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# Mary Taylor, CPA Auditor of State

#### INDEPENDENT ACCOUNTANTS' REPORT

Jennings Local School District Putnam County 1 Musketeer Drive P.O. Box 98 Fort Jennings, Ohio 45844-0098

#### To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Jennings Local School District, Putnam County, Ohio (the District), as of and for the year ended June 30, 2007, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

Ohio Administrative Code § 117-2-03 (B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. However, as discussed in Note 2, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than generally accepted accounting principles. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures that, while material, we cannot determine at this time.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Jennings Local School District, Putnam County, Ohio, as of June 30, 2007, and the respective changes in cash financial position and the budgetary comparison for the General Fund, thereof for the year then ended in conformity with the basis of accounting Note 2 describes.

One Government Center / Room 1420 / Toledo, OH 43604-2246 Telephone: (419) 245-2811 (800) 443-9276 Fax: (419) 245-2484 www.auditor.state.oh.us Jennings Local School District Putnam County Independent Accountants' Report Page 2

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2007, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

Mary Taylor, CPA Auditor of State

Mary Taylor

December 19, 2007

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007

This discussion and analysis of Jennings Local School District's (the District) financial performance provides an overall review of the District's financial activities for the year ended June 30, 2007, within the limitations of the District's cash basis of accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the District's financial performance.

#### **Financial Highlights**

Key financial highlights for 2007 are as follows:

- Net assets of governmental activities increased \$27,672, or 5% percent, a significant change from the prior year. The General Fund realized increased revenue from the collection of an income tax levy which became effective in 2006. This was the first full year of collection, however the permanent improvement levy is expiring and only one half year of taxes were collected.
- The District's general receipts were \$5,166,907, those being primarily property taxes, general
  obligation bonds, income taxes, and unrestricted state entitlements, and were 87 percent of the
  total cash received during the fiscal year. Dependence on these three revenue sources is
  significant.

#### **Using this Annual Report**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the District's cash basis of accounting.

#### **Report Components**

The statement of net assets and the statement of activities provide information about the cash activities of the District as a whole.

Fund financial statements provide a greater level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds, with all other non-major funds presented in total in a single column. For the District, the General Fund, Debt Service Fund and the Building Fund are the most significant funds, and the only funds reported as major funds.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

#### **Basis of Accounting**

The basis of accounting is a reference to when financial events are recorded, such as the timing for recognizing revenues, expenses, and the related assets and liabilities. The District has elected to present its financial statements on a cash basis of accounting. Under the District's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid. This basis of accounting is a basis of accounting other than generally accepted accounting principles.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

#### Reporting the District as a Whole

The statement of net assets and the statement of activities reflect how the District did financially during fiscal year 2007, within the limitations of the cash basis of accounting. The statement of net assets presents the cash balances and investments of the governmental activities of the District at fiscal year end. The statement of activities compares cash disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the District's general receipts.

These statements report the District's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the District's financial health. Over time, increases or decreases in the District's cash position is one indicator of whether the District's financial health is improving or deteriorating. When evaluating the District's financial condition, you should also consider other nonfinancial factors as well such as the District's property tax base, the condition of the District's capital assets, the extent of the District's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property and income taxes.

In the statement of net assets and the statement of activities, all of the District's activities are presented as governmental activities. All of the District's programs and services are reported here including instruction, support services, food services, extracurricular activities, capital outlay disbursements, and debt service.

#### **Reporting the District's Most Significant Funds**

Fund financial statements provide detailed information about the District's major funds – not the District as a whole. The District establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose.

The funds of the District are split into two categories: governmental and fiduciary. While the District uses many funds to account for its financial transactions, the fund financial statements focus on the District's most significant funds. The District's major governmental funds are the General Fund, Debt Service Fund and the Building Fund.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

Governmental Funds - Most of the District activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the District's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the District's programs. The District's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The District's major governmental funds are the General Fund, Debt Service Fund and the Building Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are not reflected on the government-wide financial statements because the resources of these funds are not available to support the District's programs.

#### The District as a Whole

Table 1 provides a summary of the District's net assets for fiscal year 2007 compared to fiscal year 2006 on a cash basis of accounting.

## (Table 1) Net Assets

	Governmental Activities		
	2007 2006		
Assets:			
Cash and Cash Equivalents	\$537,552	\$509,880	
Net Assets:			
Restricted:			
Capital Projects	\$281,227	\$273,204	
Debt Service	10,865	4,959	
Set Asides	37,845	27,052	
Other Purposes	151,033	153,727	
Unrestricted	56,582	50,938	
Total Net Assets	\$537,552	\$509,880	

As mentioned previously, net assets of governmental activities increased \$27,672 or 5 percent during fiscal year 2007. The primary reasons contributing to the increase in cash balances are as follows:

• The General Fund realized increased revenue from the collection of an income tax levy which became effective in 2006. This was the first full year of collection.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

- The increase in cash balances wasn't as much as it could have been because the permanent improvement levy expired and only one half year of taxes were collected, and a teacher was called back that had been part of a reduction in force.
- Health benefits costs did not increase.

Table 2 reflects the changes in net assets on a cash basis in fiscal years 2007 and 2006.

