Knox County, Ohio

July 1, 2006 through June 30, 2007

Single Audit

Fiscal Year Audited Under GAGAS: 2007

# BALESTRA, HARR & SCHERER, CPAs, Inc.

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# Mary Taylor, CPA Auditor of State

Members of the Board Knox County Career Center 306 Martinsburg Road Mount Vernon, Ohio 43050

We have reviewed the *Independent Auditor's Report* of the Knox County Career Center, Knox County, prepared by Balestra, Harr & Scherer, CPAs, Inc., for the audit period July 1, 2006 through June 30, 2007. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Knox County Career Center is responsible for compliance with these laws and regulations.

Mary Taylor, CPA Auditor of State

Mary Taylor

March 11, 2008



# Knox County Career Center Table of Contents For the Fiscal Year Ended June 30, 2007

TITLE	<u>PAGE</u>
Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Assets	12
Statement of Activities	13
Fund Financial Statements:	
Balance Sheet – Governmental Funds	14
Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities	15
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	16
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	17
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget (Non-GAAP Basis) and Actual – General Fund	18
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget (Non-GAAP Basis) and Actual – Adult Education Fund	19
Statement of Net Assets – Proprietary Fund Type	20
Statement of Revenues, Expenses and Changes in Fund Net Assets – Proprietary Fund Type	21
Statement of Cash Flows – Proprietary Fund Type	22
Statement of Fiduciary Net Assets – Fiduciary Funds	23
Statement of Changes in Fiduciary Net Assets – Private Purpose Trust Fund	24
Notes to the Basic Financial Statements	25
Schedule of Federal Awards Expenditures	45
Notes to the Schedule of Federal Awards Expenditures	46
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards	47



Knox County Career Center Table of Contents (Continued) For the Fiscal Year Ended June 30, 2007

<u>TITLE</u>	PAGE
Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133	49
Schedule of Findings and Ouestioned Costs OMB Circular A-133 Section .505	51

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Member American Institute of Certified Public Accountants

Ohio Society of Certified Public Accountants

# **Independent Auditor's Report**

Members of the Board Knox County Career Center 306 Martinsburg Road Mount Vernon, Ohio 43050

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Knox County Career Center (the Center), Knox County, as of and for the year ended June 30, 2007, which collectively comprise the Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Center, as of June 30, 2007, and the respective changes in financial position and cash flows, where applicable, and the respective budgetary comparisons for the General Fund and the Adult Education Fund thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated January 31, 2008 on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion of the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis on pages 3 through 11 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Knox County Career Center Independent Auditor's Report Page 2

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Center's basic financial statements. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Balestra, Harr & Scherer, CPAs, Inc.

Balistra, Harr & Scherur

January 31, 2008

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

It is a privilege to present to you the financial picture of the Knox County Career Center. This discussion and analysis of the Center's financial performance provides an overall review of the Center's financial activities for the fiscal year ended June 30, 2007. The intent of this discussion and analysis is to look at the Center's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the Center's financial performance.

# **Financial Highlights**

Key financial highlights for the 2007 fiscal year are as follows:

- Total assets of Knox County Career Center exceeded liabilities at June 30, 2007 by \$19,702,065. This balance was comprised of \$6,524,331 in capital assets net of related debt, \$7,903,175 in restricted for specific purposes, and \$5,274,559 in unrestricted net assets.
- General revenues accounted for \$9,261,064 or 63.9 percent of all revenues. Program specific revenues in the form of charges for services and grants and contributions accounted for \$5,243,124 or 36.1 percent of total revenues.
- Of the \$9,261,064 in general revenues, \$3,522,213 or 38.0 percent was derived from local tax revenue, \$4,850,854 or 52.4 percent from State revenue and \$887,997 or 9.6 percent was derived from interest and other local revenues.
- The Center had \$10,583,755 in total expenses related to governmental activities and \$5,340,631 net of program revenues. Therefore 50.5 percent of the expenses were funded with general revenues.
- The Center's major governmental funds are the General Fund, the Adult Education Fund and the Ohio School Facilities Project Fund.
- The General Fund cash balance was \$10,101,062 at fiscal year-end; up from \$9,417,546 at June 30, 2006, an increase of \$683,516.

# **Using this Financial Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Center as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole Center, presenting both an aggregate view of the Center's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Center's most significant funds with all other non-major funds presented in total in one column. In the case of the Center, the general fund is by far the most significant fund.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

# Reporting the Center as a Whole

Statement of Net Assets and the Statement of Activities

While this document contains the large number of funds used by the Center to provide programs and activities, the view of the Center as a whole looks at all financial transactions and asks the question, "How did we do financially during fiscal year 2007?" The Statement of Net Assets and the Statement of Activities answer this question. These statements include *all non-fiduciary assets* and *liabilities* using the *accrual basis of accounting* similar to the accounting used by most private-sector companies. Accrual accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the Center's *net assets* and changes in those assets. This change in net assets is important because it tells the reader that, for the Center as a whole, the *financial position* of the Center has improved or diminished. The causes of this change may be the result of many factors, some not. Non-financial factors include the Center's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, the Center's performance, required educational programs, demographic and socioeconomic factors, the willingness of the community to support the Center and other factors. On the other hand, financial factors may include the Center's financial position, liquidity and solvency, fiscal capacity and risk and exposure.

In the Statement of Net Assets and the Statement of Activities, the Center has one type of activity:

Governmental Activities – Most of the Center's programs and services are reported here including instruction, support services, operation and maintenance of plant, pupil transportation, operation of non-instructional services, operation of food service and extracurricular activities.

# Reporting the Center's Most Significant Funds

Fund Financial Statements

The analysis of the Center's major governmental funds begins on page 8. Fund financial reports provide detailed information about the Center's major funds. The Center uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Center's most significant funds. The Center's major governmental funds are the General Fund, Adult Education Special Revenue Fund and Ohio School Facilities Capital Project Fund.

Governmental Funds Most of the Center's activities are reported in governmental funds that focus on how money flows into and out of those funds and the balances left at year-end that are available for spending in future periods. These funds are reported using the modified accrual accounting method that measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Center's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

# The Center as a Whole

You may recall that the Statement of Net Assets provides the perspective of the Center as a whole. Table 1 provides a comparison of the Center's Net Assets for fiscal year 2007 compared to 2006:

Table 1
Net Assets
Governmental Activities

	2007	2006
Assets		_
Current and Other Assets	\$21,972,891	\$13,503,615
Capital Assets, Net	6,741,426	6,319,373
Total Assets	28,714,317	19,822,988
Liabilities		
Current Liabilities	3,603,434	3,482,159
Long-Term Liabilities:		
Due Within One Year	256,495	78,591
Due in More Than One Year	5,152,323	480,606
Total Liabilities	9,012,252	4,041,356
Net Assets		
Invested in Capital Assets, Net of Related Debt	6,524,331	6,118,487
Restricted	7,903,175	168,420
Unrestricted	5,274,559	9,494,725
Total Net Assets	\$19,702,065	\$15,781,632

Total assets of governmental activities increased \$8,891,329. Current Assets were the largest increase due to an increase of cash on hand to be used for the Ohio School Facilities Project.

Total liabilities of governmental activities increased \$4,970,896. The Center had an increase in long-term liabilities due to borrowing funds for the Ohio School Facilities Project.

By comparing assets and liabilities, one can see the overall position of the Center has improved as evidenced by the increase in net assets of \$3,920,433.

Knox County Career Center Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

Table 2 shows the changes in net assets for fiscal year 2007 and 2006:

# Table 2 **Changes in Net Assets Governmental Activities**

Revenues           Program Revenues:         \$1,538,426         \$1,508,771           Charges for Services         \$63,046         881,468           Capital Grants and Contributions         2,841,652         0           Total Program Revenues         5,243,124         2,390,239           General Revenues:           Property Taxes         3,522,213         3,902,103           Intergovernmental         4,850,854         4,484,424           Investment Earnings         76,538         101,981           Payments in Lieu of Taxes         76,538         101,981           Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531		2007	2006
Charges for Services         \$1,538,426         \$1,508,771           Operating Grants and Contributions         863,046         881,468           Capital Grants and Contributions         2,841,652         0           Total Program Revenues         5,243,124         2,390,239           General Revenues:         2         3,522,213         3,902,103           Intergovernmental         4,850,854         4,484,424           Investment Earnings         768,437         306,582           Payments in Lieu of Taxes         76,538         101,981           Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instructions         1         1,162,715           Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         2         20,91         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fisc	Revenues		
Operating Grants and Contributions         863,046         881,468           Capital Grants and Contributions         2,841,652         0           Total Program Revenues         5,243,124         2,390,239           General Revenues:         ***         ***           Property Taxes         3,522,213         3,902,103           Intergovernmental         4,850,854         4,484,424           Investment Earnings         76,8437         306,582           Payments in Lieu of Taxes         76,538         101,981           Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         **         Regular         185,156         171,468           Vocational         4,805,519         4,517,157         Adult/Continuing         1,242,206         1,162,715           Support Services:         **         Pupil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531 </td <td></td> <td></td> <td></td>			
Capital Grants and Contributions         2,841,652         0           Total Program Revenues         5,243,124         2,390,239           General Revenues:	=	\$1,538,426	\$1,508,771
Total Program Revenues         5,243,124         2,390,239           General Revenues:         2           Property Taxes         3,522,213         3,902,103           Intergovernmental         4,850,854         4,484,424           Investment Earnings         768,437         306,582           Payments in Lieu of Taxes         76,538         101,981           Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         8         11,199,788           Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         Pupil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Op	Operating Grants and Contributions	863,046	881,468
General Revenues:           Property Taxes         3,522,213         3,902,103           Intergovernmental         4,850,854         4,484,424           Investment Earnings         768,437         306,582           Payments in Lieu of Taxes         76,538         101,981           Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         Pupil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690	Capital Grants and Contributions	2,841,652	0
Property Taxes         3,522,213         3,902,103           Intergovernmental         4,850,854         4,484,424           Investment Earnings         768,437         306,582           Payments in Lieu of Taxes         76,538         101,981           Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         Pupil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690           Operation of Non-Instructional Servic	Total Program Revenues	5,243,124	2,390,239
Intergovernmental         4,850,854         4,484,424           Investment Earnings         768,437         306,582           Payments in Lieu of Taxes         76,538         101,981           Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues           Program Expenses           Instruction:         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         Pupil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690           Operation of Non-Instructional Services         220,495         187,164           Extracurricular Activities         40,623         40,867     <	General Revenues:		
Investment Earnings         768,437         306,582           Payments in Lieu of Taxes         76,538         101,981           Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         Pupil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690           Operation of Non-Instructional Services         220,495         187,164           Extracurricular Activities         40,623         40,867           Interest and	Property Taxes	3,522,213	3,902,103
Payments in Lieu of Taxes         76,538         101,981           Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         8           Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         9upil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690           Operation of Non-Instructional Services         220,495         187,164           Extracurricular Activities         40,623         40,867           Interest and Fiscal Charges         11,293         15,370	Intergovernmental	4,850,854	4,484,424
Miscellaneous         43,022         14,459           Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         8           Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         9upil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690           Operation of Non-Instructional Services         220,495         187,164           Extracurricular Activities         40,623         40,867           Interest and Fiscal Charges         11,293         15,370           Total Program Expenses         10,583,755         9,722,258 <td>Investment Earnings</td> <td>768,437</td> <td>306,582</td>	Investment Earnings	768,437	306,582
Total General Revenues         9,261,064         8,809,549           Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         8           Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         9upil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690           Operation of Non-Instructional Services         220,495         187,164           Extracurricular Activities         40,623         40,867           Interest and Fiscal Charges         211,293         15,370           Total Program Expenses         10,583,755         9,722,258           Increase in Net Assets         3,920,433	Payments in Lieu of Taxes	76,538	101,981
Total Revenues         14,504,188         11,199,788           Program Expenses           Instruction:         8           Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         9         79,437         520,873           Instructional Staff         826,291         779,870         79,870           Board of Education         14,859         14,939         Administration         797,036         752,531           Fiscal         367,611         339,878         39,878         88         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410         1,104,10         26,690           Operation of Non-Instructional Services         220,495         187,164         220,495         187,164           Extracurricular Activities         40,623         40,867         11,293         15,370           Total Program Expenses         10,583,755         9,722,258         11,107,530           Net Assets Beginning of Year         15,781,632         14,304,102	Miscellaneous	43,022	14,459
Program Expenses           Instruction:         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         2           Pupil         527,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690           Operation of Non-Instructional Services         220,495         187,164           Extracurricular Activities         40,623         40,867           Interest and Fiscal Charges         211,293         15,370           Total Program Expenses         10,583,755         9,722,258           Increase in Net Assets         3,920,433         1,477,530           Net Assets Beginning of Year         15,781,632         14,304,102	Total General Revenues	9,261,064	8,809,549
Instruction:         Regular         185,156         171,468           Vocational         4,805,519         4,517,157           Adult/Continuing         1,242,206         1,162,715           Support Services:         327,437         520,873           Instructional Staff         826,291         779,870           Board of Education         14,859         14,939           Administration         797,036         752,531           Fiscal         367,611         339,878           Business         128,086         82,326           Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690           Operation of Non-Instructional Services         220,495         187,164           Extracurricular Activities         40,623         40,867           Interest and Fiscal Charges         211,293         15,370           Total Program Expenses         10,583,755         9,722,258           Increase in Net Assets         3,920,433         1,477,530           Net Assets Beginning of Year         15,781,632         14,304,102	Total Revenues	14,504,188	11,199,788
Regular       185,156       171,468         Vocational       4,805,519       4,517,157         Adult/Continuing       1,242,206       1,162,715         Support Services:       ***         Pupil       527,437       520,873         Instructional Staff       826,291       779,870         Board of Education       14,859       14,939         Administration       797,036       752,531         Fiscal       367,611       339,878         Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Program Expenses		
Vocational       4,805,519       4,517,157         Adult/Continuing       1,242,206       1,162,715         Support Services:       20,873         Pupil       527,437       520,873         Instructional Staff       826,291       779,870         Board of Education       14,859       14,939         Administration       797,036       752,531         Fiscal       367,611       339,878         Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Instruction:		
Adult/Continuing       1,242,206       1,162,715         Support Services:       1,242,206       1,162,715         Pupil       527,437       520,873         Instructional Staff       826,291       779,870         Board of Education       14,859       14,939         Administration       797,036       752,531         Fiscal       367,611       339,878         Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Regular	185,156	171,468
Support Services:       Pupil       527,437       520,873         Instructional Staff       826,291       779,870         Board of Education       14,859       14,939         Administration       797,036       752,531         Fiscal       367,611       339,878         Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Vocational	4,805,519	4,517,157
Pupil       527,437       520,873         Instructional Staff       826,291       779,870         Board of Education       14,859       14,939         Administration       797,036       752,531         Fiscal       367,611       339,878         Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Adult/Continuing	1,242,206	1,162,715
Instructional Staff       826,291       779,870         Board of Education       14,859       14,939         Administration       797,036       752,531         Fiscal       367,611       339,878         Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Support Services:		
Board of Education       14,859       14,939         Administration       797,036       752,531         Fiscal       367,611       339,878         Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Pupil	527,437	520,873
Administration       797,036       752,531         Fiscal       367,611       339,878         Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Instructional Staff	826,291	779,870
Fiscal       367,611       339,878         Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Board of Education	14,859	14,939
Business       128,086       82,326         Operation and Maintenance of Plant       1,197,226       1,110,410         Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Administration	797,036	752,531
Operation and Maintenance of Plant         1,197,226         1,110,410           Central         19,917         26,690           Operation of Non-Instructional Services         220,495         187,164           Extracurricular Activities         40,623         40,867           Interest and Fiscal Charges         211,293         15,370           Total Program Expenses         10,583,755         9,722,258           Increase in Net Assets         3,920,433         1,477,530           Net Assets Beginning of Year         15,781,632         14,304,102	Fiscal	367,611	339,878
Central       19,917       26,690         Operation of Non-Instructional Services       220,495       187,164         Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Business	128,086	82,326
Operation of Non-Instructional Services         220,495         187,164           Extracurricular Activities         40,623         40,867           Interest and Fiscal Charges         211,293         15,370           Total Program Expenses         10,583,755         9,722,258           Increase in Net Assets         3,920,433         1,477,530           Net Assets Beginning of Year         15,781,632         14,304,102	Operation and Maintenance of Plant	1,197,226	1,110,410
Extracurricular Activities       40,623       40,867         Interest and Fiscal Charges       211,293       15,370         Total Program Expenses       10,583,755       9,722,258         Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Central	19,917	26,690
Interest and Fiscal Charges         211,293         15,370           Total Program Expenses         10,583,755         9,722,258           Increase in Net Assets         3,920,433         1,477,530           Net Assets Beginning of Year         15,781,632         14,304,102	Operation of Non-Instructional Services	220,495	187,164
Total Program Expenses         10,583,755         9,722,258           Increase in Net Assets         3,920,433         1,477,530           Net Assets Beginning of Year         15,781,632         14,304,102	Extracurricular Activities	40,623	40,867
Increase in Net Assets       3,920,433       1,477,530         Net Assets Beginning of Year       15,781,632       14,304,102	Interest and Fiscal Charges	211,293	15,370
Net Assets Beginning of Year         15,781,632         14,304,102	Total Program Expenses	10,583,755	9,722,258
	Increase in Net Assets	3,920,433	1,477,530
Net Assets End of Year         \$19,702,065         \$15,781,632	Net Assets Beginning of Year	15,781,632	14,304,102
	Net Assets End of Year	\$19,702,065	\$15,781,632

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

## **Governmental Activities**

Net assets of the Center's governmental activities increased by \$3,920,433 in fiscal year 2007. Program revenues of \$5,243,124 and general revenues of \$9,261,064 offset total governmental expenses of \$10,583,755. Program revenues supported 49.5 percent of the total governmental expenses.

The primary sources of revenue for the Center are derived from property taxes and State foundation payments. These two revenue sources represent 57.7 percent of the total revenue. Property taxes, alone, represent 24.3 percent of revenues. The remaining 42.3 percent of revenue is from program revenues, interest and miscellaneous local sources.

A State law, enacted in 1976, does not allow for revenue increases caused by inflationary growth of real property. Increases in valuation prompt corresponding annual reductions in the "effective millage," the tax rates applied to real property. The Center operates on voted millage of 6.4 mills. The reduced or effective millage in fiscal year 2007 was 2.567558 mills for Residential/Agricultural property and 4.254394 mills for other property. The following table illustrates the rate of growth in property values in the past ten years which has positively impacted the Center:

Year	Total	Growth
Ending	Valuation	Rate
2007	\$1,245,383,245	0.44%
2006	1,239,905,663	9.94%
2005	1,127,776,599	2.01%
2004	1,105,520,322	1.80%
2003	1,086,017,526	13.46%
2002	957,180,259	-1.73%
2001	974,052,771	4.90%
2000	928,549,400	18.23%
1999	785,381,772	4.30%
1998	752,983,491	2.54%

The average rate of growth over the last 10 years is 5.59 percent.

In recent years, support from the State in terms of foundation increases, the implementation of weighted funding for special education students and career-tech students, and ADM funding for career technical students has combined to increase the financial condition of the Center. State support for educational programs has averaged a increase of 9 percent over the last three years. This increase is largely due to increased enrollment at the Center.

Program revenues covered 49.5 percent of program expenses overall. The remaining 50.5 percent is supported through tax revenues and other general revenues. In fiscal year 2007, however, revenues totaled 137 percent of expenses resulting in an increase in net assets of \$3,920,433.

The Statement of Activities shows the cost of program services and the charges for services and grants and contributions offsetting those services. The following table shows the total cost of services and the net cost of services. That is, it identifies the cost of those services supported by tax revenue and unrestricted State grants and entitlements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

Table 3			
<b>Governmental Activities</b>			

	Total Cost of Services 2007	Net Cost of Services 2007	Total Cost of Services 2006	Net Cost of Services 2006
Governmental Activities:				
Instruction:				
Regular	\$185,156	\$64,197	\$171,468	\$42,691
Vocational	4,805,519	1,655,473	4,517,157	4,141,165
Adult/Continuing	1,242,206	120,385	1,162,715	91,710
Support Services:				
Pupil	527,437	423,373	520,873	403,269
Instructional Staff	826,291	564,253	779,870	540,986
Board of Education	14,859	14,859	14,939	14,939
Administration	797,036	581,444	752,531	501,864
Fiscal	367,611	367,611	339,878	339,878
Business	128,086	128,086	82,326	82,326
Operation and Maintenance of Plant	1,197,226	1,130,296	1,110,410	1,087,641
Central	19,917	14,917	26,690	21,689
Operation of Non-Instructional Services	220,495	23,821	187,164	7,624
Extracurricular Activities	40,623	40,623	40,867	40,867
Interest and Fiscal Charges	211,293	211,293	15,370	15,370
Total	\$10,583,755	\$5,340,631	\$9,722,258	\$7,332,019

As one can see, the reliance upon local tax revenues for the governmental activities is crucial. 33.3 percent of expenses are directly supported by local property taxes. Grants and entitlements not restricted to specific programs support 45.8 percent while investments and other miscellaneous type revenues support the remaining activity costs.

# The Center's Funds

The Center's governmental funds (as presented on the balance sheet on page 13) reported a total fund balance of \$18,215,699, an increase of \$8,279,578 from fiscal year 2006.

# General Fund

The general fund balance increased by \$578,594 in fiscal year 2007.

# Ohio School Facilities Project Fund

The largest increase in fund balance is due to the addition of the Ohio School Facilities Project Fund. This fund will be used to account for revenue and expenses related to the addition and renovation of the existing building. The fund balance at fiscal year end was \$6,655,866.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

# **Budgeting Highlights**

The Center's appropriations are prepared according to Ohio law and are based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. In fiscal year 2007 all funds were appropriated at the fund level.

