

Southern Ohio Diversification Initiative

Pike County

Single Audit

October 1, 2002 Through September 30, 2003

Fiscal Year Audited Under GAGAS: 2003

BALESTRA, HARR & SCHERER, CPAs, INC.

528 South West Street, P.O. Box 687

Piketon, Ohio 45661

Telephone (740) 289-4131

Fax (740) 289-3639

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**Auditor of State
Betty Montgomery**

Members of the Board
Southern Ohio Diversification Initiative

We have reviewed the Independent Auditor's Report of the Southern Ohio Diversification Initiative, Pike County, prepared by Balestra, Harr & Scherer CPAs, Inc., for the audit period October 1, 2002 through September 30, 2003. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Southern Ohio Diversification Initiative is responsible for compliance with these laws and regulations.

Betty Montgomery

BETTY MONTGOMERY
Auditor of State

April 6, 2004

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SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY

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BALESTRA, HARR & SCHERER, CPAs, INC.

528 South West Street, P.O. Box 687
Piketon, Ohio 45661

Telephone (740) 289-4131
Fax (740) 289-3639

Member American Institute of Certified Public Accountants

Ohio Society of Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

Members of the Board
Southern Ohio Diversification Initiative
1864 Shyville Road
Piketon, Ohio 45661-9749

We have audited the accompanying statement of financial position of Southern Ohio Diversification Initiative as of September 30, 2003, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of Southern Ohio Diversification Initiative's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southern Ohio Diversification Initiative as of September 30, 2003, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 26, 2004 on our consideration of the Southern Ohio Diversification Initiative's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Members of the Board
Southern Ohio Diversification Initiative
Piketon, Ohio 45661-9749
Independent Auditor's Report
Page 2

The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Balestra, Harr & Scherer, CPAs, Inc.

Balestra, Harr & Scherer, CPAs, Inc.

January 26, 2004

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY

STATEMENT OF FINANCIAL POSITION
AS OF SEPTEMBER 30, 2003

Assets:

Current Assets:

Cash and Cash Equivalents	\$ 2,228,888
Accounts Receivable	7,200
Prepaid Insurance	3,202
Deposits	<u>36</u>

Total Current Assets 2,239,326

Property and Equipment:

Land	351,500
Infrastructure	2,057,930
Vehicles	48,739
Furniture and Fixtures	2,430
Less: Accumulated Depreciation	<u>(23,875)</u>

Net Property and Equipment 2,436,724

Total Assets \$ 4,676,050

Liabilities and Net Assets:

Liabilities:

Accounts Payable	\$ 10,414
Due on Zahn's Corner	100,000
Accrued Payroll	1,851
Accrued Sick Pay	7,643
Accrued Vacation Pay	<u>7,743</u>

Total Liabilities 127,651

Net Assets:

Unrestricted Net Assets 4,548,399

Total Net Assets 4,548,399

Total Liabilities and Net Assets \$ 4,676,050

The notes to the financial statements are an integral part of this statement.

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2003

Changes in Unrestricted Net Assets

Revenues, Gains, and Other Support:

Department of Energy	\$ 1,080,030
State of Ohio	483,307
Appalachian Regional Commission	400,000
EDA	1,369,694
Local Grant Revenue	91,000
Contributions	550
Rent Income	2,102
Other	458
Interest Income	<u>64,207</u>

Total Revenues, Gains, and Other Support 3,491,348

Expenses:

Program Expenses	696,314
Fringe Benefits	39,817
Indirect Costs	289,640
Depreciation	<u>23,875</u>

Total Expenses 1,049,646

Increase in Unrestricted Net Assets 2,441,702

Net Assets, Beginning of Year 2,106,697

Net Assets, End of Year \$ 4,548,399

The notes to the financial statements are an integral part of this statement.

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED SEPTEMBER 30, 2003

Cash flows from operating activities:	
Cash received from the Department of Energy	\$ 1,077,928
Cash received from the State of Ohio	483,307
Cash received from the Appalachian Regional Commission	400,000
Cash received from the EDA	1,369,694
Cash received from Other Sources	158,317
Cash paid to Suppliers	(1,074,017)
Cash paid to Employees for Services and Benefits	<u>(154,373)</u>
Net cash provided by operating activities	<u>2,260,856</u>
Cash flows from financing activities:	
Fixed Asset Acquisitions	<u>(2,109,098)</u>
Net cash provided by financing activities	<u>(2,109,098)</u>
Net increase/decrease in cash and cash equivalents	151,758
Cash and cash equivalents, September 30, 2002	<u>2,077,130</u>
Cash and cash equivalents, September 30, 2003	<u>\$ 2,228,888</u>

Reconciliation of Net Income to Net Cash Provided by Operating Activities

Net Income	\$ 2,441,702
Depreciation	23,875
Adjustments to reconcile net income to net cash from operating activities:	
Increase/(Decrease) in Accounts Payable	(203,731)
Increase/(Decrease) in IRA Withheld	(1,140)
Increase/(Decrease) in Accrued Payroll	(433)
Increase/(Decrease) in Accrued Vacation Pay	3,074
Increase/(Decrease) in Accrued Sick Pay	749
(Increase)/Decrease in Accounts Receivable	(2,102)
(Increase)/Decrease in Prepaid Insurance	<u>(1,138)</u>
Total Adjustments	<u>(204,721)</u>
Net Cash Provided by Operating Activities	<u>\$ 2,260,856</u>

The notes to the financial statements are an integral part of this statement.

