SALEM TOWNSHIP

AUGLAIZE COUNTY

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2007 - 2006



Mary Taylor, CPA Auditor of State

Board of Trustees Salem Township 05683 SR 197 Wapakoneta, Ohio 45895

We have reviewed the *Independent Accountants' Report* of Salem Township, Auglaize County, prepared by Manning & Associates, CPAs, LLC, for the audit period January 1, 2006 through December 31, 2007. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Independent Accountants' Report* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Independent Accountants' Report* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Salem Township is responsible for compliance with these laws and regulations.

Mary Jaylor

Mary Taylor, CPA Auditor of State

August 19, 2008

88 E. Broad St. / Fifth Floor / Columbus, OH 43215-3506 Telephone: (614) 466-4514 (800) 282-0370 Fax: (614) 466-4490 www.auditor.state.oh.us This Page is Intentionally Left Blank.

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MANNING & ASSOCIATES CPAs, LLC 6105 North Dixie Drive Dayton, Ohio 45414

INDEPENDENT ACCOUNTANTS' REPORT

Salem Township Auglaize County 05683 State Route 197 Wapakoneta, Ohio 45895

To the Board of Trustees:

We have audited the accompanying financial statements of Salem Township, Auglaize County, (the Township), as of and for the years ended December 31, 2007 and 2006. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Township has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP requires presenting entity wide statements and also presenting the Township's larger (i.e major) funds separately. While the Township does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require townships to reformat their statements. The Township has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2007 and 2006, do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2007 and 2006, or its changes in financial position for the years then ended.

Salem Township Auglaize County Independent Accountants' Report Page 2

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of Salem Township, Auglaize County, as of December 31, 2007 and 2006, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Township has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued a report dated March 5, 2008, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Manning & Associates CPAs, LLC Dayton, Ohio

March 5, 2008

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COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2007

| GOVERNMENTAL | FUND TYPES |
|---------------------|------------|
|---------------------|------------|

| | | General | | Special Revenue | | Permanent | | Total (Memorandum Only) |
|-------------------------------------------|----|---------|----|--------------------|----|-----------|----|-------------------------------|
| Cash Receipts: | _ | | - | | • | | • | |
| Taxes | \$ | 16,917 | \$ | 4,642 | \$ | 0 | \$ | 21,559 |
| Licenses, Permits and Fees | | 0 | | 1,800 | | 0 | | 1,800 |
| Intergovernmental Receipts | | 95,407 | | 104,243 | | 0 | | 199,650 |
| Earnings on Investments | | 1,909 | | 2,663 | | 19 | | 4,591 |
| Miscellaneous | _ | 535 | - | 1,016 | | 0 | | 1,551 |
| Total Cash Receipts | _ | 114,768 | - | 114,364 | • | 19 | | 229,151 |
| Cash Disbursements: | | | | | | | | |
| Current: | | | | | | | | |
| General Government | | 39,727 | | 0 | | 0 | | 39,727 |
| Public Safety | | 10,180 | | 0 | | 0 | | 10,180 |
| Public Works | | 0 | | 51,226 | | 0 | | 51,226 |
| Health | | 39 | | 4,300 | | 0 | | 4,339 |
| Capital Outlay | _ | 0 | _ | 36,515 | | 0 | | 36,515 |
| Total Cash Disbursements | | 49,946 | - | 92,041 | | 0 | | 141,987 |
| Total Receipts Over/(Under) Disbursements | _ | 64,822 | _ | 22,323 | | 19 | | 87,164 |
| Fund Cash Balances, January 1 | | 21,931 | - | 131,681 | - | 1,046 | - | 154,658 |
| Fund Cash Balances, December 31 | \$ | 86,753 | \$ | 154,004 | \$ | 1,065 | \$ | 241,822 |

The Notes to the Financial Statements are an integral part of this statement.

