## AUDIT REPORT

**JANUARY 1, 2006 – DECEMBER 31, 2007** 

Wolfe, Wilson, & Phillips, Inc. 37 South Seventh Street Zanesville, Ohio 43701



Mary Taylor, CPA Auditor of State

Board of Trustees Jackson Township 2933 Run-A-Round Road Junction City, Ohio 43748

We have reviewed the *Independent Auditors' Report* of Jackson Township, Perry County, prepared by Wolfe, Wilson & Phillips, Inc., for the audit period January 1, 2006 through December 31, 2007. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Jackson Township is responsible for compliance with these laws and regulations.

Mary Jaylor

Mary Taylor, CPA Auditor of State

July 7, 2008

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## WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

## INDEPENDENT AUDITORS' REPORT

Jackson Township Perry County 2933 Run-A-Round Road Junction City, Ohio 43748

We have audited the accompanying financial statements of the governmental activities, major funds and aggregate remaining fund information of Jackson Township, Perry County as of and for the years ended December 31, 2007 and 2006, which collectively comprised the Township's basic financial statements. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 2, the Township has prepared these financial statements and notes using the cash basis of accounting. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position-cash basis of the governmental activities, major funds and the aggregate remaining fund information of Jackson Township, Perry County, as of December 31, 2007 and 2006, and the respective changes in financial position-cash basis and the respective budgetary comparison for the General Fund, Gas Tax Fund, Road and Bridge Fund, and Special Levy Fund, thereof for the years then ended in conformity with the basis of accounting Note 2 describes.

In accordance with *Government Auditing Standards*, we have also issued a report dated May 30, 2008, on our consideration of Jackson Township's internal control structure over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Government Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

*Wolfe, Wilson, & Phillips, Inc.* Zanesville, Ohio May 30, 2008

This discussion and analysis of the Jackson Township's financial performance provides an overall review of the Township's financial activities for the years ended December 31, 2007 and 2006, within the limitations of the Township's cash basis accounting. The intent of this discussion and analysis is to look at the Township's financial performance as a whole; readers should also review the financial statements and notes to the basic financial statements to enhance their understanding of the Township's financial performance.

# <u>Highlights</u>

Key highlights for 2007 and 2006 are as follows:

The Township's general receipts are primarily Real Estate and property taxes for governmental activities for the year. Tax receipts for 2007 and 2006 changed very little compared to 2005 as development within the Township has stayed about the same.

In 2006, the Township paid off a General Obligation Note that was issued to purchase a truck.

In 2007, the Township received inheritance tax in the amount of \$24,913 to be used for building a new storage building.

# **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Township's cash basis of accounting.

## **Report Components**

The statement of net assets and statement of activities provide information about the cash activities of the Township as a whole. The statement of cash basis assets and fund balances, and the statement of cash receipts, disbursements and changes in fund cash balances, present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the basic financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

## **Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Township has elected to present on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Township's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

# **Reporting the Government as a Whole**

The statements of net assets and statements of activities for 2007 and 2006 reflect how the Township did financially within the limitations of the cash basis of accounting. The statement of net assets present the cash balances of the governmental activities of the Township at year end. The statement of activities compares cash disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the programs services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General cash receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws form the Township's general receipts.

These statements report the Township's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Township's financial health. Over time, increases or decreases in the Township's cash position is one indicator of whether the Township's financial health is improving or deteriorating. When evaluating the Township's financial condition, you should also consider other nonfinancial factors as well such as the Township's tax base, the extent of the Township's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property and real estate taxes.

In the statement of net assets and the statement of activities, we divide the government into governmental activities. All of the Township's basic services are reported here, including road maintenance. Real estate and property taxes finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

## **Reporting the Government's Most Significant Funds**

Fund financial statements provide detailed information about the Township's major funds – not the Township as a whole. The Township establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose.

**Governmental Funds** - All of the Township's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Township's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Township's programs. The Township's significant governmental funds are presented on the financial statements in separate columns. The information for nonmajor funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Township's major governmental funds for 2007 and 2006 the General Fund, Gasoline Tax Fund, Road and Bridge Fund, and Special Levy Fund. The programs reported in governmental funds are related to those reported in the governmental activities section of the entity-wide statements. There are no reconciliations between the two reports as the township reports on the cash basis.

