### MERCER COUNTY JOINT TOWNSHIP COMMUNITY HOSPITAL

MARCH 31, 2009

CONSOLIDATED FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT



## Mary Taylor, CPA Auditor of State

Board of Trustees Mercer County Joint Township Community Hospital 800 West Main St. Coldwater, Ohio 45828

We have reviewed the *Independent Auditors' Report* of the Mercer County Joint Township Community Hospital, Mercer County, prepared by VonLehman and Company, Inc., for the audit period April 1, 2008 through March 31, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Mercer County Joint Township Community Hospital is responsible for compliance with these laws and regulations.

Mary Taylor, CPA Auditor of State

Mary Taylor

February 17, 2010



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#### INDEPENDENT AUDITORS' REPORT

Board of Trustees Mercer County Joint Township Community Hospital

We have audited the accompanying basic consolidated financial statements of Mercer County Joint Township Community Hospital as of and for the years ended March 31, 2009 and 2008, as listed in the table of contents. These basic consolidated financial statements are the responsibility of the Hospital's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the consolidated financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall consolidated financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Mercer County Joint Township Community Hospital as of March 31, 2009 and 2008, and the results of its operations, and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued a report dated October 21, 2009, on our consideration of Mercer County Joint Township Community Hospital's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audits.

The Management's Discussion and Analysis is not a required part of the basic consolidated financial statements, but is supplementary information required by U.S. generally accepted accounting principles. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

VonLehman & Company Inc.

This section of Mercer County Joint Township Community Hospital's (the Hospital) annual financial statements presents background information and management's discussion and analysis (MD&A) of the Hospital's financial performance during the year ended March 31, 2009. This MD&A includes a discussion and analysis of the activities and results of the Hospital.

This MD&A should be read together with the financial statements included in this report.

#### FINANCIAL HIGHLIGHTS

- The Hospital's net assets increased by approximately \$831,000 in 2009, including non-operating income of approximately \$126,000.
- During the year, the Hospital's net operating revenues increased 9.8% to \$41.0 million while expenses increased 7.9% to \$40.3 million. The result is income from operations of approximately \$705,000, an increase of approximately \$709,000 when compared to 2008 operations.
- During the year, the Hospital made the following significant capital acquisitions and improvements:
  - MRI Magentom Espree and Construction Costs
  - M2 Clinical Information Systems
  - Alcon Infiniti Phaco Machine
  - North Parking Lot

The sources of funding for these projects were cash flows from operations and proceeds from bond indebtedness.

#### **FINANCIAL STATEMENTS**

The financial statements of the Hospital present information about the Hospital using financial reporting methods similar to those used by private sector companies. These statements offer short-term and long-term financial information. The statements of net assets include all of the Hospital's assets and liabilities and provide information about the nature and amounts of investments in resources (assets) and the obligations to Hospital creditors (liabilities). They also provide the basis for computing rate of return, evaluating the capital structure of the Hospital, and assessing the liquidity and financial flexibility of the Hospital. All of the current year's revenues and expenses are accounted for in the Statements of Revenues, Expenses and Changes in Net Assets. These statements measure the financial results of the Hospital's operations and present revenues earned and expenses incurred. The final financial statement is the Statement of Cash Flows. The primary purpose of this statement is to provide information about the Hospital's cash flows from operating activities, capital and related financing activities, and investing activities, and to provide information on the sources and uses of cash during the year. The notes to the financial statements provide additional information that is essential to a full understanding of the data provided. The notes to the financial statements can be found beginning on page 9 of this report.

#### FINANCIAL ANALYSIS

The Statements of Net Assets and Revenues, Expenses and Changes in Net Assets report information about the Hospital's net assets and the Hospital's changes in net assets. Increases or decreases in the Hospital's net assets are one indicator of whether the Hospital's financial health is improving or deteriorating. However, other non-financial factors, such as changes in economic conditions, population growth (including uninsured and medically indigent individuals and families), new or changed government legislation and the Hospital's strategic plan should also be considered.

A summary of the Hospital's Statements of Net Assets as of March 31, 2009, 2008 and 2007 is presented below (in thousands):

	2009	2008	2007
Cash and Cash Equivalents Property, Plant and Equipment, Net Patient Accounts Receivable, Net Other Assets	\$ 5,448 16,094 8,940 2,230	\$ 6,126 11,927 8,116 1,463	\$ 5,371 11,966 7,784 1,463
Total Assets	\$32,712	\$ <u>27,632</u>	\$ <u>26,584</u>
Current Liabilities Long-Term Debt	\$ 5,959 4,874	\$ 6,378 206	\$ 5,240 494
Total Liabilities	10,833	6,584	5,734
Net Assets	<u>21,879</u>	21,048	20,850
Total Liabilities and Net Assets	\$ 32,712	\$ <u>27,632</u>	\$ <u>26,584</u>

As can be seen in the above, net assets increased to approximately \$21.9 million in 2009, up from approximately \$21.0 million in 2008.

A summary of the Hospital's Changes in Net Assets for the years ended March 31, 2009, 2008 and 2007 is presented below (in thousands):

•	2009	2008	2007
Revenues Net Patient Service Revenues Other Operating Revenues	\$ 38,682 2,332	\$ 35,544 1,798	\$ 36,320 1,918
Total Revenues	41,014	<u>37,342</u>	<u>38,238</u>
Expenses Nursing Services Medical Professional Services General Services Administrative Services Depreciation and Amortization	9,754 8,959 3,673 16,230 1,693	8,797 8,527 3,448 14,906 1,668	8,190 8,821 3,365 15,731 1,661
Total Expenses	40,309	<u>37,346</u>	<u>37,768</u>
Income (Loss) from Operations	705	(4)	470
Non-Operating Revenues	<u>126</u>	228	44
Changes in Net Assets	\$ <u>831</u>	\$224	\$ <u>514</u>

#### Sources of Revenues

During 2009, the Hospital derived substantially all of its revenues from patient services and other related activities. Revenues include, among other items, revenues from the Medicare and Medicaid programs, patients, insurance carriers, preferred provider organizations, and managed care programs.