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2006

| | G | eneral | - | Special Revenue | _ | Capital Projects | <u>P</u> | ermanent | (1 | Total Memorandum Only) |
|-------------------------------------------|----|--------|----|--------------------|----|---------------------|----------|----------|----------|------------------------------|
| Cash Receipts: | ¢ | 15.000 | ¢ | 4 201 | ф | 0 | ¢ | 0 | • | 20.107 |
| Taxes | \$ | 15,806 | \$ | 4,391 | \$ | 0 | \$ | | \$ | 20,197 |
| Licenses, Permits and Fees | | 0 | | 2,000 | | 0 | | 0 | | 2,000 |
| Intergovernmental Receipts | | 23,382 | | 87,054 | | 31,360 | | 0 | | 141,796 |
| Earnings on Investments | | 65 | | 157 | | 0 | | 1 | | 223 |
| Miscellaneous | | 1,210 | - | 239 | - | 0 | | 0 | | 1,449 |
| Total Cash Receipts | | 40,463 | - | 93,841 | - | 31,360 | | 1 | | 165,665 |
| Cash Disbursements: | | | | | | | | | | |
| Current: | | | | | | | | | | |
| General Government | | 41,398 | | 0 | | 0 | | 0 | | 41,398 |
| Public Safety | | 9,113 | | 0 | | 0 | | 0 | | 9,113 |
| Public Works | | 0 | | 67,398 | | 0 | | 0 | | 67,398 |
| Health | | 38 | | 7,025 | | 0 | | 0 | | 7,063 |
| Capital Outlay | | 210 | - | 32,502 | _ | 31,360 | | 0 | | 64,072 |
| Total Cash Disbursements | | 50,759 | - | 106,925 | _ | 31,360 | _ | 0 | | 189,044 |
| Total Receipts Over/(Under) Disbursements | (1 | 0,296) | - | (13,084) | - | 0 | | 1 | | (23,379) |
| Fund Cash Balances, January 1 | | 32,227 | - | 144,765 | - | 0 | | 1,045 | | 178,037 |
| Fund Cash Balances, December 31 | \$ | 21,931 | \$ | 131,681 | = | 0 | _ | 1,046 | | 154,658 |

GOVERNMENTAL FUND TYPES

The Notes to the Financial Statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

Salem Township (the "Township") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly-elected three member Board of Trustees. The Township provides general governmental services, including road maintenance, emergency medical services, fire protection and cemetery maintenance. The Township contracts with Mendon Union and Village of Buckland Fire departments and Spencerville Ambulance Service to provide fire protection and emergency medical services.

Management believes the financial statements included in this report represent all of the funds of the Township over which the Township is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements. The Township recognizes receipts when received in cash rather then when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Cash and Investments

All Township funds are held in an interest bearing checking account or money market account.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted in use The Township classifies its funds into the following categories:

1. General Fund:

The general fund is used to account for all activities of the Township not required to be included in another fund. The general fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

2. Special Revenue Funds:

These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes. The Township had the following significant revenue funds:

Motor Vehicle License Tax Fund – This fund receives permissive motor vehicle license money to pay for constructing, maintaining, and repairing Township roads.

Gasoline Tax Fund: This fund receives gasoline tax money for constructing, maintaining and repairing Township roads.

Road and Bridge Fund – This fund receives property tax money for constructing, maintaining and repairing Township roads and bridges.

3. Permanent Funds:

Trust funds are used to account for resources restricted by legally binding Trust agreements. If the agreement requires the Township to maintain the corpus of the trust, the fund is classified as a permanent trust fund. The Township had the following significant permanent fund:

Trust Cemetery Bequest Fund - This fund is used to account for resources restricted by legally binding trust agreements. This trust fund is maintained in perpetuity, and investment earnings are used for the upkeep of the cemetery.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function, or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year-end.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process, continued

Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus the cash balance as of January 1. The County Budget Commission must also approve estimated resources.

Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year-end are cancelled, and reappropriated in the subsequent year.