# The Government as a Whole

Table 1 provides a summary of the Township's net assets for 2007 compared to 2006 on the cash basis:

# Table 1 NET ASSETS

	Governmental Activities								
		2007	_		2006				
Assets									
Cash	\$	253,582	_	\$	157,451				
Total Assets		253,582			157,451				
			_						
Net Assets									
Restricted for:									
Other Purposes		189,087			101,771				
Unrestricted		64,495	_		55,680				
Total Net Assets	\$	253,582		\$	157,451				

Table 2 reflects the changes in net assets in 2007 and 2006

		vities		
		2007		2006
Receipts:				
Program Receipts:				
Charges for Services	\$	19,734	\$	6,334
Operating Grants		143,980		109,653
Total Program Receipts		163,714		115,987
General Receipts;				
Property and Other Tax		189,657		193,871
Grants and Entitlements				
not Restricted		50,185		19,125
Interest		8,329		6,228
Miscellaneous		2,966		3,256
Total General Receipts		251,137		222,480
Total Receipts		414,851		338,467
Disbursements:				
General Government		61,212		61,031
Public Safety		132,590		158,609
Public Works		124,918		118,135
Debt Service-Principal		-		14,052
Interest		-		626
Total Disbursements		318,720		352,453
Increase/(Decrease)				
In Net Assets		96,131		(13,986)
Net Assets, January 1		157,451		171,437
Net Assets, December 31	\$	253,582	\$	157,451

# Table 2CHANGES IN NET ASSETS

Program receipts represent 39% and 34% of total receipts for 2007 and 2006, respectively. They are primarily comprised of restricted intergovernmental receipts such as motor vehicle license and gas tax money.

General receipts represent 61% and 66% of the Township's total receipts for 2007 and 2006, respectively. Local taxes represent 76% and 87% of the general receipts. Grants and entitlements make up the balance of general receipts. Other receipts are insignificant and somewhat unpredictable receipt sources.

Disbursements for general government represent the overhead costs of running the Township and the support services provided for the other Township activities.

# The Government's Funds

Total governmental funds had receipts of \$439,764 and \$338,467 for 2007 and 2006 and disbursements of \$343,633 and \$352,453 for 2007 and 2006, respectively.

# **Fund Budgeting Highlights**

The Township's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts and disbursements. The most significant budgeted fund is the General Fund.

During 2007 and 2006, the Township made amendments to its appropriation budget and receipts budget to reflect changing circumstances. For both 2007 and 2006, actual receipts were greater than budgeted receipts.

Final budgeted disbursements for 2007 and 2006 were \$130,628 and \$108,523, respectively. Actual disbursements for 2007 and 2006 were \$86,178 and \$61,522, respectively. The Township kept spending close to budgeted amounts.

# **Capital Assets and Debt Administration**

# **Capital Assets**

The Township does not currently keep track of its capital assets and infrastructure in the accompanying financial statements, but records payments for capital assets as disbursements.

## Debt

As of December 31, 2007, the Township had no outstanding debt.

## **Contacting the Government's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Township's finances and to reflect the Township's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Joyce Barnett, Fiscal Officer, 2933 Run-A-Round Road, Junction City, Ohio 43748.

# STATEMENT OF NET ASSETS-CASH BASIS December 31, 2007

	Governmental Activities					
ASSETS: Equity in Pooled Cash and Cash Equivalents	\$	253,582				
Total Assets	\$	253,582				
NET ASSETS: Restricted for:						
Other Purposes Unrestricted	\$	189,087 64,495				
Total Net Assets	\$	253,582				

## STATEMENT OF ACTIVITIES-CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2007

	Cash Disbursements						Gi	perating cants and atributions	a	l Grants nd ibutions	Net (Disbursements) Receipts and Changes in Net Assets		
Governmental Activities:													
General Government	\$	61,212	\$	-	\$	35,165	\$	-	\$	(26,047)			
Public Safety		132,590		-		-		-		(132,590)			
Public Works		124,918		-		108,815		-		(16,103)			
Other		-		19,734		-		-		19,734			
Total Governmental Activities	\$	318,720	\$	19,734	\$	143,980	\$	_	\$	(155,006)			

## **General Receipts:** Property Taxes Levied for

Property Taxes Levied for:	
General Purposes	189,657
Grants and Entitlements not	
Restricted to Specific Programs	50,185
Interest	8,329
Miscellaneous	 2,966
Total General Receipts	 251,137
Change in Net Assets	96,131
Net Assets Beginning of Year	157,451
Net Assets End of Year	\$ 253,582

#### STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES GOVERNMENTAL FUNDS December 31, 2007

	(	eneral		Gas Tax		Road and Bridge		Special Levy		Other Governmental Funds		Total vernmental Funds
ASSETS: Equity in Pooled Cash and cash Equivalents	\$	64,495	\$	74,949	\$	71,011	\$	17,311	\$	25,816	\$	253,582
Equity in Fooled Cash and cash Equivalents	Ψ	04,495	Ψ	/+,/+/	Ψ	/1,011	Ψ	17,511	Ψ	25,010	Ψ	255,562
Total Assets	\$	64,495	\$	74,949	\$	71,011	\$	17,311	\$	25,816	\$	253,582
Fund Balances: Reserved: Reserved for Encumbrances Unreserved: General Fund Special Revenue Fund	\$	53 64,442	\$	652 - 74,297	\$	3,459 - 67,552	\$	17,311	\$	25,816	\$	4,164 64,442 184,976
Total Fund Balances	\$	64,495	\$	74,949	\$	71,011	\$	17,311	\$	25,816	\$	253,582

#### STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2007

	General	Gasoline Tax	Road and Bridge	Special Levy	Other Governmental Funds	Total Governmental Funds
CASH RECEIPTS						
Property and Other Local Taxes	\$ 32,131	\$ -	\$ 54,810	\$ 87,680	\$ 15,036	\$ 189,657
Charges for Services	-	-	-	-	19,720	19,720
Intergovernmental	56,496	97,097	10,187	16,140	14,245	194,165
Licenses, Permits, and Fees	14	-	-	-	-	14
Interest	4,751	3,131	-	-	447	8,329
Other		1,418				1,418
Total Receipts	93,392	101,646	64,997	103,820	49,448	413,303
CASH DISBURSEMENTS:						
Current:						
General Government	61,212	-	-	-	-	61,212
Public Safety	-	-	-	102,779	29,811	132,590
Public Works		62,196	56,283		6,439	124,918
Total Disbursements	61,212	62,196	56,283	102,779	36,250	318,720
Excess of Receipts Over (Under) Disbursements	32,180	39,450	8,714	1,041	13,198	94,583
Other Financing Sources (Uses)						
Other Financing Sources	1,548	-	-	-	-	1,548
Transfer - In	-	-	24,913	-	-	24,913
Transfer - Out	(24,913)	-	-	-		(24,913)
Total Other Financing Sources (Uses)	(23,365)		24,913			1,548
Net Change in Cash Fund Balance	8,815	39,450	33,627	1,041	13,198	96,131
Cash Fund Balances Beginning of Year	55,680	35,499	37,384	16,270	12,618	157,451
Cash Fund Balances End of Year	\$ 64,495	\$ 74,949	\$ 71,011	\$ 17,311	\$ 25,816	\$ 253,582

# STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES BUDGET AND ACTUAL - BUDGET BASIS GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2007

		Budgeted priginal		nts Final		Actual	Variance with Final Budget Positive (Negative)		
CASH RECEIPTS	0	Igiliai	Fillal			Actual	(1)	egative)	
Property and Other Local Taxes	\$	24,420	\$	24 420	\$	32,131	\$	7,711	
Intergovernmental	Ф	24,420 22,861	ф	24,420 52,662	Ф	52,131 56,496	Ф	3,834	
Licenses, Permits, and Fees		22,801 14		52,002 14		30,490 14		5,654	
Interest				2.200				-	
Interest		2,200		2,200		4,751		2,551	
Total Receipts		49,495		79,296		93,392		14,096	
CASH DISBURSEMENTS:									
Current:									
General Government		89,117		89,660		61,265		28,395	
Public Safety		14,758		14,214		-		14,214	
Health		600		600		-		600	
Capital Outlay		500		500		-		500	
Total Disbursements		104,975		104,974		61,265		43,709	
Excess of Receipts Over (Under) Disbursements		(55,480)		(25,678)		32,127		57,805	
Other Financing Sources (Uses)									
Other Financing Sources		100		100		1,548		1,448	
Other Financing Uses		(300)		(300)		-,		300	
Transfer - Out		-		(24,913)		(24,913)		-	
Total Other Financing Sources (Uses)		(200)		(25,113)		(23,365)		1,748	
Net Change in Cash Fund Balance		(55,680)		(50,791)		8,762		59,553	
Cash Fund Balances Beginning of Year		55,239		55,239		55,239		-	
Prior Year Encumbrance Appropriated		441		441		441		-	
Cash Fund Balances End of Year	\$	-	\$	4,889	\$	64,442	\$	59,553	

# STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES BUDGET AND ACTUAL - BUDGET BASIS GASOLINE TAX FUND FOR THE YEAR ENDED DECEMBER 31, 2007

		Budgeted	Amou	nts			Variance with Final Budget Positive		
	0	riginal	Final		Actual		(N	egative)	
CASH RECEIPTS									
Intergovernmental	\$	58,000	\$	58,000	\$	97,097	\$	39,097	
Interest		1,800		1,800		3,131		1,331	
Other		-		-		1,418		1,418	
Total Receipts		59,800		59,800		101,646		41,846	
CASH DISBURSEMENTS:									
Current:									
Public Works		67,199		67,699		62,848		4,851	
Capital Outlay		17,500		17,000		-		17,000	
Debt Service:									
Principal		10,000		10,000		-		10,000	
Interest		600		600		-		600	
Total Disbursements		95,299		95,299		62,848		32,451	
Excess of Receipts Over (Under) Disbursements		(35,499)		(35,499)		38,798		74,297	
Cash Fund Balances Beginning of Year		35,353		35,353		35,353		-	
Prior Year Encumbrance Appropriated		146		146		146		-	
Cash Fund Balances End of Year	\$		\$		\$	74,297	\$	74,297	

# STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES BUDGET AND ACTUAL - BUDGET BASIS ROAD AND BRIDGE FUND FOR THE YEAR ENDED DECEMBER 31, 2007