#### **Payer Mix**

The Hospital provides care to patients under payment arrangements with Medicare, Medicaid, and various commercial programs. Services provided under those arrangements are paid at predetermined rates and/or reimbursable costs as defined. Provisions have been made in the financial statements for contractual adjustments, which represent the difference between the standard charges for services and the actual or estimated payment.

#### **OPERATING AND FINANCIAL PERFORMANCE**

The Hospital generated slightly more gross revenues from patients in 2009, but encountered increased bad debt expenses and increased contractual allowances. The Hospital had a slightly higher increase in revenues from the prior year their increase in operating expenses. The result was an increase in net assets of approximately \$831,000. This section will discuss highlights of 2009 operations and changes in activity.

#### Revenues

Net patient service revenues increased approximately \$3.1 million in 2009 primarily because of an increase in overall rates charged for services.

#### **Expenses**

Total operating expenses increased approximately \$3.0 million in 2009 which was attributable primarily to increases in costs for nursing services, medical professional services and administrative services.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### **Capital Assets**

At year-end, the Hospital had approximately \$16.1 million invested in property, plant and equipment. See page one of the MD&A for a description of the significant capital acquisitions during 2009 and the notes to the basic financial statements for a detailed presentation of the acquisitions and disposals for the year.

#### **Debt Administration**

At year-end, the Hospital had approximately \$5.2 million in outstanding debt (capital lease obligations and bond indebtedness) versus approximately \$494,000 last year, an increase of approximately \$4.7 million. The increase was due to bond indebtedness incurred for capital expenditures. Interest rates on outstanding debt at year end ranged from 4.125% to 4.42%. For a breakdown of the interest payment schedule, and a detailed presentation of debt acquisitions and retirements for the year, refer to the notes to the basic financial statements.

#### **ECONOMIC FACTORS AND 2010 BUDGET**

The Hospital's Board and management considered many factors when setting the 2010 budget. Of primary importance in setting the budget was the status of the economy, which takes into account market focus and other environmental factors such as the following:

- Demographics and impact areas of population growth and the expanding need for services
- Continuously increasing expectations for quality improvement
- Advances in medical equipment technology and the need to replace obsolete equipment
- Increasing emphasis on the integrity of financial information
- Increasing number of uninsured patients
- Increasing cost of medical supplies
- Access to additional capital
- Increasing drug costs
- Impact of the Hospital Franchise Fee Program included in the State of Ohio's Fiscal Year 2010 Budget

The focus of management is to implement a multi-year plan that will emphasize expanded services to all areas of Mercer County, continuous quality improvement, cost control, capital requirements, and financing in support of net asset improvement.

CONSOLIDATED FINANCI	AL STATEMENTS		
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## MERCER COUNTY JOINT TOWNSHIP COMMUNITY HOSPITAL STATEMENTS OF NET ASSETS

#### **ASSETS**

		Mai	rch 31,	
	· · · · · · · ·	2009		2008
Current Assets Cash and Cash Equivalents	\$	260,012	\$	651,898
Patient Accounts Receivable, Net of Estimated Uncollectibles (2009 - \$822,011; 2008 - \$795,501) Accrued Interest Receivable Other Receivables Inventories Prepaid Expenses		8,940,250 78,202 245,312 849,147 320,547	_	8,115,525 65,967 - 808,154 236,050
Total Current Assets	***************************************	10,693,470	**************************************	9,877,594
Cash and Cash Equivalents Whose Use is Limited Board Designated for Future Capital Purposes		5,187,573		5,473,430
Property, Plant and Equipment, Net		16,093,802		11,927,320
Other Assets		736,693		353,305
Total Assets	\$	32,711,538	\$ <u>_</u>	27,631,649

#### LIABILITIES AND NET ASSETS

	March 31,			1,
		2009		2008
Current Liabilities - As Restated for 2008 Accounts Payable Accrued Expenses - As Restated for 2008 Estimated Settlement Amounts Due to Third Party Payors Capital Lease Obligations - Current Portion Bond Indebtedness - Current Portion	\$	1,972,777 3,528,403 92,697 105,344 259,472	\$	1,809,319 3,976,842 303,704 287,714
Total Current Liabilities - As Restated for 2008	_	5,958,693		6,377,579
Long-Term Liabilities Capital Lease Obligations - Long Term Portion Bond Indebtedness - Long Term Portion	_	100,734 4,772,843		206,078
Total Long-Term Liabilities	_	4,873,577		206,078
Total Liabilities - As Restated for 2008	-	10,832,270		6,583,657
Net Assets - As Restated for 2008 Unrestricted Invested in Property, Plant and Equipment - Net of Related Debt Temporarily Restricted  Total Net Assets - As Restated for 2008	-	10,998,859 10,855,409 25,000 21,879,268		9,589,464 11,433,528 25,000 21,047,992
Total Liabilities and Net Assets	\$	32,711,538	\$	27,631,649

