



# TABLE OF CONTENTS

TITLE	PAGE
Cover Letter	1
Independent Accountants' Report	3
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - All Governmental Fund Types - For the Year Ended December 31, 2006	5
Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - Fiduciary Fund Type - For the Year Ended December 31, 2006	6
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - All Governmental Fund Types - For the Year Ended December 31, 2005	7
Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - Fiduciary Fund Type - For the Year Ended December 31, 2005	8
Notes to the Financial Statements	9
Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i>	

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Mary Taylor, CPA Auditor of State

Lenox Township Ashtabula County P.O. Box 423 Jefferson, Ohio 44047

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Mary Jaylor

Mary Taylor, CPA Auditor of State

December 11, 2007

Voinovich Government Center / 242 Federal Plaza W. / Suite 302 / Youngstown, OH 44503-1293 Telephone: (330) 797-9900 (800) 443-9271 Fax: (330) 797-9949 www.auditor.state.oh.us THIS PAGE INTENTIONALLY LEFT BLANK.



Mary Taylor, CPA Auditor of State

### INDEPENDENT ACCOUNTANTS' REPORT

Lenox Township Ashtabula County P.O. Box 423 Jefferson, Ohio 44047

To the Board of Trustees:

We have audited the accompanying financial statements of Lenox Township, Ashtabula County, (the Township) as of and for the years ended December 31, 2006 and 2005. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. The Township processes its financial transactions with the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to audit the Township because the Auditor of State designed, developed, implemented, and as requested, operates UAN. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Township has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Township's larger (i.e. major) funds separately. While the Township does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require townships to reformat their statements. The Township has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

Voinovich Government Center / 242 Federal Plaza W. / Suite 302 / Youngstown, OH 44503-1293 Telephone: (330) 797-9900 (800) 443-9271 Fax: (330) 797-9949 www.auditor.state.oh.us Lenox Township Ashtabula County Independent Accountants' Report Page 2

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2006 and 2005 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2006 and 2005, or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of Lenox Township, Ashtabula County, as of December 31, 2006 and 2005, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Township has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2007, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Mary Jaylo

Mary Taylor, CPA Auditor of State

December 11, 2007

#### COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2006

Governmental	Fund Types	_
General	Special Revenue	Totals (Memorandum Only)
\$70,463	\$112,218	\$182,681
	4,061	7,599
		136,894
		7,031
10,933	3,600	14,533
109,496	239,242	348,738
55 644	11 798	100,442
33,044		137,992
12,364		19,645
,		13,032
	,	,
4,498	3,000	7,498
1,068		1,068
73,574	206,103	279,677
35,922	33,139	69,061
	11,429	11,429
(34,354)		(34,354)
(34,354)	11,429	(22,925)
1,568	44,568	46,136
31,707	88,444	120,151
\$33,275	<u>\$133,0</u> 12	\$166,287
	General   \$70,463   3,538   17,753   6,809   10,933   109,496   55,644   12,364   4,498   1,068   73,574   35,922   (34,354)   1,568	GeneralRevenue $\$70,463$ $\$112,218$ $3,538$ $4,061$ $17,753$ $119,141$ $6,809$ $222$ $10,933$ $3,600$ $109,496$ $239,242$ $55,644$ $44,798$ $137,992$ $7,281$ $12,364$ $7,281$ $13,032$ $3,000$ $1,068$ $3,000$ $1,068$ $3,000$ $11,429$ $31,39$ $(34,354)$ $11,429$ $1,568$ $44,568$ $31,707$ $88,444$

### STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES - FIDUCIARY FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2006

	Fiduciary Fund
	Agency
Operating Cash Receipts:	
Total Operating Cash Receipts	\$0
Operating Cash Disbursements:	
Total Operating Cash Disbursements	0
Operating Income/(Loss)	0
Fund Cash Balances, January 1	145
Fund Cash Balances, December 31	\$145

#### COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2005

	Governmental	Fund Types	
	General	Special Revenue	Totals (Memorandum Only)
Cash Receipts:			
Property and Other Local Taxes	\$64,480	\$99,999	\$164,479
Licenss, Permits, and Fees	691	4,309	5,000
Fines and Forfeitures	31		31
Intergovernmental	16,824	104,262	121,086
Earnings on Investments	3,388	174	3,562
Miscellaneous	9,720	1,125	10,845
Total Cash Receipts	95,134	209,869	305,003
Cash Disbursements:			
Current: General Government	56,672	43,985	100,657
Public Works	50,072	145,067	145,067
Health	11,204	3,267	14,471
Capital Outlay	156	350	506
Debt Service:			
Redemption of Principal	4,548	3,000	7,548
Interest and Other Fiscal Charges	1,377		1,377
Total Cash Disbursements	73,957	195,669	269,626
Total Receipts Over/(Under) Disbursements	21,177	14,200	35,377
Other Financing Receipts / (Disbursements): Other Financing Uses	(20, 400)		(20, 400)
Other Financing Oses	(29,499)		(29,499)
Total Other Financing Receipts / (Disbursements)	(29,499)		(29,499)
Excess of Cash Receipts and Other Financing Receipts Over / (Under) Cash Disbursements			
and Other Financing Disbursements	(8,322)	14,200	5,878
Fund Cash Balances, January 1	40,029	74,244	114,273
Fund Cash Balances, December 31	\$31,707	\$88,444	\$120,151

### STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES - FIDUCIARY FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2005

	Fiduciary Fund
	Agency
Operating Cash Receipts:	
Total Operating Cash Receipts	\$0
Operating Cash Disbursements:	
Total Operating Cash Disbursements	0
Operating Income/(Loss)	0
Fund Cash Balances, January 1	145
Fund Cash Balances, December 31	\$145

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of Lenox Township, Ashtabula County, (the Township) as a body corporate and politic. A publiclyelected three-member Board of Trustees directs the Township. The Township provides road, and bridge maintenance, cemetery maintenance, community center maintenance, fire protection and emergency medical services. The Township contracts with the Village of Jefferson Fire department to provide fire and ambulance services.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

### B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

### C. Cash and Investments

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

STAR Ohio funds are recorded at share values the mutual funds report.

### D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

### 1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

### 2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from private-purpose trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005 (Continued)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

<u>Road and Bridge Fund</u> - This fund receives property tax money to pay for constructing, maintaining, and repairing Township roads and bridges.

<u>Gasoline Tax Fund</u> - This fund receives gasoline tax money to pay for constructing, maintaining, and repairing Township roads.

<u>Auto Permissive Motor Vehicle Fund</u> - This fund receives gasoline tax money to pay for constructing, maintaining, and repairing Township roads.

<u>Permanent Improvement Levy Fund</u> – This fund receives property tax money to pay for maintaining and repairing the Community Center.

<u>Fire Levy Fund</u> – This fund receives property tax money for maintaining and purchasing equipment and covering costs for providing emergency fire services.

#### 3. Fiduciary Fund (Agency Fund)

Funds for which the Township is acting in an agency capacity are classified as agency funds. The Township had the following significant agency fund:

<u>Unclaimed Monies Fund</u> – This fund accounts for stale-dated warrants that were removed from the reconciliation by the Fiscal Officer.

#### E. Budgetary Process

The Ohio Revised Code requires that each fund (except certain agency funds) be budgeted annually.

### 1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the object level of control and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

### 2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

### 3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled, and reappropriated in the subsequent year.

A summary of 2006 and 2005 budgetary activity appears in Note 3.

### F. Property, Plant, and Equipment

The Township records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005 (Continued)

### 2. EQUITY IN POOLED CASH AND INVESTMENTS

The Township maintains a cash and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	2005	2006
Demand deposits	\$18,355	\$40,557
Investment - STAR Ohio	101,941	125,875
Total deposits and investments	\$120,296	\$166,432

**Deposits:** Deposits are insured by the Federal Depository Insurance Corporation; or collateralized by the financial institution's public entity deposit pool.

