Gallia-Vinton Educational Service Center

Gallia County

Single Audit

July 1, 2007 through June 30, 2008

Fiscal Year Audited Under GAGAS: 2008

BALESTRA, HARR & SCHERER, CPAs, INC. 528 South West Street, P.O. Box 687 Piketon, Ohio 45661

> Telephone (740) 289-4131 Fax (740) 289-3639, www.bhscpas.com



Mary Taylor, CPA Auditor of State

Members of the Governing Board Gallia-Vinton Educational Service Center P.O. Box 178 Rio Grande, Ohio 45674-0178

We have reviewed the *Independent Auditor's Report* of the Gallia-Vinton Educational Service Center, Gallia County, prepared by Balestra, Harr & Scherer, CPAs, Inc., for the audit period July 1, 2007 through June 30, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Gallia-Vinton Educational Service Center is responsible for compliance with these laws and regulations.

Mary Jaylor

Mary Taylor, CPA Auditor of State

February 18, 2009

This Page is Intentionally Left Blank.

## **Gallia-Vinton Educational Service Center**

### Basic Financial Statements For the Fiscal Year Ended June 30, 2008

Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements	
Government-Wide Financial Statements:	
Statement of Net Assets	10
Statement of Activities	11
Fund Financial Statements:	
Balance Sheet-Governmental Funds	
Reconciliation of Total Governmental Fund Balances	
To Net Assets of Governmental Activities	
Statement of Revenues, Expenditures and Changes in	
Fund Balances – Governmental Funds	14
Reconciliation of the Statement of Revenues, Expenditures and	
Changes in Fund Balances of Governmental Funds to the	
Statement of Activities	15
Notes to the Basic Financial Statements	16
Supplementary Information	
Schedule of Revenues, Expenditures and Changes in Fund Balance –	
Budget and Actual (Budget Basis) –	
General Fund	
Miscellaneous State Grant Fund	
IDEA Preschool Grant for the Handicapped Fund	
Miscellaneous Federal Grant Fund	
Notes to Supplementary Information	
Schedule of Federal Awards Expenditures	
Notes to Schedule of Federal Awards Expenditures	
Report on Internal Control Over Financial Reporting and on Compliance and Other	
Matters Based on an Audit of Financial Statements Performed in Accordance	
With Government Auditing Standards	
Report on Compliance With Requirements Applicable to Each Major Program and on	
Internal Control Over Compliance in Accordance With OMB Circular A-133	41
Schedule of Findings OMB Circular §.505	

This Page is Intentionally Left Blank.

# BALESTRA, HARR & SCHERER, CPAs, INC.

528 South West Street, P.O. Box 687

Piketon, Ohio 45661

Telephone (740) 289-4131 Fax (740) 289-3639 www.bhscpas.com

Member American Institute of Certified Public Accountants

Ohio Society of Certified Public Accountants

### **Independent Auditor's Report**

Members of the Governing Board Gallia-Vinton Educational Service Center P.O. Box 178 Rio Grande, OH 45674

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Gallia-Vinton Educational Service Center (the Center), Gallia County, as of and for the year ended June 30, 2008, which collectively comprise the Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Center, as of June 30, 2008, and the respective changes in financial position, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2008 on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Members of the Governing Board Gallia-Vinton Educational Service Center Independent Auditor's Report Page 2

The Management's Discussion and Analysis and budgetary comparison information on pages 3 through 9 and 31 through 36 are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Center's basic financial statements. The accompanying Schedule of Federal Awards Expenditures is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits* of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

As described in Note 14 to the basic financial statements, the School District implemented Governmental Accounting Standards Board (GASB) Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, and GASB Statement No. 50, Pension Disclosures—an amendment of GASB Statements No. 25 and No. 27.

Balistra, Harr & Scherur

Balestra, Harr & Scherer, CPAs, Inc.

December 12, 2008

# MANAGEMENT'S DISCUSSION AND ANALYSIS

The Gallia-Vinton Educational Service Center's (the Center) discussion and analysis of the annual financial report provides a review of the financial performance for the fiscal year ended June 30, 2008. The intent of this discussion and analysis is to look at the Center's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the Center's financial performance.

# FINANCIAL HIGHLIGHTS

- The Center's assets exceeded its liabilities at June 30, 2008 by \$822,289.
- The Center's net assets of governmental activities increased \$252,675.
- General revenues accounted for \$199,395 in revenue or 7% of all revenues. Program specific revenues in the form of charges for services and operating grants and contributions accounted for \$2,616,911 or 93% of total revenues of \$2,816,306.
- The Center had \$2,563,631 in expenses related to governmental activities; \$2,616,911 of these expenses was offset by program specific charges for services and operating grants and contributions.

# USING THIS ANNUAL FINANCIAL REPORT

This annual report consists of a series of financial statements. These statements are presented so that the reader can understand the Gallia-Vinton Educational Service Center's financial situation as a whole and also give a detailed view of the Center's financial activities.

The Statement of Net Assets and Statement of Activities provide information about the activities of the Center as a whole and present a longer-term view of the Center's finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as the amount of funds available for future spending. The fund financial statements also look at the Center's most significant funds with all other non-major funds presented in total in one column.

## **REPORTING THE CENTER AS A WHOLE**

The analysis of the Center as a whole begins with the Statement of Net Assets and the Statement of Activities. These reports provide information that will help the reader to determine whether the Center is financially improving or declining as a result of the year's financial activities. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by private sector companies.

All current year revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Center's net assets and changes to those assets. This change informs the reader whether the Center's financial position, as a whole, has improved or diminished. In evaluating the overall financial health, the user of these financial statements needs to take into account non-financial factors that also impact the Center's financial well-being. Some of these factors include the condition of capital assets, and required educational support services to be provided.

In the Statement of Net Assets and the Statement of Activities, the Center has only one kind of activity.

• Governmental Activities. All of the Center's programs and services are reported here including support services, operation and maintenance of capital assets, and pupil transportation.

## **REPORTING THE CENTER'S MOST SIGNIFICANT FUNDS**

## **Fund Financial Statements**

The analysis of the Center's funds begins on page 7. Fund financial statements provide detailed information about the Center's major funds – not the Center as a whole. Some funds are required by State law and bond covenants. Other funds may be established by the Treasurer with approval from the Board to help control, manage and report money received for a particular purpose or to show that the Center is meeting legal responsibilities for use of grants. The Gallia-Vinton Educational Service Center's major funds are the General Fund, the Miscellaneous Federal Grants Special Revenue Fund, the Miscellaneous State Grants Special Revenue Fund, and the IDEA Preschool Grant for the Handicapped Special Revenue Fund.

**Governmental Funds.** All of the Center's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the Center's general government operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance educational support services. The relationship (or difference) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

# THE CENTER AS A WHOLE

As stated previously, the Statement of Net Assets provides the perspective of the Center as a whole. Table 1 provides a summary of the Center's net assets for 2008 compared to 2007.

