# City of Rittman Wayne County, Ohio

Report Letter December 31, 2007



Mary Taylor, CPA Auditor of State

Members of Council City of Rittman 30 North Main Street Rittman, Ohio 44270

We have reviewed the *Independent Auditor's Report* of the City of Rittman, Wayne County, prepared by Rea & Associates, Inc. for the audit period January 1, 2007 through December 31, 2007. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Rittman is responsible for compliance with these laws and regulations.

Mary Jaylo

Mary Taylor, CPA Auditor of State

July 23, 2008

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#### **CITY OF RITTMAN**

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#### Focused on Your Future.

June 14, 2008

To the Honorable Mayor and City Council City of Rittman Wayne County, Ohio

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rittman as of and for the year ended December 31, 2007, which collectively comprise the City of Rittman's basic financial statements and have issued our report thereon dated June 14, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Rittman's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Rittman's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we noted other matters involving the internal control over financial reporting, which we have reported to management of the City of Rittman in a separate letter dated June 14, 2008.

City of Rittman Internal Control – Compliance Report Page 2

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Rittman's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the City of Rittman in a separate letter dated June 14, 2008.

This report is intended solely for the information and use of the Mayor, Members of the City Council, and management, and is not intended to be and should not be used by anyone other than those specified parties

Kea & Associates, Inc.



Comprehensive Annual Financial Report For the Year Ended December 31, 2007



### CITY OF RITTMAN, OHIO

Comprehensive Annual Financial Report

Year Ended December 31, 2007

Prepared by: Department of Finance

#### *City of Rittman, Ohio* Comprehensive Annual Financial Report Year Ended December 31, 2007

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INTRODUCTORY SECTION





CITY OFFICES 30 North Main Street Rittman, Ohio 44270 330/925-2064 cmann@rittman.com

June 14, 2008

Members of Rittman City Council and Citizens of Rittman, Ohio

The Comprehensive Annual Financial Report (CAFR) of the City of Rittman (the "City") for the fiscal year ended December 31, 2007 is hereby submitted. Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the City's management. To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

#### **Reporting Entity**

For financial reporting purposes, the City includes in this report all funds, agencies, boards, and commissions that are controlled by, or dependent on, the City's legislative branch. "Controlled by" or "dependent on" the City is determined on the basis of budget adoption, taxing authority, outstanding debts secured by revenues or general taxing authority of the City, and/or the City's obligation to fund any deficits that may occur.

#### The City of Rittman

The City of Rittman is located in the north central part of the State of Ohio, within the boundaries of Wayne and Medina Counties. The City of Rittman is a home rule municipal corporation under the laws of the State of Ohio and, as such, operates under its own charter. The current charter was adopted in 1960 and has undergone three amendments since that time. The government consists of a Mayor and six-member Council. The Mayor and all members of City Council are elected to four-year terms. All of these officials are elected on an at-large basis.

The City provides the full range of municipal services addressed in its charter. These services include police, fire, public health, recreation and parks, transportation programs, water and sewer programs, planning and zoning, and general administrative services.

#### 2007 Initiatives

Through the initiative of Rittman's Emergency Medical Services Chief Andrew Baillis, the procurement of federal grant money was made possible for new communications equipment at the Rittman Emergency Medical Services Department and the Rittman Fire Department. The grant which was submitted for a total of nine agencies throughout the area, \$238,813 worth of equipment was purchased. Of that purchase the City of Rittman received \$46,600 worth of radios, pagers and other communication apparatus. This purchase is important in keeping our departments' equipment up to date.

November 2007 saw the reopening of the Rittman Recreation Center's natatorium after the completion of reroofing started earlier in the year. The natatorium, closed due to structural safety problems in September 2006, had been a great concern to the fiscal health of the recreation center. The reopening has brought back life to the center with even greater membership and program enrollments.

To add to the appeal of the Rittman Recreation Center, additional cutting-edge fitness equipment was purchased including an "Excite Wave" machine and "Technogym Cardio Wave" machine. Continued replacement and upgrades of the current fitness equipment are important in keeping members interested in the fitness room. New programs have been added over the year drawing additional people to the recreation center's door.

Engineering started in 2006 for the replacement of the waterline on East Ohio Avenue from Main Street to Industrial Street. The \$285,246 project was completed in 2007 by R.A. Bores Excavating. A total of 1,994 feet of waterline was replaced ensuring residents and businesses better water flow and more consistent service.

Preliminary engineering was completed for the Milton Road lift station improvement project with plans for bidding and completion in 2008.

#### **Development Activities**

The Rittman Exempted Village Schools continued with their plans to upgrade their buildings with the replacement of the visitor bleachers at the football stadium. This improvement expanded their visitor area by using part of a former parking area that had been abandoned. A new concession stand was also constructed.

WAY-County Line Trail committee has actively proceeded with plans to create a 6.77 mile long "rails to trail" bike path from Creston through Sterling to Rittman. With fund raising goals and property acquisitions nearly complete, the bike path should be a reality in 2009 or 2010.

#### **Economic Condition and Outlook**

Although 2006 seemed like a bleak year with the loss of one of the city's major employers, Caraustar Mill Company, 2007 has brought about some small gains in industry.

The end of May 2007 brought the re-opening of the IGA grocery on North Main Street by Robert and Donnie Foutty. Closed in the fall of 2006, the grocery had been the sole grocery for the city of Rittman. A necessary part of Rittman's continued growth and economic health, the re-opened grocery was greeted with enthusiasm by the community.

In July 2007, Tousley Steel Rule and Die opened their doors for business. Tousley purchased and remodeled the former vacant hardware building on North Main Street. Tousley is a manufacturer of patterns and dies and employs approximately six (6) people. This in turn also brought about the rental of three other shop areas at the building. One section of the building houses ProSwing Golf, a manufacturer of golf clubs. Opened in December 2007, they employ approximately seven (7) people. The other two areas are rented to Bratcher plumbing where it is used mainly to warehouse plumbing supplies and the other area is rented for warehousing an ink supplier. These two companies have no employees working from the building but do at least fill out a once vacant building.

On July 2007, Life Tabernacle Church located on East Ohio Avenue broke ground on Krabill Road for their new church. Located near Decourcey Road, completion should be done in 2008.

Although new housing starts continue to be slow in 2007, ten (10) new houses were begun. Other notable building improvements are the \$90,000 remodeling project of the apartment above 14 ½ South Main Street by John and Rosie Blanton and the \$195,000 HVAC, electrical and remodeling improvements to 77 East Sunset Avenue by William and Jackie Swartz. Both projects are aimed at bringing new life into existing structures located in the city of Rittman.

#### **Future Projects**

Although no CDBG projects were completed in 2007, \$30,000 had been approved by the Wayne County Commissioners for new sidewalks on Medina Street and storm sewer replacement on Seneca Street. These items will be bid and completed in 2008.

Slated to begin in 2007, All Creatures Veterinary Clinic, broke ground in 2008 to add a new building to be used for animal boarding facility, animal training, and expanded veterinary care. The \$450,000 addition will include the employment of fifteen (15) new employees.

The City of Rittman is planning on replacing the waterline on Industrial Street waterline from Brookside to East Sunset in 2009. Preliminary engineering began in 2008 to access costs of the project. The replacement is made necessary by the re-occurrence of waterline breaks of that section of waterline.

Rittman Exempted Village Schools District is planning to build a new grade 6 - 12 school on land adjacent to the current high school beginning in the 2008 - 2009 school year. Final plans have not been made at this time but will probably eventually include replacement of the old high school. The most cost effective solution appears to be replacement rather than renovation of the existing building. It will take approximately a year to design the new structure after which bids will be let out. Construction is slated to begin soon after the bid opening.

#### **Financial Information**

*Basis of Accounting.* The City's accounting system is organized on a "fund" basis. Each fund is a distinct self-balancing accounting entity. During the year, the accounting records are maintained on a cash basis for all fund types. To prepare this report, adjusting entries are prepared for the various funds to convert the cash basis records to modified accrual for all governmental funds, and accrual for the proprietary funds. The modified accrual basis of accounting requires revenue to be recognized when measurable and available within the business cycle (within two months after year end), and expenditures are recognized when the fund liability is incurred. Accounting records for the proprietary funds are converted to the accrual basis, whereby revenues are recognized in the period in which they are earned and expenses are recorded at the time liabilities are incurred. The basis of accounting and the various funds utilized by the City are fully described in Note 1 to the basic financial statements.

*Internal Accounting.* In developing the City's accounting system, much consideration was given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding (1) the safeguarding of assets against loss from unauthorized use or disposition and (2) the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance is based on the assumption that the cost of internal accounting controls should not exceed the benefits expected to be derived from their implementation.

*Budgetary Control.* The annual tax budget for the City is prepared and filed with the Wayne and Medina County Auditors no later than July 20 of each year. After a public hearing, the County Budget Commission certifies to the City the revenues the City expects to receive during the upcoming calendar year. These amounts are added to the available balances at year-end to calculate the total amounts available for appropriation by fund. In September and October, City Council holds workshops with the City Manager and Finance Director to determine the City's budget requirements for the upcoming year. These amounts are then appropriated by Council ordinance. Additional funding can be procured by a request to Council and the passage of a supplemental appropriation ordinance.

The City maintains budgetary control on a non-GAAP basis by fund, and within each department. Budgetary control is also maintained at major object levels which include personal services, contractual services, supplies and materials, capital outlay, debt service, and other uses (including transfers by fund). For management purposes, the major object level is further defined, with budgeted amounts not to exceed the aggregate appropriated by Council.

Budgetary control is maintained by an encumbrance of the purchase commitment amounts prior to the release of purchase orders to vendors. Upon approval by the department head, the purchase requisitions are submitted to the finance department for the preparation of a purchase order, certification of the availability of funds, and encumbrance against the available appropriation. At the end of the year, outstanding encumbrances are carried forward to the new year if the purchased item has not been received or the project has not been completed.

#### **Financial Reporting**

The City has prepared its financial statements in accordance with GASB Statement No. 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments". GASB Statement No. 34 creates basic financial statements for reporting on the City's financial activities as follows:

*Government-wide financial statements* – These statements are prepared on the accrual basis of accounting, which is similar to the basis of accounting followed by most businesses. The government-wide statements distinguish between those activities of the City that are governmental in nature and those that are considered business-type activities.

*Fund financial statements* – These statements present information for individual major funds rather than by fund type. Nonmajor funds are presented in total in one column. Governmental funds use the modified accrual basis of accounting and include reconciliation to the governmental activities accrual information presented in the government-wide financial statements. Proprietary funds use the accrual basis of accounting.

*Statements of budgetary comparisons* – These statements present comparisons of actual information to the legally adopted budget. The budgetary basis, as provided by law, is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances.

As part of this reporting model, management is also required to include a discussion and analysis of the City. This discussion follows the independent auditor's report, providing an assessment of the City's finances for 2007 and an objective outlook for the future. Because that discussion focuses on major funds, the financial highlights provided in this letter focus on certain nonmajor funds of the City.

#### Cash Management

The City's investment policy was vastly revised in 1996, with further modifications planned for 2008. The Finance Director may invest, on behalf of and in the name of the City, in obligations of the United States Government and certain federal agencies, certificates of deposit, savings accounts, NOW accounts, repurchase agreements, state and local government securities, and STAR Ohio, a statewide investment pool. The Association of Public Treasurers of the United States & Canada recognized the City's investment policy with a national certification.

During the fiscal year ended December 31, 2007, the City's cash resources were divided into investments approximately as follows: STAR Ohio 16%, time and demand deposits 73%, agencies 6%, and special assessment bonds 3%. The return on investment for 2007 was 5.1%. The average days to maturity as of December 31, 2007 were 250 days with an average yield to maturity of 4.94%.

#### **Risk Management**

The primary technique used for risk management is the purchase of insurance policies from commercial insurers. The types of insurance carried include: general liability, public officials liability, police professional liability, employee medical insurance, and State of Ohio Workers' Compensation. Deductibles vary on these policies depending on past experience with the type of liability covered. Should losses occur, the portion of the uninsured loss is not expected to be significant with respect to the financial position of the City.

#### **Independent Audit**

The City is not legally required to obtain an independent annual audit. The minimum requirement is for the State of Ohio to perform an audit, directly or indirectly through an independent auditing firm, at least every two years. The City, consistent with the professional manner in which it has conducted its financial affairs, has chosen to fund annual audits. The City has engaged Rea & Associates, Inc. to audit the City's financial records. The auditor's unqualified opinion is included herein.

#### **Certification of Achievement**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Rittman, Ohio for its Comprehensive Annual Financial Report for the fiscal year ended December 31, 2006. The City has received this award since 1996, the first year that the City prepared and submitted a CAFR. The Certificate of Achievement is a prestigious national award, recognizing conformance to the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. We believe that our current Comprehensive Annual Financial Report conforms to Certificate of Achievement Program's requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

#### **Acknowledgments**

The preparation of this report could not have been accomplished without the dedicated services of the administrative staff. The staff at the Wayne County Auditor's Office was helpful as always. I would also like to express my appreciation to Larry Boggs, City Manager and to City Council for their support and commitment to responsible fiscal reporting. Special thanks to the staff at Lennon and Company for their help and commitment to serving their cliental.

Respectfully Submitted,

Lucinda L Man

Lucinda L. Mann Finance Director

For the year ended December 31, 2007

#### **CITY OFFICIALS**

*Mayor* William Robertson

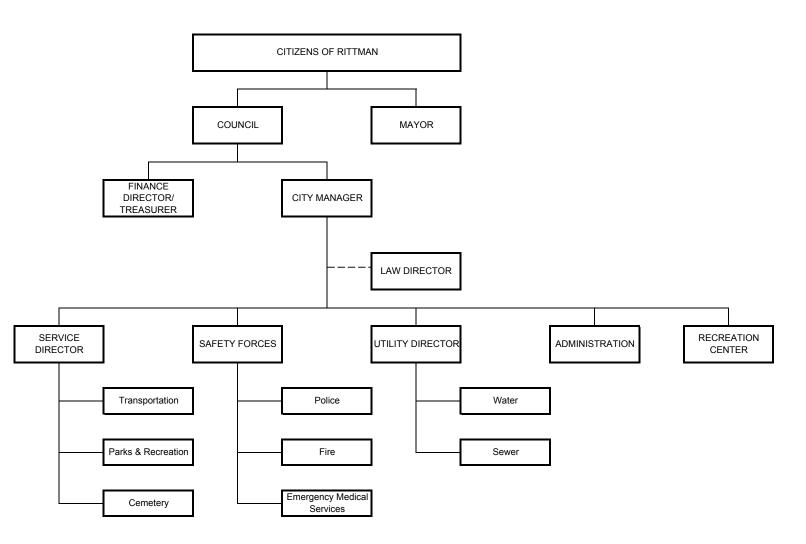
Council Members

Charles Copley, President Richard Lapehn Lynn Beaumont Darrell Carey James Johnson Glen Russell

*City Manager* Larry Boggs

Finance Director/Treasurer Lucinda Mann

> *Director of Law* G. Kevin Bower



## Certificate of Achievement for Excellence in Financial Reporting

Presented to

## City of Rittman Ohio

For its Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2006

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



e S. Cax

President

ner

**Executive Director** 



FINANCIAL SECTION



Focused on Your Future.

June 14, 2008

To the Honorable Mayor and City Council City of Rittman Wayne County, Ohio

#### **INDEPENDENT AUDITOR'S REPORT**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rittman, Ohio, as of and for the year ended December 31, 2007, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Rittman's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rittman, Ohio, as of December 31, 2007, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund and Emergency Medical Services and Fire Department Levy Special Revenue Funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 14, 2008, on our consideration of the City of Rittman's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

City of Rittman, Wayne County, Ohio Independent Auditor's Report Page 2

Management's Discussion and Analysis on pages 3 through 13 are not a required part of the basic financial statements but are supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financials statements that collectively comprise the City of Rittman, Ohio's basic financial statements. The combining and individual nonmajor fund financial statements and other schedules, listed in the table of contents as supplementary information, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The accompanying introductory and statistical sections, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. This information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Lea + Cusscieter, Inc.

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

The discussion and analysis of the City of Rittman's (the "City") financial performance provides an overall review of the City's financial activities for the year ended December 31, 2007. The intent of this discussion and analysis is to look at the City's financial performance as a whole. Readers should also review the transmittal letter, basic financial statements and notes to enhance their understanding of the City's financial performance.

#### **Financial Highlights**

Key financial highlights for 2007 are as follows:

- The total net assets of the City decreased \$231,390. Net assets of governmental activities decreased \$479,317, which represents a 6.4% decrease from 2006. Net assets of business-type activities increased \$247,927 or 2.5% from year 2006.
- General revenues, for governmental activities, accounted for \$2,541,432 or 59.8% of total governmental activities revenue. Program specific revenues accounted for \$1,710,381 or 40.2% of total governmental activities revenue.
- Governmental activities net capital assets decreased \$243,870 primarily due to the City disposing of several assets and for the current year depreciation.
- The City had \$4,731,130 in expenses related to governmental activities; \$1,710,381 of these expenses was offset by program specific charges for services, grants, contributions, or interest. General revenues (primarily taxes) of \$2,541,432 were not sufficient to offset these program expenses.
- The general fund, the City's largest major governmental fund, had revenues of \$2,774,951 in 2007, or 64.5% of total governmental funds. Expenditures of the general fund were \$2,769,145, or 59.1% of total governmental funds. The general fund balance decreased \$59,194, or 5.7% in 2007.

#### Using this Comprehensive Annual Financial Report (CAFR)

This annual report consists of a series of financial statements and notes to those statements. These statements are prepared and organized so the reader can understand the City as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The statement of net assets and statement of activities provide summary information about the activities of the whole City, presenting both an aggregate view of the City's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements show how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the City's most significant funds with all other nonmajor governmental funds presented in total in one column. In the case of the City, there are five major governmental funds and two major business-type funds.

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

#### Reporting the City as a Whole

#### Statement of Net Assets and Statement of Activities

While this document contains the large number of funds used by the City to provide programs and activities, the view of the City as a whole looks at all financial transactions and answers the question, "How did we do financially during 2007"? These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting method used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid. These two statements report the City's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the City as a whole, the financial position of the City has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the City's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions and other factors.

In the statement of net assets and the statement of activities, the City is divided into two distinct kinds of activities:

• Governmental Activities – Most of the City's programs and services are reported here including general government, safety services, public health and welfare, and transportation. These services are funded primarily by taxes and intergovernmental revenues including federal and state grants and other shared revenues.

• Business-Type Activities – These services are provided on a fee-for-usage basis to recover all or a significant portion of the expenses of the goods or services provided. The City's business-type activities include water and sewer services.

#### **Reporting the City's Most Significant Funds**

#### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds. Fund financial reports provide detailed information about the activities within the City's major funds. The City uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the City's most significant funds. The City's major governmental funds are the general fund, emergency medical service and fire department levy special revenue funds, the debt retirement debt service fund, and the capital improvements capital project fund. An analysis of the City's major governmental funds begins on page 9.

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

#### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on nearterm inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains a multitude of individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the major funds, which were identified earlier. Data from the other nonmajor governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report. The basic governmental fund financial statements can be found on pages 18-24 of this report.

#### **Proprietary Funds**

Proprietary funds (water and sewer) have historically operated as *enterprise funds* and are used to report the same functions presented as business-type activities in the government-wide financial statements. Since they use the same basis of accounting as business-type activities, these fund statements will essentially match the information provided in statements for the City as a whole. The basic proprietary fund financial statements can be found on pages 25-27 of this report.

#### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 29-53 of this report.

#### **Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents combining and individual fund statements and schedules, which can be found on pages 54-81 of this report.

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

#### **Government-Wide Financial Analysis**

The statement of net assets provides the perspective of the City as a whole.

