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Mary Taylor, CPA Auditor of State

Noble County General Health District Noble County 44069 State Route 821 Caldwell, Ohio 43724

To the District Board of Health:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Mary Jaylor

Mary Taylor, CPA Auditor of State

September 5, 2007

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# INDEPENDENT ACCOUNTANTS' REPORT

Noble County General Health District Noble County 44069 State Route 821 Caldwell, Ohio 43724

To the District Board of Health:

We have audited the accompanying financial statement of the Noble County General Health District, Noble County, Ohio (the Health District), as of and for the year ended December 31, 2006. This financial statement is the responsibility of the Health District's management. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Health District has prepared the financial statement using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statement of the variances between these regulatory accounting practices and GAAP, we presume they are material.

GAAP require presenting entity wide statements and also presenting the Health District's larger (i.e., major) funds separately. While the Health District does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require health districts to reformat their statements. The Health District has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statement referred to above for the year ended December 31, 2006 does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Health District as of December 31, 2006, or its changes in financial position for the year then ended.

Noble County General Health District Noble County Independent Accountants' Report Page 2

Also, in our opinion, the financial statement referred to above presents fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Noble County General Health District, Noble County, as of December 31, 2006, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Health District has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 5, 2007, on our consideration of the Health District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Mary Jaylo

Mary Taylor, CPA Auditor of State

September 5, 2007

### COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2006

	Governmental Fund Types		Fiduciary Fund Type	Tatala
	General	Special Revenue	Agency	Totals (Memorandum Only)
Cash Receipts: Property Taxes Federal Awards Intergovernmental Charges for Services	\$146,361 23,276 157,108	\$290,920 26,346 751,122		\$146,361 290,920 49,622 908,230
Fees Licenses and Permits Other Receipts	8,628 2,562 25	86,790 8,921	\$270	8,628 89,352 9,216
Total Cash Receipts	337,960	1,164,099	270	1,502,329
Cash Disbursements: Salaries Supplies Remittances to State Equipment Contracts - Services Travel Medicare Insurance Public Employee's Retirement Worker's Compensation Other Expenses Total Cash Disbursements	180,921 19,056 3,438 62,540 6,101 1,652 20,182 23,810 2,300 4,736 324,736	728,497 36,766 10,890 27,010 120,971 39,237 8,375 92,659 96,202 11,849 11,408	315	909,418 56,137 14,328 27,010 183,511 45,338 10,027 112,841 120,012 14,149 16,144 1,508,915
Total Cash Receipts Over/(Under) Cash Disbursements	13,224	(19,765)	(45)	(6,586)
Other Financing Receipts/(Disbursements): Advances-In Advances-Out Other Sources Other Uses	(48,100)	58,100 (10,000)	153,730 (153,639)	58,100 (58,100) 153,730 (153,639)
Total Other Financing Receipts/(Disbursements)	(48,100)	48,100	91	91
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	(34,876)	28,335	46	(6,495)
Fund Cash Balances, January 1	51,506	150,895	47	202,448
Fund Cash Balances, December 31	\$16.630	\$179.230	\$93	\$195.953
Reserves for Encumbrances, December 31	\$4,611	\$11,964	\$0	\$16,575

The notes to the financial statements are an integral part of this statement.

# NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2006

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Noble County General Health District, Noble County, Ohio (the Health District), as a body corporate and politic. A five-member Board and a Health Commissioner govern the Health District. The Health District's services include communicable disease investigations, home health, issuing birth and death certificates, immunization clinics, inspections, public health nursing services and issuing health-related licenses and permits.

The Health District's management believes this financial statement presents all activities for which the Health District is financially accountable.

# B. Basis of Accounting

This financial statement follows the basis of accounting the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Health District recognizes receipts when received in cash rather than when earned and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

This statement adequately discloses material matters the Auditor of State's accounting basis requires.

# C. Cash

As required by Ohio Revised Code, the County Treasurer is custodian for the Health District's cash. The County's cash and investment pool holds the Health District's assets, valued at the County Treasurer's reported carrying amount.

# D. Fund Accounting

The Health District uses fund accounting to segregate cash and investments that are restricted as to use. The Health District classifies its funds into the following types:

# 1. General Fund

The General Fund accounts for all financial resources except those restricted by law or contract.

# 2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Health District had the following significant Special Revenue Funds

*Child and Family Health Services Fund* - This fund receives state and federal money passed through the Ohio Department of Health and fees to provide prenatal care and health services to children.

# NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2006 (Continued)

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### D. Fund Accounting (Continued)

# 2. Special Revenue Funds (Continued)

*Home Health Nursing Services Fund* - This fund receives fees for services from Medicare, Medicaid, other agencies and insurance companies for providing home health visits to residents of Noble County.