## (Table 2) Changes In Net Assets

	Governmental Activities	
	2007	2006
Receipts:		
Program Receipts:		
Charges for Services and Sales	\$515,324	\$518,930
Operating Grants and Contributions	127,603	112,640
Capital Grants and Contributions	16,042	32,069
Total Program Receipts	658,969	663,639
General Receipts:		
Property Taxes Levied for General Purposes	694,506	683,393
Property Taxes Levied for Classroom Maintenance	13,801	13,578
Property Taxes Levied for Debt Service	235,184	225,395
Property Taxes Levied for Capital Outlay	16,377	34,221
Income Taxes Levied for General Purposes	223,644	18,374
Sale of Capital Assets	320	
Grants and Entitlements Not Restricted		
to Specific Programs	2,052,132	2,047,113
General Obligation Bonds Issued	1,875,000	
Interest	15,020	11,831
Miscellaneous	40,923	56,107
Total General Receipts	5,166,907	3,090,012
Total Receipts	5,825,876	3,753,651
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#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

Disbursements:		
Instruction:		
Regular	1,824,689	1,704,855
Special	169,644	171,545
Vocational	51,429	52,612
Other	1,405	1,470
Support Services:		
Pupil	78,281	69,302
Instructional Staff	113,843	122,917
Board of Education	32,548	26,726
Administration	376,306	373,084
Fiscal	130,584	138,583
Operation and Maintenance of Plant	434,060	394,963
Pupil Transportation	85,179	77,891
Central	3,779	3,568
Food Services	131,837	126,422
Extracurricular Activities	207,189	247,315
Capital Outlay	28,690	74,322
Debt Service	2,128,741	262,588
Total Disbursements	5,798,204	3,848,163
Increase/(Decrease) in Net Assets	27,672	(94,512)
Net Assets, July 1	509,880	604,392
Net Assets, June 30	\$537,552	\$509,880

Program receipts represent 11 percent of total receipts and are primarily comprised of restricted intergovernmental receipts, charges for tuition and fees and extracurricular activities, food service sales and Ohio School Facilities Building Project Receipts.

As stated previously, general receipts represent 89 percent of the District's total receipts, and of this amount, over 76 percent is the result of the refunding of general obligation bonds and unrestricted grants and entitlements which primarily represents State foundation resources. Property taxes basically make up the balance of the District's general receipts (19 percent). Other receipts, such as interest, donations, and rent are insignificant and somewhat unpredictable revenue sources.

The major program disbursements for governmental activities are for instruction, which accounts for 35 percent of all governmental disbursements. Other programs which support the instruction process, including pupils, instructional staff, and pupil transportation account for approximately 5 percent of governmental disbursements. Maintenance of the school district facilities is 7 percent. Capital Outlay represents 0.5 percent of all governmental disbursements.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### **Governmental Activities**

If you look at the Statement of Activities you will see that the first column lists the major services provided by the District. The next column identifies the costs of providing these services. The major program disbursement for governmental activities is for instruction, which accounts for 35 percent of all governmental disbursements. The next three columns of the Statement entitled Program Cash Receipts identify amounts paid by people who are directly charged for the service and grants received by the District that must be used to provide a specific service. The Net Receipt (Disbursement) column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service which ends up being paid from money provided by state unrestricted entitlements and local taxpayers. These net costs are paid from the general receipts which are presented at the bottom of the Statement. A comparison between the total cost of services and the net cost is presented in Table 3.

Table 3
Governmental Activities

	Total Cost of Services 2007	Net Cost of Services 2007	Total Cost of Services 2006	Net Cost of Services 2006
Current:				
Instruction:				
Regular	\$1,824,689	\$1,512,604	\$1,704,855	\$1,403,344
Special	169,644	79,750	171,545	95,295
Vocational	51,429	37,284	52,612	40,841
Other	1,405	1,405	1,470	1,470
Support Services:				
Pupil	78,281	78,281	69,302	69,302
Instructional Staff	113,843	113,843	122,917	122,917
Board of Education	32,548	32,548	26,726	26,726
Administration	376,306	376,306	373,084	373,084
Fiscal	130,584	130,584	138,583	138,583
Operation and Maintenance of Plant	434,060	434,060	394,963	394,963
Pupil Transportation	85,179	81,054	77,891	75,442
Central	3,779	3,779	3,568	3,568
Operation of Food Services	131,837	13,629	126,422	2,626
Extracurricular Activities	207,189	102,719	247,315	131,522
Capital Outlay	28,690	12,648	74,322	42,253
Debt Service	2,128,741	2,128,741	262,588	262,588
Total Disbursements	\$5,798,204	\$5,139,235	\$3,848,163	\$3,184,524

The dependence upon property tax receipts, income tax receipts and unrestricted state entitlements is apparent as 80 percent of instructional activities are supported through these general receipts. However, it should be noted that special instruction activities are largely provided for through program receipts, by 53 percent. This is the result of operating grants and contributions restricted for special instruction purposes.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

Over 89 percent of food services were covered by program receipts for fiscal year 2007. This is primarily due to cafeteria sales, and state and federal subsidies and donated commodities for food service. Over 50 percent of extracurricular activities disbursements are covered by program receipts. This is the result of music and athletic fees, ticket sales and gate receipts.

#### The Government's Funds

The District's governmental funds are accounted for using the other comprehensive basis of accounting. Total governmental funds had total receipts and other financing sources of \$5,864,412 and disbursements and other financing uses of \$5,836,740. For the General Fund, receipts were greater than disbursements by \$22,463 indicating the General Fund is in a surplus savings situation.

#### **General Fund Budgeting Highlights**

The District's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During fiscal year 2007, the District amended its General Fund budget as needed to reflect changing circumstances. Final budgeted receipts and other financing sources, in the amount of \$3,345,723, were above actual receipts and other financing sources, in the amount of \$51,086. The difference between final budgeted receipts and actual receipts was less than 2 percent. This is a result of lower than anticipated intergovernmental receipts.

Final disbursements and other financing uses were budgeted at \$3,445,725 while actual disbursements and other financing uses were \$3,277,844. The difference between final budgeted disbursements and actual disbursements was less than 5%. This change was a result of lower than anticipated instructional and capital expenditures.

#### **Capital Assets and Debt Administration**

#### Capital Assets

The District does not record capital assets in the accompanying basic financial statements, but records payments for capital assets as disbursements. The District had capital outlay disbursements of \$28,690 during 2007.