Table 1 below provides a summary of the City's net assets for 2007 compared to 2006:

Table 1

Net Assets												
	Go	Governmental Activities			Business-Type Activities				Total			
	2	2007		2006		2007		2006		2007		2006
Assets												
Current and												
other assets	\$ 3,	,517,413	\$	3,417,563	\$ 1	,778,931	\$	1,905,270	\$	5,296,344	\$	5,322,833
Capital assets	6,	,422,892		6,666,762	12	2,505,441		12,442,673		18,928,333		19,109,435
Total assets	9,	,940,305		10,084,325	14	4,284,372		14,347,943		24,224,677		24,432,268
Liabilities												
Other liabilities	1,	,435,160		900,417		88,575		105,323		1,523,735		1,005,740
Long-term liabilities												
outstanding	1,	,483,514		1,682,960	4	4,021,087		4,315,837		5,504,601		5,998,797
Total liabilities	2,	,918,674		2,583,377	4	4,109,662		4,421,160		7,028,336		7,004,537
Net Assets												
Invested in capital assets,												
net of related debt		,079,601		5,122,795	8	3,556,868		8,198,912		13,636,469		13,321,707
Restricted		947,895		1,090,383		-		-		947,895		1,090,383
Unrestricted		994,135		1,287,770	1	,617,842		1,727,871		2,611,977		3,015,641
Total net assets	\$7,	,021,631	\$	7,500,948	\$ 10	),174,710	\$	9,926,783	\$	17,196,341	\$	17,427,731

Over time, net assets can serve as a useful indicator of a government's financial position. At December 31, 2007, the City's assets exceeded liabilities by \$17,196,341. This amounts to \$7,021,631 in governmental activities and \$10,174,710 in business-type activities. Capital assets reported on the government-wide statements represent the largest portion of the City's net assets. At year-end, capital assets represented 78.1% of total governmental and business-type assets. Capital assets include land, land improvements, buildings, equipment, infrastructure, and construction in progress. Capital assets, net of related debt to acquire the assets at December 31, 2007, were \$13,636,469. These capital assets are used to provide services to citizens and are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities. As of December 31, 2007, the City is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

A portion of the City's net assets, \$947,895 or 13.5%, represent resources that are subject to external restrictions on how they may be used. Of the total restricted net assets, \$154,277 for debt service, \$525,603 for safety services programs and \$268,015 for other purposes. The governmental activities unrestricted net assets of \$994,135 may be used to meet the government's ongoing obligations to citizens and creditors.

Table 2 below shows the changes in net assets for governmental and business-type activities for year 2007 compared to 2006:

		0				
	Government	tal Activities	Business-Tv	pe Activities	Total	Total
	2007	2006	2007	2006	2007	2006
Revenues						
Program revenues:						
Charges for services	\$ 1,073,882	\$ 1,137,189	\$ 1,589,817	\$ 1,550,345	\$ 2,663,699	\$ 2,687,534
Operating grants, contributions,	. , ,	. , ,	. , ,			
and interest	634,999	415,730	-	-	634,999	415,730
Capital grants and contributions	1,500	15,646	-	-	1,500	15,646
General revenues:						
Property taxes	692,368	632,754	-	-	692,368	632,754
Income taxes	1,005,133	1,118,034	334,774	372,678	1,339,907	1,490,712
Grants and entitlements	555,353	506,340	-	-	555,353	506,340
Investment earnings	193,290	147,052	656	1,867	193,946	148,919
Other	95,288	91,023		106,379	95,288	197,402
Total revenues	4,251,813	4,063,768	1,925,247	2,031,269	6,177,060	6,095,037
Program Expenses						
Governmental Activities:						
General government	653,436	622,089	-	-	653,436	622,089
Safety services	1,750,009	1,633,644	-	-	1,750,009	1,633,644
Public health and welfare	97,154	92,882	-	-	97,154	92,882
Transportation	811,937	674,763	-	-	811,937	674,763
Basic utility services	364,421	350,993	-	-	364,421	350,993
Leisure time activities	981,831	548,091	-	-	981,831	548,091
Interest and fiscal charges	72,342	66,428	-	-	72,342	66,428
Business-Type Activities:						
Water	-	-	725,560	785,236	725,560	785,236
Sewer		-	951,760	974,206	951,760	974,206
Total program expenses	4,731,130	3,988,890	1,677,320	1,759,442	6,408,450	5,748,332
Change in net assets	<u>\$ (479,317)</u>	\$ 74,878	\$ 247,927	\$ 271,827	\$ (231,390)	\$ 346,705

### Table 2Changes in Net Assets

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

#### **Governmental** Activities

Governmental activities net assets decreased \$479,317 or 6.4% in 2007 over 2006. This decrease was due mainly to increased costs related to increased fuel costs and costs associated with the natatorium roof repairs. The City's funding for these governmental activities come from a variety of sources, the most significant being charges for services and income tax.

Safety services, which primarily supports the operations of the City's police, fire and emergency medical services, accounts for \$1,750,009 of expenses, or 37% of total governmental expenses of the City. These expenses were funded by \$259,684 in charges to users of services, operating grants and capital grants and contributions. General government expenses, which primarily include legislative, executive and financial management, totaled \$653,436 or 13.8% of total governmental expenses. General government expenses were covered by \$250,065 of direct charges to users and operating grants.

General revenues totaled \$2,541,432, and amounted to 59.8% of total revenues. These revenues primarily consist of property and income tax revenue of \$1,697,501, or 66.8% of total general revenues. The other primary source of general revenues is grants and entitlements not restricted to specific programs, with a majority of the revenue being local government and local government revenue assistance. For 2007, these revenues totaled \$555,353, or 21.9% of the total general revenues.

#### **Business-Type** Activities

The water and sewer funds represent the City's business-type activities. These programs had program revenues of \$1,589,817 and expenses of \$1,677,320 for year 2007. Business-type activities reported an increase in net assets of \$247,927, or 2.5% as compared to 2006.

#### **Program Expenses**

The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows, for government-wide activities, the total cost of services and the net cost of services for 2007 compared to 2006. That is, it identifies the cost of these services supported by general revenues.

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

#### Table 3 Program Expenses

	<u>2007</u>				<u>20</u>		Net Change					
	-	Fotal Cost		Net Cost		Total Cost		Net Cost		Total Cost		Net Cost
	<u>c</u>	of Services	9	of Services	<u>(</u>	of Services	9	of Services	<u>c</u>	of Services	9	of Services
Governmental Activities:												
General government	\$	653,436	\$	(403,371)	\$	622,089	\$	(330,817)	\$	31,347	\$	(72,554)
Safety services		1,750,009		(1,490,325)		1,633,644		(1,436,996)		116,365		(53,329)
Public health and welfare		97,154		(70,343)		92,882		(71,705)		4,272		1,362
Transportation		811,937		(256,493)		674,763		(267,895)		137,174		11,402
Basic utility services		364,421		48,654		350,993		69,799		13,428		(21,145)
Leisure time activities		981,831		(776,529)		548,091		(316,283)		433,740		(460,246)
Interest and fiscal charges		72,342		(61,169)		66,428		(66,428)		5,914		5,259
Business-Type Activities:												
Water		725,560		(335,363)		785,236		(401,399)		(59,676)		66,036
Sewer		951,760		247,860		974,206		192,302		(22,446)		55,558
Total expenses	\$	6,408,450	\$	(3,097,079)	\$	5,748,332	\$	(2,629,422)	\$	660,118	\$	(467,657)

The dependence upon general revenues for governmental activities is apparent, with over 100% of expenses supported through taxes and other general revenues.

#### Financial Analysis of the Government's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The general fund is the operating fund of the City. At the end of the year, the fund balance of the general fund was \$972,866, a 5.7% decrease from the prior year. The primary reason for the decrease of the general fund balance in 2007 was attributed to an increase in expenditures not related to any one specific event. The fund balance of the debt retirement debt service fund increased \$2,399, or 2.7% in 2007. In the current year, this fund balance of \$472,855, in the capital improvements capital projects fund is primarily the result of repair costs related to the natatorium roof. The fund balance of the fire department levy special revenue fund increased \$20,682 or 16.5% in 2007. The increase was attributed to an increase in property and other taxes as well as contributions and donations. Finally, the emergency medical service special revenue fund's balance increased by \$90,851 or 34.2% over the 2006 fund balance. The increase was attributed to an increase in charges for services and property and other taxes.

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

Table 4 below reports year 2007 balances compared to 2006:

		Fund E	Balan	ce			
		cember 31, 2007	De	ecember 31, 2006	 Increase Decrease)	Percent Change	
General	\$	972,866	\$	1,032,060	\$ (59,194)	-5.7%	
Emergency Medical Service		356,755		265,904	90,851	34.2%	
Fire Department Levy		146,178		125,496	20,682	16.5%	
Debt Retirement		90,669		88,270	2,399	2.7%	
Capital Improvements		(296,056)		176,799	(472,855)	-267.5%	
Other Governmental Funds		165,934		124,849	 41,085	32.9%	
	\$	1,436,346	\$	1,813,378	\$ (377,032)		

## Table 4Change in Fund Balance

Table 5 below assists in illustrating the financial activities for the general fund of year 2007 balances compared to 2006:

Revenues:	De	ecember 31, 2007	De	ecember 31, 2006		Increase Decrease)	Percent Change
Income tax	\$	670 472	\$	722 526	\$	(62.054)	-8.6%
	Э	670,472	Э	733,526	Э	(63,054)	
Property and other taxes		372,024		280,244		91,780	32.8%
Charges for services		828,359		910,158		(81,799)	-9.0%
Fines, licenses, and permits		90,096		92,266		(2, 170)	-2.4%
Intergovernmental		590,410		576,990		13,420	2.3%
Investment income		193,290		147,052		46,238	31.4%
Contributions and donations		1,971		5,000		(3,029)	-60.6%
Other		28,329		27,917		412	1.5%
Total revenue	\$	2,774,951	\$	2,773,153	\$	1,798	
Expenditures:							
Current:							
General government		621,534		606,015		15,519	2.6%
Safety services		1,026,978		977,914		49,064	5.0%
Public health and welfare		95,805		92,907		2,898	3.1%
Transportation		160,637		177,066		(16,429)	-9.3%
Basic utility services		364,421		350,993		13,428	3.8%
Leisure time activities		499,770	_	412,051		87,719	21.3%
Total expenditures	\$	2,769,145	\$	2,616,946	\$	2,616,946	

 Table 5

 Change in Financial Activities for the General Fund

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

#### **Budgeting Highlights - General Fund**

The City's budgeting process is prescribed by the Ohio Revised Code (ORC). Essentially the budget is the City's appropriations that are restricted by the amounts of anticipated revenues certified by the County Budget Commission in accordance with the ORC. Therefore, the City's plans or desires cannot be totally reflected in the original budget. If budgeted revenues are adjusted due to actual activity, then the appropriations can be adjusted accordingly.

Final budgeted revenues of \$2,700,968 were equal to the original amount. Actual revenues exceeded the original and final amount by \$68,482. These differences were caused by the conservative budgeting nature of the original budgeting process.

Final budgeted expenditures exceeded the original budgeted expenditures by \$239,312. The majority of this change was reported in leisure time activities and general government. Actual expenditures for the year were \$207,304 less than the final budgeted amounts. There were no individually significant events that led to these differences.

#### **Capital Assets and Debt Administration**

#### **Capital Assets**

At the end of year 2007, the City had \$18,928,333 (net of accumulated depreciation) invested in land, land improvements, buildings, equipment, infrastructure and construction in progress. Of this total, \$6,422,892 was reported in governmental activities and \$12,505,441 was reported in business-type activities. Table 6 below reports year 2007 balances compared to 2006:

#### Table 6 Capital Assets, at Fiscal Year End (Net of Depreciation)

	Governmen	ntal Activities			Business-Type Activities				Total			
	<u>2007</u>		2006	2006			2006		<u>2007</u>		<u>2006</u>	
Land	\$ 140,108	\$	129,063	\$	72,606	\$	72,606	\$	212,714	\$	201,669	
Land improvements	-		11,045		5,815		6,320		5,815		17,365	
Buildings	4,230,297		4,361,609		5,836,065		5,986,346		10,066,362		10,347,955	
Equipment	673,371		784,198		192,806		164,396		866,177		948,594	
Infrastructure	1,379,116		1,380,847		6,394,486		6,183,609		7,773,602		7,564,456	
Construction in progress	 -		-		3,663		29,396		3,663		29,396	
Total	\$ 6,422,892	\$	6,666,762	\$	12,505,441	\$	12,442,673	\$	18,928,333	\$	19,109,435	

The most significant change during 2007 to the total amount of capital assets was a decrease of \$131,312 and \$150,281 to buildings for governmental activities and business-type activities, respectively. For the governmental activities and business-type activities this decrease in buildings was primarily due to the current year depreciation. Business-type activities reported an increase of \$210,877 in infrastructure which was the result of the completion of improvements to the water treatment plant. See Note 5 to the basic financial statements for detail on the governmental and business-type activities capital assets.

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

#### Debt Administration

At December 31, 2007 the City had total long-term debt outstanding of \$5,858,677. Of this total, \$1,016,413 is due within one year and \$4,842,264 is due in more than one year. Table 7 below summarizes the bonds and loans outstanding:

Table 7

#### **Outstanding Debt, at Fical Year End** Governmental Activities **Business-Type Activities** Total 2007 2007 2007 2006 2006 2006 \$ \$ 1,081,100 \$ Revenue bonds -\$ 1,100,900 \$ 1,081,100 \$ 1,100,900 OWDA loans 1,296,569 1,496,748 1,296,569 1,496,748 General obligation bonds 1,310,000 1,495,000 1,380,000 1,440,000 2,690,000 2,935,000 Bond anticipation note 506,000 506,000 237,500 **OPWC** loans 4.850 225,000 225,000 242,350 Special assessment bonds 60,008 75,982 60,008 75,982 Total \$ 1,876,008 \$ 1,575,832 \$ 3,982,669 \$ 4,275,148 \$ 5,858,677 \$ 5,850,980

All governmental long-term debt will be repaid by the debt retirement debt service fund. The revenues bonds and OWDA loans will be repaid by the sewer enterprise fund and the business-type special assessment and general obligation bonds will be repaid from the water enterprise fund.

At December 31, 2007 the City's overall legal debt margin was \$7,896,707, with an unvoted debt margin of \$2,657,641. The City's credit rating remained unchanged in 2007 as compared to 2006. See Note 7 to the basic financial statements for details on the City's long-term obligations.

#### **Current Issues Affecting Financial Condition**

Although the economic downturn has impacted the City's fund balances, the services that the City provides our citizens remained constant and efficient. In preparation for future negative impacts from the economic recession, the administration and City Council have entered into a new labor agreement with the American Federation of State, County and Municipal Employees (AFSCME) collective bargaining unit. The contract provides modest pay increases and a future component to help curtail the ever-increasing healthcare costs for the City without increasing the employees' contribution for coverage. Efficient uses of the City's workforce and cost containment measures have resulted in no layoffs of City employees during the recent economic downturn.

Despite rising costs, such as fuel and health care, and moderate job growth the City remains optimistic in maintaining current City services. The City is experiencing growth in certain residential areas and is anticipating approximately sixty new homes and eight-three condominium units.

Management's Discussion and Analysis For the Year Ended December 31, 2007 (Unaudited)

#### Contacting the City's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Lucinda L. Mann, City of Rittman Finance Director, 30 North Main Street, Rittman, Ohio 44270, (330) 925-2063, or visit our web site at www.rittman.com.



Statement of Net Assets

December 31, 2007

	overnmental Activities	isiness-Type Activities	 Total
Assets:			
Equity in pooled cash and cash equivalents	\$ 1,796,069	\$ 1,373,908	\$ 3,169,977
Cash and cash equivalents with fiscal agents	2,841	13,966	16,807
Receivables:			
Income tax	345,886	115,295	461,181
Property and other taxes	628,952	-	628,952
Accounts	158,752	201,540	360,292
Special assessments	68,857	-	68,857
Accrued interest	10,028	-	10,028
Due from other governments	433,953	-	433,953
Materials and supplies inventory	10,497	26,985	37,482
Prepaid items	34,861	13,141	48,002
Deferred charges	26,717	34,096	60,813
Nondepreciable capital assets	140,108	76,269	216,377
Depreciable capital assets, net	 6,282,784	 12,429,172	 18,711,956
Total assets	 9,940,305	 14,284,372	 24,224,677
Liabilities:			
Accounts payable	64,657	19,476	84,133
Accrued wages and benefits	69,057	18,363	87,420
Due to other governments	182,464	16,229	198,693
Deferred revenue	582,319	-	582,319
Income tax refunds payable	11,400	4,071	15,471
Matured bonds payable	2,000	10,200	12,200
Matured interest payable	841	3,766	4,607
Accrued interest payable	16,422	16,470	32,892
Bond anticipation notes payable	506,000	-	506,000
Long-term liabilities:	200,000		200,000
Due within one year	251,560	315,974	567,534
Due in more than one year	1,231,954	3,705,113	4,937,067
Total liabilities	 2,918,674	 4,109,662	 7,028,336
Net assets:			
Invested in capital assets, net of related debt	5,079,601	8,556,868	13,636,469
Restricted for:			
Debt service	154,277	-	154,277
Safety services	525,603	-	525,603
Other purposes	268,015	-	268,015
Unrestricted	 994,135	 1,617,842	 2,611,977
Total net assets	\$ 7,021,631	\$ 10,174,710	\$ 17,196,341

#### *City of Rittman, Ohio* Statement of Activities For the Year Ended December 31, 2007

	]	Expenses		harges for ces and Sales	Opera Cor	am Revenues ating Grants, ntributions d Interest	Capital Grants and Contributions	
Governmental Activities:								
Governmental Activities. General government	\$	653,436	\$	248,094	\$	1,971	\$	_
Safety services	Ψ	1,750,009	Ψ	229,805	Ψ	28,379	Ψ	1,500
Public health and welfare		97,154		21,811		5,000		-
Transportation		811,937		-		555,444		-
Basic utility services		364,421		374,870		38,205		-
Leisure time activities		981,831		199,302		6,000		-
Interest and fiscal charges		72,342				-		-
Total governmental activities		4,731,130		1,073,882		634,999	. <u> </u>	1,500
Business-Type Activities:								
Water		725,560		390,197		-		-
Sewer		951,760		1,199,620		-		-
Total business-type activities		1,677,320		1,589,817		-		-
Total primary government	\$	6,408,450	\$	2,663,699	\$	634,999	\$	1,500

General revenues: Property taxes levied for: General purposes Safety services Income tax levied for: General purposes Capital improvements Water utility services Grants and entitlements not restricted to specific programs Investment earnings Other Total general revenues Change in net assets Net assets, beginning of year

See accompanying notes to the basic financial statements.

Net assets, end of year

	Net (Expense		nue and Change ary Government		t Assets
G	overnmental	Bı	usiness-Type		
	Activities		Activities		Total
\$	(403,371)	\$	-	\$	(403,371)
	(1,490,325)		-		(1,490,325)
	(70,343)		-		(70,343)
	(256,493)		-		(256,493)
	48,654		-		48,654
	(776,529)		-		(776,529)
	(72,342)		-	_	(72,342)
	(3,020,749)		-		(3,020,749)
	-		(335,363)		(335,363)
	-		247,860		247,860
	-		(87,503)		(87,503)
	(3,020,749)		(87,503)		(3,108,252)
	359,294		-		359,294
	333,074		-		333,074
	670,089		-		670,089
	335,044		-		335,044
	-		334,774		334,774
	555,353		-		555,353
	193,290		656		193,946
	95,288				95,288
	2,541,432		335,430		2,876,862
	(479,317)		247,927		(231,390)
	7,500,948		9,926,783		17,427,731
\$	7,021,631	\$	10,174,710	\$	17,196,341
	, ,		, , -		, ,

#### *City of Rittman, Ohio* Balance Sheet Governmental Funds

December 31, 2007

	General	Emergency Medical Service	Fire Department Levy	Debt Retirement	Capital Improvements	Other Governmental Funds	Total Governmental Funds
Assets:							
Equity in pooled cash and cash equivalents	\$ 843,446	\$ 358,993	\$ 181,085	\$ 90,669	\$ 189,083	\$ 132,793	\$1,796,069
With fiscal agent	5 843,440	\$ 556,995	\$ 181,085 -	\$ 90,009 2,841	\$ 189,085	\$ 152,795	2,841
Receivables:				2,011			2,011
Income tax	230,591	-	-	-	115,295	-	345,886
Property and other taxes	322,979	188,787	88,822	-	-	28,364	628,952
Accounts	129,592	29,160	-	-	-	-	158,752
Special assessments	-	-	-	68,857	-	-	68,857
Accrued interest	9,842	-	-	-	-	186	10,028
Due from other governments	248,271	12,146	5,807	-	-	167,729	433,953
Materials and supplies inventory	3,737	-	-	-	-	6,760	10,497
Prepaid items	30,027	3,245	851			738	34,861
Total assets	\$1,818,485	\$ 592,331	\$ 276,565	\$ 162,367	\$ 304,378	\$ 336,570	\$3,490,696
Liabilities:	<b>• • • • • • •</b>	¢ (=0	<b>•</b> • • • • • • • •	<u>^</u>	<b>•</b>	¢.	<b>•</b> • • • • <b>• •</b>
Accounts payable	\$ 47,954	\$ 673	\$ 16,030	\$ -	\$ -	\$ -	\$ 64,657
Interfund payable	53,534	6,991	1,063	-	-	7,469	69,057
Due to other governments Deferred revenue	115,471	29,257	20,300	-	-	17,436	182,464
Income tax refunds payable	621,060 7,600	198,655	92,994	68,857	79,461 3,800	145,731	1,206,758 11,400
Matured bonds payable	7,000	-	-	2,000	5,800	-	2,000
Matured interest payable	-	-	-	2,000	-	-	841
Accrued interest payable	-	_	-	-	11,173	-	11,173
Bond anticipation notes payable	-	_	-	-	506,000	-	506,000
Total liabilities	845,619	235,576	130,387	71,698	600,434	170,636	2,054,350
1 otal habilities	843,019	255,576	130,387	/1,098	000,434	170,030	2,034,330
Fund balances:							
Reserved for encumbrances	14,410	1,921	4,394	-	36,979	-	57,704
Unreserved:							
Designated:							
Cemetery improvements	101,009	-	-	-	-	-	101,009
Recreation center	171,320	-	-	-	-	-	171,320
Unreserved, undesignated,							
Reported in:							
General fund	686,127	-	-	-	-	-	686,127
Special revenue funds	-	354,834	141,784	-	-	165,934	662,552
Debt service fund	-	-	-	90,669	-	-	90,669
Capital projects fund					(333,035)		(333,035)
Total fund balances	972,866	356,755	146,178	90,669	(296,056)	165,934	1,436,346
Total liabilities and fund balances	\$1,818,485	\$ 592,331	\$ 276,565	\$ 162,367	\$ 304,378	\$ 336,570	\$3,490,696

