# SINGLE AUDIT

FOR THE YEAR ENDED JUNE 30, 2007



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Mary Taylor, CPA Auditor of State

# INDEPENDENT ACCOUNTANTS' REPORT

Tuscarawas Valley Local School District Tuscarawas County 2637 Tuscarawas Valley Road NE Zoarville, Ohio 44656-2213

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Tuscarawas Valley Local School District, Tuscarawas County, Ohio, (the District) as of and for the year ended June 30, 2007, which collectively comprise the District's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Tuscarawas Valley Local School District, Tuscarawas County, Ohio, as of June 30, 2007, and the respective changes in financial position and where applicable, cash flows, thereof and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 3A, the District restated its fund balance/net assets at July 1, 2006 to report the Enterprise Funds/Business Type Activities as nonmajor Special Revenue Funds/Governmental Activities.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 7, 2008, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

101 Central Plaza South / 700 Chase Tower / Canton, OH 44702-1509 Telephone: (330) 438-0617 (800) 443-9272 Fax: (330) 471-0001 www.auditor.state.oh.us Tuscarawas Valley Local School District Tuscarawas County Independent Accountants' Report Page 2

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the District's basic financial statements. The Federal Awards Receipts and Expenditures Schedule is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. We subjected the Federal Awards Receipts and Expenditures Schedule to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Mary Jaylo

Mary Taylor, CPA Auditor of State

March 7, 2008

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

The discussion and analysis of Tuscarawas Valley Local School District's (the "District") financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2007. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the District's financial performance.

# **Financial Highlights**

Key financial highlights for 2007 are as follows:

- In total, net assets of governmental activities increased \$1,358,015 which represents a 32.86% increase from 2006.
- General revenues accounted for \$12,556,465 in revenue or 84.75% of all governmental activity revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$2,258,708 or 15.25% of total governmental activity revenues of \$14,815,173.
- The District had \$13,457,158 in expenses related to governmental activities; \$2,258,708 of these expenses were offset by program specific charges for services, grants or contributions. General revenues supporting governmental activities (primarily taxes and unrestricted grants and entitlements) of \$12,556,465 were used to provide for these programs.
- The District's major governmental funds are the general fund and debt service fund. The general fund had \$12,449,627 in revenues and \$11,855,032 in expenditures. The restated fund balance of the general fund increased from \$1,158,346 to \$1,769,695.
- The debt service fund had \$787,826 in revenues and \$669,393 in expenditures. The fund balance of the debt service fund increased from \$609,921 to \$728,354.

# Using this Financial Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *Statement of Net Assets* and *Statement of Activities* provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other nonmajor funds presented in total in one column. The District has two major funds: the general fund, and the debt service fund. The general fund is by far the most significant fund.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

#### **Reporting the District as a Whole**

#### Statement of Net Assets and the Statement of Activities

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2007?" The Statement of Net Assets and the Statement of Activities answer this question. These statements include *all non-fiduciary assets, liabilities, revenues and expenses* using the *accrual basis of accounting* similar to the accounting used by most private-sector companies. This basis of accounting will take into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the District's *net assets* and changes in those assets. This change in net assets is important because it tells the reader that, for the District as a whole, the *financial position* of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

In the statement of net Assets and the statement of activities, the governmental activities include the District's programs and services, including instruction, support services, operation and maintenance of plant, pupil transportation, extracurricular activities and food service operations.

The District's statement of net assets and statement of activities can be found on pages 15-16 of this report.

# Reporting the District's Most Significant Funds

#### **Fund Financial Statements**

The analysis of the District's major governmental funds begins on page 10. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds.

#### **Governmental Funds**

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial assets* that can readily be converted to cash. The governmental fund statements provide a detailed *short-term* view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental *activities* (reported in the Statement of Net Assets and the Statement of Activities) and governmental *funds* is reconciled in the financial statements. The basic governmental fund financial statements can be found on pages 17-21 of this report.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

#### **Proprietary Fund**

The District maintains one proprietary fund. Internal service funds are an accounting device used to accumulate and allocate costs internally among the District's various functions. The District's internal service fund accounts for self-insurance of the District's medical, dental and vision benefits. The basic proprietary fund financial statements can be found on pages 22-24 of this report.

#### **Reporting the District's Fiduciary Responsibilities**

The District acts in a trustee capacity as an agent for individuals, private organizations, other governmental units and/or other funds. These activities are reported in an agency fund. The District's fiduciary activities are reported in a separate Statement of Fiduciary Net Assets on page 25. These activities are excluded from the District's other financial statements because the assets cannot be utilized by the District to finance its operations.

#### Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the governmentwide and fund financial statements. These notes to the basic financial statements can be found on pages 26-55 of this report.

# The District as a Whole

The Statement of Net Assets provides the perspective of the District as a whole. The restated table below provides a summary of the District's net assets for 2007 and 2006. See Note 3.A. of the notes to the basic financial statements for the restatement of net assets at the beginning of the year.

Net Assets	
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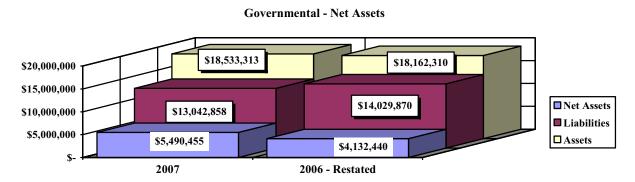
		Restated
	Governmental	Governmental
	Activities	Activities
	2007	2006
Assets		
Current assets	\$ 11,394,684	\$ 10,787,589
Capital assets	7,138,629	7,374,721
Total assets		18,162,310
Liabilities		
Current liabilities	6,559,136	7,041,180
Long-term liabilities	6,483,722	6,988,690
Total liabilities	13,042,858	14,029,870
<u>Net Assets</u>		
Invested in capital		
assets, net of related debt	2,890,707	2,554,715
Restricted	994,353	887,825
Unrestricted	1,605,395	689,900
Total net assets	\$ 5,490,455	\$ 4,132,440

Over time, net assets can serve as a useful indicator of a government's financial position. At June 30, 2007, the District's assets exceeded liabilities by \$5,490,455.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

At year-end, capital assets represented 38.52% of total assets. Capital assets include land, land improvements, buildings and improvements, furniture and equipment and vehicles. Capital assets, net of related debt to acquire the assets at June 30, 2007, were \$2,890,707. These capital assets are used to provide services to the students and are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities.

A portion of the District's net assets, \$994,353, represents resources that are subject to external restriction on how they may be used. The remaining balance of net assets, \$1,605,395 is unrestricted in use. The table below provides a summary of the District's assets, liabilities, and net assets for 2007 and 2006.



The table below shows the changes in net assets for fiscal years 2007 and 2006. Certain 2006 balances have been restated at the beginning of the year (see Note 3.A. of the notes to the basic financial statements for detail).

	Change in Net Assets	
		Restated
	Governmental	Governmental
	Activities	Activities
	2007	2006
Revenues		
Program revenues:		
Charges for services and sales	\$ 1,034,818	\$ 991,094
Operating grants and contributions	1,209,095	786,659
Capital grants and contributions	14,795	-
General revenues:		
Property taxes	6,360,296	5,981,950
Grants and entitlements	5,960,057	6,184,719
Investment earnings	163,644	139,662
Other	72,468	45,764
Total revenues	14,815,173	14,129,848

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

	Governmental Activities 2007		Restated Governmental Activities 2006	
Expenses				
Program expenses:				
Instruction:				
Regular	\$	5,622,075	\$	5,787,387
Special		783,327		739,484
Vocational		139,358		132,945
Other		820,063		110,223
Support services:				
Pupil		505,477		541,663
Instructional staff		790,485		778,559
Board of education		23,488		28,383
Administration		1,046,721		1,048,740
Fiscal		307,059		343,413
Business		-		149
Operations and maintenance		1,170,360		1,175,766
Pupil transportation		813,187		928,179
Central		29,784		42,603
Operation of non-instructional services:				
Other non-instructional services		-		22,543
Food service operations		565,041		529,363
Extracurricular activities		496,106		415,516
Interest and fiscal charges		344,627		368,487
Total expenses		13,457,158		12,993,403
Changes in net assets		1,358,015		1,136,445
Net assets at beginning of year (restated)		4,132,440		2,995,995
Net assets at end of year	<u>\$</u>	5,490,455	\$	4,132,440

#### **Governmental Activities**

Net assets of the District's governmental activities increased by \$1,358,015. Total governmental expenses of \$13,457,158 were offset by program revenues of \$2,258,708, and general revenues of \$12,556,465. Program revenues supported 16.78% of the total governmental expenses.

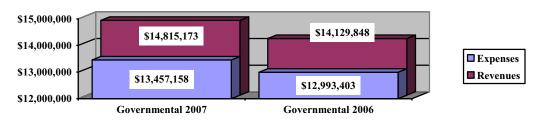
The primary sources of revenue for governmental activities are derived from property taxes and grants and entitlements. These two revenue sources represent 83.16% of total governmental revenue. Real estate property is reappraised every six years. Although recent growth has had a positive effect on the District's tax base, the full tax revenue impact has not been realized due to H.B. 920. This state law, enacted in 1976, does not allow for revenue increases caused by inflationary growth of real property values. Increases in valuation prompt corresponding annual reductions in the "effective millage", the tax rates applied to real property. H.B. 920 also provided a "floor" of 20 mills to which "effective millage" would not be reduced below. The District is at the 20 mill floor for Residential Real Estate Tax. Thus, although District tax valuation continues to grow, this built-in revenue limitation is one of the factors that require the District to request additional school operating revenue by placing a levy on the ballot periodically.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

Voters approved the last additional operating levy in February 1997 which was a renewable 5 year emergency levy in the annual amount of \$947,500. This levy was also renewed in May 2002. This levy amount required 8 mills to be levied in 1997. In 2003 only 5.7 mills were required to be levied to generate \$947,500. This levy and all other current levies are expected to provide adequate revenue for general fund operating expenses through the fiscal year 2008. Unless there is an unexpected adjustment in State funding, an additional operating levy will be required in the next twelve to eighteen months.

