\* \* \* \*

Basic Financial Statements

June 30, 2004



Board of Education Coventry Local School District 3257 Cormany Road Akron, Ohio 44319

We have reviewed the *Independent Auditor's Report* of the Coventry Local School District, Summit County, prepared by Rea & Associates, Inc., for the audit period July 1, 2003 to June 30, 2004. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Coventry Local School District is responsible for compliance with these laws and regulations.

Betty Montgomery

BETTY MONTGOMERY Auditor of State

May 27, 2005



### COVENTRY LOCAL SCHOOL DISTRICT

For the year Ended June 30, 2004 Table of Contents

	Page
Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Assets	12
Statement of Activities	13
Fund Financial Statements:	
Balance Sheet – Governmental Funds	14
Reconciliation of Total Governmental Fund Balances to Net Assets Governmental Activities	15
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	16
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	17
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget (Non-GAAP Basis) and Actual – General Fund	18
Statement of Fund Net Assets – Proprietary Fund	20
Statement of Revenues, Expenses and Changes in Fund Net Assets – Proprietary Fund	21
Statement of Cash Flows – Proprietary Fund	22
Statement of Fiduciary Assets and Liabilities – Fiduciary Funds	23
Statement of Changes in Fiduciary Net Assets – Fiduciary Funds	24
Notes to the Basic Financial Statements	25
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed In Accordance with Government Auditing Standards	53

### COVENTRY LOCAL SCHOOL DISTRICT

For the year Ended June 30, 2004 Table of Contents (continued)

	Page
Report on Compliance with Requirements Applicable to	
Each Major Program and Internal Control Over Compliance	
in Accordance with OMB Circular A-133	55
Schedule of Federal Financial Assistance – CASH BASIS	57
Schedule of Findings and Questioned Costs OMB Circular A-133	58

# Rea & Associates, Inc.

### ACCOUNTANTS AND BUSINESS CONSULTANTS

February 7, 2005

The Board of Education Coventry Local School District 3257 Cormany Road Akron, Ohio 44319

### INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Coventry Local School District (the School District), as of and for the year ended June 30, 2004, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School District, as of June 30, 2004, and the respective changes in financial position and cash flows, where applicable, and the respective budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As stated in Note 3 Coventry Local School District adopted Governmental Accounting Standards Board (GASB) Statements No. 34, Basic Financial Statements and Management's Discussion and Analysis, No. 37, Basic Financial Statements-and Management's Discussion and Analysis-For State and Local Governments: Omnibus, No. 38, Certain Financial Statement Note Disclosures, No. 41, "Budgetary Comparison Schedules-Perspective Difference (an amendment of GASB Statement No. 34)," and GASB Interpretation No. 6, Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financials".

Coventry Local School District Independent Auditor's Report Page 2

In accordance with *Government Auditing Standards*, we have also issued our report dated February 7, 2005 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis on pages 3 through 10 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Kea & Chrociates, Inc.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 Unaudited

The discussion and analysis of the Coventry Local School District's (the School District's) financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2004. The intent of this discussion and analysis is to look at the School District's performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the School District's financial performance.

### Financial Highlights

Key Financial Highlights for 2004 are as follows:

- □ General Revenues accounted for \$12.7 million in revenue or 69.4% of all revenues. Program specific revenues in the form of charges for services and sales, operating grants and contributions accounted for approximately \$5.6 or 30.6% of total revenues of \$18.3 million.
- □ Total program expenses were nearly \$18 million in Governmental Activities.
- ☐ In total, net assets of Governmental Activities increased nearly \$312,000 from 2003.
- □ Outstanding bonded debt decreased from \$4.3 million to \$4.0 million through the payment of bond and note principal.

### Reporting the School District as a Whole

Statement of Net Assets and the Statement of Activities

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during fiscal year 2004?" The Statement of Net Assets and the Statement of Activities answer this question. These statements include *all assets* and *liabilities* excluding fiduciary funds using the *accrual basis of accounting* similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's *net assets* and *changes in those assets*. This change in net assets is important because it tells the reader that, for the School District as a whole, the *financial position* of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the School District's property tax base, current property tax laws in Ohio which restrict revenue growth, facility conditions, required educational programs, and other factors.

In the Statement of Net Assets and the Statement of Activities, the School District activities are listed as Governmental:

□ Governmental Activities – All of the School District's programs and services are reported here, including instruction, support services, operation and maintenance of plant, pupil transportation, food service operation and extracurricular activities.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 Unaudited

### Reporting the School District's Most Significant Funds

### Fund Financial Statements

Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's only major governmental fund is the general fund.

Governmental Funds - Most of the School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 Unaudited

### The School District as a Whole

Recall that the Statement of Net Assets provides the perspective of the School District as a whole.

Table 1 provides a summary of the School District's net assets for 2004 compared to 2003:

(Table 1) Net Assets

	Governmental Activities					
		2004		2003		
Assets						
Current and Other Assets	\$	11,108,723	\$	8,383,564		
Capital Assets		3,506,114		3,711,213		
Total Assets		14,614,837		12,094,777		
Liabilities						
Long-Term Liabilities		4,843,613		5,010,672		
Other Liabilities		11,412,699		9,037,299		
Total Liabilities		16,256,312		14,047,971		
Net Assets Invested in Capital						
Assets, Net of Debt		892,901		870,259		
Restricted		789,928		327,349		
Unrestricted (Deficit)		(3,324,304)		(3,150,802)		
Total Net Assets	\$	(1,641,475)	\$	(1,953,194)		

Assets increased \$2.5 million and liabilities increased \$2.2 million resulting in an increase in net assets of \$300,000.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 Unaudited

Table 2 shows the changes in net assets for fiscal year 2004. Since this is the first year the School District has prepared financial statements following GASB Statement No. 34, revenue and expense comparisons to fiscal year 2003 are not available. This table will present two fiscal years in side-by-side comparisons in successive reporting years. This will enable the reader to draw further conclusion about the School District's financial status and possibly project future problems.

### (Table 2) Changes in Net Assets

	Governmental Activities		
		2004	
Revenues			
Program Revenues:			
Charges for Services	\$	4,476,371	
Operating Grants		1,117,128	
General Revenue:			
Property Taxes		7,758,941	
Grants and Entitlements		4,845,346	
Other		91,347	
Total Revenues		18,289,133	
Program Expenses			
Instruction		10,145,939	
Support Services		6,783,092	
Operation of Non-Instructional		491,863	
Extracurricular Activities		313,037	
Interest and Fiscal Charges		246,954	
Total Expenses		17,980,885	
Increase in Net Assets Before Transfers		308,248	
Transfers		3,471	
Increase in Net Assets After Transsers	\$	311,719	

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 Unaudited

### **Governmental Activities**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State entitlements. All governmental activity had total revenues of \$18.3 million and expenses of \$18.0 million. Comparisons to 2003 have not been made since they are not available.

(Table 3)
Governmental Activities

	2004				
	Total Cost	Net Cost			
	of Service	of Service			
Instruction	\$ 10,145,939	\$ 5,437,288			
Support Services:					
Pupils and Instructional Staff	1,981,045	1,690,505			
Board of Education, Administration					
Fiscal and Business	2,311,747	2,281,635			
Operation and Maintenance of Plant	1,625,085	1,620,012			
Pupil Transportation and Central	865,215	839,268			
Operation of Non-Instructional Services	491,863	78,166			
Extracurricular Activities	313,037	193,558			
Interest Charges	246,954	246,954			
Total	\$ 17,980,885	\$ 12,387,386			

Instruction and Support Services comprise 67.4% of governmental program expenses. Pupil Transportation and the Operation/Maintenance of Plant account for 13.8% of governmental program expenses.

The dependence upon tax revenues for governmental activities is apparent. The community, as a whole, is by far the primary support for Coventry Local School District students.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 Unaudited

### General Fund Budgeting Highlights

The School District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the general fund.

For the general fund, budget basis revenue was \$18.5 million, which is over the original budget estimate of \$16.5 million. Final appropriations of \$17.1 million were over original appropriations of \$16.8 million.

### Capital Assets and Debt Administration

### **Capital Assets**

At the end of fiscal year 2004, the School District had \$3.5 million invested in land, buildings, equipment, and vehicles. Table 4 shows fiscal year 2004 balances compared with 2003 net of depreciation.