	2008	2007
Assets: Current and Other Assets	\$894,500	\$643,079
Capital Assets, Net	7,837	2,696
Total Assets	902,337	645,775
Liabilities:		
Current and Other Liabilities	34,486	30,569
Long-Term Liabilities	45,562	45,592
Total Liabilities	80,048	76,161
Net Assets:		
Invested in Capital Assets	7,837	2,696
Restricted for Other Purposes	1,273	-
Unrestricted	813,179	566,918
Total Net Assets	\$822,289	\$569,614

# Table 1 Net Assets Governmental Activities

Total net assets of the Center as a whole increased \$252,675. The majority of this increase was an increase in cash due to new grants received by the Center during fiscal year 2008.

Table 2 shows the changes in net assets for the fiscal year ended June 30, 2008 as compared with 2007.

# Table 2 Changes in Net Assets Governmental Activities

	2008	2007
Revenues		
Program Revenues:		
Charges for Services	\$795,674	\$507,381
Operating Grants & Contributions	1,821,237	1,529,077
Total Program Revenues	2,616,911	2,036,458
General Revenues:		
Grants and Entitlements	112,945	113,925
Investment Earnings	36,549	38,457
Miscellaneous	49,901	9,634
Total General Revenues	199,395	162,016
Total Revenues	2,816,306	2,198,474
Program Expenses		
Instruction:		
Regular	688,870	653,324
Special	98,403	-
Support Services:		
Pupil	237,480	251,088
Instructional Staff	662,914	390,116
Board of Education	31,591	34,268
Administration	505,970	409,330
Fiscal	58,766	60,532
Operation and Maintenance of Plant	25,659	28,281
Pupil Transportation	223,242	213,798
Central	13,260	15,838
Operation of Non-Instructional Services	17,476	15,930
Total Expenses	2,563,631	2,072,505
Increase in Net Assets	252,675	125,969
Net Assets at Beginning of Year	569,614	443,645
Net Assets at End of Year	\$822,289	\$569,614

## **Governmental Activities**

Charges for services comprised 28% of revenue, while operating grants and contributions comprised 65% of revenue for governmental activities of the Gallia-Vinton Educational Service Center for fiscal year 2008. The increase in charges for services was primarily a result of increased revenue for services provided to local school districts related to the Math/Science Partnership grant. The increase in operating grants and contributions was primarily due to the IDEA Preschool Grant for the Handicapped received by the Center during fiscal year 2008.

As indicated by governmental program expenses, regular instruction and support services for the benefit of the instructional staff and administration is emphasized. Regular instruction, instructional staff support services and administration support services comprised 27%, 26% and 20% of governmental program expenses, respectively. The most significant increases were seen in expenses for special instruction and support services for instructional staff and administration primarily due to the Math/Science Partnership grant and the IDEA Preschool Grant for the Handicapped.

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows, for governmental activities, the total cost of services and the net cost of services for 2008 as compared with 2007. That is, it identifies the cost of these services supported by unrestricted State entitlements.

	2008			20	)07
	Total Cost	Net Cost of		Total Cost of	Net Cost of
	of Services	Services		Services	Services
Instruction	\$787,273	\$74,642		\$653,324	(\$1,132)
Support Services	1,758,882	(126,390)		1,403,251	37,342
Operation of Non-					
Instructional	17,476	(1,532)		15,930	(163)
Total Expenses	\$2,563,631	(\$53,280)		\$2,072,505	\$36,047

## Table 3 Total and Net Cost of Program Services Governmental Activities

# THE CENTER'S FUNDS

Governmental funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$2,765,701 and expenditures of \$2,568,802. The net change in fund balance for the year was most significant in the General Fund.

The fund balance of the General Fund increased by \$246,231. This increase was primarily due to an increase in customer sales and services related to the Math/Science Partnership Grant.

The Miscellaneous Federal Grants fund and the Miscellaneous State Grants fund each had a \$0 balance at June 30, 2008. The Center spends all monies in these funds by fiscal year end as required by grant agreements.

The IDEA Preschool Grant for the Handicapped fund had a (\$52,474) balance at June 30, 2008. This negative fund balance was due to a reimbursement grant for which expenditures had been made prior to June 30, 2008, but the reimbursement had not yet been received at year end and was not received during the available period.

# CAPITAL ASSETS AND DEBT ADMINISTRATION

## **Capital Assets**

At the end of fiscal year 2008, the Center had \$7,837 invested in its capital assets. Table 4 shows the fiscal year 2008 balances compared to 2007.

## Table 4 Capital Assets (Net of Accumulated Depreciation)

## Governmental Activities

	2008	2007
Furniture and Equipment	\$7,837	\$2,696
Totals	\$7,837	\$2,696

Changes in capital assets from the prior year resulted from additions and depreciation. See Note 4 to the basic financial statements for more detailed information related to capital assets.

## Debt

At June 30, 2008, the Center did not have any outstanding debt obligations. See Note 9 to the basic financial statements for more detailed information related to other long-term obligations.

# ECONOMIC FACTORS

The Center relies heavily on grants for its funding. It received the Math/Science Partnership Grant and the IDEA Preschool Grant for the Handicapped in fiscal year 2008. The Center is continually applying for new grants.

# CONTACTING THE CENTER'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, creditors, and investors with a general overview of the Center's financial condition and to show the Center's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Lily Blevins, Treasurer, Gallia-Vinton Educational Service Center, P.O. Box 178, Rio Grande, Ohio 45674.

## Gallia-Vinton Educational Service Center Statement of Net Assets June 30, 2008

	Governmental Activities
ASSETS:	
Current Assets:	
Equity in Pooled Cash and Cash Equivalents	\$ 843,895
Intergovernmental Receivable	50,605
Noncurrent Assets:	
Depreciable Capital Assets, net	7,837
Total Assets	902,337
LIABILITIES:	
Current Liabilities:	
Accounts Payable	534
Accrued Wages and Benefits	23,798
Intergovernmental Payable	4,962
Matured Compensated Absences Payable	5,192
Noncurrent Liabilities:	
Long-Term Liabilities:	
Due Within One Year	4,395
Due in More Than One Year	41,167
Total Liabilities	80,048
NET ASSETS:	
Invested in Capital Assets	7,837
Restricted for Other Purposes	1,273
Unrestricted	813,179
Total Net Assets	\$ 822,289

## Gallia-Vinton Educational Service Center Statement of Activities For the Fiscal Year Ended June 30, 2008

			Program Revenues			Re C	t (Expense) evenue and hanges in let Assets	
		Expenses		narges for Services	-	rating Grants Contributions		vernmental Activities
Governmental Activities		Expenses		Services				Activities
Instruction:								
Regular	\$	688,870	\$	-	\$	608,465	\$	(80,405)
Special		98,403		-		104,166		5,763
Support Services:								
Pupil		237,480		191,757		78,469		32,746
Instructional Staff		662,914		320,658		396,658		54,402
Board of Education		31,591		30,236		6,376		5,021
Administration		505,970		194,940		338,729		27,699
Fiscal		58,766		33,418		30,196		4,848
Operation and Maintenance of Plant		25,659				24,802		(857)
Pupil Transportation		223,242		11,139		213,989		1,886
Central		13,260		8,752		5,153		645
Operation of Non-Instructional Services		17,476		4,774		14,234		1,532
Totals	\$	2,563,631	\$	795,674	\$	1,821,237		53,280
	Gen	eral Revenues						
	Gran	ts and Entitlemer	nts not	Restricted to	Specific	Programs		112,945
	Inve	stment Earnings						36,549
	Misc	cellaneous						49,901
	Tota	l General Revenu	es					199,395
	Char	nge in Net Assets						252,675
	Net	Assets Beginning	of Yea	r				569,614
	Net 2	Assets End of Yea	r				\$	822,289

