



**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2009-2008



Mary Taylor, CPA
Auditor of State

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

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Mary Taylor, CPA
Auditor of State

Board of Trustees
New Albany Plain Local Joint Park District
7860 Bevelhymer Road
New Albany, Ohio 43054

To the Board of Trustees,

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your District to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Mary Taylor

Mary Taylor, CPA
Auditor of State

November 30, 2010

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Board of Trustees
New Albany Plain Local Joint Park District
7860 Bevelhymer Road
New Albany, Ohio 43054

To the Board of Trustees:

We have audited the accompanying financial statements of New Albany Plain Local Joint Park District, Franklin County, Ohio, (the District) as of and for the years ended December 31, 2009 and 2008. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the District has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the District's larger (i.e. major) funds separately. While the District does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require Districts to reformat their statements. The District has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2009 and 2008 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2009 and 2008 or its changes in financial position for the years then ended.

New Albany Plain Local Joint Park District
Franklin County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Required by *Government Auditing Standards*
Page 2

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the fund cash balances of New Albany Plain Local Joint Park District, Franklin County, Ohio, as of December 31, 2009 and 2008, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The District has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2010 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

November 30, 2010

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND
CHANGES IN FUND CASH BALANCES- ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2009**

	General Fund	Debt Service	Capital Project	Agency Fund	Total Governmental
Receipts					
Taxes	\$ 475,960	\$ 770,670	\$ -	\$ -	\$ 1,246,630
Intergovernmental	52,176	91,917	-	-	144,093
Registration Fees	91,219	-	-	301,765	392,984
Interest	978	-	-	-	978
Miscellaneous	23,452	-	-	-	23,452
Donations	18,350	-	-	-	18,350
Concessions	33,152	-	-	-	33,152
	-	-	-	-	-
Total Cash Receipts	695,287	862,587	-	301,765	1,859,639
Cash Disbursements					
Personnel	221,566	-	-	-	221,566
Administrative	107,376	9,988	-	-	117,364
Materials and Supplies	-	-	-	318,833	318,833
Maintenance	220,694	-	-	-	220,694
Insurance	12,647	-	-	-	12,647
Capital outlay	131,151	-	-	-	131,151
Debt Service:					-
Redemption of Principal	36,464	470,000			506,464
Interest and Other Fiscal Charges	4,610	346,483			351,093
	-	-	-	-	-
Total Disbursements	734,508	826,471	-	318,833	1,879,812
	-	-	-	-	-
Total receipts over/(under) Disbursements	(39,221)	36,116	-	(17,068)	(20,173)
	-	-	-	-	-
Fund Balance, January 1	302,248	166,375	1,058	121,847	591,528
	-	-	-	-	-
Fund Cash Balance, December 31:	\$ 263,027	\$ 202,491	\$ 1,058	\$ 104,779	\$ 571,355

See accompanying notes to the financial statements.

NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND
CHANGES IN FUND CASH BALANCES- ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2008

	<u>General</u>	<u>Debt Service</u>	<u>Capital Project</u>	<u>Agency Fund</u>	<u>Total Governmental</u>
Receipts					
Taxes	\$ 463,286	\$ 747,523	\$ -	\$ -	\$ 1,210,809
Intergovernmental	50,585	89,285	-	-	139,870
Registration Fees	82,120	-	-	356,457	438,577
Interest	12,483	-	-	-	12,483
Miscellaneous	28,245	-	-	-	28,245
Concessions	32,554	-	-	-	32,554
	<u>669,273</u>	<u>836,808</u>	<u>-</u>	<u>356,457</u>	<u>1,862,538</u>
Total Cash Receipts					
Cash Disbursements					
Personnel	194,349	-	-	-	194,349
Administrative	103,542	9,670	-	-	113,212
Materials and Supplies	-	-	-	272,801	272,801
Maintenance	247,905	-	-	-	247,905
Insurance	13,435	-	-	-	13,435
Capital outlay	96,487	-	-	-	96,487
Debt Service:					
Redemption of Principal	34,390	394,992	-	-	-
Interest and Other Fiscal Charges	6,648	423,841	-	-	-
Total Disbursements	<u>696,756</u>	<u>828,503</u>	<u>-</u>	<u>272,801</u>	<u>1,798,060</u>
Total receipts over/(under) Disbursements	(27,483)	8,305	-	83,656	64,478
Fund Balance, January 1 (Restated see Note 9)	<u>329,731</u>	<u>158,070</u>	<u>1,058</u>	<u>38,191</u>	<u>527,050</u>
					-
Fund Cash Balance, December 31:	<u>\$ 302,248</u>	<u>\$ 166,375</u>	<u>\$ 1,058</u>	<u>\$ 121,847</u>	<u>\$ 591,528</u>

See accompanying notes to the financial statements.

