## CITY OF ATHENS ATHENS COUNTY

#### SINGLE AUDIT

FOR YEAR ENDED DECEMBER 31, 2007



# Mary Taylor, CPA Auditor of State

Members of Council City of Athens 8 East Washington Street Athens, Ohio 45701

We have reviewed the *Independent Accountants' Report* of the City of Athens, Athens County, prepared by Perry & Associates, Certified Public Accountants, A.C., for the audit period January 1, 2007 through December 31, 2007. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Athens is responsible for compliance with these laws and regulations.

Mary Taylor, CPA Auditor of State

Mary Taylor

September 22, 2008



# CITY OF ATHENS, OHIO ATHENS COUNTY Table of Contents For the Year Ended December 31, 2007

Independent Accountant's Report
Management's Discussion and Analysis
BASIC FINANCIAL STATEMENTS:
Statement of Net Assets
Statement of Activities
Balance Sheet - Governmental Funds
Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds
Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to Statement of Activities
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) - General Fund
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) - Street Fund
Statement of Fund Net Assets - Proprietary Funds
Statement of Revenues, Expenses and Changes in Fund Net Assets - Proprietary Funds
Statement of Cash Flows - Proprietary Funds
Statement of Fiduciary Assets and Liabilities - Fiduciary Fund
Notes to the Basic Financial Statements
Required Supplemental Information – Modified Approach For Infastructure Assets
Schedule of Federal Awards Expenditures
Notes to the Schedule of Federal Awards Expenditures
Independent Accountant's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by Governmental Auditing Standards



#### CITY OF ATHENS, OHIO ATHENS COUNTY Table of Contents

## Table of Contents For the Year Ended December 31, 2007

Independent Accountant's Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133	58
Schedule of Findings	60
Schedule of Prior Audit Findings	63

## Perry & Associates

### Certified Public Accountants, A.C.

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#### INDEPENDENT ACCOUNTANTS' REPORT

July 28, 2008

City of Athens Athens County 8 East Washington Street Athens, Ohio 45701

To the Members of Council:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the **City of Athens, Athens County, Ohio** (The City), as of and for the year ended December 31, 2007, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Athens, as of December 31, 2007, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General and Street Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 28, 2008, on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

City of Athens Athens County Independent Accountants' Report Page 2

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it. In addition, The Required Supplementary Information – Modified Approach For Infrastructure Assets provides additional information which was not subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the City's basic financial statements. The schedule of Federal Awards Receipts and expenditures is required by U.S. Office of Management and Budget circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements. We subjected the Schedule of Federal Awards Receipts and Expenditures to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

As described in Note 4 to the basic financial statements, the City implemented Governmental Accounting Standards Board (GASB) Statement 48, Sales and Pledges of receivables and future revenues and intra-entity transfers of assets and future revenues.

Respectfully Submitted,

Perry and Associates

Certified Public Accountants, A.C.

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Management's Discussion and Analysis For the Year Ended December 31, 2007 Unaudited

The discussion and analysis of the City of Athens's financial performance provides an overall review of the City's financial activities for the year ended December 31, 2007. The purpose of this discussion and analysis is to look at the City's financial performance and discuss pertinent points to better help the reader understand our performance.

#### **Financial Highlights**

- 1. The City's total net assets increased \$798,971; net assets of the governmental activities increased \$158,873; and net assets of the business-type activities increased \$640,098
- 2. The General Fund fund balance of \$1,425,060 decreased \$320,531 or 18.36% from the previous year's balance of \$1,745,591.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City of Athens's basic financial statements. The City of Athens's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-Wide Financial Statements** - The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to private-sector businesses.

The *statement of net assets* presents information on all of the City of Athens's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the recent fiscal year.

Both of the government-wide financial statements distinguish functions of the City of Athens that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, security of persons and property, transportation, community environment, and leisure time activities. The business-type activities include water, sewer, garbage, and parking garage operations.

The government-wide financial statements can be found starting on page 12 of this report.

**Fund Financial Statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Some funds are required to be established by State law and by bond covenants. However, the Auditor establishes many other funds to help control and manage money for particular purposes or to show that the City is meeting legal responsibilities for using certain taxes, grants and other money. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Management's Discussion and Analysis For the Year Ended December 31, 2007 Unaudited

Governmental Funds - Most of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. The governmental fund statements use the modified accrual basis of accounting and provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information may be useful in evaluating a government's near term financing requirements. We describe the relationship (or differences) between governmental activities (reported in the *statement of net assets* and the *statement of activities*) and governmental funds in a reconciliation which follows the fund financial statements.

The City of Athens maintains 40 individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances, for the General Fund, Street Fund, and East State Street/ARC Grant Fund, which are considered to be major funds. Data from the other 37 governmental funds are combined into a single, aggregated presentation.

**Proprietary Funds** - The City uses proprietary funds to account for its water, sewer, garbage and parking garage operations and internal service operations. Proprietary funds are reported in the same way that all activities are reported in the *statement of net assets* and the *statement of activities* using the full accrual basis of accounting. The enterprise funds are used to report the same activities presented as business-type activities in the government-wide financial statements.

*Fiduciary Funds* - Fiduciary funds are used to account for resources held for the benefit of parties outside the City. Fiduciary funds are not reflected in the government-wide financial statements because the resources from those funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for the proprietary funds.

*Notes to the Financial Statements* - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### **Government-Wide Financial Analysis**

While this document contains information about the funds used by the City to provide services to our citizens, the view of the City as a whole looks at all financial transactions.

The *statement of net assets* and the *statement of activities* include all assets and liabilities using the full accrual basis of accounting similar to the accounting used by the private sector. The basis for this accounting takes into account all of the current year's revenues and expenses regardless of when the cash is received or paid.

Management's Discussion and Analysis For the Year Ended December 31, 2007 Unaudited

Table 1 provides a summary of the City's net assets for 2007 compared to 2006:

#### Table 1 Net Assets

	Governmental Activities		Business-Typ	be Activities	Total	
	2007	Restated 2006	2007	Restated 2006	2007	Restated 2006
Assets:						
Current and Other Assets	\$9,918,639	\$10,239,200	\$2,232,517	\$3,298,456	\$12,151,156	\$13,537,656
Capital Assets, Net	52,297,223	52,550,973	19,717,115	18,943,783	72,014,338	71,494,756
Total Assets	62,215,862	62,790,173	21,949,632	22,242,239	84,165,494	85,032,412
Liabilities:						
Current and Other Liabilities	3,767,900	4,208,512	2,004,237	2,479,656	5,772,137	6,688,168
Long-Term Liabilities:						
Due Within One Year	923,770	844,556	620,085	495,465	1,543,855	1,340,021
Due in More Than One Year	4,384,183	4,755,969	4,026,588	4,608,494	8,410,771	9,364,463
Total Liabilities	9,075,853	9,809,037	6,650,910	7,583,615	15,726,763	17,392,652
Net Assets:						
Invested in Capital Assets, Net of Related Debt	46,257,223	45,895,973	13,769,154	12,472,790	60,026,377	58,368,763
Restricted	5,774,553	6,477,089	0	0	5,774,553	6,477,089
Unrestricted	1,108,233	608,074	1,529,568	2,185,834	2,637,801	2,793,908
Total Net Assets	\$53,140,009	\$52,981,136	\$15,298,722	\$14,658,624	\$68,438,731	\$67,639,760

Current assets decreased due mostly to a decrease in cash and cash equivalents held by the City.

Capital assets increased due to the purchase of machinery and equipment.

Current and other liabilities decreased as the result of a decrease in notes payable and deferred revenue.

Long-term liabilities decreased due to the scheduled debt payments made during 2007.

Management's Discussion and Analysis For the Year Ended December 31, 2007 Unaudited

As noted earlier, the City's net assets, when reviewed over time, may serve as a useful indicator of the City's financial position. By far, the largest portion of the City's net assets (87.71%) reflects its investments in capital assets (e.g., land, buildings, machinery and equipment, infrastructure), less any related debt used to acquire those assets that are still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investments in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. An additional portion of the City's net assets represents resources that are subject to restrictions on how they can be used. These resources accounted for 8.44% of total assets. The remaining balance of \$2,637,801 or 3.85% which are unrestricted net assets may be used to meet the City's ongoing obligations to citizens and creditors. The City's total net assets increased from \$67,639,760 in 2006 to \$68,438,731 in 2007, a change of \$798,971 or 1.18%.

In order to further understand what makes up the changes in net assets for the current year, Table 2 gives readers further details regarding the results of activities for 2007 compared to 2006:

Table 2 Changes in Net Assets

	Governmental Activities			Business-Type Activities		Total
	2007	Restated 2006	2007	Restated 2006	2007	Restated 2006
Revenues: Program Revenues:						
Charges for Services	\$3,854,081	\$3,509,981	\$6,855,445	\$6,560,679	\$10,709,526	\$10,070,660
Operating Grants and Contributions	1,567,568	1,023,001	0	0	1,567,568	1,023,001
Capital Grants and Contributions	928,180	356,650	10,364	10,213	938,544	366,863
Total Program Revenues	6,349,829	4,889,632	6,865,809	6,570,892	13,215,638	11,460,524
General Revenues:						
Property Taxes	909,363	637,638	0	0	909,363	637,638
Municipal Income Taxes	8,998,663	8,761,770	0	0	8,998,663	8,761,770
Lodging Taxes	221,449	206,336	0	0	221,449	206,336
Payment in Lieu of Taxes	585,982	574,254	0	0	585,982	574,254
Grants and Entitlements	1,119,443	1,237,444	0	0	1,119,443	1,237,444
Investment Earnings	319,737	277,835	67,140	50,501	386,877	328,336
Miscellaneous	423,439	648,772	129,216	172,758	552,655	821,530
Total General Revenues	12,578,076	12,344,049	196,356	223,259	12,774,432	12,567,308
Total Revenues	18,927,905	17,233,681	7,062,165	6,794,151	25,990,070	24,027,832

Management's Discussion and Analysis For the Year Ended December 31, 2007 Unaudited

	Governmental Activities		Business Activi		Totals	
	2007	Restated 2006	2007	Restated 2006	2007	Restated 2006
Expenses: General Government	5,817,701	5,046,311	0	0	6,094,887	5,046,311
Security of Persons and Property:						
Police	2,876,747	2,837,948	0	0	2,876,747	2,837,948
Fire	1,865,671	2,587,077	0	0	1,865,671	2,587,077
Transportation	4,744,015	3,696,224	0	0	4,744,015	3,696,224
Community Environment	1,464,343	1,087,247	0	0	1,464,343	1,087,247
Leisure Time Activities	1,346,349	1,636,756	0	0	1,346,349	1,636,756
Interest and Fiscal Charges	308,073	323,824	0	0	308,073	323,824
Garbage	0	0	902,438	908,710	902,438	908,710
Parking Garage	0	0	209,228	207,461	209,228	207,461
Water	0	0	2,747,165	3,064,559	2,747,165	3,064,559
Sewer	0	0	2,909,369	2,838,526	2,909,369	2,838,526
Total Expenses	18,422,899	17,215,387	6,768,200	7,019,256	25,191,099	24,234,643
Increase (Decrease) in Net Assets Before Transfers	505,006	18,294	293,965	(225,105)	798,971	(206,811)
Transfers	(346,133)	(157,899)	346,133	157,899	0	0
Change in Net Assets	158,873	(139,605)	640,098	(67,206)	798,971	(206,811)
Net Assets at Beginning of Year, Restated	52,981,136	53,120,741	14,658,624	14,725,830	67,639,760	67,846,571
Net Assets at End of Year	\$53,140,009	\$52,981,136	\$15,298,722	\$14,658,624	\$68,438,731	\$67,639,760

#### **Governmental Activities**

The most significant program expenses for the City are General Government, Transportation, Police and Fire. These programs account for 83.08% of the total governmental activities. General Government, which accounts for 31.58% of the total, represents costs associated with the general administration of city government including the City Council, Mayor, City Auditor, and Municipal Court. Transportation, which accounts for 25.75 % of the total, represents costs associated with maintaining and improving the City's streets and operating the bus transit system. Police, which accounts for 15.62% of the total, represents costs associated with the operation of the Police Department. Fire, which accounts for 10.13% of the total, represents costs associated with providing firefighting and emergency medical services.

Management's Discussion and Analysis For the Year Ended December 31, 2007 Unaudited

Funding for the most significant programs indicated above is from charges for services and income taxes. The income tax revenue for 2007 was \$8,998,663. Of the \$18,927,905 in total revenues, income tax accounts for 47.54% of that total. Charges for services of \$3,854,081 accounts for 20.36% of total revenues. Operating and capital grants and contributions account for 13.19% of the total, and lodging taxes, payments in lieu of taxes, grants and entitlements, property taxes, interest, and other revenue make up the remaining 18.91%.

The City monitors its sources of revenues very closely for fluctuations.

#### **Business-Type Activities**

The City's business-type activities include the City's water, sewer, garbage, and parking garage operations. Net assets increased by \$640,098 or 4.37% for 2007.

