

**CITY OF XENIA**

**Single Audit Reports**

**December 31, 2009**





Mary Taylor, CPA  
Auditor of State

City Council  
City of Xenia  
101 North Detroit Street  
Xenia, Ohio 45385

We have reviewed the *Independent Auditor's Report* of the City of Xenia, Greene County, prepared by Plattenburg & Associates, Inc., for the audit period January 1, 2009 through December 31, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Xenia is responsible for compliance with these laws and regulations.

*Mary Taylor*

Mary Taylor, CPA  
Auditor of State

September 2, 2010

**CITY OF XENIA, OHIO**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

<u>Federal Grantor/Pass - Through Grantor, Program Title</u>	<u>Pass Through Entity Number</u>	<u>CFDA</u>	<u>Receipts</u>	<u>Disbursements</u>
<u>United States Department of Housing Urban Development</u>				
Passed Through Ohio Housing and Community Partnerships:				
Community Development Block Grant	NA	14.228	\$197,800	\$204,272
Home Investment Partnerships Program	NA	14.239	217,345	211,904
			<u>415,145</u>	<u>416,176</u>
<u>United States Department of Justice- Office of Justice Program</u>				
Direct Funding				
Crime Victim Assistance	NA	16.575	71,300	55,294
Violence Against Women	NA	16.588	49,882	57,908
Edward Bryne Memorial Justice Assistance Grant	NA	16.738	34,219	35,250
Justice Assistance Grant	NA	16.803	0	29,686
			<u>155,401</u>	<u>178,138</u>
<u>United States Department of Transportation</u>				
Passed Through Ohio Department of Public Safety:				
Highway Planning and Construction	NA	20.205	116,276	120,706
			<u>116,276</u>	<u>120,706</u>
<b>TOTALS</b>			<u><u>\$686,822</u></u>	<u><u>\$715,020</u></u>

NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

NOTE A -- SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures is a summary of the activity of the City's federal award programs. The schedule has been prepared using the cash basis of accounting.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Members of City Council  
City of Xenia, Ohio

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of the City of Xenia (the City), as of and for the year ended December 31, 2009, which collectively comprise the City's basic financial statements and have issued our report thereon dated June 25, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the City in a separate letter dated June 25, 2010.

This report is intended solely for the information and use of management, the Auditor of State, the City Council, the City Manager, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Plattenburg & Associates, Inc.*

Plattenburg & Associates, Inc.  
June 25, 2010

**REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Honorable Mayor and Members of City Council  
City of Xenia, Ohio

Compliance

We have audited the compliance of the City of Xenia, Ohio (the City) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal programs for the year ended December 31, 2009. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs is the responsibility of the City's management. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City's compliance with those requirements.

In our opinion, the City complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2009.

Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

*A deficiency in internal control* over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control* over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of the City as of and for the year ended December 31, 2009, and have issued our report thereon date June 25, 2010, which contained unqualified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements as a whole. The schedule of expenditures of federal awards is presented for the purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

This report is intended solely for the information and use of management, the Auditor of State, the City Council, the City Manager, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Plattenburg & Associates, Inc.*

Plattenburg & Associates, Inc.  
June 25, 2010

**CITY OF XENIA, OHIO**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**Year Ended December 31, 2009**

**Section I – Summary of Auditor’s Results**

<i>(d)(1)(i)</i>	<i>Type of Financial Statement Opinion</i>	Unqualified
<i>(d)(1)(ii)</i>	<i>Were there any material control weakness conditions reported at the financial statement level (GAGAS)?</i>	No
<i>(d)(1)(ii)</i>	<i>Were there any other significant control deficiencies reported at the financial statement level (GAGAS)?</i>	No
<i>(d)(1)(iii)</i>	<i>Was there any material reported non-compliance at the financial statement level (GAGAS)?</i>	No
<i>(d)(1)(iv)</i>	<i>Were there any material internal control weakness conditions reported for major federal programs?</i>	No
<i>(d)(1)(iv)</i>	<i>Were the any other significant control deficiencies reported for major federal programs?</i>	No
<i>(d)(1)(v)</i>	<i>Type of Major Programs' Compliance Opinion</i>	Unqualified
<i>(d)(1)(vi)</i>	<i>Are there any reportable findings under Section .510?</i>	No
<i>(d)(1)(vii)</i>	<i>Major Programs (list):</i>	CFDA #14.228 CDBG CFDA #14.239 Home Investment Partnership
<i>(d)(1)(viii)</i>	<i>Dollar Threshold: Type A/B Programs</i>	Type A: > \$300,000 Type B: all others
<i>(d)(1)(ix)</i>	<i>Low Risk Auditee?</i>	No

**Section II – Findings Related to the Financial Statements Required to be Reported in Accordance with GAGAS**

None

**Section III – Federal Award Findings and Questioned Costs**

None

**Section IV – Summary of Prior Audit Findings and Questioned Costs**

None



# XENIA

VIVID HISTORY. VIBRANT FUTURE.



**CITY OF XENIA, OHIO  
COMPREHENSIVE ANNUAL  
FINANCIAL REPORT  
FOR THE YEAR ENDED  
DECEMBER 31, 2009**



***THE CITY OF XENIA, OHIO***

GREENE COUNTY

**COMPREHENSIVE  
ANNUAL FINANCIAL REPORT**

**FOR THE YEAR ENDED  
DECEMBER 31, 2009**

**Prepared by:  
Department of Finance**

**Mark A. Bazalak  
Finance Director**

**Ryan Duke  
Assistant Finance Director**



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CITY OF XENIA  
GREENE COUNTY, OHIO

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# Department of Finance

101 North Detroit Street • Xenia, Ohio 45385-2996 • Bus. (937) 376-7235 • Fax (937) 374-1818

June 30, 2010

President of City Council,  
Honorable Mayor and Council  
City of Xenia, Ohio

Dear Ladies and Gentlemen:

The Comprehensive Annual Financial Report of the City of Xenia, Ohio for the fiscal year ended December 31, 2009 is hereby submitted. Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the City's Finance Department. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the City. All disclosures necessary to enable the reader to gain an understanding of the City of Xenia's financial activities have been included.

Generally Accepted Accounting Principles require that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City of Xenia's MD&A can be found immediately following the report of the independent accountants.

Management of the City of Xenia is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these goals are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

## **Independent Audit**

State statutes require an annual audit by the State Auditor's Office or, at the State Auditor's discretion, an independent certified public accounting firm. The City and the State Auditor's Office selected the firm Plattenburg and Associates, Inc. to perform the 2009 audit of the City. The auditors' unqualified opinion is included in the Financial Section of this report.

- v -

*City of Hospitality*

An Equal Opportunity Employer

***Letter of Transmittal  
For the Year Ended December 31, 2009***

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**Single Audit**

If \$500,000 or more in federal awards is expended in the fiscal year, the City of Xenia is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1996 and U.S. Office of Management and Budget Circular A-133, "Audits of State and Local Governments". The City's expenditures of federal awards in 2009 did require that a single audit be performed. Information related to this single audit can be found in a separate audit report.

As a recipient of federal and state financial assistance, the City is also responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is subject to periodic evaluation and internal audit by City management. As part of the City's single audit, described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state assistance programs, as well as to determine that the City has complied with applicable state and local laws and regulations. The results of the City's single audit for the fiscal year ended December 31, 2009 provided no instances of material weaknesses in the internal control structure or significant violations of applicable laws and regulations.

**GOVERNMENT PROFILE**

Xenia is a City of 27,000 located in southwest Ohio. Xenia was founded in 1803, incorporated in 1817, and became a city in 1834. The legislative authority is comprised of one Mayor and six City Council Members. A City manager, Finance Director, and Law Director are appointed by the legislative authority and are responsible for day to day administration. The City of Xenia provides a full range of services. These services include police and fire protection; ambulance and paramedic services; water, sewer, stormwater, and sanitation services; the construction and maintenance of highways, streets and infrastructure; zoning and planning services; and recreational activities.

**Component Unit**

In addition to general government activities, the reporting entity of the City of Xenia includes the Xenia Economic Growth Corporation (XEGC), a discretely presented component unit. A separate report is issued for the Xenia Economic Growth Corporation. Information on the component unit is also reported in the entity wide statements.

**Budget**

According to the City Charter City Council must provide a list of project priorities to the City Manager prior to July 1<sup>st</sup> of each year. The City Manager must then submit a budget for the ensuing fiscal year on or before October 31<sup>st</sup>. The Council will then review and discuss the budget with staff and appropriate changes will be made. The City must then publish notice that the budget is available for inspection by the public and specify a time and place for a public hearing on the budget. After the hearing has been held Council may make amendments if they desire to do so and adopt the budget. The budget must be adopted prior to April 1<sup>st</sup> of the fiscal year covered by the budget.

***Letter of Transmittal  
For the Year Ended December 31, 2009***

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The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the level of personnel services, operating expenses, and capital outlay through an appropriations ordinance passed by City Council. The appropriation ordinance controls expenditures by fund except for the general fund where it is controlled by department. Only City Council may transfer appropriations between personnel services and operating expenses, or between operating and capital outlay, or between capital outlay and personnel services. In addition, the City maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriations budget approved by the City Council. Activities of all of the City's funds are included in the appropriations budget. The City's budget accounts for transactions on a basis of cash receipts and cash disbursements rather than on the basis of generally accepted accounting principles that measure revenues and expenditures using the accrual or modified accrual basis of accounting. The City also maintains a purchase order and encumbrance accounting system as one technique of accomplishing budgetary control. Encumbered amounts carry-over at year-end and are re-appropriated as part of the following year's budget.

**ECONOMIC CONDITIONS**

**Local Economy**

Slumping national, state and local economies caused a large decline in revenue for the City in 2009. Unemployment was again on the rise after a sharp increase in 2008. The City was forced to reduce its employee staffing by 13 positions. Nine full time and two part time employees were laid off while three other positions were eliminated when employees left due to retirement or for another job opportunity. Wage freezes and reductions were also implemented to reduce costs. The City cut expenditures in several other areas as well such as changing health insurance options, delaying the replacement of police cruisers, computers, and other capital items, and modifying policies related to its rolling fleet to reduce fuel consumption. As a result of aggressive cost cutting strategies the City maintained a positive cash flow in 2009 despite a drastic reduction in tax revenue.

**Long Term Financial Planning**

In 2007 City Council identified several components of a vital sustained community. These components include public safety, quality of life, good governance, health and wellness, public service, education, community image, community involvement, housing, business development, retail and service presence, and a viable workforce. Each component contains several strategic goals that City Council and Administration will strive to achieve in the City's pursuit of a vibrant future.

In 2009 the City developed the "2020 Vision Plan" focusing on six core elements to establish a vibrant future. These core elements are Economic Development, Image Enhancement, Quality Service Provision, Community Outreach, Adequate Financial Resources, and Infrastructure Stabilization. Each of these core elements has initiatives that will begin the process of implementing the "2020 Vision Plan

***Letter of Transmittal  
For the Year Ended December 31, 2009***

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**Relevant Financial Policies**

The City has a policy to maintain a two month operating reserve in its key operating funds. It is also expected that the key operating funds have a positive cash flow. That is, operating revenues should exceed operating expenses in those funds. To comply with these expectations management has taken action and made tough decisions including the elimination of several positions. These policies have allowed the City to meet all of its obligations, maintain a respectable bond rating, and sustain a balance which can be utilized in the case of emergency. The City has a number of policies in place to ensure compliance with the City Charter and State law and to maintain adequate internal controls.

**MAJOR INITIATIVES**

For the Year

The City has continued to establish and work towards clearly defined goals and objectives. During the budget review process, goals and objectives are developed and prioritized by the City Council and City Staff. The goal and objective setting process drives the organization. It is a continuous cycle of reviewing short and long-term goals, setting goals and objectives, evaluating the results, and reassessing short and long-term goals and their priority. In preparing the 2009 budget, the City identified several major programs/projects needed to meet citizens' needs for cost effective services, to comply with applicable mandated federal and state requirements and to maintain the City's infrastructure.

These programs/projects include:

- Completed the implementation of the Comprehensive Housing Improvement Program (CHIP) grant.
- Completed the sand filter under drain and media replacement project at the Water Treatment Plant.
- Continued the installation of the new Countywide Records Management and Computer Aided Dispatch System for the police and fire departments
- Completed Paving for Spring Hill Park fitness track and Towler Road bikepath.
- Completed the installation of an upgrade to the HVAC System for City Hall
- Installed a new Uninterrupted Power Supply for City Hall.
- Completed resurfacing of U.S. 68 from South Monroe to Dowdell
- Completed the installation of a new emergency standby generator for the Water Plant
- Began the preliminary engineering design for Phase II of the West Main Street Enhancement Project
- Awarded a contract to Buxton to help develop a retail economic development strategy

***Letter of Transmittal  
For the Year Ended December 31, 2009***

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- Began the infiltration/inflow study for the City Sanitary Sewer Collection System
- Began the engineering design for the Jamestown Connector Bikepath Tunnel
- Purchased Self-Contained Breathing Apparatus for the Fire Department
- Began the reconstruction of Miami Avenue utilizing Issue II monies
- Completed streetscape improvements on North Detroit Street from Main to Church
- Built a Property Storage Facility for the Police Department on Towler Road
- Purchased Fire Safety Training Trailer with grant funds
- Began the engineering and design of the “Contract A” Wastewater Improvements at Ford Road

For the Future

The City will attempt to address the six core elements of its vision plan through a variety of avenues. Image Enhancement will deal with new residential construction and design guidelines and improvements to gateway entrances. Community Outreach has already begun with the Community Survey to identify priorities of residents on a variety of issues, the convening of a focus group to discuss the elements of the City vision plan, the creation of the City’s Facebook page, and the return of the City Newsletter. Quality Service Provision will deal with Fire/Rescue delivery options and a Comprehensive Plan Update. The Adequate Financial Resources core element initiative will focus on the need for new revenues through passage of a levy, fee updates, and legislation designed to improve the tax base. Infrastructure Stabilization will focus on identifying priorities to develop the five year capital improvement program which will be utilized to implement the vision plan.

Key initiatives under Economic Development are the review of the City Economic Development Plan, Tax Incentive Legislation, funding for the City’s economic development arm XEGC, and formalizing a policy on economic impact analysis for Annexations and J.E.D.D.’s. The City of Xenia will continue to provide financial and marketing assistance to promote retention and expansion of existing businesses and to attract new business. In the area of commercial development the Progress Center with Lowe’s and the Wal-Mart Super Center opened in 2006. Continued site development will expand the tax base of the community, and enhance the quality of services to the citizens. In 2009 the City approved a contract with Buxton to develop a retail economic development strategy. The development focus will be on the downtown and the Progress Center. The City is seeking to increase the availability of suitable sites for economic development. The sites will be developed as environmentally clean industrial/commercial parks. One such park that has begun to develop is the OVCH South Industrial Park. The City currently utilizes rural enterprise zone agreements which give partial tax abatement for real and personal property taxes, and has begun discussion on an income tax rebate program. All the economic development tools and resources are in place for the future. The City is optimistic that the investment made in its infrastructure and economic development program will continue to increase its economic base and quality of life for its citizens.

***Letter of Transmittal  
For the Year Ended December 31, 2009***

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Maintenance and future expansion of the City's infrastructure remain a major concern of the City Council and City administration. The City has continued to maintain, review and update yearly a five-year capital improvement program that provides a framework for the maintenance and expansion of the infrastructure to meet current and future needs. The City Council has taken a strong leadership role in this area to ensure that public infrastructures are maintained and will be in place to facilitate continuing economic development.

The City has continued an aggressive program to improve and increase services and to repair, replace and expand its public facilities, streets and utilities systems. The utilization of the State's Issue 2 and Local Transportation Improvement Program has helped fund nineteen (19) such projects totaling \$5,457,939 since their inception.

The major projects planned for 2010 are to complete the Ford Road Training Center for the Police Department; to begin construction of the West Main Street Enhancement Project; to begin Bikepath construction of the Jamestown Connector; to complete a bicycle pedestrian crossing on South Detroit Street with ARRA grant funds; to complete East Main Street Streetscape Improvements from Whiteman to Collier with ARRA grant funds; to complete the Phase II environmental site assessment for the former Hooven and Allison Industrial Complex with State assistance through the Clean Ohio Assistance Fund; to begin construction of a 20" redundant water main transmission line with Issue II monies; to utilize CDBG dollars for improvements to City Parking Lots; to recapitalize the Downtown Façade Loan Program utilizing program income dollars and Tier II grant funding; to begin a Wayfinding Signage Program for the Downtown utilizing program income dollars and Tier II grant funding; to begin the installation of a programmable Logic Controller System for the Water Treatment Plant; to begin a Sewer Lining/Replacement and lateral replacement project; to complete the Little Miami Stream Restoration project utilizing EPA and ARRA monies; to complete the "Contract A" wastewater improvements at Ford Road; and to begin a Catch Basin repair and replacement program.

## **AWARDS AND ACKNOWLEDGMENTS**

### **Awards**

The Government Finance Officer's Association (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to the City of Xenia for its comprehensive annual financial report for the year ended December 31, 2008. This was the twenty-sixth consecutive year that the City has received the prestigious award. In order to be awarded a Certificate of Achievement, the City published an easily readable and efficiently organized comprehensive annual financial report. The report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of only one year. We believe our current report will also conform to the Certificate of Achievement program requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate

***Letter of Transmittal  
For the Year Ended December 31, 2009***

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**Acknowledgments**

The preparation of the comprehensive annual financial report on a timely basis was made possible by the dedicated service of the entire staff of the Finance Department. I would like to express my appreciation to all members of the Finance Department and especially to the Assistant Finance Director.

In closing, without the leadership and support of the Mayor and City Council and support of the entire City staff, preparation of this report would not have been possible.

Respectfully submitted,



Mark A. Bazalak  
Finance Director

***List of Principal Officials  
For the Year Ended December 31, 2009***

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**CITY COUNCIL**

Dennis Propes	President
William R. (Bill) Miller	Vice President
Phyllis A. Pennewitt	Mayor
Jeanne Mills	
Frank Louderback	
John Caupp	
Patricia L. Felton	

**APPOINTED OFFICIALS**

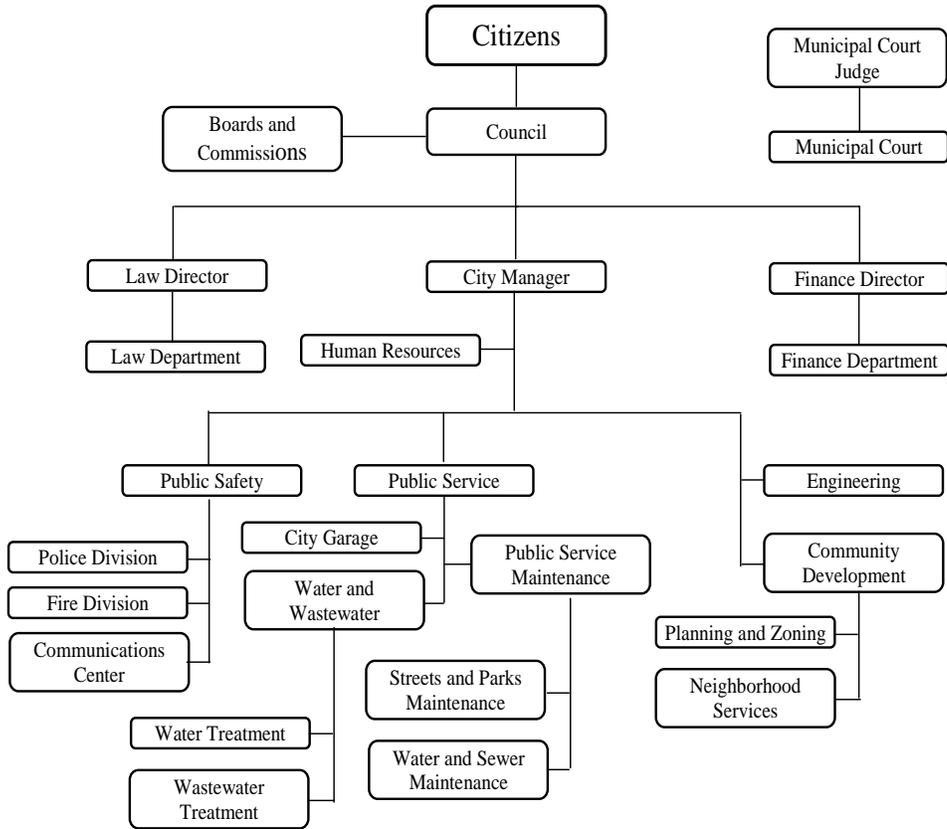
Ronald C. Lewis	Law Director
Mark A. Bazelak	Finance Director
James W. Percival	City Manager

**DEPARTMENT OF FINANCE STAFF**

Mark A. Bazelak	Finance Director
Ryan Duke	Assistant Finance Director
Diana Steck	Accounts Receivable Manager
Edgar Cardenas	Information Technology Manager
Craig Birchard	Information Technology Technician
Michelle Johnson	City Clerk
Denise Estle	Finance Technician/Finance
Mary Ann Richardson	Finance Clerk/Accounts Payable
Bill McCarthy	Finance Clerk/Payroll
Kathy A. Andrews	Finance Clerk/Income Tax
Dennis W. Evans	Finance Clerk/Income Tax
Karly Burns	Finance Clerk/Income Tax
Jannette Reedy	Finance Clerk/Utility Billing
Deborah Smith	Finance Clerk/Utility Billing
Angela Ferrero	Finance Clerk/Utility Billing
Julie Willis	Finance Clerk/Utility Billing

**City Organizational Chart  
For the Year Ended December 31, 2009**

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**Commissions**

- Records
- Traffic Commission
- Beautification & Environmental
- Community Relations
- Civil Service
- Planning

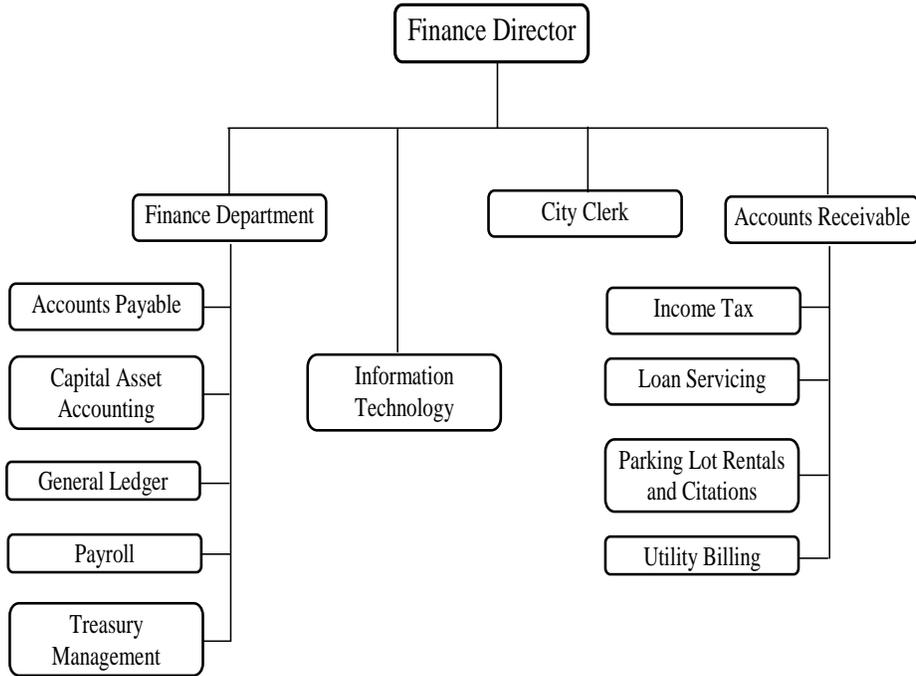
**Boards**

- Loan Trust
- Tax Appeals
- Zoning Appeals
- Recreation Arts & Cultural Activities

Xenia Economic Growth Corporation

***Finance Department Organizational Chart  
For the Year Ended December 31, 2009***

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*Government Finance Officers Association of the United States and Canada  
Certificate of Achievement for Excellence in Financial Reporting*

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Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

City of Xenia  
Ohio

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
December 31, 2008

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



President

Executive Director



**INDEPENDENT AUDITOR'S REPORT**

Honorable Mayor and Members of City Council  
City of Xenia, Ohio

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of the City of Xenia (the City) as of and for the year ended December 31, 2009, which collectively comprise the City's basic financial statements. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of the City, as of December 31, 2009, and the respective changes in financial position, and cash flows, where applicable, and the respective budgetary comparisons for the General Fund and State Gas and Vehicle License Fund thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 25, 2010, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's financial statements as a whole. The introductory section, combining and individual nonmajor fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

*Plattenburg & Associates, Inc.*

Plattenburg & Associates, Inc.  
June 25, 2010

***Management's Discussion and Analysis***

***For the Year Ended December 31, 2009***

***Unaudited***

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The discussion and analysis of Xenia City's financial performance provides an overall review of the City's financial activities for the fiscal year ended December 31, 2009. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers should also review the transmittal letter, notes to the basic financial statements and financial statements to enhance their understanding of the City's financial performance.

**FINANCIAL HIGHLIGHTS**

**Key financial highlights for 2009 are as follows:**

The total change in the net assets of Xenia City was \$309,364. Net assets of governmental activities increased \$267,282, which represents a 0.7% increase from 2008. Net assets of business-type activities increased by \$42,082 or 0.1% from 2008.

General revenues accounted for \$14.3 million or 50.1% of all revenues. Program specific revenues in the form of charges for services and grants and contributions accounted for \$14.2 million or 49.1% of total revenues of \$28.5 million.

The total assets of governmental activities decreased by \$707,432 due to a large decline in tax revenues. Current and other assets decreased \$2,041,886.

The City had \$18.3 million in expenses related to governmental activities; \$4.3 million of these expenses were offset by program specific charges for services, grants or contributions. General revenues (primarily taxes) of \$14.3 million provided additional support for these programs.

The general fund had \$15.3 million in revenues, \$14.8 million in expenditures and transfers to other funds of \$0.2 million. The general fund balance increased \$292,081 to \$4,500,493.

The net assets for business-type activities increased \$42,082 which is a small variation. This is due to revenues and expenditures for the enterprise funds being consistent with the previous year. There were also no major infrastructure contributions from subdivision developers.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of three parts – management's discussion and analysis, the basic financial statements, and an optional section that presents combining statements for nonmajor governmental funds, nonmajor enterprise funds and internal service funds. The basic financial statements include two kinds of statements that present different views of the City:

These statements are as follows:

The Government-Wide Financial Statements – These statements provide both long-term and short-term information about the City's overall financial status.

***Management's Discussion and Analysis***

***For the Year Ended December 31, 2009***

***Unaudited***

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The Fund Financial Statements – These statements focus on individual parts of the City, reporting the City's operations in more detail than the government-wide statements.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.

***Government-wide Financial Statements***

The government-wide financial statements report information about the City as a whole, including the Xenia Economic Growth Corporation (XEGC), the City's discretely presented component unit, using accepted methods similar to those used by private-sector companies. The statement of net assets includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide financial statements report the City's net assets and how they have changed. Net-assets (the difference between the City's assets and liabilities) are one way to measure the City's financial health or position.

Over time, increases or decreases in the City's net assets are an indicator of whether its financial health is improving or deteriorating, respectively.

To assess the overall health of the City, additional non-financial factors such as property tax base and current property tax laws as well as diversification in income tax base must be considered.

The government-wide financial statements of the City (primary government) are divided into two categories:

Governmental Activities – Most of the City's program's and services are reported here including public safety, public health and welfare services, recreation, community development, highways and streets, and general government.

Business-Type Activities – These services are provided on a charge for goods or services basis to recover all of the expenses of the goods or services provided. All of the City's enterprise activities are reported as business-type activities.

A separately issued audit report containing financial statements is available from XEGC at 181 W. Main Street, Xenia, Ohio 45385.

***Fund Financial Statements***

The fund financial statements provide more detailed information about the City's most significant funds, not the City as a whole. Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular purposes.

**Management's Discussion and Analysis**

**For the Year Ended December 31, 2009**

**Unaudited**

**Governmental Funds** – Most of the City’s activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund financial statements provide a detailed short-term view of the City’s general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance city services and programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

**Proprietary Funds** – Proprietary funds use the same basis of accounting as business-type activities; therefore, these statements will essentially match.

**Fiduciary Funds** – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the City’s own programs. All of the City’s fiduciary activities are reported in the separate Statement of Fiduciary Assets and Liabilities.

**FINANCIAL ANALYSIS OF THE CITY AS A WHOLE**

The following table shows a comparison of net assets between 2008 and 2009.

	Governmental Activities	Governmental Activities	Business-type Activities	Business-type Activities	Total	Total
	2009	2008	2009	2008	2009	2008
Current and other assets	\$12,622,820	\$14,664,706	\$9,516,026	\$9,320,601	\$22,138,846	\$23,985,307
Capital assets, net	35,246,000	33,911,546	27,944,511	28,656,488	63,190,511	62,568,034
Total assets	<u>47,868,820</u>	<u>48,576,252</u>	<u>37,460,537</u>	<u>37,977,089</u>	<u>85,329,357</u>	<u>86,553,341</u>
Long-term debt outstanding	4,136,482	4,403,844	7,939,665	8,598,361	12,076,147	13,002,205
Other liabilities	2,908,387	3,615,739	539,683	439,621	3,448,070	4,055,360
Total liabilities	<u>7,044,869</u>	<u>8,019,583</u>	<u>8,479,348</u>	<u>9,037,982</u>	<u>15,524,217</u>	<u>17,057,565</u>
Net assets						
Invested in capital assets net of related debt	32,711,191	31,133,709	21,442,195	21,529,277	54,153,386	52,662,986
Restricted	4,179,524	5,630,788	0	0	4,179,524	5,630,788
Unrestricted	3,933,236	3,792,172	7,538,994	7,409,830	11,472,230	11,202,002
Total net assets	<u>\$40,823,951</u>	<u>\$40,556,669</u>	<u>\$28,981,189</u>	<u>\$28,939,107</u>	<u>\$69,805,140</u>	<u>\$69,495,776</u>

**CITY OF XENIA, OHIO**

**Management's Discussion and Analysis**

**For the Year Ended December 31, 2009**

**Unaudited**

Change in Net Assets – The following table shows the changes in net assets for the fiscal year 2009 compared to 2008.

