Coshocton Metropolitan Housing Authority

Financial Statements For the Year Ended June 30, 2007



Mary Taylor, CPA Auditor of State

Board of Directors Coshocton Metropolitan Housing Authority 823 Magnolia Street Coshocton, Ohio 43812

We have reviewed the *Independent Auditor's Report* of the Coshocton Metropolitan Housing Authority, Coshocton County, prepared by Salvatore Consiglio, CPA, Inc., for the audit period July 1, 2006 through June 30, 2007. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Coshocton Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

Mary Jaylor

Mary Taylor, CPA Auditor of State

January 28, 2008

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#### COSHOCTON METROPOLITAN HOUSING AUTHORITY AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2007

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## **Independent Auditors' Report**

Board of Directors Coshocton Metropolitan Housing Authority

I have audited the accompanying financial statements of the business-type activities of Coshocton Metropolitan Housing Authority, Ohio, as of and for the year ended June 30, 2007, which collectively comprise the Authority basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Coshocton Metropolitan Housing Authority, Ohio, management. My responsibility is to express an opinion on these basic financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the Coshocton Metropolitan Housing Authority, Ohio, as of June 30, 2007, and the respective change in financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report dated December 21, 2007, on my consideration of the Coshocton Metropolitan Housing Authority, Ohio's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the result of my audit.

The Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by the accounting principles generally accepted in the United State of America. I have applied certain limited procedures, which consisted principally of inquiry of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion thereon.

My Audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the Coshocton Metropolitan Housing Authority basic financial statements. The accompanying Schedule of Expenditure of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Government and Non-Profit Organizations* and is not a required part of the financial statements. The combining financial data schedule ("FDS") and the PHA's statements and certification of actual modernization costs are presented for purposes additional analysis as required by the Department of Housing and Urban Development and are not a required part of the Basic Financial Statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly presented in all material respect in relation to the basic financial statements taken as a whole.

Salvatore Consiglio, CPA, Inc.

December 21, 2007

This Management's Discussion and Analysis (MD&A) for the Coshocton Metropolitan Housing Authority (Coshocton MHA) is intended to assist the reader identify what management feels are significant financial issues, provide an overview of the financial activity for the year, and identify changes in Coshocton MHA's financial position. It is designed to focus on the financial activity for the fiscal year ended June 30, 2007, resulting changes and currently known facts. Please read it in conjunction with the financial statements found elsewhere in this report.

#### **Overview of the Financial Statements**

The Basic Financial Statements included elsewhere in this report are:

Statement of Net Assets Statement of Revenues, Expenses & Changes in Net Assets Statement of Cash Flows

The **Statement of Net Assets** is very similar to, and what most people would think of as, a Balance Sheet. In the first half it reports the value of assets Coshocton MHA holds at 6/30/07, that is, the cash Coshocton MHA has, the amounts that are owed Coshocton MHA from others, and the value of the equipment Coshocton MHA owns. In the other half of the report it shows the liabilities Coshocton MHA has, that is, what Coshocton MHA owes others at 6/30/07; and what Net Assets (or what is commonly referred to as Equity) Coshocton MHA has at 6/30/07. The two parts of the report are in balance, thus why many might refer to this type of report as a Balance Sheet, in that the total of the assets part equals the total of the liabilities plus net assets (or equity) part.

In the statement, the Net Assets part is broken out into three broad categories:

Net Assets, Invested in Capital Assets, Net of Related Debt Restricted Net Assets Unrestricted Net Assets

The balance is Net Assets, Invested in Capital Assets, Net of Related Debt reflects the value of capital assets (assets such as land, buildings, & equipment) reported in the top part of the statement reduced by the amount of accumulated depreciation of those assets and by the outstanding amount of debt yet owed on those assets.

The balance in Restricted Net Assets reflects the value of assets reported in the top part of the statement that are restricted for use by law or regulation, or when the use of those assets is restricted by constraints placed on the assets by creditors.

The balance in Unrestricted Net Assets is what is left over of Net Assets after what is classified in the two previously mentioned components of Net Assets. It reflects the value of assets available to Coshocton MHA to use to further its purposes.

The **Statement of Revenues, Expenses & Changes in Net Assets** are very similar to and may commonly be referred to as an Income Statement. It is in essence a report showing what Coshocton MHA earned, that is what its revenues or incomes were, versus what expenses Coshocton MHA had over the same period. And then it shows how the Fund Balance (or net assets or equity) changed because of how the incomes exceeded or were less than what expenses were. It helps the reader to determine if Coshocton MHA had more in revenues than in expenses or vice-versa, and then how that net gain or net loss affected the Fund Balance (or net assets or equity). The bottom line of the report, the Ending Total Net Assets, is what is referred to in the above discussion of the Statement of Net Assets that when added to the liabilities the Coshocton MHA has equals the total assets Coshocton MHA has.

The **Statement of Cash Flows** is a report that shows how the amount of cash Coshocton MHA had at the end of the previous year was impacted by the activities of the current year. It breaks out in general categories the cash coming in, and the cash going out. It helps the reader to understand the sources and uses of cash by Coshocton MHA during the year, to include a measurement of cash gained or used by operating activities, by activities related to acquiring capital assets, and by activities related to investing activities.

#### **Coshocton MHA's Business Type Programs**

The financial statements included elsewhere in this report are presented using the Authority-wide perspective meaning the activity reported reflects the summed results of all the programs, or business type fund of Coshocton MHA. Coshocton MHA consists exclusively of Enterprise Funds. The full accrual basis of accounting is used for Enterprise Funds. That method of accounting is very similar to accounting used in the private sector.

Coshocton MHA's business type programs include the following:

Low Rent Public Housing Program Section 8 Housing Programs Rural Housing Program, and State & Local Program

Under the Low Rent Public Housing program, Coshocton MHA rents dwelling units it owns to low to moderate-income families. Through an Annual Contributions Contract (commonly referred to as an ACC) with HUD, HUD provides an operating subsidy to Coshocton MHA to help support the operations of the program. In addition, HUD provides funds for physical improvements to Coshocton MHA's properties and funds for management improvements through Capital Fund Program grants.

Under the Section 8 Housing Choice Voucher program, Coshocton MHA subsidizes the rents of low to moderate-income families through Housing Assistance Payments contracts when those families rent from private landlords. This is called a tenant-based program because when the tenant family moves, the rental assistance goes with the family to the new rental unit. Under the Section 8 New Construction program, Coshocton MHA administers a Housing Assistance Payments contract on behalf of HUD through which HUD subsidizes the rents of low to moderate-income families when those families rent from a private landlord. That rental assistance is provided similarly to how it is under the Housing Choice Voucher program except the rental assistance is tied to the dwelling units, and the assistance is provided to the families renting those units selected by HUD.

Under the Rural Housing program, the USDA provided a low interest loan to Coshocton MHA to finance the construction of the dwelling units and then also provides rental assistance to the low to moderate-income families that rent them from the owner, Coshocton MHA.

Under its State and Local programs, Coshocton MHA operates coin laundry facility. 100% of the revenue generated from this program is used to pay down the debt owed to the low rent public housing program as a result of the IG audit finding noted in prior years. This was part of the settlement reached with HUD to resolve the findings noted by the IG.

## **Condensed Financial Statements**

The following page reflects a condensed **Statement of Net Assets** compared to prior year. Coshocton MHA is engaged only in business type activities.