Table 3, for governmental activities, indicates the total cost of services and the net cost of services. The *statement of activities* reflects the cost of program services and the charges for services and sales, grants, and contributions offsetting those services. The net cost of services identifies the cost of those services supported by income and property tax revenues and unrestricted intergovernmental revenues.

Table 3
Governmental Activities

	Total Cost of Services		Net ( of Ser		
	2007	2006	2007	2006	
General Government	\$5,817,701	\$5,046,311	\$2,959,204	\$2,364,706	
Security of Persons and Property:					
Police	2,876,747	2,837,948	2,841,222	2,769,814	
Fire	1,865,671	2,587,077	1,865,671	2,587,077	
Transportation	4,744,015	3,696,224	3,464,228	2,377,725	
Community Environment	1,464,343	1,087,247	137,400	1,009,656	
Leisure Time Activities	1,346,349	1,636,756	497,272	892,953	
Interest and Fiscal Charges	308,073	323,824	308,073	323,824	
Total Expenses	\$18,422,899	\$17,215,387	\$12,073,070	\$12,325,755	

It should be noted that 34.47% of the costs of services for governmental activities are derived from program revenues including charges for services, operating grants, capital grants, and other contributions.

As shown by the total net costs of \$12,073,070, the majority of the City's programs are funded by general revenues. A significant portion of the total general revenues consists of income taxes and grants and entitlements.

Management's Discussion and Analysis For the Year Ended December 31, 2007 Unaudited

#### Financial Analysis of the City's Funds

#### **Governmental Funds**

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year. These funds are accounted for by using the modified accrual basis of accounting.

The General Fund is the chief operating fund of the City. At the end of 2007, the total fund balance for the General Fund was \$1,425,060, of which \$1,346,670 or 94.50% was unreserved. During the current year, the fund balance of the City's General Fund decreased by \$320,531 or 18.36%. The decrease in the General Fund balance is due to an increase in transfers out to subsidize other funds during the year.

For the other major funds of the City, the Street fund balance decreased by \$68,361 or 10.19% due to an increase in transportation expenses for 2007. The East State Street/ARC Grant fund balance increased by \$369,492 due to the increase in transfers in during the year.

#### **Proprietary Funds**

The City's major proprietary funds are the Parking Garage, Water and Sewer funds. The City operates a parking garage with monthly and hourly spaces. Net assets in the Parking Garage Fund increased \$129,890 or 6.83%, which is the result of revenues exceeding expenses. The City provides water and sewer services to city residents. Net assets in the Water Fund decreased by \$108,224 or 1.49%, which is due to an increase in transfers out from the fund during 2007. Net assets in the Sewer Fund increased by \$551,522 or 10.47%, which is the result of an increase in transfers in.

#### Major Fund Budgeting Highlights

The City's budget is prepared according to Ohio law and is based on accounting for certain transactions on a budget basis of cash receipts (revenues), and disbursements and encumbrances (expenditures). The most significant budgeted fund is the General Fund. The City does allow small interdepartmental budget changes that modify line items within departments within the same fund.

For the General Fund, the final budgeted revenues were \$9,826,745 representing a change of \$82,688 or 0.85% from the original budgeted estimates.

For the General Fund, the final budget basis expenditures were \$11,141,559 representing a change of \$368,596 or 3.42% from the original budgeted estimates. There was a 7.24% positive variance in actual expenditures as compared to the final budget in the General Fund. This was due to the fact that the various departments kept their spending levels below their appropriations.

For the Street Fund, the final budgeted revenues were \$1,805,500 representing a change of \$11,200 or 0.62% from the original budgeted revenues. The actual revenues received amounted to \$42,770 more than the final budget, due primarily to the income tax and intergovernmental receipts.

For the Street Fund, the final budget basis expenditures were \$1,983,235 representing a change of \$244,678 or 14.07% from the original budgeted estimates. There was a 4.17% positive variance in actual expenditures as compared to the final budget in the Street Fund. This was due to the fact that the department kept its spending levels below its appropriations.

Management's Discussion and Analysis For the Year Ended December 31, 2007 Unaudited

#### **Capital Assets and Debt Administration**

The City's investment in capital assets for governmental and business-type activities as of December 31, 2007, amounts to \$46,257,223 (net of accumulated depreciation and related debt). This investment in capital assets includes land, buildings, improvements, equipment and infrastructure.

Total capital assets for governmental activities of the City of Athens for the year 2007 were \$52,297,223.

The capital assets for business-type activities of \$19,717,115 as of December 31, 2007.

The City manages its street network using its Pavement Condition Rating Program and accounts for them using the modified approach. The street condition rating is a numerical condition scale ranging from 1 (impaired) to 100 (new). A street is considered "deficient" - that is, needs maintenance or preservation - when its condition falls below 20. A street is unsafe-impaired or restricted - when it falls below condition level 5. It is the City's policy to keep the square yards of street below 1 percent. The most recent condition assessment shows that the condition of the City's streets is in accordance with the City's policy

Additional information concerning the City's capital assets can be found in note 10 of the notes to the basic financial statements.

As of December 31, 2007, the City of Athens had \$8,733,704 in long-term bonds and loans outstanding with \$841,748 due within one year. The City's long-term debt decreased by \$808,034 during 2007.

Outstanding general obligation bonds consists of a community center improvement issue. General obligation bonds are direct obligations of the City for which its full faith, credit and resources are pledged.

Long-term loans in the Water and Sewer funds are OWDA loans for improvements to water and sewer lines.

In addition to the bonded debt, the City's long-term obligations include compensated absences and landfill postclosure care obligations. Additional information concerning the City's debt can be found in note 12 of the notes to the basic financial statements.

#### **Current Known Facts and Conditions**

The City of Athens relies mainly on the public sector and now commercial employers, rather than industry, for its income tax revenue. The city's largest employer is Ohio University, with over 3,700 total employees. Other major employers include The State of Ohio, Athens County, Athens City, and Athens City School District. The largest private employers include The Kroger Co., Diagnostic Hybirds, O'Bleness Memorial Hospital, Holzer Medical Center, and Wal-Mart.

There have been several major commercial business closings in the past years as well as manufacturing jobs lost in September 2004 when the T.S. Trim Factory closed and in April 2006 when McBee Sytems Inc. closed out their operations.

More recently, however, the City of Athens has experienced new commercial construction including Wal-Mart, Lowe's, Applebees, and Bennigan's, as well as the relocation of CVS to a new building and the renovation of two existing malls. Taco Bell, Hampton Inn and Holiday Inn Express began operations during 2007.

Management's Discussion and Analysis For the Year Ended December 31, 2007 Unaudited

In addition to its importance as an educational center in the region, Athens is becoming a regional health center with the addition of the Castrop Center, a multi-disciplinary surgery and wellness center, and the Cornwell Center for Cardiovascular and Diabetes Care to the O'Bleness Hospital site as well as the construction of a new Holzer Medical Clinic. Further extension of personal care facilities are represented by the opening of Beaumont Greene, an older-resident apartment complex and planned construction of a new Hickory Creek Nursing Home.

Athens completed major infrastructure upgrades including additional traffic lanes in the East side commercial district and reconstructed water and sewer services on both East and North sides of the city that has and will continue to entice new business to the area. In addition, the city annexed about 800 acres increasing its size by 22%.

The University has an ongoing facility plan which means each year they complete a number of construction and renovation projects. Their new \$60 million dollar student center was completed at the end of 2006 and was fully operational in 2007. Construction activity in 2007 resulted in the issue of 6 new commercial construction permits for sites valued at \$27,408,000 and 28 permits for residential construction valued at \$27,765,000.

Income tax receipts, the city's major source of revenue, have increased moderately (about 2%) over the last three years since decreasing in 2004. We are just now looking at the effect changes in our tax laws, effective January 1,2006, will have in increasing our revenue. Cuts in local and state funding are still a cause of concern for the community. However, as we begin the fourth year of a Tax Incremental Financing Program, receipts are expected to exceed the original projections. The city continues to apply for grants whenever possible to assist in financing programs in the recreation department, municipal court, police department and to support local housing.

#### **Contacting the City's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Auditor's Office, 8 East Washington Street, Athens, Ohio 45701.

Statement of Net Assets December 31, 2007

	Governmental Activities	Business-Type Activities	Total
Assets:			
Equity in Pooled Cash & Cash Equivalents	\$7,060,835	\$1,417,189	\$8,478,024
Cash and Cash Equivalents in Segregated Accounts	49,450	0	49,450
Accounts Receivable	84,500	666,160	750,660
Internal Balances	90,000	(90,000)	0
Intergovernmental Receivable	301,533	0	301,533
Income Taxes Receivable	837,136	0	837,136
Property Taxes Receivable	973,777	0	973,777
Other Local Taxes Receivable	52,973	0	52,973
Loans Receivable	380,149	0	380,149
Special Assessments Receivable	13,784	27,551	41,335
Materials and Supplies Inventory	23,443	188,385	211,828
Prepaid Items	51,059	23,232	74,291
Restricted Assets:	- ,	-, -	, ,
Nondepreciable Capital Assets	32,369,855	449,319	32,819,174
Depreciable Capital Assets, Net	19,927,368	19,267,796	39,195,164
Total Assets	62,215,862	21,949,632	84,165,494
Liabilities:			
Accounts Payable	550,346	180,348	730,694
Contracts Payable	42,593	76,650	119,243
Accrued Wages Payable	162,489	76,562	239,051
Matured Compensated Absences Payable	683	0	683
Intergovernmental Payable	266,165	34,080	300,245
Accrued Interest Payable	43,331	116,597	159,928
Claims Payable	130,931	0	130,931
Deferred Revenue	871,362	0	871,362
Notes Payable	1,700,000	755,000	2,455,000
Loans Payable	0	765,000	765,000
Long-Term Liabilities:			
Due within One Year	923,770	620,085	1,543,855
Due in More Than One Year	4,384,183	4,026,588	8,410,771
Total Liabilities	9,075,853	6,650,910	15,726,763
Net Assets:			
Investments in Capital Assets, Net of Related Debt	46,257,223	13,769,154	60,026,377
Restricted for:			
Street Maintenance	501,881	0	501,881
Capital Outlay	2,665,838	0	2,665,838
Other Purposes	2,606,834	0	2,606,834
Unrestricted	1,108,233	1,529,568	2,637,801

Statement of Activities
For the Year Ended December 31, 2007

		Program Revenues			
	•		Operating	Capital	
		Charges	Grants and	Grants and	
	Expenses	for Services	Contributions	Contributions	
Governmental Activities:					
General Government	\$5,817,701	\$2,784,787	\$73,710	\$0	
Security of Persons and Property:					
Police	2,876,747	24,274	11,251	0	
Fire	1,865,671	0	0	0	
Transportation	4,744,015	244,764	851,246	183,777	
Community and Economic Development	1,464,343	29,579	552,961	744,403	
Leisure Time Activities	1,346,349	770,677	78,400	0	
Interest and Fiscal Charges	308,073	0	0	0	
Total Governmental Activities	18,422,899	3,854,081	1,567,568	928,180	
<b>Business-Type Activities:</b>					
Garbage	902,438	953,204	0	0	
Parking Garage	209,228	294,373	0	0	
Water	2,747,165	2,762,191	0	10,364	
Sewer	2,909,369	2,845,677	0	0	
Total Business-Type Activities	6,768,200	6,855,445	0	10,364	
Totals	\$25,191,099	\$10,709,526	\$1,567,568	\$938,544	

#### **General Revenues:**

Property Taxes

Income Taxes:

General Purposes

Capital Outlay

Lodging Taxes

Payment in Lieu of Taxes

Grants and Entitlements not Restricted to Specific Programs

Investment Earnings

Miscellaneous

Total General Revenues

Transfers

Total General Revenues and Transfers

Change in Net Assets

Net Assets at Beginning of Year - Restated (See Note 4)

Net Assets at End of Year

Net (Expense) Revenue and Changes in Net Assets

Governmental	Business-Type	
Activities	Activities	Total
Activities	Activities	Total
(\$2,959,204)	\$0	(\$2,959,204)
(\$2,939,204)	Φ0	(\$2,939,204)
(2,841,222)	0	(2,841,222)
(1,865,671)	0	(1,865,671)
(3,464,228)	0	(3,464,228)
(137,400)	0	(137,400)
(497,272)	0	(497,272)
(308,073)	0	(308,073)
(0.00,0.0)		(000,010)
(12,073,070)	0	(12,073,070)
(12,070,070)		(12,070,070)
0	50,766	50,766
0	85,145	85,145
0	25,390	25,390
0	(63,692)	(63,692)
	(03,072)	(65,672)
0	97,609	97,609
(12.052.050)		(11.055.151)
(12,073,070)	97,609	(11,975,461)
000 262	0	000 262
909,363	0	909,363
7,104,403	0	7,104,403
1,894,260	0	1,894,260
221,449	0	221,449
585,982	0	585,982
1,119,443	0	1,119,443
319,737	67,140	386,877
423,439	129,216	552,655
12,578,076	196,356	12,774,432
12,570,070	170,330	12,774,432
(346,133)	346,133	0
(340,133)	340,133	
12,231,943	542,489	12,774,432
12,231,743	342,407	12,774,432
158,873	640,098	798,971
130,073	070,070	770,771
52,981,136	14,658,624	67,639,760
32,701,130	17,000,027	07,037,700
\$53,140,009	\$15,298,722	\$68,438,731
Ψυυ,1πυ,007	Ψ15,270,122	Ψ00, 730, 731