	Governmental Activities	Governmental Activities	Business-type Activities	Business-type Activities	Total	Total
	2009	2008	2009	2008	2009	2008
<b>Revenues</b>						
<b>Program Revenues</b>						
Charges for services and sales	\$3,278,787	\$3,886,976	\$9,523,722	\$9,365,834	\$12,802,509	\$13,252,810
Operating grants and contributions	253,541	442,322	0	36,459	253,541	478,781
Capital grants and contributions	744,718	993,095	418,589	2,494,773	1,163,307	3,487,868
<b>General Revenues:</b>						
Income taxes	8,318,554	8,848,826	0	0	8,318,554	8,848,826
Other local taxes	1,899,658	2,106,148	0	0	1,899,658	2,106,148
Motor vehicle and gasoline taxes	1,163,541	1,445,405	0	0	1,163,541	1,445,405
Intergovernmental, unrestricted	2,048,476	1,608,619	0	0	2,048,476	1,608,619
Investment earnings	264,225	294,596	0	0	264,225	294,596
Miscellaneous	409,876	341,238	0	0	409,876	341,238
Total revenues	<u>18,381,376</u>	<u>19,967,225</u>	<u>9,942,311</u>	<u>11,897,066</u>	<u>28,323,687</u>	<u>31,864,291</u>
<b>Expenses</b>						
<b>Program Expenses</b>						
General government	3,474,135	3,913,536	0	0	3,474,135	3,913,536
Public safety	11,984,216	11,372,519	0	0	11,984,216	11,372,519
Health	54,605	67,910	0	0	54,605	67,910
Highways and streets	1,952,667	2,054,733	0	0	1,952,667	2,054,733
Community development	285,954	360,443	0	0	285,954	360,443
Recreation	406,396	481,111	0	0	406,396	481,111
<b>Debt service:</b>						
Interest and fiscal charges	126,203	129,250	0	0	126,203	129,250
Water	0	0	3,110,764	2,845,241	3,110,764	2,845,241
Sewer	0	0	4,191,056	4,187,892	4,191,056	4,187,892
Sanitation	0	0	1,644,491	1,643,058	1,644,491	1,643,058
Storm Water	0	0	187,640	164,575	187,640	164,575
Other enterprise funds	0	0	596,196	385,728	596,196	385,728
Total expenses	<u>18,284,176</u>	<u>18,379,502</u>	<u>9,730,147</u>	<u>9,226,494</u>	<u>28,014,323</u>	<u>27,605,996</u>
<b>Total change in net assets</b>						
before transfers	97,200	1,587,723	212,164	2,670,572	309,364	4,258,295
Transfers	<u>170,082</u>	<u>(10,000)</u>	<u>(170,082)</u>	<u>10,000</u>	<u>0</u>	<u>0</u>
Total change in net assets	<u>267,282</u>	<u>1,577,723</u>	<u>42,082</u>	<u>2,680,572</u>	<u>309,364</u>	<u>4,258,295</u>
Beginning net assets	<u>40,556,669</u>	<u>38,978,946</u>	<u>28,939,107</u>	<u>26,258,535</u>	<u>69,495,776</u>	<u>65,237,481</u>
Ending net assets	<u>\$40,823,951</u>	<u>\$40,556,669</u>	<u>\$28,981,189</u>	<u>\$28,939,107</u>	<u>\$69,805,140</u>	<u>\$69,495,776</u>

**Management's Discussion and Analysis**

**For the Year Ended December 31, 2009**

**Unaudited**

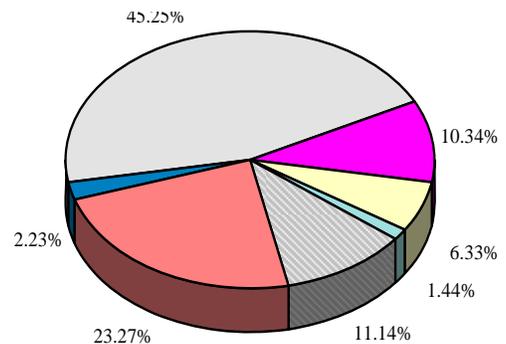
**Governmental Activities**

Net assets of the City's governmental activities increased by \$267,282. This increase can be attributed to consistent revenue growth compared to very limited expenditure increases.

The City receives an income tax, which is based on 1.75% of all salaries, wages, commissions and other compensation and on net profits earned from residents living or working within the City.

Other local taxes and income taxes made up 10.34% and 45.26% respectively of revenues for governmental activities for the City in fiscal year 2009. The City's reliance upon tax revenues is demonstrated by the following graph indicating 61.93% of total revenues from general tax revenues.

Revenue Sources	2009	Percent of Total
Municipal income taxes	\$8,318,554	45.25%
Other local taxes	1,899,658	10.34%
Motor vehicle and gas taxes	1,163,541	6.33%
Investment earnings	264,225	1.44%
Intergovernmental , unrestricted	2,048,476	11.14%
Program revenues	4,277,046	23.27%
Miscellaneous	409,876	2.23%
<b>Total Revenue</b>	<b>\$18,381,376</b>	<b>100.00%</b>



**Business-Type Activities**

Net assets of the business-type activities increased \$42,082. This demonstrates a consistency in operating revenues and expenditures within the Enterprise Funds.

**FINANCIAL ANALYSIS OF THE CITY'S FUNDS**

The City's governmental funds reported a combined fund balance of \$8,161,908 which is a decrease from last year's balance of \$9,253,443. The schedule below indicates the fund balance and the total change in fund balance as of December 31, 2009 and 2008:

	Fund Balance December 31, 2009	Fund Balance December 31, 2008	Increase (Decrease)
General	\$4,500,493	\$4,208,412	\$292,081
State Gas and Vehicle License	292,660	379,659	(86,999)
Capital Improvements	1,409,730	2,133,819	(724,089)
Other Governmental	1,959,025	2,531,553	(572,528)
<b>Total</b>	<b>\$8,161,908</b>	<b>\$9,253,443</b>	<b>(\$1,091,535)</b>

**Management's Discussion and Analysis**

**For the Year Ended December 31, 2009**

**Unaudited**

*General Fund – Revenues:* General Fund revenues in 2009 decreased approximately 8.19% compared to revenues in fiscal year 2008 as shown in the chart below. The City experienced a decrease in every revenue category listed below. The decline in income tax was due to a significant downturn in the local economy. A reduction in local government funding as well as a decline in estate tax contributed to a large decline in state shared taxes.

	2009 <u>Revenues</u>	2008 <u>Revenues</u>	Increase <u>(Decrease)</u>
Municipal Income Taxes	\$8,418,354	\$8,973,379	(\$555,025)
Other Local Taxes	1,627,290	1,814,131	(186,841)
State Shared taxes and permits	1,869,049	2,272,837	(403,788)
Intergovernmental grants	141,089	210,938	(69,849)
Charges for services	1,665,371	1,702,649	(37,278)
Fines, costs, forfeitures, Licenses and permits	1,238,896	1,299,478	(60,582)
Miscellaneous receipts including interest earnings	338,816	389,565	(50,749)
Total	<u>\$15,298,865</u>	<u>\$16,662,977</u>	<u>(\$1,364,112)</u>

*General Fund – Expenditures:* General Fund expenditures decreased \$424,083 or 2.8% over the prior year. This is due to layoffs, pay freezes and reductions, as well as several other budget cuts.

	2009 <u>Expenditures</u>	2008 <u>Expenditures</u>	Increase <u>(Decrease)</u>
General Government	\$2,516,100	\$3,294,966	(\$778,866)
Public Safety	11,315,075	10,832,772	482,303
Health	51,780	64,843	(13,063)
Highways and Streets	270,859	268,352	2,507
Community Development	289,694	344,549	(54,855)
Recreation	317,151	379,260	(62,109)
Total	<u>\$14,760,659</u>	<u>\$15,184,742</u>	<u>(\$424,083)</u>

The City's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

For the General Fund, final budget basis revenue of \$16.5 million did not significantly change over the original budget estimates of \$16.2 million. The final budgeted expenditures of \$16.5 million did not significantly exceed original appropriations of \$16.2 million. The largest variances between the final budget and actual revenues were in income tax, as well as state shared taxes and permits. The income tax variance was due to a larger downturn in the local economy than management projected. The variances in state shared taxes and permits were due to cuts in state local government funding and a decline in estate tax collections. Wage freezes, layoffs, and an aggressive approach to cutting costs in nearly every area resulted in expenditures coming in well under budget in 2009. The General Fund had an adequate fund balance to cover expenditures.

**Management's Discussion and Analysis**

**For the Year Ended December 31, 2009**

**Unaudited**

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*Capital Improvement Fund* – The City's General Capital Improvement Fund revenues decreased by \$387,073 or 28.4% compared to 2008. The decrease is the result of the City receiving dollars for 911 fees to upgrade the dispatch center in 2008 that were directed to the General Fund in 2009.

	2009	2008	Increase
	<u>Revenues</u>	<u>Revenues</u>	<u>(Decrease)</u>
Other Local Taxes	\$44,590	\$57,152	(\$12,562)
Intergovernmental Grants	669,954	790,315	(120,361)
Charges for Services	400	991	(591)
Fines, Costs, Forfeitures, Licenses and Permits	0	224,272	(224,272)
Miscellaneous Receipts including interest earnings	259,667	288,954	(29,287)
	<u>\$974,611</u>	<u>\$1,361,684</u>	<u>(\$387,073)</u>

Capital improvement fund expenditures increased by 1.2% in 2009. Included in those expenditures were items such as Self Contained Breathing Apparatus for the Fire Department, a fire trailer, and the Jamestown connector project.

	2009	2008	Increase
	<u>Expenditures</u>	<u>Expenditures</u>	<u>(Decrease)</u>
Public Safety	\$107,984	\$0	\$107,984
Capital Outlay	\$1,559,591	\$1,681,199	(\$121,608)
Debt Service:			
Principal retirement	352,436	311,064	41,372
Interest & Fiscal Charges	68,769	71,200	(2,431)
	<u>\$2,088,780</u>	<u>\$2,063,463</u>	<u>\$25,317</u>

The primary funding for the capital improvements fund comes from intergovernmental grants, interest earnings, and transfers. A transfer is made into the capital improvement fund at year-end when possible based on financial policy. This transfer is made from the general fund into the capital improvements fund to the extent the balance in the key operating funds (general fund and state gas and vehicle license fund) exceeds two months of operating reserves (the city's reserve requirement). At the end of 2009 the City made a transfer of \$200,000 from the general fund to the capital improvements fund. This transfer improves the fund balance but it is unclear the extent to which the City will be able to fund capital improvements in future years.

**CITY OF XENIA, OHIO**

**Management's Discussion and Analysis**

**For the Year Ended December 31, 2009**

**Unaudited**

*Enterprise Funds* – The City's enterprise funds reported a net assets balance of \$28,923,039 which is an increase from last year's balance of \$28,863,792. The schedule below indicates the net assets balance and the total change in net assets by activity as of December 31, 2009 and 2008.

	Net Assets Balance December 31, 2009	Net Assets Balance December 31, 2008	Increase (Decrease)
Water	\$11,363,562	\$11,041,913	\$321,649
Sewer	9,968,614	10,063,570	(94,956)
Sanitation	379,118	244,752	134,366
Storm Water	6,322,174	6,362,326	(40,152)
Other Enterprise	889,571	1,151,231	(261,660)
<b>Total</b>	<b>\$28,923,039</b>	<b>\$28,863,792</b>	<b>\$59,247</b>

There were no major changes in enterprise fund net assets in 2009. The Water Fund had the largest dollar value increase and it not a significant change. Most funds saw little variation in net assets. Overall the change in net assets in the Enterprise funds is less than one tenth of one percent.

Water and sewer operating and non-operating revenues and expenditures are show below:

	Water			Sewer		
	2009	2008	Increase (Decrease)	2009	2008	Increase (Decrease)
Operating Revenues	\$3,272,281	\$2,930,140	\$342,141	\$3,949,343	\$3,876,121	\$73,222
Non-Operating Revenues	153,037	234,727	(81,690)	141,543	241,424	(99,881)
<b>Total</b>	<b>\$3,425,318</b>	<b>\$3,164,867</b>	<b>\$260,451</b>	<b>\$4,090,886</b>	<b>\$4,117,545</b>	<b>(\$26,659)</b>
Operating Expenses	\$3,068,692	\$2,811,070	\$257,622	\$4,000,280	\$3,989,863	\$10,417
Non-Operating Expenses	36,581	38,560	(1,979)	185,562	202,579	(17,017)
<b>Total</b>	<b>\$3,105,273</b>	<b>\$2,849,630</b>	<b>\$255,643</b>	<b>\$4,185,842</b>	<b>\$4,192,442</b>	<b>(\$6,600)</b>

**GENERAL FUND BUDGETARY HIGHLIGHTS**

During the year there was a \$745,072 increase in appropriations between the original and final amended budget. The main component of this increase is a \$400,000 supplemental appropriation to transfer funds over the reserve requirement to the general capital improvements fund for future capital purchases. After further evaluation of the City's financial position it was determined that only \$200,000 should be transferred to the Capital Improvement Fund. An advance to the county motor vehicle license fund of \$68,000 was another significant increase in appropriations.

**Management's Discussion and Analysis**

**For the Year Ended December 31, 2009**

**Unaudited**

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

At the end of fiscal 2009 the City had \$63,190,511 net of accumulated depreciation invested in land, buildings, equipment and vehicles. Of this total, \$35,246,000 was related to governmental activities, and \$27,944,511 was related to business-type activities. The following tables shows fiscal year 2009 and 2008 balances:

	Governmental Activities		Increase (Decrease)
	2009	2008	
Land	\$16,220,607	\$16,154,777	\$65,830
Land Improvements	1,263,245	1,129,024	134,221
Buildings	6,509,521	5,948,254	561,267
Equipment	8,833,519	7,840,844	992,675
Infrastructure	15,065,947	13,819,509	1,246,438
Construction In Progress	273,106	850,778	(577,672)
Less: Accumulated Depreciation	(12,919,945)	(11,831,640)	(1,088,305)
<b>Total</b>	<b>\$35,246,000</b>	<b>\$33,911,546</b>	<b>\$1,334,454</b>

	Business-Type Activities		Increase (Decrease)
	2009	2008	
Land	\$484,280	\$484,280	\$0
Land Improvements	448,997	411,297	37,700
Buildings	8,270,911	8,343,406	(72,495)
Equipment	51,263,278	50,226,085	1,037,193
Construction In Progress	222,546	611,240	(388,694)
Less: Accumulated Depreciation	(32,745,501)	(31,419,820)	(1,325,681)
<b>Total</b>	<b>\$27,944,511</b>	<b>\$28,656,488</b>	<b>(\$711,977)</b>

Increases in governmental activities capital assets were due to the purchase of several different assets such as a mobile fire trailer, Self Contained Breathing Apparatus, HVAC equipment, and a Police property building. The City also completed its traffic signalization project. The increase in asset value in Business-type activities was due primarily to the addition of a standby generator at the water plant as well as a filter underdrain system.

Additional information on the City's capital assets can be found in Note 8.

**Management's Discussion and Analysis**

**For the Year Ended December 31, 2009**

**Unaudited**

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**Debt**

At December 31, 2009 the City had \$945,000 in bonds outstanding, \$65,000 due within one year. The following table summarizes the City's debt outstanding as of December 31, 2009 and 2008:

	<u>2009</u>	<u>2008</u>
Governmental Activities:		
General Obligation Bonds	\$945,000	\$1,005,000
Capital Leases Payable	1,589,809	1,772,837
Compensated Absences	1,601,673	1,626,006
Total Governmental Activities	<u>4,136,482</u>	<u>4,403,843</u>
Business-Type Activities:		
Landfill Liability	1,021,870	1,053,034
Compensated Absences	415,520	418,116
Capital Leases Payable	1,607,731	1,697,182
Loans Payable	4,894,544	5,430,028
Total Business-Type Activities	<u>7,939,665</u>	<u>8,598,360</u>
	<u>\$12,076,147</u>	<u>\$13,002,203</u>

Under current state statutes, the City's general obligation bonded debt issues are subject to a legal limitation based on 10.5% of the total assessed value of real and personal property. At December 31, 2009, the City's outstanding debt was below the legal limit. Additional information on the City's long-term debt can be found in Notes 11, 12, and 13.

**ECONOMIC FACTORS**

The National economic downturn has resulted in a significant number of job losses in the Xenia community. The national unemployment rate at the end of 2009 was 9.7%. The state had an unemployment rate of 10.7%, the county 10.6% and the City of Xenia 12.6%. The city's rate has increased from its 9.2% in rate in 2008 and is double its 2007 rate of 6.2%. This will drastically increase the households within the city who have no taxable income. The City is working to create new jobs and one area for job development is the progress center. In 2006 a Lowes and Wal-Mart Supercenter opened in the progress center. An Applebee's, PNC Bank, Bob Evans, and Sonic have since been added. In addition, the water and sewer utilities along with the main entrance road have been designed and engineered to serve the 277 plus acres of undeveloped land that was annexed to the City in 2001 for future commercial/industrial development. State funding has been approved to assist in financing the construction of infrastructure for the newly annexed land. The City annexed another 391 acres in 2007 for future residential development. The census bureau recently increased the City's population statistic which shows that the City is expanding its tax base. This growth will continue to increase the City's property tax and as the economy turns around the income tax collections. City officials understand the need for additional job creation and are working with the Xenia Economic Growth Corporation to develop an economic plan to bring a balance of retail, entertainment, technology, and other industrial opportunities.

***Management's Discussion and Analysis***

***For the Year Ended December 31, 2009***

***Unaudited***

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**REQUESTS FOR INFORMATION**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information contact Mark A. Bazalak, Finance Director of Xenia City.

**CITY OF XENIA, OHIO**

**Statement of Net Assets  
December 31, 2009**

	Primary Government			Component Unit
	Governmental Activities	Business-Type Activities	Total	XEGC
<b>Assets:</b>				
Cash and cash equivalents	\$ 1,368,700	\$ 1,679,040	\$ 3,047,740	\$ 476,491
Cash with fiscal agent	61,522	0	61,522	0
Investments	4,857,148	5,958,477	10,815,625	175,000
Receivables:				
Taxes, including interest, penalties and liens	3,882,109	0	3,882,109	0
Intergovernmental	1,747,275	0	1,747,275	0
Accounts	586,419	1,120,887	1,707,306	0
Special assessments, including liens	117,682	22,348	140,030	0
Loans	0	243,294	243,294	69,473
Accrued interest	44,577	48,600	93,177	659
Grants	55,038	89,956	144,994	0
Allowance for uncollectible accounts	(345,996)	(15,640)	(361,636)	0
Interfund balances	(21,777)	21,777	0	0
Inventories	84,422	283,484	367,906	0
Prepaid items	185,701	63,803	249,504	5,310
Capital Assets not being depreciated	16,493,713	706,826	17,200,539	0
Capital Assets, net of accumulated depreciation	18,752,287	27,237,685	45,989,972	3,335
<b>Total Assets</b>	<b>47,868,820</b>	<b>37,460,537</b>	<b>85,329,357</b>	<b>730,268</b>
<b>Liabilities:</b>				
Accounts payable	381,540	367,775	749,315	1,022
Accrued payroll	705,815	137,686	843,501	7,976
Unearned revenue	1,794,724	0	1,794,724	0
Accrued interest payable	26,308	34,222	60,530	0
Long-term liabilities:				
Amounts due within one year	636,853	798,724	1,435,577	0
Amounts due in more than one year	3,499,629	7,140,941	10,640,570	0
<b>Total Liabilities</b>	<b>7,044,869</b>	<b>8,479,348</b>	<b>15,524,217</b>	<b>8,998</b>

**CITY OF XENIA, OHIO**

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	<u>Primary Government</u>			<u>Component Unit</u>
	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>	<u>XEGC</u>
<b>Net Assets:</b>				
Invested in Capital Assets, Net of Related Debt	32,711,191	21,442,195	54,153,386	3,335
Restricted For:				
Capital Projects	1,710,934	0	1,710,934	0
Debt Service	31,008	0	31,008	0
General government programs	578,701	0	578,701	0
Safety programs	660,951	0	660,951	0
Street construction/maintenance	1,195,020	0	1,195,020	0
Recreation	2,910	0	2,910	0
Unrestricted (Deficit)	3,933,236	7,538,994	11,472,230	717,935
<b>Total Net Assets</b>	<u>\$ 40,823,951</u>	<u>\$ 28,981,189</u>	<u>\$ 69,805,140</u>	<u>\$ 721,270</u>

See accompanying notes to the basic financial statements

**CITY OF XENIA, OHIO**

**Statement of Activities  
For the Year Ended December 31, 2009**

	Expenses	Program Revenues		
		Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions
<b>Primary Government:</b>				
<b>Governmental Activities:</b>				
General government	\$ 3,474,135	\$ 1,359,765	\$ 253,288	\$ 0
Public safety	11,984,216	1,866,335	253	296,932
Health	54,605	8,589	0	0
Highways and streets	1,952,667	4,282	0	381,954
Community development	285,954	19,191	0	65,832
Recreation	406,396	20,625	0	0
Interest and fiscal charges	126,203	0	0	0
<b>Total Governmental Activities</b>	<u>18,284,176</u>	<u>3,278,787</u>	<u>253,541</u>	<u>744,718</u>
<b>Business-Type Activities:</b>				
Water	3,110,764	3,425,277	0	1,604
Sewer	4,191,056	4,090,886	0	0
Sanitation	1,644,491	1,774,993	0	0
Storm Water	187,640	144,933	0	0
Loan	15,126	542	0	0
Parking Revenue	82,493	59,118	0	0
CDBG and UDAG Revolving Loan	44,288	16,104	0	98,960
Housing Rehabilitation Loan	454,289	11,869	0	318,025
<b>Total Business-Type Activities</b>	<u>9,730,147</u>	<u>9,523,722</u>	<u>0</u>	<u>418,589</u>
<b>Total primary government</b>	<u>\$ 28,014,323</u>	<u>\$ 12,802,509</u>	<u>\$ 253,541</u>	<u>\$ 1,163,307</u>
<b>Component Unit:</b>				
XEGC	\$ 207,875	\$ 178,103	\$ 0	\$ 0

**General Revenues:**

Income taxes  
Other local taxes  
Property Taxes  
Motor vehicle and gas taxes  
Intergovernmental, unrestricted  
Investment earnings  
Miscellaneous

**Transfers**

Total General Revenues and Transfers

Change in Net Assets

Net Assets Beginning of Year

Net Assets End of Year

See accompanying notes to the basic financial statements

**CITY OF XENIA, OHIO**

Net (Expense) Revenue and Changes in Net Assets			Component Unit
Governmental Activities	Business-Type Activities	Total	XEGC
\$ (1,861,082)	\$ 0	\$ (1,861,082)	
(9,820,696)	0	(9,820,696)	
(46,016)	0	(46,016)	
(1,566,431)	0	(1,566,431)	
(200,931)	0	(200,931)	
(385,771)	0	(385,771)	
(126,203)	0	(126,203)	
<u>(14,007,130)</u>	<u>0</u>	<u>(14,007,130)</u>	
0	316,117	316,117	
0	(100,170)	(100,170)	
0	130,502	130,502	
0	(42,707)	(42,707)	
0	(14,584)	(14,584)	
0	(23,375)	(23,375)	
0	70,776	70,776	
0	(124,395)	(124,395)	
<u>0</u>	<u>212,164</u>	<u>212,164</u>	
<u>\$ (14,007,130)</u>	<u>\$ 212,164</u>	<u>\$ (13,794,966)</u>	
			\$ (29,772)
8,318,554	0	8,318,554	0
44,590	0	44,590	0
1,855,068	0	1,855,068	0
1,163,541	0	1,163,541	0
2,048,476	0	2,048,476	0
264,225	0	264,225	3,404
409,876	0	409,876	0
170,082	(170,082)	0	0
<u>14,274,412</u>	<u>(170,082)</u>	<u>14,104,330</u>	<u>3,404</u>
267,282	42,082	309,364	(26,368)
<u>40,556,669</u>	<u>28,939,107</u>	<u>69,495,776</u>	<u>747,638</u>
<u>\$ 40,823,951</u>	<u>\$ 28,981,189</u>	<u>\$ 69,805,140</u>	<u>\$ 721,270</u>

**CITY OF XENIA, OHIO**

**Balance Sheet  
Governmental Funds  
December 31, 2009**

	General	State Gas and Vehicle License	Capital Improvements
<b>Assets:</b>			
Cash and cash equivalents	\$ 610,567	\$ 24,910	\$ 301,390
Cash with fiscal agent	0	0	0
Investments	2,166,742	88,397	1,069,560
Receivables:			
Taxes, including interest, penalties and liens	3,556,630	0	3,760
Intergovernmental	806,861	506,928	0
Accounts	491,251	0	25,393
Special assessments, including liens	117,682	0	0
Accrued interest	0	678	31,688
Grants	8,932	0	0
Allowance for uncollectible accounts	(323,888)	0	(22,108)
Due from other funds	68,000	0	0
Inventories	16,746	21,637	0
Prepaid items	97,396	5,067	20,680
Advances to other funds	0	0	26,726
<b>Total Assets</b>	<b>\$ 7,616,919</b>	<b>\$ 647,617</b>	<b>\$ 1,457,089</b>
<b>Liabilities:</b>			
Accounts payable	\$ 106,695	\$ 4,771	\$ 38,417
Accrued payroll	663,752	27,882	0
Due to other funds	0	0	0
Deferred revenue	2,345,979	322,304	8,942
<b>Total Liabilities</b>	<b>3,116,426</b>	<b>354,957</b>	<b>47,359</b>
<b>Fund Balances:</b>			
Reserved for:			
Encumbrances	99,748	20,865	81,990
Inventories	16,746	21,637	0
Prepaid items	97,396	5,067	20,680
Advances to other funds	0	0	26,726
Debt service	0	0	0
Unreserved and undesignated in:			
General Fund	4,286,603	0	0
Special revenue funds	0	245,091	0
Capital projects funds	0	0	1,280,334
<b>Total Fund Balances</b>	<b>4,500,493</b>	<b>292,660</b>	<b>1,409,730</b>
<b>Total Liabilities and Funds Balances</b>	<b>\$ 7,616,919</b>	<b>\$ 647,617</b>	<b>\$ 1,457,089</b>

See accompanying notes to the basic financial statements

**CITY OF XENIA, OHIO**

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<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 416,724	\$ 1,353,591
61,522	61,522
1,478,830	4,803,529
321,719	3,882,109
433,486	1,747,275
66,542	583,186
0	117,682
12,211	44,577
46,106	55,038
0	(345,996)
0	68,000
0	38,383
59,992	183,135
0	26,726
<u>\$ 2,897,132</u>	<u>\$ 12,618,757</u>
\$ 206,117	\$ 356,000
8,761	700,395
68,000	68,000
<u>655,229</u>	<u>3,332,454</u>
<u>938,107</u>	<u>4,456,849</u>
157,147	359,750
0	38,383
59,992	183,135
0	26,726
33,971	33,971
0	4,286,603
1,486,695	1,731,786
221,220	1,501,554
<u>1,959,025</u>	<u>8,161,908</u>
<u>\$ 2,897,132</u>	<u>\$ 12,618,757</u>

***Reconciliation Of Total Governmental Fund Balances  
To Net Assets Of Governmental Activities  
December 31, 2009***

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**Total Governmental Fund Balances** \$ 8,161,908

*Amounts Reported for Governmental activities in the statement of net assets  
are different because:*

Capital Assets used in Governmental Activities are not resources  
and therefore are not reported in the funds. 35,219,274

Other long-term assets are not available to pay for current period  
expenditures and therefore are deferred in the funds. 1,537,730

Long-term liabilities, including bonds payable, are not due and payable  
in the current period and therefore are not reported in the funds. (4,130,635)

The City Garage internal service fund is used by management to  
charge the costs of vehicle maintenance to individual departments.

The asset and liabilities of the City Garage fund are allocated  
between the governmental and business-type activities in the  
statement of net assets. This is the amount that applies to the  
governmental activities.

35,674

***Net Assets of Governmental Activities***

**\$ 40,823,951**

See accompanying notes to the basic financial statements.



**CITY OF XENIA, OHIO**

**Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Year Ended December 31, 2009**

	General	State Gas and Vehicle License	Capital Improvements
<b>Revenues:</b>			
Municipal income tax	\$ 8,418,354	\$ 0	\$ 0
Other local taxes	1,627,290	0	44,590
State shared taxes and permits	1,869,049	1,033,147	0
Intergovernmental grants	141,089	1,596	669,954
Charges for services	1,665,371	4,120	400
Fines, costs, forfeitures, licenses and permits	1,238,896	0	0
Miscellaneous receipts and reimbursements, including interest	338,816	51,894	259,667
<b>Total Revenue</b>	<b>15,298,865</b>	<b>1,090,757</b>	<b>974,611</b>
<b>Expenditures:</b>			
Current:			
General government	2,516,100	0	0
Public safety	11,315,075	0	107,984
Health	51,780	0	0
Highways and streets	270,859	1,104,871	0
Community development	289,694	0	0
Recreation	317,151	0	0
Capital outlay	0	0	1,559,591
Debt service:			
Principal retirement	0	0	352,441
Interest & fiscal charges	0	0	68,764
<b>Total Expenditures</b>	<b>14,760,659</b>	<b>1,104,871</b>	<b>2,088,780</b>
Excess (deficiency) of revenues over expenditures	538,206	(14,114)	(1,114,169)
<b>Other financing sources (uses):</b>			
Capital leases initiated	0	0	190,080
Transfers in	0	0	200,000
Transfers out	(247,000)	0	0
<b>Total other financing sources (uses)</b>	<b>(247,000)</b>	<b>0</b>	<b>390,080</b>
Net change in fund balances	291,206	(14,114)	(724,089)
<b>Fund Balances at Beginning of Year</b>	<b>4,208,412</b>	<b>379,659</b>	<b>2,133,819</b>
Increase (decrease) in inventory reserve	875	(72,885)	0
<b>Fund Balances End of Year</b>	<b>\$ 4,500,493</b>	<b>\$ 292,660</b>	<b>\$ 1,409,730</b>

See accompanying notes to the basic financial statements

**CITY OF XENIA, OHIO**

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<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 0	\$ 8,418,354
227,778	1,899,658
394,276	3,296,472
96,311	908,950
0	1,669,891
183,283	1,422,179
<u>259,140</u>	<u>909,517</u>
<u>1,160,788</u>	<u>18,525,021</u>
603,724	3,119,824
32,945	11,456,004
0	51,780
49,422	1,425,152
0	289,694
2,393	319,544
938,570	2,498,161
80,667	433,108
<u>59,595</u>	<u>128,359</u>
<u>1,767,316</u>	<u>19,721,626</u>
(606,528)	(1,196,605)
0	190,080
34,000	234,000
<u>0</u>	<u>(247,000)</u>
<u>34,000</u>	<u>177,080</u>
(572,528)	(1,019,525)
2,531,553	9,253,443
<u>0</u>	<u>(72,010)</u>
<u>\$ 1,959,025</u>	<u>\$ 8,161,908</u>

***Reconciliation Of The Statement Of Revenues, Expenditures  
And Changes In Fund Balances Of Governmental Funds  
To The Statement Of Activities  
For The Fiscal Year Ended December 31, 2009***

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**Net change in Fund Balances - Total Governmental Funds** (\$1,019,525)

***Amounts Reported for Governmental activities in the statement of activities are different because:***

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets are allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays and capital contributions exceeded depreciation.	1,335,155
Governmental funds only report the disposal of assets to the extent proceeds are received from sale. In the statement of activities, a gain or loss is reported for each disposal. This is the amount of the loss on the disposal of capital assets.	(15,296)
Revenues and transfers in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	(218,408)
The repayment of bond and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	433,108
New capital leases increase long-term liabilities in the statement of net assets but are an other financing source-capital leases in the governmental funds.	(190,080)
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.	2,161
Some expenses reported in the statement of activities, such as change in inventory and compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.	(46,836)
The City Garage Internal Service Fund, which is used to charge the cost of services to individual funds, is not included in the statement of activities. Governmental fund expenditures and related internal services revenues are eliminated. The net revenue (expense) of the City Garage Internal Service Fund is allocated among the governmental and business-type activities.	(12,997)

***Change in Net Assets of Governmental Activities*** \$267,282

See accompanying notes to the basic financial statements.

