



## SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER SCIOTO COUNTY

# TABLE OF CONTENTS

TITLE PAGE	-
Independent Accountants' Report	ł
Management's Discussion and Analysis	
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Assets	1
Statement of Activities	
Fund Financial Statements:	-
Balance Sheet – Governmental Funds	3
Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities 14	ł
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds 15	5
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	3
Statement of Fiduciary Net Assets – Fiduciary Fund17	7
Notes to the Basic Financial Statements19	)
Supplemental Information:	
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budget Basis) –	
General Fund	
Budgetary Notes47	7
Schedule of Federal Awards Receipts and Expenditures49	)
Notes to the Schedule of Federal Awards Receipts and Expenditures	)
Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards	1
Independent Accountants' Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133	3
Schedule of Findings - OMB Circular A-133 § .505	5

This page intentionally left blank.



Mary Taylor, CPA Auditor of State

#### INDEPENDENT ACCOUNTANTS' REPORT

South Central Ohio Educational Service Center Scioto County 411 Court Street, Room 105 Portsmouth, Ohio 45662

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the South Central Ohio Educational Service Center, Scioto County, Ohio (the Educational Service Center), as of and for the year ended June 30, 2007, which collectively comprise the Educational Service Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Educational Service Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the South Central Ohio Educational Service Center, Scioto County, Ohio, as of June 30, 2007, and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 16, 2008, on our consideration of the Educational Service Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

South Central Ohio Educational Service Center Scioto County Independent Accountants' Report Page 2

We conducted our audit to opine on the financial statements that collectively comprise the Educational Service Center's basic financial statements. The Supplemental Information provides additional information and is not a required part of the basic financial statements. The Schedule of Federal Awards Receipts and Expenditures is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is also not a required part of the basic financial statements. We subjected the Supplemental Information and the Schedule of Federal Awards Receipts and Expenditures to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Mary Jaylo

Mary Taylor, CPA Auditor of State

April 16, 2008

## South Central Ohio Educational Service Center Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

The discussion and analysis of the South Central Ohio Educational Service Center's financial performance provides an overall review of the Educational Service Center's financial activities for the fiscal year ended June 30, 2007. The intent of this discussion and analysis is to look at the Educational Service Center's financial performance as a whole; readers should also review the financial statements and notes to enhance their understanding of the Educational Service Center's financial performance.

# **Financial Highlights**

□ In total, net assets decreased \$338,887 which represents a 60 percent decrease from the prior fiscal year. The biggest differences reflected on the Educational Service Center's Statement of Net Assets in relation to the prior fiscal year are related to cash and cash equivalents and intergovernmental receivables.

General revenues accounted for \$1,251,354 or 18 percent of total revenues. Program specific revenues in the form of charges for services, operating grants, and contributions accounted for \$5,536,101 or 82 percent of total revenues of \$6,787,455.

The School District had \$7,126,342 in expenses related to governmental activities; \$5,536,101 of these expenses were offset by program specific charges for services, operating grants, and contributions. General revenues (primarily grants and entitlements) of \$1,251,354 were not adequate to provide for these programs.

# Using the Basic Financial Statements

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the South Central Ohio Educational Service Center as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Assets and the Statement of Activities provide information about the activities of the whole Educational Service Center, presenting both an aggregate view of the Educational Service Center's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Educational Service Center's major funds with all other nonmajor funds presented in total in one column. The most significant funds for the South Central Ohio Educational Service Center are the General Fund and the Cooperative Low Incidence Special Revenue Fund.

# **Reporting the Educational Service Center as a Whole**

One of the most important questions asked about the Educational Service Center is "How did we do financially during fiscal year 2007?" The Statement of Net Assets and the Statement of Activities, which appear first in the Educational Service Center's financial statements, report information on the Educational Service Center as a whole and its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current fiscal year's revenues and expenses regardless of when cash is received or paid.

These two statements report the Educational Service Center's net assets and changes in those assets. The change in net assets is important because it tells the reader that, for the Educational Service Center as a whole, the financial position of the Educational Service Center has improved or diminished. The causes of this change may be the result of many factors, some financial, some not.

In the Statement of Net Assets and the Statement of Activities, the Educational Service Center has only one kind of activity:

Governmental Activities – All of the Educational Service Center's educational programs and services are reported here including instruction and support services which include operation and maintenance of plant and pupil transportation.

# **Reporting the Educational Service Center's Most Significant Funds**

# **Fund Financial Statements**

The analysis of the Educational Service Center's major funds begins on page 9. Fund financial statements provide detailed information about the Educational Service Center's major funds. The Educational Service Center uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Educational Service Center's most significant funds.

*Governmental Funds* – Most of the Educational Service Center's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at fiscal year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Educational Service Center's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or difference) between governmental activities (reported in the Statement of Net Assets and the Statements of Activities) and governmental funds is reconciled in the financial statements.

*Fiduciary Funds* – The Educational Service Center's fiduciary funds are agency funds. All of the Educational Service Center's fiduciary activities are reported in a separate Statement of Fiduciary Net Assets. We exclude these activities from the Educational Service Center's other financial statements because the Educational Service Center cannot use these assets to finance its operations. Fiduciary funds use the accrual basis of accounting.

# The Educational Service Center as a Whole

Recall that the Statement of Net Assets provides the perspective of the Educational Service Center as a whole.

Table 1 provides a summary of the Educational Service Center's net assets for fiscal years 2007 and 2006:

# Table 1

# Net Assets

	Government	Increase	
	2007	2006	(Decrease)
Assets			
Current Assets	\$1,146,040	\$1,556,680	(\$410,640)
Capital Assets	338,006	317,406	20,600
Total Assets	1,484,046	1,874,086	(390,040)
Liabilities			
Long-Term Liabilities	584,607	561,626	22,981
Other Liabilities	671,069	745,203	(74,134)
Total Liabilities	1,255,676	1,306,829	(51,153)
Net Assets			
Invested in Capital Assets, Net of Related Debt	175,337	198,348	(23,011)
Restricted	179,179	360,167	(180,988)
Unrestricted (Deficit)	(126,146)	8,742	(134,888)
Total Net Assets	\$228,370	\$567,257	(\$338,887)

## South Central Ohio Educational Service Center Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

Total assets decreased by 21 percent when compared to the prior fiscal year. This was primarily the result of significant decreases in cash and cash equivalents and intergovernmental receivables of the Educational Service Center. The decrease in cash and cash equivalents is largely due to a decrease in State monies relating to the elimination of CAFS reimbursements. The decrease of \$193,067 in intergovernmental receivables relates to the Educational Service Center no longer being the fiscal agent for several regional programs within Scioto County. In the prior fiscal year, the Educational Service Center had numerous cash requests outstanding at fiscal year-end for which receivables existed. With the Educational Service Center no longer being the fiscal agent for such programs, no outstanding cash requests existed at fiscal year-end.

Total liabilities decreased \$51,153, or approximately four percent. A significant decrease of \$67,653 occurred within intergovernmental payables from the prior fiscal year. In the prior fiscal year, intergovernmental payables existed in preparation of the close out of a grant award. For the current fiscal year, these liabilities did not exist. The increase in long-term liabilities is primarily due to the Educational Service Center replacing its old copier leases with new ones. As a result, the Educational Service Center has a greater outstanding liability on its new leases than it had on its old leases at the time of trade.

Invested in Capital Assets, Net of Related Debt of governmental activities decreased \$23,011, or 11.60 percent. This is due primarily to the Educational Service Center entering into new capital lease agreements during fiscal year 2007. As a result of increased capital lease liabilities, the Educational Service Center's Invested in Capital Assets, Net of Related Debt decreased when compared to the prior fiscal year.

Restricted net assets, when viewed alone, experienced a decrease of \$180,988, or 50.25 percent when compared to the prior fiscal year. This is primarily due to the significant decreases in cash and cash equivalents and intergovernmental receivables. The decrease in cash and cash equivalents is due to the decrease in State monies relating to the elimination of CAFS reimbursements. The decrease in intergovernmental receivables relates to the Educational Service Center no longer serving as the fiscal agent for several regional programs within Scioto County.

Unrestricted net assets had a decrease of \$134,888 as a result of the Educational Service Center no longer serving as fiscal agent for numerous regional programs. Because the Educational Service Center could no longer invoice the grantor for fees incurred for administration of the regional programs, charges for services decreased. However, a few of the employees of the regional programs remained employed by the Educational Service Center. Since the Educational Service Center was no longer receiving the State monies to pay the salaries and benefits of the employees, such expenses were paid from unrestricted resources of the Educational Service Center.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007

Unaudited

Table 2 shows the changes in net assets for fiscal years 2007 and 2006.

