



**Mary Taylor, CPA**  
Auditor of State



**ASHLAND COUNTY COMMUNITY ACADEMY  
ASHLAND COUNTY**

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# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT

Ashland County Community Academy  
Ashland County  
2 Hedstrom Drive  
Ashland, Ohio 44805

To the Board of Directors:

We have audited the accompanying financial statements of the Ashland County Community Academy, Ashland County, Ohio, (the Academy), a component unit of Tri-County Educational Service Center, as of and for the year ended June 30, 2010, which collectively comprise the Academy's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Academy's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Ashland County Community Academy, Ashland County, Ohio, as of June 30, 2010, and the changes in financial position and cash flows, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2010, on our consideration of the Academy's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

**Mary Taylor, CPA**  
Auditor of State

October 21, 2010

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A Component Unit of Tri-County Educational Service Center)**  
**ASHLAND COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
UNAUDITED

The management's discussion and analysis of the Ashland County Community Academy's ("ACCA") financial performance provides an overall review of ACCA's financial activities for the year ended June 30, 2010. The intent of this discussion and analysis is to look at ACCA's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of ACCA's financial performance.

**Financial Highlights**

Key financial highlights for 2010 are as follows:

- In total, net assets were \$156,015 at June 30, 2010.
- ACCA had operating revenues of \$621,637, operating expenses of \$794,351 and non-operating revenues of \$219,146 for fiscal year 2010. Total change in net assets for the fiscal year was an increase of \$46,432.

**Using the Basic Financial Statements**

This annual report consists of management's discussion and analysis, the basic financial statements and the notes to those statements. These statements are organized so the reader can understand ACCA's financial activities. The statement of net assets and statement of revenues, expenses and changes in net assets provide information about the activities of ACCA, including all short-term and long-term financial resources and obligations.

**Reporting ACCA's Financial Activities**

***Statement of Net Assets, Statement of Revenues, Expenses, and Changes in Net Assets and the Statement of Cash Flows***

The statement of net assets and the statement of revenues, expenses and changes in net assets answer the question, "How did we do financially during 2010?" These statements include all assets, liabilities, revenues and expenses using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting will take into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report ACCA's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for ACCA as a whole, the financial position of ACCA has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. These statements can be found on pages 7 and 8 of this report.

The statement of cash flows provides information about how ACCA finances and meets the cash flow needs of its operations. The statement of cash flows can be found on page 9 of this report.

The notes provide additional information that is essential to a full understanding of the data provided in the financial statements. These notes to the basic financial statements can be found on pages 11-17 of this report.

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A Component Unit of Tri-County Educational Service Center)**  
**ASHLAND COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
UNAUDITED

The table below provides a summary of ACCA's net assets at June 30, 2010 and 2009.

	<b>Net Assets</b>	
	<u>2010</u>	<u>2009</u>
<b><u>Assets</u></b>		
Current assets	\$ 66,779	\$ 46,631
Capital assets, net	<u>101,379</u>	<u>65,615</u>
Total assets	<u>168,158</u>	<u>112,246</u>
<b><u>Liabilities</u></b>		
Current liabilities	<u>12,143</u>	<u>2,663</u>
Total liabilities	<u>12,143</u>	<u>2,663</u>
<b><u>Net Assets</u></b>		
Invested in capital assets	101,379	65,615
Restricted	36,892	10,977
Unrestricted	<u>17,744</u>	<u>32,991</u>
Total net assets	<u>\$ 156,015</u>	<u>\$ 109,583</u>

Over time, net assets can serve as a useful indicator of a government's financial position. At June 30, 2010, ACCA's net assets totaled \$156,015.

At year-end, capital assets represented 60.29% of total assets. Capital assets consisted of furniture and equipment and lease-hold improvements. There is no debt related to these capital assets. Capital assets are used to provide services to the students and are not available for future spending.