**CITY OF XENIA, OHIO**

**Statement of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
General Fund  
For the Year Ended December 31, 2009**

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>Revenues:</b>				
Municipal Income Tax	\$ 8,997,000	\$ 8,997,000	\$ 8,263,561	\$ (733,439)
Other Local Taxes	1,530,000	1,530,000	1,446,290	(83,710)
State Shared Taxes and Permits	2,068,588	2,166,103	1,885,561	(280,542)
Intergovernmental Grants	224,029	249,179	183,915	(65,264)
Charges for Services	1,761,300	1,766,850	1,707,297	(59,553)
Fines, Costs, Forfeitures, Licenses and Permits	1,262,330	1,297,580	1,208,951	(88,629)
Miscellaneous Receipts and Reimbursements, including Interest	384,846	450,971	400,834	(50,137)
Total Revenues	<u>16,228,093</u>	<u>16,457,683</u>	<u>15,096,409</u>	<u>(1,361,274)</u>
<b>Expenditures:</b>				
Current:				
General Government	3,248,447	3,317,055	2,948,353	368,702
Public Safety	11,825,817	12,002,744	11,281,125	721,619
Health	78,085	78,939	52,972	25,967
Highways and Streets	291,000	291,035	273,115	17,920
Community Development	325,507	353,917	301,492	52,425
Recreation	451,506	453,744	338,350	115,394
Total Expenditures	<u>16,220,362</u>	<u>16,497,434</u>	<u>15,195,407</u>	<u>1,302,027</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	7,731	(39,751)	(98,998)	(59,247)
<b>Other Financing Sources (Uses):</b>				
Transfers Out	(172,000)	(572,000)	(247,000)	325,000
Advances In	635,075	635,075	143,926	(491,149)
Advances Out	(491,149)	(559,149)	(68,000)	491,149
Total Other Financing Sources (Uses):	<u>(28,074)</u>	<u>(496,074)</u>	<u>(171,074)</u>	<u>325,000</u>
Net Change in Fund Balance	(20,343)	(535,825)	(270,072)	265,753
Fund Balance at Beginning of Year	2,616,710	2,616,710	2,616,710	0
Prior Year Encumbrances	199,290	199,290	199,290	0
Fund Balance at End of Year	<u>\$ 2,795,657</u>	<u>\$ 2,280,175</u>	<u>\$ 2,545,928</u>	<u>\$ 265,753</u>

See accompanying notes to the basic financial statements

**CITY OF XENIA, OHIO**

**Statement of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Special Revenue Fund – State Gas and Vehicle License Fund  
For the Year Ended December 31, 2009**

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>Revenues:</b>				
State Shared Taxes and Permits	\$ 1,033,208	\$ 1,033,208	\$ 967,151	\$ (66,057)
Intergovernmental Grants	131,938	131,938	120,919	(11,019)
Charges for Services	1,000	5,000	4,120	(880)
Miscellaneous Receipts and Reimbursements, including Interest	63,587	63,937	52,057	(11,880)
Total Revenues	<u>1,229,733</u>	<u>1,234,083</u>	<u>1,144,247</u>	<u>(89,836)</u>
<b>Expenditures:</b>				
Current:				
Highways and Streets	<u>1,282,913</u>	<u>1,295,335</u>	<u>1,144,455</u>	<u>150,880</u>
Total Expenditures	<u>1,282,913</u>	<u>1,295,335</u>	<u>1,144,455</u>	<u>150,880</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(53,180)	(61,252)	(208)	61,044
<b>Other Financing Sources (Uses):</b>				
Transfers In	<u>100,000</u>	<u>100,000</u>	<u>0</u>	<u>(100,000)</u>
Total Other Financing Sources (Uses):	<u>100,000</u>	<u>100,000</u>	<u>0</u>	<u>(100,000)</u>
Net Change in Fund Balance	46,820	38,748	(208)	(38,956)
Fund Balance at Beginning of Year	63,708	63,708	63,708	0
Prior Year Encumbrances	<u>28,394</u>	<u>28,394</u>	<u>28,394</u>	<u>0</u>
Fund Balance at End of Year	<u>\$ 138,922</u>	<u>\$ 130,850</u>	<u>\$ 91,894</u>	<u>\$ (38,956)</u>

See accompanying notes to the basic financial statements



**CITY OF XENIA, OHIO**

**Statement of Net Assets  
Proprietary Funds  
December 31, 2009**

	<i>Business-type activities - Enterprise Funds</i>			
	Water	Sewer	Sanitation	Storm Sewer
<b>Assets:</b>				
<b>Current Assets:</b>				
Cash and cash equivalents	\$ 678,875	\$ 481,872	\$ 335,157	\$ 69,589
Investments	2,409,146	1,710,034	1,189,387	246,957
Receivables:				
Accounts	411,506	676,226	6,381	26,774
Special assessments, including liens	6,034	8,939	6,928	447
Loans	0	0	0	0
Accrued interest	19,626	14,260	9,365	1,767
Grants	0	0	0	0
Allowance for uncollectible accounts	(3,876)	(7,184)	(4,370)	(210)
Inventories	251,895	31,589	0	0
Prepaid items	32,769	27,025	3,354	0
<b>Total Current Assets</b>	<b>3,805,975</b>	<b>2,942,761</b>	<b>1,546,202</b>	<b>345,324</b>
<b>Noncurrent Assets:</b>				
<b>Unrestricted:</b>				
Loans receivable (net of current)	0	0	0	0
Capital Assets not being depreciated	132,348	476,668	0	0
Capital Assets (net of accumulated depreciation)	8,520,720	12,620,143	114,411	5,982,411
<b>Total Noncurrent Assets</b>	<b>8,653,068</b>	<b>13,096,811</b>	<b>114,411</b>	<b>5,982,411</b>
<b>Total Assets</b>	<b>12,459,043</b>	<b>16,039,572</b>	<b>1,660,613</b>	<b>6,327,735</b>

**CITY OF XENIA, OHIO**

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<u>Other Enterprise Funds</u>	<u>Total Enterprise Funds</u>	<u>Internal Service Funds</u>
\$ 104,010	\$ 1,669,503	\$ 24,646
369,105	5,924,629	87,467
0	1,120,887	3,233
0	22,348	0
25,261	25,261	0
3,582	48,600	0
89,956	89,956	0
0	(15,640)	0
0	283,484	46,039
489	63,637	2,732
<u>592,403</u>	<u>9,232,665</u>	<u>164,117</u>
218,033	218,033	0
97,810	706,826	0
<u>0</u>	<u>27,237,685</u>	<u>26,726</u>
<u>315,843</u>	<u>28,162,544</u>	<u>26,726</u>
<u>908,246</u>	<u>37,395,209</u>	<u>190,843</u>

(Continued)

**CITY OF XENIA, OHIO**

**Statement of Net Assets  
Proprietary Funds  
December 31, 2009**

	<i>Business-type activities - Enterprise Funds</i>			
	Water	Sewer	Sanitation	Storm Sewer
<b>Liabilities:</b>				
<i>Current Liabilities:</i>				
Accounts payable	52,937	97,248	202,078	1,568
Accrued payroll	60,381	61,902	11,732	864
Interfund payable	0	0	0	0
Loan payable	0	550,954	0	0
Accrued interest payable	17,111	17,111	0	0
Compensated absences	25,789	31,406	7,330	3,129
Capital lease payable - current	46,752	46,752	0	0
Landfill liability - current	0	0	85,156	0
<b>Total Current Liabilities</b>	<b>202,970</b>	<b>805,373</b>	<b>306,296</b>	<b>5,561</b>
<i>Noncurrent Liabilities</i>				
Compensated absences	135,397	164,882	38,485	0
Capital lease payable	757,114	757,113	0	0
Loans payable	0	4,343,590	0	0
Landfill liability - noncurrent	0	0	936,714	0
<b>Total Noncurrent Liabilities</b>	<b>892,511</b>	<b>5,265,585</b>	<b>975,199</b>	<b>0</b>
<b>Total Liabilities</b>	<b>1,095,481</b>	<b>6,070,958</b>	<b>1,281,495</b>	<b>5,561</b>
<b>Net Assets:</b>				
Invested in Capital Assets, net of debt	7,849,202	7,398,402	114,411	5,982,411
Unrestricted	3,514,360	2,570,212	264,707	339,763
<b>Total Net Assets</b>	<b>\$ 11,363,562</b>	<b>\$ 9,968,614</b>	<b>\$ 379,118</b>	<b>\$ 6,322,174</b>

Adjustment to consolidate the net assets of the Utility Billing Internal Service Fund.  
 Adjustment to consolidate the allocated portion of net assets of the City Garage Internal Service Fund.  
 Total net assets per the government-wide Statement of Net Assets

See accompanying notes to the basic financial statements

**CITY OF XENIA, OHIO**

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<u>Other Enterprise Funds</u>	<u>Total Enterprise Funds</u>	<u>Internal Service Funds</u>
6,766	360,597	32,718
2,807	137,686	5,419
0	0	26,726
0	550,954	0
0	34,222	0
1,456	69,110	5,144
0	93,504	0
0	85,156	0
<u>11,029</u>	<u>1,331,229</u>	<u>70,007</u>
7,646	346,410	27,011
0	1,514,227	0
0	4,343,590	0
0	936,714	0
<u>7,646</u>	<u>7,140,941</u>	<u>27,011</u>
<u>18,675</u>	<u>8,472,170</u>	<u>97,018</u>
97,810	21,442,236	26,726
791,761	7,480,803	67,099
<u>\$ 889,571</u>	<u>\$ 28,923,039</u>	<u>\$ 93,825</u>
	36,373	
	21,777	
	<u>28,981,189</u>	

**CITY OF XENIA, OHIO**

**Statement of Revenues, Expenses and Changes in Fund Net Assets  
Proprietary Funds  
For the Year Ended December 31, 2009**

	<i>Business-type activities - Enterprise Funds</i>			
	Water	Sewer	Sanitation	Storm Sewer
<b>Operating revenues:</b>				
Charges for services	\$ 3,272,281	\$ 3,949,343	\$ 1,629,916	\$ 136,050
<b>Operating expenses:</b>				
Personnel services	1,675,246	1,773,072	326,771	26,701
General operating	11,193	7,304	7	0
Contractual services	590,495	915,249	1,279,736	11,385
Materials and supplies	283,593	190,273	8,433	12,248
Depreciation	421,439	994,996	25,680	134,751
Repairs and maintenance	81,529	117,176	0	0
Non-governmental	5,197	2,210	0	0
Total expenses	3,068,692	4,000,280	1,640,627	185,085
Operating income (loss)	203,589	(50,937)	(10,711)	(49,035)
<b>Non-operating revenues:</b>				
Interest revenue	70,803	60,277	39,245	6,855
Other	82,234	81,266	105,832	2,028
Intergovernmental	0	0	0	0
Total Non-operating revenue	153,037	141,543	145,077	8,883
<b>Non-operating expenses:</b>				
Interest expense	36,581	185,562	0	0
Total Non-Operating Expenses	36,581	185,562	0	0
<b>Income (loss) before transfers and contributions</b>	320,045	(94,956)	134,366	(40,152)
Capital contributions	1,604	0	0	0
Transfers in	0	0	0	0
Transfers out	0	0	0	0
<b>Change in Net Assets</b>	321,649	(94,956)	134,366	(40,152)
<b>Net assets, beginning of year</b>	11,041,913	10,063,570	244,752	6,362,326
<b>Net assets, end of year</b>	\$ 11,363,562	\$ 9,968,614	\$ 379,118	\$ 6,322,174

Change in net assets - total enterprise funds  
 Adjustments to consolidate the Utility Billing Internal Service Fund activities  
 Adjustment to consolidate the allocated portion of the City Garage Internal Service Fund activities  
 Total Change in net assets of business-type activities

See accompanying notes to the basic financial statements

**CITY OF XENIA, OHIO**

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Other Enterprise Funds	Total Enterprise Funds	Internal Service Funds
\$ 59,354	\$ 9,046,944	\$ 710,553
72,202	3,873,992	162,849
2,470	20,974	3,998
116,061	2,912,926	200,095
3,154	497,701	308,893
0	1,576,866	2,102
0	198,705	0
402,309	409,716	71,212
596,196	9,490,880	749,149
(536,842)	(443,936)	(38,596)
15,075	192,255	0
13,204	284,564	10,079
416,985	416,985	0
445,264	893,804	10,079
0	222,143	0
0	222,143	0
(91,578)	227,725	(28,517)
0	1,604	0
13,000	13,000	0
(183,082)	(183,082)	(1,604)
(261,660)	59,247	(30,121)
1,151,231	28,863,792	123,946
\$ 889,571	\$ 28,923,039	\$ 93,825
	59,247	
	(8,716)	
	(8,449)	
	42,082	

**CITY OF XENIA, OHIO**

**Statement of Cash Flows  
Proprietary Funds  
For the Year Ended December 31, 2009**

	Business-Type Activities - Enterprise Funds		
	Water	Sewer	Sanitation
<u>Cash Flows from Operating Activities:</u>			
Cash Received from Customers	\$3,252,891	\$3,981,110	\$1,624,895
Cash Received from Interfund Services Provided	0	0	0
Cash Payments for Goods and Services	(845,230)	(1,059,187)	(1,097,996)
Cash Payments to Employees	(1,709,335)	(1,825,382)	(333,495)
Net Cash Provided (Used) by Operating Activities	<u>698,326</u>	<u>1,096,541</u>	<u>193,404</u>
<u>Cash Flows from Noncapital Financing Activities:</u>			
Transfers In from Other Funds	0	0	0
Advances to Other Funds	0	0	0
Net Cash Used by Noncapital Financing Activities	<u>0</u>	<u>0</u>	<u>0</u>
<u>Cash Flows from Capital and Related Financing Activities:</u>			
Intergovernmental Grants	10,745	14,725	296
Acquisition and Construction of Assets	(552,558)	(423,866)	(17,153)
Principal Paid on Loans	0	(535,485)	0
Interest Paid on All Debt	(37,533)	(186,514)	0
Capital Lease Payment	(44,725)	(44,726)	0
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(624,071)</u>	<u>(1,175,866)</u>	<u>(16,857)</u>
<u>Cash Flows from Investing Activities:</u>			
Sale of Investments	0	0	0
Purchase of Investments	(514,885)	(298,688)	(319,613)
Receipts of Interest	76,027	60,408	38,364
Net Cash Provided (Used) by Investing Activities	<u>(438,858)</u>	<u>(238,280)</u>	<u>(281,249)</u>
Net Decrease in Cash and Cash Equivalents	(364,603)	(317,605)	(104,702)
Cash and Cash Equivalents at Beginning of Year	1,043,478	799,477	439,859
Cash and Cash Equivalents at End of Year	<u>\$678,875</u>	<u>\$481,872</u>	<u>\$335,157</u>

**CITY OF XENIA, OHIO**

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<u>Storm Water</u>	<u>Other Enterprise Funds</u>	<u>Total Enterprise Funds</u>	<u>Internal Service Funds</u>
\$135,547	\$72,360	\$9,066,803	\$0
0	0	0	709,245
(21,448)	(440,544)	(3,464,405)	(578,230)
(22,487)	(72,627)	(3,963,326)	(166,411)
<u>91,612</u>	<u>(440,811)</u>	<u>1,639,072</u>	<u>(35,396)</u>
0	13,000	13,000	0
0	(143,926)	(143,926)	(2,102)
<u>0</u>	<u>(130,926)</u>	<u>(130,926)</u>	<u>(2,102)</u>
74	470,145	495,985	0
0	(75,531)	(1,069,108)	0
0	0	(535,485)	0
0	0	(224,047)	0
0	0	(89,451)	0
<u>74</u>	<u>394,614</u>	<u>(1,422,106)</u>	<u>0</u>
0	57,852	57,852	17,006
(102,210)	(5,753)	(1,241,149)	(5,072)
6,855	16,268	197,922	0
<u>(95,355)</u>	<u>68,367</u>	<u>(985,375)</u>	<u>11,934</u>
(3,669)	(108,756)	(899,335)	(25,564)
73,258	212,766	2,568,838	50,210
<u>\$69,589</u>	<u>\$104,010</u>	<u>\$1,669,503</u>	<u>\$24,646</u>

(Continued)

**CITY OF XENIA, OHIO**

**Statement of Cash Flows  
Proprietary Funds  
For the Year Ended December 31, 2009**

	Business-Type Activities - Enterprise Funds		
	Water	Sewer	Sanitation
<u>Reconciliation of Operating Income (Loss) to Net Cash</u>			
<u>Provided (Used) by Operating Activities:</u>			
Operating Income (Loss)	\$203,589	(\$50,937)	(\$10,711)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:			
Depreciation Expense	421,439	994,996	25,680
Income - Other Nonoperating	99,046	105,624	114,239
Expense - Other Nonoperating	0	0	0
Changes in Assets and Liabilities:			
Decrease in Principal Receivable	0	0	0
(Increase) Decrease in Accounts Receivable	(15,774)	37,124	(869)
(Increase) Decrease in Special Assessments Receivable	(3,616)	(5,357)	(4,152)
(Increase) Decrease in Prepaid Items	(2,003)	(4,362)	110
(Increase) Decrease in Inventory	12,061	(3,545)	0
Decrease in Landfill Liability	0	0	(31,164)
Increase (Decrease) in Accounts Payable	19,803	77,397	107,216
Increase (Decrease) in Accrued Payroll	(37,478)	(46,615)	(6,487)
Increase (Decrease) in Compensated Absences	1,259	(7,784)	(458)
Total Adjustments	<u>494,737</u>	<u>1,147,478</u>	<u>204,115</u>
Net Cash Provided (Used) by Operating Activities	<u>\$698,326</u>	<u>\$1,096,541</u>	<u>\$193,404</u>

See accompanying notes to the basic financial statements

**CITY OF XENIA, OHIO**

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<u>Storm Water</u>	<u>Other Enterprise Funds</u>	<u>Total Enterprise Funds</u>	<u>Internal Service Funds</u>
(\$49,035)	(\$536,842)	(\$443,936)	(\$38,596)
134,751	0	1,576,866	2,102
2,706	13,205	334,820	11,776
0	0	0	(21,345)
0	68,518	68,518	0
(235)	216	20,462	(1,308)
(268)	11,217	(2,176)	0
0	(66)	(6,321)	(627)
0	0	8,516	(8,586)
0	0	(31,164)	0
(300)	3,366	207,482	24,750
864	(1,683)	(91,399)	(4,402)
3,129	1,258	(2,596)	840
<u>140,647</u>	<u>96,031</u>	<u>2,083,008</u>	<u>3,200</u>
<u>\$91,612</u>	<u>(\$440,811)</u>	<u>\$1,639,072</u>	<u>(\$35,396)</u>

**CITY OF XENIA, OHIO**

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***Statement of Assets and Liabilities  
Fiduciary Funds  
December 31, 2009***

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	<u>Agency Funds</u>
<b>Assets:</b>	
Cash and cash equivalents	\$ 205,716
<b>Total Assets</b>	<u>\$ 205,716</u>
<b>Liabilities:</b>	
Accounts payable	\$ 85,089
Restricted deposits	<u>120,627</u>
<b>Total Liabilities</b>	<u>\$ 205,716</u>

See accompanying notes to the basic financial statements

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Xenia, Ohio, was incorporated in 1817, became a city in 1834, and operates under a Council-Manager form of government.

The financial statements are presented as of December 31, 2009 and for the year then ended, and have been prepared in conformity with generally accepted accounting principles (GAAP) applicable to local governments. The Governmental Accounting Standards Board (the "GASB") is the standard-setting body for establishing governmental accounting and financial reporting principles, which are primarily set forth in the GASB's Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification).

**A. Reporting Entity**

The accompanying basic financial statements comply with the provisions of the GASB Statement No. 14, *"The Financial Reporting Entity,"* in that the financial statements include all organizations, activities, functions and component units for which the City (the primary government) is financially accountable. Generally, component units are legally separate organizations for which the elected officials of the primary government (i.e. the City) are financially accountable. The City would consider an organization to be a component unit if:

1. The City appoints a voting majority of the organization's governing body AND (a) is able to impose its will on that organization OR (b) there is a potential for the organization to provide specific financial burdens on the City; OR
2. The organization is fiscally dependent upon the City; OR
3. The nature of the relationship between the City and the organization is such that the exclusion from the financial reporting entity would render the financial statements of the City misleading.

The City's financial reporting entity has one component unit, the Xenia Economic Growth Corporation (XEGC), and includes all funds, agencies, boards and commissions that are part of the primary government, including the following services: public safety (police and fire), highways and streets, water, sewer, sanitation, storm water, recreation, public improvements, planning and zoning, and general administrative services.

Discretely Presented Component Unit - The component unit column in the government-wide financial statements includes the financial data of the City's component unit. It is reported in a separate column to emphasize that it is legally separate from the City.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**A. Reporting Entity (Continued)**

The Xenia Economic Growth Corporation (XEGC) provides loan servicing and economic development services to the business community and to the City of Xenia. XEGC's administrative services are primarily funded by the City of Xenia. The amount of this funding for 2009 was \$174,400. XEGC's board is appointed by the City Council and XEGC is considered legally separate from the City. The City has the ability to impose its will on XEGC by removing XEGC board members and modifying their budget. The City is legally entitled to access XEGC's resources and provides a majority of its funding, making XEGC fiscally dependant on the City. A separately issued audit report containing financial statements is available from XEGC at 181 W. Main Street, Xenia, Ohio 45385.

**B. Basis of Presentation - Fund Accounting**

The accounting system is organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses.

The City reports the following major governmental funds:

General Fund - This fund is used to account for all financial resources except those accounted for in another fund. The general fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio and the limitations of the City Charter.

State Gas and Vehicle License Fund – This fund is required by State law to account for that portion of gasoline tax and motor vehicle license fees designated for maintenance of streets within the City.

Capital Improvements Fund – This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment (other than those financed by proprietary funds or the municipal court capital improvements fund).

The City reports the following major proprietary funds:

Water Fund – This fund is used to account for providing water service to the City and surrounding areas.

Sewer Fund – This fund is used to account for providing sewer service to the City and surrounding areas.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Basis of Presentation - Fund Accounting** (Continued)

Sanitation Fund – This fund is used to account for providing sanitation service to the City’s residents.

Storm Water Fund – This fund is utilized to account for providing storm water service to the City’s residents.

Additionally, the City reports the following funds types:

Internal Service Funds - These funds are used to account for the financing of services provided for billing for utilities (water, sewer, sanitation, and storm water) and servicing the vehicles of City departments on a cost -reimbursement basis.

Fiduciary Funds – These funds are used to account for assets held by the City as an agent for individuals, private organizations or other governmental units. The classification for the City’s fiduciary funds would be an agency fund. The City has three agency funds as follows:

- (1) Municipal Court funds: The Municipal Court is considered part of the reporting entity of the City. The Court handles court cases for the City but the City controls the fiscal operations of Court, reviews and approves budget requests, and provides space for the Court and offices;
- (2) Imprest Cash fund: The purpose of this fund is to account for petty cash;
- (3) Insurance Deposit fund: This fund is used to account for assets held by the City for citizens to ensure that fire damaged property is repaired or demolished. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**C. Basis of Presentation – Financial Statements**

Government-wide Financial Statements – The statement of net assets and the statement of activities display information about the City as a whole. These statements include the financial activities of the primary government and its discretely presented component unit, except for fiduciary funds. The statements distinguish between those activities of the primary government that are governmental and those that are considered business-type activities. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Interfund services provided and used are not eliminated in the process of consolidation.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Basis of Presentation – Financial Statements (Continued)**

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function or program of the City's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the City.

**Fund Financial Statements** – Fund financial statements report detailed information about the City. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

All proprietary fund types are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**D. Basis of Accounting**

Basis of accounting represents the methodology utilized in the recognition of revenues and expenditures or expenses reported in the financial statements. The accounting and reporting treatment applied to a fund is determined by its measurement focus.

The modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. The term "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, which the City considers to be 60 days after year end. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and compensated absences, which are recognized when due.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. Revenue from income taxes is recognized in the period in which the income is earned and is available. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied and the revenue is available. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. Revenues considered susceptible to accrual are intergovernmental grants, interest on investments, state shared taxes, fines and forfeitures, and municipal income tax. Other revenues, including licenses, permits, certain charges for services, and miscellaneous revenues are recorded when received in cash, because generally these revenues are not measurable until received.

Property taxes measurable as of December 31, 2009 but which are not intended to finance 2009 operations are recorded as unearned revenues.

The accrual basis of accounting is utilized for reporting purposes by the governmental activities, proprietary funds and fiduciary funds. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

Pursuant to GASB Statement No. 20, "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that use Proprietary Fund Accounting," the City follows GASB guidance as applicable to proprietary funds and FASB Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins issued on or before November 30, 1989 that do not conflict with or contradict GASB pronouncements. The City has elected not to apply FASB statements and interpretations issued after November 30, 1989 to its business-type activities and enterprise funds.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**E. Budgets and Budgetary Accounting**

The City follows procedures prescribed by State law in establishing the budgetary data shown in the financial statements, as follows:

1. The City must submit a budget of estimated cash receipts and disbursements for all governmental funds to the County Budget Commission by July 20 of each year for the following calendar year.
2. The County Budget Commission certifies its actions by September 1, and issues a "Certificate of Resources" limiting the maximum amount the City may expend from a given fund during the year.
3. About January 1, this Certificate is amended to include any unencumbered balances from the preceding year. The City must prepare its appropriations so that the total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the Certificate of Resources.
4. A temporary appropriation measure is typically passed at the second City Council meeting in December. The permanent appropriation measure is passed at a Council meeting and filed at the County prior to March 31. The permanent appropriation may not exceed estimated resources certified by the County Budget Commission.
5. Unused appropriations lapse at year-end and encumbrances are reappropriated in the ensuing year's budget.
6. All funds have annual budgets legally adopted by City Council.

The City Manager acts as budget officer for the City and submits a proposed operating budget to the City Council on an annual basis. Public hearings are held to obtain taxpayer comments. The Council enacts the budget through passage of an appropriations ordinance. The appropriations ordinance controls expenditures at the level of personnel services, operating and capital expenditures/expenses by fund except for the general fund where the control is by department within the general fund. Only City Council may transfer appropriations between personnel services and operating expenses, or between operating and capital outlay, or between capital outlay and personnel services. Supplemental appropriations are made to the budget and original appropriations ordinance during the year by Council passage of supplemental appropriations ordinances. Supplemental appropriations to the original appropriations ordinance were made during the year, but were not material in relation to the original appropriations.

While financial position, results of operations and changes in fund balances are reported on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements. The Statements of Revenues, Expenditures and Changes in Fund Balances-Budget and Actual - (Non-GAAP Budgetary Basis) for the general fund and each major special revenue

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**E. Budgets and Budgetary Accounting** (Continued)

fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are:

- (1) Revenues are recorded when received in cash (budget) as opposed to when they are both measurable and available (GAAP).
- (2) Expenditures are recorded when paid in cash or encumbered (budget) as opposed to when the liability is incurred (GAAP).

The adjustments necessary to convert the results of operations for the year ended December 31, 2009 on the GAAP basis to the budget basis are as follows:

	Net Change in Fund Balances	
	General Fund	State Gas and Vehicle License Fund
GAAP Basis (as reported)	\$ 291,206	\$ (14,114)
Revenue Accrual	(58,530)	53,490
Expenditure Accrual	(370,933)	(17,965)
Outstanding Encumbrances	(131,815)	(21,619)
Budget Basis	\$ (270,072)	\$ (208)

**F. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with original maturities of three months or less from December 31, 2009. The City pools its cash for investment and resource management purposes. Each fund's equity in pooled cash and investments represents the balance on hand as if each fund maintains its own cash and investment account.

**G. Investments**

Investment procedures and interest allocations are restricted by provisions of the Ohio Constitution and the Ohio Revised Code. In accordance with GASB Statement No. 31, "Accounting and Financial Reporting for Certain Investments and for External Investment Pools", the City reports its investments at fair value, except for nonparticipating investment contracts (certificates of deposit and repurchase agreements) which are reported at cost, which approximates fair value. All investment income, including changes in the fair value of investments, are recognized as revenue in the operating statements. Fair value is determined by quoted market prices. During 2009, the Capital Improvements Fund was allocated approximately \$94,272 of investment earnings in excess of the amount the fund would have received if earnings were based on each fund's share of pooled investment.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**G. Investments** (Continued)

The City invested funds in the State Treasury Asset Reserve of Ohio (STAR Ohio) during 2009. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on December 31, 2009.

**H. Inventory**

Inventory is valued at cost, using the first-in/first-out (FIFO) method. The proprietary fund inventories are recorded as expenses when used. Inventory in governmental funds consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are purchased. Governmental inventories are equally offset by a fund balance reserve that indicates they do not constitute "available spendable resources" and are not available for appropriation.

**I. Prepaid Items**

Payments made to vendors for services that will benefit periods beyond December 31, 2009, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

**J. Capital Assets and Depreciation**

Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000. Estimated historical costs for capital asset values were initially determined by identifying historical costs when such information was available.

Governmental activities capital assets are those not directly related to the business type funds. These generally are acquired or constructed for governmental activities and are recorded as expenditures in the governmental funds and are capitalized at cost (or estimated historical cost for assets not purchased in recent years). These assets are reported in the Governmental Activities column of the Government-wide Statement of Net Assets, but they are not reported in the Fund Financial Statements.

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**J. Capital Assets and Depreciation** (Continued)

Contributed capital assets are recorded at fair market value at the date received. Capital assets include land, land improvements, buildings, building improvements, machinery, equipment and infrastructure. Infrastructure is defined as long-lived capital assets that normally are stationary in nature and normally can be preserved for a significant number of years. Examples of infrastructure include roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems. In cases where information supporting original cost was not obtainable, estimated historical costs were developed. For certain capital assets, the estimates were arrived at by indexing estimated current costs back to the estimated year of acquisition.

Property, plant and equipment acquired by the proprietary funds are stated at cost (or estimated historical cost), including interest capitalized during construction and architectural and engineering fees where applicable. These assets are reported in both the Business-Type Activities column of the Government-wide Statement of Net Assets and in the respective funds.

All capital assets are depreciated, excluding land. Depreciation has been provided using the straight-line method over the following estimated useful lives, as follows:

<u>Description</u>	<u>Governmental and Business-Type Activities Estimated Lives (in years)</u>
Land Improvements	7 – 40
Buildings and Improvements	5 – 40
Machinery and Equipment	1 – 50
Infrastructure	10 – 100

**K. Long-Term Obligations**

Long-term liabilities are being repaid from the following funds:

<u>Obligation</u>	<u>Fund</u>
General Obligation Bonds	City Motor Vehicle License Tax Fund, Debt Service Fund
Loan Payable	Sewer Fund
Landfill Liability	Sanitation Fund
Compensated Absences	General Fund, State Gas and Vehicle License Fund, Law Enforcement Fund, Municipal Court Victim Fund, Water Fund, Sewer Fund, Sanitation Fund, Stormwater Fund, Parking Revenue Fund, Housing, Loan Trust Fund, Rehabilitation Loan Fund, and Garage Fund
Capital Leases	Capital Improvements Fund, Municipal Court Capital Improvements Fund, Water Fund, and Sewer Fund

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**L. Compensated Absences**

Compensated absences are accrued as they are earned by employees if both of the following conditions are met:

1. The employee's rights to receive compensation are attributable to services already rendered.
2. It is probable that the employer will compensate the employee for the benefits through paid time off or cash payment.

Compensated absences accumulated by governmental fund type and proprietary fund type employees are reported as an expense when earned in the government-wide financial statements. For governmental fund financial statements, compensated absences are only reported if unused reimbursable leave is still outstanding following an employee's resignation or retirement.

**M. Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets restricted for other purposes are net assets restricted by state law to be expended for specific purposes. The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**N. Pensions**

The provision for pension costs is recorded when the related payroll is accrued and the obligation is incurred.

**O. Interfund Activity**

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**P. Reservations of Fund Balance**

Reserves indicate that a portion of fund balance is not available for expenditure or is legally segregated for a specific future use. Fund balances are reserved for inventories of supplies, prepaid items, debt service, advances and encumbrances (excluding encumbered amounts reflected as payables).

**Q. Operating Revenues and Expenses**

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the City, these revenues are charges for services for water treatment and distribution, wastewater collection and treatment, maintenance of storm water collection systems and collection of solid waste refuse. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the fund. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**R. Estimates**

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**S. Allocation of Indirect Expenses**

The City allocates some personnel expenses over different funds based on City ordinance. These indirect costs have been included as part of program expenses reported for the functional activities.