## MERCER COUNTY JOINT TOWNSHIP COMMUNITY HOSPITAL STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

Years	Ended	March	31,

	rears Ended Waren 51,						
		2009			2008		_
	•	Amount	Percent		Amount	Percent	
Net Patient Service Revenues	\$	38,681,806	94.3 %	6 \$	35,544,307	95.2	%
Other Operating Revenues		2,332,426	5.7		1,797,731	4.8	-
Total Operating Revenues		41,014,232	100.0_ %	6	37,342,038	100.0	-%
Operating Expenses Nursing Services		9,754,498	23.8		8,796,502	23.6	
Medical Professional Services		8,958,957	21.8		8,527,061	22.8	
General Services		3,672,618	9.0		3,447,920	9.2	
Administrative Services		16,229,941	39.6		14,906,375	39.9	
Depreciation and Amortization		1,692,964	4.1		1,668,360	4.5	
Total Operating Expenses		40,308,978	98.3		37,346,218	100.0	<del></del>
Income (Loss) from Operations		705,254	1.7		(4,180)	_	
Non-Operating Revenues						0.5	
Investment Earnings		110,978	0.3		201,470	0.5	
Unrestricted Gifts		15,044			27,189	0.1	_
Total Non-Operating Revenues		126,022	0.3		228,659	0.6	
Change in Net Assets		831,276	2.0	%	224,479	0.6	_%
Net Assets, Beginning of Year - As Restated for 2008		21,047,992			20,850,375		
Adjustment for Disability Payment - Restatement of 2008 Net Assets		_			(26,862)		
Net Assets, End of Year - As Restated for 2008	Ç	21,879,268	<u>.</u>		\$ <u>21,047,992</u>		

## MERCER COUNTY JOINT TOWNSHIP COMMUNITY HOSPITAL STATEMENTS OF CASH FLOWS

		Years Ende	d N	larch 31,
		2009		2008
Cash Flows from Operating Activities Cash Received from Customers Cash Payments to Suppliers for Goods and Services Cash Payments to Employees for Services Cash Paid for Interest, Net of Capitalized Interest Other Operating Revenues	\$	37,857,081 (15,407,877) (24,199,533) (14,923) 2,075,067	\$	35,516,273 (13,452,546) (21,268,195) (25,899) 1,797,731
Net Cash Provided by Operating Activities	_	309,815		2,567,364
Cash Flows from Non-Capital Financing Activities Non-Operating Revenues	_	126,022	-	228,659
Cash Flows from Capital and Related Financing Activities Payments on Capital Lease Obligations Proceeds from Bond Indebtedness Proceeds from Sale of Property, Plant and Equipment Acquisition of Property, Plant and Equipment Net Cash Used by Capital and Related Financing Activities	-	(287,714) 5,032,315 3,654 (5,861,835) (1,113,580)		(290,597) - - (1,750,601) (2,041,198)
			•	
Net (Decrease) Increase in Cash and Cash Equivalents	,	(677,743)		754,825
Cash and Cash Equivalents at Beginning of Year		6,125,328		5,370,503
Cash and Cash Equivalents at End of Year	\$	5,447,585	\$	6,125,328
Recap of Cash and Cash Equivalents Undesignated Cash Designated Cash Restricted Cash	\$	235,012 5,187,573 25,000	\$	626,898 5,473,430 25,000
Total Cash and Cash Equivalents	\$	5,447,585	\$	6,125,328
Reconciliation of Income (Loss) from Operations to Net Cash Provided by Operating Activities Income (Loss) from Operations Adjustments to Reconcile Income (Loss) from Operations to Net Cash Provided by Operating Activities	\$	705,254	\$	(4,180)
Depreciation		1,691,511		1,668,360
Amortization		1,453		-
Loss on Sale of Property, Plant and Equipment Provision for Bad Debts		188 2,333,623		121,422 2,205,711
Changes in Patient Accounts Receivable Accrued Interest Receivable Other Receivables Inventories Prepaid Expenses Accounts Payable Accrued Expenses Estimated Settlement Amounts Due to Third Party Payors		(3,158,348) (12,235) (245,312) (40,993) (469,338) 163,458 (448,439) (211,007)		(2,537,449) (11,696) (9,865) 21,297 443,628 586,906 83,230
Net Cash Provided by Operating Activities	9	309,815		2,567,364

### MERCER COUNTY JOINT TOWNSHIP COMMUNITY HOSPITAL NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

#### NOTE 1 - REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Mercer County Joint Township Community Hospital (the Hospital) is a 76-bed facility, located in Mercer County, Ohio and operates under the direction of an eleven member board of governors pursuant to the authority of the Joint Township Hospital Board of Trustees with representatives from Butler, Franklin, Gibson, Granville, Marion, Recovery, Washington and Jefferson Townships. The Hospital is a tax-exempt nonprofit organization which provides healthcare services to the residents of Mercer County, Ohio and the surrounding area. The Hospital is operated under the provisions of the Ohio Revised Code.

#### **Method of Consolidation**

The consolidated financial statements include the accounts of the Hospital and the Medical and Educational Development Foundation (MEDF) Physicians Corporation. The MEDF is a not for profit, non-governmental entity that manages physician practices. The Hospital is deemed to have control over MEDF. The financial statements of MEDF have been consolidated with the Hospital's financial statements. All material intercompany balances and transactions have been eliminated in the consolidation.

#### **Basis of Accounting**

The Hospital utilizes the proprietary fund method of accounting whereby revenues and expenses are recognized on the accrual basis. Substantially all revenues and expenses are subject to accrual.

#### **Accounting Standards**

Pursuant to Governmental Accounting Standards Board (GASB) Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting, the Hospital has elected to apply the provisions of all relevant pronouncements of the Financial Accounting Standards Board (FASB) that do not conflict with or contradict GASB pronouncements, including those issued after November 30, 1989.

#### Use of Estimates

The process of preparing financial statements in conformity with U.S. generally accepted accounting principles requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Certain estimates relate to unsettled transactions and events as of the date of the financial statements. Other estimates relate to assumptions about the ongoing operations and may impact future periods. Accordingly, upon settlement, actual results may differ from estimated amounts.