#### *City of Rittman, Ohio* Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities December 31, 2007

Total governmental fund balances		\$ 1,436,346
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in funds.		6,422,892
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds: Property and other taxes Income taxes Intergovernmental Special assessments Charges for services Deferred charges Total	\$ 35,429 238,383 280,675 68,857 1,095 26,717	651,156
Accrued interest payable is not due and payable in the current period and therefore is not reported in the funds.		(5,249)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds: General obligation bonds Special assessment bonds Compensated absences	\$ (1,310,000) (60,008) (113,506)	
Total		(1,483,514)
Net assets of governmental activities		\$ 7,021,631

#### Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

For the Year Ended December 31, 2007

-	General	Emergency Medical Service	Fire Department Levy	Debt Retirement	Capital Improvements	Other Governmental Funds	Total Governmental Funds
Revenues:	¢ (70.470	<b>A</b>	<b></b>	¢	ф. 225 225	<b></b>	¢1.005.505
Income tax	\$ 670,472	\$ -	\$ -	\$ -	\$ 335,235	\$ -	\$1,005,707
Property and other taxes	372,024	212,359	102,652	-	-	31,457	718,492
Charges for services	828,359	198,270	-	-	-	-	1,026,629
Fines, licenses, and permits	90,096	-	-	-	-	5,523	95,619
Intergovernmental	590,410	27,993	12,385	-	6,000	521,986	1,158,774
Special assessments	-	-	-	17,447	-	-	17,447
Investment income	193,290	-	-	-	-	2,578	195,868
Contributions and donations	1,971	-	11,000	-	2,000	5,000	19,971
Other	28,329				5	38,443	66,777
Total revenue	2,774,951	438,622	126,037	17,447	343,240	604,987	4,305,284
Expenditures:							
Current:							
General government	621,534	4,654	2,136	-	18,931	673	647,928
Safety services	1,026,978	337,095	130,119	-	34,013	32,000	1,560,205
Public health and welfare	95,805	-	-	-	-	-	95,805
Transportation	160,637	-	-	-	2,110	542,494	705,241
Basic utility services	364,421	-	-	-	-	-	364,421
Leisure time activities	499,770	-	-	-	367,958	-	867,728
Capital outlay	-	6,022	23,100	-	134,355	3,735	167,212
Debt service:							
Principal retirement	-	-	-	205,824	-	-	205,824
Interest and fiscal charges	-	-	-	56,779	11,173	-	67,952
Total expenditures	2,769,145	347,771	155,355	262,603	568,540	578,902	4,682,316
Excess of revenues over							
	5 906	00.951	(20, 218)	(245, 156)	(225, 200)	26 0.95	(277, 022)
(under) expenditures	5,806	90,851	(29,318)	(245,156)	(225,300)	26,085	(377,032)
Other financing sources (uses):							
Transfers - in	-	-	50,000	247,555	-	15,000	312,555
Transfers - out	(65,000)	-	-	-	(247,555)		(312,555)
Total other financing							
sources (uses)	(65,000)		50,000	247,555	(247,555)	15,000	
Net change in fund balance	(59,194)	90,851	20,682	2,399	(472,855)	41,085	(377,032)
Fund balances at							
beginning of year	1,032,060	265,904	125,496	88,270	176,799	124,849	1,813,378
Fund balances at end of year	\$ 972,866	\$ 356,755	\$ 146,178	\$ 90,669	\$(296,056)	\$ 165,934	\$1,436,346
		_			_	—	_

#### Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended December 31, 2007

Net change in fund balances - Total governmental funds			\$ (377,032)
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. Howeve the cost of capital assets is allocated over their estimated useful li			
In the current period, these amounts are:			
Capital asset additions	\$	167,212	
Depreciation expense		(411,082)	
Excess of depreciation expense over capital asset additions			(243,870)
Revenues in the statement of activities that do not provide current fin	nancial re	sources are not	
reported as revenues in the funds. These activities consist of:	nunerur re	sources are not	
Property and other taxes	\$	(26,123)	
Income taxes	Ψ	(574)	
Accounts		(750)	
Intergovernmental		1,512	
Special assessments		(19,488)	
Charges for services		(8,048)	
Net change in deferred revenues during the year		(0,010)	(53,471)
Some items reported in the statement of activities do not require the	use of our	mont financial	
resources and therefore are not reported as expenditures in govern			
activities consist of:		inus. These	
Decrease in compensated absences	\$	(6,378)	
Amortization of deferred charges	Ψ	(5,148)	
Decrease in accrued interest		758	
Total additional expenses		,50	(10,768)
-			
Repayment of bond and loan principal is an expenditure in the gover	rnmental f	unds, but the	
repayment reduces long-term liabilities in the statement of net as	sets.		205,824
Change in net assets of governmental activities			\$ (479,317)

Statement of Revenues, Expenditures and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual General Fund For the Year Ended December 31, 2007

		Budgeted	Amou	nts		Variance with Final Budget Positive		
	(	Driginal		Final	 Actual		legative)	
Revenues:								
Income tax	\$	690,000	\$	690,000	\$ 676,325	\$	(13,675)	
Property and other taxes		326,000		326,000	370,637		44,637	
Charges for services		881,275		881,275	827,918		(53,357)	
Fines, licenses, and permits		89,500		89,500	89,154		(346)	
Intergovernmental		593,921		593,921	580,359		(13,562)	
Investment income		108,000		108,000	194,635		86,635	
Contributions and donations		2,472		2,472	1,971		(501)	
Other		9,800		9,800	28,451		18,651	
Total revenue		2,700,968		2,700,968	 2,769,450		68,482	
Expenditures: Current:								
General government		615,755		694,905	631,192		63,713	
Safety services		994,191		1,039,863	1,002,809		37,054	
Public health and welfare		121,065		124,541	96,796		27,745	
Transportation		196,767		199,266	163,442		35,824	
Basic utility services		360,000		364,400	363,369		1,031	
Leisure time activities		433,774		537,889	495,952		41,937	
Total expenditures		2,721,552		2,960,864	 2,753,560		207,304	
Excess of revenues over (under) expenditures		(20,584)		(259,896)	 15,890		275,786	
Other financing sources (uses):								
Transfers - out		(65,000)		(65,000)	 (65,000)		-	
Net change in fund balance		(85,584)		(324,896)	(49,110)		275,786	
Fund balance at beginning of year		858,695		858,695	858,695		-	
Prior year encumbrances appropriated		14,495		14,495	 14,495		-	
Fund balance at end of year	\$	787,606	\$	548,294	\$ 824,080	\$	275,786	

Statement of Revenues, Expenditures and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual Emergency Medical Service Fund For the Year Ended December 31, 2007

	Budgeted Amounts					Variance with Final Budget		
	(	Original		Final		Actual		ositive legative)
Revenues:								
Property and other taxes	\$	189,900	\$	189,900	\$	211,370	\$	21,470
Charges for services		118,500		118,500		187,608		69,108
Intergovernmental		30,000		30,000		27,993		(2,007)
Total revenue		338,400		338,400		426,971		88,571
Expenditures: Current:								
General government		4,200		4,700		4,654		46
Safety services		388,217		389,917		338,664		51,253
Total expenditures		392,417		394,617		343,318		51,299
Net change in fund balance		(54,017)		(56,217)		83,653		139,870
Fund balance at beginning of year		271,873		271,873		271,873		-
Prior year encumbrances appropriated		1,167		1,167		1,167		-
Fund balance at end of year	\$	219,023	\$	216,823	\$	356,693	\$	139,870

Statement of Revenues, Expenditures and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual Fire Department Levy Fund For the Year Ended December 31, 2007

	Budgeted Amounts					Variance with Final Budget Positive	
	Original		Final		Actual		egative)
<u>Revenues:</u> Property and other taxes	\$ 100,6	500 \$	100,600	\$	102,157	\$	1,557
Intergovernmental	\$ 100,0 10,4	•	11,900	Ф	102,137	φ	485
Contributions and donations	10,-		11,000		11,000		-05
Total revenue	123,5		123,500		125,542		2,042
			120,000		120,012		2,012
Expenditures:							
Current:							
General government	,	000	2,150		2,136		14
Safety services	162,5	527	183,177		158,337		24,840
Total expenditures	164,5	527	185,327		160,473		24,854
Excess of revenues over (under) expenditures	(41,0	)27)	(61,827)		(34,931)		26,896
Other financing sources (uses):							
Transfers - in	50,0	000	50,000		50,000		-
Net change in fund balance	8,9	973	(11,827)		15,069		26,896
Fund balance at beginning of year	138,8	389	138,889		138,889		-
Prior year encumbrances appropriated	7,4	127	7,427		7,427		-
Fund balance at end of year	\$ 155,2	289 \$	134,489	\$	161,385	\$	26,896

#### Statement of Fund Net Assets Proprietary Funds December 31, 2007

December 31, 2007	Business-Type Activities - Enterprise Funds						
	Water	Sewer	Total				
Assets:							
Current assets:							
Equity in pooled cash and cash equivalents	\$ 727,877	\$ 646,031	\$ 1,373,908				
Cash and cash equivalents:							
With fiscal agent	13,966	-	13,966				
Receivables:							
Income tax	115,295	-	115,295				
Accounts	60,930	140,610	201,540				
Materials and supplies inventory	26,580	405	26,985				
Prepaid items	6,066	7,075	13,141				
Deferred charges	34,096	-	34,096				
Total current assets	984,810	794,121	1,778,931				
Non-current assets:							
Capital assets:							
Land	31,686	40,920	72,606				
Construction in progress	-	3,663	3,663				
Depreciable capital assets, net	5,461,003	6,968,169	12,429,172				
Total non-current assets	5,492,689	7,012,752	12,505,441				
Total assets	6,477,499	7,806,873	14,284,372				
	- , - , ,		<u> </u>				
Liabilities:							
Current liabilities:	<b>5</b> 0 / 5	10.111	10.476				
Accounts payable	7,365	12,111	19,476				
Accrued wages and benefits	9,300	9,063	18,363				
Compensated absences payable	7,409	4,952	12,361				
Due to other governments	7,970	8,259	16,229				
Income tax refunds payable	4,071	-	4,071				
Matured bonds payable	10,200	-	10,200				
Matured interest payable	3,766	-	3,766				
Accrued interest payable	4,630	11,840	16,470				
OPWC loans payable	12,500	-	12,500				
OWDA loans payable	-	210,313	210,313				
Mortage revenue bonds payable	-	20,800	20,800				
General obligation bonds payable	60,000	-	60,000				
Total current liabilities	127,211	277,338	404,549				
Long-term liabilities:							
Compensated absences payable	14,066	11,991	26,057				
OPWC loans payable, net of current portion	212,500	-	212,500				
OWDA loans payable, net of current portion	-	1,086,256	1,086,256				
Mortage revenue bonds payable, net of current portion	-	1,060,300	1,060,300				
General obligation bonds payable, net of current portion	1,320,000	=	1,320,000				
Total long-term liabilities	1,546,566	2,158,547	3,705,113				
Total liabilities	1,673,777	2,435,885	4,109,662				
Net assets:							
Invested in capital assets, net of related debt	3,921,785	4,635,083	8,556,868				
Unrestricted	881,937	735,905	1,617,842				
Total net assets	\$ 4,803,722	\$ 5,370,988	\$ 10,174,710				
			. , , , ,				

#### *City of Rittman, Ohio* Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds For the Year Ended December 31, 2007

	Business-Type Activities - Enterprise Funds			
	Water	Sewer	Total	
Operating revenues:				
Charges for services	\$ 373,309	\$ 1,180,625	\$ 1,553,934	
Other	16,888	18,995	35,883	
Total operating revenue	390,197	1,199,620	1,589,817	
Operating expenses:				
Personal services	265,712	292,820	558,532	
Contractual services	149,394	182,044	331,438	
Supplies and materials	49,337	43,456	92,793	
Other operating costs	28,377	90,000	118,377	
Depreciation	172,296	211,883	384,179	
Total operating expenses	665,116	820,203	1,485,319	
Operating income (loss)	(274,919)	379,417	104,498	
Non-operating revenues (expenses):				
Non-operating revenues:				
Municipal income tax	334,774	-	334,774	
Interest	656	-	656	
Interest and fiscal charges	(60,444)	(128,571)	(189,015)	
Loss on disposal of capital assets		(2,986)	(2,986)	
Total non-operating revenues (expenses)	274,986	(131,557)	143,429	
Change in net assets	67	247,860	247,927	
Net assets at beginning of year	4,803,655	5,123,128	9,926,783	
Net assets at end of year	\$ 4,803,722	\$ 5,370,988	\$ 10,174,710	

# *City of Rittman, Ohio* Statement of Cash Flows

#### **Proprietary Funds**

#### For the Year Ended December 31, 2007

	Business-Type Acti			ctivities - Enterp	vities - Enterprise Funds			
		Water		Sewer		Total		
Cash flows from operating activities: Cash received from customers Cash payments for employee services and benefits Cash payments to suppliers for goods and services	\$	385,607 (268,937) (241,363)	\$	1,192,605 (300,811) (307,069)	\$	1,578,212 (569,748) (548,432)		
Net cash provided by (used for) operating activities		(124,693)		584,725		460,032		
Cash flows from noncapital financing activities: Income taxes received		338,163		-		338,163		
Net cash provided by (used for) noncapital financing activities		338,163		-		338,163		
Cash flows from capital and related financing activities: Interest paid on debt Principal payment on bonds Acquisition of capital assets		(57,025) (72,500) (390,010)		(128,788) (219,979) (59,923)		(185,813) (292,479) (449,933)		
Net cash provided by (used for) for capital and related financing activities		(519,535)		(408,690)		(928,225)		
Cash flows from investing activities: Investment income		709				709		
Net cash provided by (used for) investing activities		709		-		709		
Net increase (decrease) in cash and cash equivalents		(305,356)		176,035		(129,321)		
Cash and cash equivalents at beginning of year		1,047,199		469,996		1,517,195		
Cash and cash equivalents at end of year	\$	741,843	\$	646,031	\$	1,387,874		
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities:								
Operating income (loss) Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	\$	(274,919)	\$	379,417	\$	104,498		
Depreciation Change in assets and liabilities: (Increase) decrease in assets:		172,296		211,883		384,179		
Accounts receivable Materials and supplies inventory Prepaid items Increase (decrease) in liabilities:		(4,590) (11,121) 80		6,111 3,495 184		1,521 (7,626) 264		
Accounts payable Accrued wages and benefits Compensated absences Due to other governments		(3,307) 2,321 107 (5,560)		(8,398) 1,205 (2,378) (6,794)		(11,705) 3,526 (2,271) (12,354)		
Net cash provided by (used for) operating activities	\$	(124,693)	\$	584,725	\$	460,032		
The cash provided by (used for) operating activities	Ψ	(121,075)	Ψ	50 T, 125	ψ	100,052		



#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Rittman (the "City") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The City also applies Financial Accounting Standards Board Statements (FASB) and Interpretations issued on or before November 30, 1989, to its business-type activities and enterprise funds provided they do not conflict with or contradict GASB pronouncements. The City has elected not to follow FASB guidance for business-type activities and enterprise funds issued after November 30, 1989. The more significant of the City's accounting policies are described below.

A. City Government and Reporting Entity The City is a home rule municipal corporation established under the laws of the State of Ohio which operates under its own charter. The current Charter, which provides for a Mayor-Council-Manager form of government, was adopted in 1960.

> The reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the City are fairly presented and complete. The primary government consists of all funds, departments, boards and commissions that are not legally separate from the City. The City provides municipal services such as police, fire fighting and prevention, street lighting and maintenance, emergency medical service, solid waste collection and recycling, parks and recreation, and a staff to provide the necessary support to these services. The City also operates certain enterprise operations such as a sewage treatment plant and a water treatment plant. The operations of all of these services are included in the reporting entity.

Component units are legally separate organizations for which the City is financially accountable. The City is financially accountable for an organization if the City appoints a voting majority of the organization's governing board and (1) the City is able to significantly influence the programs or services performed or provided by the organization; or (2) the City is legally entitled to or can otherwise access the organization's resources; the City is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the City is obligated for the debt of the organization. Component units may also include organizations for which the City approves the budget, the issuance of debt or the levying of taxes. The City has no blended or discretely presented component units.

**B.** Basis of Presentation The City's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

#### Government-wide Financial Statements

The statement of net assets and the statement of activities display information about the City as a whole. These statements include the financial activities of the primary government. The statements distinguish between those activities of the City that are governmental and those that are considered business-type activities.

The statement of net assets presents the financial condition of the governmental and business-type activities of the City at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the City's governmental activities and for the business-type activities of the City. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the City.

#### Fund Financial Statements

During the year, the City segregates transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

**C. Fund Accounting** The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are two categories of funds: governmental and proprietary.

#### Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. The acquisition, use, and balances of the City's expendable financial resources and the related current liabilities (except those accounted for in the proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of financial position and changes in financial position. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the City's major governmental funds:

#### *Notes to the Financial Statements*

<u>General Fund</u>: The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the City for any purpose provided it is expended or transferred according to the laws and regulations of the City and/or the general laws of Ohio.

<u>Emergency Medical Service Fund</u>: This special revenue fund is used to account for property taxes levied and other revenues for the operation of emergency medical services.

*<u>Fire Department Levy Fund:</u>* This special revenue fund is used to account for property taxes levied for the maintenance and acquisition of fire equipment.

<u>Debt Retirement Fund</u>: This debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term and special assessment debt principal and interest.

<u>Capital Improvements Fund</u>: This capital projects fund is used to account for financial resources that are used for the acquisition, construction, or improvement of the City's capital facilities.

#### Proprietary Funds

Proprietary funds are used to account for the City's ongoing organizations and activities which are similar to those often found in the private sector. The measurement focus is upon determination of changes in net assets, financial position and cash flows. The City's only proprietary funds are classified as enterprise funds. Enterprise activities are financed and operated in a manner similar to private sector business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City's major enterprise funds are:

<u>Sewer Fund</u>: The sewer fund accounts for the provision of sanitary sewer service to the residents and commercial users located within the City.

<u>*Water Fund*</u>: The water fund accounts for the provision of water treatment and distribution to its residential and commercial users located within the City.

#### D. Measurement Focus and <u>Government-wide Financial Statements</u>

**Basis of Accounting** 

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the City are included on the statement of net assets. The statement of activities presents increases (e.g. revenues) and decreases (e.g. expenses) in total net assets.

#### Fund Financial Statements

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of fund net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in total net assets. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting and proprietary funds use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

#### Revenues - Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the City, "available" means expected to be received within sixty days of year-end. Non-exchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. On an accrual basis, revenue from income taxes is recognized in the period in which the income is earned. Revenue from property taxes is recognized in the year for which the taxes are levied (See Property Tax Note 8). Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the City must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: income tax, state-levied locally shared taxes (including gasoline tax), fines and forfeitures, interest, grants, fees and rentals.

#### Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of December 31, 2007, but which were levied to finance fiscal year 2008 operations, have been recorded as deferred revenue. Special assessments not received within the available period and grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On the governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

#### Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

**E. Budgets and** The City follows these procedures in establishing the budgetary data reported in the basic financial statements:

*Tax Budget:* A tax budget of estimated revenue and expenditures for all funds is submitted to the County Auditor, as Secretary of the County

Budget Commission, by July 20th of each year, for the period January 1 to December 31 of the following year. All City funds are legally required to be budgeted. The purpose of the tax budget is to reflect the need for existing (or increased) tax rates.

*Estimated Resources:* The County Budget Commission determines if the budget substantiates a need to levy the full amount of authorized property tax rates and reviews revenue estimates. The Commission certifies its actions to the City by September 1. As part of this certification, the City receives the Official Certificate of Estimated Resources, which states the projected revenue of each fund.

On or about January 1 the certificate of estimated resources is amended to include unencumbered fund balances at December 31. Further amendments may be made during the year if the Finance Director determines that revenue to be collected will be greater than or less than the prior estimates and the budget commission find the revised estimates to be reasonable. The amounts set forth in the financial statements represent estimates from the final amended certificate issued for 2007.

