



Mary Taylor, CPA  
Auditor of State



VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY

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Mary Taylor, CPA  
Auditor of State

**ACCOUNTANTS' REPORT**

Village of Woodstock  
Champaign County  
101 North Main Street  
P.O. Box 134  
Woodstock, Ohio 43084

To the Mayor and the Village Council:

We have selectively tested certain accounts, financial records, files and reports of the Village of Woodstock, Champaign County, (the Village) as of and for the years ended December 31, 2008 and 2007 following Ohio Admin. Code §117-4-02.

We found a reportable finding and condition as a result of performing these procedures. Our reportable finding and condition follow the financial presentation. Our engagement was not designed to result in expressing an opinion on the accompanying financial statements, and we express no opinion on them.

The Village is experiencing certain financial difficulties and was declared to be in fiscal emergency on July 20, 2006, and is now under the fiscal supervision of Local Government Services, a division of the Auditor of State's Office. These conditions and management's plans are described in Note 11.

We intend this report solely for the information and use of the management, Village Council, the Mayor and other officials authorized to receive this report under Section 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

*Mary Taylor*

**Mary Taylor, CPA**  
Auditor of State

July 9, 2009

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**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>Governmental Fund Types</u>		<b>Totals (Memorandum Only)</b>
	<u>General</u>	<u>Special Revenue</u>	
<b>Cash Receipts:</b>			
Property and Local Taxes	\$10,615	\$1,431	\$12,046
Municipal Income Tax	31,987		31,987
Intergovernmental	19,276	20,385	39,661
Fines, Licenses and Permits	343		343
Earnings on Investments	776	2,411	3,187
Miscellaneous	145		145
Total Cash Receipts	<u>63,142</u>	<u>24,227</u>	<u>87,369</u>
<b>Cash Disbursements:</b>			
<b>Current:</b>			
Security of Persons and Property	4,234		4,234
Public Health Services	614		614
Leisure Time Activities	3,786		3,786
Community Environment	275		275
Transportation		26,527	26,527
General Government	26,574		26,574
Total Cash Disbursements	<u>35,483</u>	<u>26,527</u>	<u>62,010</u>
Total Receipts Over/(Under) Disbursements	27,659	(2,300)	25,359
<b>Other Financing Receipts / (Disbursements):</b>			
Transfers-In		9,087	9,087
Transfers-Out	(9,087)		(9,087)
Total Other Financing Receipts / (Disbursements)	<u>(9,087)</u>	<u>9,087</u>	
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	18,572	6,787	25,359
Fund Cash Balances, January 1	<u>4,707</u>	<u>31,240</u>	<u>35,947</u>
Fund Cash Balances, December 31	<u>\$23,279</u>	<u>\$38,027</u>	<u>\$61,306</u>
Reserve for Encumbrances, December 31	<u>\$406</u>	<u>\$113</u>	<u>\$519</u>

*The notes to the financial statements are an integral part of this statement.*

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES - ALL PROPRIETARY AND FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>Proprietary Fund Type</u>	<u>Fiduciary Fund</u>	<u>Totals (Memorandum Only)</u>
	<u>Enterprise</u>	<u>Agency</u>	
<b>Operating Cash Receipts:</b>			
Charges for Services	\$102,002		\$102,002
Total Operating Cash Receipts	<u>102,002</u>		<u>102,002</u>
<b>Operating Cash Disbursements:</b>			
Personal Services	12,703		12,703
Employee Fringe Benefits	2,966		2,966
Contractual Services	18,501		18,501
Supplies and Materials	12,354		12,354
Total Operating Cash Disbursements	<u>46,524</u>		<u>46,524</u>
Operating Income/(Loss)	55,478		55,478
<b>Non-Operating Cash Disbursements:</b>			
Capital Outlay	377		377
Redemption of Principal	45,361		45,361
Interest and Other Fiscal Charges	9,754		9,754
Total Non-Operating Cash Disbursements	<u>55,492</u>		<u>55,492</u>
Net Receipts Over/(Under) Disbursements	(14)		(14)
Fund Cash Balances, January 1	<u>52,382</u>	<u>\$18,830</u>	<u>71,212</u>
Fund Cash Balances, December 31	<u>\$52,368</u>	<u>\$18,830</u>	<u>\$71,198</u>
Reserve for Encumbrances, December 31	<u>\$387</u>	<u>\$0</u>	<u>\$387</u>

