#### VILLAGE OF CAREY WYANDOT COUNTY REPORT ON FINANCIAL STATEMENTS DECEMBER 31, 2008



# Mary Taylor, CPA Auditor of State

Members of Council Village of Carey 127 North Vance Street Carey, Ohio 43316

We have reviewed the *Independent Auditors' Report* of the Village of Carey, Wyandot County, prepared by Holbrook & Manter, for the audit period January 1, 2008 through December 31, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Village of Carey is responsible for compliance with these laws and regulations.

Mary Taylor, CPA Auditor of State

Mary Saylor

November 3, 2010



#### TABLE OF CONTENTS

	<b>PAGE</b>
Independent Auditors' Report	3-4
Management's Discussion and Analysis	5-10
Statement of Net Assets - Cash Basis as of December 31, 2008	11
Statement of Assets and Fund Balances - Cash Basis Governmental Funds as of December 31, 2008	12
Statement of Activities - Cash Basis for the Year Ended December 31, 2008	13
Statement of Cash Receipts, Disbursements, and Changes in Fund Balances Cash Basis - Governmental Funds For the Year Ended December 31, 2008	14
Statement of Cash Receipts, Disbursements, and Changes in Fund Balance - Budget and Actual - (Budget Basis) - General Fund For the Year Ended December 31, 2008	15
Statement of Assets and Fund Balances - Cash Basis Proprietary Funds as of December 31, 2008	16
Statement of Cash Receipts, Disbursements, and Changes in Fund Balances Cash Basis - Proprietary Funds For the Year Ended December 31, 2008	17
Notes to the Financial Statements	18-31
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards	32-33
Schedule of Audit Findings	34
Schedule of Prior Year Audit Findings	35



#### INDEPENDENT AUDITORS' REPORT

Village Council Village of Carey Wyandot County

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Village of Carey, Wyandot County, Ohio, (the Village) as of and for the year ended December 31, 2008, which collectively comprise the Village's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 2, the Village has prepared these financial statements using the cash basis of accounting. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Village of Carey, Wyandot County, as of December 31, 2008, and the respective changes in cash financial position and the respective budgetary comparison for the General and the Firehouse funds thereof for the year then ended on the basis of accounting described in Note 2.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 24, 2010 on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

The Management's Discussion and Analysis on pages 5 through 10 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Ilalbrook & Master

Certified Public Accountants

August 24, 2010

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2008 (UNAUDITED)

This discussion and analysis of the Village of Carey's (the Village) financial performance provides an overall review of the Village's financial activities for the year ended December 31, 2008, within the limitations of the Village's cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Village's financial performance.

#### **Highlights**

Key highlights for 2008 are as follows:

In total, net assets decreased \$1,467,021. Net assets of governmental activities decreased \$930,966 or 40 percent during 2008. Net assets of business-type activities decreased \$536,055 or 7 percent, from 2007.

The Village's general receipts accounted for \$1,742,212 in revenue or 20 percent of all revenues. Program specific revenues in the form of charges for services and sales and grants accounted for \$6,841,441 or 80 percent of total revenues of \$8,583,653.

Total program expenses were \$10,050,674; \$2,458,150 in governmental activities and \$7,592,524 in business-type activities.

Outstanding debt (excluding capital leases) decreased from \$4,708,883 to \$4,152,382 through payment debt.

#### **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Village's cash basis of accounting.

#### **Report Components**

The statement of net assets and the statement of activities provide information about the cash activities of the Village as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Village as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns. In the case of the Village of Carey, the general and firehouse capital projects are the most significant governmental funds. The water, sewer and electric funds are the most significant enterprise funds.

The notes to the financial statements are an integral part of the village-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

#### **Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Village has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Village's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2008 (UNAUDITED)

#### **Basis of Accounting** (continued)

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

#### Reporting the Village as a Whole

The statement of net assets and the statement of activities reflect how the Village did financially during 2008, within the limitations of the cash basis accounting. The statement of net assets presents the cash balances and investments of the governmental and business-type activities of the village at year-end. The statement of activities compares cash disbursements with program receipts for each governmental program and business-type activity. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function or business-type activity draws from the Village's general receipts.

These statements report the Village's cash position and the changes in cash position, keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Village's financial health. Over time, increases or decreases in the Village's cash position is one indicator of whether the Village's financial health is improving or deteriorating. When evaluating the Village's financial condition, you should also consider other non-financial factors as well, such as the Village's property tax base, the condition of the Village's capital assets and infrastructure, the extent of the Village's debt obligations, the reliance on non-local financial resources for operations, and the need for continued growth in the major local revenue sources such as property and income taxes.

In the statement of net assets and the statement of activities, we divide the Village into two types of activities:

Governmental Activities – Most of the Village's basic services are reported here, including general government, security of persons and property, community environment, leisure time activities and transportation. State and federal grants and income and property taxes finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

Business-type Activities – The Village has three major business-type activities, those being the provision of water, sewer, and electric service. Business-type activities are financed by a fee charged to the customers receiving the service.

#### Reporting the Village's Most Significant Funds

Fund financial statements provide detailed information about the Village's major funds – not the Village as a whole. The Village establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose. The funds of the Village are split into two categories: Governmental and Proprietary (business-type).

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2008 (UNAUDITED)

Governmental Funds - Most of the Village's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Village's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Village's programs. The Village's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Village's major governmental funds are the General Fund and the Firehouse Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

<u>Proprietary Funds</u> - When the Village charges customers for services it provides, these services are generally reported in proprietary funds. When the services are provided to the general public, the activity is reported as an enterprise fund. The Village has six enterprise funds, including the water, sewer and electric operating funds; storm water utility fund, utility deposits fund, and the sewer capital improvement fund, which is funded through income tax receipts. The water, sewer, and electric funds are classified as major funds.

#### The Village as a Whole

Table 1 provides a summary of the Village's net assets for 2008 compared to 2007, on a cash basis:

(Table 1)

Net Assets

	Governmental Activities			Business-7	Гур	e Activities	Total				
	2008		2007	2008		2007		2008		2007	
Assets:-											
Cash equivalents /											
investements	\$ 1,425,555	\$	2,356,521	\$ 7,212,071	\$	7,748,126	\$	8,637,626	\$	10,104,647	
Total assets:	\$ 1,425,555	\$	2,356,521	\$ 7,212,071	\$	7,748,126	\$	8,637,626	\$	10,104,647	
Net Assets:-											
Restricted	\$ 650,768	\$	1,087,898	\$ 0	\$	0	\$	650,768	\$	1,087,898	
Unrestricted	774,787		1,268,623	7,212,071		7,748,126		7,986,858		9,016,749	
Total net assets:	\$ 1,425,555	\$	2,356,521	\$ 7,212,071	\$	7,748,126	\$	8,637,626	\$	10,104,647	

As mentioned previously, net assets of governmental activities decreased \$930,966 or 40 percent during 2008. The primary reason contributing to this decrease is reduced interest rates resulting in investment income being lower in 2008. Also capital outlay increased due to the building of the new firehouse.