In fiscal year 2007, the Center adopted its appropriations prior to October 1, 2006 and amended those appropriations several times prior to fiscal year end. For the general fund, final amended estimated revenues were \$8,611,424. In the Adult Education Fund final amended estimated revenues were \$1,530,796. The increase was mainly due to increased tuition.

General fund original appropriations of \$9,028,075 were increased to \$9,403,476 in the final appropriation measure. This increase in the general fund appropriations was due mainly to the transfer to the Ohio School Facilities Maintenance Fund and the School Facilities Project debt payments. The Adult Education Special Revenue Fund original appropriations of \$1,528,546 were increased to \$1,600,357. This increase was mainly due to increased adult education instruction and to payback the advance received from the general fund.

# **Capital Assets and Debt Administration**

# Capital Assets

At the end of fiscal year 2007, the Center had \$6,741,426 invested in land, construction in progress, buildings and improvements, furniture, fixtures and equipment and vehicles. The following table shows fiscal 2007 balances compared to 2006.

Table 4
Capital Assets at June 30
(Net of Accumulated Depreciation)

	Governmental Activities		
	2007	2006	
Land	\$40,564	\$40,564	
Construction in Progress	398,048	0	
<b>Buildings and Improvements</b>	5,224,668	5,295,580	
Furniture, Fixtures			
and Equipment	1,013,660	905,128	
Vehicles	64,486	78,101	
Total Capital Assets	\$6,741,426	\$6,319,373	

Capital Assets net of depreciation increased by \$422,053 overall. The increase was mainly due to construction in progress for the Ohio School Facilities Project.

The Center's capitalization threshold for capital assets was set at \$500. For additional information on capital assets, see Note 8 to the basic financial statements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

## Debt

At June 30, 2007 the Center had \$5,037,701 in general obligation bond debt outstanding with \$182,655 due in one year. In addition, the Center had \$51,363 in capital leases outstanding with \$10,905 due in one year. Table 5 summarizes bonds outstanding for fiscal year 2007 compared to fiscal year 2006.

Table 5

Outstanding Debt, Governmental Activities at Year End

<u>Purpose</u>	<u>2007</u>	<u>2006</u>
Energy Conservation Bonds	\$175,701	\$196,360
Capital Leases	51,363	4,526
School Facilities Loan	4,862,000	0

For additional information on long-term obligations, see Notes 13 and 14 to the basic financial statements.

# **Challenges and Opportunities**

The vision of the Knox County Career Center is, in conjunction with the community, to be the leading workforce provider by developing prepared workers who are civic-minded and who will engage in continuous learning. Through progressive curriculum and dynamic hands-on learning, Knox County Career Center challenges each student to develop lifelong skills that relate to the leadership and teamwork necessary in their future careers and community roles. Knox County Career Center establishes a relationship with staff, students, parents and community businesses that allows all learners to reach their full potential.

The mission of the Knox County Career Center is, in partnership with the community, to provide an educational environment in which all students can establish goals and develop progressive career pathways while learning to be contributing citizens of the changing world. The mission will be accomplished by creating a safe learning environment that emphasizes the lifelong skills and knowledge necessary to continue learning, communicate clearly, solve problems, use information and technology effectively, enjoy productive employment, appreciate aesthetics, and meet their obligations as citizens in a democratic and global society.

The adult education program shall assist individuals and companies in their efforts to develop leadership, build new skills, upgrade skills, keep abreast of technological developments and to develop competencies in areas of need and workforce development and personal interest.

In order to meet the goals mentioned above, it is imperative that the Center's management and staff continue to carefully and prudently plan in order to provide the resources and education required to meet student needs over the next several years.

The Center has achieved a large measure of financial stability and forecasts a continuation of that stability throughout the five years of the required forecast period. As indicated in the preceding financial information, the Center is dependent upon property taxes and state funding. State funding does not increase solely with inflation. Therefore, administrators and staff are cognizant of the vulnerability of this stability and the Board of Education and administrators continue to closely monitor both revenues and expenses. The Treasurer continues to prepare monthly cash flow estimates in order to ascertain that actual revenues meet or exceed estimated revenues and actual expenditures do not exceed estimates.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

The Center has begun a renovation and building addition project approved by the Ohio School Facilities Commission. The addition will include, but is not limited to, increased space to the metal fabrication lab, chef and catering lab, and the hospitality and facility care classroom. The total projected amount of the project is \$16,432,933, with the State providing seventy-five percent of the funding. The Center has borrowed the local portion required from the Ohio Association of School Business Officials' Expanded Asset Pool.

# **Contacting the Center's Financial Management Personnel**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Center's finances and to show the Center's accountability for the money it receives. If you have questions about this report or need additional financial information contact Tracy L. Elliott, Treasurer, Knox County Career Center, 306 Martinsburg Road, Mount Vernon, Ohio 43050. You may also contact the Treasurer by phone at (740) 397-5820, extension 257, or by e-mail at <u>tracy e@treca.org</u>.

