MULTI COUNTY CORRECTIONAL CENTER MARION COUNTY Regular Audit December 31, 2008 and 2007

Perry & Associates
Certified Public Accountants, A.C.



Mary Taylor, CPA Auditor of State

Board of Commissioners Multi County Correctional Center 1514 Victory Road Marion, Ohio 43302

We have reviewed the *Independent Accountants' Report* of the Multi County Correctional Center, Marion County, prepared by Perry & Associates, Certified Public Accountants, A.C., for the audit period January 1, 2007 through December 31, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Independent Accountants' Report* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Independent Accountants' Report* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Multi County Correctional Center is responsible for compliance with these laws and regulations.

Mary Taylor, CPA Auditor of State

Mary Taylor

August 12, 2009

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INDEPENDENT ACCOUNTANTS' REPORT

June 29, 2009

Multi County Correctional Center 1514 Victory Road Marion, Ohio 43302

To the Board of Commissioners:

We have audited the accompanying financial statements of the **Multi County Correctional Center**, **Marion County**, **Ohio**, as of and for the years ended December 31, 2008 and 2007. These financial statements are the responsibility of the Multi County Correctional Center's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Multi County Correctional Center has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Multi County Correctional Center's larger (i.e. major) funds separately. While the Multi County Correctional Center does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require Multi County Correctional Centers to reformat their statements. The Multi County Correctional Center has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

Multi County Correctional Center Marion County Independent Accountants' Report Page 2

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2008 and 2007 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Multi County Correctional Center as of December 31, 2008 and 2007 or their changes in financial position or cash flow of its proprietary fund type for the year then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of the Multi County Correctional Center, Marion County, Ohio, as of December 31, 2008 and 2007, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Multi County Correctional Center has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 29, 2009, on our consideration of the Multi County Correctional Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Respectfully Submitted,

Perry and Associates

Certified Public Accountants, A.C.

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COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2008

	Governmenta			
	<u>General</u>	Capital Projects	Totals (Memorandum Only)	
Cash Receipts:				
Intergovernmental	\$ 3,556,445	\$ -	\$ 3,556,445	
Charges For Services	206,971	-	206,971	
Fees - Telephone	86,010	-	86,010	
Other	10,889		10,889	
Total Cash Receipts	3,860,315		3,860,315	
Cash Disbursements:				
Salaries and Benefits	2,342,239	-	2,342,239	
Insurance	548,118	-	548,118	
Supplies	26,926	-	26,926	
Equipment	7,725	30,040	37,765	
Contract Repair and Services	193,729	, -	193,729	
Travel	82	-	82	
Advertising and Printing	5,320	-	5,320	
Training	4,024	-	4,024	
Medical Supplies and Services	97,472	-	97,472	
Utilities	212,658	-	212,658	
Food	190,972	-	190,972	
Vehicle Maintenance and Supplies	17,575	-	17,575	
Other	28,395		28,395	
Total Cash Disbursements	3,675,235	30,040	3,705,275	
Total Cash Receipts Over/(Under) Disbursements	185,080	(30,040)	155,040	
Other Financing Receipts/(Disbursements):				
Other Sources	85,525	-	85,525	
Transfers In	-	75,000	75,000	
Transfers Out	(75,000)		(75,000)	
Total Other Financing Receipts/(Disbursements)	10,525	75,000	85,525	
Excess of Cash Receipts and Other Financing				
Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	195,605	44,960	240,565	
_			,	
Fund Cash Balances, January 1	279,774	54,856	334,630	
Fund Cash Balances, December 31	\$ 475,379	\$ 99,816	\$ 575,195	

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES PROPRIETARY FUND TYPE AND SIMILAR FIDUCIARY FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2008

	Proprietary Fund Type		Fiduciary Fund Type		
		terprise	Agency		Totals morandum Only)
Operating Cash Receipts: Commissary Sales	\$	125,124	\$		\$ 125,124
Total Operating Cash Receipts		125,124			 125,124
Operating Cash Disbursements: Supply Expense		126,612			 126,612
Total Operating Cash Disbursements		126,612			126,612
Operating Income		(1,488)			 (1,488)
Nonoperating Cash Receipts/(Disbursements): Other Nonoperating Receipts Other Nonoperating Disbursements		<u>-</u>		29,561 32,002)	329,561 (332,002)
Total Nonoperating Cash Receipts Over/(Under) Disbursements				(2,441)	 (2,441)
Net receipts over/(Under) Disbursements		(1,488)		(2,441)	(3,929)
Fund Cash Balances, January 1		17,944		3,235	21,179
Fund Cash Balances, December 31	\$	16.456	\$	794	\$ 17.250