Table 2 reflects the changes in net assets on a cash basis in 2008 and 2007 for governmental activities, business-type activities and total primary government.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2008 (UNAUDITED)

### (Table 2) **Changes in Net Assets**

		Governmental Activities			ness ' tivit	Type ies		Total	Total
	2008	2007		2008		2007		2008	2007
Receipts:-					_				
Program Receipts;-									
Charges for services and sales	\$ 124,090 \$	98,445	\$	6,391,958	\$	6,553,880	\$	6,516,048 \$	6,652,325
Capital grants and contributions	323,827	186,557		1,566		1,666		325,393	188,223
Total program receipts	447,917	285,002	-	6,393,524	_	6,555,546	_	6,841,441	6,840,548
General Receipts:-			_	- , ,-	_		_		
Property and other local taxes	335,238	344,775		0		0		335,238	344,775
Income taxes	540,622	565,716		414,129		424,219		954,751	989,935
OWDA loan issued	0	0		3,899		391,959		3,899	391,959
Bonds issued	0	525,000		0		0		0	525,000
Premium on debt issued	0	7,536		0		0		0	7,536
Grants and entitlements	140,469	166,625		0		0		140,469	166,625
Interest	272,997	549,497		0		0		272,997	549,497
Miscellaneous	34,858	44,821		0		0		34,858	44,821
Total general receipts	1,324,184	2,203,970	-	418,028	_	816,178	_	1,742,212	3,020,148
Total receipts	1,772,101	2,488,972		6,811,552	_	7,371,724		8,583,653	9,860,696
Disbursements:-									
General government	535,756	584,571		0		0		535,756	584,571
Security of Persons and Property;	823,463	748,998		0		0		823,463	748,998
Public health services	47,212	30,466		0		0		47.212	30,466
Leisure time activities	140,190	126,262		0		0		140,190	126,262
Community environment	46,925	32,283		0		0		46,925	32,283
Basic utilities	27,439	18,527		0		0		27,439	18,527
Transportation	189,451	315,566		0		0		189,451	315,566
Capital outlay	561,572	95,484		0		0		561,572	95,484
Principal retirement	66,404	20,441		0		0		66,404	20,441
Interest payments	19,738	1,971		0		0		19,738	1,971
Issuance costs	0	14,239		0		0		0	14,239
Electric	0	0		6,076,651		6,093,207		6,076,651	6,093,207
Sewer	0	0		828,526		1,177,704		828,526	1,177,704
Storm water utility	0	0		276,717		38,378		276,717	38,378
Utility deposit	0	0		19,761		27,692		19,761	27,692
Water	0	0		390,869	_	317,036		390,869	317,036
Total disbursements	2,458,150	1,988,808	_	7,592,524	_	7,654,017		10,050,674	9,642,825
Excess (deficiency) before transfers	( 686,049)	500,164	(	780,972)	(	282,293)		(1,467,021)	217,871
Transfers	( 244,917)	( 256,113)		244,917		256,113	_	0	0
Increase (decrease) in net assets	( 930,966)	244,051	(	536,055)	(			(1,467,021)	217,871
Net assets, Jan. 1,	2,356,521	2,112,470		7,748,126		7,774,306		10,104,647	9,886,776
Net assets, Dec. 31,	\$ 1,425,555 \$	2,356,521	\$	7,212,071	\$	7,748,126	\$	8,637,626 \$	10,104,647

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2008 (UNAUDITED)

Program receipts represent only 25 percent of total receipts and are primarily comprised of restricted intergovernmental receipts such as motor vehicle license and gas tax money, building permits and inspection fees and charges to other governmental agencies for police services provided under contract.

General receipts represent 75 percent of the Village's total receipts, and of this amount, 49 percent are taxes. State and federal grants and entitlements make up 8 percent of the Village's general receipts. Other receipts such as investments earnings make up a large percentage (15 percent) of general receipts. The remaining receipts are very insignificant and somewhat unpredictable revenue sources.

Disbursements for General Government represent the overhead costs of running the Village and the support services provided for the other Village activities. These include the costs of council, and the auditor, treasurer, and income tax departments, as well as internal services such as payroll and purchasing. Since these costs do not represent direct services to residents, we try to limit these costs to 22 percent of General Fund unrestricted receipts.

Security of Persons and Property are the costs of police and fire protection this represents the largest expense of Government Activities. The expense of \$823,463 represents 33 percent of the total expenses. Public Health Services is the health department and leisure time activities are the costs of maintaining the parks and playing fields. These areas had expenses of \$187,402 in 2008 equaling 8 percent of the total governmental service expenses.

#### **Business-type Activities**

Business-type activities include the water, sewer and electric operations. The revenues are generated primarily from charges for services. In 2008, charges for services of \$6,391,958 accounted for 99.9 percent of the business-type revenues. The total expenses for the utilities were \$7,592,524. The Village had a decrease in net assets of \$536,055 for the business-type activities.

#### The Village's Funds

Total governmental funds had receipts of \$1,769,922, exclusive of other financing sources and disbursements of \$2,458,150, exclusive of other financing uses. The fund balance of the General Fund decreased \$123,677 as the result of increased costs for salaries and benefits and not achieving anticipated growth in income and property tax receipts. The funds are monitored consistently with adjustments made throughout the year in budgets to accommodate yearly revenues.

All business-type funds had operating expenses of \$6,951,154 which was more than operating revenues of \$6,391,958 by \$559,196 or 9 percent of operating revenues.

#### **General Fund Budgeting Highlights**

The Village of Carey's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During 2008, the Government amended its General Fund budget one time to reflect changing circumstances. Final budgeted receipts were more than original budgeted receipts by \$6,000. The difference between final budgeted receipts and actual receipts was \$353,685. This change was mainly due to a decrease in interest revenue.

Final disbursements (exclusive of other financing sources) were budgeted at \$2,410,530 while actual disbursements were \$1,577,935. Although receipts failed to live up to expectations, appropriations were not reduced. The Village kept spending very close to budgeted amounts as demonstrated by the minor reported variances. The result is the decrease in fund balance of \$123,677 for 2008.

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2008 (UNAUDITED)

#### **Capital Assets and Debt Administration**

#### Capital Assets

The Village does not currently keep track of its capital assets and infrastructure in the accompanying financial statements, but records payments for capital assets as disbursements.

#### Debt

At December 31, 2008, the Village's outstanding debt (excluding capital leases) was \$4,152,382. For further information regarding the Village's debt, refer to Note 10 to the basic financial statements.

(Table 3) **Outstanding Debt, at December 31,** 

		<b>Governmental Activities</b>			<b>Business-T</b>	e Activities		Total				
	_	2008	_	2007	-	2008	-	2007		2008		2007
General Obligation Bonds	\$	480,000	\$	525,000	\$	0	\$	0	\$	480,000	\$	525,000
Capital Lease Obligation		0		21,404		0		0		0		21,404
AMP- Ohio		0		0		375,000		600,000		375,000		600,000
OPWC Loan		0		0		461,877		505,608		461,877		505,608
OWDA Loans	_	0	_	0	-	2,835,505		3,078,275	_	2,835,505		3,078,275
Total expenses	\$_	480,000	\$	546,404	\$	3,672,382	\$	4,183,883	\$	4,152,382	\$	4,730,287

During 2007, the Village issued \$525,000 of general obligation bonds for the purpose of constructing a new firehouse.

