



**Auditor of State
Betty Montgomery**

VIOLET TOWNSHIP
FAIRFIELD COUNTY

TABLE OF CONTENTS

TITLE	PAGE
Independent Accountants' Report.....	1
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances – All Governmental Fund Types and Fiduciary Fund – For the Year Ended December 31, 2003	3
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances – All Governmental Fund Types and Fiduciary Fund – For the Year Ended December 31, 2002	4
Notes to the Financial Statements	5
Independent Accountants' Report on Compliance and on Internal Control Required by <i>Government Auditing Standards</i>	13

THIS PAGE INTENTIONALLY LEFT BLANK



**Auditor of State
Betty Montgomery**

INDEPENDENT ACCOUNTANTS' REPORT

Violet Township
Fairfield County
12970 Rustic Drive
Pickerington, Ohio 43110

To the Board of Trustees:

We have audited the accompanying financial statements of Violet Township, Fairfield County, Ohio, (the Township) as of and for the years ended December 31, 2003, and December 31, 2002. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

The Township's financial transactions were processed using the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to conduct the audit of the Township because the Auditor of State designed, developed, implemented, and, as requested, operates UAN. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments.

We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the Township prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

As discussed in Note 8, the Township restated fund cash balances as of January 1, 2002.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Township as of December 31, 2003, and December 31, 2002, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

35 N. Fourth St. / Second Floor / Columbus, OH 43215
Telephone: (614) 466-3402 (800) 443-9275 Fax: (614) 728-7199
www.auditor.state.oh.us

In accordance with *Government Auditing Standards*, we have also issued our report dated May 18, 2004, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended solely for the information and use of management, the Board of Trustees, and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

May 18, 2004

**VIOLET TOWNSHIP
FAIRFIELD COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES AND FIDUCIARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2003**

	<u>Governmental Fund Types</u>				Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Fiduciary Fund</u>	
Cash Receipts:					
Local Taxes	\$358,030	\$5,514,643	\$0	\$0	\$5,872,673
Intergovernmental	471,105	804,369	95,685	0	1,371,159
Special Assessments		3,209	0	0	3,209
Licenses, Permits, and Fees	146,140	0	0	0	146,140
Earnings on Investments	40,260	1,599	255	42	42,156
Other Revenue	23,741	37,288	0	0	61,029
	<u>1,039,276</u>	<u>6,361,108</u>	<u>95,940</u>	<u>42</u>	<u>7,496,366</u>
Cash Disbursements:					
Current:					
General Government	1,136,140	0	0	0	1,136,140
Public Safety	0	3,717,621	0	0	3,717,621
Public Works	0	1,171,529	0	0	1,171,529
Debt Service:	0	0	0	0	
Redemption of Principal	40,000	0	0	0	40,000
Interest and Fiscal Charges	9,500	0	0	0	9,500
Capital Outlay	0	197,284	118,810	0	316,094
	<u>1,185,640</u>	<u>5,086,434</u>	<u>118,810</u>	<u>0</u>	<u>6,390,884</u>
Total Cash Disbursements	<u>1,185,640</u>	<u>5,086,434</u>	<u>118,810</u>	<u>0</u>	<u>6,390,884</u>
Total Receipts Over/(Under) Disbursements	<u>(146,364)</u>	<u>1,274,674</u>	<u>(22,870)</u>	<u>42</u>	<u>1,105,482</u>
Other Financing Receipts and (Disbursements):					
Transfers-In	0	125,000	26,809	0	151,809
Transfers-Out	(151,809)	0	0	0	(151,809)
Total Other Financing Receipts/(Disbursements)	<u>(151,809)</u>	<u>125,000</u>	<u>26,809</u>	<u>0</u>	<u>0</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	(298,173)	1,399,674	3,939	42	1,105,482
Fund Cash Balances, January 1	1,589,772	1,192,534	493,970	3,615	3,279,891
Fund Cash Balances, December 31	<u>\$1,291,599</u>	<u>\$2,592,208</u>	<u>\$497,909</u>	<u>\$3,657</u>	<u>\$4,385,373</u>
Reserve for Encumbrances, December 31	<u>\$68,651</u>	<u>\$200,437</u>	<u>\$0</u>	<u>\$0</u>	<u>\$269,088</u>

The notes to the financial statements are an integral part of this statement.