#### Cash and Cash Equivalents

Cash and cash equivalents are deposited in financial institutions as authorized and directed by State statutes. All deposits are collateralized by pledged securities of the financial institutions up to or exceeding the value of the deposits, as specified by State statutes.

For purposes of the statements of cash flows, cash and cash equivalents are defined as those funds on deposit which have maturities of three months or less.

## NOTE 1 – REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Cash and Cash Equivalents Whose Use is Limited

Cash and cash equivalents whose use is limited include assets set aside by the Board of Trustees for future capital improvements, over which the Board of Trustees retains control and may at its discretion subsequently use for other purposes.

#### **Inventories**

Inventories consist primarily of supplies and drugs and are valued at the lower of cost under the first-in, first-out (FIFO) method, or market.

#### **Bond Issuance Costs**

Bond Issuance Costs are deferred and amortized over the life of the related bonds. These amounts are included with Other Assets.

#### Property, Plant and Equipment

Property, plant and equipment is recorded at cost or at fair market value at the date received if acquired by gift. It is the Hospital's policy to capitalize acquired property, plant and equipment with a cost or fair market value of \$1,000 or greater. Expenditures for maintenance and repairs, which do not extend the useful lives of the applicable assets, are charged to expense as incurred. Depreciation is computed using the straight line method over the estimated useful lives of the depreciable assets as follows:

Buildings and Improvements 5 – 40 Years Major Movable Equipment 2 – 20 Years

#### Lease Agreements

The liability for lease obligations which are in substance installment purchases has been recorded in the financial statements and the leased equipment capitalized as fixed assets. The assets and liabilities under capital lease obligations are recorded at the lower of the present value of the minimum lease payments or the fair value of the assets. Annual rentals pertaining to leases which convey merely the right to use property are charged to current operations. Depreciation of capital leased assets is included in depreciation expense on the statements of revenues, expenses and changes in net assets.

#### **Compensated Absences**

It is the Hospital's policy to compensate eligible employees during authorized absences. Such employees earn sick leave credit proportionately to the paid hours in each bi-weekly pay period according to rates prescribed to by the Ohio Revised Code (ORC). This sick leave is accrued at the rate specified by the ORC (0.04615 per hour worked). Sick leave does not accrue on overtime hours. Employees who retire from active service with the Hospital, State of Ohio, or any of its political subdivisions will be paid out up to the maximum payment of 240 hours.

An employee who transfers from, or is separated and reinstated from a state or county employer shall be credited with the unused balance of accumulated sick leave provided the transfer to employment or reinstatement takes place within 10 years of the date on which the employee was last employed. It is the employee's responsibility upon hire to notify Human Resources of any previous leave credits.

An employee who transfers from full-time to pool status is no longer eligible to accrue sick benefits. Earned sick hours will be banked and available if the employee returns to full-time or part-time status under OPERS.

## NOTE 1 – REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Net Patient Service Revenues**

For purposes of these financial statements, operating revenues are those revenues generated by the Hospital for healthcare services rendered, grants received, or any other activity related to the Hospital's primary purpose as previously mentioned in the footnote.

Also, the Hospital has agreements with third-party payors that provide for payments to the Hospital at amounts different from its established rates. A summary of the payment arrangements with major third-party payors follows:

Medicare. Inpatient services rendered to Medicare program beneficiaries are paid at prospectively determined rates per discharge. These rates vary according to a patient classification system that is based on clinical, diagnostic, and other factors. Outpatient services are reimbursed on a prospective rate scale based on Ambulatory Patient Classifications (APC's). Home Health Services are reimbursed on a prospective basis for episodes of care spanning 60 days. There are exceptions which could adjust the 60-day payment period. The payment rates are based on a clinical assessment system called OASIS (the Outcome and Assessment Information Set). Final settlements are determined upon submission of the annual cost report by the Hospital and audits thereof by the Medicare Fiscal Intermediary.

Medicaid. Inpatient services rendered to Medicaid program beneficiaries are reimbursed on a rate per discharge basis. Outpatient services rendered to Medicaid program beneficiaries are reimbursed on a fee schedule basis. Inpatient capital costs are reimbursed at a tentative rate per discharge with a final settlement to be determined after submission of the annual cost report by the Hospital and audits thereof by the State Medicaid Agency.

The Hospital also has entered into payment agreements with certain commercial insurance carriers, health maintenance organizations, and preferred provider organizations. The basis for payment to the Hospital under these agreements includes prospectively determined rates per discharge, discounts from established charges, and prospectively determined daily rates.

#### **Charity Care**

The Hospital provides care to patients who meet criteria under its charity care policy without charge or at amounts less than its established rates. Because the Hospital does not pursue collection of amounts determined to qualify as charity care, they are not reported as revenues. Hospital services at normal established rates totaled \$561,766 and \$702,610 for patients meeting the charity care criteria for the years ended March 31, 2009 and 2008, respectively.

#### Restricted and Unrestricted Resources

It is the Hospital's policy to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available. Unrestricted resources are used only after restricted resources have been depleted.

## NOTE 1 – REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Net Assets**

Net assets of the Hospital are classified in three components. Net assets invested in property, plant and equipment net of related debt consist of property, plant and equipment net of accumulated depreciation reduced by the current balances of any outstanding borrowings used to finance the purchase or construction of those assets. Temporarily restricted net assets are net assets that must be used for a particular purpose as specified by creditors, grantors, or contributors external to the Hospital, including amounts deposited with trustees as required by revenue bond indentures. Temporarily restricted net assets were restricted to the following:

	2009	2008
Foundation and Other Endowments	\$ <u>25,000</u>	\$ 25,000

Unrestricted net assets are remaining net assets that do not meet the definition of invested in property, plant and equipment net of related debt or temporarily restricted.