# (Table 4) Capital Assets at June 30 (Net of Depreciation)

		Governmental Activities					
		2004	2003				
Land	\$	544,210	\$ 544,210				
Buildings and Improvements	Ψ	2,150,518	2,261,363				
Furniture and Equipment		508,298	659,788				
Vehicles		303,088	245,852				
Totals	\$	3,506,114	\$ 3,711,213				

The approximately \$200,000 decrease in capital assets was attributable to depreciation expense exceeding additional purchases. See Note 12 to the basic financial statements for detail on the School District's capital assets.

A change in Ohio law required school districts to set aside 3% of certain revenues for capital improvements and an additional 3% for textbooks. For fiscal year 2004, this amounted to \$321,146 for each set aside. The School District has qualifying disbursements to partially offset these requirements for capital improvement and textbooks. See Note 21 for additional information.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 Unaudited

### Debt

At June 30, 2004, the School District had \$4,023,861 in bonds and notes outstanding with \$327,194 due within one year. During fiscal year 2004, \$309,459 of general obligation bonds and notes were retired. Table 5 summarizes bonds and notes outstanding.

(Table 5) Outstanding Debt, at June 30

	Governmental Activities					
	2004	2003				
otes Payable:						
HB 264 Energy Conservation Loan	\$ 687,269	\$ 729,723				
Energy Conservation Loan Phase #2	723,380	762,643				
	1,410,649	1,492,366				
eneral Obligation Bonds Payable:						
School Improvement Bonds	2,520,000	2,705,000				
Bus Acquisition Bonds, Series 2000	93,212	135,954				
	2,613,212	2,840,954				
otal Debt	\$ 4,023,861	\$ 4,333,320				
HB 264 Energy Conservation Loan Energy Conservation Loan Phase #2 eneral Obligation Bonds Payable: School Improvement Bonds Bus Acquisition Bonds, Series 2000	723,380 1,410,649 2,520,000 93,212 2,613,212	762,643 1,492,366 2,705,000 135,954 2,840,954				

HB#264 Energy Conservations Loans were used for window replacement at the Middle School and the Junior High School. All buildings were upgraded with more cost efficient lighting. The school improvement bonds were for improvements to the buildings and the bus acquisition bonds were use to purchase new buses. See Note 18 to the basic financial statements for detail on the School District's long-term obligations.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 Unaudited

### Current Issues

Coventry Local School District receives approximately 23% if its revenue from the State. The School District does receive additional revenue for open enrollment. Future projections show a consistent enrollment. Special education funding is anticipated to increase for the next two years, then begin to decline. Lastly, the School District loses revenue annually due to a decrease in tangible personal property taxes.

The School District, in turn, relies on its local property taxpayers. The last operating levy was passed in 2003, for 9.96 mills, 5-year emergency levy. The five-year forecast projects a deficit in fiscal year 2009. With House Bill 920 current levies do not provide inflationary revenue growth as valuation increases, with the exception of inside millage and new construction. Thus, as a school district dependent upon property tax and a decline in the State Foundation, the School District will need to request a renewal of the 2003 levy when it expires as well as property tax increases to maintain a constant level of service.

The School District's systems of budgeting and internal controls are well regarded. All of the School District's financial abilities will be needed to meet the challenges of the future.

### Contacting the School District's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Treasurer, at Coventry Local School District, 3257 Cormany Road, Akron, OH 44319.

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Statement of Net Assets June 30, 2004

	G	Governmental Activities		
Assets:				
Equity in Pooled Cash and Cash Equivalents	\$	1,629,727		
Receivables:				
Taxes		9,369,941		
Intergovernmental		109,055		
Nondepreciable Capital Assets		544,210		
Depreciable Capital Assets (Net)		2,961,904		
Total Assets		14,614,837		
Liabilities:				
Accounts Payable		190,726		
Accrued Wages and Benefits		1,389,682		
Intergovernmental Payable		522,557		
Deferred Revenue		8,872,039		
Claims Payable		261,695		
Early Retirement Incentive Payable		176,000		
Long-Term Liabilities:				
Due Within One Year		509,919		
Due Within More Than One Year		4,333,694		
Total Liabilities		16,256,312		
Net Assets:				
Invested in Capital Assets, Net of Related Debt		892,901		
Restricted for:		,		
Capital Outlay		53,194		
Other Purposes		736,734		
Unrestricted		(3,324,304)		
Total Net Assets	\$	(1,641,475)		

Statement of Activities For the Fiscal Year Ended June 30, 2004

			Program Revenues					Net (Expense) Revenue and Changes in Net Assets  Governmental Activities	
	Expenses			Charges for Services and Sales		Operating Grants and Contributions			
Governmental Activities:									
Current:									
Instruction:									
Regular	\$	7,906,779	\$	3,987,011	\$	406,217	\$	(3,513,551)	
Special		1,442,102		598		66,864		(1,374,640)	
Vocational		232,739		247,961		0		15,222	
Other		564,319		0		0		(564,319	
Support Services:		,				_		(00.90-2	
Pupils		1,118,791		0		129,668		(989,123	
Instructional Staff		862,254		846		160,026		(701,382	
Board of Education		25,547		0		0		(25,547	
Administration		1,864,797		0		30,112		(1,834,685	
Fiscal		388,183		0		0		(388,183	
Business		33,220		0		0		(33,220	
Operation and Maintenance of Plant				0				, ,	
Pupil Transportation		1,625,085		0		5,073		(1,620,012	
Central		715,812		0		13,780		(702,032	
		149,403				12,167		(137,236	
Operation of Non-Instructional Services		491,863		120,476		293,221		(78,166	
Extracurricular Activities		313,037		119,479		0		(193,558	
Interest and Fiscal Charges		246,954	-	0	-	0		(246,954	
Total Governmental Activities	\$	17,980,885	\$	4,476,371	\$	1,117,128		(12,387,386)	
			Propert Gener Debt S	Revenues: y Taxes Levied for: al Purposes Service				7,730,544 28,397	
			Grants and Entitlements not Restricted to Specific Programs						
							4,845,346		
				nd Donations				49,321	
				nent Earnings				19,745	
			Miscell Transfer					22,281 3,471	
			Total Ge	neral Revenues and	! Transfers			12,699,105	
			Change i	in Net Assets				311,719	
			Net Asse	ts Beginning of Yea	r, Restated	(See Note 3)		(1,953,194	
			Net Asse	ts End of Year			\$	(1,641,475)	

## Coventry Local School District Balance Sheet

Balance Sheet Governmental Funds June 30, 2004

		General		Other Governmental Funds		Total Governmental Funds
Assets:		100 556	Φ.	450.066	Φ.	caa 100
Equity in Pooled Cash and Cash Equivalents Restricted Cash and Cash Equivalents	\$	180,756 580,706	\$	452,366 0	\$	633,122 580,706
Receivables:		200,700		v		200,700
Taxes		9,369,941		0		9,369,941
Interfund		340,158		0		340,158
Intergovernmental		43,091		65,964		109,055
Total Assets	\$	10,514,652	\$	518,330	\$	11,032,982
Liabilities and Fund Balances:						
Liabilities:						
Accounts Payable	\$	154,808	\$	35,918	\$	190,726
Accrued Wages and Benefits		1,315,594		74,088		1,389,682
Interfund Payable		0		340,158		340,158
Intergovernmental Payable		262,187		14,585		276,772
Deferred Revenue		9,088,850		8,281		9,097,131
Early Retirement Incentive	-	176,000		0		176,000
Total Liabilities		10,997,439		473,030		11,470,469
Fund Balances:						
Reserved for Encumbrances		284,090		84,070		368,160
Reserved for Tax Revenue Unavailable for Appropriation		281,091		0		281,091
Reserved for Textbooks/Instructional Materials		277,738		0		277,738
Reserved for Capital Improvement		302,968		0		302,968
Unreserved:						
Undesignated, Reported in: General Fund		(1 (20 (74)		0		(1,628,674)
Special Revenue Funds		(1,628,674)		(91,964)		(91,964)
Capital Projects Funds		0		53,194		53,194
Total Fund Balances		(482,787)		45,300		(437,487)
Total Liabilities and Fund Balances	\$	10,514,652	\$	518,330	\$	11,032,982