**T. Provision for Loan Losses**

Potential losses on specific loans are charged to operations when management determines that there is a loss contingency. This evaluation includes consideration of various factors such as collateral, loan loss experience, lending policies, and current economic conditions.

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

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**NOTE 2 – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

**A. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets**

The governmental fund balance sheet includes a reconciliation between fund balance – total governmental funds and net assets of governmental funds as reported in the government-wide statement of net assets. The following is a detailed listing of those reconciling items that are net adjustments or a combination of several transactions:

<i>Capital Assets not reported in funds:</i>	
Capital Assets used in governmental activities	\$35,219,274
Total	<u>\$35,219,274</u>
<i>Other long-term assets not available to pay for current-period expenditures:</i>	
Delinquent Income Tax Revenue	\$830,566
Shared Revenues	613,310
Grant Revenues	47,798
Special Assessment Revenue	16,945
Charges for Services	16,531
Miscellaneous Revenue	12,580
Total	<u>\$1,537,730</u>
<i>Long-Term liabilities not reported in the funds:</i>	
General Obligation Bonds Payable	(\$945,000)
Accrued Interest on Long-Term Debt	(26,308)
Capital Leases Payable	(1,589,809)
Compensated Absences Payable- Government Activities	(1,569,518)
Total	<u>(\$4,130,635)</u>
<i>Amount of City Garage Internal Service fund applicable to government activities:</i>	
City Garage Fund Net Assets at year end	\$57,452
Portion of City Garage Fund allocated to business-type activities	(21,778)
Total	<u>\$35,674</u>

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**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

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**NOTE 2 – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)**

**B. Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities**

The governmental fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation between net changes in fund balances – total governmental funds and changes in net assets of governmental activities as reported in the government-wide statement of activities. The following is a detailed listing of those reconciling items that are net adjustments or a combination of several transactions:

*Amount capital outlay exceeded depreciation in the current period:*

Capital Outlay	\$2,444,509
Depreciation Expense	(1,109,354)
Total	<u>\$1,335,155</u>

*Governmental revenues not reported in the funds:*

Decrease in Delinquent Income Tax Revenue	(\$99,800)
Decrease in Shared Revenue	(84,455)
Decrease in Special Assessment Revenue	(11,329)
Decrease in Intergovernmental Grants	14,545
Decrease in Charges for Services	(32,982)
Decrease in Miscellaneous Revenues	(4,387)
Total	<u>(\$218,408)</u>

*Expenses not requiring the use of current financial resources:*

Decrease in Compensated Absences Payable	\$25,174
Decrease in supplies inventory	(72,010)
Total	<u>(\$46,836)</u>

*Net loss of the City Internal Service Fund report in government activities:*

City Garage Internal Service Fund change in net assets	(\$21,405)
Portion of Internal Service fund change in net assets allocated to business type activities	8,408
Total	<u>(\$12,997)</u>

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

**NOTE 3 – DEPOSITS AND INVESTMENTS**

**A. Deposits**

At December 31, 2009, the carrying amount of the City and Component Unit cash deposits was \$1,667,862 and \$651,491 respectively and the bank balance was \$2,409,730 and \$661,991 respectively. Of the bank balance, federal depository insurance coverage was \$250,000 at December 31, 2009.

For the remaining bank balance not covered by depository insurance, the State of Ohio by statute has established a collateral pooling system for financial institutions acting as public depositories. The public depositories must pledge qualified securities with a market value at least equal to 105 percent of the total amount of all public deposits to be secured by the collateral pool. The securities so pledged provide the equivalent of a deposit insurance fund. This approach protects all public entities against a single public depository collapse. The state has implemented collateral pools to minimize the interest penalty to public entities for protecting public deposits. The cash deposits are held in certificates of deposit and interest-bearing demand deposit and savings accounts.

**B. Investments**

The City's investments at December 31, 2009 are summarized below:

Investment Type	Total Fair Value	Credit Rating	Investment Maturities				
			Less than 6 Months	6 Months to 1 Year	1 - 3 Years	3 - 5 Years	11-27 Years
FFCB	\$ 816,552	AAA	35,547	41,162	489,295	250,548	0
FHLB	\$ 4,701,937	AAA	247,192	463,241	1,258,418	2,733,086	0
FHLMC	\$ 2,360,540	AAA	65,423	154,942	105,384	1,646,100	388,691
FNMA	\$ 2,199,685	AAA	170,000	25,617	70,210	1,697,014	236,844
TVAP	\$ 45,232	AAA	0	0	45,232	0	0
US TREASURY N/B	\$ 35,534	n/a	35,534	0	0	0	0
STAR OHIO	\$ 558,029	AAA	558,029	0	0	0	0
Money Market Funds	\$ 1,745,232	Unrated	1,745,232	0	0	0	0
Total Investments	\$ 12,462,741		\$ 2,856,957	\$ 684,962	\$ 1,968,539	\$ 6,326,748	\$ 625,535

n/a – Obligations of the U.S. Government are explicitly guaranteed by the U.S. Government and are not considered to have credit risk.

*Interest Rate Risk* – Interest rate risk is the risk that an interest rate change could adversely affect an investment's fair value. State Regulations and City policy reduce exposure to declines in fair values by limiting the life of investments to five years. Although at the time of purchase the average life of some of the securities was under five years, certain investments identified above have exceeded the five year limit. The reporting of effective duration in the table above quantifies, to the fullest extent possible, the interest rate risk of the City's fixed income assets.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 3 – DEPOSITS AND INVESTMENTS (Continued)**

**B. Investments** (Continued)

*Custodial Credit Risk* – Custodial credit risk is the risk that, in the event of a failure of a depository institution or counterparty to a transaction, the City will be unable to recover the value of deposits, investments, or collateral securities in the possession of an outside party. At December 31, 2009, the City's deposits and investments, including the collateral on lent securities, had no exposure to custodial credit risk. The City does not have a policy to limit custodial credit risk.

*Foreign Currency Risk* – Foreign currency risk is the risk that changes in exchange rates between the U.S. Dollar and foreign currencies could adversely affect an investment's fair value. The City Investment policy does not allow the purchasing of foreign securities. The City had no exposure to foreign currency risk at fiscal year end.

*Credit Risk* – Credit risk is the risk that an issuer or counterparty to an investment will be unable to fulfill its obligations. The City Investment policy allows fund managers to invest in only the following Instruments: (1) Treasury Bills and Treasury Notes and Bonds; (2) Obligations of Federal Agencies and Instrumentalities; (3) Non Negotiable Interest Bearing Time Certificates of Deposit and Savings Accounts; (4) Bankers Acceptances of banks in top 100 based on asset size, or Ohio based banks with at least \$2 billion in assets; (5) Commercial paper rated at least A-1/P-1; (6) Star Ohio; (7) No load money market mutual funds consisting exclusively of obligations listed in 5 and 6; (8) Repurchase Agreements under terms in the policy; (9) NOW accounts; (10) and insured obligations of the State of Ohio and its political subdivisions. As of December 31, 2009, 100% of the City's portfolio was invested in AAA rated securities.

*Concentration of Credit Risk* – Concentration of credit risk is the risk of inability to recover the value of deposits, investments, or collateral securities in the possession of an outside party caused by a lack of diversification. The City portfolio must be invested in more than one type of financial instrument, in more than one financial institution, and at different maturity lengths according to cash flow needs. At December 31, 2009, the City had no concentration of credit risk.

**NOTE 4 - TAXES**

**A. Property Taxes**

Property taxes consist of amounts levied against real and tangible property (used in business) located in the City. Real property taxes are levied each January 1 on the assessed value listed as of the prior January 1. Assessed values are established by the County Auditor at 35% of appraised market value. Property values are required to be updated every three years and revalued every six years. The last revaluation was completed in 2009.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 4 - TAXES (Continued)**

**A. Property Taxes (Continued)**

The property tax calendar is as follows:

Levy date	January 1, 2008
Lien date	January 1, 2009
Tax bill mailed	January 27, 2009
First installment payment due	February 27, 2009
Second installment payment due	July 24, 2009

The assessed values upon which 2009 tax receipts were based, are as follows:

	Assessed Values
	<u>January 1, 2008</u>
Real Estate	\$393,517,770
Tangible Personal	<u>8,219,573</u>
Total	<u><u>\$401,737,343</u></u>

The County Treasurer collects property taxes on behalf of taxing districts in Greene County, including the City of Xenia. Property taxes may be paid in full on February 27th or one-half on February 27th and July 24th. The County Auditor remits to the City, in April and August, its portion of taxes collected.

Ohio law prohibits taxation of property in excess of \$10.00 per \$1,000 (10.0 mills) of assessed value without a vote of the citizens. Under current procedures, the City's share is \$3.00 per \$1,000 (3.0 mills) of assessed value. The City also receives an additional .2 mills to pay debt service for our general obligation bonds.

An additional property tax levy of 3.5 mills was renewed by a vote of the citizens of Xenia in November, 2009. The additional levy is for five years, to be assessed for tax-duplicate years 2009 to 20013, and collected in the fiscal years 2010 through 2014.

**B. Income Tax**

Effective January 1, 1992, the City income tax rate changed from 1.5% to 1.75% on all income earned within the City. In addition, City residents pay City tax on income earned outside the City; however, a credit of up to 1.5% is allowed for income taxes paid to other municipalities. Employers within the City withhold income tax on employee compensation and remit at least quarterly. Corporations and other individual taxpayers pay estimated taxes quarterly and file an annual declaration.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 5 – LOANS RECEIVABLE**

The City operates two long-term enterprise fund loan programs (the Community Development Block Grant (CDBG) and Urban Development Action Grant (UDAG) revolving loan fund and the housing rehabilitation loan fund). Other loans receivable are held by the Xenia Economic Growth Corporation, a component unit of the City.

Loans receivable at December 31, 2009 were:

<u>Loan Type</u>	<u>C.D.B.G Revolving Loan Fund</u>	<u>Housing Rehabilitation Loan Fund</u>	<u>Xenia Economic Growth Corp.</u>
Down payment assistance loans	\$0	\$6,100	\$0
Mortgage grants	0	53,850	0
Rehabilitation loans	0	109,691	0
Façade Loans	54,021	0	0
Homelessness Prevention Loans	0	19,632	0
Economic development loans	<u>0</u>	<u>0</u>	<u>69,473</u>
Total Loans receivable	<u>\$54,021</u>	<u>\$189,273</u>	<u>\$69,473</u>

C.D.B.G. Revolving Loan Fund - In past years the City received Federal Community Development Block grants (CDBG) and Urban Development Action grants (UDAG) to provide low interest loans for economic and job development. The balance in this fund is from loan repayments and interest earned on the loan repayments. CDBG and UDAG regulations require the City to reinvest this balance in similar economic development loans or expenditures.

Loan Fund - In 1983, the City assumed the assets, liabilities and loan commitments of Xenia Environmental Neighborhood Improvement Association, Inc. (X.E.N.I.A., Inc.). X.E.N.I.A., Inc. provided mortgage grants and low or zero interest loans to encourage economic and neighborhood development. The City no longer issues mortgage grants or loans from this fund.

Housing Rehabilitation Loan Fund – In September of 2006 the City was awarded a Community Housing Improvement Program (CHIP) Grant in the amount of \$556,000. The grant includes homelessness prevention, private rehabilitation, home or building repair, private rental rehab, fair housing, and general administration activities. The first expenditures related to this grant were made in 2007. The City was also awarded a \$600,000 CHIP Grant in August, 1998 which ended in 2001. The program had similar activities to the 2006 grant as it offered deferred loans, direct low interest loans or a combination thereof with various payoff dates. Some delinquencies from previous housing rehabilitation programs remain outstanding.

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

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**NOTE 6 - TRANSFERS**

Following is a summary of transfers in and out for all funds for 2009:

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
Governmental Funds:		
General Fund	\$0	\$247,000
Capital Improvements Fund	200,000	0
Other Governmental Funds	34,000	0
Total Governmental Funds	<u>234,000</u>	<u>247,000</u>
Enterprise Funds		
Other Enterprise Funds	13,000	183,082
Total Enterprise Funds	<u>13,000</u>	<u>183,082</u>
Total Transfers	<u>\$247,000</u>	<u>\$430,082</u>
Amount that Transfers out exceed Transfers in	<u>\$183,082</u>	

There was a transfer of capital assets from the CDBG & UDAG Revolving Loan Enterprise Fund to Governmental Activities capital assets in the amount of \$183,082. This transaction was recorded as a transfer out in the Enterprise Funds but could not be recorded as a transfer in at the fund level for Governmental Funds. On the entity wide statements where capital assets are recognized the transfers balance. The transfer from the General Fund to Other Governmental Funds was to support operations in the Municipal Court Victim Fund. The transfer from the General Fund to the Capital Improvements Fund was to support future capital purchases. The transfer from the General Fund to the Other Enterprise Funds was to supplement operations in the Parking Revenue Fund.

**NOTE 7 - INTERFUND RECEIVABLES AND PAYABLES**

The following balances at December 31, 2009, represent due from/to other funds and advances to/from other funds:

	<u>Advances to Other Funds</u>	<u>Advances from Other Funds</u>
Governmental Funds:		
Capital Improvements Fund	\$26,726	\$0
Internal Service Funds:		
City Garage Fund	0	26,726

Advances to the Garage Fund are for the purpose of acquiring capital assets. The Advance is then paid back to the General Capital Improvement Fund as that asset depreciates.

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

**NOTE 8 - CAPITAL ASSETS**

**A. Governmental Activities Capital Assets**

Summary by category of changes in governmental activities capital assets at December 31, 2009:

**Historical Cost:**

Class	December 31, 2008	Additions	Deletions	December 31, 2009
<b>Capital assets not being depreciated:</b>				
Land	\$16,154,777	\$65,830	\$0	\$16,220,607
Construction in Progress	850,778	273,106	(850,778)	273,106
Subtotal	17,005,555	338,936	(850,778)	16,493,713
<b>Capital assets being depreciated:</b>				
Land improvements	1,129,024	134,221	0	1,263,245
Buildings and improvements	5,948,254	561,267	0	6,509,521
Machinery and Equipment	7,840,844	992,675	0	8,833,519
Infrastructure	13,819,509	1,282,783	(36,345)	15,065,947
Subtotal	28,737,631	2,970,946	(36,345)	31,672,232
Total Cost	\$45,743,186	\$3,309,882	(\$887,123)	\$48,165,945
<b>Accumulated Depreciation:</b>				
Class	Restated December 31, 2008	Additions	Deletions	December 31, 2009
Land improvements	(\$625,847)	(\$41,152)	\$0	(\$666,999)
Buildings and improvements	(2,421,991)	(156,230)	0	(2,578,221)
Machinery and Equipment	(3,891,988)	(550,680)	0	(4,442,668)
Infrastructure	(4,891,814)	(361,292)	21,049	(5,232,057)
Total Depreciation	(\$11,831,640)	(\$1,109,354) *	\$21,049	(\$12,919,945)
<b>Net Value:</b>	\$33,911,546			\$35,246,000

\* Depreciation expenses were charged to governmental functions as follows:

General Government	(\$195,456)
Public Safety	(352,567)
Highways and Streets	(448,735)
Community Development	(14,397)
Recreation	(95,390)
Health	(2,809)
Total Depreciation Expense recorded within the Governmental Activities	(1,109,354)

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

**NOTE 8 - CAPITAL ASSETS (Continued)**

**B. Business-Type Activities Capital Assets**

Summary by Category at December 31, 2009:

*Historical Cost:*

Class	December 31, 2008	Additions	Deletions	December 31, 2009
<i>Capital assets not being depreciated:</i>				
Land	\$484,280	\$0	\$0	\$484,280
Construction in Progress	611,240	222,546	(611,240)	222,546
Subtotal	1,095,520	222,546	(611,240)	706,826
<i>Capital assets being depreciated:</i>				
Land improvements	411,297	155,701	(118,001)	448,997
Buildings and improvements	8,343,406	29,341	(101,836)	8,270,911
Machinery and Equipment	50,226,085	1,251,623	(214,430)	51,263,278
Total Cost	\$60,076,308	\$1,659,211	(\$1,045,507)	\$60,690,012
<i>Accumulated Depreciation:</i>				
Class	December 31, 2008	Additions	Deletions	December 31, 2009
Land Improvements	(\$263,212)	(\$8,875)	\$0	(\$272,087)
Buildings and Improvements	(4,629,908)	(208,538)	76,266	(4,762,180)
Machinery and Equipment	(26,526,700)	(1,359,453)	174,919	(27,711,234)
Total Depreciation	(\$31,419,820)	(\$1,576,866)	\$251,185	(\$32,745,501)
<i>Net Value:</i>	\$28,656,488			\$27,944,511

**C. Component Unit (XEGC) Capital Assets**

Summary by Category at December 31, 2009:

*Historical Cost:*

Class	December 31, 2008	Additions	Deletions	December 31, 2009
<i>Capital assets being depreciated:</i>				
Machinery and Equipment	\$31,842	\$0	\$0	\$31,842
Total Cost	\$31,842	\$0	\$0	\$31,842
<i>Accumulated Depreciation:</i>				
Class	December 31, 2008	Additions	Deletions	December 31, 2009
Machinery and Equipment	(\$27,534)	(\$973)	\$0	(\$28,507)
Total Depreciation	(\$27,534)	(\$973)	\$0	(\$28,507)
<i>Net Value:</i>	\$4,308			\$3,335

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 9 – DEFINED BENEFIT PENSION PLANS**

All of the City’s full-time employees participate in one of two separate retirement systems which are cost-sharing multiple employer defined benefit pension plans.

**A. Ohio Public Employees Retirement System (the “Ohio PERS”)**

The following information was provided by the Ohio PERS to assist the City in complying with GASB Statements No. 45, “*Accounting and Financial Reporting by Employers for Post-employment Benefits other than Pension*”; No. 27, “*Accounting for Pensions by State and Local Government Employers*”; and No. 12, “*Disclosure of Information on Post-employment Benefits other than Pension Benefits by State and Local Governmental Employers*”.

All employees of the City, except full-time uniformed police officers and full-time firefighters, participate in one of the three pension plans administered by the Ohio PERS:

1. The Traditional Plan (TP) – a cost-sharing multiple-employer defined benefit pension plan.
2. The Member-Directed Plan (MD) – a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings.
3. The Combined Plan (CO) – a cost-sharing multiple-employer defined benefit pension plan. Under the Combined Plan employer contributions are invested by the retirement system to provide a formula retirement benefit similar in nature to the Traditional Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the Traditional Plan and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits.

Authority to establish and amend benefits is provided by state statute per Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements and required supplementary information. Interested parties may obtain a copy by making a written request to OPERS at 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or 1-800-222-PERS (7377).

The Ohio Revised Code provides statutory authority for member and employer contributions. For 2009, member and employer contribution rates were consistent across all three plans (TP, MD and CO). Separate divisions for law enforcement and public safety exist only within the Traditional Pension Plan.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 9 – DEFINED BENEFIT PENSION PLANS (Continued)**

**A. Ohio Public Employees Retirement System (the “Ohio PERS”)** (Continued)

The 2009 member contribution rate for City employees was 10.00% of covered payroll. The 2009 employer contribution rate for local government employer units was 14.00%, of covered payroll which is the maximum contribution rate set by State statutes. Employer contribution rates are actuarially determined. A portion of the City’s contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for 2009, from January 1 through March 31, 2009 7.0% of annual covered salary was the portion used to fund pension obligations, and from April 1 through December 31, 2009 8.5% of annual covered salary was the portion used to fund pension obligations. The City’s contributions to OPERS for the years ended December 31, 2009, 2008 and 2007 were \$552,262, \$479,455, and \$546,690, respectively, which were equal to the required contributions for each year.

**B. Ohio Police and Fire Pension Fund (the “OP&F Fund”)**

All City full-time police officers and full-time firefighters participate in the OP&F Fund, a cost-sharing multiple-employer defined benefit pension plan. The OP&F Fund provides retirement and disability benefits, annual cost of living adjustments and death benefits to plan members and beneficiaries. Contribution requirements and benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. The Ohio Police and Fire Pension Fund issues a stand-alone financial report that includes financial information and required supplementary information for the OP&F Fund. Interested parties may obtain a copy by making a written request to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164 or by calling (614) 228-2975.

Plan members are required to contribute 10.0% of their annual covered salary, while employers are required to contribute 19.5% and 24.0% respectively for police officers and firefighters. A portion of the City’s contribution is used to fund pension obligations with the remainder being used to fund healthcare benefits. For 2009, 12.75% of annual covered salary for police and 17.25% of annual covered salary for firefighters, respectively, were the portions used to fund pension obligations. The City’s contributions to the OP&F Fund for the years ending December 31, 2009, 2008, and 2007 were \$380,855, \$384,118 and \$369,536 for police and \$452,462, \$454,901 and \$319,817 for firefighters, respectively, which were equal to the required contributions for each year.

**NOTE 10 – POSTEMPLOYMENT BENEFITS**

**A. Ohio Public Employees Retirement System (“OPERS”)**

Plan Description – OPERS administers three separate pension plans: the Traditional Pension Plan - a cost sharing, multiple-employer defined benefit pension plan; the member directed Plan - a defined contribution plan; and the Combined Plan - a cost sharing, multiple employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 10 – POSTEMPLOYMENT BENEFITS (Continued)**

**A. Ohio Public Employees Retirement System (“OPERS”) (Continued)**

OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program, and Medicare Part B premium reimbursement, to qualifying members of both Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including postemployment health care coverage.

In order to qualify for Post-Employment healthcare coverage, age-and-service retirees under the Traditional Pension and Combined Pension Plans must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 45.

The ORC permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in chapter 145 of the ORC.

OPERS issues a stand-alone financial report. Interested parties may obtain a copy by making a written request to OPERS at 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or 1-800-222-PERS (7377).

Funding Policy - The Ohio Revised Code provides statutory authority requiring public employers to fund postemployment health care through their contributions to the Ohio PERS. A portion of each employer's contribution to the Ohio PERS is set aside for the funding of post retirement health care benefits. Employer Contribution rates are expressed as a percentage of the covered payroll of active members. In 2009, local government employers contributed at a rate of 14% of covered payroll. The ORC currently limits the employer contribution to a rate not to exceed 14% of covered payroll for local government employers. Active members do not make contributions to OPEB plan.

The OPERS Postemployment Health Care plan was established under, and is administered in accordance with Internal Revenue Code 401(h). Each year the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of postemployment health care benefits. For 2009, the employer contribution allocated to the health care plan was 7.0% of covered payroll from January 1 through March 31, 2009 and 5.5% from April 1 through December 31, 2009. The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The City's Contributions for health care to the OPERS for the years ending December 31, 2009, 2008, and 2007 were \$396,343, \$479,454, and \$360,095, respectively, which were equal to the required contributions for each year.

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 10 – POSTEMPLOYMENT BENEFITS (Continued)**

**A. Ohio Public Employees Retirement System (“OPERS”) (Continued)**

The Health Care Preservation Plan (HCPP) adopted by the OPERS Retirement Board on September 9, 2004, was effective January 1, 2007. Member and employer contribution rates increased on January 1 of each year from 2006 to 2008. These increases allowed additional funds to be allocated to the health care plan.

**B. Ohio Police and Fire Fund (“OP&F”)**

Plan Description – The City contributes to the OP&F sponsored health care program, a cost-sharing multiple-employer defined postemployment health care plan administered by OP&F. OP&F provides health care benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B Premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-retirement health care coverage for any person who receives or is eligible to receive a monthly service, disability, or survivor benefit check or is a spouse or eligible dependent child of such person. The health care coverage provided by OP&F is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 45.

The ORC permits, but does not mandate, OP&F to provide OPEB benefits. Authority to establish and amend benefits is provided in chapter 742 of the ORC.

The Ohio Police and Fire Pension Fund issues a stand-alone financial report that includes financial information and required supplementary information for the OP&F Fund. Interested parties may obtain a copy by making a written request to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164.

Funding Policy – The ORC provides for contribution requirements of the participating employers and of plan members to the OP&F. Participating Employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently, 19.5% and 24.0% of covered payroll for police and fire employers, respectively. The ORC states the employer contribution may not exceed 19.5 % of covered payroll for police and 24% of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan to the section 115 trust and the section 401(h) account as the employer contribution for retiree health care benefits. For 2009 the employer contribution allocated to the healthcare plan was 6.75% of covered payroll. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees’ primary responsibility to ensure that pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h). The OP&F Board of Trustees is also authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and coverage selected.

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

**NOTE 10 – POSTEMPLOYMENT BENEFITS (Continued)**

**B. Ohio Police and Fire Fund (“OP&F”) (Continued)**

The City’s Contributions for health care to the OP&F for the years ending December 31, 2009, 2008, and 2007, were \$201,492, \$203,357, and \$195,636 for police and \$176,831, \$178,005, and \$282,191 for firefighters, respectively, which were equal to the required contributions for each year.

**NOTE 11 - LONG-TERM DEBT AND OTHER LONG-TERM OBLIGATIONS**

Long-term debt and other long-term obligations of the City at December 31, 2009 were as follows:

	Balance December 31, 2008	Additions	(Reductions)	Balance December 31, 2009	Due Within One Year
<b>Business-Type Activities:</b>					
Loans Payable:					
3.04% Sewer Loan Payable 1993	\$518,946	\$0	(\$167,793)	\$351,153	\$172,932
2.79% Sewer Loan Payable 1999	4,911,083	0	(367,692)	4,543,391	378,022
Total Loans Payable	5,430,029	0	(535,485)	4,894,544	550,954
Capital Leases	1,697,182	0	(89,451)	1,607,731	93,504
Landfill Liability	1,053,034	21,018	(52,182)	1,021,870	85,156
Compensated Absences	418,116	415,520	(418,116)	415,520	69,110
<b>Total Business Type Activities</b>	<b>\$8,598,361</b>	<b>\$436,538</b>	<b>(\$1,095,234)</b>	<b>\$7,939,665</b>	<b>\$798,724</b>
<b>Governmental Activities Long-Term Debt:</b>					
4.70 - 5.75%					
General Obligation Bond Payable 2000	\$1,005,000	\$0	(\$60,000)	\$945,000	\$65,000
Capital Leases Payable	1,772,837	190,080	(373,108)	1,589,809	378,366
Compensated Absences	1,626,007	1,601,673	(1,626,007)	1,601,673	193,487
<b>Total Governmental Activities</b>	<b>\$4,403,844</b>	<b>\$1,791,753</b>	<b>(\$2,059,115)</b>	<b>\$4,136,482</b>	<b>\$636,853</b>

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

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**NOTE 11 - LONG-TERM DEBT AND OTHER LONG-TERM OBLIGATIONS (Continued)**

**A. Principal and Interest Requirements**

Principal and Interest requirements to retire long-term obligations outstanding at December 31, 2009 are as follows:

Years	General Obligation Bond		Sewer Loans Payable	
	Principal	Interest	Principal	Interest
2010	\$65,000	\$52,323	\$550,955	\$133,513
2011	70,000	48,588	566,861	117,606
2012	70,000	44,563	399,561	102,603
2013	75,000	40,394	410,787	91,378
2014	80,000	35,938	422,328	79,837
2015	85,000	31,194	434,193	67,972
2016-2020	500,000	74,750	2,109,859	149,880
Totals	<u>\$945,000</u>	<u>\$327,750</u>	<u>\$4,894,544</u>	<u>\$742,789</u>

**B. General Obligation Bond**

In 2000, the City issued \$1,400,000 of general obligations bonds to fund street improvements in our Industrial park and to pay off our unfunded police and fire pension liability. The bonds mature at different times and rates over a 20-year period. The City received a discount from the Police and Fire Pension Fund for paying off the unfunded police and fire pension obligation. The discount combined with the refinancing through the issuance of general obligation bonds will result in a projected cash savings of over \$420,000 and a projected present value savings of over \$86,000.

**C. Conduit Debt**

On June 22, 2007, Xenia City Council approved the City to act as a conduit issuer of Legacy Village Healthcare Facilities, Inc. tax-exempt lease obligations to refund debt issued for the construction of an assisted living facility located within the City of Xenia. The City's involvement allowed Legacy Village to be given tax-exempt status thus making them eligible for a lower interest rate for financing.

A master lease-purchase and sub-lease agreement was executed in an amount not to exceed \$2,500,000 by Fifth Third Bank as lessor, the City of Xenia as lessee, and Legacy Village Healthcare Facilities, Inc. as Sub lessee. The final amount of the conduit debt is \$2,090,050. These lease obligations are payable solely from revenue sources provided by Legacy Village and does not pledge the full faith and credit of the City nor impact the City's debt limitations.

As of December 31, 2009, this is the only conduit debt outstanding.

**Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009**

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**NOTE 12 – LEASES**

**A. Capital Leases**

Under capital leases the City has leases for a medic units, a ladder truck, a fire pumper, a communication center, a building security system, an HVAC system, automated meter reading upgrades, Self Contained Breathing Apparatus, and two leases for upgrades to the phone system. The cost of these capital leases are related to Governmental Activities capital assets with the exception of the automated meter reading project which can be attributed to the Business Activities. The related liabilities are included in amounts due within one year and amounts due in more than one year. The original cost of the assets acquired under capital lease was \$4,503,840 and the book value at December 31, 2009 was \$3,197,540. The following is a schedule of future minimum lease payments under the capital leases together with the present value of the net minimum lease payments as of December 31, 2009:

<u>Year Ending December 31,</u>	<u>Governmental Activities</u>	<u>Business Type Activities</u>
2010	\$431,240	\$164,515
2011	409,348	164,515
2012	409,348	164,516
2013	257,428	164,516
2014	113,847	164,516
2015-2019	140,025	822,577
2020-2022	0	493,546
Minimum Lease Payments	1,761,236	2,138,701
Less amount representing interest at the City's incremental borrowing rate of interest	(171,427)	(530,970)
Present value of minimum lease payments	<u>\$1,589,809</u>	<u>\$1,607,731</u>

**B. Operating Leases**

The City leases office space, machinery and equipment, janitorial and cleaning services and parking lots under operating agreements that expire at various dates through 2013. Payments on operating leases were \$111,808.24 during 2009. The following is a schedule of future minimum rental payments of non-cancellable operating leases:

<u>Year Ending December 31,</u>	<u>Amount</u>
2010	34,684
2011	1,697
2012	1697
2013	848

***Notes to the Basic Financial Statements  
For the Year Ended December 31, 2009***

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**NOTE 13 - SOLID WASTE LANDFILL CLOSURE AND POSTCLOSURE CARE COSTS**

In 1991, the City stopped accepting waste at the City of Xenia Landfill. EPA required the City to place a final cover on the landfill site as well as perform certain maintenance and monitoring functions at the site for thirty years after closure. At December 31, 2009 the City's accrued liability (per GASB 18) for post-closure costs related to the closed City landfill is \$1,021,870. These costs are funded by a component of the city Sanitation rate. The estimated costs of postclosure care are subject to changes corresponding to the effects of inflation, revision of laws and other variables.

**NOTE 14 - RISK MANAGEMENT**

The City of Xenia is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, and natural disasters for which the City of Xenia participates in the Ohio Government Risk Management Plan. This program is a fully reinsured product that provides for 100% "transfer" of risk. Members do not retain or share any risk. There were no significant reductions in insurance coverage in any category of risk over the prior year. The amount of any settlements has not exceeded insurance coverage over the past three years.

**NOTE 15 - CONTINGENCIES**

The City is defendant in various court actions, but it is either covered by insurance or the amount involved is not material in relation to the financial statements.