# Table 2

Change in Net Assets

	Governmental A	Increase/	
	2007	2006	(Decrease)
Revenues			
Program Revenues:			
Charges for Services	\$4,746,186	\$4,775,847	(\$29,661)
Operating Grants and Contributions	789,915	2,054,773	(1,264,858)
Total Program Revenues	5,536,101	6,830,620	(1,294,519)
General Revenues:			
Grants and Entitlements not			
Restricted to Specific Programs	1,198,966	1,234,626	(35,660)
Investment Earnings	49,726	44,272	5,454
Miscellaneous	2,662	8,353	(5,691)
Total General Revenues	1,251,354	1,287,251	(35,897)
Total Revenues	6,787,455	8,117,871	(1,330,416)
Program Expenses			
Instruction:			
Regular	632,918	585,481	47,437
Special	3,201,241	3,069,458	131,783
Adult/Continuing	86,034	123,253	(37,219)
Support Services:			
Pupils	849,135	1,162,283	(313,148)
Instructional Staff	1,265,675	1,427,261	(161,586)
Board of Education	36,084	52,257	(16,173)
Administration	553,221	1,299,867	(746,646)
Fiscal	232,128	285,852	(53,724)
Operation and Maintenance of Plant	101,320	91,643	9,677
Pupil Transportation	18,818	21,431	(2,613)
Central	142,972	114,981	27,991
Interest and Fiscal Charges	6,796	1,392	5,404
Total Expenses	7,126,342	8,235,159	(1,108,817)
Decrease in Net Assets	(338,887)	(117,288)	(221,599)
Net Assets at Beginning of Year	567,257	684,545	(117,288)
Net Assets at End of Year	\$228,370	\$567,257	(\$338,887)

## South Central Ohio Educational Service Center Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

Program revenues, which are primarily represented by charges for tuition and fees, as well as restricted intergovernmental revenues were 82 percent of total revenues for fiscal year 2007 and were significantly less than fiscal year 2006. This decrease is primarily due to the Educational Service Center no longer being the fiscal agent for several regional programs within Scioto County and not receiving State monies for these programs.

As stated previously, general revenues represent 18 percent of the Educational Service Center's total revenues, and of this amount, 96 percent consists of grants and entitlements not restricted to specific programs. Other revenue sources, such as investment earnings, are completely insignificant and are somewhat unpredictable revenue sources.

As should be expected, the major program expense for governmental activities is instruction, which accounts for 55 percent of all governmental expenses. Other programs which support the instruction process, including pupils, instructional staff, and pupil transportation, account for 30 percent of governmental expenses. Administration of the Educational Service Center demonstrated a significant decrease from the prior fiscal year of 57 percent as a result of the Educational Service Center no longer serving as the fiscal agent for numerous regional programs within Scioto County.

Table 3 indicates the total costs of services and the net cost of services for governmental activities. The Statement of Activities reflects the cost of program services and the charges for services, operating grants and contributions offsetting those services. The net cost of services identifies the cost of those services supported by unrestricted State entitlements.

	Total Cost of Services 2007	Total Cost of Services 2006	Net Cost of Services 2007	Net Cost of Services 2006
Instruction	\$3,920,193	\$3,778,192	\$663,599	\$631,694
Support Services	3,199,353	4,455,575	919,846	771,453
Interest and Fiscal Charges	6,796	1,392	6,796	1,392
Total Expenses	\$7,126,342	\$8,235,159	\$1,590,241	\$1,404,539

# Table 3 Governmental Activities

The table demonstrates that program expenses as well as the net costs of providing the programs has remained fairly comparable to the prior fiscal year. A review will further demonstrate that several of the programs receive a significant amount of support from program revenues. The instruction programs, including regular, special, and adult/continuing, receive a significant amount of tuition and fees and State and federal grants for those purposes, as do the support services programs, which include such programs as pupils and instructional staff.

# **The Educational Service Center's Funds**

Information about the Educational Service Center's most significant funds starts on page 13. Governmental funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$6,788,539 and expenditures of \$7,245,774. The net change in fund balance for the fiscal year was most significant in the General Fund, a decrease of \$122,211. As a result of the Educational Service Center no longer serving as fiscal agent for numerous regional programs, a decrease in charges for services occurred because the Educational Service Center could no longer invoice the grantor for such fees incurred by the Educational Service Center for the administration of the programs. A few employees for the regional programs remained employed at the Educational Service Center even though the programs were no longer funded with State monies. The salaries and benefits for these employees were paid from the General Fund which caused an increase in expenditures for the support services – instructional staff function when compared to the prior fiscal year.

The Cooperative Low Incidence fund balance decreased \$13,406. This was the result of greater expenditures being incurred to operate the various cooperative programs of the Educational Service Center.

# **Capital Assets and Debt Administration**

#### Capital Assets

At the end of fiscal year 2007, the Educational Service Center had \$338,006 invested in capital assets (net of accumulated depreciation), an increase of \$20,600, or six percent. Additions to capital assets included office furniture, copiers, computers and computer related purchases. For further information regarding the Educational Service Center's capital assets, refer to Note 7 to the basic financial statements.

#### Debt

At June 30, 2007, the Educational Service Center had outstanding long-term obligations for capital leases for copier equipment and a telephone system in the amount of \$162,669, and for compensated absences. For further information regarding the Educational Service Center's long-term obligations, refer to Notes 12 and 13 to the basic financial statements.

#### **Current Issues**

The South Central Ohio Educational Service Center relies heavily on contracts with client school districts within the three county area in which it serves. In addition, State foundation per pupil funding and State and federal grants also provide significant sources of revenue to the Educational Service Center.

## South Central Ohio Educational Service Center Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2007 Unaudited

A major challenge facing educational service centers statewide is the level of funding by the Ohio Department of Education. Since 1997, the Educational Service Center's State per pupil funding has remained unchanged. This level of funding, combined with decreasing enrollment, has reduced the amount of State funding to the point that the funding does not even cover the most basic of services. As a result, the Educational Service Center has been forced to look elsewhere for sources of revenue just to maintain status quo.

Each decision made by the Educational Service Center is made with its client school districts in mind. The existence of the Educational Service Center depends on providing quality services that its clients need at a cost that is fair and reasonable. Because the use of the Educational Service Center's services is not mandated, it is imperative that the Educational Service Center continue to maintain a strong relationship with each of its clients and continue to look for ways to improve and expand its services into areas that will help its clients educate the children of their school district.

# **Contacting the Educational Service Center's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Educational Service Center's finances and to show the Educational Service Center's accountability for the money it receives. If you have any questions about this report or need additional information, contact Andrew T. Riehl, Treasurer, South Central Ohio Educational Service Center, 411 Court Street, Room 105, Portsmouth, Ohio 45662, or by calling 740-354-7761.

# South Central Ohio Educational Service Center

# Statement of Net Assets

June 30, 2007

	Governmental Activities
<u>Assets:</u>	¢004.011
Equity in Pooled Cash and Cash Equivalents	\$984,911
Accounts Receivable	76
Accrued Interest Receivable	1,979
Intergovernmental Receivable	159,074
Depreciable Capital Assets, Net	338,006
Total Assets	1,484,046
Liabilities:	
Accounts Payable	3,659
Accrued Wages and Benefits Payable	545,465
Intergovernmental Payable	103,659
Matured Compensated Absences Payable	18,286
Long-Term Liabilities:	
Due Within One Year	135,678
Due in More Than One Year	448,929
Total Liabilities	1,255,676
<u>Net Assets:</u>	
Invested in Capital Assets, Net of Related Debt	175,337
Restricted for MRDD / Mental Health	32,654
Restricted for Alternative In School Program	25,812
Restricted for Adult Basic Literacy Education	17,589
Restricted for Title I	57,181
Restricted for Wellston TANF Program	36,366
Restricted for Other Purposes	9,577
Unrestricted (Deficit)	(126,146)
Total Net Assets	\$228,370

#### South Central Ohio Educational Service Center

Statement of Activities

For the Fiscal Year Ended June 30, 2007

				Net (Expense) Revenue and Changes
		Program	n Revenues	in Net Assets
		Charges	Operating Grants	Governmental
	Expenses	for Services	and Contributions	Activities
<u>Governmental Activities:</u>				
Instruction:				
Regular	\$632,918	\$444,513	\$197,709	\$9,304
Special	3,201,241	2,378,953	135,238	(687,050)
Adult/Continuing	86,034	27,241	72,940	14,147
Support Services:				
Pupils	849,135	832,196	0	(16,939)
Instructional Staff	1,265,675	1,018,716	298,309	51,350
Board of Education	36,084	0	0	(36,084)
Administration	553,221	24,358	25,801	(503,062)
Fiscal	232,128	13,477	32,139	(186,512)
Operation and Maintenance of Plant	101,320	0	7,030	(94,290)
Pupil Transportation	18,818	6,732	13,527	1,441
Central	142,972	0	7,222	(135,750)
Interest and Fiscal Charges	6,796	0	0	(6,796)
Total Governmental Activities	\$7,126,342	\$4,746,186	\$789,915	(1,590,241)

#### General Revenues:

Grants and Entitlements not	
Restricted to Specific Programs	1,198,966
Investment Earnings	49,726
Miscellaneous	2,662
Total General Revenues	1,251,354
Change in Net Assets	(338,887)
Net Assets at Beginning of Year	567,257
Net Assets at End of Year	\$228,370