The District's financial condition is stable as of the end of fiscal year 2007. This trend is expected to continue the next two years. The principal cause is stagnate growth in revenue coupled with major increases in health insurance costs, special education costs, and utility costs.

The graph below presents the District's governmental activities revenue and expenses for fiscal years 2007 and 2006.



**Governmental Activities - Revenues and Expenses** 

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services for 2007 and 2006. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

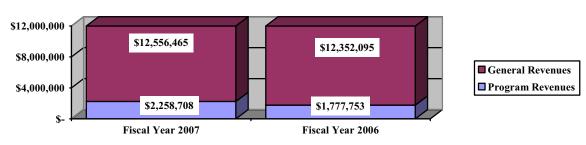
# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

# **Governmental Activities**

	Total Cost of Services 2007	Net Cost of Services 2007	Restated Total Cost of Services 2006	Restated Net Cost of Services 2006
Program expenses:				
Instruction:				
Regular	\$ 5,622,075	\$ 5,016,691	\$ 5,787,397	\$ 5,259,282
Special	783,327	385,266	739,484	617,877
Vocational	139,358	131,200	132,945	132,945
Other	820,063	820,063	110,223	110,223
Support services:				
Pupil	505,477	454,032	541,663	451,128
Instructional staff	790,485	469,334	778,559	525,676
Board of Education	23,488	23,488	28,383	28,383
Administration	1,046,721	987,157	1,048,740	1,011,355
Fiscal	307,059	307,059	343,413	343,413
Business	-	-	149	149
Operations and maintenance	1,170,360	1,164,313	1,175,766	1,170,568
Pupil transportation	813,187	765,886	928,179	914,447
Central	29,784	14,784	42,603	27,603
Operation of non-instructional services:				
Other non-instructional services	-	-	22,543	22,543
Food service operations	565,041	52,874	529,363	(3,712)
Extracurricular activities	496,106	261,676	415,516	235,283
Interest and fiscal charges	344,627	344,627	368,487	368,487
Total expenses	<u>\$ 13,457,158</u>	<u>\$ 11,198,450</u>	<u>\$ 12,993,413</u>	<u>\$ 11,215,650</u>

The dependence upon tax revenues during fiscal year 2007 for governmental activities is apparent, as 86.26% of 2007 instruction activities are supported through taxes and other general revenues. The District's taxpayers and unrestricted grants, as a whole, are by far the primary support for District's students.

The graph below presents the District's governmental activities revenue for fiscal years 2007 and 2006.



# **Governmental Activities - General and Program Revenues**

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

# The District's Governmental Funds

The District's governmental funds (as presented on the balance sheet on page 17) reported a combined fund balance of \$2,584,293, which is \$706,160 above last year's total of \$1,878,133. The schedule below indicates the fund balance and the total change in fund balance as of June 30, 2007 and 2006. Certain 2006 fund balances have been restated as described in Note 3.A. of the notes to the basic financial statements.

		Restated	
	Fund Balance	Fund Balance	Increase
	June 30,2007	June 30, 2006	(Decrease)
General	\$ 1,769,695	\$ 1,158,346	\$ 611,349
Debt Service	728,354	609,921	118,433
Other Governmental	86,244	109,866	(23,622)
Total	<u>\$ 2,584,293</u>	<u>\$ 1,878,133</u>	<u>\$ 706,160</u>

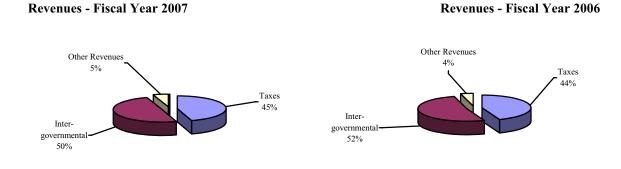
#### **General Fund**

The District's general fund balance increased \$611,349 during 2007. This was due to several different factors. First, revenues increased by 4.80%. Next, our expenditures increased by .70% which is lower than the revenue growth.

	2007 	2006 Amount	Percentage Change
Revenues			
Taxes	\$ 5,630,272	\$ 5,258,040	7.08 %
Intergovernmental	6,181,586	6,121,594	0.98 %
Other revenues	637,769	499,250	27.75 %
Total	\$ 12,449,627	<u>\$ 11,878,884</u>	4.80 %

Tax revenue increased by \$372,232 or 7.08% from fiscal 2006. Intergovernmental revenue increased \$59,992 or .98% from the prior year. Other revenues increased \$138,519 or 27.75% partially due to a significant increase of \$54,662 in interest revenue due to increases in federal interest rates during 2007, and a \$36,798 increase in tuition income, due to increases in open enrollment.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

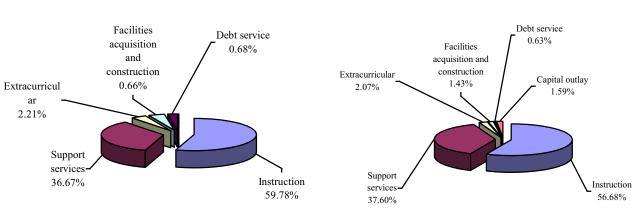


The table that follows assists in illustrating the expenditures of the general fund.

	2007 Amount	2006 Amount	Percentage Change
<b>Expenditures</b>			
Instruction	\$ 7,086,762	\$ 6,672,734	6.20 %
Support services	4,347,647	4,426,713	(1.79) %
Extracurricular activities	261,794	244,235	7.19 %
Facilities acquisition and construction	77,652	168,703	(53.97) %
Capital outlay	-	186,768	(100.00) %
Debt service	81,177	73,603	10.29 %
Total	<u>\$ 11,855,032</u>	<u>\$ 11,772,756</u>	0.70 %

The largest expenditure line item, instruction, increased by \$414,028 or 6.20%, which is primarily attributed to wage and benefit increases. Capital outlay decreased because there were no capital lease purchases during 2007, as there were in 2006.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)



# Expenditures - Fiscal Year 2007

# Expenditures - Fiscal Year 2006

# **Debt Service Fund**

The debt service fund had \$787,826 in revenues and \$669,393 in expenditures. The fund balance of the debt service fund increased \$118,433 from \$609,921 to \$728,354.

# General Fund Budgeting Highlights

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

During the course of fiscal 2007, the District did not amend its general fund budget. The District uses site-based budgeting and the budgeting systems are designed to tightly control total site budgets but provide flexibility for site management.

For the general fund, original budgeted revenues and other financing sources were \$11,682,256. Final budgeted revenues of \$11,682,256 were \$288,512, below actual revenues and other financing sources of \$11,970,768. Of this \$288,512 difference, most was due to tax, intergovernmental and investment earning estimates in the original and final budget.

General fund original appropriations (appropriated expenditures plus other financing uses) were \$12,186,425 and final appropriations were \$12,186,425. The actual budget basis expenditures and other financing uses for fiscal year 2007 totaled \$12,057,540, which was \$128,885 less than the final budget appropriations.

#### Capital Assets and Debt Administration

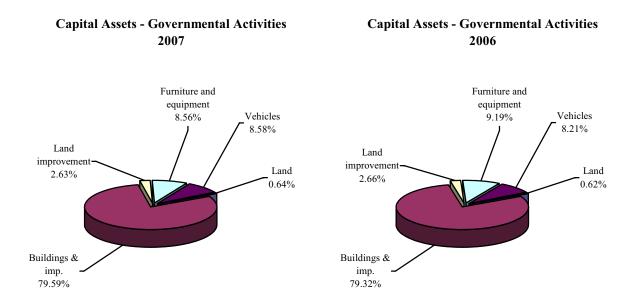
#### Capital Assets

Capital assets were restated at the beginning of the year, see Note 3.A. to the notes to the basic financial statements for further detail. At the end of fiscal 2007, the District had \$7,138,629 invested in land, land improvements, buildings and improvements, furniture and equipment and vehicles. The following table shows fiscal 2007 balances compared to 2006:

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

	Capital Assets at June 30 (Net of Depreciation)			
		vernmental Activities 2007	Go	Restated overnmental Activities 2006
Land Land improvements Buildings and improvements Furniture and equipment	\$	46,031 187,524 5,681,821 610,979	\$	46,031 196,511 5,848,895 678,033
Vehicles Total	\$	612,274 7,138,629	\$	605,251 7,374,721

The following graphs show the breakdown of governmental activities capital assets by category for 2007 and 2006.



See Note 8 to the basic financial statements for detail on the District's capital assets.

#### **Debt** Administration

At June 30, 2007 the District had \$5,421,837 in general obligation bonds and, \$110,000 in energy conservation loans outstanding. Of the total outstanding debt, \$485,000 is due within one year and \$5,046,837 is due within greater than one year. The following table summarizes the bonds and loans outstanding.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (UNAUDITED)

# Outstanding Debt, at Year End

	Governmental Activities 2007	Governmental Activities 2006
General obligation bonds:		
Current interest bonds	\$ 3,984,981	\$ 4,414,981
Capital appreciation bonds	1,436,856	1,257,249
Energy conservation loans	110,000	185,000
Total	\$ 5,531,837	\$ 5,857,230

The District issued the general obligation various purpose refunding bonds in 1999. The bond issue is comprised of current interest and capital appreciation bonds. The annual interest rate ranges from 3.40% to 5.35% and the bonds are scheduled to mature in fiscal 2020.

The District issued the energy conservation loans in 1997 and 2000 in anticipation of energy cost savings. The annual interest rates range from 5.70% to 5.90% and the scheduled maturity is fiscal year 2011.

At June 30, 2007 the District's overall legal debt margin was \$15,070,808 (including available funds of \$728,354) and an unvoted debt margin of \$187,673.

See Note 10 to the basic financial statements for detail on the District's debt administration.

# **Current Financial Related Activities**

As the preceding information shows, the District relies heavily upon grants, entitlements, and property taxes. It is projected that with the current fund balance, the District will have the necessary funds to meet its operating expenses through fiscal year 2009. In order to maintain the current curricular and co-curricular programs for our students, an additional operating levy will be required in the near future.