<u>Annual Budget:</u> The City Manager with the assistance of the Finance Director submits to Council an annual budget in November. The annual budget contains an estimate of the revenues and expenditures of each fund and department of the City for the next fiscal year. As part of the process, Council holds public meetings throughout its review. The annual budget serves as the basis for appropriations (the appropriated budget) in each fund.

<u>Appropriations</u>: An appropriation ordinance (the appropriated budget), to control the level of expenditures for all funds, must be legally enacted on or about January 1. Appropriations may not exceed estimated resources as established in the Official Amended Certificate of Estimated Resources. Supplemental appropriations may be adopted by Council action. Amounts shown in the financial statements represent the appropriated budgeted amounts and all supplemental appropriations. During the year, several supplemental appropriation measures were passed.

<u>The Appropriated Budget:</u> For all funds, except agency funds, Council appropriations (the legal level) are made for personal services, supplies and materials, contractual and other services, and capital outlay within each department, also debt principal/interest payments, and transfers-out. Administrative control is maintained through the establishment of detailed line-item budgets. Appropriated funds may not be expended for purposes other than those designated in the appropriation ordinance without authority from Council. Expenditures plus encumbrances may not legally exceed appropriations at the level of appropriation adopted by Council. The appropriations set by Council must remain fixed unless amended by Council ordinance. The Finance Director may make more detailed appropriation allocations as long as the allocations are within Council's appropriated amount.

*Lapsing of Appropriations:* At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried over for the subsequent year's expenditures and is not reappropriated.

F. Deposits and Investments
Cash received by the City is deposited in a central bank account. Monies for all funds, except cash held by a trustee or fiscal agent, are maintained in the account or temporarily used to purchase investments. Individual fund integrity is maintained through City records. Each fund's interest in the pool of cash and investments is presented as "Equity in pooled cash and cash equivalents" in the basic financial statements. Except for investment contracts and money market investments that had a remaining maturity of one year or less at the time of purchase, investments are reported at fair value, which is based on quoted market price.

Investments with original maturities of three months or less and investments of the cash management pool are presented on the financial statements as cash equivalents.

The City utilizes financial institutions to service bonded debt as principal and interest payments come due. These accounts' balances are presented in the accounts "Cash and cash equivalents with fiscal agents". The Water fund also has accounts with escrow agent during the year for a construction account.

- **G. Inventory of Supplies** On the government-wide financial statements, inventories are presented at the lower of cost or market on a first-in, first-out basis and are expensed when used. Inventories of governmental funds are stated at cost, while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. The cost of inventory items is recorded as an expenditure/expense in the governmental and proprietary funds when used under the consumption method.
- **H. Prepaid Items** Payments made to vendors for services that will benefit periods beyond December 31, 2007 are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure or expense is reported in the year in which services are consumed.
- I. Capital Assets and Depreciation Governmental capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net assets and in the respective funds.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The City maintains a capitalization threshold of five thousand dollars. The City's infrastructure consists of bridges, culverts, curbs, sidewalks, storm sewers, streets, irrigation systems and water and sewer lines. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. Interest incurred during the construction of capital assets is also capitalized.

All reported capital assets are depreciated except for land and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the City's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

	Governmental and	
	Business-Type Activities	
Asset Class	Estimated Useful Life	
Buildings	20 to 40 years	
Land improvements	5 to 50 years	
Equipment	5 to 30 years	
Infrastructure	30 to 75 years	

- J. Deferred Charges Bond issuance costs are recorded as expenditures when incurred on the governmental fund statements. Bond issuance costs are recorded as deferred charges and amortized over the term of the bonds using the bonds outstanding method, which approximates the effective interest method, on the government-wide and proprietary fund financial statements.
- K. Compensated Absences Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means.

Sick leave benefits are accrued as a liability using the termination payment method. An accrual for earned sick leave is made to the extent it is probable that benefits will result in termination payments. The liability is an estimate based on the City's past experience of making termination payments. The entire compensated absences liability is reported on the government-wide financial statements.

L. Accrued Liabilities and Long-term Obligations All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are also reported on the proprietary fund financial statements.

#### Notes to the Financial Statements

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, compensated absences, and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds, capital leases and long-term loans are recognized as a liability on the fund financial statements when due.

- **M. Capital Contributions** Contributions of capital in the proprietary fund financial statements arise from donations by developers, grants restricted for capital construction, and special assessments. These assets are recorded at their fair market value on the date contributed and are not subject to repayment. The proprietary funds did not have any capital contributions during 2007.
- **N. Fund Balance Reserves/Designations** Reserves/Designations Re

The City reports amounts representing encumbrances outstanding as reservations of fund balance in the governmental funds. The City reports amounts set-aside for designation of cemetery improvements and recreation center operations.

O. Interfund Transactions During the course of normal operations, the City has numerous transactions between funds, most of which are in the form of transfers of resources to provide services, construct assets and service debt. The accompanying financial statements generally reflect such transactions as transfers. Operating subsidies are also recorded as transfers. These amounts are eliminated in the governmental activities columns of the statement of net assets.

> Transactions that constitute reimbursements for expenditures or expenses initially made from a fund that are properly allocable to another fund are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditures and expenses in the fund that is reimbursed.

P. Net Assets Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through constitutional provisions or enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets restricted for other purposes include amounts to provide transportation, general government, and public health and welfare services. The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

Q. Operating Revenues and Expenses	Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the City, these revenues are charges for services for sewer treatment and water services. Operating expenses are necessary costs that have been incurred in order to provide the good or service that is the primary activity of the fund. All revenues and expenses not meeting this definition are reported as non-operating.
R. Estimates	The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements

#### **NOTE 2 - BUDGETARY BASIS OF ACCOUNTING**

While reporting financial position, results of operations, and changes in fund balance/equity on the basis of generally accepted accounting principles, the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances.

and accompanying notes. Actual results may differ from those estimates.

The statement of revenues, expenditures, and changes in fund balances budget (Non-GAAP basis) and actual presented for the general fund and emergency medical service and fire department levy special revenue funds are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) Encumbrances are recorded as the equivalent of an expenditure (budget basis) in order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation as opposed to a reservation of fund (GAAP basis).

The adjustments necessary to convert the results of operations for the year on the GAAP basis to the budget basis for the general fund and the emergency medical service and fire department levy special revenue funds are as follows:

	<u>(</u>	General	Ν	nergency Medical <u>Service</u>	De	Fire epartment <u>Levy</u>
GAAP Basis	\$	(59,194)	\$	90,851	\$	20,682
Revenue accruals		(5,501)		(11,651)		(495)
Expenditure accruals		33,934		6,753		14,582
Encumbrances (Budget Basis)	)					
outstanding at year end		(18,349)		(2,300)		(19,700)
Budget Basis	\$	(49,110)	\$	83,653	\$	15,069

#### **NOTE 3 - DEPOSITS AND INVESTMENTS**

The City's policy is to invest public funds in a manner which will provide the highest return with the maximum security while meeting daily cash flow needs and conforming to state statutes and the City Charter governing the investment of public funds. The Charter of the City of Rittman specifies that the Finance Director has responsibility for selecting depositories and investing idle funds and the authority to choose the types of deposits and investments made. The Charter allows the Finance Director to invest in government securities, direct obligations of the U.S. Treasury and federal agencies, certificates of deposit, savings accounts, NOW accounts, repurchase agreements, state and local government securities, and the State Treasurer's investment pool. The City's practice is to limit deposits and investments to insured and/or collateralized demand deposit accounts, the State Treasurer's investment pool, certificates of deposit, U.S. Treasury bills, or obligations of other U.S. Agencies for which the principal and interest is guaranteed by the U.S. Government. The City also invests in special assessment bonds issued in the name of the City. The Charter allows for ten percent of funds to be invested for a maximum maturity of three years from the date of purchase. The City does not enter into reverse repurchase agreements.

Protection of City cash and investments is provided by the various federal deposit insurance corporations as well as qualified pledged or pooled securities by the institutions holding the assets. Such collateral is held by the various institutions or their trustees including the Federal Home Loan Bank and the Federal Reserve Bank.

The City has invested funds in STAROhio during 2007. STAROhio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the Securities and Exchange Commission as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on December 31, 2007.

Interest earnings are distributed to the street maintenance and repair and state highway special revenue funds and the capital improvements capital projects fund based on daily cash balances and the remainder is reported in the general fund. The interest earned in the water bond escrow account is credited to the water enterprise fund. Interest revenue credited to the general fund during fiscal year 2007 amounted to \$193,290, which includes \$156,212 assigned from other City funds.

<u>Deposits</u>: At year-end, the carrying amount of the City's deposits and petty cash was \$2,407,597 and the bank balances totaled \$2,463,199. Of the bank balances, \$2,145,449 was exposed to custodial credit risk. This amount was uninsured and collateral is held by the pledging financial institution's trust department, and not in the City's name.

*Custodial credit risk* is the risk that, in the event of a bank failure, the City's deposits may not be returned. According to state law, public depositories must give security for all public funds on deposit in excess of those funds that are insured by the federal deposit insurance corporation (FDIC) or by any other agency or instrumentality of the federal government. These institutions may either specifically collateralize individual accounts in lieu of amounts insured by the FDIC, or may pledge a pool of government securities valued at least 105% of the total value of public monies on deposit at the institution. The City's policy is to deposit money with financial institutions that are able to abide by the laws governing insurance and collateral of public funds.

*Investments*: As of December 31, 2007, the City had the following investments and maturities:

	Fair	Ι	less than	
Investment type	Value		<u>1</u>	<u>1 - 5</u>
Federal Home Loan Bank	\$ 201,437	\$	-	\$ 201,437
STAROhio	517,743		N/A	N/A
Special assessment bonds	60,007		-	60,007
-	\$ 779,187	\$	-	\$ 261,444

*Custodial credit risk* for an investment is the risk that in the event of failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The investments in Federal Home Loan Bank (FHLB) are held by the counterparty's trust department or agent and not in the City's name. The City's policy is to invest money with financial institutions that are able to abide by the laws governing insurance and collateral of public funds.

*Interest rate risk* is the possibility that changes in interest rates will adversely affect the fair value of an investment. The City's investment policy does not address limits on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Credit risk* is the possibility that an issuer or other counterparty to an investment will not fulfill it obligation. Standard and Poor's has assigned STAROhio an AAAm rating and FHLB an AAA rating and the special assessment bonds are not rated. The City's investment policy requires certain credit ratings for some investments as allowed by state law.

*Concentration of credit risk* is the possibility of loss attributed to the magnitude of the City's investment in a single issuer. More than 5% of the City's investments are in FHLB. These investments are 25.9% of the City's total investments. At December 31, 2007 the City has 66.4% invested in STAROhio and 7.7% in special assessment bonds.

#### **NOTE 4 - RECEIVABLES**

Receivables at year end for governmental funds consisted primarily of municipal income taxes, property and other taxes, amounts due from other governments, accounts, special assessments, and accrued interest.

Due from other governments consists primarily of entitlements to be received from the state.

Revenue description	Amount			
Cents per gallon and excise tax	\$ 42,988			
Homestead and rollback	42,191			
Local government		174,075		
Estate tax		51,872		
Motor vehicle tax		84,367		
Permissive sales tax		38,337		
Miscellaneous		123		
Total	\$	433,953		

#### **NOTE 5 - CAPITAL ASSETS**

Capital asset activity for the year ending December 31, 2007 was as follows:

<u>Governmental Activities:</u> A summary of the governmental activities' capital assets as of December 31, 2007 follows:

<u>Governmental activities</u>	Balance 12/31/2006	Increases	Decreases	Balance 12/31/2007
Capital assets, not being depreciated: Land	<u>\$ 129,063</u>	<u>\$ 11,045</u>	<u>\$ -</u>	<u>\$ 140,108</u>
Capital assets, being depreciated:				
Land improvements	144,513	-	(11,045)	133,468
Buildings	5,613,452	7,822	-	5,621,274
Infrastructure	1,637,573	77,816	-	1,715,389
Equipment	2,831,446	81,574	(54,831)	2,858,189
Total capital assets, being depreciated	10,226,984	167,212	(65,876)	10,328,320
Less accumulated depreciation:				
Land improvements	(133,468)	-	-	(133,468)
Buildings	(1,251,843)	(139,134)	-	(1,390,977)
Infrastructure	(256,726)	(79,547)	-	(336,273)
Equipment	(2,047,248)	(192,401)	54,831	(2,184,818)
Total accumulated depreciation	(3,689,285)	(411,082)	54,831	(4,045,536)
Total capital assets being depreciated, net	6,537,699	(243,870)	(11,045)	6,282,784
Governmental activities capital assets, net	\$ 6,666,762	\$ (232,825)	<u>\$ (11,045)</u>	\$ 6,422,892

<u>Depreciation Expense</u>: Depreciation expense charged to governmental functions for the year ending December 31, 2007 is as follows:

Depreciation expense:	
General government	\$ 6,672
Safety services	183,607
Public health	846
Leisure time activities	114,103
Transportation	 105,854
	\$ 411,082

<u>Business-type Activities:</u> A summary of the business-type activities' capital assets as of December 31, 2007 follows:

Business-type activities	Balance <u>12/31/2006</u>	Increases	Decreases	Balance 12/31/2007	
Capital assets, not being depreciated:					
Land	\$ 72,606	\$ -	\$ -	\$ 72,606	
Construction in progress	29,396	259,514	(285,247)	3,663	
Total capital assets, not being depreciated	102,002	259,514	(285,247)	76,269	
Capital assets, being depreciated:					
Land improvements	16,033	-	-	16,033	
Buildings	8,486,130	57,519	-	8,543,649	
Infrastructure	8,624,214	360,042	-	8,984,256	
Equipment	1,413,989	109,578	(7,621)	1,515,946	
Total capital assets, being depreciated	18,540,366	527,139	(7,621)	19,059,884	
Less accumulated depreciation:					
Land improvements	(9,713)	(505)	-	(10,218)	
Buildings	(2,499,784)	(207,800)	-	(2,707,584)	
Infrastructure	(2,440,605)	(149,165)	-	(2,589,770)	
Equipment	(1,249,593)	(78,182)	4,635	(1,323,140)	
Total accumulated depreciation	(6,199,695)	(435,652)	4,635	(6,630,712)	
Total capital assets being depreciated, net	12,340,671	91,487	(2,986)	12,429,172	
Business-type activities capital assets, net	\$ 12,442,673	\$ 351,001	<u>\$ (288,233)</u>	\$ 12,505,441	

The amount of depreciation expense was charged to the water and sewer funds as follows. In addition assets that were fully depreciated were transferred to the water and sewer funds, accumulated depreciation of these assets was \$21,077 and \$30,396, respectively. These assets and their respective accumulated depreciation are shown as an increase to equipment.

Depreciation expense:	
Water	\$ 172,296
Sewer	 211,883
	\$ 384,179

#### **NOTE 6 - COMPENSATED ABSENCES**

City employees earn vacation leave at varying rates based upon length of service, from two to five weeks per year. All employees are allowed to carry over one week of vacation to be used within the following year.

In the event of a termination of employment, death, or retirement, employees (or their estates) are paid for unused vacation leave.

City employees earn sick leave at the rate of 9.2 hours for each month worked. Sick leave accrual is continuous, without limit. In the case of death or retirement, employees (or the employees' estates) are paid between 480 to 600 hours of accumulated, unused sick leave.

#### NOTE 7 - BONDED DEBT AND OTHER LONG-TERM OBLIGATIONS

<u>Governmental Activities:</u> A summary of the governmental activities' debt and other long-term obligations as of December 31, 2007 follows:

Governmental activities	Balance January 1	Additions	<u>Deletions</u>	Amount Outstanding December 31	Amount Due in <u>One Year</u>
General obligation bonds					
2004 Refunding Recreation Center Bonds 2.00 - 4.35%	\$ 1,270,000	\$ -	\$ 75,000	\$ 1,195,000	\$ 75,000
2005 Refunding Safety Building	\$ 1,270,000	\$ -	\$ 75,000	\$ 1,195,000	\$ 75,000
Bonds 2.00 - 2.75%	225,000	-	110,000	115,000	115,000
Total general obligation bonds	1,495,000	-	185,000	1,310,000	190,000
Loans					
2002 OPWC loan	4,850		4,850		
Special assessment bonds					
2002 Rufener Street 5.50%	34,927	-	5,070	29,857	5,349
2002 Street Improvement 5.00%	7,849	-	3,829	4,020	4,020
2004 Street Improvement 5.00%	20,977	-	4,867	16,110	5,110
2006 Street Improvement 5.00%	12,229		2,208	10,021	2,321
Total special assessment bonds	75,982	-	15,974	60,008	16,800
Other obligations					
Compensated absences	107,128	46,526	40,148	113,506	44,760
Total governmental activities	\$ 1,682,960	\$ 46,526	\$ 245,972	\$ 1,483,514	\$ 251,560

<u>Business-type Activities:</u> A summary of the business-type activities' debt and other long-term obligations as of December 31, 2007 follows:

Business-type activities	Balance January 1	Additions	Deletions	Amount Outstanding December 31	Amount Due in <u>One Year</u>
Revenue bonds					
1993 Mortgage Revenue					
Bonds 5.25%	\$ 1,100,900	<u>\$</u> -	\$ 19,800	\$ 1,081,100	\$ 20,800
General obligation bonds					
2004 Water Improvement					
Bonds 2.0 - 4.7%	1,440,000		60,000	1,380,000	60,000
Total bonds	2,540,900		79,800	2,461,100	80,800
Loans					
2005 OPWC loan 0%	237,500	-	12,500	225,000	12,500
1993 OWDA loan 5.00%	1,496,748	-	200,179	1,296,569	210,313
Total loans	1,734,248		212,679	1,521,569	222,813
Other obligations					
Compensated absences	40,689	11,396	13,667	38,418	12,361
Total business-type activities	\$ 4,315,837	\$ 11,396	\$ 306,146	\$ 4,021,087	\$ 315,974

<u>General obligation bonds</u>: General obligation bonds are direct obligations of the City for which its full faith and credit are pledged for repayment. General obligation bonds are to be repaid from voted and unvoted general property taxes. On July 12, 2004, the City issued \$1,410,000 and \$415,000 in general obligation bonds with interest rates varying between; 2.00%-4.35%, and 2.00%-2.75%, respectively. The bond issues were used to refund \$1,361,000 of outstanding recreation center bonds with an interest rate of 5.30%, and to refund \$415,000 of outstanding safety building bonds with an average interest rate of 4.84%. The refunding recreation center bonds will mature on December 1, 2020 and the safety building bonds will mature on December 1, 2008. These bonds will be paid from the debt retirement debt service fund.

<u>Special assessment bonds</u>: Special assessment bonds are payable from the proceeds of assessments levied against the specific property owners who primarily benefited from the project. Special assessment debt will be serviced by the debt retirement debt service fund from payments received from the property owners. In the event that property owners fail to make their special assessment payments, the City is responsible for providing the resources to meet the annual principal and interest payments.

<u>Mortgage revenue bonds</u>: Mortgage revenue bonds are to be repaid from income derived from the constructed and improved assets of the sewer fund. The sewer mortgage revenue bonds (maturing October 15, 2013) were issued for the purpose of constructing and improving the wastewater treatment facilities.

*Loans:* The 2005 Ohio Public Works Commission (OPWC) loan was for a new water filtration system to be used by the City. The City received \$141,647 in proceeds in 2005 with the remaining \$108,353 received in 2006. The loan ends in 2026 and is an interest-free loan.

<u>Compensated absences</u>: Sick leave benefits will be paid from the fund from which the person is paid. Most sick leave is paid from the general fund and the water and sewer enterprise funds.

The annual requirements to amortize all bonded debt and loans as of December 31, 2007, including interest payments of \$2,060,055, are as follows:

	Gen	eral		Spec							
	<u>Obligati</u>	on I	Bonds	Assessme			Assessment Bonds OPWC & OWDA L				
	Principal 1997		Interest		Principal		Interest		Principal 1997	I	nterest
2008	\$ 250,000	\$	103,878	\$	16,800	\$	3,097	\$	222,813	\$	62,232
2009	135,000		97,003		13,449		2,227		233,461		51,585
2010	145,000		92,952		14,153		1,523		244,647		40,399
2011	145,000		88,240		8,978		784		256,399		28,646
2012	155,000		83,309		6,628		364		268,747		16,299
2013-2017	840,000		327,209		-		-		195,502		3,271
2018-2022	810,000		142,654		-		-		62,500		-
2023-2026	 210,000		14,805		-		-		37,500		-
	\$ 2,690,000	\$	950,050	\$	60,008	\$	7,995	\$	1,521,569	\$	202,432

Revenue Bonds									
		Principal		Interest	Total				
2008	\$	20,800	\$	55,406	\$	735,026			
2009		21,800		54,340		608,865			
2010		22,900		53,223		614,797			
2011		24,100		52,050		604,197			
2012		25,400		50,814		606,561			
2013-2017		147,800		233,172		1,746,954			
2018-2022		189,600		191,229		1,395,983			
2023-2027		243,600		137,381		643,286			
2028-2032		312,600		68,245		380,845			
2033		72,500		3,716		76,216			
	\$	1,081,100	\$	899,576	\$	7,412,730			

#### **NOTE 8 – SHORT - TERM OBLIGATIONS**

During 2007, a bond anticipation note (BAN's) was issued for \$506,000 to finance the repairs for the natatorium roof. The BAN's dated July 18, 2007 bears an interest rate of 4.76% and matures on July 18, 2008. Debt service payments for the BAN's will be made from a settlement of a lawsuit against the original contractor of the roof project; which will be retired from resources of the capital improvement fund.