During 2006, the Village entered into a loan agreement with Ohio Water Development Authority (OWDA) in the amount of \$2,240,415. The proceeds of this loan are being used for a waterline extension project that was mandated by the Ohio Environmental Protection Agency. As of December 31, 2007, the Village had drawn down \$2,236,516.

During 2005, the Village entered into a loan agreement with OWDA in the amount of \$2,262,017. The proceeds of this loan are being used for a waterline extension project.

During 2000, the Village entered into a loan agreement with the Ohio Public Works Commission (OPWC) for the purpose of a sanitary sewer overflow elimination project.

During 2002, the Village entered into a loan agreement with American Municipal Power-Ohio (AMP-Ohio) in the amount of \$1,500,000. The purpose of this loan was for an electric system improvement project.

Additional information concerning the Village's debt can be found in Note 10 to the basic financial statements.

#### Contacting the Village's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Village's finances and to reflect the Village's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Antonia Ahlberg, Clerk-Treasurer, Village of Carey, 127 N. Vance Street, Carey, OH 43316, telephone (419) 396-7681 or email vocclerk@udata.com.

### STATEMENT OF NET ASSETS - CASH BASIS AS OF DECEMBER 31, 2008

		Governmental Activities		Business-Type Activities		Total
ASSETS:-	_		-		_	
Equity in pooled cash and cash equivalents	\$_	1,425,555	\$_	7,212,071	\$_	8,637,626
Total assets	\$_	1,425,555	\$_	7,212,071	\$_	8,637,626
			_			
NET ASSETS:-						
Restricted for;-						
Capital Projects	\$	111,410	\$	0	\$	111,410
Other purposes		539,358		0		539,358
Unrestricted	_	774,787	-	7,212,071	-	7,986,858
Total net assets	\$_	1,425,555	\$_	7,212,071	\$_	8,637,626

### STATEMENT OF ASSETS AND FUND BALANCES - CASH BASIS - GOVERNMENTAL FUNDS AS OF DECEMBER 31, 2008

	_	General	_	Firehouse Fund	Other Governmental Funds		Total Governmental Funds		
ASSETS:-									
Equity in pooled cash and cash equivalents	\$	774,787	\$_	10,287	\$ 640,481	\$	1,425,555		
Total assets	\$_	774,787	\$_	10,287	\$ 640,481	\$	1,425,555		
FUND BALANCES:-									
Unreserved, undesignated, reported in;-									
General fund	\$	774,787	\$	0	\$ 0	\$	774,787		
Special revenue funds		0		0	539,358		539,358		
Capital project funds	_	0	_	10,287	101,123	,	111,410		
Total fund balances	\$	774,787	\$_	10,287	\$ 640,481	\$	1,425,555		

#### VILLAGE OF CAREY

**WYANDOT COUNTY** STATEMENT OF ACTIVITIES - CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2008

			_			Program Receipts	_	Net		oursements) Rece anges in Net Asse	•	d
	_	Expense	_	Charges for Services and Sales	-	Operating Grants and Contributions	· <del>-</del>	Governmental Activities	_	Business-Type Activities		Total
GOVERNMENTAL ACTIVITIES:-												
	\$	535,756	\$	13,175	\$	148	\$ (		\$	0	\$ (	522,433)
Security of persons and property		823,463		27,401		0	(	796,062)		0	(	796,062)
Public health		47,212		20,410		0	(	26,802)		0	(	26,802)
Leisure time activities		140,190		52,692		23,301	(	64,197)		0	(	64,197)
Community and economic development		46,925		0		0	(	46,925)		0	(	46,925)
Basic utility services		27,439		0		0	(	27,439)		0	(	27,439)
Transportation		189,451		10,412		300,378	,	121,339		0	,	121,339
Capital outlay		561,572		0		0	(	561,572)		0	(	561,572)
Debt service;-		66.404		0		0	,	66 404)		0	,	66 404)
Principal retirement		66,404		0		0	(	66,404)		0	(	66,404)
Interest and fiscal charges	-	19,738	_	0	-	0	<u>(</u>	19,738)	_	0	(	19,738)
Total governmental												
activities	\$	2,458,150	\$_	124,090	\$	323,827	\$ <u>(</u>	2,010,233)	\$_	0	\$ <u>(</u>	2,010,233)
BUSINESS TYPE-ACTIVITIES:-												
	\$	6,076,651	\$	5,538,200	\$	0	\$	0	\$ (	538,451)	\$ (	538,451)
Sewer		828,526		424,604		1,566		0	(	402,356)	(	402,356)
Storm water utility		276,717		66,427		0		0	(	210,290)	(	210,290)
Utility deposit		19,761		32,887		0		0		13,126		13,126
Water		390,869	_	329,840	-	0	_	0	(	61,029)	(	61,029)
Total business-type activities	\$	7,592,524	\$	6,391,958	\$	1,566	\$	0	\$ <u>(</u>	1,199,000)	\$ (	1,199,000)
Total - primary government	\$	10,050,674	\$_	6,516,048	\$	325,393	\$ <u>(</u>	2,010,233)	\$ <u>(</u>	1,199,000)	\$ <u>(</u>	3,209,233)
				ENERAL RECE	m	20						
				ENERAL RECE	IPI	S:-	\$	90,321	\$	0	\$	90,321
				Property taxes Income taxes			Э	540,622	Э	414,129	Э	954,751
				Other local taxes				244,917		0		244,917
				Grants Not Restrict	tod:	to Specific Progr	am	140,469		0		140,469
				OWDA loan Issued		to specific 1 logi	am	0		3,899		3,899
				Sale of capital asse				2,179		0		2,179
				Investment Earning				272,997		0		272,997
				Miscellaneous	>0		_	32,679	_	0	_	32,679
			Т	otal general recei	pts			1,324,184		418,028		1,742,212
			Т	ransfers			(	244,917)		244,917		0
			Т	otal general receip	ts aı	nd transfers	_	1,079,267	_	662,945		1,742,212
			C	hange in net assets			(	930,966)	(	536,055)	(	1,467,021)
			N	et assets beginning	g of	year	_	2,356,521	_	7,748,126		10,104,647
			N	et assets at end of	yeaı	r	\$_	1,425,555	\$	7,212,071	\$	8,637,626

## STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH BASIS GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008