**Investment:** Investment in STAR Ohio is not evidenced by securities that exist in physical or bookentry form.

## 3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2006 and 2005 follows:

Special Revenue Total208,884 \$295,899250,671 \$360,167\$41,78 \$41,78 \$64,262006 Budgeted vs. Actual Budgetary Basis Expenditures2006 Budgeted vs. Actual Budgetary Basis ExpendituresAppropriation GeneralBudgetary \$118,722Special Revenue286,805206,1032006 Budgeted vs. Actual Budgetary Basis Expenditures	- und Type	2006 Budgeted vs. Actual Receipts			
General \$87,015 \$109,496 \$22,48   Special Revenue 208,884 250,671 \$41,78   Total \$295,899 \$360,167 \$64,26   2006 Budgeted vs. Actual Budgetary Basis Expenditures   Appropriation   Fund Type Authority Expenditures Variance   General \$118,722 \$107,928 \$10,79   Special Revenue 286,805 206,103 80,70   Total \$405,527 \$314,031 \$91,49	Fund Type	Budgeted	Actual		
Special Revenue Total 208,884 250,671 \$41,78   2006 Budgeted vs. Actual Budgetary Basis Expenditures   2006 Budgeted vs. Actual Budgetary Basis Expenditures   Appropriation Budgetary   Fund Type Authority Expenditures   General \$118,722 \$107,928 \$10,79   Special Revenue 286,805 206,103 80,70   Total \$405,527 \$314,031 \$91,49		Receipts	Receipts	Variance	
Total\$295,899\$360,167\$64,262006 Budgeted vs. Actual Budgetary Basis ExpendituresAppropriation BudgetaryFund TypeAuthorityExpendituresVarianceGeneral\$118,722\$107,928\$10,79Special Revenue286,805206,10380,70Total\$405,527\$314,031\$91,49	Seneral	\$87,015	\$109,496	\$22,481	
2006 Budgeted vs. Actual Budgetary Basis ExpendituresAppropriationBudgetaryFund TypeAuthorityExpendituresVarianceGeneral\$118,722\$107,928\$10,79Special Revenue286,805206,10380,70Total\$405,527\$314,031\$91,49	Special Revenue	208,884	250,671	\$41,787	
Fund TypeAppropriation AuthorityBudgetary ExpendituresVarianceGeneral\$118,722\$107,928\$10,79Special Revenue286,805206,10380,70Total\$405,527\$314,031\$91,49	Total	\$295,899	\$360,167	\$64,268	
Fund Type Authority Expenditures Variance   General \$118,722 \$107,928 \$10,79   Special Revenue 286,805 206,103 80,70   Total \$405,527 \$314,031 \$91,49					
General\$118,722\$107,928\$10,79Special Revenue286,805206,10380,70Total\$405,527\$314,031\$91,49					
Special Revenue 286,805 206,103 80,70   Total \$405,527 \$314,031 \$91,49	Fund Type	Authority	Expenditures	Variance	
Total \$405,527 \$314,031 \$91,49	Seneral	\$118,722	\$107,928	\$10,794	
	Special Revenue	286,805	206,103	80,702	
2005 Budgeted vs. Actual Receipts	Total	\$405,527	\$314,031	\$91,496	
	2005 Budgeted vs. Actual Receipts				
Budgeted Actual		•			
Fund Type Receipts Receipts Variance					
	Seneral			\$10,653	
		160 247			
Total <u>\$244,728</u> <u>\$305,003</u> <u>\$60,27</u>	Special Revenue			\$49,622	
2005 Budgeted vs. Actual Budgetary Basis Expenditures		\$244,728	209,869 \$305,003		
	Special Revenue Total	\$244,728 Actual Budgetary	\$305,003 Basis Expenditure	\$49,622 \$60,275	
	Special Revenue Total 2005 Budgeted vs. A	\$244,728 Actual Budgetary Appropriation	\$305,003 Basis Expenditure Budgetary	\$49,622 \$60,275	
	Special Revenue Total 2005 Budgeted vs. A Fund Type	\$244,728 Actual Budgetary Appropriation Authority	\$305,003 Basis Expenditure Budgetary Expenditures	\$49,622 \$60,275 es Variance	
	Special Revenue Total 2005 Budgeted vs. A Fund Type General	\$244,728 Actual Budgetary Appropriation Authority \$119,514	\$305,003 Basis Expenditure Budgetary Expenditures \$103,456	\$49,622 \$60,275 es Variance \$16,058	
Total <u>\$357,114</u> <u>\$299,125</u> <u>\$57,98</u>	Special Revenue Total <u>2005 Budgeted vs. A</u> Fund Type General Special Revenue	\$244,728 Actual Budgetary Appropriation Authority \$119,514 237,600	\$305,003 Basis Expenditure Budgetary Expenditures \$103,456 195,669	\$49,622 \$60,275 es Variance \$16,058 41,931	

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005 (Continued)

### 4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

### 5. DEBT

Debt outstanding at December 31, 2006 was as follows:

	Principal	Interest Rate
General Obligation Notes	\$35,000	4.5%

The Township consolidated the current loan on the purchase of a road grader in 2003 with the purchase of a dump truck in 2006. The Township's taxing authority collateralized the notes.