**ASHLAND COUNTY COMMUNITY ACADEMY**  
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**ASHLAND COUNTY, OHIO**

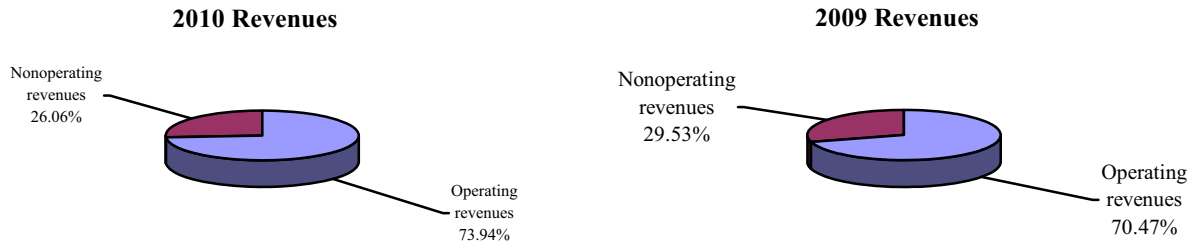
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
UNAUDITED

The table below shows the changes in net assets for fiscal year 2010 and for the period January 20, 2009 through June 30, 2009. This was ACCA's first full year of operation, which resulted in a significant increase in revenues and expenses from the prior period reported.

**Change in Net Assets**

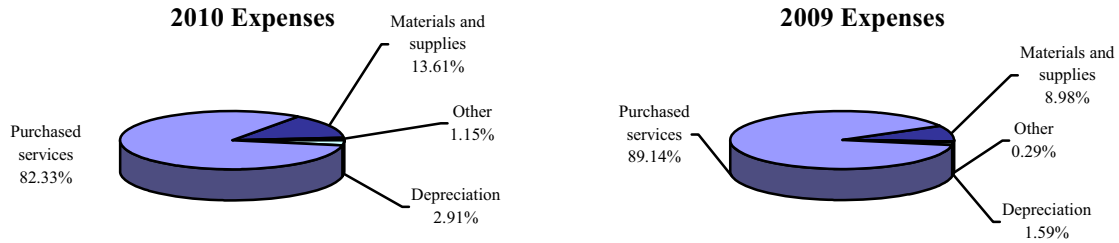
	<u>2010</u>	<u>2009</u>
<b><u>Operating Revenues:</u></b>		
State foundation	\$ 587,512	\$ 335,645
Other	<u>34,125</u>	<u>6,965</u>
Total operating revenue	<u>621,637</u>	<u>342,610</u>
<b><u>Operating Expenses:</u></b>		
Purchased services	654,018	372,208
Materials and supplies	108,093	37,483
Depreciation	23,126	6,621
Other	<u>9,114</u>	<u>1,243</u>
Total operating expenses	<u>794,351</u>	<u>417,555</u>
<b><u>Non-operating Revenues:</u></b>		
State and Federal grants	219,006	143,551
Contributions and donations	<u>140</u>	<u>-</u>
Total non-operating revenues	<u>219,146</u>	<u>143,551</u>
Change in net assets	46,432	68,606
Net assets at beginning of year/period	<u>109,583</u>	<u>40,977</u>
Net assets at end of year	<u>\$ 156,015</u>	<u>\$ 109,583</u>

The charts below illustrate the revenues and expenses for ACCA during fiscal year 2010 and January 20, 2009 through June 30, 2009.



**ASHLAND COUNTY COMMUNITY ACADEMY**  
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MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
UNAUDITED



**Capital Assets**

At June 30, 2010, ACCA had \$101,379 invested in furniture and equipment and lease-hold improvements. See Note 6 to the basic financial statements for detail on capital assets.

**Current Financial Related Activities**

ACCA is sponsored by Tri-County Educational Service Center. ACCA is reliant upon State Foundation monies and State and Federal Grants to offer quality, educational services to students.

In order to continually provide learning opportunities to ACCA's students, ACCA will apply resources to best meet the needs of its students. It is the intent of ACCA to apply for other State and Federal funds that are made available to finance its operations.