#### South Central Ohio Educational Service Center Balance Sheet Governmental Funds June 30, 2007

	General	Cooperative Low Incidence	Other Governmental Funds	Total Governmental Funds
	General	Low incluence	Fullus	Fullus
Assets:				
Equity in Pooled Cash and Cash Equivalents	\$714,169	\$146,751	\$123,991	\$984,911
Receivables:				
Accounts	76	0	0	76
Intergovernmental	40,820	3,599	114,655	159,074
Accrued Interest	1,979	0	0	1,979
Interfund	22,380	0	0	22,380
Total Assets	\$779,424	\$150,350	\$238,646	\$1,168,420
Liabilities and Fund Balances:				
<u>Liabilities:</u> Accounts Payable	\$2,561	\$257	\$841	\$3,659
Accrued Wages and Benefits Payable	187,111	327,104	31,250	545,465
Intergovernmental Payable	34,477	55,682	13,500	103,659
Interfund Payable	0	0	22,380	22,380
Matured Compensated Absences Payable	16,336	0	1,950	18,286
Deferred Revenue	0	0	54,756	54,756
Total Liabilities	240,485	383,043	124,677	748,205
Fund Balances:				
Reserved for Encumbrances	31,097	16,202	17,445	64,744
Unreserved, Undesignated (Deficit), Reported in:	,	,	,	,
General Fund	507,842	0	0	507,842
Special Revenue Funds	0	(248,895)	96,524	(152,371)
Total Fund Balances (Deficit)	538,939	(232,693)	113,969	420,215
Total Liabilities and Fund Balances	\$779,424	\$150,350	\$238,646	\$1,168,420

#### South Central Ohio Educational Service Center Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities June 30, 2007

Total Governmental Fund Balances		\$420,215
Amounts reported for governmental activities in the Statement of Net Assets are different because:		
Capital assets used in governmental activities are not financial resources and		
therefore are not reported in the funds. These assets consist of:		
Capital assets	1,157,447	
Accumulated depreciation	(819,441)	
Total capital assets	i	338,006
Some of the Educational Service Center's revenues will be collected after fiscal year-end, but are not available soon enough to pay for the current period's expenditures and therefore are deferred in the funds.		
Intergovernmental	39,537	
Customer sales and service	15,219	
		54,756
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. Those liabilities consist of: Capital leases	(162,669)	
Compensated absences	(421,938)	
Total liabilities		(584,607)
Net Assets of Governmental Activities		\$228,370

#### South Central Ohio Educational Service Center

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the Fiscal Year Ended June 30, 2007

	General	Cooperative Low Incidence	Other Governmental Funds	Total Governmental Funds
<u>Revenues:</u>				
Intergovernmental	\$660,885	\$546,081	\$772,971	\$1,979,937
Investment Earnings	49,726	0	0	49,726
Tuition and Fees	1,784,237	2,370,410	16,250	4,170,897
Customer Sales and Service	428,404	8,543	123,123	560,070
Contributions and Donations	26,650	0	0	26,650
Miscellaneous	672	67	520	1,259
Total Revenues	2,950,574	2,925,101	912,864	6,788,539
<u>Expenditures:</u> Current:				
Instruction:				
Regular	369,318	0	247,365	616,683
Special	98,179	2,918,370	160,006	3,176,555
Adult/Continuing	32,354	0	73,233	105,587
Support Services:				
Pupils	858,339	0	0	858,339
Instructional Staff	842,157	2,294	430,258	1,274,709
Board of Education	36,084	0	0	36,084
Administration	493,571	11,650	65,626	570,847
Fiscal	169,317	0	40,783	210,100
Operation and Maintenance of Plant	93,410	0	8,323	101,733
Pupil Transportation	0	0	18,818	18,818
Central	98,565	0	8,000	106,565
Capital Outlay	86,439	28,266	8,511	123,216
Debt Service:				
Principal Retirement	32,766	4,886	2,090	39,742
Interest and Fiscal Charges	4,902	1,307	587	6,796
Total Expenditures	3,215,401	2,966,773	1,063,600	7,245,774
Excess of Revenues Under Expenditures	(264,827)	(41,672)	(150,736)	(457,235)
Other Financing Sources (Uses):				
Inception of Capital Lease	86,439	28,266	8,511	123,216
Transfers In	56,177	0	6,060	62,237
Transfers Out	0	0	(62,237)	(62,237)
Total Other Financing Sources (Uses)	142,616	28,266	(47,666)	123,216
Net Change in Fund Balances	(122,211)	(13,406)	(198,402)	(334,019)
Fund Balances (Deficit) at Beginning of Year	661,150	(219,287)	312,371	754,234
Fund Balances (Deficit) at End of Year	\$538,939	(\$232,693)	\$113,969	\$420,215

South Central Ohio Educational Service Center Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2007

Net Change in Fund Balances - Total Governmental Funds	(\$334,019)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Capital outlays are reported as expenditures in governmental funds. However, in the Statement of Activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:	
Capital assets additions 155,3	344
Depreciation expense (96,2	284)
Excess of capital outlay over depreciation expense	59,060
Because some revenues will not be collected for several months after the Educational Service Center's fiscal year ends, they are not considered "available" revenues and are deferred in the governmental funds. Intergovernmental (17,7)	706)
Customer sales and service 15,2	· ·
	403
	(1,084)
Some capital assets were financed through capital leases. In governmental funds, a capital lease arrangement is considered a source of financing, but in the Statement of Net Assets, the lease obligation is reported as a liability.	(123,216)
Repayment of long-term debt is reported as an expenditure in governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets. In the current fiscal year, these amounts consist of:	
Capital lease payments	39,742
Some items reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. These activities consist of:	20.620
Decrease in compensated absences payable	20,630
Change in Net Assets of Governmental Activities	(\$338,887)

# South Central Ohio Educational Service Center Statement of Fiduciary Net Assets Fiduciary Funds June 30, 2007

	Agency
Assets:	
Equity in Pooled Cash and Cash Equivalents	\$707,489
Investments in Segregated Accounts	6,973,146
Receivables:	
Accrued Interest	38,421
Total Assets	\$7,719,056
<u>Liabilities:</u> Undistributed Monies	\$7,719,056

This page intentionally left blank.

# <u>NOTE 1 - DESCRIPTION OF THE EDUCATIONAL SERVICE CENTER AND</u> <u>REPORTING ENTITY</u>

The South Central Ohio Educational Service Center (the "Educational Service Center") is located in Portsmouth, Ohio, the county seat of Scioto County. The Educational Service Center supplies supervisory, special education, administrative, and other services to the Oak Hill, Bloom-Vernon, Clay, Green, Minford, New Boston, Northwest, Valley, Washington-Nile, Wheelersburg, and Manchester Local School Districts, as well as the Scioto County Joint Vocational School District. The Portsmouth City School District is served on a limited basis in the area of handicapped students. The Educational Service Center furnishes leadership and consulting services designed to strengthen the school districts in areas they are unable to finance or staff independently.

The South Central Ohio Educational Service Center operates under a locally-elected Board form of government consisting of seven members elected at-large for staggered four year terms. The Educational Service Center has 39 classified, 70 certified, and 2 administrative personnel that provide services to the local, city, and joint vocational school districts.

# Reporting Entity:

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the Educational Service Center consists of all funds, departments, boards, and agencies that are not legally separate from the Educational Service Center. For the South Central Ohio Educational Service Center, this includes general operations and student developmental activities.

Component units are legally separate organizations for which the Educational Service Center is financially accountable. The Educational Service Center is financially accountable for an organization if the Educational Service Center appoints a voting majority of the organization's governing board and (1) the Educational Service Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Educational Service Center is legally entitled to or can otherwise access the organization's resources; the Educational Service Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Educational Service Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Educational Service Center in that the Educational Service Center approves the budget, the issuance of debt, or the levying of taxes. The Educational Service Center has no component units.

# <u>NOTE 1 - DESCRIPTION OF THE EDUCATIONAL SERVICE CENTER AND</u> <u>REPORTING ENTITY</u> (continued)

The Educational Service Center participates in seven organizations, four of which are defined as jointly governed organizations, one as a public entity shared risk pool, one as an insurance purchasing pool, and one as a related organization. These organizations are the South Central Ohio Computer Association, the Family and Children First Council of Scioto County, the Coalition of Rural and Appalachian Schools, the Pilasco-Ross Special Education Regional Resource Center, the Scioto County Schools Council, the Ohio School Plan, and the Scioto County Joint Vocational School. Information about these organizations is presented in Notes 14, 15, 16 and 17 to the basic financial statements.

The Educational Service Center serves as fiscal agent for the Family and Children First Council of Scioto County and the Scioto County Schools Council. The Family and Children First Council provides services to disadvantaged school age children and the Scioto County Schools Council administers programs of health and dental insurance for the benefit of its members' employees and their dependents to obtain lower costs of health and dental coverage. These organizations are presented as agency funds within the Educational Service Center's financial statements.

# **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Educational Service Center have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Educational Service Center also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the Educational Service Center's accounting policies are described below.

# A. Basis of Presentation

The Educational Service Center's basic financial statements consist of government-wide statements, including a Statement of Net Assets and a Statement of Activities, and fund financial statements which provide a more detailed level of financial information.

# Government-wide Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the Educational Service Center as a whole. These statements include the financial activities of the Educational Service Center, except for fiduciary funds. The government-wide financial statements usually distinguish between those activities that are governmental and those that are considered business-type activities. The Educational Service Center, however, has no activities which are reported as business-type.

The Statement of Net Assets presents the financial condition of the governmental activities of the Educational Service Center at fiscal year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the Educational Service Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Educational Service Center, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Educational Service Center.

#### Fund Financial Statements

During the fiscal year, the Educational Service Center segregates transactions related to certain Educational Service Center functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Educational Service Center at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

# **B. Fund Accounting**

The Educational Service Center uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain Educational Service Center functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Educational Service Center fall within two categories: governmental and fiduciary.