Amortization of the above debt, including interest, is scheduled as follows:

	General Obligation
Year ending December 31:	Notes
2007	\$7,981
2008	7,981
2009	7,981
2010	7,981
2011	7,981
Total	\$39,905

#### 6. Retirement Systems

The Township's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plans. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2006 and 2005, OPERS members contributed 9 and 8.5%, respectively, of their gross salaries and the Township contributed an amount equaling 13.7 and 13.55%, respectively, of participants' gross salaries. The Township has paid all contributions required through December 31, 2006.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005 (Continued)

#### 7. RISK MANAGEMENT

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

#### Casualty Coverage

For an occurrence prior to January 1, 2006 OTARMA retains casualty risks up to \$250,000 per occurrence, including claim adjustment expenses. OTARMA pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$10,000,000 in the aggregate per year. For an occurrence on or subsequent to January 1, 2006, the Pool retains casualty risk up to \$350,000 per occurrence, including loss adjustment expenses. Claims exceeding \$350,000 are reinsured with APEEP in an amount not to exceed \$2,650,000 for each claim and \$10,000,000 in the aggregate per year. Governments can elect up to \$10,000,000 in additional coverage with the General Reinsurance Corporation, through contracts with OTARMA.

If losses exhaust OTARMA's retained earnings, APEEP provides *excess of funds available* coverage up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000 (for claims prior to January 1, 2006) or \$3,000,000 (for claims on or after January 1, 2006) as noted above.

#### Property Coverage

Through 2004, OTARMA retained property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsured losses exceeding \$100,000 up to \$500 million per occurrence.

Beginning in 2005, Travelers reinsures specific losses exceeding \$250,000 up to \$600 million per occurrence. APEEP reinsures members for specific losses exceeding \$100,000 up to \$250,000 per occurrence, subject to an annual aggregate loss payment.

Travelers provide aggregate stop-loss coverage based upon the combined members' total insurable values. If the stop loss is reached by payment of losses between \$100,000 and \$250,000, Travelers will reinsure specific losses exceeding \$100,000 up to their \$600 million per occurrence limit. The aggregate stop-loss limit for 2006 was \$1,901,127.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005 (Continued)

### 7. RISK MANAGEMENT – (Continued)

#### **Financial Position**

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2006 and 2005:

Casualty Coverage	<u>2006</u>	2005
Assets	\$32,031,312	\$30,485,638
Liabilities	<u>(11,443,952)</u>	<u>(12,344,576)</u>
Retained earnings	<u>\$20,587,360</u>	<u>\$18,141,062</u>

Property Coverage	<u>2006</u>	<u>2005</u>
Assets	\$10,010,963	\$9,177,796
Liabilities	<u>(676,709)</u>	<u>(1,406,031)</u>
Retained earnings	<u>\$9,334,254</u>	<u>\$7,771,765</u>

At December 31, 2006 and 2005, respectively, casualty coverage liabilities noted above include approximately \$10.8 million and \$11.6 million of estimated incurred claims payable. The Casualty Coverage assets and retained earnings above also include approximately \$10.8 million and \$11.6 million of unpaid claims to be billed to approximately 958 member governments in the future, as of December 31, 2006 and 2005, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The Township's share of these unpaid claims collectible in future years is approximately \$5,792. This payable includes the subsequent year's contribution due if the Township terminates participation, as described in the last paragraph below.

After completing one year of membership, members may withdraw on each anniversary of the date they joined OTARMA provided they give written notice to OTARMA 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

Based on discussions with OTARMA, the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

Contributions to OTA	RMA
2004	\$2,449
2005	\$2,828
2006	\$2,896



Mary Taylor, CPA Auditor of State

### INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Lenox Township Ashtabula County P.O. Box 423 Jefferson, Ohio 44047

To the Township Board of Trustees:

We have audited the financial statements of Lenox Township, Ashtabula County, (the Township) as of and for the years ended December 31, 2006 and 2005, and have issued our report thereon dated December 11, 2007, wherein we noted the Township followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We also noted the Township uses the Auditor of State's Uniform Accounting Network (UAN) to process its financial transactions. *Government Auditing Standards* considers this service to impair the Auditor of State's independence to audit the Township. However, *Government Auditing Standards* permits the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.101 requires the Auditor of State to audit Ohio governments. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

## Internal Control over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Township's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Township's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Township's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Voinovich Government Center / 242 Federal Plaza W. / Suite 302 / Youngstown, OH 44503-1293 Telephone: (330) 797-9900 (800) 443-9271 Fax: (330) 797-9949 www.auditor.state.oh.us Lenox Township Ashtabula County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain noncompliance or other matters that we reported to the Township's management in a separate letter dated December 11, 2007.

We intend this report solely for the information and use of management and the Township Board of Trustees. We intend it for no one other than these specified parties.

Mary Jaylor

Mary Taylor, CPA Auditor of State

December 11, 2007





LENOX TOWNSHIP

ASHTABULA COUNTY

**CLERK'S CERTIFICATION** 

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED JANUARY 3, 2008

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