#### Contributions

Contributions are recognized during the period in which they are received. Contributions are considered to be available for unrestricted use unless specifically restricted by the donor.

#### Gifts and Donated Services

Unconditional promises to give cash and other assets are reported at fair value at the date the promise is received. Contributions of services are recognized if the services received create or enhance non financial assets or require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation.

#### Risk Management

The Hospital is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; employee injuries and illness; natural disasters; and employee health, dental and accident benefits.

Commercial insurance coverage is purchased for claims arising from such matters. Settled claims have not exceeded this commercial coverage in any of the three preceding years. The Hospital also maintains coverage for medical malpractice claims and judgments.

#### Reclassifications

Certain amounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year financial statements.

#### NOTE 2 - CASH AND CASH EQUIVALENTS

State statutes classify monies held by the Hospital into three categories:

- Active deposits are public deposits necessary to meet current demands. Such monies must be maintained either as cash in the Hospital, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.
- Inactive deposits are public deposits that the Hospital has identified as not required for use within
  the current five year period of designation of depositories. Inactive deposits must either be
  evidenced by certificates of deposit maturing not later than the end of the current period of
  designation of depositories, or by savings or deposit accounts including, but not limited to,
  passbook accounts.
- 3. Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of the Hospital deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies are to be deposited or invested in the following securities:

- United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAR Ohio);
- Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

#### NOTE 2 – CASH AND CASH EQUIVALENTS (Continued)

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Hospital, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Board or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

#### A. Cash on Hand

As of March 31, 2009 and 2008, the Hospital had \$1,950 in undeposited cash on hand which is included on the financial statements of the Hospital as part of "Cash and Cash Equivalents".

#### B. Deposits with Financial Institutions

As of March 31, 2009 the carrying amount of all Hospital deposits was \$5,447,585. Based on the criteria described in GASB Statement No. 40, "Deposits and Investment Risk Disclosures", as of March 31, 2009, \$5,099,720 of the Hospital's bank balance of \$5,849,720 was exposed to custodial risk as discussed below, while \$750,000 was covered by the Federal Deposit Insurance Corporation. The cash in excess of insured limits reflects the increased FDIC insurance (increased from \$100,000 to \$250,000) and the FDIC's Transaction Account Guarantee Program which is in effect until December 31, 2009.

Custodial credit risk is the risk that, in the event of bank failure, the Hospital's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Hospital.

#### Supplemental Disclosure of Cash Flow Information

Cash Paid For Interest During the Year	2009	2008
Expensed	\$ 14,923	\$ 25,899
Capitalized	48,432	
Total	\$ <u>63,355</u>	\$25,899

## NOTE 3 – THIRD-PARTY SETTLEMENTS AND COMPONENTS OF PATIENT ACCOUNTS RECEIVABLE

In addition to those patients unable to pay, there are patients receiving services who will not pay. The Hospital has established credit and collection policies to hold this cost to a minimum. Provisions for bad debts are recorded as a reduction to arrive at net patient service revenues in the statements of revenues, expenses and changes in net assets.

Estimated third-party settlements for the Medicare and Medicaid programs reflect differences between interim reimbursement and reimbursement as determined by cost reports filed after the end of the year. Such third-party settlements may reflect differences owed to or by the Hospital. The estimated amount owed by the Hospital to third party providers based upon as-filed cost reports was \$92,697 and \$303,704 as of March 31, 2009 and March 31, 2008, respectively.

## NOTE 3 – THIRD-PARTY SETTLEMENTS AND COMPONENTS OF PATIENT ACCOUNTS RECEIVABLE (Continued)

The Hospital's net patient accounts receivable (unsecured) were concentrated in the following major payor classes:

	2009	2008
Federal Government: Medicare	\$ 3,193,474	\$ 2,714,644
State of Ohio: Medicaid, Workers Compensation Commercial Insurance, Self-Pay and Other	768,145 <u>4,978,631</u>	392,791 _5,008,090
Total	\$ <u>8,940,250</u>	\$ <u>8,115,525</u>

#### NOTE 4 - PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment transactions for the year ended March 31, 2009 were as follows:

Business-Type Activities	Balance April 1, 2008	Additions	Transfers/ Disposals	Balance March 31, 2009
Property, Plant and Equipment Not Being Depreciated Land Construction in Progress	\$ 44,300 215,657 259,957	\$ - 3,200,114	\$ - - -	\$ 44,300 3,415,771 3,460,071
Depreciable Property, Plant and Equipment	04.704.000	E 40 G 57	(2,989)	22,269,766
Buildings and Improvements Major Movable and Leased Equipment	21,724,098 12,391,989	548,657 2,113,064	(2,989)	14,297,465
	34,116,087	<u>2,661,721</u>	(210,577)	36,567,231
Total Property, Plant and Equipment at Historical Cost	34,376,044	5,861,835	(210,577)	40,027,302
Less Accumulated Depreciation Buildings and Improvements	14,486,264	655,201	(1,869)	15,139,596
Major Movable and Leased Equipment	7,962,460	1,036,310	(204,866)	<u>8,793,904</u>
Total Accumulated Depreciation	22,448,724	1,691,511	(206,735)	23,933,500
Property, Plant and Equipment – Net	\$ <u>11,927,320</u>	\$_4,170,324	\$(3,842)	\$ <u>16,093,802</u>

#### NOTE 4 - PROPERTY, PLANT AND EQUIPMENT (Continued)

Property, plant and equipment transactions for the year ended March 31, 2008 were as follows:

Business-Type Activities	Balance April 1, 2007	Additions	Transfers/ Disposals	Balance March 31, 2008
Property, Plant and Equipment Not Being Depreciated Land Construction in Progress	\$ 44,300 	\$ - \$ <u>214,424</u> 214,424	1,233 1,233	\$ 44,300 215,657 259,957
Depreciable Property, Plant and				
Equipment Buildings and Improvements	21,477,241	297,976	(51,119)	21,724,098
Major Movable and Leased Equipment	12,922,070	1,236,984	(1,767,065)	12,391,989
	34,399,311	1,534,960	(1,818,184)	34,116,087
Total Property, Plant and Equipment at Historical Cost	34,433,611	1,749,384	(1,816,951)	34,376,044
Less Accumulated Depreciation Buildings and Improvements	13,934,340	602,894	(50,970)	14,486,264
Major Movable and Leased Equipment	8,542,770	1,065,466	(1,645,776)	7,962,460
Total Accumulated Depreciation	22,477,110	1,668,360	(1,696,746)	22,448,724
Property, Plant and Equipment – Net	\$ <u>11,966,501</u>	\$ 81,024	\$(120,205)	\$ <u>11,927,320</u>

#### **NOTE 5 - OTHER ASSETS**

The Hospital is a member of the West Central Ohio Regional Healthcare Alliance, Ltd. (WCORHA) along with four other area hospitals. Each hospital loaned \$200,000 to WCORHA. The current project of the WCORHA is the operation of a cancer center. The note charged interest at 2.3% and 4.6% at March 31, 2009 and 2008, respectively. Interest income related to this asset for 2009 and 2008 was \$12,234 and \$11,696, respectively, and is included within non-operating revenues on the statements of revenues, expenses and changes in net assets.

The Hospital entered into a joint venture agreement with the Joint Township District Memorial Hospital with respect to the ownership and expansion of a medical office building. A nonprofit real estate holding company and a nonprofit management company were formed as a result of the joint venture. The Hospital has invested \$336,091 for its ownership portion of the joint venture investment. This investment is included within other assets on the statements of net assets. No income or expense related to the joint venture has been recognized in these financial statements.

#### NOTE 6 - LONG-TERM LIABILITIES

#### **Capital Lease Obligations**

The following is a summary of the Hospital's capital lease obligations for the years ended March 31, 2009 and 2008:

	2009	2008
Debt Outstanding, Beginning of Year	\$ 493,792	\$ 784,389
Additions of New Debt	-	-
Repayments	(287,714)	(290,597)
Debt Outstanding, End of Year	\$206,078	\$ <u>493,792</u>
Expected to be Paid Within One Year	\$105,344	\$ <u>287,714</u>

The Hospital leases certain equipment under non-cancelable capital lease obligations and one lease obligation remains with an interest rate of 4.42%. The following are the net minimum future lease payments for the lease obligation:

Years Ending _March 31,		
2010 2011	\$ 112,335 102,974	
Total Net Future Minimum Lease Payments	215,309	\$ 520,575
Less: Amount Representing Interest	9,231	26,783
Total Capital Lease Obligations	206,078	493,792
Less: Current Portion	105,344	287,714
Long-Term Capital Lease Obligations	\$ <u>100,734</u>	\$ <u>206,078</u>

Net book value of leased equipment included within Property, Plant and Equipment, was as follows:

Cost	\$ 503,114	\$ 1,440,824
Accumulated Depreciation	<u>221,593</u>	<u>685,498</u>
Net Book Value	\$ <u>281,521</u>	\$ <u>755,326</u>

#### NOTE 6 - LONG-TERM LIABILITIES (Continued)

#### **Bond Indebtedness**

#### Hospital Facilities Revenue Bonds, Series 2009 (Mercer Health Project)

In February, 2009, the Hospital sold \$1,800,000 of its Facilities Revenue Bonds for the purpose of paying costs associated with a new MRI machine.

The Hospital Facilities Revenue Bonds, Series 2009, are scheduled to mature as follows:

Years	Interest Rates		Principal Amounts	Interest Amount	_	otal Debt Service
2010 2011 2012 2013 2014 2015-2017	4.125% 4.125% 4.125% 4.125% 4.125% 4.125%	\$	198,298 201,786 210,196 218,818 228,075 742,827	\$ 67,476 63,988 55,578 46,956 37,699 54,496	\$	265,774 265,774 265,774 265,774 265,774 797,323
Totals		\$_	1,800,000	\$ 326,193	\$_	2,126,193

#### Hospital Facilities Revenue Bonds, Series 2008A (Mercer Health Project)

In July, 2008, the Hospital sold \$5,000,000 of its Facilities Revenue Bonds for the purpose of paying costs associated with the construction of an emergency room.

The Hospital Facilities Revenue Bonds, Series 2008A, are schedule to mature as follows

Years		Principal Amounts		Interest Amount	T	otal Debt Service
2010 2011 2012 2013 2014 2015-2019 2020-2024 2025-2029 2030-2034	\$	61,174 127,900 133,231 138,243 144,544 817,749 1,003,025 1,230,102 1,344,032	\$	103,973 202,393 197,063 192,050 92,857	\$	165,147 330,293 330,294 330,293 237,401 *
Proceeds Yet to Be Received		5,000,000 (1,767,685)	\$_	*	\$	*
Totals	\$_	3,232,315				

At March 31, 2009, the bond charges interest at 4.125%, but will be assessed and re-determined on a yearly basis based upon certain criteria and future rates and terms are not available.