# Table 1 - Condensed Statement of Net Assets Compared to Prior Year (Values Rounded to Nearest Thousand)

|   |    | <u>2007</u> | <u>2006</u>     |
|---|----|-------------|-----------------|
| Current and Other Assets                          | \$ | 213,000     | \$<br>316,000   |
| Capital Assets                                    |    | 3,441,000   | 3,649,000       |
|   | -  |             |                 |
| Total Assets                                      | \$ | 3,654,000   | \$<br>3,965,000 |
|   | -  |             |                 |
| Current Liabilities                               | \$ | 196,000     | \$<br>225,000   |
| Long-Term Liabilities                             |    | 763,000     | 777,000         |
|   | •  |             |                 |
| Total Liabilities                                 |    | 959,000     | 1,002,000       |
|   | -  |             |                 |
| Net Assets:                                       |    |             |                 |
| Investment in Capital Assets, net of Related Debt |    | 2,726,000   | 2,931,000       |
| Restricted Net Assets                             |    | 77,000      | 76,000          |
| Unrestricted Net Assets                           |    | (108,000)   | (44,000)        |
|   | -  |             |                 |
| Total Net Assets                                  | _  | 2,695,000   | 2,963,000       |
|   | _  |             |                 |
| Total Liabilities and Net Assets                  | \$ | 3,654,000   | \$<br>3,965,000 |
|   |    |             |                 |

For more detail information see Statement of Net Assets presented elsewhere in this report.

Total Net Assets decreased from the prior year-end by \$267,000. The changes in incomes and expenses from the prior year causing that change is discussed more in the next section where we discuss Table 2, the Modified Statement of Revenues, Expenses and Changes in Net Assets.

The change in Current Assets from the prior year-end is a reduction of 33%. Amounts due from HUD for grants expended but for which funds had not been drawn from HUD is one reason for the drop. There was \$67,000 due from HUD at 6/30/06 but there is none at 6/30/07. In addition, there is\$47,000 less in cash at year-end 6/30/07 than what there was at 6/30/06. As is discussed in the next section, a main factor causing that reduction in cash is the effort made by the agency in the current period to fully spend all funding provided by HUD for making rental assistance payments to landlords participating in the Section 8 Housing Choice Voucher Program.

Capital Assets was reduced in the period by almost 6%, a reflection that depreciation on assets held by Coshocton MHA outpaced additions to capital assets in the period.

The13% reduction in Current Liabilities from the prior year reflects that the agency owes less to vendors, suppliers and HUD at 6/30/07 than at 6/30/06. And the slight change in Long-term Liabilities is primarily the result of a reduction in compensated absences liability, the liability the agency recognizes in the financial statements for unused sick and vacation time available for use by the employees of the agency.

Of the components of Net Assets, the change in Invested in Capital Assets, Net of Related Debt closely corresponds to the change in Capital Assets because that is what that component of Net Assets represents. And the remainder of the change in Net Assets is in the Unrestricted Net Assets component, the component that measures what the agency has in Net Assets to further its purpose.

The following is the **Statement of Revenues, Expenses & Changes in Net Assets**. Coshocton MHA is engaged only in business type activities.

|                                 | <u>200</u> | 7         | <u>2006</u> |
|---------------------------------|------------|-----------|-------------|
| <u>Revenues</u>                 |            |           |             |
| Tenant Revenues - Rents & Other | \$ 184     | 4,000 \$  | 192,000     |
| Operating Subsidies & Grants    | 1,51       | 5,000     | 1,541,000   |
| Capital Grants                  | 6          | 8,000     | 106,000     |
| Investment Income               |            | 1,000     | 1,000       |
| Other Revenues                  |            | 8,000     | 35,000      |
| Total Revenues                  | 1,77       | 6,000     | 1,875,000   |
|                                 |            |           |             |
| Expenses                        |            |           |             |
| Administrative                  | 398        | 8,000     | 468,000     |
| Utilities                       | 74         | 4,000     | 73,000      |
| Maintenance                     | 20         | 1,000     | 203,000     |
| General & Interest Expenses     | 90         | 6,000     | 260,000     |
| Housing Assistance Payaments    | 1,00       | 0,000     | 855,000     |
| Depreciation                    | 270        | 6,000     | 269,000     |
| Total Expenses                  | 2,04       | 5,000     | 2,128,000   |
| Net Increases (Decreases)       | \$ (26)    | 9,000) \$ | (253,000)   |

# Table 2 - Statement of Revenue, Expenses & Changes in Net Assets(Values Rounded to Nearest Thousand)

Despite a drop in Total Expenses, the overall decrease in Net Assets of \$268,000 (9% reduction) is comparable to the change in Net Assets from the prior year because revenues dropped as well. The drop in revenues from the prior period of \$99,000 (5%) occurred virtually across the board. Tenant revenues dropped 4% despite an increase in occupancy of 6% (Unit Months Leased for the Public Housing and Parkview North properties increased to 1806 in 2007 from 1708 in 2006. See the Financial Data Schedule providing that information elsewhere in this report). Declining economic times mean tenant families on average pay lower rents in programs in which rent is based on family income. Plus, since tenant rents are based on a formula that specifies that tenant families should pay 30% of family income for rent plus the cost of utilities, increasing utility rates over the past couple of years also contribute to tenant families paying lower rents.

Operating Grants dropped although just slightly (2%). Capital Grants revenue dropped by 36%. That drop in Capital Grants means the agency did not spend as much to make physical improvements to its properties as compared to the previous year. And Other Revenues dropped 77%, but to a more typical balance. An unusually high level of Fraud Recovery Revenue was realized in 2006 that caused Other Revenues to be unusually high in that year.

Expenses also dropped in 2007, a 4% overall drop from 2006. Much of that is due to the agency managing expenses better to cope with the declining revenues being experienced. That is particularly true of the drop in Administrative Expenses (15%) and Maintenance Expense (1%). With regard to the drop in General Expense, the 2006 balance was unusually high because the agency had to record an accounting loss in 2006 related to the sale of a property that owed Coshocton MHA money. When the property sold, the terms of the sale were such that amounts owed Coshocton MHA were not repaid.

Despite the overall drop in expenses, HAP Expense, that is the amount of rental assistance the agency pays landlords of the agency's clients on the Section 8 programs, increased by 17%. In the end, PHAs like Coshocton MHA cannot profit from funding provided by HUD to pay Section 8 HAPs. So it is incumbent on PHAs like Coshocton MHA to spend all the funding for HAPs to the extent possible. This increase in HAP Expense reflects the effort the agency made in the current period to spend what HUD had provided to that point to be spent on the payment of HAPs.

The following is a condensed **Statement of Changes in Capital Assets** comparing balances in capital assets at the year-end versus at the end of the prior year.

# Table 3 - Condensed Statement of Changes in Capital Assets (Values Rounded to Nearest Thousand)

|                          | <u>2006</u>     | <u>2006</u>     |
|--------------------------|-----------------|-----------------|
| Land and Land Rights     | \$<br>439,000   | \$<br>439,000   |
| Building & Improvements  | 7,470,000       | 7,390,000       |
| Equipment                | 293,000         | 292,000         |
| Construction in Progress | 17,000          | 30,000          |
| Accumulated Depreciation | (4,778,000)     | (4,502,000)     |
|                          |                 |                 |
| Total                    | \$<br>3,441,000 | \$<br>3,649,000 |

The increase in accumulated depreciation from year-end 2006 to 2007 (\$276,000) outpaced the increase in capital accounts for buildings and improvements, equipment and construction in progress leading to a net reduction in Capital Assets of \$208,000. The reduction in Construction in Progress was caused primarily by assets being reclassified as Buildings and Improvements at year-end 2007 because of Capital Fund Grants being completed in 2007, thus the assets were no longer consider to be "in progress". Without regard for the increase in accumulated depreciation, all \$68,000 of the increases in Capital Assets in year-end 2007 were made through the Capital Fund Program.

The following is a **comparison of debt outstanding** at the year-end versus at the end of the prior year.

# Table 4 - Condensed Statement of Changes in Debt Outstanding (Values Rounded to Nearest Thousand)

| <u>2006</u> |         |                     | <u>2006</u>            |
|-------------|---------|---------------------|------------------------|
| \$          | 3,000   | \$                  | 3,000                  |
|             | 712,000 |                     | 715,000                |
|             |         |                     |                        |
| \$          | 715,000 | \$                  | 718,000                |
|             | \$<br>  | \$ 3,000<br>712,000 | \$ 3,000 \$<br>712,000 |

Debt was reduced by \$3,000 during year-end 2007, a reduction of about .4%. That is the result of regular payments on a loan due to the US Department of Agriculture issued to permit the development several years ago of rental property owned by Coshocton MHA.