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. DESCRIPTION OF THE ENTITY

The Southern Ohio Diversification Initiative (the Initiative) was chartered in July of 1997 as a non-profit Ohio corporation organized under Title XVII, Chapters 1724 and 1702, Ohio Revised Code, the Not for Profit Corporation Law of Ohio filed with the Secretary of State. The sole purpose for which the corporation was formed is to advance, encourage, and promote the industrial, economic, commercial and civic development of Pike, Scioto, Jackson and Ross Counties, in the State of Ohio. The Initiative acts as a Community Reuse Organization (CRO) to deal with the impact of the planned closing of the Portsmouth Gaseous Diffusion Plant located in Pike County, Ohio. The Initiative has been officially recognized by the U.S. Department of Energy as a CRO. The Initiative operates under the direction of a fifteen member board of trustees. An appointed staff consisting of an executive director and a financial manager are responsible for fiscal control of the resources of the Initiative. The Initiative serves Jackson, Pike, Ross and Scioto Counties.

B. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

For financial statement presentation purposes, the Initiative utilizes the accrual basis of accounting. Under this method of accounting, revenues are recognized when they are earned. The Initiative reports gifts of cash, grants and other assets as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Expenses are recognized under the accrual basis of accounting when the liability is incurred.

C. RELATED ENTITY

The Southern Ohio Diversification Initiative has a controlling financial interest in Zahn's Corner Partners, LLC. This limited liability company, formed to initiate a meaningful redevelopment effort for the expansion of Zahn's Corner, had no financial activity in fiscal year 2003. Therefore, the Initiative will adopt the provisions of FAS-94, *Consolidation of All Majority Owned Subsidiaries* in fiscal year 2004.

D. COMPENSATED ABSENCES

Accumulated vacation leave and accumulated compensatory time are recorded as an expense and liability of the Initiative as the benefits accrue to the employees. Sick leave is accrued at 3.7 hours of sick leave per pay period to a maximum accrual of 960 hours. Vacation leave is accrued according to years of service with a maximum accrual of 120 hours.

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2003
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. CASH & CASH EQUIVALENTS

The Initiative's cash and cash equivalents are considered to be cash on hand and deposits.

For purposes of the statement of cash flows and for presentation of the balances sheet, investments with a maturity of three months or less at the time of purchase are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

F. FIXED ASSETS

The fixed asset values were determined based on original acquisition costs at the time of purchase. Donated fixed assets are capitalized at estimated fair market value on the date donated. The Initiative has established \$500 as the threshold for which fixed assets are to be reported. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements that extend the useful life or increase the capacity of operating efficiency of the asset are capitalized at cost. Depreciation has been provided based on the MACRS method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Infrastructure	40 years
Vehicles	5 years
Furniture & Fixtures	7 years

G. INCOME TAXES

The Initiative, is a not for profit corporation and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Initiative is also exempt from Ohio income tax.

H. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

NOTE 2 - CASH AND INVESTMENTS

Protection of part of the Initiative's deposits is provided by the Federal Deposit Insurance Corporation (FDIC).

Deposits At year end, the carrying amount of the Initiative's deposits was \$2,228,888 and the bank balance was \$2,293,692. Of the bank balance:

1. \$200,000 was covered by federal depository insurance.
2. \$2,039,692 was uncollateralized.

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2003
(Continued)

NOTE 3 - RISK MANAGEMENT

The Initiative is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For fiscal year 2003, the Initiative contracted with Zurich America for real property, building contents, and vehicle insurance coverage.

Coverages provided by the program are as follows:

General Liability	\$2 million *Annual Aggregate Limit
Automobile	\$1 million
Property	\$12 thousand
Inland Marine	\$ 6 thousand
Crime	\$500 thousand
Directors & Officers Liability	\$1 million
Umbrella	\$2 million

Health insurance was provided by a private carrier, Northwestern Mutual Life for the year.

Workers' compensation benefits are provided through the State Bureau of Workers' Compensation.

The Initiative has not incurred significant reductions in insurance coverage from coverage in the prior year by major category of risk. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

NOTE 4 - PENSION PLAN

All employees of the Initiative contribute into a simple IRA, a privately defined benefit pension plan. The Initiative contributes 3% of an employee's gross wages into the plan. An hourly employee must work six months prior to becoming eligible for the plan. A member is fully vested immediately and can retire at the age of 62. The Initiative's contributions to the Plan for the year ending September 30, 2003 was \$2,106.

NOTE 5 - CONTINGENCIES

Grants

The Initiative received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the Initiative. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Initiative at September 30, 2003.

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2003
(Continued)

NOTE 6 – SUBSEQUENT EVENTS

The Initiative was authorized to borrow \$432,000 from the First National Bank for the construction of Building #1 at the Zahn's Corner Industrial Park, upon approval from the State of Ohio Department of Development on December 9, 2003.

