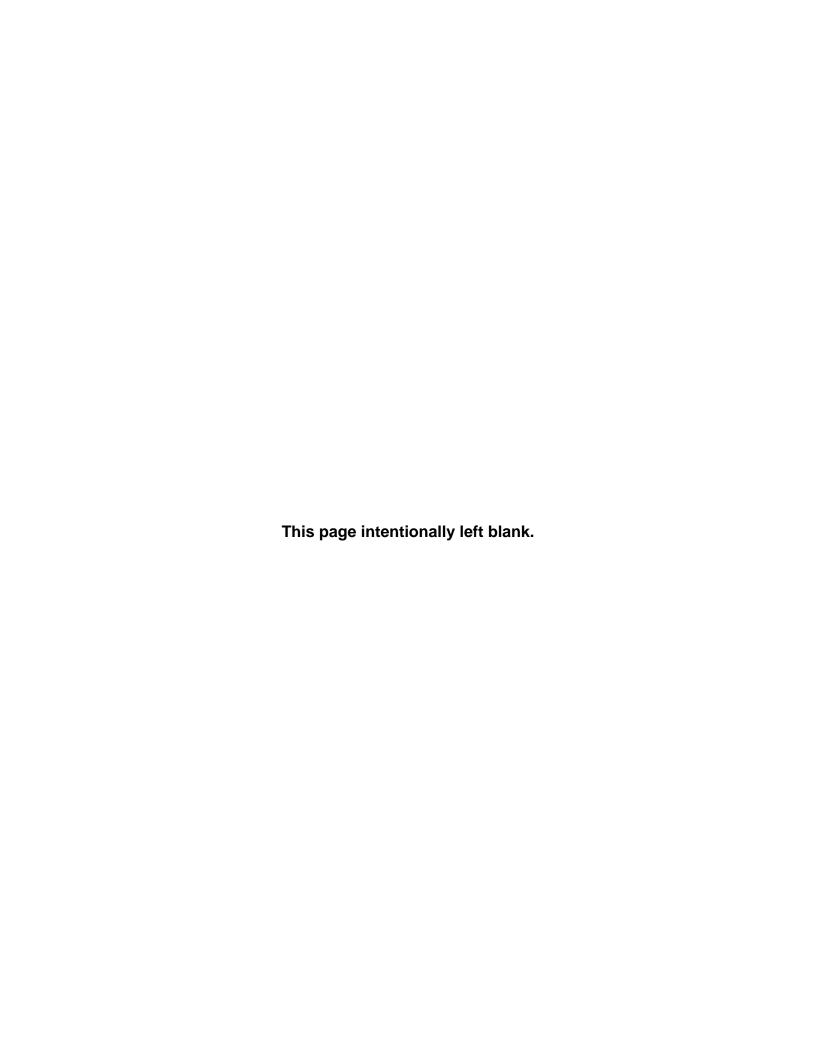




# OHIO VALLEY EDUCATIONAL SERVICE CENTER GUERNSEY COUNTY

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# Mary Taylor, CPA Auditor of State

#### **INDEPENDENT ACCOUNTANTS' REPORT**

Ohio Valley Educational Service Center Guernsey County 128 East 8<sup>th</sup> Street Cambridge, Ohio 43725

#### To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Ohio Valley Educational Service Center, Guernsey County, Ohio (the Educational Service Center), as of and for the year ended June 30, 2006, which collectively comprise the Educational Service Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Educational Service Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Ohio Valley Educational Service Center, Guernsey County, Ohio, as of June 30, 2006, and the respective changes in financial position and where applicable, cash flows, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 20, 2007, on our consideration of the Educational Service Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Ohio Valley Educational Service Center Guernsey County Independent Accountants' Report Page 2

Mary Taylor

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the Educational Service Center's basic financial statements. The Schedule of Federal Awards Receipts and Expenditures is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. We subjected the Schedule of Federal Awards Receipts and Expenditures to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as whole.

Mary Taylor, CPA Auditor of State

April 20, 2007

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

The discussion and analysis of the Ohio Valley Educational Service Center's financial performance provides an overall review of the Educational Service Center's financial activities for the fiscal year ended June 30, 2006. The intent of this discussion and analysis is to look at the Educational Service Center's financial performance as a whole. Readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the Educational Service Center's financial performance.

## **Financial Highlights**

Key financial highlights for the fiscal year 2006 are as follows:

- In total, net assets of governmental activities decreased \$240,498 which represents a 29 percent decrease from the prior fiscal year.
- General revenues accounted for \$496,612 in revenue or 8.8 percent of all revenues. Program specific revenues in the form of charges for services, grants, contributions, and interest accounted for \$5,090,655 or 91.2 percent of total revenues of \$5,587,267.
- Total assets of governmental activities decreased \$341,593 due to decreases cash and cash equivalents and intergovernmental receivables.
- The Educational Service Center had \$5,827,765 in expenses related to governmental activities; \$5,090,655 of these expenses was offset by program specific charges for services, grants, contributions, and interest. General revenues of \$496,612 were not adequate to provide for these activities.
- The Educational Service Center's major funds consist of the General Fund and the Morrison Scholarship Special Revenue Fund. The General Fund had \$4,839,346 in revenues and \$5,046,037 in expenditures. The General Fund's balance decreased \$206,691. The Morrison Scholarship Special Revenue Fund had \$11,155 in revenues and \$10,004 in expenditures. The Morrison Scholarship Special Revenue Fund's balance increased \$1,151.

#### **Using this Annual Financial Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Ohio Valley Educational Service Center as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities and conditions.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole Educational Service Center, presenting both an aggregate view of the Educational Service Center's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Educational Service Center's most significant funds with all other non-major funds presented in total in one column.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

## Reporting the Educational Service Center as a Whole

#### **Statement of Net Assets and Statement of Activities**

While this document contains information about the funds used by the Educational Service Center to provide programs and activities for school districts, the view of the Educational Service Center as a whole looks at all financial transactions and asks the question, "How did we do financially during fiscal year 2006?" The Statement of Net Assets and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the Educational Service Center's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the Educational Service Center as a whole, the financial position of the Educational Service Center has improved or diminished. The causes of this change may be the result of many factors, some financial, some not.

In the Statement of Net Assets and the Statement of Activities, all of the Educational Service Center's activities are reported as governmental including instruction and support services.

# Reporting the Educational Service Center's Most Significant Funds

#### **Fund Financial Statements**

The analysis of the Educational Service Center's major funds begins on page 8. Fund financial reports provide detailed information about the Educational Service Center's major funds. The Educational Service Center uses many funds to account for a multiple of financial transactions. However, these fund financial statements focus on the Educational Service Center's most significant funds. The Educational Service Center's major governmental funds are the General Fund and the Morrison Scholarship Special Revenue Fund.

Governmental Funds Most of the Educational Service Center's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at fiscal year end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Educational Service Center's general governmental operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

**Fiduciary Funds** The Educational Service Center's fiduciary funds are agency funds. All of the Educational Service Center's fiduciary activities are reported in the Statement of Fiduciary Assets and Liabilities. These activities are separate from the Educational Service Center's governmental and fund financial statements because the Educational Service Center cannot use these assets to finance its operations. Fiduciary funds use the accrual basis of accounting.

#### The Educational Service Center as a Whole

Recall that the Statement of Net Assets provides the perspective of the Educational Service Center as a whole. Table 1 provides a summary of the Educational Service Center's net assets for 2006 compared to 2005.