#### NOTE 7 - LONG-TERM LIABILITIES (Continued)

Changes in bond indebtedness are as follows:

	March 31, 2008	Additions Retirement	March 31, 2009
Bond Indebtedness Series 2008A Series 2009	\$ - 	\$ 3,232,315 \$ - 1,800,000 -	\$ 3,232,315 1,800,000
Total Bond Indebtedness	-	\$ <u>5,032,315</u> \$ <u>-</u>	5,032,315
Less Current Portion			(259,472)
Bond Indebtedness Long-Term Portion	\$ <u>-</u>		\$ <u>4,772,843</u>

#### **NOTE 8 - NET PATIENT SERVICE REVENUES**

The Hospital has agreements with third-party payors that provide for payments to the Hospital at amounts different from its established rates. Total gross patient services revenue and related allowances were as follows:

	Years Ended March 31,		
	2009	2008	
Gross Patient Service Charges at Established Rates	\$ 73,446,492	\$ 65,683,424	
Less Contractual Allowances Bad Debt Expense Charity Care	(31,869,297) (2,333,623) (561,766)	(27,644,817) (2,205,711) (702,610)	
Net Patient Service Revenues	\$ <u>38,681,806</u>	\$ <u>35,130,286</u>	

#### **NOTE 9 - OPERATING LEASES**

The Hospital has entered into lease agreements for certain buildings and office equipment under operating lease terms. The following are the net future minimum lease payments for these leases:

Years Ending <u>March 31,</u>	
2010 2011 2012 2013	\$ 45,000 45,000 45,000 37,500
Total	\$ <u>172,500</u>

Total rental expense for operating leases, including those with terms of one month or less, for the years ended March 31, 2009 and 2008 was \$58,060 and \$79,364, respectively, and were included within Administrative Services on the Statements of Revenues, Expenses and Changes in Net Assets.

#### **NOTE 10 - RETIREMENT PLAN**

The Hospital participates in a state pension plan, the Ohio Public Employees Retirement System (OPERS), which covers substantially all employees.

OPERS administers three separate pension plans; the Traditional Pension Plan (TP) – a cost-sharing multiple-employer defined benefit pension plan; the Member-Directed Plan (MD) – a defined contribution plan; and the Combined Plan (CO) – a cost-sharing multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan. OPERS provides retirement, disability, survivor and death benefits, annual cost of living adjustments, and post-retirement healthcare benefits to qualifying members of both the Traditional and the Combined Plan; however healthcare benefits are not statutorily guaranteed. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment healthcare coverage. Chapter 145 of the Ohio Revised Code assigns authority to establish and amend benefit provisions to the OPERS Board of Trustees.

The plan issues a separate, publicly available financial report that includes a balance sheet and required supplementary information. This report may be obtained by contacting: Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 42315, Telephone (614) 466-2085.

The Ohio Revised Code provides OPERS statutory authority for employer and employee contributions. The required, actuarially-determined contribution rates for the Hospital and for the employee are 13.70% and 9.0%, respectively. The Hospital's contributions, representing 100% of employer contributions, for the last three years are as follows:

<u>Years</u>	<u>Contribution</u>
2009	\$ 2,141,826
2008	\$ 1,933,284
2007	\$ 1,859,597

#### NOTE 11 - OTHER POST-EMPLOYMENT BENEFITS

In addition to the pension benefits described above, OPERS also provides post-retirement health care coverage, commonly referred to as OPEB (Other Post-Employment Benefits). The Ohio Revised Code provides the authority for public employers to fund post-retirement health care through their contributions. The following information is based on data obtained from OPERS for the periods ended December 31, 2008 and 2007.

OPERS provides post-retirement health care coverage to age and service retirants and dependents with 10 or more years of qualifying Ohio service credit. Health care coverage for disability recipients and primary survivor recipients is available. The 2008 employer rate for employees' coverage by OPERS was 14.0%, of which 4.5% was used to fund health care. The total Hospital contribution used to fund health care was \$817,615 and \$773,025 for the years ended March 31, 2009 and 2008, respectively.

OPEB are financed through employer contributions and investment earnings thereon. The contributions allocated to retiree health care, along with investment income on allocated assets and periodic adjustments in health care provisions, are expected to be sufficient to sustain the program indefinitely.

#### NOTE 11 - OTHER POST-EMPLOYMENT BENEFITS (Continued)

OPEB are advanced-funded on an actuarially-determined basis. The number of active contributing participants at December 31, 2008 was 368,503. The actuarial value of the net assets available for OPEB at the most recent actuarial review performed December 31, 2007 was approximately \$12,800,000,000. The actuarially accrued liability and the unfunded actuarial accrued liability, based on the actuarial cost method used, were approximately \$29,800,000,000 and \$17,100,000,000 respectively, as of December 31, 2007. The actuarial assumptions used to calculate these amounts are as follows:

- Funding Method An entry age normal actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actuarial gains and losses) becomes part of unfunded actuarial accrued liability.
- Assets Valuation Method All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Under this approach assets are adjusted annually to reflect 25% of unrealized market appreciation or depreciation on investment assets.
- Investment Return The investment assumption rate for 2007 was 6.50%.
- Active Employee Total Payroll An annual increase of 4.00% compounded annually is the base portion of the individual pay increase assumption. This assumes no change in the number of active employees. Additionally, annual pay increases, over and above the 4.0% base increase, were assumed to range from 0.50% to 6.30%.
- Health Care Health care costs were assumed to increase at the projected wage inflation rate plus an additional factor ranging from 0.5% to 4.0% from the next 7 years. In subsequent years, (8 and beyond) health care costs were assumed to increase at 4.0%.

#### NOTE 12 - PROFESSIONAL LIABILITY INSURANCE

As of March 31, 2009, the Hospital carried occurrence basis malpractice insurance coverage of \$1,000,000 per claim and \$3,000,000 aggregate, plus excess liability coverage of \$3,000,000.