#### **NOTE 9 - PROPERTY TAX**

Property taxes include amounts levied against all real and public utility property, and tangible personal (used in business) property located in the City. Real property taxes were levied after October 1, on the assessed value as of the prior January 1, the lien date. Assessed values are established by State law at 35% of appraised market value. All property is required to be revalued every six years. The last revaluation was in 2002 for both Wayne and Medina Counties. Public utility property taxes were levied after October 1, on the assessed value as of the prior December 31, and are collected with real property taxes. Public utility property taxes are assessed on tangible personal property at 100% of true value and on real property at 35% of assessed valuation. Tangible personal property taxes are levied on January 1 of the current year on the value listed as of December 31, of the prior year. Tangible personal property assessments are 25% of true value. The tangible personal property tax is being phased out, the assessment percentage for all property including inventory is 12.5% for 2007, 6.25% for 2008 and zero for 2009.

The full-tax rate for all City operations applied to taxable property for the year ended December 31, 2007 was \$7.6 and \$5.8 per \$1,000 of assessed valuation in Wayne and Medina Counties, respectively. For 2007, only 2.8% of the total valuations were attributed to property in Medina County.

The assessed values upon which the 2007 taxes were collected are as follows:

		_
Property Category	Assessed Value	Percent
Real Property		
Residential and agricultural	\$ 79,113,160	75.50
Commercial and industrial	12,121,920	11.57
Public utilities	18,670	0.02
Tangible Personal Property		
General	11,528,225	11.00
Public utilities	1,999,340	1.91
Total	<u>\$ 104,781,315</u>	100.00

Real and public utility property taxes are payable annually or semiannually. If paid annually, payment is due March 1. If paid semi-annually, the first payment is due March 1 with the remainder payable by July 15. Under certain circumstances, state statute permits earlier or later payment dates to be established. Due dates are normally extended an additional thirty days.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due May 10; if paid semi-annually, the first payment is due May 10, with the remainder payable by September 20.

The County Treasurer collects property tax on behalf of all taxing districts within the County. The County Auditor periodically remits to the taxing districts their portions of the taxes collected.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, public utility, and tangible personal property taxes which became measurable as of December 31, 2007. However, since these tax collections will not be received during the available period nor are they intended to finance 2007 operations, the receivable is offset by a credit to deferred revenue.

#### NOTE 10 - INCOME TAX

The City levies and collects an income tax of 1.5% on all income earned within the city as well as on incomes of residents earned outside the City. In the latter case, the City allows a credit of 100% of the tax paid to another municipality, not to exceed the amount owed. Employers within the City are required to withhold income tax on employee earnings and remit the tax to the City at least quarterly. Corporations and other individual taxpayers are also required to pay their estimated taxes at least quarterly and to file a final return annually. Income tax revenues are distributed between the general fund (50%), the water enterprise fund (25%), and the capital improvements capital projects fund (25%).

#### **NOTE 11 - CONTINGENCIES**

A few claims and lawsuits are pending against the City. It is management's opinion that the ultimate liability will be covered by insurance, and/or will not have a material effect on the financial statements.

The City has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies or their designee. These audits could lead to a request for reimbursement to the grantor agency for expenditures disallowed under the terms of the grant. Based on prior experience, City management believes such disallowance, if any, will be immaterial.

#### **NOTE 12 - DEFINED BENEFIT PENSION PLANS**

All full-time employees of the City, other than non-administrative full-time police officers and firefighters, participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension The Traditional Pension Plan (TP), a cost sharing, multipleplans: employer defined benefit pension plan and the Member-Directed Plan (MD), which is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the MD Plan members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings thereon. The third plan is the Combined Plan (CO), cost-sharing, multiple-employer defined benefit pension plan. Under the CO Plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar in nature to the TP benefit. Member contributions, the investment which is self-directed by the members, accumulate retirement assets in a manner similar to the MD Plan. All full-time uniformed City police participate in the Ohio Police and Fire Pension Fund (OP&F), also a cost-sharing, multiple-employer defined benefit pension plan. All members of these pension plans except those of the Member-Directed Plan are provided basic retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Members of the Member-Directed Plan do not qualify for ancillary benefits, including postemployment health care coverage. Authority to establish and amend benefits for OPERS and OP&F is provided by the Ohio State Legislature and are codified in the Ohio Revised Code, Chapters 145 and 742 respectively.

Each retirement system prepares a stand-alone financial report that includes financial information and required supplementary information for the plans. These reports can be obtained by writing to OPERS at 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (800)222-7377 and OP&F at 140 East Town Street, Columbus, Ohio 43215-5164.

OPERS: The Ohio Revised Code provides statutory authority for member and employer contributions. For 2007, member and employer contribution rates were consistent across all three plans (TP, MD and CO). Separate divisions for law enforcement and public safety exist only within the Traditional Plan. The 2007 member contribution rates were 9.5% for members in classifications other than law enforcement and public safety. Members in the law enforcement classification, which consists generally of sheriffs and township police, contributed at a rate of 10.1%. Public safety division contributed at 9.75%. For 2007, the employer pension contribution rate for the City was 13.85% of covered payroll, with 9.7% to fund pension obligations. The 2007 employer contribution rate for both the law enforcement and public safety divisions was 17.17% of covered payroll, with 13.17% to fund pension obligations. The contribution rates are determined actuarially. The City's required contributions to OPERS for the years ending December 31, 2007, 2006, and 2006 were \$161,196, \$164,431 and \$158,978, respectively.

The full amount has been contributed for 2005 and 2004. Approximately 51.8% had been contributed for 2007 with the remainder being reported as a liability within the respective funds.

<u>OP&F</u>: Plan members are required to contribute 10% of their covered salary to fund pension obligations, while employers are required to contribute 19.5% and 24% respectively for police officers and firefighters. The portion used to fund pension obligations were 11.75% and 16.25% respectively for police officers and firefighters. Contributions are authorized by state statute. The City's required contributions to OP&F for the years ending December 31, 2007, 2006, and 2006 were \$51,648, \$49,257 and \$45,211, respectively. The full amount has been contributed for 2005 and 2004. Approximately 70% has been contributed for 2007 with the remainder being reported as a liability within the respective funds.

#### **NOTE 13 - POSTEMPLOYMENT BENEFITS**

The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans, the Traditional Plan (TP), the Member-Directed Plan (MD), and the Combined Plan (CO), all of which are described in Note 11. OPERS provide retirement, disability, survivor and post-retirement health care benefits to qualifying members of both the TP and MD Plans; however, health care benefits are not statutorily guaranteed. Members of the MD Plan do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for post-retirement health care coverage, age and service retirees must have ten or more years of qualifying Ohio service credit. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the Retirement System is considered an Other Post-employment Benefit (OPEB). A portion of each employer's contribution to OPERS is set aside for the funding of postretirement health care. The Ohio Revised Code provides statutory authority for employer contributions. The OPERS law enforcement program is separated into two divisions, law enforcement and public safety, with separate employee contribution rates and benefits. The 2007 employer contribution rate for local government employers was 13.85% of covered payroll. For both the public safety and law enforcement divisions the 2007 employer rate was 17.17%. The portion of employer contributions, for all employers, allocated to health care was 5.00% from January 1 through June 30, 2007 and 6.00% from July 1 through December 31, 2007.

The Ohio Revised Code provides the statutory authority requiring public employers to fund postretirement health care through their contributions to OPERS. The City's contribution actually made to fund post employment benefits was \$65,460.

OPEB are advanced-funded on an actuarially determined basis. An entryage normal actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actuarial gains and losses) becomes part of the unfunded actuarial accrued liability. All investments are carried at market value. For actual valuation purposes, a smoothed market approach is used. Under this approach assets are adjusted to reflect 25% of unrealized market appreciation or depreciation on investment assets annually. The investment assumption rate for 2006 (latest information available) was 6.50%. An annual increase of 4.00%, compounded annually, is the base portion of the individual pay increase assumption. This assumes no change in the number of active employees. Additionally, annual pay increases, over and above the 4.00% base increase, were assumed to range from 0.50% to 6.30%. Health care costs were assumed to increase 4.00% annually.

At year-end 2007, the number of active contributing participants in the TP and CO Plans totaled 374,979. As of December 31, 2006, the actuarially accrued liability and the unfunded actuarial accrued liability, based on the actuarial cost method used, were \$30.7 billion and \$18.7 billion, respectively. The actuarial value of the Retirement System's net assets available for OPEB at December 31, 2006 (latest information available) was \$12.0 billion.

On September 9, 2004 the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. Member and employer contribution rates increased as of January 1, 2006 and January 1, 2007, which will allow additional funds to be allocated to the health care plan.

The Ohio Police and Fire Pension Fund (OP&F) provides post retirement health care coverage, also referred to as OPEB, to any person who received or is eligible to receive a monthly benefit check or is a spouse or eligible dependent child of such person. An eligible dependent child is any child under the age of 18 whether or not the child is attending school or under the age of 22 if attending school full-time or on a 2/3-time basis. The health care coverage provided by the OP&F is considered an OPEB as described in GASB Statement No.12. The Ohio Revised Code provides the authority allowing the Ohio Police and Fire Pension Fund's board of trustees to provide health care coverage and states that the health care costs are paid from the Ohio Police and Fire Pension Fund shall be included in the employer's contribution rate. Health care funding and accounting is on a pay-as-you-go-basis. The total police employer contribution rate is 19.5% of covered payroll and the total firefighter employer contribution rate is 24% of covered payroll, of which 7.75% of covered payroll was applied to the post-employment health care program in 2006 and 6.75% in 2007. In addition, since July 1, 1992, most retirees and survivors were required to contribute a portion of the cost of their health care coverage through a deduction from their monthly benefit payment. Beginning in 2001, all retirees and survivors have monthly health care contributions.

The City's actual contributions for 2007 that were used to fund postemployment benefits were \$27,343. The OP&F total health care expense for the year ended December 31, 2006, the last actuarial valuation available, was \$120,373,722, which was net of member contributions of \$58,532,848. The number of OP&F participants eligible to receive health care benefits as of December 31, 2006, was 14,120 for police and 10,563 for firefighters.

#### NOTE 14 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

These risks are covered by commercial insurance policies purchased from independent third parties. The City purchases extended coverage insurance on all buildings and contents to \$19,191,403. Coverage is purchased on City vehicles for a combined single limit liability of \$1,000,000. The City purchases general liability insurance coverage with a \$1,000,000 limit per occurrence and \$2,000,000 aggregate. Other policies held by the City include law enforcement, public officials, boiler & machinery, inland marine, and commercial crime. An umbrella policy held by the City provides an additional \$5,000,000 of coverage over the policies listed above. There were no settled claims from these risks that have exceeded commercial insurance coverage for the past three years.

Workers Compensation coverage is provided by the State of Ohio and is based on a rate per \$100 of salaries. The rate is calculated based on accident history and administrative costs.

There have been no settlements paid in excess of insurance nor has insurance coverage been significantly reduced in the past three years.

#### **NOTE 15 – INTERFUND TRANSFERS**

Transfers are used to (1) move revenues from the fund that statue or budget requires to collect them to the fund that statue or budget requires to expend them, (2) move receipts restricted to debt service from the fund collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. During the year the capital improvements fund transferred \$247,555 to the debt service fund and the general fund transferred \$50,000 and \$15,000 to the fire department levy and street maintenance and repair funds, respectively, for these purposes.

#### **NOTE 16 - FUND DEFICITS**

As of December 31, 2007, the capital improvements capital projects fund had a deficit of \$296,056. This deficit was the result of the application of generally accepted accounting principles. The general fund provides transfers to cover deficits in other funds; however, this is done when cash is needed rather than when accruals occur.

#### NOTE 17 – SUBSEQUENT EVENT

The City filed a lawsuit against the architect, two prime contractors and four subcontractors claiming, among other things, the failure of the natatorium roof at the Rittman Recreation Center. The Wayne County Common Pleas Court affirmed a judgment against the defendants. Pursuant to the terms of the settlement, the City received aggregate payments totaling \$600,000 to compensate it for the cost of replacing the roof and the economic loss incurred while the natatorium was closed for repairs. The City will use this settlement to pay off the bond anticipation note that was used for the repairs.

Combining Statements

# Combining Statements – Nonmajor Governmental Funds

#### Nonmajor Special Revenue Funds

Special revenue funds are used to account for types of resources for which specific uses are mandated by City ordinances or Federal and State statutes. The title of each special revenue fund is descriptive of the activities accounted for therein. The special revenue funds are:

<u>STREET MAINTENANCE AND REPAIR</u> – Required by the Ohio Revised Code to account for that portion of the state gasoline tax and motor vehicle registration fees designated for maintenance of streets within the City.

<u>STATE HIGHWAY</u> – Required by the Ohio Revised Code to account for that portion of the state gasoline tax and motor vehicle registration fees designated for maintenance of state highways within the City.

<u>**PERMISSIVE TAX</u>** – Required by the Ohio Revised Code to account for that portion of motor vehicle registration fees allocated to assist in maintaining those city streets designated as contributing to the effective and efficient flow of traffic through and within the county.</u>

**<u>PERMISSIVE TAX II</u>** – To account for the City's share of motor vehicle registration fees levied by the City for maintaining city streets.

**<u>POLICE PENSION</u>** – To accumulate property taxes levied for the partial payment of the current liability for police disability and pension.

<u>LAW ENFORCEMENT AND EDUCATION</u> – To account for funds from the municipal court designated to enforce drunk driving laws and related educational programs.

*LAW ENFORCEMENT* – To account for funds from the municipal court designated for law enforcement programs.

<u>EDUCATION AND RECREATION ASSISTANCE</u> – To account for monies received and expended for the Parks and Recreation Department programs and activities.

#### FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) HAZARD MITIGATION GRANT -

To account for revenues received from the federal government and used to offset costs related to flood damage.

#### *City of Rittman, Ohio* Combining Balance Sheet Nonmajor Special Revenue Funds December 31, 2007

	Street Maintenance and Repair Fund	State Highway Fund	Permissive Tax Fund	Permissive Tax II Fund	Police Pension Fund
Assets:					
Equity in pooled cash	¢ 50 710	ф 11 <b>7</b> 41	¢	¢ 20.225	¢ 10.501
and cash equivalents Receivables:	\$ 59,718	\$ 11,741	\$ -	\$ 39,325	\$ 10,581
Property and other taxes					28,364
Accrued interest	140	46		-	- 28,504
Due from other governments	117,804	9,551	29,848	8,489	1,914
Materials and supplies inventory	3,473	3,287		-	
Prepaid items	738	-	-	-	-
Total assets	\$ 181,873	\$ 24,625	\$ 29,848	\$ 47,814	\$ 40,859
Liabilities:					
Accrued wages and benefits	\$ 7,469	\$-	\$-	\$-	\$-
Due to other governments	7,436	Ψ -	÷	÷	10,000
Deferred revenue	74,269	6,022	29,848	5,825	29,767
Total liabilities	89,174	6,022	29,848	5,825	39,767
Fund balances: Unreserved, undesignated, Reported in:					
Special revenue funds	92,699	18,603	-	41,989	1,092
Total fund balances	92,699	18,603		41,989	1,092
Total liabilities and fund balances	\$ 181,873	\$ 24,625	\$ 29,848	\$ 47,814	\$ 40,859

Enfo Ed	Law orcement and ucation Fund	Law Enforcemen Fund		Re As	Education and Recreation FEMA Assistance Grant Fund Fund		Total Ionmajor ial Revenue Funds	
\$	1,840	\$	2,781	\$	6,807	\$	-	\$ 132,793
	-		-		-		-	28,364
	-		-		-		-	186
	84		39		-		-	167,729
	-		-		-		-	6,760
	-		-		-		-	738
\$	1,924	\$	2,820	\$	6,807	\$	-	\$ 336,570
\$	-	\$	-	\$	-	\$	-	\$ 7,469
	-		-		-		-	17,436
	-		-		-		-	 145,731
	-		-		-		-	 170,636
	1,924		2,820		6,807		-	165,934

6,807

\$

\$ 6,807

1,924

1,924

\$

2,820

\$ 2,820

165,934

336,570

-

-

\$

Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Special Revenue Funds

For the Year Ended December 31, 2007

-	Street Maintenance and Repair Fund	State Highway Fund	Permissive Tax Fund	Permissive Tax II Fund	Police Pension Fund
Revenues:	¢.	¢.	<b>A</b>	<u>^</u>	<b>*</b> • • • • • • •
Property and other taxes	\$ -	\$ -	\$ -	\$ -	\$ 31,457
Fines, licenses, and permits	-	-	-	-	-
Intergovernmental	286,255	23,208	-	18,146	3,327
Investment income	1,735	843	-	-	-
Contributions and donations	-	-	-	-	-
Other	-	-	-	-	
Total revenue	287,990	24,051		18,146	34,784
Expenditures: Current:					
General government	-	-	-	-	673
Safety services	-	-	-	-	32,000
Transportation	285,594	27,407	-	-	-
Capital outlay					
Total expenditures	285,594	27,407			32,673
Excess of revenues over					
(under) expenditures	2,396	(3,356)		18,146	2,111
Other financing sources (uses):					
Transfers - in	15,000				
Net change in fund balance	17,396	(3,356)	-	18,146	2,111
Fund balances at					
beginning of year	75,303	21,959		23,843	(1,019)
Fund balances at end of year	\$ 92,699	\$ 18,603	\$ -	\$ 41,989	\$ 1,092

Enfo	Law preement and		Law	MA	N	Total Ionmajor			
Ed	ucation	Enfo	orcement	Ass	istance	Gr	ant	Spec	ial Revenue
]	Fund	]	Fund	F	Fund	Fu	nd	_	Funds
\$	-	\$	-	\$	-	\$	-	\$	31,457
	672		4,851		-		-		5,523
	-		-		-	191	,050		521,986
	-		-		-		-		2,578
	-		-		5,000		-		5,000
	-		-		-	38	3,443		38,443
	672		4,851	5,000		229	9,493		604,987
	-		-		-		-		673
	-		-		-		-		32,000
	-		-		-	229	9,493		542,494
	-		3,735		-		-		3,735
	-		3,735		-	229	9,493		578,902
	672		1,116		5,000		-		26,085
									15.000
	-		-		-		-		15,000
	672		1,116		5,000		-		41,085
	1,252		1,704		1,807		-		124,849
\$	1,924	\$	2,820	\$	6,807	\$	-	\$	165,934
_									

Individual Fund Schedules of Revenues, Expenditures and Changes in Fund Balance – Budget (Non-GAAP Basis) and Actual

	Budgetec	l Amounts		Variance with
	Original	Final	Actual	Final Budget Positive (Negative)
Revenues:				
Income tax	\$ 690,000	\$ 690,000	\$ 676,325	\$ (13,675)
Property and other taxes	326,000	326,000	370,637	44,637
Charges for services	881,275	881,275	827,918	(53,357)
Fines, licenses, and permits	89,500	89,500	89,154	(346)
Intergovernmental	593,921	593,921	580,359	(13,562)
Investment income	108,000	108,000	194,635	86,635
Contributions and donations	2,472	2,472	1,971	(501)
Other	9,800	9,800	28,451	18,651
Total revenue	2,700,968	2,700,968	2,769,450	68,482
Expenditures:				
Current:				
General government				
Office of city council				
Personal services	34,175	34,175	34,064	111
Contractual services	6,000	6,700	6,700	-
Total office of city council	40,175	40,875	40,764	111
Department of mayor and administration				
Personal services	232,510	225,010	182,512	42,498
Contractual services	108,270	108,270	94,899	13,371
Supplies and materials	10,905	13,355	12,988	367
Total department of mayor and administration	351,685	346,635	290,399	56,236
Department of finance and tax				
Personal services	134,180	134,180	133,613	567
Contractual services	200	200	145	55
Other operating costs	6,000	12,000	11,936	64
Total department of finance and tax	140,380	146,380	145,694	686
Division of lands and buildings				
Personal services	14,260	14,260	11,856	2,404
Contractual services	4,000	4,000	2,425	1,575
Supplies and materials	6,075	6,075	5,357	718
Total division of lands and buildings	24,335	24,335	19,638	4,697
Department of law				
Personal services	25,010	25,010	25,000	10
Contractual services	15,000	85,000	83,850	1,150
Total department of law	40,010	110,010	108,850	1,160
				(continued)