*Public Health Infrastructure Fund* – This fund receives federal grant money passed through Ohio Department of Health to increase public health emergency response and planning services for Noble County.

*Help Me Grow Fund* – This fund receives charges for services from contracts with other agencies to provide services for children of Noble County.

Breast and Cervical Cancer Project Fund – This fund receives federal grant money passed through the Ohio Department of Health for the recruitment of age and income eligible women from a ten county region, to receive breast and cervical cancer screening and the case management of those women recruited.

### 3. Fiduciary Funds (Agency Funds)

These funds account for resources restricted by legally binding trust agreements and funds for which the Health District is acting in an agency capacity. The Health District had the following significant Fiduciary Fund:

*Health Insurance Fund* – This Agency Fund receives employee deductions and the employer share for health care and life insurance premiums.

# E. Budgetary Process

The Ohio Revised Code requires the Health District to budget each fund annually (except certain agency funds).

# 1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level of control, and appropriations may not exceed estimated resources. The Board must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure and amendments thereto. Unencumbered appropriations lapse at year end. The Health District did not budget for Other Financing Disbursements in the Agency Fund.

# 2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The Health District did not budget for Other Financing Receipts in the Agency Fund.

# NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2006 (Continued)

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# E. Budgetary Process (Continued)

# 3. Encumbrances (Continued)

The Ohio Revised Code requires the Health District to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2006 budgetary activity appears in Note 2.

# F. Property, Plant, and Equipment

The Health District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statement does not report these items as assets.

# G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statement does not include a liability for unpaid leave.

# 2. BUDGETARY ACTIVITY

Budgetary activity for the year ended December 31, 2006 follows:

2006 Budgeted vs. Actual Receipts			
	Budgeted	Actual	
Fund Type	Receipts	Receipts	Variance
General	\$305,905	\$337,960	\$32,055
Special Revenue	1,144,556	1,164,099	19,543
Fiduciary	276	270	(6)
Total	\$1,450,737	\$1,502,329	\$51,592

2006 Budgeted vs. Actual Budgetary Basis Expenditures			
	Appropriation	Budgetary	
Fund Type	Authority	Expenditures	Variance
General	\$347,459	\$329,347	\$18,112
Special Revenue	1,244,285	1,195,828	48,457
Fiduciary	315	315	0
Total	\$1,592,059	\$1,525,490	\$66,569

### NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2006 (Continued)

# 3. PROPERTY TAXES

The Noble County Commissioners, serving as a special taxing authority under Ohio Revised Code Section 3709.29, levy a one-mill levy for the operation of the Health District. This relieves the townships and villages of Noble County of the costs of operating the Health District. The financial statement presents these amounts as property taxes.

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by Board. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20. Under certain circumstances, state statue permits later payment dates to be established.

Public utilities are also taxed on personal and real property located within the Health District.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Health District.

# 4. RETIREMENT SYSTEM

The Health District's full-time employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes retirement benefits, including postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2006, OPERS members contributed 9.0 percent of their gross salaries. The Health District contributed an amount equal to 13.70 percent of participants' gross salaries. The Health District has paid all contributions required through December 31, 2006.

# 5. RISK MANAGEMENT

The Health District is a member of the Public Entities Pool of Ohio (PEP). The PEP assumes risk loss up to limits of the Health District's policy. The PEP may assess supplemental premiums. This risk pool membership is further disclosed in Note 6 to the financial statements. The following risks are covered by the PEP:

- Legal Liability for Third Party Claims, including:
  - Employee Benefits Liability;
  - Premises Medical Expense;
  - Legal Liability Real and Personal Property;
  - Broad Legal Defense;
  - Injunctive Relief;
  - Sewer Backup Pollution;
  - Anti-skid Material Pollution Coverage;

### NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2006 (Continued)

# 5. **RISK MANAGEMENT (Continued)**

- Chlorine Pollution;
- UST Pollution;
- Non-owned and Hired Automobile;
- Explosion, Collapse and Underground Hazard;
- Independent Contractors;
- Personal/Advertising;
- Host Liquor;
- Employer's Liability Stop Gap;
- Fellow Employee;
- Special Events; and
- Good Samaritan
- Wrongful Acts Public Officials, including employment practices and zoning

The Health District has also obtained commercial insurance for employee dishonesty.

The Health District insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Health District also provides health and life insurance coverage to full-time employees through a private carrier.

# 6. RISK POOL MEMBERSHIP

The Health District is exposed to various risks of property and casualty losses, and injuries to employees.

