



**Auditor of State
Betty Montgomery**

MEIGS COUNTY DISTRICT PUBLIC LIBRARY
MEIGS COUNTY

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**Auditor of State
Betty Montgomery**

Meigs County District Public Library
Meigs County
216 West Main Street
Pomeroy, Ohio 45769

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

A handwritten signature in black ink that reads "Betty Montgomery".

Betty Montgomery
Auditor of State

March 29, 2006

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Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT

Meigs County District Public Library
Meigs County
216 West Main Street
Pomeroy, Ohio 45769

To the Board of Trustees:

We have audited the accompanying financial statements of the Meigs County District Public Library, Meigs County, Ohio (the Library), as of and for the years ended December 31, 2005 and 2004. These financial statements are the responsibility of the Library's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion. The Library processes its financial transactions using the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to audit the Library because the Auditor of State designed, developed, implemented, and as requested, operates UAN. However, *Government Auditing Standards* permit the Auditor of State to audit and opine on this entity because Ohio Revised Code Section 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code Sections 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments.

As described more fully in Note 1, the Library has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Revisions to GAAP would require the Library to reformat its financial statement presentation and make other changes effective for the years ended December 31, 2005 and 2004. Instead of the combined funds the accompanying financial statements present for 2005 and 2004, the revisions require presenting entity wide statements and also to present its larger (i.e., major) funds separately for 2005 and 2004. While the Library does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to the new GAAP presentation requirements. The Auditor of State permits, but does not require governments to reformat their statements. The Library has elected not to reformat its statements. Since this Library does not use GAAP to measure financial statement amounts, the following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

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In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2005 and 2004 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Library as of December 31, 2005 and 2004, or its changes in financial position for the year then ended.

Also, in our opinion, the financial statements referred to above presents fairly, in all material respects, the combined fund cash balances of the Meigs County District Public Library, Meigs County, Ohio, as of December 31, 2005 and 2004, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The aforementioned revision to generally accepted accounting principles also requires the Library to include Management's Discussion and Analysis for the years ended December 31, 2005 and 2004. The Library has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 29, 2006, on our consideration of the Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.



Betty Montgomery
Auditor of State

March 29, 2006

**MEIGS COUNTY DISTRICT PUBLIC LIBRARY
MEIGS COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2005**

	<u>Governmental Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Capital Projects</u>	
Cash Receipts:			
Library and Local Government Support	\$ 874,017	\$	\$ 874,017
Intergovernmental	2,000		2,000
Patron Fines and Fees	14,462		14,462
Earnings on Investments	22,238		22,238
Contributions, Gifts and Donations	1,671		1,671
Miscellaneous Receipts	7,574		7,574
	<u>921,962</u>	<u>0</u>	<u>921,962</u>
Total Cash Receipts			
Cash Disbursements:			
Current:			
Salaries	422,169		422,169
Employee Fringe Benefits	100,412		100,412
Purchased and Contracted Services	103,402		103,402
Library Materials and Information	124,418		124,418
Supplies	15,672		15,672
Other	4,828		4,828
Debt Service:			
Redemption of Principal	5,055		5,055
Interest Payments and Other Fiscal Charges	130		130
Capital Outlay	16,741	79,155	95,896
	<u>792,827</u>	<u>79,155</u>	<u>871,982</u>
Total Cash Disbursements			
Total Cash Receipts Over/(Under) Cash Disbursements	<u>129,135</u>	<u>(79,155)</u>	<u>49,980</u>
Other Financing Receipts/(Disbursements):			
Proceeds of Notes	5,055		5,055
Proceeds from Sales of Property	600		600
Transfers-In		200,000	200,000
Transfers-Out	(200,000)		(200,000)
	<u>(194,345)</u>	<u>200,000</u>	<u>5,655</u>
Total Other Financing Receipts/(Disbursements)			
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	<u>(65,210)</u>	<u>120,845</u>	<u>55,635</u>
Fund Cash Balances, January 1	<u>235,594</u>	<u>553,799</u>	<u>789,393</u>
Fund Cash Balances, December 31	<u><u>\$ 170,384</u></u>	<u><u>\$ 674,644</u></u>	<u><u>\$ 845,028</u></u>

The notes to the financial statements are an integral part of this statement.