Coventry Local School District
Reconciliation of Total Governmental Fund Balances to Net Assets Governmental Activities June 30, 2004

Total Governmental Fund Balances		\$ (437,487)
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.		3,506,114
Other long-term assets are not available to pay for current- period expenditures and therefore, are deferred in the funds. Grants Delinquent Property Taxes	\$ 8,280 216,811	225,091
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore, are not reported in the funds.  General Obligation Bonds  Notes Payable	 (2,613,212) (1,410,649)	(4,023,861)
Some expenses reported in the statement of activities do not use the current financial resources and therefore, are not reported as expenditures in governmental funds.  Compensated Absences Pension Obligation	(819,752) (245,785)	(1,065,537)
An internal service fund is used by management to charge the costs of insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net assets.		154,205
Net Assets of Governmental Activities		\$ (1,641,475)

Coventry Local School District

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2004

		General	-	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	\$	7,639,072	\$	46,323	\$ 7,685,395
Intergovernmental		4,841,221		1,121,060	5,962,281
Investment Income		15,464		4,281	19,745
Tuition and Fees		3,724,074		180,075	3,904,149
Extracurricular Activities		69,522		128,875	198,397
Charges for Services		247,961		118,564	366,525
Rentals		0		7,300	7,300
Gifts and Donations		0		27,511	27,511
Miscellaneous		22,166		115	 22,281
Total Revenues		16,559,480		1,634,104	18,193,584
Expenditures:					
Current:					
Instruction:					
Regular		7,405,384		469,280	7,874,664
Special		1,236,134		253,600	1,489,734
Vocational		225,915		0	225,915
Other		564,319		0	564,319
Support Services:		0.00.504		121.061	1 00 1 10 5
Pupils		962,524		131,961	1,094,485
Instructional Staff		657,084		175,493	832,577
Board of Education		25,547		0	25,547
Administration		1,818,238		30,565	1,848,803
Fiscal		381,327		0	381,327
Business Plant		33,220			33,220
Operation and Maintenance of Plant Pupil Transportation		1,497,096		15,062 11,872	1,512,158 730,706
Central		718,834 129,876		14,545	144,421
Operation of Non-Instructional Services		13,342		491,320	504,662
Extracurricular Activities		233,215		75,655	308,870
Capital Outlay		17,388		15,067	32,455
Debt Service:		17,300		15,007	32,433
Principal Retirement		81,717		227,742	309,459
Interest and Fiscal Charges		95,234		151,720	246,954
increst and risear Charges		75,254		131,720	 240,734
Total Expenditures		16,096,394		2,063,882	 18,160,276
Excess of Revenues Over (Under) Expenditures		463,086		(429,778)	33,308
Other Financing Sources (Uses):					
Proceeds from Sale of Capital Assets		4,035		0	4,035
Transfers In		0		400,159	400,159
Transfers Out	-	(396,688)		0	 (396,688)
Total Other Financing Sources and (Uses)		(392,653)		400,159	 7,506
Net Change in Fund Balance		70,433		(29,619)	40,814
Fund Balance (Deficit) at Beginning of Year, Restated (See Note 3)		(553,220)		74,919	 (478,301)
Fund Balance (Deficit) at End of Year	\$	(482,787)	\$	45,300	\$ (437,487)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities For the Fiscal Year Ended June 30, 2004

Net Change in Fund Balances - Total Governmental Funds		\$ 40,814
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures, however, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which additions exceeded depreciation in the current period.  Capital Asset Additions  Current Year Depreciation	\$ 178,874 (383,973)	(205,099)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		
Grants	(3,934)	
Delinquent Property Taxes	 73,546	69,612
Repayment of note and bond principal are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.  Note Principal	81,717	
Bond Principal	227,742	309,459
Some expenses reported in the statement of net activities do not use the current financial resources and therefore, are not reported as expenditures in governmental funds.  Compensated Absences Pension Obligation	(142,400) (29,874)	(172,274)
The internal service fund used by management to charge the costs of insurance to individual funds is not reported in the district-wide statement of activities. The net revenue (expense) of internal service funds is separated with governmental activities.		260 207
funds is reported with governmental activities.		 269,207
Change in Net Assets of Governmental Activities		\$ 311,719

Coventry Local School District

Statement of Revenues, Expenditures, and Changes in Fund Balance Budget (Non-GAAP Basis) and Actual
General Fund For the Fiscal Year Ended June 30, 2004

		Budgeted	Amou	nts			with	Variance Final Budget
		Original		Final		Actual	(	Positive Negative)
Revenues:								
Taxes	\$	6,040,113	\$	7,822,322	\$	7,873,656	\$	51,334
Intergovernmental	Ψ	4,835,575	Ψ	5,082,111	Ψ	4,820,485	Ψ	(261,626)
Investment Income		20,375		20,375		15,464		(4,911)
Tuition and Fees		4,906,667		4,906,667		3,724,074		(1,182,593)
Extracurricular		91,599		91,599		69,522		
				326,702				(22,077)
Charges for Services		326,702				247,961		(78,741)
Miscellaneous		29,205		29,205		22,166		(7,039)
Total Revenues		16,250,236		18,278,981		16,773,328		(1,505,653)
Expenditures:								
Current:								
Instruction:								
Regular		7,384,013		7,523,732		7,522,407		1,325
Special		1,266,491		1,290,228		1,290,228		0
Vocational		219,097		223,203		223,203		0
Other		553,934		564,319		564,319		0
Support Services:								
Pupils		923,718		941,031		941,031		0
Instructional Staff		628,435		642,154		640,213		1,941
Board of Education		23,639		24,082		24,082		0
Administration		1,760,820		1,793,822		1,793,822		0
Fiscal		376,917		383,981		383,981		0
Business		47,777		48,672		48,672		0
Operation and Maintenance of Plant		1,552,365		1,581,460		1,581,460		0
Pupil Transportation		721,729		735,256		735,256		0
Central		134,046		136,558		136,558		0
Operation of Non-Instructional Services		24,442		26,800		24,900		1,900
Extracurricular Activities		233,116		237,485		237,485		0
Capital Outlay				19,785		19,685		100
•		19,323		19,783		19,083		100
Debt Service:		90.214		01.717		01 717		0
Principal Reitrement		80,214		81,717		81,717		0
Interest & Fiscal Charges		93,482		95,234		95,234		0
Total Expenditures		16,043,558		16,349,519		16,344,253		5,266
Excess of Revenues Over (Under) Expenditures		206,678		1,929,462		429,075		(1,500,387)
Other Financing Sources (Uses):								
Proceeds from Sale of Assets		5,316		5,316		4,035		(1,281)
Refund of Prior Year Expenditures		5,841		5,841		4,433		(1,408)
Advance In		200,000		200,000		271,120		71,120
Transfers Out		(388,805)		(397,183)		(396,688)		495
Advance Out		(333,900)		(340,158)		(340,158)		0
Total Other Financing Sources (Uses)		(511,548)		(526,184)		(457,258)		68,926
Net Change in Fund Balance		(304,870)		1,403,278		(28,183)		(1,431,461)
Fund Balance (Deficit) at Beginning of Year		306,363		306,363		306,363		0
Prior Year Encumbrances Appropriated		45,588		45,588		45,588		0
Fund Balance (Deficit) at End of Year	\$	47,081	\$	1,755,229	\$	323,768	\$	(1,431,461)

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Statement of Fund Net Assets Proprietary Fund June 30, 2004

	Governmental Activities- Internal Service Fund			
Assets:				
Equity in Pooled Cash and Cash Equivalents	\$	415,900		
Total Assets		415,900		
Liabilities: Claims Payable		261,695		
Total Liabilities		261,695		
Net Assets:		154.205		
Unrestricted	-	154,205		
Total Net Assets	\$	154,205		

Statement of Revenues, Expenses and Changes in Fund Net Assets
Proprietary Fund
For the Fiscal Year Ended June 30, 2004