## Gallia-Vinton Educational Service Center Balance Sheet Governmental Funds June 30, 2008

	General Fund		0 11111 111		0 1 1 11		0.0000				IDEA Preschool Grant for the Handicapped		Gove	Other ernmental Funds	Gover	Total nmental Funds
ASSETS:																
Current Assets:																
Equity in Pooled Cash and Cash Equivalents	\$	840,752	\$	1	\$	3,142	\$	843,895								
Interfund Receivable		50,605		-		-		50,605								
Intergovernmental Receivable		-		50,605		-		50,605								
Total Assets		891,357		50,606		3,142		945,105								
LIABILITIES:																
Current Liabilities:																
Accounts Payable		534		-		-		534								
Accrued Wages and Benefits		22,064		1,734		-		23,798								
Interfund Payable		-		50,605		-		50,605								
Intergovernmental Payable		4,826		136		-		4,962								
Matured Compensated Absencees Payable		5,192	-			-		5,192								
Deferred Revenue		-		50,605				50,605								
Total Liabilities		32,616		103,080				135,696								
FUND BALANCES:																
Unreserved, Undesignated, Reported in:																
General Fund		858,741		-		-		858,741								
Special Revenue Funds		-		(52,474)		3,142		(49,332)								
Total Fund Balances		858,741		(52,474)		3,142		809,409								
Total Liabilities and Fund Balances	\$	891,357	\$	50,606	\$	3,142	\$	945,105								

## Gallia-Vinton Educational Service Center Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities June 30, 2008

Total Governmental Fund Balances	\$ 809,409
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	7,837
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds. Intergovernmental	50,605
Long-Term Liabilities, including the long-term portion of compensated absences are not due and payable in the current period and therefore are not reported in the funds. Compensated Absences (45,562)	
Total	 (45,562)
Net Assets of Governmental Activities	\$ 822,289

#### Gallia-Vinton Educational Service Center Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Fiscal Year Ended June 30, 2008

	General Fund	Miscellaneous State Grants	IDEA Preschool Grant for the Handicapped	Miscellaneous Federal Grants	Other Governmental Funds	Total Governmental Funds
REVENUES:	¢ 200.747	¢ 200.200	¢ 024.072	¢ 1064657	¢ 2,000	¢ 1.002.577
Intergovernmental	\$ 280,747	\$ 300,200	\$ 234,973	\$ 1,064,657	\$ 3,000	\$ 1,883,577
Interest Customer Sales and Services	36,549 795,674	-	-	-	-	36,549 795,674
	· · · · ·	-	-	-	- 4 409	,
Miscellaneous	45,473				4,428	49,901
Total Revenues	1,158,443	300,200	234,973	1,064,657	7,428	2,765,701
EXPENDITURES:						
Current:						
Instruction:						
Regular	81,390	222,897	-	384,583	-	688,870
Special	-	-	103,418	-	-	103,418
Support Services:						
Pupil	200,611	35,585	-	-	3,000	239,196
Instructional Staff	333,996	15,100	134,979	178,839	-	662,914
Board of Education	31,591	-	-	-	-	31,591
Administration	203,707	26,618	23,391	250,694	-	504,410
Fiscal	35,166	-	-	23,600	-	58,766
Operation and Maintenance of Plant	-	-	25,659	-	-	25,659
Pupil Transportation	11,650	-	-	211,592	-	223,242
Central	9,510	-	-	3,750	-	13,260
Operation of Non-Instructional Services	4,591			11,599	1,286	17,476
Total Expenditures	912,212	300,200	287,447	1,064,657	4,286	2,568,802
Net Changes in Fund Balances	246,231	-	(52,474)	-	3,142	196,899
Fund Balances at Beginning of Year	612,510					612,510
Fund Balances at End of Year	\$ 858,741	\$ -	\$ (52,474)	\$ -	\$ 3,142	\$ 809,409

Net Change in Fund Balances - Total Governmental Funds	\$ 196,899
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period. 	
Current Year Depreciation(2,380)Total	5,141
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. Intergovernmental	50.605
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	50,005
Decrease in Compensated Absences	 30
Net Change in Net Assets of Governmental Activities	\$ 252,675

## NOTE 1 - DESCRIPTION OF THE ENTITY

### Description of the Educational Service Center:

The Gallia-Vinton Educational Service Center (the Center) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Center is a County Educational Service Center as defined by Section 3311.05 of the Ohio Revised Code. The Center is an administrative entity providing supervision and certain other services to the local school districts located in Gallia and Vinton Counties. It currently operates under a Governing Board form of government consisting of three (3) members elected from Vinton County and four (4) members elected from Gallia County.

The significant accounting policies followed in the preparation of these financial statements are summarized below. These policies conform to accounting principles generally accepted in the United States of America (GAAP) for local governmental units prescribed in the statements issued by the Governmental Accounting Standards Board and other recognized authoritative sources.

### **Reporting Entity:**

The reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the Center are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Center. For the Center, this includes general operations.

Component units are legally separate organizations for which the Center is financially accountable. The Center is financially accountable for an organization if the Center appoints a voting majority of the organization's governing board and (1) the Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Center is legally entitled to or can otherwise access the organization's resources; the Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Center is obligated for the debt of the organization. Component units may also include organizations for which the Center approves the budget, the issuance of debt or levying of taxes. As of June 30, 2008, the Center had no component units.

The following other jointly governed organizations, which perform activities within the Center's boundaries for the benefit of its residents, are excluded from the accompanying financial statements because the Center is not financially accountable for these entities nor are they fiscally dependent on the Center.

Southeast Ohio Voluntary Education Cooperative (SEOVEC) Gallia-Jackson-Vinton Joint Vocational School District Gallia County Local School District Vinton County Local School District

The Center also participates in one public entity risk pool: Ohio School Boards Association Workers Compensation Group Rating Program

These jointly governed organizations and the public entity risk pool are presented in Note 10 to the basic financial statements.

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the Center have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Center's accounting policies are described below.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### A. Fund Accounting

The Center uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain Center functions or activities.

The Center's accounts are maintained on the basis of funds, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to specific Center functions or activities. The operation of each fund is accounted for within a separate set of self-balancing accounts.

#### Governmental Funds:

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the Center's major governmental funds:

*General Fund* – The General Fund is the general operating fund of the Center and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is available to the Center for any purpose provided it is expended or transferred according to the school laws of Ohio.

*Miscellaneous Federal Grants Fund* – The Miscellaneous Federal Grants Fund is used to account for various monies received through state agencies from the federal government or directly from the federal government which are not classified elsewhere.

*Miscellaneous State Grants Fund* – The Miscellaneous State Grants Fund is used to account for various monies received from state agencies which are not classified elsewhere.

*IDEA Preschool Grant for the Handicapped Fund* – The IDEA Preschool Grant for the Handicapped Fund is used to account for monies received for the improvement and expansion of services for handicapped children.