*The notes to the financial statements are an integral part of this statement.*

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2007**

	<u>Governmental Fund Types</u>			<b>Totals (Memorandum Only)</b>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	
<b>Cash Receipts:</b>				
Property and Local Taxes	\$11,016	\$1,315		\$12,331
Municipal Income Tax	20,048			20,048
Intergovernmental	19,015	13,122		32,137
Fines, Licenses and Permits	35			35
Earnings on Investments	141	4,464		4,605
Miscellaneous	1,003			1,003
Total Cash Receipts	<u>51,258</u>	<u>18,901</u>		<u>70,159</u>
<b>Cash Disbursements:</b>				
<b>Current:</b>				
Security of Persons and Property	3,961			3,961
Public Health Services	612			612
Leisure Time Activities	2,760			2,760
Community Environment	244			244
Transportation		19,747		19,747
General Government	32,219			32,219
Total Cash Disbursements	<u>39,796</u>	<u>19,747</u>		<u>59,543</u>
Total Receipts Over/(Under) Disbursements	11,462	(846)		10,616
<b>Other Financing Receipts / (Disbursements):</b>				
Transfers-Out			(\$23,862)	(23,862)
Total Other Financing Receipts / (Disbursements)			<u>(23,862)</u>	<u>(23,862)</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	11,462	(846)	(23,862)	(13,246)
Fund Cash Balances, January 1	<u>(6,755)</u>	<u>32,086</u>	<u>23,862</u>	<u>49,193</u>
Fund Cash Balances, December 31	<u>\$4,707</u>	<u>\$31,240</u>	<u>\$0</u>	<u>\$35,947</u>
Reserve for Encumbrances, December 31	<u>\$707</u>	<u>\$541</u>	<u>\$0</u>	<u>\$1,248</u>

*The notes to the financial statements are an integral part of this statement.*

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES - ALL PROPRIETARY AND FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2007**

	<u>Proprietary Fund Types</u>	<u>Fiduciary Fund</u>	<u>Totals (Memorandum Only)</u>
	<u>Enterprise</u>	<u>Agency</u>	
<b>Operating Cash Receipts:</b>			
Charges for Services	\$107,322		\$107,322
Total Operating Cash Receipts	<u>107,322</u>		<u>107,322</u>
<b>Operating Cash Disbursements:</b>			
Personal Services	10,110		10,110
Employee Fringe Benefits	2,662		2,662
Contractual Services	12,438		12,438
Supplies and Materials	9,066		9,066
Total Operating Cash Disbursements	<u>34,276</u>		<u>34,276</u>
Operating Income/(Loss)	73,046		73,046
<b>Non-Operating Cash Disbursements:</b>			
Capital Outlay	195		195
Redemption of Principal	44,653		44,653
Interest and Other Fiscal Charges	10,463		10,463
Total Non-Operating Cash Disbursements	<u>55,311</u>		<u>55,311</u>
Excess of Receipts Over/(Under) Disbursements Before Interfund Transfers and Advances	17,735		17,735
Transfers-In	46,862		46,862
Transfers-Out	<u>(23,000)</u>		<u>(23,000)</u>
Net Receipts Over/(Under) Disbursements	<u>41,597</u>		<u>41,597</u>
Fund Cash Balances, January 1	<u>10,785</u>	<u>\$18,830</u>	<u>29,615</u>
Fund Cash Balances, December 31	<u>\$52,382</u>	<u>\$18,830</u>	<u>\$71,212</u>
Reserve for Encumbrances, December 31	<u>\$422</u>	<u>\$0</u>	<u>\$422</u>

*The notes to the financial statements are an integral part of this statement.*

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2008 AND 2007**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Description of the Entity**

The constitution and laws of the State of Ohio establish the rights and privileges of the Village of Woodstock, Champaign County, (the Village) as a body corporate and politic. A publicly-elected six-member Council directs the Village. The Village provides sewer utilities, park operations, and street maintenance, construction, and repair. The Village contracts with the Champaign County Sheriff's department to provide security of persons and property.