Knox County Career Center Statement of Net Assets June 30, 2007

Assets         Equity in Pooled Cash and Cash Equivalents         \$18,127,496           Accounts Receivable         29,489           Intergovernmental Receivable         16,183           Accrued Interest Receivable         67,763           Prepaid Items         31,884           Inventory Held for Resale         3,182           Materials and Supplies Inventory         22,597           Property Taxes Receivable         3,674,297           Nondepreciable Capital Assets         438,612           Depreciable Capital Assets, Net         6,302,814           Total Assets         28,714,317           Liabilities         28,714,317           Liabilities         98,545           Accounts Payable         98,545           Accounts Payable         98,545           Accound Wages Payable         98,545           Accrued Wages Payable         124,465           Accrued Interest Payable         4,278           Deferred Revenue         2,679,149           Claims Payable         4,013           Long-Term Liabilities:         256,495           Due In More Than One Year         5,152,323           Total Liabilities         9,012,252           Net Assets         1,574,338           <		Governmental Activities
Accounts Receivable         29,489           Intergovernmental Receivable         16,183           Accrued Interest Receivable         67,763           Prepaid Items         31,884           Inventory Held for Resale         3,1884           Materials and Supplies Inventory         22,597           Property Taxes Receivable         3,674,297           Nondepreciable Capital Assets         438,612           Depreciable Capital Assets, Net         6,302,814           Total Assets         28,714,317           Liabilities         28,714,317           Liabilities         30,815           Accounts Payable         98,545           Accrued Wages Payable         662,169           Matured Compensated Absences Payable         124,465           Accrued Interest Payable         4,278           Deferred Revenue         2,679,149           Claims Payable         4,013           Long-Term Liabilities:         30,012,252           Due Uithin One Year         256,495           Due In More Than One Year         5,152,323           Total Liabilities         9,012,252           Net Assets         Invested in Capital Assets, Net of Related Debt         6,524,331           Restricted for Capital Outlay		Ф10 1 <b>07</b> 407
Intergovernmental Receivable         16,183           Accrued Interest Receivable         67,763           Prepaid Items         31,884           Inventory Held for Resale         3,182           Materials and Supplies Inventory         22,597           Property Taxes Receivable         3,674,297           Nondepreciable Capital Assets         438,612           Depreciable Capital Assets, Net         6,302,814           Total Assets           Accounts Payable         98,545           Accounts Payable         662,169           Matured Compensated Absences Payable         30,815           Intergovernmental Payable         124,465           Accrued Interest Payable         4,278           Deferred Revenue         2,679,149           Claims Payable         4,013           Long-Term Liabilities:         3           Due Within One Year         256,495           Due In More Than One Year         5,152,323           Net Assets           Invested in Capital Assets, Net of Related Debt         6,524,331           Restricted for Capital Outlay         7,574,338           Restricted for Other Purposes         328,837           Unrestricted         5,274,559		
Accrued Interest Receivable       67,763         Prepaid Items       31,884         Inventory Held for Resale       3,182         Materials and Supplies Inventory       22,597         Property Taxes Receivable       3,674,297         Nondepreciable Capital Assets       438,612         Depreciable Capital Assets, Net       6,302,814         Total Assets       28,714,317         Liabilities       28,714,317         Accounts Payable       98,545         Accrued Wages Payable       662,169         Matured Compensated Absences Payable       30,815         Intergovernmental Payable       124,465         Accrued Interest Payable       4,278         Deferred Revenue       2,679,149         Claims Payable       4,013         Long-Term Liabilities:       256,495         Due In More Than One Year       5,152,323         Total Liabilities       9,012,252         Net Assets       Invested in Capital Assets, Net of Related Debt       6,524,331         Restricted for Capital Outlay       7,574,338         Restricted for Other Purposes       328,837         Unrestricted       5,274,559		· · · · · · · · · · · · · · · · · · ·
Prepaid Items         31,884           Inventory Held for Resale         3,182           Materials and Supplies Inventory         22,597           Property Taxes Receivable         3,674,297           Nondepreciable Capital Assets         438,612           Depreciable Capital Assets, Net         6,302,814           Total Assets           Accounts Payable         98,545           Accounts Payable         662,169           Matured Compensated Absences Payable         30,815           Intergovernmental Payable         124,465           Accrued Interest Payable         4,278           Deferred Revenue         2,679,149           Claims Payable         4,013           Long-Term Liabilities:         256,495           Due In More Than One Year         5,152,323           Total Liabilities         9,012,252           Net Assets         Invested in Capital Assets, Net of Related Debt         6,524,331           Restricted for Capital Outlay         7,574,338           Restricted for Other Purposes         328,837           Unrestricted         5,274,559	e e e e e e e e e e e e e e e e e e e	· · · · · · · · · · · · · · · · · · ·
Inventory Held for Resale         3,182           Materials and Supplies Inventory         22,597           Property Taxes Receivable         3,674,297           Nondepreciable Capital Assets         438,612           Depreciable Capital Assets, Net         6,302,814           Total Assets         28,714,317           Liabilities         28,714,317           Accounts Payable         98,545           Accrued Wages Payable         662,169           Matured Compensated Absences Payable         30,815           Intergovernmental Payable         124,465           Accrued Interest Payable         2,679,149           Claims Payable         4,013           Long-Term Liabilities:         2           Due Within One Year         256,495           Due In More Than One Year         5,152,323           Total Liabilities         9,012,252           Net Assets         Invested in Capital Assets, Net of Related Debt         6,524,331           Restricted for Capital Outlay         7,574,338           Restricted for Other Purposes         328,837           Unrestricted         5,274,559		· · · · · · · · · · · · · · · · · · ·
Materials and Supplies Inventory         22,597           Property Taxes Receivable         3,674,297           Nondepreciable Capital Assets         438,612           Depreciable Capital Assets, Net         6,302,814           Total Assets         28,714,317           Liabilities         28,714,317           Accounts Payable         98,545           Accrued Wages Payable         662,169           Matured Compensated Absences Payable         30,815           Intergovernmental Payable         124,465           Accrued Interest Payable         4,278           Deferred Revenue         2,679,149           Claims Payable         4,013           Long-Term Liabilities:         256,495           Due Within One Year         256,495           Due In More Than One Year         5,152,323           Total Liabilities         9,012,252           Net Assets         Invested in Capital Assets, Net of Related Debt         6,524,331           Restricted for Capital Outlay         7,574,338           Restricted for Other Purposes         328,837           Unrestricted         5,274,559	=	
Property Taxes Receivable       3,674,297         Nondepreciable Capital Assets       438,612         Depreciable Capital Assets, Net       6,302,814         Total Assets       28,714,317         Liabilities          28,714,317         Accounts Payable       98,545         Accrued Wages Payable       662,169         Matured Compensated Absences Payable       30,815         Intergovernmental Payable       124,465         Accrued Interest Payable       4,278         Deferred Revenue       2,679,149         Claims Payable       4,013         Long-Term Liabilities:       256,495         Due Within One Year       256,495         Due In More Than One Year       5,152,323         Total Liabilities       9,012,252         Net Assets       Invested in Capital Assets, Net of Related Debt       6,524,331         Restricted for Capital Outlay       7,574,338         Restricted for Other Purposes       328,837         Unrestricted       5,274,559		
Nondepreciable Capital Assets       438,612         Depreciable Capital Assets, Net       6,302,814         Total Assets       28,714,317         Liabilities           Accounts Payable       98,545         Accrued Wages Payable       662,169         Matured Compensated Absences Payable       30,815         Intergovernmental Payable       124,465         Accrued Interest Payable       4,278         Deferred Revenue       2,679,149         Claims Payable       4,013         Long-Term Liabilities:       256,495         Due Within One Year       256,495         Due In More Than One Year       5,152,323         Total Liabilities       9,012,252         Net Assets       Invested in Capital Assets, Net of Related Debt       6,524,331         Restricted for Capital Outlay       7,574,338         Restricted for Other Purposes       328,837         Unrestricted       5,274,559		· · · · · · · · · · · · · · · · · · ·
Depreciable Capital Assets         6,302,814           Total Assets         28,714,317           Liabilities         8           Accounts Payable         98,545           Accrued Wages Payable         662,169           Matured Compensated Absences Payable         30,815           Intergovernmental Payable         124,465           Accrued Interest Payable         4,278           Deferred Revenue         2,679,149           Claims Payable         4,013           Long-Term Liabilities:         256,495           Due Within One Year         256,495           Due In More Than One Year         5,152,323           Total Liabilities         9,012,252           Net Assets         Invested in Capital Assets, Net of Related Debt         6,524,331           Restricted for Capital Outlay         7,574,338           Restricted for Other Purposes         328,837           Unrestricted         5,274,559	1 2	
Total Assets         28,714,317           Liabilities         Accounts Payable         98,545           Accrued Wages Payable         662,169           Matured Compensated Absences Payable         30,815           Intergovernmental Payable         124,465           Accrued Interest Payable         4,278           Deferred Revenue         2,679,149           Claims Payable         4,013           Long-Term Liabilities:         256,495           Due Within One Year         256,495           Due In More Than One Year         5,152,323           Total Liabilities         9,012,252           Net Assets         Invested in Capital Assets, Net of Related Debt         6,524,331           Restricted for Capital Outlay         7,574,338           Restricted for Other Purposes         328,837           Unrestricted         5,274,559	•	
Liabilities         Accounts Payable       98,545         Accrued Wages Payable       662,169         Matured Compensated Absences Payable       30,815         Intergovernmental Payable       124,465         Accrued Interest Payable       4,278         Deferred Revenue       2,679,149         Claims Payable       4,013         Long-Term Liabilities:       256,495         Due Within One Year       5,152,323         Total Liabilities       9,012,252         Net Assets       Invested in Capital Assets, Net of Related Debt       6,524,331         Restricted for Capital Outlay       7,574,338         Restricted for Other Purposes       328,837         Unrestricted       5,274,559	Depreciable Capital Assets, Net	6,302,814
Accounts Payable       98,545         Accrued Wages Payable       662,169         Matured Compensated Absences Payable       30,815         Intergovernmental Payable       124,465         Accrued Interest Payable       4,278         Deferred Revenue       2,679,149         Claims Payable       4,013         Long-Term Liabilities:       256,495         Due Within One Year       256,495         Due In More Than One Year       5,152,323         Total Liabilities       9,012,252         Net Assets         Invested in Capital Assets, Net of Related Debt       6,524,331         Restricted for Capital Outlay       7,574,338         Restricted for Other Purposes       328,837         Unrestricted       5,274,559	Total Assets	28,714,317
Accrued Wages Payable Matured Compensated Absences Payable Intergovernmental Payable Accrued Interest Payable Accrued Interest Payable Deferred Revenue Claims Payable Long-Term Liabilities: Due Within One Year Due In More Than One Year Total Liabilities Invested in Capital Assets, Net of Related Debt Restricted for Other Purposes Unrestricted  662,169 30,815 124,465 4,278 2,679,149 4,013	Liabilities	
Accrued Wages Payable Matured Compensated Absences Payable Intergovernmental Payable Accrued Interest Payable Accrued Interest Payable Deferred Revenue Claims Payable Long-Term Liabilities: Due Within One Year Due In More Than One Year Total Liabilities Invested in Capital Assets, Net of Related Debt Restricted for Other Purposes Unrestricted  662,169 30,815 124,465 4,278 2,679,149 4,013	Accounts Payable	98,545
Matured Compensated Absences Payable Intergovernmental Payable Accrued Interest Payable Accrued Interest Payable Accrued Revenue 2,679,149 Claims Payable Claims Payable August State Stat	•	
Intergovernmental Payable Accrued Interest Payable Accrued Interest Payable Accrued Revenue 2,679,149 Claims Payable 4,013 Long-Term Liabilities: Due Within One Year Due In More Than One Year 5,152,323  Total Liabilities 9,012,252  Net Assets Invested in Capital Assets, Net of Related Debt Restricted for Capital Outlay 7,574,338 Restricted for Other Purposes 328,837 Unrestricted 5,274,559		
Accrued Interest Payable       4,278         Deferred Revenue       2,679,149         Claims Payable       4,013         Long-Term Liabilities:       256,495         Due Within One Year       5,152,323         Total Liabilities       9,012,252         Net Assets       Invested in Capital Assets, Net of Related Debt       6,524,331         Restricted for Capital Outlay       7,574,338         Restricted for Other Purposes       328,837         Unrestricted       5,274,559	* · · · · · · · · · · · · · · · · · · ·	
Deferred Revenue       2,679,149         Claims Payable       4,013         Long-Term Liabilities:       256,495         Due Within One Year       5,152,323         Total Liabilities       9,012,252         Net Assets       Invested in Capital Assets, Net of Related Debt       6,524,331         Restricted for Capital Outlay       7,574,338         Restricted for Other Purposes       328,837         Unrestricted       5,274,559		
Claims Payable 4,013 Long-Term Liabilities: Due Within One Year 256,495 Due In More Than One Year 5,152,323  Total Liabilities 9,012,252  Net Assets Invested in Capital Assets, Net of Related Debt 6,524,331 Restricted for Capital Outlay 7,574,338 Restricted for Other Purposes 328,837 Unrestricted 5,274,559		
Long-Term Liabilities: Due Within One Year  Due In More Than One Year  Total Liabilities  9,012,252  Net Assets Invested in Capital Assets, Net of Related Debt Restricted for Capital Outlay Restricted for Other Purposes Unrestricted  5,274,559	Claims Pavable	
Due Within One Year256,495Due In More Than One Year5,152,323Total Liabilities9,012,252Net AssetsSection Capital Assets, Net of Related Debt Restricted for Capital Outlay6,524,331Restricted for Other Purposes328,837Unrestricted5,274,559	· · · · · · · · · · · · · · · · · · ·	,
Due In More Than One Year 5,152,323  Total Liabilities 9,012,252  Net Assets Invested in Capital Assets, Net of Related Debt 6,524,331 Restricted for Capital Outlay 7,574,338 Restricted for Other Purposes 328,837 Unrestricted 5,274,559		256.495
Net Assets Invested in Capital Assets, Net of Related Debt 6,524,331 Restricted for Capital Outlay 7,574,338 Restricted for Other Purposes 328,837 Unrestricted 5,274,559		
Invested in Capital Assets, Net of Related Debt  Restricted for Capital Outlay  Restricted for Other Purposes  Unrestricted  6,524,331  7,574,338  328,837  5,274,559	Total Liabilities	9,012,252
Invested in Capital Assets, Net of Related Debt  Restricted for Capital Outlay  Restricted for Other Purposes  Unrestricted  6,524,331  7,574,338  328,837  5,274,559	Net Assets	
Restricted for Capital Outlay 7,574,338 Restricted for Other Purposes 328,837 Unrestricted 5,274,559		6.524.331
Restricted for Other Purposes 328,837 Unrestricted 5,274,559	•	
Unrestricted 5,274,559	•	
Total Net Assets \$19.702.065	<u>*</u>	
	Total Net Assets	\$19.702.065

Knox County Career Center Statement of Activities For the Fiscal Year Ended June 30, 2007

			Program Revenues	S	Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities:					
Instruction:	0105156	010.154	0110 505	40	(0.4.10.7)
Regular	\$185,156	\$10,174	\$110,785	\$0	(\$64,197)
Vocational	4,805,519	149,130	159,264	2,841,652	(1,655,473)
Adult/Continuing	1,242,206	926,861	194,960	0	(120,385)
Support Services:	527 427	0	104.064	0	(422, 272)
Pupil	527,437		104,064		(423,373)
Instructional Staff Board of Education	826,291	154,181	107,857	0	(564,253)
	14,859	0	0	0	(14,859)
Administration Fiscal	797,036	157,165 0	58,427	0	(581,444)
Business	367,611	0	0	0	(367,611)
	128,086 1,197,226	21,049	45,881	0	(128,086)
Operation and Maintenance of Plant Central	1,197,226	21,049	5,000	0	(1,130,296) (14,917)
Operation of Non-Instructional Services	220,495	119,866	76,808	0	
Extracurricular Activities	40,623	119,866	70,808	0	(23,821) (40,623)
Interest and Fiscal Charges	211,293	0	0	0	(211,293)
Total Governmental Activities	\$10,583,755	\$1,538,426	\$863,046	\$2,841,652	(5,340,631)
			General Revenues Property Taxes Leviet General Purposes Grants and Entitlemen to Specific Programs Investment Earnings	nts not Restricted	3,522,213 4,850,854 768,437
			Payments in Lieu of T	axes	76,538
			Miscellaneous		43,022
			Total General Revenu	nes	9,261,064
			Change in Net Assets		3,920,433
			Net Assets Beginning	of Year	15,781,632
			Net Assets End of Yea	r	\$19,702,065

