



**Auditor of State
Betty Montgomery**

**DEMOCRATIC PARTY EXECUTIVE COMMITTEE
CLINTON COUNTY**

TABLE OF CONTENTS

TITLE	PAGE
Independent Accountants' Report On Applying Agreed Upon Procedures	1
Exhibit A	3

This page intentionally left blank.



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Democratic Party Executive Committee
Clinton County
130 West Fancy Street
Blanchester, Ohio 45107

To the Executive Committee:

We have performed the procedures enumerated below, which were agreed to by the Democratic Executive Committee, Clinton County, Ohio (the Committee), solely to assist the Committee in evaluating its compliance with Sections 3517.17 and 3517.18 of the Ohio Revised Code for the year ended December 31, 2004. Management is responsible for the Committee's compliance with those requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Executive Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Cash Receipts

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed them to amounts shown on the Political Party Fund Finance Report. We found no exceptions.

Cash Reconciliation

1. We compared the sum of the cash balances recorded on the Committee's Ohio Campaign Finance Report with the cash balances reconciled by Richard Sutton for the Clinton County Democratic Executive Committee as of December 31, 2004. The sums agreed.
2. We recomputed the mathematical accuracy of the reconciliation. We found no computational errors.
3. We agreed bank balances on the reconciliation with month end bank statements. The balances agreed.
4. We agreed reconciling items appearing on that reconciliation to the first quarter 2005 bank statement. We determined that the items were posted incorrectly to the Democratic Party account. The proper corrections were made to the next bank statement to correct the problem.

Cash Disbursements

1. We footed the Statement of Expenditures and compared the listing totals to the disbursement totals on the Political Party Fund Finance report. The amounts agreed.
2. We selected the only disbursement transaction and traced the amount to source documentation such as invoice and the withdrawal slip. The amount recorded in the Statement of Expenditures agreed to the amount on the savings withdrawal slip and bank statement.

3. We compared the purpose for the disbursement with the allowable uses described in Section 3517.18 of the Ohio Revised Code. We found no exceptions.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on compliance of the political party fund finance report which is attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Executive Committee and is not intended to be and should not be used by anyone else.



Betty Montgomery
Auditor of State

April 19, 2005

**DEMOCRATIC PARTY EXECUTIVE COMMITTEE
CLINTON COUNTY**

**POLITICAL PARTY FUND FINANCE REPORT
FOR THE YEAR ENDED DECEMBER 31, 2004 (UNAUDITED)**

BEGINNING BALANCE, JANUARY 1, 2004		\$ 696
RECEIPTS:		
STATE DISTRIBUTION	263	
INTEREST	1	
OTHER	<u>185</u>	
TOTAL RECEIPTS		<u>449</u>
DISBURSEMENTS:		
MAILING EXPENSE	<u>398</u>	
TOTAL DISBURSEMENTS		<u>398</u>
ENDING BALANCE, DECEMBER 31, 2004		<u>\$ 747</u>

(See Independent Accountant's Report)



**Auditor of State
Betty Montgomery**

88 East Broad Street
P.O. Box 1140
Columbus, Ohio 43216-1140
Telephone 614-466-4514
800-282-0370
Facsimile 614-466-4490

DEMOCRATIC PARTY

CLINTON COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 5, 2005**