#### Debt

At June 30, 2007, the District's outstanding debt included general obligation bonds, in the amount of \$1,780,000, used for advance refunding general obligation bonds originally issued for the building of a new PreK-12 Building. For further information regarding the District's debt, refer to Note 12 to the basic financial statements.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### **Current Issues**

The challenge for all school districts is to provide quality educational services to the public while staying within the restrictions imposed by limited funding, and in some cases shrinking funding. The District relies heavily on unrestricted state entitlements and local taxes and has very little industry to support the tax base. The District's five year forecast predicts a deficit for 2010; therefore, the finance committee and the administration are watching expenditures very closely.

#### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the District's finances and to reflect the District's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Valerie A. Maag, Treasurer, Jennings Local School District, P.O. Box 98, Fort Jennings, Ohio 45844-0098.

Statement of Net Assets - Cash Basis June 30, 2007

	Governmental Activities
Assets	
Equity in Pooled Cash and Cash Equivalents	\$537,552
Net Assets	
Restricted for:	
Capital Projects	\$281,227
Debt Service	10,865
Set Asides	37,845
Other Purposes	151,033
Unrestricted	56,582
Total Net Assets	\$537,552

Statement of Activities - Cash Basis For the Fiscal Year Ended June 30, 2007

Net (Disbursements) Receipts and Changes **Program Cash Receipts** in Net Assets Charges Operating Cash for Services Grants and Capital Grants Governmental Disbursements and Sales Contributions and Contributions Activities **Governmental Activities** Current: Instruction: Regular \$1,824,689 \$312,085 (\$1,512,604) Special 169,644 \$89,894 (79,750)51,429 14,145 Vocational (37,284)Other 1,405 (1,405)Support Services: 78,281 (78,281) Pupil Instructional Staff 113,843 (113,843)Board of Education 32.548 (32,548)Administration 376,306 (376,306)Fiscal 130,584 (130,584)Operation and Maintenance of Plant 434,060 (434,060)**Pupil Transportation** 85,179 4,125 (81,054)Central 3,779 (3,779)Operation of Food Services 131,837 98,769 19,439 (13,629)**Extracurricular Activities** 207,189 104,470 (102,719)Capital Outlay 28,690 \$16,042 (12,648)Debt Service 2,128,741 (2,128,741) Total Governmental Activities \$5,798,204 \$515,324 \$127,603 \$16,042 (5,139,235) **General Receipts** Property Taxes Levied for: General Purposes 694,506 235,184 Debt Service Capital Outlay 16,377 Special Revenue - OSFC Maintenance 13,801 Income Taxes Levied for General Purposes 223,644 2,052,132 Grants and Entitlements not Restricted to Specific Programs Sale of Capital Assets 320 General Obligation Bonds Issued 1,875,000 Interest 15,020 Miscellaneous 40,923 Total General Receipts 5,166,907 Change in Net Assets 27,672 Net Assets Beginning of Year 509,880

See accompanying notes to the basic financial statements

Net Assets End of Year

\$537,552

#### Statement of Assets and Fund Balances - Cash Basis Governmental Funds For the Fiscal Year Ended June 30, 2007

	General	Debt Service	Building	Other Governmental Funds	Total Government Funds
Assets					
Equity in Pooled Cash and Cash Equivalents	\$56,582	\$10,865	\$252,331	\$151,891	\$471,669
Restricted Cash and Cash Equivalents	65,883				65,883
Total Assets	\$122,465	\$10,865	\$252,331	\$151,891	\$537,552
Fund Balances					
Reserved for:					
Encumbrances	\$5,670	\$1,000		\$32,837	\$39,507
Bus Purchases	26,096				26,096
Textbooks	37,845				37,845
Unreserved:					
Undesignated, Reported in:					
General Fund	52,854				52,854
Special Revenue Funds				90,158	90,158
Debt Service Fund		9,865			9,865
Capital Projects Funds			252,331	28,896	281,227
Total Fund Balances	\$122,465	\$10,865	\$252,331	\$151,891	\$537,552

#### Statement of Cash Receipts, Disbursements and Changes in Fund Balances - Cash Basis Governmental Funds

For the Fiscal Year Ended June 30, 2007

	General	Debt Service	Building	Other Governmental Funds	Total Governmental Funds
Receipts					
Income Tax	\$223,644				\$223,644
Property Taxes	694,506	\$235,184		\$30,178	959,868
Intergovernmental	2,035,119	30,257	\$16,042	114,359	2,195,777
Interest	10,904		3,667	449	15,020
Tuition and Fees	312,085				312,085
Extracurricular Activities				104,470	104,470
Charges for Services				98,769	98,769
Miscellaneous	12,580		200	23,735	36,515
Total Receipts	3,288,838	265,441	19,909	371,960	3,946,148
Disbursements					
Current:					
Instruction:					
Regular	1,754,463			70,226	1,824,689
Special	156,523			13,121	169,644
Vocational	51,429				51,429
Other	1,405				1,405
Support Services:					
Pupil	51,335			26,946	78,281
Instructional Staff	104,096			9,747	113,843
Board of Education	32,548				32,548
Administration	373,518			2,788	376,306
Fiscal	124,018	5,794		772	130,584
Operation and Maintenance of Plant	399,875			34,185	434,060
Pupil Transportation	85,179				85,179
Central	2,674			1,105	3,779
Operation of Food Services	00.055			131,837	131,837
Extracurricular Activities	86,957		10.010	120,232	207,189
Capital Outlay	10,689		16,042	1,959	28,690
Debt Service:		0.005.000			0.005.000
Principal Retirement		2,025,000			2,025,000
Interest and Fiscal Charges		103,741			103,741
Total Disbursements	3,234,709	2,134,535	16,042	412,918	5,798,204
Excess of Receipts Over (Under) Disbursements	54,129	(1,869,094)	3,867	(40,958)	(1,852,056)
Other Financing Sources (Uses)					
Sale of Capital Assets	300			20	320
General Obligation Bonds Issued		1,875,000			1,875,000
Transfers In				26,741	26,741
Transfers Out	(26,741)				(26,741)
Advances In	1,071			10,704	11,775
Advances Out	(10,704)			(1,071)	(11,775)
Other Financing Sources	4,428				4,428
Other Financing Uses	(20)				(20)
Total Other Financing Sources (Uses)	(31,666)	1,875,000		36,394	1,879,728
Net Change in Fund Balances	22,463	5,906	3,867	(4,564)	27,672
Fund Balances Beginning of Year	100,002	4,959	248,464	156,455	509,880
Fund Balances End of Year	\$122,465	\$10,865	\$252,331	\$151,891	\$537,552