Balance Sheet Governmental Funds December 31, 2007

<u>-</u>	General	Street	East State Street/ARC Grant	Other Governmental Funds	Total Governmental Funds
Assets:	¢1 207 022	\$515,142	¢102.429	\$4,676,563	\$6.502.076
Equity in Pooled Cash and Cash Equivalents Cash and Cash Equivalents in Segregated Accounts	\$1,207,933 38,530	\$515,142 0	\$103,438 0	\$4,676,563 10,920	\$6,503,076 49,450
Accounts Receivable	31,529	0	0	48,125	79,654
Interfund Receivable	31,329	0	0	90,000	90,000
Intergovernmental Receivable	137,989	66,521	0	97,023	301,533
Income Taxes Receivable	525,628	134,959	0	176,549	837,136
Property Taxes Receivable	973,777	134,939	0	170,349	973,777
Other Local Taxes Receivable		0			52,973
Loans Receivable	0	0	0	52,973	*
			0	380,149	380,149
Special Assessments Receivable	1,369	0	0	12,415	13,784
Materials and Supplies Inventory	11,918	11,525	0	0	23,443
Prepaid Items	29,864	4,571	0	16,400	50,835
Total Assets	\$2,958,537	\$732,718	\$103,438	\$5,561,117	\$9,355,810
Liabilities:	00.769	20 201	0	410.014	540,002
Accounts Payable	99,768	30,301	0	419,914	549,983
Accrued Wages and Benefits	132,840	14,738	0	11,787	159,365
Matured Compensated Absences	88	595	0	0	683
Accrued Interest Payable	0	0	34,118	0	34,118
Intergovernmental Payable	202,897	29,797	0	28,220	260,914
Deferred Revenue	1,097,884	54,712	0	25,372	1,177,968
Notes Payable	0	0	1,700,000	0	1,700,000
Total Liabilities	1,533,477	130,143	1,734,118	485,293	3,883,031
Fund Balances:					
Reserved for Encumbrances	78,390	14,687	0	670,350	763,427
Reserved for Notes Receivable	0	0	0	321,284	321,284
Unreserved, Undesignated, Reported in:					
Undesignated, Reported in:					
General Fund	1,346,670	0	0	0	1,346,670
Special Revenue Funds	0	587,888	0	2,113,396	2,701,284
Debt Service Funds	0	0	0	6,065	6,065
Capital Projects Funds	0	0	(1,630,680)	1,964,729	334,049
Total Fund Balances	1,425,060	602,575	(1,630,680)	5,075,824	5,472,779
Total Fund Datances	1,423,000	002,373	(1,030,060)	3,073,624	3,412,119
Total Liabilities and Fund Balances	\$2,958,537	\$732,718	\$103,438	\$5,561,117	\$9,355,810

Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities December 31, 2007

Total Governmental Funds Balances		\$5,472,779
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		52,297,223
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds:		
Taxes	306,606	
Intergovernmental Revenue	25,190	
intergovernmentar Revenue	25,190	
Total		331,796
In the statement of activities, interest is accrued on outstanding debt, whereas in		
the governmental funds, an interest expenditure is reported reported when due.		(9,213)
Some long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds:		
General Obligation Bonds	(4,335,000)	
Landfill Postclosure Care Obligations	(18,174)	
Compensated Absences Payable	(954,779)	
Total		(5,307,953)
Internal service funds are used by management to charge the costs of services		
to individual funds. The assets and liabilities of the internal service funds are		
included in governmental activities in the Statement of Net Assets.		355,377
metaded in 50 commented determined in the function of the function		333,311
Net Assets of Governmental Activities		\$53,140,009

#### Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended December 31, 2007

	General	Street	East State Street/ARC Grant	All Other Governmental Funds	Total Governmental Funds
Revenues:					
Property Taxes	\$698,365	\$0	\$0	\$0	\$698,365
Municipal Income Taxes	5,656,370	1,448,033	0	1,894,260	8,998,663
Other Local Taxes	0	0	0	221,449	221,449
Payments in Lieu of Taxes	0	0	0	585,982	585,982
Charges for Services	936,596	0	0	1,044,889	1,981,485
Licenses and Permits	621,545	0	0	113,001	734,546
Fines and Forfeitures	1,002,917	0	0	129,117	1,132,034
Intergovernmental	1,119,443	352,196	0	2,172,923	3,644,562
Special Assessments	565	0	0	5,451	6,016
Interest	33,043	22,222	0	243,163	298,428
Other	203,318	11,610	3,135	205,376	423,439
Total Revenues	10,272,162	1,834,061	3,135	6,615,611	18,724,969
Expenditures:					
Current:					
General Government	4,367,354	0	0	558,793	4,926,147
Security of Persons and Property:					
Police	2,814,041	0	0	50,062	2,864,103
Fire	2,197,712	0	0	0	2,197,712
Transportation	436,196	1,879,750	0	1,172,450	3,488,396
Leisure Time Services	0	0	0	1,580,065	1,580,065
Community Environment	453,576	0	0	1,008,610	1,462,186
Capital Outlay	0	0	0	1,216,885	1,216,885
Debt Service:					
Principal Retirement	0	0	0	325,000	325,000
Interest and Fiscal Charges	0	0	83,814	236,350	320,164
Total Expenditures	10,268,879	1,879,750	83,814	6,148,215	18,380,658
Excess of Revenues Over (Under) Expenditures	3,283	(45,689)	(80,679)	467,396	344,311
Other Financing Sources (Uses):					
Transfers In	1,840	7,328	450,171	361,061	820,400
Transfers Out	(325,654)	(30,000)	0	(810,879)	(1,166,533)
Total Other Financing Sources (Uses)	(323,814)	(22,672)	450,171	(449,818)	(346,133)
Net Change in Fund Balances	(320,531)	(68,361)	369,492	17,578	(1,822)
Fund Balances at Beginning of Year	1,745,591	670,936	(2,000,172)	5,058,246	5,474,601
Fund Balances at End of Year	\$1,425,060	\$602,575	(\$1,630,680)	\$5,075,824	\$5,472,779

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended December 31, 2007

Net Change in Fund Balances - Total Governmental Funds	(\$1,822)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period:  Capital Asset Additions Current Year Depreciation  1,174,416 (799,087)	<u>.</u>
Total	375,329
Governmental funds only report the disposal of capital assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal.	(629,079)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:  Property Taxes 210,998 Intergovernmental Revenue (9,180)	<u>-</u>
Total	201,818
Repayment of principal of long-term (e.g. bonds, notes, leases) is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	325,000
Some expenses reported in the statement of activities, such as compensated absences do not require the use of current financial resources and therefore are not reported as an expenditure in the governmental funds.  Compensated Absences Payable (60,590) Landfill Postclosure Care 5,000 Accrued Interest Payable 12,091	_
Total	(43,499)
Internal service funds used by managment to charges cost of services to individual funds are not reported in the government-wide Statement of Activities.  Governmental expenditures and the related internal service fund revenues are eliminated. The net revenue (expense) of the internal service funds are allocated among the activities.	(68,874)
Change in Net Assets of Governmental Activities	\$158,873

Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual (Budget Basis) General Fund For the Year Ended December 31, 2007

	Budgeted A	mounts		Variance with Final Budget Positive	
	Original	Final	Actual	(Negative)	
Revenues:					
Property Taxes	\$620,000	\$620,000	\$698,365	\$78,365	
Municipal Income Taxes	5,500,000	5,500,000	5,645,677	145,677	
Charges for Services	741,700	741,800	932,580	190,780	
Licenses and Permits	538,850	591,850	646,208	54,358	
Fines and Forfeitures	1,050,000	1,050,000	1,054,273	4,273	
Intergovernmental	1,140,695	1,140,695	1,174,758	34,063	
Special Assessments	500	500	565	65	
Interest	72,300	72,300	33,043	(39,257)	
Other	80,012	109,600	138,933	29,333	
Total Revenues	9,744,057	9,826,745	10,324,402	497,657	
Expenditures:					
Current:					
General Government	4,442,446	4,807,285	4,422,008	385,277	
Security of Persons and Property:					
Police	3,037,652	3,003,088	2,821,044	182,044	
Fire	2,290,241	2,304,338	2,199,449	104,889	
Transportation	444,177	456,418	437,698	18,720	
Community Environment	558,447	570,430	454,874	115,556	
Total Expenditures	10,772,963	11,141,559	10,335,073	806,486	
Excess of Revenues Over (Under) Expenditures	(1,028,906)	(1,314,814)	(10,671)	1,304,143	
Other Financing Sources:					
Transfers - In	128,450	130,291	1,840	(128,451)	
Transfers - Out	(102,728)	(334,286)	(325,654)	8,632	
Total Other Financing Sources	25,722	(203,995)	(323,814)	(119,819)	
Net Change in Fund Balance	(1,003,184)	(1,518,809)	(334,485)	1,184,324	
Fund Balances at Beginning of Year	1,283,023	1,283,023	1,283,023	0	
Prior Year Encumbrances Appropriated	15,424	15,424	15,424	0	
Fund Balances at End of Year	\$295,263	(\$220,362)	\$963,962	\$1,184,324	

Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual (Budget Basis) Street Fund For the Year Ended December 31, 2007

	Budgeted A	amounts		Variance with Final Budget Positive	
	Original	Final	Actual	(Negative)	
Revenues:					
Municipal Income Taxes	\$1,398,000	\$1,398,000	\$1,445,287	\$47,287	
Intergovernmental	366,000	366,000	369,151	3,151	
Interest	13,800	25,000	22,222	(2,778)	
Other	16,500	16,500	11,610	(4,890)	
Total Revenues	1,794,300	1,805,500	1,848,270	42,770	
Expenditures:					
Current: Transportation	1,738,557	1,983,235	1,900,531	82,704	
Total Expenditures	1,738,557	1,983,235	1,900,531	82,704	
Excess of Revenues Over (Under) Expenditures	55,743	(177,735)	(52,261)	125,474	
Other Financing Sources:					
Transfers - In	0	1,728	7,328	5,600	
Transfers - Out	0	(30,000)	(30,000)	0	
Total Other Financing Sources	0	(28,272)	(22,672)	5,600	
Net Change in Fund Balance	55,743	(206,007)	(74,933)	131,074	
Fund Balances at Beginning of Year	443,443	443,443	443,443	0	
Prior Year Encumbrances Appropriated	197,231	197,231	197,231	0	
Fund Balances at End of Year	\$696,417	\$434,667	\$565,741	\$131,074	

Statement of Fund Net Assets Proprietary Funds December 31, 2007

		Bus	iness-Type Activ	ities		Governmental Activities
	Parking Garage	Water	Sewer	All Other Enterprise Funds	Totals	Internal Service Funds
Assets:						
Current:						
Equity in Pooled Cash & Cash Equivalents	\$311,262	\$455,610	\$442,836	\$207,481	\$1,417,189	\$557,759
Accounts Receivable	9,614	268,012	265,485	123,049	666,160	4,846
Special Assessments Receivable	0	27,551	0	0	27,551	0
Materials and Supplies Inventory	0	176,780	11.605	0	188,385	0
Prepaid Items	456	15,390	7,354	32	23,232	224
Noncurrent:	130	13,370	7,551	32	23,232	22 1
Restricted Assets:						
Nondepreciable Capital Assets	295,774	36,360	102,510	14,675	449,319	0
Depreciable Capital Assets, Net	1,618,804	7,047,614	10,592,378	9,000	19,267,796	0
Total Assets	2,235,910	8,027,317	11,422,168	354,237	22,039,632	562,829
Liabilities:						
Current:						
Accounts Payable	267	106,555	73,411	115	180,348	363
Contracts Payable	0	9,769	0	66,881	76,650	42,593
Accrued Wages Payable	0	23,625	52,176	761	76,562	3,124
Compensated Absences Payable	0	78,694	57,862	783	137,339	18,689
Intergovernmental Payable	0	33,204	0	876	34,080	5,251
Accrued Interest Payable	4,014	12,498	100,085	0	116,597	0
Interfund Payable	0	0	90,000	0	90,000	0
Claims Payable	0	0	0	0	0	130,931
Notes Payable	200,000	555,000	0	0	755,000	0
Loans Payable	0	0	765,000	0	765,000	0
OWDA Loans Payable	0	0	482,746	0	482,746	0
Noncurrent:	0	0	0	0	0	0
Compensated Absences Payable	0	43,516	37,010	847	81,373	6,501
OWDA Loans Payable	0	0	3,945,215	0	3,945,215	0
Total Liabilities	204,281	862,861	5,603,505	70,263	6,740,910	207,452
Net Assets:						
Investments in Capital Assets, Net of Related Debt	1,714,578	6,528,974	5,501,927	23,675	13,769,154	0
Unrestricted	317,051	635,482	316,736	260,299	1,529,568	355,377
Total Net Assets	\$2,031,629	\$7,164,456	\$5,818,663	\$283,974	\$15,298,722	\$355,377

Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds For the Year Ended December 31, 2007

		Governmental Activities				
	Parking Garage	Water	Sewer	All Other Enterprise Funds	Totals	Internal Service Funds
O C P						
Operating Revenues: Charges for Services	\$294,373	\$2,762,191	\$2,845,677	\$953,204	\$6,855,445	\$2,359,670
Other	\$294,373 0	95,371	6,921	6,844	\$109,136	\$2,339,670
Other		93,371	0,921	0,844	\$109,130	
Total Operating Revenues	294,373	2,857,562	2,852,598	960,048	6,964,581	2,359,670
Operating Expenses:						
Personal Services	0	942,205	872,110	24,965	1,839,280	154,059
Fringe Benefits	0	449,721	407,290	14,571	871,582	71,295
Contractual Services	98,800	381,708	555,631	856,322	1,892,461	484,207
Materials and Supplies	4,787	428,053	264,607	4,953	702,400	27,690
Utilities	21,275	268,241	210,910	0	500,426	4,666
Claims	0	0	0	0	0	1,796,245
Depreciation	71,523	258,092	376,647	1,000	707,262	0
Other	0	474	495	627	1,596	0
Total Operating Expenses	196,385	2,728,494	2,687,690	902,438	6,515,007	2,538,162
Operating Income	97,988	129,068	164,908	57,610	449,574	(178,492)
Non-Operating Revenues (Expenses):						
Interest Income	18,128	16,419	23,580	9,013	67,140	21,309
Other Non-Operating Revenues	16,630	3,063	0	0	19,693	88,309
Interest and Fiscal Charges	(12,843)	(18,671)	(221,679)	0	(253,193)	0
Premium on Debt Issued	387	0	0	0	387	0
Total Non-Operating Revenues (Expenses)	22,302	811	(198,099)	9,013	(165,973)	109,618
Income Before Transfers	120,290	129,879	(33,191)	66,623	283,601	(68,874)
Transfers - In	9,600	0	584,713	287	594,600	0
Transfers - Out	0	(248,467)	0	0	(248,467)	0
Special Assessments	0	10,364	0	0	10,364	0
Change in Net Assets	129,890	(108,224)	551,522	66,910	640,098	(68,874)
Net Assets at Beginning of Year (Restated - Note 4)	1,901,739	7,272,680	5,267,141	217,064	14,658,624	424,251
Net Assets at End of Year	\$2,031,629	\$7,164,456	\$5,818,663	\$283,974	\$15,298,722	\$355,377

Statement of Cash Flows Proprietary Funds For the Year Ended December 31, 2006

		Busir	ness-Type Activi	ties		Governmental Activities
	Parking Garage	Water	Sewer	All Other Enterprise Funds	Totals	Internal Service Funds
Cash Flows from Operating Activities:						
Cash Received from Customers	\$284,228	\$2,743,661	\$2,858,822	\$977,158	\$6,863,869	\$2,358,512
Cash from Other Receipts	0	106,265	68,461	7,636	182,362	0
Cash Payments to Employees	0	(1,358,299)	(1,244,841)	(37,145)	(2,640,285)	(221,091)
Cash Payments for Contractual Services	(120,055)	(747,611)	(641,645)	(864,837)	(2,374,148)	(453,832)
Cash Payments for Insurance Claims	0	0	0	0	0	(1,808,279)
Cash Payments for Supplies and Materials	(4,787)	(712,340)	(443,720)	(4,169)	(1,165,016)	(31,984)
Cash Payments for Other Expenses	0	(474)	(495)	(627)	(1,596)	0
Net Cash from Operating Activities	159,386	31,202	596,582	78,016	865,186	(156,674)
Cash Flows from Noncapital Financing Activities:						
Other Nonoperating Receipts	17,017	3,063	0	0	20,080	88,309
Transfers - In from Other Funds	9,600	0	584,713	287	594,600	0
Transfers - Out to Other Funds	0	(248,467)	0	0	(248,467)	0
Net Cash from Noncapital Financing Activities	26,617	(245,404)	584,713	287	366,213	88,309
Cash Flows from Capital and Related Financing Activiti	es:					
Proceeds Received from Notes and Loans	200,000	555,000	765,000	0	1,520,000	0
Interest Paid on Notes and Loans	(15,863)	(16,549)	(232,317)	0	(264,729)	0
Principal Paid on Notes and Loans	(350,000)	(452,987)	(1,240,045)	0	(2,043,032)	0
Cash Paid to Acquire/Construct Capital Assets	0	(379,033)	(1,191,831)	(10,000)	(1,580,864)	0
Cash Received from Special Assessments	0	10,364	0	0	10,364	0
Net Cash from Capital and Related Financing Activities	(165,863)	(283,205)	(1,899,193)	(10,000)	(2,358,261)	0
Cash Flows from Investing Activities:						
Interest Received on Investments	18,128	16,419	23,580	9,013	67,140	21,309
Net Cash from Investing Activities	18,128	16,419	23,580	9,013	67,140	21,309
Net Increase (Decrease) in Cash and Cash Equivalents	38,268	(480,988)	(694,318)	77,316	(1,059,722)	(47,056)
Cash and Cash Equivalents at Beginning of Year	272,994	936,598	1,137,154	130,165	2,476,911	604,815
Cash and Cash Equivalents at End of Year	\$311,262	\$455,610	\$442,836	\$207,481	\$1,417,189	\$557,759

Statement of Cash Flows Proprietary Funds For the Year Ended December 31, 2007

	Business-Type Activities					Governmental Activities
·				All Other		
	Parking			Enterprise		Internal
-	Garage	Water	Sewer	Funds	Totals	Service Funds
Reconciliation of Operating Income to						
Net Cash from Operating Activities:						
Operating Income	\$97,988	\$129,068	\$164,908	\$57,610	\$449,574	(\$178,492)
Adjustments to Reconcile Operating Income to						
Net Cash from Operating Activities:						
Depreciation Expense	71,523	258,092	376,647	1,000	707,262	0
Changes in Assets and Liabilities:						
(Increase) Decrease in Accounts Receivable	(7,960)	(18,530)	13,145	23,954	10,609	(1,158)
(Increase) Decrease in Material and Supply Inventory	0	4,705	5,801	0	10,506	0
(Increase) Decrease in Prepaid Items	(103)	(2,659)	(2,805)	669	(4,898)	9
Increase (Decrease) in Accounts Payable	123	(18,092)	28,801	115	10,947	363
Increase (Decrease) in Contracts Payable	0	(365,903)	(86,014)	(8,515)	(460,432)	30,375
Increase (Decrease) in Accrued Wages and Benefits	0	7,912	35,888	761	44,561	1,762
Increase (Decrease) in Compensated Absences	0	25,715	(1,329)	1,630	26,016	1,028
Increase (Decrease) in Due to Other Funds	0	0	90,000	0	90,000	0
Increase (Decrease) in Intergovernmental Payable	0	10,894	(28,460)	792	(16,774)	1,473
Increase (Decrease) in Deferred Revenue	(2,185)	0	0	0	(2,185)	0
Increase (Decrease) in Claims and Judgements Payable	0	0	0	0	0	(12,034)
Net Cash from Operating Activities	\$159,386	\$31,202	\$596,582	\$78,016	\$865,186	(\$156,674)

Statement of Fiduciary Assets and Liabilities Fiduciary Fund December 31, 2007

	Agency
Assets:	
Equity in Pooled Cash & Cash Equivalents	\$6,711
Cash and Cash Equivalents in Segregated Accounts	242,157
Total Assets	248,868
Liabilities:	
Deposits Held and Due to Others	248,868
Total Liabilities	\$248,868

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 1 - DESCRIPTION OF THE ENTITY

The City of Athens, Ohio (the City) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The City was incorporated in 1811 and is a statutory municipal corporation under the laws of the State of Ohio. The City operates under a Council-Mayor form of government and provides various services including police and fire protection, parks and recreation, planning, zoning, street maintenance, and other governmental services. In addition, the City owns and operates a water treatment and distribution system, a wastewater treatment and collection system, and a public parking garage, which are reported as enterprise funds. Refuse collection services are also accounted for as an enterprise operation.

As required by generally accepted accounting principles, the financial statements present the City of Athens (the primary government) and any component units. In determining whether to include a governmental department, agency, commission or organization as a component unit, the City must evaluate each entity as to whether they are legally separate and financially accountable based on criteria set forth by the Governmental Accounting Standards Board (GASB). Legal separateness is evaluated on the basis of (1) its corporate name, (2) the right to sue or be sued and (3) the right to buy, sell, lease and mortgage property. Financial accountability is based on (1) the appointment of the governing authority and (2) the ability to impose will or (3) the providing of specific financial benefit or imposition of a specific financial burden. Another factor to consider in this evaluation is whether an entity is fiscally dependent on the City.

Based on the foregoing criteria, the following governmental entity is not considered legally separate and is financially accountable to the City. Therefore, it is included as part of the reporting entity of the City.

<u>Athens Municipal Court</u> - The City budgets and appropriates for the operation of the Court, establishes the compensation for certain Court employees and is ultimately responsible for any operating deficits sustained by the Court. The operations of the Court are presented as a separate Agency Fund in the City's financial statements.

However, the following organizations are not part of the City of Athens reporting entity and are excluded from the City's combined financial statements.

<u>Athens City School District</u> - The Athens City School District encompasses the City of Athens. The members of the Board of Education of the District are elected by the voters within the District. The Board is a legally separate body politic and corporate, capable of suing, contracting, possessing, acquiring, and disposing of real property. The Board controls its own operations and budget and has no financial accountability to the City.

<u>Athens Public Library</u> - The Library provides library services for the citizens of Athens County. The Library is a legally separate entity with no financial accountability to the City. It has a separately selected governing authority and a separate designation of management. The City has no ability to impose its will upon the Library. Additionally, the Library provides no financial benefit to nor does it impose any financial burden upon the City.

<u>Athens Cable Access Center</u> - The Center is a nonprofit organization that operates a public access channel for the citizens of Athens County and surrounding areas. It is a legally separate entity that appoints its own governing board. Although the City contributes a portion of its cable franchise fee revenue toward the operation of the Center, the City cannot impose its will upon the Center. While this organization is excluded from the reporting entity of the City, the contributions made to the Center are reflected in a separate Special Revenue Fund.

The accounting policies and financial reporting practices of the City conform to generally accepted accounting principles as applicable to governmental units.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The City also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its business-type activities and to its enterprise funds provided they do not conflict with or contradict GASB pronouncements. The City has elected not to apply FASB statements and interpretations issued after November 30, 1989, to its business-type activities and enterprise funds. The most significant of the City's accounting policies are described below.

#### Basis of Presentation

The City's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

<u>Government-Wide Financial Statements:</u> The statement of net assets and the statement of activities display information about the City as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activity of the internal service funds is eliminated to avoid "doubling up" revenues and expenses. The statements distinguish between those activities of the City that are governmental and those that are considered business-type activities.

The statement of net assets presents the financial condition of the governmental and business-type activities of the City at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the City's governmental activities and for the business-type activities of the City. Direct expenses are those that are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the City.

<u>Fund Financial Statements:</u> During the year, the City segregates transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

#### **Fund Accounting**

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary, and fiduciary.

<u>Governmental Funds</u>: Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the City's major governmental funds:

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>General Fund</u>: This fund accounts for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Street Fund</u>: This fund accounts for that portion of the state gasoline and motor vehicle registration fees designated for maintenance and repair of streets within the City.

<u>East State Street/ARC Fund</u>: This fund accounts for a grant from the Appalachian Regional Commission to make improvements to East State Street.

The other governmental funds of the City account for grants and other resources whose use is restricted to a particular purpose.

<u>Proprietary Funds</u>: Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. The City's proprietary funds are classified as either enterprise or internal service. The following are the City's major enterprise funds:

<u>Parking Garage Fund</u>: This fund accounts for the operation of a public parking garage within the City.

<u>Water Fund</u>: This fund accounts for the provision of water treatment and distribution to its residential and commercial users located within the City.

<u>Sewer Fund</u>: This fund accounts for the provision of sanitary sewer treatment to residential and commercial users located within the City.

The other enterprise funds of the City account for activities for which a fee is charged to external users for goods or services. The internal service funds of the City account for the financing of services provided by one department or agency of the City to other departments or agencies of the City on a cost reimbursement basis.

<u>Fiduciary Funds</u>: Fiduciary fund reporting focuses on net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. Trust funds are used to account for assets held by the City under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the City's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The City's only fiduciary fund is an agency fund which accounts for assets that are held pending determination of their disposition.

#### Measurement Focus

<u>Government-Wide Financial Statements:</u> The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the City are included on the statement of net assets.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Fund Financial Statements:</u> All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of revenues, expenses and changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in total net assets. The statement of cash flows provides information about how the city finances and meets the cash flow needs of its proprietary activities.

#### **Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

<u>Revenues - Exchange and Nonexchange Transactions:</u> Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the City, available means expected to be received within sixty days of year-end.