		General		İ	Firehouse Fund	(	Other Governmental Funds	Go	Total overnmental Funds
RECEIPTS:-	_	General	•	_	Tunu	-	Tunus		Tunus
Property Taxes	\$	90,321	\$	6	0	\$	0	\$	90,321
Income tax		432,837			0		107,785		540,622
Other Local Taxes		244,917			0		0		244,917
Special assessments		1,666			0		0		1,666
Charges for services		17,350			0		42,847		60,197
Licenses and permits		1,193			0		40,019		41,212
Fines and Forfeitures		9,645			0		150		9,795
Intergovernmental		140,469			0		300,378		440,847
Interest		241,218			0		31,779		272,997
Rent		11,120			0		0		11,120
Contributions and Donations		0			0		23,549		23,549
Other	_	32,679			0	_	0		32,679
Total receipts		1,223,415			0		546,507		1,769,922
DISBURSEMENTS:-									
Current;-									
General government		535,756			0		0		535,756
Security of persons and property		821,512			0		1,951		823,463
Public Health		9,886			0		37,326		47,212
Leisure time activities		0			0		140,190		140,190
Community and Economic Development		46,925			0		0		46,925
Basic utility services		27,439			0		0		27,439
Transportation		72,687			0		116,764		189,451
Capital Outlay		0			508,010		53,562		561,572
Debt Service;-									
Principal Retirement		45,000			0		21,404		66,404
Interest and Fiscal Charges	_	18,730		_	0	_	1,008		19,738
Total disbursements	_	1,577,935			508,010	_	372,205		2,458,150
<b>Excess of Receipts Over (Under) Disbursements</b>	(	354,520)		(	508,010)	_	174,302	(	688,228)
OTHER FINANCING SOURCES (USES):-									
Sales of Capital Assets		2,179			0		0		2,179
Transfers - In		533,582			0		60,000		593,582
Transfers - out	(	304,918)			0	(	533,581)	(	838,499)
Total other financing sources (uses)	_	230,843			0	_(	(473,581)	(	242,738)
Net change in fund balances	(	123,677)		(	508,010)	(	(299,279)	(	930,966)
Fund balances beginning of year	_	898,464			518,297	_	939,760		2,356,521
Fund balances end of year	\$_	774,787	\$	S_	10,287	\$	640,481	\$ _	1,425,555

See accompanying notes to the basic financial statements

## STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS GENERAL FUND

FOR THE YEAR ENDED DECEMBER 31, 2008

(Optional)

		Budgete	d Ar	nounts			V	ariance with
		Original		Final		Actual		Positive (Negative)
RECEIPTS:-		<u> </u>			_			<u> </u>
Property taxes	\$	114,000	\$	90,650	\$	90,321	\$ (	329)
Income Taxes		452,000		452,000		432,837	(	19,163)
Other Local Taxes		275,000		275,000		244,917	(	30,083)
Special Assessments		40,500		40,500		1,666	(	38,834)
Charges for services		15,650		15,650		17,350		1,700
Licenses and permits		3,000		3,000		1,193	(	1,807)
Fines and Forfeitures		11,400		11,400		9,645	(	1,755)
Intergovernmental		146,050		169,400		140,469	(	28,931)
Interest		446,000		447,000		241,218	(	205,782)
Rent		12,000		12,000		11,120	(	880)
Gifts and Contributions		500		500		0	(	500)
Other	_	55,000	_	60,000	_	32,679	(	27,321)
Total receipts		1,571,100		1,577,100		1,223,415	(	353,685)
DISBURSEMENTS:-								
General government		796,979		796,979		535,756		261,223
Security of Persons and Property		1,081,090		1,017,090		821,512		195,578
Public Health		15,000		15,000		9,886		5,114
Community and Economic Development		75,961		75,961		46,925		29,036
Basic utility services		29,000		29,000		27,439		1,561
Transportation		112,500		412,500		72,687		339,813
Debt Service:								
Principal Retirement		0		45,000		45,000		0
Interest and Fiscal Charges	_	0	_	19,000	_	18,730		270
<b>Total disbursements</b>		2,110,530	_	2,410,530		1,577,935		832,595
<b>Excess of Receipts Over (Under) Disbursements</b>	(	539,430)	(	833,430)	(	354,520)		478,910
OTHER FINANCING SOURCES (USES):-								
Sale of Capital Assets		1,000		2,500		2,179	(	321)
Transfers in		30,000		30,000		533,582		503,582
Transfers out	(	700,000)	(	400,000)	(	304,918)		95,082
Total other financing sources (Uses)	(	669,000)	(	367,500)		230,843		598,343
Net change in fund balance	(	1,208,430)	(	1,200,930)	(	123,677)		1,077,253
Fund balance beginning of year	_	898,464	_	898,464		898,464		0
Fund balance end of year	\$ (	309,966)	\$ (	302,466)	\$	774,787	\$	1,077,253

See accompanying notes to the basic financial statements

### STATEMENT OF FUND NET ASSETS - CASH BASIS - PROPRIETARY FUNDS AS OF DECEMBER 31, 2008

A GOTOTO.	<u>v</u>	Vater Fund	_	Sewer Fund	Ī	Electric Fund	-	Other Enterprise Funds	_	Total Proprietary Funds
ASSETS:- Equity in pooled cash and cash equivalents	\$_	869,988	\$_	2,303,315	\$_	3,618,573	\$_	420,195	\$_	7,212,071
Total assets	\$_	869,988	\$	2,303,315	\$_	3,618,573	\$	420,195	\$_	7,212,071
NET ASSETS:-										
Unrestricted	\$_	869,988	\$_	2,303,315	\$	3,618,573	\$_	420,195	\$_	7,212,071
Total net assets	\$_	869,988	\$	2,303,315	\$	3,618,573	\$	420,195	\$	7,212,071

## STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND NET ASSETS - CASH BASIS - PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008

	Wa	ater Fund		Sewer Fund	E	lectric Fund		Other Enterprise Funds	_	Total Proprietary Funds
RECEIPTS:-										
Charges for services	\$	329,840	\$_	424,604	\$	5,538,200	\$	99,314	\$	6,391,958
DISBURSEMENTS:-										
Operating disbursements;-										
Personal services		215,121		320,666		528,085		0		1,063,872
Travel		119		211		2,936		0		3,266
Contractual services		34,767		75,175		4,741,525		28,816		4,880,283
Materials and supplies		34,308		33,493		105,501		10,103		183,405
Capital outlay		106,554	_	14,643	_	441,572	_	257,559	_	820,328
Total operating disbursements		390,869	_	444,188	_	5,819,619	_	296,478		6,951,154
Operating income (loss)	(	61,029)	(	19,584)	(	281,419)	(	197,164)	(	559,196)
NON-OPERATING RECEIPTS:-										
OWDA loan proceeds		0		3,899		0		0		3,899
Income taxes		0		414,129		0		0		414,129
Intergovernmental		0		1,566		0		0		1,566
Principal payments		0	(	290,400)	(	225,000)		0	(	515,400)
Interest and fiscal charges		0	(	93,938)	(	32,032)	_	0	(	125,970)
Total Non-Operating Receipts (Disbursements)		0	_	35,256	(	257,032)		0	(	221,776)
Income (loss) before transfers	(	61,029)		15,672	(	538,451)	(	197,164)	(	780,972)
Transfers in		0	_	0	_	244,917	_	0	_	244,917
Change in net assets	(	61,029)		15,672	(	293,534)	(	197,164)	(	536,055)
Net assets beginning of year		931,017	_	2,287,643	_	3,912,107	_	617,359	_	7,748,126
Net assets end of year	\$	869,988	\$_	2,303,315	\$_	3,618,573	\$	420,195	\$_	7,212,071

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### NOTE 1 - REPORTING ENTITY:-

The Village of Carey, Wyandot County, Ohio (the Village), is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Village is directed by a six-member Council elected at large for four year terms. The Mayor is elected to a four-year term and votes only to break a tie.