**MEIGS COUNTY DISTRICT PUBLIC LIBRARY
MEIGS COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2004**

	<u>Governmental Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Capital Projects</u>	
Cash Receipts:			
Library and Local Government Support	\$ 869,232	\$	\$ 869,232
Patron Fines and Fees	16,823		16,823
Earnings on Investments	10,503	69	10,572
Contributions, Gifts and Donations	345		345
Miscellaneous Receipts	6,669		6,669
	<u>903,572</u>	<u>69</u>	<u>903,641</u>
Total Cash Receipts			
	<u>903,572</u>	<u>69</u>	<u>903,641</u>
Cash Disbursements:			
Current:			
Salaries	421,499		421,499
Employee Fringe Benefits	106,620		106,620
Purchased and Contracted Services	112,690	2,185	114,875
Library Materials and Information	123,059		123,059
Supplies	16,345		16,345
Other	3,929		3,929
Capital Outlay	22,274		22,274
	<u>806,416</u>	<u>2,185</u>	<u>808,601</u>
Total Cash Disbursements			
	<u>806,416</u>	<u>2,185</u>	<u>808,601</u>
Total Cash Receipts Over/(Under) Cash Disbursements	<u>97,156</u>	<u>(2,116)</u>	<u>95,040</u>
Other Financing Receipts/(Disbursements):			
Transfers-In		80,000	80,000
Transfers-Out	(80,000)		(80,000)
	<u>(80,000)</u>	<u>80,000</u>	<u>0</u>
Total Other Financing Receipts/(Disbursements)			
	<u>(80,000)</u>	<u>80,000</u>	<u>0</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	<u>17,156</u>	<u>77,884</u>	<u>95,040</u>
Fund Cash Balances, January 1	<u>218,438</u>	<u>475,915</u>	<u>694,353</u>
Fund Cash Balances, December 31	<u>\$ 235,594</u>	<u>\$ 553,799</u>	<u>\$ 789,393</u>

The notes to the financial statements are an integral part of this statement.

**MEIGS COUNTY DISTRICT PUBLIC LIBRARY
MEIGS COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2005 AND 2004**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Meigs County District Public Library, Meigs County (the Library), as a body corporate and politic. A seven member Board of Trustees is appointed to govern the Library. The Meigs County Commissioners appoint four members to the Board and the Meigs County Common Pleas Judge appoints three members to the Board. The Library provides the community with various educational and literary resources.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting the Auditor of State prescribes or permits. This accounting basis is similar to the cash receipts and disbursements basis. The Library recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Cash and Investments

The Clerk/Treasurer invests all available funds of the Library in an interest-bearing checking account, STAROhio and certificates of deposit.

The Library values certificates of deposit at cost. STAROhio is recorded at share values the fund reports.

D. Fund Accounting

The Library uses fund accounting to segregate cash that is restricted as to use. The Library classifies its funds into the following types:

1. General Fund

The General Fund accounts for all financial resources except those required to be accounted for in another fund.

2. Capital Project Funds

These funds account for receipts restricted to acquiring major capital projects. The Library had the following significant Capital Projects Fund:

Building Fund – This fund receives monies for the renovation of the Library Building.

**MEIGS COUNTY DISTRICT PUBLIC LIBRARY
MEIGS COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2005 AND 2004
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process

The Board must annually approve appropriation measures and subsequent amendments. Appropriations lapse at year end. Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function, and object level of control.

A summary of 2005 and 2004 budgetary activity appears in Note 3.

F. Property, Plant, and Equipment

The Library records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Library maintains a cash and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 follows:

	2005	2004
Demand deposits	\$ 178,851	\$ 142,168
Certificates of deposit	266,611	259,719
Total deposits	445,462	401,887
 STAROhio	399,566	387,506
Total investments	399,566	387,506
Total deposits and investments	\$ 845,028	\$ 789,393

Deposits: Deposits are insured by the Federal Deposit Insurance Corporation, or collateralized by the financial institution's public entity deposit pool.