VIOLET TOWNSHIP
FAIRFIELD COUNTY

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES AND FIDUCIARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2002**

	<u>Governmental Fund Types</u>				Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Fiduciary Fund</u>	
Cash Receipts:					
Local Taxes	\$337,707	\$3,134,294	\$0	\$0	\$3,472,001
Intergovernmental	553,486	464,686	0	0	1,018,172
Special Assessments	0	2,497	0	0	2,497
Licenses, Permits, and Fees	150,989	0	0	0	150,989
Earnings on Investments	55,301	3,742	2,859	68	61,970
Other Revenue	21,937	8,079	0	0	30,016
	<u>1,119,420</u>	<u>3,613,298</u>	<u>2,859</u>	<u>68</u>	<u>4,735,645</u>
Total Cash Receipts					
	<u>1,119,420</u>	<u>3,613,298</u>	<u>2,859</u>	<u>68</u>	<u>4,735,645</u>
Cash Disbursements:					
Current:					
General Government	869,947	0	0	0	869,947
Public Safety	0	3,131,949	0	0	3,131,949
Public Works	5,900	1,004,516	0	0	1,010,416
Health	46,249	0	0	0	46,249
Debt Service:					
Redemption of Principal	40,000	0	0	0	40,000
Interest and Fiscal Charges	11,400	0	0	0	11,400
Capital Outlay	0	29,286	33,482	0	62,768
	<u>973,496</u>	<u>4,165,751</u>	<u>33,482</u>	<u>0</u>	<u>5,172,729</u>
Total Cash Disbursements					
	<u>973,496</u>	<u>4,165,751</u>	<u>33,482</u>	<u>0</u>	<u>5,172,729</u>
Total Receipts Over/(Under) Disbursements	145,924	(552,453)	(30,623)	68	(437,084)
Fund Cash Balances, January 1 (as restated - see Note 8)	1,443,848	1,744,987	524,593	3,547	3,716,975
	<u>1,443,848</u>	<u>1,744,987</u>	<u>524,593</u>	<u>3,547</u>	<u>3,716,975</u>
Fund Cash Balances, December 31	<u>\$1,589,772</u>	<u>\$1,192,534</u>	<u>\$493,970</u>	<u>\$3,615</u>	<u>\$3,279,891</u>
Reserve for Encumbrances, December 31	<u>\$4,601</u>	<u>\$85,446</u>	<u>\$0</u>	<u>\$0</u>	<u>\$90,047</u>

The notes to the financial statements are an integral part of this statement.

**VIOLET TOWNSHIP
FAIRFIELD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003 AND 2002**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

Violet Township, Fairfield County, Ohio, (the Township) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly-elected three-member Board of Trustees. The Township provides general government services, including road and bridge maintenance, cemetery maintenance, fire protection, and emergency medical services.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements, respectively.

Money market mutual funds (including STAR Ohio) are recorded at share values reported by the mutual fund. The repurchase agreement is valued at cost.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Fund:

Fire District Fund - This fund receives property tax money and various other grant monies to provide fire protection services to the Township.

**VIOLET TOWNSHIP
FAIRFIELD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003 AND 2002
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

3. Capital Projects Funds

These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise or trust funds). The Township had the following significant Capital Projects Fund:

State Capital Improvement Projects – This fund accumulates Township money for long-term capital project purchases.

4. Fiduciary Fund (Expendable Trust Fund)

This fund is used to account for resources restricted by legally binding trust agreements. The Township had the following significant Fiduciary Fund:

Morris-Davis Fund – This fund consists of bequests from two families for the upkeep of cemetery plots.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2003 and 2002 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

**VIOLET TOWNSHIP
FAIRFIELD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003 AND 2002
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's basis of accounting.