The reporting entity is comprised of the primary government, component units, and other organizations that were included to ensure that the financial statements are not misleading. The Village's management believes these financial statements present all activities for which the Village is financially accountable.

<u>Primary Government</u> - The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the Village. The Village provides general government services; water, sewer, and electric utilities, maintenance of Village roads and bridges, park operations, and police services. The Village appropriates general fund money to support a volunteer fire department and contracts with Wyandot County for emergency medical services. The Village also manages a public cemetery.

Component Units - Component units are legally separate organizations for which the village is financially accountable. The Village is financially accountable for an organization if the Village appoints a voting majority of the organization's governing board and the (1) the Village is able to significantly influence the program or services performed or provided by the organization; or (2) the Village is legally entitled to or can otherwise access the organization's resources; the Village is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide support to, the organization; or the Village is obligated for the debt of the organization. The Village is also financially accountable for any organizations that are fiscally dependent on the Village in that the Village approves their budget, the issuance of their debt or the levying of their taxes. Component units also include legally separate, tax exempt entities whose resources are for the direct benefit of the Village, are accessible to the Village and are significant in amount to the Village. The Village has no component units.

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:-

These financial statements are presented on the cash basis of accounting. This cash basis of accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails. The Village does not apply FASB statements issued after November 30, 1989, to its business-type activities and to its enterprise funds. Following are the more significant of the Village's accounting policies.

<u>Basis of Presentation</u> - The Village's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-Wide Financial Statements - The statement of net assets and the statement of activities display information about the Village as a whole. These statements include the financial activities of the primary government. The statements reflect activities of the Village that are governmental. Governmental activities generally are financed through taxes, intergovernmental receipts or other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:-** (continued)

The statement of net assets presents the cash and investment balances of the governmental and business type activities of the Village at year end. The statement of activities compares disbursements with program receipts for each of the Village's governmental and business-type activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Village is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function or business-type activity is self-financing on a cash basis or draws from the Village's general receipts.

<u>Fund Financial Statements</u> - During the year, the Village segregates transactions related to certain Village functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Village at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. Fiduciary funds would be reported by type, but the Village doesn't maintain any fiduciary funds.

Proprietary fund statements distinguish operating transactions from non-operating transactions. Operating receipts generally result from exchange transactions such as charges for services directly relating to the funds' principal services. Operating disbursements include costs of sales and services and administrative costs. The fund statements report all other receipts and disbursements as non-operating.

<u>Fund Accounting</u> - The Village uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The Village's funds are divided into two categories, governmental and proprietary.

<u>Governmental Funds</u> - The Village classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other non-exchange transactions as governmental funds. The following are the Village's major governmental funds:

<u>General</u> - The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available for any purpose provided it is disbursed or transferred according to Ohio law.

<u>Firehouse Capital Projects</u> -The Firehouse Fund is used to account for revenues and expenses related to the construction of a new firehouse.

The other governmental funds of the Village account for grants and other resources whose use is restricted to a particular purpose.

<u>Proprietary Funds</u> - The Village classifies funds financed primarily from user charges for goods or services as proprietary. Proprietary funds are classified as enterprise funds.

<u>Enterprise Funds</u> - Enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The Village's major enterprise funds are the water, sewer, and electric funds.

Water Fund - The water fund receives charges for services from residents and commercial users to cover the cost of providing this utility.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:- (continued)

<u>Sewer Fund</u> - The sewer fund receives charges for services from residents and commercial users to cover the cost of providing this utility.

<u>Electric Fund</u> - The electric fund receives charges for services from residents and commercial users to cover the cost of providing this utility.

**<u>Basis of Accounting</u>** - The Village's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Village's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when ability is incurred. Any such modifications made by the Village are described in the appropriate section in this note.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued liabilities and the related expenses) are not recorded in these financial statements.

<u>Budgetary Process</u> - All funds are legally required to be budgeted and appropriated annually. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Village Council may appropriate.

The appropriations ordinance is the Village Council's authorization to spend resources and sets limits on cash disbursements plus encumbrances at the level of control selected by the Village Council. The legal level of control has been established at the fund, function, and object level for all funds.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Village Clerk-Treasurer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificated of estimated resources in effect at the time final appropriations were passed by the Village Council.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Village Council during the year.

<u>Cash and Investments</u> - To improve cash management, cash received by the Village is pooled and invested. Individual fund integrity is maintained through Village records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase

are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investment are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts, respectively.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:- (continued)

As of December 31, 2008, the only investment of the Village was a certificate of deposit. During 2008, the Village also invested and redeemed Federal Home Loan Bank Discount Notes, Federal Home Loan Bank Notes, Federal Home Loan Mortgage Corporation Notes and Federal National Mortgage Association Notes. All investments are reported at cost.

Interest earnings are allocated to Village funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2008 amounted to \$241,218, which includes \$216,254 assigned from other Village funds.

<u>Restricted Assets</u> - Cash, cash equivalents and investments are reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. The Village has no restricted assets.

<u>Inventory and Prepaid Items</u> - The Village reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

Inventories resulting from cash transactions are presented at cost on a first-in, first-out basis and are reported as disbursements when used. Prepaid items are reported as disbursements when consumed.

<u>Capital Assets</u> - Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

<u>Interfund Receivables/Payables</u> - The Village reports advances-in and advances out for interfund loans. These items are not reflected as assets and liabilities in the accompanying financial statements.

<u>Accumulated Leave</u> - In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Village's cash basis of accounting.

<u>Employer Contributions to Cost-Sharing Pension Plans</u> - The Village recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 8 and 9, the employer contributions include portions for pension benefits and for postretirement health care benefits.

<u>Long-Term Obligations</u> - The Village's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure are reported at inception. Lease payments are reported when paid.

<u>Net Assets</u> - Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Village's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net assets are available.

<u>Fund Balance Reserves</u> - The Village reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:- (continued)

<u>Inter-fund Transactions</u> - Transfers between governmental and business-type activities on the government-wide financial statements are reported in the same manner as general receipts.

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as inter-fund transfers. Inter-fund transfers are reported as other financing sources/uses in governmental funds and after non-operating receipts/disbursements in proprietary funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements.

<u>Extraordinary and Special Items</u> - Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during the current year.

#### NOTE 3 - BUDGETARY BASIS OF ACCOUNTING:-

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance - Budget and Actual - Budgetary Basis presented for the General Fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The differences between the budgetary basis and the cash basis are outstanding year-end encumbrances and are treated as cash disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis). The Village did not have any outstanding encumbrances at year end.

#### NOTE 4 - DEPOSITS AND INVESTMENTS:-

Monies held by the Village are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Village treasury. Active monies must be maintained either as cash in the Village treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that Council has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies that are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Village can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### NOTE 4 - DEPOSITS AND INVESTMENTS:- (continued)

- Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio or Ohio local governments;
- 5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 7. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Village, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

#### **Deposits**

Custodial credit risk is the risk that in the event of bank failure, the Village will not be able to recover deposits or collateral securities that are in the possession of an outside party. All deposits are collateralized with eligible securities in amounts equal to at least 105 percent of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as collateral against all of the public deposits it holds or as specific collateral held at the federal Reserve Bank in the name of the Village.