The other governmental funds of the Center account for grants and other resources whose use is restricted to a particular purpose.

#### B. Basis of Presentation

The Center's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

#### Government-wide Financial Statements:

The statement of net assets and the statement of activities display information about the Center as a whole. These statements include the financial activities of the primary government.

The statement of net assets presents the financial condition of governmental activities of the Center at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Center. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Center.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Fund Financial Statements:

During the year, the Center segregates transactions related to certain Center functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Center at this more detailed level. The focus of fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column.

#### C. Measurement Focus and Basis of Accounting:

**Government-wide Financial Statements** - The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the Center are included on the statement of net assets. The Statement of Activities presents increases (i.e. revenues) and decreases (i.e. expenses) in total net assets.

**Fund Financial Statements** - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

**Basis of Accounting -** Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. The fund financial statements are prepared using the modified accrual basis of accounting for governmental funds. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

**Revenues – Exchange and Non-exchange Transactions -** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Measurable" means the amount of the transaction can be determined, and "available" means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Center, available means expected to be received within 60 days of year-end.

Non-exchange transactions, in which the Center receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements that specify the year when the resources are required to be used or the fiscal year when use is first permitted. Eligibility requirements also include matching requirements, in which the Center must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: interest, tuition, and grants.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Expenses/Expenditures -** On the accrual basis of accounting, expenses are recognized at the time they are incurred. The focus of modified accrual basis accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the costs of accumulated unpaid vacation, personal leave and sick leave. They are reported as fund liabilities as payments come due each period upon the occurrence of employee resignations and retirements. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

### D. Cash and Cash Equivalents

Cash received by the Center is deposited into one of several bank accounts with individual fund balance integrity maintained. Balances of all funds are maintained in these accounts or are temporarily used to purchase certificates of deposit or investments. All investment earnings accrue to the General Fund except those specifically related to those funds deemed appropriate according to Board of Education policy. Each fund's interest of the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements. Interest earned amounted to \$36,549 which was recorded in the General Fund. During fiscal year 2008, the Center did not have any investments.

### E. Capital Assets and Depreciation

All capital assets of the Center are general capital assets that are associated with governmental activities. General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The Center maintains a capitalization threshold of \$1,000. The Center does not possess any infrastructure.

Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets are depreciated. Depreciation is computed using the straight-line method over the following useful lives:

Description

Estimated Lives

Furniture and Equipment

5-10 years

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### F. Compensated Absences

Vacation and personal leave benefits are accrued as a liability as the benefits are earned if the employee's rights to receive compensation are attributable to services already rendered and it is probable that the Center will compensate its employees for the benefits through paid time off or some other means. The Center records a liability for accumulated unused vacation time when earned for all employees with more than one year of service. Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive severance benefits and the employees the Center has identified as probable of receiving payment in the future. The Center records an accrual for sick leave for all employees with six years or more of service. The accrual amount is based upon accumulated sick leave and employees' wage rates at year-end, taking into consideration any limits specified in the Center's severance policy.

The entire compensated absence liability is reported on the government-wide financial statements.

On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements and payments made in lieu of vacation. These amounts are recorded in the account "matured compensated absences payable" in the fund from which the employee will be paid.

#### G. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements,

In general, governmental fund payables and accrued liabilities, once incurred, that are paid in full and in a timely manner from current financial resources, are reported as obligations of the funds. However, compensated absences and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year.

### H. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets consist of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Center or through external restrictions imposed by creditors, grantors or laws, or regulations of other governments.

The Center applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

As of June 30, 2008, there were no net assets restricted by enabling legislation.

#### I. Fund Balance Reserves

Reserved fund balances indicate that portion of fund balance, which is not available for current appropriation or is legally segregated for a specific use. Fund balances are reserved for encumbrances. The unreserved, undesignated portions of fund balance reflected for Governmental Funds are available for use within the specific purpose of those funds.

#### J. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported on the financial statements and accompanying notes. Actual results may differ from those estimates.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### K. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Interfund transfers within governmental activities are eliminated in the statement of activities. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the financial statements. Flows of cash from one fund to another with a requirement for repayment are reported as advances in and out. Advances between governmental activities are eliminated in the statement of activities.

#### NOTE 3 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the Center into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Center Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Center has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies that are not needed for immediate use but which will be needed before the end of the current period of designation of depositories.

Interim monies may be deposited or invested in the following securities:

- 1. United States treasury notes, bills, bonds, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily and that the term of the agreement must not exceed thirty days;
- 4. Bonds or other obligations of the State of Ohio, its political subdivisions, or other units or agencies of this State or its political subdivisions;

### NOTE 3 - DEPOSITS AND INVESTMENTS (Continued)

- 5. Time certificates of deposit or savings or deposit accounts, including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 7. The State Treasurer's investment pool (STAROhio);
- 8. Securities lending agreements in which the Center lends securities and the eligible institution agrees to exchange either securities described in division (1) or (2), or cash, or both securities and cash, equal value for equal value;
- 9. High grade commercial paper in an amount not to exceed five percent of the Center's total average portfolio; and
- 10. Bankers acceptances for a period not to exceed 270 days and in an amount not to exceed ten percent of the Center's average portfolio.

Protection of the Center's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Center, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

### Deposits:

Custodial credit risk is the risk that in the event of a bank failure, the Center's deposits may not be returned to it. According to state law, public depositories must give security for all public funds on deposit in excess of those funds that are insured by the Federal Deposit Insurance Corporation (FDIC) or by any other agency or instrumentality of the federal government. These institutions may either specifically collateralize individual accounts in lieu of amounts insured by the FDIC, or may pledge a pool of government securities valued at least 105% of the total value of public monies on deposit at the institution. The Center's policy is to deposit money with financial institutions that are able to abide by the laws governing insurance and collateralization of public funds.

As of June 30, 2008, the Center's bank balance of \$1,096,898 is either covered by FDIC or collateralized by the financial institutions public entity deposit pools in the manner described above.

As of June 30, 2008, the Center had no investments.

## NOTE 4 - CAPITAL ASSETS

Capital assets activity for the fiscal year ended June 30, 2008, was as follows:

	Ending Balance 6/30/2007	Additions	Deletions	Ending Balance 6/30/2008
Governmental Activities				
Capital Assets Being Depreciated				
Furniture and Equipment	\$ 14,324	\$ 7,521	\$ -	\$ 21,845
Total Capital Assets Being Depreciated	14,324	7,521		21,845
Less Accumulated Depreciation: Furniture and Equipment	(11,628)	(2,380)		(14,008)
Total Accumulated Depreciation	(11,628)	(2,380)		(14,008)
Total Capital Assets Being Depreciated, Net	2,696	5,141		7,837
Governmental Activities Capital Assets, Net	\$ 2,696	\$ 5,141	\$ -	\$ 7,837

\*Depreciation expense was charged to governmental functions as follows:

Support Services:	
Administration	\$ 2,380
Total Depreciation Expense	\$ 2,380

#### **NOTE 5 - RISK MANAGEMENT**

#### A. Property and Liability

The Center is exposed to various risks of loss related to tort, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. During fiscal year 2008, the Center contracted with The Grange Mutual Casualty Company for property insurance coverage. The policies include a \$500 deductible.