	Budgetec	1 Amounts		Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Miscellaneous				
Personal services	\$ -	\$ 7,500	\$ 7,384	\$ 116
Contractual services	19,170	19,170	18,463	707
Total miscellaneous	19,170	26,670	25,847	823
Total general government	615,755	694,905	631,192	63,713
Safety services				
Division of police				
Personal services	860,307	893,307	869,590	23,717
Contractual services	64,340	68,840	59,776	9,064
Supplies and materials	41,376	47,348	44,550	2,798
Other operating costs	-	200	200	-
Total division of police	966,023	1,009,695	974,116	35,579
Division of fire				
Personal services	282	282	-	282
Supplies and materials	386	386	-	386
Total division of fire	668	668		668
Division of communications				
Personal services	2,500	2,500	2,497	3
Division of street lighting				
Contractual services	23,000	23,000	22,555	445
Supplies and materials	2,000	4,000	3,641	359
Total division of street lighting	25,000	27,000	26,196	804
Total safety services	994,191	1,039,863	1,002,809	37,054
Public health and welfare				
Cemetery board				
Personal services	54,690	54,690	49,496	5,194
Contractual services	1,200	1,200	1,134	66
Supplies and materials	4,000	4,000	1,849	2,151
Capital outlay	21,200	21,200	2,497	18,703
Total cemetery board	81,090	81,090	54,976	26,114
Board of health				
Contractual services	24,000	25,026	25,025	1
				(continued)

		Budgeted	l Amou	nts			ance with l Budget
	Ori	iginal		Final	 Actual	Ро	ositive egative)
Division of pest and animal control							
Personal services	\$	1,475	\$	1,725	\$ 1,486	\$	239
Contractual services		6,000		6,000	5,020		980
Supplies and materials		8,500		10,700	 10,289		411
Total division of pest and animal control		15,975		18,425	 16,795		1,630
Total public health and welfare		121,065		124,541	 96,796		27,745
Transportation							
Division of street maintenance							
Personal services		84,727		84,726	81,850		2,876
Contractual services		46,540		46,540	27,519		19,021
Supplies and materials		37,500		40,000	 33,506		6,494
Total division of street maintenance		168,767		171,266	 142,875		28,391
Division of vehicle maintenance							
Contractual services		3,000		3,000	290		2,710
Supplies and materials		25,000		25,000	 20,277		4,723
Total division of vehicle maintenance		28,000		28,000	 20,567		7,433
Total transportation		196,767		199,266	 163,442		35,824
Basic utility services							
Division of waste management							
Contractual services		360,000		364,400	 363,369		1,031
Leisure time activities							
Division of parks							
Personal services		66,350		66,850	66,254		596
Contractual services		9,600		9,600	2,758		6,842
Supplies and materials		6,500		6,500	 4,293		2,207
Total division of parks		82,450		82,950	 73,305		9,645
Recreation center							
Personal services		185,524		185,524	185,193		331
Contractual services		126,259		215,259	199,330		15,929
Supplies and materials		39,241		52,241	36,246		15,995
Other operating costs		100		400	 363		37
Total recreation center		351,124		453,424	 421,132		32,292
						(c	ontinued)

		Budgeted	Amou	nts				iance with al Budget
	(	Driginal		Final	Actual		Positive (Negative)	
Other leisure time activities								
Other operating costs	\$	200	\$	1,515	\$	1,515	\$	-
Total leisure time activities		433,774		537,889		495,952		41,937
Total expenditures		2,721,552		2,960,864		2,753,560		207,304
Excess of revenues over (under) expenditures		(20,584)		(259,896)		15,890		275,786
Other financing sources (uses): Transfers - out		(65,000)		(65,000)		(65,000)		-
Net change in fund balance		(85,584)		(324,896)		(49,110)		275,786
Fund balance at beginning of year		858,695		858,695		858,695		-
Prior year encumbrances appropriated		14,495		14,495		14,495		
Fund balance at end of year	\$	787,606	\$	548,294	\$	824,080	\$	275,786

	Budgeted Amounts							iance with al Budget
	(	Original		Final	Actual		Positive (Negative)	
Revenues:								
Property and other taxes	\$	189,900	\$	189,900	\$	211,370	\$	21,470
Charges for services		118,500		118,500		187,608		69,108
Intergovernmental		30,000		30,000		27,993		(2,007)
Total revenue		338,400		338,400		426,971		88,571
Expenditures:								
Current:								
General government								
Miscellaneous								
Other operating costs		4,200		4,700		4,654		46
Safety services								
Division of emergency services								
Personal services		266,105		266,105		239,721		26,384
Contractual services		38,510		38,510		27,592		10,918
Supplies and materials		27,802		32,902		25,311		7,591
Other operating costs		24,200		24,400		24,297		103
Capital outlay		31,600		28,000		21,743		6,257
Total safety services		388,217		389,917		338,664		51,253
Total expenditures		392,417		394,617		343,318		51,299
Net change in fund balance		(54,017)		(56,217)		83,653		139,870
Fund balance at beginning of year		271,873		271,873		271,873		-
Prior year encumbrances appropriated		1,167		1,167		1,167		-
Fund balance at end of year	\$	219,023	\$	216,823	\$	356,693	\$	139,870

	Budgeted Amounts						Fina	ance with al Budget
	(	Original		Final		Actual		ositive egative)
Revenues:								
Property and other taxes	\$	100,600	\$	100,600	\$	102,157	\$	1,557
Intergovernmental		10,400		11,900		12,385		485
Contributions and donations		12,500		11,000		11,000		-
Total revenue		123,500		123,500		125,542		2,042
Expenditures: Current:								
General government								
Other operating costs		2,000		2,150		2,136		14
Safety services								
Division of fire								
Personal services		95,300		95,700		81,379		14,321
Contractual services		21,800		25,800		22,984		2,816
Supplies and materials		45,427		20,371		16,301		4,070
Capital outlay		-		41,306		37,673		3,633
Total safety services		162,527		183,177		158,337		24,840
Total expenditures		164,527		185,327		160,473		24,854
Excess of revenues over (under) expenditures		(41,027)		(61,827)		(34,931)		26,896
Other financing sources (uses):								
Transfers - in		50,000		50,000		50,000		-
Net change in fund balance		8,973		(11,827)		15,069		26,896
Fund balance at beginning of year		138,889		138,889		138,889		-
Prior year encumbrances appropriated		7,427		7,427		7,427		-
Fund balance at end of year	\$	155,289	\$	134,489	\$	161,385	\$	26,896

		Budgeted	Amou	nts			Fin	ance with al Budget
	(	Original		Final		Actual		ositive egative)
Revenues:	¢	25.000	¢	25.000	¢	17 459	¢	(7.542)
Special assessments	\$	25,000	\$	25,000	\$	17,458	\$	(7,542)
Expenditures:								
Current:								
Miscellaneous								
Other operating costs		250		250		-		250
Debt service:								
Principal retirement		208,466		237,541		205,824		31,717
Interest and fiscal charges		56,217		64,192		56,779		7,413
Total debt service		264,683		301,733		262,603		39,130
Total expenditures		264,933		301,983		262,603		39,380
Excess of revenues over (under) expenditures		(239,933)		(276,983)		(245,145)		31,838
Other financing sources (uses):								
Proceeds of bonds		12,500		12,500		-		(12,500)
Transfers - in		250,000		250,000		247,555		(2,445)
Total other financing sources (uses)		262,500		262,500		247,555		(14,945)
Net change in fund balance		22,567		(14,483)		2,410		16,893
Fund balance at beginning of year		88,260		88,260		88,260		-
Fund balance at end of year	\$	110,827	\$	73,777	\$	90,670	\$	16,893

	Budgeted Amounts							ance with
	(	Driginal		Final		Actual	P	al Budget Positive Tegative)
Revenues:								
Income tax	\$	345,000	\$	345,000	\$	338,162	\$	(6,838)
Charges for services		15,000		15,000		-		(15,000)
Intergovernmental Investment income		- 10,800		6,000 10,800		6,000		- (10,800)
Contributions and donations		8,000		2,000		2,000		-
Other		-		-		5		5
Total revenue		378,800		378,800		346,167		(32,633)
Expenditures: Current: General government								
Miscellaneous		2 000		20.100		5.0(0		22 122
Other operating costs Capital outlay		3,000 10,000		38,100 16,480		5,968 16,476		32,132 4
Total miscellaneous		13,000		54,580		22,444		32,136
Safety services								
Division of police								_
Capital outlay		25,000		34,320		34,313		7
Transportation								
Division of street construction								
Contractual services		2,000		220		-		220
Capital outlay		60,000		57,580		2,110		55,470
Total division of street construction		62,000		57,800		2,110		55,690
Leisure time activities								
Division of parks Capital outlay		34,971		541,771		538,992		2,779
Total expenditures		134,971		688,471		597,859		90,612
Total expenditures		134,971		000,471		397,039		90,012
Excess of revenues over (under) expenditures		243,829		(309,671)		(251,692)		57,979
Other financing sources (uses):								
Bond anticipation notes issued		506,000		506,000		506,000		-
Transfers - out		(247,555)		(247,555)		(247,555)		
Total other financing sources (uses)		258,445		258,445		258,445		-
Net change in fund balance		502,274		(51,226)		6,753		57,979
Fund balance at beginning of year		145,351		145,351		145,351		-
Fund balance at end of year	\$	647,625	\$	94,125	\$	152,104	\$	57,979

	Budgeted Amounts							ance with al Budget
	(	Driginal		Final		Actual	-	ositive egative)
Revenues:								
Intergovernmental	\$	286,000	\$	286,000	\$	285,106	\$	(894)
Investment income		500		500		1,742		1,242
Total revenue		286,500		286,500		286,848		348
Expenditures:								
Current:								
General government								
Division of street maintenance								
Personal services		242,740		250,640		249,009		1,631
Contractual services		28,500		23,100		5,765		17,335
Supplies and materials		34,500		38,500		36,355		2,145
Total expenditures		305,740		312,240		291,129		21,111
Excess of revenues over (under) expenditures		(19,240)		(25,740)		(4,281)		21,459
Other financing sources (uses):								
Transfers - in		15,000		15,000		15,000		-
Net change in fund balance		(4,240)		(10,740)		10,719		21,459
Fund balance at beginning of year		48,999		48,999		48,999		-
Fund balance at end of year	\$	44,759	\$	38,259	\$	59,718	\$	21,459

			Variance with Final Budget				
	Original		 Final	Actual		Positive (Negative)	
Revenues:							
Intergovernmental	\$	19,200	\$ 19,200	\$	23,115	\$	3,915
Investment income		500	 500		864		364
Total revenue		19,700	 19,700		23,979		4,279
Expenditures:							
Current:							
Transportation							
Division of street maintenance							
Personal services		6,000	11,500		9,817		1,683
Supplies and materials		15,975	 15,975		14,603		1,372
Total expenditures		21,975	 27,475	. <u> </u>	24,420		3,055
Net change in fund balance		(2,275)	(7,775)		(441)		7,334
Fund balance at beginning of year		11,907	11,907		11,907		-
Prior year encumbrances appropriated		275	 275		275		-
Fund balance at end of year	\$	9,907	\$ 4,407	\$	11,741	\$	7,334

		Budgeted	ts			Fin	iance with al Budget	
	Original Final		Final	Actual		Positive (Negative)		
Revenues:								
Intergovernmental	\$	37,000	\$	37,000	\$	-	\$	(37,000)
Expenditures: Current: Transportation Division of street repair and maintenance								
Capital outlay		37,000		37,000		-		37,000
Net change in fund balance		-		-		-		-
Fund balance at beginning of year Fund balance at end of year	\$		\$	-	\$		\$	

	Budgeted Amounts						Variance with Final Budget Positive		
	C	Driginal	Final		Actual		Positive (Negative)		
Revenues:									
Intergovernmental	\$	17,500	\$	17,500	\$	18,173	\$	673	
Expenditures:									
Current:									
Transportation									
Division of street repair and maintenance									
Capital outlay		15,000		15,000		-		15,000	
Net change in fund balance		2,500		2,500		18,173		15,673	
Fund balance at beginning of year		21,152		21,152		21,152		-	
Fund balance at end of year	\$	23,652	\$	23,652	\$	39,325	\$	15,673	

		Budgeted	l Amoun		ance with l Budget	
	Original			Final	 Actual	ositive egative)
Revenues:						
Property and other taxes	\$	29,000	\$	29,000	\$ 31,309	\$ 2,309
Intergovernmental		3,000		3,000	 3,327	 327
Total revenue		32,000	. <u> </u>	32,000	 34,636	 2,636
Expenditures: Current: Miscellaneous						
Other operating costs		600		700	 673	 27
Safety services Division of police						
Personal services		29,000		29,000	 29,000	 -
Total expenditures		29,600		29,700	 29,673	 27
Net change in fund balance		2,400		2,300	4,963	2,663
Fund balance at beginning of year		5,618		5,618	 5,618	 -
Fund balance at end of year	\$	8,018	\$	7,918	\$ 10,581	\$ 2,663

		<u>s</u>				nce with Budget		
	0	riginal	Final		Actual		Positive (Negative)	
Revenues:								
Fines, licenses, and permits	\$	700	\$	700	\$	599	\$	(101)
Expenditures:								
Current:								
Safety services								
Division of police								
Capital outlay		700		700		-		700
Net change in fund balance		-		-		599		599
Fund balance at beginning of year		1,241	_	1,241	_	1,241		-
Fund balance at end of year	\$	1,241	\$	1,241	\$	1,840	\$	599

		Budgeted	l Amount			Variance with Final Budget		
	0	riginal	Final		Actual		Positive (Negative)	
Revenues:								
Fines, licenses, and permits	\$	4,500	\$	4,500	\$	5,012	\$	512
Expenditures:								
Current:								
Safety services								
Division of police								
Capital outlay		700		4,435		3,735		700
Net change in fund balance		3,800		65		1,277		1,212
Fund balance at beginning of year		1,504		1,504		1,504		-
Fund balance at end of year	\$	5,304	\$	1,569	\$	2,781	\$	1,212

Schedule of Revenues, Expenditures and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual Education and Recreation Assistance Fund For the Year Ended December 31, 2007

	Budgeted Amounts						Variance with Final Budget Positive		
	0	riginal	Final		Actual		Positive (Negative)		
Revenues:									
Contributions and donations	\$	1,000	\$	1,000	\$	5,000	\$	4,000	
Expenditures: Current: Public health and welfare									
Board of health									
Contractual services		1,000		1,000		-		1,000	
Net change in fund balance		-		-		5,000		5,000	
Fund balance at beginning of year		1,807	_	1,807		1,807	_	-	
Fund balance at end of year	\$	1,807	\$	1,807	\$	6,807	\$	5,000	

	Budgeted Amounts				Variance with Final Budget			
	(	Original		Final		Actual		Positive legative)
Revenues:								
Intergovernmental	\$	229,493	\$	229,493	\$	191,050	\$	(38,443)
Other		-		-	_	38,443		38,443
Total revenue		229,493		229,493		229,493		-
Expenditures:								
Current:								
Transportation								
Supplies and materials				201,701		201,701		-
Capital outlay				27,792		27,792		-
Total expenditures		-		229,493		229,493		-
Net change in fund balance		229,493		-		-		-
Fund balance at beginning of year	_	-		-		-		-
Fund balance at end of year	\$	229,493	\$	-	\$	-	\$	-

Individual Fund Schedules of Revenues, Expenses and Changes in Fund Equity – Budget (Non-GAAP Basis) and Actual

	Budg	eted Amounts		Variance with Final budget	
	Original Final		Actual	Positive (Negative)	
Revenues:					
Municipal income tax	\$ 345,00	0 \$ 345,000	\$ 338,163	\$ (6,837)	
Charges for services	396,00	0 396,000	368,719	(27,281)	
Investment income	35		709	359	
Other	11,50	0 11,500	16,888	5,388	
Total revenue	752,85	0 752,850	724,479	(28,371)	
Expenses:					
Basic utility services					
Division of water supply					
Personal services	48,42		48,301	1,624	
Contractual services	15,77		49,245	1,525	
Supplies and materials	33,50		20,754	12,746	
Capital outlay	5,00	0 1,000		1,000	
Total division of water supply	102,69	5 135,195	118,300	16,895	
Division of water distribution					
Personal services	55,89		58,597	2,293	
Contractual services	5,00		15,757	1,243	
Supplies and materials	13,00		16,891	5,109	
Capital outlay	336,00	0 329,500	300,052	29,448	
Total division of water distribution	409,89	0 429,390	391,297	38,093	
Office of superintendent					
Personal services	169,06		162,039	7,024	
Contractual services	176,37		148,417	19,956	
Supplies and materials	27,89		22,836	5,059	
Other operating costs	100,00		98,763	2,737	
Total office of superintendent	473,33	1 466,831	432,055	34,776	
Total basic utility services	985,91	6 1,031,416	941,652	89,764	
Debt service:					
Principal retirement	72,50		72,500	7,745	
Interest and fiscal charges	57,02		57,025	310	
Total debt service	129,52		129,525	8,055	
Total expenses	1,115,44	1 1,168,996	1,071,177	97,819	
Net change in fund equity	(362,59	1) (416,146)	(346,698)	69,448	
Fund equity at beginning of year	1,027,48	8 1,027,488	1,027,488	-	
Prior year encumbrances appropriated	9,12	3 9,123	9,123		
Fund equity at end of year	\$ 674,02	0 \$ 620,465	\$ 689,913	\$ 69,448	

	Budgeted	Amounts		Variance with Final budget Positive (Negative)	
	Original	Final	Actual		
Revenues:				<b>*</b>	
Charges for services Other	\$ 1,060,820 10,400	\$ 1,060,820 10,400	\$ 1,173,610 18,995	\$ 112,790 8,595	
Total revenue	1,071,220	1,071,220	1,192,605	121,385	
Expenses:					
Basic utility services					
Division of water treatment		15.000	10.0(0)	1 (22	
Contractual services	-	15,000	13,368	1,632	
Capital outlay		22,500	22,163	337	
Total division of water treatment		37,500	35,531	1,969	
Office of superintendent					
Personal services	172,812	174,512	169,280	5,232	
Contractual services	177,289	182,289	163,094	19,195	
Supplies and materials	16,800	19,300	17,764	1,536	
Other operating costs	105,000	105,000	90,000	15,000	
Total office of superintendent	471,901	481,101	440,138	40,963	
Division of sewer maintenance					
Personal services	55,000	54,100	51,988	2,112	
Contractual services	9,000	9,000	5,038	3,962	
Supplies and materials	8,000	8,000	4,969	3,031	
Total division of sewer maintenance	72,000	71,100	61,995	9,105	
Division of wastewater treatment					
Personal services	81,700	80,900	79,873	1,027	
Contractual services	50,372	60,372	45,646	14,726	
Supplies and materials	27,000	27,000	17,538	9,462	
Total division of wastewater treatment	159,072	168,272	143,057	25,215	
	702.072	757 072	(20.721	77 353	
Total basic utility services	702,973	757,973	680,721	77,252	
Debt service:					
Principal retirement	219,980	219,980	219,979	1	
Interest and fiscal charges	128,791	128,791	128,788	3	
Total debt service	348,771	348,771	348,767	4	
Total expenses	1,051,744	1,106,744	1,029,488	77,256	
Excess of revenues over (under) expenses	19,476	(35,524)	163,117	198,641	
				(continued)	

Schedule of Revenues, Expenses and Changes In Fund Equity - Budget (Non-GAAP Basis) and Actual Sewer Fund For the Year Ended December 31, 2007

	Budgeted Amounts						Fin	iance with al budget
		Original		Final		Actual		Positive legative)
Other financing sources (uses):								
Transfers - in	\$	348,770	\$	348,770	\$	348,767	\$	(3)
Transfers - out		(348,770)		(348,770)		(348,767)	_	3
Total other financing sources (uses)		-		-		-		-
Net change in fund equity		19,476		(35,524)		163,117		198,641
Fund equity at beginning of year		460,849		460,849		460,849		-
Prior year encumbrances appropriated		9,148		9,148		9,148	_	-
Fund equity at end of year	\$	489,473	\$	434,473	\$	633,114	\$	198,641



STATISTICAL SECTION

### **Statistical Section**

This part of the City's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

Contents	Page(s)
<b>Financial Trends</b> These schedules contain trend information to help the reader understand how the City's financial position has changed over time.	<b>S2 - S7</b>
<b>Revenue Capacity</b> These schedules contain information to help the reader understand and assess the factors affecting the City's ability to generate its most significant local revenue source(s), the property tax (and the income tax).	S8 - S13
<b>Debt Capacity</b> These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.	S14 - S19
<b>Economic and Demographic Information</b> These schedules offer economic and demographic indicators to help the reader understand the environment within which the City's financial activities take place and to provide information that facilitates comparisons of financial information over time and among governments.	S20 - S22
<b>Operating Information</b> These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.	823 - 825
Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year. The City implemented GASB Statement 34 in fiscal year 2002;	

schedules presenting government-wide information include information

beginning in that fiscal year.