Statement of Receipts, Disbursements and Changes In Fund Balance - Budget and Actual -Budget Basis General Fund

For the Fiscal Year Ended June 30, 2007

	Budgeted Amounts			Variance with Final Budget Positive	
	Original	Final	Actual	(Negative)	
Receipts					
Income Tax	\$198,253	\$198,253	\$223,644	\$25,391	
Property Taxes	664,379	666,691	694,506	27,815	
Intergovernmental	2,060,260	2,161,985	2,035,119	(126,866)	
Interest	7,370	7,370	10,904	3,534	
Tuition and Fees	290,547	290,547	312,085	21,538	
Miscellaneous	17,266	17,266	12,580	(4,686)	
Total Receipts	3,238,075	3,342,112	3,288,838	(53,274)	
Disbursements					
Current:					
Instruction:					
Regular	1,731,642	1,859,943	1,757,061	102,882	
Special	159,323	161,635	156,523	5,112	
Vocational	54,253	54,253	51,629	2,624	
Other	23	23	1,405	(1,382)	
Support Services:					
Pupil	44,853	44,853	51,335	(6,482)	
Instructional Staff	114,085	114,085	104,291	9,794	
Board of Education	18,649	18,649	32,548	(13,899)	
Administration	372,122	372,122	373,908	(1,786)	
Fiscal	120,245	120,245	124,549	(4,304)	
Operation and Maintenance of Plant	419,252	419,252	400,780	18,472	
Pupil Transportation	92,133	115,829	86,030	29,799	
Central	1,412	1,412	2,674	(1,262)	
Extracurricular Activities	73,020	77,709	86,957	(9,248)	
Capital Outlay	21,508	63,956	10,689	53,267	
Total Disbursements	3,222,520	3,423,966	3,240,379	183,587	
Excess of Receipts Over (Under) Disbursements	15,555	(81,854)	48,459	130,313	
Other Financing Sources (Uses)					
Sale of Capital Assets			300	300	
Transfers Out	(21,759)	(21,759)	(26,741)	(4,982)	
Advances In	3,506	3,506	1,071	(2,435)	
Advances Out			(10,704)	(10,704)	
Other Financing Sources	105	105	4,428	4,323	
Other Financing Uses			(20)	(20)	
Total Other Financing Sources (Uses)	(18,148)	(18,148)	(31,666)	(13,518)	
Net Change in Fund Balance	(2,593)	(100,002)	16,793	116,795	
Fund Balance Beginning of Year	97,408	97,408	97,408		
Prior Year Encumbrances Appropriated	2,594	2,594	2,594		
Fund Balance End of Year	\$97,409		\$116,795	\$116,795	

Statement of Fiduciary Net Assets - Cash Basis Fiduciary Funds For the Fiscal Year Ended June 30, 2007

\$016	
\$916	\$26,579
\$916	\$26,579
=	\$916

#### Statement of Changes in Fiduciary Net Assets - Cash Basis Fiduciary Funds For the Year Ended June 30, 2007

	Private Purpose Trust
Additions Interest	\$3
Net Assets - Beginning of Year	913
Net Assets - End of Year	\$916

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007

#### **NOTE 1 – REPORTING ENTITY**

The Jennings Local School District (the District) is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The District provides educational services as authorized by state and federal guidelines.

The District is staffed by 15 classified employees, 31 certified teaching personnel, and 4 administrative employees who provide services to 447 students and other community members. The District currently operates 1 building.

The reporting entity is composed of the primary government, component units, and other organizations that are included to insure the financial statements are not misleading.

#### A. Primary Government

The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student related activities of the District.

#### B. Component Units

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. The District is also financially accountable for any organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt, or the levying of taxes. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the District, are accessible to the District and are significant in amount to the District. The District does not have any component units.

#### C. Other Organizations

The District participates in three jointly governed organizations and three public entity risk pools. These organizations are:

Jointly Governed Organizations:

Vantage Career Center Northwest Ohio Area Computer Services Cooperative Northwest Ohio Special Education Regional Resource Center

Public Entity Risk Pool:

Putnam County School Insurance Group OSBA Workers' Compensation Group Rating Program Schools of Ohio Risk Sharing Authority

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### **NOTE 1 – REPORTING ENTITY – (CONTINUED)**

These organizations are presented in Notes 9 and 18 to the basic financial statements.

The District's management believes these financial statements present all activities for which the District is financially accountable.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 2.C, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails. The District does not apply FASB statements issued after November 30, 1989, to its business-type activities and to its enterprise funds. Following are the more significant of the District's accounting policies.

#### A. Basis of Presentation

The District's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

#### **Government-Wide Financial Statements**

The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions.

The statement of net assets presents the cash balance of the governmental activities of the District at fiscal year end. The statement of activities compares disbursements with program receipts for each function or program of the District's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the government is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program, and receipts of interest earned on grants that are required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the District's general receipts.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (CONTINUED)

#### **Fund Financial Statements**

During the fiscal year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

#### **B. Fund Accounting**

The District uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the District are divided into two categories, governmental and fiduciary.