**Contacting ACCA's Financial Management**

This financial report is designed to provide our clients and creditors with a general overview of ACCA's finances and to show ACCA's accountability for the money it receives. If you have questions about this report or need additional financial information contact Jill Meng, Treasurer, Ashland County Community Academy, 2 Hedstrom Drive, Ashland, Ohio 44805.

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A COMPONENT UNIT OF TRI-COUNTY EDUCATIONAL SERVICE CENTER)**  
**ASHLAND COUNTY, OHIO**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2010**

<b>Assets:</b>	
Current assets:	
Cash . . . . .	\$ 52,673
Receivables:	
Intergovernmental . . . . .	11,715
Prepayments . . . . .	<u>2,391</u>
Total current assets . . . . .	<u>66,779</u>
Noncurrent assets:	
Capital assets, net . . . . .	<u>101,379</u>
Total assets . . . . .	<u>168,158</u>
 <b>Liabilities:</b>	
Current:	
Accounts payable . . . . .	11,022
Intergovernmental payable . . . . .	<u>1,121</u>
Total liabilities . . . . .	<u>12,143</u>
 <b>Net assets:</b>	
Invested in capital assets . . . . .	101,379
Restricted for federally funded programs . . . . .	34,325
Restricted for state funded programs . . . . .	2,567
Unrestricted . . . . .	<u>17,744</u>
Total net assets . . . . .	<u>\$ 156,015</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A COMPONENT UNIT OF TRI-COUNTY EDUCATIONAL SERVICE CENTER)**  
**ASHLAND COUNTY, OHIO**  
STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET ASSETS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

<b>Operating revenues:</b>	
Tuition and fees . . . . .	\$ 125
Rental income . . . . .	1,530
State foundation . . . . .	587,512
Services provided to other entities. . . . .	32,470
Total operating revenues . . . . .	<u>621,637</u>
<b>Operating expenses:</b>	
Purchased services. . . . .	654,018
Materials and supplies . . . . .	108,093
Other. . . . .	9,114
Depreciation . . . . .	23,126
Total operating expenses. . . . .	<u>794,351</u>
Operating loss . . . . .	<u>(172,714)</u>
<b>Non-operating revenues:</b>	
State and Federal grants . . . . .	219,006
Contributions and donations. . . . .	140
Total nonoperating revenues . . . . .	<u>219,146</u>
Change in net assets. . . . .	46,432
<b>Net assets at beginning of year . . . . .</b>	<u>109,583</u>
<b>Net assets at end of year. . . . .</b>	<u><u>\$ 156,015</u></u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A COMPONENT UNIT OF TRI-COUNTY EDUCATIONAL SERVICE CENTER)**  
**ASHLAND COUNTY, OHIO**  
**STATEMENT OF CASH FLOWS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2010**

<b>Cash flows from operating activities:</b>	
Cash received from tuition and fees . . . . .	\$ 125
Cash received from rental income. . . . .	765
Cash received from services to other entities . . . . .	30,490
Cash received from State foundation . . . . .	587,512
Cash payments for contractual services . . . . .	(651,329)
Cash payments for materials and supplies . . . . .	(102,470)
Cash payments for other expenses . . . . .	(9,114)
	<hr/>
Net cash used in operating activities. . . . .	(144,021)
<b>Cash flows from noncapital financing activities:</b>	
Cash received from State and Federal grants . . . . .	222,017
Cash received from contributions and donations . . . . .	140
	<hr/>
Net cash provided by noncapital financing activities. . . . .	222,157
<b>Cash flows from capital and related financing activities:</b>	
Acquisition of capital assets . . . . .	(58,890)
	<hr/>
Net cash used in capital and related financing activities. . . . .	(58,890)
Net increase in cash and cash equivalents . . . . .	19,246
<b>Cash and cash equivalents at beginning of year . . . . .</b>	<b>33,427</b>
<b>Cash and cash equivalents at end of year . . . . .</b>	<b>\$ 52,673</b>
	<hr/> <hr/>
<b>Reconciliation of operating loss to net cash used in operating activities:</b>	
Operating loss . . . . .	\$ (172,714)
Adjustments:	
Depreciation . . . . .	23,126
Changes in assets and liabilities:	
Decrease in accounts receivable . . . . .	4,340
(Increase) in intergovernmental receivable. . . . .	(7,085)
(Increase) in prepayments . . . . .	(1,168)
Increase in accounts payable. . . . .	8,522
Increase in intergovernmental payable . . . . .	958
	<hr/>
Net cash used in operating activities . . . . .	\$ (144,021)
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SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