The Village of Woodstock is associated with one jointly governed organization, the Northeast Champaign County Fire District. The District is directed by an appointed five member Board of Trustees. One member is appointed by each political subdivision within the Fire District. Those subdivisions are Rush Township, Wayne Township, Village of North Lewisburg and Village of Woodstock. The four subdivisions appoint a fifth member who only votes in the event of a tie vote.

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

**B. Accounting Basis**

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Village recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

**C. Deposits and Investments**

The Village maintains all of its funds in interest-bearing checking accounts.

**D. Fund Accounting**

The Village uses fund accounting to segregate cash and investments that are restricted as to use. The Village classifies its funds into the following types:

**1. General Fund**

The General Fund reports all financial resources except those required to be accounted for in another fund.

**2. Special Revenue Funds**

These funds account for proceeds from specific sources (other than from private-purpose trusts or for capital projects) that are restricted to expenditure for specific purposes. The Village had the following significant Special Revenue Funds:

**Street Construction, Maintenance and Repair Fund** - This fund receives gasoline tax and motor vehicle tax money for constructing, maintaining, and repairing Village streets.

**Permissive Tax Fund** – This fund receives auto registration money from the state for constructing, maintaining, and repairing Village streets.

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2008 AND 2007  
(Continued)**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**3. Capital Project Fund**

These funds account for receipts restricted to acquiring or constructing major capital projects (except those financed through enterprise or trust funds). The Village had the following significant capital project fund:

**Permanent Improvement Fund** – The source of the balance in this fund appeared to be a combination of grant money and assessments paid in advance by residents for the construction of the sewer system. The fund was closed during 2007.

**4. Enterprise Funds**

These funds account for operations that are similar to private business enterprises, where management intends to recover the significant costs of providing certain goods or services through user charges. The Village had the following significant Enterprise Funds:

**Sewer Fund** - This fund receives charges for services from residents to cover sewer service costs.

**Water Pollution Control Loan (WPCL) Fund** - This fund was established to account for the payment to Ohio Water Development Authority for the debt obligation disclosed in Note 6. A utility surcharge recorded in this fund will repay this loan.

**Ohio Public Works Commission (OPWC) Fund** - This fund was established to account for the debt obligation payment disclosed in Note 6. A utility surcharge recorded in this fund will repay this loan.

**5. Agency Fund**

Agency funds are purely custodial in nature and are used to hold resources for individuals, organizations or other governments. The Village disburses these funds as directed by the individual, organization or other government. The Village's agency fund accounts for guaranteed payment to the Village of North Lewisburg for sewage treatment in the event of deficiencies in sewer collections.

**E. Budgetary Process**

The Ohio Revised Code requires that each fund (except certain agency funds) be budgeted annually.

**1. Appropriations**

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function and object level of control, and appropriations may not exceed estimated resources. The Village Council must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year-end.

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2008 AND 2007  
(Continued)**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**2. Estimated Resources**

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

**3. Encumbrances**

The Ohio Revised Code requires the Village to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2008 and 2007 budgetary activity appears in Note 3.

**F. Property, Plant, and Equipment**

The Village records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

**2. EQUITY IN POOLED DEPOSITS AND INVESTMENTS**

The Village maintains a deposit pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits at December 31 was as follows:

	<b>2008</b>	<b>2007</b>
Demand deposits	\$132,504	\$107,159

**Deposits:** Deposits are insured by the Federal Depository Insurance Corporation (FDIC), and amounts over FDIC limits are collateralized by securities specifically pledged by the financial institution to the Village.

**3. BUDGETARY ACTIVITY**

Budgetary activity for the years ending December 31, 2008 and 2007 follows:

<b>2008 Budgeted vs. Actual Receipts</b>			
<b>Fund Type</b>	<b>Budgeted Receipts</b>	<b>Actual Receipts</b>	<b>Variance</b>
General	\$ 63,047	\$ 63,142	\$ 95
Special Revenue	19,620	33,314	13,694
Enterprise	104,593	102,002	(2,591)
Total	\$187,260	\$198,458	\$11,198

<b>2008 Budgeted vs. Actual Budgetary Basis Expenditures</b>			
<b>Fund Type</b>	<b>Appropriation Authority</b>	<b>Budgetary Expenditures</b>	<b>Variance</b>
General	\$52,569	\$44,986	\$7,583
Special Revenue	36,836	26,640	10,196
Enterprise	131,007	102,403	28,604
Total	\$220,412	\$174,029	\$46,383