		Budgeted	Amou	ints			Fina	ance with al Budget
	0	Original		Final	Actual		-	ositive egative)
CASH RECEIPTS								
Property and Other Local Taxes	\$	49,035	\$	49,035	\$	54,810	\$	5,775
Intergovernmental		6,920		6,920		10,187		3,267
Total Receipts		55,955		55,955		64,997		9,042
CASH DISBURSEMENTS:								
Current:		02.020		02.220		50 740		22 507
Public Works		92,839 500		93,339		59,742		33,597
Capital Outlay		300		24,913		-		24,913
Total Disbursements		93,339		118,252		59,742		58,510
Excess of Receipts Over (Under) Disbursements		(37,384)		(62,297)		5,255		67,552
Other Financing Sources								
Transfer - In		-		24,913		24,913		-
Total Other Financing Sources		-		24,913		24,913		-
Net Change in Cash Fund Balance		(37,384)		(37,384)		30,168		67,552
Cash Fund Balances Beginning of Year		37,384		37,384		37,384		
Cash Fund Balances End of Year	\$	-	\$	-	\$	67,552	\$	67,552

# STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES BUDGET AND ACTUAL - BUDGET BASIS SPECIAL LEVY FUND FOR THE YEAR ENDED DECEMBER 31, 2007

		Budgeted	Amou	ints			Variance with Final Budget Positive		
	0	riginal	Final		Actual		(Negative)		
CASH RECEIPTS									
Property and Other Local Taxes	\$	83,420	\$	83,420	\$	87,680	\$	4,260	
Intergovernmental		10,310		10,310		16,140		5,830	
Total Receipts		93,730		93,730		103,820		10,090	
CASH DISBURSEMENTS: Current:									
Public Safety		110,000		110,000		102,779		7,221	
Total Disbursements		110,000		110,000		102,779		7,221	
Excess of Receipts Over (Under) Disbursements		(16,270)		(16,270)		1,041		17,311	
Cash Fund Balances Beginning of Year		16,270		16,270		16,270			
Cash Fund Balances End of Year	\$	_	\$		\$	17,311	\$	17,311	

# STATEMENT OF NET ASSETS-CASH BASIS December 31, 2006

	Governmental Activities				
ASSETS: Equity in Pooled Cash and Cash Equivalents	\$	157,451			
Total Assets	\$	157,451			
NET ASSETS: Restricted for:					
Other Purposes Unrestricted	\$	101,771 55,680			
Total Net Assets	\$	157,451			

## STATEMENT OF ACTIVITIES-CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2006

	Cash Disbursements				Operating Grants and Contributions		Capital Grants and Contributions		Net (Disbursements) Receipts and Changes in Net Assets		
Governmental Activities:											
General Government	\$	61,031	\$	-	\$	11,916	\$	-	\$	(49,115)	
Public Safety		158,609		-		-		-		(158,609)	
Public Works		118,135		-		97,737		-		(20,398)	
Other		-		6,334		-		-		6,334	
Debt Service:											
Principal Retirment		14,052		-		-		-		(14,052)	
Interest and Fiscal Charges		626		-		-		-		(626)	
Total Governmental Activities	\$	352,453	\$	6,334	\$	109,653	\$	-	\$	(236,466)	

#### General Receipts: Property Taxes Levied for

Property Taxes Levied for:	
General Purposes	193,871
Grants and Entitlements not	
Restricted to Specific Programs	19,125
Interest	6,228
Miscellaneous	3,256
Total General Receipts	 222,480
Change in Net Assets	(13,986)
Net Assets Beginning of Year	 171,437
Net Assets End of Year	\$ 157,451

#### STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES GOVERNMENTAL FUNDS December 31, 2006

	General		Gas Tax			Road and Bridge		Special Levy		Other Governmental Funds		Total Governmental Funds	
ASSETS: Equity in Pooled Cash and cash Equivalents	¢	55,680	\$	35,499	¢	37,384	\$	16,270	\$	12,618	\$	157,451	
Equity in Fooled Cash and Cash Equivalents	¢	55,080	ą	33,477	\$	57,364	<del>ب</del>	10,270	Ģ	12,018	Ģ	157,451	
Total Assets	\$	55,680	\$	35,499	\$	37,384	\$	16,270	\$	12,618	\$	157,451	
Fund Balances: Reserved: Reserved for Encumbrances Unreserved: General Fund	\$	441 55,239	\$	146	\$	-	\$	-	\$	-	\$	587 55,239	
Special Revenue Fund		-		35,353		37,384		16,270		12,618		101,625	
Total Fund Balances	\$	55,680	\$	35,499	\$	37,384	\$	16,270	\$	12,618	\$	157,451	

#### STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2006

	General	Gasoline Tax	Road and Bridge	Special Levy	Other Governmental Funds	Total Governmental Funds	
CASH RECEIPTS							
Property and Other Local Taxes	\$ 34,790	\$	- \$ 55,097	\$ 88,803	\$ 15,181	\$ 193,871	
Charges for Services	-			-	6,320	6,320	
Intergovernmental	21,264	85,545	5 3,453	5,467	13,049	128,778	
Licenses, Permits, and Fees	14			-	-	14	
Interest	3,366	2,585	5		277	6,228	
Total Receipts	59,434	88,130	58,550	94,270	34,827	335,211	
CASH DISBURSEMENTS:							
Current:							
General Government	61,031			-	-	61,031	
Public Safety	50			127,604	30,955	158,609	
Public Works	-	67,793	7 40,144	-	10,194	118,135	
Debt Service							
Principal Retirement	-	14,052	- 2	-	-	14,052	
Interest and Fiscal Charges		620	5			626	
Total Disbursements	61,081	82,475	5 40,144	127,604	41,149	352,453	
Excess of Receipts Over (Under) Disbursements	(1,647)	5,655	5 18,406	(33,334)	(6,322)	(17,242)	
Other Financing Sources (Uses)							
Other Financing Sources	740		- 2,516	-	-	3,256	
Total Other Financing Sources (Uses)	740		- 2,516		-	3,256	
Net Change in Cash Fund Balance	(907)	5,655	5 20,922	(33,334)	(6,322)	(13,986)	
Cash Fund Balances Beginning of Year	56,587	29,844	16,462	49,604	18,940	171,437	
Cash Fund Balances End of Year	\$ 55,680	\$ 35,499	9 \$ 37,384	\$ 16,270	\$ 12,618	\$ 157,451	

# STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES BUDGET AND ACTUAL - BUDGET BASIS GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2006

	Budgeted Amounts						Variance with Final Budget Positive		
	0	riginal		Final		Actual	(Negative)		
CASH RECEIPTS									
Property and Other Local Taxes	\$	25,650	\$	25,650	\$	34,790	\$	9,140	
Intergovernmental		22,379		22,379		21,264		(1,115)	
Licenses, Permits, and Fees		-		14		14		-	
Interest		1,400		1,400		3,366		1,966	
Total Receipts		49,429		49,443		59,434		9,991	
CASH DISBURSEMENTS:									
Current:									
General Government		91,334		91,334		61,472		29,862	
Public Safety		13,184		13,184		50		13,134	
Health		600		600		-		600	
Capital Outlay		300		300		-		300	
Total Disbursements		105,418		105,418		61,522		43,896	
Excess of Receipts Over (Under) Disbursements		(55,989)		(55,975)		(2,088)		53,887	
Other Financing Sources (Uses)									
Other Financing Sources		100		100		740		640	
Other Financing Uses		(500)		(500)		-		(500)	
<b>Total Other Financing Sources (Uses)</b>		(400)		(400)		740		140	
Net Change in Cash Fund Balance		(56,389)		(56,375)		(1,348)		55,027	
Cash Fund Balances Beginning of Year		53,982		53,982		53,982		-	
Prior Year Encumbrance Appropriated		2,605		2,605		2,605			
Cash Fund Balances End of Year	\$	198	\$	212	\$	55,239	\$	55,027	

# STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES BUDGET AND ACTUAL - BUDGET BASIS GASOLINE TAX FUND FOR THE YEAR ENDED DECEMBER 31, 2006

	Budgeted Amounts Original Final					Actual	Variance with Final Budget Positive (Negative)		
CASH RECEIPTS									
Intergovernmental	\$	55,700	\$	55,700	\$	85,545	\$	29,845	
Interest		1,500		1,500		2,585		1,085	
Total Receipts		57,200		57,200		88,130		30,930	
CASH DISBURSEMENTS:									
Current:									
Public Works		71,544		71,544		67,797		3,747	
Debt Service:									
Principal		14,500		14,500		14,052		448	
Interest		1,000		1,000		626		374	
Total Disbursements		87,044		87,044		82,475		4,569	
Excess of Receipts Over (Under) Disbursements		(29,844)		(29,844)		5,655		35,499	
Other Financing Sources									
Other Financing Sources		-		2		-		(2)	
Total Other Financing Sources		-		2		-		(2)	
Net Change in Cash Fund Balance		(29,844)		(29,842)		5,655		35,497	
Cash Fund Balances Beginning of Year		29,844		29,844		29,844			
Cash Fund Balances End of Year	\$	_	\$	2	\$	35,499	\$	35,497	

# STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES BUDGET AND ACTUAL - BUDGET BASIS ROAD AND BRIDGE FUND FOR THE YEAR ENDED DECEMBER 31, 2006

		Budgeted	Amou	nts			Variance with Final Budget Positive		
	0	riginal		Final	Actual		(Negative)		
CASH RECEIPTS		<u> </u>						8	
Property and Other Local Taxes	\$	47,219	\$	47,219	\$	55,097	\$	7,878	
Intergovernmental		6,715		6,715		3,453		(3,262)	
Total Receipts		53,934		53,934		58,550		4,616	
CASH DISBURSEMENTS:									
Current:									
Public Works		69,604		69,604		40,144		29,460	
Capital Outlay		500		500		-		500	
Total Disbursements		70,104		70,104		40,144		29,960	
Excess of Receipts Over (Under) Disbursements		(16,170)		(16,170)		18,406		34,576	
Other Financing Sources									
Other Financing Sources		-		2,000		2,516		516	
Total Other Financing Sources		-		2,000		2,516		516	
Net Change in Cash Fund Balance		(16,170)		(14,170)		20,922		35,092	
Cash Fund Balances Beginning of Year		13,886		13,886		13,886		-	
Prior Year Encumbrance Appropriated		2,576		2,576		2,576			
Cash Fund Balances End of Year	\$	292	\$	2,292	\$	37,384	\$	35,092	

# STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND CASH BALANCES BUDGET AND ACTUAL - BUDGET BASIS SPECIAL LEVY FUND FOR THE YEAR ENDED DECEMBER 31, 2006

	Budgeted Amounts						Variance with Final Budget Positive		
	0	riginal	Final		Actual		(Negative)		
CASH RECEIPTS									
Property and Other Local Taxes	\$	80,989	\$	80,989	\$	88,803	\$	7,814	
Intergovernmental		10,009		10,009		5,467		(4,542)	
Total Receipts		90,998		90,998		94,270		3,272	
CASH DISBURSEMENTS: Current:									
Public Safety		140,602		140,602		127,604		12,998	
Total Disbursements		140,602		140,602		127,604		12,998	
Excess of Receipts Over (Under) Disbursements		(49,604)		(49,604)		(33,334)		16,270	
Cash Fund Balances Beginning of Year		49,604		49,604		49,604		-	
Cash Fund Balances End of Year	\$	-	\$	-	\$	16,270	\$	16,270	

# NOTES TO THE FINANCIAL STATEMENTS

# 1. DESCRIPTION OF THE REPORTING ENTITY

# **Reporting Entity**

The Township of Jackson, Perry County, is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly-elected three member Board of Trustees and a publicly elected Fiscal Officer.

The reporting entity is comprised of the primary government, component units and other organizations that were included to ensure that the financial statements are not misleading.

## Primary Government

The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Township. The Township provides road and bridge maintenance, cemetery maintenance, and fire protection. The Township contracts with the Village of Junction City to provide fire and emergency services.

## **Component Units**

Component units are legally separate organizations for which the Township is financially accountable. The Township is financially accountable for an organization if the Township appoints a voting majority of the organization's governing board and (1) the Township is able to significantly influence the programs or services performed or provided by the organization; or (2) the Township is legally entitled to or can otherwise access the organization's resources; the Township is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide support to, the organization; or the Township is obligated for the debt of the organization. The Township is also financially accountable for any organizations that are fiscally dependent on the Township in that the Township approves their budget, the issuance of their debt or the levying of their taxes. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the Township, are accessible to the Township and are significant in amount to the Township.

Jackson Township has no component units.

## Joint Ventures, Jointly Governed Organizations and Public Entity Risk Pools

A joint venture is a legal entity or other organization that results from a contractual arrangement and that is owned, operated, or governed by two or more participants as a separate and specific activity subject to joint control, in which the participants retain (a) an ongoing financial interest or (b) an ongoing financial responsibility. Under the cash basis of accounting, the Township does not report assets for equity interest in joint ventures.

The Township does not participates in a joint venture, jointly governed organization or a public entity risk pool.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

# NOTES TO THE FINANCIAL STATEMENTS

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the cash basis of accounting, unless those pronouncements, in which case GASB prevails. Following are more of the Township's accounting policies.

## **Basis of Presentation**

The Township's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information

#### **Government-Wide Financial Statements**

The statement of net assets and the statement of activities display information about the Township as a whole. These statements include the financial activities of the primary government. The statements distinguish between those activities or the Township that are governmental and those that are considered business-type. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or service. The Township has no business-type activities.

The statement of net assets present the cash balance of the governmental activities of the Township at year end. The statement of activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the programs goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

### **Fund Financial Statements**

During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

# NOTES TO THE FINANCIAL STATEMENTS

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### **Fund Accounting**

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Township are divided into one category: governmental.

#### **Governmental Funds**

The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other nonexchange transactions as governmental funds. The Township's major governmental funds for 2007 and 2006 are the General Fund, Gasoline Tax Fund, Road and Bridge Fund, and Special Levy Fund. The General Fund is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio. The Road and Bridge Fund is used for road and bridge maintenance. The Gasoline Tax Fund is used for the maintenance and up keep of roads. The Special Levy Fund is used to collect real estate taxes and disbursed for fire contracts and services. The other governmental funds of the Township account for grants and other resources whose use is restricted to a particular purpose.

#### **Basis of Accounting**

The Township's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Township are described in the appropriate section in this note. There were no modifications having substantial support.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue billed or provided services not yet collected) and certain liabilities (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Budgetary Process**

All funds are legally required to be budgeted and appropriated (except certain agency funds). The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the township may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and set limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the fund, department, and object level for all funds.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported in the original budget on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

## **Cash and Investments**

To improve cash management, cash received by the Township is deposited into a checking and savings account which earns 4.58 percent interest. In 2007 and 2006, interest credited to the General Fund was \$4,751 and \$3.366, respectively.