The City participates in several federally assisted programs (principally Community Development Block Grants and Urban Development Action Grants) which are subject to program compliance audits by the grantors or their representatives. The grantor agencies, at their option, may perform economy and efficiency audits, program results audits or conduct monitoring visits. Such audits and visits could lead to reimbursement to the grantor agencies. Management believes such reimbursements, if any, would not be material.

**NOTE 16 – COMPLIANCE AND ACCOUNTABILITY**

**A. Fund Deficit**

The fund deficit at December 31, 2009 of \$201,977 in the Issue II Fund (capital projects fund), is the result of recording modified accrual entries in the individual fund balance sheet. The General Fund provides transfers, upon City Council's approval when cash is required not when accruals occur.

*COMBINING AND INDIVIDUAL FUND  
STATEMENTS AND SCHEDULES*

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*THE FOLLOWING COMBINING STATEMENTS AND SCHEDULES INCLUDE  
THE MAJOR AND NONMAJOR GOVERNMENTAL FUNDS, NONMAJOR  
ENTERPRISE FUNDS, INTERNAL SERVICE FUNDS AND FIDUCIARY  
FUNDS.*

***Nonmajor Governmental Funds***

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***Special Revenue Funds***

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These funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

**Recreation Special Fund**

To account for specific recreation activities funded by fees.

**Indigent Driver Alcohol Treatment Fund**

To account for fine monies collected under DUI and driving under license suspension offenses cited under state law. The purpose of the fund is to provide funding for an indigent driver treatment program.

**Law Enforcement and Education Fund**

To account for fine monies collected under DUI offenses cited under state law. The purpose of the fund is to fund costs incurred while enforcing DUI laws and educate the public concerning DUI.

**State Route Repair Fund**

Required by State law to account for that portion of gasoline tax and motor vehicle license fees designated for maintenance of State highways within the City.

**City Motor Vehicle License Tax Fund**

To account for specific local street repairs approved by the City and funded by the permissive municipal motor vehicle license tax.

**County Motor Vehicle License Tax Fund**

To account for specific major street repairs approved by Greene County, Ohio and funded by the permissive County motor vehicle license tax.

**Special Miscellaneous Improvements Fund**

To account for revenues from lease of the Xenia Towne Square. Restricted by local ordinance for permanent improvements.

**Tax Increment Equivalent Fund**

To account for State payments in lieu of property taxes in the Urban Renewal Zone (Xenia Towne Square). Restricted by State law and local ordinance for improvements other than those directly benefiting the Urban Renewal zone.

(Continued)

***Special Revenue Funds***

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**Law Enforcement Fund**

To account for the proceeds from sales of contraband seized during arrests on felony charges.

**Drug Law Enforcement Fund**

To account for drug offenses, fines and bond forfeitures.

**Municipal Court Victim Fund**

To account for revenues and expenditures related to the special fee assessed and collected by the Court to provide funding for the Victim Advocate Program for Xenia Municipal Court.

***Debt Service Fund***

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**Debt Service Fund**

This fund is used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources.

***Capital Projects Funds***

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The Capital Projects Funds are used to account for the financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary or trust funds.

**Municipal Court Capital Improvements Fund**

This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment associated with the municipal court. This fund was established during 1991.

**Issue II Fund**

This fund is used to account for revenues and expenditures related to Issue II money which is used for infrastructure projects funded and approved by the State of Ohio Public Works Commission. This fund was established during 1989.

**CITY OF XENIA, OHIO**

**Combining Balance Sheet  
Nonmajor Governmental Funds  
December 31, 2009**

	Nonmajor Special Revenue Funds	Nonmajor Debt Service Fund	Non major Capital Projects Funds	Total Nonmajor Governmental Funds
<b>Assets:</b>				
Cash and cash equivalents	\$ 302,121	\$ 7,437	\$ 107,166	\$ 416,724
Cash with fiscal agent	61,522	0	0	61,522
Investments	1,072,138	26,394	380,298	1,478,830
Receivables:				
Taxes, including interest, penalties and liens	245,000	76,719	0	321,719
Intergovernmental	433,486	0	0	433,486
Accounts	66,542	0	0	66,542
Accrued interest	8,509	195	3,507	12,211
Grants	46,106	0	0	46,106
Prepaid items	35,644	0	24,348	59,992
<b>Total Assets</b>	<u>\$ 2,271,068</u>	<u>\$ 110,745</u>	<u>\$ 515,319</u>	<u>\$ 2,897,132</u>
<b>Liabilities:</b>				
Accounts payable	\$ 329	\$ 0	\$ 205,788	\$ 206,117
Accrued payroll	8,761	0	0	8,761
Due to other Funds	68,000	0	0	68,000
Deferred revenue	577,465	76,774	990	655,229
<b>Total Liabilities</b>	<u>654,555</u>	<u>76,774</u>	<u>206,778</u>	<u>938,107</u>
<b>Fund Balances:</b>				
Reserved for:				
Encumbrances	94,174	0	62,973	157,147
Prepaid items	35,644	0	24,348	59,992
Debt service	0	33,971	0	33,971
Unreserved and undesignated in:				
Special revenue funds	1,486,695	0	0	1,486,695
Capital projects funds	0	0	221,220	221,220
<b>Total Fund Balances</b>	<u>1,616,513</u>	<u>33,971</u>	<u>308,541</u>	<u>1,959,025</u>
<b>Total Liabilities and Funds Balances</b>	<u>\$ 2,271,068</u>	<u>\$ 110,745</u>	<u>\$ 515,319</u>	<u>\$ 2,897,132</u>

**CITY OF XENIA, OHIO**

**Combining Statement of Revenues, Expenditures and Changes in Fund Balance  
Nonmajor Governmental Funds  
For the Year Ended December 31, 2009**

	Nonmajor Special Revenue Funds	Nonmajor Debt Service Fund	Nonmajor Capital Projects Funds	Total Nonmajor Governmental Funds
<b>Revenues:</b>				
Other local taxes	\$ 157,286	\$ 70,492	\$ 0	\$ 227,778
State shared taxes and permits	378,530	15,746	0	394,276
Intergovernmental grants	96,311	0	0	96,311
Fines, costs, forfeitures, licenses and permits	106,013	0	77,270	183,283
Miscellaneous receipts and reimbursements, including interest	222,539	862	35,739	259,140
<b>Total Revenue</b>	<b>960,679</b>	<b>87,100</b>	<b>113,009</b>	<b>1,160,788</b>
<b>Expenditures:</b>				
Current:				
General government	603,724	0	0	603,724
Public safety	32,477	468	0	32,945
Highways and streets	48,961	461	0	49,422
Recreation	2,393	0	0	2,393
Capital outlay	520,077	0	418,493	938,570
Debt service:				
Principal retirement	19,800	40,200	20,667	80,667
Interest and fiscal charges	18,355	37,266	3,974	59,595
<b>Total Expenditures</b>	<b>1,245,787</b>	<b>78,395</b>	<b>443,134</b>	<b>1,767,316</b>
Excess (deficiency) of revenues over expenditures	(285,108)	8,705	(330,125)	(606,528)
<b>Other financing sources (uses):</b>				
Transfers in	34,000	0	0	34,000
<b>Total other financing sources (uses)</b>	<b>34,000</b>	<b>0</b>	<b>0</b>	<b>34,000</b>
Net change in fund balances	(251,108)	8,705	(330,125)	(572,528)
<b>Fund Balances at Beginning of Year</b>	<b>1,867,621</b>	<b>25,266</b>	<b>638,666</b>	<b>2,531,553</b>
<b>Fund Balances End of Year</b>	<b>\$ 1,616,513</b>	<b>\$ 33,971</b>	<b>\$ 308,541</b>	<b>\$ 1,959,025</b>

**CITY OF XENIA, OHIO**

**Combining Balance Sheet  
Nonmajor Special Revenue Funds  
December 31, 2009**

	Recreation Special	Indigent Driver Alcohol Treatment	Law Enforcement and Education	State Route Repair	City Motor Vehicle License Tax
<b>Assets:</b>					
Cash and cash equivalents	\$ 640	\$ 71,922	\$ 9,011	\$ 20,966	\$ 20,965
Cash with fiscal agent	0	0	0	0	59,986
Investments	2,270	255,229	31,975	74,402	74,396
Receivables:					
Taxes, including interest, penalties and liens	0	0	0	0	0
Intergovernmental	0	0	0	41,470	88,072
Accounts	0	0	0	0	0
Accrued interest	0	2,180	262	534	725
Grants	0	0	0	0	0
Prepaid items	0	25,000	0	144	0
<b>Total Assets</b>	<u>\$ 2,910</u>	<u>\$ 354,331</u>	<u>\$ 41,248</u>	<u>\$ 137,516</u>	<u>\$ 244,144</u>
<b>Liabilities:</b>					
Accounts payable	\$ 0	\$ 0	\$ 0	\$ 242	\$ 0
Accrued payroll	0	0	0	0	0
Due to other Funds	0	0	0	0	0
Deferred revenue	0	615	74	26,636	58,945
<b>Total Liabilities</b>	<u>0</u>	<u>615</u>	<u>74</u>	<u>26,878</u>	<u>58,945</u>
<b>Fund Balances:</b>					
Reserved for:					
Encumbrances	0	0	0	35,515	0
Prepaid items	0	25,000	0	144	0
Unreserved and undesignated	2,910	328,716	41,174	74,979	185,199
<b>Total Fund Balances</b>	<u>2,910</u>	<u>353,716</u>	<u>41,174</u>	<u>110,638</u>	<u>185,199</u>
<b>Total Liabilities and Funds Balances</b>	<u>\$ 2,910</u>	<u>\$ 354,331</u>	<u>\$ 41,248</u>	<u>\$ 137,516</u>	<u>\$ 244,144</u>

**CITY OF XENIA, OHIO**

County Motor Vehicle License Tax	Special Miscellaneous Improvements	Tax Increment Equivalent	Law Enforcement	Drug Law Enforcement	Municipal Court Victim	Total Nonmajor Special Revenue Funds
\$ 35	\$ 6,214	\$ 35,385	\$ 127,969	\$ 7,812	\$ 1,202	\$ 302,121
1,536	0	0	0	0	0	61,522
124	22,051	125,572	454,131	27,723	4,265	1,072,138
0	0	245,000	0	0	0	245,000
303,944	0	0	0	0	0	433,486
66,542	0	0	0	0	0	66,542
20	0	0	4,510	196	82	8,509
0	0	0	0	0	46,106	46,106
0	0	0	5,500	5,000	0	35,644
<u>\$ 372,201</u>	<u>\$ 28,265</u>	<u>\$ 405,957</u>	<u>\$ 592,110</u>	<u>\$ 40,731</u>	<u>\$ 51,655</u>	<u>\$ 2,271,068</u>
\$ 0	\$ 0	\$ 0	\$ 22	\$ 0	\$ 65	\$ 329
0	1,085	0	836	0	6,840	8,761
68,000	0	0	0	0	0	68,000
<u>205,978</u>	<u>0</u>	<u>245,000</u>	<u>1,273</u>	<u>55</u>	<u>38,889</u>	<u>577,465</u>
<u>273,978</u>	<u>1,085</u>	<u>245,000</u>	<u>2,131</u>	<u>55</u>	<u>45,794</u>	<u>654,555</u>
24,123	27	0	34,500	0	9	94,174
0	0	0	5,500	5,000	0	35,644
<u>74,100</u>	<u>27,153</u>	<u>160,957</u>	<u>549,979</u>	<u>35,676</u>	<u>5,852</u>	<u>1,486,695</u>
<u>98,223</u>	<u>27,180</u>	<u>160,957</u>	<u>589,979</u>	<u>40,676</u>	<u>5,861</u>	<u>1,616,513</u>
<u>\$ 372,201</u>	<u>\$ 28,265</u>	<u>\$ 405,957</u>	<u>\$ 592,110</u>	<u>\$ 40,731</u>	<u>\$ 51,655</u>	<u>\$ 2,271,068</u>

**CITY OF XENIA, OHIO**

**Combining Statement of Revenues, Expenditures and Changes in Fund Balance  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009**

	Recreation Special	Indigent Driver Alcohol Treatment	Law Enforcement and Education	State Route Repair	City Motor Vehicle License Tax
<b>Revenues:</b>					
Other local taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State shared taxes and permits	0	0	0	78,166	167,768
Intergovernmental grants	0	0	0	0	0
Fines, costs, forfeitures, licenses and permits	0	32,493	1,776	0	0
Miscellaneous receipts and reimbursements, including interest	2,409	8,222	973	1,960	3,751
<b>Total Revenue</b>	<b>2,409</b>	<b>40,715</b>	<b>2,749</b>	<b>80,126</b>	<b>171,519</b>
<b>Expenditures:</b>					
Current:					
General government	0	50,000	0	0	0
Public safety	0	0	611	0	0
Highways and streets	0	0	0	48,961	0
Recreation	2,393	0	0	0	0
Capital outlay	0	0	0	0	162,353
Debt service:					
Principal retirement	0	0	0	0	19,800
Interest and fiscal charges	0	0	0	0	18,355
<b>Total Expenditures</b>	<b>2,393</b>	<b>50,000</b>	<b>611</b>	<b>48,961</b>	<b>200,508</b>
Excess (deficiency) of revenues over expenditures	16	(9,285)	2,138	31,165	(28,989)
<b>Other financing sources (uses):</b>					
Transfers in	0	0	0	0	0
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net Change in Fund Balances	16	(9,285)	2,138	31,165	(28,989)
<b>Fund Balances at Beginning of Year</b>	<b>2,894</b>	<b>363,001</b>	<b>39,036</b>	<b>79,473</b>	<b>214,188</b>
<b>Fund Balances End of Year</b>	<b>\$ 2,910</b>	<b>\$ 353,716</b>	<b>\$ 41,174</b>	<b>\$ 110,638</b>	<b>\$ 185,199</b>

**CITY OF XENIA, OHIO**

County Motor Vehicle License Tax	Special Miscellaneous Improvements	Tax Increment Equivalent	Law Enforcement	Drug Law Enforcement	Municipal Court Victim	Total Nonmajor Special Revenue Funds
\$ 0	\$ 0	\$ 157,286	\$ 0	\$ 0	\$ 0	\$ 157,286
132,596	0	0	0	0	0	378,530
0	0	0	0	0	96,311	96,311
0	0	0	0	16,131	55,613	106,013
66,710	73,341	(558)	64,642	752	337	222,539
<u>199,306</u>	<u>73,341</u>	<u>156,728</u>	<u>64,642</u>	<u>16,883</u>	<u>152,261</u>	<u>960,679</u>
0	198,995	149,172	0	0	205,557	603,724
0	0	0	21,366	10,500	0	32,477
0	0	0	0	0	0	48,961
0	0	0	0	0	0	2,393
108,473	16,220	0	233,031	0	0	520,077
0	0	0	0	0	0	19,800
0	0	0	0	0	0	18,355
<u>108,473</u>	<u>215,215</u>	<u>149,172</u>	<u>254,397</u>	<u>10,500</u>	<u>205,557</u>	<u>1,245,787</u>
90,833	(141,874)	7,556	(189,755)	6,383	(53,296)	(285,108)
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>34,000</u>	<u>34,000</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>34,000</u>	<u>34,000</u>
90,833	(141,874)	7,556	(189,755)	6,383	(19,296)	(251,108)
7,390	169,054	153,401	779,734	34,293	25,157	1,867,621
<u>\$ 98,223</u>	<u>\$ 27,180</u>	<u>\$ 160,957</u>	<u>\$ 589,979</u>	<u>\$ 40,676</u>	<u>\$ 5,861</u>	<u>\$ 1,616,513</u>

**CITY OF XENIA, OHIO**

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**Combining Balance Sheet  
Nonmajor Capital Projects Funds  
December 31, 2009**

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	Municipal Court Capital Improvements	Issue II	Total Nonmajor Capital Projects Funds
<b>Assets:</b>			
Cash and cash equivalents	\$ 106,964	\$ 202	\$ 107,166
Investments	379,584	714	380,298
Receivables:			
Accrued interest	3,507	0	3,507
Prepaid items	24,348	0	24,348
<b>Total Assets</b>	<b>\$ 514,403</b>	<b>\$ 916</b>	<b>\$ 515,319</b>
<b>Liabilities:</b>			
Accounts payable	\$ 2,895	\$ 202,893	\$ 205,788
Deferred revenue	990	0	990
<b>Total Liabilities</b>	<b>3,885</b>	<b>202,893</b>	<b>206,778</b>
<b>Fund Balances:</b>			
Reserved for:			
Encumbrances	13,938	49,035	62,973
Prepaid items	24,348	0	24,348
Unreserved and undesignated	472,232	(251,012)	221,220
<b>Total Fund Balances</b>	<b>510,518</b>	<b>(201,977)</b>	<b>308,541</b>
<b>Total Liabilities and Funds Balances</b>	<b>\$ 514,403</b>	<b>\$ 916</b>	<b>\$ 515,319</b>

***Combining Statement of Revenues, Expenditures and Changes in Fund Balance  
Nonmajor Capital Projects Funds  
For the Year Ended December 31, 2009***

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	Municipal Court Capital Improvements	Issue II	Total Nonmajor Capital Projects Funds
<b>Revenues:</b>			
Fines, costs, forfeitures, licenses and permits	77,270	0	77,270
Miscellaneous receipts and reimbursements, including interest	35,743	(4)	35,739
<b>Total Revenue</b>	<u>113,013</u>	<u>(4)</u>	<u>113,009</u>
<b>Expenditures:</b>			
Capital outlay	215,600	202,893	418,493
Debt service:			
Principal retirement	20,667	0	20,667
Interest and fiscal charges	3,974	0	3,974
<b>Total Expenditures</b>	<u>240,241</u>	<u>202,893</u>	<u>443,134</u>
Net change in fund balances	(127,228)	(202,897)	(330,125)
<b>Fund Balances at Beginning of Year</b>	<u>637,746</u>	<u>920</u>	<u>638,666</u>
<b>Fund Balances End of Year</b>	<u><u>\$ 510,518</u></u>	<u><u>\$ (201,977)</u></u>	<u><u>\$ 308,541</u></u>

**CITY OF XENIA, OHIO**

**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Major Funds – General Fund  
For the Year Ended December 31, 2009**

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>Revenues:</b>				
Municipal Income Taxes	\$ 8,997,000	\$ 8,997,000	\$ 8,263,561	\$ (733,439)
Other Local Taxes	1,530,000	1,530,000	1,446,290	(83,710)
State Shared Taxes and Permits	2,068,588	2,166,103	1,885,561	(280,542)
Intergovernmental Grants	224,029	249,179	183,915	(65,264)
Charges for Services	1,761,300	1,766,850	1,707,297	(59,553)
Fines, Costs, Forfeitures, Licenses and Permits	1,262,330	1,297,580	1,208,951	(88,629)
Miscellaneous Receipts and Reimbursements, Including Interest	384,846	450,971	400,834	(50,137)
Total Revenues	<u>16,228,093</u>	<u>16,457,683</u>	<u>15,096,409</u>	<u>(1,361,274)</u>
<b>Expenditures:</b>				
General Government:				
City Council and General Government:				
Personnel Services	33,660	33,660	32,314	1,346
General Operating Expenses	15,450	15,450	10,945	4,505
Contractual Services	131,468	147,487	130,270	17,217
Materials and Supplies	4,800	4,840	1,753	3,087
Contributions	73,866	86,866	86,866	0
Total City Council and General Government	<u>259,244</u>	<u>288,303</u>	<u>262,148</u>	<u>26,155</u>
Municipal Court:				
Personnel Services	1,370,258	1,370,258	1,313,030	57,228
General Operating Expenses	17,964	18,014	12,515	5,499
Contractual Services	148,518	152,092	118,612	33,480
Materials and Supplies	23,121	25,875	21,253	4,622
Contributions	52,621	52,621	25,159	27,462
Total Municipal Court	<u>1,612,482</u>	<u>1,618,860</u>	<u>1,490,569</u>	<u>128,291</u>
City Law Department:				
Personnel Services	172,319	172,319	141,811	30,508
General Operating Expenses	3,025	3,025	2,175	850
Contractual Services	13,575	14,003	12,679	1,324
Materials and Supplies	5,125	5,621	4,466	1,155
Total City Law Department	<u>194,044</u>	<u>194,968</u>	<u>161,131</u>	<u>33,837</u>

(Continued)

**CITY OF XENIA, OHIO**

***Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Major Funds – General Fund  
For the Year Ended December 31, 2009***

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
City Manager's Office:				
Personnel Services	115,415	119,915	113,602	6,313
General Operating Expenses	11,900	11,900	2,222	9,678
Contractual Services	9,385	9,420	5,518	3,902
Materials and Supplies	<u>8,100</u>	<u>8,100</u>	<u>3,023</u>	<u>5,077</u>
Total City Manager's Office	144,800	149,335	124,365	24,970
Personnel Office:				
Personnel Services	21,641	21,641	18,102	3,539
General Operating Expenses	4,805	5,455	1,384	4,071
Contractual Services	53,200	52,706	23,299	29,407
Materials and Supplies	<u>10,804</u>	<u>11,009</u>	<u>5,274</u>	<u>5,735</u>
Total Personnel Office	90,450	90,811	48,059	42,752
Finance Office:				
Personnel Services	74,123	76,523	76,042	481
General Operating Expenses	960	960	649	311
Contractual Services	63,944	64,757	54,071	10,686
Materials and Supplies	<u>8,820</u>	<u>9,547</u>	<u>5,948</u>	<u>3,599</u>
Total Finance Office	147,847	151,787	136,710	15,077
Income Tax:				
Personnel Services	257,262	262,262	258,596	3,666
General Operating Expenses	5,443	5,043	2,318	2,725
Contractual Services	52,903	63,313	48,906	14,407
Materials and Supplies	<u>13,421</u>	<u>12,788</u>	<u>6,667</u>	<u>6,121</u>
Total Income Tax	329,029	343,406	316,487	26,919
Municipal Building and General Services:				
Contractual Services	184,171	186,277	162,250	24,027
Materials and Supplies	<u>7,075</u>	<u>8,863</u>	<u>5,604</u>	<u>3,259</u>
Total Municipal Building and General Services	191,246	195,140	167,854	27,286

(Continued)

**CITY OF XENIA, OHIO**

***Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Major Funds – General Fund  
For the Year Ended December 31, 2009***

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
Data Processing:				
Personnel Services	43,569	44,769	40,720	4,049
General Operating Expenses	4,750	3,650	2,320	1,330
Contractual Services	13,964	133,375	126,685	6,690
Materials and Supplies	<u>23,700</u>	<u>23,885</u>	<u>15,676</u>	<u>8,209</u>
Total Data Processing	203,983	205,679	185,401	20,278
Clerk of City Council:				
Personnel Services	26,752	26,752	24,118	2,634
General Operating Expenses	235	235	0	235
Contractual Services	25,031	24,761	14,672	10,089
Materials and Supplies	<u>3,925</u>	<u>5,439</u>	<u>4,593</u>	<u>846</u>
Total Clerk of City Council	55,943	57,187	43,383	13,804
Volunteer Program:				
General Operating Expenses	3,225	3,225	0	3,225
Contractual Services	690	690	0	690
Materials and Supplies	<u>1,800</u>	<u>1,800</u>	<u>343</u>	<u>1,457</u>
Total Volunteer Program	5,715	5,715	343	5,372
Public Affairs & CATV:				
Personnel Services	1,264	1,464	1,395	69
General Operating Expenses	1,300	1,300	1,273	27
Contractual Services	5,100	7,900	7,280	620
Materials and Supplies	<u>6,000</u>	<u>5,200</u>	<u>1,955</u>	<u>3,245</u>
Total Public Affairs & CATV	<u>13,664</u>	<u>15,864</u>	<u>11,903</u>	<u>3,961</u>
Total General Government	<u>3,248,447</u>	<u>3,317,055</u>	<u>2,948,353</u>	<u>368,702</u>
Violence Against Women Grant:				
Personnel Services	87,480	93,880	92,210	1,670
Contractual Services	<u>1,800</u>	<u>1,800</u>	<u>1,700</u>	<u>100</u>
Total Violence Against Women Grant	89,280	95,680	93,910	1,770

(Continued)

**CITY OF XENIA, OHIO**

***Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Major Funds – General Fund  
For the Year Ended December 31, 2009***

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Police:				
Personnel Services	4,686,667	4,715,168	4,608,086	107,082
General Operating Expenses	67,400	64,935	17,796	47,139
Contractual Services	444,505	439,829	307,761	132,068
Materials and Supplies	<u>105,275</u>	<u>113,607</u>	<u>78,698</u>	<u>34,909</u>
Total Police	5,303,847	5,333,539	5,012,341	321,198
Communications:				
Personnel Services	1,177,786	1,177,786	1,153,793	23,993
General Operating Expenses	5,300	5,300	1,770	3,530
Contractual Services	143,167	144,879	91,236	53,643
Materials and Supplies	33,475	33,475	15,160	18,315
Capital Outlay	<u>78,833</u>	<u>78,833</u>	<u>72,263</u>	<u>6,570</u>
Total Communications	1,438,561	1,440,273	1,334,222	106,051
D.A.R.E. Program				
Personal Services	<u>85,980</u>	<u>91,180</u>	<u>88,614</u>	<u>2,566</u>
Total D.A.R.E. Program	85,980	91,180	88,614	2,566
Fire:				
Personnel Services	4,083,032	4,170,531	4,071,476	99,055
General Operating Expenses	33,935	21,345	12,012	9,333
Contractual Services	377,670	385,978	318,845	67,133
Materials and Supplies	<u>132,073</u>	<u>152,461</u>	<u>124,996</u>	<u>27,465</u>
Total Fire	4,626,710	4,730,315	4,527,329	202,986
Civil Defense:				
Personnel Services	33,678	37,678	35,057	2,621
General Operating Expenses	3,245	691	691	0
Contractual Services	37,792	41,534	32,854	8,680
Materials and Supplies	<u>2,815</u>	<u>1,715</u>	<u>101</u>	<u>1,614</u>
Total Civil Defense	77,530	81,618	68,703	12,915

(Continued)

**CITY OF XENIA, OHIO**

**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Major Funds – General Fund  
For the Year Ended December 31, 2009**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Engineering:				
Personnel Services	47,760	66,760	66,552	208
General Operating Expenses	2,350	2,188	846	1,342
Contractual Services	54,298	61,740	36,244	25,496
Materials and Supplies	<u>6,050</u>	<u>5,898</u>	<u>2,775</u>	<u>3,123</u>
Total Engineering	<u>110,458</u>	<u>136,586</u>	<u>106,417</u>	<u>30,169</u>
Construction Inspection:				
Personnel Services	37,013	37,013	35,224	1,789
General Operating Expenses	2,200	2,200	204	1,996
Contractual Services	10,538	10,612	6,630	3,982
Materials and Supplies	<u>3,700</u>	<u>3,728</u>	<u>560</u>	<u>3,168</u>
Total Construction Inspection	<u>53,451</u>	<u>53,553</u>	<u>42,618</u>	<u>10,935</u>
Total Public Safety	<u>11,825,817</u>	<u>12,002,744</u>	<u>11,281,125</u>	<u>721,619</u>
Property Maintenance:				
Personnel Services	30,102	30,802	30,329	473
General Operating Expenses	695	695	240	455
Contractual Services	44,230	44,396	21,927	22,469
Materials and Supplies	<u>3,058</u>	<u>3,046</u>	<u>476</u>	<u>2,570</u>
Total Property Maintenance	<u>78,085</u>	<u>78,939</u>	<u>52,972</u>	<u>25,967</u>
Total Health	<u>78,085</u>	<u>78,939</u>	<u>52,972</u>	<u>25,967</u>
Highways and Streets:				
Street Lighting:				
Contractual Services	<u>291,000</u>	<u>291,035</u>	<u>273,115</u>	<u>17,920</u>
Total Highways and Streets	<u>291,000</u>	<u>291,035</u>	<u>273,115</u>	<u>17,920</u>
Community Development:				
Neighborhood Services:				
Personnel Services	136,062	157,862	148,082	9,780
General Operating Expenses	3,120	2,860	717	2,143
Contractual Services	20,767	26,380	20,371	6,009
Materials and Supplies	<u>2,934</u>	<u>4,047</u>	<u>3,089</u>	<u>958</u>
Total Neighborhood Services	<u>162,883</u>	<u>191,149</u>	<u>172,259</u>	<u>18,890</u>

(Continued)

**CITY OF XENIA, OHIO**

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***Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Major Funds – General Fund  
For the Year Ended December 31, 2009***

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	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Planning:				
Personnel Services	114,638	114,638	95,153	19,485
General Operating Expenses	4,280	4,129	1,473	2,656
Contractual Services	39,206	40,223	31,668	8,555
Materials and Supplies	<u>4,500</u>	<u>3,778</u>	<u>939</u>	<u>2,839</u>
Total Planning	<u>162,624</u>	<u>162,768</u>	<u>129,233</u>	<u>33,535</u>
Total Community Development	<u>325,507</u>	<u>353,917</u>	<u>301,492</u>	<u>52,425</u>
Recreation:				
Parks and Recreation:				
Personnel Services	118,953	118,953	100,986	17,967
General Operating Expenses	2,370	2,220	122	2,098
Contractual Services	31,916	31,969	12,426	19,543
Materials and Supplies	<u>19,360</u>	<u>19,367</u>	<u>3,751</u>	<u>15,616</u>
Total Parks and Recreation	<u>172,599</u>	<u>172,509</u>	<u>117,285</u>	<u>55,224</u>
Xenia Station:				
Personnel Services	63,658	63,658	51,840	11,818
General Operating Expenses	0	35	7	28
Contractual Services	12,390	15,265	14,400	865
Materials and Supplies	<u>7,475</u>	<u>5,513</u>	<u>2,147</u>	<u>3,366</u>
Total Xenia Station	<u>83,523</u>	<u>84,471</u>	<u>68,394</u>	<u>16,077</u>
Farmers Market:				
Contractual Services	3,150	3,150	3,150	0
Materials and Supplies	<u>800</u>	<u>800</u>	<u>0</u>	<u>800</u>
Total Farmers Market	<u>3,950</u>	<u>3,950</u>	<u>3,150</u>	<u>800</u>

(Continued)

**CITY OF XENIA, OHIO**

***Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Major Funds – General Fund  
For the Year Ended December 31, 2009***

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
General Park Maintenance:				
Personnel Services	75,715	75,716	71,017	4,699
General Operating Expenses	750	1,110	774	336
Contractual Services	74,444	75,418	65,558	9,860
Materials and Supplies	40,525	40,570	12,172	28,398
Total General Park Maintenance	<u>191,434</u>	<u>192,814</u>	<u>149,521</u>	<u>43,293</u>
Total Recreation	<u>451,506</u>	<u>453,744</u>	<u>338,350</u>	<u>115,394</u>
Total Expenditures	<u>16,220,362</u>	<u>16,497,434</u>	<u>15,195,407</u>	<u>1,302,027</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	7,731	(39,751)	(98,998)	(59,247)
<b>Other Financing Sources (Uses):</b>				
Transfers Out	(172,000)	(572,000)	(247,000)	325,000
Advances In	635,075	635,075	143,926	(491,149)
Advances Out	(491,149)	(559,149)	(68,000)	491,149
Total Other Financing Sources (Uses)	<u>(28,074)</u>	<u>(496,074)</u>	<u>(171,074)</u>	<u>325,000</u>
Net Change in Fund Balance	(20,343)	(535,825)	(270,072)	265,753
Fund Balance at Beginning of Year	2,616,710	2,616,710	2,616,710	0
Prior Year Encumbrances	199,290	199,290	199,290	0
Fund Balance at End of Year	<u>\$ 2,795,657</u>	<u>\$ 2,280,175</u>	<u>\$ 2,545,928</u>	<u>\$ 265,753</u>

**CITY OF XENIA, OHIO**

***Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Major Funds - Special Revenue – State Gas and Vehicle License Fund  
For the Year Ended December 31, 2009***