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Township maintains a cash and investments pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	2003	2002
Demand deposits	\$99,624	\$67,922
Investments:		
STAR Ohio	4,285,749	3,076,969
Repurchase agreement	0	135,000
Total investments	4,285,749	3,211,969
Total deposits and investments	\$4,385,373	\$3,279,891

Deposits: Deposits are either insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

Investments: The Township's agent holds securities collateralizing repurchase agreements. The securities are not in the Township's name. Investments in STAR Ohio are not evidenced by securities that exist in physical or book-entry form.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2003 and December 31, 2002 follows:

2003 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$1,158,091	\$1,039,276	(\$118,815)
Special Revenue	6,258,181	6,486,108	227,927
Capital Projects	110,179	122,749	12,570
Fiduciary	67	42	(25)
Total	\$7,526,518	\$7,648,175	\$121,657

**VIOLET TOWNSHIP
FAIRFIELD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003 AND 2002
(Continued)**

3. BUDGETARY ACTIVITY (Continued)

2003 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$1,788,001	\$1,406,100	\$381,901
Special Revenue	5,507,967	5,286,871	221,096
Capital Projects	53,693	118,810	(65,117)
Fiduciary	0	0	0
Total	<u>\$7,349,661</u>	<u>\$6,811,781</u>	<u>\$537,880</u>

2002 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$1,087,373	\$1,119,420	\$32,047
Special Revenue	3,797,092	3,613,298	(183,794)
Capital Projects	318,270	2,859	(315,411)
Fiduciary	150	68	(82)
Total	<u>\$5,202,885</u>	<u>\$4,735,645</u>	<u>(\$467,240)</u>

2002 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$2,028,237	\$978,097	\$1,050,140
Special Revenue	4,820,906	4,251,197	569,709
Capital Projects	403,298	33,482	369,816
Fiduciary	3,697	0	3,697
Total	<u>\$7,256,138</u>	<u>\$5,262,776</u>	<u>\$1,993,362</u>

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by the Board of Trustees. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payments, the first half is due December 31. The second half payment is due the following June 20.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

**VIOLET TOWNSHIP
FAIRFIELD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003 AND 2002
(Continued)**

5. DEBT

Debt outstanding at December 31, 2003 was as follows:

	Principal	Interest Rate
Building Acquisition & Improvement Note	\$160,000	4.75%

Amortization of the above debt, including interest, is scheduled as follows:

	General Obligation Notes
Year ending December 31:	
2004	\$47,600
2005	45,700
2006	43,800
2007	41,900
Total	\$179,000

6. RETIREMENT SYSTEMS

The Township's certified Fire Fighters belong to the Police and Firemen's Disability and Pension Funds (PFDPF). Other employees belong to the Public Employees Retirement System (PERS) of Ohio. PFDPF and PERS are cost-sharing, multiple-employer plans. These plans provide retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2003 and 2002, members of PFDPF participants contributed 10% of their wages. The Township contributed an amount equal to 24% of their wages to PFDPF. For 2003 and 2002, PERS members contributed 8.5% of their gross salaries. The Township contributed an amount equal to 13.55% of participants' gross salaries. The Township has paid all contributions required through December 31, 2003.

7. RISK MANAGEMENT

Risk Pool Membership

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP).

Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

**VIOLET TOWNSHIP
FAIRFIELD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003 AND 2002
(Continued)**

7. RISK MANAGEMENT (Continued)

Risk Pool Membership (Continued)

Casualty Coverage

OTARMA retains casualty risks up to \$250,000 per claim, including loss adjustment expenses. Claims exceeding \$250,000 are reinsured with APEEP up to \$1,750,000 per claim and \$5,000,000 in the aggregate per year. Governments can elect additional coverage, from \$2,000,000 to \$10,000,000, from the General Reinsurance Corporation.