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**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A Component Unit of Tri-County Educational Service Center)**  
**ASHLAND COUNTY, OHIO**

NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

**NOTE 1 - DESCRIPTION OF ACCA**

The Ashland County Community Academy (“ACCA”) is a non-profit 501(c)(3) corporation established pursuant to Ohio Revised Code Chapters 3314.02 and 3314.03 to develop a conversion school alternative educational program for academically at-risk area high school age students, including but not limited to special needs students. ACCA, which is part of the State’s education program, is independent of any school district and is nonsectarian in its programs, admission policies, employment practices and all other operations. ACCA may sue and be sued, acquire facilities as needed and contract for any services necessary for the operation of ACCA. Management is not aware of any course of action or series of events that have occurred that might adversely affect ACCA’s tax-exempt status. ACCA is considered a component unit of the Tri-County Educational Service Center for reporting purposes, in accordance with Governmental Accounting Standards Board (GASB) Statement No. 14 as amended by GASB Statement No. 39.

On July 8, 2008, the Tri-County Educational Service Center (the “Sponsor”) accepted sponsorship of ACCA. ACCA became established as a non-profit corporation on January 20, 2009 and was approved under a five year contract with the Sponsor commencing June 23, 2009 through June 30, 2014. The Sponsor is responsible for evaluating the performance of ACCA and has the authority to deny renewal of the contract at its expiration. The Board of Directors is responsible for the operations of ACCA.

ACCA operates under the direction of a five-member Board of Directors. The Board of Directors is responsible for carrying out provisions of the contract which include, but are not limited to, state-mandated provisions regarding student population, curriculum, academic goals, performance standards and admission standards. The Board of Directors controls ACCA’s one instructional/support facility staffed by 5 non-certified staff members and 4 certificated full time teaching personnel who provide services to 98 students.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements (BFS) of ACCA have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. ACCA also applies Financial Accounting Standards Board (FASB) guidance issued prior to November 30, 1989, provided those pronouncements do not conflict with or contradict GASB pronouncements. ACCA has elected not to apply FASB guidance issued after November 30, 1989. ACCA's significant accounting policies are described below.

**A. Basis of Presentation**

ACCA’s basic financial statements consist of a statement of net assets, a statement of revenues, expenses and changes in net assets, and a statement of cash flows. Enterprise accounting is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income (loss) is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A Component Unit of Tri-County Educational Service Center)**  
**ASHLAND COUNTY, OHIO**

NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Continued)

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**B. Measurement Focus**

Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the statement of net assets. The difference between total assets and liabilities are defined as net assets. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

**C. Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the basic financial statements. ACCA's basic financial statements are prepared using the accrual basis of accounting.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place.

Nonexchange transactions, in which ACCA receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which ACCA must provide local resources to be used for a specified purpose, and expense requirements, in which the resources are provided to ACCA on a reimbursement basis.

Expenses are recognized at the time that they are incurred.

**D. Budgetary Process**

Unlike other public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Revised Code Section 5705, unless specifically provided in their contract with their Sponsor. The contract between ACCA and its sponsor, Tri-County Educational Service Center, does not prescribe a budgetary process for the school.

**E. Cash**

All monies received by ACCA are deposited in a demand deposit account.

**F. Capital Assets and Depreciation**

All capital assets are capitalized at cost and updated for additions and disposals during the year. Donated capital assets are recorded at their fair market value on the date donated. ACCA maintains a capitalization threshold of \$1,000. ACCA does not have any infrastructure. Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All capital assets are depreciated. Lease-hold improvements are depreciated over the shorter of useful lives of the related capital assets or the lease period. Depreciation is computed using the straight-line method. Furniture and equipment is depreciated over 5-15 years.