	A	Governmental Activities - Internal Service Fund			
Operating Revenues:					
Charges for Services	\$	2,443,629			
Total Operating Revenues		2,443,629			
Operating Expenses:		250 006			
Purchased Services Claims		278,886 1,895,536			
Total Operating Expenses		2,174,422			
Change in Net Assets		269,207			
Net Assets (Deficit) Beginning of Year		(115,002)			
Net Assets (Deficit) End of Year	\$	154,205			

Statement of Cash Flows Proprietary Fund For the Fiscal Year Ended June 30, 2004

	,	overnmental Activities- Internal ervice Fund
Cash Flows From Operating Activities: Cash Received for Charges for Services	\$	2,443,629
Cash Paid for Goods and Services Cash Paid for Claims		(278,886) (1,973,474)
Net Cash Provided By (Used For) Operating Activities		191,269
Net Increase (Decrease) in Cash and Cash Equivalents		191,269
Cash and Cash Equivalents at Beginning of Year		224,631
Cash and Cash Equivalents at End of Year	\$	415,900
Reconciliation of Operating Income (Loss) to Net Cash Provided By (Used For) Operating Activities:		
Operating Income Adjustments:	\$	269,207
Increase (Decrease) in Liabilities Claims Payable		(77,938)
Total Adjustments		(77,938)
Net Cash Provided By (Used For) Operating Activities	\$	191,269

Statement of Fiduciary Assets and Liabilities Fiduciary Funds June 30, 2004

	Privat	Agency		
Assets: Equity in Pooled Cash and Cash Equivalents	\$	34,810	\$	65,696
Total Assets		34,810		65,696
Liabilities: Due to Students  Total Liabilities	\$	0	\$	65,696 65,696
Net Assets: Held in Trust for Scholarships		34,810		
Total Net Assets	\$	34,810		

See accompanying notes to the basic financial statements.

Statement of Changes in Fiduciary Net Assets Fiduciary Funds June 30, 2004

	Private Purpose Trust			
Additions: Interest	\$	654		
Deductions:		0		
Change in Net Assets		654		
Net Assets Beginning of Year		34,156		
Net Assets End of Year	\$	34,810		

See accompanying notes to the basic financial statements.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

### **Note 1 - Description of The School District**

Coventry Local School District (the "School District") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The School District operates under a locally-elected five-member Board form of government and provides educational services as mandated by the State and federal agencies. Each member is elected to a four year term. The Board of Education controls the School District's six instructional support facilities staffed by 119 classified employees and 184 certified full-time teaching personnel who provide services to 2,324 students and other community members.

The School District is located in Summit county in northeastern Ohio. The School District operates one primary school (Pre K - 4), two elementary schools (1-4), one middle school (5-7), one junior high school (8-9), and one high school (10-12).

### Reporting Entity

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that financial statements of the School District are not misleading. The primary government of the School District consists of all funds, departments, boards and agencies that are not legally separate from the School District. For Coventry Local School District, this includes general operations, preschool, food service and student related activities of the School District. The following activity is also included within the reporting entity:

Nonpublic School Within the School District boundaries, St. Francis De Sales School is operated through the Cleveland Diocese. Current State legislation provides funding for the nonpublic school. These monies are received and disbursed on behalf of the nonpublic school by the Treasurer of the School District, as directed by the nonpublic school. The activity of these State monies by the School District is reflected in a special revenue fund for financial purposes.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves their budget, the issuance of their debt or the levying of their taxes. The School District has one component unit, Coventry Digital Academy ("the Academy") (See Note 24). The School District appoints a voting majority of the Academy's governing board.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

The School District participates in three jointly governed organizations and one public entity risk pool. These organizations include Northeast Ohio Network for Educational Technology (NEONET), Portage Lakes Career Center, Interval Opportunity School, and the Ohio School Boards Association Workers' Compensation Group Rating Program. These organizations are presented in Notes 13 and 20 to the basic financial statements.

### **Note 2 - Summary of Significant Accounting Policies**

The financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its governmental activities and proprietary funds provided they do not conflict with or contradict GASB pronouncements. The most significant of the School District's accounting policies are described below.

### A. Basis of Presentation

The School District's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-wide Financial Statements The statement of net assets and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activity of the internal service fund is also eliminated to avoid "doubling up" revenues and expenses.

The statement of net assets presents the financial condition of the governmental activities of the School District at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the School District, with certain limitations. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the School District.

Fund Financial Statements During the year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements. Fiduciary funds are reported by type.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

### B. Fund Accounting

The School District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the School District's only major governmental fund:

**General Fund** The general fund accounts for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

The other governmental funds of the School District account for grants and other resources whose use is restricted to a particular purpose.

**Proprietary Fund** Proprietary fund reporting focuses on the determination of operating income, changes in net asset, financial position and cash flows. The following is the School District's proprietary fund:

*Internal Service Fund* The internal service fund accounts for the financing of services provided by one department or agency to other departments or agencies of the School District on a cost reimbursement basis. The School District's only internal service fund accounts for a self-insurance program for employee medical and prescription drug benefits.

Fiduciary Funds Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds and agency funds. Trust funds are used to account for assets held by the School District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the School District's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The School District's fiduciary funds are private purpose trusts and agency funds. The private purpose trusts provide scholarships and the School District's agency funds account for student activities.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

### C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus. All non-fiduciary assets and all liabilities associated with the operation of the School District are included on the statement of net assets. The statement of activities presents increases (revenues) and decreases (expenses) in total net assets.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the School District finances and meets the cash flow needs of its proprietary fund activities. The proprietary fund is reported using the economic resource measurement focus.

Private purpose trust funds are reported using the economic resources measurement focus.

### D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

**Revenues - Exchange and Non-exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within sixty days of the fiscal year-end.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 8). Revenue from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, interest, tuition, grants, student fees and rentals.

**Deferred Revenue** Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2004, but which were levied to finance fiscal year 2005 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue. See Note 19 for a summary of the School District's deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

**Expenses/Expenditures** On the accrual basis of accounting, expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported in the operating statement as an expense with a like amount reported as intergovernmental revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

### E. Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the balance sheet.

During fiscal year 2004, investments were limited to certificates of deposits and repurchase agreements.

Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Repurchase agreements are reported at cost.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

Following Ohio statutes, the Board of Education has, by resolution, identified the funds to receive an allocation of interest. Interest revenue credited to the general fund during fiscal year 2004 amounted to \$15,464 which includes \$6,860 assigned from other School District funds.

Investments of the cash management pool and investments with a maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents. Investments with an original maturity of more than three months that are not made from the pool are reported as investments.

### F. Restricted Assets

Assets are reported as restricted when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments or imposed by enabling legislation. Restricted assets include amounts required by statute to be set-aside for the purchase of textbooks and other instructional material and capital improvements. See Note 21 for the calculation of the year-end restricted asset balance and the corresponding fund balance reserves.

### G. Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of five hundred dollars. The School District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

	Governmental	
	Activities	
Description	Estimated Lives	
Buildings and Improvements	10 - 30 Years	
Furniture and Equipment	5 - 20 Years	
Vehicles	13 Years	

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

#### H. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated in the governmental activities column of the statement of net assets.

#### I. Compensated Absences

The School District reports compensated absences in accordance with the provisions of GASB Statement No. 16, "Accounting for Compensated Absences". Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means.

Sick leave benefits are accrued as a liability using the termination method. An accrual for earned sick leave is made to the extent that it is probable that benefits will result in termination payments. The liability is an estimate based on the School District's past experience of making termination payments.

The entire compensated absence liability is reported on the government-wide financial statements.

#### J. Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, claims and judgments, compensated absences, special termination benefits and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current fiscal year. Bonds and capital leases are recognized as a liability on the fund financial statements when due.

#### K. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The School District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

#### L. Fund Balance Reserves

The School District reserves those portions of fund equity which are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriations for expenditures. Unreserved fund balance indicates that portion of fund equity, which is available for appropriation, in future periods. Fund balance reserves are established for encumbrances, property taxes, textbook purchases, and capital improvement.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriations under State statute.

#### M. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the School District, these revenues are charges for services for self-insurance programs. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the fund.

#### N. Interfund Activity

Transfers between governmental activities on the government-wide statements are eliminated. Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds.

Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds.

Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

#### O. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### P. Budgetary Data

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds, other than agency funds, are legally required to be budgeted and appropriated. Throughout the fiscal year, the primary level of budgetary control was at the fund level. Budgetary modifications changing total fund appropriations may only be made by resolution of the Board of Education.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

**Tax Budget** Prior to January 15, the Superintendent and Treasurer submit to the Board a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing or increased tax rates. By no later than January 20, the Board-adopted budget is filed with the Summit County Budget Commission for rate determination.

Estimated Resources The County Budget Commission determines if the budget substantiates a need to levy all or part of previously authorized taxes and reviews estimated revenue. The Commission certifies its actions to the School District by March 1. As part of the certification, the School District receives the official certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget ensuring that the total contemplated expenditures from any fund during the ensuing fiscal year will not exceed the amount available as stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriation measure. On or about July 1, the certificate of estimated resources is amended to include any unencumbered balances from the preceding year. The certificate may be further amended during the year if a new source of revenue is identified or actual receipts exceed current estimates. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts in the amended certificate when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts reflect the amounts reflect the amounts reflect is sued during fiscal year 2004.

Appropriations A temporary appropriations measure to control expenditures may be passed on or about July 1 of each year for the period July 1 to September 30. An annual appropriation resolution must be passed by October 1 of each year for the period July 1 to June 30. The appropriation resolution fixes spending authority at the legal level of control and may be amended during the year as new information becomes available provided that total fund appropriations do not exceed current estimated resources, as certified. The total of expenditures and encumbrances may not exceed appropriations at any level of control. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education. The Board may pass supplemental fund appropriations provided the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. The amounts reported as the original budgeted amounts in the budgetary statements reflect the appropriation in the first complete appropriated budget, including amounts automatically carried over from prior years. The amounts reported as the final budgeted amounts in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds, other than agency funds, consistent with statutory provisions.

**Encumbrances** As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On fund financial statements, encumbrances outstanding at year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds. A reserve for encumbrances is not reported on government-wide financial statements.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

**Lapsing of Appropriations** At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated.

#### Note 3 - Change in Accounting Principle and Restatement of Fund Balances/Net Assets

Changes in Accounting Principles For fiscal year 2004, the School District has implemented GASB Statement No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments", GASB Statement No. 37, "Basic Financial Statements for State and Local Governments: Omnibus", GASB Statement No. 38, "Certain Financial Statement Note Disclosures", GASB Statement No. 41, "Budgetary Comparison Schedules - Perspective Differences", and GASB Interpretation No. 6 "Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements." At June 30, 2004, there was no effect on fund balance or net assets as a result of implementing GASB Statements No. 37, No. 38, No. 41 and GASB Interpretation No. 6. Previously, the School District reported under the basis of accounting established by the Auditor of State for governmental entities that are not required to prepare annual financial reports in accordance with generally accepted accounting principles. The basis of accounting was similar to the cash receipts and cash disbursements basis of accounting.

GASB 34 creates new basic financial statements for reporting on the School District's financial activities. The financial statements now include government-wide financial statements prepared on an accrual basis of accounting and fund financial statements which present information for individual major funds rather than by fund type. Nonmajor funds are presented in total in one column.

The government-wide financial statements split the School District's programs between business-type and governmental activities. Except for the restatement explained below, the beginning net asset amount for the business-type activities equals fund equity of the enterprise funds from last year. The beginning net asset amount for governmental programs reflects the change in fund balance for governmental funds at June 30, 2003, caused by the conversion to the accrual basis of accounting.

GASB Statement No. 37 clarifies certain provisions of Statement No. 34, including the required content of the Management Discussion and Analysis, the classification of program revenues and the criteria for determining major funds. GASB Statement No. 38 modifies, establishes and rescinds certain financial statement note disclosures.

GASB Interpretation No. 6 clarifies the application of standards for modified accrual recognition of certain liabilities and expenditures in areas where differences have arisen, or potentially could arise, in interpretation and practice.

Restatement of Prior Year Fund Balance It was determined that the revenues generated by the enterprise funds were not sufficient to cover the costs of the program. Additionally, there was no debt pledged nor were any laws or regulations requiring cost be recovered through fees and charges. Therefore, it was determined that special revenue fund type is a more appropriate classification. Accordingly, effective July 1, 2003, the entire enterprise fund type has been eliminated and reclassified to the special revenue fund type. These restatements had the following effects on fund balance of the major and nonmajor funds of the School District as they were previously reported. The School District filed a cash basis financial statement for June 30, 2003. The following is the transition from cash basis to governmental fund balance to net assets of the governmental activities.

Coventry Local School District Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

	General	Governmental Activities Total			
Fund Cash Balances, June 30, 2003 Fund Reclassification Modified Accrual Adjustments Restated Fund Balances, June 30, 2003	\$ 351,951 0 (905,171) \$ (553,220)	\$ 396,038 39,250 (360,369) \$ 74,919	\$ 747,989 39,250 (1,265,540) (478,301)		
GASB 34 Adjustments: Capital Assets Internal Service Fund Compensated Absences Pension Obligations Long-Term (Deferred) Assets Long-Term Debt			3,711,213 (115,002) (677,352) (215,911) 155,479 (4,333,320)		
Governmental Activities Net Assets, June 3	0, 2003		\$ (1,953,194)		
Net Assets, June 30, 2003 Fund Reclassification Adjusted Net Assets, June 30, 2003	Enterprise Funds \$ 39,250 (39,250) \$ 0				

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

#### **Note 4 - Net Assets Restricted for Other Purposes**

Net assets restricted for other purposes consisted of the following:

	Jun	ie 30, 2004
Nonmajor Governmental Special Revenue Funds Restricted for Textbooks/Instruction Materials Restricted for Capital Improvements	\$	156,028 277,738 302,968
	\$	736,734

#### **Note 5 - Fund Deficits**

Fund balances and net assets at June 30, 2004 included the following individual fund deficits:

	Deficit					
	Fur	nd Balance	N	et Assets		
Nonmajor Governmental Funds:						
Food Service	\$	318,673	\$	338,739		
District Managed Student Activities		292		292		
Auxiliary Services		3,536		15,121		
IDEA (Part B) Special Education		1,200		792		
IDEA Preschool Grant for the Handicapped		6,621		7,973		
Improving Teacher Quality		773		2,500		
Public School Preschool		2,296		14,545		

The deficits in the nonmajor governmental funds, except food service, resulted from adjustments for accrued liabilities. The general fund is liable for any deficit in these funds and will provide transfers when cash is required, not when accruals occur. The food service was closed for seven of the nine months during the year. The School District's plan is to fund the deficit over the next few years as the general fund is able.

#### Note 6 - Budgetary Basis of Accounting

While the School District is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual, is presented for the general fund on the budgetary basis to provide a meaningful comparison of actual results with the budget.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP).
- 2. Expenditures are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP).
- 3. Encumbrances are treated as expenditures (budget) rather than as a reservation of fund balance (GAAP).

The following table summarizes the adjustments necessary to reconcile the GAAP basis statement to the budgetary basis statement on a fund type basis for the general fund.

#### **Net Change in Fund Balance**

	General				
GAAP Basis	\$	70,433			
Net Adjustment for Revenue Accruals		220,023			
Advance In		271,120			
Advance Out		(340,158)			
Net Adjustment for Expenditure Accruals		188,093			
Adjustment for Encumbrances		(437,694)			
Budget Basis	\$	(28,183)			

#### **Note 7 - Deposits and Investments**

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies to be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAROhio);
- 7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements".

**Deposits** At fiscal year-end, the carrying amount of the School District's deposits was \$150,233 and the bank balance was \$273,921. Of the bank balance:

- 1. \$100,000 of the bank balance was covered by depository insurance; and
- 2. \$173,921 was uninsured and uncollateralized. Although the securities serving as collateral were held by the pledging institution in the pledging institution's name, and all State statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the School District to a successful claim by the FDIC.

*Investments* GASB Statement No. 3 requires the School District's investments to be categorized to give an indication of the level of risk assumed by the School District at fiscal year end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments which are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name.