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>Revenues:</b>				
State Shared Taxes and Permits	\$ 1,033,208	\$ 1,033,208	\$ 967,151	\$ (66,057)
Intergovernmental Grants	131,938	131,938	120,919	(11,019)
Charges for Services	1,000	5,000	4,120	(880)
Miscellaneous Receipts and Reimbursements, Including Interest	63,587	63,937	52,057	(11,880)
Total Revenues	<u>1,229,733</u>	<u>1,234,083</u>	<u>1,144,247</u>	<u>(89,836)</u>
<b>Expenditures:</b>				
Highways and Streets - Current:				
Personnel Services	820,796	830,696	804,403	26,293
General Operating	1,553	1,553	274	1,279
Contractual Services	207,815	199,387	144,212	55,175
Materials and Supplies	247,749	249,579	181,446	68,133
Non-governmental	5,000	14,120	14,120	0
Total Expenditures	<u>1,282,913</u>	<u>1,295,335</u>	<u>1,144,455</u>	<u>150,880</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(53,180)	(61,252)	(208)	61,044
<b>Other Financing Sources (Uses):</b>				
Transfers In	100,000	100,000	0	(100,000)
Total Other Financing Sources (Uses)	<u>100,000</u>	<u>100,000</u>	<u>0</u>	<u>(100,000)</u>
Net Change in Fund Balance	46,820	38,748	(208)	(38,956)
Fund Balance at Beginning of Year	63,708	63,708	63,708	0
Prior Year Encumbrances	28,394	28,394	28,394	0
Fund Balance at End of Year	<u>\$ 138,922</u>	<u>\$ 130,850</u>	<u>\$ 91,894</u>	<u>\$ (38,956)</u>

**CITY OF XENIA, OHIO**

**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Major Funds - Capital Projects – Capital Improvements Fund  
For the Year Ended December 31, 2009**

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>Revenues:</b>				
Other Local Taxes	\$ 50,000	\$ 50,000	\$ 45,189	\$ (4,811)
Intergovernmental Grants	731,030	1,006,908	669,954	(336,954)
Charges for Services	10,500	10,600	445	(10,155)
Miscellaneous Receipts and Reimbursements Including Interest	286,935	308,285	221,685	(86,600)
Total Revenues	<u>1,078,465</u>	<u>1,375,793</u>	<u>937,273</u>	<u>(438,520)</u>
<b>Expenditures:</b>				
Capital Outlay:				
Contractual Services	463,644	794,571	348,255	446,316
Materials and Supplies	157,000	130,038	36,568	93,470
Non-governmental	107,984	107,984	107,984	0
Capital Improvements	1,627,988	2,010,305	1,489,603	520,702
Debt Service:				
Principal Retirement	334,606	352,452	352,441	11
Interest and Fiscal Charges	66,150	68,802	68,777	25
Total Expenditures	<u>2,757,372</u>	<u>3,464,152</u>	<u>2,403,628</u>	<u>1,060,524</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,678,907)	(2,088,359)	(1,466,355)	622,004
<b>Other Financing Sources (Uses):</b>				
Proceeds from Capital Lease	216,040	446,040	438,806	(7,234)
Transfers In	0	400,000	200,000	(200,000)
Total Other Financing Sources (Uses)	<u>216,040</u>	<u>846,040</u>	<u>638,806</u>	<u>(207,234)</u>
Net Change in Fund Balance	(1,462,867)	(1,242,319)	(827,549)	414,770
Fund Balance at Beginning of Year	1,694,997	1,694,997	1,694,997	0
Prior Year Encumbrances	385,589	385,589	385,589	0
Fund Balance at End of Year	<u>\$ 617,719</u>	<u>\$ 838,267</u>	<u>\$ 1,253,037</u>	<u>\$ 414,770</u>

**CITY OF XENIA, OHIO**

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***Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009***

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	RECREATION SPECIAL			Variance with Final Budget Positive (Negative)
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	
<b>Revenues:</b>				
Miscellaneous Receipts and Reimbursements, Including Interest	3,000	3,000	2,419	(581)
Total Revenues	<u>3,000</u>	<u>3,000</u>	<u>2,419</u>	<u>(581)</u>
<b>Expenditures:</b>				
Recreation - Current:				
Contractual Services	13,950	13,959	2,393	11,566
Materials and Supplies	200	191	0	191
Total Expenditures	<u>14,150</u>	<u>14,150</u>	<u>2,393</u>	<u>11,757</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(11,150)	(11,150)	26	11,176
<b>Other Financing Sources (Uses):</b>				
Transfers In	10,000	10,000	0	(10,000)
Total Other Financing Sources (Uses)	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>(10,000)</u>
Net Change in Fund Balance	(1,150)	(1,150)	26	1,176
Fund Balance at Beginning of Year	2,889	2,889	2,889	0
Fund Balance at End of Year	<u>\$ 1,739</u>	<u>\$ 1,739</u>	<u>\$ 2,915</u>	<u>\$ 1,176</u>

**CITY OF XENIA, OHIO**

**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009**

	INDIGENT DRIVER ALCOHOL TREATMENT			Variance with Final Budget Positive (Negative)
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	
<b>Revenues:</b>				
Fines, Costs, Forfeitures, Licenses and Permits	\$ 23,000	\$ 37,500	\$ 30,791	\$ (6,709)
Miscellaneous Receipts and Reimbursements, Including Interest	12,000	12,000	8,730	(3,270)
Total Revenues	<u>35,000</u>	<u>49,500</u>	<u>39,521</u>	<u>(9,979)</u>
<b>Expenditures:</b>				
Public Safety - Current:				
Contributions	50,000	50,000	50,000	0
Total Expenditures	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(15,000)	(500)	(10,479)	(9,979)
Fund Balance at Beginning of Year	335,845	335,845	335,845	0
Fund Balance at End of Year	<u>\$ 320,845</u>	<u>\$ 335,345</u>	<u>\$ 325,366</u>	<u>\$ (9,979)</u>

**CITY OF XENIA, OHIO**

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**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009**

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	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>LAW ENFORCEMENT AND EDUCATION</b>				
<b>Revenues:</b>				
Fines, Costs, Forfeitures, Licenses and Permits	\$ 2,000	\$ 2,000	\$ 1,708	\$ (292)
Miscellaneous Receipts and Reimbursements, Including Interest	2,000	2,000	1,026	(974)
Total Revenues	<u>4,000</u>	<u>4,000</u>	<u>2,734</u>	<u>(1,266)</u>
<b>Expenditures:</b>				
Public Safety - Current:				
Contractual Services	6,500	6,500	500	6,000
Materials and Supplies	2,500	2,500	111	2,389
Capital Outlay	10,000	10,000	0	10,000
Total Expenditures	<u>19,000</u>	<u>19,000</u>	<u>611</u>	<u>18,389</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(15,000)	(15,000)	2,123	17,123
Fund Balance at Beginning of Year	38,744	38,744	38,744	0
Fund Balance at End of Year	<u>\$ 23,744</u>	<u>\$ 23,744</u>	<u>\$ 40,867</u>	<u>\$ 17,123</u>

**CITY OF XENIA, OHIO**

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***Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009***

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	STATE ROUTE REPAIR			Variance with Final Budget Positive Negative
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	
<b>Revenues:</b>				
State Shared Taxes and Permits	\$ 81,000	\$ 83,000	\$ 78,418	\$ (4,582)
Miscellaneous Receipts and Reimbursements, Including Interest	25,894	25,895	2,060	(23,835)
Total Revenues	<u>106,894</u>	<u>108,895</u>	<u>80,478</u>	<u>(28,417)</u>
<b>Expenditures:</b>				
Highways and Streets - Current:				
Contractual Services	66,044	66,044	49,630	16,414
Materials and Supplies	84,237	86,677	37,285	49,392
Total Expenditures	<u>150,281</u>	<u>152,721</u>	<u>86,915</u>	<u>65,806</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(43,387)	(43,826)	(6,437)	37,389
<b>Other Financing Sources (Uses):</b>				
Transfers In	10,000	10,000	0	(10,000)
Total Other Financing Sources (Uses)	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>(10,000)</u>
Net Change in Fund Balance	(33,387)	(33,826)	(6,437)	27,389
Fund Balance at Beginning of Year	61,392	61,392	61,392	0
Prior Year Encumbrances	4,832	4,832	4,832	0
Fund Balance at End of Year	<u>\$ 32,837</u>	<u>\$ 32,398</u>	<u>\$ 59,787</u>	<u>\$ 27,389</u>

**CITY OF XENIA, OHIO**

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**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009**

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	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
<b>Revenues:</b>				
State Shared Taxes and Permits	\$ 170,000	\$ 170,000	\$ 167,803	\$ (2,197)
Miscellaneous Receipts and Reimbursements, including Interest	5,000	5,000	3,961	(1,039)
Total Revenues	<u>175,000</u>	<u>175,000</u>	<u>171,764</u>	<u>(3,236)</u>
<b>Expenditures:</b>				
Highways and Streets - Current:				
Capital Outlay	150,000	163,796	162,353	1,443
Debt Service:				
Principal Retirement	19,800	19,800	19,800	0
Interest and Fiscal Charges	18,355	18,355	18,355	0
Total Expenditures	<u>188,155</u>	<u>201,951</u>	<u>200,508</u>	<u>1,443</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(13,155)	(26,951)	(28,744)	(1,793)
Fund Balance at Beginning of Year	<u>124,281</u>	<u>124,281</u>	<u>124,281</u>	<u>0</u>
Fund Balance at End of Year	<u>\$ 111,126</u>	<u>\$ 97,330</u>	<u>\$ 95,537</u>	<u>\$ (1,793)</u>

**CITY OF XENIA, OHIO**

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**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009**

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	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
<b>Revenues:</b>				
State Shared Taxes and Permits	\$ 167,000	\$ 167,000	\$ 34,624	\$ (132,376)
Miscellaneous Receipt and Reimbursements, Including Interest	200	68,200	68,179	(21)
Total Revenues	<u>167,200</u>	<u>235,200</u>	<u>102,803</u>	<u>(132,397)</u>
<b>Expenditures:</b>				
Highways and Streets - Current:				
Capital Outlay	<u>169,624</u>	<u>169,624</u>	<u>132,596</u>	<u>37,028</u>
Total Expenditures	<u>169,624</u>	<u>169,624</u>	<u>132,596</u>	<u>37,028</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(2,424)	65,576	(29,793)	(95,369)
Fund Balance at Beginning of Year	<u>5,829</u>	<u>5,829</u>	<u>5,829</u>	<u>0</u>
Fund Balance at End of Year	<u>\$ 3,405</u>	<u>\$ 71,405</u>	<u>\$ (23,964)</u>	<u>\$ (95,369)</u>

**CITY OF XENIA, OHIO**

**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
<b>Revenues:</b>				
Miscellaneous Receipts and Reimbursements, Including Interest	\$ 97,000	\$ 97,045	\$ 73,706	\$ (23,339)
Total Revenues	<u>97,000</u>	<u>97,045</u>	<u>73,706</u>	<u>(23,339)</u>
<b>Expenditures:</b>				
General Government - Current:				
Personnel Services	42,401	44,701	40,239	4,462
Contractual Services	55,000	155,000	155,000	0
Materials and Supplies	6,300	7,484	7,134	350
Capital Outlay	40,000	66,514	26,514	40,000
Total Expenditures	<u>143,701</u>	<u>273,699</u>	<u>228,887</u>	<u>44,812</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(46,701)	(176,654)	(155,181)	21,473
Fund Balance at Beginning of Year	71,446	71,446	71,446	0
Prior Year Encumbrances	112,025	112,025	112,025	0
Fund Balance at End of Year	<u>\$ 136,770</u>	<u>\$ 6,817</u>	<u>\$ 28,290</u>	<u>\$ 21,473</u>

**CITY OF XENIA, OHIO**

***Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009***

	TAX INCREMENT EQUIVALENT			Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget	Actual	
<b>Revenues:</b>				
Other Local Taxes	\$ 179,500	\$ 179,500	\$ 157,286	\$ (22,214)
Miscellaneous Receipts and Reimbursements,				
Total Revenues	<u>179,500</u>	<u>179,500</u>	<u>157,286</u>	<u>(22,214)</u>
<b>Expenditures:</b>				
General Government - Current:				
Contractual Services	150,500	150,500	149,172	1,328
Total Expenditures	<u>150,500</u>	<u>150,500</u>	<u>149,172</u>	<u>1,328</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	29,000	29,000	8,114	(20,886)
Fund Balance at Beginning of Year	<u>153,140</u>	<u>153,140</u>	<u>153,140</u>	<u>0</u>
Fund Balance at End of Year	<u>\$ 182,140</u>	<u>\$ 182,140</u>	<u>\$ 161,254</u>	<u>\$ (20,886)</u>

**CITY OF XENIA, OHIO**

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**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009**

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	LAW ENFORCEMENT			Variance with Final Budget Positive (Negative)
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	
<b>Revenues:</b>				
Miscellaneous Receipts and Reimbursements, Including Interest	175,200	185,310	65,520	(119,790)
Total Revenues	<u>175,200</u>	<u>185,310</u>	<u>65,520</u>	<u>(119,790)</u>
<b>Expenditures:</b>				
Public Safety - Current:				
Contractual Services	74,420	83,615	63,428	20,187
Materials and Supplies	23,000	23,209	5,168	18,041
Capital Outlay	430,000	662,600	233,031	429,569
Total Expenditures	<u>527,420</u>	<u>769,424</u>	<u>301,627</u>	<u>467,797</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(352,220)	(584,114)	(236,107)	348,007
Fund Balance at Beginning of Year	541,615	541,615	541,615	0
Prior Year Encumbrances	243,167	243,167	243,167	0
Fund Balance at End of Year	<u>\$ 432,562</u>	<u>\$ 200,668</u>	<u>\$ 548,675</u>	<u>\$ 348,007</u>

**CITY OF XENIA, OHIO**

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**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009**

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	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
<b>DRUG LAW ENFORCEMENT</b>				
<b>Revenues:</b>				
Fines, Costs, Forfeitures, Licenses and Permits	\$ 0	\$ 16,500	\$ 16,131	\$ (369)
Miscellaneous Receipts and Reimbursements, Including Interest	500	800	760	(40)
Total Revenues	<u>500</u>	<u>17,300</u>	<u>16,891</u>	<u>(409)</u>
<b>Expenditures:</b>				
Public Safety - Current:				
Contractual Services	6,000	6,000	5,000	1,000
Materials and Supplies	1,500	1,500	0	1,500
Total Expenditures	<u>7,500</u>	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(7,000)	9,800	11,891	2,091
Fund Balance at Beginning of Year	<u>23,710</u>	<u>23,710</u>	<u>23,710</u>	<u>0</u>
Fund Balance at End of Year	<u>\$ 16,710</u>	<u>\$ 33,510</u>	<u>\$ 35,601</u>	<u>\$ 2,091</u>

**CITY OF XENIA, OHIO**

**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Special Revenue Funds  
For the Year Ended December 31, 2009**

	MUNICIPAL COURT VICTIM			Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget	Actual	
<b>Revenues:</b>				
Intergovernmental Grants	\$ 75,974	\$ 97,900	\$ 95,649	\$ (2,251)
Fines, Costs, Forfeitures, Licenses and Permits	75,000	75,000	55,908	(19,092)
Miscellaneous Receipts and Reimbursements, Including Interest	400	620	374	(246)
Total Revenues	<u>151,374</u>	<u>173,520</u>	<u>151,931</u>	<u>(21,589)</u>
<b>Expenditures:</b>				
General Government - Current:				
Personnel Services	195,152	206,153	199,780	6,373
General Operating	2,933	45	45	0
Contractual Services	7,259	7,112	4,588	2,524
Materials and Supplies	3,904	6,939	5,326	1,613
Total Expenditures	<u>209,248</u>	<u>220,249</u>	<u>209,739</u>	<u>10,510</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(57,874)	(46,729)	(57,808)	(11,079)
<b>Other Financing Sources (Uses):</b>				
Transfers In	34,000	34,000	34,000	0
Total Other Financing Sources (Uses)	<u>34,000</u>	<u>34,000</u>	<u>34,000</u>	<u>0</u>
Net Change in Fund Balance	(23,874)	(12,729)	(23,808)	(11,079)
Fund Balance at Beginning of Year	24,119	24,119	24,119	0
Prior Year Encumbrances	309	309	309	0
Fund Balance at End of Year	<u>\$ 554</u>	<u>\$ 11,699</u>	<u>\$ 620</u>	<u>\$ (11,079)</u>

**CITY OF XENIA, OHIO**

**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Debt Service Fund  
For the Year Ended December 31, 2009**

	<b>DEBT SERVICE FUND</b>			Variance with Final Budget Positive Negative
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>(Negative)</u>
<b>Revenues:</b>				
Other Local Taxes	\$ 73,000	\$ 73,000	\$ 70,492	\$ (2,508)
State Shares Taxes and Permits	10,000	15,900	15,746	(154)
Miscellaneous Receipts and Reimbursements, Including Interest	1,200	1,200	889	(311)
Total Revenues	<u>84,200</u>	<u>90,100</u>	<u>87,127</u>	<u>(2,973)</u>
<b>Expenditures:</b>				
Public Safety:				
Police and Fire Pension				
Contractual Services	750	750	468	282
Total Public Safety	<u>750</u>	<u>750</u>	<u>468</u>	<u>282</u>
Highways and Streets:				
Streets				
Contractual Services	750	750	461	289
Total Highways and Streets	<u>750</u>	<u>750</u>	<u>461</u>	<u>289</u>
Debt Service:				
Principal Retirement	40,200	40,200	40,200	0
Interest and Fiscal Charges	37,266	37,266	37,266	0
Total Expenditures	<u>78,966</u>	<u>78,966</u>	<u>78,395</u>	<u>571</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	5,234	11,134	8,732	(2,402)
Fund Balance at Beginning of Year	<u>25,162</u>	<u>25,162</u>	<u>25,162</u>	<u>0</u>
Fund Balance at End of Year	<u>\$ 30,396</u>	<u>\$ 36,296</u>	<u>\$ 33,894</u>	<u>\$ (2,402)</u>

**CITY OF XENIA, OHIO**

**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Capital Projects Funds  
For the Year Ended December 31, 2009**

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>MUNICIPAL COURT CAPITAL IMPROVEMENTS FUND</b>				
<b>Revenues:</b>				
Fines, Costs, Forfeitures, Licenses and Permits	115,000	115,000	78,218	(36,782)
Miscellaneous Receipts and Reimbursements, Including Interest	22,700	22,700	14,924	(7,776)
Total Revenues	<u>137,700</u>	<u>137,700</u>	<u>93,142</u>	<u>(44,558)</u>
<b>Expenditures:</b>				
Capital Outlay:				
Contractual Services	70,935	72,342	51,893	20,449
Materials and Supplies	14,000	14,000	7,400	6,600
Capital Improvements	57,092	217,133	201,486	15,647
Debt Service:				
Principal Retirement	20,669	20,669	20,667	2
Interest and Fiscal Charges	3,989	3,989	3,974	15
Total Expenditures	<u>166,685</u>	<u>328,133</u>	<u>285,420</u>	<u>42,713</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(28,985)	(190,433)	(192,278)	(1,845)
<b>Other Financing Sources (Uses):</b>				
Capital Lease Initiated	51,580	73,580	73,314	(266)
Total Other Financing Sources (Uses)	<u>51,580</u>	<u>73,580</u>	<u>73,314</u>	<u>(266)</u>
Net Change in Fund Balance	22,595	(116,853)	(118,964)	(2,111)
Fund Balance at Beginning of Year	457,448	457,448	457,448	0
Prior Year Encumbrances	125,403	125,403	125,403	0
Fund Balance at End of Year	<u>\$ 605,446</u>	<u>\$ 465,998</u>	<u>\$ 463,887</u>	<u>\$ (2,111)</u>

**CITY OF XENIA, OHIO**

**Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)  
Nonmajor Capital Projects Funds  
For the Year Ended December 31, 2009**

	ISSUE 2 FUND			Variance with Final Budget Positive (Negative)
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	
<b>Revenues:</b>				
Intergovernmental Grants	\$ 399,652	\$ 399,652	\$ 0	\$ (399,652)
Total Revenues	<u>399,652</u>	<u>399,652</u>	<u>0</u>	<u>(399,652)</u>
<b>Expenditures:</b>				
Capital Outlay:				
Capital Improvements	399,652	399,652	251,928	147,724
Total Expenditures	<u>399,652</u>	<u>399,652</u>	<u>251,928</u>	<u>147,724</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	0	0	(251,928)	(251,928)
Fund Balance at Beginning of Year	918	918	918	0
Fund Balance at End of Year	<u>\$ 918</u>	<u>\$ 918</u>	<u>\$ (251,010)</u>	<u>\$ (251,928)</u>

***Nonmajor Enterprise Funds***

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These funds are used to account for operations that are financed and operated in a manner similar to private business - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Loan Fund**

In 1983, the City assumed all assets, liabilities and loan commitments of Xenia Environmental Neighborhood Improvement Association, Inc. (X.E.N.I.A., Inc.). The City is collecting outstanding loans. Net income and loan repayments are used to finance an economic development project managed by the Xenia Economic Growth Corporation.

**Parking Revenue Fund**

To account for parking enforcement and the rental of parking lots owned by the City.

**CDBG and UDAG Revolving Loan Fund**

To account for monies received from the federal government under Community Development Block Grant (CDBG) and Urban Development Action Grant (UDAG) programs. The monies are used for economic development loans. Net income and loan repayments are used for similar economic development activities.

**Housing Rehabilitation Loan Fund**

To account for monies received from the federal government under Community Development Block Grant program. The monies are used for housing rehabilitation mortgage grants and low interest loans, net income and loan repayments will be used for similar activities.

**CITY OF XENIA, OHIO**

**Combining Statement of Net Assets  
Nonmajor Enterprise Funds  
December 31, 2009**

	Loan	Parking Revenue	CDBG and UDAG Revolving Loan	Housing Rehabilitation Loan	Total Nonmajor Enterprise Funds
<b>Assets:</b>					
<b>Current Assets:</b>					
Cash and cash equivalents	\$ 5,875	\$ 2,005	\$ 10,513	\$ 85,617	\$ 104,010
Investments	20,848	7,118	37,311	303,828	369,105
<b>Receivables:</b>					
Loans	0	0	0	25,261	25,261
Accrued interest	163	0	602	2,817	3,582
Grants	0	0	89,956	0	89,956
Prepaid items	185	304	0	0	489
<b>Total Current Assets</b>	<b>27,071</b>	<b>9,427</b>	<b>138,382</b>	<b>417,523</b>	<b>592,403</b>
<b>Noncurrent Assets:</b>					
<b>Unrestricted:</b>					
Loans receivable (net of current)	0	0	54,021	164,012	218,033
Capital Assets (net of accumulated depreciation)	0	97,810	0	0	97,810
<b>Total Noncurrent Assets</b>	<b>0</b>	<b>97,810</b>	<b>54,021</b>	<b>164,012</b>	<b>315,843</b>
<b>Total Assets</b>	<b>\$ 27,071</b>	<b>\$ 107,237</b>	<b>\$ 192,403</b>	<b>\$ 581,535</b>	<b>\$ 908,246</b>
<b>Liabilities:</b>					
<b>Current Liabilities:</b>					
Accounts payable	\$ 0	\$ 6,766	\$ 0	\$ 0	\$ 6,766
Accrued payroll	118	2,545	0	144	2,807
Compensated Absences	50	1,302	0	104	1,456
<b>Total Current Liabilities</b>	<b>168</b>	<b>10,613</b>	<b>0</b>	<b>248</b>	<b>11,029</b>
<b>Noncurrent Liabilities</b>					
Compensated Absences	264	6,838	0	544	7,646
<b>Total Noncurrent Liabilities</b>	<b>264</b>	<b>6,838</b>	<b>0</b>	<b>544</b>	<b>7,646</b>
<b>Total Liabilities</b>	<b>432</b>	<b>17,451</b>	<b>0</b>	<b>792</b>	<b>18,675</b>
<b>Net Assets:</b>					
Invested in Capital Assets, net of debt	0	97,810	0	0	97,810
Unrestricted	26,639	(8,024)	192,403	580,743	791,761
<b>Total Net Assets</b>	<b>\$ 26,639</b>	<b>\$ 89,786</b>	<b>\$ 192,403</b>	<b>\$ 580,743</b>	<b>\$ 889,571</b>

**Combining Statement of Revenues, Expenses and Changes in Fund Net Assets  
Nonmajor Enterprise Funds  
For the Year Ended December 31, 2009**

	Loan	Parking Revenue	CDBG and UDAG Revolving Loan	Housing Rehabilitation Loan	Total Nonmajor Enterprise Funds
<b>Operating revenues:</b>					
Charges for services	\$ 0	\$ 59,099	\$ 0	\$ 255	\$ 59,354
<b>Operating expenses:</b>					
Personnel services	3,345	64,803	0	4,054	72,202
General operating	0	0	2,470	0	2,470
Contractual services	564	17,073	31,840	66,584	116,061
Materials and supplies	0	617	2,260	277	3,154
Non-governmental	11,217	0	7,718	383,374	402,309
Total expenses	<u>15,126</u>	<u>82,493</u>	<u>44,288</u>	<u>454,289</u>	<u>596,196</u>
Operating income (loss)	(15,126)	(23,394)	(44,288)	(454,034)	(536,842)
<b>Non-operating revenues:</b>					
Interest revenue	541	(40)	2,964	11,610	15,075
Other	1	59	13,140	4	13,204
Intergovernmental	0	0	98,960	318,025	416,985
Total Non-operating revenue	<u>542</u>	<u>19</u>	<u>115,064</u>	<u>329,639</u>	<u>445,264</u>
<b>Income (loss) before operating transfers</b>	(14,584)	(23,375)	70,776	(124,395)	(91,578)
<b>Transfers</b>					
Transfers in	0	13,000	0	0	13,000
Transfers out	0	0	(183,082)	0	(183,082)
Total Transfers	<u>0</u>	<u>13,000</u>	<u>(183,082)</u>	<u>0</u>	<u>(170,082)</u>
<b>Change in Net Assets</b>	(14,584)	(10,375)	(112,306)	(124,395)	(261,660)
<b>Net assets, beginning of year</b>	<u>41,223</u>	<u>100,161</u>	<u>304,709</u>	<u>705,138</u>	<u>1,151,231</u>
<b>Net assets, end of year</b>	<u>\$ 26,639</u>	<u>\$ 89,786</u>	<u>\$ 192,403</u>	<u>\$ 580,743</u>	<u>\$ 889,571</u>

***Combining Statement of Cash Flows  
Nonmajor Enterprise Funds  
For the Year Ended December 31, 2009***

	Loan	Parking Revenue	CDBG and UDAG Revolving Loan
<u>Cash Flows from Operating Activities:</u>			
Cash Received from Customers	\$6,911	\$59,315	\$0
Cash Payments for Goods and Services	(562)	(10,933)	(23,429)
Cash Payments to Employees	(2,913)	(65,599)	0
Net Cash Provided (Used) by Operating Activities	<u>3,436</u>	<u>(17,217)</u>	<u>(23,429)</u>
<u>Cash Flows from Noncapital Financing Activities:</u>			
Transfers In from Other Funds	0	13,000	0
Transfers Out to Other Funds	0	0	0
Advances In from Other Funds	0	0	0
Advances Out to Other Funds	0	0	(106,996)
Net Cash Provided (Used) by Noncapital Financing Activities	<u>0</u>	<u>13,000</u>	<u>(106,996)</u>
<u>Cash Flows from Capital and Related Financing Activities:</u>			
Intergovernmental Grants	0	0	116,000
Acquisition and Construction of Assets	0	0	(75,531)
Net Cash Provided by Capital and Related Financing Activities	<u>0</u>	<u>0</u>	<u>40,469</u>
<u>Cash Flows from Investing Activities:</u>			
Sale of Investments	0	1,745	52,126
Purchase of Investments	(5,753)	0	0
Receipts of Interest	557	0	3,214
Net Cash Provided (Used) by Investing Activities	<u>(5,196)</u>	<u>1,745</u>	<u>55,340</u>
Net Increase in Cash and Cash Equivalents	(1,760)	(2,472)	(34,616)
Cash and Cash Equivalents at Beginning of Year	7,635	4,477	45,129
Cash and Cash Equivalents at End of Year	<u>\$5,875</u>	<u>\$2,005</u>	<u>\$10,513</u>

**CITY OF XENIA, OHIO**

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<u>Housing Rehabilitation Loan</u>	<u>Total Other Enterprise Funds</u>
\$6,134	\$72,360
(405,620)	(440,544)
<u>(4,115)</u>	<u>(72,627)</u>
<u>(403,601)</u>	<u>(440,811)</u>
0	13,000
0	0
0	0
<u>(36,930)</u>	<u>(143,926)</u>
<u>(36,930)</u>	<u>(130,926)</u>
354,145	470,145
<u>0</u>	<u>(75,531)</u>
<u>354,145</u>	<u>394,614</u>
3,981	57,852
0	(5,753)
<u>12,497</u>	<u>16,268</u>
<u>16,478</u>	<u>68,367</u>
(69,908)	(108,756)
<u>155,525</u>	<u>212,766</u>
<u>\$85,617</u>	<u>\$104,010</u>

(Continued)

**CITY OF XENIA, OHIO**

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**Combining Statement of Cash Flows  
Nonmajor Enterprise Funds  
For the Year Ended December 31, 2009**

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	<u>Loan</u>	<u>Parking Revenue</u>	<u>CDBG and UDAG Revolving Loan</u>
Reconciliation of Operating Loss to Net Cash <u>Used by Operating Activities:</u>			
Operating Loss	(\$15,126)	(\$23,394)	(\$44,288)
Adjustments to Reconcile Operating Loss to Net Cash Used by Operating Activities:			
Depreciation Expense	0	0	0
Income - Other Nonoperating	1	59	13,141
Changes in Assets and Liabilities:			
(Increase) Decrease in Principal Receivable	6,910	0	7,718
(Increase) Decrease in Accounts Receivable	0	216	0
(Increase) Decrease in Special Assessment Receivable	11,217	0	0
(Increase) Decrease in Prepaid Items	2	(68)	0
Increase (Decrease) in Accounts Payable	0	6,766	0
Increase (Decrease) in Accrued Payroll	118	(1,694)	0
Increase (Decrease) in Compensated Absences Payable	314	898	0
Total Adjustments	<u>18,562</u>	<u>6,177</u>	<u>20,859</u>
Net Cash Provided (Used) by Operating Activities	<u><u>\$3,436</u></u>	<u><u>(\$17,217)</u></u>	<u><u>(\$23,429)</u></u>

**CITY OF XENIA, OHIO**

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<u>Housing Rehabilitation Loan</u>	<u>Total Other Enterprise Funds</u>
(\$454,034)	(\$536,842)
0	0
4	13,205
53,890	68,518
0	216
0	11,217
0	(66)
(3,400)	3,366
(107)	(1,683)
46	1,258
<u>50,433</u>	<u>96,031</u>
<u>(\$403,601)</u>	<u>(\$440,811)</u>

***Internal Service Funds***

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These funds are used to account for the financing of goods or services provided by one department to other departments of the City, on a cost-reimbursement basis.

**Utility Billing Fund**

To account for utility billing services provided to the water, sewer and sanitation enterprise funds of the City.

**City Garage Fund**

To account for the monies received from other departments to cover the cost of servicing the vehicles of the City departments.