**ASHLAND COUNTY COMMUNITY ACADEMY  
(A Component Unit of Tri-County Educational Service Center)  
ASHLAND COUNTY, OHIO**

**NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Continued)**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**G. Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets consist of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets have been restricted for State and Federally funded programs.

ACCA applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**H. Prepayments**

Certain payments to vendors reflect the costs applicable to future accounting periods and are recorded as prepaid items in the financial statements. These items are reported as assets on the statement of net assets using the consumption method. A current asset for the prepaid amounts is recorded at the time of the purchase and the expense is reported in the year in which services are consumed.

**I. Intergovernmental Revenue**

ACCA currently participates in the State foundation program through the Ohio Department of Education, along with revenues from programs such as the Management Information System, Education Stabilization Fund, Stimulus Title II, Title I, Drug Free School, Improving Teacher Quality and the Federal Start Up programs. Revenues from these programs are recognized in the accounting period in which they are earned, essentially the same as the fiscal year. Amounts awarded under State foundation program for the 2010 school year excluding federal and State grants totaled \$587,512.

Grants and entitlements are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met. Eligibility includes timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which ACCA must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to ACCA on a reimbursement basis. State and Federal grant revenue for the fiscal year ended June 30, 2010 was \$219,006.

**J. Operating Revenues and Expenses**

Operating revenues are those revenues that are generated directly from the primary activity of ACCA. Services provided to other entities revenue represents fees charged to other school districts for students temporarily assigned to ACCA. Operating expenses are necessary costs incurred to provide the service that is the primary activity of ACCA. All revenues and expenses not meeting this definition are reported as non-operating.

**K. Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**ASHLAND COUNTY COMMUNITY ACADEMY  
(A Component Unit of Tri-County Educational Service Center)  
ASHLAND COUNTY, OHIO**

NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Continued)

**NOTE 3 - CHANGE IN ACCOUNTING PRINCIPLES**

For fiscal year 2010, ACCA has implemented GASB Statement No. 51, "Accounting and Financial Reporting for Intangible Assets", GASB Statement No. 53, "Accounting and Financial Reporting for Derivative Instruments", and GASB Statement No. 58, "Accounting and Financial Reporting for Chapter 9 Bankruptcies".

GASB Statement No. 51 addresses accounting and financial reporting standards for intangible assets, which are assets that lack physical substance, are nonfinancial in nature, and have an initial useful life extending beyond a single reporting period. Examples of intangible assets include easements, water rights, computer software, patents, and trademarks. GASB Statement No. 51 improves the quality of financial reporting by creating consistency in the recognition, initial measurement, and amortization of intangible assets. The implementation of GASB Statement No. 51 did not have an effect on the financial statements of ACCA.

GASB Statement No. 53 addresses the recognition, measurement, and disclosure of information regarding derivative instruments entered into by state and local governments. Derivative instruments are financial arrangements used by governments to manage specific risks or to make investments. Common types of derivative instruments include interest rate and commodity swaps, interest rate locks, options, swaptions, forward contracts, and futures contracts. The implementation of GASB Statement No. 53 did not have an effect on the financial statements of ACCA.

GASB Statement No. 58 establishes accounting and financial reporting guidance for governments that have petitioned for protection from creditors by filing for bankruptcy under Chapter 9 of the United States Bankruptcy Code. GASB Statement No. 58 requires governments to remeasure liabilities that are adjusted in bankruptcy when the bankruptcy court confirms a new payment plan. The implementation of GASB Statement No. 58 did not have an effect on the financial statements of ACCA.

**NOTE 4 - DEPOSITS**

At June 30, 2010, the carrying amount of ACCA's deposits was \$52,673. Based on the criteria described in GASB Statement No. 40, "Deposits and Investment Risk Disclosures", as of June 30, 2010, ACCA's entire bank balance of \$67,151 was covered by the Federal Deposit Insurance Corporation (the "FDIC").