#### Governmental Funds

The District classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other nonexchange transactions as governmental funds. The following are the District's major funds:

<u>General Fund</u> – The General Fund is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Debt Service Fund</u> – This fund is used for the accumulation of resources for, and the payment of, general obligation long-term debt principal and interest.

<u>Building Fund</u> – This fund is used to account for the resources accumulated from a local bond issue and the Ohio School Facilities Commission restricted to constructing and equipping a new PreK-12 building.

The other governmental funds of the District account for grants and other resources whose use is restricted to a particular purpose.

#### Fiduciary Funds

The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations, or other governments and are not available to support the District's own programs. The District's private purpose trust fund accounts for programs that provide college scholarships to students after graduation. Agency funds are custodial in nature. The District's agency fund accounts for various student-managed activities.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (CONTINUED)

#### C. Basis of Accounting

The District's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the District's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

#### D. Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Board of Education may appropriate. The appropriations resolution is the Board's authorization to spend resources and sets annual limits on cash disbursements plus encumbrances at the level of control selected by the Board. The Board of Education uses the fund/cost center as its legal level of control. Budgetary allocations at the function and object level within all funds are made by the Treasurer.

The certificate of estimated resources may be amended during the fiscal year if projected increases or decreases in receipts are identified by the Treasurer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Board.

The appropriation resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire fiscal year, including amounts automatically carried forward from prior fiscal years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

#### E. Cash and Investments

To improve cash management, cash received by the District is pooled and invested. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through District records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

Investments of the District's cash management pool and investments with an original maturity of three months or less at the time they are purchased by the District are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (CONTINUED)

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2007, the District invested in nonnegotiable certificates of deposit and telephone company stock. Investments are reported at market value.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest receipts credited to the General Fund during fiscal year 2007 was \$10,904, which included \$5,488 assigned from other District funds.

#### F. Restricted Assets

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. Restricted assets represent amounts required by State statute to be set aside for the acquisition of textbooks and school bus purchases.

#### G. Inventory and Prepaid Items

The District reports disbursements for inventory and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

#### H. Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

#### I. Interfund Receivables/Payables

The District reports advances-in and advances-out for interfund loans. These items are not reflected as assets and liabilities in the accompanying financial statements.

#### J. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the District's cash basis of accounting.

#### K. Employer Contributions to Cost-Sharing Pension Plans

The District recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 10 and 11, the employer contributions include portions for pension benefits and for postretirement health care benefits.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (CONTINUED)

#### L. Long-Term Obligations

The District's cash basis financial statements do not report liabilities for bonds and other long-term obligations. Proceeds of debt are reported when cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure are reported at inception. Lease payments are reported when paid.

#### M. Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes include resources restricted for food service operations, music and athletic programs, and federal and state grants restricted to cash disbursement for specified purposes. The District's policy is to first apply restricted resources when a cash disbursement is incurred for purposes for which both restricted and unrestricted net assets are available.

#### N. Fund Balance Reserves

The District reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods. Fund balance reserves have been established for encumbrances, bus purchases, and textbooks.

The reserve for textbooks represents money required to be set-aside by state statute for the purchase of textbooks and instructional materials.

#### **NOTE 3 - COMPLIANCE**

Ohio Administrative Code, Section 117-2-03 (B), requires the District to prepare its annual financial report in accordance with generally accepted accounting principles. However, the District prepared its financial statements on a cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The accompanying financial statements omit assets, liabilities, net assets/fund balances, and disclosures that, while material, cannot be determined at this time. The District can be fined and various other administrative remedies may be taken against the District.

At June 30, 2007, expenditures exceeded appropriations in the Debt Service Fund by \$1,865,895.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### NOTE 4 – BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the General Fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis).

The encumbrances outstanding at year end (budgetary basis) amounted to \$5,670 in the general fund.

#### **NOTE 5 – DEPOSITS AND INVESTMENTS**

Monies held by the District are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the District treasury. Active monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the District can be deposited or invested in the following securities:

- United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States:
- 2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### NOTE 5 – DEPOSITS AND INVESTMENTS – (CONTINUED)

- 4. Bonds and other obligations of the State of Ohio or Ohio local governments;
- Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 7. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

At year end, the District had \$21 in undeposited cash on hand which is included as part of "Equity in Pooled Cash and Cash Equivalents".

#### **Deposits**

Custodial credit risk for deposits is the risk that in the event of bank failure, the District will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, \$608,275 of the District's bank balance of \$708,275 was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the District's name.

The District has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the District or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

#### **Investments**

As of June 30, 2006, the District's investments were limited to \$600 in stock.

Concentration of Credit Risk: The District places no limit on the amount that may be invested in any one issuer.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### **NOTE 6 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the District's fiscal year runs from July through June. First half tax distributions are received by the District in the second half of the fiscal year. Second half tax distributions are received in the first half of the following fiscal year.

Property taxes include amounts levied against all real property, public utility property, and tangible personal (used in business) property located in the District. Real property tax receipts received in calendar year 2007 represent the collection of calendar year 2006 taxes. Real property taxes received in calendar year 2007 were levied after April 1, 2006, on the assessed values as of January 1, 2006, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax receipts received in calendar year 2007 represent the collection of calendar year 2006 taxes. Public utility real and tangible personal property taxes received in calendar year 2007 became a lien on December 31, 2005, were levied after April 1, 2006, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax revenues received in calendar year 2007 (other than public utility property) represent the collection of calendar year 2007 taxes. Tangible personal property taxes for 2007 were levied after April 1, 2006, on the value as of December 31, 2006. The tangible personal property tax is being phased out. The assessment percentage for all property, including inventory, for 2007 is 12.5 percent. This amount will be reduced to 6.25 percent for 2008, and zero for 2009. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the School District prior to June 30.