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008**

1. Summary of Significant Accounting Policies

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the New Albany Plain Local Joint Local Park District, Franklin County, Ohio (the District) as a body corporate and politic. The District was created in April 1999 as a jointly governed organization among the Village of New Albany, Plain Township, and the Plain Local School District pursuant to provisions of the Ohio Revised Code. The District's mission is the efficient development, funding and maintenance of active parks and passive recreation areas for the residents of the Village of New Albany, Plain Township, and the Plain Local School District. The original term of the District expired on April 30, 2002. The provisions of the agreement state that the term may be renewed and extended for additional successive terms of 10 years each by appropriate resolutions. The Village of New Albany, Plain Township, and the Plain Local School District have made the appropriate resolutions to extend the term through April 30, 2012.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The District recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Deposits and Investments

The District's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

D. Fund Accounting

The District uses fund accounting to segregate cash and investments that are restricted as to use. The District classifies its funds into the following types:

1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

2. Debt Service Fund

This fund is used to account for resources the District accumulates to pay bond and note debt.

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)**

1. Summary of Significant Accounting Policies (Continued)

D. Fund Accounting (Continued)

3. Capital Project Fund

This fund is used to account for receipts restricted to acquiring or constructing major capital projects.

4. Agency Fund

This fund is used to account for assets that are received by the District to be held or disbursed on behalf of the person or organization from whom they were received.

E. Budgetary Process

The Ohio Revised Code requires that each fund (other than Agency) be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the object level of control and appropriations may not exceed estimated resources. The District Board must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts). The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. The District did not encumber all commitments required by Ohio law.

A summary of 2009 and 2008 budgetary activity appears in Note 3.

F. Property, Plant, and Equipment

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

2. Equity in Pooled Deposits and Investments

The District maintains a deposit and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)**

2. Equity in Pooled Deposits and Investments (Continued)

	2009	2008
Demand deposits	\$444,650	\$412,729
Total deposits	444,650	412,729
Repurchase agreement		
Total investments	126,705	178,799
Total deposits and investments	\$571,355	\$591,528

Deposits: 100% of Deposits are insured by the Federal Depository Insurance Corporation.

3. Budgetary Activity

Budgetary activity for the years ending December 31, 2009 and 2008 follows:

2009 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$1,000,074	\$695,287	(\$304,787)
Debt Service	1,027,264	862,587	(164,677)
Total	\$2,027,338	\$1,557,874	(\$469,464)

2009 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$984,057	\$734,508	\$249,549
Debt Service	816,483	826,471	(9,988)
Total	\$1,800,540	\$1,560,979	\$239,561

2008 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$898,965	\$669,273	(\$229,692)
Debt Service	865,464	836,808	(28,656)
Total	\$1,764,429	\$1,506,081	(\$258,348)

2008 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$890,377	\$696,756	\$193,621
Debt Service	859,931	828,503	31,428
Total	\$1,750,308	\$1,525,259	\$225,049

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)**

4. Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Board adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30. The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the District.

5. Debt

The District issued bonds in July 2003 for the purpose of extending, enlarging, and improving new and existing land, recreation facilities, fields, indoor recreation centers, leisure trails, with related landscaping, site improvements, utility lines and equipment thereof; constructing and paving parking lots to serve the District; and retiring of anticipation notes. Bonds were issued in the amount of \$4,999,992 for a term of 20 years at an interest rate ranging from 2% to 7.198%. Bond principal is due December 1st of each year. Bond interest is due on June 1st and December 1st of each year.

The District issued bonds in March 2005 for the purpose of extending, enlarging and improving new and existing land, recreation facilities, fields, indoor recreation centers, leisure trials, with related landscaping, site improvements, utility lines and equipment thereof; constructing and paving new and existing parking lots to serve the District; and acquiring lands and buildings. Bonds were issued in the amount of \$6,000,000 for a term of 20 years at an interest rate ranging from 3% to 4.25%. Bond principal is due December 1st of each year. Bond interest is due on June 1st and December 1st of each year. A lump sum total for compounded interest of \$160,002 is required to be paid in addition to the scheduled principal and interest payments on December 1, 2011.

