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# INDEPENDENT ACCOUNTANTS' REPORT

Bridgeport Exempted Village School District Belmont County 55781 National Road Bridgeport, Ohio 43912

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Bridgeport Exempted Village School District, Belmont County, Ohio (the District), as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Bridgeport Exempted Village School District, Belmont County, Ohio, as of June 30, 2008, and the respective changes in financial position and where applicable, cash flows thereof and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 13, 2009 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

743 E. State St. / Athens Mall Suite B / Athens, OH 45701-2157 Telephone: (740) 594-3300 (800) 441-1389 Fax: (740) 594-2110 www.auditor.state.oh.us Bridgeport Exempted Village School District Belmont County Independent Accountants' Report Page 2

We conducted our audit to opine on the financial statements that collectively comprise the District's basic financial statements. The Schedule of Federal Awards Receipts and Expenditures is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. We subjected the Schedule of Federal Awards Receipts and Expenditures to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Mary Jaylo

Mary Taylor, CPA Auditor of State

March 13, 2009

## MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

The management's discussion and analysis of the Bridgeport Exempted Village School District's (the "District") financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2008. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the District's financial performance.

# **Financial Highlights**

Key financial highlights for 2008 are as follows:

- In total, net assets of governmental activities decreased \$390,875 which represents a 2.43% decrease from 2007.
- General revenues accounted for \$5,678,145 in revenue or 69.46% of all revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$2,496,804 or 30.54% of total revenues of \$8,174,949.
- The District had \$8,565,824 in expenses related to governmental activities; \$2,496,804 of these expenses was offset by program specific charges for services, grants or contributions. General revenues supporting governmental activities (primarily taxes and unrestricted grants and entitlements) of \$5,678,145 were not adequate to provide for these programs.
- The District has three major governmental funds. They are the General Fund, Debt Service Fund and Classroom Facilities Fund. The General Fund had \$6,009,077 in revenues and \$5,839,103 in expenditures and other financing uses. During fiscal year 2008, the general fund's fund balance increased \$169,974 from a deficit of \$523,925 to a deficit of \$353,951.
- The Debt Service Fund is a major fund of the District. The Debt Service Fund had \$478,511 in revenues and other financing sources and \$488,421 in expenditures. During fiscal year 2008, the Debt Service Fund's fund balance decreased \$9,910 from \$138,911 to \$129,001.
- The Classroom Facilities Fund is a major fund of the District. The Classroom Facilities Fund had \$127,516 in revenues and \$459,689 in expenditures. During fiscal year 2008, the Classroom Facilities Fund's fund balance decreased \$332,173 from \$1,374,057 to \$1,041,884.

# Using these Basic Financial Statements

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The statement of net assets and statement of activities provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other nonmajor funds presented in total in one column. In the case of the District, the General Fund, Debt Service Fund and Classroom Facilities Fund are by far the most significant funds, and the only governmental funds reported as major funds.

## MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

#### **Reporting the District as a Whole**

## Statement of Net Assets and the Statement of Activities

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2008?" The statement of net assets and statement of activities answer this question. These statements include all assets, liabilities, revenues and expenses using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting will take into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the District's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

In the statement of net assets and statement of activities, the Governmental Activities include the District's programs and services, including instruction, support services, operation and maintenance of plant, pupil transportation, extracurricular activities, and food service operations.

The District's statement of net assets and statement of activities can be found on pages 13-14 of this report.

# **Reporting the District's Most Significant Funds**

# Fund Financial Statements

The analysis of the District's major governmental funds begins on page 9. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds are the General Fund, Debt Service Fund and Classroom Facilities Fund.

#### Governmental Funds

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets than can readily be converted to cash. The governmental fund financial statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the statement of net assets and statement of activities) and governmental funds is reconciled in the basic financial statements. The basic governmental fund financial statements can be found on pages 15-19 of this report.

# Proprietary Funds

The District maintains a proprietary fund. Internal service funds are an accounting device used to accumulate and allocate costs internally among the District's various functions. The District's internal service fund accounts for dental self-insurance. The basic proprietary fund financial statements can be found on pages 20-22 of this report.

## MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

#### **Reporting the District's Fiduciary Responsibilities**

The District is the trustee, or fiduciary, for its scholarship programs. This activity is presented as a private-purpose trust fund. The District also acts in a trustee capacity as an agent for individuals or other entities. These activities are reported in agency funds. All of the District's fiduciary activities are reported in separate statements of fiduciary net assets and changes in fiduciary net assets on pages 23 and 24. These activities are excluded from the District's other financial statements because the assets cannot be utilized by the District to finance its operations.

## Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 25-53 of this report.

#### The District as a Whole

Recall that the statement of net assets provides the perspective of the District as a whole. The table below provides a summary of the District's net assets for 2008 and 2007.

	Net Assets				
	Governmental Activities <u>2008</u>	Governmental Activities <u>2007</u>			
<u>Assets</u>					
Current and other assets	\$ 4,420,456	\$ 4,832,632			
Capital assets, net	19,452,074	19,862,488			
Total assets	23,872,530	24,695,120			
<u>Liabilities</u>					
Current liabilities	2,431,432	2,624,592			
Long-term liabilities	5,718,806	5,957,361			
Total liabilities	8,150,238	8,581,953			
<u>Net Assets</u>					
Invested in capital					
assets, net of related debt	14,652,474	14,907,089			
Restricted	1,805,404	2,238,700			
Unrestricted (deficit)	(735,586)	(1,032,622)			
Total net assets	\$ 15,722,292	\$ 16,113,167			

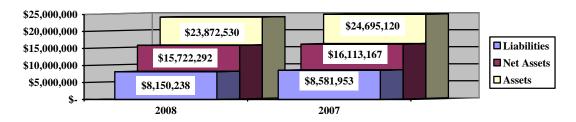
Over time, net assets can serve as a useful indicator of a government's financial position. At June 30, 2008, the District's assets exceeded liabilities by \$15,722,292. Of this total, \$1,805,404 is restricted in use.

At year-end, capital assets represented 81.48% of total assets. Capital assets include land, land improvements, buildings and improvements, furniture and equipment and vehicles. Capital assets, net of related debt to acquire the assets at June 30, 2008, were \$14,652,474. These capital assets are used to provide services to the students and are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

A portion of the District's net assets, \$1,805,404, represents resources that are subject to external restriction on how they may be used. The remaining balance of unrestricted net assets is a deficit of \$735,586.

The graph below illustrates the governmental activities assets, liabilities and net assets at June 30, 2008 and 2007.



#### **Governmental Activities**

The table below shows the change in net assets for fiscal year 2008 and 2007.

	Governmental Activities 2008	Governmental Activities 2007
<u>Revenues</u>		
Program revenues:		
Charges for services and sales	\$ 451,954	\$ 377,627
Operating grants and contributions	1,905,489	1,769,028
Capital grants and contributions	139,361	77,458
General revenues:		
Property taxes	1,854,465	1,943,959
Grants and entitlements	3,780,743	3,798,859
Investment earnings	26,502	201,071
Other	16,435	44,889
Total revenues	8,174,949	8,212,891

#### **Change in Net Assets**

## MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

#### **Change in Net Assets**

	Governmental Activities 2008	Governmental Activities 2007
<u>Expenses</u>		
Program expenses:		
Instruction:	¢ 2.004.056	¢ 2.020.052
Regular	\$ 3,984,056	\$ 3,930,852
Special	1,138,022	1,189,990
Vocational	40,521	23,742
Other	163,722	122,710
Support services:	225 1 40	227.220
Pupil	225,140	327,320
Instructional staff	252,722	228,313
Board of education	26,969	34,756
Administration	559,697	647,850
Fiscal	267,538	294,080
Business	38,435	5,423
Operations and maintenance	769,648	945,668
Pupil transportation	287,220	280,203
Central	10,519	9,829
Food service operations	368,499	339,300
Other non-instructional services	92,443	28,818
Extracurricular activities	121,360	160,508
Intergovernmental pass-through	-	60,137
Interest and fiscal charges	219,313	227,907
Total expenses	8,565,824	8,857,406
Special Items		188,072
Change in net assets	(390,875)	(456,443)
Net assets at beginning of year	16,113,167	16,569,610
Net assets at end of year	\$ 15,722,292	\$ 16,113,167

## **Governmental Activities**

Net assets of the District's governmental activities decreased \$390,875. Total governmental expenses of \$8,565,824 were offset by program revenues of \$2,496,804 and general revenues of \$5,678,145. Program revenues supported 29.14% of the total governmental expenses.

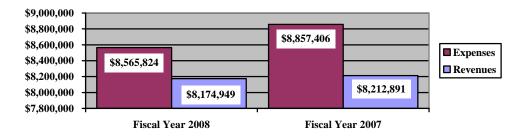
The primary sources of revenue for governmental activities are derived from property taxes, and grants and entitlements. These revenue sources represent 68.93% of total governmental revenue.

The largest expense of the District is for instructional programs. Instruction expenses totaled \$5,326,321 or 62.18% of total governmental expenses for fiscal 2008.

## MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

The graph below presents the District's governmental activities revenue and expenses for fiscal year 2008 and 2007.

# **Governmental Activities - Revenues and Expenses**



The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

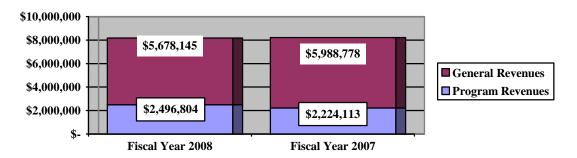
#### **Governmental Activities**

	Total Cost of Services 2008	Net Cost of Services 2008	Total Cost of Services 2007	Net Cost of Services 2007
Program expenses				
Instruction:				
Regular	\$ 3,984,056	\$ 3,262,126	\$ 3,930,852	\$ 3,406,418
Special	1,138,022	303,096	1,189,990	374,199
Vocational	40,521	(14,620)	23,742	(22,516)
Other	163,722	24,074	122,710	18,695
Support services:				
Pupil	225,140	225,140	327,320	313,524
Instructional staff	252,722	118,254	228,313	135,435
Board of education	26,969	26,969	34,756	34,412
Administration	559,697	553,554	647,850	628,268
Fiscal	267,538	266,864	294,080	290,988
Business	38,435	33,944	5,423	3,623
Operations and maintenance	769,648	692,543	945,668	842,718
Pupil transportation	287,220	256,109	280,203	259,253
Central	10,519	10,010	9,829	6,629
Food service operations	368,499	9,625	339,300	225,475
Other non-instructional services	92,443	13,878	28,818	3,665
Extracurricular activities	121,360	68,141	160,508	110,896
Intergovernmental pass-through	-	-	60,137	(9,038)
Interest and fiscal charges	219,313	219,313	227,907	10,649
Total expenses	\$ 8,565,824	\$ 6,069,020	\$ 8,857,406	\$ 6,633,293

The dependence upon tax and other general revenues for governmental activities is apparent, 67.11% of instruction activities are supported through taxes and other general revenues. For all governmental activities, general revenue support is 70.85%.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

The graph below presents the District's governmental activities revenue for fiscal year 2008 and 2007.