#### Table 1 Net Assets

#### Governmental Activities

	2006	2005	Change
Assets			
Current and Other Assets	\$1,342,942	\$1,684,535	(\$341,593)
Total Assets	1,342,942	1,684,535	(341,593)
Liabilities			
Long-Term Liabilities	121,914	125,230	(3,316)
Other Liabilities	641,760	739,539	(97,779)
Total Liabilities	763,674	864,769	(101,095)
Net Assets			
Restricted for Other Purposes	326,710	349,428	(22,718)
Unrestricted	252,558	470,338	(217,780)
<b>Total Net Assets</b>	\$579,268	\$819,766	(\$240,498)

Total assets decreased \$341,593. The majority of the decrease, \$167,902, was in intergovernmental receivables due to a decrease in the amounts owed to the Educational Service Center at fiscal year end from grant awards and from contracts with the city, local, and exempted village school districts for programs and services provided by the Educational Service Center during fiscal year 2006.

Total liabilities decreased \$101,095, or approximately 12 percent. The majority of this decrease was due to a decrease in claims payable of \$78,500 based upon the third-party administrator's estimate of potential outstanding claims at June 30, 2006. Additionally, there were minor decreases in accrued wages and benefits payable, vacation benefits payable, and intergovernmental payables. These decreases were offset by an increase in matured compensated absences payable of \$13,650.

Table 2 shows the changes in net assets for the fiscal year ended June 30, 2006, and comparisons to fiscal year 2005.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

Table 2 Changes in Net Assets

	Governmen		
	2006	2005	Change
Revenues			
Program Revenues			
Charges for Services	\$2,899,046	\$2,690,425	\$208,621
Operating Grants, Contributions, and Interest	2,191,609	1,997,732	193,877
Total Program Revenues	5,090,655	4,688,157	402,498
General Revenues			
Grants and Entitlements	441,730	610,746	(169,016)
Investment Earnings	39,508	21,589	17,919
Miscellaneous	15,374	21,968	(6,594)
Total General Revenues	496,612	654,303	(157,691)
Total Revenues	5,587,267	5,342,460	244,807
Program Expenses			
Instruction			
Regular	208,023	261,457	(53,434)
Special	1,463,181	1,561,891	(98,710)
Adult/Continuing	38,560	37,528	1,032
Support Services			
Pupils	1,633,209	1,577,854	55,355
Instructional Staff	1,464,857	1,455,475	9,382
Board of Education	27,504	25,203	2,301
Administration	615,929	622,127	(6,198)
Fiscal	219,622	217,549	2,073
Operation and Maintenance of Plant	45,108	11,296	33,812
Pupil Transportation	7,720	7,300	420
Central	6,040	7,001	(961)
Operation of Non-Instructional Services	19,966	8,053	11,913
Extracurricular Activities	78,046	74,782	3,264
Total Expenses	5,827,765	5,867,516	(39,751)
Change in Net Assets	(240,498)	(525,056)	284,558
Net Assets Beginning of Year	819,766	1,344,822	(525,056)
Net Assets End of Year	\$579,268	\$819,766	(\$240,498)

During fiscal year 2006, the Educational Service Center net assets decreased \$240,498. Total revenues increased \$244,807. This increase is based upon increased charges for services program revenue recovered from the city, local, and exempted village school districts associated with the Educational Service Center. Operating grants, contributions, and interest also increased as a result of increased restricted state and federal funding. Expenses remained relatively consistent with only a \$39,751 decrease from the prior year. This was possible due to the Educational Service Center not experiencing a significant change in personnel or operating costs.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

The Statement of Activities shows the cost of program services and the charges for services, grants, contributions, and interest offsetting those services. Table 3 shows the total cost of services and the net cost of services. In other words, it identifies the cost of those services supported by unrestricted revenue.

Table 3
Governmental Activities

	2006	2006	2005	2005
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
Program Expenses	of Services	of Services	of Services	of Services
Instruction:				
	¢200.022	¢1 <i>65</i> 221	¢261 457	¢00.605
Regular	\$208,023	\$165,321	\$261,457	\$98,605
Special	1,463,181	(937,449)	1,561,891	(590,029)
Adult/Continuing	38,560	14,769	37,528	14,670
Support Services:				
Pupil	1,633,209	244,103	1,577,854	550,076
Instructional Staff	1,464,857	333,494	1,455,475	540,402
Board of Education	27,504	27,504	25,203	25,203
Administration	615,929	581,547	622,127	252,828
Fiscal	219,622	177,854	217,549	186,987
Operation and Maintenance of Plant	45,108	45,108	11,296	11,296
Pupil Transportation	7,720	7,720	7,300	7,300
Central	6,040	40	7,001	4,001
Operation of Non-Instructional Services	19,966	(947)	8,053	3,238
Extracurricular Activities	78,046	78,046	74,782	74,782
Totals	\$5,827,765	\$737,110	\$5,867,516	\$1,179,359

Instruction programs comprise approximately 29 percent of total governmental program expenses, support services comprise approximately 69 percent of total governmental program expenses, and operation of non-instructional services and extracurricular activities combined comprise approximately 2 percent of total governmental program expenses. Of the instruction expenses, approximately 86 percent is for special instruction. Of the support services expenses, approximately 41 percent is for pupils, 36 percent for instructional staff, and 15 percent for administration. The biggest difference in the net cost of services is reflected in the special instruction program. The direct charges for services the Educational Service Center is receiving from contracts with participating school districts is sufficient enough to cover the costs of administering the various programs for them. The programs that are lacking sufficient program revenues are the support services for pupils and instructional staff. This is a direct result of the elimination of CAFS reimbursements over the last fiscal year that was used to help offset the costs of this program.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

# The Educational Service Center's Major Funds

The Education Service Center has two major funds: the General Fund and the Morrison Scholarship Special Revenue Fund. The Educational Service Center's major funds are accounted for using the modified accrual basis of accounting. The General Fund had total revenues of \$4,839,346 and expenditures of \$5,046,037. The decrease in the General Fund can be attributed to the elimination of CAFS reimbursements as described earlier. The Educational Service Center was not able to decrease expenditures in the same proportion as this loss of funding resulting in the negative net change in fund balance. The Morrison Scholarship Special Revenue Fund had total revenues of \$11,155 and expenditures of \$10,004. The change in fund balance of this scholarship continues to be minimal due to the Educational Service Center awarding scholarships based on the amount of investment income this fund receives. The interest receipts are somewhat higher than in the previous year due to higher interest rates.

#### **Budgeting Highlights**

Under Ohio law, Educational Service Centers are no longer required to prepare a budget. Therefore, at June 30, 2006, a budgetary statement is not presented within the basic financial statements because the Board did not approve estimated revenues or adopt appropriations.

#### **Economic Factors**

The Ohio Valley Educational Service Center's net assets decreased by \$240,498, however, as the preceding information shows, the Educational Service Center relies heavily on the special education services it provides to its local, city, and exempted village school districts. Special education service charges are based upon the actual cost of the service divided by the number of students who will benefit from the service. The financial positions of the school districts who contract for special education services with the Educational Service Center will continue to have an impact on the increase or decrease in revenues of the Educational Service Center.