Principal and interest requirements for bonds outstanding at December 31, 2009 are:

Year ending December 31:	Principal	Interest	Total
2010	480,000	334,143	814,143
2011	339,998	479,095	819,093
2012	505,000	312,193	817,193
2013	520,000	295,693	815,693
2014	535,000	278,718	813,718
2015-2019	3,010,000	1,069,950	4,079,950
2020-2023	3,305,000	397,348	3,702,348
Total	<u>\$8,694,998</u>	<u>\$3,167,140</u>	<u>\$11,862,138</u>

Notes payable consists of a note payable to a bank. The note originated in October 2000 with an issue price of \$290,000. The note is payable in semiannual installments of approximately \$20,000, including interest of 5.95% per annum. The note's maturity date falls in October 2010 with the total principal payment of \$38,668.

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)**

6. Retirement Systems

The District contributes to the Public Employees Retirement System of Ohio (the System), a cost-sharing multiple employer public employee retirement system administered by the Public Employees Retirement Board. The System provides basic retirement benefits, disability, survivor and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 145 of the Ohio Revised Code. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System.

The Ohio Revised Code also prescribes contribution rates. For 2009 and 2008, OPERS members contributed 10%, of their gross salaries and the District contributed an amount equaling 14%, of participants' gross salaries. The District has paid all contributions required through December 31, 2009.

7. Risk Management

Commercial Insurance

The District has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

8. Lease

The District leases land from the Village of New Albany. Pursuant to the lease, the District may use the land free of charge provided that, at its own cost, the District develops a public recreational park and related improvements to the premises. The lease expires in 2014, but will automatically renew for additional successive 15-year terms as long as the District remains in existence.

9. Restatement of Fund Balances

Fund Description	<i>Special Revenue</i>	<i>Agency</i>
Fund Balance at December 31, 2007	\$ 38,191	\$ -
Adjustments to ending balances	(38,191)	38,191
Fund Balance, as Restated January 1, 2008	\$ -	\$ 38,191

The District reclassified the Special Revenues Fund Balance to the Agency Fund.

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
New Albany Plain Local Joint Park District
7860 Bevelhymer Road
New Albany, Ohio 43054

To the District Board of Trustees:

We have audited the financial statements of the New Albany Plain Local Joint Park District, Franklin County, Ohio, (the District) as of and for the year ended December 31, 2009 and 2008, and have issued our report thereon dated November 30, 2010 wherein we noted the District followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Therefore, we cannot assure that we have identified all deficiencies, significant deficiencies or material weaknesses. However, as described in the accompanying schedule of findings we identified a certain deficiency in internal control over financial reporting, that we consider a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and timely corrected. We consider finding 2009-001 described in the accompanying schedule of findings to be a material weakness.

Compliance and Other Matters

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matter we must report under *Government Auditing Standards* which is described in the in the accompany schedule of findings as item 2009-002.

We also noted certain matters not requiring inclusion in this report that we reported to the District's management in a separate letter dated November 30, 2010.

The District's responses to the findings identified in our audit are described in the accompanying schedule of finding. We did not audit the District's responses and, accordingly, we express no opinion on them.

We intend this report solely for the information and use of the management, the Board of Trustees and others within the District. We intend it for no one other than these specified parties.



Mary Taylor, CPA
Auditor of State

November 30, 2010

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2009 AND 2008**

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS
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FINDING NUMBER 2009-001

Financial Reporting - Material Weakness

The District utilizes the Quick Book Accounting Software for daily transactions processing of receipts and disbursements and for preparing annual financial statements. During our testing we noted adjustments or reclassifications were necessary to properly reflect the District's financial statements.

Audit adjustments and reclassifications for:

- Not properly reflecting Tax and Intergovernmental revenues and payments in the Debt Service fund in the amount of \$ 862,587 and \$ 836,808 for the years 2009 and 2008.
- Not properly reflecting interest earning in the amounts of \$ 26, 374 from various funds back to the General fund for 2008.
- Unrecorded prior year adjustments in the amount of \$7,259.
- On January 1, 2008, the Special Revenue fund balance of \$38,191 was reclassified to the Agency fund.

The District has posted the necessary adjustments / reclassifications to their financial statements and accounting records.

Management is responsible for the presentation of the financial statements and accordingly should implement additional procedures to provided assurance over the completeness and accuracy of information reported within the financial statements.

We recommend such additional procedures and reviews include:

- The Fiscal Officer reviews the adjustments and reclassifications identified above to ensure that similar errors are not reported on the financial statements in subsequent years.
- The Fiscal Officer review the instructions and headings on the report to assure information is accurately reported, all columns of the annual financial report foot and total receipts and disbursement from each fund agree with the cash journal year to date totals.
- The District adopts policies and procedures, including a final review of the financial statements and note disclosures by the Fiscal Officer and Trustees, to identify and correct errors and omissions before the reports are filed.