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2008 AND 2007  
(Continued)**

**3. BUDGETARY ACTIVITY (Continued)**

<b>2007 Budgeted vs. Actual Receipts</b>			
<b>Fund Type</b>	<b>Budgeted Receipts</b>	<b>Actual Receipts</b>	<b>Variance</b>
General	\$ 48,798	\$ 51,258	\$2,460
Special Revenue	16,671	18,901	2,230
Capital Projects	-	-	-
Enterprise	149,650	154,184	4,534
Total	\$215,119	\$224,343	\$9,224

<b>2007 Budgeted vs. Actual Budgetary Basis Expenditures</b>			
<b>Fund Type</b>	<b>Appropriation Authority</b>	<b>Budgetary Expenditures</b>	<b>Variance</b>
General	\$ 47,025	\$ 40,503	\$ 6,522
Special Revenue	23,760	20,288	3,472
Capital Projects	23,862	23,862	-
Enterprise	142,023	113,009	29,014
Total	\$236,670	\$197,662	\$39,008

Contrary to Ohio law, at December 31, 2007, the Park fund had a cash deficit balance of \$9,087.

**4. PROPERTY TAX**

Real property taxes become a lien on January 1 preceding the October 1 date for which the Council adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Village.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

**5. LOCAL INCOME TAX**

The Village levies a municipal income tax of one percent on substantially all earned income arising from employment, residency, or business activities within the Village as well as certain income of residents earned outside of the Village.

Employers within the Village withhold income tax on employee compensation and remit the tax to the Regional Income Tax Agency either monthly or quarterly, as required. Corporations and other individual taxpayers pay estimated taxes quarterly and file a declaration annually.

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2008 AND 2007  
(Continued)**

**6. DEBT**

Debt outstanding at December 31, 2008 was as follows:

	<b>Principal</b>	<b>Interest Rate</b>
Ohio Public Works Commission Loan	\$317,756	0%
Water Pollution Control Loan Fund	223,413	4.12%
Tractor Lease with Kubota Credit Corporation	2,852	7.50%
Total	\$544,021	

The Ohio Water Pollution Control Loan Fund (WPCLF) and the Ohio Public Works Commission (OWDA) Loan relates to a sewer plant system expansion project that was mandated by the Ohio Environmental Protection Agency. The WPCLF approved \$372,000 in loans to the Village for this project. The loan will be repaid in semiannual installments of \$13,743, including interest, over 20 years. The OPWC approved \$552,618 in loans to the Village for this project. The loan will be repaid in semiannual installments of \$13,815 over 20 years. The loans are secured by sewer receipts. The Village has agreed to set utility rates sufficient to cover WPCLF and OPWC debt service requirements.

Additionally, in July 2007, the Village entered into a lease-purchase agreement with Kubota Credit Corporation for the lease of a mower valued at \$5,512. The Village agreed to make eight semi-annual payments of \$781, plus interest, over a five year period.

Amortization of the above debt, including interest, is scheduled as follows:

<b>Year ending December 31:</b>	<b>OWDA Loan</b>	<b>WPCLF Loan</b>	<b>Tractor Lease</b>	<b>Total</b>
2009	\$ 13,815	\$ 13,742	\$1,562	\$ 29,119
2010	27,631	27,485	1,562	56,678
2011	27,631	27,485	781	55,897
2012	27,631	27,485		55,116
2013	27,631	27,485		55,116
2014-2018	138,154	137,424		275,578
2019-2020	55,263	13,742		69,005
Total	\$317,756	\$274,848	\$3,905	\$596,509

**7. RETIREMENT SYSTEMS**

Effective July 1, 1991, all officials have an option to choose Social Security or the Ohio Public Employees Retirement System (OPERS). As of December 31, 2008, some officials of the Village have elected Social Security. The Village's liability is 6.2 percent of compensation paid.

The Village's employees and other officials belong to OPERS. It is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2008 and 2007, OPERS members contributed 10% and 9.5%, respectively, of their gross salaries and the Village contributed an amount equaling 14% and 13.85%, respectively, of participants' gross salaries. The Village has paid all contributions required through December 31, 2008.