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2007

	Governmenta	<u>-</u>			
	General	Capital Projects	Totals (Memorandum Only)		
Cash Receipts:					
Intergovernmental	\$ 3,159,388	\$ -	\$ 3,159,388		
Charges For Services	118,710	-	118,710		
Fees - Telephone	76,360	-	76,360		
Other	26,902		26,902		
Total Cash Receipts	3,381,360		3,381,360		
Cash Disbursements:					
Salaries and Benefits	2,224,302	_	2,224,302		
Insurance	460,848	-	460,848		
Supplies	35,921	_	35,921		
Equipment	72,608	13,920	86,528		
Contract Repair and Services	233,594	-	233,594		
Travel	783	-	783		
Advertising and Printing	2,290	-	2,290		
Training	4,766	-	4,766		
Medical Supplies and Services	87,843	-	87,843		
Utilities	224,027	-	224,027		
Food	176,735	-	176,735		
Vehicle Maintenance and Supplies	17,891	-	17,891		
Other	24,365		24,365		
Total Cash Disbursements	3,565,973	13,920	3,579,893		
Total Cash Receipts Over/(Under) Disbursements	(184,613)	(13,920)	(198,533)		
Other Financing Receipts/(Disbursements):					
Other Sources	85,566		85,566		
Total Other Financing Receipts/(Disbursements)	85,566		85,566		
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements					
and Other Financing Disbursements	(99,047)	(13,920)	(112,967)		
Fund Cash Balances, January 1	378,821	68,776	447,597		
Fund Cash Balances, December 31	\$ 279,774	\$ 54,856	\$ 334,630		

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES PROPRIETARY FUND TYPE AND SIMILAR FIDUCIARY FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2007

	Proprietary Fund Type						
	Enterprise		Agency		(Me	Totals morandum Only)	
Operating Cash Receipts: Commissary Sales	\$	120,173	\$		\$	120,173	
Total Operating Cash Receipts		120,173				120,173	
Operating Cash Disbursements: Supply Expense		116,487				116,487	
Total Operating Cash Disbursements		116,487				116,487	
Operating Income		3,686				3,686	
Nonoperating Cash Receipts/(Disbursements): Other Nonoperating Receipts Other Nonoperating Disbursements		- -		267,886 (264,801)		267,886 (264,801)	
Total Nonoperating Cash Receipts Over/(Under) Disbursements				3,085		3,085	
Net receipts over/(Under) Disbursements		3,686		3,085		6,771	
Fund Cash Balances, January 1		14,258		150		14,408	
Fund Cash Balances, December 31	\$	17.944	\$	3.235	\$	21.179	

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The Multi County Correctional Center (the "Center") is a public entity organized December 31, 1996 under Section 307.93 of the Ohio Revised Code for the purpose of establishing a multi county correctional center, constructing that center, overseeing its operations and administration and promoting other cooperative programs relating to the Center.

The members of the Commission include Marion and Hardin counties. The intergovernmental receipts in the accompanying financial statements were received from the members for the purpose stated above.

The Center's management believes these financial statements present all activities for which the Multi County Correctional Center is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

D. Fund Accounting

The Multi County Correctional Center uses fund accounting to segregate cash and investments that are restricted as to use. The Multi County Correctional Center classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Capital Projects Funds

This fund is used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise or trust funds). The Correctional Center has the following significant Capital Projects Fund:

<u>Maintenance Fund</u> - This fund receives a grant from the State of Ohio for the purpose of constructing and maintaining the Correctional Center.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

3. Enterprise Fund

This fund is used to account for proceeds from specific sources that are restricted to expenditure for specific purposes. The Correctional Center has the following significant Enterprise Fund:

<u>Commissary Fund</u> - This fund receives monies from the inmates at the time of incarceration or from family and friends of the inmates. These monies can be expended by the inmate toward incidentals and toiletries.

4. Agency Fund

The Correctional Center is acting in an agency capacity for this fund. The Correctional Center has the following significant Agency Fund:

<u>Bond Fund</u> - This fund receives monies from the inmates at the time entry into the Correction Center. These monies are then remitted to the Municipal Court.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function, and object level of control and appropriations may not exceed estimated resources. The Board of Commissioners must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Multi County Correctional Center to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year-end are canceled, and reappropriated in the subsequent year.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process (Continued)

3. Encumbrances (Continued)

A summary of 2008 and 2007 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

G. Accumulated Unpaid Vacation and Sick Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused vacation and sick leave. Accumulated unpaid vacation and sick leave are not accrued under the cash basis of accounting described in Note 1.