# **Governmental Activities - General and Program Revenues**

# The District's Funds

The District's governmental funds reported a combined fund balance of \$1,154,610, which is lower than last year's total of \$1,303,986. The schedule below indicates the fund balance and the total change in fund balance as of June 30, 2008 and 2007.

	Fund Balance (Deficit) June 30, 2008	Fund Balance (Deficit) June 30, 2007	Increase/ (Decrease)	Percentage Change
General	\$ (353,951)	\$ (523,925)	\$ 169,974	32.44 %
Debt Service	129,001	138,911	(9,910)	(7.13) %
Classroom Facilities	1,041,884	1,374,057	(332,173)	(24.17) %
Other Governmental	337,676	314,943	22,733	7.22 %
Total	\$ 1,154,610	\$ 1,303,986	<u>\$ (149,376)</u>	(11.46) %

An analysis of the General Fund revenues and expenditures is provided in the section below.

# **General Fund**

The District's General Fund balance increased \$169,974. Revenues exceed expenditures for fiscal year 2008 by \$207,574.

## MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

The table that follows assists in illustrating the financial activities and fund balance of the General Fund.

	2008 Amount	2007 Amount	Increase (Decrease)	Percentage Change
<u>Revenues</u>				
Taxes	\$ 1,478,372	\$ 1,508,651	\$ (30,279)	(2.01) %
Tuition	262,108	212,925	49,183	23.10 %
Earnings on investments	8,332	24,411	(16,079)	(65.87) %
Intergovernmental	4,237,665	4,055,111	182,554	4.50 %
Other revenues	22,600	44,112	(21,512)	(48.77) %
Total	\$ 6,009,077	\$ 5,845,210	\$ 163,867	2.80 %
<b>Expenditures</b>				
Instruction	\$ 3,569,469	\$ 3,641,024	\$ (71,555)	(1.97) %
Support services	2,130,140	2,155,267	(25,127)	(1.17) %
Extracurricular activities	85,294	85,738	(444)	(0.52) %
Capital outlay	-	71,060	(71,060)	(100.00) %
Debt service	16,600	14,726	1,874	12.73 %
Total	\$ 5,801,503	\$ 5,967,815	\$ (166,312)	(2.79) %

Earnings on investments decreased due to a decrease in investment balances during the year. Tuition revenues increased as a result of increased enrollment from other school districts. Capital outlays and debt service expenditures decreased due to the District having no new capital lease transactions during the year. Other revenues, which are made up of rentals, contributions and donations, services provided to other entities, transportation fees and miscellaneous revenues decreased primarily due to decreasing revenues from local sources. All other revenues and expenditures remained comparable to prior years.

#### **Debt Service Fund**

The Debt Service Fund had \$478,511 in revenues and other financing sources and \$488,421 in expenditures. During fiscal year 2008, the Debt Service Fund's fund balance decreased \$9,910 from \$138,911 to \$129,001.

#### **Classroom Facilities Fund**

The Classroom Facilities Fund had \$127,516 in revenues and \$459,689 in expenditures. During fiscal year 2008, the Classroom Facilities Fund's fund balance decreased \$332,173 from \$1,374,057 to \$1,041,884.

#### General Fund Budgeting Highlights

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

Original and Final budgeted revenues and other financing sources were \$5,818,531 and \$6,018,531. Actual revenues and other financing sources for fiscal 2008 was \$6,050,436. This represents a \$31,905 increase from final budgeted revenues.

General Fund original and final appropriations (appropriated expenditures including other financing uses) were \$5,844,705 and \$5,889,705. The actual budget basis expenditures for fiscal year 2008 totaled 5,874,481, which was \$15,224 less than the final budget appropriations.

## MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

#### **Capital Assets and Debt Administration**

#### Capital Assets

At the end of fiscal 2008, the District had \$19,452,074 invested in land, land improvements, buildings and improvements, furniture and equipment and vehicles. This entire amount is reported in governmental activities. The following table shows fiscal year 2008 balances compared to 2007:

# Capital Assets at June 30 (Net of Depreciation)

	Governmental Activities			
Land	2008	2007		
	\$ 823,169	\$ 823,169		
Land improvements	211,361	225,621		
Building and improvements	17,903,550	18,266,196		
Furniture and equipment	362,188	397,092		
Vehicles	151,806	150,410		
Total	\$ 19,452,074	<u>\$ 19,862,488</u>		

The overall decrease in capital assets of \$410,414 is due to depreciation expense of \$426,178 exceeding capital outlays of \$19,903 and a net disposal deficit of \$4,139 in the fiscal year.

See Note 8 to the basic financial statements for additional information on the District's capital assets.

#### **Debt** Administration

At June 30, 2008, the District had \$50,307 in capital lease obligations, \$4,585,000 in general obligation bonds outstanding and \$120,000 in notes payable. Of this total, \$128,911 is due within one year and \$4,626,396 is due in greater than one year. The following table summarizes the debt outstanding.

#### **Outstanding Debt, at Year End**

	Governmental Activities 2008	Governmental Activities 2007
Capital lease obligations General obligation bonds	\$ 50,307 4,585,000	\$ 64,222 4,695,000
Notes payable	120,000	150,000
Total	\$ 4,755,307	\$4,909,222

See Note 10 to the basic financial statements for additional information on the District's debt administration.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (UNAUDITED)

#### **Current Financial Related Activities**

The vision of the District, in recognizing that it takes a community to raise a child, is to develop a collaboration with parents, school and community that will help students achieve their fullest potential.

The Board of Education and Administration work diligently to provide the educational resources and personal need to provide excellent educational opportunities.

In June of 2003, the District approved a resolution to participate in the Ohio School Facilities Commission Classroom Facilities Assistance Program. The District was approved to build a new Pre K-12 building with a budget of \$19,983,257, with the state contributing \$15,986,257, eighty percent of the cost and the District contributing \$3,997,000, twenty percent of the cost. In March 2004, 57% of the community voted to approve a 5.67 mil Bond issue. The Bond issue consisted of three separate issues: 3.71 mils for local share of the Ohio School Facilities Program, 1.86 mils for the acquisition of the site, and .1 mils for locally funded initiative (LFI) for administrative offices. The District completed the project during 2007 and moved into its new building on January 8, 2007.

## **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact Ms. Amy Porter, Bridgeport Exempted Village School District, 55781 National Road, Bridgeport, Ohio 43912.

## STATEMENT OF NET ASSETS JUNE 30, 2008

	Governmental Activities
Assets:	¢ 1.040.400
Equity in pooled cash and cash equivalents	\$ 1,040,400
Investments.	922,695
Cash with fiscal agent.	138,829
Cash in segregated accounts	11,685
Receivables:	
Taxes	1,981,946
Accounts	96
Intergovernmental	198,739
Accrued interest	697
Prepayments	2,466
Materials and supplies inventory	21,933
Loans	1,905
Unamortized bond issue costs	99,065
Capital assets:	
Land	823,169
Depreciable capital assets, net	18,628,905
Capital assets, net	19,452,074
Total assets	23,872,530
Liabilities:	
Accounts payable.	52,438
Retainage payable	11,685
Accrued wages and benefits	681,771
Pension obligation payable.	141,219
Intergovernmental payable	43,953
Accrued interest payable	22,713
Claims payable	21,116
Unearned revenue.	1,456,537
Long-term liabilities:	1,+30,337
Due within one year.	200 258
	300,358
Due within more than one year	5,418,448
Total liabilities	8,150,238
Net Assets:	
Invested in capital assets, net	
of related debt	14,652,474
Restricted for:	
Capital projects	1,330,289
Debt service.	160,723
Classroom facilities maintenance	151,992
Locally funded programs	5
State funded programs	100,594
Federally funded programs	9,768
Student activities.	16,068
Public school support	4,317
Other purposes	31,648
Unrestricted (deficit).	(735,586)
Total net assets	\$ 15,722,292
	Ψ 15,722,272

# STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2008

				Prog	am Revenues			R (	et (Expense) evenue and Changes in Net Assets
	Expenses	S	narges for ervices nd Sales	G	perating rants and ntributions	Gra	Capital ants and tributions		overnmental Activities
Governmental activities:	 Lapenses								
Instruction:									
Regular	\$ 3,984,056	\$	264,481	\$	370,765	\$	86,684	\$	(3,262,126)
Special	1,138,022		-		834,926		-		(303,096)
Vocational	40,521		-		55,141		-		14,620
Other	163,722		-		139,648		-		(24,074)
Support services:									
Pupil	225,140		-		-		-		(225,140)
Instructional staff	252,722		-		134,468		-		(118,254)
Board of education	26,969		-		-		-		(26,969)
Administration	559,697		-		6,143		-		(553,554)
Fiscal.	267,538		-		-		674		(266,864)
Business	38,435		-		4,491		-		(33,944)
Operations and maintenance	769,648		3,003		28,623		45,479		(692,543)
Pupil transportation	287,220		12,603		12,161		6,347		(256,109)
Central	10,519		-		509		-		(10,010)
Operation of non-instructional services:									
Food service operations	368,499		120,926		237,948		-		(9,625)
Other non-instructional services	92,443		-		78,565		-		(13,878)
Extracurricular activities	121,360		50,941		2,101		177		(68,141)
Interest and fiscal charges	 219,313		-		-		-		(219,313)
Total governmental activities	\$ 8,565,824	\$	451,954	\$	1,905,489	\$	139,361		(6,069,020)

# **General Revenues:**

Property taxes levied for:	
General purposes	1,470,391
Special revenue.	24,792
Debt service	306,499
Capital projects	52,783
Grants and entitlements not restricted	
to specific programs	3,780,743
Investment earnings	26,502
Miscellaneous	 16,435
Total general revenues.	 5,678,145
Change in net assets	(390,875)
Net assets at beginning of year	 16,113,167
Net assets at end of year	\$ 15,722,292

#### BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2008

		Debt Classroom Government   General Service Facilities Funds			Classroom Governmen		vernmental	Total Governmental Funds		
Assets:										
Equity in pooled cash										
and cash equivalents	\$	245,740	\$	95,199	\$	121,263	\$	546,550	\$	1,008,752
Cash in segregated accounts		-		-		11,685		-		11,685
Investments		-		-		922,695		-		922,695
Receivables:										
Taxes		1,584,062		332,848		-		65,036		1,981,946
Accounts		96		-		-		-		96
Intergovernmental		3,669		-		-		195,070		198,739
Accrued interest		697		-		-		-		697
Interfund receivable.		785		-		-		-		785
Loans		1,905		-		-		-		1,905
Prepayments		2,466		-		-		-		2,466
Materials and supplies inventory		17,723		-		-		4,210		21,933
Restricted assets:										
Equity in pooled cash										
and cash equivalents		31,648		-				-		31,648
Total assets	\$	1,888,791	\$	428,047	\$	1,055,643	\$	810,866	\$	4,183,347
T . 1										
Liabilities:	¢	27.651	¢		¢	2 074	¢	22 712	¢	52, 120
Accounts payable	\$	27,651	\$	-	\$	2,074	\$	22,713	\$	52,438
Retainage payable		-		-		11,685		-		11,685
Accrued wages and benefits		489,168		-		-		192,603		681,771
Compensated absences payable		6,745		-		-		-		6,745
Early retirement incentive payable		146,462		-		-		-		146,462
Pension obligation payable.		108,139		-		-		33,080		141,219
Intergovernmental payable		40,687		-		-		3,266		43,953
Interfund payable		-		-		-		785		785
Deferred revenue.		259,759		54,435		-		172,948		487,142
Unearned revenue		1,164,131		244,611		-		47,795		1,456,537
Total liabilities		2,242,742		299,046		13,759	. <u> </u>	473,190		3,028,737
Fund Balances:										
Reserved for encumbrances		84,965		-		6,425		121,294		212,684
Reserved for materials and						-,		-,		
supplies inventory.		17,723		-		-		4,210		21,933
Reserved for prepayments		2,466		-		-				2,466
Reserved for property tax unavailable		2,100								2,100
for appropriation		160,869		33,802		-		6,605		201,276
Reserved for debt service.				95,199		-		-		95,199
Reserved for school bus purchases		31,648				_		-		31,648
Unreserved, undesignated (deficit), reported in:		51,040		-		-		_		51,040
General fund		(651,622)						_		(651,622)
Special revenue funds.		(031,022)		-		-		(65,597)		(65,597)
Capital projects funds.		-		-		1,035,459		271,164		1,306,623
Total fund balances		(353,951)		129,001		1,035,439		337,676		1,154,610
		(555,751)		129,001		1,041,004		557,070		1,134,010
Total liabilities and fund balances	\$	1,888,791	\$	428,047	\$	1,055,643	\$	810,866	\$	4,183,347

#### RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES JUNE 30, 2008

Total governmental fund balances		\$ 1,154,610
Amounts reported for governmental activities on the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		19,452,074
Other long-term assets are not available to pay for current- period expenditures and therefore are deferred in the funds. Taxes receivable Intergovernmental revenue receivable Accrued interest receivable	\$ 324,133 162,312 697	
Total		487,142
Unamortized premiums on bond issuance is not recognized in the funds.		(143,358)
Unamortized bond issuance costs are not recognized in the funds.		99,065
In the statement of activities interest is accrued on outstanding bonds, whereas in governmental funds, interest expenditures are reported when due.		(22,713)
An internal service fund is used by management to charge the costs of insurance to individual funds. The assets and liabilities of the internal service fund are included in		
governmental activities on the statement of net assets. Long-term liabilities are not due and payable in the current		117,713
period and therefore are not reported in the funds. Compensated absences payable Early retirement incentive payable Bonds payable Notes payable Capital lease obligation payable	 (407,543) (259,391) (4,585,000) (120,000) (50,307)	
Total		 (5,422,241)
Net assets of governmental activities		\$ 15,722,292

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	General	Debt Classroom Governm		Other Governmental Funds		Total vernmental Funds		
Revenues:		 						
From local sources:								
Taxes	1,478,372	\$ 309,288	\$	-	\$	82,402	\$	1,870,062
Tuition	262,108	-		-		-		262,108
Transportation fees	12,603	-		-		-		12,603
Charges for services	-	-		-		120,926		120,926
Earnings on investments	8,332	2,786		41,175		123		52,416
Extracurricular	-	-		-		56,317		56,317
Other local revenues.	9,997	-		650		14,366		25,013
Intergovernmental - State	4,232,601	46,437		85,691		641,966		5,006,695
Intergovernmental - Federal	5,064	 -		-		829,832		834,896
Total revenues	6,009,077	 358,511		127,516		1,745,932		8,241,036
Expenditures:								
Current:								
Instruction:								
Regular	2,878,178	-		-		400,006		3,278,184
Special	654,248	-		-		441,839		1,096,087
Vocational.	37,043	-		-		1,145		38,188
Other	-	-		-		158,535		158,535
Support services:								
Pupil	233,898	-		-		-		233,898
Instructional staff	123,165	-		-		128,909		252,074
Board of education	25,033	-		-		-		25,033
Administration	549,178	-		-		5,378		554,556
Fiscal	246,728	8,426		-		10,608		265,762
Business	-	-		-		37,694		37,694
Operations and maintenance	674,703	-		-		79,593		754,296
Pupil transportation	271,128	-		-		4		271,132
Central	6,307	-		-		4,212		10,519
Operation of non-instructional services:								
Food service operations	-	-		-		334,798		334,798
Other non-instructional services	-	-		-		80,216		80,216
Extracurricular activities.	85,294	-		-		48,503		133,797
Facilities acquisition and construction	-	-		459,689		29,359		489,048
Debt service:	12.015	260.000						272.015
Principal retirement	13,915	260,000		-		-		273,915
Interest and fiscal charges	2,685	 219,995		-	·	-		222,680
Total expenditures	5,801,503	 488,421		459,689		1,760,799		8,510,412
Excess/(deficiency) of revenues over/(under)								
expenditures	207,574	 (129,910)		(332,173)		(14,867)		(269,376)
Other financing sources (uses):								
Transfers in	-	-		-		37,600		37,600
Transfers (out).	(37,600)	-		-		-		(37,600)
Sale of notes.	-	120,000		-		-		120,000
Total other financing sources (uses)	(37,600)	 120,000		-		37,600		120,000
Net change in fund balances	169,974	(9,910)		(332,173)		22,733		(149,376)
Fund balances (deficit) at beginning of year .	(523,925)	138,911		1,374,057		314,943		1,303,986
Fund balances (deficit) at end of year		\$ 129,001	\$	1,041,884	\$	337,676	\$	1,154,610

#### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Net change in fund balances - total governmental funds		\$	(149,376)
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated ove their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceed capital outlay: in the current period.			
Capital asset additions Current year depreciation	\$ 19,903 (426,178)	<u>)</u>	
Total			(406,275)
The net effect of various miscellaneous transactions involving capital assets (i.e., sales, disposals, trade-ins, and donations) is to decrease net assets.			(4,139)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds			(,,,,
Taxes Intergovernmental revenue Accrued interest	(15,597) (65,874) (2,475)	)	
Total			(83,946)
Notes are recorded as an other financing source in the funds, however, in the statement of activities they are not reported as revenues as they increase the liabilities on the statement of net assets			(120,000)
Repayment of bond, lease and note principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities on the statement of net assets.			273,915
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. The following items resulted in less interest being reported in the statement of activities:			
Decrease in accrued interest payable	1,483		
Amortization of bond premium Amortization of bond issue costs	6,100 (4,216)		
Total	(4,210)	<u>,</u>	3,367
Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures ir governmental funds.			
Compensated absences Early retirement incentive	(27,684) 112,989		
Total			85,305
The internal service fund used by management to charge the cost: of insurance to individual funds is not reported in the district-wide statement of activities. Governmental fund expenditures and the related internal service fund revenues are eliminated. The net revenue (expense) of the internal service fund is allocated among governmenta			
activities.			10,274
Change in net assets of governmental activities		\$	(390,875)

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	Budgeted Amounts					Variance with Final Budget Positive		
	Orig	inal		Final		Actual		egative)
Revenues:								<u> </u>
From local sources:								
Taxes	\$1,	388,709	\$	1,436,443	\$	1,444,058	\$	7,615
Tuition		252,062		260,726		262,108		1,382
Transportation fees.		12,120		12,537		12,603		66
Earnings on investments		12,328		12,751		12,819		68
Other local revenues		9,521		9,849		9,901		52
Intergovernmental - State	4,	068,021		4,207,851		4,230,157		22,306
Intergovernmental - Federal		4,870		5,037		5,064		27
Total revenues.	5,	747,631		5,945,194		5,976,710		31,516
Expenditures:								
Current:								
Instruction:								
Regular	2,	872,058		2,894,171		2,886,690		7,481
Special		629,172		634,016		632,377		1,639
Vocational		66,590		67,102		66,929		173
Support services:								
Pupil		233,125		234,920		234,313		607
Instructional staff		118,371		119,282		118,974		308
Board of education		27,768		27,981		27,909		72
Administration		552,263		556,515		555,076		1,439
Fiscal		252,171		254,113		253,456		657
Operations and maintenance		691,189		696,510		694,710		1,800
Pupil transportation		270,866		272,952		272,246		706
Central		6,275		6,323		6,307		16
Extracurricular activities.		84,775		85,428		85,207		221
Total expenditures	5,	804,623		5,849,313		5,834,194		15,119
Excess/(deficiency) of revenues over/(under)								
expenditures		(56,992)		95,881		142,516		46,635
Other financing sources (uses):								
Refund of prior year expenditure		716		741		745		4
Transfers (out)		(37,409)		(37,698)		(37,600)		98
Advances in.		70,184		72,596		72,981		385
Advances (out)		(2,673)		(2,694)		(2,687)		7
Total other financing sources (uses)		30,818		32,945		33,439		494
Net change in fund balance		(26,174)		128,826		175,955		47,129
Fund balance (deficit) at beginning of year.		(89,133)		(89,133)		(89,133)		-
Prior year encumbrances appropriated		72,705		72,705		72,705		-
Fund balance (deficit) at end of year	\$	(42,602)	\$	112,398	\$	159,527	\$	47,129
r und balance (uchtit) at thu of year.	ψ	(72,002)	ψ	112,576	ψ	157,547	ψ	47,127

#### STATEMENT OF NET ASSETS PROPRIETARY FUND JUNE 30, 2008

	Governmental Activities - Internal Service Fund		
Assets:			
Current assets:			
Cash with fiscal agent	\$	138,829	
Total assets		138,829	
Liabilities:			
Current liabilities:			
Claims payable		21,116	
Total liabilities		21,116	
Net assets:			
Unrestricted.		117,713	
Total net assets	\$	117,713	

#### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	Acti Intern	rnmental vities - al Service Yund
Operating revenues:		
Charges for services	\$	358,982
Total operating revenues		358,982
Operating expenses:		
Personal services		674
Purchased services		11,183
Claims		354,710
Total operating expenses		366,567
Operating loss		(7,585)
Nonoperating revenues:		
Interest revenue		17,859
Total nonoperating revenues		17,859
Change in net assets		10,274
Net assets at beginning of year		107,439
Net assets at end of year	\$	117,713