***Combining Statement of Net Assets  
Internal Service Funds  
December 31, 2009***

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	<u>Utility Billing</u>	<u>City Garage</u>	<u>Total Internal Service Funds</u>
<b>Assets:</b>			
<b><i>Current Assets:</i></b>			
Cash and cash equivalents	\$ 9,537	\$ 15,109	\$ 24,646
Investments	33,848	53,619	87,467
Receivables:			
Accounts	0	3,233	3,233
Inventories	0	46,039	46,039
Prepaid items	166	2,566	2,732
<b><i>Total Current Assets</i></b>	<b><u>43,551</u></b>	<b><u>120,566</u></b>	<b><u>164,117</u></b>
<b><i>Noncurrent Assets:</i></b>			
Unrestricted:			
Capital Assets (net of accumulated depreciation)	0	26,726	26,726
<b><i>Total Noncurrent Assets</i></b>	<b><u>0</u></b>	<b><u>26,726</u></b>	<b><u>26,726</u></b>
<b>Total Assets</b>	<b><u>43,551</u></b>	<b><u>147,292</u></b>	<b><u>190,843</u></b>
<b>Liabilities:</b>			
<b><i>Current Liabilities:</i></b>			
Accounts payable	7,178	25,540	32,718
Accrued payroll	0	5,419	5,419
Interfund payable	0	26,726	26,726
Compensated Absences	0	5,144	5,144
<b><i>Total Current Liabilities</i></b>	<b><u>7,178</u></b>	<b><u>62,829</u></b>	<b><u>70,007</u></b>
<b><i>Noncurrent Liabilities</i></b>			
Compensated Absences	0	27,011	27,011
<b><i>Total Noncurrent Liabilities</i></b>	<b><u>0</u></b>	<b><u>27,011</u></b>	<b><u>27,011</u></b>
<b>Total Liabilities</b>	<b><u>7,178</u></b>	<b><u>89,840</u></b>	<b><u>97,018</u></b>
<b>Net Assets:</b>			
Invested in Capital Assets, net of debt	0	26,726	26,726
Unrestricted	36,373	30,726	67,099
<b>Total Net Assets</b>	<b><u>\$ 36,373</u></b>	<b><u>\$ 57,452</u></b>	<b><u>\$ 93,825</u></b>

**Combining Statement of Revenues, Expenses and Changes in Fund Net Assets  
Internal Service Funds  
For the Year Ended December 31, 2009**

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	<u>Utility Billing</u>	<u>City Garage</u>	<u>Total Internal Service Funds</u>
<b>Operating revenues:</b>			
Charges for services	\$ 102,391	\$ 608,162	\$ 710,553
<b>Operating expenses:</b>			
Personnel services	0	162,849	162,849
General operating	2,523	1,475	3,998
Contractual services	101,134	98,961	200,095
Materials and supplies	5,693	303,200	308,893
Depreciation	0	2,102	2,102
Non-governmental	154	71,058	71,212
Total expenses	<u>109,504</u>	<u>639,645</u>	<u>749,149</u>
Operating income (loss)	(7,113)	(31,483)	(38,596)
<b>Non-operating revenues:</b>			
Other	1	10,078	10,079
Total Non-operating revenue	<u>1</u>	<u>10,078</u>	<u>10,079</u>
<b>Income (loss) before operating transfers</b>	(7,112)	(21,405)	(28,517)
<b>Transfers</b>			
Transfers out	<u>(1,604)</u>	<u>0</u>	<u>(1,604)</u>
Total Transfers	<u>(1,604)</u>	<u>0</u>	<u>(1,604)</u>
<b>Change in Net Assets</b>	(8,716)	(21,405)	(30,121)
<b>Net assets, beginning of year</b>	<u>45,089</u>	<u>78,857</u>	<u>123,946</u>
<b>Net assets, end of year</b>	<u>\$ 36,373</u>	<u>\$ 57,452</u>	<u>\$ 93,825</u>

**CITY OF XENIA, OHIO**

**Combining Statement of Cash Flows  
Internal Service Funds  
For the Year Ended December 31, 2009**

	Utility Billing	City Garage	Totals
<u>Cash Flows from Operating Activities:</u>			
Cash Received from Interfund Services Provided	\$102,391	\$606,854	\$709,245
Cash Payments for Goods and Services	(102,328)	(475,902)	(578,230)
Cash Payments to Employees	0	(166,411)	(166,411)
Net Cash Provided (Used) by Operating Activities	<u>63</u>	<u>(35,459)</u>	<u>(35,396)</u>
<u>Cash Flows from Noncapital Financing Activities:</u>			
Advances to Other Funds	0	(2,102)	(2,102)
Net Cash Used by Noncapital Financing Activities	<u>0</u>	<u>(2,102)</u>	<u>(2,102)</u>
<u>Cash Flows from Investing Activities:</u>			
Sale of Investments	0	17,006	17,006
Purchase of Investments	(5,072)	0	(5,072)
Net Cash Provided (Used) by Investing Activities	<u>(5,072)</u>	<u>17,006</u>	<u>11,934</u>
Net Decrease in Cash and Cash Equivalents	(5,009)	(20,555)	(25,564)
Cash and Cash Equivalents at Beginning of Year	14,546	35,664	50,210
Cash and Cash Equivalents at End of Year	<u>\$9,537</u>	<u>\$15,109</u>	<u>\$24,646</u>
<u>Reconciliation of Operating Loss to Net Cash</u>			
<u>Provided (Used) by Operating Activities:</u>			
Operating Loss	(\$7,113)	(\$31,483)	(\$38,596)
<u>Adjustments to Reconcile Operating Loss to</u>			
<u>Net Cash Provided (Used) by Operating Activities:</u>			
Depreciation Expense	0	2,102	2,102
Income - Other Nonoperating	155	11,621	11,776
Expense - Other Nonoperating	0	(21,345)	(21,345)
<u>Changes in Assets and Liabilities:</u>			
Increase in Accounts Receivable	0	(1,308)	(1,308)
(Increase) Decrease in Prepaid Items	1	(628)	(627)
Increase in Inventory	0	(8,586)	(8,586)
Increase in Accounts Payable	7,020	17,730	24,750
Decrease in Accrued Payroll	0	(4,402)	(4,402)
Increase in Compensated Absences	0	840	840
Total Adjustments	<u>7,176</u>	<u>(3,976)</u>	<u>3,200</u>
Net Cash Provided (Used) by Operating Activities	<u>\$63</u>	<u>(\$35,459)</u>	<u>(\$35,396)</u>

***Fiduciary Funds***

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Fiduciary fund types are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds.

***Agency Funds***

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**Municipal Court – Traffic and Criminal Funds**

The Municipal Court is considered part of the reporting entity of the City. The Court handles traffic, criminal, civil and small claims cases for the City of Xenia and certain other cities and townships in Greene County. An elected judge appoints the Clerk of Courts who deposits and controls undistributed receipts (principally posted bonds). The City, however, controls the fiscal operations of the Court, reviews and approves budget requests and amendments, provides space and owns all property used by the Court. The general fund includes Court operations which are required by Ohio law to be paid by the City; the agency fund includes undistributed receipts held for entities and individuals outside the City's reporting entity.

**Municipal Court – Civil and Small Claims Funds**

The Municipal Court is considered part of the reporting entity of the City. The Court handles traffic, criminal, civil and small claims cases for the City of Xenia and certain other cities and townships in Greene County. An elected judge appoints the Clerk of Courts who deposits and controls undistributed receipts (principally posted bonds). The City, however, controls the fiscal operations of the Court, reviews and approves budget requests and amendments, provides space and owns all property used by the Court. The general fund includes Court operations which are required by Ohio law to be paid by the City; the agency fund includes undistributed receipts held for entities and individuals outside the City's reporting entity.

**Imprest Cash Fund**

To account for petty cash.

**Insurance Deposit Fund**

This fund is used to account for assets held by the City for citizens to ensure that fire damaged property is cleaned up. The authority for this is found in Section 3929.86(D) of the Ohio Revised Code.

**Combining Statement Of Changes In Assets And Liabilities  
Agency Funds  
For the Year Ended December 31, 2009**

	Balance December 31, 2008	Additions	Deductions	Balance December 31, 2009
<b>Municipal Court - Traffic and Criminal:</b>				
Assets:				
Cash and Cash Equivalents	\$203,928	\$1,149,243	(\$1,157,990)	\$195,181
Total Assets	<u>\$203,928</u>	<u>\$1,149,243</u>	<u>(\$1,157,990)</u>	<u>\$195,181</u>
Liabilities:				
Accounts Payable	\$81,276	\$802,613	(\$805,024)	\$78,865
Restricted Deposits	122,652	346,630	(352,966)	116,316
Total Liabilities	<u>\$203,928</u>	<u>\$1,149,243</u>	<u>(\$1,157,990)</u>	<u>\$195,181</u>
<b>Municipal Court - Civil and Small Claims:</b>				
Assets:				
Cash and Cash Equivalents	\$9,935	\$812,073	(\$813,473)	\$8,535
Total Assets	<u>\$9,935</u>	<u>\$812,073</u>	<u>(\$813,473)</u>	<u>\$8,535</u>
Liabilities:				
Accounts Payable	\$5,245	\$809,454	(\$808,475)	\$6,224
Restricted Deposits	4,690	2,619	(4,998)	2,311
Total Liabilities	<u>\$9,935</u>	<u>\$812,073</u>	<u>(\$813,473)</u>	<u>\$8,535</u>
<b>Imprest Cash:</b>				
Assets:				
Cash and Cash Equivalents	\$2,000	\$0	\$0	\$2,000
Total Assets	<u>\$2,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,000</u>
Liabilities:				
Restricted Deposits	\$2,000	\$0	\$0	\$2,000
Total Liabilities	<u>\$2,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,000</u>
<b>Insurance Deposit:</b>				
Assets:				
Cash and Cash Equivalents	\$42,000	\$12,154	(\$54,154)	\$0
Total Assets	<u>\$42,000</u>	<u>\$12,154</u>	<u>(\$54,154)</u>	<u>\$0</u>
Liabilities:				
Restricted Deposits	\$42,000	\$12,154	(\$54,154)	\$0
Total Liabilities	<u>\$42,000</u>	<u>\$12,154</u>	<u>(\$54,154)</u>	<u>\$0</u>
<b>Totals - All Agency Funds:</b>				
Assets:				
Cash and Cash Equivalents	\$257,863	\$1,973,470	(\$2,025,617)	\$205,716
Total Assets	<u>\$257,863</u>	<u>\$1,973,470</u>	<u>(\$2,025,617)</u>	<u>\$205,716</u>
Liabilities:				
Accounts Payable	\$86,521	\$1,612,067	(\$1,613,499)	\$85,089
Restricted Deposits	171,342	361,403	(412,118)	120,627
Total Liabilities	<u>\$257,863</u>	<u>\$1,973,470</u>	<u>(\$2,025,617)</u>	<u>\$205,716</u>

*CAPITAL ASSETS USED IN THE  
OPERATION OF GOVERNMENTAL FUNDS*

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**Capital Assets Used in the Operation of Governmental Funds  
Schedule by Source  
December 31, 2009**

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<b>Capital Assets:</b>	
Land	\$ 16,220,607
Construction in Progress	273,106
Subtotal - Non-depreciable Assets	<u>16,493,713</u>
Land Improvements	1,263,245
Building and Improvements	6,509,521
Machinery and Equipment	8,833,519
Infrastructure	15,065,947
Subtotal - Depreciable Assets net of Depreciation	<u>31,672,232</u>
Total Capital Assets	<u><u>\$ 48,165,945</u></u>
 <b>Investment in Capital Assets by Source:</b>	
Capital Projects Funds:	
Various Revenue Sources - (Pre-1983 Assets)	\$ 8,608,476
General Revenues	38,474,244
Special Revenue Funds	810,119
Total Capital Assets	<u>47,892,839</u>
Construction in Progress	273,106
Total Investment in Capital Assets	<u><u>\$ 48,165,945</u></u>

**CITY OF XENIA, OHIO**

**Capital Assets Used in the Operation of Governmental Funds  
Schedule by Function and Activity  
December 31, 2009**

Function and Activity	Land	Land Improvements	Buildings
General Government:			
Municipal Court	\$ 156,550	\$ 0	\$ 7,660
Law Director	0	0	0
Finance	0	0	0
Income Tax	0	0	0
Municipal Building and General Services	102,580	0	2,786,097
Data Processing	0	0	0
Total General Government	259,130	0	2,793,757
Public Safety:			
Police	0	0	255,829
Fire	59,540	17,479	700,778
Homeland Security/Risk Management	0	0	0
Construction Inspection	0	0	0
Engineering	0	0	0
Total Public Safety	59,540	17,479	956,607
City Wide:			
Health	0	0	0
Highways and Streets	12,174,397	229,191	91,818
Community Development	2,634,940	16,963	510,169
Recreation	844,230	899,138	1,077,658
Sewer Service	0	0	0
Sanitation Service	234,010	0	0
Garage	14,360	100,474	1,079,512
Total City Wide	15,901,937	1,245,766	2,759,157
Total Capital Assets	16,220,607	1,263,245	6,509,521
Less: Accumulated Depreciation	0	(666,999)	(2,578,221)
Net Capital Assets	\$ 16,220,607	\$ 596,246	\$ 3,931,300
Construction in Progress			
Total Capital Assets			

**CITY OF XENIA, OHIO**

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<b>Machinery and Equipment</b>	<b>Infrastructure</b>	<b>Total</b>
\$ 246,075	\$ 0	\$ 410,285
7,999	0	7,999
202,460	0	202,460
12,633	0	12,633
301,370	0	3,190,047
470,386	0	470,386
<u>1,240,923</u>	<u>0</u>	<u>4,293,810</u>
1,653,413	0	1,909,242
3,376,104	0	4,153,901
127,433	0	127,433
34,508	0	34,508
21,375	0	21,375
<u>5,212,833</u>	<u>0</u>	<u>6,246,459</u>
14,046	0	14,046
1,539,968	15,040,947	29,076,321
22,142	0	3,184,214
638,342	25,000	3,484,368
9,851	0	9,851
0	0	234,010
155,414	0	1,349,760
<u>2,379,763</u>	<u>15,065,947</u>	<u>37,352,570</u>
8,833,519	15,065,947	47,892,839
(4,442,668)	(5,232,057)	(12,919,945)
<u>\$ 4,390,851</u>	<u>\$ 9,833,890</u>	<u>34,972,894</u>
		<u>273,106</u>
		<u>\$ 35,246,000</u>

**CITY OF XENIA, OHIO**

**Capital Assets Used in the Operation of Governmental Funds  
Schedule Changes by Function and Activity  
For Year Ended December 31, 2009**

<b>Function and Activity</b>	<b>December 31, 2008</b>	<b>Additions</b>	<b>Deductions</b>	<b>December 31, 2009</b>
General Government:				
Municipal Court	\$355,193	\$55,092	\$0	\$410,285
Law Director	7,999	0	0	7,999
Finance	202,460	0	0	202,460
Income Tax	12,633	0	0	12,633
Municipal Building and General Services	2,855,389	334,658	0	3,190,047
Data Processing	457,228	13,158	0	470,386
<b>Total General Government</b>	<b>3,890,902</b>	<b>402,908</b>	<b>0</b>	<b>4,293,810</b>
Public Safety:				
Police	1,573,947	335,295	0	1,909,242
Fire	3,548,703	605,198	0	4,153,901
Homeland Security/Risk Management	127,433	0	0	127,433
Construction Inspection	34,508	0	0	34,508
Engineering	21,375	0	0	21,375
<b>Total Public Safety</b>	<b>5,305,966</b>	<b>940,493</b>	<b>0</b>	<b>6,246,459</b>
City Wide:				
Health	14,046	0	0	14,046
Highways and Streets	27,668,203	1,444,463	(36,345)	29,076,321
Community Development	3,118,385	65,829	0	3,184,214
Recreation	3,301,285	183,083	0	3,484,368
Sewer Service	9,851	0	0	9,851
Sanitation Service	234,010	0	0	234,010
Garage	1,349,760	0	0	1,349,760
<b>Total City Wide</b>	<b>35,695,540</b>	<b>1,693,375</b>	<b>(36,345)</b>	<b>37,352,570</b>
<b>Total Capital Assets</b>	<b>44,892,408</b>	<b>3,036,776</b>	<b>(36,345)</b>	<b>47,892,839</b>
Less: Accumulated Depreciation	(11,831,640)	(1,109,354)	21,049	(12,919,945)
<b>Net Capital Assets</b>	<b>33,060,768</b>	<b>1,927,422</b>	<b>(15,296)</b>	<b>34,972,894</b>
Construction in Progress	850,778	273,106	(850,778)	273,106
<b>Total Capital Assets</b>	<b>\$33,911,546</b>	<b>\$2,200,528</b>	<b>(\$866,074)</b>	<b>\$35,246,000</b>

## *STATISTICAL TABLES*

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This part of the City's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

### *Contents*

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#### **Financial Trends**

These schedules contain trend information to help the reader understand how the City's financial position has changed over time.

#### **Revenue Capacity**

These schedules contain information to help the reader understand and assess the factors affecting the City's ability to generate its most significant local revenue sources, the property tax and the sales tax.

#### **Debt Capacity**

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

#### **Economic and Demographic Information**

These schedules offer economic and demographic indicators to help the reader understand the environment within which the City's financial activities take place and to provide information that facilitates comparisons of financial information over time and among governments.

#### **Operating Information**

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

#### **Sources Note:**

Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year. The City implemented GASB Statement 34 in 2002; schedules presenting government-wide information include information beginning in that year.

**City of Xenia**

*Net Assets by Component  
Last Eight Years  
(accrual basis of accounting)*

	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
<b>Governmental Activities:</b>				
Invested in Capital Assets, Net of Related Debt	\$11,480,035	\$33,083,163	\$33,210,938	\$34,165,799
Restricted	5,794,172	3,748,091	7,174,753	4,210,533
Unrestricted	2,098,432	3,694,525	946,718	4,303,901
Total Governmental Activities Net Assets	<u>\$19,372,639</u>	<u>\$40,525,779</u>	<u>\$41,332,409</u>	<u>\$42,680,233</u>
<b>Business-type Activities:</b>				
Invested in Capital Assets, Net of Related Debt	\$14,970,070	\$14,518,147	\$14,640,414	\$14,508,761
Unrestricted	4,477,597	4,205,604	4,738,569	5,292,909
Total Business-type Activities Net Assets	<u>\$19,447,667</u>	<u>\$18,723,751</u>	<u>\$19,378,983</u>	<u>\$19,801,670</u>
<b>Primary Government:</b>				
Invested in Capital Assets, Net of Related Debt	\$26,450,105	\$47,601,310	\$47,851,352	\$48,674,560
Restricted	5,794,172	3,748,091	7,174,753	4,210,533
Unrestricted	6,576,029	7,900,129	5,685,287	9,596,810
Total Primary Government Net Assets	<u>\$38,820,306</u>	<u>\$59,249,530</u>	<u>\$60,711,392</u>	<u>\$62,481,903</u>

Source: City Finance Director's Office

*City of Xenia*

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<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
\$35,169,467	\$29,833,471	\$31,133,709	\$32,711,191
4,946,554	5,272,948	5,630,788	4,179,524
4,307,135	3,872,527	3,792,172	3,933,236
<u>\$44,423,156</u>	<u>\$38,978,946</u>	<u>\$40,556,669</u>	<u>\$40,823,951</u>
\$14,955,202	\$19,755,819	\$21,529,277	\$21,442,195
5,538,677	6,502,716	7,409,830	7,538,994
<u>\$20,493,879</u>	<u>\$26,258,535</u>	<u>\$28,939,107</u>	<u>\$28,981,189</u>
\$50,124,669	\$49,589,290	\$52,662,986	\$54,153,386
4,946,554	5,272,948	5,630,788	4,179,524
9,845,812	10,375,243	11,202,002	11,472,230
<u>\$64,917,035</u>	<u>\$65,237,481</u>	<u>\$69,495,776</u>	<u>\$69,805,140</u>

## City of Xenia

Changes in Net Assets  
Last Eight Years  
(accrual basis of accounting)

	2002	2003	2004
<b>Expenses</b>			
Governmental Activities:			
General Government	\$3,107,951	\$3,454,462	\$3,275,929
Public Safety	9,990,485	9,937,145	9,902,921
Health	43,564	71,091	54,859
Highways and Streets	1,537,488	1,892,865	2,065,965
Community Development	279,349	319,046	284,235
Recreation	541,558	554,594	461,068
Interest and Fiscal Charges	84,862	98,125	99,891
<i>Total Governmental Activities Expenses</i>	<u>15,585,257</u>	<u>16,327,328</u>	<u>16,144,868</u>
Business-type Activities:			
Water	2,486,774	2,463,686	2,429,236
Sewer	3,472,553	3,543,124	3,375,684
Sanitation	1,423,249	1,448,341	1,428,649
Storm Water	0	0	0
Other Enterprise Funds	413,014	470,153	167,506
<i>Total Business-type Activities Expenses</i>	<u>7,795,590</u>	<u>7,925,304</u>	<u>7,401,075</u>
<i>Total Primary Government Expenses</i>	<u>\$23,380,847</u>	<u>\$24,252,632</u>	<u>\$23,545,943</u>
<b>Program Revenues</b>			
Governmental Activities:			
Charges for Services			
General Government	\$1,386,171	\$1,382,825	\$1,481,682
Public Safety	935,454	1,604,231	1,539,810
Health	40,931	26,160	26,096
Highways and Streets	3,312	1,918	50
Community Development	25,159	25,445	22,161
Recreation	35,831	23,287	19,269
Operating Grants and Contributions	406,583	261,262	272,929
Capital Grants and Contributions	1,989,900	422,765	570,813
<i>Total Governmental Activities Program Revenues</i>	<u>4,823,341</u>	<u>3,747,893</u>	<u>3,932,810</u>

*City of Xenia*

2005	2006	2007	2008	2009
\$3,420,815	\$3,591,944	\$3,609,339	\$3,913,536	\$3,474,135
10,011,879	10,948,875	11,119,299	11,372,519	11,984,216
99,731	66,181	63,718	67,910	54,605
1,392,686	1,854,523	2,284,521	2,054,733	1,952,667
250,539	305,886	345,551	360,443	285,954
350,140	453,440	521,131	481,111	406,396
100,015	132,606	134,336	129,250	126,203
<u>15,625,805</u>	<u>17,353,455</u>	<u>18,077,895</u>	<u>18,379,502</u>	<u>18,284,176</u>
2,527,636	2,700,478	2,688,400	2,845,241	3,110,764
3,626,868	3,769,874	3,968,134	4,187,892	4,191,056
1,451,826	1,555,636	1,711,596	1,643,058	1,644,491
0	0	140,479	164,575	187,640
525,029	162,529	330,293	385,728	596,196
<u>8,131,359</u>	<u>8,188,517</u>	<u>8,838,902</u>	<u>9,226,494</u>	<u>9,730,147</u>
<u>\$23,757,164</u>	<u>\$25,541,972</u>	<u>\$26,916,797</u>	<u>\$27,605,996</u>	<u>\$28,014,323</u>
\$1,472,029	\$1,386,743	\$1,365,697	\$1,676,228	\$1,359,765
1,383,846	1,874,889	1,654,935	2,130,089	1,866,335
0	28,938	27,585	18,740	8,589
550	6,030	1,040	9,060	4,282
32,933	29,769	29,384	22,098	19,191
36,961	25,613	28,957	30,761	20,625
231,267	233,068	266,159	442,322	253,541
593,807	1,106,413	533,226	993,095	744,718
<u>3,751,393</u>	<u>4,691,463</u>	<u>3,906,983</u>	<u>5,322,393</u>	<u>4,277,046</u>

(continued)

## City of Xenia

*Changes in Net Assets  
Last Eight Years  
(accrual basis of accounting)*

	2002	2003	2004
<b>Business-type Activities:</b>			
Charges for Services			
Water	2,183,911	2,247,479	2,477,131
Sewer	3,071,346	2,984,362	3,235,225
Sanitation	1,445,382	1,464,831	1,525,558
Storm Water	0	0	0
Other Enterprise Funds	237,785	279,651	82,139
Operating Grants and Contributions	0	0	0
Capital Grants and Contributions	1,016,757	200,065	489,541
<i>Total Business-type Activities Program Revenues</i>	<u>7,955,181</u>	<u>7,176,388</u>	<u>7,809,594</u>
<i>Total Primary Government Program Revenues</i>	<u>12,778,522</u>	<u>10,924,281</u>	<u>11,742,404</u>
<b>Net (Expense)/Revenue</b>			
Governmental Activities	(10,761,916)	(12,579,435)	(12,212,058)
Business-type Activities	159,591	(748,916)	408,519
<i>Total Primary Government Net (Expense)/Revenue</i>	<u>(\$10,602,325)</u>	<u>(\$13,328,351)</u>	<u>(\$11,803,539)</u>
<b>General Revenues and Other Changes in Net Assets</b>			
Governmental Activities:			
Income Taxes	\$7,594,854	\$7,965,860	\$7,911,246
Other Local Taxes	1,584,911	1,923,930	1,788,046
Motor Vehicle and Gas Tax	1,381,595	1,013,936	1,636,792
Shared Revenues	1,577,316	1,826,091	1,295,779
Investment Earnings	336,298	113,664	139,560
Miscellaneous	749,596	333,015	275,952
Transfers	(10,744)	(25,000)	0
Loss on Disposal of Capital Assets	(93,414)	0	0
<i>Total Governmental Activities</i>	<u>13,120,412</u>	<u>13,151,496</u>	<u>13,047,375</u>
Business-type Activities:			
Investment Earnings	0	0	0
Transfers	10,744	25,000	0
Loss on Disposal of Capital Assets	(11,266)	0	0
<i>Total Business-type Activities</i>	<u>(522)</u>	<u>25,000</u>	<u>0</u>
<i>Total Primary Government</i>	<u>\$13,119,890</u>	<u>\$13,176,496</u>	<u>\$13,047,375</u>
<b>Change in Net Assets</b>			
Governmental Activities	\$2,358,496	\$572,061	\$835,317
Business-type Activities	159,069	(723,916)	408,519
<i>Total Primary Government Change in Net Assets</i>	<u>\$2,517,565</u>	<u>(\$151,855)</u>	<u>\$1,243,836</u>

Source: City Finance Director's Office

*City of Xenia*

2005	2006	2007	2008	2009
2,652,204	2,789,112	3,219,234	3,145,639	3,425,277
3,511,327	3,536,850	4,114,935	4,100,610	4,090,886
1,525,059	1,682,091	1,763,401	1,850,488	1,774,993
0	0	131,161	149,908	144,933
68,235	83,130	91,956	119,189	87,633
1,370	0	0	36,459	0
626,408	846,543	353,157	2,494,773	418,589
<u>8,384,603</u>	<u>8,937,726</u>	<u>9,673,844</u>	<u>11,897,066</u>	<u>9,942,311</u>
<u>12,135,996</u>	<u>13,629,189</u>	<u>13,580,827</u>	<u>17,219,459</u>	<u>14,219,357</u>
(11,874,412)	(12,661,992)	(14,170,912)	(13,057,109)	(14,007,130)
253,244	749,209	834,942	2,670,572	212,164
<u>(\$11,621,168)</u>	<u>(\$11,912,783)</u>	<u>(\$13,335,970)</u>	<u>(\$10,386,537)</u>	<u>(\$13,794,966)</u>
\$8,240,773	\$8,604,274	\$8,786,104	\$8,848,826	\$8,318,554
1,351,473	1,814,053	1,619,664	2,106,148	1,899,658
1,417,159	1,287,033	1,369,889	1,445,405	1,163,541
1,878,121	2,185,128	1,994,721	1,608,619	2,048,476
120,947	261,523	402,797	294,596	264,225
288,763	302,904	302,915	341,238	409,876
(75,000)	(50,000)	(5,583,398)	(10,000)	170,082
0	0	0	0	0
<u>13,222,236</u>	<u>14,404,915</u>	<u>8,892,692</u>	<u>14,634,832</u>	<u>14,274,412</u>
94,443	0	0	0	0
0	50,000	5,583,398	10,000	(170,082)
75,000	0	0	0	0
<u>169,443</u>	<u>50,000</u>	<u>5,583,398</u>	<u>10,000</u>	<u>(170,082)</u>
<u>\$13,391,679</u>	<u>\$14,454,915</u>	<u>\$14,476,090</u>	<u>\$14,644,832</u>	<u>\$14,104,330</u>
\$1,347,824	\$1,742,923	(\$5,278,220)	\$1,577,723	\$267,282
422,687	799,209	6,418,340	2,680,572	42,082
<u>\$1,770,511</u>	<u>\$2,542,132</u>	<u>\$1,140,120</u>	<u>\$4,258,295</u>	<u>\$309,364</u>

## *City of Xenia*

*Fund Balances, Governmental Funds  
Last Ten Years  
(modified accrual basis of accounting)*

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
General Fund				
Reserved	\$262,885	\$187,791	\$164,700	\$236,573
Unreserved	<u>179,058</u>	<u>751,824</u>	<u>568,853</u>	<u>1,065,095</u>
<i>Total General Fund</i>	<u>441,943</u>	<u>939,615</u>	<u>733,553</u>	<u>1,301,668</u>
All Other Governmental Funds				
Reserved	462,793	1,158,484	1,339,780	203,382
Unreserved, Undesignated, Reported in:				
Special Revenue Funds	3,274,988	3,619,442	3,461,893	3,548,627
Capital Projects Funds	<u>1,167,655</u>	<u>1,329,582</u>	<u>491,785</u>	<u>1,025,394</u>
Total All Other Governmental Funds	<u>4,905,436</u>	<u>6,107,508</u>	<u>5,293,458</u>	<u>4,777,403</u>
<i>Total Governmental Funds</i>	<u><u>\$5,347,379</u></u>	<u><u>\$7,047,123</u></u>	<u><u>\$6,027,011</u></u>	<u><u>\$6,079,071</u></u>

Source: City Finance Director's Office

*City of Xenia*

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<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
\$192,182	\$222,249	\$181,258	\$255,520	\$294,705	\$213,890
<u>3,868,062</u>	<u>3,516,994</u>	<u>3,412,434</u>	<u>3,175,961</u>	<u>3,913,707</u>	<u>4,286,603</u>
<u>4,060,244</u>	<u>3,739,243</u>	<u>3,593,692</u>	<u>3,431,481</u>	<u>4,208,412</u>	<u>4,500,493</u>
623,976	2,262,308	340,493	588,127	953,204	428,075
1,066,824	1,077,043	1,437,656	1,951,198	1,744,102	1,731,786
<u>1,346,287</u>	<u>207,596</u>	<u>2,544,355</u>	<u>2,303,063</u>	<u>2,347,725</u>	<u>1,501,554</u>
<u>3,037,087</u>	<u>3,546,947</u>	<u>4,322,504</u>	<u>4,842,388</u>	<u>5,045,031</u>	<u>3,661,415</u>
<u>\$7,097,331</u>	<u>\$7,286,190</u>	<u>\$7,916,196</u>	<u>\$8,273,869</u>	<u>\$9,253,443</u>	<u>\$8,161,908</u>

## City of Xenia

### Changes in Fund Balances, Governmental Funds Last Ten Years (modified accrual basis of accounting)

	2000	2001	2002	2003
<b>Revenues:</b>				
Municipal Income Tax	\$7,306,394	\$7,940,618	\$7,682,250	\$7,856,461
Other Local Taxes	1,655,395	1,634,514	1,584,911	1,923,930
State Shared Taxes and Permits	2,557,075	3,166,475	3,194,270	2,796,154
Special Assessments	9,318	28,571	12,449	12,898
Intergovernmental Grants	687,796	724,365	1,043,448	1,043,078
Charges for Services	73,360	66,113	212,560	817,551
Fines, Costs, Forfeitures, Licenses and Permits	1,469,721	1,402,494	1,333,582	1,309,613
Miscellaneous Receipts and Reimbursements, including Interest	1,733,345	2,165,404	1,851,234	1,194,325
<b>Total Revenue</b>	<u>15,492,404</u>	<u>17,128,554</u>	<u>16,914,704</u>	<u>16,954,010</u>
<b>Expenditures:</b>				
Current:				
General Government	2,547,063	2,661,868	2,866,097	2,931,042
Public Safety	9,060,993	8,921,217	9,632,474	9,602,273
Health	204,019	66,533	42,132	70,285
Highways and Streets	1,599,974	1,418,896	1,486,189	1,439,115
Community Development	263,724	277,850	256,039	299,088
Recreation	500,880	500,504	483,618	470,294
Capital Outlay	1,323,413	1,622,266	2,948,807	2,663,250
Debt Service:				
Principal Retirement	125,023	78,249	107,247	216,484
Interest and Fiscal Charges	51,355	82,471	85,686	94,497
<b>Total Expenditures</b>	<u>15,676,444</u>	<u>15,629,854</u>	<u>17,908,289</u>	<u>17,786,328</u>
Excess (Deficiency) of Revenues Over Expenditures	(184,040)	1,498,700	(993,585)	(832,318)
<b>Other Financing Sources (Uses):</b>				
Other Financing Sources - Capital Leases	0	175,050	0	902,170
General Obligation Bonds Issued	1,400,000	0	0	0
Transfers In	4,007,534	4,046,753	4,255,286	4,215,000
Transfers Out	(4,038,769)	(4,026,352)	(4,280,286)	(4,240,000)
<b>Total Other Financing Sources (Uses)</b>	<u>1,368,765</u>	<u>195,451</u>	<u>(25,000)</u>	<u>877,170</u>
<b>Net Change in Fund Balance</b>	<u>\$1,184,725</u>	<u>\$1,694,151</u>	<u>(\$1,018,585)</u>	<u>\$44,852</u>
<b>Debt Service as a Percentage of Noncapital Expenditures</b>				
	1.24%	1.16%	1.08%	2.05%

Source: City Finance Director's Office

*City of Xenia*

2004	2005	2006	2007	2008	2009
\$8,016,918	\$8,158,020	\$8,396,732	\$8,764,208	\$8,973,379	\$8,418,354
1,788,046	1,235,494	1,762,886	1,786,810	2,106,148	1,899,658
2,961,220	3,174,305	3,425,030	3,552,734	3,479,048	3,296,472
27,037	0	0	0	0	0
241,506	816,668	699,375	808,075	1,333,417	908,950
1,508,894	1,463,158	1,620,614	1,575,315	1,712,640	1,669,891
1,359,346	1,357,391	1,260,496	1,220,823	1,723,130	1,422,179
634,984	712,872	1,074,806	1,074,252	1,122,768	909,517
16,537,951	16,917,908	18,239,939	18,782,217	20,450,530	18,525,021
3,098,492	3,057,658	3,271,162	3,307,934	3,702,693	3,119,824
9,557,428	9,925,722	10,440,937	10,638,670	10,853,395	11,456,004
53,237	60,873	62,507	60,524	64,843	51,780
1,337,651	1,334,299	1,361,864	1,606,466	1,641,621	1,425,152
265,626	283,489	289,074	331,927	344,549	289,694
376,688	319,900	361,767	386,229	390,777	319,544
798,494	1,482,509	2,556,380	1,651,163	2,420,322	2,498,161
190,537	202,149	255,749	346,055	381,681	433,103
100,745	99,416	111,844	134,491	132,540	128,364
15,778,898	16,766,015	18,711,284	18,463,459	19,932,421	19,721,626
759,053	151,893	(471,345)	318,758	518,109	(1,196,605)
158,579	97,419	1,126,811	105,419	448,251	190,080
0	0	0	0	0	0
1,163,000	1,028,459	975,000	1,119,000	694,000	234,000
(1,163,000)	(1,103,459)	(1,025,000)	(1,200,121)	(704,000)	(247,000)
158,579	22,419	1,076,811	24,298	438,251	177,080
\$917,632	\$174,312	\$605,466	\$343,056	\$956,360	(\$1,019,525)
2.01%	2.07%	2.32%	2.72%	2.97%	3.44%

## *City of Xenia*

### *Income Tax Revenues by Source, Governmental Funds Last Ten Years*

<b>Tax year</b>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
Income Tax Rate	1.75%	1.75%	1.75%	1.75%
Total Tax Collected	\$7,226,714	\$9,616,613	\$7,835,677	\$7,775,946
Income Tax Receipts				
Withholding	5,500,486	7,716,965	6,064,506	5,995,199
Percentage	76.11%	80.25%	77.40%	77.10%
Direct (Individual & Business)	1,726,228	1,899,648	1,771,171	1,780,747
Percentage	23.89%	19.75%	22.60%	22.90%

Note: Estimated Personal Income and Income Tax by Business Type is not available for any of these years.