## **Economic Factors**

Coshocton MHA faces the continuing prospect of declining HUD subsidies used to administer their programs and maintain their properties. In addition, unfavorable economic times, as reflected in the numbers of families earning less in addition to those leaving the community because they cannot find adequate employment opportunities, also mean revenues from tenants are reduced because generally rents are based on the tenant families' ability to pay as dictated by the Federal government. Rising insurance, utility and other operating costs compound the effect of the reduction in incomes available to Coshocton MHA to administer its program. The reduction in government assistance for administration of programs means Coshocton MHA can provide rental assistance for a smaller number of families and causes the authority to provide lesser services to clients.

## **Financial Contact**

Questions concerning this report or requests for additional information should be directed to Gregory J. Darr, Executive Director of the Coshocton Metropolitan Housing Authority, 823 Magnolia Street, Coshocton, Ohio, 43812.

# Coshocton Metropolitan Housing Authority Statement of Net Assets Proprietary Funds June 30, 2007

| ASSETS                               |             |
|--------------------------------------|-------------|
| Current assets                       |             |
| Cash and cash equivalents            | \$85,073    |
| Restricted cash and cash equivalents | 80,246      |
| Receivables, net                     | 17,955      |
| Inventories, net                     | 11,238      |
| Prepaid expenses and other assets    | 18,260      |
| Total current assets                 | 212,772     |
| Noncurrent assets                    |             |
| Capital assets:                      |             |
| Land                                 | 438,538     |
| Building and equipment               | 7,763,086   |
| Construction in Progress             | 17,348      |
| Less accumulated depreciation        | (4,777,544) |
| Capital assets, net                  | 3,441,428   |
| Total assets                         | \$3,654,200 |
| LIABILITIES                          |             |
| Current liabilities                  |             |
| Accounts payable                     | \$20,949    |
| Accrued liabilities                  | 18,131      |
| Intergovernmental payables           | 116,070     |
| Tenant security deposits             | 23,501      |
| Deferred revenue                     | 14,377      |
| Bonds, notes, and loans payable      | 3,398       |
| Total current liabilities            | 196,426     |

# Coshocton Metropolitan Housing Authority Statement of Net Assets (Continued) Proprietary Funds June 30, 2007

| Noncurrent liabilities                          |             |
|---|-------------|
| Bonds, notes, and loans payable                 | 711,571     |
| Accrued compensated absences non-current        | 51,467      |
| Total noncurrent liabilities                    | 763,038     |
| Total liabilities                               | \$959,464   |
| NET ASSETS                                      |             |
| Invested in capital assets, net of related debt | \$2,726,459 |
| Restricted net assets                           | 76,684      |
| Unrestricted net assets                         | (108,407)   |
| Total net assets                                | \$2,694,736 |

## Coshocton Metropolitan Housing Authority Statement of Revenues, Expenses, and Changes in Fund Net Assets Proprietary Funds For the Year Ended June 30, 2007

| OPERATING REVENUES                               |             |
|--|-------------|
| Tenant Revenue                                   | \$184,451   |
| Government operating grants                      | 1,515,249   |
| Other revenue                                    | 7,758       |
| Total operating revenues                         | 1,707,458   |
| OPERATING EXPENSES                               |             |
| Administrative                                   | 398,042     |
| Utilities  | 73,801      |
| Maintenance                                      | 200,532     |
| General  | 79,406      |
| Housing assistance payment                       | 999,914     |
| Depreciation                                     | 275,716     |
| Total operating expenses                         | 2,027,411   |
| Operating income (loss)                          | (319,953)   |
| NONOPERATING REVENUES (EXPENSES)                 |             |
| Interest and investment revenue                  | 973         |
| Interest expense                                 | (17,077)    |
| Total nonoperating revenues (expenses)           | (16,104)    |
| Income (loss) before contributions and transfers | (336,057)   |
| Capital grants                                   | 68,227      |
| Change in net assets                             | (267,830)   |
| Total net assets - beginning                     | 2,962,466   |
| Prior period adjustment                          | 100         |
| Total net assets - ending                        | \$2,694,736 |

# Coshocton Metropolitan Housing Authority Statement of Cash Flows Proprietary Funds For the Year Ended June 30, 2007

| CASH FLOWS FROM OPERATING ACTIVITIES                       |             |
|--|-------------|
| Operating grants received                                  | \$1,531,124 |
| Tenant revenue received                                    | 240,865     |
| Other revenue received                                     | (710)       |
| General and administrative expenses paid                   | (798,607)   |
| Housing assistance payments                                | (999,914)   |
| Net cash provided (used) by operating activities           | (27,242)    |
| CASH FLOWS FROM INVESTING ACTIVITIES                       |             |
| Interest earned  | 973         |
| Net cash provided (used) by investing activities           | 973         |
| CASH FLOWS FROM CAPITAL AND RELATED ACTIVITIES             |             |
| Capital grant funds received                               | 68,227      |
| Property and equipment purchased                           | (68,227)    |
| Net cash provided (used) by capital and related activities | 0           |
| CASH FLOWS FROM FINANCING ACTIVITIES                       |             |
| Principal Payment  | (3,325)     |
| Interest Payment on Debt                                   | (17,077)    |
| Net cash provided (used) by financing activities           | (20,402)    |
| Net increase (decrease) in cash                            | (46,671)    |
| Cash and cash equivalents - Beginning of year              | 211,990     |
| Cash and cash equivalents - End of year                    | \$165,319   |

## Coshocton Metropolitan Housing Authority Statement of Cash Flows (Continued) Proprietary Funds For the Year Ended June 30, 2007

# **RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES**

| Net Operating Income (Loss)                                | (\$319,953) |
|--|-------------|
| Adjustment to Reconcile Operating Loss to Net Cash Used by |             |
| Operating Activities                                       |             |
| - Depreciation   | 275,716     |
| - (Increases) Decreases in Accounts Receivable             | 70,375      |
| - (Increases) Decreases in Prepaid Assets                  | (10,917)    |
| - Increases (Decreases) in Accounts Payable                | (26,876)    |
| - Increases (Decreases) in Intergovernmental Payable       | (15,875)    |
| - Increases (Decreases) in Compensated Absence Payable     | (10,713)    |
| - Increases (Decreases) in Accrued Expenses Payable        | (1,119)     |
| - Increases (Decreases) in Deferred Revenue                | 14,377      |
| - Increases (Decreases) in Tenant Security Deposits        | 657         |
| - Increases (Decreases) in Non-Current Liabilities Other   | (2,914)     |
| Net cash provided by operating activities                  | (\$27,242)  |

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Summary of Significant Accounting Policies

The financial statements of the Coshocton Metropolitan Housing Authority (the Authority) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

## **Reporting Entity**

The Coshocton Metropolitan Housing Authority was created under the Ohio Revised Code, Section 3735.27. The Authority contracts with the United States Department of Housing and Urban Development (HUD) to provide low and moderate income persons with safe and sanitary housing through subsidies provided by HUD. The Authority depends on the subsidies from HUD to operate.

The accompanying basic financial statements comply with the provision of Governmental Accounting Standards Board (GASB) Statement 14, the Financial Reporting Entity, in that the financial statements include all organizations, activities and functions for which the Authority is financially accountable. This report includes all activities considered by management to be part of the Authority by virtue of Section 2100 of the Codification of Governmental Accounting and Financial Reporting Standards.

Section 2100 indicates that the reporting entity consists of a) the primary government, b) organizations for which the primary government is financially accountable, and c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's government body and either it is able to impose

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organization. A financial benefit or burden relationship exists if the primary government a) is entitled to the organization's resources; b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or c) is obligated in some manner for the debt of the organization.

Management believes the financial statements included in this report represent all of the funds of the Authority over which the Authority is financially accountable.

## **Basis of Presentation**

The Authority's basic financial statements consist of a statement of net assets, statement of revenue, expenses and changes net assets, and a statement of cash flows.

## Fund Accounting

The Authority uses the proprietary fund to report on its financial position and the results of its operations for the Section 8 programs. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Funds are classified into three categories: governmental, proprietary and fiduciary. The Authority uses the proprietary category for its programs.