#### STATEMENT OF CASH FLOWS PROPRIETARY FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	Governmental Activities - Internal Service Fund			
Cash flows from operating activities:				
Cash received from charges for services	\$	358,982		
Cash payments for personal services		(674)		
Cash payments for purchased services		(11,183)		
Cash payments for claims		(348,131)		
Net cash used in				
operating activities		(1,006)		
Cash flows from investing activities:				
Interest received.		17,859		
Net cash provided by investing activities		17,859		
Net increase in cash and cash equivalents		16,853		
Cash and cash equivalents at beginning of year		121,976		
Cash and cash equivalents at end of year	\$	138,829		
Reconciliation of operating loss to net cash used in operating activities:				
Operating loss	\$	(7,585)		
Changes in assets and liabilities: Increase in claims payable		6,579		
Net cash used in				
operating activities	\$	(1,006)		

#### STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS JUNE 30, 2008

	Private-Purpose Trust		
	Scholarship		 Agency
Assets: Equity in pooled cash and cash equivalents Receivables:	\$	270,214	\$ 36,044
Accounts		-	 50
Total assets.		270,214	\$ 36,094
Liabilities:			
Accounts payable.		65	\$ 2,705
Intergovernmental payable		-	1,161
Loans		1,877	28
Due to students		-	 32,200
Total liabilities		1,942	\$ 36,094
Net Assets:			
Held in trust for scholarships		268,272	
Total net assets	\$	268,272	

#### STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	Private-Purpose Trust Scholarship		
Additions: Interest	\$	15,961 76,010	
Total additions.		91,971	
Deductions: Scholarships awarded		34,447	
Change in net assets		57,524	
Net assets at beginning of year		210,748	
Net assets at end of year	\$	268,272	

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

## NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT

The Bridgeport Exempted Village School District (the "District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The District provides educational services as authorized by State statute and/or federal guidelines.

The District was established in 1856 through the consolidation of existing land areas and school districts. The District currently ranks as the  $572^{nd}$  largest in terms of total enrollment among the 896 public and community school districts in the State of Ohio. The District is staffed by 38 non-certified employees and 60 certified full-time teaching personnel who provide services to 678 students and other community members.

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its governmental activities and to its proprietary fund provided they do not conflict with or contradict GASB pronouncements. The District's significant accounting policies are described below.

#### A. Reporting Entity

The reporting entity has been defined in accordance with GASB Statement No. 14, "<u>The Financial Reporting Entity</u>" and as amended by GASB Statement No. 39, "<u>Determining Whether Certain Organizations Are Component Units</u>". The reporting entity is composed of the primary government, component units and other organizations that are included to ensure that the basic financial statements of the District are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the District, this includes general operations, foods service, preschool and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's Governing Board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; or (3) the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. Based upon the application of these criteria, the District has no component units. The basic financial statements of the reporting entity include only those of the District (the primary government).

The following organizations are described due to their relationship to the District:

#### JOINTLY GOVERNED ORGANIZATIONS

#### Belmont Harrison Career Center (Career Center)

The Career Center is a separate body politic and corporate, established by the Ohio Revised Code to provide for the vocational and special education needs of the students. The Career Center's Board of Education is comprised of representatives from the Board of Education of each participating school district.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The Career Center's Board of Education is responsible for approving its own budgets, appointing personnel, and accounting and finance related activities. The District's students may attend the Career Center. Each participating school district's control is limited to its representation on the Career Center's Board of Education.

#### Ohio Mid-Eastern Regional Education Service Agency (OME-RESA)

OME-RESA is a computer service organization whose primary function is to provide information technology services to its member districts with the major emphasis being placed on accounting, payroll and inventory control services. Other areas of service provided by OME-RESA include pupil scheduling, attendance and grade reporting, career guidance services, special education records, and test scoring.

OME-RESA is one of 23 regional service organizations serving over 600 public districts in the State of Ohio that make up the Ohio Educational Computer network (OECN). These service organizations are known as Data Acquisition Sites. The OECN is a collective group of Data Acquisition Sites, authorized pursuant to Section 3301.075 of the Ohio Revised Code, and their member districts. Such sites, in conjunction with the Ohio Department of Education (ODE), comprise a statewide delivery system to provide comprehensive, cost-efficient accounting and other administrative and instructional computer services for participating Ohio districts.

Major funding for this network is derived from the State of Ohio. In addition, a majority of the software utilized by the OME-RESA is developed by the ODE.

OME-RESA is owned and operated by 49 member districts in 10 different Ohio counties. The member districts are comprised of public districts and county Boards of Education. Each member district pays an annual fee for services provided by OME-RESA. OME-RESA is governed by a Board of Directors, which is selected by the member districts. Each member district has one vote in all matters and each member district's control over budgeting and financing of OME-RESA is limited to its voting authority and any representation it may have on the Board of Directors.

OME-RESA is located at 2023 Sunset Blvd., Steubenville, Ohio 43952. The Jefferson County Educational Service Center is one of OME-RESA's member districts, and acts in the capacity of fiscal agent for OME-RESA.

#### East Central Ohio Special Education Regional Resource Center (ECOSERRC)

The East Central Ohio Special Education Regional Resource Center is a not-for-profit Council of Governments of various school districts and other organizations in east central Ohio. The ECOSERRC participates in services that assist the participants in complying with mandates of Public Law 101-476 and Public Law 99-457 for educating children with disabilities. There is no financial commitment made by the District and the ECOSERRC is not financially dependent upon the continued participation of the District. The District does not maintain an equity interest in or financial responsibility for the ECOSERRC. As of July 1, 2008 ECOSERRC ceased operations.

#### Coalition of Rural and Appalachian Schools

The Coalition of Rural and Appalachian Schools (the "Coalition") is a jointly governed organization including over 100 school districts in southeastern Ohio. The Coalition is operated by a Board which is comprised of fourteen members. The board members are comprised of one superintendent from each county elected by the school districts within that county. The Coalition provides various inservice for school district administrative personnel; gathers data regarding conditions of education in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The Coalition is not dependent on the continued participation of the District and the District does not maintain an equity interest in or financial responsibility for the Coalition. The District's membership fee was \$300 for fiscal year 2008.

#### PUBLIC ENTITY RISK POOLS

#### Ohio School Boards Association Workers' Compensation Group Rating Plan

The District participates in a group rating plan for workers' compensation as established under Section 4123.20 of the Ohio Revised Code. The Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP) was established through the Ohio School Boards Association (OSBA) as a group purchasing pool.

The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect, and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the GRP. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### Schools of Ohio Risk Sharing Authority

The District participates in the Schools of Ohio Risk Sharing Authority Board (SORSA), an insurance purchasing pool. SORSA's business affairs are conducted by a nine member Board of directors consisting of a President, Vice President, Secretary, Treasurer and five delegates. SORSA was created to provide joint self-insurance coverage and to assist members to prevent and reduce losses and injuries to the District's property and person. It is intended to provide liability and property insurance at reduced premiums for the participants. SORSA is organized as a nonprofit corporation under provisions of Ohio Revised Code 2744.

#### B. Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

#### GOVERNMENTAL FUNDS

Governmental Funds are those through which most governmental functions typically are financed. Governmental Fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The following are the District's major governmental funds:

<u>General Fund</u> - The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Debt Service Fund</u> - The Debt Service Fund is used to account for the accumulation of resources and payment of general obligation bond and principal and interest from governmental resources when the government is obligated in some manner for payment.

<u>Classroom Facilities Fund</u> - The Classroom Facilities Fund is used to account for monies received and expended in connection with contracts entered into by the District and the Ohio Department of Education for the building and equipping of classroom facilities.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Other governmental funds of the District are used to account for (a) financial resources to be used for the acquisition, construction, or improvement of capital facilities other than those financed by proprietary and trust funds, and (b) for grants and other resources whose use is restricted to a particular purpose, and (c) for food service operations.

## PROPRIETARY FUND

Proprietary Funds are used to account for the District's ongoing activities which are similar to those often found in the private sector. The District has no enterprise funds. The following is a description of the District's Internal Service Fund:

<u>Internal Service Fund</u> - The Internal Service Fund is used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the district, or to other governments, on a cost-reimbursement basis. The only internal service fund of the District accounts for a self-insurance program which provides dental, vision, prescription and life insurance benefits to employees.

## FIDUCIARY FUNDS

Fiduciary Fund reporting focuses on net assets and changes in net assets. The Fiduciary Fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust Funds are used to account for assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. The District's only Trust Fund is a Private-Purpose Trust which accounts for scholarship programs for students. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District's Agency Fund accounts for student activities.

## C. Basis of Presentation and Measurement Focus

<u>Government-wide Financial Statements</u> - The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Internal Service Fund operating activity is eliminated to avoid overstatement of revenues and expenses.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the governmental activities of the District. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include amounts paid by the recipient of goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues of the District.

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the District are included on the statement of net assets.

<u>Fund Financial Statements</u> - Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column, and all nonmajor funds are aggregated into one column. The internal service fund is presented in a single column on the face of the proprietary fund statements. Fiduciary funds are reported by fund type.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the internal service fund is accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of this fund are included on the statement of fund net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary activity.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the District's Internal Service Fund is charges for services. Operating expenses for internal service funds include claims and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The private-purpose trust fund is reported using the economic resources measurement focus. Agency funds do not report a measurement focus as they do not report operations.

#### D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the record of deferred revenue, and in the presentation of expenses versus expenditures.

<u>Revenues - Exchange and Non-exchange Transactions</u> - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year-end.

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (see Note 6).

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, interest, tuition, grants, student fees and rentals.

<u>Unearned Revenue and Deferred Revenue</u> - Unearned revenue and deferred revenue arise when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2008, but which were levied to finance fiscal year 2009 operations, and other revenues received in advance of the fiscal year for which they are intended to finance, have been recorded as unearned revenue. Grants and entitlements received before the eligibility requirements are met and delinquent property taxes due at June 30, 2008 are recorded as deferred revenue on the governmental fund financial statements.

On governmental fund financial statements, receivables that will not be collected within the available period have been reported as deferred revenue.

<u>Expenses/Expenditures</u> - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The entitlement value of donated commodities used during the year is reported in the statement of revenues, expenditures and changes in fund balances as an expenditure with a like amount reported as intergovernmental revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

#### E. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the function level for the general fund and at the fund level for all other funds. Any budgetary modifications at these levels may only be made by resolution of the Board of Education.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### TAX BUDGET

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing tax rates.

By no later than January 20, the Board-adopted budget is filed with the Belmont County Budget Commission for rate determination.