Officials' Response:

The accounting for the Tax and Intergovernmental revenues has been changed in 2010. The tax receipts are posted directly to the General fund and Debt service fund. The funds are no longer posted to the general ledger of the Operating account and then transferred to the Debt Service account. The unrecorded prior year adjustment was posted on 12/16/10. The Special Revenue fund will now be classified as an Agency fund.

NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY

SCHEDULE OF FINDINGS
DECEMBER 31, 2009 AND 2008
(Continued)

FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)

FINDING NUMBER 2009-002

Prior Certification of Funds- Material Noncompliance Citation

Ohio Rev. Code Section 5705.41(D)(1) prohibits a subdivision or taxing entity from making any contract or ordering any expenditure of money unless a certificate signed by the Fiscal Officer is attached thereto. The Office Manager must certify that the amount required meet any such contract or expenditure has been lawfully appropriated and is in the treasury, or is in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

There are several exceptions to the standard requirement stated above that a Fiscal Officer certificate must be obtained prior to a subdivision or taxing authority entering into a contract or order involving the expenditure of money. The main exceptions are: "then and now" certificates, blanket certificates, and super blanket certificates, which are provided for in sections 5705.41(D)(1) and 5705.41(D)(3), respectively, of the Ohio Revised Code.

1. "Then and Now" Certificate – If the Office Manager can certify that both at the time that the contract or order was made ("then"), and at the time that the Office Manager is completing the certification ("now"), that sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the District can authorize the drawing of a warrant for the payment of the amount due. The District has thirty days from the receipt of the "then and now" certificate to approve payment by ordinance or resolution.

Amounts of less than \$3,000 may be paid by the Fiscal Officer without a resolution or ordinance upon completion of the "then and now" certificate, provided that the expenditure is otherwise lawful. This does not eliminate any otherwise applicable requirement for approval of expenditures by the District.

2. Blanket Certificate – Fiscal Officer may prepare "blanket" certificates for a certain sum of money not in excess of an amount established by resolution or ordinance adopted by a majority of the members of the legislative authority against any specific line item account over a period not running beyond the end of the current fiscal year. (Prior to September 26, 2003, blanket certificates were limited to \$5,000 and three months.) The blanket certificates may, but need not, be limited to a specific vendor. Only one blanket certificate may be outstanding at one particular time for any one particular line item appropriation.

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2009 AND 2008
(Continued)**

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)
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FINDING NUMBER 2009-002

Prior Certification of Funds- Material Noncompliance Citation (Continued)

3. Super Blanket Certificate – The District may also make expenditures and contracts for any amount from a specific line-item appropriation account in a specified fund upon certification of the Fiscal Officer for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. This certification is not to extend beyond the current year. More than one super blanket certificate may be outstanding at a particular time for any line item appropriation.

One hundred percent of the expenditures tested were not certified by the District at the time the commitment was incurred. There was no evidence that the District followed the aforementioned exceptions. Failure to properly certify the availability of funds can result in overspending funds and negative cash fund balances.

Unless the exceptions noted above are used, prior certification is not only required by statute but is a key control in the disbursement process to assure that purchase commitments receive prior approval. To improve controls over disbursements and to help reduce the possibility of the District's funds exceeding budgetary spending limitations, we recommend that the accounting department certify that the funds are or will be available prior to obligation by the District.

We recommend the District certify purchases to which section 5705.41(D) applies. The most convenient certification method is to use purchase orders that include the certification language 5705.41(D) requires to authorize disbursements. The department head should sign the certification at the time the District incurs a commitment, and only when the requirements of 5705.41(D) are satisfied. The accounting department should post approved purchase commitments to the proper appropriation code, to reduce the available appropriation.

Officials' Response:

In accordance with the "Then and Now" certificate the Board will review and acknowledge all the payments at each monthly Board meeting. We will have an officer of the Board initial the ledger of expenditures for the month to show the acknowledgement.

**NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT
FRANKLIN COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2009 AND 2008**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2007-001	Lawful appropriation of expenditures	Yes	
2007-002	Inaccurate recording of financial information	No	Repeated as finding number 2009-01
2007-003	Concession revenue controls	Yes	
2007-004	Encumbrance of appropriations	No	Repeated as finding number 2009-02
2007-005	Appropriations exceeding estimated resources	Yes	



Mary Taylor, CPA
Auditor of State

NEW ALBANY PLAIN JOINT LOCAL PARK DISTRICT

FRANKLIN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
DECEMBER 30, 2010**