Professional liability claims are currently pending against the Hospital. No provision for loss has been made in the accompanying financial statements because management is of the opinion that the ultimate liability, if any, resulting from the lawsuits would be adequately covered by insurance and would not adversely affect the financial position of the Hospital.

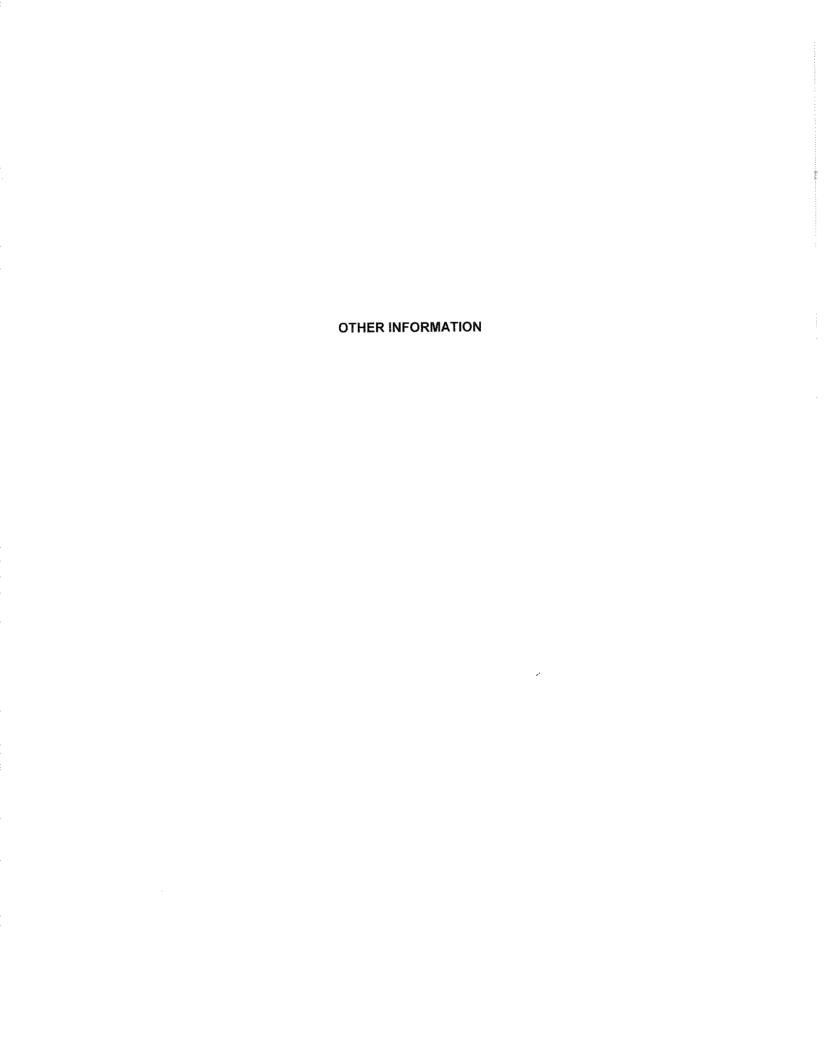
#### **NOTE 13 - CONCENTRATIONS**

Medicare and Medicaid accounted for approximately 40.3% and 38.3% of the Hospital's net patient service revenue during the years ended March 31, 2009 and 2008, respectively.

#### **NOTE 14 - PRIOR PERIOD ADJUSTMENT**

During the year ended March 31, 2009, the Hospital discovered an error in the recording of a liability for disability payments on behalf of one of its patients. Net assets and accrued expenses have been restated as of March 31, 2008 to reflect the proper accounting for this item. The net assets as of March 31, 2008 should have been reported as follows:

Unrestricted	\$	9,589,464
Invested in Property, Plant and Equipment - Net of Related Debt Temporarily Restricted	_	11,433,528 25,000
	\$_	21,047,992



# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Mercer County Joint Township Community Hospital

We have audited the basic financial statements of Mercer County Joint Township Community Hospital as of and for the year ended March 31, 2009, and have issued our report thereon dated October 21, 2009. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control over Financial Reporting

In planning and performing our audit, we considered Mercer County Joint Township Community Hospital's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Mercer County Joint Township Community Hospital's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Mercer County Joint Township Community Hospital's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Mercer County Joint Township Community Hospital's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of Mercer County Joint Township Community Hospital's financial statements that is more than inconsequential will not be prevented or detected by Mercer County Joint Township Community Hospital's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Mercer County Joint Township Community Hospital's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

However, during our audit we became aware of a matter that is an opportunity for strengthening internal controls and operating efficiencies. That matter was communicated to management and the Board of Trustees in a separate letter dated October 21, 2009.

Board of Trustees Mercer County Joint Community Hospital Page Two

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Mercer County Joint Township Community Hospital's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the board of trustees, management, and the Auditor of the State of Ohio and is not intended to be and should not be used by anyone other than these specified parties.

VonLehman & Company Inc.

Fort Mitchell, Kentucky October 21, 2009

## MERCER COUNTY JOINT TOWNSHIP COMMUNITY HOSPITAL SCHEDULE OF FINDINGS YEAR ENDED MARCH 31, 2009

- NONE -

## MERCER COUNTY JOINT TOWNSHIP COMMUNITY HOSPITAL STATUS OF PRIOR AUDIT FINDINGS

- NONE -



## Mary Taylor, CPA Auditor of State

#### MERCER COUNTY JOINT TOWNSHIP COMMUNITY HOSPITAL

#### **MERCER COUNTY**

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED MARCH 2, 2010