At December 31, 2005, \$10,211 of deposits were not insured or collateralized, contrary to Ohio Law. At December 31, 2004, \$5,632 of deposits were not insured or collateralized, contrary to Ohio Law.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2005 and 2004 follow:

2005 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 922,562	\$ 927,617	\$ 5,055
Capital Projects	0	200,000	200,000
Total	\$922,562	\$1,127,617	\$205,055

**MEIGS COUNTY DISTRICT PUBLIC LIBRARY
MEIGS COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2005 AND 2004
(Continued)**

3. BUDGETARY ACTIVITY (Continued)

2005 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 992,867	\$ 992,827	\$ 40
Capital Projects	553,799	79,155	474,644
Total	<u>\$1,546,666</u>	<u>\$1,071,982</u>	<u>\$474,684</u>

2004 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 891,467	\$ 903,572	\$ 12,105
Capital Projects	0	80,069	80,069
Total	<u>\$891,467</u>	<u>\$983,641</u>	<u>\$92,174</u>

2004 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 891,467	\$ 886,416	\$ 5,051
Capital Projects	415,745	2,185	413,560
Total	<u>\$1,307,212</u>	<u>\$888,601</u>	<u>\$418,611</u>

4. GRANTS-IN-AID AND TAX RECEIPTS

The primary source of revenue for Ohio public libraries is the State Library and Local Government Support Fund (LLGSF). The State allocates LLGSF to each county based on the county's prior intangibles tax of LLGSF revenues, and its population. The County Budget Commission allocates these funds to the Library based on its needs such as for the construction of new library buildings, improvements, operation, maintenance, or other expenses. The Budget Commission cannot reduce its allocation of these funds to the Library based on any additional revenues the Library receives.

5. RETIREMENT SYSTEM

The Ohio Public Employees Retirement System (OPERS) is a state operated, cost-sharing, multiple employer public employee retirement system. The Ohio Revised Code prescribes retirement benefits for vested employees who are eligible to retire based upon years of service. OPERS also provides survivor and disability benefits to vested employees as the Ohio Revised Code prescribes.

The Ohio Revised Code also prescribes contribution rates. The Library's OPERS members contributed 8.5 percent of their gross salaries. The Library contributed an amount equal to 13.55 percent of participants' gross salaries. The Library has paid all contributions required through December 31, 2005.

**MEIGS COUNTY DISTRICT PUBLIC LIBRARY
MEIGS COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2005 AND 2004
(Continued)**

6. RISK MANAGEMENT

Commercial Insurance

The Library has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and,
- Errors and omissions.



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Meigs County District Public Library
Meigs County
216 West Main Street
Pomeroy, Ohio 45769

To the Board of Trustees:

We have audited the financial statements of the Meigs County District Public Library, Meigs County, Ohio (the Library), as of and for the years ended December 31, 2005 and 2004, and have issued our report thereon dated March 29, 2006, wherein we noted the Library follows the accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We also noted that the Library uses the Auditor of State's Uniform Accounting Network (UAN) to process its financial transactions. *Government Auditing Standards* considers this service to impair the Auditor of State's independence to audit the Library because the Auditor of State designed, developed, implemented, and, as requested, operates UAN. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Library's internal control over financial reporting to determine our auditing procedures in order to express our opinion on the financial statements and not to opine on the internal control over financial reporting. Our consideration of the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts material to the financial statements we audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider material weaknesses. In a separate letter to the Library's management dated March 29, 2006, we reported other matters involving internal control over financial reporting we did not deem reportable conditions.

Compliance and Other Matters

As part of reasonably assuring whether the Library's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*. In a separate letter to the Library's management dated March 29, 2006, we reported other matters related to noncompliance we deemed immaterial.

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We intend this report solely for the information and use of management and the Board of Trustees. It is not intended for anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

March 29, 2006



**Auditor of State
Betty Montgomery**

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MEIGS COUNTY DISTRICT PUBLIC LIBRARY

MEIGS COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 9, 2006**