The District's Management must continue to provide the resources necessary to meet student needs while diligently planning expenses and staying within the five-year plan. The key to passing an additional tax levy in this economic climate is to inform our voters why the need is necessary. We will need to provide assurance that the District is prudent with the voters' tax dollars. We will also explain that ever since the DeRolph case declared the current funding formula unconstitutional, the State has been directing additional revenue to low property wealth districts and not districts such as ours. The only way that districts such as ours can anticipate additional funding is through local property tax levies.

#### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact Ms. Kellie Lester, Treasurer, Tuscarawas Valley Local School District, 2637 Tuscarawas Valley Road NE, Zoarville, Ohio 44656.

# STATEMENT OF NET ASSETS JUNE 30, 2007

		overnmental Activities
Assets:		
Equity in pooled cash and cash equivalents	\$	2,771,150
Cash with fiscal agent		1,826,542
Receivables:		
Taxes		6,554,082
Accounts		1,630
Intergovernmental		155,303
Prepayments		21,727
Materials and supplies inventory		64,250
Capital assets:		,
Land		46,031
Depreciable capital assets, net		7,092,598
Capital assets, net.		7,138,629
		7,130,027
Total assets		18,533,313
Liabilities:		
Accounts payable.		40,539
Accrued wages and benefits		1,135,735
Pension obligation payable.		283,088
Intergovernmental payable		97,022
Unearned revenue		4,748,503
Accrued interest payable		17,251
		,
Claims payable		236,998
Due within one year.		733,389
Due within more than one year		5,750,333
Due within more than one year		5,750,555
Total liabilities		13,042,858
Net Assets:		
Invested in capital assets, net		
of related debt.		2,890,707
Restricted for:		
Capital projects		15
Debt service.		758,893
Locally funded programs		6,200
State funded programs		15,169
Federally funded programs		9,071
Student activities		76,155
		128,850
Other purposes		,
Unrestricted		1,605,395
Total net assets	_\$	5,490,455

# STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2007

			1	Progr	am Revenues	5		R	et (Expense) evenue and Changes in Net Assets
	Expenses		harges for Services and Sales	(	Operating Grants and Ontributions	( Gr	Capital ants and tributions		overnmental Activities
Governmental activities:									
Instruction:									
Regular	\$ 5,622,075	\$	391,020	\$	214,364	\$	-	\$	(5,016,691)
Special	783,327		-		398,061		-		(385,266)
Vocational	139,358		-		8,158		-		(131,200)
Other	820,063		-		-		-		(820,063)
Support services:									
Pupil	505,477		-		51,445		-		(454,032)
Instructional staff	790,485		66,703		254,448		-		(469,334)
Board of education	23,488		-		-		-		(23,488)
Administration.	1,046,721		-		59,564		-		(987,157)
Fiscal	307,059		-		-		-		(307,059)
Operations and maintenance	1,170,360		6,047		-		-		(1,164,313)
Pupil transportation	813,187		-		32,506		14,795		(765,886)
	29,784		_		15,000		-		(14,784)
Operation of non-instructional services:	29,701				10,000				(11,701)
Food service operations	565,041		336,618		175,549		-		(52,874)
Extracurricular activities	496,106		234,430		-		-		(261,676)
Interest and fiscal charges	 344,627		-		-		-		(344,627)
Total governmental activities	\$ 13,457,158	\$	1,034,818	\$	1,209,095	\$	14,795		(11,198,450)
		Pı (	Debt service.	evied ses . 	for:				5,659,638 700,658
		-			5				5,960,057
				-	· · · · · · · · ·				163,644
				0	· · · · · · · · · ·				,
		IVI	iscentaneous				•••		72,468
		Te	otal general re	venue	es		• •		12,556,465
		Cha	nge in net ass	ets .					1,358,015
		Net	assets at beg	innin	g of year (res	tated).	•••		4,132,440
		Net	assets at end	of ye	ear			\$	5,490,455

# BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2007

		General		Debt Service	Gov	Other vernmental Funds	Go	Total vernmental Funds
Assets:								
Equity in pooled cash	¢	1 979 100	¢	(02.074	¢	166 451	¢	2 (4( (25
and cash equivalents	\$	1,878,100	\$	602,074	\$	166,451	\$	2,646,625
Receivables:		5 010 202		624 100				6 554 092
		5,919,892		634,190		-		6,554,082
Accounts		1,630		-		-		1,630
		-		-		155,303		155,303
Interfund loans		47,956		-		-		47,956
Prepayments.		21,727		-		-		21,727
Materials and supplies inventory		58,258		-		5,992		64,250
Equity in pooled cash		104 505						104 505
and cash equivalents		124,525						124,525
Total assets	\$	8,052,088	\$	1,236,264	\$	327,746	\$	9,616,098
Liabilities:								
Accounts payable	\$	22,933	\$	-	\$	17,606	\$	40,539
Accrued wages and benefits		1,045,769		-		89,966		1,135,735
Compensated absences payable		136,672		-		-		136,672
Pension obligation payable.		251,838		-		31,250		283,088
Intergovernmental payable.		79,306		-		17,716		97,022
Interfund loan payable		-		-		47,956		47,956
Deferred revenue.		457,492		47,790		37,008		542,290
Unearned revenue		4,288,383		460,120		-		4,748,503
Total liabilities		6,282,393		507,910		241,502		7,031,805
		, <u>,</u>		,		<i>t</i>		
Fund Balances:								
Reserved for encumbrances		6,326		-		15,757		22,083
Reserved for materials and								
supplies inventories		58,258		-		5,992		64,250
Reserved for prepayments		21,727		-		-		21,727
Reserved for debt service		-		602,074		-		602,074
Reserved for property tax unavailable								
for appropriation		1,174,017		126,280		-		1,300,297
Reserved for textbooks		99,976		-		-		99,976
Reserved for capital acquisitions		24,549		-		-		24,549
Unreserved, undesignated, reported in:								
General fund		384,842		-		-		384,842
Special revenue funds		-		-		64,480		64,480
Capital projects funds				-		15		15
Total fund balances		1,769,695		728,354		86,244		2,584,293
Total liabilities and fund balances	\$	8,052,088	\$	1,236,264	\$	327,746	\$	9,616,098

#### RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES JUNE 30, 2007

Total governmental fund balances		\$ 2,584,293
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		7,138,629
Other long-term assets (taxes) are not available to pay for current period expenditures and therefore are deferred in the funds. Taxes Intergovernmental revenue	\$	
Total		542,290
An internal service fund is used by management to charge the costs of insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net assets.		1,589,544
Accrued interest payable is not due and payable in the current period and therefore is not reported in the funds.		(17,251)
Long-term liabilities, including bonds, loans and capital leases payable are not due and payable in the current period and therefore are not reported in the funds. Compensated absences	(662,272)	
General obligation bonds payable Energy conservation loan payable Capital lease obligation payable	(5,421,837) (110,000) (152,941)	
Total		 (6,347,050)
Net assets of governmental activities		\$ 5,490,455

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2007

P		General		Debt Service	Gover	ther mmental inds	Go	Total vernmental Funds
Revenues:								
From local sources:	\$	5 620 272	\$	698,591	\$		\$	6 220 062
Taxes	Ф	5,630,272	Ф	098,391	\$	-	Э	6,328,863
Tuition		371,788		-		-		371,788
Earnings on investments		163,644		-		-		163,644
Charges for services		66,703		-		336,618 6,157		336,618 72,860
		00,703		-		164,842		164,842
Other local revenues.		35.634		-		82,663		118,297
		6,181,586		89,235		82,003		6,406,216
Intergovernmental - State		0,101,500		89,235		,		, ,
Intergovernmental - Federal		-		-		789,789		789,789
Total revenue		12,449,627		787,826		1,515,464		14,752,917
Expenditures:								
Current:								
Instruction:		5 400 410				000 545		
Regular		5,429,412		-		288,745		5,718,157
Special.		693,410		-		123,832		817,242
Vocational.		143,877		-		-		143,877
Other		820,063		-		-		820,063
Support Services:		402 212				47.21.4		520 527
Pupil		492,213		-		47,314		539,527
Instructional staff		576,046		-		223,259		799,305
Board of education		23,488		-		-		23,488
Administration. $\ldots$		1,000,876		-		54,991		1,055,867
Fiscal		298,998		10,370		-		309,368
Operations and maintenance		1,108,711		-		-		1,108,711
Pupil transportation		830,010		-		17,875		847,885
Central.		17,305		-		12,479		29,784
Operation of non-instructional services:		-		-		-		549.000
Food service operations		-		-		548,929		548,929
Extracurricular activities		261,794		-		227,654		489,448
Facilities acquisition and construction		77,652		-		-		77,652
Debt service:		(7.004		505 000				572 004
Principal retirement		67,084		505,000		-		572,084
Interest and fiscal charges		14,093		154,023		-		168,116
Total expenditures		11,855,032		669,393		1,545,078		14,069,503
Net change in fund balances		594,595		118,433		(29,614)		683,414
Fund balances								
at beginning of year (restated)		1,158,346		609,921		109,866		1,878,133
Increase in reserve for inventory		16,754		-		5,992		22,746
Fund balances at end of year	\$	1,769,695	\$	728,354	\$	86,244	\$	2,584,293

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2007

Net change in fund balances - total governmental funds		\$	683,414
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeds capital outlays in the current period.			
Capital asset additions Current year depreciation	\$ 76,000 (304,937)		
Total	 (301,337)	_	(228,937)
The net effect of various miscellaneous transactions involving capital assets (i.e., sales, disposals, trade-ins, and donations) is to			
decrease net assets.			(7,155)
Governmental funds report expenditures for inventory when purchased. However, in the statement of activities, they are reported as an expense when consumed.			22,746
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. Taxes	31,433		
Intergovernmental revenue	 (12,058)	<u> </u>	
Total			19,375
Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.			572,084
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, interest is expensed when due.	2.000		
Accrued interest Accreted interest on capital appreciation bonds	3,096 (179,607)	1	
Total	 , , ,	-	(176,511)
Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in			
governmental funds.			131,568
The internal service fund used by management to charge the costs of insurance to individual funds is not reported in the district-wide statement of activities. Governmental fund expenditures and the related internal service fund revenues are eliminated. The net revenue (expense) of the internal service funds is allocated among the			
governmental activities.			341,431
Change in net assets of governmental activities		\$	1,358,015