# **Contacting the Educational Service Center's Financial Management**

This financial report is designed to provide our citizens, districts, investors and creditors with a general overview of the Educational Service Center's finances and to show the Educational Service Center's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Mark Lucas, Treasurer at the Ohio Valley Educational Service Center, 128 East 8<sup>th</sup> Street, Cambridge, Ohio 43725. You may also E-mail the treasurer at ov\_mark@omeresa.net.

Statement of Net Assets June 30, 2006

	Governmental Activities
Assets	
Equity in Pooled Cash and Cash Equivalents	\$957,563
Cash and Cash Equivalents with Fiscal Agent	53,896
Accounts Receivable	6,749
Intergovernmental Receivable	109,730
Investments	200,000
Prepaid Items	15,004
Total Assets	1,342,942
Liabilities	
Matured Compensated Absences Payable	13,650
Accounts Payable	17,818
Accrued Wages and Benefits Payable	399,736
Intergovernmental Payable	88,559
Vacation Benefits Payable	100,015
Claims Payable	21,982
Long-Term Liabilities:	
Due Within One Year	5,226
Due in More Than One Year	116,688
Total Liabilities	763,674
Net Assets	
Restricted for Scholarships	258,981
Restricted for Other Purposes	67,729
Unrestricted	252,558
Total Net Assets	\$579,268

Statement of Activities
For the Fiscal Year Ended June 30, 2006

Net Revenue

			(Expense) and Change in
	Pro	Net Assets	
			Governmental
Expenses			Activities
Ежрепаса	Bervices	Contributions, and interest	Tienvines
\$208,023	\$0	\$42,702	(\$165,321)
1,463,181	935,662	1,464,968	937,449
38,560	23,791	0	(14,769)
1,633,209	968,203	420,903	(244,103)
1,464,857	935,661	195,702	(333,494)
27,504	0	0	(27,504)
615,929	11,134	23,248	(581,547)
219,622	24,595	17,173	(177,854)
45,108	0	0	(45,108)
7,720	0	0	(7,720)
6,040	0	6,000	(40)
19,966	0	20,913	947
78,046	0	0	(78,046)
\$5,827,765	\$2,899,046	\$2,191,609	(737,110)
General Reven	ues		
Grants and Enti	tlements not Restri	icted to Specific Programs	441,730
			39,508
Miscellaneous	8.		15,374
Total General R	levenues		496,612
Change in Net A	Assets		(240,498)
Net Assets Begi	inning of Year, Res	stated (See Note 3)	819,766
Net Assets End	of Year		\$579,268
	1,463,181 38,560  1,633,209 1,464,857 27,504 615,929 219,622 45,108 7,720 6,040 19,966 78,046  \$5,827,765  General Reven Grants and Enti Investment Earn Miscellaneous  Total General R  Change in Net A	Expenses         Charges for Services           \$208,023         \$0           1,463,181         935,662           38,560         23,791           1,633,209         968,203           1,464,857         935,661           27,504         0           615,929         11,134           219,622         24,595           45,108         0           7,720         0           6,040         0           19,966         0           78,046         0    General Revenues  Grants and Entitlements not Restributes and Entitlements no	Expenses         Services         Contributions, and Interest           \$208,023         \$0         \$42,702           1,463,181         935,662         1,464,968           38,560         23,791         0           1,633,209         968,203         420,903           1,464,857         935,661         195,702           27,504         0         0           615,929         11,134         23,248           219,622         24,595         17,173           45,108         0         0           7,720         0         0           6,040         0         6,000           19,966         0         20,913           78,046         0         0           \$5,827,765         \$2,899,046         \$2,191,609           General Revenues           Grants and Entitlements not Restricted to Specific Programs Investment Earnings           Miscellaneous         Total General Revenues           Change in Net Assets           Net Assets Beginning of Year, Restated (See Note 3)

Balance Sheet Governmental Funds June 30, 2006

	General	Morrison Scholarship	Other Governmental Funds	Total Governmental Funds
Assets				
Equity in Pooled Cash and Cash Equivalents	\$816,296	\$68,686	\$72,581	\$957,563
Accounts Receivable	5,000	0	1,749	6,749
Interfund Receivable	5,924	0	0	5,924
Intergovernmental Receivable	48,421	0	61,309	109,730
Investments	0	200,000	0	200,000
Prepaid Items	14,400	0	604	15,004
Total Assets	\$890,041	\$268,686	\$136,243	\$1,294,970
Liabilities				
Accounts Payable	\$4,426	\$9,705	\$3,687	\$17,818
Accrued Wages and Benefits Payable	362,946	0	36,790	399,736
Matured Compensated Absences Payable	13,650	0	0	13,650
Interfund Payable	0	0	5,924	5,924
Intergovernmental Payable	75,744	0	12,815	88,559
Deferred Revenue	0	0	6,576	6,576
Total Liabilities	456,766	9,705	65,792	532,263
Fund Balances				
Reserved for Encumbrances	950	0	3,295	4,245
Unreserved, Undesignated Reported in:				
General Fund	432,325	0	0	432,325
Special Revenue Funds	0	258,981	67,156	326,137
Total Fund Balances	433,275	258,981	70,451	762,707
Total Liabilities and Fund Balances	\$890,041	\$268,686	\$136,243	

Amounts reported for governmental activities in the statement of net assets are different because of the following:

Long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds:

	Grants	5,358	
	Contract Services	1,218	
	Total		6,576
Vacation benefits payable are recognized	for earned vacation benefits that	t are to be used	
within one year and therefore are not rep	orted in the funds.		(100,015)
Compensated absences are not due and pareported in the funds.	yable in the current period and,	therefore, are not	(121,914)
An internal service fund is used by managindividual funds. The assets and liabiliti	,		
included in governmental activities in th			31,914
Net Assets of Governmental Activities			\$579,268

# Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds For the Fiscal Year Ended June 30, 2006

		Morrison	Other Governmental	Total Governmental
	General	Scholarship	Funds	Funds
Revenues				
Intergovernmental	\$1,906,597	\$0	\$796,260	\$2,702,857
Interest	37,470	11,155	0	48,625
Tuition and Fees	23,791	0	0	23,791
Contract Services	2,861,023	0	26,917	2,887,940
Gifts and Donations	360	0	3,245	3,605
Miscellaneous	10,105	0	0	10,105
Total Revenues	4,839,346	11,155	826,422	5,676,923
Expenditures				
Current:				
Instruction:				
Regular	169,647	0	40,892	210,539
Special	1,405,332	0	79,084	1,484,416
Adult/Continuing	39,383	0	0	39,383
Support Services:				
Pupils	1,208,377	0	432,728	1,641,105
Instructional Staff	1,274,101	0	210,022	1,484,123
Board of Education	27,504	0	0	27,504
Administration	590,879	0	26,983	617,862
Fiscal	186,848	0	32,615	219,463
Operation and Maintenance of Plant	44,129	0	994	45,123
Pupil Transportation	7,720	0	0	7,720
Central	1,833	0	4,207	6,040
Operation of Non-Instructional Services	0	10,004	9,962	19,966
Extracurricular Activities	90,284	0	0	90,284
Total Expenditures	5,046,037	10,004	837,487	5,893,528
Net Change in Fund Balances	(206,691)	1,151	(11,065)	(216,605)
Fund Balances Beginning of Year	639,966	257,830	81,516	979,312
Fund Balances End of Year	\$433,275	\$258,981	\$70,451	\$762,707