Professional and general liability is protected by the Ohio School Plan with a \$1,000,000 single occurrence limit with a \$3,000,000 aggregate and no deductible.

The Center pays the State Workers' Compensation System a premium based on a rate per \$100 salaries. This rate is calculated based on accident history and administrative costs.

The Center has had no significant reductions in any of its insurance coverage from that maintained in prior years. Additionally, there have been no insurance settlements that have exceeded insurance coverage in any of the past three years.

### NOTE 5 - RISK MANAGEMENT (Continued)

#### **B.** Workers Compensation

For the fiscal year 2008, the Center participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 10). The intent of the GRP is to achieve the benefit of a reduced premium for the Center by virtue of its grouping and representation with other participants in the GRP. The workers compensation experience of the participant's is calculated as one experience and a common premium rate is applied to all participants in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall saving percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement ensures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to participant's that can meet the GRP's selection criteria. The firm of GatesMcDonald & Co. provides administrative, cost control and actuarial services to the GRP.

#### C. Employee Medical Benefits

The Center provides health, major medical, prescription drug and dental insurance for all eligible employees through Anthem Blue Cross/Blue Shield Insurance Company. The Center pays monthly premiums of \$515.66 for individual coverage. Premiums are paid from the same funds that pay the employees' salaries. Employees have the option to purchase coverage for family members at their own expense.

The Center provides life insurance and accidental death and dismemberment insurance to some employees through Anthem Life Insurance Company in the amount of \$25,000 for classified employees, \$20,000 for certified employees, and twice the salary amount for each administrator.

### NOTE 6 - DEFINED BENEFIT PENSION PLANS

#### A. School Employees Retirement System

The Center contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll-free (800) 878-5853. It is also posted on SERS' website, www.ohsers.org, under Forms and Publications.

Plan members are required to contribute 10% of their annual covered salary and the Center is required to contribute at an actuarially determined rate. The current rate is 14% of annual covered payroll. A portion of the Center's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2008, 9.82% of annual covered salary was the portion allocated to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The Center's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2008, 2007, and 2006 were \$24,748, \$13,907, and \$11,339, respectively. 92% has been contributed for fiscal year 2008 and 100% for the fiscal years 2007 and 2006. \$1,993 represents the unpaid contribution for fiscal year 2008 and is recorded as a liability within the respective funds.

## NOTE 6 - DEFINED BENEFIT PENSION PLANS (Continued)

### **B.** State Teachers Retirement System

The Center contributed to the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing multiple employer public employee retirement system. STRS Ohio provides retirement and disability benefits, annual cost-of-living adjustments, and death and survivor benefits to plan members and beneficiaries. STRS Ohio issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3371, by calling toll-free (888) 227-7877, or by visiting the STRS Ohio website at www.strsoh.org.

STRS Ohio is a statewide retirement plan for licensed teachers and other faculty members employed in the public schools of Ohio or any school, community school, college, university, institution or other agency controlled, managed and supported, in whole or in part, by the state or any political subdivision thereof.

New members have a choice of three retirement plan options. In addition to the Defined Benefit (DB) Plan, new members are offered a Defined Contribution (DC) Plan and a Combined Plan. The DC Plan allows members to allocate all their member contributions and employer contributions equal to 10.5% of earned compensation among the various investment choices. The Combined Plan offers features of the DC Plan and the DB Plan. In the Combined Plan, member contributions are allocated to investment choices by the member, and employer contributions are used to fund a defined benefit payment at a reduced level from the regular DB Plan. Contributions into the DC Plan and the Combined Plan are credited to member accounts as employers submit their payroll information to STRS Ohio, generally on a biweekly basis. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan.

**DB Plan Benefits** – Plan benefits are established under Chapter 3307 of the Revised Code. Any member may retire who has (i) five years of service credit and attained age 60; (ii) 25 years of service credit and attained age 55; or (iii) 30 years of service credit regardless of age. The annual retirement allowance, payable for life, is the greater of the "formula benefit" or the "money-purchase benefit" calculation. Under the "formula benefit," the retirement allowance is based on years of credited service and final average salary, which is the average of the member's three highest salary years. The annual allowance is calculated by using a base percentage of 2.2% multiplied by the total number of years of service credit (including Ohio-valued purchased credit) times the final average salary. The 31st year of earned Ohio service credit is calculated at 2.5%. An additional one-tenth of a percent is added to the calculation of every year of earned Ohio service over 31 years (2.6% for 32 years, 2.7% for 33 years and so on) until 100% of final average salary is reached. For members with 35 or more years of Ohio contributing service, the first 30 years will be calculated at 2.5% instead of 2.2%. Under the "money-purchase benefit" calculation, a member's lifetime contributions plus interest at specified rates are matched by an equal amount from other STRS Ohio funds. This total is then divided by an actuarially determined annuity factor to determine the maximum annual retirement allowance.

**DC Plan Benefits** – Benefits are established under Sections 3307.80 to 3307.89 of the Revised Code. For members who select the DC Plan, all member contributions and employer contributions at a rate of 10.5% are placed in an investment account. The member determines how to allocate the member and employer money among various investment choices. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump-sum withdrawal. Employer contributions into members' accounts are vested after the first anniversary of the first day of paid service. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

**Combined Plan Benefits** – Member contributions are allocated by the member, and employer contributions are used to fund a defined benefit payment. A member's defined benefit is determined by multiplying 1% of the member's final average salary by the member's years of service credit. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60. The defined contribution portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50.

## NOTE 6 - DEFINED BENEFIT PENSION PLANS (Continued)

A retiree of STRS Ohio or another Ohio public retirement system is eligible for reemployment as a teacher following the elapse of two months from the date of retirement. Contributions are made by the reemployed member and employer during the reemployment. Upon termination of reemployment or age 65, whichever comes later, the retiree is eligible for an annuity benefit or an equivalent lump-sum payment in addition to the original retirement allowance. Effective April 11, 2005, a reemployed retiree may alternatively receive a refund of member contributions with interest before age 65, once employment is terminated.

Benefits are increased annually by 3% of the original base amount for Defined Benefit Plan participants.

The Defined Benefit and Combined Plans offer access to health care coverage to eligible retirees who participated in the plans and their eligible dependents. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs and partial reimbursement of monthly Medicare Part B premiums. By Ohio law, health care benefits are not guaranteed.

A Defined Benefit or Combined Plan member with five or more years' credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. A death benefit of \$1,000 is payable to the beneficiary of each deceased retired member who participated in the Defined Benefit Plan. Death benefit coverage up to \$2,000 can be purchased by participants in the DB, DC or Combined Plans. Various other benefits are available to members' beneficiaries.

Chapter 3307 of the Revised Code provides statutory authority for member and employer contributions. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers.

For the fiscal year ended June 30, 2008, plan members were required to contribute 10% of their annual covered salaries. The Center was required to contribute 14%; 13% was the portion used to fund pension obligations.