The District receives property taxes from Putnam County. The County Auditors periodically advance to the District its portion of the taxes collected. Second-half real property tax payments collected by the counties by June 30, 2007, are available to finance fiscal year 2007 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

The assessed values upon which the fiscal year 2007 taxes were collected are:

	2006 Second Half Collections		2007 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential				
and Other Real Estate	\$30,265,670	92.92%	\$30,781,040	93.47%
Public Utility	1,473,570	4.52%	1,556,270	4.73%
Tangible Personal Property	832,752	2.56%	592,740	1.80%
Total Assessed Value	\$32,571,992	100.00%	\$32,930,050	100.00%
Tax rate per \$1,000 of assessed valuation	\$48.44		\$46.69	

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### **NOTE 7 – INCOME TAXES**

The District levies a voted tax of .75 percent for general operations on the income of residents and of estates. The tax was effective on January 1, 2006 for a period of five years. Employers of residents are required to withhold income tax on compensation and remit the tax to the State. Taxpayers are required to file an annual return. The State makes quarterly distributions to the District after withholding amounts for administrative fees and estimated refunds. Income tax receipts are recorded in the General Fund.

#### **NOTE 8 - INTERFUND BALANCES**

At June 30, 2007, the General Fund was due \$10,704 payable from Other Governmental Funds.

The balance due to the General Fund includes loans made to provide working capital while grant reimbursements are pending. These amounts are not reflected on the accompanying financial statements under the District's cash basis of accounting.

#### **NOTE 9 – RISK MANAGEMENT**

#### A. Risk Pool Membership

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2007, the District contracted for the following insurance coverage.

Carrons

Coverage provided through the Schools of Ohio Risk Sharing Authority (SORSA) is as follows:

	Coverage
Property including inland marine- replacement cost (\$1,000 deductible) Employee Dishonesty Liability	\$16,005,166 50,000
Automobile Liability	5,000,000
Uninsured Motorists Medical Payments- per occurrence	1,000,000 5.000
General District Liability	3,000
Total per year	5,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years.

SORSA financial statements are available by contacting Patrick Shaver, Schools of Ohio Risk Sharing Authority, 8050 North High St., Columbus, Ohio 43235.

#### B. Employee Medical Benefits

The District participates as a member of the Putnam County School Insurance Group, a public entity risk pool, administered by Sky Trust. The District converted its fully-insured medical insurance program to partial self insurance through participation in this public entity risk pool. Medical Mutual of Ohio provides claim review and processing. The District maintains stop-loss coverage for its medical insurance program. Aggregate stop loss is maintained for expected claims.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### NOTE 9 – RISK MANAGEMENT – (CONTINUED)

#### C. Workers' Compensation

The District participates in the Ohio School Board Association's Worker's Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP is intended to reduce premiums for the participants. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Participation in the GRP is limited to educational entities that can meet the GRP's selection criteria. Each participant must apply annually. The GRP provides the participants with a centralized program for processing, analysis and management of worker's compensation claims and a risk management program to assist in developing safer work environments. Each participant must pay its premiums, enrollment or other fees, and perform its obligations in accordance with the terms of the agreement. The GRP's business and affairs are conducted by a 25 member Board of Directors consisting of two representatives from each county elected by a majority vote of all charter member schools within each county plus one representative from the fiscal agency A-site. The Treasurer of Findlay City Schools serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### **NOTE 10 – DEFINED BENEFIT PENSION PLANS**

#### A. School Employees Retirement System

The District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3476.

Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2007, 10.68 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2007, 2006 and 2005 were \$42,229, \$41,225, and \$34,626; 85.58 percent has been contributed for fiscal year 2007 and 100 percent for fiscal years 2006 and 2005.

#### B. State Teachers Retirement System

The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371, by calling (614) 227-4090, or by visiting the STRS Ohio Web site at <a href="https://www.strs.org">www.strs.org</a>.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### NOTE 10 - DEFINED BENEFIT PENSION PLANS - (CONTINUED)

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2007, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2006, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2007, 2006, and 2005, were \$210,298, \$198,669 and \$197,747; 83.13 percent has been contributed for fiscal year 2007 and 100 percent for fiscal years 2006 and 2005.

#### C. Social Security

Effective July 1, 1991, all employees not otherwise covered by the State Teachers Retirement System or the School Employees Retirement System have an option to choose Social Security or the State Teachers Retirement System/School Employees Retirement System. As of June 30, 2007, four of the Board of Education members have elected Social Security. The Board's liability is 6.2 percent of wages paid.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### **NOTE 11 - POSTEMPLOYMENT BENEFITS**

The District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS Ohio), and to retired non-certificated employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

All STRS Ohio retirees who participated in the DB or Combined Plans and their dependents are eligible for health care coverage. The STRS Ohio Board has statutory authority over how much, if any, of the health care cost will be absorbed by STRS Ohio. All benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS Ohio funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2007, the STRS Board allocated employer contributions equal to one percent of covered payroll to the Health Care Stabilization Fund. For the District, this amount equaled \$16,177 for fiscal year 2007.