#### Governmental Funds:

Governmental funds are those through which most governmental functions of the Educational Service Center are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The following are the Educational Service Center's major governmental funds:

<u>General Fund</u> – The General Fund is the operating fund of the Educational Service Center and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the Educational Service Center for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Cooperative Low Incidence Fund</u> – The Cooperative Low Incidence Special Revenue Fund is used to account for grant monies and charges for operations which are used for handicapped programs.

The other governmental funds of the Educational Service Center account for grants and other resources of the Educational Service Center whose use is restricted to a particular purpose.

# Fiduciary Funds:

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds and agency funds. Trust funds are used to account for assets held by the Educational Service Center under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Educational Service Center's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Educational Service Center's only fiduciary funds are agency funds used to account for the Family and Children First Council of Scioto County and the Scioto County Schools Council.

#### C. Measurement Focus

#### Government-wide Financial Statements

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the Educational Service Center are included on the Statement of Net Assets. The Statement of Activities presents increases (e.g., revenues) and decreases (e.g., expenses) in total net assets.

## Fund Financial Statements

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

# **D.** Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide and fiduciary fund financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

#### Revenues - Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Measurable" means the amount of the transaction can be determined, and "available" means that the resources are collectible within the current fiscal year, or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Educational Service Center, available means expected to be received within sixty days of fiscal year-end.

Non-exchange transactions, in which the Educational Service Center receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Educational Service Center must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Educational Service Center on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: tuition and fees, customer sales, grants and accrued interest.

#### Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

# Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

#### E. Cash and Cash Equivalents

To improve cash management, all cash received by the Educational Service Center is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the Educational Service Center's records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements. The Scioto County Schools Council has its own investment account to administer health and dental insurance for the benefit of the Council members' employees and their dependents. The investment account is presented on the Statement of Fiduciary Net Assets as "Investments in Segregated Accounts".

During fiscal year 2007, the Educational Service Center's investments were limited to Federal Home Loan Mortgage Corporation Notes, Federal Home Loan Bank Bonds, Federal National Mortgage Association Bonds, and State Treasury Asset Reserve of Ohio (STAROhio). Investments are reported at fair value which is based on quoted market prices.

STAROhio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price which is the price the investment could be sold for on June 30, 2007.

Following Ohio statutes, the Educational Service Center has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2007 amounted to \$49,726, which includes \$45,893 assigned from other Educational Service Center funds.

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the Educational Service Center are presented on the financial statements as Cash and Cash Equivalents.

# F. Capital Assets

The Educational Service Center's only capital assets are general capital assets. General capital assets are those specifically related to governmental activities. These assets generally result from expenditures in the governmental funds. These assets are reported on the government-wide Statement of Net Assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost, which is determined by indexing the current replacement cost back to the year of acquisition) and updated for additions and retirements during the fiscal year. Donated capital assets are recorded at their fair market values as of the date received. The Educational Service Center maintains a capitalization threshold of five hundred dollars. The Educational Service Center does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets are depreciated. Depreciation of furniture, fixtures and equipment is computed using the straight-line method over five to twenty years.

#### **G.** Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Educational Service Center will compensate the employees for the benefits through paid time off or some other means. The Educational Service Center records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the Educational Service Center has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year-end, taking into consideration any limits specified in the Educational Service Center's termination policy. The Educational Service Center records a liability for accumulated unused sick leave for all employees after 10 years of service.

The entire compensated absences liability is reported on the government-wide financial statements.

On governmental fund financial statements, compensated absences are reported as liabilities and expenditures to the extent that payments come due each period upon the occurrence of employee resignations or retirements. These amounts are recorded in the account "Matured Compensated Absences Payable" in the fund from which the employees are paid. The unmatured portion of the liability is not reported.

# H. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current fiscal year. Capital leases that will be paid from governmental funds are recognized as an expenditure and liability in the governmental fund financial statements when due.

## I. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "Interfund Receivable" and "Interfund Payable". These amounts are eliminated in the governmental activities column of the Statement of Net Assets.

#### J. Internal Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the financial statements.

# K. Fund Balance Reserves

The Educational Service Center reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances.

# L. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Educational Service Center or through external restrictions imposed by creditors, grantors, laws, or regulations of other governments. The government-wide Statement of Net Assets reports \$179,179 of restricted net assets, none of which is restricted by enabling legislation. Net assets restricted for other purposes include federal and State grants restricted to expenditures for specified purposes.

The Educational Service Center applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

# <u>M. Estimates</u>

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

# NOTE 3 – ACCOUNTABILITY

At June 30, 2007, the Cooperative Low Incidence, Oak Hill TANF Grant, Alternative School, EHA Pre-School, and Miscellaneous Federal Grants Special Revenue Funds had deficit fund balances of \$232,693, \$8,353, \$49, \$4,668, and \$5,737, respectively. The General Fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

# **NOTE 4 - DEPOSITS AND INVESTMENTS**

Monies held by the Educational Service Center are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Educational Service Center treasury. Active monies must be maintained either as cash in the Educational Service Center treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

# **NOTE 4 - DEPOSITS AND INVESTMENTS** (continued)

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Educational Service Center can be deposited or invested in the following securities:

- 1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above;
- 4. Bonds and other obligations of the State of Ohio;
- 5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in Division (1) or (2), of Ohio Rev. Code Section 135.18;
- 7. The State Treasurer's investment pool (STAROhio); and
- 8. Commercial paper and bankers acceptances if training requirements have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. Investments may only be made through specified dealers and institutions.

## **NOTE 4 - DEPOSITS AND INVESTMENTS** (continued)

*Investments:* As of June 30, 2007, the Educational Service Center had the following investments. All investments are held on behalf of the Scioto County Schools Council.

		Investment Maturities (in Years)		
	Fair Value	Less than 1	1 - 4	Call Date
STAROhio	\$706,949	\$706,949	\$0	
Federal Home Loan Mortgage Corporation Notes	404,874	404,874	0	8/25/2007
Federal Home Loan Mortgage Corporation Notes	596,598	0	596,598	9/15/2007
Federal Home Loan Mortgage Corporation Notes	645,229	0	645,229	11/30/2007
Federal Home Loan Bank Bonds	592,686	0	592,686	9/19/2007
Federal Home Loan Bank Bonds	549,483	0	549,483	9/16/2007
Federal Home Loan Bank Bonds	245,313	0	245,313	9/24/2007
Federal Home Loan Bank Bonds	245,235	0	245,235	9/30/2007
Federal National Mortgage Association Bonds	499,690	499,690	0	
Federal National Mortgage Association Bonds	499,530	499,530	0	7/11/2007
Federal National Mortgage Association Bonds	997,190	0	997,190	5/20/2008
Federal National Mortgage Association Bonds	561,825	0	561,825	12/21/2007
Federal National Mortgage Association Bonds	495,780	0	495,780	12/19/2007
Totals	\$7,040,382	\$2,111,043	\$4,929,339	

*Interest Rate Risk:* As a means of limiting its exposure to fair value losses caused by rising interest rates, the Educational Service Center's investment policy requires that, to the extent possible, investments will match anticipated cash flow requirements. No investment shall be made unless the Treasurer, at the time of making the investment, reasonably expects it can be held to its maturity. Unless matched to a specific obligation or debt of the Educational Service Center, the Educational Service Center will not directly invest in securities maturing more than five years from the date of investment.

*Credit Risk:* The Federal Home Loan Mortgage Corporation Notes, Federal Home Loan Bank Bonds, and Federal National Mortgage Association Bonds carry a rating of Aaa by Moody's and AAA by Standard and Poor's. STAROhio carries a rating of AAAm by Standard and Poor's. Ohio law requires that STAROhio maintain the highest rating provided by at least one nationally recognized standard rating service. The Educational Service Center's investment policy limits investments to those authorized by State statute.

*Concentration of Credit Risk:* The Educational Service Center places no limit on the amount it may invest in any one issuer. The Educational Service Center's investments in Federal Home Loan Mortgage Corporation Notes, Federal Home Loan Bank Bonds, and Federal National Mortgage Association Bonds represents 23.4 percent, 23.2 percent, and 43.4 percent, respectively, of the Educational Service Center's total investments. The remaining 10.0 percent is invested in STAROhio.

# NOTE 5 - STATE AND LOCAL SCHOOL DISTRICT FUNDING

The Educational Service Center, under State law, provides supervisory services to the local school districts within its territory. Each city and exempted village school district that entered into an agreement with the Educational Service Center is considered to be provided supervisory services. The cost of the supervisory services is determined by formula under State law. The State Department of Education apportions the costs for all supervisory services among the Educational Service Center's local and client school district's based on each school's total student count. The Department of Education deducts each school district's amount from their State Foundation Program settlements and remits the amount to the Educational Service Center. The Educational Service Center may provide additional supervisory services if the majority of local and client school districts agree to the services and the apportionment of the costs to all of the local and client school districts.

The Educational Service Center also receives funding from the State Department of Education in the amount of \$40.52 times the average daily membership of the Educational Service Center. Average daily membership includes the total student counts of all local school districts within the Educational Service Center's territory and all of the Educational Service Center's client school districts. This amount is paid from State resources. The State Department of Education also deducts from the State Foundation Program settlement of each of the Educational Service Center's local and client school districts an amount equal to \$13.40 times the school district's total student count and remits this amount to the Educational Service Center. Each client of the Educational Service Center has agreed to pay more than the statutory limit of \$6.50.