The Center's required contributions for pension obligations to STRS for the fiscal years ended June 30, 2008, 2007, and 2006 were \$48,926, \$39,839, and \$27,561, respectively; 95% has been contributed for fiscal year 2008 and 100% for fiscal years 2007 and 2006. \$2,638 represents the unpaid contribution for fiscal year 2008 and is recorded as a liability within the respective funds.

## NOTE 7 - POST-EMPLOYMENT BENEFITS

The Center provides access to health care coverage to retirees who participated in the Defined Benefit or Combined Plans and their dependents through the State Teachers Retirement System (STRS), and to retired non-certificated employees and their dependents through the School Employees Retirement System (SERS). Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

Ohio law authorizes STRS to offer a cost-sharing, multiple-employer health care plan. STRS provides access to health care coverage to eligible retirees who participated in the defined benefit or combined plans. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. Pursuant to Section 3307 of the Ohio Revised Code, the Retirement Board has discretionary authority over how much, if any, of the associated health care costs will be absorbed by STRS. All benefit recipients, for the most recent year, pay a portion of the health care costs in the form of a monthly premium.

Under Ohio law, funding for post-employment health care may be deducted from employer contributions. The 14% employer contribution rate is the maximum rate established under Ohio law. Of the 14% employer contribution rate, 1% of covered payroll was allocated to post-employment health care for the years ended June 30, 2008, 2007 and 2006. For the Center, this amount equaled \$3,789 for fiscal year 2008.

STRS pays health care benefits from the Health Care Stabilization Fund. At June 30, 2007 (the latest information available) the balance in the Fund was \$4.1 billion. For the year ended June 30, 2007, net health care costs paid by STRS were \$265,558,000 and STRS had 122,934 eligible benefit recipients.

## NOTE 7 - POST-EMPLOYMENT BENEFITS (Continued)

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, and to disability and survivor benefit recipients. Effective January 1, 2004, all retirees and beneficiaries are required to pay a portion of their health care premiums. The portion is based on years of service, Medicare eligibility and retirement status. SERS administers two postemployment benefit plans.

#### Medicare Part B Plan

The Medicare B plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2008 was \$96.40; SERS' reimbursement to retirees was \$45.50.

The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For fiscal year 2008, the actuarially required allocation was 0.66%. For the Center, the amount contributed to fund health care benefits during the 2008 fiscal year equaled \$1,188.

#### Health Care Plan

Ohio Revised Code 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMO's, PPO's, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

The Ohio Revised Code provides the statutory authority to fund SERS' post-employment benefits through employer contributions. Active members do not make contributions to the post-employment benefit plans.

The Health Care Fund was established under, and is administered in accordance with, Internal Revenue Code 401(h). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14% contribution to the Health Care Fund. At June 30, 2008, the health care allocation was 3.52%. The actuarially required contribution (ARC), as of the December 31, 2006 annual valuation (the latest available), was 11.5% of covered payroll. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities of the plan over a period not to exceed thirty years.

An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to the service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2% of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5% of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2008, the minimum compensation level was established at \$35,800. For the Center, the amount contributed to fund health care benefits, including the surcharge, during the 2008 fiscal year equaled \$7,808.

The SERS Retirement Board established the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending upon the plan selected, qualified years of service, Medicare eligibility, and retirement status.

The financial reports of SERS' Health Care and Medicare Part B plans are included in its *Comprehensive Annual Financial Report*. The report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS website at www.ohsers.org under Forms and Publications.

## NOTE 7 - POST-EMPLOYMENT BENEFITS (Continued)

Net health care costs for the year ending June 30, 2007 (the latest information available) were \$127,615,614. The target level for the health care fund is 150% of the projected claims less premium contributions for the next fiscal year. As of June 30, 2007 (the latest information available), the value of the health care fund was \$386.4 million. On the basis of actuarial projections, the allocated contributions will be insufficient, in the long term, to provide for a health care reserve equal to at least 150% of estimated annual net claim costs. The number of participants eligible to receive benefits is 55,818.

### **NOTE 8 - OTHER EMPLOYEE BENEFITS**

#### **Compensated Absences**

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees and administrators who are contracted to work 260 days per year earn ten to twenty days of vacation per year, depending upon length of service. Accumulated unused vacation time is paid to classified employees upon termination of employment. Teachers and administrators who work less than 260 days per year do not earn vacation time. Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month and may accumulate up to 15 days per year. Upon retirement, after six (6) years of service, any employee will receive payment for one-fourth of accrued sick leave up to a maximum of fifty (50) days.

#### **NOTE 9 - LONG-TERM OBLIGATIONS**

Changes in long-term obligations of the Center during fiscal year 2008 were as follows:

	Balance			Balance	Amount
	Outstanding			Outstanding	Due in
	At June 30, 2007	Additions	<b>Deletions</b>	<u>At June 30, 2008</u>	One Year
Commenced About	¢45 500	¢45.5CD	¢ 45 502	¢ 45 5 C 2	¢4 205
Compensated Absences	\$45,592	\$45,562	\$45,592	\$45,562	\$4,395

Compensated absences will be paid from the fund from which the employee is paid with the General Fund being the primary fund to make such payments.

### NOTE 10 - JOINTLY GOVERNED ORGANIZATIONS & PUBLIC ENTITY RISK POOL

#### A. Jointly Governed Organizations

*Southeast Ohio Voluntary Education Cooperative* – The Southeast Ohio Voluntary Education Cooperative (SEOVEC) was created as a regional council of governments pursuant to State statutes. SEOVEC is a computer consortium formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. SEOVEC has 28 participants consisting of 25 school districts and 3 educational service centers. SEOVEC is governed by a governing board, which is selected by the member districts. SEOVEC possesses its own budgeting and taxing authority. To obtain financial information write to Southeast Ohio Voluntary Educational Consortium, Robert Lindsey, CEO/Director, at 221 North Columbus Road, Athens, Ohio 45701.

## NOTE 10 - JOINTLY GOVERNED ORGANIZATIONS & PUBLIC ENTITY RISK POOL (Continued)

*Gallia-Jackson-Vinton Joint Vocational School District* – Gallia-Jackson-Vinton Joint Vocational School is a distinct political subdivision of the State of Ohio operated under the direction of a Board comprised of eleven members appointed by the participating schools, which possesses its own budgeting and taxing authority. To obtain financial information write to the Gallia-Jackson-Vinton Joint Vocational School, Donalyn Smith, who serves as Treasurer, at 351 Buckeye Hills Road, Rio Grande, Ohio 45674.

*Gallia County Local School District* – Gallia County Local School District is a jointly governed organization providing educational services as authorized by State statute and/or federal guidelines. The School District is governed by a locally elected Board of Education comprised of five members. The board controls the financial activity of the School District's eight (8) instructional support facilities and reports to the Ohio Department of Education and the Auditor of State of Ohio. To obtain financial information write to the Gallia County Local School District, Sandra Foster, who serves as Treasurer, at 230 Shawnee Lane, Gallipolis, Ohio 45631.

*Vinton County Local School District* – Vinton County Local School District is a jointly governed organization providing educational services as authorized by State statute and/or federal guidelines. The School District is governed by a locally elected Board of Education comprised of five members. The board controls the financial activity of the School District's seven (7) instructional support facilities and reports to the Ohio Department of Education and the Auditor of State of Ohio. To obtain financial information write to the Vinton County Local School District, Tami Downard, who serves as Treasurer, at 307 West High Street, McArthur, Ohio 45651.