Reconciliation of the Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2006

Net Change in Fund Balances - Total Governmental Fur	nds		(\$216,605)
Amounts reported for governmental activities in the statement	ent of activities are different because:		
Revenues in the statement of activities that do not provide reported as revenues in the funds:	current financial resources are not		
	Contract Services	(12,685)	
	Grants	(84,278)	(96,963)
Some expenses reported in the statement of activities do no resources and therefore are not reported as expenditures i	•		
•	Vacation Benefits	5,483	
	Compensated Absences	3,316	8,799
The internal service fund used by management to charge the funds is not reported in the entity-wide statement of activ			
service fund is reported with governmental activities.			64,271
Change in Net Assets of Governmental Activities			(\$240,498)

Statement of Fund Net Assets Health Self-Insurance Internal Service Fund June 30, 2006

Current Assets Cash and Cash Equivalents with Fiscal Agent	\$53,896
Total Assets	53,896
Current Liabilities Claims Payable	21,982
Total Liabilities	21,982
Net Assets Unrestricted	\$31,914

Statement of Revenues, Expenses, and Changes in Fund Net Assets Health Self-Insurance Internal Service Fund For the Fiscal Year Ended June 30, 2006

Operating Revenues	
Charges for Services	\$605,216
Other Revenues	5,269
Total Operating Revenues	610,485
Operating Expenses	
Purchased Services	198,393
Claims	349,859
Total Operating Expenses	548,252
Operating Income	62,233
<b>Non-Operating Revenues</b> Interest	2,038
Change in Net Assets	64,271
Net Assets (Deficit) Beginning of Year	(32,357)
Net Assets End of Year	\$31,914

Statement of Cash Flows Health Self-Insurance Internal Service Fund For the Fiscal Year Ended June 30, 2006

# Increase (Decrease) in Cash and Cash Equivalents

Cash Flows from Operating Activities	
Cash Received from Transactions with Other Funds	\$605,216
Other Cash Receipts	5,269
Cash Payments for Goods and Services	(198,393)
Cash Payments for Claims	(428,359)
Net Cash Used for Operating Activities	(16,267)
Cash Flows from Investing Activities	
Interest on Investments	2,038
Net Decrease in Cash and Cash Equivalents	(14,229)
Cash and Cash Equivalents Beginning of Year	68,125
Cash and Cash Equivalents End of Year	\$53,896
Reconciliation of Operating Income to Net Cash Used for Operating Activities	
Operating Income	\$62,233
Decrease in Claims Payable	(78,500)
Net Cash Used for Operating Activities	(\$16,267)
See accompanying notes to the basic financial statements	

Statement of Fiduciary Assets and Liabilities Agency Fund June 30, 2006

Assets	
Equity in Pooled Cash and Cash Equivalents	\$691
Total Assets	\$691
Liabilities	
Undistributed Monies	\$691
Total Liabilities	\$691

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Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

# NOTE 1 - DESCRIPTION OF THE EDUCATIONAL SERVICE CENTER AND REPORTING ENTITY

The Ohio Valley Educational Service Center (formerly Guernsey/Monroe/Noble Educational Service Center), Guernsey County, (the "Educational Service Center") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Educational Service Center is a combined educational service center as defined by Section 3311.053 of the Ohio Revised Code. The Educational Service Center provides supervisory, special education, administrative, and other services to the Cambridge City, Caldwell Exempted Village, East Guernsey Local, Noble Local, Rolling Hills Local, and Switzerland of Ohio Local School Districts. The Educational Service Center furnishes leadership and consulting services designed to strengthen the school districts in areas they are unable to finance or staff independently.

The Educational Service Center operates under a locally-elected Board form of government consisting of five members elected at-large. Members are elected to staggered four year terms. The Educational Service Center has 65 certificated and 58 non-certificated employees that provide services to the school districts.

#### Reporting Entity

A reporting entity is comprised of the primary government, component units, and other organizations that are included to insure that the financial statements are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the Educational Service Center. For the Ohio Valley Educational Service Center, this includes general operations and student related activities.

Component units are legally separate organizations for which the Educational Service Center is financially accountable. The Educational Service Center is financially accountable for an organization if the Educational Service Center appoints a voting majority of the organization's governing board and (1) the Educational Service Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Educational Service Center is legally entitled to or can otherwise access the organization's resources; the Educational Service Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Educational Service Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Educational Service Center in that the Educational Service Center approves the budget, the issuance of debt, or the levying of taxes. No separate governmental units meet the criteria for inclusion as a component unit.

The Educational Service Center is associated with the Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA), the East Central Ohio Special Education Regional Resource Center (ECO SERRC), the Coalition of Rural and Appalachian Schools (CORAS), and the Ohio Coalition of Equity and Adequacy of School Funding which are defined as jointly governed organizations; the Ohio School Boards Association Workers' Compensation Group Rating Plan and the Ohio School Plan, which are defined as group insurance purchasing pools; and the Ohio Mid-Eastern Regional Educational Service Agency (OMEA-RESA) Self-Insurance Plan, which is defined as a claims servicing pool. Additional information concerning these organizations is presented in Notes 12, 13, and 14 to the basic financial statements.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Educational Service Center have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Educational Service Center also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental activities and internal service fund provided they do not conflict with or contradict GASB pronouncements. The more significant of the Educational Service Center's accounting policies are described below.

#### A. Basis of Presentation

The Educational Service Center's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

#### Government-wide Financial Statements

The statement of net assets and the statement of activities display information about the Educational Service Center as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activity of the internal service fund is eliminated to avoid "doubling up" revenues and expenses. The statements usually distinguish between those activities of the Educational Service Center that are governmental in nature and those that are considered business-type activities. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The Educational Service Center does not have any business-type funds.

The statement of net assets presents the financial condition of the governmental activities of the Educational Service Center at fiscal year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Educational Service Center's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants, contributions, and interest that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Educational Service Center. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Educational Service Center.

# **Fund Financial Statements**

During the year, the Educational Service Center segregates transactions related to certain Educational Service Center functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Educational Service Center at this more detailed level. The focus of governmental fund financial statements is on major funds rather than reporting by type. The major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements. Fiduciary funds are reported by type.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

#### **B.** Fund Accounting

The Educational Service Center uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Educational Service Center fall within three categories: governmental, proprietary, and fiduciary.

#### Governmental Funds

Governmental funds are those through which most governmental functions of the Educational Service Center are financed. Governmental funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Educational Service Center's major governmental funds:

<u>General Fund</u> - The General Fund is the operating fund of the Educational Service Center and is used to account for all financial resources except those required to be accounted for in another fund.

<u>Morrison Scholarship Special Revenue Fund</u> - The Morrison Scholarship Special Revenue Fund is used to account for a scholarship given to the Educational Service Center to be used for purposes as determined by the Board of Education.

The other governmental funds of the Educational Service Center account for grants and other resources of the Educational Service Center whose use is restricted to a particular purpose.

### Proprietary Fund Type

Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position, and cash flows. Proprietary funds are classified as enterprise or internal service; the Educational Service Center has no enterprise funds.

<u>Internal Service Fund</u> - The Health Self-Insurance Internal Service Fund accounts for the financing of services provided by one department or agency to other departments or agencies of the Educational Service Center on a cost reimbursement basis. The Educational Service Center's only internal service fund accounts for the operation of the Educational Service Center's self-insurance program for employee medical, vision, prescription drug, and dental claims.