#### ESTIMATED RESOURCES

By April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate of estimated resources is amended to include any unencumbered cash balances from the preceding year. The certificate of estimated resources may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The amounts reported in the budgetary statement reflect the amounts in the original and final certificate of estimated resources issued during fiscal year 2008.

# **APPROPRIATIONS**

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution must be legally enacted by the Board of Education at the fund level of expenditures, for all funds except the general fund which are enacted at the fund and function level of expenditures, which are the legal levels of budgetary control. Prior to the passage of the annual appropriation resolution, the Board of Education may pass a temporary appropriation measure to meet the ordinary expenses of the District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control.

Any revisions that alter the total of any fund appropriation for all funds other than the general fund, or alter total function appropriations within the General Fund, must be approved by the Board of Education.

The Board of Education may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. Supplemental appropriations were legally enacted by the Board during fiscal year 2008.

The budget figures which appear in the statement of budgetary comparisons represent the original and final appropriation amounts that were approved by the Board prior to June 30, 2008. Formal budgetary integration is employed as a management control device during the year for all funds other than agency funds, consistent with statutory provisions.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### **ENCUMBRANCES**

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. Expenditures plus encumbrances may not legally exceed appropriations. On the GAAP basis, encumbrances outstanding at fiscal year-end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds.

#### LAPSING OF APPROPRIATIONS

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

#### F. Cash and Investments

To improve cash management, cash received by the District is pooled in a central bank account. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the basic financial statements.

During fiscal year 2008, investments were limited to negotiable certificates of deposit, State Treasury Asset Reserve of Ohio (STAROhio), U.S. Government money market accounts and federal agency securities. Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market prices. Nonparticipating investment contracts such as repurchase agreements are reported at cost. Negotiable certificates of deposit are reported at fair market value.

The District has invested funds in STAROhio during fiscal year 2008. STAROhio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's shares price which is the price the investment could be sold for on June 30, 2008.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. By policy of the Board of Education, investment earnings are assigned to the General Fund, the Auxiliary Services Special Revenue Fund, and the Private-Purpose Trust Funds. The Food Service Fund receives interest earnings based upon Federal mandate and the Self-Insurance Internal Service Fund receives interest earnings as the amount is held by a fiscal agent in an interest bearing account separate from the District's internal investment pool. Interest revenue credited to the General Fund during fiscal year 2008 amounted to \$8,332, which includes \$6,702 assigned from other District funds.

For presentation on the basic financial statements, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months which are not purchased from the cash management pool, are reported as investments.

An analysis of the District's investment account at year-end is provided in Note 4.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### G. Inventory

On government-wide and fund financial statements, purchased inventories are presented at the lower of cost or market and donated commodities are presented at their entitlement value. Inventories are recorded on a first-in, first-out basis and are expensed when used. Inventories are accounted for using the consumption method.

Inventory consists of expendable supplies held for consumption, donated food and purchased food.

#### H. Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary fund. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The District maintains a capitalization threshold of \$5,000. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. The District does not possess infrastructure.

All reported capital assets except land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

	Governmental
	Activities
Description	Estimated Lives
Land improvements	25 years
Buildings and improvements	20 - 50 years
Furniture and equipment	8 - 50 years
Vehicles	10 years

#### I. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivable/payable." These amounts are eliminated in the governmental activities column on the statement of net assets.

Interfund loans between governmental funds and fiduciary funds are classified as "loans receivable/payable." These amounts are presented on the statement of net assets.

#### J. Compensated Absences

Compensated absences of the District consist of vacation leave and sick leave liability to the extent that payments to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the District and the employee.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

In accordance with the provisions of GASB Statement No. 16, "<u>Accounting for Compensated Absences</u>", a liability for vacation leave is accrued if a) the employees' rights to payment are attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination (severance) payments. A liability for sick leave is accrued using the vesting method; i.e., the liability is based on the sick leave accumulated at June 30, 2008, by those employees who are currently eligible to receive termination (severance) payments, as well as those employees expected to become eligible to retire in the future, all employees age fifty or greater with at least ten years of service and all employees with at least twenty years of service at any age were considered expected to become eligible to retire in accordance with GASB Statement No. 16.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at June 30, 2008, and reduced to the maximum payment allowed by labor contract and/or statute, plus any applicable additional salary related payments.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements.

#### K. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from the internal service fund are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds, notes and capital leases are recognized as a liability on the fund financial statements when due.

#### L. Unamortized Issuance Costs/Bond Premium

On government-wide financial statements, issuance costs are deferred and amortized over the term of the bonds using the straight-line method. Unamortized issuance costs are recorded as a separate line item on the statement of net assets.

Bond premiums are deferred and amortized over the term of the bonds using the straight-line method, which approximates the effective interest method. Bond premiums are presented as an addition to the face amount of the bonds.

On the governmental fund financial statements, issuance costs and bond premiums are recognized in the current period. A reconciliation between the bonds face value and the amount reported on the statement of net assets is presented in Note 10.A.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### M. Fund Balance Reserves

The District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, materials and supplies inventory, prepayments, property tax revenue unavailable for appropriation, debt service and school bus purchases. The reserve for property taxes unavailable for appropriation represents taxes recognized as revenue under GAAP, but not available for appropriation under State statute.

#### N. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the District, these revenues are charges for services for the employee self-insurance program. Operating expenses are necessary costs incurred to provide the good or service that are the primary activity of the fund.

### O. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. The amount restricted for other purposes include amounts restricted by State statute for school bus purchases.

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

### P. Prepayments

Certain payments to vendors reflect the costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. These items are reported as assets on the balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of the purchase and the expenditure/expense is reported in the year in which services are consumed.

#### Q. Estimates

The preparation of the basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and accompanying notes. Actual results may differ from those estimates.

### **R.** Restricted Assets

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments or imposed by enabling legislation. Restricted assets include amounts reserved for school bus purchases. See Note 17 for details.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### S. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary fund. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the basic financial statements.

#### T. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence.

### NOTE 3 - ACCOUNTABILITY AND COMPLIANCE

#### A. Change in Accounting Principles

For fiscal year 2008, the District has implemented GASB Statement No. 45, "<u>Accounting and Financial Reporting for Postemployment Benefits Other than Pensions</u>", GASB Statement No. 48, "<u>Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues</u>" and GASB Statement No. 50, "<u>Pension Disclosures</u>".

GASB Statement No. 45 establishes uniform standards of financial reporting for other postemployment benefits and increases the usefulness and improves the faithfulness of representations in the financial reports. The implementation of GASB Statement No. 45 did not have an effect on the financial statements of the District; however, certain disclosures related to postemployment benefits (see Note 14) have been modified to conform to the new reporting requirements.

GASB Statement No. 48 establishes criteria to ascertain whether certain transactions should be regarded as sales or as collateralized borrowings, as well as disclosure requirements for future revenues that are pledged and sold. The implementation of GASB Statement No. 48 did not have an effect on the financial statements of the District.

GASB Statement No. 50 establishes standards that more closely align the financial reporting requirements for pensions with those of other postemployment benefits. The implementation of GASB Statement No. 50 did not have an effect on the financial statements of the District.

#### **B.** Deficit Fund Balances

Fund balances at June 30, 2008 included the following individual fund deficits:

<u>Major Fund</u>	Deficit
General Fund	\$ 353,951
Nonmajor Funds	
Food Service	14,200
Auxiliary Services	1,493
Public School Review	887
Poverty Aid	59,336
Title VI-B	12,932
Title I	27,184

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 3 - ACCOUNTABILITY AND COMPLIANCE - (Continued)

These funds, other than the General Fund, complied with State law, which does not permit a cash basis deficit at year-end. The General Fund is liable for any deficits in these funds and provides transfers when cash is required, not when accruals occur. These deficit fund balances result from adjustments for accrued liabilities. The deficit balance in the General Fund will be eliminated by resources not recognized or recorded at fiscal year-end.

## NOTE 4 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAROhio);
- 7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by Surety Company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

### A. Cash With Fiscal Agent

The District is self-insured through a fiscal agent. The money held by the fiscal agent cannot be identified as an investment or deposit, since it is held in a pool made up of numerous participants. The amount held by the fiscal agent at June 30, 2008, was \$138,829.

#### **B.** Deposits with Financial Institutions

At June 30, 2008, the carrying amount of all District deposits was \$294,044. Based on the criteria described in GASB Statement No. 40, "<u>Deposits and Investment Risk Disclosures</u>", as of June 30, 2008, \$192,517 of the District's bank balance of \$328,750 was exposed to custodial risk as discussed below, while \$136,233 was covered by the Federal Insurance Deposit Corporation (FDIC).

Custodial credit risk is the risk that, in the event of bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District. The District has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the District to a successful claim by the FDIC.

### C. Investments

As of June 30, 2008, the District had the following investments and maturities:

Investment type	_F	air Value	 nvestment Maturities months or less	7 to 12 months	 eater than
FHLB	\$	598,085	\$ 598,085	\$ -	\$ -
FHLM		324,610	324,610	-	-
Negotiable certificates of deposit		291,458	-	195,143	96,315
STAROhio		752,739	752,739	-	-
U.S. Government money market		20,102	 20,102	 -	 -
Total	\$	1,986,994	\$ 1,695,536	\$ 195,143	\$ 96,315

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)

The weighted average maturity of investments is .27 years.

*Interest Rate Risk:* As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the District's investment policy limits investment portfolio maturities to five years or less.

*Credit Risk:* The District's investments, except for STAROhio, were rated AAA and Aaa by Standard & Poor's and Moody's Investor Services, respectively. Standard & Poor's has assigned STAROhio and the U.S. government money market an AAAm money market rating.

*Custodial Credit Risk*: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. Of the District's investment in negotiable certificates of deposit, FHLB and FHLM the entire balance is uninsured and unregistered investments for which the securities are held by the counterparty or by its trust department, but not in the District's name.

*Concentration of Credit Risk:* The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the District at June 30, 2008:

Investment type	F	air Value	% of Total
FHLB	\$	598,085	30.10
FHLM		324,610	16.34
Negotiable certificates of deposit		291,458	14.67
STAROhio		752,739	37.88
U.S. Government money market		20,102	1.01
Total	\$	1,986,994	100.00

### D. Reconciliation of Cash and Investments to the Statement of Net Assets

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net assets as of June 30, 2008:

Cash and investments per note	
Carrying amount of deposits	\$ 294,044
Investments	1,986,994
Cash with fiscal agent	 138,829
Total	\$ 2,419,867
Cash and investments per statement of net assets	
Governmental Activities	\$ 2,113,609
Private-Purpose Trust Funds	270,214
Agency Funds	 36,044
Total	\$ 2,419,867

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### **NOTE 5 - INTERFUND TRANSACTIONS**

**A.** Interfund balances at June 30, 2008 as reported on the fund statements, consist of the following individual interfund loans receivable and payable:

General	Nonmajor Governmental Funds	\$ 785
---------	-----------------------------	--------

The primary purpose of the interfund balances is to cover costs in specific funds where revenues were not received by June 30. These interfund balances will be repaid once the anticipated revenues are received. All interfund balances are expected to be repaid within one year.