#### B. Public Entity Risk Pool

*Ohio School Boards Association Workers' Compensation Group Rating Program* – The Center participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the Ohio School Boards Association. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### **NOTE 11 - CONTINGENCIES**

#### Grants:

The Center received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Center at June 30, 2008.

### NOTE 12 – INTERFUND ACTIVITY

#### **Interfund Advances**

As of June 30, 2008, receivables and payables that resulted from an interfund transaction were as follows:

Fund:	Interfund Receivable	Interfund Payable
Major Funds:		
General Fund	\$ 50,605	\$ -
IDEA Preschool Grant for the Handicapped Fund	-	50,605
Total Major Funds	50,605	50,605
Total All Funds	\$ 50,605	\$ 50,605

The General Fund made an advance to the IDEA Preschool Grant for the Handicapped Special Revenue Fund of the Center in anticipation of grant monies to be received by this fund.

#### NOTE 13 – RECEIVABLES

Receivables at June 30, 2008, consisted of an intergovernmental grant. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds. A summary of the principal items of intergovernmental receivables follows:

	Amount
Major Fund:	
IDEA Preschool Grant for the Handicapped	\$50,605

## NOTE 14 - CHANGES IN ACCOUNTING PRINCIPLES

For the fiscal year 2008, the Center implemented GASB Statement No. 50, *Pension Disclosures—an amendment of GASB Statements No. 25 and No. 27*, and GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. GASB Statement No. 50 more closely aligns the financial reporting requirements for pensions with those for other postemployment benefits (OPEB) and, in doing so, enhances information disclosed in notes to financial statements or presented as required supplementary information (RSI) by pension plans and by employers that provide pension benefits. GASB Statement No. 45 establishes standards for the measurement, recognition, and display of OPEB expense/expenditures and related liabilities (assets), note disclosures, and, if applicable, required supplementary information (RSI) in the financial reports of state and local governmental employers. The application of these new standards did not have a material effect on the financial statements, nor did their implementation require a restatement of prior year balances.

# Schedule of Receipts, Disbursements and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual GENERAL FUND

For the Fiscal Year Ended June 30, 2008

	Budget Amounts					Variance With Final Budget		
	Original Fina		Final		Actual	Over/(Under)		
RECEIPTS:								
Intergovernmental	\$	299,141	\$	280,747	\$	280,747	\$	-
Interest		30,000		36,568		36,568		-
Miscellaneous		571,610		845,646		841,146		(4,500)
Total Receipts		900,751		1,162,961		1,158,461		(4,500)
DISBURSEMENTS:								
Current:								
Instruction:								
Regular		-		85,915		81,390		4,525
Support Services:		215 200		212.020		202.660		11.0.00
Pupils Instructional Staff		215,200 221,000		213,928 353,097		202,660 334,499		11,268 18,598
Board of Education		221,000 54,575		33,104		334,499 31,360		18,398
Administration		181,000		208,716		197,723		10,993
Fiscal		45,400		38,827		36,782		2,045
Operation and Maintenance of Plant		40,000		-		-		-
Pupil Transportation		40,000		12,298		11,650		648
Central		11,200		10,039		9,510		529
Operation of Non-instructional Services		-		4,846		4,591		255
Total Disbursements		808,375		960,770		910,165		50,605
Excess of Receipts Over (Under) Disbursements		92,376		202,191		248,296		46,105
OTHER FINANCING USES:								
Advances Out		-		(50,605)		(50,605)		-
Total Other Financing Uses		-		(50,605)		(50,605)		-
Net Change in Fund Balance		92,376		151,586		197,691		46,105
Fund Balance at Beginning of Year		643,068		643,068		643,068		-
Prior Year Encumbrances Appropriated		1		1		1		
Fund Balance at End of Year	\$	735,445	\$	794,655	\$	840,760	\$	46,105

#### Schedule of Receipts, Disbursements and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual MISCELLANEOUS STATE GRANT FUND For the Fiscal Year Ended June 30, 2008

	Budget Amounts					Variance With Final Budget	
	(	Original		Final	 Actual		/(Under)
RECEIPTS:							
Intergovernmental	\$	285,000	\$	300,200	\$ 300,200	\$	-
Total Receipts		285,000		300,200	300,200		-
DISBURSEMENTS:							
Current:							
Instruction:							
Regular		216,809		222,897	222,897		-
Support Services:							
Pupils		34,613		35,585	35,585		-
Instructional Staff		14,688		15,100	15,100		-
Administration		25,891		26,618	 26,618		-
Total Disbursements		292,001		300,200	 300,200		-
Net Change in Fund Balance		(7,001)		-	-		-
Fund Balance at Beginning of Year		-		-	 -		-
Fund Balance at End of Year	\$	(7,001)	\$	_	\$ -	\$	

#### Schedule of Receipts, Disbursements and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual IDEA PRESCHOOL GRANT FOR THE HANDICAPPED FUND For the Fiscal Year Ended June 30, 2008

	Budget Amounts							Variance With	
	Original Fin		Final	Actual		Final Budget Over/(Under)			
RECEIPTS:									
Intergovernmental	\$	284,222	\$	285,578	\$	234,973	\$	(50,605)	
Total Receipts		284,222		285,578		234,973		(50,605)	
DISBURSEMENTS:									
Current:									
Instruction:		100 500		100 505		100 505			
Special Support Services:		108,732		102,797		102,797		-	
Instructional Staff		132,286		133,731		133,731		-	
Administration		23,391		23,391		23,391		-	
Operation and Maintenance of Plant		19,813		25,659		25,659		-	
Total Disbursements		284,222		285,578		285,578		-	
Excess of Receipts Over (Under) Disbursements		-		-		(50,605)		(50,605)	
OTHER FINANCING SOURCES:									
Advances In		-		-		50,605		50,605	
Total Other Financing Sources		-		-		50,605		50,605	
Net Change in Fund Balance		-		-		-		-	
Fund Balance at Beginning of Year		-		-				-	
Fund Balance at End of Year	\$	-	\$	-	\$		\$	-	

## Schedule of Receipts, Disbursements and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual MISCELLANEOUS FEDERAL GRANT FUND

For the Fiscal Year Ended June 30, 2008

	Budget Amounts						Variance With Final Budget		
		Original		Final		Actual		Over/(Under)	
RECEIPTS:									
Intergovernmental	\$	1,051,022	\$	1,064,657	\$	1,064,657	\$	-	
Total Receipts		1,051,022		1,064,657		1,064,657		-	
DISBURSEMENTS:									
Current:									
Instruction:									
Regular		363,888		384,583		384,583		-	
Support Services:									
Instructional Staff		169,215		178,839		178,839		-	
Administration		237,203		250,694		250,694		-	
Fiscal		22,330		23,600		23,600		-	
Pupil Transportation		200,205		211,592		211,592		-	
Central		3,548		3,750		3,750		-	
Operation of Non-instructional Services		10,975		11,599		11,599		-	
Total Disbursements		1,007,364		1,064,657		1,064,657		-	
Net Change in Fund Balance		43,658		-		-		-	
Fund Balance at Beginning of Year		-		-		-			
Fund Balance at End of Year	\$	43,658	\$	-	\$	-	\$	_	

## Note 1 – Budgetary Process

The Educational Service Center is no longer required under State statute to file budgetary information with the State Department of Education. However, the Educational Service Center's Board does follow the budgetary process for control purposes.