#### Fiduciary Fund

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and agency funds. Trust funds are used to account for assets held by the Educational Service Center under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Educational Service Center's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Educational Service Center's only fiduciary fund is an agency fund. The Agency Fiduciary Fund accounts for various administrative activities held by the Educational Service Center as an agent for outside activities.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

#### **C.** Measurement Focus

#### Government-Wide Financial Statements

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the Educational Service Center are included on the statement of net assets. The statement of activities presents increases (e.g., revenues) and decreases (e.g., expenses) in total net assets.

### **Fund Financial Statements**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the internal service fund is accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of this fund are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Educational Service Center finances and meets the cash flow needs of its proprietary activity.

## **D.** Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

# Revenues - Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Measurable" means the amount of the transaction can be determined, and "available" means that the resources are collectible within the current fiscal year, or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Educational Service Center, available means expected to be received within sixty days of fiscal year end.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

Nonexchange transactions, in which the Educational Service Center receives value without directly giving equal value in return, include grants, entitlements, and donations. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Educational Service Center must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Educational Service Center on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, grants and contract services are considered to be both measurable and available at year end.

#### Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

# Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

#### E. Budgetary Data

No budgetary information is presented because the Board did not approve estimated revenues or adopt appropriations. Under Ohio law, Educational Service Centers are no longer required to prepare a budget.

#### F. Cash and Cash Equivalents

To improve cash management, cash received by the Educational Service Center is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the Educational Service Center's records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements. The Educational Service Center participates in the OME-RESA insurance consortium for self-insurance. These monies are held separate from the Educational Service Center's central bank account and are reflected in the financial statements as "Cash and Cash Equivalents with Fiscal Agents".

At fiscal year end 2006, investments were limited to a certificate of deposit and a repurchase agreement, both of which are reported at cost.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

Following Ohio statutes, the Governing Board has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2006 amounted to \$37,470, which includes \$2,925 assigned from other Educational Service Center funds.

Investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the Educational Service Center are presented on the financial statements as "Equity in Pooled Cash and Cash Equivalents". Investments with an initial maturity of more than three months that are not purchased from the pool are presented on the financial statements as "Investments".

#### **G.** Inventory

Inventories are presented at cost on a first-in, first-out basis and are expended/expensed when used. Inventories consist of materials and supplies held for consumption. The Educational Service Center did not have material inventory on hand as of June 30, 2006.

### H. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2006, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expenditure/expense is recorded in the year in which services are consumed.

#### I. Capital Assets

General capital assets generally result from expenditures in the governmental funds.

The Educational Service Center does not have any assets that meet the criteria for inclusion as a capital asset.

#### J. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Educational Service Center will compensate the employees for the benefits through paid time off or some other means. The Educational Service Center records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the Educational Service Center has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the Educational Service Center's termination policy. The Educational Service Center records a liability for accumulated unused sick leave for all employees after ten years of qualifying service credit.

# **K.** Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments and compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

#### L. Fund Balance Reserves

The Educational Service Center reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances.

#### M. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets restricted for other purposes include state and federal grants restricted to expenditures for specified purposes. The government-wide statement of net assets reports \$326,710 of restricted net assets, of which none are restricted by enabling legislation.

The Educational Service Center applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### N. Interfund Balances/Interfund Transactions

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated on the statement of net assets.

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

#### O. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the Educational Service Center, these revenues are charges for services for the self-insurance program. Operating expenses are necessary costs incurred to provide the goods or services that are the primary activities of the fund. Revenues and expenses not meeting this definition are reported as non-operating.

#### P. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

# NOTE 3 - CHANGE IN ACCOUNTING PRINCIPLES AND RESTATEMENT OF PRIOR YEAR FUND EQUITY

For fiscal year 2006, the Educational Service Center has implemented GASB Statement No. 42, "Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries", and GASB Statement No. 47, "Accounting for Termination Benefits".

GASB Statement No. 42 establishes accounting and financial reporting standards for the impairment of capital assets. A capital asset is considered impaired when its service utility has declined significantly and unexpectedly. This statement also clarifies and establishes accounting requirements for insurance recoveries.

GASB Statement No. 47 establishes accounting and financial reporting standards for termination benefits. This statement clarifies and establishes reporting requirements for those benefits provided by employers to employees as an incentive or settlement for voluntary early termination or as a consequence of the involuntary early termination of services.

The implementation of these statements had no effect on the Educational Service Center's financial statements as previously reported.

For the fiscal year ended June 30, 2005, the Educational Service Center has restated governmental activities net assets from \$794,883 to \$819,766. The restatement was due to the overstatement of long-term liabilities associated with compensated absences as previously reported.

#### **NOTE 4 - DEPOSITS AND INVESTMENTS**

Monies held by the Educational Service Center are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands on the treasury. Active monies must be maintained either as cash in the Educational Service Center treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Educational Service Center has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies held by the Educational Service Center can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal and interest by the United States;

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above;
- 4. Bond and other obligations of the State of Ohio or Ohio local governments;
- 5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations;
- 7. The State Treasurer's investment pool (STAROhio); and,
- 8. Commercial paper and bankers' acceptances if training requirements have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. Investments may only be made through specified dealers and institutions.

At June 30, 2006, the Educational Service Center's internal service fund had a cash balance of \$53,896 with OME-RESA, a jointly governed organization (See Note 12). The balance is held by the claims administrator in a pooled account which is representative of numerous entities and therefore cannot be included in the risk disclosures reported by the Educational Service Center. Disclosures for the OME-RESA Self-Insurance Plan as a whole may be obtained from the Plan's fiscal agent, the Jefferson County Educational Service Center. To obtain financial information, write to the Ohio Mid-Eastern Regional Educational Service Agency Self-Insurance Plan, Treasurer, Jefferson County ESC, Steubenville, Ohio 43695.

**Deposits** Custodial credit risk for deposits is the risk that in the event of bank failure, the Educational Service Center will not be able to recover deposits or collateral securities that are in possession of an outside party. At year end, \$271,398 of the Educational Service Center's bank balance of \$471,398 was uninsured and uncollateralized. Although all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the Educational Service Center to a successful claim by the Federal Deposit Insurance Corporation.

The Educational Service Center has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Educational Service Center or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value shall be at least one hundred five percent of the deposits being secured.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

*Investments* As of June 30, 2006, the Educational Service Center had a repurchase agreement that was part of the internal investment pool. Below is the information for the underlying securities of this investment:

			Percent of			
		Total		Rating		
	Fair Value	Maturity	Investments	Rating	Agency	
Repurchase Agreement	\$777,274	07/03/2006	100.00%	Aaa/AAA	Moody's/S&P	

Interest Rate Risk. The Educational Service Center's investment policy addresses interest rate risk to the extent that it allows the Treasurer to invest funds to a maximum maturity of two years. State statute requires that an investment mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Educational Service Center, and that an investment must be purchased with the expectation that it will be held to maturity.

Credit Risk. The Educational Service Center's investment policy does not address credit risk.

Custodial Credit Risk. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Educational Service Center will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The underlying securities for the repurchase agreement is exposed to custodial credit risk in that the security is held by the counterparty's trust department or agency in the Educational Service Center's name. The Educational Service Center has no investment policy dealing with investment custodial credit risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the treasurer or qualified trustee.