2. EQUITY IN POOLED CASH

The Correctional Center's cash attributable to the governmental funds are maintained by Marion County, its statutory fiscal agent. The Ohio Revised Code prescribes allowable deposits and the County is responsible for compliance. As of December 31, 2008, December, 31, 2007, the Correctional Center's share of the County's cash pool was \$575,195 and \$334,630, respectively. All risk associated with such deposits are the responsibility of Marion County. The Correctional Center maintains a commissary and bond account that are not reflected on the fiscal agent's books. The carrying amount of these deposits as of December 31, 2008 and December 31, 2007 are \$17,250 and \$21,179, respectively. This money is federally insured under the FDIC.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ended December 31, 2008 and 2007 follows:

 2008 Budgeted vs. Actual Receipts

 Budgeted
 Actual

 Fund Type
 Receipts
 Receipts

 General
 \$ 3,837,929
 \$ 3,945,840
 \$

 Capital Projects
 75,000
 75,000

 Total
 \$ 3,912,929
 \$ 4,020,840
 \$ 107,911

Variance

107.911

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007 (Continued)

3. BUDGETARY ACTIVITY (Continued)

2008 Budgeted vs. Actual Budgetary Basis Expenditures									
	Αŗ	Appropriation Budgetary							
Fund Type	Authority		Expenditures		Variance				
General	\$	4,012,050	\$	3,750,235	\$	261,815			
Capital Projects		30,540		30,040		500			
Total	\$	4,042,590	\$	3,780,275	\$	262,315			

2007 Budgeted vs. Actual Receipts								
	Budgeted Actual			_				
Fund Type	Receipts Re		Receipts	\	/ariance			
General	\$	3,556,672	\$	3,466,926	\$	(89,746)		
Capital Projects				=		<u>-</u>		
Total	\$	3,556,672	\$	3,466,926	\$	(89,746)		

2007 Budgeted vs. Actual Budgetary Basis Expenditures									
	Ap	Appropriation Budgetary							
Fund Type	Authority Expenditures		V ariance						
General	\$	3,811,067	\$	3,565,973	\$	245,094			
Capital Projects		23,200		13,920		9,280			
Total	\$	3,834,267	\$	3,579,893	\$	254,374			

The Correctional Center is not required to budget for the Enterprise Commissary Fund or the Agency Bond Fund

4. FUNDING

Annually the Correctional Center estimates costs for the next fiscal year. Such estimates are considered by the Members and are then modified or accepted by the Members. Each Member thereafter remits its share of the costs to the Correctional Center in the amount and at the time directed by the fiscal agent. If the aggregate of the Member's contributions for the estimated costs for a fiscal year are insufficient to pay the Correctional Center's expenses, then the fiscal agent shall assess each Member its proportional share of the additional cost.

5. RETIREMENT SYSTEMS

The Multi County Correctional Center's employees belong to the Public Employees Retirement System (PERS) of Ohio. PERS is a cost-sharing, multiple-employer plan. This plan provides retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007 (Continued)

5. RETIREMENT SYSTEMS (Continued)

Contribution rates are also prescribed by the Ohio Revised Code. Members of OPERS contributed 10% and 9.5%, respectively, of their gross salaries. The Correctional Center contributed an amount equal to 14% of participants' gross salaries in 2008 and 13.85% in 2007. The Correctional Center has paid all contributions required through December 31, 2008.

6. RISK MANAGEMENT

The Multi County Correctional Center had the following insurance coverage purchased through The County Risk Sharing Authority: General Liability, Automobile Liability, Law Enforcement Liability, Public Officials Liability, Faithful Performance Bond, and Money & Securities all for \$1,000,000 individually and an Umbrella for \$5,000,000.

Perry & Associates

Certified Public Accountants, A.C.

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INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

June 29, 2009

Multi County Correctional Center 1514 Victory Road Marion, Ohio 43302

To the Board of Commissioners:

We have audited the financial statements of the **Multi County Correctional Center, Marion County, Ohio** as of and for the years ended December 31, 2008 and 2007, and have issued our report thereon dated June 29, 2009, wherein we noted the Multi County Correctional Center followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Multi County Correctional Center's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the Multi County Correctional Center's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Multi County Correctional Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Multi County Correctional Center's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Multi County Correctional Center's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Multi County Correctional Center's internal control will not prevent or detect a material financial statement misstatement.

Multi County Correctional Center
Marion County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Required by *Government Auditing Standards*Page 2

Internal Control Over Financial Reporting (Continued)

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Compliance and Other Matters

As part of reasonably assuring whether the Multi County Correctional Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters that we must report under *Government Auditing Standard*.

This report is intended solely for the information and use of management, Multi County Correctional Center Commission and is not intended to be, and should not be used by anyone other than these specified parties.

Respectfully Submitted,

Gerry Marocutes CABS A. C.

Perry and Associates



Mary Taylor, CPA Auditor of State

MULTI COUNTY CORRECTIONAL CENTER

MARION COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED AUGUST 25, 2009