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2007

	 Budgeted	l Amo	unts			Fir	iance with al Budget Positive
	Original		Final		Actual	(1	Negative)
Revenues:							
From local sources:							
Taxes	\$ 5,188,656	\$	5,188,656	\$	5,138,385	\$	(50,271)
Tuition	338,500		338,500		371,788		33,288
Earnings on investments.	120,000		120,000		169,114		49,114
Classroom materials and fees	11,500		11,500		65,073		53,573
Other local revenues	13,700		13,700		35,634		21,934
Intergovernmental - State	 6,003,400		6,003,400		6,181,586		178,186
Total revenue	 11,675,756		11,675,756		11,961,580		285,824
Expenditures:							
Current:							
Instruction:							
Regular	5,493,968		5,493,968		5,425,315		68,653
Special	682,721		682,721		662,855		19,866
Vocational.	160,144		160,144		143,036		17,108
Other	467,500		467,500		845,861		(378,361)
Support services:							
Pupil	526,237		526,237		494,778		31,459
Instructional staff	601,282		601,282		575,958		25,324
Board of education	33,699		33,699		27,738		5,961
Administration.	1,113,922		1,113,922		1,026,171		87,751
Fiscal	325,525		325,525		304,349		21,176
Business	36,000		36,000		35,733		267
Operations and maintenance	1,239,122		1,239,122		1,130,906 893,417		108,216
Pupil transportation	976,476 34,000		976,476 34,000		18,860		83,059 15,140
Extracurricular activities.	250,650		250,650		261,704		(11,054)
Facilities acquisition and construction.	55,179		55,179		78,361		(11,034) (23,182)
Debt service:	55,175		55,175		70,501		(23,102)
Principal retirement	75,000		75,000		75,000		-
Interest and fiscal charges	15,000		15,000		9,542		5,458
Total expenditures	 12,086,425		12,086,425		12,009,584		76,841
-	 ,,		,,		,,.		
Excess of revenues under					(10,00,0)		
expenditures	 (410,669)		(410,669)		(48,004)		362,665
Other financing (uses):							
Refund of prior year expenditure	6,500		6,500		9,188		2,688
Transfers (out)	(50,000)		(50,000)		-		50,000
Advances (out)	 (50,000)		(50,000)		(47,956)		2,044
Total other financing (uses)	 (93,500)		(93,500)		(38,768)		54,732
Net change in fund balance	(504,169)		(504,169)		(86,772)		417,397
Fund balance at beginning of year	1,909,222		1,909,222		1,909,222		-
Prior year encumbrances appropriated	109,156		109,156		109,156		-
Fund balance at end of year	\$ 1,514,209	\$	1,514,209	\$	1,931,606	\$	417,397
······································	 			<u> </u>			

STATEMENT OF NET ASSETS PROPRIETARY FUNDS JUNE 30, 2007

	A	overnmental Activities - ernal Service Fund
Assets:		
Current assets:		
Cash with fiscal agent.	\$	1,826,542
Total assets		1,826,542
Liabilities:		
Claims payable		236,998
Total liabilities		236,998
Net assets:		
Unrestricted		1,589,544
Total net assets.	\$	1,589,544

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2007

	Governmental Activities - Internal Service Fund				
Operating revenues:					
Charges for services	\$	1,898,121			
Total operating revenues		1,898,121			
Operating expenses:					
Personal services		496,413			
Claims expense		1,103,158			
Total operating expenses		1,599,571			
Operating income		298,550			
Nonoperating revenues:					
Interest revenue		42,881			
Total nonoperating revenues		42,881			
Change in net assets		341,431			
Net assets at beginning of year		1,248,113			
Net assets at end of year	\$	1,589,544			

# STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2007

	A	wernmental Activities - ernal Service Fund
Cash flows from operating activities: Cash received from sales/charges for services Cash payments for personal services	\$	1,898,121 (496,413) (1,097,720)
Net cash provided by operating activities		303,988
Cash flows from investing activities:		42,881
Net cash provided by investing activities		42,881
Net increase in cash and cash equivalents		346,869
Cash with Fiscal Agent at beginning of year Cash with Fiscal Agent at end of year	\$	1,479,673 1,826,542
Reconciliation of operating income to net cash provided by operating activities:		
Operating income	\$	298,550
Adjustments: Increase in claims payable		5,438
Net cash provided by operating activities	\$	303,988

# STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUND JUNE 30, 2007

		Agency
Assets: Equity in pooled cash and cash equivalents	_\$	52,298
Total assets	\$	52,298
Liabilities: Accounts payable	\$	1,310 50,988
Total liabilities	\$	52,298

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# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007

# NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT

Tuscarawas Valley Local School District (the "District") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The District ranks as the 348<sup>th</sup> largest by total enrollment among the 876 public school districts in the state. It operates under a locally-elected, five-member board and provides educational services as authorized and mandated by state and federal agencies. The Board controls the District's 5 instructional support facilities staffed by 75 classified employees and 116 certificated teaching personnel, and 6 administrators, who provide services to 1,565 students.

# **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its governmental activity and to its proprietary funds provided they do not conflict with or contradict GASB pronouncements. The District's significant accounting policies are described below.

# A. Reporting Entity

The reporting entity has been defined in accordance with GASB Statement No. 14, "<u>The Financial Reporting Entity</u>" as amended by GASB Statement No. 39, "<u>Determining Whether Certain Organizations Are Component Units.</u>" When applying GASB Statement No. 14, management has considered all potential component units. Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; (3) the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to the organization; or (4) the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the debt, the issuance of debt, or the levying of taxes. Based upon the application of this criteria, the District has no component units. The financial statements of the reporting entity include only those of the District (the primary government). The following organizations are described due to their relationship to the District:

#### JOINTLY GOVERNED ORGANIZATIONS

#### Buckeye Joint Vocational School

The Buckeye Joint Vocational School (the "JVS") is a separate body politic and corporate, established by the Ohio Revised Code to provide for the vocational and special education needs of the students. The JVS Board of Education is comprised of representatives from the Board of each participating school district. The JVS Board is responsible for approving its own budgets, appointing personnel and accounting and finance related activities. The District's students may attend the vocational school. Each school district's control is limited to its representation on the JVS Board. During fiscal year 2007, no monies were paid to the JVS by the District.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### Ohio Mid-Eastern Regional Educational Services Agency (OME-RESA)

OME-RESA is a not-for-profit computer service organization whose primary function is to provide information technology services to its member school districts with the major emphasis being placed on accounting, payroll and inventory control services. Other areas of service provided by the OME-RESA include pupil scheduling, attendance and grade reporting, career guidance services, special education records, and test scoring.

The OME-RESA is one of 23 regional service organizations serving over 600 public school districts in the State of Ohio that make up the Ohio Educational Computer Network (OECN). These service organizations are known as Data Acquisition Sites. The OECN is a collective group of Data Acquisition Sites, authorized pursuant to Section 3301.075 of the Ohio Revised Code, and their member school districts. Such sites, in conjunction with the Ohio Department of Education (ODE), comprise a statewide delivery system to provide comprehensive, cost-efficient accounting and other administrative and instructional computer services for participating Ohio school districts.

Major funding for this network is derived from the State of Ohio. In addition, a majority of the software utilized by the OME-RESA is developed by the ODE.

The OME-RESA is owned and operated by 49 member school districts in 10 different Ohio counties. The member school districts are comprised of public school districts and county boards of education. Each member districts pays an annual fee for services provided by OME-RESA. OME-RESA is governed by a board of directors, which is selected by the member districts. Each member district has one vote in all matters and each member district's control over budgeting and financing of OME-RESA is limited to its voting authority and any representation it may have on the board of directors.

The OME-RESA is located at 2023 Sunset Blvd., Steubenville, Ohio 43952. The Jefferson County Educational Service Center is one of OME-RESA's member districts, and acts in the capacity of fiscal agent for OME-RESA.

# Tuscarawas County Tax Incentive Review Council (TCTIRC)

The TCTIRC is a jointly governed organization, created as a regional council of governments pursuant to Ohio Rev. Code Section 5705.62. TCTIRC has 44 members consisting of 3 members appointed by the County Commissioners, 18 members appointed by municipal corporations, 14 members appointed by township trustees, 1 member from the County Auditor's office and 8 members appointed by boards of education located within the County. TCTIRC reviews and evaluates the performance of each Enterprise Zone Agreement. The body is advisory in nature and cannot directly impact an existing Enterprise Zone Agreement; however, the TCTIRC can make written recommendations to the legislative authority that approved the agreement. There is no cost associated with being a member of the TCTIRC. The continued existence of the TCTIRC is not dependent on the District's continued participation and no measurable equity interest exists.

The District does not retain an ongoing financial interest or an ongoing financial responsibility with any of these organizations.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

# **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

# PUBLIC ENTITY RISK POOLS

#### Workers' Compensation

The District participates in a group rating plan for workers' compensation as established under Section 4123.29 of the Ohio Revised Code. The Ohio Association of School Business Officials Workers' Compensation Group Rating Plan (the "Plan") was established through the Ohio Association of School Business Officials (OASBO) as a group purchasing pool.

The Executive Director of the OASBO, or his designee, serves as coordinator of the Plan. Each year, the participating school district pays an enrollment fee to the Plan to cover the costs of administering the program.

Ohio Mid-Eastern Regional Educational Services Agency (OME-RESA) Self-Insurance Plan

The District participates in the OME-RESA Self-Insurance Plan, a claims servicing pool comprised of 50 members. Each participant is a member of the assembly. The Plan's business and affairs are conducted by a nine-member Board of Directors elected from OME-RESA's assembly. Each member pays a monthly premium based on their claims history and a monthly administration fee. All participating members retain their risk and the Plan acts as the claims servicing agent.

#### B. Fund Accounting

The District uses funds to report its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain school district activities or functions. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category is divided into separate fund types.

#### GOVERNMENTAL FUNDS

Governmental funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major governmental funds:

<u>General Fund</u> - The general fund is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Debt Service Fund</u> - The debt service fund is used to account for the accumulation of resources and payment of general obligation bond and principal and interest and certain long-term obligations from governmental resources when the government is obligated in some manner for payment.