Concentration of Credit Risk. The Educational Service Center places no limit on the amount it may invest in any one issuer however the investment policy states that the Educational Service Center should normally seek to diversify its holdings of investments by avoiding concentrations of specific issuers.

#### **NOTE 5 - RECEIVABLES**

Receivables at June 30, 2006, consisted of contract services and grants. All receivables are considered collectible in full and will be received within one year. A summary of the principal items of intergovernmental receivables follows:

	Amount
Governmental Activities:	
Teen Pregnancy Prevention Grant	\$3,073
Alternative School Grant	1,327
Homeless Grant	9,732
Early Childhood Special Education Grant	4,262
School Counseling Counseling Grant	44,770
Excess Costs	46,566
Total Intergovernmental Receivable	\$109,730

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

#### NOTE 6 - STATE AND LOCAL SCHOOL DISTRICT FUNDING

The Educational Service Center, under state law, provides supervisory services to school districts within its territory. Each local, city, and exempted village school district that entered into an agreement with the Educational Service Center is considered to be provided supervisory services. The cost of the supervisory services is determined by formula under State law. The State Department of Education apportions the costs for all supervisory services among the Educational Service Center's local, city, and exempted village school districts based on each school's total student count. The Department of Education deducts each school district's amount from their State Foundation Program settlements and remits the amount to the Educational Service Center. The Educational Service Center may provide additional supervisory services if the majority of the local and client school districts agree to the services and the apportionment of the costs to all of the local and client school districts.

The Educational Service Center also receives funding from the State Department of Education in the amount of \$40.52 times the average daily membership of the Educational Service Center. Average daily membership includes the total student counts of all local school districts within the Educational Service Center's territory and all of the Educational Service Center's client school districts. This amount is paid from State resources. The State Department of Education also deducts from the State Foundation Program settlement of each of the Educational Service Center's local and client school district an amount equal to \$6.50 times the school district's total student count and remits this amount to the Educational Service Center.

The Educational Service Center may contract with city, exempted village, local, joint vocational, or cooperative education school districts to provide special education and related services or career-technical education services. The individual boards of education pay the costs for these services directly to the Educational Service Center.

#### **NOTE 7 - RISK MANAGEMENT**

#### A. Insurance

The Educational Service Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2006, the Educational Service Center joined together with other school districts in Ohio to participate in the Ohio School Plan (OSP), a public entity insurance purchasing pool. Each individual school district enters into an agreement with the OSP and its premium is based on types of coverage, limits of coverage, and deductibles that it selects. The Educational Service Center pays this annual premium to the OSP. (See Note 13)

During fiscal year 2006, the Educational Service Center purchased the following coverage:

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

Ohio School Plan	_	
Fleet Insurance:	-	
Liability	\$1,000,000	any one accident
Educational General Liability:		
General Aggregate Limit	\$3,000,000	
Employee Benefits Liability:		
Aggregate Limit	\$3,000,000	
Employers' Liability:		
Bodily Injury	\$1,000,000	
Educational Legal Liability:	\$3,000,000	
Errors and Ommissions Aggregate Limit	\$3,000,000	\$2,500 deducitble
Employment Practices Injury Aggregate Limit	\$3,000,000	\$2,500 deducitble
Violence Coverage:		
Plan Aggregate Limit	\$500,000	
Westfield Insurance Company	_	
Business Personal Property	\$20,000-\$150,000	\$500 deductible

Settled claims have not exceeded their commercial coverage in any of the past three years. There have been no significant reductions in insurance coverage from the prior year.

#### B. Workers' Compensation Group Rating Plan

For fiscal year 2006, the Educational Service Center participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 13). The intent of the GRP is to achieve the benefit of a reduced premium for the Educational Service Center by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund." This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control, and actuarial services to the GRP.

#### C. Medical/Surgical, Dental, Vision, and Prescription Drug Insurances

Medical/surgical, dental, vision, and prescription drug insurance is offered through a self-insurance internal service fund. The Educational Service Center pays for 83.5% of family coverage and 88% of single coverage premiums for this insurance. The Educational Service Center is a member of a claims servicing pool in which monthly premiums are paid to the fiscal agent who in turn pays the claims on the Educational Service Center's behalf. The claims liability of \$21,982 reported in the internal service fund at June 30, 2006, is based on an estimate provided by the third party administrator and the requirements of Governmental Accounting Standards Board Statement No. 30 which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred but not reported claims, be reported. The estimate was not affected by the incremental claims adjustment expenses and does not include other allocated or unallocated claim adjustment expenses.

Changes in claims activity for the past two fiscal years are as follows:

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

	Balance at Beginning of Year	Current Year Claims	Claim Payments	Balance at End of Year
2005	\$12,429	\$557,625	\$469,572	\$100,482
2006	100,482	349,859	428,359	21,982

#### **NOTE 8 - DEFINED BENEFIT PENSION PLANS**

# A. School Employees Retirement System

The Educational Service Center contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746, by calling (800) 878-5853, or by visiting the SERS website at www.ohsers.org.

Plan members are required to contribute 10 percent of their annual covered salary and the Educational Service Center is required to contribute at an actuarially determined rate. The current Educational Service Center rate is 14 percent of annual covered payroll. A portion of the Educational Service Center's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2006, 10.58 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2005, 10.57 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The Educational Service Center's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2006, 2005, and 2004 were \$131,907, \$131,848, and \$101,516, respectively; 90 percent has been contributed for fiscal year 2006 and 100 percent for fiscal years 2005 and 2004. \$13,249 represents the unpaid contribution for fiscal year 2006.

# **B. State Teachers Retirement System of Ohio**

The Educational Service Center participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a standalone financial report that may be obtained by writing to the STRS Ohio, 275 East Broad Street, Columbus, Ohio 43215-3371, by calling (614) 227-4090 or by visiting the STRS Ohio web site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2006, plan members were required to contribute 10 percent of their annual covered salaries. The Educational Service Center was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2005, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The Educational Service Center's required contributions for pension obligations to the DB Plan for the fiscal years ended June 30, 2006, 2005, and 2004 were \$366,285, \$360,746, and \$390,395, respectively; 90 percent has been contributed for fiscal year 2006 and 100 percent for fiscal years 2005 and 2004. Contributions to the DC and Combined Plans for fiscal year 2006 were \$7,081 made by the Educational Service Center and \$18,526 made by the plan members.

# C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System of Ohio have an option to choose Social Security or the School Employees Retirement System. This liability would be 6.2 percent of wages paid. As of June 30, 2006, the board members are the Educational Service Center's employees that have elected Social Security.