F. Property, Plant, and Equipment

Acquisitions of property, plant, and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

2. EQUITY IN POOLED CASH AND DEPOSITS

The Township maintains a cash and investment pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

| | <u>2007</u> | 2006 |
|---------------------------|------------------|------------------|
| Demand Deposits | \$241,822 | \$ 5,100 |
| Investments Money Markets | 0 | 149,558 |
| Total | <u>\$241,822</u> | <u>\$154,658</u> |

Deposits: Deposits are insured by the Federal Depository Insurance Corporation, or collateralized by the financial institution's public entity deposit pool.

Investments: Investments in money market are not evidenced by securities that exist in physical or book-entry form.

3. BUDGETARY ACTIVITY

Budgetary activity for the year ending December 31, 2007 was as follows:

| 2007 Budgeted vs. Actual Receipts | | | | | | |
|-----------------------------------|----|----------|----|----------|----|----------|
| | | Budgeted | | Actual | | |
| Fund Type | | Receipts | | Receipts | | Variance |
| General | \$ | 38,454 | \$ | 114,768 | \$ | 76,314 |
| Special Revenue | | 89,648 | | 114,364 | | 24,716 |
| Capital Projects | | 0 | | 19 | | 19 |
| Total | \$ | 128,102 | \$ | 229,151 | \$ | 101,049 |

2007 Budgeted vs. Actual Budgetary Basis Expenditures

| Fund Type | Appropriatior Authority | 1 | Budgetary Expenditures | Variance |
|-----------------|----------------------------|----|---------------------------|---------------|
| General | \$ 60,386 | \$ | 49,946 | \$ 10,440 |
| Special Revenue | 221,329 | | 92,041 | 129,288 |
| Permanent | 1,045 | | 0 | 1,045 |
| Total | \$ 282,760 | \$ | 141,987 | \$ 140,773 |

Budgetary activity for the year ending December 31, 2006 was as follows:

| 2006 Budgeted vs. Actual Receipts | | | | | | |
|-----------------------------------|----|----------|----|----------|----|----------|
| | | Budgeted | | Actual | | |
| Fund Type | | Receipts | | Receipts | | Variance |
| General | \$ | 38,143 | \$ | 40,463 | \$ | 2,320 |
| Special Revenue | | 88,012 | | 93,841 | | 5,829 |
| Capital Projects | | 31,360 | | 31,360 | | 0 |
| Permanent | | 1 | | 1 | | 0 |
| Total | \$ | 157,516 | \$ | 165,665 | \$ | 8,149 |

2006 Budgeted vs. Actual Budgetary Basis Expenditures

| Fund Type | Appropriation Authority | n Budgetary Expenditures | Variance |
|------------------|----------------------------|-----------------------------|------------|
| General | \$ 70,370 | \$ 50,759 | \$ 19,611 |
| Special Revenue | 232,776 | 106,925 | 125,851 |
| Capital Projects | 31,360 | 31,360 | 0 |
| Permanent Fund | 1,044 | 0 | 1,044 |
| Total | \$ 335,550 | \$ 189,044 | \$ 145,462 |

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopt rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township. Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County be each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

5. RETIREMENT SYSTEMS

The Township's elected officials and employees belong to the Ohio Public Employees Retirement System (OPERS) of Ohio. OPERS is a cost-sharing, multiple-employer plan. This plan provides retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

OPERS members contributed 9.5% and 9.0% of their gross salaries for 2007 and 2006, respectively. The Township contributes an amount equal to 13.85% and 13.70% of participants' gross salaries for 2007 and 2006, respectively. The Township has paid all contributions required through December 31, 2007.

6. RISK MANAGEMENT

Risk Pool Membership

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA) a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements, and other expenses resulting from covered claims that exceed the members' deductibles.

<u>Casualty Coverage</u> – For an occurrence prior to January 1, 2006 OTARMA retains casualty risks up to \$250,000 per occurrence, including claim adjustment expenses. OTARMA pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$10,000,000 in the aggregate per year. For an occurrence on or subsequent to January 1, 2006, the Pool retains casualty risk up to \$350,000 per occurrence, including loss adjustment expenses.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

6. RISK MANAGEMENT (Continued)

Claims exceeding \$350,000 are reinsured with APEEP in an amount not to exceed \$2,650,000 for each claim and \$10,000,000 in the aggregate per year. Governments can elect up to \$10,000,000 in additional coverage with the General Reinsurance Corporation, through contracts with OTARMA. If losses exhaust OTARMA's retained earnings, APEEP provides excess of funds available coverage up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000 or \$3,000,000 as noted above.