*City of Rittman, Ohio* Net Assets by Component (1) Last Six Years (\$000 omitted)

	2007	2006	2005	2004	2003	2002
<b>Governmental Activities</b>						
Invested in capital assets, net of related debt Restricted Unrestricted	\$ 5,079 948 994	\$ 5,123 1,090 1,288	\$ 5,149 1,134 1,143	\$ 5,005 1,241 1,066	\$ 4,701 1,056 1,043	\$ 4,765 997 1,137
Total governmental activities net assets	\$ 7,021	\$ 7,501	\$ 7,426	\$ 7,312	\$ 6,800	\$ 6,899
Business-Type Activities						
Invested in capital assets, net of related debt Unrestricted	\$ 8,557 1,618	\$ 8,199 1,728	\$ 8,118 1,537	\$ 8,280 1,044	\$ 8,003 1,080	\$ 7,595 1,427
Total business-type activities net assets	\$ 10,175	\$ 9,927	\$ 9,655	\$ 9,324	\$ 9,083	\$ 9,022
Primary Government						
Invested in capital assets, net of related debt Restricted Unrestricted	\$ 13,636 948 2,612	\$ 13,322 1,090 3,016	\$ 13,267 1,134 2,680	\$ 13,285 1,241 2,110	\$ 12,704 1,056 2,123	\$ 12,360 997 2,564
Total primary government net assets	\$ 17,196	\$ 17,428	\$ 17,081	\$ 16,636	\$ 15,883	\$ 15,921

(1) accrual basis of accounting.



# *City of Rittman, Ohio* Changes in Net Assets (1) Last Six Years (\$000 omitted)

		<u>2007</u>		2006		2005		2004		2003		2002
Expenses												
Governmental Activities:	¢	( 5 2	٩	(22	¢	650	¢	<b>5</b> 00	¢	(2)	<b>•</b>	(14
General government	\$	653	\$	622	\$	650	\$	588	\$	624	\$	614
Safety services		1,750		1,634		1,569		1,638		1,489		1,463
Public health and welfare		97		93		91		95		100		88
Transportation		812		675		914		605		785		758
Basic utility services		364		351		231		223		215		208
Leisure time activities		982		548		556		541		538		511
Interest and fiscal charges		73		66		74		109		108		125
Total governmental activities expenses		4,731		3,989		4,085		3,799		3,859		3,767
Business-Type Activities:												
Water		726		785		721		758		655		606
Sewer		952		974		994		1,018		1,095		1,131
Total business-type activities		1,678		1,759		1,715		1,776		1,750		1,737
Total primary government expenses	\$	6,409	\$	5,748	\$	5,800	\$	5,575	\$	5,609	\$	5,504
Program Revenues												
Governmental Activities:												
Charges for services												
General government	\$	248	\$	286	\$	288	\$	257	\$	235	\$	231
Safety services		230		183		184		225		148		133
Public health and welfare		22		21		33		39		39		35
Transportation		-		41		34		-		42		93
Basic utility services		375		374		246		235		230		224
Leisure time activities		199		232		231		264		221		191
Operating grants, contributions and interest		635		416		622		411		420		327
Capital grants and contributions		1		16		125		534		140		209
Total governmental activities program revenues		1,710		1,569		1,763		1,965		1,475		1,443
rotar governmentar activities program revenues		1,710		1,507		1,705		1,905		1,475		1,445
Business-Type Activities:												
Charges for services												
Water		390		384		644		425		479		435
Sewer		1,200		1,166		1,019		1,052		913		965
Capital grants and contributions		-		-		-		190		50		-
Total business-type activities program revenues		1,590		1,550		1,663		1,667		1,442		1,400
Total primary government program revenues	\$	3,300	\$	3,119	\$	3,426	\$	3,632	\$	2,917	\$	2,843
Net (expense)/revenue												
Governmental activities	\$	3,021	\$	2,420	\$	2,322	\$	1,834	\$	2,384	\$	2,324
Business-type activities	Ψ	88	Ψ	2,420	Ψ	52	Ψ	1,054	Ψ	308	Ψ	337
Total primary government net expense	\$	3,109	\$	2,629	\$	2,374	\$	1,943	\$	2,692	\$	2,661
Town printing Boronninone net expense	Ψ	5,107	Ψ	2,027	Ŷ	2,571	Ψ	1,713	Ψ	2,072	_	ntinued)
												innucu)

## *City of Rittman, Ohio* Changes in Net Assets (1)

Last Six Years (\$000 omitted)

		2007		2006		2005		2004		2003		2002
General Revenues and Other Changes in Net Assets												
Governmental Activities:												
Property taxes levied for:												
General purposes	\$	359	\$	304	\$	317	\$	364	\$	249	\$	344
Safety services		333		329		315		371		244		338
Income tax levied for:												
General purposes		671		745		732		645		777		723
Capital improvements		335		373		366		323		388		361
Grants and entitlements not restricted to specific progra	E	555		506		467		448		457		540
Investment earnings		193		147		151		91		54		136
Capital contributions		-		-		-		-		-		342
Other		95		91		88		105		117		219
Total governmental activities		2,541		2,495		2,436		2,347		2,286		3,003
Business-Type Activities:												
Income tax levied for:												
Water utility services		335		373		366		350		369		420
Other		1		108		17		-		-		-
Capital contributions		-		-		-		-		-		98
Total business-type activities		336		481		383		350		369		518
Total primary government	\$	2,877	\$	2,976	\$	2,819	\$	2,697	\$	2,655	\$	3,521
Change in not asset												
Change in net assets	¢	(470)	¢	75	¢	114	¢	512	¢	(00)	¢	(70
Governmental activities	\$	(479)	\$	75	\$	114	\$	513	\$	(99)	\$	679
Business-type activities	¢	248	¢	272	•	330	¢	242	•	61	•	182
Total primary government	\$	(231)	\$	347	\$	444	\$	755	\$	(38)	\$	861

(1) accrual basis of accounting.

*City of Rittman, Ohio* Fund Balances, Governmental Funds (1) Last Six Years (\$000 omitted)

	4	2007		2006	2	005	2	004	2	003	2	002
General Fund												
Reserved	\$	14	\$	13	\$	25	\$	18	\$	-	\$	14
Unreserved, designated		273		335		385		438		474		515
Unreserved		686		684		533		408		304		469
Total general fund	\$	973	\$	1,032	\$	943	\$	864	\$	778	\$	998
All Other Governmental Funds												
Reserved	\$	43	\$	9	\$	3	\$	88	\$	1	\$	30
Unreserved, reported in:	Ψ	45	Ψ	,	Ψ	5	Ψ	00	Ψ	1	Ψ	50
Special revenue funds		663		508		560		557		532		627
Capital projects funds		(333)		176		246		203		115		74
Debt service fund		91		88		78		53		152		135
Total all other governmental funds	\$	464	\$	781	\$	887	\$	901	\$	800	\$	866

(1) modified accrual basis of accounting.

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Changes in Fund Balance, Governmental Funds (1) Last Ten Years (\$000 omitted)

	-	2007	2006	2005	<u>2004</u>	2	2003		2002	2001	<u>2000</u>	1999	<u>1</u>	<u>998</u>
REVENUES														
Taxes	\$	1,724	\$ 1,682	\$ 1,749	\$ 1,743	\$	1,563	\$	1,775	\$ 1,643	\$ 1,498	\$ 1,529	\$	1,403
Charges for services		1,027	1,076	942	975		873		877	539	472	503		435
Fines, licenses and permits		96	94	96	33		85		78	133	68	73		63
Intergovernmental revenues		1,159	943	1,171	981		811		983	992	1,022	1,002		873
Special assessments		17	20	16	17		15		22	20	24	25		20
Investment income		196	149	151	92		55		141	267	416	247		307
Contributions and donations		20	5	6	3		6		-	-	-	-		-
Other		66	33	26	14		67		208	41	9	87		44
Total revenues		4,305	 4,002	 4,157	 3,858		3,475		4,084	 3,635	 3,509	 3,466		3,145
<u>EXPENDITURES</u>														
General government		648	642	633	583		615		608	569	624	539		472
Safety services		1,560	1,469	1,421	1,464		1,307		1,315	1,258	1,170	1,121		1,039
Public health and welfare		96	92	100	90		97		83	81	71	72		68
Transportation		705	592	821	529		713		709	497	441	456		390
Basic utility services		364	351	231	223		215		208	201	524	198		197
Community environment		-	-	-	-		-		-	-	-	-		3
Leisure time activities		868	428	432	394		398		374	223	195	93		95
Capital outlay		167	193	78	167		444		304	3,040	880	646		745
Debt service:										- ,				
Principal retirement		206	202	335	150		140		136	128	81	75		71
Interest and fiscal charges		68	61	67	115		110		126	117	82	46		48
Bond issuance costs		_	_	-	52		_		_	_	_	_		_
Total expenditures		4,682	 4,030	 4,118	 3,767		4,039		3,863	 6,114	 4,068	 3,246		3,128
			 <u> </u>	 	 					 	 	 		
Excess of revenues over (under) expenditures		(377)	 (28)	 39	 91		(564)	·	221	 (2,479)	 (559)	 220		17
OTHER FINANCING SOURCES (USES)														
Bonds issued		-	12	26	-		18		-	-	1,505	-		13
Proceeds of notes		-	-	-	-		-		53	-	-	-		-
Proceeds of loans		-	-	-	-		-		48	-	-	-		-
Inception of capital lease		-	-	-	-		261		-	-	-	-		-
Issuance of refunding bonds		-	-	-	1,850		-		-	-	-	-		-
Sale of capital assets		-	-	-	30		-		-	-	-	-		-
Payment to refunded bond escrow agent		-	-	-	(1,784)		-		-	-	-	-		-
Transfers in		313	308	250	-		235		239	251	1,559	423		257
Transfer out		(313)	 (308)	 (250)	 -		(235)		(239)	 (251)	 (1,559)	 (423)		(257)
Total other financing sources (uses)		-	12	26	96		279		101	-	1,505	-		13
Net change in fund balance	\$	(377)	\$ (16)	\$ 65	\$ 187	\$	(285)	\$	322	\$ (2,479)	\$ 946	\$ 220	\$	30
Debt correion os o porcontago			 	 	 					 	 	 		
Debt service as a percentage		6.1%	6.9%	10.0%	8.8%		7.0%		7.4%	8.0%	5.1%	4.7%		5.0%
of noncapital expenditures		0.1%	0.9%	10.0%	8.8%		/.0%		/.4%	8.0%	3.1%	4./%		3.0%

(1) Includes general, special revenue, debt service and capital projects funds for fiscal years 2002 - 2005. Fiscal years 1997 - 2001 includes general,

special revenue, debt service, capital projects and expendable trust funds. Modified accrual basis of accounting.

Assessed Valuation and Estimated Actual Values of Taxable Property Last Ten Years

		Real Property			Tangible Pe	rsonal Property				
				Public		General	Business		Total All Classes	
Collection Year	Assesse Residential/ Agricultural	d Value Commercial Industrial/PU	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Ratio
2007	\$ 79,113,160	\$ 12,140,590	\$ 260,725,000	\$ 1,999,340	\$2,271,977	\$ 11,528,225	\$ 92,225,800	\$ 104,781,315	\$355,222,777	29.50%
2006	75,426,750	11,373,170	247,999,771	1,735,490	1,972,148	16,911,260	90,193,387	105,446,670	340,165,306	31.00
2005	68,994,860	12,206,920	232,005,086	3,002,120	3,411,500	17,135,184	68,540,736	101,339,084	303,957,322	33.34
2004	67,081,670	10,931,910	222,895,943	2,466,630	2,802,989	15,243,491	60,973,964	95,723,701	286,672,895	33.39
2003	65,302,140	12,138,110	221,257,857	2,348,170	2,668,375	17,570,580	70,282,320	97,359,000	294,208,552	33.09
2002	58,518,950	10,105,950	196,071,143	2,087,540	2,372,205	17,821,512	71,286,048	88,533,952	269,729,395	32.82
2001	56,744,600	9,970,230	190,613,800	3,009,410	3,419,784	18,441,215	73,764,860	88,165,455	267,798,444	32.92
2000	56,247,710	10,451,050	190,567,886	2,942,680	3,343,955	20,345,022	81,380,088	89,986,462	275,291,928	32.69
1999	56,230,150	10,451,050	190,517,714	2,953,850	3,356,648	20,339,952	81,359,808	89,975,002	275,234,170	32.69
1998	49,530,020	8,739,520	166,484,400	3,318,910	3,771,489	19,632,470	78,529,880	81,220,920	248,785,769	32.65

Real property is reappraised every six years with a State mandated update of the current market value in the third year following each reappraisal.

The assessed value of real property (including public utility real property) is 35 percent of estimated true value. The assessed value of public utility personal property ranges from 25 percent of true value for railroad property to 88 percent for electric transmission and distribution property. General business tangible personal property was assessed in previous years at 25 percent for machinery and equipment and 23 percent for inventories. General business tangible personal property tax is being phased out beginning in 2006. For collection year 2007 both types of general business tangible personal property were assessed to be 12.5 percent, and 6.25 percent for 2008 and zero for 2009.

The tangible personal property values associated with each year are the values that, when multiplied by the applicable rates, generated the property tax revenue billed in that year. For real property, the amounts generated by multiplying the assessed values by the applicable rates would be reduced by the 10%, 2 1/2% and homestead exemptions before being billed. Beginning in the 2006 collection year, the 10% rollback for commercial/industrial property has been eliminated.

Source: Medina and Wayne County Auditor

*City of Rittman, Ohio* Schedules of Principal Taxpayers - Real Property 2007 and 2003

			2007		:	2003 (1)	
				Percentage of			Percentage of
		Taxable		Total City	Taxable		Total City
		Assessed		Taxable	Assessed		Taxable
		Value	Rank	Assessed Value	Value	Rank	Assessed Value
<u>Taxpayer</u>					 		
Morton International, Inc.	\$	1,391,310	1	1.76%	\$ 984,460	2	1.24%
Caraustar Mill Group, Inc.		1,224,700	2	1.55%	1,224,700	1	1.55%
Northern Health Facilities		638,770	3	0.81%	638,770	3	0.81%
Board of Education Rittman School		541,170	4	0.68%	-		0.00%
Rittman Market Square		452,270	5	0.57%	-		0.00%
Rittman Acres Ltd.		353,740	6	0.45%	406,030	6	0.51%
KIPFER Properties LLC		321,540	7	0.41%	-	9	0.00%
Villas Limited		317,590	8	0.40%	317,590	7	0.40%
Laria Management, Ltd.		286,870	9	0.36%	279,890	8	0.35%
Imperial Plastics, Inc.		264,680	10	0.33%	-		0.00%
Oscar & Christine Gross		-		0.00%	489,140	4	0.62%
Rittman Associates, Ltd.		-		0.00%	452,300	5	0.57%
Total of above	\$	5,792,640		7.32%	\$ 4,792,880		7.34%
Total City	5	\$79,113,160			\$ 65,302,140		

Source: Wayne County Auditor

(1) Information prior to 2003 not available.

*City of Rittman, Ohio* Schedules of Principal Taxpayers - Personal Property 2007 and 2003

		2007		, ,	2003 (1)	
			Percentage of			Percentage of
	Taxable		Total City	Taxable		Total City
	Assessed		Taxable	Assessed		Taxable
	Value	Rank	Assessed Value	Value	Rank	Assessed Value
<u>Taxpayer</u>				 		
Caraustar Mill Group, Inc.	\$ 1,548,770	2	13.43%	\$ 5,692,590	2	49.38%
Morton International, Inc.	2,047,290	1	17.76%	6,404,060	1	55.55%
Laria Chevrolet Buick	590,260	3	5.12%	988,770	3	8.58%
Unilock Ohio, Inc.	419,090	5	3.64%	776,180	4	6.73%
Imperial Plastics, Inc.	212,790	7	1.85%	446,290	5	3.87%
J & O Plastics, Inc.	173,230	8	1.50%	316,510	7	2.75%
Koch Glitsch	100,060	10	0.87%	-		0.00%
Swiss Woodcraft	129,830	9	1.13%	245,110	8	2.13%
Premier Pontiac GMC	502,900	4	4.36%	415,790	6	3.61%
Rite Aid	-		0.00%	127,250	9	1.10%
BLA Investments, Inc.	-		0.00%	122,680	10	1.06%
United Telephone	219,790	6	1.91%	-		0.00%
Total of above	\$ 5,724,220		49.65%	\$ 15,535,230		88.42%
Total City	11,528,225			\$ 17,570,580		

Source: Wayne County Auditor

(1) Information prior to 2003 not available.

*City of Rittman, Ohio* Schedules of Principal Taxpayers - Public Utility 2007 and 2003

			2007				2003 (1	)
				Percentage of				Percentage of
	]	Faxable		Total City		Taxable		Total City
	Α	ssessed		Taxable	1	Assessed		Taxable
		Value	Rank	Assessed Value		Value	Rank	Assessed Value
<u>Taxpayer</u>								
Ohio Edison	\$	873,800	1	43.70%	\$	779,310	1	38.98%
United Telephone		333,530	2	16.68%		449,950	2	22.50%
Columbia Gas		257,810	3	12.89%		251,730	3	12.59%
New Cingular Wireless PCS		18,580	6	0.93%		-		0.00%
American Transmission Systems		108,180	4	5.41%		-		0.00%
Sprint Communications Co.		60,280	5	3.01%		-		0.00%
MCI Telecommunications Corp.		5,530	7	0.28%		-		0.00%
Northeast Ohio Natural Gas Corp	)	970	8	0.05%		-		0.00%
Total of above	\$ 1	,658,680		82.96%	\$	1,480,990		63.07%
Total City	\$1	,999,340			\$ 2	2,348,170		

Source: Wayne County Auditor

(1) Information prior to 2003 not available.

## *City of Rittman, Ohio* Income Tax Rates and Collections

Last Ten Years

Tax Year (1)	Tax Rate (2)	Total Tax Collected	Taxes from Withholding	Percentage of Taxes from Withholding	Taxes From Net Profits	Percentage of Taxes from Net Profits	Taxes From Individuals	Percentage of Taxes from Individuals
2007	1.50%	\$1,343,468	\$ 892,875	66.46%	\$ 87,519	6.51%	\$ 363,074	27.03%
2006	1.50	1,506,935	1,016,445	67.22	99,167	6.56	396,405	26.22
2005	1.50	1,475,958	978,148	66.27	92,210	6.25	405,599	27.48
2004	1.50	1,372,388	908,415	66.19	67,131	4.89	396,841	28.92
2003	1.50	1,465,986	982,375	67.01	78,102	5.33	405,508	27.66
2002	1.50	1,391,738	985,279	70.79	60,924	4.38	345,535	24.83
2001	1.50	1,373,050	963,893	70.20	65,976	4.81	343,181	24.99
2000	1.50	1,352,149	958,255	70.87	64,104	4.74	329,790	24.39
1999	1.50	1,239,249	856,537	69.12	76,839	6.20	305,873	24.68
1998	1.50	1,242,128	864,623	69.61	85,609	6.89	291,896	23.50

Note: The City is prohibited by statute from presenting information regarding individual taxpayers.

Property Tax Levies And Collections Last Ten Years

Year	Total Tax Levy	Current Tax Collections (1)	Percent of Current Tax Collections To Tax Levy	Delinquent Tax Collections	Total Tax Collections	Percent of Total Tax Collections To Tax Levy	Accumulated Outstanding Delinquent Taxes	Percentage of Delinquent Taxes to Total Tax Levy
2007	618,998	615,750	99.48%	25,667	641,417	103.62%	5,313	0.86%
2006	607,628	572,976	94.30%	14,168	587,144	96.63%	19,990	3.29%
2005	593,000	561,000	94.60%	24,707	585,707	98.77%	6,057	1.02%
2004	495,777	464,229	93.64%	23,154	487,383	98.31%	8,073	1.63%
2003	494,827	461,991	93.36%	16,890	478,881	96.78%	16,395	3.31%
2002	490,000	459,000	93.67%	11,048	470,048	95.93%	13,408	2.74%
2001	413,000	406,000	98.31%	12,591	418,591	101.35%	16,224	3.93%
2000	382,000	375,000	98.17%	7,475	382,475	100.12%	8,300	2.17%
1999	362,000	355,000	98.07%	15,495	370,495	102.35%	13,670	3.78%
1998	339,000	324,000	95.58%	9,000	333,000	98.23%	9,000	2.65%

Source: Wayne and Medina County Auditor

(1) State reimbursement of rollback and homestead exemptions are included.

Note: The County does not identify delinquent collections by the year for which the tax was levied.