#### **NOTE 9 - POSTEMPLOYMENT BENEFITS**

The Educational Service Center provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System of Ohio (STRS Ohio), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs, and partial reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

All STRS Ohio retirees who participated in the DB or Combined Plans and their dependents are eligible for health care coverage. The STRS Ohio Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. All benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS Ohio funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2006, the STRS Ohio Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. For the Educational Service Center, this amount equaled \$28,176 for fiscal year 2006.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

STRS Ohio pays health care benefits from the Health Care Stabilization Fund. At June 30, 2005, (the latest information available) the balance in the Fund was \$3.3 billion. For the year ended June 30, 2005, net health care costs paid by STRS Ohio were \$254,780,000 and STRS Ohio had 115,395 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, and to disability and survivor benefit recipients. All retirees and beneficiaries are required to pay a portion of their health care premium. The portion is based on years of service, Medicare eligibility, and retirement status.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2006, employer contributions to fund health care benefits were 3.42 percent of covered payroll, compared to 3.43 percent of covered payroll for fiscal year 2005. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2006, the minimum pay was established at \$35,800. However, the surcharge is capped at 2 percent of each employer's SERS salaries. For the Educational Service Center, the amount contributed to fund health care benefits, including the surcharge, during the 2006 fiscal year equaled \$60,844.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of projected claims less premium contributions for the next fiscal year. Expenses for health care at June 30, 2005 (the latest information available) were \$178,221,113. At June 30, 2005, SERS had net assets available for payment of health care benefits of \$267.5 million. SERS has approximately 58,123 participants eligible to receive health care benefits.

#### **NOTE 10 - EMPLOYEE BENEFITS**

### A. Compensated Absences

The criteria for determining vacation and sick leave benefits are derived from board policies and State laws. Eligible classified employees earn twelve to twenty days of vacation per year, depending upon length of service. Administrators earn twenty days of vacation per year. Teachers do not earn vacation time. The liability for vacation benefits is recorded as vacation benefits payable, rather than long-term liabilities, as the balances are to be used by the employees in the next fiscal year following the calendar year earned.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. All employees can accumulate sick leave days up to a maximum of 180 days. Upon retirement, payment is made for twenty-five percent of the employees' accumulated sick leave with a maximum payment being limited to 45 days.

### **B.** Other Employee Benefits

The Educational Service Center provides term life insurance and accidental death and dismemberment insurance through Medical Life Insurance Company in the amount of \$30,000 for all of its full time employees.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

### **NOTE 11 - LONG-TERM OBLIGATIONS**

The changes in the Educational Service Center's long-term obligations during the fiscal year 2006 were as follows:

	Outstanding, Restated			Outstanding	Amount Due Within
	06/30/05	Additions	Deductions	06/30/06	One Year
<b>Governmental Activities</b>					
Compensated Absences	\$125,230	\$10,334	\$13,650	\$121,914	\$5,226

Compensated absences will be paid from the General Fund and the Miscellaneous State Grants Special Revenue Fund.

### **NOTE 12 - JOINTLY GOVERNED ORGANIZATIONS**

### A. Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA)

OME-RESA was created as a regional council of governments pursuant to State statutes. OME-RESA includes school districts from 11 participating counties consisting of Belmont, Carroll, Columbiana, Coshocton, Guernsey, Harrison, Jefferson, Monroe, Muskingum, Noble, and Tuscarawas Counties. OME-RESA provides financial accounting services, educational management information, legal services, and cooperative purchasing services to member districts. OME-RESA is governed by a governing board which is selected by the member districts. OME-RESA possesses its own budgeting authority. The Educational Service Center's payment for computer services to OME-RESA in fiscal year 2006 was \$11,642. To obtain financial information write to the Ohio Mid-Eastern Regional Educational Service Agency, Treasurer, at 2023 Sunset Blvd., Steubenville, Ohio 43952.

### B. East Central Ohio Special Education Regional Resource Center (ECO SERRC)

ECO SERRC is a special education regional resource center which selects its own advisory board, adopts its own budget, recommends employment through its fiscal agent, establishes policy, and receives direct federal and state grants for its operation. The jointly governed organization was formed for the purpose of initiating, expanding, and improving special education programs and services for children with disabilities and their parents. The ECO SERRC is governed by an advisory board that operates under guidelines developed by the Office for Exceptional Children at the Ohio Department of Education and consists of one or more superintendents from each of the 10 counties in the region and two parents. The advisory board may also include one representative from the county boards of mental retardation and developmental disabilities, a representative from an institution of higher education, and others at the discretion of the Advisory Board. The degree of control exercised by any participating school district is limited to its representation on the Board. There is no financial commitment made by the districts involved in ECO SERRC. ECO SERRC is not dependent upon the continued participation of the Educational Service Center and the Educational Service Center does not maintain an equity interest in or financial responsibility for ECO SERRC. Financial information can be obtained by contacting ECO SERRC's fiscal agent, Julie Lynch, Treasurer at the Tuscarawas-Carroll-Harrison Educational Service Center, 834 East High Avenue, New Philadelphia, Ohio 44663.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

### C. Coalition of Rural and Appalachian Schools (CORAS)

The Coalition of Rural and Appalachian Schools is a jointly governed organization composed of over 130 school districts and other educational institutions in the 29-county region of Ohio designated as Appalachia. The Coalition is operated by a Board which is composed of seventeen members. One elected and one appointed from each of the seven regions into which the 29 Appalachian counties are divided; and three from Ohio University College of Education. The Council provides various in-service training programs for school district administrative personnel; gathers data regarding the level of education provided to children in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Council is not dependent on the continued participation of the Educational Service Center and the Educational Service Center does not maintain an equity interest in or financial responsibility for the Council. The Educational Service Center's membership fee was \$300 for fiscal year 2006.

### D. Ohio Coalition of Equity and Adequacy of School Funding

The Ohio Coalition of Equity and Adequacy of School Funding is organized as a council of governments pursuant to Chapter 167 of the Ohio Revised Code. The Coalition was organized in 1990 to challenge the constitutionally of the Ohio school funding system. The Coalition is governed by a Steering Committee of 90 school district representatives. Though most of the members are superintendents, some treasurers, board members, and administrators also serve. Several persons serve as ex officio members. The membership of the coalition includes over 500 school districts throughout the State of Ohio. Member school districts and joint vocational schools pay dues of \$.05 per pupil. School districts and joint vocational schools may also pay supplemental dues in the amount of \$.50 per pupil for K-12 districts and educational service centers pay dues of \$.05 per pupil. The Coalition is not dependent on the continued participation of the Educational Service Center and the Educational Service Center does not maintain an equity interest or financial responsibility for the Coalition. During fiscal year 2006, the Educational Service Center paid \$555 to the Coalition.

### **NOTE 13 - INSURANCE PURCHASING POOLS**

### A. Ohio School Boards Association Workers' Compensation Group Rating Plan

The Educational Service Center participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program. The Educational Service Center's enrollment fee for fiscal year 2006 was \$550.

### **B.** Ohio School Plan (OSP)

The Educational Service Center participates in the Ohio School Plan (OSP), an insurance purchasing pool. The Ohio School Plan (OSP) is created and organized pursuant to and as authorized by Section 2744.081 of the Ohio Revised Code. The OSP is an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the Plan to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs and other administrative services. The OSP's business and affairs are conducted by a fifteen member Board of directors consisting of school district superintendents and treasurers, as well as the president of Harcum-Hyre Insurance Agency, Inc. and a partner of the Hylant Group, Inc. Hylant Group, Inc. is the Administrator

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2006

of the OSP and is responsible for processing claims. Harcum-Hyre Insurance Agency, Inc. is the sales and marketing representative, which establishes agreements between OSP and member schools.

#### NOTE 14 - CLAIMS SERVICING POOL

The Educational Service Center participates in the Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA) Self-Insurance Plan, a claims servicing pool comprised of fifty members. Each participant is a member of the assembly. The Plan's business and affairs are conducted by a nine member Board of Director's elected from the OME-RESA's assembly. Each member pays a monthly premium based on their claims history and a monthly administration fee. All participating members retain their risk and the Plan acts as the claims servicing agent.