**NOTE 5 - RECEIVABLES**

Receivables at June 30, 2010, consisted of intergovernmental receivables arising from grants and entitlements and accounts receivable. All receivables are considered collectible in full. A summary of the intergovernmental receivables follows:

<b>Intergovernmental receivables:</b>	<u>Amount</u>
Title I	\$ 3,130
Improving Teacher Quality	1,158
Drug Free School Grant	126
Stimulus Title II	216
Services provided to other entities	<u>7,085</u>
Total intergovernmental receivables	<u>\$ 11,715</u>

**ASHLAND COUNTY COMMUNITY ACADEMY  
(A Component Unit of Tri-County Educational Service Center)  
ASHLAND COUNTY, OHIO**

NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Continued)

**NOTE 6 - CAPITAL ASSETS**

Capital asset activity for fiscal year ended June 30, 2010 was as follows:

	Balance <u>July 1, 2009</u>	<u>Additions</u>	<u>Disposals</u>	Balance <u>June 30, 2010</u>
Furniture and equipment	\$ 53,856	\$ 21,500	\$ -	\$ 75,356
Lease-hold improvements	18,380	37,390	-	55,770
Less: accumulated depreciation	<u>(6,621)</u>	<u>(23,126)</u>	<u>-</u>	<u>(29,747)</u>
Capital assets, net	<u>\$ 65,615</u>	<u>\$ 35,764</u>	<u>\$ -</u>	<u>\$ 101,379</u>

**NOTE 7 - RISK MANAGEMENT**

ACCA is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to contracted personnel; and natural disasters. For fiscal year 2010, ACCA is named on the Sponsor's policy for property and general liability insurance.

**NOTE 8 - PURCHASED SERVICES**

For the fiscal year ended June 30, 2010, purchased services expenses were as follows:

Professional and technical services	\$ 565,872
Property services	49,591
Other purchased services	<u>38,555</u>
Total	<u>\$ 654,018</u>

**NOTE 9 - CONTRACTS**

**A. Sponsor Contract**

ACCA has entered into a five-year contract commencing on June 23, 2009 and continuing through June 30, 2014 with Tri-County Educational Service Center (the "Sponsor") for its establishment. The Sponsor shall carry out the responsibilities established by law, including:

- Attend training sessions as required by the Ohio Department of Education (ODE) and assure that technical assistance is provided to ACCA.
- Verify by a site visit prior to ACCA's opening for instruction whether ACCA complies with all requirements.
- Monitor ACCA's compliance with the Contract with the Sponsor and the laws applicable to ACCA.
- Monitor and evaluate the academic and fiscal performance and the organization and operation of ACCA as well as the legal compliance of ACCA.

**ASHLAND COUNTY COMMUNITY ACADEMY  
(A Component Unit of Tri-County Educational Service Center)  
ASHLAND COUNTY, OHIO**

NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Continued)

**NOTE 9 - CONTRACTS - (Continued)**

- Provide technical assistance to ACCA.
- Comply with the financial reporting requirements as established by ODE and in accordance with applicable accounting standards as prescribed by all applicable sections of the Ohio Revised Code.
- As permitted by law, intervene in ACCA's operation to correct problems in the ACCAs overall performance, declare the ACCA to be on probationary status pursuant to Ohio Revised Code Section 3314.073, suspend operation of ACCA pursuant to Ohio Revised Code Section 3314.072, or terminate or non renew this contract pursuant to Ohio Revised Code Section 3314.07, as determined necessary by the Sponsor.
- Establish a written plan of action to be undertaken in the event that ACCA experiences financial difficulties or closes before the end of the school year.