If losses exhaust OTARMA's retained earnings, APEEP covers OTARMA losses up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

Property Coverage

OTARMA retains property risks, including automobile physical damage, up to \$10,000 on any specific loss with an annual aggregate of \$700,000 for 2001 and \$1,250,000 for 2002. The Travelers Indemnity Company reinsures losses exceeding \$10,000 if the annual aggregate is reached and all specific losses exceeding \$100,000. APEEP's Operating Fund and Guarantee Fund pay for losses and loss adjustment expenses should they exceed operating contributions.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31 2002 and 2001 (the latest information available):

<u>Casualty Coverage</u>	<u>2002</u>	<u>2001</u>
Assets	\$23,757,036	\$23,703,776
Liabilities	(9,197,512)	(9,379,003)
Retained earnings	<u>\$14,559,524</u>	<u>\$14,324,773</u>

<u>Property Coverage</u>	<u>2002</u>	<u>2001</u>
Assets	\$6,596,996	\$5,011,131
Liabilities	(1,204,326)	(647,667)
Retained earnings	<u>\$5,392,670</u>	<u>\$4,363,464</u>

Health Care Coverage

The Township also provides health insurance and dental and vision coverage to full-time employees through a private carrier.

**VIOLET TOWNSHIP
FAIRFIELD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003 AND 2002
(Continued)**

8. RESTATEMENT OF PRIOR YEAR FUND BALANCE

In the prior year, a property tax advance was posted entirely to the General Fund. A portion of this advance should have been recorded in the Special Revenue Funds. The correction to properly post this cash receipt caused a change in the Total Cash Receipts Over/(Under) Cash Disbursements for the year ended December 31, 2001 as follows:

	General	Special Revenue
Excess as previously reported	\$476,280	(\$497,673)
Restatement to properly report tax activity	(347,132)	347,132
Restated amount for the year ended December 31, 2001	\$129,148	(\$150,541)

The restatement had the following effect on the cash fund balance on December 31, 2001, as previously reported:

	General	Special Revenue
Amount as previously reported	\$1,790,980	\$1,397,855
Restatement to properly report tax activity	(347,132)	347,132
Restated cash fund balance as of January 1, 2002	\$1,443,848	\$1,774,987

9. SUBSEQUENT EVENTS

On March 17, 2004, the Township contracted to purchase a plot of land at Stemen Road and Center Street, Pickerington, Ohio, for \$229,067 to be used to build a road maintenance building.

THIS PAGE INTENTIONALLY LEFT BLANK



**Auditor of State
Betty Montgomery**

**INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Violet Township
Fairfield County
12970 Rustic Drive
Pickerington, Ohio 43147

To the Board of Trustees:

We have audited the accompanying financial statements of Violet Township, Fairfield County, Ohio, (the Township) as of and for the years ended December 31, 2003, and December 31, 2002, and have issued our report thereon dated May 18, 2004, wherein we noted the Township restated cash fund balances as of January 1, 2002, and that the Township's financial transactions were processed using the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to conduct the audit of the Township because the Auditor of State designed, developed, implemented, and, as requested, operates UAN. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the Township in a separate letter dated May 18, 2004.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

35 N. Fourth St. / Second Floor / Columbus, OH 43215
Telephone: (614) 466-3402 (800) 443-9275 Fax: (614) 728-7199
www.auditor.state.oh.us

However, we noted a matter involving the internal control over financial reporting that does not require inclusion in this report, that we have reported to management of the Township in a separate letter dated May 18, 2004.

This report is intended solely for the information and use of management and the Board of Trustees, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

May 18, 2004



**Auditor of State
Betty Montgomery**

88 East Broad Street
P.O. Box 1140
Columbus, Ohio 43216-1140

Telephone 614-466-4514
800-282-0370

Facsimile 614-466-4490

VIOLET TOWNSHIP

FAIRFIELD COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JUNE 10, 2004**