<u>Property Coverage</u> – Through 2004, OTARMA retained property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsured losses exceeding \$100,000 up to \$500 million per occurrence. Beginning in 2005, Travelers reinsures specific losses exceeding \$250,000 up to \$600 million per occurrence. APEEP reinsures members for specific losses exceeding \$100,000 up to \$250,000 per occurrence, subject to an annual aggregate loss payment. Travelers provides aggregate stop-loss coverage based upon the combined members' total insurable values. If the stop-loss is reached by payment of losses between \$100,000 and \$250,000, Travelers will reinsure specific losses exceeding \$100,000 up to their \$600 million per occurrence limit. The aggregate stop-loss limit for 2006 was \$1,901,127.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payment son covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2006 and 2005:

| Casualty Coverage | 2006 | 2005 |
|-------------------|---------------------|---------------------|
| Assets | \$32,031,312 | \$30,485,638 |
| Liabilities | <u>(11,443,952)</u> | <u>(12,344,576)</u> |
| Retained Earnings | <u>\$20,587,360</u> | <u>\$18,141,062</u> |
| | | |
| Property Coverage | <u>2006</u> | <u>2005</u> |
| Assets | \$10,010,963 | \$9,177,796 |
| | \$10,010,705 | \$9,177,790 |
| Liabilities | <u>(676,709)</u> | <u>(1,406,031)</u> |

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

6. RISK MANAGEMENT (Continued)

Based on discussions with OTARMA the expected rates charged by OTARMA to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

The Township's contributions to OTARMA for the past three years are as follows:

| Year | Contribution |
|------|---------------------|
| 2007 | \$3,443 |
| 2006 | 4,184 |
| 2005 | 3,876 |

After completing one year of membership, members may withdraw on each anniversary of the date they joined OTARMA provided they provide written notice to OTARMA 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

MANNING & ASSOCIATES CPAs, LLC 6105 North Dixie Drive Dayton, Ohio 45414

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Salem Township Auglaize County 05683 State Route 197 Wapakoneta, Ohio 45895

To the Board of Trustees:

We have audited the financial statements of the Salem Township, Auglaize County, (the Township) as of and for the years ended December 31, 2007 and 2006, and have issued our report thereon dated March 5, 2008, wherein we noted the Township followed accounting practices the Auditor of State prescribes or permits rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Township's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Township's internal control will not prevent or detect a material financial statement misstatement.

Salem Township, Auglaize County Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

Internal Control Over Financial Reporting, (continued)

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in the internal control over financial reporting that we consider material weaknesses, as defined above.

We noted certain matters that we reported to the Township's management in a separate letter dated March 5, 2008.

Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instance of noncompliance or other matters we must report under *Government Auditing Standards*.

We noted certain noncompliance or other matters not requiring inclusion in this report that we reported to the Government's management in a separate letter dated March 5, 2008.

We intend this report solely for the information and use of management, and the Township Board of Trustees. We intend it for no one other than these specified parties.

Manning & Associates CPAs, LLC Dayton, Ohio

March 5, 2008

SCHEDULE OF PRIOR AUDIT FINDINGS FISCAL YEAR END DECEMBER 31, 2007 AND 2006

| FINDING NUMBER | FINDING SUMMARY | FULLY | NOT CORRECTED, PARTIALLY CORRECTED; SIGNIFICANTLY DIFFERENT CORRECTIVE ACTION TAKEN; OR FINDING NO LONGER VALID; EXPLAIN: |
|-------------------|-----------------------------------------------------------------------------------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------|
| 2004-ST-001 | Ohio Rev Code Section 5705.39 Appropriations exceeding total estimated resources. | Yes | |





SALEM TOWNSHIP

AUGLAIZE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED SEPTEMBER 2, 2008

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