STRS Ohio pays health care benefits from the Health Care Stabilization Fund. At June 30, 2006, (the latest information available) the balance in the Fund was \$3.5 billion. For the year ended June 30, 2006, net health care costs paid by STRS were \$282,743,000 and STRS had 119,184 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. All retirees and beneficiaries are required to pay a portion of their health care premium. The portion is based on years of service, Medicare eligibility, and retirement status.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2007, employer contributions to fund health care benefits were 3.32 percent of covered payroll, compared to 3.42 percent of covered payroll for fiscal year 2006. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2007, the minimum pay was established at \$35,800. However, the surcharge is capped at two percent of each employer's SERS salaries. For the District, the amount contributed to fund health care benefits, including the surcharge, during the 2007 fiscal year equaled \$19,000.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of the projected claims less premium contributions for the next year. Expenses for health care at June 30, 2006, (the latest information available), were \$158,751,207. At June 30, 2006, SERS had net assets available for payment of health care benefits of \$295.6 million. SERS has 59,492 participants eligible to receive benefits.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### **NOTE 12 - DEBT**

The changes in the District's debt obligations during the year consist of the following:

	Principal Outstanding 6/30/2006	Additions	Reductions	Principal Outstanding 6/30/2007	Amounts Due in One Year
General Obligation Bonds: New PreK-12 Building 2007 Current Refunding	\$1,930,000		\$1,930,000		
of 2001 PreK-12 Building		\$1,875,000	95,000	\$1,780,000	\$15,294
Total General Obligation Bonds	\$1,930,000	\$1,875,000	\$2,025,000	\$1,780,000	\$15,294

New PreK-12 Building General Obligation Bonds – The general obligation bonds represent the District's portion of an Ohio School Facilities Building Project. The Bonds were initially issued at a rate of 5.99 percent during fiscal year 2001, with final maturity in fiscal year 2024. During 2007, the bonds were refunded.

<u>2007 Current Refunding of 2001 PreK-12 Building General Obligation Bonds</u> – Proceeds from the outstanding bonds were used for the purpose of refunding of general obligation bonds, dated December 15, 2000, which were reissued for the purpose of constructing a new instructional building. The bonds were issued on December 1, 2006. This current refunding was undertaken to reduce total debt service payments over the next 17 by \$373,452 and resulted in an economic gain of \$449,029.

At June 30, 2007, the District's overall legal debt margin was \$1,099,570 with an unvoted debt margin of \$32,930.

Principal and interest requirements to retire long-term liabilities outstanding at June 30, 2007 are as follows:

	Gene Obligation		
Fiscal Year			
Ending June 30	Principal	Interest	Total
2008	\$15,294	\$86,845	\$102,139
2009	110,294	83,768	194,062
2010	110,294	78,364	188,658
2011	110,294	72,960	183,254
2012	110,294	67,555	177,849
2013 – 2017	551,471	256,710	808,181
2018 - 2022	551,471	121,599	673,070
2023 - 2024	220,588	10,809	231,397
Total	\$1,780,000	\$778,610	\$2,558,610

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### **NOTE 13 - LEASES**

The District leased copiers under a five year operating lease with monthly payments of \$750 per month ending March 2011.

#### **NOTE 14 – SET-ASIDE CALCULATIONS**

The District is required by State statute to annually set aside, in the General Fund, an amount based on a statutory formula for the purchase of textbooks and other instructional materials, and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by the end of the fiscal year or offset by similarly restricted resources received during the fiscal year must be held in cash at fiscal year end. These amounts must be carried forward and used for the same purposes in future years.

The following cash basis information identifies the changes in the fund balance reserves for textbooks and capital improvements during fiscal year 2007.

	Capital Improvements Reserve	Textbooks Instructional Materials Reserve
Set-aside Reserve Balance as of June 30, 2006		\$27,092
Current year set-aside requirements	\$62,391	62,391
Current Year Off-Sets	(46,914)	
Qualifying Disbursements	(30,800)	(49,696)
Total	(15,323)	39,787
Less: Encumbrances at June 30, 2007		1,942
Set-aside Reserve Balance as of June 30, 2007		\$37,845

The District had qualifying disbursements during the fiscal year that reduced the capital improvements set-aside amounts below zero. This amount may not be used to reduce the set-aside requirement for future years. This negative balance is therefore not presented as being carried forward to future years.

#### **NOTE 15 – INTERFUND TRANSFERS**

During fiscal year 2007, the General Fund transferred \$24,356 to the Education Management Information System special revenue fund due to a deficit in the State's funding of this mandate as well as \$2,385 to the Athletic special revenue fund.

#### **NOTE 16 - CONTRACTUAL COMMITMENTS**

At June 30, 2007, the District had \$19,778 in outstanding contractual commitments for various improvements within the District.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (Continued)

#### **NOTE 17 – CONTINGENCIES**

The District receives financial assistance from Federal and State agencies in the form of grants. Disbursing grant funds generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit. Any disallowed claims resulting from such audits could become a liability. However, in the opinion of management, any such disallowed claims through June 30, 2007 will not have a material adverse effect on the District.

#### **NOTE 18 – JOINTLY GOVERNED ORGANIZATIONS**

#### A. Vantage Career Center

The Vantage Career Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of on representative from each participating Districts' elected boards, which possesses its own budgeting and taxing authority. To obtain financial information contact the Vantage Career Center, Lori Davis, Treasurer, 818 N. Franklin St., Van Wert, Ohio 45891-1304.

#### B. Northwest Ohio Area Computer Service Cooperative

The District is a participant in the Northwest Ohio Area Computer Service Cooperative (NOACSC), a not-for-profit computer service organization. NOACSC is an association of public Districts within the boundaries of Allen, Auglaize, Hancock, Hardin, Mercer, Paulding, Putnam, Van Wert and Wood Counties, and the Cities of St. Marys and Wapakoneta. The organization was formed for the purpose of applying modern technology with the aid of computers and electronic equipment to administrative and instructional functions among member districts.

The governing board of NOACSC consists of two representatives each county elected by majority vote of all charter member Districts within each county and one representative from the fiscal agent District. Financial information can be obtained from Ray Burden, who serves as director, at 645 S. Main St., Lima, Ohio 45804.