The Educational Service Center may contract with city, exempted village, local, joint vocational, or cooperative educational school districts to provide special education and related services or career-technical educational services. The individual boards of education pay the costs for these services directly to the Educational Service Center.

# **NOTE 6 - RECEIVABLES**

Receivables at June 30, 2007, consisted of accounts, intergovernmental grants, accrued interest and interfund amounts. All receivables are considered collectible in full due to the stable condition of State programs and the current fiscal year guarantee of federal funds. All receivable amounts are expected to be received within one year.

# **<u>NOTE 6 - RECEIVABLES</u>** (continued)

A summary of the principal items of intergovernmental receivables follows:

	Amounts
Governmental Activities:	
Even Start Program	\$65,801
Excess Costs	44,419
Afterschool Demonstration Program Grant	35,112
Adult Basic and Literacy Education	6,400
Early Childhood Special Education Grant	7,342
Total All Funds	\$159,074

# **NOTE 7 - CAPITAL ASSETS**

Capital assets activity for the fiscal year ended June 30, 2007, was as follows:

	Balance at			Balance at
	6/30/06	Additions	Deductions	6/30/07
Governmental Activities:				
Furniture, Fixtures and Equipment	\$1,137,501	\$155,344	(\$135,398)	\$1,157,447
Less Accumulated Depreciation:				
Furniture, Fixtures and Equipment	(820,095)	(96,284) *	96,938	(819,441)
Governmental Activities				
Capital Assets, Net	\$317,406	\$59,060	(\$38,460)	\$338,006

\* Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$5,002
Special	16,443
Adult/Continuing	1,734
Support Services:	
Pupils	6,715
Instructional Staff	10,615
Administration	15,645
Fiscal	1,536
Operation and Maintenance of Plant	287
Central	38,307
Total Depreciation Expense	\$96,284

# NOTE 8 - RISK MANAGEMENT

The Educational Service Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2007, the Educational Service Center contracted with Hylant Administrative Services for property coverage. Insurance coverage includes the following:

Business Personal Property (\$1,000 deductible)	\$202,500
---	-----------

During fiscal year 2007, the Educational Service Center participated in the Ohio School Plan (OSP), an insurance purchasing pool. Each individual school district or educational service center enters into an agreement with the OSP and its premium is based on types of coverage, limits of coverage, and deductibles that it selects. The Educational Service Center pays this annual premium to the OSP. (See Note 16).

The types and amounts of coverage provided by the Ohio School Plan are as follows:

Limit per occurrence/per offense/per accident\$1,000,000Aggregate Limit1,000,000Underlying Coverage:Educational General Liability:Bodily Injury and Property Damage Limit - Each Occurrence1,000,000Personal and Advertising Injury Limit - Each Offense1,000,000Loss of Electronic Data Limit - Each Incident50,000Fire Damage Limit500,000Medical Expense - Any One Person Limit10,000General Aggregate Limit3,000,000Products - Completed Operations Aggregate Limit1,000,000Employer's Liability Stop-Gap:1,000,000Each Accident Limit1,000,000Per Disease - Bach Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability:2,000,000Each Offense Limit3,000,000Educational Legal Liability:3,000,000Errors and Omissions Injury Limit1,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Limit3,000,000Enchoxional Legal Liability:3,000,000Errors and Omissions Injury Limit1,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:1,000,000Ench Accident Limit1,000,000	Excess Liability:	
Underlying Coverage: Educational General Liability: Bodily Injury and Property Damage Limit - Each Occurrence Personal and Advertising Injury Limit - Each Offense Loss of Electronic Data Limit - Each Incident S00,000 Hedical Expense - Any One Person Limit Medical Expense - Any One Accident Limit S00,000 Medical Expense - Any One Accident Limit Medical Expense - Any One Accident Limit S00,000 Products - Completed Operations Aggregate Limit S00,000 Products - Completed Operations Aggregate Limit Beach Accident Limit Stop-Gap: Each Accident Limit Beach Accident Limit S00,000 Per Disease - Each Employee Limit Beach Offense Limit Beach Offense Beach Offense Beach Offense Beach O	Limit per occurrence/per offense/per accident	\$1,000,000
Educational General Liability:Bodily Injury and Property Damage Limit - Each Occurrence1,000,000Personal and Advertising Injury Limit - Each Offense1,000,000Loss of Electronic Data Limit - Each Incident500,000Fire Damage Limit500,000Medical Expense - Any One Person Limit10,000Medical Expense - Any One Accident Limit10,000General Aggregate Limit3,000,000Products - Completed Operations Aggregate Limit1,000,000Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability:3,000,000Each Offense Limit1,000,000Educational Legal Liability:1,000,000Errors and Omissions Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Aggregate Limit	1,000,000
Bodily Injury and Property Damage Limit - Each Occurrence1,000,000Personal and Advertising Injury Limit - Each Offense1,000,000Loss of Electronic Data Limit - Each Incident50,000Fire Damage Limit500,000Medical Expense - Any One Person Limit10,000Medical Expense - Any One Accident Limit10,000General Aggregate Limit3,000,000Products - Completed Operations Aggregate Limit1,000,000Employer's Liability Stop-Gap:1,000,000Each Accident Limit1,000,000Per Disease - Bach Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability:3,000,000Each Offense Limit1,000,000Educational Legal Liability:1,000,000Errors and Omissions Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Underlying Coverage:	
Personal and Advertising Injury Limit - Each Offense1,000,000Loss of Electronic Data Limit - Each Incident50,000Fire Damage Limit500,000Medical Expense - Any One Person Limit10,000Medical Expense - Any One Accident Limit10,000General Aggregate Limit3,000,000Products - Completed Operations Aggregate Limit1,000,000Employer's Liability Stop-Gap:1,000,000Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability:3,000,000Each Offense Limit1,000,000Educational Legal Liability:1,000,000Errors and Omissions Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Educational General Liability:	
Loss of Electronic Data Limit - Each Incident50,000Fire Damage Limit500,000Medical Expense - Any One Person Limit10,000Medical Expense - Any One Accident Limit10,000General Aggregate Limit3,000,000Products - Completed Operations Aggregate Limit1,000,000Employer's Liability Stop-Gap:1Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Each Offense Limit1,000,000Educational Legal Liability:1,000,000Errors and Omissions Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Bodily Injury and Property Damage Limit - Each Occurrence	1,000,000
Fire Damage Limit500,000Medical Expense - Any One Person Limit10,000Medical Expense - Any One Accident Limit10,000General Aggregate Limit3,000,000Products - Completed Operations Aggregate Limit1,000,000Employer's Liability Stop-Gap: Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability: Each Offense Limit1,000,000Educational Legal Liability: Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Personal and Advertising Injury Limit - Each Offense	, ,
Medical Expense - Any One Person Limit10,000Medical Expense - Any One Accident Limit10,000General Aggregate Limit3,000,000Products - Completed Operations Aggregate Limit1,000,000Employer's Liability Stop-Gap: Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability: Each Offense Limit1,000,000Educational Legal Liability: Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Loss of Electronic Data Limit - Each Incident	
Medical Expense - Any One Accident Limit10,000General Aggregate Limit3,000,000Products - Completed Operations Aggregate Limit1,000,000Employer's Liability Stop-Gap: Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability: Each Offense Limit1,000,000Educational Legal Liability: Errors and Omissions Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Fire Damage Limit	500,000
General Aggregate Limit3,000,000Products - Completed Operations Aggregate Limit1,000,000Employer's Liability Stop-Gap: Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability: Each Offense Limit1,000,000Aggregate Limit1,000,000Educational Legal Liability: Errors and Omissions Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Medical Expense - Any One Person Limit	,
Products - Completed Operations Aggregate Limit1,000,000Employer's Liability Stop-Gap: Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability: Each Offense Limit1,000,000Aggregate Limit1,000,000Aggregate Limit3,000,000Educational Legal Liability: Errors and Omissions Injury Limit1,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	1 1	,
Employer's Liability Stop-Gap:1,000,000Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability:1,000,000Aggregate Limit1,000,000Aggregate Limit3,000,000Educational Legal Liability:1,000,000Errors and Omissions Injury Limit1,000,000Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	General Aggregate Limit	3,000,000
Each Accident Limit1,000,000Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability: Each Offense Limit1,000,000Aggregate Limit1,000,000Aggregate Limit3,000,000Educational Legal Liability: Errors and Omissions Injury Aggregate Limit1,000,000Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000		1,000,000
Per Disease - Each Employee Limit1,000,000Per Disease - Policy Limit1,000,000Employee Benefits Liability: Each Offense Limit1,000,000Aggregate Limit1,000,000Aggregate Limit3,000,000Educational Legal Liability: Errors and Omissions Injury Limit1,000,000Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000		
Per Disease - Policy Limit1,000,000Employee Benefits Liability: Each Offense Limit1,000,000Aggregate Limit1,000,000Aggregate Limit3,000,000Educational Legal Liability: Errors and Omissions Injury Limit1,000,000Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Each Accident Limit	1,000,000
Employee Benefits Liability: Each Offense Limit1,000,000Aggregate Limit3,000,000Educational Legal Liability: Errors and Omissions Injury Limit1,000,000Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	1	1,000,000
Each Offense Limit1,000,000Aggregate Limit3,000,000Educational Legal Liability: Errors and Omissions Injury Limit1,000,000Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	•	1,000,000
Aggregate Limit3,000,000Educational Legal Liability: Errors and Omissions Injury Limit1,000,000Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	1 5 5	
Educational Legal Liability:1,000,000Errors and Omissions Injury Limit1,000,000Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Each Offense Limit	1,000,000
Errors and Omissions Injury Limit1,000,000Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	Aggregate Limit	3,000,000
Errors and Omissions Injury Aggregate Limit3,000,000Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000	<b>e</b>	
Employment Practices Injury Limit1,000,000Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:1000,000		
Employment Practices Injury Aggregate Limit3,000,000Automobile Liability:3,000,000		
Automobile Liability:		
•		3,000,000
Each Accident Limit 1,000,000		
	Each Accident Limit	1,000,000

## **NOTE 8 - RISK MANAGEMENT** (continued)

Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There has been no significant reduction in coverage from last fiscal year.