## **Proprietary Fund Types**

Proprietary funds are used to account for the Authority's ongoing activities, which are similar to those found in the private sector. The following is the proprietary fund type:

## NOTE 1: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

<u>Enterprise Fund</u> - This fund is used to account for the operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

## **Measurement Focus/Basis of Accounting**

The proprietary funds are accounted for on the accrual basis of accounting. Revenues are recognized in the period earned and expenses are recognized in the period incurred. Pursuant to GASB Statement No. 20 Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting, the Authority follows GASB guidance as applicable to proprietary funds and FASB Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins issued after November 30, 1989, that do not conflict with or contradict GASB pronouncements.

## **Description of programs**

The following are the various programs which are included in the single enterprise fund:

## A. Public Housing Program

The pubic housing program is designed to provide low-cost housing within the County. Under this program, HUD provides funding via an annual contribution contract. These funds, combined with the rental income received from tenants, are available solely to meet the operating expenses of the program.

## B. Capital Fund Program

The capital fund program provides funds annually, via a formula, to Public Housing Agencies for capital and management activities, including modernization and development housing.

## NOTE 1: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

## C. Housing Choice Voucher Program

The Housing Choice Voucher Program was authorized by Section 8 of the National Housing Act and provides housing assistance payments to private, not-for-profit or public landlords to subsidize rentals for low-income persons.

## D. Section 8 New Construction Program

Coshocton MHA administers a Housing Assistance Payments contract on behalf of HUD through which HUD subsidizes the rents of low to moderate-income families when those families rent from a private landlord. That rental assistance is provided similarly to how it is under the Housing Choice Voucher program except the rental assistance is tied to the dwelling units, and the assistance is provided to the families renting those units selected by HUD.

## E. <u>Rural Housing Program</u>

The United State Department of Agricultural provided a low interest loan to Coshocton MHA to finance the construction of the dwelling units and then also provides rental assistance to the low to moderate-income families that rent them from the owner, Coshocton MHA.

## **Investments**

The provisions of the HUD Regulations restrict investments. Investments are valued at market value. Interest income earned in fiscal year ending June 30, 2007 totaled \$973.

## **Capital Assets**

Capital assets are stated at cost. The capitalization policy of the Authority is to depreciate all non-expendable personal property having a useful life of three years or and a purchase price of \$500 or more per unit. Depreciation is calculated using the straight-line method over the estimated useful lives of three years to forty years. Expenditures for repairs and maintenance are charged directly to expense as they are incurred. Expenditures determined to represent additions or betterments are capitalized.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets – net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are recorded as restricted when there are limitations imposed on their use by internal or external restrictions.

#### **Operating Revenues and Expenses**

Operating revenues and expenses are those revenues that are generated directly from the primary activities of the proprietary fund and expenses incurred for the day to day operation. For the Authority, operating revenues are tenant rent charges, operating subsidy from HUD and other miscellaneous revenue.

#### **Capital Contributions**

This represents contributions made available by HUD with respect to all federally aided projects under an annual contribution contract.

#### **Cash and Cash Equivalents**

For the purpose of the statement of cash flows, cash and cash equivalents include all highly liquid debt instruments with original maturities of three months or less.

#### **Compensated Absences**

The Authority accounts for compensated absences in accordance with GASB Statement No. 16. Sick leave and other compensated absences with similar characteristics are accrued as a liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments. To calculate the liability, these accumulations are reduced to the maximum amount allowed as a termination payment. All employees who meet the termination policy of the Authority for years of services are included in the calculation of the compensated absence accrual amount.

Vacation leave and other compensated absences with similar characteristics are accrued as a liability as the benefits are earned by the employees if both of the following conditions are met: (1) the employees' rights to receive

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

compensation is attributable to services already rendered and is not contingent on a specific event that is outside the control of the employer and employee. (2) It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

In the proprietary fund, the compensated absences are expensed when earned with the amount reported as a fund liability.

## **Budgetary Accounting**

The Authority annually prepares its budget as prescribed by the Department of Housing and Urban Development. This budget is adopted by the Board o the agency and submitted to the Department of Housing and Urban Development.

## **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

## NOTE 2: <u>DEPOSIT</u>

State statutes classify monies held by the Authority into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Authority treasury, in commercial accounts payable or withdrawn on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits identified as not required for use within the current two-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

#### NOTE 2: <u>DEPOSIT</u> (Continued)

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit, maturing not more than one year from the date of deposit, or by savings or deposit accounts including passbook accounts.

Protection of Authority deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by collateral held by MCTA or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

At year-end, the carrying amount of the Authority's deposits was \$165,319 and the bank balance was \$201,552. The difference represents outstanding checks and deposits in transit. The entire bank balance was covered by federal depository insurance. Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosure," as of June 30, 2007, the Authority was not exposed to custodial risk as discussed below.

Custodial credit risk is the risk that in the event of bank failure, the Authority will not be able to recover the deposits. Since all of the deposits were all covered by federal depository insurance, the Authority was not exposed to this risk.

*Investments* - The Authority's had no investments during the fiscal year.

#### NOTE 4: <u>RISK MANAGEMENT</u>

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending June 30, 2007 the Authority maintains comprehensive insurance coverage with private carriers for health, real property, building contents and vehicles. Vehicle policies include liability coverage for bodily injury and property damage.

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending June 30, 2007 the

#### NOTE 4: <u>RISK MANAGEMENT</u>

Authority maintains comprehensive insurance coverage with private carriers for health, real property, building contents and vehicles. Vehicle policies include liability coverage for bodily injury and property damage.

Settled claims have not exceeded this coverage in any of the last three years. There has been no significant reduction in coverage from last year.

#### NOTE 5: <u>CAPITAL ASSETS</u>

|                          | Balance<br>06/30/06 | Adjust     | Additions   | Deletion   | Balance<br>06/30/06 |
|--------------------------|---------------------|------------|-------------|------------|---------------------|
| Capital Assets Not Depre |                     | Tajust     |             | Deretion   | 00100100            |
| Land                     | \$438,538           | \$0        | \$0         | \$0        | \$438,538           |
| Construction in Progress | 29,923              | 0          | 68,227      | (80,802)   | 17,348              |
| Total Capital Assets     |                     |            |             |            |                     |
| Not Being Depreciated    | 468,461             | 0          | 68,227      | (80,802)   | 455,886             |
| Capital Assets Being Dep | reciated:           |            |             |            |                     |
| Buildings                | 7,389,705           | 0          | 0           | 80,318     | 7,470,023           |
| Furniture and Equipment  | 292,579             | 0          | 0           | 484        | 293,063             |
| Total Capital Assets     |                     |            |             |            |                     |
| Being Depreciated        | 7,682,284           | 0          | 0           | 80,802     | 7,763,086           |
| Accumulated Depreciated  | 1:                  |            |             |            |                     |
| Buildings                | 4,206,686           | 29,620     | 268,115     | 0          | 4,504,421           |
| Furniture and Equipment  | 295,142             | (29,620)   | 7,601       | 0          | 273,123             |
| Total Accumulated        |                     |            |             |            |                     |
| Depreciated              | 4,501,828           | 0          | 275,716     | 0          | 4,777,544           |
| Total Capital Assets     |                     |            |             |            |                     |
| Being Depreciated, Net   | 3,180,456           | 0          | (275,716)   | 80,802     | 2,985,542           |
| Total Capital Assets,    |                     |            |             |            |                     |
| Net                      | \$3,648,917         | <b>\$0</b> | (\$207,489) | <b>\$0</b> | \$3,441,428         |
|                          |                     |            |             |            |                     |

## NOTE 5: <u>DEFINED BENEFIT PENSION PLANS -PUBLIC EMPLOYEES</u> <u>RETIREMENT SYSTEM</u>

All full-time employees of Authority participate in the Ohio Public Employees Retirement System (OPERS), a cost-sharing multiple-employer public employee retirement system administered by the Public Employees Retirement Board.