Interfund balances between governmental funds are eliminated on the government-wide financial statements.

**B.** Interfund transfers for the year ended June 30, 2008, consisted of the following, as reported on the fund financial statements:

Transfers to Nonmajor Governmental Funds from: General Fund \$ 37,600

Transfers are used to move revenues from the fund that statute or budget required to collect them to the fund that statute or budget requires to expend them and to use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorization.

All transfers were made in compliance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

Interfund transfers between governmental funds are eliminated on the government-wide financial statements.

**C.** Loans between governmental funds and fiduciary funds are reported as a "loans receivable/payable" on the financial statements. The District had the following loans outstanding at fiscal year-end:

Loan to	Amount
Agency Drivete Durnege Trust	\$ 28
Private-Purpose Trust	$\frac{1,877}{\$ 1,905}$

These loans are expected to be repaid in the subsequent year as resources become available in the fiduciary fund.

### NOTE 6 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### **NOTE 6 - PROPERTY TAXES - (Continued)**

Property taxes include amounts levied against all real, public utility and tangible personal property (used in business) located in the District. Real property tax revenue received in calendar year 2008 represents collections of calendar year 2007 taxes. Real property taxes received in calendar year 2008 were levied after April 1, 2007, on the assessed value listed as of January 1, 2007, the lien date. Assessed values for real property taxes are established by State law at thirty-five percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar year 2008 represents collections of calendar year 2007 taxes. Public utility real and tangible personal property taxes received in calendar year 2008 became a lien December 31, 2006, were levied after April 1, 2007 and are collected in 2008 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

Tangible personal property tax revenue received during calendar year 2008 (other than public utility property) represents the collection of 2008 taxes. Tangible personal property taxes received in calendar year 2008 were levied after April 1, 2007, on the value as of December 31, 2007. Tangible personal property tax is being phased out. For 2007, tangible personal property was assessed at 12.50% for property, including inventory. This percentage was reduced to 6.25% for 2008 and will be reduced to zero for 2009. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the District prior to June 30.

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property will be eliminated by calendar year 2009, and the tax on telephone and telecommunications property will be eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the District due to the phasing out of the tax. In calendar years 2008-2010, the District will be fully reimbursed for the lost revenue. In calendar years 2011-2017, the reimbursements will be phased out.

The District receives property taxes from Belmont County. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2008, are available to finance fiscal year 2008 operations. The amount available to be advanced can vary based on the date tax bills are sent.

Accrued property taxes receivable includes real property, public utility property and tangible personal property taxes which are measurable as of June 30, 2008 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year-end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to unearned revenue.

The amount available as an advance at June 30, 2008 was \$160,869 in the General Fund, \$33,802 in the Debt Service Fund, \$6,605 in the Permanent Improvement fund (a Nonmajor Governmental Fund). This amount has been recorded as revenue. The amount that was available as an advance at June 30, 2007 was \$126,555 in the General Fund, \$27,119 in the Debt Service Fund and \$4,179 Permanent Improvement Fund (a Nonmajor Governmental Fund) and \$3,149 in the Classroom Facilities Maintenance Fund (a Nonmajor Governmental Fund).

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### **NOTE 6 - PROPERTY TAXES - (Continued)**

On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis the revenue has been deferred.

The assessed values upon which the fiscal year 2008 taxes were collected are:

	2007 Second Half Collections	2008 First Half Collections
	Amount Percent	Amount Percent
Agricultural/residential		
and other real estate	\$ 64,912,020 89.28	\$ 65,980,060 94.20
Public utility personal	4,846,010 6.67	4,059,330 5.80
Tangible personal property	2,949,340 4.05	<u> </u>
Total	<u>\$ 72,707,370</u> 100.00	\$ 70,039,390 100.00
Tax rate per \$1,000 of assessed valuation	\$44.21	\$44.21

#### **NOTE 7 - RECEIVABLES**

Receivables at June 30, 2008 consisted of taxes, and intergovernmental grants and entitlements, accounts (billing for users charged services and students fees), and accrued interest. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs and the current year guarantee of federal funds. A summary of the principal items of receivables reported on the statement of net assets follows:

<b>Governmental</b>	activities:
---------------------	-------------

Taxes	\$ 1,981,946
Intergovernmental	198,739
Accounts	96
Accrued interest	 697
Total	\$ 2,181,478

Receivables have been disaggregated on the face of the basic financial statements. All receivables are expected to be collected in the subsequent year.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

# NOTE 8 - CAPITAL ASSETS

A. Capital asset activity for the fiscal year ended June 30, 2008, was as follows:

Governmental activities:	Balance 07/01/07	Additions	<u>Deductions</u>	Balance 06/30/08
<i>Capital assets, not being depreciated:</i>				
Land	\$ 823,169	<u>\$ -</u>	<u>\$</u>	\$ 823,169
Total capital assets, not being depreciated	823,169			823,169
Capital assets, being depreciated:				
Land improvements	342,639	-	-	342,639
Buildings and improvements	19,659,603	6,203	(1,094,096)	18,571,710
Furniture and equipment	429,414	-	-	429,414
Vehicles	517,592	13,700		531,292
Total capital assets, being depreciated	20,949,248	19,903	(1,094,096)	19,875,055
Less: accumulated depreciation				
Land improvements	(117,018)	(14,260)	-	(131,278)
Buildings and improvements	(1,393,407)	(364,710)	1,089,957	(668,160)
Furniture and equipment	(32,322)	(34,904)	-	(67,226)
Vehicles	(367,182)	(12,304)		(379,486)
Total accumulated depreciation	(1,909,929)	(426,178)	1,089,957	(1,246,150)
Governmental activities capital assets, net	<u>\$ 19,862,488</u>	<u>\$ (406,275)</u>	\$ (4,139)	<u>\$ 19,452,074</u>

**B.** Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$ 283,888
Special	23,331
Vocational	2,333
Other	4,666
Support services:	
Pupil	4,666
Board of education	1,936
Administration	16,100
Fiscal	1,937
Operations and maintenance	39,663
Pupil transportation	14,474
Food service operations	30,405
Extracurricular activities	2,779
Total depreciation expense	\$ 426,178

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 9 - CAPITAL LEASES - LESSEE DISCLOSURE

The District has entered into capitalized leases for copier equipment. These lease agreements meet the criteria of capital lease as defined by FASB Statement No. 13, "<u>Accounting for Leases</u>", which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the financial statements for the governmental funds. These expenditures are reported as function expenditures on the budgetary statements.

Capital assets consisting of equipment have been capitalized in the amount of \$110,900. This amount represents the present value of the minimum lease payments at the time of acquisition. Accumulated depreciation as of June 30, 2008 was \$16,635, leaving a current book value of \$94,265. A corresponding liability is recorded in the government-wide financial statements. Principal payments in fiscal year 2008 totaled \$13,915 paid by the General Fund.

The following is a schedule of the future long-term minimum lease payments required under the capital lease and the present value of the future minimum lease payments as of June 30, 2008:

Fiscal Year Ending June 30,	Amount
2009	\$ 15,948
2010	15,948
2011	15,948
2012	6,645
Total minimum lease payments	54,489
Less: amount representing interest	(4,182)
Total	\$ 50,307

#### NOTE 10 - LONG-TERM OBLIGATIONS

**A.** During fiscal year 2008, the following activity occurred in governmental activities long-term obligations:

							Amount
	Balance					Balance	Due in
	 06/30/07	Additions		Reductions		06/30/08	 One Year
Governmental activities:							
Compensated absences payable	\$ 379,859	\$	78,174	\$	(43,745)	\$ 414,288	\$ 24,985
Early retirement incentive payable	518,822		-		(112,969)	405,853	146,462
Notes payable - 4.40%	-		120,000		-	120,000	-
Notes payable - 4.40%	150,000		-		(150,000)	-	-
General obligation bonds payable:							
Serial Bonds 2.0% - 3.50%	985,000		-		(110,000)	875,000	115,000
Term Bonds 4.75% - 5.375%	3,710,000		-		-	3,710,000	-
Capital lease obligation	 64,222		-		(13,915)	50,307	 13,911
Total governmental activities							
long-term liabilities	\$ 5,807,903	\$	198,174	\$	(430,629)	5,575,448	\$ 300,358
Add: Unamortized premium on bonds						143,358	
Total on statement of net assets						\$ 5,718,806	

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

## NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)

<u>Compensated absences and early retirement incentives</u>: Compensated absences and early retirement incentives will be paid from the fund from which the employees' salaries are paid, which primarily consist of the General Fund and the following Nonmajor Governmental Funds: Food Service, Poverty Aid, Title VI-B, Title I, Disadvantaged Pupil Impact Aid Special Revenue Funds.

**B.** On November 9, 2004 the District issued general obligation bonds to provide funds for constructing and improving school facilities (hereinafter called "Construction Project"). These bonds are general obligations of the District for which full faith and credit of the District is pledged for repayment. Accordingly, such unmatured obligations are accounted for on the statement of net assets. Payments of principal and interest relating to this bond are recorded as an expenditure of the Debt Service Fund. The source of payment is derived from a current 5.67 mil bonded tax levy for the construction project.

A portion of the bonds, \$3,997,000, represent the amount of the construction project that the District itself was required to finance (approximately 81% of the total of the bonds), in accordance with the terms of a facilities grant from the Ohio School Facilities Commission (OSFC). The project was completed during fiscal year 2007.

The remaining portion of the bond issue (approximately 19% of the total bonds), \$910,000, will be used to finance additional improvements (\$100,000) and to acquire a site for classroom facilities (\$810,000), that will not be covered under in the contract with OSFC.

The bond was issued for a twenty-seven year period with a final maturity at December 31, 2031. Interest payments on the bonds are due on June 1 and December 1 of each year and principal payments are due on December 1 of each year.

The 2005 bond issue is comprised of serial and term bonds. The term bonds that mature December 1, 2019 are subject to mandatory sinking fund redemption. The mandatory sinking fund redemption is to occur on December 1, 2015, and on each December 1 thereafter at 100% of the principal amount thereof plus accrued interest to the date of redemption according to the following schedule:

	Principal Amount						
Date	to be	Redeemed					
2015	\$	140,000					
2016		150,000					
2017		155,000					
2018		165,000					

Unless otherwise called for redemption, the remaining principal amount of such bonds \$175,000 will be paid at stated maturity on December 1, 2019.