Nonexchange transactions, in which the City receives value without directly giving equal value in return, include municipal income taxes, property taxes, grants, entitlements and donations. On an accrual basis, revenue from municipal income taxes is recognized in the period in which the income is earned. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis.

On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: municipal income taxes, grants, state-levied shared taxes (including gasoline tax), fines and forfeitures, and investment earnings.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Deferred Revenue:</u> Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Property taxes for which there is an enforceable legal claim as of December 31, 2007, but which were levied to finance fiscal year 2008 operations, have been recorded as deferred revenue. Grants and entitlements received before eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

Expenses/Expenditures: On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

#### **Budgetary Accounting and Control:**

Under Ohio law, City Council must adopt an appropriations budget by January 1<sup>st</sup> of a given year, or adopt a temporary appropriation measure with final passage of a permanent budget by April 1<sup>st</sup>, for all funds except Agency Funds. Budgets are adopted for each organizational unit by fund.

Each City department prepares a budget which is approved by City Council. All modifications made throughout the year to the original department budgets must be requested by the departmental management and approved through legal resolution by City Council, except in the travel transportation, materials and supplies, and contractual services and miscellaneous or other expenditure categories of each department.

Several budget modifications and supplemental appropriations were made during the year and each revised budget amount reported in the budget to actual comparisons includes all modifications and supplemental appropriations that were necessary.

The City maintains budgetary control by fund and ordinance does not permit expenditures and encumbrances to exceed appropriations for each fund level. Unencumbered and unexpended appropriations lapse at year-end in all budgeted funds. Prior year encumbrances and corresponding prior year appropriations are carried forward as part of the budgetary authority for next year and are included in the original and revised budget amounts shown in the budget-to-actual comparisons.

A budget of estimated revenue and expenditures is submitted to the County Auditor, as Secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year.

The County Budget Commission determines if the budget substantiates a need to levy all or part of previously authorized taxes and reviews estimated revenue. The Commission certifies its actions to the City by September 1. As part of this certification, the City receives the official certificate of estimated resources, which states the projected revenue of each fund. Prior to December 31, the City must revise its budget so that the total contemplated expenditures from any fund during the ensuing fiscal year will not exceed the amount available as stated in the certificate of estimated resources.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The revised budget then serves as the basis for the annual appropriation measure. On or about January 1, the certificate of estimated resources is amended to include any unencumbered balances from the preceding year. The certificate may be further amended during the year if a new source of revenue is identified or actual receipts exceed current estimates. The amounts reported as original budgeted amounts on the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as final budget amounts on the budgetary statements reflect the amounts in the final amended official certificate of estimated resources issued during 2007.

The City's budgetary process accounts for certain transactions on a budgetary basis instead of a GAAP basis. The major differences between the budget basis and the GAAP basis are that revenues are recorded when actually received (budget basis) as opposed to when susceptible to accrual (GAAP basis), and expenditures are recorded when paid (budget basis) as opposed to when incurred (GAAP basis). Additionally, the City reflects outstanding encumbrances at year-end as expenditures on the budgetary basis.

#### Cash and Investments

Cash and investments of the City's funds, except those held in restricted asset accounts, are pooled and invested in short-term investments in order to provide improved cash management. During 2007, the City's funds were invested in interest bearing demand accounts and certificates of deposit with commercial banks. For purposes of the statement of cash flows, the enterprise funds' portion of cash and cash equivalents is considered a cash equivalent because the City is able to withdraw resources from the enterprise funds without prior notice or penalty.

For purposes of the statement of cash flows and for the presentation on the statement of net assets/balance sheet, investments with an original maturity of three months or less and investments of the cash management pool are considered to be cash equivalents.

Following the local ordinance of the City as well as State statutes, the City has specified the funds to receive an allocation of interest earnings. During 2007, the General Fund earned interest revenue of \$33,043, of which \$22,973 was assigned from other funds.

#### Inventories

On government-wide financial statements, inventories are presented at the lower of cost or market on a first-in, first-out basis and are expensed when used.

On fund financial statements, inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. The costs of inventory items are recognized as expenditures in governmental funds when purchased and as expenses in the proprietary funds when used.

#### Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2007 are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount and reflecting the expenditure/expense in the year in which it is consumed.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 2 - <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

#### Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net assets and in the respective funds.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and deletions during the year. Donated capital assets are recorded at their fair market values as of the date received. The City maintains a capitalization threshold of two thousand dollars. The City's infrastructure consists of streets, traffic signals, bridges, drainage systems, water and sewer lines, and valves and meters.

Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. Interest incurred during the construction of capital assets is also capitalized. All reported capital assets are depreciated except for land, streets, and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the City's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

Description	Governmental Activities Estimated Lives	Business-Type Activities Estimated Lives
Buildings and Improvements	20 - 40 years	20 - 40 years
Machinery and Equipment	5 - 20 years	5 - 20 years
Vehicles	5 - 10 years	5 - 10 years
Infrastructure	10 - 80 years	10 - 80 years

The City has chosen to use the modified approach allowed by GASB Statement No. 34, to report their streets. Therefore depreciation is not calculated for the streets, but they are evaluated each year to determine their values.

#### Compensated Absences

The City reports compensated absences in accordance with the provisions of GASB No. 16, "Accounting for Compensated Absences".

The City records a liability for sick leave, vacation, and compensatory time when the obligation is attributable to services previously rendered, to rights that vest or accumulate, and where payment of the obligation is probable and can be reasonably determined.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Employees earn vacation time at varying rates depending on the duration of their employment. Employees with a minimum of one (1) year of service become vested in accumulated unpaid vacation time. Vacation leave is to be taken by the employee in the year accrued unless administrative approval has been obtained to carry-over the accumulated time to the following year. Ohio law requires that vacation time not be accumulated for more than three (3) years. Unused vacation time is payable upon termination of employment. It is deemed that each employee will remain with the City for at least one year, therefore, the City accrues a liability for each employee based on their unused vacation time.

Unused sick leave may be accumulated until retirement. Employees with a minimum of ten (10) years of service under Public Employee Retirement System (PERS) and fifteen (15) years under Ohio Police and Fire Pension Fund (OP&F) are entitled to payment for accumulated sick leave credit upon retirement. Payment may be made at twenty-five (25) percent, up to a maximum of thirty (30) days, of accrued sick leave credit. The City uses a termination method to accrue a liability based on average sick leave rates paid to retirees and years worked by current employees.

Employees are awarded compensatory time off in lieu of overtime pay when overtime hours are worked, except in certain departments where employees have the option of being compensated for overtime hours worked. Compensatory time off must be used within a specified period of time. Upon termination of employment or retirement, employees may be entitled to payment for unused compensatory time in those departments which provide for payment of overtime hours. The City accrues a liability for each employee with unused compensatory time.

The entire compensated absence liability is reported on the government-wide financial statements. In governmental funds, compensated absences are recognized as liabilities and expenditures to the extent payments come due each period upon the occurrence of employee resignation or retirement. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated leave are paid. The noncurrent portion of the liability is not reported on the fund financial statements. In proprietary funds, the entire amount of compensated absences is reported as a fund liability on the fund financial statements.

#### Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, compensated absences, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds, capital leases and long-term loans are recognized as a liability on the fund financial statements when due.

#### Fund Balance Reserves

The City reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances and loans.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws, or regulations of other governments. Restricted for Other Purposes includes funds which are restricted by grant agreements.

The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### **Operating Revenues and Expenses**

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the City, these revenues are parking garage fees and charges for services for water, sanitary sewer, and garbage collection services. Operating expenses are necessary costs incurred to provide the goods or services that are the primary activity of the fund.

#### **Interfund Transactions**

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

#### Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the City Administration and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2007.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 3 - RECONCILIATION OF BUDGET BASIS TO GAAP BASIS

While the City is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements. The statement of revenues, expenditures and changes in fund balance - budget and actual (budget basis) is presented for the General Fund and the major special revenue fund on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the modified accrual GAAP basis are that:

- (a) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- (b) Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- (c) Outstanding year end encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).
- (d) Proceeds from and principal payment on bond and tax anticipation notes are reported on the operating statement (budget basis) rather than on the balance sheet (GAAP basis).

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements for the General Fund and major special revenue fund.

Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses/Net Change in Fund Balance

	General	Street
Budget Basis	(\$334,485)	(\$74,933)
Adjustments: Revenue Accruals	(52,240)	(14,209)
Expenditure Accruals and Encumbrances	66,194	20,781
GAAP Basis	(\$320,531)	(\$68,361)

#### NOTE 4 - PRIOR PERIOD ADJUSTMENT AND NEW ACCOUNTING PRONOUNCEMENT

#### Prior Period Adjustment

The City included infastructure values for streets, bridges, and traffic signals for fiscal year 2007, which resulted in December 31, 2006 Capital asset balances being understated.

	Governmental Activities
Net Assets at December 31, 2006	\$23,163,097
Understatement of Capital Assets	29,818,039
Adjusted Net Assets at December 31, 2006	\$52,981,136

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 4 - PRIOR PERIOD ADJUSTMENT AND NEW ACCOUNTING PRONOUNCEMENT - (Continued)

	Parking Garage	Water	Sewer	All Other Enterprise Funds	Business-Type Activities
Net Assets at December 31, 2006	\$1,855,639	\$6,878,382	\$5,254,985	\$217,064	\$14,206,070
Over/Understatement of Capital Assets	46,100	394,298	12,156	0	452,554
Adjusted Net Assets at December 31, 2006	\$1,901,739	\$7,272,680	\$5,267,141	\$217,064	\$14,658,624

#### New GASB Pronouncements

For fiscal year 2007, the City has implemented Governmental Accounting Standards Board (GASB) Statement 48, "Sales and pledges of receivables and future revenues and intra-entity transfers of assets and future revenues". GASB Statement 48 establishes accounting and financial standards for transactions in which a government receives, or is entitled to, resources in exchange for future cash flows generated by collecting specific receivables or specific future revenues. The application of this new standard did not have a material effect on the City's financial statements, nor did its implementation require a restatement of prior year balances.

#### NOTE 5 - CASH, DEPOSITS AND INVESTMENTS

State statutes classify monies held by the City into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the City Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that Council has identified as not required for use within the two year period of designation of depositories. Inactive deposits must be either evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim moneys. Interim moneys are those moneys which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts. Interim monies may be deposited or invested in the following securities:

(1) United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal or interest by the United States;

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 5 - CASH, DEPOSITS AND INVESTMENTS (Continued)

- (2) Bonds, notes, debentures, or any other obligations or securities issued by any federal government or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- (3) Written repurchase agreements in the securities listed above, provided that the fair value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to fair value daily, and that the term of the agreement must not exceed thirty days;
- (4) Bonds and other obligations of the State of Ohio;
- (5) No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section, and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- (6) The State Treasury Assets Reserve of Ohio (STAR Ohio);
- (7) Certain banker's acceptances and commercial paper notes for a period not to exceed one hundred eighty days from the date of purchase in an amount not to exceed twenty-five percent of interim monies available for investment at any time; and
- (8) Under limited circumstances, corporate debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

The City may also invest any monies not required to be used for a period of six months or more in the following:

- (1) Bonds of the State of Ohio;
- (2) Bonds of any municipal corporation, village, county, township, or other political subdivision of this State, as to which there is no default of principal, interest or coupons; and
- (3) Obligations of the City.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the City, and must be purchased with the expectation that it will be held to maturity.

Protection of the City's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public moneys deposited with the institution.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 5 - CASH, DEPOSITS AND INVESTMENTS (Continued)

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements", and GASB Statement No. 40,"Deposit and Investment Risk Disclosure."

<u>Deposits:</u> Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned. All deposits are collateralized with eligible securities. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the City.

At December 31, 2007, the carrying amount of all City deposits was \$8,776,342. Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosures", as of December 31, 2007, \$9,053,902 of the City's bank balance of \$9,553,902 was exposed to custodial risk as discussed above while \$500,000 was covered by Federal Deposit Insurance. The \$9,053,902 exposed to custodial risk was collateralized with securities held by the City or its agency in the City's name.

#### NOTE 6 - PROPERTY TAXES

Property taxes, include amounts levied against all real, public utility, and tangible personal (used in business) property located in the City. Real property taxes are levied after October 1 on the assessed value listed as of the prior January 1, the lien date. Assessed values are established by State law at 35% of appraised market value. Real property taxes are collected in and intended to finance the year following the year in which they are levied.

Public utility property taxes are assessed on tangible personal property, as well as land and improvements, at true value (normally 50% of cost). Tangible personal property taxes attach as a lien and are levied January 1 of the current year, the same year in which collections are made. Tangible personal property assessments are 25% of true value for machinery and equipment and 24% of true value for inventory.