**B. Service Contract**

ACCA and the Sponsor have entered into a Special Services Contract commencing July 1, 2009 through June 30, 2010. The Sponsor shall serve as fiscal agent and pay all local expenses involved in ACCA programs including salary, fringe benefits, transportation allowance, office expenses, meeting expenses, supplies and equipment. In addition, the Sponsor shall pay other costs incurred in the operation of the programs including but not limited to: employment of staff as required by ACCA, complete payroll services and daily fiscal policies and procedures, health insurance, work study, and accounting services. Effective January 1, 2010, the Sponsor and ACCA via mutual agreement rescinded the "fiscal agent" portions of the Special Services Contract. The Sponsor ceased to be ACCA's fiscal agent and ACCA took over responsibility for its own fiscal activities including the payment of all expenses. For the period July 1, 2009 through June 30, 2010, ACCA paid the Sponsor \$556,970 for services under the contract.

**NOTE 10 - OPERATING LEASE**

The Sponsor entered into a lease agreement on behalf of ACCA on July 14, 2008 with Ashland Station, Inc. to lease classroom space located at the Ashland Square Shopping Center. The agreement was amended on November 11, 2009 to lease additional space. The amended lease began on January 1, 2010 and ends on September 30, 2011, at a rate of \$3,000 per month. The Sponsor charges back ACCA for the lease payments incurred on its behalf.

**NOTE 11 - CONTINGENCIES**

**A. Grants**

ACCA received financial assistance from federal and State agencies in the form of grants. The expense of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of ACCA at June 30, 2010.

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A Component Unit of Tri-County Educational Service Center)**  
**ASHLAND COUNTY, OHIO**

NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Continued)

**NOTE 11 - CONTINGENCIES - (Continued)**

**B. Litigation**

ACCA is not involved in any other litigation that, in the opinion of management, would have a material effect of the financial statements.

**C. State Foundation Funding**

The Ohio Department of Education conducts reviews of enrollment data and full-time equivalency (FTE) calculations made by the schools. These reviews are conducted to ensure the schools are reporting accurate student enrollment data to the State, upon which State foundation funding is calculated. ACCA has not been reviewed as of June 30, 2010. ACCA does not anticipate any significant adjustments to State funding for fiscal year 2010, as a result of the reviews which have yet to be completed.

**NOTE 12 - PENSION PLANS**

The Academy has contracted with Ashland City School District and Tri-County Educational Service Center to provide all teaching and administrative personnel. Such personnel are employees of these entities; however, the Academy is responsible for monitoring and ensuring these entities make pension contributions on its behalf. The retirement systems consider the Academy as the "Employer of Record", therefore the Academy is ultimately responsible for remitting retirement contributions to each of the systems noted below.

**A. School Employees Retirement System**

*Plan Description* – The Academy contributes, via its personnel contracts, to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement, disability, and survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, [www.ohsers.org](http://www.ohsers.org), under *Employers/Audit Resources*.

*Funding Policy* - Plan members are required to contribute 10 percent of their annual covered salary and the Academy is required to contribute at an actuarially determined rate. The current Academy rate is 14 percent of annual covered payroll. A portion of the Academy's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2010, 12.78 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The Academy's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2010 and 2009 were \$11,803 and \$5,891, respectively; 100 percent has been contributed for fiscal years 2010 and 2009.

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A Component Unit of Tri-County Educational Service Center)**  
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NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Continued)

**NOTE 12 - PENSION PLANS (Continued)**

**B. State Teachers Retirement System of Ohio**

Plan Description - The Academy participates, via its personnel contracts, in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at [www.strsoh.org](http://www.strsoh.org).

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2010, plan members were required to contribute 10 percent of their annual covered salaries. The Academy was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The Academy's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2010 and 2009 were \$8,040 and \$5,817, respectively; 100 percent has been contributed for fiscal years 2010 and 2009.

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A Component Unit of Tri-County Educational Service Center)**  
**ASHLAND COUNTY, OHIO**

NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Continued)

**NOTE 13 - POSTEMPLOYMENT BENEFITS**

**A. School Employees Retirement System**

Plan Description - The Academy, via its personnel contracts, participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Chapter 3309.69 of the Ohio Revised Code. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2009 was \$96.40 and SERS' reimbursement to retirees was \$45.50. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, [www.ohsers.org](http://www.ohsers.org), under *Employers/Audit Resources*.