	(	Category	(	Carrying		Fair	
		3		Value	Value		
Repurchase Agreements	\$	1,580,000	\$	1,580,000	\$	1,580,000	

#### **Note 8 - Property Taxes**

Property taxes are levied and assessed on a calendar year basis. Second half distributions occur in a subsequent fiscal year. Property taxes include amounts levied against all real, public utility and tangible (used in business) property located in the School District. Real property taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Public utility property taxes attached as a lien on December 31 of the prior year, were levied April 1, and are collected with real property taxes. Assessed values for real property are established by State law at 35% of appraised market value. All property is required to be revalued every six years. Public utility property taxes are assessed on tangible personal property at 100% of true value (with certain exceptions) and on real property at 35% of true value. Tangible personal property taxes are levied after April 1 on the value listed as of December 31 of the current year. Tangible personal property assessments are 25% of true value for capital assets and 23% of true value of inventory.

The assessed values upon which the fiscal year 2004 taxes were collected are:

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

	 Amount	Percent	
Agricultural/Residental and Other Real Estate	\$ 230,237,890	79.24%	
Commercial/Industrial	43,370,910	14.93%	
Public Utility Personal	8,610,270	2.96%	
Tangible Personal Property	 8,350,879	2.87%	
Total	\$ 290,569,949	100.00%	
Tax Rate per \$1,000 of Assessed Valuation	\$ 68.40		

Real property taxes are payable annually or semi-annually. If paid annually, payment is due January 20; if paid semi-annually, the first payment is due January 20 with the remainder payable by June 20. Under certain circumstances, state statute permits earlier or later payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30, with the remainder payable by September 20.

The Summit County Fiscal Officer collects property tax on behalf of all taxing districts within the county. The County Fiscal Officer periodically advances to the School District their portion of the taxes collected. The amount available to the School District as an advance at June 30, 2004 is available to finance fiscal year 2005 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represent delinquent taxes outstanding and real property, personal property and public utility taxes which became measurable as of June 30, 2004. Although total property tax collections for the next fiscal year are measurable, only the amount available and measurable are recorded as revenue. The receivable is offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount measurable and available to the School District at June 30, 2004, was \$281,091.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

#### **Note 9 - Interfund Transfers**

Transfers made during fiscal year 2004 were as follows:

	Transfer	Transfer
	In	Out
General Fund	\$ 0	\$ 396,688
Other Governmental Funds:		
Bond Retirement	259,387	0
Food Service	106,685	0
Public School Support	1,730	0
Special Enterprise	395	0
District Managed Student Activities	27,457	0
Title II	4,505	0
Agency Fund		3,471
Total	\$ 400,159	\$ 400,159

These transfers are made to move unrestricted balances to support programs and projects accounted for in other funds.

#### **Note 10 - Interfund Balances**

Interfund balances at June 30, 2004 consisted of the following:

		nterfund		rfund	
	K	eceivable	Payable		
General Fund	\$	340,158	\$	0	
Nonmajor Governmental Funds		0	34	0,158	
Total	\$	340,158	\$ 34	0,158	

Interfund receivables and payables resulted from the time lag between the dates that payments between funds are made. As of June 30, 2004, all interfund payables outstanding are anticipated to be repaid in fiscal year 2005.

#### **Note 11 - Receivables**

Receivables at June 30, 2004 consisted of taxes, interfund, and intergovernmental entitlements and grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds.

Coventry Local School District Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

**Note 12 - Capital Assets** 

Capital asset activity for the fiscal year ended June 30, 2004, was as follows:

	Balance 6/30/03		Additions		Reductions		Balance 6/30/04	
Governmental Activities								
Capital Assets, not being depreciated: Land	\$	544,210	\$	0	\$	0	\$	544,210
Capital Assets, being depreciated:								
Buildings and Improvements		7,467,636		0		0		7,467,636
Furniture and Equipment		2,044,055		86,432		0		2,130,487
Vehicles		715,548		92,442		0	807,990	
Total Capital Assets, being depreciated		10,227,239		178,874		0		10,406,113
Less Accumulated Depreciation:								
Buildings and Improvements		(5,206,273)	(	110,845)		0		(5,317,118)
Furniture and Equipment		(1,384,267)	(	237,922)		0		(1,622,189)
Vehicles		(469,696)		(35,206)		0		(504,902)
Total Accumulated Depreciation		(7,060,236)	(	383,973)		0		(7,444,209)
Total Capital Assets being depreciated, net		3,167,003	(	205,099)		0		2,961,904
Governmental Capital Assets, net	\$	3,711,213	\$ (	205,099)	\$	0	\$	3,506,114

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$ 191,522
Special	10,554
Vocational	50
Support Services:	
Pupil	5,051
Instructional Staff	11,984
Administration	6,970
Fiscal	557
Operation and Maintenance of Plant	116,677
Pupil Transportation	33,902
Central	363
Operation of Non Instructional	2,519
Extracurricular Activities	3,824
Total Depreciation	\$ 383,973

#### Note 13 - Risk Management

#### Property and Liability

The School District insures its buildings and their contents through insurance having a \$1,000 deductible and providing replacement costs for such items. An inventory of all loose equipment is conducted annually.

Appropriate liability insurance is maintained in the amount of \$1,000,000 for each occurrence and \$2,000,000 aggregate. The School District also has an excess policy in the amount of \$4,000,000. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

A bond of \$100,000 is maintained on the Treasurer. Bonds are also provided for the School Board President and Superintendent in the amount of \$50,000 each.

By State statute, bond is provided by all contractors in amounts sufficient to cover the entire bid amount awarded to the contractor.

#### Workers' Compensation

For fiscal year 2004, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund" This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

#### Self Insurance

The School District has established a limited risk management program for hospital/medical benefits. Premiums are paid into the self-insurance fund by all other funds and are available to pay claims, claim reserves and administrative costs of the program. During fiscal year 2004, a total expense of \$1,895,536 was incurred in benefits and administrative costs. An excess coverage insurance policy covers individual claims in excess of \$75,000. The liability for unpaid claims cost of \$261,695 reported in the fund at June 30, 2004 is based on the requirements of Governmental Accounting Standards Board Statement No. 10, which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred but not reported claims, be reported. Interfund premiums are based primarily upon the insured funds' claims experience and are reported as interfund transactions.

Changes in the fund's claims liability amount in 2003 and 2004 were:

	Balance Beginning of Year		Current Year Claims	Claim Payments	Balance at End of Year			
2004	\$	339,633	1,895,536	1,973,474	\$ 261,695			
2003	\$	304,970	1,865,962	1,831,299	\$ 339,633			

#### **Note 14 - Compensated Absences**

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees earn ten to thirty days of vacation per year, depending upon length of service and hours worked. Vacation days are credited to non-certified employees on the anniversary of their employment and must be used within the next twelve months. An employee may carry over no more than one (1) week of vacation per year unless otherwise approved by the superintendent. Teachers do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to 300 days. Payment at retirement for employees with at least 10 years of service is made at one-fourth of the total sick leave accumulation, up to a maximum accumulation of 160 days plus one-half of the days in excess of 205 not to exceed 300 days for classified employees. Certified employees are paid a maximum accumulation of 160 days plus one-half of the days in excess of 215 not to exceed 285 days.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

#### **Note 15 - Pension Plans**

#### A. School Employees Retirement System

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System 300 East Broad Street, Columbus, Ohio 43215-3746 or by calling (614) 222-5853.

Plan members are required to contribute 10% of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The School District's required contributions to SERS for the fiscal years ended June 30, 2004, 2003, and 2002 were \$353,292, \$352,296, and \$353,064, respectively; 49.62% has been contributed for fiscal year 2004 and 100% for the fiscal years 2003 and 2002. \$177,972 represents the unpaid contribution for fiscal year 2004, and is recorded as a liability within the respective funds.

#### B. State Teachers Retirement System

The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371 or by calling (614) 227-4090.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5% of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2004, plan members were required to contribute 10 percent of their annual covered salaries. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's required contributions for pension obligations to the DB Plan for the fiscal years ended June 30, 2004, 2003, and 2002 were \$1,045,584, \$1,071,850, and \$1,069,104, respectively; 82% has been contributed for fiscal year 2004 and 100% for fiscal years 2003 and 2002. Contributions to the DC and Combined Plans for fiscal year 2004 were \$138 made by the School District and \$612 made by the plan members. \$186,574 represents the unpaid contribution for fiscal year 2004, and is recorded as a liability within the respective funds.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2004, all members of the Board of Education have elected the School Employees Retirement System. The Board's liability is 14% of wages paid.