At year end, the carrying amount of the Village's deposits was \$8,637,622. Based on the criteria described in the GASB Statement No. 40, "Deposits and Investment Risk Disclosures," as of December 31, 2008, \$8,375,488 of the Village's bank balance of \$8,729,835 was exposed to custodial credit risk, as discussed above, while \$354,347 was covered by Federal Depository Insurance Corporation.

The Village has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Village or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment or all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### NOTE 5 - INCOME TAXES:-

The Village levies a 1.5 percent income tax. Of that amount, one percent of the proceeds are placed in the General Fund and the remaining one-half percent is placed in the Sewer Debt Retirement Fund, by council action. The Village levies and collects the tax on all income earned within the Village as well as on incomes of residents earned outside the Village. In the latter case, the Village allows a credit of the lesser of actual taxes paid to another city of one hundred percent of the one percent tax rate on taxable income. Employers within the Village are required to withhold income tax on employee earnings and remit the tax to the Village at least quarterly. Corporations and other individual taxpayers are also required to pay their estimated tax at least quarterly and file a final return annually.

#### **NOTE 6 - PROPERTY TAXES:-**

Property taxes include amounts levied against all real property, public utility property, and tangible personal property located in the Village. Real property tax receipts received in 2008 for real and public utility property taxes represents the collection of 2007 taxes. Property tax payments received during 2008 for tangible personal property (other than public utility property) is for 2008 taxes.

2008 real property taxes are levied after October 1, 2008, on the assessed values as of January 1, 2008, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. 2008 real property taxes are collected in and intended to finance 2009.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility tangible personal property is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2008 public utility property taxes which became a lien on December 31, 2007, are levied after October 1, 2008, and are collected in 2009 with real property taxes.

Tangible personal property taxes received in 2008 were levied after October 1, 2007, on the true value as of December 31, 2007. Tangible personal property is being phased out – the assessment percentage for all property including inventory for 2008 is 6.25 percent. This will be reduced to zero for 2009. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 3, with the remainder due September 20.

The full tax rate for all Village operations for the year ended December 31, 2008, was \$1.90 mills per \$1,000 of assessed value. The assessed values of real property, public utility property, and tangible personal property upon which 2008 property tax receipts were based are as follows:

Real Property:-		
Residential/Agricultural	\$	39,666,710
Commercial/ Industrial		9,187,470
<b>Public Utility Property:-</b>		
Real		28,360
Personal		420,690
Tangible personal property	-	967,000
Total assessed value	\$	50,270,230

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### **NOTE 6 - PROPERTY TAXES:-** (continued)

The County Treasurer collects property taxes on behalf of all taxing districts in the county, including the Village. The County Auditor periodically remits to the Village its portion of the taxes collected.

#### **NOTE 7 - RISK MANAGEMENT:-**

The Government is exposed to various risks of property and casualty losses, and injuries to employees.

The Government insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Government belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. American Risk Pooling Consultants, Inc. (ARPCO), a division of York Insurance Services Group, Inc. (York), functions as the administrator of PEP and provides underwriting, claims, loss control, risk management, and reinsurance services for PEP. PEP is a member of the American Public Entity Excess Pool (APEEP), which is also administered by ARPCO. Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

#### Casualty and Property Coverage

APEEP provides PEP with an excess risk-sharing program. Under this arrangement, PEP retains insured risks up to an amount specified in the contracts. At December 31, 2008, PEP retained \$350,000 for casualty claims and \$100,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

#### **Financial Position**

PEP's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2008 and 2007:

		2008		2007
Assets Liabilities	\$ _(	35,769,535 15,310,206)	\$ (	37,560,071 17,340,825)
Net Assets	\$	20,459,329	\$	20,219,246

At December 31, 2008 and 2007, respectively, the liabilities above include approximately \$13.8 million and \$15.9 million of estimated incurred claims payable. The assets and retained earnings above also include approximately \$12.9 million and \$15.0 million of unpaid claims to be billed to approximately 445 member governments in the future, as of December 31, 2008, and 2007, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The Government's share of these unpaid claims collectible in future years is approximately \$53,000.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### **NOTE 7 - RISK MANAGEMENT:-** (continued)

Based on discussions with PEP, the expected rates PEP charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to PEP for each year of membership.

#### **Contributions to PEP**

2007	\$ 57,568
2008	\$ 54,595

After completing one year of membership, members may withdraw on each anniversary of the date they joined PEP provided they provide written notice to PEP 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's contribution. Withdrawing members have no other future obligation to PEP. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

#### NOTE 8 - DEFINED BENEFIT PENSION PLAN:-

Ohio Public Employees Retirement System - The Village participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings.

The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan. While members in the State and local divisions may participate in all three plans, law enforcement (generally sheriffs, deputy sheriffs and township police) and public safety divisions exist only in the traditional pension plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-6705 or (800) 222-7377.

The Ohio Revised Code provides statutory authority for member and employer contributions. For the year ended December 31, 2008, the members in state and local classifications contributed 10.0 percent of covered payroll, and public safety and law enforcement members contributed 10.1 percent.

The Village's contribution rate for 2008 was 14.0 percent, except for those plan members in law enforcement or public safety. For those classifications, the Village's pension contributions were 17.4 percent of covered payroll. For 2008, a portion of the Village's contribution equal to 7.0 percent of covered payroll was allocated to fund the postemployment healthcare plan. Employer contribution rates are actuarially determined. State statute sets a maximum contribution rate for the Village of 14 percent, except for public safety and law enforcement, where the maximum employer contribution rate is 18.1 percent.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### NOTE 8 - DEFINED BENEFIT PENSION PLAN:- (continued)

The Village's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2008, 2007, and 2006 were \$164,834, \$165,126 and \$133,882, respectively. The full amount has been contributed for 2008, 2007 and 2006.

Ohio Police and Fire Protection Fund - The Village contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to full-time law enforcement officers of the village and their beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Plan members are required to contribute 10 percent of their annual covered salary to fund pension obligations while the Village is required to contribute 19.5 percent for police officers. The Village has no firefighters. Contributions are authorized by State statute. For 2008, a portion of the Village's contribution equal to 6.75 percent of covered payroll was allocated to fund the postemployment healthcare plan. The Village's required contributions to fund pension benefits for the years ended December 31, 2008, 2007, and 2006 were \$43,826, \$44,975, and \$46,048, respectively. The full amount has been contributed for 2008, 2007 and 2006.

#### NOTE 9 - POST EMPLOYMENT BENEFITS:-

<u>Ohio Public Employees Retirement System</u> -The Ohio Public Employees Retirement System (OPERS) maintains a cost-sharing multiple-employer defined benefit postemployment healthcare plan for qualifying members of both the traditional and combined pension plans. Members of the member-directed plan do not qualify for ancillary benefits, including the postemployment healthcare. The plan includes a medical plan, a prescription drug program and Medicare Part B premium reimbursement.