Knox County Career Center
Balance Sheet
Governmental Funds
June 30, 2007

	General	Adult Education	Ohio School Facilities Project	Other Governmental Funds	Total Governmental Funds
Assets					
Equity in Pooled Cash and					
Cash Equivalents	\$10,101,062	\$43,505	\$6,706,449	\$1,245,465	\$18,096,481
Accounts Receivable	4,233	21,288	0	3,968	29,489
Interfund Receivable	11,000	0	0	0	11,000
Intergovernmental Receivable	1,961	0	0	14,222	16,183
Accrued Interest Receivable	67,763	0	0	0	67,763
Prepaid Items	18,713	12,215	0	956	31,884
Inventory Held for Resale	0	0	0	3,182	3,182
Materials and Supplies Inventory	22,597	0	0	0	22,597
Taxes Receivable	3,674,297	0	0	0	3,674,297
Total Assets	\$13,901,626	\$77,008	\$6,706,449	\$1,267,793	\$21,952,876
Liabilities					
Accounts Payable	\$45,565	\$1,911	\$50,583	\$486	\$98,545
Accrued Wages Payable	560,803	75,790	0	25,576	662,169
Matured Compensated Absences Payable	30,815	0	0	0	30,815
Intergovernmental Payable	99,287	13,881	0	11,297	124,465
Interfund Payable	0	0	0	11,000	11,000
Deferred Revenue	2,810,183	0	0	0	2,810,183
Total Liabilities	3,546,653	91,582	50,583	48,359	3,737,177
Fund Balances					
Reserved for Encumbrances	51,486	10,178	135,941	4,525	202,130
Reserved for Property Taxes	864,114	0	0	0	864,114
Unreserved, Undesignated, Reported in:					
General Fund	9,439,373	0	0	0	9,439,373
Special Revenue Funds (Deficit)	0	(24,752)	0	297,247	272,495
Capital Projects Funds	0	0	6,519,925	917,662	7,437,587
Total Fund Balances	10,354,973	(14,574)	6,655,866	1,219,434	18,215,699
Total Liabilities and Fund Balances	\$13,901,626	\$77,008	\$6,706,449	\$1,267,793	\$21,952,876

Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities June 30, 2007

<b>Total Governmental Funds Balances</b>		\$18,215,699
Amounts reported for governmental activities in the statement of net assets are different because		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		6,741,426
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds:  Property Taxes		131,034
An internal service fund is used by management to charge the costs of insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net assets.		27,002
In the statement of activities interest is accrued on outstanding debt, whereas in governmental funds, an interest expenditure is reported when due.  Accrued Interest Payable		(4,278)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:  Compensated Absences Capital Lease Energy Conservation Bonds School Facilities Loan	(319,754) (51,363) (175,701) (4,862,000)	
Total		(5,408,818)
Net Assets of Governmental Activities		\$19,702,065

Knox County Career Center

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2007

	General	Adult Education	Ohio School Facilities Project	Other Governmental Funds	Total Governmental Funds
Revenues	#2.465.55Q	Φ0	ф.	Φ0	02.465.550
Property Taxes	\$3,465,559	\$0 201,244	\$0 2,841,652	\$0 602,065	\$3,465,559
Intergovernmental Interest	4,850,854 586,080	201,244	156,562	25,795	8,495,815 768,437
Tuition and Fees	10,056	1,208,957	130,302	68,621	1,287,634
Rentals	21,049	0	0	00,021	21,049
Gifts and Donations	4,395	0	0	55,342	59,737
Customer Sales and Services	112,845	0	0	116,898	229,743
Payments on Lieu of Taxes	76,538	0	0	0	76,538
Miscellaneous	40,082	1,876	0	1,064	43,022
Total Revenues	9,167,458	1,412,077	2,998,214	869,785	14,447,534
Expenditures					
Current:					
Instruction:	64.416			110 500	100 155
Regular	64,416	0	0	118,739	183,155
Vocational Adult/Continuing	4,720,279 0	1,180,595	0	193,760 32,347	4,914,039 1,212,942
Support Services:	U	1,180,393	U	32,347	1,212,942
Pupil	414,563	552	0	107,422	522,537
Instructional Staff	574,167	160,830	0	96,233	831,230
Board of Education	14,859	0	0	0	14,859
Administration	532,493	225,211	0	20,478	778,182
Fiscal	356,538	0	0	0	356,538
Business	126,420	0	0	0	126,420
Operation and Maintenance of Plant	1,100,605	0	0	64,507	1,165,112
Central	14,917	0	0	5,000	19,917
Operation of Non-Instructional Services	0	0	0	218,877	218,877
Extracurricular Activities	40,623	0	0	0	40,623
Capital Outlay	0	0	357,794	90,838	448,632
Debt Service:	164.542	0	0	0	164 542
Principal Retirement Interest and Fiscal Charges	164,542 223,071	0	0	0	164,542 223,071
-		0			223,071
Total Expenditures	8,347,493	1,567,188	357,794	948,201	11,220,676
Excess of Revenues Over	040.05			(=0.44.0)	
(Under) Expenditures	819,965	(155,111)	2,640,420	(78,416)	3,226,858
Other Financing Sources (Uses)					
Inception of Capital Lease	52,720	0	0	0	52,720
School Facilities Loan Issued	0	0	4,015,446	984,554	5,000,000
Transfers In	0	100,000	0	194,091	294,091
Transfers Out	(294,091)	0	0	0	(294,091)
Total Other Financing Sources (Uses)	(241,371)	100,000	4,015,446	1,178,645	5,052,720
Net Change in Fund Balances	578,594	(55,111)	6,655,866	1,100,229	8,279,578
Fund Balances Beginning of Year	9,776,379	40,537	0	119,205	9,936,121
Fund Balances (Deficit) End of Year	\$10,354,973	(\$14,574)	\$6,655,866	\$1,219,434	\$18,215,699

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2007

Net Change in Fund Balances - Total Governmental Funds		\$8,279,578
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.  Capital Outlay  Current Year Depreciation  Total	716,737 (286,391)	430,346
Governmental funds only report the disposal of capital assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. The difference is the net book value of the disposed assets.		(8,293)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  Delinquent Property Taxes		56,654
The statement of revenues, expenditures and changes in fund balances reports inception of capital leases as an other financing source, while the capital lease is recognized as a long-term obligation in the statement of net assets.		(52,720)
Repayments of energy conservation bonds, the school facilities loan, and capital leases are an expenditure in the governmental funds, but the repayments reduce long-term liabilities in the statement of net assets.		164,542
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as exenditures in governmental funds.		38 557
Compensated Absences  In the statement of activities, interest is accrued on outstanding debt, whereas in governmental funds an interest expenditure is reported when due.		38,557 11,778
Receipt of debt proceeds are other financing souces in the governmental funds, but the issuance of debt increases long-term liabilitities in the statement of net assets.  School Facilities Loan Issued		(5,000,000)
The internal service fund used by management to charge the costs of health insurance is included in the statement of activities and not on the governmental fund expenditures.		(9)
Change in Net Assets of Governmental Activities	=	\$3,920,433

Statement of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual General Fund For the Fiscal Year Ended June 30, 2007

	Budgeted Amounts			Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
Revenues Total Revenues and Other Sources Total Expenditures and Other Uses	\$8,611,424 9,028,075	\$8,611,424 9,403,476	\$9,251,736 8,716,801	\$640,312 686,675	
Net Change in Fund Balance	(416,651)	(792,052)	534,935	1,326,987	
Fund Balance Beginning of Year	9,294,970	9,294,970	9,294,970	0	
Prior Year Encumbrances Appropriated	198,517	198,517	198,517	0	
Fund Balance End of Year	\$9,076,836	\$8,701,435	\$10,028,422	\$1,326,987	

Knox County Career Center Statement of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Adult Education Fund For the Fiscal Year Ended June 30, 2007

	Budgeted Amounts			Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
Revenues					
Total Revenues and Other Sources	\$1,518,794	\$1,530,796	\$1,660,477	\$129,681	
Total Expenditures and Other Uses	1,528,546	1,600,357	1,698,532	(98,175)	
Net Change in Fund Balance	(9,752)	(69,561)	(38,055)	31,506	
Fund Balance Beginning of Year	58,090	58,090	58,090	0	
Prior Year Encumbrances Appropriated	11,471	11,471	11,471	0	
Fund Balance End of Year	\$59,809	\$0	\$31,506	\$31,506	

Statement of Net Assets Proprietary Fund Type June 30, 2007

	Governmental Activities
	Internal Service
Assets	
Current Assets	
Equity in Pooled Cash and Cash Equivalents	\$31,015
Liabilities	
Current Liabilities	
Claims Payable	4,013
Net Assets	
Unrestricted	\$27,002
Uniestricted	\$27,002

Statement of Revenues, Expenses and Changes in Fund Net Assets
Proprietary Fund Type
For the Fiscal Year Ended June 30, 2007

	Governmental Activities
	Internal Service
Operating Revenues Charges for Services	\$64,242
Operating Expenses Purchased Services Claims	6,243 58,008
Total Operating Expenses	64,251
Change in Net Assets	(9)
Net Assets Beginning of Year	27,011
Net Assets End of Year	\$27,002
See accompanying notes to the basic financial statements	

Knox County Career Center Statement of Cash Flows Proprietary Fund Type For the Fiscal Year Ended June 30, 2007

	Governmental Activities
	Internal Service
Increase (Decrease) in Cash and Cash Equivalents	
Cash Flows from Operating Activities	
Cash Received from Transactions with Other Funds	\$64,242
Cash Payments to Suppliers for Goods and Services	(6,243)
Cash Payments for Claims	(56,033)
Net Increase in Cash and Cash Equivalents	1,966
Cash and Cash Equivalents Beginning of Year	29,049
Cash and Cash Equivalents End of Year	\$31,015
Reconciliation of Operating Loss to Net Cash Provided by Operating Activities:	
Operating Loss	(\$9)
Adjustments:	
Increase in Claims Payable	1,975
Net Cash Provided by Operating Activities	\$1,966
See accompanying notes to the basic financial statements	

Knox CountyCareer Center Statement of Fiduciary Net Assets Fiduciary Funds June 30, 2007

	Private Purpose Trust Scholarship	Agency
<b>Assets</b> Equity in Pooled Cash and Cash Equivalents	\$16,250	\$31,256
Liabilities Due to Students	0	\$31,256
Net Assets Held in Trust for Scholarships	\$16,250	

Knox County Career Center Statement of Changes in Fiduciary Net Assets Private Purpose Trust Fund For the Fiscal Year Ended June 30, 2007

	Private Purpose Trust
	Scholarship
Additions	
Gifts and Contributions	\$1,315
Interest	725
Total Additions	2,040
<b>Deductions</b> Payments in Accordance with Trust Agreements	259
Change in Net Assets	1,781
Net Assets Beginning of Year	14,469
Net Assets End of Year	\$16,250

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# Note 1 - Description of the Center and Reporting Entity

The Knox County Career Center (the "Center") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the Constitution and laws of the State of Ohio. The Center is a joint vocational center as defined by Section 3311.18 of the Ohio Revised Code. The Center includes six member school districts spread throughout Coshocton, Delaware, Holmes, Knox, Licking, Morrow and Richland counties.