#### **Restricted Assets**

Cash and cash equivalents are reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation.

# NOTES TO THE FINANCIAL STATEMENTS

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Inventory and Prepaid Items**

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

#### **Employer Contributions to Cost-Sharing Pension Plans**

The Township recognizes the disbursement for their employer contributions to cost-sharing pension plans when they are paid. As described in Note 7, the employer contributions include portions for pension benefits and for postretirement health care benefits.

#### **Long-Term Obligations**

The Township's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither a other financing source nor a capital outlay expenditure are reported at inception. Lease payments are reported when paid.

#### Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes include gasoline tax receipts used for the upkeep of Township roads and bridges, real estate tax used for fire protection, capital projects funds are used for improvements in the Township.

#### **Capital Assets**

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

#### **Fund Balance Reserve**

The Township may reserve any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. As of December 31, 2007, the Township had reserves for encumbrances in the amount of \$4,164. As of December 31, 2006, the Township had reserves for encumbrances in the amount of \$587. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods.

## Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting.

# NOTES TO THE FINANCIAL STATEMENTS

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Interfund Transactions**

Exchange transactions between funds are reported as cash receipts in the seller funds and as cash disbursements in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/usese in governmental funds. Repayments from funds responsible for particular cash disbursements to the funds that initially paid for them are not presented on the financial statements. In the government-wide statements, transfers within governmental activities are eliminated.

## 3. CHANGE IN BASIS OF ACCOUNTING AND RESTATEMENT OF FUND EQUITY

Last audit period the Township reported fund financial statements by fund type using the regulatory basis of accounting as prescribed by the State Auditor's Office. This audit period the Township has implemented the cash basis of accounting. The fund financial statements now present each major fund in a separate column with nonmajor funds aggregated and presented in a single column, rather than a column for each fund type. There was no restatement of fund equity due to this change.

## 4. BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance-Budget and Actual-Budgetary Basis presented for the General Fund is prepared on the budgetary basis to provide a meaningful comparisons of actual results with the budget. The differences between the budgetary basis) and the cash basis is outstanding year end encumbrances are treated as disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis). There were outstanding encumbrances at year-end for 2007 and 2006 in the amount of \$4,164 and \$2,065, respectively.

# 5. **DEPOSITS**

Monies held by the Township are classified by State into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Township treasury. Active monies must be maintained either as cash in the Township treasury, including negotiable order of withdrawl (NOW) accounts.

Inactive deposits are public deposits that the Township has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

# NOTES TO THE FINANCIAL STATEMENTS

## 5. **DEPOSITS** (Continued)

Interim monies held by the Township can be deposited or invested in the following securities:

- 1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuance of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligation of the State of Ohio or Ohio local governments;
- 5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- No-load money market mutual funds consisting exclusively of obligation described in division (1) or
   (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 7. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

Protection of the Township's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by collateral pledged to the Township by the financial institution, or by a collateral pool established by the financial institution, to secure the repayment of all public monies deposited with the institution. The First National Bank is the financial institution for Jackson Township.

# NOTES TO THE FINANCIAL STATEMENTS

## 5. **DEPOSITS** (Continued)

The Township did not have any undeposited cash on hand for 2007 and 2006.

## **Deposits:**

Custodial credit risk is the risk that in the event of bank failure, the Township will not be able to recover deposits or collateral securities that are the possession of an outside party. At year ended December 31, 2007, \$160,554 of the Township's bank balance of \$260,554 was exposed to custodial credit risk because those deposits were uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the Township's name. At year ended December 31, 2006, \$64,970 of the Township's bank balance of \$164,970 was exposed to custodial credit risk because those deposits were uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the Township's name. At year ended December 31, 2006, \$64,970 of the Township's bank balance of \$164,970 was exposed to custodial credit risk because those deposits were uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the Township's name.

The Township has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Township or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

# 6. RISK MANAGEMENT

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Township has obtained commercial insurance for the following risks:

General liability and casualty; Vehicles, and; Property, including electronic data equipment.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

The Township pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs. The System administers and pays all claims.

# NOTES TO THE FINANCIAL STATEMENTS

## 7. DEFINED BENEFIT PENSION PLAN

## **Ohio Public Employees Retirement System**

The Township participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings.

The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-6705 or (800) 222-7377.

#### **Post Employment Benefits**

#### **Ohio Public Employees Retirement System**

For the years ended December 31, 2007 and 2006, the members in the traditional plan, were required to contribute 9.5 and 9.0, percent, respectively, of their annual covered salaries. The Township's contribution rate for pension benefits for 2007 and 2006 was 13.85 percent and 13.70 percent, respectively. The Ohio Revised Code provides statutory authority for member and employer contributions.

The Township's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2007, 2006, and 2005 were \$9,480, \$9,360, and \$9,294, respectively. The full amount has been contributed for 2007, 2006 and 2005. Contributions to the member-directed plan for 2007 were \$9,480 made by the Township and \$6,503 made by the plan members.