The term bonds that mature December 1, 2024 are subject to mandatory sinking fund redemption. The mandatory sinking fund redemption is to occur on December 1, 2020, and on each December 1 thereafter at 100% of the principal amount thereof plus accrued interest to the date of redemption according to the following schedule:

	Principal Amount						
Date	to be	Redeemed					
2020	\$	185,000					
2021		195,000					
2022		205,000					
2023		215,000					

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)

The remaining principal amount of such bonds \$225,000 will be paid at stated maturity on December 1, 2024.

The term bonds that mature December 1, 2031 are subject to mandatory sinking fund redemption. The mandatory sinking fund redemption is to occur on December 1, 2025, and on each December 1 thereafter at 100% of the principal amount thereof plus accrued interest to the date of redemption according to the following schedule:

	Princ	Principal Amount						
Date	to b	e Redeemed						
2025	\$	235,000						
2026		245,000						
2027		260,000						
2028		270,000						
2029		285,000						
2030		295,000						

The remaining principal amount of such bonds \$310,000 will be paid at stated maturity on December 1, 2031.

### **Optional Redemption:**

Bonds maturing on or after December 1, 2019 are subject to redemption at the option of the School District, either in whole or in part, in such order as the School District shall determine, on any date on or after December 1, 2014, at par, which is 100% of the principal amount of the bonds.

When partial redemption is authorized, the Bonds or portions thereof will be selected by lot within a maturity in such manner as the Bond Registrar may determine, provided, however, that the portion of any such Bond so selected will be in the amount of \$5,000 or any integral multiple thereof.

**C.** The following is a summary of the future debt service requirements to maturity to the general obligation bonds:

Fiscal Year	General Obligation Bonds						
Ending June 30,		Principal	_	Interest	Total		
2009	\$	115,000	\$	210,739	\$	325,739	
2010		115,000		207,691		322,691	
2011		120,000		204,281		324,281	
2012		125,000		200,481		325,481	
2013		130,000		196,369		326,369	
2014 - 2018		715,000		899,170		1,614,170	
2019 - 2023		925,000		688,503		1,613,503	
2024 - 2028		1,180,000		422,520		1,602,520	
2029 - 2033		1,160,000		113,288		1,273,288	
Total	\$	4,585,000	\$	3,143,042	\$	7,728,042	

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)

**D**. The District had the following note activity during fiscal year 2008:

	Issue Date	Maturity Date	Balance 06/30/07	Additions	Reductions	Balance 06/30/08
I I I I I I I I I I I I I I I I I I I	07/20/06 07/19/07	07/19/07 07/18/08	\$ 150,000	\$ - 120.000	\$ (150,000)	\$ - 120.000
	01115707	01110100	\$ 150,000		\$ (150,000)	

On July 19, 2007, the District issued \$120,000 in bond anticipation notes to continue various construction projects. The notes bore an annual interest rate of 4.4% and mature on July 18, 2008.

**E.** The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation used in determining the District's legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the District's legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property, and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2008, are a voted debt margin of \$1,832,678 (including available funds of \$129,001) and an unvoted debt margin of \$69,874.

### NOTE 11 - EMPLOYEE BENEFITS

#### A. Compensated Absences

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn 5 to 15 days of vacation per year, depending upon length of service. The high school principal and superintendent earn 20 days of vacation per year and the treasurer earns 20 days of vacation per year. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers and the elementary principals do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of fifteen days per year for all personnel. The total lifetime maximum sick leave accumulation for certified and classified employees is 300 days and 280 days, respectively. Upon retirement, payment is made for one-fourth of the accrued, but unused, sick leave balance to a maximum of 69 days for certified employees and 60 days for classified employees. In addition, upon retirement, a certified employee is entitled to receive an additional severance payment of \$5.00 for accrued but unused sick leave days not calculated in the severance payment.

#### **B.** Early Retirement Incentive

During fiscal year 2007, the District implemented an Early Retirement Incentive plan (ERI). Employees electing to participate in the ERI may choose to be paid in equal amounts over two or four years. Furthermore, employees may choose to be rehired under one or two year contracts. All employees who elect these plans must have done so by May 4, 2007. As of June 30, 2008, 10 employees have elected to participate in the ERI. The ERI liability as of June 30, 2008 is \$405,853, with \$146,462 due in fiscal year 2009.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### NOTE 12 - RISK MANAGEMENT

#### A. Comprehensive

The District is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2008, the District contracted with Schools of Ohio Risk Sharing Authority (SORSA), administered by McBane Insurance Agency for general liability, property, and fleet insurance. Liability coverage is limited to \$1,000,000 per claim and \$3,000,000 in the aggregate. Property insurance carries a limitation of \$20,954,108 in the aggregate with a \$1,000 deductible.

The Perkins athletic facility is exposed to flood risk. During fiscal year 2008, the District contracted with Westfield Companies for flood insurance. The field house limitation on this insurance was \$172,200 for building damage and \$16,900 for contents damage with a \$1,000 deductible for both. The concession stand building and its contents are also covered under a separate policy with limitations of \$23,700 for building and \$2,800 for contents damage with a \$1,000 deductible. The grandstand and its contents are also covered under a separate policy with limitations of \$17,600 for building and \$1,000 deductible.

Vehicles are covered by SORSA and hold a \$500 deductible for collision. Automobile liability coverage has a \$1,000,000 limit for collision, a \$1,000,000 limit per accident for bodily injury and a \$5,000 limit for medical payments.

Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in the amount of coverage from the prior year.

### **B.** Workers' Compensation

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (see Note 2.A.). The GRP's business and affairs are conducted by a three member board of directors consisting of the President, the President-Elect and the Immediate Past President of the Ohio School Boards Association. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The worker's compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Sheakly UniService provides administrative, cost control, and actuarial services to the GRP.

### C. Medical and Ancillary Insurance

The District contracts with The Health Plan of the Upper Ohio Valley for hospitalization insurance for all employees. The District pays up to \$975 of the total monthly premiums for family and ancillary coverage and up to \$470 for individual and ancillary coverage for all certified and classified employees.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### NOTE 12 - RISK MANAGEMENT - (Continued)

#### D. Dental, Vision and Life Insurance

Dental, vision, prescription and life insurance are offered to employees through a Self-Insurance Internal Service Fund. The District is a member of a claims servicing pool, consisting of several school districts within the Eastern Region, in which monthly premiums are paid to the fiscal agent who in turn pays the claims on the District's behalf. The claims liability of \$21,116 reported in the internal service fund at June 30, 2008, is based on an estimate provided by Self Funded Plans, Inc. (the third party administrator) and the requirements of GASB Statement No. 10, "Accounting and Financial Reporting for Risk Financing and Related Insurance Issues", as amended by GASB Statement No. 30, "Risk Financing Omnibus", which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred but not reported claims, be accrued at the estimated ultimate cost of settling the claims. Changes in claims activity for the past two fiscal years are as follows:

Fiscal Year	Beginning Balance	Claims	Payments	Ending Balance
2008	\$ 14,537	\$ 354,710	\$ (348,131)	\$ 21,116
2007	6,498	337,485	(329,446)	14,537

#### NOTE 13 - PENSION PLANS

#### A. School Employees Retirement System

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, www.ohsers.org, under *Forms and Publications*.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2008, 9.16 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2008, 2007 and 2006 were \$71,848, \$82,232 and \$86,157, respectively; 37.37 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

#### B. State Teachers Retirement System of Ohio

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### NOTE 13 - PENSION PLANS - (Continued))

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2008, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2008, 2007 and 2006 were \$372,788, \$390,147 and \$411,130, respectively; 85.48 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006. Contributions to the DC and Combined Plans for fiscal year 2008 were \$2,154 made by the District and \$13,421 made by the plan members.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the SERS/STRS Ohio have an option to choose Social Security or the SERS/STRS Ohio. As of June 30, 2008, certain members of the Board of Education have elected Social Security. The District's liability is 6.2 percent of wages paid.

### **NOTE 14 - POSTEMPLOYMENT BENEFITS**

#### A. School Employees Retirement System

Plan Description - The District participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### **NOTE 14 - POSTEMPLOYMENT BENEFITS - (Continued)**

The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 401h. For 2008, 4.18 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2008, this amount was \$35,800.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The District's contributions for health care for the fiscal years ended June 30, 2008, 2007, and 2006 were \$50,527, \$44,107 and \$33,755, respectively; 37.37 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2008, this actuarially required allocation was 0.66 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2008, 2007, and 2006 were \$5,177, \$5,512 and \$6,857, respectively; 37.37 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

#### B. State Teachers Retirement System of Ohio

Plan Description - The District contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2008, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2008, 2007, and 2006 were \$28,676, \$30,015 and \$31,625, respectively; 85.48 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

### NOTE 15 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The statement of revenue, expenditures, and changes in fund balance - budget and actual (non-GAAP budgetary basis) presented for the General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

## NOTE 15 - BUDGETARY BASIS OF ACCOUNTING - (Continued)

- (a) Revenues and other financing sources are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures and other financing uses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of an expenditure, as opposed to a reservation of fund balance for that portion of outstanding encumbrances not already recognized as an account payable (GAAP basis); and
- (d) Investments are reported as fair value (GAAP basis) rather than cost (budget basis); and
- (e) Advances in and advances out are operating transaction (budget basis) as opposed to balance sheet transactions (GAAP basis).

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for the General Fund is as follows:

### **Net Change in Fund Balance**

	General Fund
Budget basis	\$ 175,955
Net adjustment for revenue accruals	32,367
Net adjustment for expenditure accruals	(87,031)
Net adjustment for other sources/(uses)	(71,039)
Adjustment for encumbrances	119,722
GAAP basis	<u>\$ 169,974</u>

## NOTE 16 - CONTINGENCIES/SUBSEQUENT EVENT

#### A. Grants

The District receives significant financial assistance from numerous federal, state and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the District. However, in the opinion of management, any such disallowed claims will not have a material effect on the financial position of the District.

#### **B.** Litigation

The District is involved in no material litigation as either plaintiff or defendant.

#### C. Bond Anticipation Note

On July 17, 2008, School Improvement Unlimited Tax General Obligation Bond Anticipation Notes, Series 2008, were issued for \$110,000 with an annual interest rate of 3.20% and maturity on July 16, 2009.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### **NOTE 17 - STATUTORY RESERVES**

The District is required by State statute to annually set aside, in the General Fund, an amount based on statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year end or offset by similarly restricted resources received during the year must be held in cash at year end and carried forward to be used for the same purpose in future years.

The following information describes the change in the year-end set-aside amounts for textbooks/instructional materials and capital improvements. Disclosure of this information is required by State statute.