## NOTE 5: <u>DEFINED BENEFIT PENSION PLANS -PUBLIC EMPLOYEES</u> <u>RETIREMENT SYSTEM</u> (Continued)

OPERS provide basic retirement, disability and survivor benefits, based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 145 of the Ohio Revised Code. OPERS issue a publicly available financial report that includes financial statements and required supplementary information for OPERS. Interested parties may obtain a copy by making a written request to 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 466-2085 or (800) 222-PERS.

Ohio Public Employees Retirement System administers three separate pension plans as described below:

- 1. The Traditional Pension Plan A cost sharing, multiple-employer defined benefit pension plan.
- The Member-Direct Plan A defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Direct Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions, plus any investment earnings.
- 3. The Combined Plan A cost sharing, multiple-employer defined pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefits similar in nature to the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

Plan members are required to contribute 9.5 percent of their annual covered salary to fund pension obligations. The 2006 employer pension contribution rate for Authority was 13.7 percent. Effective January 1, 2007 the rates increase to 9.5 percent for members and 13.85 for employers. Contributions are authorized by state statue. The contribution rates are determined actuarially. The Authority's contribution for the years ended June 30, 2007, 2006, and 2005 amounted to \$44,061, \$42,877, and \$42,143 respectively. Ninety-Two percent has been contributed for 2007. All required contributions for the two previous years have been paid.

#### NOTE 6: <u>POSTEMPLOYMENT BENEFITS</u>

The Public Employees Retirement System of Ohio (OPERS) provides postemployment health care benefits to age and service retirants with ten or more years of qualifying Ohio service credit and to primary survivor recipients of such retirants. Health care coverage for disability recipients is also available. The health care coverage provided by the OPERS is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to the OPERS is set aside for the funding of post retirement health care. The Ohio Revised Code provides statutory Authority requiring public employers to fund post-employment health care through their contributions to the OPERS. The portion of the 2007 employer contribution rate (identified above) that was used to fund health care for the year ended June 30, 2007 was 5.0 percent of covered payroll, which amounted to \$15,198. The significant actuarial assumptions and calculations relating to post-employment health care benefits were based on the OPERS' latest actuarial review performed as of December 31, 2004. An entry age normal actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actuarial gains and losses) becomes part of unfunded actuarial accrued liability. All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Under this approach assets are adjusted annually to reflect 25 percent of unrealized market appreciation or depreciation on investment assets. The investment assumption rate for 2004 was 8.0 percent. An annual increase of 4.0 percent compounded annually is the base portion of the individual pay increase assumption. This assumes no change in the number of active employees. Additionally, annual pay increases, over and above the 4.0 percent base increase, were assumed to range from 0.50 percent to 6.3 percent. Health care costs were assumed to increase at a project wage inflation rate plus an additional factor ranging from 1% to 6% for the next 8 years. In subsequent years (9 and beyond), health care costs were assumed to increase at 4% (the projected wage inflation rate).

Benefits are advanced-funded on an actuarially determined basis. The number of active contributing participants was 376,109. The actuarial value of the OPERS' net assets available for OPEB at December 31, 2004 was \$10.8 billion. The actuarially accrued liability and the unfunded actuarial accrued liability, based on the actuarial cost method used, were \$29.5 billion and \$18.7 billion, respectively.

#### NOTE 7: LONG-TERM DEBT

The Authority is obligated on a mortgage payable to the United States Department of Agriculture-Rural Development, which matures in November 2040. The date of the loan was October 30, 1990 for the amount of \$744,314 with an interest rate of 9%. Rural Development requires monthly installments of \$1,579. This monthly installment represents a discounted interest rate of 1%. The note is secured by the property.

The following is a summary of changes in long-term debt for the year ended June 30, 2007:

|              | BALANCE   |        |         | BALANCE   |
|--------------|-----------|--------|---------|-----------|
| DESCRIPTION  | 06/30/06  | ISSUED | RETIRED | 06/30/07  |
| Loan Payable | \$718,294 | \$-0-  | \$3,325 | \$714,696 |
|              |           |        |         |           |
| TOTAL        | \$718,294 | \$-0-  | \$3,325 | \$714,696 |

Debt maturities for the period after June 30, 2007 are estimated as follows:

| <u>Years – June 30,</u> | <b>Principal</b> | <b>Interest</b> |
|-------------------------|------------------|-----------------|
| 2008                    | \$3,398          | \$ 15,549       |
| 2009                    | 3,889            | 15,058          |
| 2010                    | 4,254            | 14,693          |
| 2011                    | 4,653            | 14,294          |
| 2012                    | 5,089            | 13,858          |
| 2013 to 2017            | 33,569           | 61,166          |
| 2018 to 2022            | 52,559           | 42,176          |
| 2023 to 2027            | 82,290           | 12,445          |
| 2028 to 2032            | 128,840          | (34,105)        |
| 2033 to 2037            | 201,723          | (106,988)       |
| 2038 to 2042            | 194,432          | (99,697)        |
|                         |                  |                 |
| Total                   | \$714,696        | (\$51,551)      |

#### NOTE 8: NOTE TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

The accompanying Schedule of Federal Awards expenditures is a summary of the activity of the Authority's federal awards programs. The schedule has been prepared on the accrual basis of accounting.

## NOTE 9: <u>CONTINGENCIES</u>

## **Litigations and Claims**

In the normal course of operations the PHA may be subject to litigation and claims. At June 30, 2007 the PHA was involved in such matters. While the outcome of these matters cannot presently be determined, management believes that their ultimate resolution will not have a material effect on the financial statements.

## **Inspector General Audit**

The financial data schedule submitted to REAC included an accounts receivable in the Low Rent Program and an offsetting payable in the State and Local program for an audit finding noted by the Inspector General Office in the amount of \$577,430. In accordance with generally accepted accounting principal, these amounts are not reflected in the agency wide financial statements since it is not likely that the receivable will be collected and the payable be paid back. This information was reflected on the financial data schedule submitted to REAC as instructed by HUD.

Coshocton MHA did sign a repayment agreement with HUD related to this amount due to the Public Housing program. The agreement specifies that laundry income the PHA collects will be applied against the amount to be paid back to the Public Housing program. Based on this arrangement, it will take well over 100+ years for the liability to be satisfied.

The amount applied to the balance during the audit period was \$2,914.