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For 2010, 0.46 percent of covered payroll was allocated to health care. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned.

Statutes provide that no employer shall pay a health care surcharge greater than 2.0 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the statewide SERS-covered payroll for the health care surcharge. For fiscal year 2010, the actuarially determined amount was \$35,800.

Active members do not contribute to the postemployment benefit plans. The Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility and retirement status.

The Academy's contributions for health care (including surcharge) for the fiscal years ended June 30, 2010 and 2009 were \$425 and \$2,696, respectively; 100 percent has been contributed for fiscal years 2010 and 2009.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2010, this actuarially required allocation was 0.76 percent of covered payroll. The Academy's contributions for Medicare Part B for the fiscal years ended June 30, 2010 and 2009, were \$702 and \$486, respectively; 100 percent has been contributed for fiscal years 2010 and 2009.

**ASHLAND COUNTY COMMUNITY ACADEMY**  
**(A Component Unit of Tri-County Educational Service Center)**  
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NOTES TO BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Continued)

**NOTE 13 - POSTEMPLOYMENT BENEFITS (Continued)**

**B. State Teachers Retirement System of Ohio**

Plan Description - The Academy, via its personnel contracts, contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting [www.strsoh.org](http://www.strsoh.org) or by calling (888) 227-7877.

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2010, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The Academy's contributions for health care for the fiscal years ended June 30, 2010 and 2009 were \$618 and \$447, respectively; 100 percent has been contributed for fiscal years 2010 and 2009.





# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Ashland County Community Academy  
Ashland County  
2 Hedstrom Drive  
Ashland, Ohio 44805

To the Board of Directors:

We have audited the financial statements of the Ashland County Community Academy, Ashland County, Ohio, (the Academy), a component unit of Tri-County Educational Service Center, as of and for the year ended June 30, 2010, and have issued our report thereon dated October 21, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Academy's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the Academy's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Academy's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the Academy's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

### Compliance and Other Matters

As part of reasonably assuring whether the Academy's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Ashland County Community Academy  
Ashland County  
Independent Accountants' Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters  
Required by *Government Auditing Standards*  
Page 2

We intend this report solely for the information and use of management, the Board of Directors, the Academy's sponsor, and others within the Academy. We intend it for no one other than these specified parties.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

**Mary Taylor, CPA**  
Auditor of State

October 21, 2010

**ASHLAND COUNTY COMMUNITY ACADEMY  
ASHLAND COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2010**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <b><i>Explain</i></b>
2009-001	<p>Material Weakness – Start Up Disclosure:</p> <p>The January 20, 2009, beginning financial statement date and the complex relationship between the Academy and its sponsor made the compilation of the GAAP basis financial statements difficult. As such, certain transactions and the related amounts due to and from the sponsor and other parties were initially omitted and required adjustments which were posted to the Academy’s financial statements.</p>	Yes	Finding No Longer Valid

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# Mary Taylor, CPA

Auditor of State

## Independent Accountants' Report on Applying Agreed-Upon Procedures

Ashland County Community Academy  
Ashland County  
2 Hedstrom Drive  
Ashland, Ohio 45805

To the Board of Education:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Ashland County Community School, Ashland County, Ohio has adopted an anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted an anti-harassment policy at its meeting on October 20, 2010.
2. We read the policy, noting it included the following requirements from Ohio Rev. Code Section 3313.666(B):
  - (1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
  - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Rev. Code Section 3313.666;
  - (3) A procedure for reporting prohibited incidents;
  - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
  - (5) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;

- (6) A procedure for documenting any prohibited incident that is reported;
- (7) A procedure for responding to and investigating any reported incident;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
- (10) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Ashland County Community Academy Board of Directors and is not intended to be and should not be used by anyone other than these specified parties.



**Mary Taylor, CPA**  
Auditor of State

October 21, 2010



**Mary Taylor, CPA**  
Auditor of State

**ASHLAND COUNTY COMMUNITY ACADEMY**

**ASHLAND COUNTY**

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
NOVEMBER 4, 2010**