The Educational Service Center pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

The Educational Service Center participates in and is fiscal agent for the Scioto County Schools Council (the "Council"), a public entity shared risk pool (Note 15), consisting of school districts within the County offering medical and dental insurance to their employees. Monthly premiums are paid to the Educational Service Center as fiscal agent, who in turn pays the claims.

The Council is responsible for the management and operations of the program. Upon termination from the Council, for any reason, the Council shall have no obligation under the plan beyond paying the difference between the claims incurred (even though later filed) and expenses of the plan due up to the date of termination plus extended benefits, if any, provided under the plan. Such claims and expenses shall be paid from the funds of the Council.

# **NOTE 9 - DEFINED BENEFIT PENSION PLANS**

## A. School Employees Retirement System

The Educational Service Center contributes to the School Employees Retirement System (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling (800) 878-5853. It is also posted on SERS' website, www.ohsers.org, under Forms and Publications.

Plan members are required to contribute 10 percent of their annual covered salary and the Educational Service Center is required to contribute at an actuarially determined rate. The current Educational Service Center rate is 14 percent of annual covered payroll. A portion of the Educational Service Center's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2007, 10.68 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The Educational Service Center's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2007, 2006, and 2005, were \$134,102, \$140,472, and \$129,166, respectively; 92.01 percent has been contributed for fiscal year 2007 and 100 percent for fiscal years 2006 and 2005.

## **NOTE 9 - DEFINED BENEFIT PENSION PLANS** (continued)

### **B.** State Teachers Retirement System of Ohio

The Educational Service Center participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 East Broad Street, Columbus, Ohio 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio website at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years of credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2007, plan members were required to contribute 10 percent of their annual covered salaries. The Educational Service Center was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2006, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

## **NOTE 9 - DEFINED BENEFIT PENSION PLANS** (continued)

The Educational Service Center's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2007, 2006, and 2005, were \$438,554, \$466,104, and \$426,012, respectively; 89.41 percent has been contributed for fiscal year 2007 and 100 percent for fiscal years 2006 and 2005. Contributions to the DC and Combined Plans for fiscal year 2007 were \$32 made by the Educational Service Center and \$4,807 made by the plan members.

## C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System of Ohio have an option to choose Social Security or the School Employees Retirement System. As of June 30, 2007, three members of the Board of Education have elected Social Security. The Board's liability is 6.2 percent of wages.

## NOTE 10 - POSTEMPLOYMENT BENEFITS

The Educational Service Center provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System of Ohio (STRS Ohio), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

All STRS Ohio retirees who participated in the DB or Combined Plans and their dependents are eligible for health care coverage. The STRS Ohio Board has statutory authority over how much, if any, of the health care cost will be absorbed by STRS Ohio. All benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS Ohio funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2007, the STRS Ohio Board allocated employer contributions equal to one percent of covered payroll to the Health Care Stabilization Fund. For the Educational Service Center, this amount equaled \$33,735 for fiscal year 2007.

STRS Ohio pays health care benefits from the Health Care Stabilization Fund. At June 30, 2006 (the latest information available), the balance in the Fund was \$3.5 billion. For the fiscal year ended June 30, 2006, net health care costs paid by STRS Ohio were \$282,743,000 and STRS Ohio had 119,184 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. All retirees and beneficiaries are required to pay a portion of their health care premium. The portion is based on years of service, Medicare eligibility, and retirement status.

## **NOTE 10 - POSTEMPLOYMENT BENEFITS** (continued)

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2007, employer contributions to fund health care benefits were 3.32 percent of covered payroll, compared to 3.42 of covered payroll for fiscal year 2006. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, prorated for partial service credit. For fiscal year 2007, the minimum pay was established at \$35,800. However, the surcharge is capped at two percent of each employer's SERS salaries. For the Educational Service Center, the amount contributed to fund health care benefits, including the surcharge, during the 2007 fiscal year equaled \$66,535.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of the projected claims less premium contributions for the next fiscal year. Expenses for health care at June 30, 2006 (the latest information available), were \$158,751,207. At June 30, 2006, SERS had net assets available for payment of health care benefits of \$295.6 million. SERS has 59,492 participants eligible to receive benefits.

# NOTE 11 - EMPLOYEE BENEFITS

# A. Compensated Absences

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Support staff earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified staff upon termination of employment. Teachers do not earn vacation time.

Teachers and support staff earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 220 days for all personnel. Upon retirement, payment is made for one-fourth of accrued, but unused sick leave credit to a maximum of 55 days for all employees.

## **B.** Insurance Benefits

The Educational Service Center provides life insurance and accidental death and dismemberment insurance to most employees through SunLife.

## **NOTE 11 - EMPLOYEE BENEFITS** (continued)

### **C. Deferred Compensation**

Educational Service Center employees may participate in the Ohio Public Employees Deferred Compensation Plan or the Ohio Association of School Business Officials Deferred Compensation Plan. Both plans were created in accordance with Internal Revenue Code Section 457. Participation is on a voluntary payroll deduction basis. The plans permit deferral of compensation until future years. According to the plans, the deferred compensation is not available until termination, retirement, death or an unforeseeable emergency.

## NOTE 12 - LEASES

During fiscal year 2007, and in prior years, the Educational Service Center entered into capitalized leases for a new telephone system and furniture, fixtures and equipment. Each lease meets the criteria of a capital lease as defined by Statement of Financial Accounting Standards No. 13, "Accounting for Leases," which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the basic financial statements for the governmental funds. These expenditures are reflected as program/function expenditures on a budgetary basis.

Capital assets acquired by lease were initially capitalized in the amount of \$206,403 which is equal to the present value of the minimum lease payments at the time of acquisition. A corresponding liability was recorded on the Statement of Net Assets for governmental activities. During fiscal year 2007, the Educational Service Center entered into new capital leases for copier equipment prior to the full retirement of the old capital leases for copier equipment. Therefore, the balance of \$39,863 remaining on the old leases was eliminated on the financial statements upon entering into the new leases. Principal payments in fiscal year 2007 totaled \$39,742 and were paid from the General Fund and the Cooperative Low Incidence, Alternative In School, Miscellaneous State Grants, and Title I Special Revenue Funds.

The assets acquired through capital leases as of June 30, 2007, are as follows:

	Asset	Accumulated	Net Book
	Value	Depreciation	Value
Asset:			
Copier Equipment	\$123,216	\$12,796	\$110,420
Telephone System	83,187	22,754	60,433
Totals	\$206,403	\$35,550	\$170,853

### **NOTE 12 - LEASES** (continued)

The following is a schedule of the future long-term minimum lease payments required under the capital leases and the present value of the minimum lease payments as of June 30, 2007.

Fiscal Year Ending June 30,	Total Payments
2008	\$48,390
2009	48,390
2010	48,390
2011	30,600
2012	14,711
Total	190,481
Less: Amount Representing Interest	(27,812)
Present Value of Net Minimum Lease Payments	\$162,669

The Educational Service Center leases a building under a noncancelable operating lease. Operating lease payments are reported as function expenditures in governmental funds and on budgetary statements. Total operating lease payments in fiscal year 2007 totaled \$105,000 in the General Fund and the Cooperative Low Incidence Special Revenue Fund.

The following is a schedule of the future minimum lease payments required under the operating lease as of June 30, 2007.

Fiscal Year Ending June 30,	Total Payments
2008	\$110,250
2009	110,250
2010	115,775
Total	\$336,275

## **NOTE 13 - LONG-TERM OBLIGATIONS**

The changes in the Educational Service Center's long-term obligations during fiscal year 2007 were as follows:

	Amount Outstanding 6/30/06	Additions	Deductions	Amount Outstanding 6/30/07	Amounts Due Within One Year
Governmental Activities:					
Capital Leases Payable	\$119,058	\$123,216	\$79,605	\$162,669	\$37,515
Compensated Absences	442,568	82,192	102,822	421,938	98,163
Total Governmental Activities					
Long-Term Obligations	\$561,626	\$205,408	\$182,427	\$584,607	\$135,678

Capital leases will be paid from the General Fund and the Cooperative Low Incidence, Alternative In School, Miscellaneous State Grants, and Title I Special Revenue Funds. Compensated absences will be paid from the General Fund and Cooperative Low Incidence Special Revenue Fund.