The Center is a jointly governed organization operating under a seven member board: three members are appointed by the Knox County Educational Service Center Board, three by the City of Mount Vernon School Board, and one by the Richland County Educational Service Center Board. Each Board member is elected to their home district and then appointed to the Center's board. The Center provides educational services as authorized by state statute and/or federal guidelines. The Center employs 73 certified employees and 25 non-certified employees who provide services to 590 students and other community members.

# Reporting Entity

A reporting entity is composed of the primary government, component units, and other organizations that are included to ensure that the basic financial statements are not misleading. The primary government of the Center consists of all funds, departments, boards, and agencies that are not legally separate from the Center. For Knox County Career Center, this includes the agencies and departments that provide the following services: general operations, food service, preschool and student related activities of the Center.

Component units are legally separate organizations for which the Center is financially accountable. The Center is financially accountable for an organization if the Center appoints a voting majority of the organization's governing board and (1) the Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Center is legally entitled to or can otherwise access the organization's resources; the Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Center in that the Center approves the budget, the issuance of debt or the levying of taxes. The Center has no component units.

The Center participates in a jointly governed organization and two public entity risk pools. These organizations are the Tri-Rivers Educational Computer Association, the Ohio School Boards Association Workers' Compensation Group Rating Program and the Ohio School Plan. These organizations are presented in Notes 16 and 17 to the basic financial statements.

# Note 2 - Summary of Significant Accounting Policies

The financial statements of the Center have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Center also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental and to its internal service fund unless those pronouncements conflict with or contradict GASB pronouncements. Following are the more significant of the Center's accounting policies.

# A. Basis of Presentation

The Center's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 2 - Summary of Significant Accounting Policies (Continued)**

# A. Basis of Presentation (Continued)

Government-wide Financial Statements The statement of net assets and the statement of activities display information about the Center as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activity of the internal service fund is eliminated to avoid "doubling up" revenues and expenses. These statements usually distinguish between those activities of the Center that are governmental and those that are considered business-type. The Center, however, has no business-type activities.

The statement of net assets presents the financial condition of the governmental activities of the Center at fiscal yearend. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Center, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Center.

**Fund Financial Statements** During the year, the Center segregates transactions related to certain Center functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Center at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. The internal service fund is presented in a single column on the face of the proprietary fund statements. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

# B. Fund Accounting

The Center uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Center are grouped into the categories governmental, proprietary and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Center's major governmental funds:

**General Fund** - The general fund is used to account for all financial resources, except those required to be accounted for in another fund. The general fund balance is available to the Center for any purpose provided it is expended or transferred according to the general laws of Ohio.

*Adult Education Fund* – This fund is used to account for transactions made in connection with adult education classes.

*Ohio School Facilities Project Fund* – This fund is used to account for transactions made in connection with the Ohio School Facilities Project for both the State funded portion and locally funded portion.

The other governmental funds of the Center account for grants and other resources whose uses are restricted to a particular purpose.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 2 - Summary of Significant Accounting Policies (Continued)**

# B. Fund Accounting (Continued)

**Proprietary Fund Type** Proprietary funds reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. Proprietary funds are classified as enterprise or internal service; the Center has no enterprise funds.

*Internal Service Fund* The internal service fund accounts for the financing of services provided by one department or agency to other departments or agencies of the Center on a cost reimbursement basis. The Center's only internal service fund is a self insurance fund that accounts for dental and vision claims of the Center's employees.

Fiduciary Funds Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. Trust funds are used to account for assets held by the Center under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Center's own programs. The Center's only trust fund is a private purpose trust which accounts for a college scholarship program for students. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Center's agency funds account for student activities.

## C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the Center are included on the statement of net assets. The statement of activities presents increases (e.g. revenues) and decreases (e.g. expenses) in total net assets.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the internal service fund is accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of this fund are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Center finances and meets the cash flow needs of its internal service fund activity.

The private purpose trust fund is accounted for on a flow of economic resources measurement focus.

# D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements and the statements presented for the proprietary and fiduciary funds are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual bases of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 2 - Summary of Significant Accounting Policies (Continued)**

# D. Basis of Accounting (Continued)

**Revenues - Exchange and Non-exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Center, available means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the Center receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 6). Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Center must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, grants, interest, tuition and student fees.

**Deferred Revenue** Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2007, but which were levied to finance fiscal year 2008 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

Expenditures/Expenses On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

# E. Budgetary Process

All funds, other than agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution and the certificate of estimated resources, which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the fund level. Budgetary modifications at this level require a resolution of the Board of Education.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Treasurer. The amounts reported as the original and final budgeted amounts in the budgetary statements reflect the amounts in the certificate when the original and final appropriations were adopted.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# Note 2 - Summary of Significant Accounting Policies (Continued)

# E. Budgetary Process (Continued)

The appropriation resolution is subject to amendment by the Board throughout the year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

# F. Cash and Investments

To improve cash management, cash received by the Center is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the Center's records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

During fiscal year 2007, investments were limited to Federal National Mortgage Association Bonds, Federal Home Loan Bank Bonds, Federal Home Loan Mortgage Corporation Bonds, Negotiable Certificates of Deposit and STAROhio.

Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Nonparticipating investment contracts, such as nonnegotiable certificates of deposit, are reported at cost.

STAROhio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on June 30, 2007.

By Ohio statutes, the Board of Education has specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2007 amounted to \$586,080, which includes \$23,443 assigned from other Center funds.

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the Center are presented on the financial statements as cash equivalents.

# G. Inventory

Inventories are presented at cost on a first-in, first-out basis and are expended/expensed when used. Inventories consist of materials and supplies held for consumption and donated and purchased food.

# H. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2007, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expenditure/expense is reported in the year in which the services are consumed.

# I. Capital Assets

All capital assets of the Center are classified as general capital assets. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# Note 2 - Summary of Significant Accounting Policies (Continued)

#### I. Capital Assets (Continued)

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and reductions during the year. Donated capital assets are recorded at their fair market values as of the date received. The Center maintains a capitalization threshold of five hundred dollars. The Center does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets, other than land and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Buildings and Improvements	100 years
Furniture, Fixtures and Equipment	5-25 years
Vehicles	10-15 years

# J. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated in the governmental activities column of the statement of net assets.

#### K. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the termination method. An accrual for earned sick leave is made to the extent that it is probable that benefits will result in termination payments. The liability is an estimate based on the Center's past experience of making termination payments.

The entire compensated absence liability is reported on the government-wide financial statements.

## L. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, compensated absences, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds are recognized as a liability on the governmental fund financial statements when due.

#### M. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Center or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. The government-wide statement of net assets reports \$7,903,175 of restricted net assets, of which none is restricted by enabling legislation. Net assets restricted for other purposes include instructional activities and food service operations.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# Note 2 - Summary of Significant Accounting Policies (Continued)

#### M. Net Assets (Continued)

The Center applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### N. Fund Balance Reserves

The Center reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances and property taxes.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriation under State statute.

#### O. Internal Activities

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements. Interfund transfers are eliminated in the governmental activities column of the statement of activities.

#### P. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. The Center had no extraordinary or special items during fiscal year 2007.

#### Q. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported on the financial statements and accompanying notes. Actual results may differ from those estimates.

# Note 3 – Compliance

Fund balances at June 30, 2007, included the following individual fund deficits:

Special Revenue Funds:

Preschool Grant	\$18,493
Carl D. Perkins Grant	3,242
Food Service	6,140
Adult Education	14,574

The special revenue deficit balances resulted from adjustments for accrued liabilities. The general fund is liable for any deficit in these funds and will provide operating transfers when cash is required, not when accruals occur.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# Note 4 - Budgetary Basis of Accounting

While the Center is reporting its financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Statements of Revenues, Expenditures, and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual presented for the General Fund and the major special revenue fund are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP (modified accrual) basis are as follows:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the fund liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).
- 4. Advances in and advances out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the general fund and the adult education major special revenue fund.

#### Net Change in Fund Balance

		Adult
	General	Education
GAAP Basis	\$578,594	(\$55,111)
Net Adjustment for Revenue Accruals	(80,942)	43,400
Advances In	112,500	105,000
Net Adjustment for Expenditure Accruals	124,025	(14,345)
Advances Out	(123,500)	(105,000)
Encumbrances	(75,742)	(11,999)
Budget Basis	\$534,935	(\$38,055)

#### **Note 5 - Deposits and Investments**

Monies held by the Center are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Center treasury. Active monies must be maintained either as cash in the Center treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 5 - Deposits and Investments (Continued)**

Interim deposits are deposits of interim monies. Interim moneys are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies held by the Center can be deposited or invested in the following securities:

- 1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above;
- 4. Bonds and other obligations of the State of Ohio;
- 5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1);
- 7. The State Treasurer's investment pool (STAROhio); and,
- 8. Commercial paper and bankers acceptances of training requirement have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. Investments may only be made through specified dealers and institutions.

At year end, the Center has \$600 in undeposited cash on hand which is included as part of "Equity in Pooled Cash and Cash Equivalents".

#### **Deposits**

Custodial Credit Risk Custodial credit risk for deposits is the risk that in the event of bank failure, the Center will not be able to recover deposits or collateral securities that are in the possession of an outside party.

The Center has no deposit policy for custodial credit risk beyond the requirement of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Center or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

As of June 30, 2007, the Center's bank balance of \$4,858,887 was either covered by FDIC or collateralized by the financial institution's public entity deposit pool in the manner described above.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 5 - Deposits and Investments (Continued)**

#### **Investments**

As of June 30, 2007, the Center had the following investments. All investments are in an internal investment pool.

	Carrying	Investment Maturities (in Years)		
	and Fair	Less		_
	Value	than 1	1-2	3-5
Investment in State				
Treasurer's Investment Pool	\$7,334,901	\$7,334,901	\$0	\$0
Negotiable Certificates of Deposit	495,000	297,000	99,000	99,000
Federal Home Loan Bank Bonds	2,537,098	299,440	1,091,845	1,145,813
Federal National Mortgage Association Bonds	1,796,193	203,719	0	1,592,474
Federal Home Loan Mortgage Corporation Bonds	1,389,359	889,820	499,539	0
Total Investments	\$13,552,551	\$9,024,880	\$1,690,384	\$2,837,287

*Interest Rate Risk* The Center has no investment policy that addresses interest rate risk. State statute requires that an investment mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Center, and that an investment must be purchased with the expectation that it will be held to maturity.