Other governmental funds of the District are used to account for (a) financial resources to be used for the acquisition, construction, or improvement of capital facilities other than those financed by proprietary funds; and (b) for grants and other resources whose use is restricted to a particular purpose.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

# **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

# PROPRIETARY FUNDS

Proprietary funds are used to account for the District's ongoing activities which are similar to those often found in the private sector where the determination of net income is necessary or useful to sound financial administration. The following is the District's proprietary fund:

<u>Internal Service Fund</u> - The internal service fund is used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the district, or to other governments, on a cost-reimbursement basis. The District's internal service fund reports on a self-insurance program for employee medical benefits.

#### FIDUCIARY FUNDS

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into two classifications: private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District's only fiduciary fund is one agency fund to account for Student Managed Activities.

# C. Basis of Presentation

<u>Government-wide Financial Statements</u> - The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Internal service fund activity is eliminated to avoid "doubling up" revenues and expenses. Interfund services provided and used are not eliminated in the process of consolidation.

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

<u>Fund Financial Statements</u> - Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements. Fiduciary funds are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

The proprietary fund type is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of proprietary funds are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary activities.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the District's internal service fund is charges for services. Operating expenses for the internal service fund include personal services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Agency funds do not report a measurement focus as they do not report operations.

# **D.** Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting on the fund financial statements. Proprietary and fiduciary funds also use the accrual basis of accounting.

<u>Revenues - Exchange and Non-exchange Transactions</u> - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year-end.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (see Note 6). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, interest, tuition, grants, student fees and rentals.

<u>Unearned Revenue and Deferred Revenue</u> – Unearned revenue and deferred revenue arise when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2007, but which were levied to finance fiscal year 2008 operations, and other revenues received in advance of the fiscal year for which they are intended to finance, have been recorded as unearned revenue. Grants and entitlements received before the eligibility requirements are met and delinquent property taxes due at June 30, 2007 are recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have been reported as deferred revenue.

<u>Expenses/Expenditures</u> - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported in the Statement of Revenues, Expenditures and Changes in Fund Balances as an expenditure with a like amount reported as intergovernmental revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

### E. Budgets

The District is required by state statute to adopt an annual appropriated cash basis budget for all funds. The specific timetable for fiscal year 2007 is as follows:

- 1. On July 25, 2002, the Tuscarawas County Budget Commission voted to waive the requirement that school districts adopt a tax budget as required by Section 5705.28 of the Ohio Revised Code, by January 15 and the filing by January 20. In order to complete other necessary documents, the Budget Commission now requires certain information to be filed by May 1. Information required includes the general fund five year forecast submitted to the Department of Education, projected revenues and expenditures line items for all levy funds, projected revenues and debt requirements (principal and interest) and amortization schedules for the debt service fund, and balances and total anticipated activity for all other funds.
- 2. Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's Certificate of Estimated Resources which states the projected revenue of each fund. Prior to June 30, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the Certificate of Estimated Resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the Certificate is amended to include any unencumbered balances from the preceding year as reported by the District Treasurer. The Certificate may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The amounts reported as the final budgeted amount in the budgetary statement reflect the amounts set forth in the final Certificate of Estimated Resources issued for fiscal year 2007.
- 3. By July 1, the Annual Appropriation Resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. State statute permits a temporary appropriation to be effective until no later than October 1 of each year. Although the legal level of budgetary control was established at the fund level of expenditures, the District has elected to present budgetary statement comparisons at the fund and function level of expenditures. Resolution appropriations by fund must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals.
- 4. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.
- 5. Formal budgetary integration is employed as a management control device during the year for all funds consistent with the general obligation bond indenture and other statutory provisions. All funds completed the year within the amount of their legally authorized cash basis appropriation.
- 6. Appropriations amounts are as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations which either re-allocated, increased or decreased the original appropriated amounts. All supplemental appropriations were legally enacted by the Board during fiscal 2007.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

7. Unencumbered appropriations lapse at year-end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Cash disbursements plus encumbrances may not legally exceed budgeted appropriations at the fund level.

As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On fund financial statements, encumbrances outstanding at year end (not already recorded in accounts payable) are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds. A reserve for encumbrances is not reported on government-wide financial statements.

### F. Cash and Investments

To improve cash management, cash received by the District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

At year-end, the District had cash held by the fiscal agent in an interest bearing account which cannot be identified as an investment or deposit, since it is held in a pool made up of numerous participants. This account is presented as "Cash with Fiscal Agent" since monies are not required to be deposited into the District's treasury.

During fiscal year 2007, investments were limited to the State Treasury Asset Reserve of Ohio (STAR Ohio) and a repurchase agreement. Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market prices. Nonparticipating investment contracts, such as repurchase agreements, are reported at cost.

STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the state to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2007.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. By policy of the Board of Education, investment earnings are assigned to the general fund. Interest revenue credited to the general fund during fiscal 2007 amounted to \$163,644, which includes \$85,558 assigned from other District funds.

For purposes of the statement of cash flows and for presentation on the Statement of Net Assets, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

An analysis of the District's investment account at year-end is provided in Note 4.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### G. Inventory

On government-wide financial statements, inventories are presented at the lower of cost or market on a first-in, first-out basis and are expensed when used. Inventories are accounted for using the consumption method. On fund financial statements, inventories of governmental funds are stated at cost. Cost is determined on a first-in, first-out basis and is expended when purchased.

Inventory consists of expendable supplies held for consumption, donated food and purchased food.

### H. Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary fund. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The District maintains a capitalization threshold of five thousand dollars. The District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. Interest incurred during the construction of capital assets is not capitalized.

All reported capital assets except land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives (with an estimated 10% salvage value):

Description	Estimated Lives
Land improvements	20 years
Buildings/improvements	25 - 50 years
Furniture/equipment	5 - 20 years
Vehicles	6 - 10 years

### I. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund loan receivables/payables." These amounts are eliminated in the governmental activities columns of the statement of net assets.

#### J. Compensated Absences

Compensated absences of the District consist of vacation leave and severance liability to the extent that payments to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the District and the employee.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

In accordance with the provisions of GASB Statement No. 16, "<u>Accounting for Compensated Absences</u>", a liability for vacation leave is accrued if a) the employees' rights to payment are attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. A liability for severance is accrued using the vesting method; i.e., the liability is based on the sick leave accumulated at the balance sheet date by those employees who are currently eligible to receive termination (severance) payments, as well as those employees expected to become eligible in the future. For purposes of establishing a liability for severance on employees expected to become eligible to retire in the future, all employees age fifty or greater with at least ten years of service or any age with twenty years of service were considered expected to become eligible to retire in accordance with GASB Statement No. 16.

The total liability for vacation and severance payments has been calculated using pay rates in effect at June 30, 2007, and reduced to the maximum payment allowed by labor contract and/or statute, plus any additional salary related payments.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements.

#### K. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, and compensated absences and future retirement obligations that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds and long-term loans are recognized as a liability in the fund financial statements when due.

#### L. Fund Balance Reserves

The District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, inventories of supplies and materials, prepayments, property taxes unavailable for appropriation represents taxes recognized as revenue under GAAP but not available for appropriation under state statute.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

#### M. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Restricted for other purposes include textbooks and capital acquisitions.

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### N. Prepayments

Payments made to vendors for services that will benefit periods beyond June 30, 2007, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expenditure/expense is reported in the year which services are consumed.

#### **O.** Estimates

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### P. Restricted Assets

Restricted assets in the general fund represent cash and cash equivalents that are restricted in use by State statute. A fund balance reserve has also been established. See Note 16 for details.

### Q. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the District, these revenues are charges for services for self-insurance programs. Operating expenses are claims and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating.

#### **R. Interfund Activity**

Transfers between governmental activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements. The District had no transfers during fiscal year 2007.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### S. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during fiscal 2007.

### NOTE 3 - ACCOUNTABILITY AND COMPLIANCE

#### A. Fund Reclassification and Restatement of Fund Balance and Net Assets

A fund reclassification is required to report funds previously reported as major and nonmajor enterprise funds as nonmajor special revenue funds. The fees received by these funds are not designed to cover all costs associated with the operation of the funds. These funds are largely supported by intergovernmental grants and entitlements and should be reported as governmental funds rather than enterprise funds. In addition, advances approved by the Board in prior years from the general fund to the Food service fund in the amount of \$105,045 were Board approved as transfers by the Board during fiscal year 2007. Therefore, fund balances at the beginning of the year will be restated to eliminate the interfund receivables and payables previously reported. The fund reclassification and adjustment for interfunds had the following effect on the District's governmental fund balances and major and nonmajor enterprise fund net assets as previously reported:

	_	General		Debt <u>Service</u>	lonmajor vernmental	Go	Total overnmental		od Service nterprise		lonmajor nterprise	E	Total nterprise
Fund balance/net assets as previously reported	\$	1,263,391	\$	609,921	\$ 93,217	\$	1,966,529	\$	(91,268)	\$	39,489	\$	(51,779)
Fund reclassification:													
Net assets of major and													
nonmajor enterprise funds													
at June 30, 2006		-		-	(51,779)		(51,779)		91,268		(39,489)		51,779
Capital assets		-		-	(55,400)		(55,400)		-		-		-
Long-term liabilities	_	-	_	-	 18,783		18,783	_		_	-	_	
Net fund reclassification		-		-	 (88,396)		(88,396)	_	91,268		(39,489)		51,779
Adjustment for interfunds	_	(105,045)			 105,045		<u> </u>	_					
Restated fund balance at													
July 1, 2006	\$	1,158,346	\$	609,921	\$ 109,866	\$	1,878,133	\$		\$		\$	

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### NOTE 3 - ACCOUNTABILITY AND COMPLIANCE - (Continued)

The fund reclassification had the following effect on the governmental activities and business-type activities net assets as previously reported:

	Governmental <u>Activities</u>	Business-Type Activities
Net assets at June 30, 2006	\$ 4,168,467	\$ (36,027)
Net adjustments related to the fund		
reclassification	(88,396)	88,396
Adjustments for long-term assets and		
liabilities related to the fund reclassification:		
Capital assets	55,400	(55,400)
Long-term liabilities	(18,783)	18,783
Elimination of internal balance	15,752	(15,752)
Restated net assets at July 1, 2006	\$ 4,132,440	<u>\$</u>

#### **B.** Deficit Fund Balances

Fund balances at June 30, 2007 included the following individual fund deficits:

Nonmajor Funds	
Food Service	\$ 53,610
EMIS	7
Public School Preshool	1,260
Ohio Reads	319
Title II-A	180

The general fund is liable for any deficits in these funds and provides transfers when cash is required, not when accruals occur. The deficit fund balances resulted from adjustments for accrued liabilities. These deficits should be eliminated by future intergovernmental revenues not recognized under GAAP at June 30.