|              | Columbiana Metropolitan Housing Authority<br>FDS Schedule Submitted To REAC<br>Propriety Fund Type- Enterprise Fund<br>June 30, 2007 |                         |                      |                    |                   |                                      |             |               |  |
|--------------|--|-------------------------|----------------------|--------------------|-------------------|--------------------------------------|-------------|---------------|--|
| Line<br>Item |  | Rural Rental<br>Housing | N/C S/R<br>Section 8 | Low Rent<br>Public | Housing<br>Choice | Public<br>Housing<br>Capital<br>Fund |             |               |  |
| No.          | Account Description  | Loans                   | Programs             | Housing            | Vouchers          | Program                              | State/Local | Total         |  |
| 111          | Cash - Unrestricted  | \$5,991                 | \$0                  | \$42,353           | \$36,729          | \$0                                  | \$0         | \$85,073      |  |
| 113          | Cash - Other Restricted  | \$76,684                | \$0                  | \$0                | \$0               | \$0                                  | \$0         | \$76,684      |  |
| 114          | Cash - Tenant Security Deposits  | \$3,562                 | \$0                  | \$0                | \$0               | \$0                                  | \$0         | \$3,562       |  |
| 100          | Total Cash   | \$86,237                | \$0                  | \$42,353           | \$36,729          | \$0                                  | \$0         | \$165,319     |  |
|              |  |                         |                      |                    |                   |                                      |             |               |  |
| 125          | Accounts Receivable - Miscellaneous  | \$0                     | \$0                  | \$8,389            | \$0               | \$0                                  | \$0         | \$8,389       |  |
| 126          | Accounts Receivable - Tenants - Dwelling Rents   | \$40                    | \$0                  | \$5,905            | \$0               | \$0                                  | \$0         | \$5,945       |  |
| 126.1        | Allowance for Doubtful Accounts - Dwelling Rents   | \$0                     | \$0                  | (\$2,000)          | \$0               | \$0                                  | \$0         | (\$2,000)     |  |
| 128          | Fraud Recovery   | \$0                     | \$0                  | \$10,621           | \$0               | \$0                                  | \$0         | \$10,621      |  |
| 128.1        | Allowance for Doubtful Accounts - Fraud  | \$0                     | \$0                  | (\$5,000)          | \$0               | \$0                                  | \$0         | (\$5,000)     |  |
| 120          | Total Receivables, net of allowances for doubtful accounts   | \$40                    | \$0                  | \$17,915           | \$0               | \$0                                  | \$0         | \$17,955      |  |
|              |  |                         |                      |                    |                   |                                      |             |               |  |
| 142          | Prepaid Expenses and Other Assets  | \$0                     | \$0                  | \$18,260           | \$0               | \$0                                  | \$0         | \$18,260      |  |
| 143          | Inventories  | \$0                     | \$0                  | \$11,238           | \$0               | \$0                                  | \$0         | \$11,238      |  |
| 144          | Interprogram Due From  | \$0                     | \$0                  | \$148,974          | \$126,970         | \$0                                  | \$0         | \$275,944     |  |
| 150          | Total Current Assets   | \$86,277                | \$0                  | \$238,740          | \$163,699         | \$0                                  | \$0         | \$488,716     |  |
|              |  |                         |                      |                    |                   |                                      |             |               |  |
| 161          | Land   | \$0                     | \$0                  | \$438,538          | \$0               | \$0                                  | \$0         | \$438,538     |  |
| 162          | Buildings  | \$747,519               | \$0                  | \$6,488,174        | \$0               | \$234,330                            | \$0         | \$7,470,023   |  |
| 163          | Furniture, Equipment & Machinery - Dwellings   | \$0                     | \$0                  | \$50,990           | \$0               | \$4,192                              | \$0         | \$55,182      |  |
| 164          | Furniture, Equipment & Machinery - Administration  | \$5,239                 | \$4,480              | \$187,119          | \$30,482          | \$10,561                             | \$0         | \$237,881     |  |
| 166          | Accumulated Depreciation   | (\$294,250)             | (\$4,480)            | (\$4,432,482)      | (\$30,482)        | (\$15,850)                           | \$0         | (\$4,777,544) |  |
| 167          | Construction In Progress   | \$0                     | \$0                  | \$0                | \$0               | \$17,348                             | \$0         | \$17,348      |  |
| 160          | Total Fixed Assets, Net of Accumulated Depreciation  | \$458,508               | \$0                  | \$2,732,339        | \$0               | \$250,581                            | \$0         | \$3,441,428   |  |

|                     | Columbiana Metropolitan Housing Authority<br>FDS Schedule Submitted To REAC<br>Propriety Fund Type- Enterprise Fund<br>June 30, 2007 |                                  |                                  |                               |                               |   |             |             |  |
|---------------------|--|----------------------------------|----------------------------------|-------------------------------|-------------------------------|---|-------------|-------------|--|
| Line<br>Item<br>No. | Account Description  | Rural Rental<br>Housing<br>Loans | N/C S/R<br>Section 8<br>Programs | Low Rent<br>Public<br>Housing | Housing<br>Choice<br>Vouchers | Public<br>Housing<br>Capital<br>Fund<br>Program | State/Local | Total       |  |
| 174                 | Other Assets   | \$0                              | \$0                              | \$577,430                     | \$0                           | \$0   | \$0         | \$577,430   |  |
| 180                 | Total Non-Current Assets   | \$458,508                        | \$0                              | \$3,309,769                   | \$0                           | \$250,581                                       | \$0         | \$4,018,858 |  |
| 190                 | Total Assets   | \$544,785                        | \$0                              | \$3,548,509                   | \$163,699                     | \$250,581                                       | \$0         | \$4,507,574 |  |
| 312                 | Accounts Payable <= 90 Days  | \$0                              | \$0                              | \$20,949                      | \$0                           | \$0   | \$0         | \$20,949    |  |
| 321                 | Accrued Wage/Payroll Taxes Payable   | \$0                              | \$0                              | \$16,797                      | \$0                           | \$0   | \$0         | \$16,797    |  |
| 322                 | Accrued Compensated Absences - Current Portion   | \$1                              | \$0                              | \$1                           | \$1                           | \$0   | \$0         | \$3         |  |
| 325                 | Accrued Interest Payable   | \$1,331                          | \$0                              | \$0                           | \$0                           | \$0   | \$0         | \$1,331     |  |
| 331                 | Accounts Payable - HUD PHA Programs  | \$0                              | \$29,841                         | \$0                           | \$0                           | \$0   | \$0         | \$29,841    |  |
| 333                 | Accounts Payable - Other Government  | \$6,052                          | \$0                              | \$80,177                      | \$0                           | \$0   | \$0         | \$86,229    |  |
| 341                 | Tenant Security Deposits   | \$3,562                          | \$0                              | \$19,939                      | \$0                           | \$0   | \$0         | \$23,501    |  |
| 342                 | Deferred Revenues  | \$0                              | \$0                              | \$14,377                      | \$0                           | \$0   | \$0         | \$14,377    |  |
| 348                 | Loan Liability - Current   | \$3,398                          | \$0                              | \$0                           | \$0                           | \$0   | \$0         | \$3,398     |  |
| 347                 | Interprogram Due To  | \$49,334                         | \$126,970                        | \$0                           | \$99,640                      | \$0   | \$0         | \$275,944   |  |
| 310                 | Total Current Liabilities  | \$63,678                         | \$156,811                        | \$152,240                     | \$99,641                      | \$0   | \$0         | \$472,370   |  |
| 354                 | Accrued Compensated Absences - Non Current   | \$4,861                          | \$0                              | \$30,601                      | \$16,005                      | \$0   | \$0         | \$51,467    |  |
| 355                 | Loan Liability - Non Current   | \$711,571                        | \$0                              | \$0                           | \$0                           | \$0   | \$0         | \$711,571   |  |
| 353                 | Noncurrent Liabilities - Other   | \$0                              | \$0                              | \$0                           | \$0                           | \$0   | \$577,430   | \$577,430   |  |
| 350                 | Total Noncurrent Liabilities   | \$716,432                        | \$0                              | \$30,601                      | \$16,005                      | \$0   | \$577,430   | \$1,340,468 |  |
| 300                 | Total Liabilities  | \$780,110                        | \$156,811                        | \$182,841                     | \$115,646                     | \$0   | \$577,430   | \$1,812,838 |  |