*City of Rittman, Ohio* Ratios of Outstanding Debt by Type Last Ten Years (\$000 omitted)

	(	Governmental A	Activities (1)							
Fiscal Year	General Obligation Bonds	Special Assessment Bonds	OPWC Loans	Capital Leases	Revenue Bonds	General Obligation Bonds	Special Assessment Bonds	OPWC Loans	OWDA Loans	Total Primary Govern- ment
2007	1,816	60	-	-	1,081	1,380	-	225	1,297	5,859
2006	1,495	76	5	-	1,101	1,440	-	238	1,497	5,852
2005	1,670	81	15	-	1,120	1,495	8	142	1,687	6,218
2004	1,850	69	24	132	1,138	1,550	15	-	1,869	6,647
2003	1,776	81	34	261	1,155	-	22	-	2,041	5,370
2002	1,895	75	44	-	1,171	-	-	-	2,206	5,391
2001	2,006	42	-	-	1,186	-	-	-	2,384	5,618
2000	2,115	60	-	-	1,201	114	-	-	2,554	6,044
1999	675	77	-	-	1,215	222	-	-	2,716	4,905
1998	730	96	-	-	1,228	319	-	-	2,869	5,242

(1) Details regarding the City's outstanding debt can be found in Note 7 in the basic financial statements.

Ratios of General Bonded Debt Outstanding Last Ten Years (\$000 omitted, except per capita)

### General Bonded Debt Oustanding (1)

	General			Percentage of Actual Taxable		Outstanding
Fiscal Year	Obligation Bonds	Revenue Bonds	Total	Value of Property	Per Capita	Debt to Personal Income
2007	3,196	1,081	4,277	4.06%	693.08	4.23%
2006	2,935	1,101	4,036	3.83%	654.03	4.08%
2005	3,165	1,120	4,285	4.23%	678.65	4.23%
2004	3,400	1,138	4,538	4.74%	718.72	4.48%
2003	1,776	1,155	2,931	3.01%	464.21	2.89%
2002	1,895	1,171	3,066	3.46%	485.59	3.03%
2001	2,006	1,186	3,192	3.62%	505.54	3.15%
2000	2,229	1,201	3,430	3.81%	543.24	3.38%
1999	897	1,215	2,112	2.35%	343.81	n/a
1998	1,049	1,228	2,277	2.80%	370.67	n/a

Source: The City of Rittman, Wayne and Medina County Auditor

(1) Details regarding the City's outstanding debt can be found in Note 7 in the basic financial statements.

# *City of Rittman, Ohio* Legal Debt Margin Last Ten Years

Last Ten Years	2007	2006	2005	2004	2003
Total Assessed Property Value	\$104,781,315	\$105,446,670	\$101,339,084	\$95,723,701	\$97,359,000
Overall Legal Debt Limit					
(10 ½ % of Assessed Valuation)	11,002,038	11,071,900	10,640,604	10,050,989	10,222,695
Debt Outstanding:					
General Obligation Bonds	\$3,196,000	\$2,935,000	\$3,165,000	\$3,400,000	\$1,776,000
Revenue Bonds	1,081,100	1,100,900	1,119,700	1,137,600	1,154,600
Special Assessment Bonds	60,007	75,982	89,025	84,084	103,754
OPWC Loans	225,000	242,350	156,197	24,250	33,950
OWDA Loans	1,296,569	1,496,748	1,687,282	1,868,635	2,041,249
Total Gross Indebtedness	5,858,676	5,850,980	6,217,204	6,514,569	5,109,553
Less:	(1.001.100)	(1.100.000)		(1.125.(00))	(1.154.600)
Sewer revenue bonds	(1,081,100)	(1,100,900)	(1,119,700)	(1,137,600)	(1,154,600)
Special Assessment Bonds	(60,007)	(75,982)	(89,025)	(84,084)	(103,754)
OPWC Loans	(225,000)	(242,350)	(156,197)	(24,250)	(33,950)
OWDA Loans	(1,296,569)	(1,496,748)	(1,687,282)	(1,868,635)	(2,041,249)
General Obligation Bond Retirement Fund Balance	(90,669)	(105,388)	(77,774)	(52,767)	(152,337)
Total Net Debt Applicable to Debt Limit	3,105,331	2,829,612	3,087,226	3,347,233	1,623,663
Legal Debt Margin Within 10 1/2 % Limitations	\$7,896,707	\$8,242,288	\$7,553,378	\$6,703,756	\$8,599,032
Legal Debt Margin as a Percentage of the Debt Limit	71.77%	74.44%	70.99%	66.70%	84.12%
Unvoted Debt Limitation (5 ½ % of Assessed Valuation)	\$5,762,972	\$5,799,567	\$5,573,650	\$5,264,804	\$5,354,745
Total Gross Indebtedness Less:	5,858,676	5,850,980	6,217,204	6,514,569	5,109,553
Sewer revenue bonds	(1,081,100)	(1,100,900)	(1,119,700)	(1,137,600)	(1,154,600)
Special Assessment Bonds	(60,007)	(75,982)	(89,025)	(84,084)	(103,754)
OPWC Loans	(225,000)	(242,350)	(156,197)	(24,250)	(33,950)
OWDA Loans	(1,296,569)	(1,496,748)	(1,687,282)	(1,868,635)	(2,041,249)
General Obligation Bond Retirement Fund Balance	(90,669)	(105,388)	(77,774)	(52,767)	(152,337)
Net Debt Within 5 1/2 % Limitations	3,105,331	2,829,612	3,087,226	3,347,233	1,623,663
Unvoted Legal Debt Margin Within 5 1/2 % Limitations	\$2,657,641	\$2,969,955	\$2,486,424	\$1,917,571	\$3,731,082
Unvoted legal Debt Margin as a Percentage of the Unvoted Debt Limitation	46.12%	51 010/	44.61%	26 420/	(0 ( 00 /
Unvoiced Debi Limitation	40.12%	51.21%	44.01%	36.42%	69.68%

Source: City Financial Records

2002	2001	2000	1999	1998
\$88,534,562	\$88,165,455	\$89,986,462	\$89,975,502	\$81,220,340
9,296,129	9,257,373	9,448,579	9,447,428	8,528,136
\$1,895,000	\$2,006,000	\$2,228,984	\$896,997	\$1,049,127
1,170,800	1,186,200	1,200,800	1,214,700	1,227,900
74,665	41,798	60,477	76,572	96,152
43,650	-	-	-	-
2,205,546	2,384,186	2,554,021	2,715,637	2,869,432
5,389,661	5,618,184	6,044,282	4,903,906	5,242,611
(1,170,800)	(1,186,200)	(1,200,800)	(1,214,700)	(1,227,900)
(74,665)	(41,798)	(60,477)	(76,572)	(96,152)
(43,650)	-	-	-	-
(2,205,546)	(2,384,186)	(2,554,021)	(2,715,637)	(2,869,432)
(135,363)	(83,901)	(85,430)	(82,030)	(382,608)
1,759,637	1,922,099	2,143,554	814,967	666,519
\$7,536,492	\$7,335,274	\$7,305,025	\$8,632,461	\$7,861,617
81.07%	79.24%	77.31%	91.37%	92.18%
\$4,869,401	\$4,849,100	\$4,949,255	\$4,948,653	\$4,467,119
5,389,661	5,618,184	6,044,282	4,903,906	5,242,611
(1,170,800)	(1,186,200)	(1,200,800)	(1,214,700)	(1,227,900)
(74,665)	(41,798)	(60,477)	(76,572)	(96,152)
(43,650)	-	-	-	-
(2,205,546)	(2,384,186)	(2,554,021)	(2,715,637)	(2,869,432)
(135,363)	(83,901)	(85,430)	(82,030)	(382,608)
1,759,637	1,922,099	2,143,554	814,967	666,519
\$3,109,764	\$2,927,001	\$2,805,701	\$4,133,686	\$3,800,600
63.86%	60.36%	56.69%	83.53%	85.08%

Direct and Overlapping Governmental Activities Debt (\$000 omitted) December 31, 2007

Governmental Unit	Debt Outstanding		Percentage applicable to City (1)	Amount applicable to City
Rittman Exempted Village School District Wayne County, Ohio	\$	8,620 9,499	94.34% 4.89%	8,132 690
Subtotal, overlapping debt				8,822
City of Rittman governmental activities direct debt				1876
Total direct and overlapping debt				\$ 10,698

(1) Applicable percentages were estimated by determining the portion of another governmental unit's taxable value that is within the City's boundaries and dividing it by each unit's total taxable assessed value.

*City of Rittman, Ohio* Schedules of Ratio of Annual Debt Service Expenditures for General Bonded Debt to Total General Governmental Expenditures and

Revenue Bond Coverage

Last Ten Years (\$000 omitted)

	2007	2006	2005	2004	2003	2002	2001	<u>2000</u>	<u>1999</u>	<u>1998</u>
<u>GENERAL BONDED DEBT</u>										
Debt service	206	202	203	22	140	135	245	162	120	120
General governmental expenditures	4,671	4,031	4,118	3,767	4,039	3,863	6,114	4,068	3,246	3,128
Ratio of debt service to general governmental expenditures	4.41	5.01	4.93	0.58	3.47	3.49	4.01	3.98	3.70	3.84
REVENUE BOND COVERAGE										
Sewer:										
Direct revenue	1,200	1,257	1,021	1,052	913	965	921	909	882	915
Operating expense (1)	820	835	630	644	693	673	681	652	476	637
Net available	380	422	391	408	220	292	240	257	406	278
Principal	20	19	18	17	16	15	14	-	13	13
Interest	56	57	58	59	60	61	62	62	63	64
Total debt service	76	76	76	76	76	76	76	62	76	77
Coverage	5.00	5.55	5.14	5.37	2.89	3.84	3.16	4.15	5.34	3.61

Note: All years presented are reported on a GAAP basis.

(1) excludes depreciation

## *City of Rittman, Ohio* Schedules of Principal Employers

2007 and 2003

			2007		2003 (1)			
				Percentage			Percentage	
Family an	To 1 at a	<b>F</b> 1	D 1	of Total City	<b>F</b> 1	D1	of Total City	
Employer	Industry	Employees	Kank		Employees	<u>Kank</u>	Employment	
Morton International, Inc.	Salt mines	269	1	8.93%	293	1	9.73%	
Rittman Local School District	Public education	130	3	4.32%	238	3	7.90%	
City of Rittman	Municipal government	196	2	6.51%	197	5	6.54%	
Northern Health Facilities	Health care	91	4	3.02%	198	4	6.58%	
Caraustar Mill Group, Inc.	Paper recycling	3	10	0.10%	240	2	7.97%	
Imperial Plastics, Inc.	Plastics	62	6	2.06%	105	6	3.49%	
Unilock Ohio, Inc.	Excavation	64	5	2.13%	53	8	1.76%	
Laria Chevrolet Buick	Automobile dealership	43	7	1.43%	62	7	2.06%	
Promotional Fixtures	Marketing	40	8	1.33%	41	9	1.36%	
Swiss Woodcraft, Inc.	Cabinet manufacturer	36	9	1.20%	36	10	1.20%	
Total		934	I		1,463			
Total employment within the C	City	3011	(2)		3011	(2)		

Source: The City of Rittman

(1) Information before 2003 is not available.

(2) Labor statistics only available for 2002.

## *City of Rittman, Ohio* Demographic and Economic Statistics

Last Ten Years

			Per	Median		Unemp	loyment Rate (2)		City
		Personal	Capita	Family	School	Wayne	Medina	State of	Square
Year	Population	Income (1)	Income (1)	Income (1)	Enrollment	<u>County</u>	County	<u>Ohio</u>	Miles (3)
2007	6,301	101,125	16,049	41,643	1,063	5.0%	5.8%	5.8%	6.1
2006	6,171	99,038	16,049	41,643	1,121	4.6%	4.7%	5.5%	6.1
2005	6,314	101,333	16,049	41,643	1,153	4.9%	4.7%	5.9%	6.1
2004	6,314	101,333	16,049	41,643	1,162	5.3%	4.9%	5.9%	6.1
2003	6,314	101,333	16,049	41,643	1,216	5.1%	5.0%	6.1%	6.1
2002	6,314	101,333	16,049	41,643	1,239	4.9%	4.5%	5.7%	6.1
2001	6,314	101,333	16,049	41,643	1,209	3.9%	3.7%	4.2%	6.1
2000	6,314	101,333	16,049	41,643	1,273	3.1%	3.2%	41.0%	6.1
1999	6,143	n/a	n/a	n/a	1,307	3.5%	3.4%	4.3%	6.1
1998	6,143	n/a	n/a	n/a	1,344	3.2%	3.2%	4.3%	6.1
1997	6,143	n/a	n/a	n/a	1,373	4.2%	3.7%	4.6%	6.1

(1) U.S. Census Bureau 2000

(2) Ohio Bureau of Employment Services; Department of Labor, Bureau of Labor Statistics

(3) City Records

*City of Rittman, Ohio* Full-Time Equivalent City Government Employees by Function/Program Last Six Years (1)

Function/Program	2007	2006	2005	2004	2003	2002
General Government						
Council	3.00	3.00	3.00	3.00	3.00	3.00
Mayor	0.05	0.05	0.05	0.05	0.05	0.05
Finance	2.00	2.00	2.00	2.00	2.00	2.00
Tax	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Law	1.00	1.00	1.00	1.00	1.00	1.00
Administration	2.50	2.50	2.50	2.50	2.50	2.50
Security of Persons and Property						
Police	11.00	11.00	11.00	11.50	12.00	12.50
Police - School Guards	5.00	5.00	6.50	6.50	5.50	5.00
Police - Dispatchers	5.00	5.00	6.00	5.00	5.00	4.50
Police - Animal Wardens	1.00	1.00	1.00	1.00	0.00	0.00
Fire	14.50	14.50	16.50	16.00	16.00	14.00
Public Health Services						
Emergency Medical Services	15.50	15.50	15.50	15.50	14.00	13.00
Cemetery	1.00	1.00	1.00	1.00	1.00	1.00
Leisure Time Activities						
Recreation	12.00	12.00	12.00	13.00	11.50	12.00
Parks	1.00	1.00	1.00	1.00	1.00	1.00
Transportation						
Service	2.50	2.50	2.50	2.50	3.50	3.50
Street M&R	7.00	7.00	5.00	6.00	6.00	6.00
Basic Utility Services						
Water	5.00	5.00	4.00	5.00	5.00	5.00
Wastewater	4.00	4.00	4.00	4.00	5.00	5.00
Totals:	95.05	95.05	96.55	98.55	96.05	93.05

Source: City Payroll Department Attendance Cards at Year End

Method: Using 1.0 for each full-time employee and 0.50 for each

part-time and seasonal employee at year end.

(1) Information prior to 2002 is not available

*City of Rittman, Ohio* Operating Indicators by Function/Program Last Six Years (1)

Function/Program	2007	2006	2005	2004	2003	2002
General Government						
Council and Clerk						
Number of ordinances passed	28	30	36	47	35	31
Number of resolutions passed	10	14	18	19	4	10
Number of planning commission docket items	1	5	6	11	4	2
Zoning Board of Appeals docket items	7	9	9	11	11	ç
Finance Department						
Number of checks/ vouchers issued	2,497	2,483	2,436	3,877	2,618	2,606
Amount of checks written	\$ 6,500,835	5,927,649	6,947,390	7,260,449	6,173,985	610,750
Number of payroll checks issued	3,351	3,346	3,410	3,397	3,467	3,492
Interest earnings for fiscal year (cash basis)	\$ 202,302	157,201	133,639	89,796	77,257	138,15
Number of reciepts issued	1,980	1,972	1,997	1,842	1,902	n/a
General fund receipts (cash basis)	\$ 2,832,218	2,828,136	2,678,059	2,596,735	2,522,852	2,487,35
General fund expenditures (cash basis)	\$ 2,798,914	2,706,074	2,432,279	2,376,547	2,426,831	2,350,82
General fund cash balances (in thousands)	\$ 549,732	520,281	382,840	273,493	178,457	215,27
Income Tax Department						
Number of individual returns	3,485	4,460	3,971	4.077	4,805	4.36
Number of business returns	465	473	380	407	399	39
Number of business withholding accounts	308	2,880	2,797	2,664	2,625	2,56
Amount of penalties and interest collected	\$ 24,710	44,694	21,829	17,185	28,923	16,95
Civil Service						
Number of police entry tests administered	13	-	-	-	36	
Number of dispatcher entry tests administered	-	-	12	-	-	1′
Number of hires of Police Officers from certified lists	2	-	-	-	1	
Number of hires of Dispatchers from certified lists	-	-	1	-	-	
-						(continued

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*City of Rittman, Ohio* Operating Indicators by Function/Program (continued) Last Six Years (1)

Function/Program	 2007	2006	2005	2004	2003	2002
Building Department Indicators						
No. of zoning permits issued	68	140	145	165	195	198
No. of new housing permits issued	10	14	20	38	29	51
Estimated value of construction	\$ 7,667,346	2,712,612	12,030,811	2,468,000	5,003,102	7,457,223
Amount of revenue generated from permits	\$ 4,418	5,246	11,850	10,982	8,416	6,162
Security of Persons & Property						
Police						
Total calls for services	7,829	7,773	n/a	4,787	3,830	5,493
Number of traffic citations issued	443	419	n/a	391	428	421
Number of parking citations issued	267	493	n/a	435	702	161
Number of criminal arrests	475	454	n/a	426	346	435
Number of accident reports completed	132	130	n/a	121	120	144
Injury accidents	15	15	n/a	13	13	18
Stolen vehicles	14	15	n/a	16	8	15
Incident reports	721	611	n/a	506	484	595
DUI arrests	47	26	n/a	31	28	48
Burglary	49	32	n/a	19	19	40
Thefts	107	93	n/a	97	73	96
Robberies	4	1	n/a	1	1	-
Homicides	-	-	n/a	-	-	-
Gasoline costs of fleet	\$ 26,487	22,000	18,460	14,358	13,164	11,428
Total calls handled through communication center	18,998	16,845	n/a	13,269	12,487	11,199
Fire/EMS						
EMS total runs	872	787	735	784	684	670
EMS transports	636	579	450	568	516	n/a
Ambulance billing collections (net)	\$ 171,068	111,701	114,413	109,333	74,955	71,905
Fire calls	192	n/a	n/a	n/a	n/a	n/a
Fires with loss	4	n/a	n/a	n/a	n/a	n/a
Fires with losses exceeding \$10K	1	n/a	n/a	n/a	n/a	n/a
Fire losses \$	\$ 18,000	n/a	n/a	n/a	n/a	n/a
Fire safety inspections	20	n/a	n/a	n/a	n/a	n/a
Number of times mutual aid received for fire and EMS	46	n/a	n/a	n/a	n/a	n/a
Public Health and Welfare						
Cemetery burials	30	34	45	38	45	43
Cemetery cremations	13	4	9	6	3	5
Cemetery sale of lots	15	26	41	44	40	34
Cemetery receipts	\$ 21,811	25,847	38,065	35,438	38,258	30,946
						(continued)

*City of Rittman, Ohio* Operating Indicators by Function/Program (continued) Last Six Years (1)

Function/Program	2007		2006	2005	2004	2003	2002
Leisure Time Activities							
Recreation							
Recreation Center membership receipts	\$	128,679	156,885	159,191	168,244	156,825	135,461
Recreation Center rental receipts		8,376	15,598	18,024	17,139	17,814	13,063
Recreation Center program receipts		47,353	50,426	46,357	41,288	40,974	34,034
Recreation Center miscellaneous receipts		25,643	20,476	20,409	13,972	15,378	53,973
Total Recreation Department receipts	\$	210,050	243,384	243,981	240,643	230,990	236,531
Transportation							
Crackseal Coating Program - Annual Cost	\$	14,850	17,000	16,632	15,348	17,653	18,844
Paint Striping - Annual Cost		-	10,000	9,288	6,888	8,706	5,965
Leaf collection - disposal costs		1,540	3,489	3,565	2,445	2,288	2,712
Cost of salt purchased	\$	26,889	22,732	39,020	32,436	34,723	14,278
Water Department							
Water rates per 1st 300 Cu ft of water used		7.40	7.40	7.40	7.40	7.40	7.40
Annual total of utility accounts billed	\$	29,715	29,791	29,695	29,333	28,967	28,503
Annual total Water Collections Billed	\$	358,757	375,263	363,723	366,846	361,024	363,477
Avg. water billed monthly (Gallons)		12,905	15,186	13,006	15,329	19,209	19,383
Total water collections annually (Inlcuding P&I)	\$	359,042	364,517	371,453	366,800	374,095	368,149
Wastewater Department							
Wastewater rates per 1st 300 Cu ft of water used	\$	24.33	22.96	21.66	21.66	20.43	20.43
Annual total sewer collections billed	\$	1,028,074	1,229,844	969,035	918,648	852,413	853,283
Total sewer collections annually	\$	1,154,935	1,110,995	983,697	917,436	881,995	865,304

Source: The City of Rittman

Information prior to 2002 is not available (1)

Information not available, ten year of information will be shown when available. n/a





### **CITY OF RITTMAN**

WAYNE COUNTY

CLERK'S CERTIFICATION This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED AUGUST 5, 2008

> 88 E. Broad St. / Fourth Floor / Columbus, OH 43215-3506 Telephone: (614) 466-4514 (800) 282-0370 Fax: (614) 466-4490 www.auditor.state.oh.us