The assessed value upon which the 2007 taxes were collected was \$269,470,861. The full tax rate for all City operations that was applied to real property for the year ended December 31, 2007 was \$2.60 per \$1,000 of assessed valuation for City residents in Athens Township, and \$2.60 per \$1,000 of assessed valuation for City residents in Canaan Township. Real property owners' tax bills are reduced for inflationary increases in property values and when applicable, are further reduced by homestead and rollback deductions. The amount of these homestead and rollback reductions is reimbursed to the City by the State of Ohio.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 6 - PROPERTY TAXES (Continued)

Real Property - 2006 Valuation:	
Residential/Agricultural	\$154,430,230
Commercial/Industrial	101,801,240
Total Real Property	256,231,470
Tangible Personal Property - 2006 Valuation:	
General	6,674,961
Public Utilities	6,564,430
Total Personal Property	13,239,391
Total Assessed Valuation	\$269,470,861

Real property taxes are payable annually or semi-annually. If paid annually, payment is due May 19; if paid semi-annually, the first payment is due May 19 with the remainder payable by August 25. Under certain circumstances, state statute permits earlier or later payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due October 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due June 23; if paid semi-annually, the first payment is due June 23, with the remainder payable by October 20.

Accrued property taxes receivable represent delinquent taxes outstanding and real, tangible personal, and public utility taxes which were measurable as of December 31, 2007. Although total property tax collections for the next fiscal year are measurable, amounts to be received during the available period are not intended to finance 2007 operations. The receivable is therefore offset by a credit to deferred revenue.

#### NOTE 7 - INCOME TAX REVENUE

The City levies a tax of 1.65% on all salaries, wages, commissions, other compensation and net profits earned within the City, as well as, on incomes of residents earned outside the City. In the latter case, the City allows a credit of 100% of the tax paid to another municipality to a maximum of the total amount assessed.

Employers within the City are required to withhold income tax on employees compensation and remit the tax to the City either monthly or quarterly, as required. Corporations and other individual taxpayers are required to pay their estimated tax quarterly and file a declaration annually. In 2007, the income tax generated a total of \$8,998,663 in income tax revenue.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 8 - <u>INTERFUND ACTIVITY</u>

As of December 31, 2007, receivables and payables that resulted from various interfund transactions were as follows:

	Interfund Receivables	Interfund Payables	
Governmental Fund: Capital Improvement Fund	\$90,000	\$0	
Enterprise Fund: Sewer Fund	0	90,000	
Total - All Funds	\$90,000	\$90,000	

All balances resulted from the time lag between the dates that (1) reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

A summary of interfund transfers for 2007 were as follows:

Fund	Transfers In	Transfers Out
Governmental Funds:		
General Fund	\$1,840	\$325,654
Street Fund	7,328	30,000
East State Street/ARC Grant Fund	450,171	0
Other Nonmajor Governmental Funds	361,061	810,879
Enterprise Funds:		
Parking Garage Fund	9,600	0
Water Fund	0	248,467
Sewer Garage Fund	584,713	0
Other Nonmajor Enterprise Funds	287	0
Total - All Funds	\$1,415,000	\$1,415,000

The transfers were for expenses paid out of certain funds to be reimbursed by others, such as for employees salaries or project expenses. Transfers were also made out of the FEMA grant fund (a nonmajor governmental fund) into various funds to reimburse those funds for expenditures made before grant monies were received.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 9 - <u>INTERGOVERNMENTAL RECEIVABLE</u>

Receivables at December 31, 2007 consisted of property taxes, income taxes, accounts (billings for user charged services), notes, loans, special assessments, interest and intergovernmental grants. All receivables are considered fully collectible.

A summary of the principal items of intergovernmental receivable follows:

Governmental Activities				
General Fund:				
Local Government Distributions	\$335,840			
Grants and Other Revenue	41,508			
Total General Fund	377,348			
Street Fund:				
Street Maintenance Distributions	189,939			
Nonmajor Special Revenue Funds	126,050			
Total Intergovernmental Receivable	\$693,337			

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 10 - <u>CAPITAL ASSETS</u>

The following is a summary of changes in the capital assets of the governmental activities during the fiscal year:

	Restated Balance January 1, 2007 Additions Deletions			Balance December 31, 2007
Governmental Activities: Nondepreciable Capital Assets:				
Land	\$3,109,770	\$0	\$0	\$3,109,770
Infrastructure	29,800,742	24,474	(565,131)	29,260,085
Construction in Progress	63,948	0	(63,948)	0
Total Nondepreciable Capital Assets	32,974,460	24,474	(629,079)	32,369,855
Depreciable Capital Assets:				
Land Improvements	263,404	0	0	263,404
Buildings	13,023,683	364,550	0	13,388,233
Machinery, Equipment and Vehicles	6,606,555	785,392	(37,954)	7,353,993
Infrastructure	14,142,925	0	0	14,142,925
Total Depreciable Capital Assets	34,036,567	1,149,942	(37,954)	35,148,555
Less Accumulated Depreciation: Land Improvements	(246,853)	(4,612)	0	(251,465)
Buildings	(4,014,767)	(282,239)	0	(4,297,006)
Machinery, Equipment and Vehicles	(5,482,625)	(357,193)	37,954	(5,801,864)
Infrastructure	(4,715,809)	(155,043)	0	(4,870,852)
Total Accumulated Depreciation	(14,460,054)	(799,087)	37,954	(15,221,187)
Total Depreciable Capital Assets, Net	19,576,513	375,329	0	19,927,368
Governmental Activities Capital Assets, Net	\$52,550,973	\$375,329	(\$629,079)	\$52,297,223

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 10 - CAPITAL ASSETS (Continued)

For governmental activities, depreciation expense was charged to functions as follows:

Governmental Activities			
General Government	\$178,181		
Security of Persons and Property:			
Police	58,468		
Fire	62,617		
Transportation	285,487		
Leisure Time Activities	214,334		
Governmental Activities Depreciation Expense	\$799,087		

The following is a summary of changes in the capital assets of the business-type activities for the fiscal year:

	Restated Balance January 1,			Balance December 31,	
	2007	Additions	Deletions	2007	
Business-Type Activities: Nondepreciable Capital Assets:					
Land	\$449,319	\$0	\$0	\$449,319	
Construction in Progress	278,248	0	(278,248)	0	
Total Nondepreciable Capital Assets	727,567	0	(278,248)	449,319	
Depreciable Capital Assets:					
Land Improvements	15,200	0	0	15,200	
Buildings	11,167,507	0	0	11,167,507	
Machinery, Equipment and Vehicles	2,464,575	53,112	(63,816)	2,453,871	
Infrastructure	22,523,391	1,705,730	0	24,229,121	
Total Depreciable Capital Assets	36,170,673	1,758,842	(63,816)	37,865,699	
Less Accumulated Depreciation: Land Improvements	(15,200)	0	0	(15,200)	
Buildings	(4,698,188)	(220,863)	0	(4,919,051)	
Machinery, Equipment and Vehicles	(1,780,989)	(116,348)	63,816	(1,833,521)	
Infrastructure	(11,460,080)	(370,051)	0	(11,830,131)	
Total Accumulated Depreciation	(17,954,457)	(707,262)	63,816	(18,597,903)	
Total Depreciable Capital Assets, Net	18,216,216	1,051,580	0	19,267,796	
Business-Type Activities Capital Assets, Net	\$18,943,783	\$1,051,580	(\$278,248)	\$19,717,115	

The business-type activities of the City are the parking garage, water, sewer and garbage operations.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 11 - NOTES PAYABLE

The Ohio Revised Code provides that notes, including renewal notes, issued in anticipation of the issuance of general obligation bonds, may be issued and outstanding from time to time up to a maximum period of twenty (20) years from the date of issuance of the original notes (the maximum maturity for notes anticipating general obligation bonds payable from special assessments is five (5) years). Any period in excess of five (5) years must be deducted from the permitted maximum maturity of bonds anticipated, and portions of the principal amount of notes outstanding for more than five (5) years must be retired in amounts at least equal to, and payable not later than, those principal maturities that would have been required if the bonds had been issued at the expiration of the initial five (5) year period.

Bond anticipation notes may be retired at maturity from the proceeds of the sale of renewal notes or of the bonds anticipated by the notes, or available funds of the City, or a combination of these sources. All notes are backed by the full faith and credit of the City.

The following is a summary of the City's note obligation activity for the year ended December 31, 2007:

Purpose/ Description	Maturity Date	Interest Rate	Balance January 1, 2007	Additions	Deletions	Balance December 31, 2007
Governmental Activities: Notes Payable:						
East State Street	2007	4.50%	\$2,000,000	\$0	\$2,000,000	\$0
East State Street	2008	4.25%	0	1,700,000	0	1,700,000
Governmental Activities Notes	s Payable		\$2,000,000	\$1,700,000	\$2,000,000	\$1,700,000
Business-Type Activities: Notes Payable:						
Parking Garage Facility	2007	4.50%	\$350,000	\$0	\$350,000	\$0
Parking Garage Facility	2008	4.50%	0	200,000	0	200,000
EPA Litigation	2007	3.55%	435,000	0	435,000	0
EPA Litigation	2008	3.55%	0	355,000	0	355,000
Sewer Loan	2007	3.65%	275,000	0	275,000	0
Sewer Loan	2008	3.76%	0	265,000	0	265,000
Sewer Loan	2007	3.50%	500,000	0	500,000	0
Sewer Loan	2008	3.50%	0	500,000	0	500,000
Sewer Loan	2008	3.60%	0	200,000	0	200,000
Business-Type Activities Note	s Payable		\$1,560,000	\$1,520,000	\$1,560,000	\$1,520,000

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 12 - LONG-TERM DEBT AND OTHER OBLIGATIONS

The City's long-term obligations activity for the year ended December 31, 2007 was as follows:

Purpose/ Description	Maturity Date	Interest Rate	Balance January 1, 2007	Additions	Deletions	Balance December 31, 2007	Amounts Due Within One Year
Governmental Activities: General Obligation Bonds Payable:							
Community Center Original Issue Date - 2000 Original Issue Amount - \$6,085,000	2016	4.45%	\$4,660,000	\$0	\$325,000	\$4,335,000	\$350,000
Other Long-Term Obligations:							
Compensated Absences			917,351	74,181	36,753	954,779	568,770
Landfill Postclosure Care			23,174	0	5,000	18,174	5,000
Governmental Activities Long-Term Obligations			\$5,600,525	\$74,181	\$366,753	\$5,307,953	\$923,770
Business-Type Activities: OWDA Loans Payable:							
Loan No. 1462 Original Issue Date - 1986 Original Issue Amount - \$384,827	2007	7.00%	17,988	0	17,988	0	0
Loan No. 2669 Original Issue Date - 1991 Original Issue Amount - \$3,943,837	2011	5.00%	1,375,073	0	248,530	1,126,543	261,114
Loan No. 2670 Original Issue Date - 1992 Original Issue Amount - \$1,282,133	2013	5.02%	603,033	0	73,463	529,570	77,333
Loan No. 2672/2673 Original Issue Dates - 1995 & 1996 Original Issue Amount -	2016	4.16%	540,564	0	40,304	500,260	46,895
\$908,787  Loan No. 3873  Original Issue Date - 2004  Original Issue Amount -  \$2,632,603	2023	3.53%	2,345,078	0	102,747	2,242,331	106,406
Other Long-Term Obligations:							
Compensated Absences			222,221	33,918	8,170	247,969	128,337
Business-Type Activities Long-Term Obligations			\$5,103,957	\$33,918	\$491,202	\$4,646,673	\$620,085

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 12 - LONG-TERM DEBT AND OTHER OBLIGATIONS (Continued)

The City's long-term debt requirements, excluding compensated absences and landfill post closure care as of December 31, 2007, are as follows:

#### **Governmental Activities**

	Payme	nts
Year Ending December 31	Principal	Interest
2008	\$350,000	\$221,075
2009	375,000	204,450
2010	400,000	186,450
2011	450,000	167,050
2012	500,000	144,775
2013 - 2016	2,260,000	302,780
Total	\$4,335,000	\$1,226,580

#### **Business-Type Activities**

	Payme	Payments		
Year Ending December 31	Principal	Interest		
2008	491,748	178,159		
2009	514,798	155,109		
2010	538,948	130,959		
2011	564,316	105,591		
2012	272,627	83,065		
2013 - 2017	1,025,765	269,996		
2018 - 2022	810,648	112,502		
2023	179,854	4,776		
Total	\$4,398,704	\$1,040,157		

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 12 - LONG-TERM DEBT AND OTHER OBLIGATIONS (Continued)

During 2007, the OWDA Loan No. 3873, authorized in the amount of \$2,659,572 was finalized in the amount of \$2,632,603 with a maturity date of July 1, 2023.

<u>Defeased Debt</u>: In December 1991, the City defeased an outstanding \$4,280,000 of Sewer Mortgage Revenue Bonds and fully funded the defeasance through the purchase of U.S. Government Securities which have amounts and maturities that are sufficient to generate a cash flow that will meet the principal and interest payments as they become due over the remaining life of the bonds. The investments and uninvested cash are being held in an irrevocable trust by US Bank, Cincinnati, Ohio and as of December 31, 2007 there was \$407,942 held in trust with the Bank.

The amount of debt considered to be defeased for the Sewer Mortgage Revenue Bonds at December 31, 2007 is \$405,000. Accordingly, the trust account and corresponding debt are not included in the basic financial statements.