The Health District insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Health District belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. PEP is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

# Casualty Coverage

For an occurrence prior to January 1, 2006 PEP retains casualty risks up to \$250,000 per occurrence, including claim adjustment expenses. PEP pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$10,000,000 in the aggregate per year. For an occurrence on or subsequent to January 1, 2006, the Pool retains casualty risk up to \$350,000 per occurrence, including loss adjustment expenses. Claims exceeding \$350,000 are reinsured with APEEP in an amount not to exceed \$2,650,000 for each claim and \$10,000,000 in the aggregate per year. Governments can elect up to \$10,000,000 in additional coverage with the General Reinsurance Corporation, through contracts with PEP.

### NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2006 (Continued)

### 6. **RISK POOL MEMBERSHIP (Continued)**

If losses exhaust PEP's retained earnings, APEEP provides excess of funds available coverage up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000 (for claims prior to January 1, 2006) or \$3,000,000 (for claims on or after January 1, 2006) as noted above.

#### Property Coverage

Through 2004, PEP retained property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsured losses exceeding \$100,000 up to \$500 million per occurrence.

Beginning in 2005, Travelers reinsures specific losses exceeding \$250,000 up to \$600 million per occurrence. APEEP reinsures members for specific losses exceeding \$100,000 up to \$250,000 per occurrence, subject to an annual aggregate loss payment. The Travelers provides aggregate stop-loss coverage based upon the combined members' total insurable values. If the stop loss is reached by payment of losses between \$100,000 and \$250,000, Travelers will reinsure specific losses exceeding \$100,000 up to their \$600 million per occurrence limit. The aggregate stop-loss limit for 2006 was \$1,901,127.

The aforementioned casualty and property reinsurance agreements do not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

#### Financial Position

PEP's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2006 and 2005:

Casualty Coverage	<u>2006</u>	<u>2005</u>
Assets	\$30,997,868	\$29,719,675
Liabilities	<u>(15,875,741)</u>	<u>(15,994,168)</u>
Retained earnings	<u>\$15,122,127</u>	<u>\$13,725,507</u>

Property Coverage	2006	<u>2005</u>
Assets	\$5,125,326	\$4,443,332
Liabilities	<u>(863,163)</u>	<u>(1,068,245)</u>
Retained earnings	<u>\$4,262,163</u>	<u>\$3,375,087</u>

### NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2006 (Continued)

# 6. RISK POOL MEMBERSHIP (Continued)

At December 31, 2006 and 2005, respectively, casualty coverage liabilities noted above include approximately \$14.4 million and \$14.3 million of estimated incurred claims payable. The Casualty Coverage assets and retained earnings above also include approximately \$14.4 million and \$14.3 million of unpaid claims to be billed to approximately 447 member governments in the future, as of December 31, 2006 and 2005, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The Government's share of these unpaid claims collectible in future years is approximately \$12,000. This payable includes the subsequent year's contribution due if the Government terminates participation, as described in the last paragraph below.

Based on discussions with PEP, the expected rates PEP charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to PEP for each year of membership.

Contributions to PEP	
2004	\$ 6,124
2005	\$ 7,361
2006	\$ 5,835

After completing one year of membership, members may withdraw on each anniversary of the date they joined PEP provided they give written notice to PEP 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

# 7. CONTINGENT LIABILITIES

Management is not aware of any pending litigation against the Health District.

Amounts received from grantor agencies are subject to audit and adjustment by the grantor, principally the federal government. Any disallowed costs may require refunding to the grantor. Amounts which may be disallowed, if any, are not presently determinable. However, based on prior experience, the management believes such refunds, if any, would not be material.



Mary Taylor, CPA Auditor of State

# INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Noble County General Health District Noble County 44069 State Route 821 Caldwell, Ohio 43724

To the District Board of Health:

We have audited the financial statement of the Noble County General Health District, Noble County, Ohio (the Health District), as of and for the year ended December 31, 2006, and have issued our report thereon dated September 5, 2007, wherein we noted the Health District prepared its financial statement using accounting practices the Auditor of State prescribes or permits rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Health District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statement, but not to opine on the effectiveness of the Health District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Health District's internal control over financial control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Health District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Health District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Health District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted a certain other matter that we reported to the Health District's management in a separate letter dated September 5, 2007.

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#### **Compliance and Other Matters**

As part of reasonably assuring whether the Health District's financial statement is free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain noncompliance or other matters that we reported to the Health District's management in a separate letter dated September 5, 2007.

We intend this report solely for the information and use of the audit committee, management, and the Board of Health. We intend it for no one other than these specified parties.

Mary Jaylor

Mary Taylor, CPA Auditor of State

September 5, 2007

# SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2006

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2005-001	A material weakness was issued regarding the lack of service organization auditing procedures for patient Medicare claims processing.	N/A	This finding is no longer valid. It was determined the organization did qualify as a service organization in 2006.





# **GENERAL HEALTH DISTRICT**

NOBLE COUNTY

CLERK'S CERTIFICATION This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED OCTOBER 16, 2007

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