#### **NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Interim deposits are deposits of interim monies. Interim moneys are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies are to be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAR Ohio);
- 7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time: and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

#### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

#### A. Cash with Fiscal Agent

At year-end, the District had \$1,826,542 cash held by the fiscal agent which cannot be identified as an investment or deposit, since it is held in a pool made up of numerous participants.

### **B.** Deposits with Financial Institutions

At June 30, 2007, the carrying amount of all District deposits was \$2,319,697, exclusive of the \$115,356 repurchase agreement included in investments below. Based on the criteria described in GASB Statement No. 40, "Deposits and Investment Risk Disclosures", as of June 30, 2007, \$2,461,960 of the District's bank balance of \$2,561,960 was exposed to custodial risk as discussed below, while \$100,000 was covered by the Federal Deposit Insurance Corporation.

Custodial credit risk is the risk that, in the event of bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District.

#### C. Investments

As of June 30, 2007, the District had the following investments and maturities:

		Investment <u>Maturities</u> 6 months or
Investment type	Fair Value	less
Repurchase Agreement	\$ 115,356	\$ 115,356
STAR Ohio	388,395	388,395
Total	<u>\$ 503,751</u>	\$ 503,751

*Interest Rate Risk:* As a means of limiting its exposure to fair value losses arising from rising interest rates and according to state law, the District's investment policy limits investment portfolio maturities to five years or less.

*Credit Risk:* The District's investments in Star Ohio have been assigned an AAAm money market rating by Standard & Poor's.

*Custodial Credit Risk*: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Of the District's \$115,356 investment in repurchase agreements, the entire balance is collateralized by underlying securities that are held by the investment's counterparty, not in the name of the District. Ohio law requires the market value of the securities subject to repurchase agreements must exceed the principal value of securities subject to a repurchase agreement by 2%. The District has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the treasurer or qualified trustee.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

*Concentration of Credit Risk:* The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the District at June 30, 2007:

Investment type	Fair Value	<u>% to Total</u>
Repurchase Agreement STAR Ohio	\$ 115,356 388,395	22.90 77.10
	\$ 503,751	100.00

#### D. Reconciliation of Cash and Investments to the Statement of Net Assets

The following is a reconciliation of cash and investments as reported in the footnote above to cash and investments as reported on the financial statements as of June 30, 2007:

Cash and Investments per footnote		
Carrying amount of deposits	\$	2,319,697
Investments		503,751
Cash with fiscal agent		1,826,542
Total	<u>\$</u>	4,649,990
Cash and investments per Financial Statements		
Governmental activities	\$	4,597,692
Agency fund		52,298
Total	\$	4,649,990

### **NOTE 5 - INTERFUND TRANSACTIONS**

Interfund loans receivable/payable consisted of the following at June 30, 2007, as reported on the fund statement:

Receivable Fund	Payable Fund	 mount
General Fund	Food Service Fund	\$ 21,722
General Fund	Preschool Fund	10,382
General Fund	Food Service Fund	 15,852
Total		\$ 47,956

The primary purpose of the interfund balances is to cover costs in specific funds where revenues were not received by June 30. These interfund balances will be repaid once the anticipated revenues are received. Interfund loans between governmental activities are eliminated on the statement of net assets thus no internal balances.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

#### **NOTE 6 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property (used in business) located in the District. Real property tax revenue received in calendar 2007 represents collections of calendar year 2006 taxes. Real property taxes received in calendar year 2007 were levied after April 1, 2006, on the assessed value listed as of January 1, 2006, the lien date. Assessed values for real property taxes are established by state law at thirty-five percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar 2007 represents collections of calendar year 2006 taxes. Public utility real and tangible personal property taxes received in calendar year 2007 became a lien December 31, 2005, were levied after April 1, 2006 and are collected in 2007 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

Tangible personal property tax revenue received during calendar 2007 (other than public utility property) represents the collection of 2007 taxes. Tangible personal property taxes received in calendar year 2007 were levied after April 1, 2006, on the value as of December 31, 2006. For 2006, tangible personal property is assessed at 18.75% for property including inventory. This percentage will be reduced to 12.5% for 2007, 6.25% for 2008 and zero for 2009. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the District prior to June 30.

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property will be eliminated by calendar year 2009, and the tax on telephone and telecommunications property will be eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the District due to the phasing out of the tax. In calendar years 2006-2010, the District will be fully reimbursed for the lost revenue. In calendar years 2011-2017, the reimbursements will be phased out.

The District receives property taxes from Tuscarawas County and Stark County. The County Auditors periodically advance to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2007, are available to finance fiscal year 2007 operations.

Accrued property taxes receivable includes real property, public utility property and tangible personal property taxes which are measurable as of June 30, 2007 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to unearned revenue.

The amount available as an advance at June 30, 2007 was \$1,174,017 in the general fund, and \$126,280 in the debt service fund. This amount has been recorded as revenue. The amount that was available as an advance at June 30, 2006 was \$597,587 in the general fund and \$66,418 in the debt service fund.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### **NOTE 6 - PROPERTY TAXES - (Continued)**

On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis the revenue has been deferred.

The assessed values upon which the fiscal year 2007 taxes were collected are:

	2006 Second Half Collections				2007 Firs Half Collect	-
		Amount	Percent	_	Amount	Percent
Agricultural/residential						
and other real estate	\$	179,687,950	90.15	\$	183,400,856	91.48
Public utility personal		9,657,270	4.84		9,778,480	4.88
Tangible personal property		9,984,765	5.01	_	7,298,287	3.64
Total	\$	199,329,985	100.00	<u>\$</u>	200,477,623	100.00
Tax rate per \$1,000 of						
assessed valuation	\$	39.80		\$	39.80	

## **NOTE 7 - RECEIVABLES**

Receivables at June 30, 2007 consisted of taxes, accounts, and intergovernmental grants and entitlements. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of state programs and the current year guarantee of federal funds. A summary of the principal items of receivables reported on the statement of net assets follows:

Governmental Activities	
Taxes - current and delinquent	\$ 6,554,082
Intergovernmental	155,303
Accounts	1,630
Total receivables	\$ 6,711,015

Receivables have been disaggregated on the face of the basic financial statements. All receivables are expected to be collected within the subsequent year.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### **NOTE 8 - CAPITAL ASSETS**

Capital assets of the governmental activities have been restated by \$55,400 at June 30, 2006 to include the capital assets of the business-type activities that have been reclassified into the governmental activities (see Note 3.A. for detail). Capital asset activity for the fiscal year ended June 30, 2007, was as follows:

	Restated			
	Balance			Balance
	June 30, 2006	Additions	<b>Disposals</b>	June 30, 2007
<b>Governmental Activities</b>				
Capital assets, not being depreciated:				
Land	\$ 46,031	<u>\$</u>	<u>\$</u> -	\$ 46,031
Total capital assets, not being depreciated	46,031			46,031
Capital assets, being depreciated:				
Land improvements	488,473	-	-	488,473
Building/improvements	9,068,878	-	-	9,068,878
Furniture/equipment	1,245,368	11,000	(11,269)	
Vehicles	1,066,381	65,000		1,131,381
Total capital assets, being depreciated	11,869,100	76,000	(11,269)	11,933,831
Less: accumulated depreciation				
Land improvements	(291,962)	(8,987)	-	(300,949)
Building/improvements	(3,219,983)	(167,074)	-	(3,387,057)
Furniture/equipment	(567,335)	(70,899)	4,114	(634,120)
Vehicles	(461,130)	(57,977)		(519,107)
Total accumulated depreciation	(4,540,410)	(304,937)	4,114	(4,841,233)
Governmental activities capital assets, net	\$7,374,721	<u>\$ (228,937)</u>	<u>\$ (7,155)</u>	\$ 7,138,629

Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$ 163,604
Special	9,705
Support Services:	
Pupil	2,061
Instructional staff	8,136
Administration	10,310
Fiscal	543
Operations and maintenance	15,064
Pupil transportation	61,175
Extracurricular	6,658
Food service operations	 27,681
Accumulated depreciation	\$ 304,937

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### **NOTE 9 - CAPITALIZED LEASES - LESSEE DISCLOSURE**

In a prior year, the District entered into a lease for copier equipment and phone equipment. These leases meet the criteria of a capital lease as defined by FASB Statement No. 13, "<u>Accounting for Leases</u>", which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee at the conclusion of the lease term. Capital lease payments have been reclassified and are reflected as debt service expenditures in the basic financial statements. These expenditures are reflected as program/function expenditures on a budgetary basis.

Governmental activities capital assets consisting of phone equipment have been capitalized in the amount of \$393,539. This amount represents the present value of the future minimum lease payments at the time of acquisition.

A corresponding liability is recorded in the statement of net assets. Principal and interest payments in the 2007 fiscal year totaled \$67,084 and \$14,093, respectively. These amounts are reported as debt service payments of the general fund.

The following is a schedule of the future minimum lease payments required under the capital lease and the present value of the future minimum lease payments as of June 30, 2007:

Year Ending	
June 30	Amount
2008	\$ 72,244
2009	45,444
2010	45,444
2011	7,574
Total	170,706
Less amount representing interest	(17,765)
Present value of net minimum lease payments	\$ 152,941

### **NOTE 10 - LONG-TERM OBLIGATIONS**

A. On June 3, 1999, the District issued \$6,949,981 general obligation various purpose refunding bonds. The issue is comprised of both current interest bonds, par value \$5,980,000, and capital appreciation bonds, par value \$969,981. The interest rates on the current interest bonds range from 3.40% to 5.35%. The proceeds of the bonds were used to advance refund the District's 1995 general obligation school improvement bonds by purchasing U.S. Government Securities that were placed in an irrevocable trust for the purpose of generating resources for all future debt service payments of the refunded debt. The refunded bonds are not included in the District's outstanding debt since the District has satisfied its obligations through the advance refunding. The principal balance of the general obligation various purpose refunded bonds at June 30, 2007 was \$3,015,000.