<u>Long-Term Bonds and Loans</u>: All long-term debt issued for governmental purposes of the City (including special assessment debt with governmental commitment) is retired through the Debt Service Fund. OWDA enterprise loans are retired through the respective Enterprise Funds. OWDA loans are secured by revenues generated from enterprise operations. Special assessment bonds are secured by an unvoted property tax levy (special assessment), which constitutes a lien on assessed properties. In the event of default by the assessed property owners, the City would be obligated to pay the special assessment debt. These bonds are also backed by the full faith and credit of the City as additional security.

General obligations bonds are secured by .1% of the City's income tax. These bonds are also backed by the full faith and credit of the City.

#### NOTE 13 - PENSION OBLIGATIONS AND OTHER POSTEMPLOYMENT BENEFITS

#### Ohio Public Employees Retirement System

<u>Plan Description</u>: The City contributes to the Ohio Public Employees Retirement System (the System). The System administers three separate pension plans: The Traditional Pension Plan (TP) - a cost-sharing multiple-employer defined benefit pension plan; the Member-Directed Plan (MD) - a defined contribution plan; and the Combined Plan (CO) - a cost-sharing multiple employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

The System provides retirement, disability, survivor and post-retirement health care benefits to qualifying members of both the Traditional and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 13 - PENSION OBLIGATIONS AND OTHER POSTEMPLOYMENT BENEFITS (Continued)

<u>Funding Policy</u>: The Ohio Revised Code provides statutory authority for employee and employer contribution rates. The employee contribution rates are 9.5% for employees other than law enforcement and for 2007, the City is required to contribute 13.85%. In January 2001, House Bill 416 divided the OPERS law enforcement program into two separate divisions with separate employee contribution rates and benefits. The law enforcement classification consisted of sheriffs, deputy sheriffs, and township police with an employee contribution rate of 10.1%. All other members of the OPERS law enforcement program were placed in a newly named public safety division and continued to contribute at 9.75%. The employer contribution rate for pension benefits for 2007 was 8.85% for January 1 through June 20, 2007 and 7.85% for July 1 through December 31, 2007, except for those plan members in law enforcement or public safety. The City's required contributions to OPERS for the years ending December 31, 2007, 2006 and 2005 were \$516,362, \$560,130, and \$545,139, respectively; 90.50% has been contributed for 2007 and 100% for years 2006 and 2005. Of the 2007 amount, \$49,059 was unpaid at December 31, 2007 and is recorded as a liability within the basic financial statements.

<u>Postemployment Benefits</u>: The OPERS also provides postemployment health care benefits to age and service retirants with ten (10) or more years of qualifying Ohio service credit. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to OPERS is set aside for the funding of postemployment health care. The Ohio Revised Code provides statutory authority for employer contributions. The OPERS law enforcement program was separated into two divisions; law enforcement and public safety, with separate employee contribution rates and benefits. The 2006 employer contribution rate for local government employer units was 13.85% of covered payroll; 5.0% was the portion used to fund health care from January 1 through June 30, 2007 and 6.0% from July 1 through December 31, 2007. The 2007 employer rate was 17.17% and 5.0% was used to fund health care for both the law enforcement and public safety divisions from January 1 through June 30, 2007 and 6.0% from July 1 through December 31, 2007.

Of the employer contributions made by the City for the year 2007, \$340,119 was the amount used to fund postemployment health care.

The assumptions and calculations below were based on the System's latest Actuarial Review performed as of December 31, 2006. An entry age normal actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actuarial gains and losses) becomes part of the unfunded actuarial accrued liability. All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Under this approach, assets are adjusted annually to reflect 25% of unrealized market appreciation or depreciation on investment assets. The investment assumption rate for 2006 was 6.5%. An annual increase of 4% compounded annually is the base portion of the individual pay increase assumption. This assumes no change in the number of active employees. Additionally, annual pay increases, over and above the 4% base increase, were assumed to range from 0.5% to 6.3%. Health care costs were assumed to increase 4% annually.

As of December 31, 2006, the number of active contributing participants was 374,979. The actuarial value of the Retirement System's net assets available for OPEB at December 31, 2006 (the latest information available) was \$12.0 billion. The actuarially accrued liability and the unfunded actuarial accrued liability, based on the actuarial cost method used, were \$30.7 billion and \$18.7 billion, respectively.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 13 - PENSION OBLIGATIONS AND OTHER POSTEMPLOYMENT BENEFITS (Continued)

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. The HCPP restructures OPERS' health care coverage to improve the financial solvency of the fund in response to skyrocketing health care costs. Under the HCPP, retirees eligible for health care coverage will receive a graded monthly allocation based on their years of service at retirement. The Plan incorporates a cafeteria approach, offering a broad range of health care options that allow benefit recipients to use their monthly allocation to purchase health care coverage customized to meet their individual needs. If the monthly allocation exceeds the cost of the options selected, the excess is deposited into a Retiree Medical Account that be used to fund future health care expenses.

#### Ohio Police and Fire Pension Fund

<u>Plan Description</u>: The City contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries.

Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. The OP&F issues a publicly available financial report that includes financial statements and required supplementary information for the plan. This report may be obtained by writing to Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43125-5164 or by calling (614) 228-2975.

<u>Funding Policy</u>: Plan members (both police officers and firefighters) are required to contribute 10% of their annual covered salary and the City is required to contribute 19.5% of annual covered payroll for police officers and 24% of annual covered payroll for firefighters. The City's contributions to OP&F for the years ending December 31, 2007, 2006 and 2005 were \$185,212, \$168,838, and \$153,916, for police officers; and \$234,725, \$223,482, and \$182,748, for firefighters, respectively; 71.94% has been contributed for 2007, and 100% for 2006 and 2005 for police officers; and 71.50% has been contributed for 2007, and 100% for year 2006 and 2005 for firefighters. Of the 2007 amount, \$51,965 for police officers and \$66,889 for firefighters was unpaid at December 31, 2007 and is recorded as a liability within the basic financial statements.

<u>Postemployment Benefits</u>: The OP&F System of Ohio provides postemployment health care coverage to any person who receives or is eligible to receive a monthly benefit check or is a spouse or eligible dependent child of such person. An eligible dependent child is any child under the age of eighteen (18) whether or not the child is attending school or under the age of twenty-two (22) if attending school full-time or on a two-thirds (2/3) basis. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. The Ohio Revised Code provides that health care costs paid from the funds of the OP&F shall be included in the employer's contribution rate which is 19.5% of covered payroll for police officers and 24% of covered payroll for firefighters.

The Ohio Revised Code provides the statutory authority allowing the OP&F Board of Trustees to provide health care coverage to all eligible individuals. Health care funding and accounting are on a pay-as-you-go basis. A percentage of covered payroll, as defined by the Board, is used to pay retiree health care expenses. The Board defined allocation was 6.75% of covered payroll in 2007. The portion of the 2007 covered payroll that was used to fund postemployment health care benefits was \$98,054 for police officers and \$91,849 for firefighters. In addition, since July 1, 1992 most retirees have been required to contribute a portion of the cost of their health care coverage through a deduction from their monthly benefit payment.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 13 - PENSION OBLIGATIONS AND OTHER POSTEMPLOYMENT BENEFITS (Continued)

As of December 31, 2006 (the latest information available) the number of participants eligible to receive health care benefits was 14,120 for police and 10,563 for firemen. The Fund's total health care expenses for the year ended December 31, 2006, (the date of the last actuarial valuation available) was \$120,373,722, which was net of member contributions fo \$58,532,848.

#### *NOTE 14 - EMPLOYEE BENEFITS*

#### Compensated Absences

In accordance with Governmental Accounting Standards Board (GASB) Statement No. 16, the City accrues a liability for sick leave and vacation when the obligation is attributable to services previously rendered, to rights that vest or accumulate, and where payment of the obligation is probable and can be reasonably determined.

Sick leave accumulates at the rate of .0575 hours of sick leave for each hour of work completed with a maximum of 80 hours per pay period. Employees who have ten years of service, hired prior to April 12, 1991 who have sick leave accumulated receive payment upon retirement at a rate of one hour for each hour of accumulated and unused sick leave, to a maximum of 960 hours. Employees who have ten years of service, hired after April 12, 1991 who have sick leave accumulated receives payment upon retirement at a rate of one hour for each four hours of accumulated and unused sick leave, to a maximum of 240 hours. Individuals leaving the employment of the City prior to retirement or at retirement with less than ten years of service lose their accumulated sick leave. A liability has been recognized in the accompanying financial statements for a portion of the sick leave hours of those employees who have ten years of service and are age 50 or older, or have thirty years with local government employment as well as other employees who are expected to become eligible in the future to receive such payments.

A liability for accrued vacation has been recognized based on the amount of unused vacation hours for each employee. Vacation is accumulated based upon length of service as follows:

	Vacation
Employee Service	Credit
After 1 year	2 weeks
After 10 years	3 weeks
After 15 years	4 weeks
After 22 years	5 weeks

Vacation leave must be used within the current calendar year unless the employee is unable to use his vacation due to the operational needs of the employer. Without this, such excess leave is eliminated from the employee's leave balance. In the case of death, termination, or retirement, an employee (or his estate) is paid for the unused vacation.

All sick leave and vacation is compensated at the employee's current rate of pay at the time of retirement or termination.

#### Health Care Benefits

The City has elected to provide employee medical/surgical and prescription drug benefits through Pharmacare Group Sales of Ohio Insurance Company. The employees share the cost of the monthly premium with the City.

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 15 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts, theft, damage to or destruction of assets, errors and omissions, employee injuries and natural disasters. The City has addressed these various types of risk by participating in a risk-sharing pool and by purchasing comprehensive insurance through a commercial carrier.

General liability insurance is maintained in the amount of \$5,000,000 in the aggregate, which includes \$5,000,000 law enforcement professional liability, \$5,000,000 for public official errors and omissions liability, \$5,000,000 for automobile liability, and \$40,000 for uninsured and \$40,000 for underinsured motorist liability.

In addition, the City maintains replacement cost insurance on buildings and contents in the amount of \$78,783,069. Other property insurance includes the following: \$726,834 for contractor's equipment. Supplemental boiler and machinery coverage is carried in the amount of \$100,000 with business interruption and extra expense/actual loss provisions.

Insurance deductibles on any of the above coverages do not exceed \$15,000. The City maintains comprehensive insurance coverage for real property, building contents, and vehicles. Vehicle policies include liability coverage for bodily injury and property damage. Real property and contents are 90% coinsured. Workers' compensation benefits are provided through the State Bureau of Workers' Compensation. The City pays all public officials' bonds by statute.

The City has not incurred any significant reductions in insurance coverage from coverage in the prior year by major category of risk. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

The City participates in a medical self-insurance plan for employees which covers medical claims and prescription drugs. The medical portion is a limited risk health plan with a third party administrator, Harrington Benefit Services. The prescription drug coverage is administered by CVS/Caremark, with the employee paying a deductible amount, then CVS/Caremark paying the balance and billing the City. All claims are paid by the third party administrator under policies established by the City. The City pays an administrative fee to Harrington Benefit to service the claims. All funds contribute to the Medical Internal Service Fund based on fees legislatively set by Council to insure historical and anticipated claims coverage in relation to the number of employees paid from each fund. This fund is presented in the financial statements and reflects all fees paid into the fund and all claims and administrative costs paid out of the fund. The City also carries a specific excess coverage (stop-loss) policy for medical claims in excess of \$65,000 per person and \$1,878,263 in the aggregate. The specific and aggregate excess loss insurance is carried with United Health Care through the third party administrator.

The City maintains a liability for claims in the Medical Internal Service Fund that is based on actuarial forecasts developed by the third party administrator.

Changes in the fund's claims liability in 2006 and 2007 were as follows:

_		Beginning Year Balance	Current Year Claims	Claim Payments	Ending Year Balance
	2006	\$215,652	1,616,114	1,688,801	\$142,965
	2007	142,965	1,796,245	1,808,279	130,931

Notes to the Basic Financial Statements For the Year Ended December 31, 2007

#### NOTE 15 - RISK MANAGEMENT (Continued)

The City carries a separate coverage for life insurance with a private commercial carrier, Great West Life Assurance Company, for each employee. The amounts of coverage are \$25,000 for life insurance and \$25,000 for AD&D insurance for all employees.

#### NOTE 16 - LANDFILL CLOSURE AND POST CLOSURE CARE COSTS

The City owns one landfill which was closed prior to 1975. State and federal laws and regulations require that certain maintenance and monitoring functions at landfill sites be perform for 20 to 30 years. In 1995, the City was required to begin maintenance and monitoring functions at the landfill site for 20 years. While there were some preliminary planning costs in 1995, the City installed its monitoring system in 1996 and 1997, but began monitoring in 1996. The City is required to obtain quarterly monitoring samples for the first five years, and semi-annual monitoring samples for the next 15 years. The sampling costs for 2008 are expected to be \$5,000. The City has projected costs, with built-in inflation, for the remaining 5 years.

The City has recorded a liability of \$18,174 as an estimate of future post closure care costs of the landfill. The actual cost of postclosure care may be higher depending upon results from surveying and required well testing, changes in technology, or changes in landfill laws and regulations. The City has partially funded this liability through the Internal Service Fund and Capital Improvements (Capital Projects) Fund.