#### **NOTE 15 - CONTINGENCIES**

### A. Grants

The Educational Service Center received financial assistance from federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Educational Service Center at June 30, 2006.

### **B.** Litigation

The Educational Service Center is currently not party to any litigation.

### **NOTE 16 - INTERFUND ACTIVITY**

At June 30, 2006, the General Fund made an advance to the Safe and Drug Free-Alternative School Grant Special Revenue Fund in the amounts of \$5,924 until the remaining grant monies are received, to eliminate a negative cash balance.

### **NOTE 17 - SUBSEQUENT EVENTS**

On July 6, 2006, the Educational Service Center purchased a building to be used for administrative office space. To finance this purchase, a promissory note was issued for \$255,000 on July 6, 2006. The Educational Service Center issued an additional note for \$50,000 on August 31, 2006, to finance renovations to the building.

On January 9, 2007, Washington County Educational Service Center approved a merger with Ohio Valley Educational Service Center. On January 18, 2007, the Governing Board of the Ohio Valley Educational Service Center approved the merger with Washington County Educational Service Center, to be effective July 1, 2007.

### OHIO VALLEY EDUCATIONAL SERVICE CENTER GUERNSEY COUNTY

### SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2006

FEDERAL GRANTOR Pass-Through Grantor Program Title	Pass-through Entity Number	Federal CFDA Number	Receipts	Disbursements
U.S. DEPARTMENT OF EDUCATION Passed Through Ohio Department of Education:				
Special Education_Preschool Grants	123281-PG-S1-05	84.173	\$13,954	\$11,425
Total Special Education_Preschool Grants	123281-PG-S1-06	84.173	<u>81,417</u> 95,371	75,339 86,764
Safe and Drug-Free Schools and Communities_State Grants	123281-T4-S1-05	84.184C	9,586	9,586
Education for Homeless Children and Youth	123281-HC-S1-05	84.196	15,453	15,418
	123281-HC-SP-05	84.196	1,101	1,200
	123281-HC-SP-06	84.196	35,778	35,370
	123281-HC-SP-06	84.196	37,840	34,977
Total Education for Homeless Children and Youth			90,172	86,965
Direct Program:				
Fund for the Improvement of Education	Q215E030215	84.215E	390,400	389,584
Total U.S. Department of Education			585,529	572,899
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES Passed Through Ohio Department of Mental Retardation and Developmental Disabilities:				
State Children's Insurance Program	N/A	93.767	7,081	7,081
Medical Assistance Program	N/A	93.778	134,293	134,293
Total U.S. Department of Health and Human Services			141,374	141,374
Total Federal Awards Receipts and Expenditures			\$726,903	\$714,273

The Notes to the Schedule of Federal Awards Receipts and Expenditures is an integral part of the Schedule.

### OHIO VALLEY EDUCATIONAL SERVICE CENTER GUERNSEY COUNTY

### NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES JUNE 30, 2006

### **NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) summarizes activity of the School District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

### **NOTE B - TRANSFERS**

The Ohio Department of Education (ODE) requires Educational Service Centers to record grant funds carried over from one grant period to another grant period as a negative receipt in the original grant fund project-by-year line and as a positive receipt in the subsequent year project line. The Schedule reflects the following transfer due to ODE administrative action:

CFDA	Pass-through Entity		
<u>Number</u>	<u>Number</u>	Transfers-In	Transfers-Out
84.173	123281-PGS1-2005		\$508
84.173	123281-PGS1-2006	\$508	
84.196	123281-HCS1-2005		1,094
84.196	123281-HCS1-2006	1,094	
Total		\$1,602	\$1,602



# Mary Taylor, CPA Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Ohio Valley Educational Service Center Guernsey County 128 East 8<sup>th</sup> Street Cambridge, Ohio 43725

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Ohio Valley Educational Service Center, Guernsey County, Ohio (the Educational Service Center), as of and for the year ended June 30, 2006, which collectively comprise the Educational Service Center's basic financial statements and have issued our report thereon dated April 20, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Educational Service Center's internal control over financial reporting to determine our auditing procedures to express our opinions on the basic financial statements and not to opine on the internal control over financial reporting. Our consideration of the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts material to the financial statements we audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider material weaknesses. In a separate letter to the Educational Service Center's management dated April 20, 2007, we reported an other matter involving internal control over financial reporting we did not deem a reportable condition.

### **Compliance and Other Matters**

As part of reasonably assuring whether the Educational Service Center's basic financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

743 E. State St. / Athens Mall Suite B / Athens, OH 45701-2157 Telephone: (740) 594-3300 (800) 441-1389 Fax: (740) 594-2110 www.auditor.state.oh.us Ohio Valley Educational Service Center Guernsey County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

We intend this report solely for the information and use of the audit committee, management, the Board of Education, federal awarding agencies and pass-through entities. It is not intended for anyone other than these specified parties.

Mary Taylor, CPA Auditor of State

Mary Taylor

April 20, 2007



# Mary Taylor, CPA Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Ohio Valley Educational Service Center Guernsey County 128 East 8<sup>th</sup> Street Cambridge, Ohio 43725

To the Board of Education:

### Compliance

We have audited the compliance of Ohio Valley Educational Service Center, Guernsey County, Ohio (the Educational Service Center), with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement that apply to its major federal program for the year ended June 30, 2006. The Summary of Auditor's Results section of the accompanying Schedule of Findings identifies the Educational Service Center's major federal program. The Educational Service Center's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the Educational Service Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Educational Service Center's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Educational Service Center's compliance with those requirements.

In our opinion, the Educational Service Center complied, in all material respects, with the requirements referred to above that apply to its major federal program for the year ended June 30, 2006.

#### **Internal Control Over Compliance**

The Educational Service Center's management is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Educational Service Center's internal control over compliance with requirements that could directly and materially affect a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

743 E. State St. / Athens Mall Suite B / Athens, OH 45701-2157 Telephone: (740) 594-3300 (800) 441-1389 Fax: (740) 594-2110 www.auditor.state.oh.us Ohio Valley Educational Service Center
Guernsey County
Independent Accountants' Report on Compliance with Requirements Applicable
to the Major Federal Program and Internal Control Over Compliance in
Accordance with OMB Circular A-133
Page 2

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Mary Taylor, CPA Auditor of State

Mary Taylor

April 20, 2007

### OHIO VALLEY EDUCATIONAL SERVICE CENTER GUERNSEY COUNTY

### SCHEDULE OF FINDINGS OMB CIRCULAR A-133 §.505 JUNE 30, 2006

### 1. SUMMARY OF AUDITOR'S RESULTS

	1	
(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non- compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under ' .510?	No
(d)(1)(vii)	Major Programs (list):	Fund for the Improvement of Education, CFDA #84.215E
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

### OHIO VALLEY EDUCATIONAL SERVICE CENTER GUERNSEY COUNTY

SCHEDULE OF FINDINGS OMB CIRCULAR A-133 §.505 JUNE 30, 2006 (Continued)

### 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

	REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS			
None.				
3. FINDINGS FOR FEDERAL AWARDS				
None.				



# Mary Taylor, CPA Auditor of State

#### **OHIO VALLEY EDUCATIONAL SERVICE CENTER**

### **GUERNSEY COUNTY**

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED MAY 10, 2007