## **NOTE 14 - JOINTLY GOVERNED ORGANIZATIONS**

## A. South Central Ohio Computer Association

The Educational Service Center is a participant in the South Central Ohio Computer Association (SCOCA) which is a computer consortium. SCOCA is an association of public school districts within the boundaries of Pickaway, Gallia, Highland, Adams, Pike, Scioto, Brown, Ross, Jackson, Vinton, and Lawrence Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The governing board of SCOCA consists of two representatives from each county in the SCOCA service region designated by the Ohio Department of Education, two representatives of the school treasurers, plus a representative of the fiscal agent. The Educational Service Center paid SCOCA \$2,500 for services provided during the fiscal year. Financial information can be obtained from their fiscal agent, the Pike County Joint Vocational School District, Tonya Cooper who serves as Treasurer, at P.O. Box 577, 175 Beaver Creek Road, Piketon, Ohio 45661.

## **NOTE 14 - JOINTLY GOVERNED ORGANIZATIONS** (continued)

## **B. Family and Children First Council of Scioto County**

The Family and Children First Council of Scioto County (the "Council") is a jointly governed organization created under Ohio Revised Code Section 121.37. The Council is made up of the following members: the director of the Alcohol, Drug Addiction and Mental Health Services Board of Adams, Lawrence, and Scioto Counties; the director of the Scioto County Health Department; the director of the City of Portsmouth Health Department; the director of the Scioto County Department of Human Services; the executive director of the Scioto County Children Services; the superintendent of the Scioto County Board of Mental Retardation and Developmental Disabilities; the Scioto County juvenile court judge; the superintendent of the city, exempted village, or local school district with the largest number of pupils residing in the County; a school superintendent representing all other school districts in the County; a representative of the City of Portsmouth; the chair of the Scioto County commissioners; a representative of the regional office of the department of youth services; a representative of the Scioto County Head Start Program; a representative of the County's Early Intervention Collaborative established pursuant to the program; a representative of the federal early intervention program operated under the "Education of the Handicapped Act Amendments of 1988" and at least three individuals representing the interest of families in the County. The Council provides services to disadvantage school age children. The Educational Service Center made no contributions to the Council during fiscal year 2007. Continued existence of the Council is not dependent on the Educational Service Center's continued participation, no equity interest exists, and no debt is outstanding. To obtain financial information, write to the fiscal agent, South Central Ohio Educational Service Center at 411 Court Street, Portsmouth, Ohio 45662.

## C. Coalition of Rural and Appalachian Schools

The Coalition of Rural and Appalachian Schools (the "Coalition") is a jointly governed organization of over one hundred school districts in southeastern Ohio. The Coalition is operated by a Board which is composed of fourteen members. The Board members are composed of one superintendent from each county elected by the school districts within that county. The Coalition provides various services for school district administrative personnel; gathers data regarding education conditions in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Coalition is not dependent upon the continued participation of the Educational Service Center and the Educational Service Center does not maintain an equity interest in or a financial responsibility for the Coalition. The Educational Service Center paid \$300 to the Coalition for services provided during the fiscal year.

## **NOTE 14 - JOINTLY GOVERNED ORGANIZATIONS** (continued)

## D. Pilasco-Ross Special Education Regional Resource Center

The Pilasco-Ross Special Education Regional Resource Center (SERRC) is a special education service center which represents Lawrence, Pike, Ross and Scioto Counties. The SERRC selects its own governing board, adopts its own budget and receives direct federal and State grants for its operation. The jointly-governed organization was formed for the purpose of initiating, expanding and improving special education programs and services for children with disabilities and their parents.

The SERRC is governed by a board composed of superintendents of participating schools, parents of children with disabilities, representatives of county boards of MR/DD, joint vocational schools, Shawnee State University, and Ross-Pike, Lawrence and South Central Ohio Educational Service Centers, whose terms rotate every year. The degree of control exercised by any participating school district is limited to its representation on the Board. The fiscal agent for the SERRC is Dawson-Bryant Local School District. Financial information can be obtained by contacting Gary Dutey, Director of Pilasco-Ross, at the South Central Ohio Educational Service Center at 411 Court Street, Portsmouth, Ohio 45662.

# NOTE 15 - PUBLIC ENTITY SHARED RISK POOL

## Scioto County Schools Council

The Educational Service Center is a member and fiscal agent of the Scioto County Schools Council (the "Council"), a public entity shared risk pool. Several Scioto County school districts have entered into an agreement with the Educational Service Center to form the Scioto County Schools Council. The overall objectives of the Council are to formulate and administer programs of health and dental insurance for the benefit of the Council members' employees and their dependents, to obtain lower costs for health and dental coverage, and to secure cost control by implementing a program of comprehensive loss control. The Council's business and affairs are managed by a Board of Directors, consisting of the superintendents from each of the participating school districts. The Educational Service Center pays premiums based on what the Council estimates will cover the costs of all claims for which the Council is obligated. If the Educational Service Center's claims exceed its premiums, there is no individual supplemental assessment; on the other hand, if the School District's claims are low, it will not receive a refund. The Council views its activities in the aggregate, rather than on an individual entity basis. To obtain financial information, write to the fiscal agent, South Central Ohio Educational Service Center at 411 Court Street, Portsmouth, Ohio 45662.

## NOTE 16 - INSURANCE PURCHASING POOL

### **Ohio School Plan**

The Educational Service Center participates in the Ohio School Plan (OSP), an insurance purchasing pool. The OSP is created and organized pursuant to and as authorized by Section 2744.081 of the Ohio Revised Code. The OSP is an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the Plan to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs and other administrative services. The OSP's business and affairs are conducted by a thirteen member Board of Directors consisting of school district superintendents and treasurers, as well as Dave Harcum, an independent consultant of Hylant Group, Inc., and a partner of the Hylant Group, Inc. The Hylant Group, Inc. is the Administrator of the OSP and is responsible for processing claims.

## NOTE 17 - RELATED ORGANIZATION

### Scioto County Joint Vocational School

The Scioto County Joint Vocational School is a distinct political subdivision of the State of Ohio operated under the direction of a five member Board of Education. Two representatives are appointed by the Portsmouth City School District and three representatives are appointed by the South Central Ohio Educational Service Center. The Scioto County Joint Vocational School exposes students to job training, leading to employment upon graduation from high school. There is no financial benefit/burden relationship between the Scioto County Joint Vocational School and the South Central Ohio Educational Service Center, nor can the South Central Ohio Educational Service Center impose their will on the Scioto County Joint Vocational School.

## NOTE 18 - INTERFUND ACTIVITY

As of June 30, 2007, interfund receivables and payables that resulted from various interfund transactions were as follows:

		Receivable
		General
Payable		
aya		
ď	Other Governmental Funds	\$22,380

## **NOTE 18 - INTERFUND ACTIVITY** (continued)

General Fund advances are made to move unrestricted balances to support programs and projects accounted for in other funds. Advancing monies to other funds is necessary due to timing differences in the receiving of grant monies. When the monies are finally received, the grant fund will use these restricted monies to reimburse the General Fund for the initial advance.

Transfers made during the fiscal year ended June 30, 2007, were as follows:

		<b>Transfers</b> From
		Other
		Governmental Funds
sfers 0	General	\$56,177
	Other Governmental Funds	6,060
Tra	Totals	\$62,237

For fiscal year 2007, a transfer was made from the Alternative In School Special Revenue Fund to the General Fund to move local dollars that were received by the Educational Service Center when it was the fiscal agent for the School Improvement Regional Programs. The Educational Service Center is no longer the fiscal agent for the regional programs. Therefore, the money is no longer needed in a separate account. A transfer was also made from the Miscellaneous State Grants Fund to the Title VI-B Fund to move dollars that were being accounted for as State monies but should have been recorded as federal monies.

# **NOTE 19 - CONTINGENCIES**

# A. Grants

The Educational Service Center received financial assistance from federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Educational Service Center at June 30, 2007.

# **B.** Litigation

The Educational Service Center is not party to any legal proceedings.

This page intentionally left blank.

### South Central Ohio Educational Service Center Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budget Basis) General Fund For the Fiscal Year Ended June 30, 2007

	Budget Amounts			Variance With Final Budget	
	Original	Final	Actual	Over/(Under)	
<u>Revenues:</u>					
Intergovernmental	\$670,000	\$658,223	\$660,885	\$2,662	
Investment Earnings	55,000	50,416	50,416	0	
Tuition and Fees	1,805,500	1,789,837	1,789,837	0	
Customer Sales and Service	441,500	438,468	438,468	0	
Contributions and Donations	21,500	26,650	26,650	0	
Total Revenues	2,993,500	2,963,594	2,966,256	2,662	
Expenditures:					
Current:					
Instruction:					
Regular	328,224	362,693	362,693	0	
Special	110,295	92,807	92,807	0	
Adult/Continuing	40,500	36,583	36,583	0	
Support Services:					
Pupils	879,363	892,678	892,678	0	
Instructional Staff	839,005	832,392	835,054	(2,662)	
Board of Education	32,386	37,824	37,824	0	
Administration	478,278	494,232	494,232	0	
Fiscal	170,810	168,829	168,829	0	
Operation and Maintenance of Plant	91,135	93,410	93,410	0	
Central	134,043	128,910	128,910	0	
Total Expenditures	3,104,039	3,140,358	3,143,020	(2,662)	
Excess of Revenues Under Expenditures	(110,539)	(176,764)	(176,764)	0	
Other Financing Sources (Uses):					
Refund of Prior Year Expenditures	10,000	613	613	0	
Transfers In	0	56,177	56,177	0	
Advances In	300,000	161,043	158,381	(2,662)	
Advances Out	(150,000)	(123,064)	(120,402)	2,662	
Total Other Financing Sources (Uses)	160,000	94,769	94,769	0	
Net Change in Fund Balance	49,461	(81,995)	(81,995)	0	
Fund Balance at Beginning of Year	720,125	720,125	720,125	0	
Prior Year Encumbrances Appropriated	39,392	39,392	39,392	0	
Fund Balance at End of Year	\$808,978	\$677,522	\$677,522	\$0	