Source: City Income Tax Department

*City of Xenia*

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2004	2005	2006	2007	2008	2009
1.75%	1.75%	1.75%	1.75%	1.75%	1.75%
\$7,772,336	\$8,144,456	\$8,574,742	\$7,996,915	\$8,863,480	\$8,263,057
6,005,868	6,224,137	6,508,901	5,917,884	6,870,315	6,425,740
77.27%	76.42%	75.91%	74.00%	77.51%	77.76%
1,766,468	1,920,319	2,065,841	2,079,031	1,993,165	1,837,317
22.73%	23.58%	24.09%	26.00%	22.49%	22.24%



## City of Xenia

### Income Tax Collections Current Year and Three Years Ago

Calendar Year 2009				
Income Level	Number of Filers	Percent of Total	Local Taxable Income	Percent of Income
\$0 - \$19,999	6,236	50.74%	\$37,310,452	10.13%
20,000 - 49,999	3,427	27.88%	113,389,766	30.76%
50,000 - 74,999	1,392	11.33%	85,003,050	23.06%
75,000 - 99,999	691	5.62%	59,317,372	16.09%
Over 100,000	544	4.43%	73,575,447	19.96%
Total	12,290	100.00%	\$368,596,087	100.00%

Local Taxes Paid by Residents	Tax Dollars
Taxes Paid to the City of Xenia	\$4,617,918
Taxes Credited to Other Municipalities	1,832,514
	\$6,450,432

Calendar Year 2006				
Income Level	Number of Filers	Percent of Total	Local Taxable Income	Percent of Income
\$0 - \$19,999	5,917	51.04%	\$35,455,795	10.67%
20,000 - 49,999	3,336	28.77%	110,233,208	33.17%
50,000 - 74,999	1,348	11.63%	82,289,203	24.76%
75,000 - 99,999	611	5.27%	52,181,447	15.70%
Over 100,000	382	3.29%	52,216,151	15.70%
Total	11,594	100.00%	\$332,375,804	100.00%

Local Taxes Paid by Residents	Tax Dollars
Taxes Paid to the City of Xenia	\$5,024,998
Taxes Credited to Other Municipalities	1,622,518
	\$6,647,516

Source: City Finance Director's Office  
Data is not available prior to 2006.

# City of Xenia

## Ratio of Outstanding Debt By Type Last Ten Years

	2000	2001	2002	2003
<b>Governmental Activities</b> <sup>(1)</sup>				
General Obligation Bonds Payable	\$1,400,000	\$1,360,000	\$1,315,000	\$1,270,000
Capital Leases	142,289	279,090	216,843	947,529
<b>Business-type Activities</b> <sup>(1)</sup>				
Ohio Water Development Authority Loans Payable	\$8,972,890	\$8,780,308	\$8,341,594	\$7,890,210
Capital Leases	0	0	0	0
Total Primary Government	<u>\$10,515,179</u>	<u>\$10,419,398</u>	<u>\$9,873,437</u>	<u>\$10,107,739</u>
<b>Population</b> <sup>(2)</sup>				
City of Xenia	24,164	24,164	24,164	24,164
Outstanding Debt Per Capita	\$435	\$431	\$409	\$418
<b>Income</b> <sup>(3)</sup>				
Personal (in thousands)	696,745	707,715	729,318	757,590
Percentage of Personal Income	1.51%	1.47%	1.35%	1.33%

### Sources:

- (1) City Finance Director's Office
- (2) US Bureau of Census, Population Division
- (3) US Department of Commerce, Bureau of Economic Analysis information is only available through 2008 for the presentation of 2009 statistics, the City is using the latest information available.
  - (a) Per Capita Income is only available by County, Total Personal Income is a calculation

*City of Xenia*

2004	2005	2006	2007	2008	2009
\$1,220,000	\$1,170,000	\$1,120,000	\$1,065,000	\$1,005,000	\$945,000
965,571	910,841	1,831,903	1,646,267	1,772,837	1,589,809
\$7,425,789	\$6,947,955	\$6,456,316	\$5,950,478	\$5,430,029	\$4,894,544
0	0	0	1,782,755	1,697,182	1,607,731
<u>\$9,611,360</u>	<u>\$9,028,796</u>	<u>\$9,408,219</u>	<u>\$10,444,500</u>	<u>\$9,905,048</u>	<u>\$9,037,086</u>

24,164	24,164	24,164	24,164	24,164	27,357
\$398	\$374	\$389	\$432	\$410	\$330

785,258	792,096	815,366	815,366	821,286	977,192
1.22%	1.14%	1.15%	1.28%	1.21%	0.92%

## *City of Xenia*

### *Ratios of General Bonded Debt Outstanding Last Ten Years*

Year	2000	2001	2002	2003
<b>Population</b> (1)	24,164	24,164	24,164	24,164
<b>Assessed Value</b> (2)	\$299,427,811	\$301,625,369	\$296,650,260	\$343,118,119
<b>General Bonded Debt</b> (3)				
General Obligation Bonds	\$1,400,000	\$1,360,000	\$1,315,000	\$1,270,000
<b>Resources Available to Pay Principal</b> (4)	\$0	\$0	\$0	\$0
<b>Net General Bonded Debt</b>	\$1,400,000	\$1,360,000	\$1,315,000	\$1,270,000
<b>Ratio of Net Bonded Debt to Estimated Actual Value</b>	0.47%	0.45%	0.44%	0.37%
<b>Net Bonded Debt per Capita</b>	\$57.94	\$56.28	\$54.42	\$52.56

**Source:**

- (1) U.S. Bureau of Census of Population
- (2) Greene County Auditor
- (3) Includes all general obligation bonded debt supported by property taxes.
- (4) Includes only Debt Service funds available for general obligation bonded debt supported by property taxes.

*City of Xenia*

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2004	2005	2006	2007	2008	2009
24,164	24,164	24,164	24,164	24,164	27,357
\$349,957,342	\$348,140,994	\$373,253,479	\$374,629,702	\$380,225,360	\$401,737,343
\$1,220,000	\$1,170,000	\$1,120,000	\$1,065,000	\$1,005,000	\$945,000
\$0	\$0	\$0	\$0	\$0	\$0
\$1,220,000	\$1,170,000	\$1,120,000	\$1,065,000	\$1,005,000	\$945,000
0.35%	0.34%	0.30%	0.28%	0.26%	0.24%
\$50.49	\$48.42	\$46.35	\$44.07	\$41.59	\$34.54



**City of Xenia**

*Computation of Direct and Overlapping  
Debt Attributable to Governmental Activities  
December 31, 2009*

<u>Jurisdiction</u>	<u>Gross Debt Outstanding</u>	<u>Percentage Applicable to the City of Xenia</u>	<u>Amount Applicable to the City of Xenia</u>
<b>Direct:</b>			
City of Xenia	\$945,000	100.00%	\$945,000
<b>Overlapping:</b>			
Greene County	30,247,000	10.33%	3,124,515
Xenia Community School District	20,475,000	59.35%	12,151,913
Greene County Career Center	200,222	10.15%	20,323
		Subtotal	15,296,751
		Total	\$16,241,751

**Source:** City of Xenia finance Office  
Greene County Auditor  
Xenia Community Schools  
Greene County Career Center

The percentage of overlapping debt applicable to the City of Xenia is calculated by the County Auditor and is based on property tax valuations.

## *City of Xenia*

### *Debt Limitations Last Ten Years*

<b>Collection Year</b>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
<b>Total Debt</b>				
Net Assessed Valuation	\$299,427,811	\$301,625,369	\$296,650,260	\$343,118,119
Legal Debt Limitation (%) (1)	10.50%	10.50%	10.50%	10.50%
Legal Debt Limitation (\$) (1)	31,439,920	31,670,664	31,148,277	36,027,402
City Debt Outstanding (2)	1,400,000	1,360,000	1,315,000	1,270,000
Less: Applicable Debt Service Fund Amounts	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Indebtedness Subject to Limitation	<u>1,400,000</u>	<u>1,360,000</u>	<u>1,315,000</u>	<u>1,270,000</u>
Overall Legal Debt Margin	<u><u>\$30,039,920</u></u>	<u><u>\$30,310,664</u></u>	<u><u>\$29,833,277</u></u>	<u><u>\$34,757,402</u></u>
<b>Unvoted Debt</b>				
Net Assessed Valuation	\$299,427,811	\$301,625,369	\$296,650,260	\$343,118,119
Legal Debt Limitation (%) (1)	5.50%	5.50%	5.50%	5.50%
Legal Debt Limitation (\$) (1)	16,468,530	16,589,395	16,315,764	18,871,497
City Debt Outstanding (2)	1,400,000	1,360,000	1,315,000	1,270,000
Less: Applicable Debt Service Fund Amounts	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Indebtedness Subject to Limitation	<u>1,400,000</u>	<u>1,360,000</u>	<u>1,315,000</u>	<u>1,270,000</u>
Overall Legal Debt Margin	<u><u>\$15,068,530</u></u>	<u><u>\$15,229,395</u></u>	<u><u>\$15,000,764</u></u>	<u><u>\$17,601,497</u></u>

(1) Direct Debt Limitation based upon Section 133, The Uniform Bond Act of the Ohio Revised Code.

(2) City Debt Outstanding includes Non Self-Supporting General Obligation Bonds

Source: City Finance Director's Office

*City of Xenia*

2004	2005	2006	2007	2008	2009
\$349,957,342	\$348,140,994	\$373,253,479	\$374,629,702	\$380,225,360	\$401,737,343
10.50%	10.50%	10.50%	10.50%	10.50%	10.50%
36,745,521	36,554,804	39,191,615	39,336,119	39,923,663	42,182,421
1,220,000	1,170,000	1,120,000	1,065,000	1,005,000	945,000
0	0	0	0	0	0
1,220,000	1,170,000	1,120,000	1,065,000	1,005,000	945,000
\$35,525,521	\$35,384,804	\$38,071,615	\$38,271,119	\$38,918,663	\$41,237,421
\$349,957,342	\$348,140,994	\$373,253,479	\$374,629,702	\$380,225,360	\$401,737,343
5.50%	5.50%	5.50%	5.50%	5.50%	5.50%
19,247,654	19,147,755	20,528,941	20,604,634	20,912,395	22,095,554
1,220,000	1,170,000	1,120,000	1,065,000	1,005,000	945,000
0	0	0	0	0	0
1,220,000	1,170,000	1,120,000	1,065,000	1,005,000	945,000
\$18,027,654	\$17,977,755	\$19,408,941	\$19,539,634	\$19,907,395	\$21,150,554

# City of Xenia

## Demographic and Economic Statistics Last Ten Years

Calendar Year	2000	2001	2002	2003
<b>Population</b> (1)				
City of Xenia	24,164	24,164	24,164	24,164
Greene County	144,580	148,607	148,607	148,607
<b>Income</b> (2) (a)				
Total Personal (in thousands)	696,745	707,715	729,318	757,590
Per Capita	28,834	29,288	30,182	31,352
<b>Unemployment Rate</b> (3)				
Federal	4.2%	3.8%	4.8%	5.8%
State	4.3%	3.7%	4.3%	5.7%
Greene County	3.4%	3.4%	4.3%	4.4%
<b>Civilian Work Force Estimates</b> (3)				
State	5,900,400	5,857,000	5,828,000	5,915,000
Greene County	72,600	73,800	73,100	73,900
<b>Employment Distribution by Occupation</b> (1)				
Agriculture, forestry, fishing, hunting, and mining	29	29	29	29
Construction	701	701	701	701
Manufacturing	1,952	1,952	1,952	1,952
Wholesale trade	240	240	240	240
Retail trade	1,511	1,511	1,511	1,511
Transportation, warehousing, and utilities info.	448	448	448	448
Information	190	190	190	190
Finance, insurance, real estate, rental and leasing	436	436	436	436
Professional, scientific, management, administrative, and waste management	713	713	713	713
Educational, health, and social services	2,389	2,389	2,389	2,389
Arts, Entertainment, recreation, accomodation and food services	828	828	828	828
Other Services	641	641	641	641
Public Administration	843	843	843	843
<b>Daytime Population</b> (1)	22,424	22,424	22,424	22,424

**Sources:**

(1) US Bureau of Census of Population

(2) US Department of Commerce, Bureau of Economic Analysis information is only available through 2008 for the presentation of 2009 statistics, the City is using the latest information available.

(a) Per Capita Income is only available by County, Total Personal Income is a calculation

(3) State Department of Labor Statistics

N/A = not available

*City of Xenia*

2004	2005	2006	2007	2008	2009
24,164	24,164	24,164	24,164	24,164	27,357
148,607	148,607	148,607	148,607	148,607	159,823
785,258	792,096	815,366	815,366	821,286	977,192
32,497	32,780	33,743	33,743	33,988	35,720
6.0%	5.5%	4.6%	4.6%	7.1%	9.7%
6.1%	6.0%	5.5%	5.6%	7.7%	10.7%
4.9%	5.5%	5.1%	5.3%	7.0%	10.6%
5,875,300	5,900,400	5,934,000	5,976,500	5,931,600	5,884,900
77,200	77,000	77,400	78,000	78,200	79,700
29	29	29	29	29	29
701	701	701	701	701	701
1,952	1,952	1,952	1,952	1,952	1,952
240	240	240	240	240	240
1,511	1,511	1,511	1,511	1,511	1,511
448	448	448	448	448	448
190	190	190	190	190	190
436	436	436	436	436	436
713	713	713	713	713	713
2,389	2,389	2,389	2,389	2,389	2,389
828	828	828	828	828	828
641	641	641	641	641	641
843	843	843	843	843	843
22,424	22,424	22,424	22,424	22,424	22,424



## *City of Xenia*

### *Principal Employers Current Year and Two Years Ago*

Employer	Nature of Business	2009		
		Number of Employees	Rank	Percentage of Total Employment
Greene County	Government	1,421	1	5.08%
Xenia Community Schools	Education	1,009	2	3.61%
Greene Memorial Hospital	Health Care	977	3	3.49%
Walmart	Retail	574	4	2.05%
Super Valu	Distribution	425	5	1.52%
Mcdonalds Restaurants	Food Services	298	6	1.07%
City of Xenia	Government	297	7	1.06%
Kroger	Grocery	247	8	0.88%
Department of Defense	Government	241	9	0.86%
Express Personnel Services	Other Services	229	10	0.82%
Total		<u>5,718</u>		
Total Employment within the City		<u><u>23,668</u></u>		

Employer	Nature of Business	2007		
		Number of Employees	Rank	Percentage of Total Employment
Greene County	Government	1,432	1	5.31%
Greene Memorial Hospital	Health Care	975	2	3.62%
Xenia Community Schools	Education	969	3	3.60%
Super Valu	Distribution	500	4	1.86%
Mcdonalds Restaurants	Food Services	395	5	1.47%
City of Xenia	Government	290	6	1.08%
Twist	Manufacturing	270	7	1.00%
Walmart	Retail	256	8	0.95%
Kroger	Grocery	250	9	0.93%
Bob Evans Farms	Food Services	248	10	0.92%
Total		<u>5,585</u>		
Total Employment within the City		<u><u>26,950</u></u>		

**Sources:**

City of Xenia Income Tax Department

Data is not available prior to 2007.

## *City of Xenia*

### *Full Time Equivalent Employees by Function Last Ten Years*

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>
<b>Governmental Activities</b>					
General Government					
Finance	17.00	17.00	17.00	17.00	17.50
Legal/Court	29.50	29.50	29.75	30.75	30.75
Administration	10.00	10.00	9.00	8.00	7.00
Information Technology					
Security of Persons and Property					
Police	74.00	74.00	74.00	74.00	69.00
Fire	45.00	45.00	45.00	45.00	42.00
Transportation					
Street	19.75	19.75	19.75	19.75	18.50
Garage					
Leisure Time Activities					
Recreation/Seniors	0.00	0.00	0.00	5.00	4.50
Parks	0.00	0.00	0.00	0.00	0.00
Community Environment					
Service	11.00	11.00	12.00	11.25	9.00
Development/Planning	0.00	0.00	0.00	0.00	0.00
Engineering	0.00	0.00	0.00	0.00	0.00
<b>Business-Type Activities</b>					
Utilities					
Water	15.00	15.00	15.00	15.00	14.00
Sewer	6.00	6.00	6.00	6.00	6.00
Solid Waste	10.00	10.00	10.00	10.00	10.00
<i>Total Employees</i>	<u>237.25</u>	<u>237.25</u>	<u>237.50</u>	<u>241.75</u>	<u>228.25</u>

**Method:** 1.00 for each full-time, 0.50 for each part-time and 0.25 for each seasonal employee

Source: City Finance Director's Office

*City of Xenia*

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<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
16.50	18.50	18.50	18.50	15.00
30.50	29.75	29.00	30.50	32.00
6.00	6.00	6.00	6.00	5.00
				2.00
69.00	69.00	70.00	70.00	67.00
42.00	42.00	43.00	42.00	41.00
18.50	18.50	16.00	16.50	9.00
				2.00
4.50	4.50	4.25	4.50	0.00
0.00	0.00	0.00	0.00	1.50
9.00	9.00	10.00	8.00	0.00
0.00	0.00	0.00	0.00	4.00
0.00	0.00	0.00	0.00	4.00
13.00	13.00	14.50	15.50	19.00
6.00	6.00	16.00	16.00	15.00
10.00	10.00	0.00	0.00	0.00
<u>225.00</u>	<u>226.25</u>	<u>227.25</u>	<u>227.50</u>	<u>216.50</u>

## City of Xenia

### Operating Indicators by Function Last Ten Years

	2000	2001	2002	2003
<b>Governmental Activities</b>				
General Government				
Court				
Number of Probation Cases	580	531	598	558
Number of Traffic Cases	13,767	12,317	12,155	11,766
Licenses and Permits				
Number of Residential Constructions	N/A	128	104	109
Number of Commercial Constructions	N/A	15	21	17
Security of Persons and Property				
Police				
Number of Citations Issued	2,824	2,357	2,207	2,377
Number of Arrests	2,175	2,018	1,947	1,837
Number of Accidents	659	649	640	611
Fire				
Number of Fire Calls	1,077	1,018	918	851
Number of EMS Runs	3,011	3,065	3,291	3,421
Number of Inspections	166	248	48	69
Transportation				
Street				
Number of Streets Resurfaced	13	10	6	5
Leisure Time Activities				
Recreation/Seniors				
Number of Programs Offered***	N/A	N/A	N/A	8
Number of Shelter Rentals	N/A	N/A	N/A	N/A
<b>Business-Type Activities</b>				
Water				
Number of Service Connections	9,737	10,081	10,184	10,346
Daily Average Consumption (millions of gallons)	3.3	3.4	3.6	3.9
Peak Daily Consumption (millions of gallons)	8.0	8.0	8.0	8.0
Sewer				
Number of Service Connections	9,637	9,940	10,025	10,184
Daily Average Sewage Treatment (millions of gallons)	4.9	4.9	4.9	4.9
Solid Waste *				
Number of Customers Served	N/A	N/A	N/A	N/A
Stormwater **				
Number of Customers Served	N/A	N/A	N/A	N/A

Source: City Finance Director's Office

\* Billing for Solid Waste started in 2005

\*\* Billing for Stormwater started in 2007

\*\*\* Eliminated City Basketball, Cheerleading, and the Cheerleading Expo in 2009

*City of Xenia*

2004	2005	2006	2007	2008	2009
639	619	561	802	796	795
11,289	12,095	10,445	9,624	10,252	7,871
116	104	61	123	91	26
13	20	5	4	4	2
3,064	2,869	2,430	2,974	4,347	2,078
1,841	1,927	2,022	1,034	2,985	2,240
621	597	567	610	535	609
813	818	889	984	1,210	875
3,532	3,803	3,715	3,437	3,752	3,543
39	205	135	255	141	185
7	11	7	4	9	7
8	9	9	8	8	5
N/A	N/A	178	130	132	145
10,346	10,380	11,235	10,720	10,733	10,782
3.9	3.9	4.4	3.6	3.2	3.2
8.0	8.0	8.0	8.0	8.0	8.0
10,184	10,436	11,103	10,692	10,635	10,664
4.9	4.9	4.9	4.8	5.0	4.1
N/A	9,232	9,444	9,760	9,512	9,496
N/A	N/A	N/A	10,038	9,992	10,041

## *City of Xenia*

### *Capital Asset Statistics by Function Last Ten Years*

	2000	2001	2002	2003
<b>Governmental Activities</b>				
General Government				
Land (acres)	7,680	7,680	7,680	7,680
Public Safety				
Police				
Stations	1	1	1	1
Vehicles	N/A	N/A	N/A	N/A
Fire				
Stations	2	2	2	2
Vehicles	N/A	N/A	N/A	N/A
Highways and Streets				
Streets (lane miles)	115	115	115	115
Street Lights	1,753	1,753	1,753	1,753
Traffic Signals	N/A	N/A	N/A	N/A
Recreation				
Land (acres)	122	122	122	122
Buildings/Shelters	16	16	16	16
Parks	11	11	11	11
Playgrounds	11	11	11	11
Tennis Courts	1	1	1	1
Baseball/Softball Diamonds	6	6	6	6
Soccer Fields	2	2	2	2
<b>Business-Type Activities</b>				
Utilities				
Water				
Waterlines (Miles)	140	141	141	141
Pump Stations	1	1	1	1
Average Daily Consumption	3.3 (mgd)	3.4 (mgd)	3.6 (mgd)	3.9 (mgd)
Storage Capacity (thousands of gallons)	8 (mgd)	8 (mgd)	8 (mgd)	8 (mgd)
Sewer				
Sewerlines (Miles)	145	146	146	146

Source: City Finance Director's Office

*City of Xenia*

2004	2005	2006	2007	2008	2009
7,680	7,680	7,680	7,680	7,680	7,680
1	1	1	1	1	1
N/A	N/A	27	24	28	30
2	2	2	2	2	2
N/A	N/A	11	11	12	12
115	108	135	135	135	219
1,784	1,784	1,784	1,826	1,961	1,961
37	38	40	32	38	38
122	133	133	122	122	122
16	18	18	17	20	20
11	15	15	15	15	15
11	15	15	12	12	12
1	1	1	1	0	0
6	6	6	7	1	1
2	2	2	2	2	2
141	141	141	140	140	140
1	1	1	1	1	1
3.9 (mgd)	3.7 (mgd)	4.4 (mgd)	3.6 (mgd)	3.2 (mgd)	3.2 (mgd)
8 (mgd)					
146	146	146	145	145	146

## *City of Xenia*

### *Capital Asset Value by Function Last Ten Years*

	2000	2001	2002	2003	2004
<b>Governmental Activities</b>					
General Government					
Land and Improvements	\$102,580	\$102,580	\$259,130	\$259,130	\$259,130
Buildings	2,534,606	2,534,605	2,534,605	2,534,605	2,534,605
Equipment	1,053,511	1,218,578	1,292,224	1,348,790	1,376,298
Public Safety					
Land and Improvements	78,238	78,238	78,238	78,238	78,238
Buildings	247,983	247,983	247,893	247,983	273,206
Equipment	3,259,290	3,744,501	3,911,367	4,707,058	4,901,393
City Wide					
Land and Improvements	4,230,979	4,241,499	4,775,944	15,574,694	15,810,220
Buildings	1,725,105	1,757,573	2,734,465	2,748,335	2,748,335
Equipment	1,106,544	1,059,308	1,921,732	8,693,004	8,932,617
Infrastructure	N/A	N/A	408,007	11,022,587	11,411,839
Construction in Progress	11,448	232,140	1,029,296	28,500	28,500
<b>Business-Type Activities</b>					
Utilities					
Water					
Land and Improvements	N/A	125,712	125,712	133,036	133,036
Buildings and Improvements	N/A	2,865,365	2,865,365	2,865,365	2,870,415
Equipment	N/A	10,952,272	12,342,236	12,477,225	12,655,820
Construction in Progress	N/A	544,453	0	0	0
Sewer					
Land and Improvements	N/A	482,817	482,817	482,817	483,946
Buildings and Improvements	N/A	5,226,336	5,226,336	5,276,700	5,276,700
Equipment	N/A	21,667,146	22,029,873	21,998,953	22,762,638
Construction in Progress	N/A	0	15,112	52,291	226,155
Sanitation					
Land and Improvements	N/A	5,680	4,741	4,741	4,741
Buildings and Improvements	N/A	40,108	40,108	40,108	40,108
Equipment	N/A	679,254	679,254	741,757	741,757
Construction in Progress	N/A	0	0	0	0
Stormwater					
Land and Improvements	N/A	N/A	N/A	N/A	N/A
Buildings and Improvements	N/A	N/A	N/A	N/A	N/A
Equipment	N/A	N/A	N/A	N/A	N/A
Construction in Progress	N/A	N/A	N/A	N/A	N/A

*City of Xenia*

2005	2006	2007	2008	2009
\$259,130	\$259,130	\$259,130	\$259,130	\$259,130
2,534,605	2,536,475	2,512,829	2,512,829	2,793,757
1,391,039	1,596,606	1,111,705	1,118,943	1,240,923
76,022	90,537	77,019	77,019	77,019
273,206	722,216	701,839	701,839	956,607
4,868,979	5,705,316	4,054,259	4,527,109	5,212,833
16,092,702	16,302,572	16,524,117	16,947,652	17,147,703
2,748,335	2,751,955	2,733,586	2,733,586	2,759,157
9,206,205	9,699,307	2,103,334	2,194,792	2,379,763
11,811,580	12,831,760	13,256,761	13,819,509	15,065,947
854,397	385,027	120,618	850,778	273,106
134,606	134,606	177,094	177,094	214,794
2,870,415	2,870,415	2,870,415	2,870,415	2,870,415
13,016,872	13,687,880	13,677,245	15,380,109	16,275,077
112,538	71,499	1,185,632	568,770	10,102
483,946	483,946	511,522	563,802	563,802
5,282,350	5,282,350	5,265,451	5,265,451	5,294,792
23,228,559	23,685,875	23,764,397	25,290,062	25,469,564
0	28,364	805,505	0	212,444
2,691	2,691	0	0	0
40,108	40,108	40,108	105,703	105,703
741,757	744,443	761,167	761,167	778,320
0	14,182	6,560	0	0
N/A	N/A	0	0	0
N/A	N/A	0	0	0
N/A	N/A	7,767,217	8,740,317	8,740,317
N/A	N/A	0	0	0

(Continued)

## *City of Xenia*

### *Capital Asset Value by Function Last Ten Years*

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>
Other Enterprise					
Land and Improvements	N/A	185,521	185,521	181,352	181,352
Buildings and Improvements	N/A	101,837	101,837	101,837	101,837
Equipment	N/A	19,744	50,306	45,054	46,784
Construction in Progress	N/A	0	0	0	0

Source: City Finance Director's Office

*City of Xenia*

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<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
181,352	181,352	154,681	154,681	154,681
101,837	101,837	101,837	101,837	0
49,052	74,052	54,430	54,430	0
0	348,457	89,285	42,470	0





Mary Taylor, CPA  
Auditor of State

CITY OF XENIA

GREENE COUNTY

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

CLERK OF THE BUREAU

CERTIFIED  
SEPTEMBER 16, 2010