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the traditional or combined plans. Health care coverage for disability recipients and primary survivor recipients is available. Members of the member-directed plan do not qualify for postretirement health care coverage. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postretirement health care based on authority granted by State Statute. The portion of employer contributions in 2007, for all employers, allocated to health care was 5.0% from January 1 through June 30, 2007 and 6.0% from July 1, 2007 through December 31, 2007.

## NOTES TO THE FINANCIAL STATEMENTS

#### 7. DEFINED BENEFIT PENSION PLAN (Continued)

## Post Employment Benefits (Continued)

#### **Ohio Public Employees Retirement System (Continued)**

Benefits are advance-funded using the entry age normal actuarial cost method. Significant actuarial assumptions, based on OPERS's latest actuarial review performed as December 31, 2006, include a rate of return on investments of 6.5 percent, an annual increase in active employee total payroll of 4 percent compounded annually (assuming no change in the number of active employees) and an additional increase in total payroll of between .5 percent and 6.3 percent based on additional annual pay increases. Health care premiums were assumed to increase between .50 percent and 5 percent annually for the next eight years and 4 percent annually after nine years.

All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually, not to exceed a 12 percent corridor.

The number of active contributing participants in the traditional and combined plans was 362,130. Actual employer contributions for 2007 and 2006 which were used to fund postemployment benefits was \$3,765 and \$3,074, respectively. The actual contribution and the actuarially required contribution amounts are the same. OPERS's net assets available for payment of benefits at December 31, 2006, (the latest information available) were \$12.0 billion. The actuarially accrued liability and the unfunded actuarial accrued liability were \$30.7 billion and \$18.7 billion, respectively.

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007, and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

# NOTES TO THE FINANCIAL STATEMENTS

## 8. PROPERTY TAXES

Property taxes include amounts levied against all real property, public utility property, and tangible personal property located in the Township. Real property tax receipts received in 2007 represent the collection of 2006 taxes. Real property taxes received in 2007 were levied after October 1, 2006, on the assessed values as of January 1, 2006, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstance, State statute permits alternate payment dates to be established.

Public utilities are also taxed on personal and real property located in the Township.

Tangible personal property tax is assessed by the property owners, who must be file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting and distributing all property taxes on behalf of the Township.

The full tax rate for all Township operations for the year ended December 31, 2007, was \$3.20 per \$1,000 of assessed value. The assessed values of real property, public utility property, and tangible personal property upon which 2007 property tax receipts were based are as follows:

Real Property	
Residential/Agriculture	\$ 27,813,400
Commercial/Industrial/Mineral	811,330
Public Utility Property	
Real	-
Personal	821,120
Tangible Personal Property	2,134,330
Total Assessed Value	\$ 31,580,180

## 9. DEBT

Long term debt of the Township, as of December 31, 2007 is as follows:

	-	Balance anuary 1						ance nber 31		unt Due ithin
		2006	Ade	Additions Deduction		eductions	2007		One Year	
Note-Truck	\$	14,052	\$	-	\$	14,052	\$	-	\$	-
Total	\$	14,052	\$	-	\$	14,052	\$	-	\$	-

A promissory note was issued in 2002 for the purchase of a truck to be used for Township road maintenance. This note was paid off in 2006.

# NOTES TO THE FINANCIAL STATEMENTS

# **10. INTERFUND TRANSFERS**

During 2007 the following transfers were made:

Transfers from the General Fund to:		
Road and Bridge Fund	\$	24,913
Total Transfers from the General Fund	<u>\$</u>	24,913

Transfers were made out of the Village's General Fund to the Road and Bridge Fund to fund the building of a storage building.

# 11. COMPLIANCE AND ACCOUNTABILITY.

Contrary to Section 5705.39, Ohio Revised Code, the Township had various funds in which appropriations exceeded estimated resources.

Contrary to Section 5705.41(D), Ohio Revised Code, the Township had expenditures made prior to certification.

# WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Jackson Township Perry County 2933 Run-A-Round Road Junction City, Ohio 43748

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Jackson Township, Perry County, Ohio, as of and for the years ended December 31, 2007 and 2006, and have issued our report thereon dated May 30, 2008, wherein we noted the Township followed the cash basis of accounting, a comprehensive accounting basis other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Jackson Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Township's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that a misstatement of the Township's financial statements that is more than inconsequential will not be prevented or detected by the Township's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Township's internal control.

Our consideration of internal control over financial reporting was for the limited purposes described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards Page Two

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Jackson Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that we must report under *Government Auditing Standard*. However, we noted certain immaterial instances of noncompliance that we have reported to the management of Jackson Township in a separate letter dated May 30, 2008.

This report is intended for the information of the Township's management, fiscal officer, and Auditor of State, and is not intended to be and should not be used by anyone other than these specified parties.

*Wolfe, Wilson, & Phillips, Inc.* Zanesville, Ohio May 30, 2008





**JACKSON TOWNSHIP** 

PERRY COUNTY

**CLERK'S CERTIFICATION** 

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED JULY 22, 2008

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