures. We noted no exceptions.
- We traced one hundred percent of recorded disbursements to source documentation such as the lease agreement and carbon copies of the Official Check prepared by the financial institution. We also determined that the checks corresponded to the names of the lessee and that the checks were signed by authorized signatories. We reviewed the monthly bank statements that recorded the withdrawal of funds for payment of rent. No exceptions were noted during these procedures.
- 3. We compared the purpose for the disbursement with the allowable uses described in Section 3517.18.

We found no exceptions as a result of the above procedures.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the political party fund finance report which is attached as Exhibit 1. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the Executive Committee and is not intended to be and should not be used by anyone else.

**Betty Montgomery** Auditor of State

Butty Montgomery

February 12, 2004

## REPUBLICAN POLITICAL PARTY FRANKLIN COUNTY

### OHIO CAMPAIGN FINANCE REPORT FOR THE YEAR ENDED DECEMBER 31, 2003 (UNAUDITED)

BEGINNING BALANCE, JANUARY 1, 2003 \$ 1,5	60
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**RECEIPTS:** 

STATE DISTRIBUTION 15,119
BANK INTEREST 15

TOTAL RECEIPTS 15,134

**DISBURSEMENTS:** 

RENT 13,596 BANK CHARGES 55

TOTAL DISBURSEMENTS 13,651

ENDING BALANCE, DECEMBER 31, 2003 \$<u>3,043</u>

(See Independent Accountants Report.)



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### **REPUBLICAN PARTY**

### FRANKLIN COUNTY

## **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED APRIL 27, 2004