#### **NOTE 17 - ACCOUNTABILITY**

#### Deficit Fund Balances

The following funds had deficit fund balance as of December 31, 2007:

East State Street/ARC Grant Fund	\$1,630,680
Nonmajor Special Revenue Funds:	
Athens County Municipal Drug Court	1,814
Emergency Shelter	14,525

The deficit fund balance in the East State Street/ARC Grant Fund, which is a major fund, is due to the issuance of a general obligation note to finance this project. Once the note is retired, the deficit will be eliminated. The deficit fund balance in the Nonmajor Special Revenues Funds are due to the application of generally accepted accounting principles and will be eliminated through future revenues.

#### *NOTE 18 - CONTINGENCIES*

The City is a defendant in several claims and legal proceedings which may be classified as routine litigation in which minimal damages are being sought. The City believes that the ultimate disposition of these claims and legal proceedings will not have a material effect, if any, on the financial condition of the City.

In addition, the City participates in several federal and state assisted grants and programs that are subject to financial and compliance audits by grantor agencies or their representatives. These audits could lead to a request for reimbursement to the grantor agency for expenditures disallowed under the terms of the grant. The City believes that disallowed claims, if any, will not have a material adverse effect on the City's financial condition.

Required Supplementary Information Modified Approach for Infrastructure Assets December 31, 2007

		Value of Streets			
		2007		2006	
	Rating	Value	%	Value	%
Acceptable	70.0 - 100.0	\$17,976,348	61.44%	\$18,268,438	61.30%
Marginally Deficient	45.0 - 69.9	9,350,830	31.96%	8,391,415	28.16%
• •	20.0 - 44.9	, ,	5.70%	, ,	10.16%
Moderately Deficient		1,668,590		3,028,876	
Severely Deficient	0.1 - 19.9	264,317	0.90%	112,373	0.38%
Total		\$29,260,085	100.00%	\$29,801,102	100.00%
			Square Yardag	ge of Streets	
		2007		2006	
	Rating	Sq. Yards	%	Sq. Yards	%
Acceptable	70.0 - 100.0	449,004	47.70%	424,257	45.07%
Marginally Deficient	45.0 - 69.9	328,484	34.90%	302,527	32.14%
Moderately Deficient	20.0 - 44.9	109,626	11.65%	198,349	21.07%
Severely Deficient	0.1 - 19.9	54,133	5.75%	16,114	1.71%
Total		941,247	100.00%	941,247	100.00%

The condition of the City's streets is determined using its Pavement Condition Rating Program. (PCRP). The street condition rating, which is a weighted average of an assessment of the ability of individual components to function structurally, uses a numerical condition scale ranging from 1.0 (impaired) to 100. It is the City's policy to keep the square yardage of streets with a condition rating of 0.0 to 19.9 below 1 percent. All streets are inspected every year.

#### CITY OF ATHENS SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2007

Federal Grantor/ Federal Pass-Through Grantor CFDA Pass-Through Program Title Number Entity Number	Disbursements
Trogram Title Trainer Entity Trainer	Disoursements
UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	
Passed through the Ohio Department of Development  Community Development Block Grants  14.228  A-F-05-086-1	\$ 50.740
Community Development Block Grants 14.228 A-F-06-086-1	28,500
Total Community Development Block Grants	79,240
HOME 1	102.475
HOME Investments Partnership Program14.228A-C-06-086-1HOME Investments Partnership Program14.228A-C-06-086-2	103,475 126,306
Total HOME Investments Partnership Program	229.781
Total Howle Investments Landership Frogram	22),761
Emergency Shelter Grant Program 14.239 A-H-05-086-1	58,200
Total Emergency Shelter Granter Program	58,200
Total United States Department of Housing and Urban Development	367,221
UNITED STATES DEPARTMENT OF JUSTICE	
Passed through the Governor's Office of Criminal Justice Services	
Violence Against Women Formula Grants 16.588 05-WF-VA8-8414	71,884
Total Violence Against Women Formula Grants	71,884
Total United States Department of Justice	71,884
UNITED STATES DEPARTMENT OF TRANSPORTATION	
Passed through the Ohio Department of Transportation	
Formula Grants for Other Than Urbanized Areas 20.509 RPT-4005-026-071	344,112
Formula Grants for Other Than Urbanized Areas 20.509 RPT-4005-026-072	4,500
Formula Grants for Other Than Urbanized Areas 20.509 RPT-4005-026-073	75,691
Formula Grants for Other Than Urbanized Areas 20.509 RPT-4005-026-074	113,750
Total Public Transportation for Nonurbanized Areas	538,053
Federal Highway Administration 20.205 N/A	394,404
Federal Highway Administration 20.205 N/A	179,946
Total Federal Highway Administration	574,350
Safety Incentive to Prevent Operation of Motor Vehicles by Intoxicated Persons 20.605 GG-2007-5-00-00-00386-00	117,782
Safety Incentive to Prevent Operation of Motor Vehicles by Intoxicated Persons 20.605 GG-2008-5-00-00-00384-00	26,063
Total Federal Highway Safety Incentives	143,845
Total United States Department of Transportation	1,256,248
UNITED STATES DEPARTMENT OF HOMELAND SECURITY	
Passed through Ohio Emergency Management Agency	
Public Assistance Grants (small projects) 97.036 PA-009-02736-00	12,991
Public Assistance Grants (large projects) 97.036 PA-009-02736-00	336,246
<b>Total United States Department of Homeland Security</b>	349,237

The accompanying Notes to the Schedule of Federal Awards Expenditures are an integral part of this schedule.

#### CITY OF ATHENS ATHENS COUNTY

### NOTES TO THE SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2007

#### Note A – Significant Accounting Policies

The accompanying schedule of federal awards expenditures is a summary of the activity of the City's federal award programs. The schedule has been prepared on the cash basis of accounting.

#### Note B - Subrecipients

The City passes through certain Federal Emergency Shelter Grants Program assistance from the State Department of Development to Good Works, Inc., a not-for-profit corporation. As described in Note 1, the City records expenditures of federal awards to subrecipients when paid in cash.

The subrecipient agency has certain compliance responsibilities related to administering this federal program. Under OMB Circular A-133, the City is responsible for monitoring subrecipients to help assure that federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of contracts or grant agreements, and the performance goals are achieved.

#### Note C - Community Development Block Grants (CDBG) Revolving Loan Program

The City has established a revolving loan program to provide low-interest loans to businesses to create jobs for persons from low to moderate income households. The Federal Department of Housing and Urban Development (HUD) grants the money for these loans to the City, passed through the State Department of Development. The initial loan of this money is recorded as a disbursement on the Schedule. Loans repaid, including interest, are used to make additional loans. Such subsequent loans are subject to certain compliance requirements imposed by HUD, but are not included as disbursements on the Schedule.

These loans are collateralized by accounts receivable, equipment, inventory, mortgages, and vehicles. At December 31, 2007, the gross amount of loans outstanding under this program was \$338,701.

#### Note D – Matching Requirements

Certain Federal programs require the City contribute non-Federal funds (matching funds) to support the Federally-funded programs. The City has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.

### Perry & Associates

#### Certified Public Accountants, A.C.

PARKERSBURG 1035 Murdoch Avenue Parkersburg, WV 26101 (304) 422-2203 MARIETTA 428 Second Street Marietta, OH 45750 (740) 373-0056

# INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

July 28, 2008

City of Athens Athens County 8 East Washington Street Athens, Ohio 45701

To the Members of Council:

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the **City of Athens, Athens County, Ohio** (the City) as of and for the year ended December 31, 2007, which collectively comprise the City's basic financial statements and have issued our report thereon dated July 28, 2008, in which we indicated the City implemented Governmental Standards Board Statement No. 48. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the City's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the City's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over financial reporting we consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the City's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

City of Athens Athens County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing* Page 2

#### **Internal Control Over Financial Reporting (Continued)**

We consider the following deficiency described in the accompanying schedule of findings to be a significant deficiency in internal control over financial reporting: 2007-001.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the City's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also material weaknesses. We believe the significant deficiency described above is not a material weaknesse.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the City's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters that we must report under *Government Auditing Standards*.

In a separate letter to the City's management dated July 28, 2008, we reported one matter related to noncompliance we deemed immaterial.

The City's response to the finding identified in our audit is described in the accompanying schedule of findings. We did not audit the City's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the audit committee, City Council, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Respectfully Submitted,

**Perry and Associates** 

Certified Public Accountants, A.C.

Kerry & associates CANS A. C.

### Perry & Associates

#### Certified Public Accountants, A.C.

PARKERSBURG 1035 Murdoch Avenue Parkersburg, WV 26101 (304) 422-2203 MARIETTA 428 Second Street Marietta, OH 45750 (740) 373-0056

July 28, 2008

City of Athens Athens County 8 East Washington Street Athens, Ohio 45701

To the Members of Council:

# INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

#### Compliance

We have audited the compliance of the **City of Athens, Athens County, Ohio (the City)** with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular *A-133, Compliance Supplement* that are applicable to its major federal program for the year ended December 31, 2007. The Summary of Auditor's Results section of the accompanying Schedule of Findings identifies the City's major federal programs. The City's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City's compliance with those requirements.

In our opinion, the City complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended December 31, 2007.

#### **Internal Control Over Compliance**

The City's management is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City's internal control over compliance with requirements that could directly and materially affect a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. According, we do not express an opinion of the effectiveness of the City's internal control over compliance.

City of Athens Athens County Independent Accountants' Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133 Page 2

#### **Internal Control Over Compliance (Continued)**

A control deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with federal program compliance requirement on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the city's ability to administer a federal program such that there is more than a remote likelihood that the entity's internal control will not prevent or detect more-than-consequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the City's internal control will not prevent or detect material noncompliance with federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the audit committee, City Council, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Respectfully Submitted,

**Perry and Associates** 

Certified Public Accountants, A.C.

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#### CITY OF ATHENS ATHENS COUNTY

#### SCHEDULE OF FINDINGS *OMB CIRCULAR A -133 § .505* DECEMBER 31, 2007

#### 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other significant deficiencies reported at the financial statement level (GAGAS)?	Yes
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any significant deficiencies reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Federal Highway Administration, CFDA # 20.205 and Formula Grants for Other Than Urbanized Areas, CFDA # 20.509
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

#### CITY OF ATHENS ATHENS COUNTY

#### SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 DECEMBER 31, 2007

### 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### **FINDING NUMBER 2007-001**

#### **Significant Deficiency**

#### **Cash Reconciliation**

During our audit, we noted that cash reconciliations were performed in a very untimely manner. In addition, there were an extreme number of reconciling items. There appeared to be a lack of communication between personnel that contributed to the lag in reconciling and the number of necessary adjustments. We noted that the City Council does not review and/or approve the reconciliations.

We recommend reconciliations be performed promptly after month end and reviewed by City Council during the meeting subsequent to the respective month end. For example, the January reconciliation should be reviewed at the first Council meeting in February. We further recommend that the Treasurer work closely with the Auditor's office to eliminate any unnecessary adjustments.

Management's Response – The following response was submitted by Mary Ann McClure, City Treasurer:

I respectfully submit that although reconciliations have continued to have a time lag (a carryover from the prior year); there are several improvements already in place that are enabling the timing to get back on track. The personnel currently in the auditor's office have begun their own cash reconciliations and are providing current resolution of discrepancies that they find on a timely basis, which in turn provides more accurate reports for the Treasurer. Inconsistencies in the information provided to the Treasurer are rare at this time. The Council has also approved a part-time intern position which provides additional time for the work that needs to be completed by the Treasurer position, which has allowed for an increased pace of completing the reconciliations. And while there have been some communication issues during transitions in past years, I believe that we have made efforts to work well together during my tenure in the Treasurer's position. I think that these improvements should be recognized.

In response to your recommendation to have council approved reconciliations, there is no objection to the intent, but the timing in your recommendation is unrealistic. Some bank statements that we do not have online access to are not received until approximately 7-10 days into the following month, and the Treasurer position is still only .25 FTE. The Athens City Council meets the First and Third Mondays of the month, adjusted for holidays and recess during the month of August. I believe that the earliest date to expect presentation of reconciliations to City council would be the first meeting of the following month. This would allow time for completion of the reconciliations and for follow-up communication with the Auditor's office prior to presentation to City Council. Thank you for your consideration of this information, and for inviting me to respond.

### CITY OF ATHENS ATHENS COUNTY

#### SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 DECEMBER 31, 2007

#### 3. FINDINGS FOR FEDERAL AWARDS

None.

### CITY OF ATHENS ATHENS COUNTY

#### SCHEDULE OF PRIOR AUDIT FINDINGS *OMB CIRCULAR A -133 § .505* DECEMBER 31, 2007

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2006-001	Cash Reconciliation – cash balances did not accurately reconcile to financial statements.	No	Not Corrected, Repeated as finding 2007-001.
2006-002	Tuition Payments Policy – policy establishing the payments of tuition	Yes	N/A



# Mary Taylor, CPA Auditor of State

**CITY OF ATHENS** 

**ATHENS COUNTY** 

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED OCTOBER 2, 2008