The Initiative was granted three separate tracts of land from the Pike County Community Action Agency on December 22, 2003 in the amounts of 217.255, 17.418 and 25.249 acres.

The Initiative granted a 5 acre tract of land to Pike County Community Action Agency on December 23, 2003.

Southern Ohio Diversification Initiative
Pike County

Schedule of Federal Awards Expenditures
For the Year Ended September 30, 2003

Federal Grantor/ Pass Through Grantor/ Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Disbursements
Economic Development Administration				
<i>Direct from Federal Awarding Agency</i>				
Economic Adjustment Assistance	N/A	11.307	<u>\$1,369,694</u>	<u>\$1,359,797</u>
Total Economic Development Administration			1,369,694	1,359,797
Appalachian Regional Commission				
<i>Passed through from the Economic Development Administration</i>				
Public Works and Economic Development Grant - Zahn's Corner	N	23.xxx	<u>400,000</u>	<u>397,099</u>
Total Appalachian Regional Commission			400,000	397,099
United States Department of Energy				
<i>Direct from Federal Awarding Agency</i>				
Southern Ohio Diversification Initiative	N/A	81.xxx	<u>1,080,030</u>	<u>921,603</u>
Total United States Department of Energy			<u>1,080,030</u>	<u>921,603</u>
Total Federal Financial Assistance			<u><u>\$2,849,724</u></u>	<u><u>\$2,678,499</u></u>

N - Pass Through Entity Number is Not Applicable

N/A - Direct from Federal Government

See accompanying notes to the Schedule of Federal Awards Expenditures

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY
SEPTEMBER 30, 2003

NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

NOTE A - - SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures is a summary of the activity of the Initiative's federal award programs. The schedule has been prepared on the cash basis of accounting.

NOTE B - - MATCHING REQUIREMENTS

Certain federal programs require that the Initiative contribute non-federal funds (matching funds) to support the federally-funded programs. The Initiative has complied with the matching requirements. The expenditure of non-federal matching funds is not included on the schedule.

BALESTRA, HARR & SCHERER, CPAs, INC.

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Piketon, Ohio 45661

Telephone (740) 289-4131
Fax (740) 289-3639

Member American Institute of Certified Public Accountants

Ohio Society of Certified Public Accountants

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Members of the Board
Southern Ohio Diversification Initiative
1864 Shyville Road
Piketon, Ohio 45661-9749

We have audited the financial statements of Southern Ohio Diversification Initiative as of and for the year ended September 30, 2003, and have issued our report thereon dated January 26, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Southern Ohio Diversification Initiative's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered Southern Ohio Diversification Initiative's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

Members of the Board
Southern Ohio Diversification Initiative
Piketon, Ohio 45661-9749
Report on Compliance and on Internal Control over Financial Reporting based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*
Page 2

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management, Board of Directors, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Balestra, Harr & Scherer, CPAs, Inc.
Balestra, Harr & Scherer, CPAs, Inc.

January 26, 2004

BALESTRA, HARR & SCHERER, CPAs, INC.

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Fax (740) 289-3639

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Members of the Board
Southern Ohio Diversification Initiative
1864 Shyville Road
Piketon, Ohio 45661-9749

Compliance

We have audited the compliance of Southern Ohio Diversification Initiative with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A133 Compliance Supplement* that are applicable to its major federal programs for the year ended January 26, 2004. Southern Ohio Diversification Initiative's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal programs are the responsibility of Southern Ohio Diversification Initiative's management. Our responsibility is to express an opinion on Southern Ohio Diversification Initiative's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Southern Ohio Diversification Initiative's compliance with those requirements and performing other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Southern Ohio Diversification Initiative's compliance with those requirements.

In our opinion, the Southern Ohio Diversification Initiative complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended September 30, 2003. The results of our auditing procedures disclosed no instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133.

Internal Control over Compliance

The management of Southern Ohio Diversification Initiative is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Southern Ohio Diversification Initiative's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be a material weakness. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management, Board of Directors, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Balestra, Harr & Scherer, CPAs, Inc.
Balestra, Harr & Scherer, CPAs, Inc.

January 26, 2004

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
OMB CIRCULAR A-133 SECTION .505

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY
SEPTEMBER 30, 2003

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under section .510?	No
(d)(1)(vii)	Major Programs (list):	Economic Adjustment Assistance CFDA # 11.307 and Public Works & Economic Development Grant CFDA # 23.xxx
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
OMB CIRCULAR A-133 SECTION .505

SOUTHERN OHIO DIVERSIFICATION INITIATIVE
PIKE COUNTY
SEPTEMBER 30, 2003

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

Finding Number	None
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3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

Finding Number	None
CFDA Title and Number	
Federal Award Number/Year	
Federal Agency	
Pass-Through Agency	



**Auditor of State
Betty Montgomery**

88 East Broad Street
P.O. Box 1140
Columbus, Ohio 43216-1140
Telephone 614-466-4514
800-282-0370
Facsimile 614-466-4490

SOUTHERN OHIO DIVERSIFICATION INITIATIVE

PIKE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 22, 2004**