*Credit Risk* The Federal Home Loan Bank Bonds, Federal Home Loan Mortgage Corporation Bonds, and Federal National Mortgage Association Bonds carry a rating of AAA by Standard and Poor's and Fitch. STAROhio carries a rating of AAAm by Standard and Poor's. Ohio law requires that STAROhio maintain the highest rating provided by at least one nationally recognized standard rating service. The Center has no investment policy that would further limit its investment choices.

Custodial Credit Risk For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Center will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Center has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investment to the treasurer or qualified trustee. All of the Center's investments are held in the name of the Center.

Concentration of Credit Risk The Center places no limit on the amount it may invest in any one issuer. The following is the Center's allocation as of June 30, 2007:

	Percentage
	of Investments
STAROhio	54.1 %
Negotiable Certicates of Deposit	3.6
Federal Home Loan Bank Bonds	18.7
Federal National Mortgage Association Bonds	13.3
Federal Home Loan Mortgage Cororation Bonds	10.3

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 6 - Property Taxes**

Property taxes are levied and assessed on a calendar year basis while the Center fiscal year runs from July through June. First half tax collections are received by the Center in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property (used in business) located in the Center's service area. Real property tax revenue received in calendar year 2007 represents collections of calendar year 2006 taxes. Real property taxes received in calendar year 2007 were levied after April 1, 2006, on the assessed value listed as of January 1, 2006, the lien date. Assessed values for real property taxes are established by State law at thirty-five percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar year 2007 represents collections of calendar year 2006 taxes. Public utility real and tangible personal property taxes received in calendar year 2007 became a lien December 31, 2005, were levied after April 1, 2006 and are collected in 2007 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

Tangible personal property tax revenue received during calendar year 2007 (other than public utility property) represents the collection of 2007 taxes. Tangible personal property taxes received in calendar year 2007 were levied after April 1, 2006, on the value as of December 31, 2005. In prior years, tangible personal property was assessed at twenty-five percent of true value for capital assets and twenty-three percent of true value for inventory. The tangible personal property tax is being phased out – the assessment percentage for all property, including inventory for 2007 is 12.5 percent. This will be reduced to 6.25 percent for 2008 and zero for 2009. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30, if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the Center prior to June 30.

The Center receives property taxes from Coshocton, Delaware, Holmes, Knox, Licking, Morrow, and Richland Counties. The County Auditors periodically advance to the Center its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2007, are available to finance fiscal year 2007 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable includes real property, public utility property and tangible personal property taxes which are measurable as of June 30, 2007 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to deferred revenue.

The amount available as an advance in the general fund was \$864,114 at June 30, 2007 and \$936,702 at June 30, 2006.

On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis the revenue has been deferred.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 6 - Property Taxes (Continued)**

The assessed values upon which the fiscal year 2007 taxes were collected are:

	2006 Second Half Collections		2007 First Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential				
and Other Real Estate	\$1,087,812,420	87.73 %	\$1,113,276,440	89.39 %
Public Utility Personal	49,166,929	3.97	48,666,768	3.91
Tangible Personal Property	102,926,314	8.30	83,440,037	6.70
Total	\$1,239,905,663	100.00 %	\$1,245,383,245	100.00 %
Tax rate per \$1,000 of				
assessed valuation	\$6.40		\$6.40	

# Note 7 - Receivables

Receivables at June 30, 2007, consisted of taxes, accounts (customer services, student fees and insurance premiums), interfund, interest, and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs and the current fiscal year guarantee of Federal funds. All receivables except delinquent property taxes are expected to be collected within one year.

**Note 8 - Capital Assets** 

Capital asset activity for the fiscal year ended June 30, 2007, was as follows:

	Balance 6/30/06	Additions	Reductions	Balance 6/30/07
Governmental Activities:				
Capital assets not being depreciated	<b>0.40.764</b>	Φ.Ο.	Φ.Ο.	040.564
Land Construction in progress	\$40,564 0	\$0 398,048	\$0 0	\$40,564 398,048
Construction in progress		370,040		370,040
Total capital assets not being depreciated	40,564	398,048	0	438,612
Conital aggets being depresented				
Capital assets being depreciated Buildings and improvements	6,958,952	790	0	6,959,742
Furniture, fixtures and equipment	2,300,493	317,899	(76,904)	2,541,488
Vehicles	134,893	0	0	134,893
Total capital assets being depreciated	9,394,338	318,689	(76,904)	9,636,123
Accumulated depreciation				
Buildings and improvements	(1,663,372)	(71,702)	0	(1,735,074)
Furniture, fixtures and equipment	(1,395,365)	(201,074)	68,611	(1,527,828)
Vehicles	(56,792)	(13,615)	0	(70,407)
Total accumulated depreciation	(3,115,529)	(286,391)	68,611	(3,333,309)
Capital assets being depreciated, net	6,278,809	32,298	(8,293)	6,302,814
Governmental activities capital assets, net	\$6,319,373	\$430,346	(\$8,293)	\$6,741,426

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 8 - Capital Assets (Continued)**

Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$2,001
Vocational	170,790
Adult/Continuing	29,264
Support Services:	
Pupil	4,900
Instructional Staff	20,074
Administration	18,838
Fiscal	4,713
Operation and Maintenance of Plant	34,193
Operation of Non-Instructional Services	1,618
Total Depreciation Expense	\$286,391

# Note 9 - Risk Management

# A. Property and Liability

The Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Center maintains comprehensive insurance coverage with a private carrier for liability coverage. Real property, building contents and vehicles are through Ohio School Plan. The Center joined together with other school districts in Ohio to participate in the Ohio School Plan (OSP), a public entity insurance purchasing pool. Each individual participant enters into an agreement with the OSP and its premium is based on types of coverage, limits of coverage, and deductibles that it selects. The Center pays its annual premium to the OSP (see Note 17). The Center has general liability coverage with \$1,000,000 per occurrence and \$3,000,000 general aggregate.

Settlements have not exceeded coverage in any of the last three fiscal years. There has not been a significant reduction in coverage from the prior year.

# B. Workers' Compensation

The Center participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (See Note 17). The intent of the GRP is to achieve the benefit of a reduced premium for the Center by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participants is calculated as one experience and a common premium rate is applied to all participants in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Participation in the GRP is limited to participants that can meet the GRP's selection criteria. The firm of Gates McDonald & Company provides administrative, cost control and actuarial services to the GRP.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 9 - Risk Management (Continued)**

#### C. Employee Medical Benefits

The Center offers vision and dental insurance to all eligible employees through a self-insurance fund. The Center has a third party administrator, Medical Claims Services, review and administer the claims activity. The claims liability of \$4,013 reported in the internal service fund at June 30, is based on an estimate provided by the third party administrator and the requirements of Governmental Accounting Standards Board Statement No. 30, which requires that a liability for unpaid claim costs, including estimates of costs relating to incurred but not reported claims, be reported. The estimate was not affected by incremental claim adjustment expenses and does not include other allocated or unallocated claim adjustment expenses. Changes in claims activity for the past three fiscal years are as follows:

	Balance at Beginning of	Current Year	Claims	Balance at End of
	Fiscal Year	Claims	Payments	Fiscal Year
2006	\$4,546	\$52,992	\$55,500	\$2,038
2007	2,038	58,008	56,033	4,013

#### Note 10 - Pension Plans

#### A. School Employees Retirement System

The Center contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3476.

Plan members are required to contribute 10 percent of their annual covered salary and the Center is required to contribute at an actuarially determined rate. The current Center rate is 14 percent of annual covered payroll. A portion of the Center's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2007, 10.68 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The Center's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2007, 2006 and 2005 were \$124,896, \$126,496 and \$96,017 respectively; 100 percent for fiscal years 2007, 2006 and 2005 has been contributed.

#### B. State Teachers Retirement System

The Center participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad Street, Columbus, OH 43215-3371, by calling (614) 227-4090, or by visiting the STRS Ohio web site at www.strsoh.org.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

#### Note 10 - Pension Plans (Continued)

# B. State Teachers Retirement System (Continued)

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2007, plan members were required to contribute 10 percent of their annual covered salaries. The Center was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The Center's required contributions for pension obligations to the DB Plan for the fiscal years ended June 30, 2007, 2006, and 2005 were \$637,148, \$571,798 and \$550,350, respectively; 100 percent was contributed for fiscal years 2007, 2006 and 2005. Contributions to the DC and Combined Plans for fiscal year 2007 were \$18,097 made by the Center and \$28,636 made by the plan members.

# **Note 11 - Postemployment Benefits**

The Center provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS) and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

All retirees from the DB and Combined Plans and their dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. All benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2007 the STRS Board allocated employer contributions equal to 1.0 percent of covered payroll to the Health Care Reserve Fund. For the Center, this amount equaled \$49,011 for fiscal year 2007.

STRS pays health care benefits from the Health Care Stabilization Fund. At June 30, 2007, the balance in the Fund was \$4.1 billion. For the fiscal year ended June 30, 2007, net health care costs paid by STRS were \$265,558,000 and STRS had 122,934 eligible benefit recipients.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 11 - Postemployment Benefits (Continued)**

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. All retirees and beneficiaries are required to pay a portion of their health care premium. The portion is based on years of service, Medicare eligibility and retirement status.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2007, employer contributions to fund health care benefits were 3.32 percent of covered payroll, compared to 3.42 percent of covered payroll for fiscal year 2006. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2007, the minimum pay was established at \$35,800. However, the surcharge is capped at 2 percent of each employer's SERS salaries. For the Center, the amount contributed to fund health care benefits, including the surcharge, during the 2007 fiscal year equaled \$58,175.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of the annual health care expenses. Expenses for health care for the fiscal year ended June 30, 2006 (the latest information available), were \$158,751,207. At June 30, 2006, SERS had net assets available for payment of health care benefits of \$295.6 million. SERS has 59,492 participants eligible to receive health care benefits.

# **Note 12 - Other Employee Benefits**

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees earn twelve to twenty seven days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

All employees are entitled to a sick leave credit equal to one and one-quarter days for each month of service. This sick leave will either be absorbed by time off due to illness or injury or, within certain limitations, be paid to the employee upon retirement. The amount paid to certified and classified employees upon retirement is limited to one-third of accumulated sick days not to exceed 270 days. The total maximum payment is for 90 days.

#### Note 13 – Capital Lease

During fiscal years 2006 and 2007, the Center entered into lease agreements for equipment. The leases meet the criteria of a capital lease as defined by Financial Accounting Standards Board Statement No. 13, "Accounting for Leases," which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments are reflected as debt service expenditures on the statement of revenues, expenditures and changes in fund balance for the governmental funds.

Principal payments in fiscal year 2007 were \$5,883 for governmental funds.

The carrying value of the leased equipment at June 30, 2007 was \$54,365 the initial cost of \$57,613 net of accumulated depreciation of \$3,248.