|               | Columbiana Metropolitan Housing Authority<br>FDS Schedule Submitted To REAC |              |             |             |           |           |             |             |  |
|---------------|---|--------------|-------------|-------------|-----------|-----------|-------------|-------------|--|
|               | Propriety Fund Type- Enterprise Fund  |              |             |             |           |           |             |             |  |
| June 30, 2007 |   |              |             |             |           |           |             |             |  |
|               |   |              |             |             |           | Housing   |             |             |  |
| Line          |   | Rural Rental | N/C S/R     | Low Rent    | Housing   | Capital   |             |             |  |
| Item          |   | Housing      | Section 8   | Public      | Choice    | Fund      |             |             |  |
| No.           | Account Description   | Loans        | Programs    | Housing     | Vouchers  | Program   | State/Local | Total       |  |
| 508.1         | Invested in Capital Assets, Net of Related Debt                             | (\$256,461)  | \$0         | \$2,732,339 | \$0       | \$250,581 | \$0         | \$2,726,459 |  |
| 511.1         | Restricted Net Assets   | \$76,684     | \$0         | \$0         | \$0       | \$0       | \$0         | \$76,684    |  |
| 512.1         | Unrestricted Net Assets   | (\$55,548)   | (\$156,811) | \$633,329   | \$48,053  | \$0       | (\$577,430) | (\$108,407) |  |
| 513           | Total Equity/Net Assets   | (\$235,325)  | (\$156,811) | \$3,365,668 | \$48,053  | \$250,581 | (\$577,430) | \$2,694,736 |  |
|               |   |              |             |             |           |           |             |             |  |
| 600           | Total Liabilities and Equity/Net Assets                                     | \$544,785    | \$0         | \$3,548,509 | \$163,699 | \$250,581 | \$0         | \$4,507,574 |  |
|               |   |              |             |             |           |           |             |             |  |
| 703           | Net Tenant Rental Revenue   | \$49,316     | \$0         | \$130,915   | \$0       | \$0       | \$0         | \$180,231   |  |
| 704           | Tenant Revenue - Other  | \$0          | \$0         | \$4,220     | \$0       | \$0       | \$0         | \$4,220     |  |
| 705           | Total Tenant Revenue  | \$49,316     | \$0         | \$135,135   | \$0       | \$0       | \$0         | \$184,451   |  |
|               |   |              |             |             |           |           |             |             |  |
| 706           | HUD PHA Operating Grants  | \$0          | \$301,958   | \$249,850   | \$771,146 | \$157,680 | \$0         | \$1,480,634 |  |
| 706.1         | Capital Grants  | \$0          | \$0         | \$0         | \$0       | \$68,227  | \$0         | \$68,227    |  |
| 708           | Other Government Grants   | \$34,615     | \$0         | \$0         | \$0       | \$0       | \$0         | \$34,615    |  |
| 711           | Investment Income - Unrestricted  | \$522        | \$0         | \$194       | \$257     | \$0       | \$0         | \$973       |  |
| 714           | Fraud Recovery  | \$0          | \$0         | \$0         | \$2,858   | \$0       | \$0         | \$2,858     |  |
| 715           | Other Revenue   | \$1,986      | \$0         | \$0         | \$0       | \$0       | \$2,914     | \$4,900     |  |
| 700           | Total Revenue   | \$86,439     | \$301,958   | \$385,179   | \$774,261 | \$225,907 | \$2,914     | \$1,776,658 |  |
|               |   |              |             |             |           |           |             |             |  |
| 911           | Administrative Salaries   | \$16,647     | \$14,844    | \$117,146   | \$67,622  | \$20,102  | \$0         | \$236,361   |  |
| 912           | Auditing Fees   | \$300        | \$1,250     | \$3,580     | \$2,285   | \$0       | \$0         | \$7,415     |  |
| 914           | Compensated Absences  | (\$524)      | \$0         | (\$9,528)   | (\$661)   | \$0       | \$0         | (\$10,713)  |  |
| 915           | Employee Benefit Contributions - Administrative                             | \$5,680      | \$5,399     | \$42,084    | \$24,596  | \$6,701   | \$0         | \$84,460    |  |
| 916           | Other Operating - Administrative  | \$9,191      | \$4,131     | \$31,068    | \$18,820  | \$17,309  | \$0         | \$80,519    |  |

|                     | Columbiana Metropolitan Housing Authority<br>FDS Schedule Submitted To REAC<br>Propriety Fund Type- Enterprise Fund |                                  |                                  |                               |                               |   |             |             |  |
|---------------------|---|----------------------------------|----------------------------------|-------------------------------|-------------------------------|---|-------------|-------------|--|
| June 30, 2007       |   |                                  |                                  |                               |                               |   |             |             |  |
| Line<br>Item<br>No. | Account Description   | Rural Rental<br>Housing<br>Loans | N/C S/R<br>Section 8<br>Programs | Low Rent<br>Public<br>Housing | Housing<br>Choice<br>Vouchers | Public<br>Housing<br>Capital<br>Fund<br>Program | State/Local | Total       |  |
| 931                 | Water   | \$2,336                          | \$0                              | \$50,021                      | \$0                           | \$0   | \$0         | \$52,357    |  |
| 932                 | Electricity   | \$3,567                          | \$0<br>\$0                       | \$11,665                      | \$0<br>\$0                    | \$0<br>\$0                                      | \$0<br>\$0  | \$15,232    |  |
| 933                 | Gas   | \$288                            | \$0<br>\$0                       | \$5,924                       | \$0                           | \$0   | \$0         | \$6,212     |  |
| 941                 | Ordinary Maintenance and Operations - Labor   | \$14,333                         | \$0                              | \$74,262                      | \$0                           | \$0   | \$0         | \$88,595    |  |
| 942                 | Ordinary Maintenance and Operations - Materials and<br>Other  | \$3,412                          | \$0                              | \$21,357                      | \$0                           | \$0   | \$0         | \$24,769    |  |
| 943                 | Ordinary Maintenance and Operations - Contract Costs  | \$5,147                          | \$0                              | \$36,885                      | \$0                           | \$0   | \$0         | \$42,032    |  |
| 945                 | Employee Benefit Contributions - Ordinary Maintenance   | \$4,890                          | \$0                              | \$26,678                      | \$0                           | \$0   | \$0         | \$31,568    |  |
| 961                 | Insurance Premiums  | \$5,874                          | \$1,733                          | \$28,470                      | \$7,895                       | \$0   | \$0         | \$43,972    |  |
| 963                 | Payments in Lieu of Taxes   | \$4,312                          | \$0                              | \$6,753                       | \$0                           | \$0   | \$0         | \$11,065    |  |
| 964                 | Bad Debt - Tenant Rents   | \$1,285                          | \$0                              | \$23,084                      | \$0                           | \$0   | \$0         | \$24,369    |  |
| 967                 | Interest Expense  | \$17,077                         | \$0                              | \$0                           | \$0                           | \$0   | \$0         | \$17,077    |  |
| 969                 | Total Operating Expenses  | \$93,815                         | \$27,357                         | \$469,449                     | \$120,557                     | \$44,112  | \$0         | \$755,290   |  |
| 970                 | Excess Operating Revenue over Operating Expenses  | (\$7,376)                        | \$274,601                        | (\$84,270)                    | \$653,704                     | \$181,795                                       | \$2,914     | \$1,021,368 |  |
| 971                 | Extraordinary Maintenance   | \$0                              | \$0                              | \$0                           | \$0                           | \$13,568  | \$0         | \$13,568    |  |
| 973                 | Housing Assistance Payments   | \$0                              | \$274,289                        | \$0                           | \$725,625                     | \$0   | \$0         | \$999,914   |  |
| 974                 | Depreciation Expense  | \$18,781                         | \$0                              | \$247,646                     | \$0                           | \$9,289   | \$0         | \$275,716   |  |
| 900                 | Total Expenses  | \$112,596                        | \$301,646                        | \$717,095                     | \$846,182                     | \$66,969  | \$0         | \$2,044,488 |  |
| 1001                | Operating Transfers In  | \$0                              | \$0                              | \$100,000                     | \$0                           | \$0   | \$0         | \$100,000   |  |
| 1002                | Operating Transfers Out   | \$0                              | \$0                              | \$0                           | \$0                           | (\$100,000)                                     | \$0         | (\$100,000) |  |
| 1010                | Total Other Financing Sources (Uses)  | \$0                              | \$0                              | \$100,000                     | \$0                           | (\$100,000)                                     | \$0         | \$0         |  |

| Columbiana Metropolitan Housing Authority<br>FDS Schedule Submitted To REAC<br>Propriety Fund Type- Enterprise Fund<br>June 30, 2007 |  |                                  |                                  |                               |                               |   |             |             |
|--|--|----------------------------------|----------------------------------|-------------------------------|-------------------------------|---|-------------|-------------|
| Line<br>Item<br>No.  | Account Description  | Rural Rental<br>Housing<br>Loans | N/C S/R<br>Section 8<br>Programs | Low Rent<br>Public<br>Housing | Housing<br>Choice<br>Vouchers | Public<br>Housing<br>Capital<br>Fund<br>Program | State/Local | Total       |
| 1000   | Excess (Deficiency) of Operating Revenue Over (Under)<br>Expenses      | (\$26,157)                       | \$312                            | (\$231,916)                   | (\$71,921)                    | \$58,938  | \$2,914     | (\$267,830) |
| 1102   | Debt Principal Payments - Enterprise Funds                             | \$0                              | \$0                              | \$0                           | \$0                           | \$0   | \$0         | \$0         |
| 1103   | Beginning Equity   | (\$209,168)                      | (\$157,223)                      | \$3,597,584                   | \$119,974                     | \$191,643                                       | (\$580,344) | \$2,962,466 |
| 1104   | Prior Period Adjustments, Equity Transfers and Correction<br>of Errors | \$0                              | \$100                            | \$0                           | \$0                           | \$0   | \$0         | \$100       |
|  | Ending Equity  | (\$235,325)                      | (\$156,811)                      | \$3,365,668                   | \$48,053                      | \$250,581                                       | (\$577,430) | \$2,694,736 |
| 1120   | Unit Months Available  | 276                              | 1,200                            | 1,572                         | 2,952                         | 0   | 0           | 6,000       |
| 1121   | Number of Unit Months Leased   | 270                              | 1,200                            | 1,536                         | 2,952                         | 0   | 0           | 5,958       |
| 1117   | Administrative Fee Equity  | \$0                              | \$0                              | \$0                           | \$3,143                       | \$0   | \$0         | \$3,143     |
| 1118   | Housing Assistance Payments Equity                                     | \$0                              | \$0                              | \$0                           | \$44,910                      | \$0   | \$0         | \$44,910    |