#### **Note 16 - Postemployment Benefits**

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the systems based on authority granted by State statute. Both systems are on a payas-you-go basis.

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of health care costs in the form of a monthly premium. By law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate; currently 14% of covered payroll. For the fiscal year ended June 30, 2004, the STRS Board allocated employer contributions equal to 1% of covered payroll to the Health Care Stabilization Fund. For the School District, this amount equaled \$74,685 during the 2004 fiscal year.

STRS pays health care benefits from the Health Care Stabilization Fund. At June 30, 2004, the balance in the Fund was \$3.1 billion. For the year ended June 30, 2004, the health care costs paid by STRS were \$268,739,000 and STRS had 111,853 eligible benefit recipients.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. Effective January 1, 2004, all retirees and beneficiaries are required to pay a portion of their health care premium. The portion is based on years of service, Medicare eligibility and retirement status. A safety net is in place for retirees whose household income falls below federal poverty levels. Premiums are reduces by 50% for those who apply.

After the allocation for basic benefits, the remainder of the employer's 14% contribution is allocated to providing health care benefits. For the fiscal year, ended June 30, 2004, employer contributions to fund health care benefits were 4.91% of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14% of the difference between minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2004, the minimum pay has been established at \$24,500. For the School District, the amount contributed to fund health care benefits, including the surcharge, during the 2004 fiscal year equaled \$152,805.

The surcharge, added to the unallocated portion of the 14% employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150% of annual health care expenses. Expenses for health care for the fiscal year ended June 30, 2004, were \$223,443,805 and the target level was \$335.2 million. At June 30, 2004, SERS had net assets available for payment of health care benefits of \$300.8 million. SERS had approximately 62,000 participants currently receiving health care benefits.

#### **Note 17 - Contingencies**

#### A. Grants

The School District received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2004.

#### B. Litigation

The Coventry Local School District is party to legal proceedings. The School District's management is of the opinion that the ultimate disposition of these claims and legal proceedings will not have a material effect, if any, on the financial condition of the School District.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

#### Note 18 - Long - Term Obligations

The changes in the School District's long-term obligations during the year consist of the following:

	Balance 6/30/03	A	Additions Reductions		Balance 6/30/04		ne Within ne Year	
<b>Governmental Activities</b>								
Notes Payable:								
HB 264 Energy Conservation Loan,								
6.32%, Due 3/15/2015	\$ 729,723	\$	0	\$	(42,454)	\$	687,269	\$ 45,137
Energy Conservation Loan Phase #2,								
6.44%, Due 10/15/2015	 762,643		0		(39,263)		723,380	41,791
	1,492,366		0		(81,717)		1,410,649	86,928
General Obligation Bonds Payable: School Improvement Bonds, 5.50%, Due 12/1/2013 Bus Acquisition Bonds, Series 2000,	2,705,000		0		(185,000)		2,520,000	195,000
5.91%, Due 7/1/2005	135,954		0		(42,742)		93,212	45,266
	2,840,954		0		(227,742)		2,613,212	240,266
Compensated Absences	 677,352		256,315		(113,915)		819,752	 182,725
Total Governmental Activities Long-Term Liabilities	\$ 5,010,672	\$	256,315	\$	(423,374)	\$	4,843,613	\$ 509,919

Energy Conservation Bonds – On January 10, 2000, the School District issued \$834,205 for the purpose of providing energy conservation measures for the School District. The bonds were issued for a fifteen year period with final maturity during fiscal 2015. On March 1, 2000, the School District issued another \$842,535 for energy conservation measures for a fifteen year period with final maturity during fiscal year 2016.

School Improvement Bonds – On December 1, 1993, the School District issued \$4,000,000 for the purpose of school improvements. The bonds were issued for a ten year period with final maturity during fiscal year 2014.

Bus Acquisition Bonds – On November 15, 2000, the School District issued \$220,000 for the purpose of bus acquisitions. The bonds were issued for a five year period with final maturity during fiscal year 2006.

The energy conservation notes, school improvement bonds and the bus acquisition bonds will be paid from the debt service fund. The compensated absences will be paid from the funds which the employee's salaries are paid. In prior year's this has primarily been the general fund.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

Principal and interest requirements to retire general obligation bonds outstanding at June 30, 2004 are as follows:

Fiscal Year	School Improvement and Bus Acquisition Bonds					
Ending June 30,	Principal		Interest		Total	
2005	\$	240,266	\$	138,747	\$	379,013
2006		252,946		125,071		378,017
2007		220,000		110,550		330,550
2008		230,000		98,175		328,175
2009		245,000		85,112		330,112
2010-2014		1,425,000		204,189		1,629,189
Total	\$	2,613,212	\$	761,844	\$	3,375,056

Principal and interest requirements to retire notes payable outstanding at June 30, 2004 are as follows:

Fiscal Year	Energy Conversation Loans					
Ending June 30,	Principal		Interest		Total	
2005	\$	86,928	\$	90,022	\$	176,950
2006		92,473		84,479		176,952
2007		98,371		78,581		176,952
2008		104,645		72,307		176,952
2009		111,318		65,633		176,951
2010-2014		672,589		212,170		884,759
2015-2016		244,325		20,983		265,308
Total	\$	1,410,649	\$	624,175	\$	2,034,824

The notes are backed by the full faith and credit of the Coventry Local School District.

#### **Note 19 - Deferred Revenue**

Deferred revenue at June 30, 2004 consisted of the following:

	Statement of Net Assets			Balance Sheet		
Property Taxes Receivable Grants Receivable	\$	8,872,039 0	\$	9,088,850 8,281		
Deferred Revenue	\$	8,872,039	\$	9,097,131		

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

#### Note 20 - Jointly Governed Organizations and Public Entity

#### Northeast Ohio Network for Educational Technology

The Northeastern Ohio Network (NEONET) is a jointly governed organization among eighteen school districts and the Summit County Educational Service Center, and was formed July 1, 1995. The jointly governed organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions for member districts. Each of the governments of these districts supports NEONET based on a per pupil charge dependent upon the software package utilized. The NEONET assembly consists of a superintendent or designated representative from each participating district and a representative from the fiscal agent. NEONET is governed by a board of directors chosen from the general membership of the NEONET assembly. The board of directors consists of a representative from the fiscal agent, the chairman of each operating committee, and at least one assembly member from each county from which participating districts are located. Financial information can be obtained by contacting the Treasurer at the Summit County Educational Service Center which serves as fiscal agent, located at 420 Washington Avenue, Suite 200, Cuyahoga Falls, Ohio 44221. During the year ended June 30, 2004, the School District paid approximately \$5,918 to NEONET for basic service charges.

#### Portage Lakes Career Center

Portage Lakes Career Center is a jointly governed organization created to provide for the vocational and special education needs of the students. The Board is comprised of representatives from the elected board of each participating school district. The Board is responsible for approving its own budgets, appointing personnel, and accounting and finance related activities. Coventry Local School District students may attend the vocational school. Each School Districts' control is limited to its representation on the Board. Financial information can be obtained by writing to the Portage Lakes Career Center, 4401 Shriver Road, Green, Ohio 44232.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

#### Interval Opportunity School

The Interval Opportunity School is a jointly governed organization of three area public districts, to provide "at risk students" with a better opportunity to succeed in both their academic and social maturation.

Each member district pays an annual fee based on the number of students serviced. The Interval Opportunity School is governed by a Board of Directors comprised of the superintendents from Portage Lakes Career Center, Green Local School District and Coventry Local School District. The continued existence of the Interval Opportunity School is not dependent on the School District's continued participation and no equity interest exists.

#### **Note 21 - Statutory Reserves**

The School District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years.

The following cash basis information describes the change in the year end set-aside amounts for textbooks and capital improvements. Disclosure of this information is required by State statute.