See accompanying notes to the basic financial statements

### South Central Ohio Educational Service Center Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budget Basis) Cooperative Low Incidence Fund For the Fiscal Year Ended June 30, 2007

	Budget A	mounts		Variance With	
	Original	Final	Actual	Final Budget Over/(Under)	
<u>Revenues:</u>					
Intergovernmental	\$578,000	\$546,081	\$546,081	\$0	
Tuition and Fees	2,351,700	2,368,813	2,368,813	0	
Customer Sales and Service	6,000	6,541	6,541	0	
Total Revenues	2,935,700	2,921,435	2,921,435	0	
<u>Expenditures:</u> Current:					
Instruction:					
Special	2,884,337	2,920,624	2,920,624	0	
Support Services:	2,004,557	2,920,024	2,920,024	0	
Instructional Staff	150	0	0	0	
Administration	11,650	11,650	11,650	0	
Total Expenditures	2,896,137	2,932,274	2,932,274	0	
Excess of Revenues Over (Under) Expenditures	39,563	(10,839)	(10,839)	0	
Other Financing Sources (Uses):					
Refund of Prior Year Expenditures	0	67	67	0	
Advances In	25,000	41,199	41,199	0	
Advances Out	(25,000)	(41,199)	(41,199)	0	
Total Other Financing Sources (Uses)	0	67	67	0	
Net Change in Fund Balance	39,563	(10,772)	(10,772)	0	
Fund Balance at Beginning of Year	131,035	131,035	131,035	0	
Prior Year Encumbrances Appropriated	10,029	10,029	10,029	0	
Fund Balance at End of Year	\$180,627	\$130,292	\$130,292	\$0	

See accompanying notes to the basic financial statements

## **NOTE 1 - BUDGETARY PROCESS**

The Educational Service Center is no longer required under State statute to file budgetary information with the State Department of Education. However, the Educational Service Center's Board does follow the budgetary process for control purposes.

The Educational Service Center's Governing Board budgets for resources estimated to be received during the fiscal year. The estimated revenues may be amended during the fiscal year if projected increases or decreases in revenue are identified by the Treasurer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts of the estimated revenues when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements of the estimated revenues in effect at the time final appropriations were passed by the Governing Board.

The Educational Service Center's Governing Board adopts an annual appropriation resolution, which is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by the Governing Board. The level of control has been established by the Governing Board at the fund level for all funds. The Treasurer has been authorized to allocate appropriations to the function and object level within all funds.

Throughout the fiscal year, appropriations may be amended or supplemented as circumstances warrant. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the first appropriation resolution for that fund that covered the entire fiscal year, including amounts automatically carried forward from prior fiscal years. The amounts reported as the final budgeted amounts on the budgetary statements represent the final appropriation amounts passed by the Governing Board during the fiscal year.

# **NOTE 2 - BUDGETARY BASIS OF ACCOUNTING**

While the Educational Service Center is reporting financial position, results of operations, and changes in fund balances on the basis of generally accepted accounting principles (GAAP), the budgetary basis is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budget Basis) – for the General Fund and the Cooperative Low Incidence Special Revenue Fund are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

## **NOTE 2 - BUDGETARY BASIS OF ACCOUNTING** (continued)

The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Advances In and Advances Out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).
- 4. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP Basis).

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements for the General Fund and the Cooperative Low Incidence Special Revenue Fund.

Net Change in Fund Balances				
		Cooperative		
	General	Low Incidence		
GAAP Basis	(\$122,211)	(\$13,406)		
Adjustments:				
Revenue Accruals	(70,144)	(31,865)		
Expenditure Accruals	109,028	50,958		
Advances	37,979	0		
Encumbrances	(36,647)	(16,459)		
Budget Basis	(\$81,995)	(\$10,772)		

#### SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER SCIOTO COUNTY

#### SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2007

FEDERAL GRANTOR/ Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	F	Receipts	Disb	ursements
U.S. DEPARTMENT OF EDUCATION Passed Through Ohio Department of Education:						
Adult Educaton State Grants Program	ABS1-2005 ABS1-2006 ABS1-2007	84.002	\$	12,000 838 100,045	\$	12,000 838 100,045
Total Adult Education State Grants Program	, BOT 2001			112,883		112,883
Special Education - Preschool Grants	PGS1-2006 PGS1-2007	84.173		2,106 59,574		5,848 59,104
Total Special Education - Preschool Grants				61,680		64,952
JAVITS Gifted and Talented Students Education Grant	JGS2-2006	84.206		8,333		8,122
Even Start - State Educational Agencies	EVS1-2006	84.213		18,127		29,374
Total Even Start-State Educational Agencies	EVS1-2007			<u>196,839</u> 214,966		190,498 219,872
Twenty-First Century Community Learning Centers	T1S1-2006	84.287		17,684		5,670
Total Twenty-First Century Community Learning Centers	T1S1-2007			175,000 192,684		<u>170,340</u> 176,010
Total Twenty-First Century Community Learning Centers				192,004		170,010
Total U.S. Department of Education				590,546		581,839
Total Federal Awards Receipts and Expenditures			\$	590,546	\$	581,839

The Notes to the Schedule of Federal Awards Receipts and Expeditures are an integral part of the Schedule.

#### SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER SCIOTO COUNTY

### NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2007

### NOTE A – BASIS OF ACCOUNTING

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) summarizes activity of the Educational Service Center's federal award programs. The Schedule has been prepared on the cash basis of accounting.

### NOTE B – MATCHING REQUIREMENTS

Certain Federal programs require that the Educational Service Center contribute non-Federal funds (matching funds) to support the federally-funded programs. The Educational Service Center has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on this Schedule.

### NOTE C – TRANSFERS

#### Transfers Between Cost Centers

There were transfers made between cost centers (based on project year) due to the Ohio Department of Education's administrative action during fiscal year 2007. These transfers are reported on the Schedule of Federal Awards Receipts and Expenditures as negative receipts in the cost center they were transferred from and positive receipts into the new cost center. Such transfers occurred in the Adult Education State Grants Program (CFDA # 84.002) and the Even Start – State Educational Agencies Grant (CFDA # 84.213) in the amount of \$10,164 and \$19,402, respectively; however, these transactions did not cause a negative receipt to be reported on the Schedule of Federal Awards Receipts and Expenditures.



Mary Taylor, CPA Auditor of State

#### INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

South Central Ohio Educational Service Center Scioto County 411 Court Street, Room 105 Portsmouth, Ohio 45662

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the South Central Ohio Educational Service Center, Scioto County, Ohio (the Educational Service Center), as of and for the year ended June 30, 2007, which collectively comprise the Educational Service Center's basic financial statements and have issued our report thereon dated April 16, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Educational Service Center's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Educational Service Center's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Educational Service Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Educational Service Center's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Educational Service Center's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Educational Service Center's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

South Central Ohio Educational Service Center Scioto County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Educational Service Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, and federal awarding agencies, and pass-through entities. We intend it for no one other than these specified parties.

Mary Jaylo

Mary Taylor, CPA Auditor of State

April 16, 2008



Mary Taylor, CPA Auditor of State

#### INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

South Central Ohio Educational Service Center Scioto County 411 Court Street, Room 105 Portsmouth, Ohio 45662

To the Board of Education:

#### Compliance

We have audited the compliance of the South Central Ohio Educational Service Center, Scioto County, Ohio (the Educational Service Center) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to its major federal program for the year ended June 30, 2007. The Summary of Auditor's Results section of the accompanying Schedule of Findings identifies the Educational Service Center's major federal program. The Educational Service Center's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the Educational Service Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Educational Service Center's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Educational Service Center's compliance with those requirements.

In our opinion, the Educational Service Center complied, in all material respects, with the requirements referred to above that apply to its major federal program for the year ended June 30, 2007.

South Central Ohio Educational Service Center Scioto County Independent Accountants' Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133 Page 2

#### Internal Control Over Compliance

The Educational Service Center's management is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Educational Service Center's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Educational Service Center's internal control over compliance.

A *control deficiency* in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the Educational Service Center's ability to administer a federal program such that there is more than a remote likelihood that the Educational Service Center's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the Educational Service Center's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Mary Jaylo

Mary Taylor, CPA Auditor of State

April 16, 2008

### SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER SCIOTO COUNTY

### SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 JUNE 30, 2007

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Even Start – State Educational Agencies – CFDA# 84.213
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

### 1. SUMMARY OF AUDITOR'S RESULTS

### 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None.

3. FINDINGS FOR FEDERAL AWARDS

None.





### SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER

SCIOTO COUNTY

**CLERK'S CERTIFICATION** 

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbrtt

**CLERK OF THE BUREAU** 

CERTIFIED MAY 6, 2008

> 88 E. Broad St. / Fourth Floor / Columbus, OH 43215-3506 Telephone: (614) 466-4514 (800) 282-0370 Fax: (614) 466-4490 www.auditor.state.oh.us