To quality for postemployment healthcare coverage, age and service retirees under the traditional and combined plans must have ten or more years of qualifying Ohio service credit. Healthcare coverage for disability benefit recipients and qualified survivor benefit recipients is available. The Ohio Revised permits, but does not require, OPERS to provide healthcare benefits to eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

Disclosures for the healthcare plan are presented separately in the OPERS financial report which may be obtained by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614)222-5601 or (800)222-7377.

The postemployment healthcare plan was established under, and is administered in accordance with, Internal Revenue Code 401 (h). State statute requires that public employers fund postemployment healthcare through contributions to OPERS. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postemployment healthcare.

Employer contribution rates are expressed as a percentage of the covered payroll of active employees. In 2008, local government employers contributed 14.0 percent of covered of covered payroll (17.4 percent for public safety and law enforcement). Each year, the OPERS retirement board determines the portion of the employer contribution rate that will be set aside for funding postemployment healthcare benefits. For 2008, the amount of the employer contributions which was allocated to fund postemployment healthcare was 7.0 percent of covered payroll. The retirement board is also authorized to establish rules for the payment of a portion of the healthcare benefits by the retiree or the retiree's surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Active members do not make contributions to the postemployment healthcare plan.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### **NOTE 9 - POST EMPLOYMENT BENEFITS:-** (continued)

The Village's contributions allocated to fund postemployment healthcare benefits for the years ended December 31, 2008, 2007, and 2006 were \$82,417, \$65,574, and \$43,976, respectively. The full amount has been contributed for 2008, 2007, and 2006.

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) which was effective January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007, and January 1, 2008, which allowed additional funds to be allocated to the healthcare plan.

Ohio Police and Fire Pension Fund — The Village contributes to the Ohio Police and Fire Pension Fund (OP&F) sponsored healthcare program, a cost-sharing multiple-employer defined benefit postemployment healthcare plan administered by OP&F. OP&F provides healthcare benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B premium reimbursement and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to postemployment healthcare coverage for any person who receives or is eligible to receive a monthly service, disability, or survivor benefit or is a spouse or eligible dependent child of such person.

The Ohio Revised Code allows, but does not mandate, OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide healthcare coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial information and required supplementary information for the Plan. That report may be obtained by writing to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164.

OP&F's postemployment healthcare plan was established and is administered as an Internal Revenue Code 401 (h) account within the defined benefit pension plan, under the authority granted by the Ohio Revised Code to the OP&F Board of Trustees. The Ohio Revised Code sets the contribution rates for participation employers and plan members to the OP&F. Participating employers are required to contribute to the pension plan at rates expressed as percentage of the payroll of active plan members, currently, 19 percent of covered payroll for police.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made to the pension plan to the 401 (h) account as the employer contribution for retiree healthcare benefits. For the year ended December 31, 2008, the employer contribution allocated to the healthcare plan was 6.75 percent of covered payroll. The amount of employer contributions allocated to the healthcare plan each year is subject to the trustees' primary responsibility to ensure that pension benefits are adequately funded and an also is limited by the provisions of Section 401 (h).

The OP&F Board of Trustees is also authorized to establish requirements for contributions to the healthcare plan b retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Active members do not make contributions to the OPEB plan.

The Village's contributions to OP&F which were allocated to fund post-employment healthcare benefits of police were \$15,171, \$15,561, and \$18,281, respectively for the years ended December 31, 2008, 2007 and 2006. The full amount has been contributed for 2008, 2007 and 2006.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### NOTE 10 - DEBT:-

Debt outstanding at December 31, 2008, was as follows:

	_		Inter			Origi				e of
Debt Issue	d		Ra	te		Issue A	mot	int N	1at	<u>urity</u>
Firehouse Bonds			3.75	-4.	00%	\$	525,	,000 Decem	ber	1, 2017
OWDA Loan #1				7.	11%	1,0	)22,	,044 January	1,	2013
OWDA Loan #2				8.	26%	1,2	296,	,441 July 1,	201	13
OWDA Loan - WWTP Improvem	ents			1.	00%	2,2	240,	,415 January	1,	2027
OPWC Loan				2.	00%	, (	591,	,976 July 1,	201	8
AMP-Ohio Revenue Bond Anticip	oation	Notes	1.65%	- 5.	00%	1,:	500	,000 August	1,	2010
		Balance						Balance		Due Within
		12/31/2007	Additions			Reductions		12/31/2008		One Year
<b>Governmental Activities</b>										
Firehouse Bonds	\$	525,000	\$ 0	\$	(	45,000)	\$	480,000	\$	45,000
Capital Lease	_	21,404	0		(	21,404)		0		0
<b>Total Governmental Activities</b>	\$	546,404	\$ 0	\$	(	66,404)	\$	480,000	\$	45,000
<b>Business- Type Activities</b>										
OWDA Loan #1	\$	362,079	\$ 0	\$	(	62,829)	\$	299,250	\$	67,296
OWDA Loan #2		530,905	0		(	80,305)		450,600		86,938
OWDA Loan - WWTP										
Improvements		2,185,291	3,899		(	103,535)		2,085,655		101,466
OPWC Loan		505,608	0		(	43,731)		461,877		44,610
AMP-Ohio Revenue										
<b>Bond Anticipation Notes</b>	_	600,000	0	-	(	225,000)		375,000		225,000
<b>Total Business-Type Activities</b>	\$	4,183,883	\$ 3,899	\$	(	515,400)	\$	3,672,382	\$	525,310

During 2007, the Village issued \$525,000 of general obligation bonds for the purpose of constructing a new firehouse. The Village received \$532,536 in bond proceeds, which included a premium of \$7,536.

In prior years, the Village entered into loan agreements with Ohio Water Development Authority (OWDA) for a sewer plant expansion project that was mandated by the Ohio Environmental Protection Agency. These loans totaled \$2,318,485, which will be repaid in semi-annual payments with sewer receipts.

During 2005, the Village entered into a loan agreement with OWDA in the amount of \$2,240,415. The proceeds of this loan are being used for a waterline extension project. The Village began repaying the loan in 2007.

During 2000, the Village entered into a loan agreement with the Ohio Public Works Commission (OPWC) for the purpose of a sanitary sewer overflow elimination project. This loan will be repaid in semi-annual installments, over a period of 15 years and is collateralized by sewer debt fund income tax receipts.