		Textbook	
	Capital	Instructional	
	Improvement	Materials	
	Reserve	Reserve	Total
Set-Aside Cash Balance as of June 30, 2003	\$ 0	\$ 28,350	\$ 28,350
Current Year Set-Aside Requirement	321,146	321,146	642,292
Qualifying Disbursements	(18,178)	(71,758)	(89,936)
Total	\$ 302,968	\$ 277,738	\$ 580,706
Cash Balance Carried Forward FY 2005	\$ 302,968	\$ 277,738	\$ 580,706
Amount for Set-Asides			\$ 580,706

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2004

#### **Note 22 - State School Funding Decision**

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision reaffirmed earlier decisions that Ohio's current school-funding plan is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed "the Ohio General Assembly to enact a school funding scheme that is thorough and efficient".

The School District is currently unable to determine what effect, if any, this decision will have on its future State funding and its financial operations.

#### Note 23 - Fiscal Watch

The State Auditor's Office declared the School District in fiscal watch on May 15, 1997, due to the School District's financial condition. School Districts declared in fiscal watch are required to immediately develop a financial recovery plan to eliminate the operating deficit and avoid future deficits. The School District has submitted an updated financial recovery plan which was approved by the State Superintendent of Public Instruction. Also, in November, 2003, the School District passed a 9.96 mill levy.

#### Note 24 - Coventry Digital Academy

The Coventry Digital Academy has been determined to be a discrete component unit. The School District management has determined it is not significant; therefore, it has not been included as part of the School District's basic financial statements. The Academy issues a publicly available, stand-alone financial report that includes financial statements and supplementary information. That report may be obtained by writing to the Treasurer, at Coventry Digital Academy, 3089 Manchester Road, Akron, OH 44319.

#### Note 25 - Lease Commitment

The School District entered into a lease agreement on June 23, 2004 with Apple Computer. As of June 30, 2004, the School District had not received any equipment nor made any payments on this agreement. The lease obligation, including the lease charge is \$138,140 to be paid in three annual payments.

# Rea & Associates, Inc. ACCOUNTANTS AND BUSINESS CONSULTANTS

February 7, 2005

The Board of Education Coventry Local School District 3257 Cormany Road Akron, Ohio 44312

## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Coventry Local School District (the "School District") as of and for the year then ended June 30, 2004, which collectively comprise the School District's basic financial statements, and have issued our report thereon dated February 7, 2005, which included an explanatory paragraph regarding the accounting change to GASB Statement No. 34. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Coventry Local School District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the School District in a separate letter dated February 7, 2005.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Coventry Local School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of Coventry Local School District in a separate letter dated February 7, 2005.

This report is intended solely for the information and use of the Board of Education, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Lea & Casociates, Inc.

# Rea & Associates, Inc. ACCOUNTANTS AND BUSINESS CONSULTANTS

February 7, 2005

The Board of Education Coventry Local School District 3257 Cormany Road Akron, Ohio 44312

## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

#### **Compliance**

We have audited the compliance of Coventry Local School District with the type of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2004. Coventry Local School District's major federal program is identified in the summary of the auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of Coventry Local School District's management. Our responsibility is to express an opinion on Coventry Local School District's compliance based on our audit.

We conducted our audit of compliance with those requirements in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*; issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Coventry Local School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Coventry Local School District's compliance with those requirements.

In our opinion, Coventry Local School District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2004.

#### **Internal Control over Compliance**

The management of Coventry Local School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Coventry Local School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

#### Schedule of Expenditures of Federal Awards - Non-GAAP Budgetary Basis

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Coventry Local School District as of and for the year then ended June 30, 2004, and have issued our report thereon dated February 7, 2005, which included an explanatory paragraph regarding the accounting change to GASB Statement No. 34. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the School District's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of Education, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Lea & Chrociates, Inc.

## COVENTRY LOCAL SCHOOL DISTRICT SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - CASH BASIS FOR THE FISCAL YEAR ENDED JUNE 30, 2004

Federal Grantor/ Pass Through Grantor/ Program Title	CFDA Number	Grant Number	Federal Receipts	Federal Disbursements	Non-Cash Disbursements
U. S. Department of Education (Passed Through Ohio Department of Education):					
Title I	84.010	C1-S1-2004	\$ 143,306	\$ 108,083	\$ 0
Title I	84.010	C1-S1-2003	29,524	41,778	0
Title I-D	84.010	C1-SD-2004	31,705	3,612	0
Title I-D	84.010	C1-SD-2003	5,656	22,640	0
Total Title I			210,191	176,113	0
Special Education Cluster					
IDEA-B	84.027	6B-SF-2004	262,564	267,901	0
IDEA-B	84.027	6B-SF-2003	10,557	39,710	0
Total IDEA-B			273,121	307,611	0
Preschool Grants	84.173	PG-S1-2004	15,713	15,713	0
Preschool Grants	84.173	PG-S1-2001	(783) C		0
Total Preschool Grants			14,930	18,376	0
Total Special Education Cluster			288,051	325,987	0
Safe and Drug-Free Schools and Communities	84.186	DR-S1-2004	1,536	894	0
Safe and Drug-Free Schools and Communities	84.186	DR-S1-2003	0	4,143	0
Total Safe and Drug-Free Schools and Communities			1,536	5,037	0
Goals 2000-State & Local Education Systemic					
Improvement Grants	84.276	G2-S2-2001	(2,251) C	2,253	0
Total Goals 2000			(2,251)	2,253	0
Title II	84.281	MS-S1-2002	975	233	0
Total Title II			975	233	0
Title VI	84.298	C2-S1-2004	16,161	6,225	0
Title VI	84.298	C2-S1-2003	900	10,176	0
Total Title VI			17,061	16,401	0
Title II-D	84.318	TJ-S1-2004	1,393	0	0
Total Title II-D	84.318	TJ-S1-2003	1,393	445	0
			ŕ		
School Renovation Grants	84.352A	AT-S1-2002	(1,260) C	0	0
School Renovation Grants School Renovation Grants	84.352A 84.352A	AT-S2-2002	(14) C	417 12,764	0
School Renovation Grants School Renovation Grants	84.352A	AT-S3-2002 AT-S4-2002	(1,370) C 3,444	5,809	0
Total School Renovation Grants	04.332/1	A1-54-2002	800	18,990	0
Title II-A	84.367	TR-S1-2004	65,011	58,171	0
Title II-A	84.367	TR-S1-2004	18,367	15,711	0
Total Title II-A	01.307	110 51 2003	83,378	73,882	0
Total Department of Education			601,134	619,341	0
U.S. Department of Health and Human Services					
Medical Assistance Program/CAFS	93.778		53,891	53,891	0
U. S. Department of Agriculture (Passed Through Ohio Department of Education):					
Nutrition Cluster:	10.550		10.440		10.470
Food Distribution Program (A) (B)	10.550		18,440	14 006	18,440
National School Lunch Program (A) Total Department of Agriculture: Nutrition Cluster	10.555		14,996 33,436	14,996	18,440
Total Federal Assistance			\$ 688,461	\$ 688,228	\$ 18,440

<sup>(</sup>A) Government commodities are reported at the fair market value of the commodities received and disbursed.

<sup>(</sup>B) Federal money commingled with state subsidy reimbursements. It is assumed federal moneys are expended first.

<sup>(</sup>C) Refunded receipt

#### COVENTRY LOCAL SCHOOL DISTRICT SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133, Section .505 JUNE 30, 2004

#### 1. SUMMARY OF AUDITOR'S RESULTS

(d) (1) (i)	Type of Financial Statement	Unqualified
(d) (1) (ii)	Opinion  Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d) (1) (ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d) (1) (iii)	Was there any reported material non- compliance at the financial statement level (GAGAS)?	No
(d) (1) (iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d) (1) (iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d) (1) (v)	Type of Major Programs' Compliance Opinion	Unqualified
(d) (1) (vi)	Are there any reportable findings under Section .510?	No
(d) (1) (vii)	Major Programs (list):	Special Education Cluster #84.027 & 84.173
(d) (1) (viii)	Dollar Threshold: Type A/B Programs	Type A: > \$300,000  Type B: All others
(d) (1) (ix)	Low Risk Auditee?	Yes

## 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None noted.

### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None noted.



88 East Broad Street P.O. Box 1140 Columbus, Ohio 43216-1140

Telephone 614-466-4514 800-282-0370

Facsimile 614-466-4490

## CONVENTRY LOCAL SCHOOL DISTRICT SUMMIT COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

**CERTIFIED JUNE 9, 2005**