	Textbooks/	Capital	
	Instructional Improvement		
	Materials	Maintenance	
Set-aside balance as of June 30, 2007	\$ (50,125)	\$ (4,907,000)	
Current year set-aside requirement	92,643	92,643	
Current year offsets	-	(106,295)	
Qualifying disbursements	(73,420)	(8,709)	
Total	<u>\$ (30,902)</u>	<u>\$ (4,929,361)</u>	
Balance carried forward to FY 2009	<u>\$ (30,902)</u>	<u>\$ (4,929,361)</u>	

Although the District had offsets and qualifying disbursements during the year that reduced the set-aside amounts below zero for the textbook/instructional materials and capital acquisition reserve, this extra amount may be carried forward to reduce the set-aside requirement for future years.

In addition to the above statutory reserves, the District also received monies restricted for school bus purchases. The amount of \$31,648 for school bus reserves is in the General Fund on the balance sheet at June 30, 2008.

A schedule of the restricted assets at June 30, 2008 follows:

Amounts restricted for school bus purchases	\$ 31,648
Total restricted cash	\$ 31,648

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### SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2008

FEDERAL GRANTOR Pass-Through Grantor Program Title	Pass-through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Expenditures	Non-Cash Expenditures
U.S. DEPARTMENT OF AGRICULTURE Passed-Through Ohio Department of Education:						
Food Donation	NA	10.550		\$15,203		\$15,599
Child Nutrition Cluster:						
School Breakfast Program	045237-05-PU-07-08	10.553	\$62,967		\$62,967	
National School Lunch Program	045237-LLP4-07-08	10.555	179,828		179,828	
Special Milk Program for Children	045237-LLP4-07-08	10.556	43		43	
Total Child Nutrition Cluster			242,838	15,203	242,838	15,599
Total U.S. Department of Agriculture			242,838	15,203	242,838	15,599
U.S. DEPARTMENT OF EDUCATION						
Passed-Through Ohio Department of Education: Title I Grants to Local Educational Agencies	045237-C1-S1-07	84.010	(1,014)		2,232	
The Forants to Local Educational Agencies	045237-C1-S1-07 045237-C1-S1-08	64.010	(1,014) 221,119		2,232	
Total Title I Grants to Local Educational Agencies			220,105	0	223,520	0
Special Education - Grants to States	045237-6B-SF-07	84.027	5,972		(134)	
	045237-6B-SF-08		217,917		201,409	
Total Special Education - Grants to States			223,889	0	201,275	0
Safe and Drug-Free Schools and Communities - State Grants	045237-DR-S1-08	84.186	5,037		4,511	
State Grants for Innovative Programs	045237-C2-S1-07	84.298	965		(9)	
Total Otata Coasta fas las sustius Deservana	045237-C2-S1-08		2,113	0	2,367	0
Total State Grants for Innovative Programs			3,078	0	2,358	0
Education Technology State Grants	045237-TJ-S1-07	84.318	(38)			
Total Education Technology State Cranta	045237-TJ-S1-08		2,672	0	2,672	0
Total Education Technology State Grants			2,034	0	2,072	0
Improving Teacher Quality State Grants	045237-TR-S1-07	84.367	26,378		8,866	
Total Image in a Tanahan Quality State Create	045237-TR-S1-08		66,242 92,620		<u>64,101</u> 72,967	
Total Improving Teacher Quality State Grants			92,020	0	12,967	0
Total U.S. Department of Education			547,363	0	507,303	0
Total Federal Awards Receipts and Expenditures			\$790,201	\$15,203	\$750,141	\$15,599

The Notes to the Schedule of Federal Awards Receipts and Expenditures is an integral part of the Schedule.

## NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES JUNE 30, 2008

## **NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) summarizes activity of the School District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

## **NOTE B - CHILD NUTRITION CLUSTER**

Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first.

## NOTE C – FOOD DONATION PROGRAM

Program regulations do not require the District to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This non-monetary assistance (expenditures) is reported in the Schedule at the fair value of the commodities received.

## **NOTE D - TRANSFERS**

The Ohio Department of Education (ODE) requires school districts to record grant funds carried over from one grant period to another grant period as a negative receipt in the original grant fund project-by-year line and as a positive receipt in the subsequent year project line. The Schedule reflects the following transfer due to ODE administrative action:

CFDA	Pass-through Entity		
<u>Number</u>	<u>Number</u>	Transfers-In	Transfers-Out
84.010	045237-C1S1-2007		\$1,014
84.010	045237-C1S1-2008	\$1,014	
84.318	045237-TJS1-2007		38
84.318	045237-TJS1-2008	38	



<u>Mary Taylor, CPA</u> Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Bridgeport Exempted Village School District Belmont County 55781 National Road Bridgeport, Ohio 43912

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Bridgeport Exempted Village School District, Belmont County, Ohio (the District), as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements and have issued our report thereon dated March 13, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over financial reporting that we consider a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

We consider finding 2008-002 described in the accompanying Schedule of Findings to be a significant deficiency in internal control over financial reporting.

Bridgeport Exempted Village School District Belmont County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also material weaknesses. We believe the significant deficiency described above is not a material weakness.

We also noted certain internal control matters that we reported to the District's management in a separate letter dated March 13, 2009.

### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters that we must report under *Government Auditing Standards*, which are described in the accompanying Schedule of Findings as items 2008-001 and 2008-002.

We also noted certain noncompliance or other matters not requiring inclusion in this report that we reported to the District's management in a separate letter dated March 13, 2009.

The District's responses to the findings identified in our audit are described in the accompanying Schedule of Findings. We did not audit the District's responses and, accordingly, we express no opinion on them.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, federal awarding agencies, and pass-through entities. We intend it for no one other than these specified parties.

Mary Jaylor

Mary Taylor, CPA Auditor of State

March 13, 2009



<u>Mary Taylor, CPA</u> Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Bridgeport Exempted Village School District Belmont County 55781 National Road Bridgeport, Ohio 43912

To the Board of Education:

## Compliance

We have audited the compliance of the Bridgeport Exempted Village School District, Belmont County, Ohio (the District), with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to each of its major federal programs for the year ended June 30, 2008. The Summary of Auditor's Results section of the accompanying Schedule of Findings identifies the District's major federal programs. The District's management is responsible for complying with the requirements of laws, regulations, contracts and grants applicable to each major federal program. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that apply to each of its major federal programs for the year ended June 30, 2008. In a separate letter to the District's management dated March 13, 2009, we reported another matter related to federal noncompliance not requiring inclusion in this report.

## Internal Control Over Compliance

The District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.

Bridgeport Exempted Village School District Belmont County Independent Accountants' Report on Compliance with Requirements Applicable to Each Major Federal Program and Internal Control Over Compliance in Accordance with OMB Circular A-133 Page 2

Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A control deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to administer a federal program such that there is more than a remote likelihood that the District's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the District's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Mary Jaylo

Mary Taylor, CPA Auditor of State

March 13, 2009

## SCHEDULE OF FINDINGS OMB CIRCULAR A-133 § .505 JUNE 30, 2008

# 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified	
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No	
(d)(1)(ii)	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	Yes	
(d)(1)(iii)	Was there any reported material non- compliance at the financial statement level (GAGAS)?	Yes	
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No	
(d)(1)(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	No	
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified	
(d)(1)(vi)	Are there any reportable findings under § .510?	No	
(d)(1)(vii)	Major Programs (list):	Child Nutrition Cluster: School Breakfast Program – CFDA #10.553 National School Lunch Program – CFDA #10.555 Special Milk Program for Children – CFDA #10.556	
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others	
(d)(1)(ix)	Low Risk Auditee?	Yes	

## SCHEDULE OF FINDINGS OMB CIRCULAR A-133 § .505 JUNE 30, 2008 (Continued)

## 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

## FINDING NUMBER 2008-001

## **Noncompliance Citation**

Ohio Rev. Code Section 5705.41(B) prohibits a subdivision or taxing unit from making an expenditure unless it has been properly appropriated.

At March 31, 2008, the District had expenditures exceeding appropriations in the following funds at the legal level of control:

Fund	Appropriations	Expenditures	Variance
Food Service	\$300,000	\$332,154	\$(32,154)
Management Information System	15,000	25,171	(10,171)
Public School Preschool	0	56,649	(56,649)
Miscellaneous State Grant	1,043	31,570	(30,527)
Improving Teacher Quality	7,300	73,362	(66,062)
Miscellaneous Federal Grant	2,700	2,991	(291)

We recommend the Board of Education and Treasurer compare expenditures to appropriations on a monthly basis. If appropriations in addition to those already adopted will be needed, the Board should take the necessary steps to adopt additional appropriations, if possible, to prevent expenditures from exceeding appropriations or reduce spending. The Treasurer should deny requests for payment when appropriations are not available.

**Officials Response:** The Treasurer acknowledges that these funds exceeded appropriations due to expenditures and encumbrances.

### FINDING NUMBER 2008-002

### Noncompliance and Significant Deficiency

The Auditor of State provided, through Auditor of State (AOS) Bulletin 2000-008, the recommended accounting treatment for on-behalf of grants and loans. Furthermore, AOS Bulletin 99-004 provides guidance regarding accounting and compliance issues related to Ohio School Facilities Commission grants/loans.

AOS Bulletin 99-004, states, in part, the construction manager will be paid directly by the State from the State's share of the project. The quarterly draw down schedule will document amounts paid to the construction manager during the preceding quarter. These amounts should be recorded as receipts and as construction expenditures on the District's financial records.

During fiscal year 2008, the District did not record Ohio School Facilities Commission (OSFC) construction manager receipt and disbursement transactions on their accounting records or financial statements in the amount of \$85,691, in the Classroom Facilities Fund.

The District adjusted the accompanying financial statements to reflect the (OSFC) construction manager receipt and disbursement transactions noted in the preceding paragraph.

## SCHEDULE OF FINDINGS OMB CIRCULAR A-133 § .505 JUNE 30, 2008 (Continued)

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)

## FINDING NUMBER 2008-002 (Continued)

## Noncompliance and Significant Deficiency – AOS Bulletins 2000-008 and 1999-004 (Continued)

We recommend the District refer to Auditor of State Bulletins 2000-008 and 1999-007 and follow the recommended accounting treatment for all on-behalf of grants and loans, including the construction manager payments related to the OSFC project.

**Officials Response:** I, as the School Treasurer, acknowledge that an error was made not recording the Construction Manager's payment. I would hope for future Treasurer's that the Ohio School Facilities would better communicate the Construction Managers' payment. For example, the Construction Manager is still being paid in FY 2009; however, the web site that shows these amounts has been closed and I currently have no access to the payments made by the Ohio School Facilities.

## 3. FINDINGS FOR FEDERAL AWARDS

None.





# BRIDGEPORT EXEMPTED VILLAGE SCHOOL DISTRICT

## **BELMONT COUNTY**

CLERK'S CERTIFICATION This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED APRIL 14, 2009

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