#### C. Northwest Ohio Special Education Regional Resource Center

The Northwest Ohio Special Education Regional Resource Center (SERRC) is a jointly governed organization formed to initiate, expand, and improve special education programs and services for children with disabilities and their parents. The SERRC is made up of school districts from Defiance, Fulton, Hancock, Henry, Lucas, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, and Wood counties. The SERRC is governed by a thirty-three member board consisting of twenty-six superintendents, one director of student services, one parent representative, one representative from a community school, one representative from a mental health board, one representative from a parent advisory council, one representative from Bowling Green State University, and one representative from the University of Toledo. The degree of control exercised by any participating school district is limited to its representation on the Board. Financial information can be obtained from David Michel, Eastwood Local Schools, 4800 Sugar Ridge Road, Pemberville, Ohio 43450.

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# Mary Taylor, CPA Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Jennings Local School District Putnam County 1 Musketeer Drive P.O. Box 98 Fort Jennings, Ohio 45844-0098

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Jennings Local School District, Putnam County, (the District) as of and for the year ended June 30, 2007, which collectively comprise the District's basic financial statements and have issued our report thereon dated December 19, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over financial reporting that we consider a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

One Government Center / Suite 1420 / Toledo, OH 43604-2246 Telephone: (419) 245-2811 (800) 443-9276 Fax: (419) 245-2484 www.auditor.state.oh.us Jennings Local School District
Putnam County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Required by Government Auditing Standards
Page 2

We consider the following deficiency described in the accompanying schedule of findings to be a significant deficiency in internal control over financial reporting: 2007-002.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also material weaknesses. However, we believe the significant deficiency described above is also a material weakness.

We noted a certain internal control matter that we reported to the District's management in a separate letter dated December 19, 2007.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance that we must report under *Government Auditing Standards* which are described in the accompanying schedule of findings as items 2007-001 and 2007-003.

We also noted certain noncompliance matters not requiring inclusion in this report that we reported to the District's management in a separate letter dated December 19, 2007.

The District's response to the finding we identified in our audit is described in the accompanying schedule of findings. We did not audit the District's response and, accordingly, we express no opinion on it.

We intend this report solely for the information and use of the audit committee, management, and the Board of Education. We intend it for no one other than these specified parties.

Mary Taylor, CPA Auditor of State

Mary Taylor

December 19, 2007

#### SCHEDULE OF FINDINGS JUNE 30, 2007

## FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### **FINDING NUMBER 2007-001**

#### **Noncompliance Citation**

Ohio Revised Code § 117.38 provides that each public office shall file a financial report for each fiscal year. The auditor of state may prescribe forms by rule or may issue guidelines, or both, for such reports. If the auditor of state has not prescribed a rule regarding the form for the report, the public office shall submit its report on the form utilized by the public office. Ohio Administrative Code § 117-2-03 further clarifies the requirements of Ohio Revised Code § 117.38.

Ohio Administrative Code §117-2-03(B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. However, the District prepares its financial statements in accordance with standards established by the Auditor of State for governmental entities not required to prepare annual reports in accordance with generally accepted accounting principles. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures that, while material, cannot be determined at this time. The District can be fined and various other administrative remedies may be taken against the District. We recommend the District prepare its financial statements in accordance with generally accepted accounting principles.

#### Officials' Response

On August 19, 2003, the Jennings Local School District Board of Education unanimously voted to discontinue Generally Accepted Accounting Principal reporting. The Board determined the costs of preparing the financial reports in accordance with generally accepted accounting principles outweighed the benefits derived from these reports. This decision was again reviewed on May 10, 2005, with the same conclusion.

#### **FINDING NUMBER 2007-002**

#### **Material Weakness**

#### **Monitoring Financial Statements**

Accurate financial reporting is the responsibility of the fiscal officer and governing board and is essential to ensure the information provided to the readers of the financial statements accurately reflects the District's activity.

The 2007 financial statements contained material errors, such as the following:

- Reserves for encumbrances were overstated by \$41,468 for outstanding purchase orders that should have been cancelled in the Building Fund.
- Unreserved fund balances of the special revenue and debt services funds were commingled with that of the capital projects funds.
- Debt proceeds and debt service expenditures related to the issuance of current refunding bonds were not included on the financial statements in the amount of \$1,875,000.

Eleven adjusting entries were posted to the financial statements to correct these and other errors.

Jennings Local School District Putnam County Schedule of Findings Page 2

## FINDING NUMBER 2007-002 (Continued)

To ensure the District's financial statements and notes to the statements are complete and accurate, the Board of Education should adopt policies and procedures, including a final review of the financial statements, management discussion and analysis, and notes to the financial statements by the District Treasurer and the Board of Education, to identify and correct errors and omissions.

#### Officials' Response

We did not receive a response from Officials to this finding.

#### **FINDING NUMBER 2007-003**

#### **Noncompliance Citation**

Ohio Revised Code § 5705.41(B) states in part that no subdivision shall make any expenditure of money unless it has been lawfully appropriated as provided in such chapter. Expenditures exceeded appropriations in the Debt Service Fund by \$1,865,895, as of June 30, 2007.

This was caused by an audit adjustment to book the refunding of debt not posted, or budgeted for, by the District.

We recommend no expenditures be made unless the money has been lawfully appropriated and the Board of Education periodically reviews appropriations to ensure they are sufficient to support District expenditures.

#### Officials' Response

We did not receive a response from Officials to this finding.

#### SCHEDULE OF PRIOR AUDIT FINDINGS JUNE 30, 2007

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i> :
2006-001	OAC §117-2-3(B) reporting on basis other than generally accepted accounting principles	No	Finding has not been corrected and is repeated in this report as item 2007-001.
2006-002	Material Weakness Monitoring Financial Statements	No	Finding has not been corrected and is repeated in this report as item 2007-002.



# Mary Taylor, CPA Auditor of State

## JENNINGS LOCAL SCHOOL DISTRICT PUTNAM COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED JANUARY 22, 2008