During 2002, the Village entered into a loan agreement with American Municipal Power-Ohio (AMP-Ohio) in the amount of \$1,500,000. The purpose of this loan was for an electric system improvement project. The loan is collateralized by electric system receipts. The loan is renewable each year at a new interest rate, and will mature in 2010.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### **NOTE 10 - DEBT:-** (continued)

Amortization of the above debt, including interest, is scheduled as follows:

_		OWI Loa							OPWC Note				
Year ending December 31:		Principal	_	Interest	_	Principal		Interest	_	Principal	_	Interest	
2009	\$	255,700	\$	73,107	\$	225,000	\$	18,750	\$	44,610	\$	9,895	
2010		270,495		61,272		150,000		7,500		45,507		9,016	
2011		284,438		48,598		0		0		46,421		8,119	
2012		299,370		35,032		0		0		47,354		7,205	
2013		164,802		20,429		0		0		48,306		5,320	
2014-2018		553,683		65,692		0		0		229,679		11,636	
2019-2023		581,999		37,376		0		0		0		0	
2024-2027	_	425,018	_	8,543	_	0		0	_	0	_	0	
Total	\$_	2,835,505	\$	350,049	\$_	375,000	\$	26,250	\$	461,877	\$_	51,191	

	Firehouse Bond				Total					
Year ending December 31:		Principal		Interest	Principal		Interest			
2009	\$	45,000	\$	18,294	\$ 570,310	\$	120,046			
2010		50,000		16,606	516,002		94,394			
2011		50,000		14,732	380,859		71,449			
2012		50,000		12,856	396,724		55,093			
2013		55,000		10,980	268,108		36,729			
2014-2018		230,000		22,900	1,013,362		100,228			
2019-2023		0		0	581,999		37,376			
2024-2027		0		0	 425,018		8,543			
Total	\$	480,000	\$	96,368	\$ 4,152,382	\$	523,858			

The Village also entered into a waterline extension project agreement with the Water and Sewer Rotary Commission whereby the Commission advanced \$90,000 to the Village for an indefinite term beginning Nov. 30, 2001. The purpose of this agreement is to promote the development of the Village by providing utility service to undeveloped property located in certain agricultural districts within the Village. Repayment of the amount advanced will be determined by the date in which the use of such property has been changed pursuant to Ohio Revised Code Section 929.03(D). The Village shall, upon such change in use, collect from the property owner an assessment for the portion of changed property and make repayment to the Commission in the full amount of the assessment. The balance of the advance was \$56,689 at December 31, 2008.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008

#### NOTE 11 -INTERFUND TRANSFERS:-

During 2008, the following transfers were made:

Fund		<b>Transfers Out</b>		Transfers In
General Fund	\$	304,918	\$	533,582
Electric Fund		0		244,917
Non-Major Governmental Funds:				
Parks and Recreation		0		60,000
Income Tax Fund		370,159		0
FEMA Fund		103,953		0
Assessments Fund	_	59,469	_	0
Total All Funds	\$	838,499	\$	838,499

During 2008, the Income Tax and Assessments Funds were closed, and their residual cash balances of \$370,159 and \$59,469, respectively, were transferred to the General Fund. The FEMA Fund transferred \$103,953 to the General Fund to reimburse for goods and services originally paid from the General Fund. The remaining transfers from the General Fund to the Electric and Parks and Recreation Funds were to provide additional resources for current operations.

#### NOTE 12 - CONSTRUCTION AND CONTRACTUAL COMMITMENTS:-

As of December 31, 2008, the Village had contractual commitments for the following projects:

	-	Contractual Commitment	_	Expended	Ţ	Balance 12/31/2008
CTI Engineers - Streetscape engineering	\$	90,000	\$	37,000	\$	53,000
Vaughn Electric - Ogg Street substation		412,517		211,621		200,896
Pepco - Ogg Street substation		27,300		0		27,300
Areva T&D - Ogg Street substation		57,000	_	4,560	i	52,440
Total	\$	586,817	\$	253,181	\$	333,636



#### <u>Independent Auditors' Report on Internal Control over Financial Reporting</u> and on Compliance and Other Matters Required by *Government Auditing Standards*

Village Council Village of Carey Wyandot County

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Carey, Wyandot County, Ohio (the Village), as of and for the year ended December 31, 2008, and have issued our report thereon dated August 24, 2010, wherein we noted the Village had followed the cash basis of accounting rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Village's internal control over financial reporting to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A material weakness is a deficiency or a combination of deficiencies in internal control such that there is a reasonable possibility that a material financial statement misstatement will not be prevented, or detected and timely corrected.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above. However, we identified a deficiency in internal control over financial reporting, described in the accompanying schedule of findings that we considered to be a significant deficiency in internal control over financial reporting as item 2008-001. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

We did note certain internal control matters that we reported to the Village's management in a separate letter dated August 24, 2010.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village's financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2008-002.

The Village of Carey's response to the findings identified in our audit is described in the accompanying schedule of findings. We did not audit the Village of Carey's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the management and the Village Council. It is not intended to be and should not be used by anyone other than these specified parties.

Certified Public Accountants

Whilirook & Martin

August 24, 2010

SCHEDULE OF FINDINGS DECEMBER 31, 2008

### FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

Finding Number	2008-001
----------------	----------

#### Significant Deficiency - Internal Control and Review Procedures

Although the Council Members receive and review a select number of reports from the Village Fiscal Officer for approval on a monthly basis, the Village has not established formal procedures to reasonably assure completeness and accuracy of the monthly reporting.

It was noted that the Village Council members are not properly reviewing the numerical check sequence prior to signing the checks. In addition, they are not reviewing the bank statement for proper inclusion of authorized expenditures within the cancelled checks or electronic fund withdraws.

The Village should carefully review monthly documents and make appropriate inquires to help determine the integrity of the financial information. When performing such review, the officials' signatures or initials and the date should be affixed to the documents examined and it should be noted in the monthly minutes that the officials' thoroughly reviewed and approved those documents.

In addition, we also recommend that the numerical check sequence be noted in the minutes and signed off of by the Council each month.

#### Officials' Response

After the prior audit, the Village implemented new procedures as noted above and the fiscal officer gives the bank statements to the council president, unopened. He opens them and checks them against the reconciliation report and outstanding check reports given to council monthly. He then initials the bank statements. He also signs a statement on the check register verifying that there has been no break in check sequence from the previous month, the statement of cash position noting that council has reviewed all accompanying documents (check images, interest statements, etc.) and agrees them to the financial statements.

Finding Number	2008-002
----------------	----------

#### **Noncompliance Citation - Amending Certificates of Estimated Resources**

Ohio Revised Code, Section 5705.36, allows all subdivisions to request increased amended certificates of estimated resources and reduced amended certificates upon determination by the Clerk that revenue to be collected will be greater or less than the amount in the official certificate of estimated resources. An increased amended certificate must be obtained from the budget commission if the legislative authority intends to appropriate and expend the excess revenue. A reduced amended certificate must be obtained if the amount of the deficiency will reduce available resources below the current level of appropriation. The total appropriations made during a fiscal year from any fund must not exceed the amount contained in the certificate of estimated resources or the amended certificate of estimated resources which was certified prior to making the appropriation or supplemental appropriation.

During our compliance testing, we noted that the Village did not amend estimated resources as outlined above. We recommend that the Clerk monitor estimated resources throughout the year and obtain amendments from the county budget commission as necessary.

#### Officials' Response

The Clerk and Village Council will monitor estimated and actual receipts and amend them as needed.

### SCHEDULE OF PRIOR YEAR AUDIT FINDINGS DECEMBER 31, 2008

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain:
2007-001	Significant Deficiency- Internal Control and Review Procedures	No	Reissued as a finding in current year as finding #2008-001



# Mary Taylor, CPA Auditor of State

**VILLAGE OF CAREY** 

**WYANDOT COUNTY** 

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED NOVEMBER 16, 2010