The assets held in trust as a result of the advance refundings described above are not included in the accompanying basic financial statements.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### **NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)**

The capital appreciation bonds mature in various installments between December 1, 2013 and December 1, 2019 at a redemption price equal to 100% of the principal, plus accrued interest to the redemption date. The capital appreciation bonds have effective interest rates between 8.0839% and 8.9204%. The accreted value at maturity for the capital appreciation bonds is \$4,085,000. A total of \$1,436,856 in accreted interest on the capital appreciation bonds has been included in the statement of net assets at June 30, 2007.

Interest payments on the current interest bonds are due on June 1 and December 1 of each year. The final maturity stated in the issue is December 1, 2012.

The following is a schedule of activity for fiscal 2007 for the 1999 series general obligation bonds:

	_	Balance e 30, 2006	Ap	preciation	Reduc	<u>ction</u>	Ju	Balance ne 30, 2007
Current interest bonds Capital appreciation bonds		3,445,000 2,227,230	\$	- 179,607	\$ (430	0,000) <u>-</u>	\$	3,015,000 2,406,837
Total G.O. bonds	\$	5,672,230	\$	179,607	\$ (43	0,000)	\$	5,421,837

The following is a summary of the future debt service requirements to maturity for the 1999 series general obligation bonds:

Fiscal	Cur	rrent Interest E	Bonds	Cap	Capital Appreciation Bonds		
Year Ending	Principal	Interest	Total	Principal	Interest	Total	
2008	\$ 450,000	\$ 125,775	\$ 575,775	\$ -	\$ -	\$ -	
2009	470,000	105,878	575,878	-	-	-	
2010	490,000	84,753	574,753	-	-	-	
2011	515,000	62,134	577,134	-	-	-	
2012	535,000	38,113	573,113	-	-	-	
2013 - 2017	555,000	12,904	567,904	603,908	1,731,092	2,335,000	
2018 - 2021				366,073	1,383,927	1,750,000	
Total	\$ 3,015,000	<u>\$ 429,557</u>	\$ 3,444,557	<u>\$ 969,981</u>	\$ 3,115,019	\$ 4,085,000	

**B.** The District also has energy conservation loans outstanding at June 30, 2007. The energy conservation loans were issued in fiscal years 1997 and 2000 pursuant to Section 3313.372 of the Ohio Revised Code in anticipation of energy cost savings to be realized from an energy conservation project under House Bill 264. Payments of principal and interest relating to this liability are recorded as expenditures in the debt service fund. Unmatured obligations are accounted for in the statement of net assets.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

# NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)

Fiscal Year Ending	Pri	ncipal on Loans	 terest on Loans	 Total
2008 2009 2010	\$	35,000 35,000 <u>40,000</u>	\$ 6,490 4,923 2,360	\$ 41,490 39,923 42,360
Total	\$	110,000	\$ 13,773	\$ 123,773

**C.** The following is a description of the District's long-term debt obligations outstanding as of June 30, 2007:

	Outstanding June 30, 2006	Appreciation in 2007	Retired in 2007	Outstanding June 30, 2007
General obligation bonds Accretion of capital	\$ 4,414,981	\$ -	\$ (430,000)	\$ 3,984,981
appreciation bonds	1,257,249	179,607	-	1,436,856
Energy conservation loans	185,000		(75,000)	110,000
Total	\$ 5,857,230	<u>\$ 179,607</u>	\$ (505,000)	\$ 5,531,837

**D.** The following is a summary of the District's future annual debt service requirements to maturity for general obligation debt and energy conservation loans:

Fiscal	Principal on	Interest on	
Year Ending	Debt	Debt	Total
2008	\$ 485,000	\$ 132,265	\$ 617,265
2009	505,000	110,800	615,800
2010	530,000	87,112	617,112
2011	515,000	62,134	577,134
2012	535,000	38,112	573,112
2013 - 2017	1,158,908	1,743,996	2,902,904
2018 - 2021	366,073	1,383,927	1,750,000
Total	\$ 4,094,981	\$ 3,558,346	\$ 7,653,327

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

## NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)

**E.** Long-term obligations of the governmental activities have been restated by an increase of \$18,783 at June 30, 2006 to include the long-term obligations of the business-type activities that have been reclassified into the governmental activities (see Note 3.A. for detail). The changes in the District's long-term obligations during the year consist of the following:

	Restated Balance at			Balance at	Amounts Due in
	June 30, 2006	Additions	<b>Reductions</b>	June 30, 2007	Year
<b>Governmental Activities</b>					
General obligation bond payable	\$ 4,414,981	\$ -	\$ (430,000)	\$ 3,984,981	\$ 450,000
Accretion of capital appreciation bonds	1,257,249	179,607	-	1,436,856	-
Energy conservation loans	185,000	-	(75,000)	110,000	35,000
Capital lease obligation	220,025	-	(67,084)	152,941	62,815
Compensated absences:					
Severance	854,096	-	(118,717)	735,379	136,672
Vacation leave	57,339	40,855	(34,629)	63,565	48,902
Total compensated absences	911,435	40,855	(153,346)	798,944	185,574
Total governmental activities long-term liabilities	<u>\$ 6,988,690</u>	\$ 220,462	<u>\$ (725,430)</u>	\$ 6,483,722	<u>\$ 733,389</u>

Compensated absences will be paid from the fund from which the employees are paid, primarily the general fund and food service fund (a nonmajor governmental fund).

#### F. Legal Debt Margin

The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation of the District. The assessed valuation use in determining the District's legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the District's legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property, and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2007, are a voted debt margin of \$15,070,808 (including available funds of \$728,354) and an unvoted debt margin of \$187,673.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

#### NOTE 11 - RISK MANAGEMENT

#### A. Property and Liability

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2007, the District contracted with Indiana Insurance Company for property and fleet insurance. Coverages provided by Indiana Insurance are as follows:

Building and Contents - replacement cost (\$2,500 deducti	ble)
Boiler and Machinery (\$2,500 deductible)	
Inland Marine Coverage (\$250 deductible)	\$30,522,141
Additional Coverage for portable items	\$189,533
Automobile Liability - collision	\$1,000,000 & \$1,000,000 umbrella
(Collision \$1,000 deductible, comprehensive \$50 deductible	ble)
Uninsured Motorists (\$0 deductible)	\$1,000,000 & \$1,000,000 umbrella
Umbrella coverage	\$1,000,000

Professional liability is protected by The Indiana Insurance Company with a \$1,000,000 single occurrence limit, a \$1,000,000 aggregate limit, and no deductible on the umbrella, but a \$2,500 deductible on the first \$1,000,000. The Miller & Miller Insurance Agency also maintains \$25,000 public official bonds for the Board President, Superintendent, and Assistant Treasurer. The \$25,000 bond for the Treasurer is provided by Traveler's Casualty and Surety Company of America through Hylant Group. In addition, the Utica National Insurance Group provides public employee blanket bond for other employees.

Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in insurance coverage from last year.

#### **B.** Workers' Compensation Rating Program

The District participates in the Ohio Association of School Business Officials Workers' Compensation Group Rating Plan (the "Plan"), an insurance purchasing pool (Note 2.A.). The intent of the Plan is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the Plan. Participants in the Plan are placed on tiers according to their loss history. Participants with low loss histories are rewarded with greater savings than participants with higher loss histories. Each participant pays its workers' compensation premium to the state based on the rate for its Plan tier rather than its individual rate. Participation in the Plan is limited to school districts than can meet the Plan's selection criteria. The firm of Sheakley UniService, Inc. provides administrative, cost control, assistance with safety programs, and actuarial services to the Plan.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

#### **NOTE 11 - RISK MANAGEMENT - (Continued)**

#### C. Employee Medical Benefits

The District provides employee medical/surgical benefits through a self-insured plan and maintains a self-insurance internal service fund to account for and finance its uninsured risks of loss in this program. The plan provides medical/surgical coverage, which is 100% paid of reasonable and customary charges. Major medical expense coverage includes a \$100 individual and \$200 family deductible followed by a 10% employee co-payment. A third party administrator, American Administrative Group of Lisle, Illinois, reviews all claims, which are then paid by OME-RESA Health Benefits. The District purchases stop-loss coverage of \$100,000 per individual from ING through OME-RESA Health Benefits. There is an internal pool from \$35,000 to \$249,999 for stop loss coverage. The District also provides dental and vision coverage on this self-insured basis. The medical premiums are paid by the District. The premium is paid by the fund that paid the salary for the employee and is based on historical cost information.

Total required monthly premiums for coverage are as follows:

	<u>Family</u>	Individual	
Medical/Surgical	\$ 1,212.79	\$ 528.65	
Dental	73.69	73.69	
Vision	23.97	8.83	

The liability for unpaid claims of \$236,998 reported in the internal service fund at June 30, 2007, is based on the requirements of GASB Statement No. 10, "<u>Accounting and Financial Reporting for Risk Financing and Related Insurance Issues</u>", as amended by GASB Statement No. 30, "<u>Risk Financing Omnibus</u>", which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred but not reported claims, be accrued at the estimated ultimate cost of settling the claims.

	Beginning	Current-Year		
	of	Claims and		Balance at
	Fiscal Year	Changes in	Claims	Fiscal
Fiscal Year	Liability	Estimates	Payments	Year-End
2006 - 2007	\$ 231,560	\$ 1,103,158	\$ (1,097,720)	\$ 236,998
2005 - 2006	244,978	1,150,145	(1,163,563)	231,560

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

#### **NOTE 12 - PENSION PLANS**

#### A. School Employees Retirement System

The District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling (800) 878-5853. It is also posted on SERS' website, <u>www.ohsers.org</u>, under Forms and Publications.

Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2007, 10.68 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2006, 10.58 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2006, 10.58 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2005, 10.57 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS' Retirement Board. The District's required contribution for pension obligations to SERS for fiscal years ended 2007, 2006, and 2005 were \$165,611, \$167,015,and \$164,420, respectively; 41.89 percent has been contributed for fiscal year 2007 and 100 percent for fiscal years 2006 and 2005. \$96,239 represents the unpaid pension contribution for fiscal year 2007 and is recorded as a liability.

#### B. State Teachers Retirement System

The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371 or by calling (614) 227-4090, or by visiting the STRS Ohio website at <u>www.strsoh.org</u>.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

#### **NOTE 12 PENSION PLANS - (Continued)**

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2007, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal years 2006 and 2005 the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District's required contributions for fund pension obligations to STRS Ohio for the fiscal years ended June 30, 2007, 2006, and 2005 were \$718,684, \$697,369, and \$682,217, respectively; 83.83 percent has been contributed for fiscal year 2007 and 100 percent for fiscal years 2006 and 2005. \$116,194 represents the unpaid pension contribution for fiscal year 2007 and is recorded as a liability. Contributions to the DC and Combined Plans for fiscal year 2007 were \$11,188 made by the District and \$21,310 made by plan members.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the SERS or the STRS Ohio have an option to choose Social Security or the SERS/STRS Ohio. As of June 30, 2007, certain members of the Board of Education have elected Social Security. The District's liability is 6.2% of wages paid.

#### NOTE 13 - POSTEMPLOYMENT BENEFITS

The District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System of Ohio (STRS Ohio), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

All STRS Ohio retirees who participated in the DB or combined plans and their dependents are eligible for health care coverage. The STRS Ohio Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. All benefit recipients pay a portion of health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS Ohio funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2007, the STRS Ohio Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Reserve Fund. For the District, this amount equaled \$55,283 for fiscal year 2007.

STRS Ohio pays health care benefits from the Health Care Stabilization Fund. At June 30, 2006 (the latest information available), the balance in the Health Care Stabilization Fund was \$3.5 billion. For the fiscal year ended June 30, 2006 (the latest information available), net health care costs paid by STRS Ohio were \$282.743 million and STRS Ohio had 119,184 eligible benefit recipients.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

# NOTE 13 - POSTEMPLOYMENT BENEFITS - (Continued)

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. All retirees and beneficiaries are required to pay a portion of their premium for health care. The portion is based on years of service, Medicare eligibility, and retirement status. Premiums may be reduced for retirees whose household income falls below the poverty level.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2007, employer contributions to fund health care benefits were 3.32 percent of covered payroll, a decrease of .10 percent from fiscal year 2006. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2007, the minimum pay was established at \$35,800. The surcharge is capped at 2 percent of each employer's SERS salaries. For the 2007 fiscal year, District paid \$83,485 to fund health care benefits, including the surcharge.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of the projected claims less premium contributions for the next year. Expenses for health care for the fiscal year ended June 30, 2006 (the latest information available) were \$158.751 million. At June 30, 2006 (the latest information available), SERS had net assets available for payment of health care benefits of \$295.6 million. At June 30, 2006 (the latest information available), SERS had 59,492 participants currently receiving health care benefits.

### NOTE 14 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The Statement of Revenue, Expenditures, and Changes in Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis) presented for the General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues and other financing sources are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures and other financing uses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of an expenditure, as opposed to a reservation of fund balance for that portion of outstanding encumbrances not already recognized as an account payable (GAAP basis).

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

## NOTE 14 - BUDGETARY BASIS OF ACCOUNTING - (Continued)

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for the general fund is as follows:

### Net Change in Fund Balance

	Ger	neral Fund
Budget basis	\$	(86,772)
Net adjustment for revenue accruals		488,047
Net adjustment for expenditure accruals		83,533
Net adjustment for other financing sources/uses		38,768
Adjustment for encumbrances		71,019
GAAP basis	\$	594,595

#### **NOTE 15 - CONTINGENCIES**

### A. Grants

The District receives significant financial assistance from numerous federal, state and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the District. However in the opinion of management, any such disallowed claims will not have a material effect on the financial position of the District.

### B. Litigation

The District is a party to legal proceedings seeking damages or injunctive relief generally incidental to its operations and spending projects. The District management is of the opinion that disposition of the claim and legal proceedings will not have a material effect, if any, on the financial condition of the District.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007 (CONTINUED)

### **NOTE 16 - STATUTORY RESERVES**

The District is required by state law to set-aside certain general fund revenue amounts, as defined by Statute, into various reserves. These reserves are calculated and presented on a cash basis. During the fiscal year ended June 30, 2007, the reserve activity was as follows:

	_Textbooks	Capital <u>Acquisition</u>
Set-aside cash balance as of June 30, 2006	\$ 146,517	\$ -
Current year set-aside requirement	236,928	236,928
Qualifying disbursements	(283,469)	(212,379)
Total	<u>\$ 99,976</u>	<u>\$ 24,549</u>
Cash balance carried forward to FY 2008	<u>\$ 99,976</u>	<u>\$ 24,549</u>

A schedule of the restricted assets at June 30, 2007 follows:

Amount restricted for capital acquisitions	\$ 24,549
Amount restricted for textbooks	99,976
Total restricted assets	\$ 124,525

#### FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE FOR THE YEAR ENDED JUNE 30, 2007

Federal Grantor/ Pass Through Grantor/ Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
U.S. DEPARTMENT OF AGRICULTURE Passed Through Ohio Department of Education:						
Child Nutrition Cluster:						
School Breakfast Program	050302-05PU-2007 050302-05PU-2007	10.553	\$2,709 \$7,851		\$10,665	
National School Lunch Program	050302-LLP4-2007	10.555	129,132		131,879	
Total U.S. Department of Agriculture-Child Nutrition Cluster			139,692		142,544	
Food Distribution Program	Not Applicable	10.550		\$29,681		\$29,681
Total U.S. Department of Agriculture			139,692	29,681	142,544	29,681
U.S. DEPARTMENT OF EDUCATION Passed Through Ohio Department of Education:						
Special Education Cluster: Special Education Grants to States	050302-6BSF-2007	84.027	288,103		314,925	
Title I Grants to Local Educational Agencies	050302-C1S1-2007	84.010	73,258		79,561	
Improving Teacher Quality State Grants	050302-TRS1-2007	84.367	51,537		59,557	
Education Technology State Grants	050302-TJS1-2007	84.318	125,457		126,388	
State Grants for Innovative Programs	050302-C2S1-2007	84.298	2,217		2,217	
Safe and Drug Free Schools and Communities State Grants	050302-DRS1-2007	84.186	4,136		5,062	
Total U.S. Department of Education			544,708	0	587,710	0
TOTAL			\$684,400	\$29,681	\$730,254	\$29,681

The accompanying notes to this schedule are an integral part of this schedule.

## NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE FISCAL YEAR ENDED JUNE 30, 2007

# **NOTE A – SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Federal Awards Receipts and Expenditures Schedule (the Schedule) summarizes activity of the District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

## NOTE B – FOOD DISTRIBUTION PROGRAM

Program regulations do not require the District to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This non-monetary assistance (expenditures) is reported in the Schedule at the fair market value of the commodities received.

# NOTE C – CHILD NUTRITION CLUSTER

Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first.



Mary Taylor, CPA Auditor of State

# INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Tuscarawas Valley Local School District Tuscarawas County 2637 Tuscarawas Valley Road NE Zoarville, Ohio 44656-2213

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Tuscarawas Valley Local School District, Tuscarawas County, Ohio, (the District) as of and for the year ended June 30, 2007, which collectively comprise the District's basic financial statements and have issued our report thereon dated March 7, 2008, wherein we noted the District restated its fund balance/net assets to report the Enterprise Funds/Business Type Activities as nonmajor Special Revenue Funds/Governmental Activities. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the District's internal control will not prevent or detect a material financial statement misstatement.

101 Central Plaza South / 700 Chase Tower / Canton, OH 44702-1509 Telephone: (330) 438-0617 (800) 443-9272 Fax: (330) 471-0001 www.auditor.state.oh.us Tuscarawas Valley Local School District Tuscarawas County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted certain internal control matters that we reported to the District's management in a separate letter dated March 7, 2008.

### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain noncompliance or other matters that we reported to the District's management in a separate letter dated March 7, 2008.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, and federal awarding agencies and pass-through entities. We intend it for no one other than these specified parties.

Mary Jaylor

Mary Taylor, CPA Auditor of State

March 7, 2008



Mary Taylor, CPA Auditor of State

# INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Tuscarawas Valley Local School District Tuscarawas County 2637 Tuscarawas Valley Road NE Zoarville, Ohio 44656-2213

To the Board of Education:

### Compliance

We have audited the compliance of Tuscarawas Valley Local School District, Tuscarawas County, Ohio, (the District) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to each of its major federal programs for the year ended June 30, 2007. The summary of auditor's results section of the accompanying Schedule of Findings identifies the District's major federal programs. The District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that apply to each of its major federal programs for the year ended June 30, 2007.

101 Central Plaza South / 700 Chase Tower / Canton, OH 44702-1509 Telephone: (330) 438-0617 (800) 443-9272 Fax: (330) 471-0001 www.auditor.state.oh.us Tuscarawas Valley Local School District Tuscarawas County Independent Accountants' Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance In Accordance with OMB Circular A-133 Page 2

### Internal Control Over Compliance

The District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A *control deficiency* in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to administer a federal program such that there is more than a remote likelihood that the District's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the District's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, and federal awarding agencies and pass-through entities. It is not intended for anyone other than these specified parties.

Mary Jaylo

Mary Taylor, CPA Auditor of State

March 7, 2008

# SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 JUNE 30, 2007

### 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Child Nutrition Cluster CFDA 10.555 and 10.553 Title I Grants to Local Educational Agencies CFDA #84.010
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

# 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None





# TUSCARAWAS VALLEY LOCAL SCHOOL DISTRICT

# **TUSCARAWAS COUNTY**

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

# **CLERK OF THE BUREAU**

CERTIFIED APRIL 29, 2008

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