The Educational Service Center's Governing Board budgets for resources estimated to be received during the fiscal year. The estimated revenues may be amended during the fiscal year if projected increases or decreases in revenue are identified by the Treasurer. The amounts reported as the original budgeted amounts on the budgetary schedules reflect the amounts of estimated revenues when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary schedules reflect the amounts on the budgetary schedules reflect the amounts of the estimated revenues in effect at the time final appropriations were passed by the Governing Board.

The Educational Service Center's Board adopts an annual appropriation resolution, which is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by the Governing Board. The level of control has been established by the Governing Board at the fund level for all funds. The Treasurer has been authorized to allocate appropriations to the function and object level within all funds.

Throughout the fiscal year, appropriations may be amended or supplemented as circumstances warrant. The amounts reported as the original budgeted amounts on the budgetary schedules reflect the amounts on the first appropriation resolution for that fund that covered the entire fiscal year, including amounts automatically carried forward from prior fiscal years. The amounts reported as the final budgeted amounts on the budgetary schedules represent the final appropriation amounts passed by the Governing Board during the fiscal year.

## Note 2 – Budgetary Basis of Accounting

While the Educational Service Center is reporting financial position, results of operations, and changes in fund balances on the basis of generally accepted accounting (GAAP), the budgetary basis is based upon the accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budget Basis) – for the General Fund, Miscellaneous State Grant, IDEA Preschool Grant for the Handicapped, and the Miscellaneous Federal Grant Special Revenue Funds are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Advances In and Advances Out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).
- 4. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).

Notes to Supplementary Information For the Fiscal Year Ended June 30, 2008

## Note 2 – Budgetary Basis of Accounting (Continued)

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements/schedules for the General Fund and the IDEA Preschool Grant for the Handicapped Special Revenue Fund. The Miscellaneous State Grant and the Miscellaneous Federal Grant Special Revenue Funds had no difference between GAAP and budgetary basis.

Net Changes in Fund Balances								
			IDE	A Preschool				
			Gra	ant for the				
	(	General	Ha	ndicapped				
GAAP Basis	\$	246,231	\$	(52,474)				
Adjustments:								
Revenue Accruals		18		-				
Expenditure Accruals		2,047		1,869				
Advances In		-		50,605				
Advances Out		(50,605)		-				
Budget Basis	\$	197,691	\$	-				

# Gallia-Vinton Educational Service Center Gallia County Schedule of Federal Awards Expenditures For the Year Ended June 30, 2008

Federal Grantor/ Pass Through Grantor/ Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Disbursements
United States Department of Agriculture	_			
Passed through Ohio Department of Education				
National School Lunch Program	LLP4	10.555	\$ 4,429	\$ 4,429
Total United States Department of Agriculture			4,429	4,429
United States Department of Education				
Passed through Ohio Department of Education				
Twenty-First Century Community Learning Centers	T1S1	84.287	950,000	950,000
Total United States Department of Education			950,000	950,000
United States Department of Health and Human Services				
Passed through Administration for Children and Families,				
Department of Health and Human Services				
Temporary Assistance for Needy Families	NA	93.558	114,657	114,657
Total United States Department of Health and Human Services			114,657	114,657
Total Federal Financial Assistance			\$ 1,069,086	\$ 1,069,086

## NA - Not Available

See accompanying notes to the schedule of federal awards expenditures

## GALLIA-VINTON EDUCATIONAL SERVICE CENTER GALLIA COUNTY

# NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2008

# NOTE A – SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) is a summary of the activity of the Center's federal award programs. The Schedule has been prepared on the cash basis of accounting.

# BALESTRA, HARR & SCHERER, CPAs, INC.

528 South West Street, P.O. Box 687

Piketon, Ohio 45661

Telephone (740) 289-4131 Fax (740) 289-3639 www.bhscpas.com

Member American Institute of Certified Public Accountants

Ohio Society of Certified Public Accountants

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Members of the Governing Board Gallia-Vinton Educational Service Center P.O. Box 178 Rio Grande, OH 45674

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Gallia-Vinton Educational Service Center, Gallia County, Ohio (the Center), as of and for the year ended June 30, 2008 and have issued our report thereon dated December 12, 2008 in which we indicate that the Center implemented GASB Statements No. 50 and No. 45. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained the Comptroller General of the United States' *Government Auditing Standards*.

## **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Center's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements, but not to opine on the effectiveness of the Center's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Center's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the cash basis of accounting such that there is more than a remote likelihood that the Center's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Center's internal control will not prevent or detect a material financial misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Members of the Governing Board Gallia-Vinton Educational Service Center REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS* Page 2

#### **Compliance and Other Matters**

As part of obtaining reasonably assuring whether the Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management, members of the Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Balistra, Harr & Scherur

Balestra, Harr & Scherer, CPAs, Inc.

December 12, 2008

# BALESTRA, HARR & SCHERER, CPAs, INC.

528 South West Street, P.O. Box 687

Piketon, Ohio 45661

Telephone (740) 289-4131 Fax (740) 289-3639 www.bhscpas.com

Member American Institute of Certified Public Accountants

Ohio Society of Certified Public Accountants

## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Members of the Governing Board Gallia-Vinton Educational Service Center P.O. Box 178 Rio Grande, OH 45674

#### Compliance

We have audited the compliance of the Gallia-Vinton Educational Service Center (the Center) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 2008. The Center's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of the Center's management. Our responsibility is to express an opinion on the Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the Center's compliances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Center's compliance with those requirements.

In our opinion, the Center complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2008.

## **Internal Control Over Compliance**

The management of the Center is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Center's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing an opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over compliance.

## Members of the Governing Board Gallia-Vinton Educational Service Center REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program such that there is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended for the information and use of the audit committee, management, members of the Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Balistra, Harr & Scherur

Balestra, Harr & Scherer, CPAs, Inc.

December 12, 2008

# GALLIA-VINTON EDUCATIONAL SERVICE CENTER GALLIA COUNTY

# SCHEDULE OF FINDINGS OMB CIRCULAR A -133 ' .505 JUNE 30, 2008

# 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non- compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under .510?	No
(d)(1)(vii)	Major Program (list):	Twenty-First Century Community Learning Centers CFDA # 84.287
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

# GALLIA-VINTON EDUCATIONAL SERVICE CENTER GALLIA COUNTY

# SCHEDULE OF FINDINGS *OMB CIRCULAR A -133 ' .505* JUNE 30, 2008 (Continued)

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

# 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None.





# GALLIA-VINTON EDUCATIONAL SERVICE CENTER

**GALLIA COUNTY** 

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED MARCH 3, 2009

> 88 E. Broad St. / Fourth Floor / Columbus, OH 43215-3506 Telephone: (614) 466-4514 (800) 282-0370 Fax: (614) 466-4490 www.auditor.state.oh.us