The following is a schedule of the future minimum lease payments required under the capital lease and the present value of the minimum lease payments as of June 30, 2007:

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# Note 13 – Capital Lease (Continued)

Governmental Activities				
Principal	Interest			
\$10,905	\$3,858			
11,373	2,930			
10,915	2,011			
11,859	1,067			
6,311	154			
\$51,363	\$10,020			
	Principal \$10,905 11,373 10,915 11,859 6,311			

# Note 14 - Long-term Obligations

The changes in the Center's long-term obligations during fiscal year 2007 were as follows:

	Outstanding 6/30/06	Additions	Reductions	Outstanding 6/30/07	Amounts Due in One Year
Energy Conservation Bonds 4.87%					
Issued January 15, 1999	\$196,360	\$0	\$20,659	\$175,701	\$21,665
Capital Leases	4,526	52,720	5,883	51,363	10,905
School Facilities Loan 4.84%					
Issued August 17, 2006	0	5,000,000	138,000	4,862,000	161,000
Compensated Absences	358,311	319,754	358,311	319,754	62,925
Total General Long-Term Obligations	\$559,197	\$5,372,474	\$522,853	\$5,408,818	\$256,495

Compensated absences will be paid from the general fund and the adult education special revenue fund. The Energy Conservation Bonds were used to update lighting and heating and air conditioning. The bonds are paid from property tax revenue and mature on January 15, 2014. The Energy Conservation Bonds were originally issued in the amount of \$557,414. The School Facilities loan will be used for the local portion of the Ohio School Facilities Commission Project. The loan is paid from property tax revenue and matures June 30, 2026.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# Note 14 - Long-term Obligations (Continued)

The Center's overall legal debt margin was \$112,084,492 with an unvoted debt margin of \$1,245,383 at June 30, 2007. Principal and interest requirements to retire the debt outstanding at June 30, 2007, are as follows:

	Energy Conserva	ation Bonds	School Facilities Loan		
Fiscal Year Ending June 30,	Principal	Interest	Principal	Interest	Total
2008	\$21,665	\$8,557	\$161,000	\$235,321	\$426,543
2009	22,720	7,502	169,000	227,528	426,750
2010	23,827	6,395	177,000	219,349	426,571
2011	24,987	5,235	186,000	210,782	427,004
2012	26,204	4,018	195,000	201,780	427,002
2013-2026	56,298	4,144	3,974,000	1,589,892	5,624,334
Total	\$175,701	\$35,851	\$4,862,000	\$2,684,652	\$7,758,204

#### Note 15 - Set-Asides

The Center is required by State statute to annually set aside in the General Fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by the end of the fiscal year or offset by similarly restricted resources received during the year must be held in cash at year end. These amounts must be carried forward to be used for the same purposes in future years.

The following cash basis information describes the change in the fiscal year end set aside amounts for textbooks and capital acquisition. Disclosure of this information is required by State statute.

	Capital	Textbook
	Improvements	Instructional
	Reserve	Materials Reserve
Set-aside Reserve Balance as of June 30, 2006	\$0	\$0
Current Year Set-aside Requirement	94,535	94,535
Qualifying Disbursements	(94,535)	(94,535)
Totals	\$0	\$0
Set-aside Reserve Balance as of June 30, 2007	\$0	\$0

# Note 16 - Jointly Governed Organization

Tri-Rivers Educational Computer Association (TRECA) is a jointly governed organization among 31 public school districts within the boundaries of Delaware, Marion, Morrow, Knox and Wyandot Counties. TRECA was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. TRECA operates under the direction of a Board consisting of two representatives from each county, elected by a majority vote of all charter member school districts within each county. The continued existence of TRECA is not dependent on the Center's continued participation and no equity interest exists. TRECA has no outstanding debt. To obtain financial information write to: Tri-Rivers Educational Computer Association, Mike Carder, who serves as Director, 2222 Marion-Mount Gilead Road, Marion, Ohio 43302. The Center contributed \$29,649 to TRECA during fiscal year 2007.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# Note 17 - Public Entity Risk Pools

## A. Insurance Purchasing Pool

Ohio School Boards Association Workers' Compensation Group Rating Program - The Center participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating districts pay an enrollment fee to the GRP to cover the costs of administering the program.

# B. Shared Risk Pool

Ohio School Plan – The Center participates in the Ohio School Plan (OSP), an insurance purchasing pool. The Ohio School Plan (OSP) is created and organized pursuant to and as authorized by Section 2744.081 of the Ohio Revised Code. The OSP is an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the Plan to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs and other administrative services. The OSP's business and affairs are conducted by a fifteen member Board of directors consisting of school district superintendents and treasurers, as well as the president of Harcum-Shuett Insurance Agency, Inc. and a partner of the Hylant Group, Inc. Hylant Group, Inc. is the Administrator of the OSP and is responsible for processing claims. Harcum-Shuett Insurance Agency, Inc. is the sales and marketing representative, which establishes agreements between OSP and member schools.

# **Note 18 - Contingencies**

#### A. Grants

The Center received financial assistance from federal and state agencies in the form of grants. The expenditures of funds received under these programs generally require compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Center at June 30, 2007.

# B. Litigation

There are currently no matters in litigation with the Center as defendant.

# **Note 19 – Interfund Transactions**

# A. Interfund Balances

	Interfund Receivable
Interfund Payable	General
Nonmajor Governmental Fund: Food Service	\$11,000

The interfund payable is for grant monies that were not received by fiscal year end. The Center expects to receive the grant monies and repay the advance within the next fiscal year.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2007

# **Note 19 – Interfund Transactions (Continued)**

# **B.** Interfund Transfers

Transfers made during the year ended June 30, 2007 were as follows:

	Transfers From
Transfers To	General
Major Governmental Fund: Adult Education Nonmajor Governmental Fund:	\$100,000
OSFC Maintenance Fund	194,091
Total	\$294,091

The transfer from the General Fund to the Adult Education Fund was to cover the difference in revenue and expenses of the adult education program that sometimes does not generate enough tuition revenue to cover expenses. The transfer from the General Fund to the OSFC Maintenance Fund is to meet the requirements for the Ohio School Facilities Commission to fund future maintenance costs for the addition and renovation of the Center.

# **Note 20 – Subsequent Event**

Bids totaling \$3,218,755 were accepted by the Board of Education on September 20, 2007, for Phase I of the Ohio School Facilities Project. This phase includes an addition to the existing building. This addition will provide additional space for the Chef and Catering, Hospitality and Facility Care, and the Metal Fabrication programs as well as one additional lab.

Schedule of Federal Awards Expenditures For the Fiscal Year Ended June 30, 2007

Federal Grantor/ Pass Through Grantor/ Program Title	Pass Through Entity #	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
United States Department of Agriculture  Passed through Ohio Department of Education  Nutrition Cluster:	_					
School Breakfast Program National School Lunch program Total Nutrition Cluster	05-PU LL-P4	10.553 10.555	\$ 10,888 44,658 55,546	\$ - -	\$ 10,888 44,658 55,546	\$ - -
Child and Adult Care Food Program Food Donation	CC-MO N/A	10.558 10.550	1,957	- 9,681	1,957	9,681
<b>Total United States Department of Agriculture</b>			57,503	9,681	57,503	9,681
United States Department of Education  Direct from the Federal Agency  Student Financial Aid Cluster  Federal Direct Student Loans	N N	84.268	530,195	-	530,195	-
Federal Pell Grant Program Federal Supplemental Educational Opportunity Grants	N N	84.063 84.007	280,755 12,003	-	280,755 12,003	<u>-</u>
Total Student Financial Aid Cluster	N	04.250	822,953	-	822,953	-
Rural Education	N	84.358	49,882	-	49,882	-
Passed through the Madison Local School District Vocational Education - Basic Grants to States Passed through Ohio Department of Education	N/A	84.048	35,085	-	39,299	-
Vocational Educational - Basic Grants to States	20-C1	84.048	163,431 198,516	-	163,431 202,730	<u>-</u>
Passed through Ohio Department of Education	AD CI	04.002	45 227		45.227	
Adult Education - State Grant Program State Grants for Innovative Programs	AB-S1 C2-S1	84.002 84.298	45,337 922	-	45,337 922	-
Safe & Drug Free Schools and Communities - State Grants	DR-S1	84.186	1,232	_	1,232	_
Improving Teacher Quality State Grants	TR-S1	84.367	3,461	-	3,461	
<b>Total United States Department of Education</b>			1,122,303	-	1,126,517	
Total Federal Financial Assistance			\$1,179,806	\$ 9,681	\$ 1,184,020	\$ 9,681

N/A - Not Available

N - direct from the federal government

See Accompanying Notes to the Schedule of Federal Awards Expenditures

Notes to the Schedule of Federal Awards Expenditures For the Fiscal Year Ended June 30, 2007

#### NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures includes the federal grant activity of the Knox County Career Center and is presented on the cash basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

# NOTE B - FOOD DONATION

Program regulations do not require the Center to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This nonmonetary assistance (expenditures) is reported in the Schedule at the fair market value of the commodities received.

#### NOTE C - GUARANTEED STUDENT LOANS

Nonmonetary assistance is reported in the schedule at the dollar amount of guaranteed student loans disbursed.

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Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards* 

Members of the Board Knox County Career Center 306 Martinsburg Road Mount Vernon, Ohio 43050

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Knox County Career Center (the Center), Knox County, as of and for the year ended June 30, 2007, which collectively comprise the Center's basic financial statements as listed in the table of contents, and have issued our report thereon dated January 31, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

# **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Center's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Members of the Board Knox County Career Center

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*Page 2

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Center's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the management, members of the Board, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Balestra, Harr & Scherer, CPAs, Inc.

Balistra, Harr & Scherur

January 31, 2008

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Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133

Members of the Board Knox County Career Center 306 Martinsburg Road Mount Vernon, Ohio 43050

## Compliance

We have audited the compliance of the Knox County Career Center (the Center), Knox County, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 2007. The Center's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Center's management. Our responsibility is to express an opinion on the Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Center's compliance with those requirements.

In our opinion, the Center complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2007.

#### **Internal Control Over Compliance**

The management of the Center is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Center's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over compliance.

Members of the Board Knox County Career Center Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133 Page 2

#### **Internal Control Over Compliance (Continued)**

A control deficiency in the Center's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the Center's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the Center's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, members of the Board, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Balestra, Harr & Scherer, CPAs, Inc.

Ralistra, Harr & Scherur

January 31, 2008

Schedule of Findings and Questioned Costs OMB Circular A-133 Section .505 For the Fiscal Year Ended June 30, 2007

# 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other significant deficiencies reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any other significant deficiencies reported for major federal programs?	No
(d)(1)(v)	Type of Major Program's Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under section .510?	No
(d)(1)(vii)	Major Programs (list):	Student Financial Aid Cluster, CFDA # 84.268, 84.063, and 84.007
(d)(1)(viii)	Dollar Threshold: Type A/B Programs	Type A: > \$300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None.

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None.



# Mary Taylor, CPA Auditor of State

#### **KNOX COUNTY CAREER CENTER**

#### **KNOX COUNTY**

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED MARCH 25, 2008