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2008 AND 2007  
(Continued)**

**8. RISK MANAGEMENT**

**Commercial Insurance**

The Village has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

**9. CONTINGENT LIABILITIES**

The Village of Woodstock is a defendant in a lawsuit filed by the Village of North Lewisburg regarding the interpretation and implementation of Inter-municipal Service Agreement entered into by both villages in 1997. The matter has been set for trial in August 2009.

**10. JOINTLY GOVERNED ORGANIZATIONS**

The Village of Woodstock is associated with one jointly governed organization, the Northeast Champaign County Fire District. An appointed five member Board of Trustees directs the Fire District. Each political subdivision within the Fire District appoints one member. Those subdivisions are Rush Township, Wayne Township, the Village of North Lewisburg, and the Village of Woodstock. The four subdivisions appoint a fifth member who only votes in the event of a tie vote.

**11. FISCAL EMERGENCY**

The Village required assistance from Local Government Services to reconstruct its books for 2003-2005. After the reconstruction, it was determined that the General Fund was in a deficit. The Mayor then requested the Auditor of State to review the Village's financial position. The review identified the existence of a fiscal emergency condition and declared the Village to be in fiscal emergency on July 20, 2006. The Village is now under the financial supervision of Local Government Services a division of the Auditor of State's Office. The Village adopted a recovery plan January 16, 2007 and had all of its funds out of deficit at December 31, 2008. The plan included an increase in sewer rates and the implementation of an income tax.



# Mary Taylor, CPA

Auditor of State

## ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS

Village of Woodstock  
Champaign County  
101 North Main Street  
P.O. Box 134  
Woodstock, Ohio 43084

To the Village Council:

We have selectively tested certain accounts, financial records, files and reports of the Village of Woodstock, Champaign County (the Village) as of and for the years ended December 31, 2008 and 2007 following Ohio Admin. Code §117-4-02. Our engagement was not designed to result in expressing an opinion on the accompanying financial statements, internal controls over financial reporting, or compliance. We therefore express no opinion on these matters.

### Internal Control Over Financial Reporting

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Village's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Village's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Village's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted certain matters that we reported to the Village's management in a separate letter dated July 9, 2009.

### Compliance and Other Matters

We tested Village's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. The results of our tests disclosed an instance of noncompliance or other matters, which is described in the accompanying schedule of findings as item 2008-001.

We also noted certain noncompliance or other matters not requiring inclusion in this report that we reported to the Village's management in a separate letter dated July 9, 2009.

We intend this report solely for the information and use of the management, Village Council and the Mayor. We intend it for no one other than these specified parties.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

**Mary Taylor, CPA**  
Auditor of State

July 9, 2009

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2008 AND 2007**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS</b>
---

**FINDING NUMBER 2008-001**

**Noncompliance Citation**

**Ohio Rev. Code Section 5705.10**, states that monies paid into any fund shall be used only for the purpose such fund was established. The existence of a deficit balance in any fund indicates that money from another fund or funds has been used to pay the obligations of the fund or funds carrying the deficit balance.

Per review of the Village's monthly financial reports, the Parks and Recreation fund carried a fund deficit of \$9,087 from January 2007 through August 2008. Additionally the General Fund had a deficit fund balance ranging from \$10,650 to \$186 from January through July 2007.

The Village should develop and implement procedures to monitor fund cash balances and also consider the reduction of disbursements, if possible to avoid negative balances. When expenditures are anticipated to temporarily exceed available resources, the Village should consider an advance from the General Fund.

**Official's Response:** We did not receive a response from officials to this finding.

**VILLAGE OF WOODSTOCK  
CHAMPAIGN COUNTY**

**SCHEDULE OF PRIOR REPORT FINDINGS  
DECEMBER 31, 2008 AND 2007**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <b><i>Explain</i></b>
2006-001	Ohio Rev. Code Section 5705.41(D) – Certification of expenditures	Yes	
2006-002	Ohio Rev. Code Section 5705.10 –Deficit fund balances	No	Repeated as Finding #2008-001
2006-003	Ohio Rev. Code Section 149.351(A) – Destruction of public records	Yes	



**Mary Taylor, CPA**  
Auditor of State

**VILLAGE OF WOODSTOCK**

**CHAMPAIGN COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
SEPTEMBER 1, 2009**