## Coshocton Metropolitan Housing Authority PHA's Statement and Certification of Actual Modernization Cost June 30, 2007

# Capital Fund Program Number OH16P03750103

## 1. The Program Costs are as follows:

| Funds Approved                        | \$177,321 |
|---------------------------------------|-----------|
| Funds Expended                        | 177,321   |
| Excess (Deficiency) of Funds Approved | \$-0      |
| Funds Advanced                        | \$177,321 |
| Funds Expended                        | 177,321   |
| Excess (Deficiency) of Funds Advanced | \$ -0-    |

- 2. All costs have been paid and there are no outstanding obligations.
- 3. The Final Financial Status Report was signed and filed on May 10, 2007.
- 4. The final costs on the certification agree to the Authority's records.

# Coshocton Metropolitan Housing Authority PHA's Statement and Certification of Actual Modernization Cost June 30, 2007

# Capital Fund Program Number OH16P03750104

### 1. The Program Costs are as follows:

| Funds Approved                        | \$207,497 |
|---------------------------------------|-----------|
| Funds Expended                        | 207,497   |
| Excess (Deficiency) of Funds Approved | \$ -0-    |
| Funds Advanced                        | \$207,497 |
| Funds Expended                        | 207,497   |
| Excess (Deficiency) of Funds Advanced | \$ -0-    |

2. All costs have been paid and there are no outstanding obligations.

3. The Final Financial Status Report was signed and filed on May 10, 2007.

4. The final costs on the certification agree to the Authority's records.

# Coshocton Metropolitan Housing Authority PHA's Statement and Certification of Actual Modernization Cost June 30, 2007

# Capital Fund Program Number OH16P03750105

## 1. The Program Costs are as follows:

| Funds Approved                        | \$198,033 |
|---------------------------------------|-----------|
| Funds Expended                        | 198,033   |
| Excess (Deficiency) of Funds Approved | \$ -0-    |
| Funds Advanced                        | \$198,033 |
| Funds Expended                        | 198,033   |
| Excess (Deficiency) of Funds Advanced | \$ -0-    |

- 2. All costs have been paid and there are no outstanding obligations.
- 3. The Final Financial Status Report was signed and filed on May 10, 2007.
- 4. The final costs on the certification agree to the Authority's records.

# Coshocton Metropolitan Housing Authority Schedule of Expenditures of Federal Award For the Year Ended June 30, 2007

| FEDERAL GRANTOR / PASS THROUGH<br>GRANTOR PROGRAM TITLES                 | CFDA<br>NUMBER | EXPENDITURES |
|--|----------------|--------------|
| U.S. Department of Housing and Urban Development Direct Program          |                |              |
| N/C S/R Section 8 Programs   | 14.182         | \$301,958    |
| Low Rent Public Housing  | 14.850         | 249,850      |
| Housing Choice Vouchers  | 14.871         | 771,146      |
| Public Housing Capital Fund Program                                      | 14.872         | 225,907      |
| Total U.S. Department HUD  |                | 1,548,861    |
| U.S. Department of Agriculture - Rural Housing Service<br>Direct Program |                |              |
| Rural Rental Housing Loan  | 10.415         | 34,615       |
| Total U.S. Department of Agriculture                                     |                | 34,615       |
| Total Expenditure of Federal Award                                       |                | \$1,583,476  |



### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Coshocton Metropolitan Housing Authority

I have audited the financial statements of the business-type activities of the Coshocton Metropolitan Housing Authority, Ohio, as of and for the year ended June 30, 2007, which collectively comprise the Coshocton Metropolitan Housing Authority basic financial statements and have issued my report thereon dated December 21, 2007. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control over Financial Reporting**

In planning and performing my audit, I considered Coshocton Metropolitan Housing Authority, Ohio's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but no for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the entity's internal control over financial control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the authority's financial statements that is more than inconsequential will not be prevented or detected by the authority's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the authority' internal control.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Coshocton Metropolitan Housing Authority financial statements are free of material misstatement, I performed tests of its compliance with certain provision of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The result of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information of the Board of Directors, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Salvatore Consiglio, CPA, Inc.

December 21, 2007



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### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors Coshocton Metropolitan Housing Authority

#### **Compliance**

I have audited the compliance of the Coshocton Metropolitan Housing Authority, Ohio, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2007. Coshocton Metropolitan Housing Authority, Ohio major federal programs are identified in the summary of auditor's result section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Coshocton Metropolitan Housing Authority, Ohio's management. My responsibility is to express an opinion on Coshocton Metropolitan Housing Authority, Ohio's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Coshocton Metropolitan Housing Authority, Ohio's compliance with those requirements and performing such other procedures, as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on Coshocton Metropolitan Housing Authority, Ohio's compliance with those requirements.

In my opinion, Coshocton Metropolitan Housing Authority, Ohio, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2007.

#### Internal Control Over Compliance

The management of Coshocton Metropolitan Housing Authority, Ohio is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing my audit, I considered Coshocton Metropolitan Housing Authority, Ohio's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the entity's internal control over compliance.

A control deficiency in an Authority's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Authority's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the Authority's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the Authority's internal control.

This report is intended for the information of the Board of Directors, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Salvatore Consiglio, CPA, Inc.

December 21, 2007

#### Coshocton Metropolitan Housing Authority Schedule of Findings and Questioned Costs OMB Circular A-133 § .505 June 30, 2007

| Type of Financial Statement Opinion  | Unqualified   |
|--|---|
| Were there any material control weakness conditions<br>reported at the financial statement level (GAGAS)?            | No  |
| Were there any other reportable control weakness<br>conditions reported at the financial statement level<br>(GAGAS)? | No  |
| Was there any reported material non-compliance at the financial statement level (GAGAS)?                             | No  |
| Were there any material internal control weakness<br>conditions reported for major federal programs?                 | No  |
| Were there any other reportable internal control weakness conditions reported for major federal programs?            | No  |
| Type of Major Programs' Compliance Opinion   | Unqualified   |
| Are there any reportable findings under § .510?  | No  |
| Major Programs (list):   | CFDA # 14.182 & 14.871 -<br>Section 8 New Construction<br>and Housing Choice<br>Voucher Program |
| Dollar Threshold: Type A/B<br>Programs   | Type A: > \$300,000<br>Type B: All Others   |
| Low Risk Auditee?  | Yes   |

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS

There are no Findings or questioned costs for the year ended June 30, 2007.

# 3. FINDINGS RELATED TO FEDERAL AWARDS

There are no Findings or questioned costs for the year ended June 30, 2007.

Coshocton Metropolitan Housing Authority Schedule of Prior Audit Findings June 30, 2007

The audit report for the fiscal year ending June 30, 2006 contained no audit findings.





#### COSHOCTON METROPOLITAN HOUSING AUTHORITY

**COSHOCTON COUNTY** 

CLERK'S CERTIFICATION This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED FEBRUARY 7, 2008

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